

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON MAY 19, 2015**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, May 19, 2015 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Davis called the meeting to order at 6:30 p.m.

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon, John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: None

BUSINESS

STRATEGIC THINKING PRESENTATION BY SUSAN RADWAN OF LEADING EDGE MENTORING

Susan Radwan, Leading Edge Mentoring, who will be facilitating the June 9, 2015 Board of Trustees Goals and Objectives meeting, gave a presentation on strategic thinking/planning.

GREATER LANSING TAXI AUTHORITY

The Board review a memorandum dated May 13, 2015, from Supervisor C.J. Davis (ATTACHMENT I).

Supervisor Davis commented on the Greater Lansing Taxi Authority that was initially presented to the Board at their March 3, 2015 Committee of the Whole meeting. Supervisor Davis stated that he supports the Township's membership into the Greater Lansing Taxi Authority.

Clerk Hope stated that he agrees with the objective behind the Authority; however, he still has some issues with some of the specifics of the Authority.

Trustee Harmon stated that he disagrees with the structure of the Authority as well as the government "over reach" on the taxi companies.

Supervisor Davis stated that if the Township is not part of this Authority it is his fear that the Township will not have a voice.

Trustee Hayhoe stated that he is not comfortable with some of the stipulations that the Authority places on the taxi companies.

Trustee Warfield stated that currently the Township does not have a large population of taxi services; however, the cities of Lansing and East Lansing do and it is her thought that if Delhi Township does not join the Authority they will not have a voice.

Lt. Elliott, Ingham County Sheriff's Office/Delhi Division, stated that he currently does not have many dealings with taxi companies in the Township; however, Uber and Lyft companies are occasionally in the area. To date, he does not see a problem; however, he feels that there could potentially be problems in the future.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON MAY 19, 2015**

INGHAM COUNTY SHERIFF'S OFFICE/DELHI DIVISION – APRIL ACTIVITY REPORT

Lt. Vern Elliott, Ingham County Sheriff's Office, reported on the highlights of the April Ingham County Sheriff's Office/Delhi Division Activity Report (ATTACHMENT II).

Lt. Elliott stated that the Sheriff's Office is a collection point for prescription drugs with the exception of liquids and needles.

FIRE DEPARTMENT – APRIL ACTIVITY REPORT

Brian Ball, Fire Chief, reported on the highlights of the April Fire Department Activity Report (ATTACHMENT III).

COMMUNITY DEVELOPMENT DEPARTMENT – APRIL ACTIVITY REPORT

Tracy Miller, Director of Community Development, reported on the highlights of the April Community Development Department Activity Report (ATTACHMENT IV).

Tracy Miller, Director of Community Development, stated that the Zoning Board of Appeals re-approved the necessary variances for the property located at the corner of Holt and Aurelius Roads for a convenience store/gas station. Taco Bell, to be located at the former Henderson Glass Company, has received their final site plan approval.

Delhi Township will host an informational meeting on June 1, 2015 between the Ingham County Road Department and the residents of Foxwood Subdivision to discuss possible road improvements in their subdivision.

PUBLIC COMMENT – None

ADJOURNMENT

Meeting adjourned at 7:30 p.m.

Date: June 2, 2015

Evan Hope, Township Clerk

Date: June 2, 2015

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: May 13, 2015

RE: Membership Opportunity with the Greater Lansing Taxi Authority

Enclosed for your review and consideration is a request from the City of East Lansing's Mayor, Nathan Triplett, to consider membership into the Greater Lansing Taxi Authority.

At the March 3, 2015 Committee of the Whole meeting, the Board was presented with an introduction to the Greater Lansing Taxi Authority and its bylaws. The current Authority was established in 2014 between the Cities of East Lansing and Lansing and they are now offering the opportunity for membership from their contiguous jurisdictions including Delhi, Delta, Lansing and Meridian Townships along with MSU. Several questions were raised at that time regarding our membership responsibilities and about the Authority in general. Attached is some information from East Lansing Mayor Triplett in response.

The primary purpose of this Authority is to provide for the health, safety and welfare of the citizens and visitors of the metro Lansing region that use taxis. It would be better able to do so through the implementation of a "uniform regulatory scheme that will enhance the quality of taxi service available in our communities". As our communities continue to increase collaboration between jurisdictions to contain cost while improving services, I would recommend accepting this opportunity, especially at no cost, to further benefit our residents and visitors to our community that use taxi services.

Recommended Motion:

That Delhi Charter Township request to join the Greater Lansing Taxi Authority contingent upon adoption of language that exempts Delhi Township from any financial obligation for deficits incurred by the Authority.

From: Nathan Triplett
Date: Mon, Apr 13, 2015 3:57 PM
To: CJ Davis;
Subject:Re: Fw: Delhi taxi authority

Thanks CJ.

If possible, it would be great to get a schedule of when you are taking this up in Delhi. That would be very helpful. I'll be at Delta Township's Committee of the Whole meeting tonight and I expect them to take final action on April 20.

Let me see if I can address your board's concerns:

Small companies: The authority is designed to improve the professionalism of taxi services in our region and to ensure that cabs are readily available. To accomplish those goals, it's important to set minimum standards that support companies capable of delivering a high quality of service. Through many years of experience in East Lansing, we've discovered that having cab "companies" that are actually just one individual and a single vehicle leads to numerous challenges. Not only is the quality a concern, but these "companies" also tend to serve only the bar crowd. It's part of the reason that it is difficult to get a cab in Delhi and during the day anywhere. The minimum number of vehicles requirement (3 licensed and operable vehicles) and hours of operation requirement (at least one licensed vehicle available 24/7) are a good balance between not making the barrier to entry into the market too high, while also fostering our goals of professionalism and access.

Fees: Licensing fees will be set by the authority, which is another reason why Delhi joining the authority is important. By joining, Delhi can be part of that conversation. Of course, the fees will be set relative to the cost of administering the authority.

Voting members: Hopefully the proposed amendment to the authority documents that I sent you addresses this concern. By joining the authority, Delhi would be entitled to one voting member on the authority board. While Lansing and East Lansing will have a larger number of voting members, reflecting the higher density of service in our communities and the work load of the authority being administered by East Lansing, the townships will also not share any of the financial risk. Under the new language that I have proposed, only East Lansing and Lansing would be responsible for any deficit that might occur in the future.

Name: I understand the point that you are making about the name. To be frank, I think the best way to address this is to bring the issue to the authority itself to discuss and make a recommendation. We are already behind schedule and need to get this thing up and running to get out of the current regulatory limbo that taxis and ride-sharing services are in. I don't want to grind the entire process to a halt over the name.

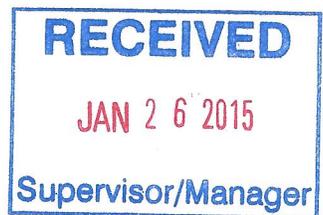
Let me know what other information you need from me and when this issue will be back on the Delhi agenda.

Thanks CJ!

Nathan



CITY OF EAST LANSING
The Home of Michigan State University



January 22, 2015

C. J. Davis
Supervisor, Delhi Township
2074 Aurelius Road
Holt, MI 48842

Dear Supervisor Davis:

As you may know, late last year the councils of the City of Lansing and City of East Lansing jointly established the Greater Lansing Taxi Authority (GLTA), the first such authority in the state. The purpose of the Authority is to implement a uniform regional regulatory scheme that will enhance the quality of taxi service available in our communities, as well as safety for passengers. It will also serve to fill an important gap in regulation that will likely exist in the near future due to anticipated changes in the state's approach to the regulation of these vehicles for hire.

The Authority met for the first time on January 13, 2015 during which time its presiding officers were elected. As we discussed some months ago, to provide regional regulatory uniformity, the Authority wishes to extend the opportunity for membership to the contiguous townships of Delhi, Delta, Lansing and Meridian, along with Michigan State University. I'm pleased that this process has progressed to the point at which we can open this window for expansion. I would certainly be happy to meet with you again and/or any interested members of your board to discuss the benefit of participating in the Authority, which includes a seat on the board, should that be desired.

In terms of timing, the Authority intends to begin its licensing during the licensing and renewal period starting on July 1, 2015. With that in mind, we respectfully request a response from your board no later than Friday, March 27, 2015. This 60-day window will allow your board make a determination and ultimately for the Cities of Lansing and East Lansing to make official your membership via resolution.

I look forward to meeting with you and answering any questions you may have.

Sincerely,

Nathan Triplett
Mayor

Cc: Board of Trustees of Delhi Township
John Elsinga, Delhi Township Manager

410 Abbot Road
East Lansing, MI 48823

(517) 337-1731
Fax (517) 337-1559
www.cityofeastlansing.com

**MUNICIPAL PARTNERSHIP AGREEMENT
BETWEEN THE CITY OF EAST LANSING
AND THE CITY OF LANSING
TO FORM AN AUTHORITY FOR THE
LICENSING AND REGULATION OF
TAXICAB COMPANIES AND DRIVERS**

THIS MUNICIPAL PARTNERSHIP ACT AGREEMENT ("Agreement") is made on September 22, 2014, between the CITY OF EAST LANSING, a home rule city, whose principal office is located at 410 Abbot Road, East Lansing, MI 48823 ("East Lansing") and the CITY OF LANSING, a home rule city, whose principal office is located at 124 W. Michigan Avenue, Lansing, MI 48933 ("Lansing") pursuant to the Municipal Partnership Act, being MCL 124.111, *et seq.*, and the Public Transportation Authority Act, being MCL 124.451, *et seq.*

RECITALS

WHEREAS, the parties hereto each license and regulate, or have the authority to license and regulate, taxicab companies and taxicab drivers; and

WHEREAS, there are differing licensing and regulatory schemes in the various jurisdictions in the area; and

WHEREAS, for purposes of this Agreement, the parties define private taxicab companies to include all businesses, companies, organizations or operations which own, operate or direct the operation of vehicles carrying persons for hire from places as the passenger may designate starting from within one of the corporate jurisdiction of the parties to this agreement, excluding motor vehicles used exclusively by hearses, funeral cars, ambulances, hotel buses, shuttles, sightseeing buses, motor coaches or motor buses; and

WHEREAS, for purposes of this Agreement, the parties define private taxicab drivers to include all persons transporting persons for hire starting from within one of the corporate jurisdictions of the parties to this agreement; and

WHEREAS, uniformity in licensing and regulation of taxicab companies and taxicab drivers is desirable for the health, safety, and welfare of the public as well as desirable for the taxicab companies and taxicab drivers.

TERMS AND CONDITIONS

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, East Lansing and Lansing agree as follows:

1. **Purpose.** The purpose of this joint endeavor is to create an Authority for the

2014-122

licensing and regulation of private taxicab companies and private taxicab drivers within the territory covered by this Agreement, to assure the health, safety, and welfare of the citizens and visitors and to assure the regional availability of this type of transportation.

2. **Term.** The term of this Agreement shall be for a term ending June 30, 2019. The Agreement shall automatically renew for subsequent terms of three (3) years each unless, at least 60 days prior to the ending date, either party provides the other with written notice of intent not to renew. The subsequent terms shall be on the same terms and conditions as stated in this Agreement unless the parties agree otherwise in writing.

3. **Termination.** This Agreement shall remain in effect until one of the following occurs:

- A. The parties mutually agree to terminate the Agreement.
- B. Only one party remains as a member of the Authority.
- C. Either party to this Agreement is released from membership in the public Authority pursuant to section 8 of the Public Transportation Authority Act, being MCL 124.458, which shall operate as a release from this Agreement by that party.
- D. The expiration of the term of this Agreement upon notice pursuant to paragraph 2.
- E. Either party fails within sixty (60) days of a written demand by the other party to pay its portion of the funding in section 10.
- F. By operation of law in the event a court of competent jurisdiction orders the termination of this Agreement.

4. **Creation of Authority.** The authority referenced in section 1 shall be created pursuant to the Public Transportation Authority Act (the "Act") and each party, upon authorizing the execution of this Agreement, shall concurrently adopt Articles of Incorporation in the form attached hereto as Appendix A and in conformity with section 5 of the Act, being MCL 124.455. The Articles of Incorporation shall contain all requirements of articles of incorporation under the Act including, but not limited to, those set forth at section 6 of the Act, being MCL 124.456. The powers of the Authority shall be limited solely to the joint endeavor set forth in this Agreement and the Articles of Incorporation attached hereto.

5. **Governing Board.** The Authority shall be governed by a board which shall consist of the members set forth in the Articles of Incorporation attached hereto as Appendix A.

A. The board shall be deemed a public body subject to the provisions of the Open Meetings Act.

B. The board shall have a chairperson, vice-chairperson, treasurer, and such other officers as the board deems necessary.

C. The appointed board members shall serve for terms as designated in the attached Articles of Incorporation.

6. **Authority's Duties.** The Authority shall have the power and duty to license, regulate, and administer the licensing and regulation of all taxicabs, vehicles acting as taxicabs, and taxicab drivers within the territory.

