

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON NOVEMBER 17, 2015**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, November 17, 2015 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Davis called the meeting to order at 6:30 p.m.

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: Trustee Jon Harmon

BUSINESS

COMMUNITY DEVELOPMENT DEPARTMENT – OCTOBER ACTIVITY REPORT

Tracy Miller, Director of Community Development, reported on the highlights of the October Community Development Department Activity Report (ATTACHMENT I).

Ms. Miller stated that the Ram Trail is complete and a Ribbon Cutting Ceremony is being organized.

Ms. Miller stated that the first steering committee meeting for the Cedar Street Revisioning Project has taken place.

INGHAM COUNTY SHERIFF’S OFFICE/DELHI DIVISION – OCTOBER ACTIVITY REPORT

Lt. Vern Elliott, Ingham County Sheriff’s Office, reported on the highlights of the October Ingham County Sheriff’s Office/Delhi Division Activity Report (ATTACHMENT II).

Lt. Elliott stated he will be attending a training session at the FBI National Academy which will begin in January. Lt. Dennis Hull will be filling in during Lt. Elliott’s absence.

Lt. Elliott reported on the speed signs that were discussed during the 2016 budget meetings. Bids and proposals are being reviewed.

FIRE DEPARTMENT – OCTOBER ACTIVITY REPORT

Brian Ball, Fire Chief, reported on the highlights of the October Fire Department Activity Report (ATTACHMENT III).

Fire Chief Ball stated that he attended the Michigan Emergency Management Association Conference. Chief Ball also stated that he was asked to attend the Michigan State Fire Instructors Conference to give a presentation on shared services in relation to the Blue Card Commend Initiative.

Chief Ball stated that three fire fighters received certification as Swift Water rescue instructors which will enable them to instruct in the Metro Area.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
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Chief Ball stated that a Mutual Aid Fire Control Agreement between Delhi and the Michigan Department of Natural Resources (DNR) is on the agenda for the November 17, 2015 Board of Trustees meeting. The DNR would be utilized for large brush and wildfires in the Township as they have the equipment necessary to battle these types of fires.

PUBLIC COMMENT – None

ADJOURNMENT

Meeting adjourned at 7:04 p.m.

Date: December 1, 2015

Evan Hope, Township Clerk

Date: December 1, 2015

C.J. Davis, Supervisor

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SUBJECT TO APPROVAL

DELHI CHARTER TOWNSHIP
Department of Community Development

October 2015 Activity Report

New Permits:

Category	DDA Area Permits	Total Permits	Total Inspections
Building	23	65	125
Electrical	8	33	73
Mechanical	11	54	135
Plumbing	6	35	67
Totals	48	187	400

Soil Erosion Permits & APA Projects:

Category	DDA Area Permits	Total Permits/New Projects	Total Inspections
Soil Erosion	2	6	22
Soil Erosion Waivers	1	1	0
APA Projects	0	1	1
Totals	3	8	23

New Code Enforcement Cases:

Category	DDA Area Cases	Total Cases
Building Maintenance	1	1
Fence Violation	0	1
Junk & Debris	2	10
Junk Vehicles	0	10
Miscellaneous	2	5
Noxious Weeds	0	1
Sidewalk Snow	0	0
Sign	2	4
Site Plan	0	0
Yard Parking	0	0
Improper Zoning Use	1	2
Totals	8	34
Total # of Inspections	100	

Rental Program Information:

Number of New Registered Rental Properties	17
Number of Rental Re-inspections	8
Number of Rental Investigations	0
Number of Rental Cycle Inspections	74

Civil Infraction/Abatement Information:

Abatement/Clean-ups	3
<i>Abatement/Clean-up Fees Issued (Year to date)</i>	\$17,457.44
Civil Infractions Issued	0
<i>Civil Infraction Fines Issued (Year to date)</i>	\$5,950.00

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
APARTMENT UNIT						
PB15-473	2377 CEDAR STREET	HOVEY CONSTRUCTION	<i>COMMUNITY BUILDING WITH ONE APARTMENT UNIT - APARTMENT 1069 SQ FT AND CLUBHOUSE 2,102 SQ FT</i>	\$351,806	\$2,710.40	Y
PB15-475	2379 CEDAR STREET	HOVEY CONSTRUCTION	<i>CONSTRUCTING A 7,297 SQ FT 8 UNIT APARTMENT BUILDING</i>	\$731,013	\$5,636.40	Y
PB15-476	2381 CEDAR STREET	HOVEY CONSTRUCTION	<i>CONSTRUCTING 8,691 SQ FT 8 UNIT APARTMENT BUILDING</i>	\$870,664	\$6,706.70	Y
PB15-477	2383 CEDAR STREET	HOVEY CONSTRUCTION	<i>CONSTRUCTING 9,174 SQ FT 8 UNIT APARTMENT BUILDING</i>	\$919,051	\$7,084.00	Y
PB15-478	2385 CEDAR STREET	HOVEY CONSTRUCTION	<i>CONSTRUCTING 8,383 SQ FT 8 UNIT APARTMENT BUILDING</i>	\$839,808	\$6,468.00	Y
PB15-479	2387 CEDAR STREET	HOVEY CONSTRUCTION	<i>CONSTRUCTING AN 8,691 SQ FT 8 UNIT APARTMENT BUILDING</i>	\$870,664	\$6,706.70	Y
PB15-480	2389 CEDAR STREET	HOVEY CONSTRUCTION	<i>CONSTRUCTING A 9,174 SQ FT 8 UNIT APARTMENT BUILDING</i>	\$919,051	\$7,084.00	Y
PB15-481	2393 CEDAR STREET	HOVEY CONSTRUCTION	<i>CONSTRUCTING A 9,174 SQ FT 8 UNIT APARTMENT BUILDING</i>	\$740,027	\$5,705.70	Y
PB15-482	2395 CEDAR STREET	HOVEY CONSTRUCTION	<i>CONSTRUCTING A 9,174 SQ FT 8 UNIT APARTMENT BUILDING</i>	\$740,029	\$5,705.70	Y
APARTMENT UNIT				\$6,982,113	\$53,807.60	Total: 9
COMMERCIAL ALTERATION						
PB15-460	2618 S WAVERLY ROAD	BOSSENBROEK, PAUL	<i>RENOVATE CHURCH KITCHEN, FELLOWSHIP HALL AND MAIN STAIRS TO BASEMENT</i>	\$60,000	\$462.00	
PB15-465	1995 CEDAR ST 3	HOLT COURTYARDS DEVELOPMENT LLC	<i>EXPANDING SUITE INTO NEIGHBORING SUITE WITH ADDITIONAL 766 SQ FT</i>	\$15,320	\$123.20	Y
COMMERCIAL ALTERATION				\$75,320	\$585.20	Total: 2
COMMERCIAL MISCELLANEOUS						
PB15-308	2040 AURELIUS ROAD UNIT 1	JD INTERIORS	<i>INSTALL WALK-IN COOLER BEHIND EXISTING STRUCTURE CREATING DOORWAY TO PASS THROUGH</i>	\$11,000	\$84.70	Y

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
PB15-436	3988 HOLT ROAD	MORRIS, JOHN & MARY	<i>TEAR OFF AND RE-ROOF STORAGE BUILDING</i>	\$8,000	\$60.00	Y
COMMERCIAL MISCELLANEOUS				\$19,000	\$144.70	Total: 2
DECK						
PB15-455	5506 HARPER ROAD	WILLIAMS CONSTRUCTION	<i>CONSTRUCTING 288 SQ FT DECK</i>	\$3,168	\$100.00	
PB15-486	5909 HEMLOCK DRIVE	HARTSUFF, KAREN M	<i>14' x 16' DECK</i>	\$0	\$100.00	
DECK				\$3,168	\$200.00	Total: 2
DEMOLITION						
PB15-483	2313 CEDAR STREET	MIKE CHILDERS & SONS LLC	<i>DEMOLISHING GAS STATION AND TANK REMOVAL</i>	\$0	\$0.00	Y
DEMOLITION				\$0	\$0.00	Total: 1
FENCE						
PB15-429	5670 MCCUE ROAD	WOLBERS & POSSEHN	<i>INSTALLING 4' ALUMINUM FENCE AROUND POOL</i>	\$0	\$60.00	
PB15-430	2590 GRADUATE WAY	SIMON, NICHOLAS & LOUISE S	<i>MOVING EXISTING FENCE AND INSTALLING NEW FENCE</i>	\$0	\$60.00	
PB15-450	4210 DALLAS AVENUE	PRO-SOIL SITE SERVICES	<i>INSTALLING 4' CHAIN LINK FENCE</i>	\$0	\$60.00	Y
PB15-457	6175 LINDSEY LANE	DICKERSON, ARNOLD M JR AND	<i>INSTALLING 6' CHAIN LINK IN REAR YARD</i>	\$0	\$60.00	
PB15-466	4038 PINE DELL DRIVE NORTH	PRO-SOIL SITE SERVICES	<i>INSTALLING 4' FENCE IN REAR YARD</i>	\$0	\$60.00	
PB15-474	1858 HALL STREET	HULL, TARYN	<i>INSTALLING 6 FT PRIVACY FENCE IN REAR AND SIDE YARD</i>	\$0	\$60.00	
PB15-484	2696 BRIGANTINE DRIVE	SCHEFFLER, NATHAN	<i>INSTALLING 6 FT PRIVACY FENCE IN REAR YARD</i>	\$0	\$60.00	Y
PB15-485	2132 MEADOWLAWN DRIVE	CLEMENTS, RICHARD	<i>INSTALLING 4' CHAIN LINK FENCE IN REAR YARD</i>	\$0	\$60.00	Y
PB15-489	3610 CREOLE WAY	RIIS, GREGORY & CHERYL	<i>4' CHAIN LINK FENCE IN REAR YARD</i>			

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	# of Permits
FENCE				\$0	\$540.00		Total: 9
RESIDENTIAL ADDITION							
PB15-467	2172 BEECHNUT TRAIL	STONE BROTHERS CONSTRUCTION	ADDING 28 SQ FT TO EXISTING LAUNDRY ROOM	\$2,800	\$120.00		
PB15-487	3642 W HOWELL ROAD	AYRES, TIMOTHY & O'ROURKE, KATHLEEN	200 SQ. FT. GARAGE ADDITION 198 SQ. FT. 4 SEASON ROOM	\$35,240	\$252.00		
RESIDENTIAL ADDITION				\$38,040	\$372.00		Total: 2
RESIDENTIAL ALTERATION							
PB15-445	1604 GANDER HILL DRIVE	SUNROOM BUILDERS	888 SQ FT BASEMENT FINISH	\$21,312	\$154.00		
PB15-449	4540 DON STREET	STAPLETON, DEBORAH K	COVERING EXISTING PORCH WITH WOODEN PLATFORM AND STEPS BY THE FRONT DOOR	\$300	\$60.00		
PB15-451	4001 DELL ROAD	VAVRICKA, JENNIFER	KITCHEN REMODEL, TEAR OFF AND RE-ROOF AND PORCH	\$8,000	\$60.00		
PB15-459	2630 EATON RAPIDS ROAD	KETCHUM, JERRY	717 SQ FT BASEMENT FINISH	\$7,512	\$100.00		
PB15-471	1802 PARAKEET LANE	EXTERIORS OF LANSING	672 SQ FT BASEMENT FINISH	\$16,128	\$119.00		
RESIDENTIAL ALTERATION				\$53,252	\$493.00		Total: 5
RESIDENTIAL DWELLING/GARAGE							
PB15-446	1544 CATALINA DRIVE	COUNTRY VIEW ESTATES LLC	CONSTRUCTING SINGLE FAMILY HOME	\$198,085	\$1,393.00		
PB15-447	1538 CATALINA DRIVE	COUNTRY VIEW ESTATES LLC	CONSTRUCTING SINGLE FAMILY HOME	\$208,216	\$1,463.00		
PB15-453	1157 MATTHAEI COURT	MAYBERRY HOMES, INC.	CONSTRUCTING SINGLE FAMILY HOME	\$256,449	\$1,799.00		
RESIDENTIAL DWELLING/GARAGE				\$662,750	\$4,655.00		Total: 3
RESIDENTIAL MISCELLANEOUS							
PB15-448	4671 KRENTAL AVENUE	PARKS, CHARLES S	TEAR OFF AND RE-ROOF	\$8,000	\$60.00		

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
PB15-452	4191 WATSON AVENUE	BYRUM BUILDERS	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	Y
PB15-454	3920 BERRY RIDGE DRIVE	JIMMERSON ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-456	2301 MAIN STREET	BAREIS, FREDERICK R & MARCIA A	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-458	1932 MICHAEL AVENUE	C A SMITH CONSTRUCTION, LLC	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	Y
PB15-461	2104 COOLRIDGE ROAD	SIMON ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	Y
PB15-462	4064 HOLT ROAD	SIMON ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	Y
PB15-463	4455 WILLOUGHBY ROAD	WRIGHT, DUSTIN & ALEXIS	<i>TEAR OFF AND RE-ROOF EXISTING DWELLING</i>	\$8,000	\$60.00	Y
PB15-464	1697 AURELIUS ROAD	HOLTRY, BEN S & INGRID L	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-468	1709 STONEHAVEN DRIVE	SIMON ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-469	616 WAVERLY ROAD	SIMON ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-470	1625 TUSCANY LANE	EXTERIORS OF LANSING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-472	1932 CROMWELL STREET	HANSON'S WINDOW AND CONSTRUCTION IN	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-488	1850 PERSIMMON PATH	BRENT EDWARD BAKER	<i>INTERIOR REMODEL. REMOVING TWO CLOSET WALLS</i>	\$800	\$60.00	
RESIDENTIAL MISCELLANEOUS				\$104,800	\$840.00	Total: 14
RESIDENTIAL STORAGE/GARAGE						
PB15-428	4240 TURNBRIDGE DRIVE	LINDEMANN, CARY S	<i>CONSTRUCTING A 480 SQ FT GARAGE</i>	\$12,000	\$84.00	
RESIDENTIAL STORAGE/GARAGE				\$12,000	\$84.00	Total: 1

