



Delhi Charter Township

Procedure for Addressing the Township Board of Trustees

Township Board of Trustees:

John Hayhoe, Supervisor
Evan Hope, CMC, Clerk
Roy Sweet, Treasurer
Patrick Brown, Trustee
Stuart Goodrich, Trustee
Tom Lenard, Trustee
DiAnne Warfield, Trustee

Thank you for your interest and desire to participate in public comment. Following these simple procedures will help ensure that your voice is heard while also keeping an orderly and efficient meeting.

General

- Public comment is limited to two minutes per individual.
- If a representative is speaking on behalf of a group that is present in the audience they may have four minutes.
- When recognized by the Chair, please approach a microphone and state your name and address.
- All comments shall be directed to the Chair.
- No debate shall be engaged between the Township and the public and no debate shall be engaged between members of the public.
- No one will be recognized to speak again until everyone has had an opportunity to speak.
- Those who do not follow the procedures or engage in inappropriate speech will be ruled out of order by the Chair.
- A decision of the Chair to not recognize a member of the public who wishes to speak, or to rule a member of the public out of order can be overturned by a majority vote of the Board.

Comments on non-agenda items

- The Chair will recognize those who wish to speak on non-agenda items during such time(s) indicated on the agenda.

Comments on agenda items

- Comments on agenda items will take place during the agenda item, after introduction and discussion by the Board.
- Those who want to speak on agenda items shall complete a comment card and turn it in to the Township Clerk before the meeting begins.
- Public comment on agenda items will be alternated between pro and con to whatever extent possible.

Exceptions

- Members of the Board may vote to extend the time allowed for public comment.
- Members of the public may submit written comments (i.e. email) on agenda items to the Township Clerk any time prior to the meeting. Receipt of such written comments will be noted in the minutes the same as those who completed comment cards.