7. **Company Requirements.** The Authority shall, at a minimum, require that any company desiring to be licensed by the Authority meet the following minimum requirements:

A. Have at least three (3) licensed and operable vehicles.

B. Have taxi meters, as approved by the Authority, in all licensed vehicles.

C. Have at least one licensed vehicle available for calls 24 hours a day, 7 days a week.

D. Have and provide, on terms as determined by the Authority, proof of insurance listing all licensed vehicles and listing the Authority as an additional insured, in an amount to be determined by the Authority, but no less than the following limits: One hundred thousand dollars (\$100,000.00) per person and three hundred thousand dollars (\$300,000.00) per accident covering any liability for bodily injuries or death occurring from the negligent operation of the licensed vehicle and no less than one million dollars (\$1,000,000.00) for property damage resulting from the negligent operation of the licensed vehicle.

E. Have and provide, on terms and in amounts as determined by the Authority, an executed and filed bond to the authority that each licensed taxicab will be operated in accordance with the laws of the State, the laws of the participating jurisdictions and the rules and regulations of the Authority.

F. Have and provide, on terms as determined by the Authority, but no less than upon application for licensure, a copy of the vehicle registration for each vehicle to be licensed.

G. Be of good moral character.

H. Have not been denied for or had a taxi driver's license or taxi business license revoked within the last three years.

I. Not be in default to, or delinquent in payments to, the City of Lansing, the City of East Lansing or the Authority for any fees, charges or taxes.

J. Continually and conspicuously display at all times the taxicab is in operation the license of the taxicab driver issued by the authority bearing a true photograph of the licensee, a printed schedule of the rates in effect not smaller than 11 point type, and contact telephone numbers for the taxicab company and the Authority.

8. **Licensed Drivers Requirements**. The Authority shall require, at a minimum, that licensed drivers meet the following minimum requirements:

A. Have not been denied for or had a taxi driver's license or taxi business license revoked within the past three years.

B. Must possess and provide copies of the front and back of a valid Michigan chauffeur's license.

C. Must submit to a minimum five-panel drug/urinalysis screening not more than 15 days before submission of an application and all results must be negative as to all panels.

D. Must be of good moral character.

E. Not be in default to, or delinquent in payments to, the City of Lansing, the City of East Lansing or the Authority for any fees, charges or taxes.

9. **Licensing, Denials, Suspension, and Revocation**. In addition to the requirements in sections 7 and 8 of this Agreement, the Authority shall establish rules and regulations for licensing suspensions, revocations, denials, and administrative appeals from those actions taken as well as established rules for the length of time a company or licensee must wait before reapplying after a suspension, revocation, or denial.

The phrase "good moral character" when used as a requirement for the issuance of a license by the Authority pursuant to the provisions of this agreement shall mean "good moral character" as defined in Appendix B, paragraph (1) attached hereto. The standards set forth in Appendix B, paragraphs (2) through (6), for determining whether a person or entity is of "good moral character" shall be incorporated into the procedures used and adopted by the Authority.

10. **Funding**. The Authority shall establish and charge appropriate fees for the licensure of companies, drivers, and administrative appeals so that the fees and charges, to the extent possible, are sufficient to cover the administrative costs of operation of the Authority. To the extent the Authority is unable to charge sufficient fees to cover its administrative costs, it shall report the expected shortfall to the parties by March 1 of each year and each party shall, in its upcoming fiscal year, appropriate and pay to the Authority an equal share of any deficits pursuant to Section 6 of the Municipal Partnership Act, being MCL 124.116.

11. **Administration**.

A. In the fulfillment of the purpose of this joint endeavor, the City Clerk's office of each party to this Agreement shall accept for filing any and all applications and fees required by the Authority. All fees collected shall be delivered to the Authority. All applications shall be delivered to the City of East Lansing's Clerk's office.

B. The administrative operations of the Authority as it pertains to the actual licensing and administration of the rules and regulations of the Authority as required by this agreement and the Articles of Incorporation, shall be staffed by the City of East Lansing's clerk's office and such other employees as determined by the East Lansing City Manager necessary to operate the Authority. The administrative operations shall be housed in a facility of the City of East Lansing as determined by the East Lansing City Manager. All personnel assigned to do the actual administrative operations for the Authority shall remain at all times solely employees of the City of East Lansing and the City of East Lansing shall remain solely responsible for the payment of all wages, fringe benefits and disability payments except that a pro rata portion of each employee's salary and benefits assigned to do work for the Authority shall be paid by the Authority based on the average number of hours per week that the employees work for the Authority.

C. To the extent the board has disputes about the performance of an employee assigned to work for the Authority, those disputes shall be addressed to the East Lansing City Manager. If the City Manager is unable to resolve the dispute, the matter shall be referred to the governing boards of the parties to this contract who shall each assign one member of their governing board to a committee to resolve the dispute.

D. The City of East Lansing will defend, indemnify and hold harmless the other parties to this Agreement and the Authority for any liability, including attorney fees, which that entity may incur or be held liable for resulting from ultra vires or unauthorized acts of the employee in performance of their duties for the Authority.

E. The Authority's articles of incorporation shall at all times require it to defend, indemnify and hold harmless any parties to this contract for any acts of their own employees and for any acts of employees that are assigned to perform functions for the Authority when that employee is performing acts in accordance with the rules and regulations adopted by the authority or in accordance with the Articles of Incorporation of the Authority.

12. **Taxation.** The Authority shall not have the ability to levy taxes.

13. **Powers.** The Authority shall have all powers as set forth in Sections 12, 13, and 14 of the Public Transportation Authority Act, being MCL 124.462, MCL 124.463, and MCL 124.464, respectively, that are not in conflict with this Agreement, or the Authority's Articles of Incorporation or bylaws and all powers set forth in the Articles of Incorporation.

14. **Financing.** The Authority may be financed as provided in section 10 of this Agreement, and as set forth at Section 17, with the exception of subsections (g) and (h), of the

East Lansing City Attorney
601 Abbot Road
East Lansing, MI_48823

The parties may, by written notice, designate any further or different address to which subsequent notices, demands, or communications may be given.

20. **Governing Law.** This Agreement has been executed and delivered and it shall be interpreted, construed, and enforced pursuant to and in accordance with the laws of the State of Michigan. All duties and obligations of the parties created under this Agreement shall be performed in Ingham County, Michigan. The parties agree that this Agreement was mutually drafted and cannot be construed against either party upon the basis that one was the scrivener of this Agreement.

21. **Assignment.** No assignment of this Agreement or any of the rights and obligations thereunder shall be valid without the specific written consent of all parties hereto.

22. **Severability.** In the event any provision of this Agreement is held to be unenforceable or invalid for any reason, the unenforceability or invalidity thereof shall not affect the remainder of this Agreement, which shall remain in full force and effect and enforceable in accordance with its terms, except in the event this Agreement is held to be void in its entirety. If, because of the invalidity of any part of this Agreement, either party determines that the purpose and intent of the Agreement has failed, the parties shall renegotiate in good faith to amend the Agreement to make it valid and satisfactory to both parties.

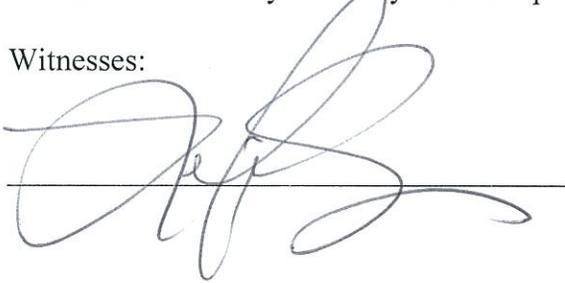
23. **Counterparts.** This Agreement may be executed in any number of counterparts and each such counterpart shall be considered a valid original.

24. **Entire Agreement.** This Agreement supersedes all previous and contemporaneous contracts and constitutes the entire agreement between the parties. No party shall be entitled to benefits other than those specified in this Agreement. No oral statements or prior or contemporaneous written material not specifically incorporated or referenced herein shall be of any force and effect, and the parties specifically acknowledge in entering into and executing this Agreement they rely solely upon the representations and agreements contained in this Agreement, and in the other contracts specified herein.

25. **Allocation of Cost of Litigation.** In the event a lawsuit or action is filed by any citizen or governmental entity challenging this Agreement, the costs of defending this Agreement, including attorneys' fees, shall be borne equally by the parties. If, after conclusion of the lower court proceedings, one of the parties desires to further proceed on appeal, and the other party declines, the party desiring to proceed shall bear all remaining costs.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first written above by authority of the respective City Councils.

Witnesses:



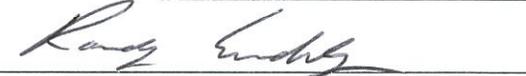
CITY OF LANSING

By: 
Virg Bernero, Mayor

Approved as to form:


City Attorney

I hereby certify that funds are available in
Account No. _____


Finance Director/Controller

Witnesses:



CITY OF EAST LANSING

By: 
Nathan Triplett, Mayor



By: 
Marie E. Wicks

Approved as to form:


Thomas M. Yeadon, East Lansing City Attorney

I hereby certify that the sufficiency of funds
to enter into this agreement:


Mary Haskell, Director of Finance

ARTICLES OF INCORPORATION
OF THE GREATER LANSING TAXI AUTHORITY

The following Articles of Incorporation are for purposes of incorporating a public authority pursuant to the provisions of Act 196 of the Public Acts of Michigan, 1986 and Act 258 of the Public Acts of Michigan, 2011, being MCL 124.451, *et seq.*, and MCL 124.111, *et seq.*, respectively.

ARTICLE I

The name of this corporation shall be the Greater Lansing Taxi Authority, and any reference to “Authority” in these Articles shall mean the Greater Lansing Taxi Authority.

ARTICLE II

The purposes for which this Authority is created are to regulate and license private taxicab companies, drivers for hire, and all persons, firms, and business entities acting as taxicab companies or drivers by carrying persons for hire, to and from such places as they may designate, excluding automobiles used exclusively as hearses, funeral cars, ambulances, hotel buses, shuttles, sightseeing buses, motor coaches, or motor buses.

A license from the Authority is not required for organizations and their drivers that are ride-sharing networks that use digital platforms to connect passengers to ride-sharing drivers using their personal vehicles for the purpose of transportation as long as such organizations and drivers adhere to all of the following requirements:

1. The organization registers with the Authority on forms provided by the Authority, pays a registration fee in an amount determined by the Authority, and maintains records of compliance with the requirements of this Article for two years and provides them to the Authority upon request.
2. The organization maintains a website that provides a customer service telephone number or email address.
3. The organization maintains an agent for service of process in the Authority, the City of Lansing or the City of East Lansing, Michigan.
4. The organization maintains accurate and up to date records of all persons it uses to provide services requested through the digital platform and provides those to the Authority upon request.
5. Upon completion of a trip, the organization transmits or causes to be transmitted an electronic receipt to the passenger’s email address or mobile application documenting the origination and destination of the trip and a description of the total amount paid, if any.

6. The organization and the drivers for the organization accept only rides booked through the digital platform, do not solicit or accept street-hails, or operate for hire in any other manner.

7. The organization offers service for compensation, no-charge, or suggested compensation. The organization discloses rates used to determine any compensation or suggested compensation in the organization's app and/or website.

8. The app used by the organization to connect the organization's drivers and passengers displays for the passenger a picture of the organization's driver and a picture or description (including license plate number) of the vehicle.

9. The organization requires all drivers to go through a driver-training program designed to ensure that each driver safely operates his or her vehicle prior to the driver being able to offer service.

10. The organization adheres to a zero tolerance policy on the use of drugs or alcohol applicable to any driver while transporting passengers. The organization provides notice of the zero tolerance policy on its website, as well as the procedures to report a complaint about a driver with whom the passenger was matched and for whom the passenger reasonably suspects was under the influence of drugs or alcohol during the course of the ride. The organization immediately deactivates a driver's access to the platform upon receipt of a passenger complaint alleging a violation of the zero tolerance policy and suspends all further connections with said driver until such time as the organization determines that no violation has occurred.

11. Prior to permitting a person to act as a driver, and annually thereafter, the organization obtains and reviews a criminal history research report for each driver. The criminal history research report shall include a national criminal background check including the national sex offender database. Any person who has been convicted, within the past seven years, of driving under the influence of drugs or alcohol, or who has been convicted at any time for fraud, sexual offenses, use of a motor vehicle to commit a felony, a crime involving property damage, and/or theft, acts of violence, or acts of terror shall not be permitted to be a driver.

12. Prior to permitting a person to act as a driver, and annually thereafter, the organization shall obtain and review a driving history research report for such person. Any person with (i) more than three (3) moving violations in the three-year period prior to such check, or (ii) a major violation in the three-year period prior to such check (including, but not limited to, attempting to evade the police, reckless driving, or driving on a suspended or revoked license) shall not be permitted to be a driver.