DELHI CHARTER TOWNSHIP

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Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
RESIDENTIAL TOWNHOUSE						
PB15-431	3903 MOUNTAIN GLADE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING A RESIDENTIAL TOWNHOUSE</i>	\$203,151	\$1,428.00	
PB15-432	3905 MOUNTAIN GLADE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING A RESIDENTIAL TOWNHOUSE</i>	\$205,390	\$1,442.00	
PB15-433	3907 MOUNTAIN GLADE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING A RESIDENTIAL TOWNHOUSE</i>	\$202,990	\$1,421.00	
PB15-434	3909 MOUNTAIN GLADE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING A RESIDENTIAL TOWNHOUSE</i>	\$203,151	\$1,428.00	
PB15-435	2090 SUNSHINE PEAK DRIVE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING A RESIDENTIAL TOWNHOUSE</i>	\$203,151	\$1,428.00	
PB15-437	2092 SUNSHINE PEAK DRIVE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING A RESIDENTIAL TOWNHOUSE</i>	\$202,990	\$1,421.00	
PB15-438	2094 SUNSHINE PEAK DRIVE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING A RESIDENTIAL TOWNHOUSE</i>	\$205,390	\$1,442.00	
PB15-439	2096 SUNSHINE PEAK DRIVE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING A RESIDENTIAL TOWNHOUSE</i>	\$203,151	\$1,428.00	
PB15-440	2080 SUNSHINE PEAK DRIVE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING A RESIDENTIAL TOWNHOUSE</i>	\$203,151	\$1,428.00	
PB15-441	2082 SUNSHINE PEAK DRIVE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING A RESIDENTIAL TOWNHOUSE</i>	\$205,390	\$1,442.00	
PB15-442	2084 SUNSHINE PEAK DRIVE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING A RESIDENTIAL TOWNHOUSE</i>	\$202,990	\$1,421.00	
PB15-443	2086 SUNSHINE PEAK DRIVE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING A RESIDENTIAL TOWNHOUSE</i>	\$205,390	\$1,442.00	
PB15-444	2088 SUNSHINE PEAK DRIVE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING A RESIDENTIAL TOWNHOUSE</i>	\$203,151	\$1,428.00	
RESIDENTIAL TOWNHOUSE				\$2,649,436	\$18,599.00	Total: 13
SIGN						
PS15-027	3955 PATIENT CARE DRIVE	SIGN CONTRACTORS	<i>INSTALLING A 30 SQ FT WALL SIGN FOR CENTRAL PHARMACY</i>	\$0	\$90.00	Y

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Total: #
SIGN							1
SIGN - GRAND OPENINGS							
PS15-028	2420 CEDAR STREET	OLD WEST PROPERTIES LLC	<i>24 SQ FT - "OPEN NOW" GRAND OPENING BANNER SIGN</i>	\$0	\$0.00	Y	
SIGN - GRAND OPENINGS							1

Totals:	\$10,599,879	\$80,410.50	65
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Permit.DateIssued Between 10/1/2015 12:00:00 AM AND
10/31/2015 11:59:59 PM
AND
Permit.PermitType = Building OR
Permit.PermitType = Sign

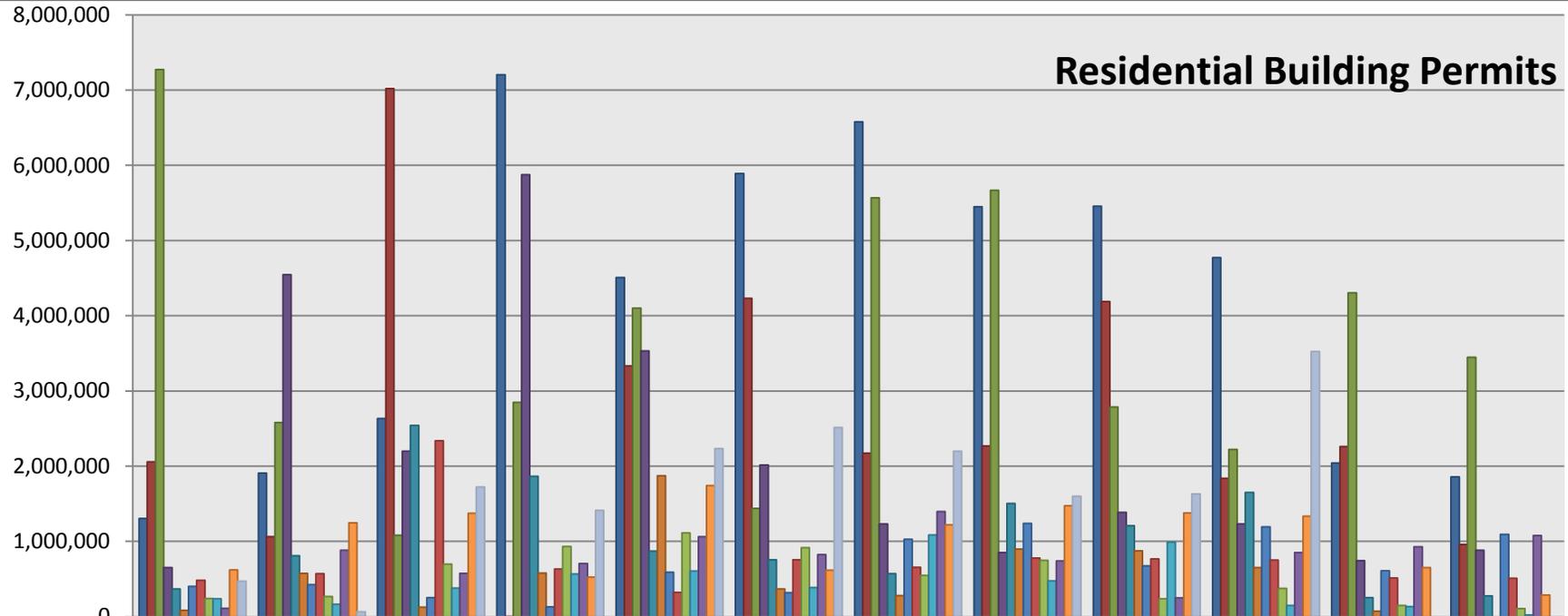
SUMMARY OF CONSTRUCTION VALUES

Year	2009		2010		2011		2012		2013		2014	
Type	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value
Commercial Addition, Alteration & Commercial Misc	29	\$ 1,215,220.00	27	\$ 1,665,320.00	37	\$1,029,347.00	38	\$3,549,664.00	37	\$3,970,461.00	29	\$1,475,494.00
Commercial New Structures	5	\$ 4,360,107.00	3	\$ 1,712,188.00	5	\$3,951,772.00	4	\$906,716.00	1	\$396,560.00	3	\$164,680.00
Commercial Sub-Totals	34	\$ 5,575,327.00	30	\$ 3,377,508.00	42	\$ 4,981,119.00	42	\$ 4,456,380.00	38	\$4,367,021.00	32	\$1,640,174.00
Deck, Fence, Pool, Residential Misc, Residential Storage/Garage, Demolition, Sign, Sign Business, Sign Grand Openings	487	\$ 3,105,297.00	372	\$ 2,103,596.00	233	\$ 1,262,153.00	243	\$ 1,097,292.00	305	\$ 1,433,877.00	295	\$ 1,270,494.00
Pre-Manufactured Home, Residential Condo w/Garage, Residential Dwelling, Residential Dwelling/Garage	22	\$ 3,861,101.00	37	\$ 5,998,675.00	28	\$ 3,849,279.00	25	\$ 3,065,174.00	37	\$ 7,191,454.00	59	\$ 10,028,527.00
Residential Addition, Residential Alteration	43	\$ 1,085,548.00	51	\$ 1,105,827.00	46	\$ 1,021,182.00	48	\$ 1,055,333.00	46	\$ 774,740.00	47	\$ 984,157.00
Residential Multiple Family & Apartment Units	0	\$ -	2	\$ 1,237,795.00	3	\$ 3,694,734.00	0	\$ -	3	\$ 4,098,671.00	5	\$ 6,512,129.00
Residential Sub-Totals	552	\$ 8,051,946.00	462	\$ 10,445,893.00	310	\$ 9,827,348.00	316	\$ 5,217,799.00	391	\$ 13,498,742.00	406	\$ 18,795,307.00

2015 Year to date Construction Values:

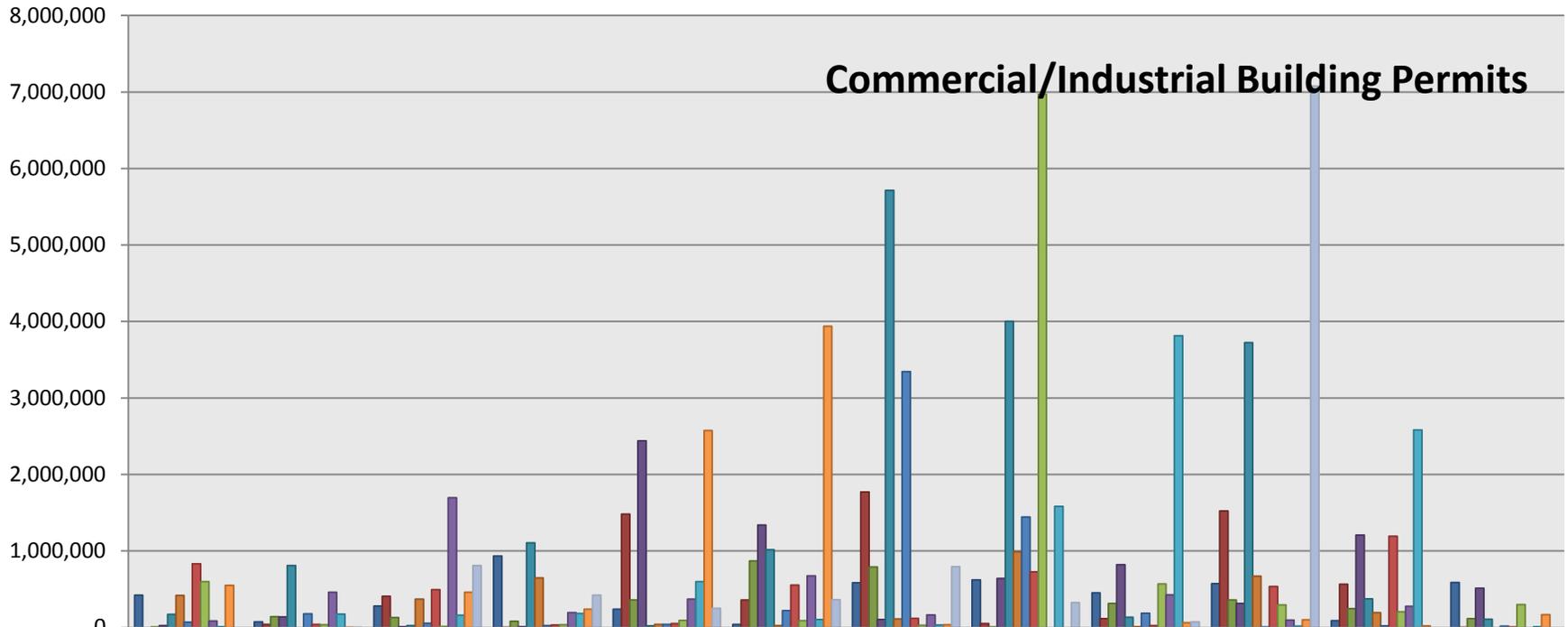
Commercial / Industrial:	\$ 10,125,407.00
Residential:	\$ 16,843,629.00
Total Single Family Homes:	52

Residential Building Permits



	January	February	March	April	May	June	July	August	September	October	November	December
■ 2003	1,303,222	1,907,265	2,634,726	7,202,298	4,506,568	5,890,225	6,577,503	5,449,464	5,455,775	4,772,708	2,040,811	1,856,139
■ 2004	2,057,874	1,061,075	7,018,665	2,409	3,332,125	4,230,009	2,171,175	2,269,297	4,189,316	1,838,373	2,261,219	958,547
■ 2005	7,272,620	2,580,999	1,080,570	2,848,833	4,100,194	1,438,787	5,569,135	5,666,330	2,785,505	2,223,344	4,305,671	3,448,286
■ 2006	653,107	4,544,462	2,200,224	5,876,530	3,533,055	2,016,011	1,231,992	852,573	1,387,170	1,230,662	745,550	881,456
■ 2007	366,901	807,589	2,542,647	1,865,777	870,683	755,569	571,666	1,504,157	1,209,407	1,651,929	251,475	274,952
■ 2008	84,176	576,220	127,628	579,796	1,872,379	368,071	279,260	896,898	873,804	652,707	73,000	0
■ 2009	401,319	425,655	252,651	130,696	589,254	319,608	1,028,683	1,240,799	674,200	1,194,808	611,112	1,094,312
■ 2010	484,464	571,973	2,339,559	633,374	323,160	755,450	656,705	777,918	768,831	750,411	513,137	509,014
■ 2011	241,340	269,142	698,082	931,543	1,110,943	915,267	547,390	748,734	238,720	374,395	148,666	107,068
■ 2012	236,170	162,820	379,179	566,030	604,628	388,176	1,084,941	477,119	991,532	149,082	134,136	22,202
■ 2013	111,336	882,567	574,514	707,082	1,062,191	823,864	1,398,170	741,954	249,737	851,190	927,031	1,076,756
■ 2014	619,352	1,245,681	1,375,802	527,079	1,741,988	617,175	1,218,653	1,475,449	1,379,581	1,336,288	652,830	287,567
■ 2015	472,729	64,520	1,722,61	1,413,740	2,233,484	2,514,933	2,201,461	1,602,344	1,631,603	3,523,446		

