

**DELHI CHARTER TOWNSHIP
MINUTES OF SPECIAL MEETING HELD ON JUNE 6, 2018**

Delhi Charter Township Board of Trustees met in a special meeting on Wednesday, June 6, 2018 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Hayhoe called the meeting to order at 8:02 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor John Hayhoe, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Stuart Goodrich, Tom Lenard, DiAnne Warfield

Members Absent: Trustee Pat Brown

COMMENTS FROM THE PUBLIC – None

I. Overview

On June 13 and 14, 2017, the Board of Trustees and Department Heads met to begin the process of creating a shared vision of the Township's future with major goal areas, key objectives and one-year tasks. The following summary reflects the main points of that discussion and the discussion that took place at this meeting.

II. BOARD VISION TOUR

A. Awareness of public safety, community, entertainment, arts and gathering.

- *Discussion was held on the need for a public safety and/or Parks and Recreation millage to be placed on the November 6, 2018 General Election. The Byrum Fisk Advocacy Co. is currently conducting polling and focus groups to obtain public input.*
- *The DDA is currently contributing to a portion of the funding of various entertainment, arts and gathering events.*
- *It is hoped that the Township will be selected in the next round for the LEAP Public Art Grant. The art would be placed in the Realize Cedar area.*
- *Murals, under the Sign Ordinance, have in the past been considered signage. A procedural change now exempts murals as signs unless the mural contains the name of the business.*

B. Increase opportunities for community interaction through activities and destination events.

C. Increase communication and awareness of the accessibility and connectivity of our community.

- *A new Township website is currently being designed. It is anticipated that the new website will go live this year.*
- *Social media is continuing to grow and engaging more residents each year.*
- *The Township is currently experimenting with citizen input/surveys regarding movie selection for the Moonlight Movies.*

SUBJECT TO APPROVAL

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D. A strong connection between the Township and school district.

- *The strong connection between the Township and school district continues to be favorable.*

E. Downtown – restaurants, retail, apartments.

- *Commercial development should follow residential areas in the outskirts of town.*

F. Trails and sidewalks creating connectivity.

- *The Township continues to build trails and sidewalks.*
- *The Ram to Burchfield Trail has been placed on hold for the time being.*
- *The Holt (from Esker Square Park) to Mason (College Road) Trail is in the early planning and design stages.*

G. Realize Cedar Street – A new Cedar Street with vibrant businesses and residential living providing a place for community activity.

- *The Realize Cedar Street Project is in progress. Permits for Esker Square have been issued.*
- *Two vacant lots that are owned by the DDA across from the Hope Middle School have been purchased and two new homes will be built there.*
- *Discussion was held regarding the need for trash and recyclable receptacles in the Realize Cedar Street area.*

H. Esker Landing Park (Cedar Lake Park).

- *It is anticipated that Esker Landing Park will be completed in 2020.*

I. A collaborative community engagement.

- *Community engagement was conducted for the Realize Cedar Street project.*
- *Community engagement and input should continue.*

III. MAJOR GOALS AREAS (Not in Order of Priority)

1) Connectivity – Community Life

a. Downtown destination – retail, restaurants and unique residential opportunities

One Year Tasks

- Development legitimate identity for “new” downtown area
- Fully implement the Realize Cedar Project
- Create and implement wayfinding system

b. Parks – Esker Landing Park (Cedar Lake Park)

One Year Tasks

- Construct Esker Landing Park (Cedar Lake Park)
 - *This project is anticipated to begin late in 2018.*

c. Trail and sidewalk connections

One Year Tasks

- Obtain funding from Ingham County for Ram to Burchfield trail construction.
 - *The Ram to Burchfield Trail will be put on hold. The Township will seek funding from the Ingham County Trail Millage for a trail from Holt (Esker Landing Park) to Mason (College Road).*

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- Implement Safe Routes to School project.
 - *This project will be designed in 2018 and should be completed in 2019.*
 - *Plan yearly sidewalk construction to create connectivity to the trails.*
 - *Continue to provide sidewalk inspections/repairs throughout the Township.*
- d. Activities and Events
- One Year Tasks
- Create a successful volunteer bureau
 - *Software has been identified for a volunteer bureau. The DDA is in the process of obtaining an individual to head the bureau.*
 - Develop/increase the number and type of events and community activities for engagement and participation
 - *The Township currently has a fair number of events/activities.*

Meeting recessed 10:00 a.m. / Meeting reconvened 10:10 a.m.

2) Community Engagement

a. Increased/expanded ongoing two-way communication

One Year Tasks

- Public participation in strategic planning through workshop opportunity
 - *Continue to keep community informed prior to the start of projects.*
- Create surveys on events and Township services to obtain community input
 - *Continue to monitor to see when surveys on events could be beneficial.*

b. Increased awareness of Township government and community events

One Year Tasks

- Work with schools on presenting to youth what township government entails
 - *Continue this task; however, it is more difficult to obtain time with the schools due to their full curriculum.*
- Provide Township information and receive feedback at various community events
 - *Continue to provide information and receive feedback during community events.*
 - *Inform the community of board/commission vacancies.*

3) Infrastructure

a. Realize Cedar Street

One Year Tasks

- Build infrastructure (roads, sidewalks, crosswalks, etc.) to support the envisioned “new” downtown
 - *This item is in progress*

b. Pedestrian/Road Improvements

One Year Tasks

- *Mid-Block Pedestrian Crossings*
 - *Mid-Block Pedestrian Crossings on Aurelius and Holt Roads*
- *Road Special Assessment Districts*
 - *The Board will revisit the Local Road Improvement Process Policy (Township Policy No. 132)*
- Create Wayfinding System
 - *Ingham County has applied for MDOT Funding to help purchase Trail Wayfinding Signs*
 - *The Township may want to supply additional Trail Wayfinding Signs*

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- Continue to implement ADA Transition Plan
 - This task is ongoing
- Build Ram to Burchfield Trail
 - *This Trail will be put on hold for the time being; the County Trail Millage will help pay for engineering costs for a Holt (Esler Landing Park) to Mason (College Road) Trail*
- Implement Safe Routes to School project
 - *This project will begin in 2019*
- Maintain and repair existing sidewalks through cost-sharing program
 - *Sidewalk maintenance and repair is a continued effort*

It was discussed that for the 2019 meeting, the Board may want to include the community in the discussion and invite Lewis G. Bender, PhD to serve as facilitator.

LIMITED PUBLIC COMMENTS – None

ADJOURNMENT

Meeting adjourned at 11:53 p.m.

Date: June 19, 2018

Evan Hope, Township Clerk

Date: June 19, 2018

John Hayhoe, Supervisor

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