13. Drivers shall adhere to the requirements of Michigan No-Fault Insurance. The organization shall comply with State of Michigan business automobile liability insurance requirements and maintain a business automobile excess liability insurance policy, which covers all vehicles operated by the drivers for the organization, with a minimum combined single limit of one million dollars (\$1,000,000.00) for each occurrence of bodily injury and property damage

for accidents involving a vehicle and the organizations driver in transit to or during a trip. All organizations must provide to the Authority a certificate of insurance for such policy, naming the organization as the insured and an endorsement naming the Authority as an additional insured. The policy shall be accompanied by a commitment from the insurer that such policy shall not be canceled or coverage reduced without at least thirty (30) days prior notice to the Authority.

14. The drivers for the organization must:

a. Possess a valid driver's license, proof of registration, maintain current automobile liability insurance, and be at least twenty-one (21) years of age; and

b. Provide proof of both the organizations personal insurance and excess liability insurance in the case of an accident; provided, that the organization shall have twenty-four (24) hours to provide proof of excess liability insurance.

15. The drivers' vehicles may be street-legal coupes, sedans, or light-duty vehicles, including without limitation, vans, minivans, sport utility vehicles (SUVs), hatchbacks, convertibles and pickup trucks.

16. All drivers' vehicles must have a safety inspection conducted annually by the organization or a third party before being used to provide services with documentation of the inspection provided to the Authority within 21 days of the inspection. The inspection shall, at a minimum, include inspection of the following components:

- a. Foot brakes;
- b. Parking brakes;
- c. Steering mechanism;
- d. Windshield;
- e. Rear window and other glass;
- f. Windshield wipers;
- g. Headlights;
- h. Tail lights;
- i. Turn indicator lights;
- j. Stoplights;
- h. Front seat adjustment mechanism;
- i. Doors (open, close, lock);

- j. Horn;
- k. Speedometer;
- l. Bumpers;
- m. Muffler and exhaust system;
- n. Condition of tires, including tread depth;
- o. Interior and exterior rear view mirrors; and
- p. Safety belts for driver and passenger(s).

ARTICLE III

The powers, duties, and limitations of the Authority and its officers are as follows:

(1) To establish rules and regulations for the licensing and operation of taxicab companies and drivers for hire, and all persons, firms, and business entities acting as taxicab companies or drivers by carrying persons for hire, to and from such places as they may designate not otherwise exempt pursuant to Article II, consistent with the health, safety, and welfare of the citizens of the municipal authorities, which may include limitations on the number of licensed taxicab drivers and taxicab business licenses.

(2) To carry out the intent and purposes of the Parties' Agreement to create the authority pursuant to the Municipal Partnership Act.

(3) To adopt and enforce other rules and regulations necessary or appropriate to the administration and regulation of taxicab drivers and companies.

(4) To administer the licensing programs with regard to granting licenses and to suspension, revocation, and denial of licenses and the administrative appeals therefrom.

(5) To apply for, receive, and accept gifts, grants, subsidies or loans from any public or private entity.

(6) In general, to carry on any other lawful business in connection with the foregoing or which may directly or indirectly promote the interest of the Authority.

(7) The Authority shall have the right to retain counsel to represent it with regard to any legal matter, and it shall have the right to call upon the Lansing City Attorney or the East

Lansing City Attorney for assistance with any legal problems at any time, and in such case, all the powers and duties given to the city attorney under the Charters of the City of Lansing or the City of East Lansing, respectively, shall apply to the Authority.

(8) To have the authority and power set forth in the Public Transportation Authority Act where they are not inconsistent with these Articles or the Municipal Partnership Act contract creating this Authority.

(9) The Authority shall not have any power to do any act contrary to any prohibitions or restrictions in the contract creating the Authority and must comply with any mandatory provisions contained therein or as contained in any amendments thereto.

(10) The foregoing clauses shall be construed both as objects and powers; and it is hereby expressly provided that, except as otherwise specifically provided, the foregoing enumeration of specific powers shall not be held to limit or restrict in any manner the powers of the Authority; and it is the intention that the purposes, objects and powers specified in each of the clauses above in Article III shall, except as expressly provided, in no way be limited or restricted by reference to or inference under the terms of any other clause of this Article or of any other Article of these Articles of Incorporation, but that each of the purposes, objects and powers specified in Article III and each of the Articles or clauses of these Articles of Incorporation shall be regarded as independent purposes, objects, and powers. Nothing herein shall be construed as granting the Authority any right, power, or privileges not permitted to public corporations formed under the acts referred to above.

ARTICLE IV

(1) The Authority shall be governed by a board which shall consist of the following members: Three (3) members from each original party to the contract establishing this Authority. The members of the board shall consist of the following officers of each party: The Mayor, Chief of Police, and Traffic Engineer, or their designees. In addition each new party to the contract may appoint one member to the board. Members of the Board may be removed and replaced at will, with or without cause, by their designator, by a superseding named officer or by the appointing party. Any designee or appointee who is a member of the Board shall serve for three year terms unless removed and replaced or reappointed. Any vacancy in office shall be filled by the named official, their designee or the original appointing party for the remainder of the unexpired term. The Board shall adopt its own rules of procedure and shall keep a public record of its proceedings. A simple majority shall constitute a quorum for the transaction of business and the majority vote of the members present at any meeting shall be necessary and sufficient for the adoption of any resolutions. Members of the Board shall receive no compensation, but shall be entitled to reimbursement of expenses incurred in the discharge of their duties.

In addition, the Greater Lansing Convention and Visitors Bureau and the Capital Region Airport Authority may each appoint one, non-voting, member to the board.

(2) A new party with appointing authority requires an amendment of the Municipal Partnership Act contract creating the Authority adding them as a party and must be a political subdivision contiguous to an existing political subdivision that is a part of the Authority. Such political subdivision, or portion thereof, may be added pursuant to the procedures specified in the Public Transportation Authority Act. If any political subdivision withdraws from the Authority or contract, the term of the Board member from that political subdivision shall expire at the time of withdrawal.

(3) The Board may exercise all of the powers of the Authority and do all of the acts and things as shall be lawful and not inconsistent with the Municipal Partnership Act contract creating the Authority. The powers of the Board shall include, but not by way of limitation, the power to authorize the making and execution on behalf of the Authority any lawful contracts, to employ agents and personnel, to prescribe their duties, and generally to control all of the affairs of the Authority.

(4) The Board shall hold an annual meeting each year at such place, date, and hour as shall be fixed by the Board at which members shall elect officers of the Authority, and transact other business. The Board shall fix the time and place for regular meetings which shall be open to the public.

(5) Special meetings of the Board may be called by the chairperson of the Board or by any two members of the Board by written or printed notice served personally on each member or mailed or electronically mailed to his or her address as shown on the books of the Authority, at least five (5) days prior to the time of holding of said meeting. Notice shall be deemed given at the time it is mailed or emailed. Attendance by a member at a meeting shall constitute a waiver of any notice deficiency unless such member expressly states at the meeting that he or she does not intend to waive notice. The purpose of such special meeting shall be specified in the notice.

(6) The Board shall furnish by May 31, each year, an annual report to the governing body of all parties to the contract forming this authority with respect to the number of licensed taxi drivers, numbers of licensed taxi companies, and whether there are any deficiencies with respect to the same, along with the operation, maintenance, and financial condition of the Authority. The Board shall furnish such other information as said parties may request.

ARTICLE V

(1) The Board shall, at its annual meeting, elect from its members a chairperson, vice-chairperson, treasurer, and such other officers as it may deem necessary. Said officers shall serve until their successors are appointed and assume office. Said officers shall serve at the pleasure of the appointing authority and shall have all of the powers assigned to them by the Board.

(2) Any Board Officer vacancies shall be filled by the Board.

(3) The East Lansing City Clerk or the Clerk's designee shall be the recording secretary for the Board and shall be responsible for taking all minutes of the Board meetings, publishing all official notices of the Board and maintaining all official records of the Board. The recording secretary is not a member of the board.

ARTICLE VI

All checks, drafts, and other orders for the payment of money, notes, bonds, or other evidences of indebtedness issued in the name of the Authority, and endorsements for deposits shall be signed by such officer, officers, or such other person or persons as the Board may designate.

ARTICLE VII

As long as there is always full compliance with the Open Meetings Act, whenever any notice is required under the provisions of these Articles or otherwise, a waiver signed by the person entitled to said notice, whether before or after the time stated therein, shall be deemed equivalent and neither the business nor the purposes of any meeting need be specified in such waiver.

ARTICLE VIII

These Articles may be amended only by appropriate resolution of both of the original parties to the contract forming this Authority. This Authority shall automatically dissolve upon termination of the contract creating it.

ARTICLE IX

The Authority shall defend, indemnify and hold harmless any parties to this contract for any acts of the party's own employees and for any acts of employees that are assigned to perform functions or duties for the Authority when that employee is performing acts in accordance with the rules and regulations adopted by the Authority or in accordance with the Agreement establishing the Authority or the Articles of Incorporation of the Authority.

This Authority shall become operative immediately.

These Articles of Incorporation shall be published by the East Lansing City Clerk at least once in a newspaper of general circulation in the jurisdictions of Lansing and East Lansing. One printed copy of the Articles of Incorporation shall be filed with the Secretary of State, the Ingham, Eaton, and Clinton County Clerk, the Director of the State Transportation Department

by the East Lansing City Clerk.

The foregoing Articles of Incorporation were adopted by an affirmative vote of a majority of the members elect of the City Council of the City of Lansing, Ingham, Eaton and Clinton Counties, Michigan, at a meeting duly held on the 22nd day of September, 2014, and by a majority of the members elect of the City Council of the City of East Lansing, Ingham and Clinton Counties, Michigan, at a meeting duly held on the 2nd day of September, 2014.

CITY OF LANSING

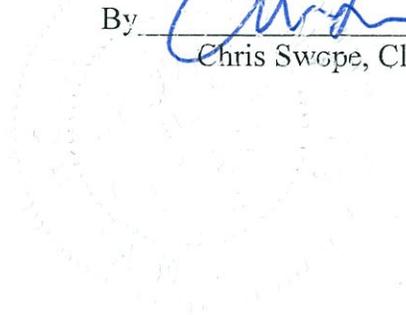
By 
Virgil Bernero, Mayor

By 
Chris Swcpe, Clerk

CITY OF EAST LANSING

By 
Nathan Triplett, Mayor

By 
Marie E. Wicks, Clerk


APPROVED AS TO FORM 
ASST. CITY ATTORNEY

I hereby certify that funds are available
Acct. No. N/A

Dan Korkoska Accounting Manager

APPENDIX B

DEFINITION AND STANDARDS FOR GOOD MORAL CHARACTER

GOOD MORAL CHARACTER

- (1) **Definition.** The phrase "good moral character," or words of similar import, when used as a requirement for issuance of a license shall be construed to mean the propensity on the part of the person, or in the case of a business entity, the propensity on the part of any of the principals, partners, shareholders, members or employees of the business entity, to serve the public in the licensed area in a safe, fair, honest, and open manner.
- (2) **Use of Judgments of Guilt.** A judgment of guilt in a criminal prosecution shall not be used, in and of itself, as proof of a person's lack of good moral character without considering the factors set forth in paragraph (5) of this appendix. Except as otherwise prohibited by the provisions of this appendix, a conviction or juvenile adjudication may be used as evidence in the determination of the propensity of the person to serve the public in the licensed area in a safe, fair, honest and open manner.
- (3) **Certain Criminal Records Excluded.** The following criminal records shall not be used in a determination of good moral character for purposes of licensure:
 - (a) Records of an arrest not followed by a conviction.
 - (b) Records of a conviction which has been reversed, expunged, or vacated, including the arrest records relevant to that conviction.
 - (c) Records of an arrest or conviction for a misdemeanor unrelated to the person's likelihood to serve the public in a safe, fair, honest, and open manner.
 - (d) Records of an arrest or conviction for a misdemeanor for the conviction of which a person may not be incarcerated in a jail or prison.
 - (e) Records of criminal charges that were dismissed pursuant to the applicant's participation in a diversion or deferral program, including the arrest records related to those criminal charges.
 - (f) Records of an arrest or conviction of a misdemeanor offense over three years old where there was no subsequent conviction of any other crime.
 - (g) Records of an arrest or conviction of a nonviolent felony over seven years old where there is no subsequent conviction of any other crime and the person's liberty has not been restricted for at least five years.
 - (h) Records of juvenile adjudications.
- (4) **False or Misleading Applications and Specified Convictions as Evidence of Lack of Good Moral Character.** The submission of an application containing an intentionally false or misleading statement or, except as prohibited by paragraph (3) of this section, any

conviction of any of the following offenses may be considered as evidence that the applicant lacks good moral character:

- (a) Any crime which includes assaultive conduct.
 - (b) A crime of unlawfully carrying a concealed weapon.
 - (c) Any crime involving the distribution or delivery of controlled substances.
 - (d) Any crime of criminal sexual conduct.
 - (e) Any crime that contains an element of dishonesty, false statement or theft.
 - (f) When the license being sought will authorize the person to operate a motor vehicle, any offense which evidences a history of substance abuse, reckless or careless driving, or repeated offenses for operating while their driver's license was suspended or revoked.
- (5) **Factors to be Considered.** In determining whether, in light of all the evidence, a judgment of guilt shows that the applicant lacks good moral character, the following factors shall be considered:
- (a) The nature of the offense and its relationship to the license at issue.
 - (b) The length of time that has passed since the commission of the offense.
 - (c) The age of the applicant at the time he/she committed the offense.
 - (d) Evidence of rehabilitation or lack thereof.
- (6) **Use of Other Public Records.** Except as prohibited by paragraph (3), this section shall not bar the use of any other public record or of any other source of unbiased and accurate information concerning the applicant's propensity to serve the public in the licensed area in a safe, fair, honest, and open manner.
- (7) **Notice and Right to Rehearing.** When an applicant is found to be unqualified for a license because of a lack of good moral character, the person or business entity shall be furnished, by ordinary mail, with a statement in writing to this effect. The statement shall contain a complete record of the evidence upon which the determination was based. The applicant shall be entitled, as of right, to a rehearing on the issue before decision making body or person. The applicant shall file a written request for a rehearing with the decision making body or person within ten business days after the determination statement was mailed. The applicant shall be permitted to rebut the evidence upon which the determination statement was based, in writing, by showing that at the current time the applicant has the ability to, and is likely to, serve the public in a safe, fair, honest and

open manner, that he or she is rehabilitated, that the substance of the former offense is not reasonably related to the occupation or profession for which he or she seeks to be licensed, or that the application did not contain an intentionally false or misleading statement. Within ten business days following receipt of the request for rehearing, the decision making body or person shall furnish, by ordinary mail, the applicant with a written determination, including a complete record of the evidence upon which said determination was based.

COUNTY of INGHAM

State of Michigan

SHERIFF'S OFFICE

**Gene L. Wriggelsworth**

Sheriff

Allan C. Spyke
Undersheriff630 North Cedar Street
Mason, Mi 48854
(517) 676-2431
FAX (517) 676-8299Greg S. Harless
Chief DeputySam Davis
MajorJoel Maatman
Major**TO:** Delhi Township Board of Trustee's**FROM:** Lt. Vern Elliott**DATE:** May 1, 2015**RE:** April 2015 Monthly Report**HIGHLIGHTED CASES AND INCIDENTS:**

- 4/1/15 Deputies responded to Phillips for a domestic involving a knife. Victim was able to disarm his brother prior to our arrival. The suspect was claiming to be the victim and stated he was having chest pains. Delhi Fire responded to transport him to the hospital. Charges are pending for Felonious Assault.
- 4/4/15 Deputies stopped a car for expired plates on Aurelius near Jolly. Rear seat passenger was found to have warrants, and was carrying an unregistered concealed pistol. He was arrested on the warrants, and charged with carrying a concealed weapon.
- 4/7/15 A bomb threat was e-mailed to Holt Lutheran School. The school was searched with bomb dogs, and no bomb was found. The threat was repeated two days later, and then another threat was emailed to Holt High School. Additional threats were e-mailed to the Capital and to the County Clerk. Detectives and the FBI determined that the threats were coming from an individual in New Jersey, and were in reference to a student he had met online. New Jersey and FBI authorities made contact with the suspect, and found that he was not mentally competent and he did not have the capability to carry out the threats. He is now at Rutgers University Hospital receiving treatment.
- 4/8/15 Deputies responded to Greenwood for loose pitbulls. The dogs were turned over to the owners, and Animal Control responded for enforcement action.

- 4/10/15 Deputies responded to Holt and Wigman for a 20 year old male that jumped out of a moving car. The distraught man was taken to McLaren by Delhi Fire and Deputies assisted with paperwork for a petition to get him treatment.
- 4/12/15 Deputy Ward observed a vehicle swerving and almost hit a parked vehicle at Kate and Harding. He stopped the vehicle and found the driver to be extremely intoxicated. The driver was arrested for drunk driving with a high blood alcohol level.
- 4/14/15 Deputies responded to the interchange of I-96 and U.S. 127 for a car hauler that had tipped over. The car hauler was attempting to make the turn on the on ramp, and was going too fast, tipping over.
- 4/14/15 Deputies received a call from the janitor at Elliott Elementary that juveniles were behind the school and may be in possession of marijuana. The juveniles were found along with a small baggie of marijuana. Parents were notified and petitions were filed on the juveniles.
- 4/15/15 Deputies assisted Tri County Metro Narcotics with a buy bust in the Trinity Church parking lot. The suspect was arrested and 10lbs of Marijuana with \$25,000 cash was seized. Further investigation led the Deputies and Tri County to an address on Dell road where an additional 10 marijuana plants were seized.
- 4/15/15 Deputies responded to Stonegate Trailer park for suspected meth components found behind the park. The Meth Team responded to remove the items. The components looked to be very old, and believed to be related to a case from last year where suspects were arrested.
- 4/16/15 Deputy Khan stopped to assist a driver on the side of the road near Waverly and Holt road. He found that the driver was very intoxicated, had an open bottle of whiskey, and had warrants for his arrest including one for OWI 3rd. Deputy Khan also found that the driver had forged his license plate tab to make it appear that the vehicle was legal. He was arrested for drunk driving, the warrants, open intox, and forging government documents.
- 4/17/15 Deputies responded to Sparrow Hospital where a person was in the emergency room claiming to have been hit by a subject with a brick. After interviewing the victim, Deputies returned to the scene where they found the suspect still there. The suspect admitted to hitting the victim with a brick during their altercation. The suspect was arrested for felonious assault.
- 4/25/15 Deputy Ward stopped a vehicle that was weaving across all four lanes of Cedar Street. The driver was found to be highly intoxicated, and was arrested for drunk driving.
- 4/28/15 Deputy Khan stopped a car for running a red light at Aurelius and Willoughby. The driver was found to be driving drunk and was arrested.

STATISTICS:

During the month of April, Deputies responded to 316 calls for service (written and blotter complaints). They made 86 arrests of which 44 were self – initiated. Deputies issued 277 citations. Deputies conducted 386 business/property checks, 13 liquor inspections, and spent 134.3 hours in Community Policing. Deputies participated in 79.3 hours of training.

Calls for Service

	2013	2014	2015
April	373	371	316
Year to Date	1384	708	1366

Total Arrests

	2013	2014	2015
April	136	192	86
Year to Date	454	560	319

Total Self – Initiated Arrests

	2013	2014	2015
April	75	62	44
Year to Date	277	257	177

Citations Issued

	2013	2014	2015
--	-------------	-------------	-------------

April	210	251	277
Year to Date	993	783	809

The most common source of illicit prescription narcotics sold to abusers is simple theft by family members, friends or other persons with easy access to a medicine cabinet. Remember to properly dispose of unused or unwanted prescription medications in an appropriate receptacle. Proper disposal of prescription drugs also reduces contamination of the groundwater table and streams and waterways through runoff from landfills. The Ingham County Sheriff's Office urges citizens to make use of a drop box for the disposal of expired and unwanted prescriptions, there are three locations: one located at the Delhi Office substation, one located in the Ingham County Sheriff's Office lobby, and one located inside the front doors of Mason City Hall. They are all accessible during normal business hours.

COUNTY of INGHAM

State of Michigan

SHERIFF'S OFFICE



Gene L. Wriggelsworth

Sheriff

Allan C. Spyke
Undersheriff

630 North Cedar Street
Mason, Mi 48854
(517) 676-2431
FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Lt. Vern Elliott
FROM: Deputy Kelly Bowden #5379
DATE: Thursday, May 14, 2015
RE: April 2015 Monthly Business Officer Report

Total Complaints:	32
Traffic Stops:	18
Citations:	4
Property/ Business Checks:	88
Community Policing Hours:	17.0
Liquor inspections:	3

Community Policing Highlights:

I attended the Holt-Dimondale Business Alliance breakfast meeting and the South Lansing Business Association lunch. I networked with local business owners at each meeting and discussed various topics.

After having posted information on Facebook in reference to the Township ordinance, I have begun 100% enforcement of fire lane violations at two local shopping centers. This is in response to the numerous citizen complaints we have received about vehicles parking in the lanes and causing traffic hazards.

I am assisting a local property owner with Charity bins that were placed on their property without permission. While a nice thought, the bins caused problems for the property owners when they became full and clothes and other items began being piled up around them on the ground. There were also items of furniture being dumped next to the bins, none of which were in a condition to be used further. The property owner made numerous pleas to the charity to pick up the donated items, all of which were ignored. The charity company has been notified to remove the bins or face sanctions in court from the property owner.

I was dispatched to check the welfare of a female living in a trailer at a local storage company. I located the female and found she had been living on the property in a homemade trailer since December 2014. This unfortunately was a violation of Township ordinance and I explained to the female she would not be able to remain where she was. The elderly female had little or no money and no immediate plan in place for safe shelter. The trailer was in poor condition, had rotting wood in parts, a flat tire, and there was no running water, no heat, and no electricity. When asked how she survived the bitter cold temps we had in January and February of this year, the female replied, "You learn to bundle up." I contacted local social service agencies and worked with them to relocate her to a more suitable and safer environment. Tri-County Commission on Aging was able to assist with funds to pay for the relocation and Shroyer's Towing assisted me with replacing the flat tire on the trailer so we could move it.

Investigative Highlights:

The following is a highlight of the more notable cases I have investigated this month:

I am continuing to investigate an embezzlement at a local business involving a large sum of money. I anticipate wrapping things up in the coming month and seeking charges against the responsible party.

I responded to a local doctor's office for a prescription fraud complaint. A former patient has reportedly been calling in counterfeit prescriptions to area pharmacies. The affected areas are outside of our jurisdiction and the investigation has been turned over to Eaton County Sheriff's Office and Grand Ledge Police Department.

A local business contacted me in reference to a possible burglary attempt. After reviewing surveillance footage of the suspect and his behavior, it appears the male was intoxicated and was trying to get into the building, possibly thinking it was something other than a closed business. The male spent hours politely knocking on all of the businesses doors and checking the doorknobs before he finally came to his senses or sobered up and left. No crime occurred.

I responded to two separate trouble with subject calls at a local medical care facility, both of which involved mentally ill subjects. In each case, the subject was issued a trespass letter and the practice terminated their relationship with them. No further action was required.

I was contacted by management of a local trailer park in reference to serving a former resident with a trespass letter after he had repeatedly come onto the property and harassed residents. The male was located in the park, issued the letter, and advised to leave. The male became belligerent and argumentive instead and finally left rather than be arrested. A short time later, he chose to return to the property line of the park and create a public disturbance. When we had our second contact with him, he became combative with deputies and was arrested. The male sustained minor injuries during the arrest and was transported to the hospital to be evaluated and cleared. Charges will be sought for disorderly conduct.

I am pleased to announce that Charlene Skinner, the home health care provider that victimized multiple elderly persons in the Metro Lansing Area, pled guilty to several felony charges in 30th Circuit Court. My victim in this case was 102 yrs old and Skinner stole tens of thousands of dollars from her in the course of several years.

I took a burglary report at a local restaurant. Unknown suspect(s) pried open a door and gained entry to the business. They stole rolls of coins from the business and caused damage to a safe. There are no suspects in this case and the matter has been closed due to there being no leads.

While patrolling the Township, I observed the driver of a vehicle acting strangely. I had just turned around to speak with another officer parked nearby and the female suspect, who was preparing to exit an apartment complex, suddenly began backing quickly up the long driveway of the apartment complex, away from me. As I followed her car, she quickly backed into a parking space and jumped out of her vehicle. I contacted her and after investigating further, discovered she had warrants for her arrest from two area police departments and was driving the vehicle without a valid driver's license. I arrested the female on the warrants and turned her over to a neighboring police agency. Charges will be sought for Driving while license suspended.

Respectfully Submitted,
Deputy Kelly Bowden, Badge #5379

COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE



Gene L. Wriggelsworth

Sheriff

Allan C. Spyke
Undersheriff

630 North Cedar Street
Mason, Mi 48854
(517) 676-2431
FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Lt. Vern Elliott
FROM: Deputy Cheryl Huhn #5430
DATE: 5/8/15
RE: April 2015 Monthly

STATISTICS:

Comm. Policing Hours:	14.9
Complaints taken:	12
Training:	8.5
Special Assignment:	39.3
Traffic stops:	1
Citations issued:	1
Arrests:	0
Contacts (school):	20
Contacts (business):	7

COMMUNITY POLICING ACTIVITY:

I attended the monthly Business Alliance meeting at Charlar Place. Two different speakers came in a spoke about their position on Proposal 1. Proposal 1 was on the election ballet where the State wanted to raise the income tax level from 6% to 7 % to fix Michigan roadways.