Commercial/Industrial Building Permits



	January	February	March	April	May	June	July	August	September	October	November	December
2003	425,040	72,962	279,550	935,214	240,500	40,350	584,439	621,851	454,370	574,016	89,400	590,100
2004	0	40,000	409,002	4,000	1,480,444	359,950	1,773,063	52,425	115,160	1,522,191	566,020	1,000
2005	7,760	140,049	129,496	81,459	358,820	871,298	791,555	8,000	312,938	358,465	247,127	114,525
2006	27,000	138,900	9,000	9,540	2,438,077	1,341,443	106,100	641,986	821,772	313,363	1,209,475	513,940
2007	172,221	808,786	25,206	1,105,534	20,293	1,016,148	5,714,648	4,000,820	134,031	3,722,518	376,371	108,000
2008	421,042	0	370,000	647,000	41,000	25,000	110,000	990,923	9,500	670,442	195,000	0
2009	72,000	178,233	54,600	25,000	41,440	222,525	3,343,047	1,443,417	187,500	8,000	22,000	19,005
2010	834,198	40,992	496,441	32,997	50,000	553,319	117,975	727,220	25,000	536,616	1,192,795	7,740
2011	600,000	35,500	13,000	38,000	92,575	88,000	29,000	6,970,497	571,242	294,317	204,730	301,000
2012	84,908	460,875	1,695,784	195,935	370,500	674,345	165,000	0	427,768	96,584	275,202	0
2013	10,600	173,820	162,018	181,312	600,540	104,400	34,275	1,584,432	3,812,956	18,000	2,584,239	10,000
2014	550,782	225	459,420	240,024	2,575,239	3,936,890	38,000	0	61,350	101,018	23,000	166,580
2015	0	2,500	809,360	424,793	251,362	364,400	796,471	327,106	73,000	7,076,433		

COUNTY of INGHAM

State of Michigan

SHERIFF'S OFFICE



Gene L. Wriggelsworth

Sheriff

Allan C. Spyke
Undersheriff

630 North Cedar Street
Mason, Mi 48854
(517) 676-2431
FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Delhi Township Board of Trustee's

FROM: Lt. Vern Elliott

DATE: November 1, 2015

RE: October 2015 Monthly Report

HIGHLIGHTED CASES AND INCIDENTS:

- 10/3/2015 Suspects followed a business owner from his Lansing business to his home on Maritime. The suspects pointed a handgun at him, and demanded his money. An airsoft gun was later found nearby, and is believed to have been used by the suspects. This is under further investigation by the Detective Bureau.
- 10/6/2015 Dep. Duling observed a woman drive through the construction zone on Holt road, even though the road had already been tore up. He stopped her and found that her license was suspended and had a warrant out for her arrest. She was arrested and taken to the Jail.
- 10/9/2015 Deputies responded to Keller road for a DOA, the victim died from a suspected Heroin overdose.
- 10/13/2015 A man was seen running in the area of Holt and Cedar brandishing a handgun. Deputies were able to figure out who the suspect was and made contact with him. They found that the handgun was an airsoft gun, and the suspect was emotionally disturbed. He was taken into protective custody and taken to CMH.
- 10/17/2015 A postal worker observed a 14 year old suspect steal a tablet out of his truck. The postal worker told him to give it back and all would be forgiven. The suspect had other ideas and ran into a nearby house. Deputies were called and retrieved the tablet.

The report has been forwarded to the prosecutor's office for review.

- 10/22/2015 Deputies responded to another suspected Heroin overdose on Keller. Delhi Fire was able to revive the suspect. Tri County Metro is following up and investigating further.
- 10/22/2015 Sgt. Treat stopped a vehicle on Willoughby road for a vision obstruction. The driver smelled like liquor, prompting Sgt. Treat to investigate further and he found Methamphetamine on the driver during a consent pat down. The driver was arrested for possession and lodged at the Jail.
- 10/23/2015 An emotionally disturbed student at the Jr. High threatened his teacher and the principle with a pencil. Deputies responded and were able to get the pencil from him, and take him into protective custody. He was transported to CMH.
- 10/30/2015 Dep. Croley stopped a vehicle for loud exhaust at M-99 and Bishop. Upon contact with the driver, Deputy Croley observed a glass bowl commonly used for smoking marijuana in the driver's side cupholder. This led to further investigation, and the driver was arrested for zero tolerance, driving while intoxicated and possession of marijuana.
- 10/30/2015 Detectives are investigating a breaking and entering of Superior Saw. In store surveillance captured the suspect on camera, and Detectives are following up.

STATISTICS:

During the month of October, Deputies responded to 374 calls for service (written and blotter complaints). They made 91 arrests of which 54 were self – initiated, and 4 were for OWI. Deputies issued 310 citations. Deputies conducted 204 business/property checks, 14 liquor inspections, and spent 106.8 hours in Community Policing. Deputies participated in 75.1 hours of training.

	Calls for Service		
	2013	2014	2015
October	427	383	374
Year to Date	3902	3116	3706

Total Arrests

	2013	2014	2015
October	119	100	91
Year to Date	1152	1157	793

Total Self – Initiated Arrests

	2013	2014	2015
October	53	57	54
Year to Date	624	670	441

Citations Issued

	2013	2014	2015
October	174	222	252
Year to Date	2054	2210	2473

The Ingham County Sheriff’s Office would like to remind everyone that we **NEVER** solicit money over the phone, or try to get people to pay any fines over the phone. If you receive a call saying that you owe money or have a warrant for your arrest and you can pay the fine over the phone, it is a **SCAM**. Do not send the caller any money.

The most common source of illicit prescription narcotics sold to abusers is simple theft by family members, friends or other persons with easy access to a medicine cabinet. Remember to properly dispose of unused or unwanted prescription medications in an appropriate receptacle. Proper disposal of prescription drugs also reduces contamination of the groundwater table and streams and waterways through runoff from landfills. The Ingham County Sheriff’s Office urges citizens to make use of a drop box for the disposal of expired and unwanted prescriptions, there are three locations: one located at the Delhi Office substation, one located in the Ingham County Sheriff’s Office lobby, and one located inside the front doors of Mason City Hall. They are all accessible during normal business hours.

COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE



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Sam Davis
Major

Joel Maatman
Major

TO: Lt. Vern Elliott
FROM: Deputy Mary Hull #5353
DATE: Wednesday, November 04, 2015
RE: October 2015 Monthly Report

MONTHLY STATS:

Complaints: 12
Property Checks: 2
Community Policing hours: 61
School Checks: 51

COMMUNITY POLICING ACTIVITY:

In October I assisted Hope Middle School and Elliott Elementary with one of their required lockdown drills. In addition, the current Ingham County Emergency Manager, the principal at Horizon Elementary, and I met to talk about some concerns she had about lockdowns and how they could be improved at Horizon.

In October I received a call from the director at EdTrek requested that the Sheriff's Office periodically drive through the parking lot during drop off and pick up times, as she was concerned that students were arguing, smoking or causing other issues. On several occasions I drove through the lot and around the area to show a presence.

On several occasions I received information from witnesses near the High School complaining of students driving near or in the parking lot or on the roadway in a reckless manner. On each occasion I met with the suspect student and an administrator to speak with the student about their driving. I discussed how important it was to drive appropriately on the roadways and in parking lots when there are other vehicles and pedestrians, and any further complaints would result in a citation.

On 25 October Deputy Richards, Deputy Bowden and I attended Trick or Treat in the Park at Veterans Memorial. Last year Deputy Huhn and I constructed a partial jail cell as our trick or treat booth, this year I was able to finish the job and make 3 more walls for a complete cell. This year a teacher from the high school generously donated the use of a life-like skeleton, which was dressed in a jail uniform. Not only did Deputy Richards, Deputy Bowden and I hand out sweets we also gave trick or treaters a trick or treat safety coloring - activity page, stickers and tattoos. In all we have more than 500 visitors.

On Facebook in October I made several posts and shared several links. Some links I shared included information about teen driving including a video from WILX about National Teen Driver Safety Week, and a link from NHTSA called "More the Merrier – The More the Scarier" how there is a direct relation of fatal crashes going up when there is more than one teen in the vehicle. Other driving related links included National School Bus Safety Week and speeding in neighborhood. I also included links related to OK2Say, a Michigan student safety program designed to empower Michigan students, parents, school personal, community mental health services and law enforcement to share and respond to student safety threats, and ways to keep your children safe on the internet.

OTHER HIGHLIGHTS:

During the month of October I responded to 12 calls for service. Some of the calls for service included trouble with subject, sex offense violation, 911 hang up, harassment, and fraud.

On October 1, Deputy Richards, Deputy Wasson and I responded to the area of Weswilmar for a 911 hang up call. Dispatch advised that they received a call from a cell phone and while on the phone they heard yelling then the phone disconnected. Dispatch did not have any information other than the call coming from the area. Deputy Richards, Deputy Wasson and I went home to home in the area looking for the caller and were not successful in locating the caller. It was determined that the call came from a vehicle passing through the area.

On October 2, I responded to Holt Jr. High for a trouble with subject call. The principal and assistant principal called dispatch as I was beginning my shift for the day, indicating that they were having trouble with a 7th grade student. As I approached the school I observed a student that I have been familiar with for a

number of years, standing at the corner of Aurelius and Sycamore Streets, and the administrators walking back into the parking lot of the Jr. High. The administrators advised that the student was not supposed to be at school that day due to a couple of issues the day before; however, the student was not willing to leave the property. In addition, there was some concern that the student would become aggressive toward adults. When I made contact with the student it was evident that he/she was upset and not willing to comply with my commands. Once the student was subdued and able to calm down he/she was taken to the Delhi Office where his/her parent could pick them up.

On October 15, I received a call from Hope Middle School reference a trouble with subject. The school principal advised that a student from the Jr. High was at the school and had been served a no trespass letter, but they were refusing to leave school property. Upon arrival to the school I made contact with the school principal, she advised that the person in question was asked to leave the property but each time she turned around the student walked back toward the front door. When I made contact with the subject I advised him/her that he/she would have to wait for his/her brother across the street from the school or in another location away from the school. I also served the subject with a no trespass letter and advised him/her of the consequences of returning to the property. A copy of the no trespass letter was sent to the subjects parents.

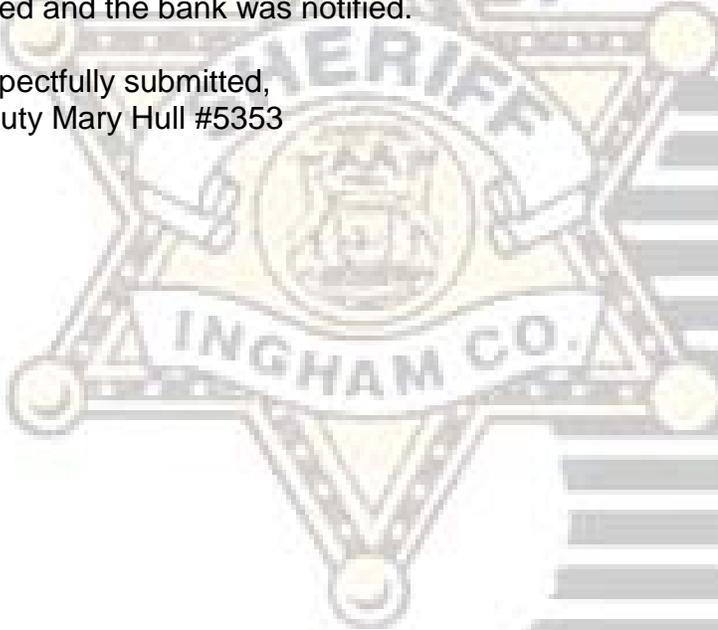
On October 16, I took a complaint from a subject whom claimed he was being harassed by another male, by telephone and in person. The victim reported that the suspect had been calling his phone and leaving messages, none of which were threatening, and harassing the victim when he went to Veterans Park. When I located the suspect at Veterans Park the victim was in the same area. Both the victim and the suspect were encouraged to stay away from one another epically in a public place, and advised that if there were any issues they would both be banned from the park.

On October 23, I responded to Holt Jr. High at the request of the school principal. Upon arrival I was advised that a parent contacted the school to advise that her daughter received a picture of a penis via text, but the picture was not received while her daughter was in school. The parent advised that she was concerned that the person that sent the picture was a fellow student. After speaking with the victim at length I learned that the suspect was not a student at Holt. The victim reported that she met a male subject on X-Box live; they exchanged phone numbers and communicated on a regular basis via text. The victim admitted that she give the male subject personal information including her name, her age, the school she attends and what sports she plays. The victim advised that she only knew the male subjects first name, his age, the fact that he played football at school, and went to a school on the north east side of the county. My concern as I was questioning the victim was that the person on the other end of the conversation was not a juvenile male. The parent of the victim reported that they blocked the male's phone number from her daughter's phone and blocked her

daughter from communicating with the male on X-Box live. After a thorough investigation I was able to identify the suspect male, he was in fact a juvenile male living in the north east part of the county. I made contact with his parent, and advised them of the complaint. I encouraged the parent to have a conversation with their son about taking pictures of genitals and sending such pictures to other juveniles. I also encouraged the parents to look through their son's phone for any pictures that were inappropriate and delete them. The victim's parent was advised of the outcome of the investigation, which was closed.

On October 27, a resident came to the office to report that his ATM card was used fraudulently in September. The victim reported that he noticed an ATM withdraw on his statement and was positive that someone cloned his card and used it at Quality Dairy. After obtaining video from the store I made contact with the victim and showed him the picture of the person that used the ATM. The victim advised that the person in the photograph was his wife. The report was closed and the bank was notified.

Respectfully submitted,
Deputy Mary Hull #5353



Delhi Township Fire Department Monthly Report

October, 2015

Total Calls

	<i>Delhi</i>	<i>Alaiedon</i>	<i>Total</i>
EMS / Medical	230	-	230
Fire / Rescue	62	1	63
Total Calls	292	1	293
Staff Hours	512.8	2	514.8

Total calls in 2015: 2,787

Total calls for 2014: 3,040

Inspections

Commercial Fire Inspections – 3
Plan Reviews – 4 (including Alaiedon)

Training

321 Personnel participated in 587.75 Hours of Training

Mutual Aid: Given – 24 Received – 9 Auto Aid- 33
Overlapping Calls - 81

Miscellaneous

- Oct. 7 Jolly and Cedar area Motor Vehicle Crash with injury
- Oct. 13 4900 Blk. Wilcox oven fire minimal loss
- Oct 13 1000 Blk. Harper assist Mason Fire at a house fire
- Oct 20 4100 Blk Keller burst sprinkler pipe triggering alarm of system
- Oct 29 5800 Blk Holt Motor Vehicle Crash with injury

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 17, 2015**

Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, November 17, 2015 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Davis called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: Trustee Jon Harmon

PUBLIC HEARING – 7:30 P.M.

AMENDMENT NO. 5 TO THE DOWNTOWN DEVELOPMENT AUTHORITY DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN

Hope moved to open the Public Hearing on Amendment No. 5 to the Downtown Development Authority Development Plan and Tax Increment Financing Plan.

