

J O B P O S T I N G

TITLE: ELECTRICAL INSPECTOR & CODE ENFORCEMENT
(FULL TIME)

LOCATION: Delhi Charter Township
2074 Aurelius Road
Holt, Michigan 48842

GENERAL SUMMARY: Under the direction of the Director of Community Development or designee, performs a variety of field inspection duties and activities related to the administration, enforcement, and implementation of the Michigan Electrical Code. Responsible for the enforcement of the Township Zoning Ordinance and various other codes and ordinances, including those related to public nuisance, health and safety and housing. Investigates complaints of alleged violations, seeks voluntary compliance through education and cooperation from those in violation of the ordinance and otherwise initiates enforcement action, including abatement, civil infractions and appearance tickets. Performs Soil Erosion & Sedimentation Control inspections and enforcement, as necessary.

EMPLOYMENT QUALIFICATIONS:

Education: Possession of a High School diploma or the equivalent. Some advanced college level coursework in electrical trades, law enforcement or related fields preferred.

Experience: Some experience in municipal government or related setting relative to the enforcement of the electrical code. Experience in the investigation of complaints, law enforcement or related areas desired. Experience with personal computers, word processing, and data entry required. Experience with BS&A Permits software desired.

Other Requirements: Registration with the State of Michigan as specified in the State Construction Code (Act 54 of the Public Acts of 1986) for Electrical Inspector.

Possession of a State of Michigan Driver's License, with good driving record. Good reading and writing skills and ability to verbally communicate with other staff and the public.

Must be able to pass State Certification for Soil Erosion and Sedimentation Control within one (1) year of employment.

2018 SALARY RANGE: (Pay Grade 8) \$25.01 - \$30.02

APPROXIMATE STARTING DATE: September 1, 2018

HOURS TO BE WORKED: 8 a.m. – 5 p.m. Monday through Friday

APPLICATION DEADLINE: Until Filled

Applicants must complete an application in person at the Delhi Township Manager's Office at 2074 Aurelius Road, Holt, Michigan. A complete job description is available upon request.