During the month of April I maintained the Ingham County Sheriff's Office // Delhi Division Facebook webpage.

On April 2nd I assisted at the Holt High School and Holt North Campus with lock down drills. On April 24 I assisted at Wilcox Elementary with lock down drills. At each school an announcement would be made over the PA system. After the announcement went out Deputies, School Administrators, and Security Staff would go to each room to make sure that all the doors were locked and that no one was in sight from the doors. We would speak with each teacher/class on how they could improve on the drills. Each school is required to have at least 2 lock down drills within the school year as part of the Safe Schools Initiative.

I spoke with an upset citizen via the telephone at the Delhi Township Office. The citizen asked questions about if it was illegal for children to play basketball in the streets in their subdivision. I advised the citizen that there was no specific ordinance for playing basketball in the street unless the children were causing a safety issue or road hazard. The citizen advised that the children are always respectable and move out of the way for traffic coming down the street. The citizen advised that he was concerned because of his elderly parents driving abilities. The citizen thought that the children might be in danger if his parents were driving down the roadway.

During the month of April I was started coordinating the Delhi Township National Night Out. This year's National Night Out is scheduled for August 4, 2015 at Veteran's Memorial Gardens from 5-7pm.

OTHER MATTERS

During the month of April I responded to 12 calls for service. Some of these calls included criminal sexual conduct, bomb threat, larceny, malicious destruction of property, suspicious situation and assist other agency.

On April 2nd I investigated a possible criminal sexual conduct complaint where the victim attends Wilcox Elementary. Upon investigation it was determined that the crime occurred within the City of Lansing. A report was completed and it was forwarded to a Detective at Lansing Police Department to conduct a follow-up investigation.

On April 13th I responded to the Holt High School at assist a Detective from Ingham County Sheriff's Office and an Agent from the FBI. Most of the teachers at the High School and some of the Administrators received emails that there was going to be a bomb at the Holt High School. In the email there was a picture of a female student that attends Holt High School. The female was identified and her mother was notified. The female was questioned about suspect who sent out the emails. It was determined that the female was a friend with the suspect on Facebook. There was no credible threat in the email that was sent out. The High School remained open. It was determined during investigation that the suspect that sent out the emails lives in New Jersey. The FBI contacted the suspect and the suspect is currently housed in a mental health facility. The suspect is the same individual that sent a bomb threat to comedian Jimmy Fallon from the Tonight Show.

On April 13th I responded to the Holt North Campus for a late report of a possible criminal sexual conduct. A student disclosed to a counselor that during Spring break she was sexually assaulted. Contact was made with the student and a report was completed. It was determined that the crime occurred within the City of Lansing. A copy of the report was forwarded to a Detective at Lansing Police Department to conduct follow-up investigation.

On April 14th I responded to Ed Trek for an MDOP complaint. The director reported that a teacher and other students witnessed a female student trying to stab tires on a bicycle that belonged to another student. The female student was located within the vicinity of the school. The female admitted to letting the air out of the tires on the bicycle and trying to stab the front tire with a knife. The bicycle was inspected for damages. It was determined that there was no damage to the bicycle. As I was at Ed Trek the director reported that on April 13th a book bag was dumped out on the front lawn and a book was set on fire. The female that attempted to damage the bicycle was the suspect in the burning of the book. I interviewed the female about the damages to the book and she admitted to setting the book on fire. The female agreed to pay to replace the book that was damaged. The female was suspended from school and a building level review was scheduled to see if the female would be expelled from the school.

On April 16th I took a complaint at the Delhi Township Office. A parent of a student that attends Holt High School reported that her son's cell phone was stolen out of his gym locker during the baseball game on April 15th. The Assistant Principle reviewed the surveillance cameras at the High School. No suspects were determined by reviewing the footage. The cell phone was entered into LEIN as a stolen item. No additional information has come forward to determine a possible suspect.

On April 17th I took a complaint at the Holt High School. An anonymous citizen reported a suspicious situation to the Superintendent that they thought was concerning. There was a picture of a female student on Facebook where the female was holding a handgun. The female's parents were contacted about the photograph and then the female was questioned. The father of the female reported that he knew about the photograph and he admitted that the gun belongs to him. The father did not seem concerned about the photograph. The photograph was removed off from the Facebook account.

On April 23rd I responded to the Holt Junior High School for an assault complaint. A male student shoved a teacher while she was interviewing another student about a different incident. The male student was suspended from school for 10 days and he cannot return without a building level review. After the male student was home with his foster parent he became violent and assaulted other family members. The male was taken to Community Mental Health for evaluation. The male was placed at another facility for in-house treatment. Reports were forwarded to Child Protective Services and it had still not been determined in the male will return to the foster family.

On April 24th I took a report at the Holt Transportation Department reference a disorderly person. A parent got onto a bus while the bus was picking up student to go to school.

The parent threatened the bus driver and used very inappropriate language in front of a group of students. The parent was identified and contacted. He admitted that he was wrong in his actions. A letter was sent to the parent via certified mail warning him about the disorderly violations. The parent contacted the school and apologized for his actions.

On April 27th I took a harassment complaint at the Holt High School. A group of 3 female students reported that they felt threatened by another male student at the High School because of his actions on the internet. The group plays a game on a website where they create characters and act out role playing. The females reported that during the role playing, the male's character did things towards their characters that they felt were threatening. All of the students involved were brought down and interviewed. The students were advised to avoid contact with each other.

Respectfully submitted,

Deputy Cheryl Huhn #5430



Delhi Township Fire Department Monthly Report

April, 2015

Total Calls

	<i>Delhi</i>	<i>Alaiedon</i>	<i>Total</i>
EMS / Medical	242	0	242
Fire / Rescue	50	1	51
Total Calls	292	1	293
Staff Hours	480.46	1	481.46

Total calls in 2015: 1,150

Total calls for 2014: 3,040

Inspections

Commercial Fire Inspections – 1

Fire Personnel Company Inspections -0

Training

378 Personnel participated in 579.75 Hours of Training

Mutual Aid: Given – 30 Received – 15 Auto Aid- 36
Overlapping Calls - 85

Miscellaneous

- April 5 1900 Blk Eifert Road Brush Fire
- April 9 Jolly and Aurelius Motor Vehicle Accident
- April 15 2600 Blk Pine Tree Brush Fire
- April 15 2700 Blk Lamb Alaiedon Twp. Forest Fire/Leaf Litter
- April 27 4600 Blk Willoughby Motor Vehicle Accident

DELHI CHARTER TOWNSHIP
Department of Community Development

April 2015 Activity Report

New Permits:

Category	DDA Area Permits	Total Permits	Total Inspections
Building	16	72	105
Electrical	6	24	29
Mechanical	4	40	74
Plumbing	7	32	55
Totals	33	168	263

Soil Erosion Permits & APA Projects:

Category	DDA Area Permits	Total Permits/New Projects	Total Inspections
Soil Erosion	3	8	36
Soil Erosion Waivers	1	2	0
APA Projects	0	0	0
Totals	4	10	36

New Code Enforcement Cases:

Category	DDA Area Cases	Total Cases
Building Maintenance	8	12
Fence Violation	0	2
Junk & Debris	0	2
Junk Vehicles	0	1
Miscellaneous	3	7
Noxious Weeds	0	0
Sidewalk Snow	0	0
Sign	0	1
Site Plan	0	0
Yard Parking	0	0
Improper Zoning Use	1	4
Totals	12	29
Total # of Inspections	37	

Rental Program Information:

Number of New Registered Rental Properties	7
Number of Rental Re-inspections	59
Number of Rental Investigations	0
Number of Rental Cycle Inspections	303

Civil Infraction/Abatement Information:

Abatement/Clean-ups	0
<i>Abatement/Clean-up Fees Issued (Year to date)</i>	\$759.76
Civil Infractions Issued	0
<i>Civil Infraction Fines Issued (Year to date)</i>	\$600.00

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
COMMERCIAL ALTERATION						
PB15-045	2380 CEDAR ST 203	BROOKSIDE INTERIORS	<i>INTERIOR SUITE BUILDOUT - 3100 SQ FT FOR PREMIER</i>	\$58,000	\$446.60	Y
PB15-049	3475 BELLE CHASE WAY	CANTU, DANIEL	<i>CONVERTING EXISTING ROOM TO ACCOMODATE FIVE NEW OFFICES</i>	\$31,200	\$246.40	
PB15-050	3394 E JOLLY ROAD	VISION QUEST CONSULTING	<i>SMALL REMODEL TO THE RECEPTION ARE FOR DOCTORS OFFICE</i>	\$9,000	\$69.30	Y
PB15-089	4415 HOLT ROAD	ADAMS, DAVID	<i>FRAME PARTIAL WALLS, ADDING STORAGE OVER STAIRWELL AND INSTALLING KITCHEN CABINETS AND COUNTERS</i>	\$10,000	\$77.00	Y
COMMERCIAL ALTERATION				\$108,200	\$839.30	Total: 4
COMMERCIAL NEW STRUCTURE						
PB15-060	2419 CEDAR STREET	TONG PROPERTIES, LLC	<i>NEW 2,960 SQ FT COMMERCIAL BUILDING - THE WATER STORE</i>	\$259,355	\$2,002.00	Y
PB15-074	6355 HOLT ROAD	BARNHART, JAMES	<i>RECONSTRUCTING 2,520 SQ FT POLE BUILDING AFTER FIRE</i>	\$36,000	\$150.00	
PB15-108	2225 SAMPER LANE	DTN ASPEN RIDGE APARTMENTS, LLC	<i>CONSTRUCTION OF A POOL CABANA</i>	\$21,238	\$169.40	Y
COMMERCIAL NEW STRUCTURE				\$316,593	\$2,321.40	Total: 3
DECK						
PB15-054	3717 MEIJER COURT	NADJARIAN, JOHN V	<i>CONSTRUCTING A 192 SQ FT DECK OFF REAR OF HOUSE</i>	\$2,640	\$100.00	Y
PB15-058	4078 PINE DELL DRIVE NORTH	MUCK, KELLY	<i>260 SQ FT FLOATING DECK ON FRONT OF DWELLING</i>	\$2,860	\$100.00	
PB15-088	2363 MAIN STREET	HOLT BUILDERS LLC	<i>BUILDING A 134 SQ FT DECK WITH RAMP</i>	\$2,288	\$100.00	
DECK				\$7,788	\$300.00	Total: 3
FENCE						
PB15-047	1594 TUSCANY LANE	KNAPP, GARRY L	<i>INSTALLING 48" INCH CHAIN LINK FENCE IN REAR YARD</i>	\$0	\$60.00	

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
PB15-052	2064 PHILLIPS AVENUE	ROCHE, PATRICIA & CONVERSE, MICHAEL	<i>INSTALLING 6' PRIVACY FENCE IN REAR YARD</i>	\$0	\$60.00	
PB15-053	4793 TARTAN LANE	PHILLIPPO, COLIN & JAMIE	<i>INSTALLING NEW 4' CHAIN LINK FENCE IN REAR YARD (CONNECTING TO EAST SIDE NEIGHBORING EXISTING FENCE)</i>	\$0	\$60.00	
PB15-059	3525 OBSERVATORY LANE	ANDREWS, SHANE J & AMY	<i>INSTALLING A 6' PRIVACY FENCE IN REAR YARD</i>	\$0	\$60.00	
PB15-073	4469 HELMSWAY DRIVE	LOWE, JONATHAN	<i>INSTALLING 6' PRIVACEY FENCE IN REAR YARD</i>	\$0	\$50.00	Y
PB15-090	4873 SUGARBUSH LANE	PRO-SOIL SITE SERVICES	<i>INSTALLING 6' PRIVACY FENCE IN REAR YARD</i>	\$0	\$60.00	
PB15-091	2281 N VERNON AVENUE	NICKERSON, GREGORY	<i>INSTALLING 6' PRIVACY FENCE IN REAR YARD</i>	\$0	\$60.00	Y
PB15-099	4817 TARTAN LANE	WOODARD, ELIZABETH J	<i>INSTALLING 4' CHAIN LINK FENCE IN REAR YARD</i>	\$0	\$60.00	
FENCE				\$0	\$470.00	Total: 8