A Voice Poll was recorded as follows: All Ayes

Absent: Harmon

MOTION CARRIED

Howard Haas, DDA Executive Director, outlined the proposed amendment to the Downtown Development Authority Development Plan and Tax Increment Financing Plan. The proposed amendment would extend the life of the Plan from 2024 through 2035. Tax Sharing Agreements with the taxing jurisdictions (Delhi Township, Ingham County, the Capital Area District Library, Lansing Community College and the Capital Area Transportation Authority) are being proposed whereas the jurisdictions would receive 60% and the DDA would receive 40% of the tax revenues through 2035.

Tracy Miller, Director of Community Development, stated that the proposed amendment has no impact on the tax rate but will allow the 40% tax revenues captured by the DDA to stay in the Township. Ms. Miller further stated that as a result of the public investment made possible by this tax capture, on average the value of properties located in the DDA District have increased at a significantly higher rate than properties located outside the district. The approval of the proposed amendment would allow for the continuation of the DDA and allow the DDA to focus its efforts on revitalizing Cedar Street.

Duke Cole commented on the Notice of Public Hearing letter that he received.

Stuart Goodrich, 2096 Cedar Street, spoke in favor of the DDA and questioned the status of the proposed Tax Sharing Agreements with the other taxing jurisdictions.

Mike Hamilton, 4541 Sycamore Street, spoke in favor of the DDA.

Mr. McKay, 4075 E. Holt Road, questioned the Notice of Public Hearing letter that he received.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 17, 2015**

Motion to Close Public Hearing – 7:50 p.m.

Hope moved to close the public hearing.

A Voice Poll was recorded as follows: All Ayes

Absent: Harmon

MOTION CARRIED

COMMENTS FROM THE PUBLIC – None

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of November 3, 2015
- B. Approval of Minutes – Regular Meeting of November 3, 2015
- C. Approval of Claims – November 10, 2015 (ATTACHMENT I)
- D. Approval of Payroll – November 5, 2015 (ATTACHMENT II)
- E. Appointment to the Delhi Township Board of Review – John Craig (ATTACHMENT III)
- F. Appointment to the Delhi Township Downtown Development Authority and the Brownfield Redevelopment Authority Board – Harry Ammon (ATTACHMENT IV)

Warfield moved to approve the Consent Agenda as presented.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Warfield, Davis, Hayhoe

Absent: Harmon

MOTION CARRIED

NEW BUSINESS

AMENDMENT NO. 5 TO THE DOWNTOWN DEVELOPMENT AUTHORITY DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN, INTRODUCTION AND FIRST CONSIDERATION (PROPOSED TOWNSHIP ORDINANCE NO. 80.5)

The Board reviewed memorandums dated November 9, 2015 from Twp. Mgr. Elsinga and September 21, 2015 from Howard Haas, DDA Executive Director (ATTACHMENT V).

Hayhoe moved upon introduction and first consideration, at approve Amendment No. 5 to the Delhi Charter Township Downtown Development Authority Development Plan and Tax Increment Financing Plan (Proposed Delhi Township Ordinance No. 80.5).

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Sweet, Warfield, Davis, Hayhoe, Hope

Absent: Harmon

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 17, 2015**

COOPERATIVE MUTUAL AID FIRE CONTROL AGREEMENT BETWEEN DELHI CHARTER TOWNSHIP AND THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES

The Board reviewed a memorandum dated December 11, 2015 from Twp. Mgr. Elsinga (ATTACHMENT IX).

Warfield moved to approve the Cooperative Mutual Aid Fire Control Agreement between Delhi Charter Township and the Michigan Department of Natural Resources.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Warfield, Davis, Hayhoe, Hope, Ketchum

Absent: Harmon

MOTION CARRIED

REPORTS

SUPERVISOR

Supervisor Davis reported on the Delhi Charter Township Emergency Management Program that the Fire Department is drafting.

Supervisor Davis stated that the Tree Lighting will be held on December 2, 2015.

CLERK

Clerk Hope stated that a Ribbon Cutting Ceremony is in the works for the newly constructed Ram Trail.

TRUSTEES

TRUSTEE HAYHOE

Trustee Hayhoe stated that the Holt Lions Club will be hosting the final brush drop off of the year to be held on November 21, 2015.

TOWNSHIP MANAGER

Twp. Mgr. Elsinga stated that the Township received preliminary information showing that the Kiwanis Restroom/Pavilion building project has made the Michigan Department of Natural Resources Trust Fund Grant's fundable list.

LIMITED PUBLIC COMMENTS

Duke Cole asked if the Fire Department could be cross-trained with the Department of Natural Resources.

Stuart Goodrich questioned how thick the new asphalt on Holt Road was.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 17, 2015**

ADJOURNMENT

Meeting adjourned at 8:02 p.m.

Date: December 1, 2015

Evan Hope, Township Clerk

Date: December 1, 2015

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

ACCOUNTS PAYABLE APPROVAL

November 10, 2015

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated November 10, 2015 numbered 90304 thru 90369 & ACH 3856 thru 3891. Every invoice has a payment authorizing signature(s).

Dated: November 10, 2015

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated November 10, 2015 show payments made from the following funds:

General Fund	\$	69,100.94
Fire Fund		8,123.07
Police Fund		1,990.00
Fire Equip. & Apparatus Fund		12,556.39
Downtown Development Fund		18,554.55
Sewer Fund		73,091.77
Trust & Agency Fund		3,985.00
Current Tax Fund		43.55
Grand Total	\$	<u>187,445.27</u>

Includes the following to be reimbursed from separate bank accounts:

Current Tax Fund	\$	43.55
Farmer's Market Account	\$	4,868.00

Dated: November 10, 2015

John B. Elsinga, Township Manager

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$19,664.40 Hubbell Roth & Clark for SAW Grant Administration, 11/5/14, \$15,121.28 Thrun Law Firm for October Legal Services** to be approved by consent)

Dated: November 10, 2015

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV Board Audit and Approval: At a regular meeting of the Township Board held on November 17, 2015 a motion was made by _____ and passed by ___yes votes and ___no votes (____absent) that the list of claims dated November 10, 2015, was reviewed, audited and approved

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
 EXP CHECK RUN DATES 11/10/2015 - 11/10/2015

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
BANK OF AMERICA	MGFOA LODGING/GUEST	39.60
BANK OF AMERICA	2016 MTA REIMBURSEMENT	65.00
BANK OF AMERICA	2016 MTA REGISTRATIONS/HOPE & FINCH	618.00
BANK OF AMERICA	2016 MTA REGISTRATION/MILLER	309.00
BANK OF AMERICA	2016 MTA REGISTRATION/WARFIELD-HAR	618.00
BANK OF AMERICA	2016 MTA REGISTRATION/ELSINGA-VAND	618.00
BANK OF AMERICA	2016 MTA REGISTRATION/SWEET	309.00
	Total For Dept 000.00	2,576.60
Dept 171.00 MANAGER		
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	30.11
BANK OF AMERICA	STATE BAR OF MI MEMBERSHIP RENEW	35.00
BANK OF AMERICA	IPMA MEMBERSHIP RENEWAL/THIELEN	149.00
MICHIGAN TOWNSHIPS ASSOC	MTA MAGAZINE/THIELEN	30.00
MICHIGAN TOWNSHIPS ASSOC	MTA MAGAZINE/VANDER PLOEG	30.00
BANK OF AMERICA	MANAGER LUNCH/ELSINGA	11.53
BANK OF AMERICA	COBRA SOFTWARE MAINT. RENEWAL	50.00
BANK OF AMERICA	COBRA SOFTWARE MAINT RENEWAL	395.00
BANK OF AMERICA	ICMA MEAL/ELSINGA	27.66
BANK OF AMERICA	ICMA LODGING/ELSINGA	1,127.00
BANK OF AMERICA	ICMA MEAL/ELSINGA	19.39
BANK OF AMERICA	MPELR LODGING/THIELEN	444.60
	Total For Dept 171.00 MANAGER	2,349.29
Dept 191.00 ACCOUNTING		
MUZZALL GRAPHICS	A P CHECKS START @ 91001	280.00
MUZZALL GRAPHICS	ESTIMATED SHIPPING	14.80
BANK OF AMERICA	MGFOA LODGING/MEREDITH	258.00
	Total For Dept 191.00 ACCOUNTING	552.80
Dept 215.00 CLERK		
MICHIGAN.COM	PUBLISHING LEGALS OCTOBER	328.42
BANK OF AMERICA	IIMC MEMBERSHIP/FINCH	95.00
	Total For Dept 215.00 CLERK	423.42
Dept 228.00 INFORMATION TECHNOLOGY		
BANK OF AMERICA	14 COLOR INK CARTRIDGES FOR HP	423.71
	Total For Dept 228.00 INFORMATION TECHNOLOGY	423.71

Dept 253.00 TREASURERS

PROGRESSIVE IMPRESSIONS INTL	2015 WINTER TAX BILLS POSTAGE	4,400.00
D & K INVESTIGATIVE SERVICE	SERVICE OF COURT PAPERS	138.24
DELHI TOWNSHIP TREASURER	MILEAGE 1/21/15 - TEBEAU	13.23
DELHI TOWNSHIP TREASURER	MILEAGE 3/11/15 - TEBEAU	7.48
DELHI TOWNSHIP TREASURER	MILEAGE 10/21/15 - TEBEAU	12.65
DELHI TOWNSHIP TREASURER	MILEAGE 10/29-30/2015 - CORKWELL	5.17
RICOH USA, INC.	COPY MAINTENANCE AGREEMENT	286.80
DELHI TOWNSHIP TREASURER	TAX DAY PIZZA & SALES TAX	35.00
DELHI TOWNSHIP TREASURER	TAX DAY PIZZA & SALES TAX	38.00
Total For Dept 253.00 TREASURERS		4,936.57

Dept 257.00 ASSESSING

THRUN LAW FIRM, P.C.	LEGAL FEES OCTOBER	4,716.91
RICOH USA, INC.	COPY MAINTENANCE AGREEMENT	286.80
BANK OF AMERICA	MAA MEAL/E. TOBIAS	33.00
BANK OF AMERICA	MAA MEAL/E. TOBIAS	32.50
BANK OF AMERICA	MAA MEAL/E. TOBIAS	12.87
BANK OF AMERICA	MAA MEAL/E. TOBIAS	32.50
BANK OF AMERICA	MAA LODGING/E. TOBIAS	291.92
Total For Dept 257.00 ASSESSING		5,406.50

Dept 262.00 ELECTIONS

DELHI TOWNSHIP TREASURER	AV LETTER TO AUSTRALIA	1.20
Total For Dept 262.00 ELECTIONS		1.20

Dept 265.00 BUILDING & GROUNDS

LANSING ICE & FUEL CO	GASOLINE 10/16-31/2015	128.30
BOYNTON FIRE SAFETY SERV	INSP FIRE EXT @ CSC	21.00
BOYNTON FIRE SAFETY SERV	RECHARGE & REPAIR FIRE EXT/CSC	37.00
BOYNTON FIRE SAFETY SERV	INSP FIRE EXT @ DDA/ICSD	6.00
BOYNTON FIRE SAFETY SERV	INSP FIRE EXT @ FIRE#2	2.00
BOYNTON FIRE SAFETY SERV	INSP FIRE EXT @ FARMERS MARKET	2.00
WOLVERINE POWER SYSTEMS	LABOR/6 HOSES/ANTIFREEZE/CSC	317.66
WOLVERINE POWER SYSTEMS	LABOR/ANTIFREEZE/2 HOSES/FREIGHT/	226.22
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC	975.00
METRONET LONG DISTANCE	LONG DISTANCE OCTOBER	30.52
TDS METROCOM	LOCAL SERVICE OCTOBER	1,098.35
BOARD OF WATER & LIGHT	WATER 2004 AURELIUS	43.16
D & G EQUIPMENT INC	PARTS AND SHIPPING	101.19
H & H WELDING & REPAIR LLC	REPAIR STREET LIGHT POLE	399.00
ACE HARDWARE	1 BULB/CSC	5.49
METAL FRAMES, INC	LOCKNETETICS SHEAR LOCK/CSC	554.50
SAFETY SYSTEMS, INC	FIRE DEPT DOOR BROKEN KEYPAD/CSC	108.00
Total For Dept 265.00 BUILDING & GROUNDS		4,055.39

Dept 276.00 CEMETERY

LANSING ICE & FUEL CO	GASOLINE 10/16-31/2015	52.05
BOYNTON FIRE SAFETY SERV	INSP FIRE EXT @ MAPLE RIDGE	5.00
Total For Dept 276.00 CEMETERY		57.05

Dept 281.00 STORMWATER		
LANSING ICE & FUEL CO	GASOLINE 10/16-31/2015	32.68
HUBBELL, ROTH & CLARK, INC	SAW STORMWATER MANAGEMENT PLAN	1,163.10
	Total For Dept 281.00 STORMWATER	1,195.78

Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT	STREETLIGHTS	8,035.75
CONSUMERS ENERGY	STREETLIGHTS ACCT#6730	20,608.55
CONSUMERS ENERGY	STREETLIGHTS ACCT#7043	107.09
	Total For Dept 446.00 INFRASTRUCTURE	28,751.39

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
BANK OF AMERICA	3 SHIRTS & SHIPPING/LARNER	113.45
BANK OF AMERICA	AAA BATTERIES	13.99
LANSING ICE & FUEL CO	GASOLINE 10/16-31/2015	76.27
THRUN LAW FIRM, P.C.	LEGAL FEES OCTOBER	7,048.97
METRONET LONG DISTANCE	LONG DISTANCE OCTOBER	12.52
VERIZON WIRELESS	CELLULAR OCTOBER	10.32
TDS METROCOM	LOCAL SERVICE OCTOBER	55.94
TASMANIAN TIRE CO.	BEAD CLEANING/UNIT 57	30.00
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	7,361.46

Dept 752.00 PARKS ADMINISTRATION		
METRONET LONG DISTANCE	LONG DISTANCE OCTOBER	0.58
VERIZON WIRELESS	CELLULAR OCTOBER	0.83
TDS METROCOM	LOCAL SERVICE OCTOBER	98.11
TDS METROCOM	TELEPHONES/SENIOR CENTER	294.85
	Total For Dept 752.00 PARKS ADMINISTRATION	394.37