MOBILE HOME IN PARK

PB15-076	4075 HOLT ROAD # 014	MOBILE AND MODULAR HOMES, INC.	<i>MOBILE HOME SET-UP</i>	\$0	\$180.00	
PB15-077	4075 HOLT ROAD # 040	MOBILE AND MODULAR HOMES, INC.	<i>MOBILE HOME SET-UP</i>	\$0	\$180.00	
PB15-078	4075 HOLT ROAD # 057	MOBILE AND MODULAR HOMES, INC.	<i>MOBILE HOME SET-UP</i>	\$0	\$180.00	
PB15-079	4075 HOLT ROAD # 060	MOBILE AND MODULAR HOMES, INC.	<i>MOBILE HOME SET-UP</i>	\$0	\$180.00	
PB15-080	4075 HOLT ROAD # 132	MOBILE AND MODULAR HOMES, INC.	<i>MOBILE HOME SET-UP</i>	\$0	\$180.00	
PB15-081	4075 HOLT ROAD # 140	MOBILE AND MODULAR HOMES, INC.	<i>MOBILE HOME SET-UP</i>	\$0	\$180.00	
PB15-082	4075 HOLT ROAD # 161	MOBILE AND MODULAR HOMES, INC.	<i>MOBILE HOME SET-UP</i>	\$0	\$180.00	

DELHI CHARTER TOWNSHIP

Building Permit Details

of
Permits

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
PB15-083	4075 HOLT ROAD # 233	MOBILE AND MODULAR HOMES, INC.	MOBILE HOME SET-UP	\$0	\$180.00	
PB15-084	4075 HOLT ROAD # 234	MOBILE AND MODULAR HOMES, INC.	MOBILE HOME SET-UP	\$0	\$180.00	
PB15-085	4075 HOLT ROAD # 275	MOBILE AND MODULAR HOMES, INC.	MOBILE HOME SET-UP	\$0	\$180.00	
PB15-097	2700 EATON RAPIDS ROAD #282	DEMMINKS MOBILE SERVICE	MOBILE HOME SET-UP	\$0	\$180.00	
PB15-098	2700 EATON RAPIDS ROAD #113	DEMMINKS MOBILE SERVICE	MOBILE HOME SET-UP	\$0	\$180.00	
MOBILE HOME IN PARK				\$0	\$2,160.00	Total: 12
POOL						
PB15-087	3864 CALYPSO LANE	WOLBERS & POSSEHN	INSTALLATION OF AN INGROUND POOL	\$0	\$60.00	Y
PB15-093	2683 RENFREW WAY	CORR, THOMAS M	INSTALLATION OF AN ABOVE GROUND POOL	\$0	\$60.00	
POOL				\$0	\$120.00	Total: 2
RESIDENTIAL ADDITION						
PB15-057	4161 WATSON AVENUE	NUGENT, MICHAEL L	EXPANDING A 8' X 8' WALL IN BEDROOM CLOSET	\$6,400	\$60.00	Y
PB15-075	3570 SCHOLAR LANE	WILMARK HOMES, INC	16' x 32' ADDITION ON BACK OF HOUSE	\$51,200	\$364.00	
PB15-094	5674 OLD SCHOOL LANE	STONE BROTHERS CONSTRUCTION	ADDING 484 SQ FT - SECOND STORY ABOVE GARAGE	\$48,400	\$343.00	
PB15-109	5057 PATRICK CIRCLE	HOLT BUILDERS LLC	FRAME DUCTWORK SOFFIT IN BASEMENT, ADD ONE EGRESS WINDOW, ADD NEW BATHROOM IN BASEMENT AND ADD TWO SLIDING DOORS AND DRYWALL TO THE CEILING IN BASEMENT WORKOUT ROOM	\$13,550	\$98.00	
RESIDENTIAL ADDITION				\$119,550	\$865.00	Total: 4

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	# of Permits
RESIDENTIAL ALTERATION							
PB15-046	2674 DELLRIDGE DRIVE	GARN RESTORATION SERVICES INC	RESTORATION WORK DUE TO FIRE	\$45,123	\$322.00		
RESIDENTIAL ALTERATION				\$45,123	\$322.00		Total: 1
RESIDENTIAL DWELLING/GARAGE							
PB15-048	1715 JUNIPER PLACE	ALLEN EDWIN HOMES	CONSTRUCTING SINGLE FAMILY HOME	\$357,515	\$2,506.00		
PB15-055	5909 HEMLOCK DRIVE	ALLEN EDWIN HOMES	CONSTRUCTING SINGLE FAMILY HOME	\$261,431	\$1,834.00		
PB15-103	5771 MACMILLAN WAY	MAYBERRY HOMES, INC.	CONSTRUCTING SINGLE FAMILY HOME	\$268,684	\$1,883.00		
PB15-107	4011 WATTS LANE	MAYBERRY HOMES, INC.	CONSTRUCTING SINGLE FAMILY HOME	\$248,285	\$1,743.00		
RESIDENTIAL DWELLING/GARAGE				\$1,135,915	\$7,966.00		Total: 4
RESIDENTIAL MISCELLANEOUS							
PB15-051	2307 TIFFANY LANE	PALMER CONSTRUCTION SERVICES LLC	TEAR OFF AND RE-ROOF	\$8,000	\$60.00		
PB15-056	2765 RIVER POINTE DRIVE	HANSON'S WINDOW AND CONSTRUCTION IN	REPLACING TWO WINDOWS	\$4,364	\$60.00		
PB15-061	4075 HOLT ROAD # 234	GRAND BLANC CONCRETE CONSTRUCTION	EXTEND EXISTING SLABS TO ACCOMMODATE A LARGER HOME	\$0	\$60.00		
PB15-062	1549 JACQUELINE DRIVE	ELIEFF BROTHERS ROOFING INC	TEAR OFF AND RE-ROOF	\$8,000	\$60.00		
PB15-063	4075 HOLT ROAD # 161	GRAND BLANC CONCRETE CONSTRUCTION	EXTEND EXISTING SLABS TO ACCOMMODATE A LARGER HOME	\$0	\$60.00		
PB15-064	4075 HOLT ROAD # 014	GRAND BLANC CONCRETE CONSTRUCTION	EXTEND EXISTING SLABS TO ACCOMMODATE A LARGER HOME	\$0	\$60.00		
PB15-065	4075 HOLT ROAD # 060	GRAND BLANC CONCRETE CONSTRUCTION	EXTEND EXISTING SLABS TO ACCOMMODATE A LARGER HOME	\$0	\$60.00		

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
PB15-066	4075 HOLT ROAD # 057	GRAND BLANC CONCRETE CONSTRUCTION	<i>EXTEND EXISTING SLABS TO ACCOMMODATE A LARGER HOME</i>	\$0	\$60.00	
PB15-067	4075 HOLT ROAD # 040	GRAND BLANC CONCRETE CONSTRUCTION	<i>EXTEND EXISTING SLABS TO ACCOMMODATE A LARGER HOME</i>	\$0	\$60.00	
PB15-068	4075 HOLT ROAD # 275	GRAND BLANC CONCRETE CONSTRUCTION	<i>EXTEND EXISTING SLABS TO ACCOMMODATE A LARGER HOME</i>	\$0	\$60.00	
PB15-069	4075 HOLT ROAD # 233	GRAND BLANC CONCRETE CONSTRUCTION	<i>EXTEND EXISTING SLABS TO ACCOMMODATE A LARGER HOME</i>	\$0	\$60.00	
PB15-070	4075 HOLT ROAD # 132	GRAND BLANC CONCRETE CONSTRUCTION	<i>EXTEND EXISTING SLABS TO ACCOMMODATE A LARGER HOME</i>	\$0	\$60.00	
PB15-071	4075 HOLT ROAD # 140	GRAND BLANC CONCRETE CONSTRUCTION	<i>EXTEND EXISTING SLABS TO ACCOMMODATE A LARGER HOME</i>	\$0	\$60.00	
PB15-072	2288 TIFFANY LANE	SIMON ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-086	5020 RUNNYMEDE DRIVE	MULTISERVE INC	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-092	1968 WALNUT STREET	DEARING, KEITH & KELLEY	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-095	3690 TRIANON TRAIL	BRUNETTE EXTERIORS INC	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-096	3906 ACORN CIRCLE	SIMON ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-100	2850 RIVER POINTE DRIVE	HOME PRO ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00	
PB15-101	2294 MAIN STREET	SIMON ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-102	2295 WEMPLE AVENUE	SIMON ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$0	\$60.00	
PB15-105	1380 DAYLILY DRIVE	HOME PRO ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	
PB15-106	1374 DAYLILY DRIVE	HOME PRO ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$60.00	

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	
RESIDENTIAL MISCELLANEOUS				\$92,364	\$1,370.00		Total: 23
RESIDENTIAL STORAGE/GARAGE							
PB15-104	2114 MEADOWLAWN DRIVE	EUDIS, JAMES H	CONSTRUCTING 370 SQ FT DETACHED GARAGE	\$13,000	\$91.00	Y	
RESIDENTIAL STORAGE/GARAGE				\$13,000	\$91.00		Total: 1
SIGN							
PS15-007	2420 CEDAR STREET	B-B SIGN & LIGHTING, INC.	INSTALLING A 48.2 SQ FT POLE SIGN AND 70.34 SQ FT OF WALL SIGNAGE	\$0	\$179.00	Y	
PS15-008	2380 CEDAR ST 203	STAMP-RITE	INSTALLING A 32 SQ FT WALL SIGN	\$0	\$92.00	Y	
PS15-009	2102 AURELIUS ROAD	PREFERRED ELECTRIC & SIGN	CHANGING FACE OF 24 SQ FT FREESTANDING SIGN AND INSTALLING A 31 SQ FT WALL SIGN	\$0	\$115.00	Y	
PS15-010	2558 E JOLLY ROAD	NATIONAL ILLUMINATION & SIGN CORP	INSTALLING TWO 88 SQ FT POLE SIGNS INSTALLING TWO 40 SQ FT WALL SIGNS INSTALLING TWO 11 SQ FT CANOPY SIGNS INSTALLING THREE 46.5 SQ FT CANOPY SIGNS	\$0	\$538.00		
PS15-011	2005 EIFERT ROAD	DOUGLAS SIGNS	INSTALLING A 40 SQ FT POLE SIGN	\$0	\$0.00		
PS15-012	2419 CEDAR STREET	JOHNSON SIGN CO	INSTALLING A 43.9 SQ FT FREE STANDING SIGN	\$0	\$104.00	Y	
PS15-013	2118 CEDAR STREET	DISCOUNT 1-HOUR SIGN	INSTALLING 15 SQ FT GROUND SIGN	\$0	\$75.00	Y	
SIGN				\$0	\$1,103.00		Total: 7

Totals:	\$1,838,533	\$17,927.70	72
----------------	--------------------	--------------------	-----------

Permit.DateIssued Between 4/1/2015 12:00:00 AM AND
4/30/2015 11:59:59 PM
AND
Permit.PermitType = Building OR
Permit.PermitType = Sign

SUMMARY OF CONSTRUCTION VALUES

Year	2009		2010		2011		2012		2013		2014	
Type	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value
Commercial Addition, Alteration & Commercial Misc	29	\$ 1,215,220.00	27	\$ 1,665,320.00	37	\$1,029,347.00	38	\$3,549,664.00	37	\$3,970,461.00	29	\$1,475,494.00
Commercial New Structures	5	\$ 4,360,107.00	3	\$ 1,712,188.00	5	\$3,951,772.00	4	\$906,716.00	1	\$396,560.00	3	\$164,680.00
Commercial Sub-Totals	34	\$ 5,575,327.00	30	\$ 3,377,508.00	42	\$ 4,981,119.00	42	\$ 4,456,380.00	38	\$4,367,021.00	32	\$1,640,174.00
Deck, Fence, Pool, Residential Misc, Residential Storage/Garage, Demolition, Sign, Sign Business, Sign Grand Openings	487	\$ 3,105,297.00	372	\$ 2,103,596.00	233	\$ 1,262,153.00	243	\$ 1,097,292.00	305	\$ 1,433,877.00	295	\$ 1,270,494.00
Pre-Manufactured Home, Residential Condo w/Garage, Residential Dwelling, Residential Dwelling/Garage	22	\$ 3,861,101.00	37	\$ 5,998,675.00	28	\$ 3,849,279.00	25	\$ 3,065,174.00	37	\$ 7,191,454.00	59	\$ 10,028,527.00
Residential Addition, Residential Alteration	43	\$ 1,085,548.00	51	\$ 1,105,827.00	46	\$ 1,021,182.00	48	\$ 1,055,333.00	46	\$ 774,740.00	47	\$ 984,157.00
Residential Multiple Family & Apartment Units	0	\$ -	2	\$ 1,237,795.00	3	\$ 3,694,734.00	0	\$ -	3	\$ 4,098,671.00	5	\$ 6,512,129.00
Residential Sub-Totals	552	\$ 8,051,946.00	462	\$ 10,445,893.00	310	\$ 9,827,348.00	316	\$ 5,217,799.00	391	\$ 13,498,742.00	406	\$ 18,795,307.00

2015 Year to date Construction Values:

Commercial / Industrial:	\$ 1,236,653.00
Residential:	\$ 3,136,358.00
Total Single Family Homes:	10

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MAY 19, 2015**

Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, May 19, 2015 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Davis called the meeting to order at 7:33 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon, John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: None

COMMENTS FROM THE PUBLIC

Mike Hamilton, 4541 Sycamore Street, Holt, commented on the June 9, 2015 Board of Trustees Goals and Objectives meeting and questioned the status of the video taping of the Board of Trustees meetings.

CONSENT AGENDA

- A. Approval of Minutes – Committee of the Whole Meeting of May 6, 2015
- B. Approval of Minutes – Regular Meeting of May 6, 2015
- C. Approval of Claims – May 12, 2015 (ATTACHMENT I)
- D. Approval of Payroll – May 7, 2015 (ATTACHMENT II)
- E. Reappointment to the Delhi Township Planning Commission – Elizabeth Zietlow (ATTACHMENT III)

Harmon moved to approve the Consent Agenda as presented.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Warfield, Davis, Harmon, Hayhoe, Hope, Ketchum

MOTION CARRIED

ZONING AND DEVELOPMENT

REZONE CASE NO. 15-881 – WAVERLY ROAD – TAX PARCEL #33-25-05-19-100-019 – R-1B, ONE-FAMILY LOW DENSITY RESIDENTIAL TO R-1A, ONE-FAMILY RURAL RESIDENTIAL (PROPOSED ZONING ORDINANCE NO. 625)

The Board reviewed a memorandum dated May 12, 2015 from Tracy Miller, Director of Community Development (ATTACHMENT IV).

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MAY 19, 2015**

Warfield moved to approve the rezoning of Case No. 15-881 for property located on Waverly Road, Tax Parcel #33-25-05-19-100-019, from R-1B, One-Family Low Density Residential to R-1A, One-Family Rural Residential, as recommended by the Planning Commission at their May 11, 2015 meeting, based on it being consistent with purpose and intent of the Zoning Ordinance, being compatible with the existing and anticipated development in the area, and pursuant to the Master Plan (Zoning Ordinance No. 625).

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Davis, Harmon, Hayhoe, Hope, Ketchum, Sweet

MOTION CARRIED

NEW BUSINESS

AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING DECEMBER 31, 2014

The Board reviewed a memorandum dated May 13, 2015 from Twp. Mgr. Elsinga and the 2014 Audited Financial Statements that are on file in the Clerk's Office (ATTACHMENT V).

Hope moved to accept Delhi Charter Township's Audited Financial Statements for Fiscal Year ending December 31, 2014.

A Roll Call Vote was recorded as follows:

Ayes: Davis, Harmon, Hayhoe, Hope, Ketchum, Sweet, Warfield

MOTION CARRIED

MEMBERSHIP OPPORTUNITY WITH THE GREATER LANSING TAXI AUTHORITY

The Board reviewed a memorandum dated May 13, 2015 from Supervisor C.J. Davis (ATTACHMENT VI).

Harmon moved to postpone the motion regarding the Greater Lansing Taxi Authority until the next (June 2, 2015) Board of Trustees meeting.

Trustee Harmon stated that he continues to have questions regarding the Township joining an authority that is based on regionalism, which he believes is important, but that would be governed differently than the Township's other partnerships. Trustee Harmon further stated that he would like to see community members, as opposed to city employees, as members of this Board. Trustee Harmon requested that either Mayor Triplett or Mayor Bernero attend the June 2, 2015 Board meeting to address concerns that he and or other Board members may have.

Clerk Hope stated the he agrees with Trustee Harmon.

Supervisor Davis suggested that Board members forward their questions to him and he will forward them to Mayor Triplett. If Mayor Triplett is unable to attend the June 2, 2015 Board meeting he could send the responses to the Board.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MAY 19, 2015**

A Roll Call Vote was recorded as follows:

Ayes: Harmon, Hayhoe, Hope, Ketchum, Sweet, Warfield

Nays: Davis

MOTION CARRIED

REPORTS

SUPERVISOR

Supervisor Davis asked the opinion of the Board on inviting Delhi, Ohio to become "Sister Townships" with Delhi Township. Trustee Warfield stated that she would be in favor of this.

Supervisor Davis reported on the upcoming Holt Hometown Festival.

TRUSTEES

Trustee Harmon stated that Holt Public Schools had three well qualified individuals vying for the Holt Public School Superintendent position. Dr. David Hornak, Horizon Elementary School Principal, was selected by the School Board at their May 18, 2015 meeting for this position.

ADJOURNMENT

Meeting adjourned at 8:13 p.m.

Date: June 2, 2015

Evan Hope, Township Clerk

Date: June 2, 2015

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

ACCOUNTS PAYABLE APPROVAL

May 12, 2015

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated May 12, 2015 numbered 89259 thru 89337 & ACH 3531 thru 3558. Every invoice has a payment authorizing signature(s).

Dated: May 12, 2015

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated May 12, 2015 show payments made from the following funds:

General Fund	\$	144,788.42
Fire Fund		49,604.31
Police Fund		2,295.00
Fire Equip. & Apparatus Fund		4,401.46
Brownfield Redevelopment Fund		17,645.94
Downtown Development Fund		14,618.41
Sewer Fund		104,322.56
Trust & Agency Fund		4,576.20
Grand Total	\$	<u>342,252.30</u>

Includes the following to be reimbursed from separate bank accounts:

Farmer's Market Account	\$	1,942.00
-------------------------	----	----------

Dated: May 12, 2015

John B. Elsinga, Township Manager

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$30,128.21 D & G Equipment for 1 JD Gator & 2 Exmark Mowere, PC 3/11/15, \$10,444.20 Hubbell, Roth & Clark for Ram Trail Engineering, 3/17/15, \$43,905.50 Hubbell, Roth & Clark for SAW Grant Administration, 11/5/14, **\$13,958.90 Thrun Law Firm ** to be approved by consent)

Dated: May 12, 2015

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV Board Audit and Approval: At a regular meeting of the Township Board held on May 19, 2015 a motion was made by _____ and passed by ___yes votes and ___no votes (____absent) that the list of claims dated May 12, 2015, was reviewed, audited and approved

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
EXP CHECK RUN DATES 05/12/2015 - 05/12/2015

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
BANK OF AMERICA	TAX TO BE REFUNDED NEXT CYCLE	22.23
BLUE CROSS BLUE SHIELD	RETIRES HEALTH INSURANCE JUNE	121.29
BANK OF AMERICA	PREPAID POSTAGE	150.00
HUBBELL, ROTH & CLARK, INC	BROCKHAUSE TREE REMOVAL	400.00
AYLES TREE SERVICE	RAM TRAIL TREE REMOVAL	2,100.00
CITY OF MASON	MARCH STANDBY FEE	513.85
CITY OF MASON	FIRE RUN 1984 HOWELL RD	1,600.00
CITY OF MASON	FIRE RUN 1322 OKEMOS RD	600.00
MERIDIAN TOWNSHIP FIRE	PI - EXTRICATION I-96/OKEMOS RD	1,000.00
MERIDIAN TOWNSHIP FIRE	INSPECTION/TESTING - CULVER'S	50.52
MERIDIAN TOWNSHIP FIRE	STAND-BY FEE	918.66
GREATER LANSING MONUMENT	FOUNDATION REFUND	142.16
	Total For Dept 000.00	7,618.71
Dept 101.00 LEGISLATIVE		
INGHAM COUNTY CHAPTER-MTA	2015 ICCMTA DUES	35.00
	Total For Dept 101.00 LEGISLATIVE	35.00
Dept 171.00 MANAGER		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE JUNE	2,174.74
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	30.11
VERIZON WIRELESS	CELLULAR APRIL	49.89
BANK OF AMERICA	MANAGER'S LUNCHEON/THIELEN	37.47
BANK OF AMERICA	MEETING PARKING/ELSINGA	2.10
BANK OF AMERICA	MEETING PARKING/ELSINGA	7.00
BANK OF AMERICA	CONFERENCE LODGING/THIELEN	314.78
	Total For Dept 171.00 MANAGER	2,616.09
Dept 191.00 ACCOUNTING		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE JUNE	402.73
THRUN LAW FIRM, P.C.	LEGAL FEES APRIL	154.40
ABRAHAM & GAFFNEY, P.C.	ACCOUNTING SERVICES APRIL	3,082.50
	Total For Dept 191.00 ACCOUNTING	3,639.63
Dept 215.00 CLERK		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE JUNE	2,577.47
VERIZON WIRELESS	CELLULAR APRIL	50.00
MICHIGAN.COM	PUBLISHING LEGALS APRIL	526.80
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	89.64
SPARROW OCC HEALTH SERV	PHYSICALS	82.00
BANK OF AMERICA	MAMAC EDUCATIONAL PARKING/HOPE	10.00
BANK OF AMERICA	MAMAC LUNCH/HOPE & FINCH	26.00
	Total For Dept 215.00 CLERK	3,361.91
Dept 228.00 INFORMATION TECHNOLOGY		
BANK OF AMERICA	(2) HP LASERJET 400 PRO TONER	73.98
BANK OF AMERICA	SD MEMORY CARD FOR CAMERA	28.98
BANK OF AMERICA	SHIPPING LABEL	18.76

BANK OF AMERICA	(2) RAM MEMORY FOR DELL OPTIPLES	43.44
BANK OF AMERICA	REFUND SCANNING WAND	(72.24)
DELHI CHARTER TOWNSHIP-I.T.	DELL REPLACEMENT POWER SUPPLYS	69.98
DELHI CHARTER TOWNSHIP-I.T.	RAM FOR OPTIPLEX 745 - 8GB	64.51
APPLICATION SPECIALIST KO	VOICE DATA FOR FIBER TESTING	1,362.40
VERIZON WIRELESS	CELLULAR APRIL	49.89
ACD.NET, INC.	ACD.NET FIBER CHARGES	1,400.00
BANK OF AMERICA	DELL ALL-IN-ONE COMPUTER/SR CTR	389.00
BS&A SOFTWARE	HUMAN RESOUCSE SYSTEM	1,590.00
BS&A SOFTWARE	MISC RECEIVABLES SYSTEM	1,260.00
BS&A SOFTWARE	SPECIAL ASSESSMENT SYSTEM	1,032.00
BS&A SOFTWARE	TIME SHEETS SYSTEM	1,089.00
BS&A SOFTWARE	ACCESS MY GOV	6.00
Total For Dept 228.00 INFORMATION TECHNOLOGY		8,405.70

Dept 253.00 TREASURERS		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE JUNE	1,208.19
RICOH USA, INC.	COPY MACHINE MAINT AGREEMENT	286.80
BANK OF AMERICA	MMTA CONFERENCE DINNER/TEBEAU	20.10
ROY W. SWEET	MMTA LODGING & MILEAGE/SWEET	468.75
KARIN S TEBEAU	MMTA MILEAGE 4/28-5/1/2015=TEBEAU	89.70
Total For Dept 253.00 TREASURERS		2,073.54

Dept 257.00 ASSESSING		
THRUN LAW FIRM, P.C.	LEGAL FEES APRIL	9,070.80
REGENCY COURT REPORTING	COURT REPORTING-TRIBUNAL	746.00
REGENCY COURT REPORTING	COURT REPORTING-TRIBUNAL	1,094.00
REGENCY COURT REPORTING	COURT REPORTING-TRIBUNAL	861.12
RICOH USA, INC.	COPY MACHINE MAINT AGREEMENT	286.80
Total For Dept 257.00 ASSESSING		12,058.72

Dept 262.00 ELECTIONS		
BANK OF AMERICA	CREDIT CORRUGATED TRAY BOXES	(50.50)
BANK OF AMERICA	CORRUGATED TRAY BOXES	49.02
DBI BUSINESS INTERIORS	INJET BADGES	25.49
ACE HARDWARE	2 HOOKS FOR FLAG POLES/ELECTION	4.58
MICHIGAN.COM	PUBLISHING LEGALS APRIL	217.84
U-HAUL	U-HAUL RENTAL FOR 5/5/2015 ELECTION	53.86
Total For Dept 262.00 ELECTIONS		300.29

Dept 265.00 BUILDING & GROUNDS		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE JUNE	1,374.60
LANSING ICE & FUEL CO	GASOLINE 4/16-30/2015	79.66
SIEMENS INDUSTRY, INC.	CHECKED RTU-#3/ICSD	413.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC	975.00
METRONET LONG DISTANCE	LONG DISTANCE APRIL	33.51
VERIZON WIRELESS	CELLULAR APRIL	24.95
TDS METROCOM	LOCAL SERVICE APRIL	1,095.64
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS	752.36
BOARD OF WATER & LIGHT	WATER 2004 AURELIUS	10.00
BANK OF AMERICA	6X10 FLAGS/CSC-(2) 4X6 FLAGS DDA	443.55
PURE GREEN LAWN & TREE	LAWN AND TREE FERTILIZER ICSD/COR	25.00
SIEMENS INDUSTRY, INC.	SEAL/GASKET COOLING TOWER PUMP	1,246.40
ACE HARDWARE	SOCKET BIPIN LOW PROFILE/COM DEV	2.29
ACE HARDWARE	TRIFLOW LUBE SPRAY/CSC	8.99
Total For Dept 265.00 BUILDING & GROUNDS		6,484.95