Dept 771.00 PARKS		
LANSING ICE & FUEL CO	GASOLINE 10/16-31/2015	232.46
ACE HARDWARE	4 CLOTHSLINES	35.96
ACE HARDWARE	2 TAPE DISPENSERS	13.98
AMERICAN RENTALS, INC.	PORTABLE TOILETS	140.00
AMERICAN RENTALS, INC.	PORTABLE TOILETS	140.00
MODEL COVERALL SERVICE	UNIFORM PANTS	24.29
MODEL COVERALL SERVICE	UNIFORM PANTS	24.29
BOARD OF WATER & LIGHT	WATER 4030 KELLER	60.18
CONSUMERS ENERGY	ELECTRIC 1771 MAPLE	93.37
B & D ELECTRIC, INC.	CHECKED PROBLEMS WITH RELAY	80.00
BANK OF AMERICA	LIQUID FILLED PRESSURE/GAUGE/COIL	132.00
BOYNTON FIRE SAFETY SERV	INSP FIRE EXT @ PARKS AND REC	5.00
BOYNTON FIRE SAFETY SERV	INSP FIRE EXT @ SENIOR CENTER	3.00
BOYNTON FIRE SAFETY SERV	RECHARGE & REPAIR EXT./SR CENTER	146.00
MENARDS LANSING SOUTH	ANTI-FREEZE/TOWELS/SPONGE/SUPER	161.16
MENARDS LANSING SOUTH	2 BUBBLE WRAP/CREEPER	61.97
MIRACLE RECREATION EQUIP	6' BENCH/FREIGHT	928.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SENIOR CENTER	260.00
WESCO DISTRIBUTION, INC	SHIPPING FOR SENIOR CENTER LIGHTS	7.83
LLOYD PACKER	REIMB FOR PLANTS/VETERAN'S MEM	71.52
D & G EQUIPMENT INC	3 EXMARK BLADES/1 WIREFORM-COVER	35.75

SUPERIOR SAW	4 ANTI FREEZE	81.96
SUPERIOR SAW	BACK PLATE/BACK SCREEN/BACK PAD	65.31
SUPERIOR SAW	3 GREASE CAPS	10.29
SUPERIOR SAW	2 STEERING SHOCKS	196.10
BOBCAT OF LANSING	OIL/FILTERS/ANTI FREEZE	244.18
THE PARTS PLACE	4 QTS 15W50 OIL	37.16
THE PARTS PLACE	1 FHP POWERATED BELT	11.47
THE PARTS PLACE	1 FHP POWERATED BELT	0.85
	Total For Dept 771.00 PARKS	<u>3,304.08</u>

Dept 774.00 RECREATION		
ON THE SPOT ENGRAVING	SET UP ON CUSTOMERS PRODUCT	5.00
ON THE SPOT ENGRAVING	STAINLESS STEEL ENGRAVING	48.00
JOHNNY MAC'S	12 PLASTIC HOCKEY PUCKS	21.00
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASSES	100.00
BANK OF AMERICA	1,600 WIRE TIES/HOLIDAY DECORATIONS	58.92
BANK OF AMERICA	CREDIT 1,000 WIRE TIES	(25.20)
ACE HARDWARE	10 WIRE CLOTHS 14 GA GALV/2 MISC.	96.66
ACE HARDWARE	15 MISC. MDSE./4 SPRAY PAINT/HOLIDAY	22.21
BRONNER'S CHRISTMAS	CHRISTMAS LIGHT CLIPS	97.00
LOWE'S CREDIT SERVICES	3 TIMERS & 1 CORD/HOLIDAY LIGHTS	77.79
LOWE'S CREDIT SERVICES	10 GREEN TAPE/POWERPLUG/HOLIDAY	42.53
	Total For Dept 774.00 RECREATION	<u>543.91</u>

Dept 850.00 OTHER FUNCTIONS		
THRUN LAW FIRM, P.C.	LEGAL FEES OCTOBER	326.50
MEDICAL MANAGEMENT SYS	AMBULANCE BILLING FEES OCTOBER	4,879.45
RICOH USA, INC.	RICOH MAINTENANCE AGREEMENT	61.17
BANK OF AMERICA	SERVICE AGREEMENT - MAIL MACHINE	670.00
BANK OF AMERICA	SERVICE AGREEMENT - MAIL MACHINE	481.00
BANK OF AMERICA	POSTAGE METER RENTAL 11/16/15-2/15/	150.00
BANK OF AMERICA	AT&T LED SIGN 10/16-11/15/15	82.41
BANK OF AMERICA	WUFOO SUBSCRIPTION 10/26-11/26/15	9.00
BANK OF AMERICA	GIS WEB HOSTING (10/10-11/9/15)	1.00
BANK OF AMERICA	MUSIC SERVICE/CSC	24.95
BANK OF AMERICA	TRICK OR TREAT IN THE PARK	81.94
	Total For Dept 850.00 OTHER FUNCTIONS	<u>6,767.42</u>

Total For Fund 101 GENERAL FUND 69,100.94

Fund 206 FIRE FUND		
Dept 000.00		
BANK OF AMERICA	TAX ON BOOTS FOR BALDWIN & BUTCH	16.80
	Total For Dept 000.00	<u>16.80</u>

Dept 336.00 FIRE DEPARTMENT		
BARYAMES CLEANERS	UNIFORM CLEANING	141.20
LANSING ICE & FUEL CO	GASOLINE 10/16-31/2015	979.71
BANK OF AMERICA	4 SHIRTS/FIREFIGHTERS	85.00
BANK OF AMERICA	WORK BOOTS/BALDWIN	139.99
BANK OF AMERICA	WORK BOOTS/BUTCHER	139.99

FIRST DUE FIRE SUPPLY CO.	BOOTS/STAMATIS	124.99
LANSING UNIFORM CO	CHANGE 9 PATCHES	67.50
LIFEGAS LLC	OXYGEN	158.38
LIFEGAS LLC	OXYGEN	314.72
LIFEGAS LLC	CYLINDER RENTAL	19.60
CALLBACK STAFFING SOL	CALL BACK STAFFING NOVEMBER	99.99
MICHIGAN ASSOCIATION OF	2016 MAAS ASSOCIATE MEMBERSHIP	155.00
BIO-CARE, INC.	MASK FIT TEST	25.00
BANK OF AMERICA	AT&T PAYMENT FOR PHONE NUMBER	2.35
PRO AIR-KOORSEN FIRE	ANNUAL BILLING AIR SAMPLE SERVICE	570.00
PRO AIR-KOORSEN FIRE	ANNUAL BILLING AIR COMPRESSOR	700.00
METRONET LONG DISTANCE	LONG DISTANCE OCTOBER	4.07
VERIZON WIRELESS	CELLULAR OCTOBER	178.32
TDS METROCOM	LOCAL SERVICE OCTOBER	41.41
CONSUMERS ENERGY	ELECTRIC 6139 BISHOP	51.96
CONSUMERS ENERGY	GAS 6139 BISHOP	29.77
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	32.63
BANK OF AMERICA	METRO CHIEFS LUNCH-BALL	16.86
SCHULTZ INC.	CLEAN DRAIN PITS/FIRE STATION #1	491.29
WESCO DISTRIBUTION, INC	LED HIGH WALL PACK	230.00
WESCO DISTRIBUTION, INC	PHOTO EYE	29.80
BANK OF AMERICA	ACTIVE SHOOTER CONF/DRURY & STAM	70.00
BANK OF AMERICA	CONFERENCE LODGING/BALL	78.75
BANK OF AMERICA	GASOLINE/CONFERENCE-BALL	43.65
BANK OF AMERICA	MEAL/CONFERENCE-BALL	13.47
BANK OF AMERICA	MEAL/CONFERENCE-BALL	24.61
BANK OF AMERICA	GASOLINE/CONFERENCE-BALL	51.21
BANK OF AMERICA	MEAL/CONFERENCE-BALL	7.19
BANK OF AMERICA	FIRE PREVENTION REFRESHMENTS	114.00
BANK OF AMERICA	FIRE PREVENTION BEEF & PORK FRANK	137.94
FAT BOYS PIZZA	PIZZA/OPEN HOUSE	33.98
FOREMOST PROMOTIONS	BLACK FIRE HATS	182.00
FOREMOST PROMOTIONS	PINK FIRE HATS	455.00
FOREMOST PROMOTIONS	RULERS	270.00
FOREMOST PROMOTIONS	CPR INFORMATION CARDS	185.00
FOREMOST PROMOTIONS	TRICK OR TREAT BAGS	250.00
FOREMOST PROMOTIONS	COLORING BOOKS	230.00
FOREMOST PROMOTIONS	S&H	90.44
ACROSS THE STREET PROD	3 BLUE CARD 50 HOUR ON-LINE TRAINING	1,039.50
	Total For Dept 336.00 FIRE DEPARTMENT	8,106.27

Total For Fund 206 FIRE FUND 8,123.07

Fund 207 POLICE FUND
Dept 301.00 POLICE
THRUN LAW FIRM, P.C.

LEGAL FEES OCTOBER	1,990.00
Total For Dept 301.00 POLICE	1,990.00

Total For Fund 207 POLICE FUND 1,990.00

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS

BANK OF AMERICA	UPS SHIPPING	10.95
BANK OF AMERICA	UPS SHIPPING	7.05
FIRE SERVICE MANAGEMENT	TURNOUT GEAR CLEANING	40.00
BANK OF AMERICA	CORDLESS COMBINATION KIT	215.00
BANK OF AMERICA	SAW BLADE & SHIPPING	207.75
COMMUNICATIONS SERVICES	RADIO REPAIR	1,508.00
ACE HARDWARE	12 PK AA BATTERIES/SCBA	9.99
ACE HARDWARE	1 MISC. MDSE./3 MEDICAL BATTERIES	11.36
ACE HARDWARE	AA6PK QUANTUM ALKALINE/SCBA	8.99
MID MICHIGAN EMERGENCY	COMPUTER MOUNTING EQUIPMENT	7,154.20
ACE HARDWARE	2 MISC. MDSE./SQUAD 21	1.50
SPARTAN MOTORS USA, INC.	PARTS & LABOR/#698	2,856.76
BANK OF AMERICA	2 SANDBAG KITS	463.84
BANK OF AMERICA	CPR CARDS/GRIF & VICKI'S DAYCARE	61.00
Total For Dept 339.00 EQUIPMENT & APPARATUS		12,556.39

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 12,556.39

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00

CRISP COUNTRY ACRES	VENDOR PAYMENT OCTOBER	409.00
TODD DELO	VENDOR PAYMENT OCTOBER	53.00
GLUTEN FREE ROX	VENDOR PAYMENT OCTOBER	32.00
KOLACHE KITCHEN	VENDOR PAYMENT OCTOBER	8.00
LONESOME PINES BEEF	VENDOR PAYMENT OCTOBER	188.00
RACHEL MARIE SHAW	VENDOR PAYMENT OCTOBER	30.00
SANDRA SIEMON	VENDOR PAYMENT OCTOBER	33.00
LINETTE SILVERNAIL	VENDOR PAYMENT OCTOBER	47.00
THE 517 COFFEE COMPANY	VENDOR PAYMENT OCTOBER	10.00
WILLOW BLOSSOM FARMS	VENDOR PAYMENT OCTOBER	193.00
NEVA AUSTIN	VENDOR PAYMENT OCTOBER	124.00
CORINNE P. CARPENTER	VENDOR PAYMENT OCTOBER	23.00
OFILIA DIAZ	VENDOR PAYMENT OCTOBER	251.00
ELAINE J. ERNST	VENDOR PAYMENT OCTOBER	40.00
RENEE GONZALES	VENDOR PAYMENT OCTOBER	102.00
DENNIS C. GREENMAN	VENDOR PAYMENT OCTOBER	342.00
BETTE K. KELLY	VENDOR PAYMENT OCTOBER	40.00
FRED LONG	VENDOR PAYMENT OCTOBER	40.00
TRAVIS NIGHTENGALE	VENDOR PAYMENT OCTOBER	21.00
JONATHAN S. ORR	VENDOR PAYMENT OCTOBER	34.00
OTTO'S POULTRY, INC	VENDOR PAYMENT OCTOBER	1,669.00
JENNIFER ROTIER	VENDOR PAYMENT OCTOBER	48.00
RUSSELL ROWE	VENDOR PAYMENT OCTOBER	521.00
TAMARA TAYLOR	VENDOR PAYMENT OCTOBER	15.00
MAI KOU VANG	VENDOR PAYMENT OCTOBER	67.00
Total For Dept 000.00		4,340.00

Dept 728.00 DDA ADMINISTRATION

BANK OF AMERICA	UPS600V/UNDERHILL	74.99
THRUN LAW FIRM, P.C.	LEGAL FEES SEPTEMBER & OCTOBER	264.30
THRUN LAW FIRM, P.C.	LEGAL FEES OCTOBER	124.80
C. HOWARD HAAS	OCTOBER CELL PHONE REIMBURSE	75.00
METRONET LONG DISTANCE	LONG DISTANCE OCTOBER	2.77
TDS METROCOM	LOCAL SERVICE OCTOBER	126.60
BANK OF AMERICA	MEDA FALL ECONOMIC DEVELOPMENT	95.00
	Total For Dept 728.00 DDA ADMINISTRATION	<u>763.46</u>

Dept 729.00 DDA MARKETING & PROMOTION

BANK OF AMERICA	1/2 GAL CIDER/6 DONUT/6 ROLLS	10.05
BLOHM CREATIVE PARTNERS	OCTOBER 2015 OUR TOWN	9,050.00
BANK OF AMERICA	ASSORTED CANDIES & FED EX CHARGE	121.15
BANK OF AMERICA	1 CASE BASIL OLIVE OIL/12 COUNT	108.00
BANK OF AMERICA	MIFMA REGISTRATION/GRINNELL	15.00
BLOHM CREATIVE PARTNERS	SEPTEMBER BILLBOARD MEDIA BUY	735.00
CRISP COUNTRY ACRES	DOUBLE UP BUCKS OCTOBER	282.00
DENNIS C. GREENMAN	DOUBLE UP BUCKS OCTOBER	198.00
RUSSELL ROWE	DOUBLE UP BUCKS OCTOBER	48.00
BANK OF AMERICA	DDA AMENDMENT MAILING/OFFICE MAX	556.58
BANK OF AMERICA	138 PUMPKINS	451.31
BLOHM CREATIVE PARTNERS	SEPTEMBER WEB MAINT & HOSTING	145.00
	Total For Dept 729.00 DDA MARKETING & PROMOTION	<u>11,720.09</u>

Dept 731.00 DDA INFRASTRUCTURE PROJECTS

B & D ELECTRIC, INC.	STREET POLE REPAIR	1,311.00
	Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS	<u>1,311.00</u>

Dept 850.00 OTHER FUNCTIONS

QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SHERIFF & DDA	420.00
	Total For Dept 850.00 OTHER FUNCTIONS	<u>420.00</u>

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 18,554.55

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 548.00 ADMINISTRATION & OVERHEAD

THRUN LAW FIRM, P.C.	LEGAL FEES OCTOBER	649.80
PROGRESSIVE IMPRESSIONS	SEWER BILLS OCTOBER	533.22
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	<u>1,183.02</u>

Dept 558.00 DEPT OF PUBLIC SERVICE

LANSING ICE & FUEL CO	GASOLINE 10/16-31/2015	997.32
MODEL COVERALL SERVICE	STAFF UNIFORMS/POTW	64.79
MODEL COVERALL SERVICE	STAFF UNIFORMS/MAINTENANCE	67.71
MODEL COVERALL SERVICE	STAFF UNIFORMS/POTW	64.79
MODEL COVERALL SERVICE	STAFF UNIFORMS/MAINTENANCE	67.71
BARYAMES CLEANERS	UNIFORM DRY CLEANING/POTW	82.45
BANK OF AMERICA	TONER CARTRIDGES/OPS PRINTER	375.34
BANK OF AMERICA	TOOLS/CAMERA VAN	178.93
BANK OF AMERICA	10 BAGS ICE	18.90

BANK OF AMERICA	2 BUNDLES MARKING FLAGS	18.90
FISHER SCIENTIFIC	LABORATORY SUPPLIES	385.48
ALEXANDER CHEMICAL CORP	CREDIT	(125.00)
ALEXANDER CHEMICAL CORP	CALCIUM NITRATE	10,686.56
KEMIRA WATER SOLUTIONS	FERRIC CHLORIDE	4,979.51
KAR LABORATORIES, INC.	ANALYSIS OF EFFLUENT SAMPLES	225.00
KAR LABORATORIES, INC.	ANALYSIS OF INFLUENT SAMPLES	225.00
A & L GREAT LAKES LAB	2 SOIL TEST PKG W/RECS	18.70
BANK OF AMERICA	CREDIT (RETURN CARHARTT BIBS)	(64.04)
BANK OF AMERICA	CARHARTT BIBS/GARLOCK	69.99
HUBBELL, ROTH & CLARK, INC	CHISHOLM HILLS SEWER SYSTEM MTG	2,338.50
HUBBELL, ROTH & CLARK, INC	SAW GRANT ADMINISTRATION	19,664.40
HUBBELL, ROTH & CLARK, INC	SEWER LEAD INSPECTIONS	687.54
HUBBELL, ROTH & CLARK, INC	GENERAL PROFESSIONAL SERVICES	1,104.00
HUBBELL, ROTH & CLARK, INC	SANITARY SEWER REVIEW PRESTWICK	198.75
SPICER GROUP, INC.	GIS NETWORK & ASSET MANAGEMENT	1,657.50
SPICER GROUP, INC.	SEWER ACCT AUDIT & ASSET MGT	5,980.00
UNITED PARCEL SERVICE	SHIPPING CHARGES	29.50
UNITED PARCEL SERVICE	SHIPPING CHARGES	124.03
METRONET LONG DISTANCE	LONG DISTANCE OCTOBER	6.27
COMCAST	HIGH SPEED INTERNET/MAINTENANCE	142.85
COMCAST	HIGH SPEED INTERNET/POTW	142.85
TDS METROCOM	LOCAL SERVICE OCTOBER	384.99
CONSUMERS ENERGY	ELECTRIC-4000 N MICHIGAN#B	112.49
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2723	47.42
CONSUMERS ENERGY	ELECTRIC-1988 WAVERLY	533.06
CONSUMERS ENERGY	GAS-1988 WAVERLY	22.99
BANK OF AMERICA	4 STRAW BALES/SHEEP BARN	21.96
BOYNTON FIRE SAFETY SERV	INSP FIRE EXT @ MAINTENANCE	29.00
D & G EQUIPMENT INC	T&M TO REPAIR AND SERVICE	1,607.16
ACE HARDWARE	1 20W 5PK LIGHT BULBS/DPS	17.99
WESCO DISTRIBUTION, INC	1BX OF F39T5830 BULBS	252.60
WESCO DISTRIBUTION, INC	4BX OF F40T12 BULBS	367.32
WESCO DISTRIBUTION, INC	100W METAL HALIDE BULBS	130.44
B & D ELECTRIC, INC.	MATERIALS & LABOR/LSD	957.00
WOLVERINE POWER SYSTEMS	LABOR/FREIGHT/AMMETER 12 VOLT/LSD	61.42
WOLVERINE POWER SYSTEMS	AIR FILTER/FREIGHT/EIFERT L.S.	59.81
INTERSTATE BATTERIES OF	BATTERY/COLLEGE RD LS	118.04
INTERSTATE BATTERIES OF	BATTERY/G4,G1	400.12
INTERSTATE BATTERIES OF	CORE CHARGE FOR BATTERIES	74.00
INTERSTATE BATTERIES OF	CREDIT	(50.00)
BANK OF AMERICA	CREDIT	(50.00)
BANK OF AMERICA	INSTALL 7-PRONG PLUG/UNIT 9	57.50
BANK OF AMERICA	REDUCER/WELD NIPPLE/2 COUPLINGS/	89.93
BANK OF AMERICA	NITROGEN REFILL/DIGESTER GAS	23.02
BANK OF AMERICA	2 CUTTING EDGES/POTW PLOW	419.58
BANK OF AMERICA	DRILL BIT/MESO 2 BILER LINE DRAINS	99.99
BANK OF AMERICA	8 GASKETS/DIGESTER BOILER	102.12
GALLOUP	6 COUPLINGS/12 NIPPLES/6 ELBOWS/	309.77
GALLOUP	2 BV THD/6 NIPPLES/DRAINS	124.79
ACE HARDWARE	5 MISC. MDSE.	6.38

THE PARTS PLACE	2 BLASTER PENETRANT/2 GREASE/	30.71
BOYNTON FIRE SAFETY SERV	INSP FIRE EXT @ POTW	45.00
BOYNTON FIRE SAFETY SERV	RECHARGE & REPAIR FIRE EXT/POTW	106.00
SIEMENS INDUSTRY, INC.	LABOR TO INSTALL CIRCUIT SETTER	944.00
SIEMENS INDUSTRY, INC.	CIRCUIT SETTER/POTW DIGESTER	326.48
SIEMENS INDUSTRY, INC.	INSTALL FAN & WIRE (T&M)	4,780.00
BOBCAT OF LANSING	INSTALL TG600 SALTER-PARTS & LABOR	1,886.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/POTW	260.00
SIEMENS INDUSTRY, INC.	LABOR TO REPAIR COIL AT POTW	944.00
WOLVERINE POWER SYSTEMS	GENERATOR MAINT AGREEMENT	675.00
WOLVERINE POWER SYSTEMS	LABOR & ANTIFREEZE/MAINTENANCE	141.40
WOLVERINE POWER SYSTEMS	LABOR & ANTIFREEZE/MAINTENANCE	141.40
WOLVERINE POWER SYSTEMS	LABOR & COOLANT FILTER/POTW	88.42
WOLVERINE POWER SYSTEMS	COOLANT FILTER/N. GENSET POTW	30.46
BOBCAT OF LANSING	T&M TO INSTALL UNDERCARAGE - PLOW	1,675.00
FRANKIE D'S AUTO & TRUCK	LOF/#12	43.00
BANK OF AMERICA	PARKING/DIORKA	6.25
BANK OF AMERICA	POSTAGE/DMRQA REPORT	7.45
BANK OF AMERICA	WEFTEC BREAKFAST/DIORKA	19.19
BANK OF AMERICA	WEFTEC 3 DINNERS/DIORKA	94.99
BANK OF AMERICA	LODGING/PHOSPHORUS REMOVAL/TRIGO	90.78
BANK OF AMERICA	PESTICIDE APP COURSE/DE YOUNG	130.00
DELHI TOWNSHIP TREASURER	PARKING - BRYANT	10.00
STATE OF MICHIGAN	CERTIFICATE D RENEWAL/LENON	95.00
LASSARO N. TRIGO	10/14-15/2015 MILEAGE/TRIGO	89.70
HUBBELL, ROTH & CLARK, INC	POTW LAGOONS BLDGS REPL DESIGN	1,829.40
HUBBELL, ROTH & CLARK, INC	PRIMARY CLARIFIERS DRIVE & MECHSM	276.00
HUBBELL, ROTH & CLARK, INC	POTW LAGOONS BUILDINGS CONTRACT	138.00
	Total For Dept 558.00 DEPT OF PUBLIC SERVICE	<u>71,908.75</u>
	Total For Fund 590 SEWAGE DISPOSAL SYSTEM	<u><u>73,091.77</u></u>
Fund 701 TRUST & AGENCY FUND		
Dept 000.00		
INGHAM COUNTY TREASURER	TRAILER PARK FEES JULY & AUGUST	3,985.00
	Total For Dept 000.00	<u>3,985.00</u>
	Total For Fund 701 TRUST & AGENCY FUND	<u><u>3,985.00</u></u>
Fund 703 CURRENT TAX ACCOUNT		
Dept 000.00		
STATE OF MICHIGAN	DELHI TWP 2014 IFT	43.55
	Total For Dept 000.00	<u>43.55</u>
	Total For Fund 703 CURRENT TAX ACCOUNT	<u><u>43.55</u></u>
	Total For All Funds:	<u><u>187,445.27</u></u>

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated November 5, 2015**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 108470 through 108500 & direct deposits numbers: DD21317 through DD21397. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: November 5, 2015

Director of Accounting

II. Payroll Report

The November 5, 2015 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$73,612.69	\$21,798.45	\$51,814.24
Fire Dept. Fund	54,655.72	16,501.08	\$38,154.64
DDA	4,047.89	891.97	\$3,155.92
Sewer Fund/Receiving	35,095.07	10,628.23	\$24,466.84
Total Payroll	\$167,411.37	\$49,819.73	\$117,591.64
	Township FICA	Township RHS & Pension Plan	Total Deductions & TWP Liabilities
General Fund	\$5,448.16	\$5,441.03	\$32,687.64
Fire Dept. Fund	4,041.09	3,472.78	24,014.95
DDA	138.76	82.68	1,113.41
Sewer Fund/Receiving	2,621.30	2,905.64	16,155.17
Total Payroll	\$12,249.31	\$11,902.13	\$73,971.17

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on November 5, 2015 and identified as follows:

11/05 Net Pay Disbursement in Common Savings (\$117,591.64)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on November 17, 2015, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated November 5, 2015 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Sweet(1)Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: November 12, 2015

RE: Recommendation for Appointment to the Delhi Charter Township Board of Review

Stan Darling has resigned from the Board of Review as he will be moving out of Delhi Township to be closer to family. Mr. Darling's term expires on January 1, 2017 and, therefore, the Board must fill his vacancy. Former Board of Review member John Craig has expressed interest in joining the Board of Review again and I believe his knowledge of assessing functions and appraisals will be very beneficial. Therefore, I am recommending the Board appoint John Craig to the Board of Review with a term expiring January 1, 2017 to fill the vacancy left by Stan Darling.

RECOMMENDED MOTION:

To appoint John Craig to the Delhi Charter Township Board of Review, effective November 17, 2015 and expiring January 1, 2017 to fill the vacancy created by Stanley Darling.

APPLICATION FOR TOWNSHIP BOARDS AND COMMISSIONS

Position applied for (Name of Board or Commission) Board of Review - Assessing Dept

Applicant's Name John E. Craig

Address 2113 Gunn Rd. Holt, MI 48842 Email Jcraig1371@aol.com

Telephone (Res.) 517-694-2409 (Bus.) 517-694-4075

Place of Employment Self Occupation RE Appraiser

Length of residence in Township 36yr. Do you own property within the Township? Yes.

Please name any boards and/or commissions you have served on, or are serving, when & where:
(Use extra page, if necessary) South Church - Mission Board, City Rescue Mission (past)
Board, Governors RE Appraisers Board (past), Delhi Board of Review (past)
HCAAC (past)

Please list any community activities you may have been involved with, and positions held: (if any)
HCAAC - member, Holt Band Boosters - VP, Lansing Concert Band - Percussion
MSA - Alumni Band - Snare drum / Conductor.

Why are you interested in serving on this Board and/or Commission? Enjoy giving back
to community time with Skill-Set.

Comments: I enjoyed the previous experience on Holt, Board of Review
& quit for health reasons (diabetes) & now have been better.

Note: Applicant must be a registered voter in Delhi Charter Township.

John E. Craig
Signature

8-14-15
Date

John E. Craig
Certified General Appraiser
Lic # 1201000956
Commercial, Agricultural, Residential

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: November 12, 2015

RE: Recommendation for Appointment to the Delhi Downtown Development Authority Board and the Brownfield Redevelopment Authority

DDA Board member Marcy Bishop-Kates has resigned from the DDA Board effective November 3, 2015. Marcy's term on the DDA Board expires on July 21, 2018. Because the Brownfield Redevelopment Authority by-laws state that the Authority shall consist of the members of the Delhi Charter Township Downtown Development Authority Board, her term on the Brownfield Redevelopment Authority also expires on July 21, 2018.

Delhi Township resident and former Township Board member Harry Ammon has expressed an interest in serving on the DDA Board and the Brownfield Redevelopment Authority, therefore, I recommend appointing him to fill the remainder of the term vacated by Marcy Bishop-Kates.

RECOMMENDED MOTION:

To appoint Harry Ammon to the Delhi Township Downtown Development Authority Board and the Delhi Township Brownfield Redevelopment Authority effective November 17, 2015 to fill the remainder of the term (July 21, 2014- July 21, 2018) vacated by Marcy Bishop-Kates.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: November 9, 2015

RE: Amendment No. 5 to the DDA Development Plan and Tax Increment Finance Plan, Introduction and First Consideration (Proposed Delhi Township Ordinance No. 80.5)

Enclosed for your review and first consideration is Amendment No. 5 to Delhi Charter Township Downtown Development Authority Development Plan and Tax Increment Finance Plan.

This amendment would extend the life of the DDA Development and TIF Plan from 2024 through 2035. The DDA and Township will also approach the taxing jurisdictions to request that the tax sharing agreements be fixed at 60/40% whereby all taxing jurisdictions (Township, Ingham County, CADL, CATA and LCC) would receive 60% while the DDA receives 40% of tax revenues through 2035.

Amendment No. 5 also details in Part IV the type and budgets for a variety of public improvement projects within the development area. As our community begins visioning what the Cedar Street Corridor could become it is all the more important to have a DDA that can assist with the financing of various projects to make that become a reality.

Therefore, subsequent to the public hearing on November 17th at 7:30 p.m., I recommend the Board Amendment No. 5 to the DDA Development Plan and Tax Increment Finance Plan.

Recommended Motion:

Upon introduction and first consideration, to approve Amendment No. 5 to the Delhi Charter Township Downtown Development Authority Development Plan and Tax Increment Finance Plan (Proposed Delhi Township Ordinance No. 80.5).



**DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY**
2045 NORTH CEDAR STREET, SUITE 2
TELEPHONE (517) 699-3866
FACSIMILE (517) 699-3878
www.delhidda.com

Date: September 21, 2015

To: Delhi Township DDA Board of Directors

From: C. Howard Haas, Executive Director

Re: 5th Amendment to DDA Development Plan and Tax Increment Financing Plan

Earlier this year, I was approached by Township staff regarding the possibility of extending the DDA Development and Tax Increment Financing Plans until 2035. The proposed extension would allow for further development along the Cedar Street Corridor. To that end, I convened the DDA Executive Committee to discuss the ramifications of extending the plans. The proposed extension would entail the DDA borrowing approximately \$15 Million to bond the development projects. Repayment of the bonds would occur through the end of 2035.

The proposed extension amends and outlines tax sharing details with the other taxing jurisdictions (Delhi Township, Ingham County, Lansing Community College, Capital Area Transportation Authority and Capital Area District Library). Currently, the DDA Tax Increment Financing Plan calls for decreased tax capture in years 2016 (to 40%) and 2021 (to 25%). The proposed amendment keeps the capture at the 40% rate from 2016 until the end of the plan in 2035.

Should you agree to this proposed extension, the next steps of the process of adopting these amendments are as follows:

1. **DDA Board Adoption:** The DDA Board adopts a resolution approving the Development and Tax Increment Financing Plan amendments.
2. **DDA Requests Township Board Schedule a Public Hearing:** The DDA presents a formal request that the Township Board schedule a public hearing on the plan amendments. Due to statutory notice requirements, the earliest Township Board meeting date at which this public hearing may be held is November 17, 2015.
3. **Public Notice:** Notice of the public hearing is published two times prior to the public hearing with the first of these publications to occur at least twenty days prior to the public hearing. Posting and mailing of notice twenty days prior to the public hearing date is to occur in accordance with the requirements of Public Act 197 of 1975, as amended. Other units of government with millage levies subject to capture are notified in writing of the fiscal impact of the proposed amendments and are invited to discuss the proposed amendments with the Township Board.

4. **Public Hearing and First Consideration of the Ordinance Adopting the Amendments:** The Township Board holds the public hearing and conducts the first reading of the ordinance adopting the plan amendments.
5. **Second Consideration and Final Adoption:** The Township Board holds the second reading of the ordinance adopting the plan amendments and adopts the ordinance.

The next step in the process is adoption by the DDA of the plan amendments and initiation of a request that the Township Board schedule a public hearing on these plan amendments.

I therefore offer the following recommended motion:

I move that the DDA adopt the attached Resolution No. 2015-001, a Resolution Recommending Amendments to the Delhi Township Downtown Development Authority Development Plan and Tax Increment Financing Plan. I further move that the Delhi Charter Township Downtown Development Authority Board of Directors inform the Delhi Charter Township Board of Trustees of the DDA Board's adoption of these amendments and request that a public hearing be scheduled on these proposed amendments in accordance with Public Act 197 of 1975, as amended.

CHARTER TOWNSHIP OF DELHI

ORDINANCE NO. 80.5

AMENDMENTS TO THE
DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
DEVELOPMENT PLAN
AND
TAX INCREMENT FINANCE PLAN

Original Adoption – July 21, 1987

1st Amendment Adoption – December 1, 1987

2nd Amendment Adoption – February 6, 1990

3rd Amendment Adoption – May 20, 1997

4th Amendment Adoption – October 21, 2003

5TH AMENDMENT

APPROVED & ADOPTED BY TOWNSHIP BOARD

ON _____

INTRODUCTION

The following amendments to the existing Development Plan and Tax Increment Finance Plan are additions and details for those portions of the Plan relating to certain projects proposed to be undertaken by the Charter Township of Delhi Downtown Development Authority (the “Authority”).

Pursuant to the requirements of Sections 14 and 17 of the Downtown Development Authority Act, as amended (being 1975 PA 197; referred to as the “Act”) (MCL 125.1664 and MCL 125.1667), the following amendments (the “Plan Amendments”) modify certain components of the Development Plan and Tax Increment Financing Plan, and shall be as follows.

PART I [Section 14(1) of the Act; MCL 125.1664(1)]

EXPLANATION OF THE TAX INCREMENT FINANCING PROCEDURE.

Unchanged: See existing Development Plans & Tax Increment Financing Plans

PART II [Section 17(2)(a) of the Act; MCL 125.1667(2)(a)]

THE DESIGNATION OF BOUNDARIES OF THE DEVELOPMENT AREA IN RELATION TO HIGHWAYS, STREETS, STREAMS, OR OTHERWISE.

Unchanged: See existing Development Plans & Tax Increment Financing Plans

PART III [Section 17(2)(b) of the Act; MCL 125.1667(2)(b)]

THE LOCATION AND EXTENT OF EXISTING STREETS AND OTHER PUBLIC FACILITIES WITHIN THE DEVELOPMENT AREA, SHALL DESIGNATE THE LOCATION, CHARACTER, AND EXTENT OF THE CATEGORIES OF PUBLIC AND PRIVATE LAND USES THEN EXISTING AND PROPOSED FOR THE DEVELOPMENT AREA, INCLUDING RESIDENTIAL, RECREATIONAL, COMMERCIAL, INDUSTRIAL, EDUCATIONAL, AND OTHER USES, AND SHALL INCLUDE A LEGAL DESCRIPTION OF THE DEVELOPMENT AREA.

Unchanged: See existing Development Plans & Tax Increment Financing Plans

PART IV [Sections 17(2)(c) and (d) of the Act; MCL 125.1667(c) and (d)]

THE LOCATION, EXTENT, CHARACTER, AND ESTIMATED COST OF THE IMPROVEMENTS INCLUDING REHABILITATION CONTEMPLATED FOR THE DEVELOPMENT AREA AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION; AND A DESCRIPTION OF EXISTING IMPROVEMENTS IN THE DEVELOPMENT AREA TO BE DEMOLISHED, REPAIRED, OR ALTERED, A DESCRIPTION OF ANY REPAIRS AND ALTERATIONS, AND AN ESTIMATE OF THE TIME REQUIRED FOR COMPLETION.

In addition to the projects listed in the existing Development Plans & Tax Increment Financing Plans, the Authority proposes to undertake the following projects.

1. Street and Corridor Improvements.

The Authority will undertake or assist in the financing of various public improvements within the development area, including, but not necessarily limited to public road improvements, access management improvements, and other modifications to enhance traffic circulation and pedestrian safety by creating a more walkable community, better access to businesses, enhanced aesthetics, and a sense of place; relocation of utilities underground.

Estimated time for completion:	2016 through duration of Plans
Estimated cost:	\$12.5 million

2. LED Message Display Board.

The Authority will acquire and install a LED message display board within the Development Area to be used for purposes that include, but are not limited to, marketing initiatives that benefit the downtown district.

Estimated time for completion:	2016 through duration of Plans
Estimated cost:	\$25,000.00

3. Acquisition of Properties.

The Authority will acquire key properties to facilitate strategic redevelopment in a manner consistent with the Township's place-making goals to benefit the downtown district.

Estimated time for completion:	2016 through duration of Plans
Estimated cost:	\$1 million

4. Decorative Street Lighting.

The Authority will install and replace decorative street lighting throughout the Development Area to benefit the downtown district.

Estimated time for completion:	2016 through duration of Plans
Estimated cost:	\$1.475 million

PART V [Section 17(2)(e) of the Act; MCL 125.1667(e)]

A STATEMENT OF THE CONSTRUCTION OR STAGES OF CONSTRUCTION PLANNED, AND THE ESTIMATED TIME OF COMPLETION OF EACH STAGE.

See existing Development Plans & Tax Increment Financing Plans, and Part IV above. In addition, the duration of the Development Plan & Tax Increment Financing Plan and amendments thereto shall be extended until December 31, 2035.

PART VI [Section 17(2)(f) of the Act; MCL 125.1667(f)]

A DESCRIPTION OF ANY PARTS OF THE DEVELOPMENT AREA TO BE LEFT AS OPEN SPACE AND THE USE CONTEMPLATED FOR THE SPACE.

See existing Development Plans & Tax Increment Financing Plans, and Part IV above.

PART VII [Section 17(2)(g) of the Act; MCL 125.1667(g)]

A DESCRIPTION OF ANY PORTIONS OF THE DEVELOPMENT AREA THAT THE AUTHORITY DESIRES TO SELL, DONATE, EXCHANGE, OR LEASE TO OR FROM THE MUNICIPALITY AND THE PROPOSED TERMS.

Not applicable.

PART VIII [Section 17(2)(h) of the Act; MCL 125.1667(h)]

A DESCRIPTION OF DESIRED ZONING CHANGES AND CHANGES IN STREETS, STREET LEVELS, INTERSECTIONS, OR UTILITIES.

There are no zoning changes contemplated by these amendments. For changes in any streets, intersections, and utilities, see Part IV above.

PART IX [Section 17(2)(i) of the Act; MCL 125.1667(i)]

AN ESTIMATE OF THE COST OF THE DEVELOPMENT, A STATEMENT OF THE PROPOSED METHOD OF FINANCING THE DEVELOPMENT, AND THE ABILITY OF THE AUTHORITY TO ARRANGE THE FINANCING.

See existing Development Plans & Tax Increment Financing Plans, and Part IV above. The Township or the Authority may issue bonds as authorized by the Act to finance all or a portion of the identified projects, as set forth in the existing plans. The Authority may also use installment purchase contracts, where eligible, to finance certain projects. The Authority may use proceeds from the sale of property, leases, licenses, or other miscellaneous revenue to finance all or a portion of the above-described projects. The Authority may use revenues capture by the Tax Increment Financing Plan to pay for all or a portion of the above-described projects.

PART IX-A [Section 17(2)(j) of the Act; MCL 125.1667(j)]

DESIGNATION OF THE PERSON OR PERSONS, NATURAL OR CORPORATE, TO WHOM ALL OR A PORTION OF THE DEVELOPMENT IS TO BE LEASED, SOLD, OR CONVEYED IN ANY MANNER AND FOR WHOSE BENEFIT THE PROJECT IS BEING UNDERTAKEN IF THAT INFORMATION IS AVAILABLE TO THE AUTHORITY.

See existing Development Plans & Tax Increment Financing Plans, and Part IV above.

PART IX-B [Section 17(2)(k) of the Act; MCL 125.1667(k)]

THE PROCEDURES FOR BIDDING FOR THE LEASING, PURCHASING, OR CONVEYING IN ANY MANNER OF ALL OR A PORTION OF THE DEVELOPMENT UPON ITS COMPLETION, IF THERE IS NO EXPRESS OR IMPLIED AGREEMENT BETWEEN THE AUTHORITY AND PERSONS, NATURAL OR CORPORATE, THAT ALL OR A PORTION OF THE DEVELOPMENT WILL BE LEASED, SOLD, OR CONVEYED IN ANY MANNER TO THOSE PERSONS.

Not applicable.

PART X [Section 17(2)(l) of the Act; MCL 125.1667(l)]

ESTIMATES OF THE NUMBER OF PERSONS RESIDING IN THE DEVELOPMENT AREA AND THE NUMBER OF FAMILIES AND INDIVIDUALS TO BE DISPLACED.

No families or individuals are proposed to be displaced by the proposed project.

PART X-A [Section 17(2)(m) of the Act; MCL 125.1667(m)]

A PLAN FOR ESTABLISHING PRIORITY FOR THE RELOCATION OF PERSONS DISPLACED BY THE DEVELOPMENT IN ANY NEW HOUSING IN THE DEVELOPMENT AREA.

Not applicable.

PART X-B [Section 17(2)(n) of the Act; MCL 125.1667(n)]

PROVISION FOR THE COSTS OF RELOCATING PERSONS DISPLACED BY THE DEVELOPMENT AND FINANCIAL ASSISTANCE AND REIMBURSEMENT OF EXPENSES, INCLUDING LITIGATION EXPENSES AND EXPENSES INCIDENT TO THE TRANSFER OF TITLE, IN ACCORDANCE WITH THE STANDARDS AND PROVISIONS OF THE FEDERAL UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES ACT OF 1970 [42 U.S.C. SECTIONS 4601, ET SEQ].

Not applicable.

PART X-C [Section 17(2)(o) of the Act; MCL 125.1667(o)]

A PLAN FOR COMPLIANCE WITH ACT NO. 227 OF THE PUBLIC ACTS OF 1972, BEING SECTIONS 213.321 TO 213.332 OF THE MICHIGAN COMPILED LAWS.

Not applicable.

PART XI [Section 14(1) of the Act; MCL 125.1664(1)]

A STATEMENT OF THE ESTIMATED IMPACT OF TAX INCREMENT FINANCING ON THE ASSESSED VALUES OF ALL TAXING JURISDICTIONS IN WHICH THE DEVELOPMENT AREA IS LOCATED.

Unchanged: See existing Development Plans & Tax Increment Financing Plans

**DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 29, 2015**

The Downtown Development Authority met Tuesday, September 29, 2015 in a regular meeting at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Chairperson Leighton called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

MEMBERS PRESENT: Marcy Bishop Kates, Kim Cosgrove, C.J. Davis, Tim Fauser, Brian Houser, David Leighton, Steven L. Marvin, Nanette Miller

MEMBERS ABSENT: Tonia Olson

OTHERS PRESENT: C. Howard Haas, DDA Executive Director; Lori Underhill, Secretary

PUBLIC COMMENT: None

SET/ADJUST AGENDA

There were no adjustments to the agenda.

APPROVAL OF MINUTES

Davis moved, Fauser supported, to approve the regular meeting minutes of July 28, 2015.

A Voice Poll Vote was recorded as follows: All Ayes

MOTION CARRIED

BUSINESS

AMENDMENT TO DDA DEVELOPMENT AND TAX INCREMENT FINANCING PLANS

Davis moved, Miller supported that the DDA adopt the attached Resolution No. 2015-001, a Resolution Recommending Amendments to the Delhi Township Downtown Development Authority Development Plan and Tax Increment Financing Plan. It was further moved that the Delhi Charter Township Downtown Development Authority Board of Directors inform the Delhi Charter Township Board of Trustees of the DDA Board's adoption of these amendments and request that a public hearing be scheduled on these proposed amendments in accordance with Public Act 197 of 1975, as amended.

Mr. Haas reviewed his memorandum dated September 21, 2015 and gave background on his discussions with Township staff regarding the potential extension of the plans. He explained that the tax capture rate would remain at the 40% rate that currently goes into effect in 2016 until the end of 2035. Once the DDA Board approves the amendment, the Township Board of Trustees will hold a public hearing on the proposed amendment. All taxing jurisdictions will be given the opportunity to be heard. Community Development Director Tracy L.C. Miller provided background from the Township's perspective. McKenna Associates was recently hired by the Planning Commission for the Cedar Street Revisioning Project and Urban Design Framework. Their work will build upon the recent Chesapeake Group Study. Ms. Miller explained that by amending the Development and Tax Increment Financing Plans now, the Township can take full advantage of the proposed Cedar Street improvements slated for 2018-2019 by the Ingham County Road Department.

A Roll Call Vote was recorded as follows:

Ayes: Bishop Kates, Cosgrove, Davis, Fauser, Houser, Leighton, Marvin, Miller

Absent: Olson

MOTION CARRIED

SUBJECT TO APPROVAL

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: November 12, 2015

RE: Cooperative Mutual Aid Fire Control Agreement between Delhi Charter Township and the Michigan Department of Natural Resources

Enclosed for your review and approval is a Cooperative Mutual Aid Fire Control Agreement between Delhi Charter Township and the Michigan Department of Natural Resources.

This written Agreement would enable the Township to call upon the Michigan Department of Natural Resources for assistance when battling large brush or wildfires that may occur in Delhi Township. It is very important that we establish formal mutual aid agreements with our neighbors, including the State of Michigan, to ensure we continue a cost-effective approach in providing efficient and effective fire suppression services. The utilization of the DNR would be limited to large brush and wildfires here in Delhi Township but their experience and equipment in this type of firefighting would be extremely beneficial to our department. Therefore, I recommend approval of the mutual aid agreement.

Recommended Motion:

To approve the Cooperative Mutual Aid Fire Control Agreement between Delhi Charter Township and the Michigan Department of Natural Resources.



Delhi Township Fire Department

2074 AURELIUS ROAD
PHONE (517) 694-3327

HOLT, MICHIGAN 48842-6320
FAX (517) 699-3879

MEMO

To: John Elsinga, Township Manager

From: Brian Ball, Fire Chief

Date: November 12, 2015

RE: Mutual Aid with Michigan DNR

Attached you will find a Mutual Aid agreement with the Michigan Department of Natural Resources(DNR) relative to fire response in the wild land, brush fire environment. In the past we have never used or known we could utilize the Michigan DNR for fire response for large brush or wild land fires. Having the ability to utilize that resource with the availability of the tools and techniques that the DNR possesses would be ideal. The Michigan DNR would only be utilized for the wild land-brush fire only and not fire fires in a structure as they are not trained for that type of firefighting.

I am recommending that Delhi Township enter in to a Mutual Aid agreement for fire response for wild land and brush fires. Again the DNR would only be used for very large fires but this ability in that realm would be a needed resource to tap into in that time of need.

If there are any questions in regards to this agreement please feel free to contact me.



COOPERATIVE MUTUAL AID FIRE CONTROL AGREEMENT

This Agreement is authorized 1967 PA 7, and Part 515 of Act 451 of 1994, as amended

Delhi Charter Township Fire Department

Name of Fire Organization

2074 Aurelius Rd.

Address

Holt, MI, 48842

City, State and Zip Code

Ingham

County

Federal ID #

Delhi Charter Township

Governing Unit or Board

517-694-3327

Telephone

3302

Fire Department Number

brian.ball@delhitownship.com

E-mail Address

This Cooperative Agreement made this 17 day of November by and between

Delhi Charter Township . (Governing Agency Unit or Board),

hereinafter referred to as the Cooperator; and the Michigan Department of Natural Resources (DNR), Forest Resources Division (FRD), hereinafter referred to as the DNR, is entered into for the purpose of:

- (1) Placing Federal Excess Personal Property (FEPP) for local fire department's use.
- (2) Placing Department of Defense (DoD) Firefighter Program Property for local fire department's use.
- (3) Providing the closest possible cooperation on mutual objectives.
- (4) Lending effective support when either organization is committed to or beyond its capacity.
- (5) Defining purposes and responsibilities of the respective organization.
- (6) Providing purchase authority to the Cooperator through the Federal Defense Logistics Agency (DLA) Fire Equipment catalog.

WITNESSETH:

WHEREAS: The control of timber, grass, and wildland fires is essential to an effective wildland fire control program.

WHEREAS: The Cooperator is actively engaged in the prevention and suppression of all fires.

WHEREAS: It has been determined to be advantageous to the DNR, in the proper discharge of its responsibilities, to make certain equipment available to the Cooperator for rural fire control.

PART I – FEDERAL EXCESS PERSONNEL PROPERTY

NOW THEREFORE, the parties to this Agreement do hereby agree as follows:

THE DNR AGREES:

- (1) To assist the Cooperator in providing reasonable basic protection from uncontrolled fires occurring in natural cover fuels and to conduct a prevention program to reduce the number of such fires.
- (2) To dispatch equipment and personnel to fires when available, and upon request from the Cooperator.
- (3) To immediately advise the Cooperator when the DNR becomes aware of any burning or threatened structure within the Cooperator's protection area.
- (4) The title to all accessories, tools, equipment, and sirens provided by the Cooperator which are added to FEPP equipment provided by the DNR will remain with the Cooperator and the Cooperator may remove same prior to returning the equipment to the DNR.
- (5) To extend benefits of the Federal-State "Cooperative Fire Control Agreement" to enable the Cooperator to purchase firefighting equipment and supplies through the DLA Fire Equipment Catalog.

THE COOPERATOR AGREES:

- (1) To dispatch a crew with equipment when available, and upon request of the DNR, to any fire within their protection area, defined as the area within which the Cooperator is responsible for providing fire protection services, not to include mutual aid response to other fire departments.
- (2) Pay all invoices for equipment purchased through DLA. The DNR may require the Cooperator to send a copy of purchase orders for audit purposes.

- (3) The Cooperator, having equipment under the Federal Excess Personnel Property Program, must provide **personal liability and property damage insurance covering vehicles on loan to the Cooperator (required under the agreement with the federal government)**. Insurance coverage by the Cooperator will begin on the date the vehicle is received by the Cooperator. A copy of the current insurance certificate must be kept in the vehicle for inspection purposes. The Cooperator must notify the DNR immediately, in writing, of all damages, vandalism or theft of the federal excess property vehicle on loan under this agreement. The Cooperator must also report stolen federal excess property upon discovery to the DNR in writing and to local Law Enforcement authorities. If the Cooperator does not provide insurance on the vehicle, the vehicle **MUST** be returned to the DNR within thirty (30) days.
- (4) To make the equipment available for inspection, when requested, by a representative of the DNR.
- (5) The Cooperator cannot remove parts without written permission from the DNR.
- (6) The equipment may not be sold, junked, traded, or otherwise disposed of, but must be returned BY THE COOPERATOR to one of the DNR, FRD Repair Shops (Marquette in the Upper Peninsula, Gaylord in the Northern Lower Peninsula, or Rose Lake in the Southern Lower Peninsula), when a vehicle becomes surplus to the fire department's needs. Written notice is to be given to the local forest fire officer before the vehicle is returned.
- (7) Any vehicle provided will not be loaded beyond the manufacturer's recommended load capacity, and comply with the Michigan vehicle code.
- (8) All vehicles provided will be equipped and operated in compliance with the Michigan Vehicle Code and Occupational Standards applicable to their use.
- (9) All vehicles provided will be housed and under the direct control of the fire department, and used for rural and wildland fire protection.
- (10) The Cooperator will notify the DNR immediately in writing in the event of an accident or death involving a vehicle on loan to the Cooperator.
- (11) A State of Michigan license plate will continue to be used on the equipment requiring a license.
- (12) The equipment will be painted DNR red to correspond with the Cooperator's fire equipment and marked with both the Cooperator's identifying decals, and a decal furnished by the DNR.
- (13) The equipment must be converted for use for fire control and placed in fire service within twelve (12) months from date of issue to the Cooperator.
- (14) To train their personnel in proper operation of any equipment provided.

IT IS MUTUALLY AGREED:

- (1) **Suppression.** When both agencies are represented at the same fire, the over-all supervisory responsibility shall lie with the agency concerned most directly with the object **actually on fire**. If both types of objects, i.e., structures and vegetation, are on fire simultaneously, each agency shall attend its normal responsibility, and/or play a supporting role to the other, based on a judgment decision as to the values involved or threatened. If immediate action is required, neither agency shall be limited because of the type of object which is burning.
- (2) **Training.** Each agency agrees to attend/participate/assist. in those portions of the other agency's training programs which have a bearing on the individual agency's efficiency to the extent personnel are available.
- (3) **Personal Protection.** DNR employees are not trained nor certified to wear self-contained breathing apparatus. DNR personnel must be advised by the Cooperator when atmospheric conditions are unsafe. DNR employees may work in support of the Cooperator under restricted conditions such as, but not limited to, up wind from the incident or in supply and transport.
- (4) DNR tractors are not intended to be used for purposes other than wildland fire suppressions.
- (5) **Other.** Each agency agrees to lend its support to programs of the other agency which will increase the public awareness of the hazard and destruction of fire and/or make the objectives of this Agreement possible.
- (6) **Employee Compensation.** Each entity is responsible for the compensation of its own employees.
- (7) This agreement constitutes the complete and exclusive agreement and understanding of the parties as it relates to this transaction. This agreement supersedes all other prior agreements, and all other communications between the parties relating to this transaction.
- (8) Each provision of this agreement is severable from all other provisions of this agreement and if one or more provisions of this agreement are declared invalid, the remaining provisions of this agreement remain in full force and effect.

Failure to comply with any part of the Agreement will result in the forfeiture of said equipment.

This Agreement is authorized under 1967 PA 7, Part 515 of Act 451 of 1994, as amended; the Federal Cooperative Forestry Assistance Act of 1978; and the Federal Property and Administrative Services Act of 1949.

PART II – DEPARTMENT of DEFENSE FIREFIGHTER PROGRAM PROPERTY

NOW THEREFORE, the parties to this agreement, in reference to DEPARTMENT of DEFENSE FIREFIGHTER PROGRAM PROPERTY TRANSFERRED UNDER 10 U.S.C §2576(b), ADMINISTERED BY THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) - FOREST SERVICE.

THE COOPERATOR AGREES TO:

- (1) Request for transfer only DoD firefighting property that can be effectively made usable and put into service for fire fighting or emergency services.
- (2) Convert the equipment into acceptable fire control or emergency response unit within twelve (12) months from the time of acquisition.
- (3) Use the aforementioned equipment only for the suppression of wildfire and/or for other emergencies which threaten the loss of life or property.
- (4) Provide adequate storage and maintenance for the equipment and responsible for all operational cost and repairs.
- (5) Provide access to and the right to examine all records, books papers, or documents relating to the DoD Firefighting Property to the Forest Service, DoD Office of Inspector General, the Comptroller General of the United States, or his authorized representative, and the USDA, including its Office of Inspector General, or authorized representatives.
- (6) Maintain the equipment in the Cooperator's inventory, as well as maintain property records on the equipment for a minimum of five (5) years after acquisition of said property (i.e. registration, insurance, final disposal). Written permission from the DNR is required to dispose of property retained for less than five (5) years.
- (7) Make available the said equipment for periodic inspection by a duly authorized representative of the DNR until title has been transferred to the Cooperator.
- (8) Maintain the equipment in full readiness at all times.
- (9) Obtain and maintain liability insurance coverage for any vehicles in this agreement.
- (10) The equipment will be painted DNR Red, or to correspond with the Cooperator's fire equipment, and will have all of the Cooperator's identifying decals.
- (11) All vehicles must comply with all State and Federal regulations, as well as vehicle manufacturers loading restrictions.
- (12) Owners of Firefighter Program property will cooperate with Federal and State parties to ensure compliance in State and Federal regulations and program and property management requirements.
- (13) Accept title of said property in the Agency name, not an individual member of the agency.
- (14) Properly register the vehicle to the Cooperator, and provide appropriate license plate, once title has been transferred to the Cooperator.

THE DNR AGREES TO:

The State of Michigan will provide the Cooperator with documentation to transfer title of the above equipment, upon completion of conversion, with proof that the equipment has been placed into emergency service, and is properly insured.

This Agreement will be effective from the date of execution by the DNR – FRD, and will continue in force unless terminated by either party by thirty days (30) written notice to the other, provided, however, all of the provisions herein are complied with.

IN WITNESS WHEREOF, the parties by and through their duly qualified and acting officials have hereunto set their hands.

Cooperator – Governing Unit Signature

Date

Cooperator – Governing Unit (Print Name)

Fire Chief Signature

Date

Fire Chief (Print Name)

Michigan Department of Natural Resources Forest Resources Division

Date