Dept 276.00 CEMETERY		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE JUNE	557.62
LANSING ICE & FUEL CO	GASOLINE 4/16-30/2015	32.31
LOWE'S CREDIT SERVICES	2 X 4 LUMBER	24.90
VERIZON WIRELESS	CELLULAR APRIL	12.47
BANK OF AMERICA	4X6 FLAGS/MAPLE RIDGE CEMETERY	53.90
ACE HARDWARE	LEVEL/HOSE ADAPTERS/EYE BOLTS	29.93
	Total For Dept 276.00 CEMETERY	711.13

Dept 281.00 STORMWATER		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE JUNE	350.13
LANSING ICE & FUEL CO	GASOLINE 4/16-30/2015	20.29
	Total For Dept 281.00 STORMWATER	370.42

Dept 446.00 INFRASTRUCTURE		
CONSUMERS ENERGY	STREETLIGHTS ACCT#6730	20,349.78
CONSUMERS ENERGY	STREETLIGHTS ACCT#7043	83.85
HUBBELL, ROTH & CLARK, INC	BROCKHAUSE TREE REMOVAL	300.00
HUBBELL, ROTH & CLARK, INC	HOLT ROAD TRAIL	10,444.20
	Total For Dept 446.00 INFRASTRUCTURE	31,177.83

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE JUNE	4,993.85
BANK OF AMERICA	3 PR WORK PANTS/MASTIN	162.00
D & M SILKSCREENING	2 POLO SHIRTS/BORSETH	36.00
LANSING ICE & FUEL CO	GASOLINE 4/16-30/2015	76.47
HUBBELL, ROTH & CLARK, INC	TACO BELL STUDY PLAN REVIEW	1,136.97
HUBBELL, ROTH & CLARK, INC	4495 HOLT ROAD GAS STATION STUDY	65.71
ASSOCIATED GOV SERVICES	AGS PAYROLL 3/16-4/15/2015	1,500.00
METRONET LONG DISTANCE	LONG DISTANCE APRIL	9.22
VERIZON WIRELESS	CELLULAR APRIL	318.25
VERIZON WIRELESS	CELLULAR APRIL	9.66
TDS METROCOM	LOCAL SERVICE APRIL	55.80
SHAHEEN CHEVROLET, INC.	REPLACE POWER STEERING PUMP	629.84
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	73.77
SPARROW OCC HEALTH SERV	PHYSICALS	103.50
DYER WELL DRILLING & SERVICE, II	ABANDON WELL AT 5046 HOLT	950.00
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	10,121.04

Dept 752.00 PARKS ADMINISTRATION		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE JUNE	1,208.20
METRONET LONG DISTANCE	LONG DISTANCE APRIL	0.28
VERIZON WIRELESS	CELLULAR APRIL	131.36
VERIZON WIRELESS	CELLULAR APRIL	0.80
TDS METROCOM	TELEPHONES/SENIOR CENTER	294.90
TDS METROCOM	LOCAL SERVICE APRIL	98.46
HOLT SCHOOLS FOOD SERVICE	VOLUNTEER BREAKFAST/SENIORS	533.00
BANK OF AMERICA	PESTICIDE TRAINING/LUCE	30.00
BANK OF AMERICA	PESTICIDE TRAINING/BLANKENSHIP	30.00
	Total For Dept 752.00 PARKS ADMINISTRATION	2,327.00

Dept 771.00 PARKS		
LANSING ICE & FUEL CO	GASOLINE 4/16-30/2015	496.98
ACE HARDWARE	2 SM MILK HOUSE HEATERS	47.98
ACE HARDWARE	2 MILK HOUSE UTILITY HEATERS	75.98
ACE HARDWARE	CREDIT 2 MILKHOUSE UTILITY HEATERS	(75.98)
ACE HARDWARE	2 MILK HOUSE UTILITY HEATERS	75.98
MENARDS LANSING SOUTH	24" HD STEEL PIPE WRENCH	13.99
ACE HARDWARE	10 KEYS	16.90
MENARDS LANSING SOUTH	FLEXZILLA 1/4X25 PW HOSE	34.99
PIONEER ATHLETICS	FIELD PAINT/SPRAY TIP/SHIPPING	2,486.60
BANK OF AMERICA	LIFT RENTAL	527.70
AMERICAN RENTAL	PORTABLE TOILETS	350.00
AMERICAN RENTAL	PORTABLE TOILETS	140.00
MODEL COVERALL SERVICE	UNIFORM PANTS	40.61
MODEL COVERALL SERVICE	UNIFORM PANTS	40.61
BOARD OF WATER & LIGHT	WATER 2287 PINE TREE	40.92
BOARD OF WATER & LIGHT	WATER 4030 KELLER	89.15
BOARD OF WATER & LIGHT	WATER 4050 KELLER	146.93
BOARD OF WATER & LIGHT	WATER 2108 CEDAR	224.93
CONSUMERS ENERGY	ELECTRIC 1771 MAPLE	91.93
CONSUMERS ENERGY	ELECTRIC 1750 MAPLE	33.39
BANK OF AMERICA	FERTILIZER/SENIOR CENTER ROOF	94.50
BANK OF AMERICA	SOIL SAMPLE LAB RESULT/SR CENTER	54.00
MARK'S LOCK SHOP, INC	1 DEAD BOLT/SHOP DOOR	63.00
MARK'S LOCK SHOP, INC	10 MASTER KEYS/VALHALLA MAINT	40.00
MENARDS LANSING SOUTH	PAINT/NAILS/BATTERIES/LUMBER/	47.85
METAL FRAMES, INC	EXTERIOR DOOR/SHOP	584.70
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SENIOR CENTER	260.00
E.D.S. IRRIGATION, LLC	ACTIVATION OF IRRIGATION SYSTEM	449.40
E.D.S. IRRIGATION, LLC	ACTIVATION OF IRRIGATION SYSTEM	100.00
HAMMOND FARMS SOUTH	GROUNDS MAINTENANCE & REPAIRS	174.75
BANK OF AMERICA	GATOR BED LINER	575.00
D & G EQUIPMENT INC	3 MULCHING BLADES	48.54
DEER CREEK SALES, INC	PARTS FOR KABOTA	226.78
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	260.80
SPARROW OCC HEALTH SERV	PHYSICALS	917.50
D & G EQUIPMENT INC	JOHN DEERE GATOR TS	6,572.21
D & G EQUIPMENT INC	EXMARK MOWER - 62" DECK	10,789.00
D & G EQUIPMENT INC	EXMARK MOWER -72" DECK	12,767.00
	Total For Dept 771.00 PARKS	38,924.62

Dept 774.00 RECREATION		
HAMMOND FARMS SOUTH	BALLFIELD CHALK	119.25
JOHNNY MAC'S	6 SOCCER GOALS	192.00
JOHNNY MAC'S	10 DRAWSTRING BAGS/4 HELMETS	385.25
JEFF TOBUREN	ADULT SOFTBALL UMPIRE FEES/	500.00
BANK OF AMERICA	YMCA YOUTH VOLLEYBALL REGISTRAT	30.00
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASSES	100.00
ROBERT KRUEGER	OFFICIAL SOCCER	150.00
TIMOTHY O TILMA	OFFICIAL SOCCER	50.00
	Total For Dept 774.00 RECREATION	1,526.50

Dept 850.00 OTHER FUNCTIONS		
BLUE CROSS BLUE SHIELD	RETIREES HEALTH INSURANCE JUNE	6,347.79
BANK OF AMERICA	TWP ENVELOPES & LETTERHEAD	466.05
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	136.00
DBI BUSINESS INTERIORS	POP-UP DISPENSER	10.49
THRUN LAW FIRM, P.C.	LEGAL FEES APRIL	1,942.30
MEDICAL MANAGEMENT SYSTEM	AMBULANCE BILLING FEES APRIL	3,489.88
RICOH USA, INC.	COPY MACHINE LEASE	176.56
BANK OF AMERICA	POSTAGE METER RENTAL 5/16-8/15/15	150.00
BANK OF AMERICA	GIS WEB HOSTING 4/10-5/9/2015	1.00
BANK OF AMERICA	MUSIC SERVICE/CSC	24.95
BANK OF AMERICA	AT&T LED SIGN 4/16-5/15/2015	73.70
BANK OF AMERICA	WUFOO SUBSCRIPTION 4/26-5/26/2015	9.00
RICOH USA, INC	PRINCIPAL	137.37
RICOH USA, INC	INTEREST	70.25
	Total For Dept 850.00 OTHER FUNCTIONS	13,035.34

Total For Fund 101 GENERAL FUND 144,788.42

Fund 206 FIRE FUND

Dept 000.00		
BANK OF AMERICA	SALES TAX TO BE REFUNDED	125.63
FAT BOYS PIZZA	PIZZA FOR DISPATCH	57.62
FAT BOYS PIZZA	PIZZA FOR DISPATCH	57.62
	Total For Dept 000.00	240.87

Dept 336.00 FIRE DEPARTMENT

BLUE CROSS BLUE SHIELD	RETIREES HEALTH INSURANCE JUNE	904.71
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE JUNE	11,195.91
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	19.88
LANSING ICE & FUEL CO	GASOLINE 4/16-30/2015	758.56
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	88.95
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	757.00
MICHIGAN STATE UNIVERSITY	MEDICAL SUPPLIES	451.05
BIO-CARE, INC.	2 MASK FIT TESTS	50.00
BIO-CARE, INC.	35 MASK FIT TESTS	875.00
SPARROW OCC HEALTH SERV	PHYSICALS	15.00
METRONET LONG DISTANCE	LONG DISTANCE APRIL	4.56
VERIZON WIRELESS	CELLULAR APRIL	251.81
VERIZON WIRELESS	CELLULAR APRIL	175.07
TDS METROCOM	LOCAL SERVICE APRIL	41.42
CONSUMERS ENERGY	ELECTRIC 6139 BISHOP	56.73
CONSUMERS ENERGY	GAS 6139 BISHOP	162.21
BANK OF AMERICA	PARKING/BALL	2.00
BANK OF AMERICA	TRI COUNTY EMS AGENCY MTG	20.83
BANK OF AMERICA	LOGO DECALS & SHIPPING	389.05
BANK OF AMERICA	ITC REGISTRATION FEES/DRURY	695.00
ACROSS THE STREET PRODUCT	BLUE CARD CGAP	2,000.00
BANK OF AMERICA	INTERNET ACCESS-HOMEWORK/SAFER	185.00
BANK OF AMERICA	INTERNET ACCESS-HOMEWORK/SAFER	110.00
BANK OF AMERICA	INTERNET ACCESS-HOMEWORK/SAFER	110.00

BANK OF AMERICA	INTERNET ACCESS-HOMEWORK/SAFER	185.00
BANK OF AMERICA	INTERNET ACCESS-HOMEWORK/SAFER	185.00
BANK OF AMERICA	INTERNET ACCESS-HOMEWORK/SAFER	185.00
BANK OF AMERICA	INTERNET ACCESS-HOMEWORK/SAFER	185.00
BANK OF AMERICA	BOOKS - SAFER EMT & MEDIC CLASS	848.49
BANK OF AMERICA	BOOKS - SAFER EMT & MEDIC CLASS	1,270.21
BANK OF AMERICA	INTERNET ACCESS-HOMEWORK/SAFER	185.00
MCLAREN FLINT EDUCATIONAL	6 PARAMEDIC TUITIONS	27,000.00
	Total For Dept 336.00 FIRE DEPARTMENT	49,363.44

Total For Fund 206 FIRE FUND 49,604.31

Fund 207 POLICE FUND

Dept 301.00 POLICE

THRUN LAW FIRM, P.C.	LEGAL FEES APRIL	2,295.00
	Total For Dept 301.00 POLICE	2,295.00

Total For Fund 207 POLICE FUND 2,295.00

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS

BANK OF AMERICA	UPS SHIPPING	11.18
BANK OF AMERICA	BOBCAT ATV EQUIPMENT	30.96
BANK OF AMERICA	BOBCAT ATV HOSE	59.79
FIRST DUE FIRE SUPPLY CO.	BOOTS/BUTCHER	373.00
THE PARTS PLACE	(4) 40 LB BAGS OIL DRY	41.60
BANK OF AMERICA	3 BATTERIES & SHIPPING	16.87
BANK OF AMERICA	2 SEALANT KITS & SHIPPING/RESCUE	123.48
ACE HARDWARE	2 MISC. MDSE./TAP WRENCH/TAP	15.56
INTERSTATE BATTERIES OF	3 PAGER BATTERIES	269.97
CRAIG'S AUTO BODY SHOP, LLC	REPAIR HOLE IN REAR BED FLOOR	163.00
CYNERGY PRODUCTS	EMERGENCY LIGHT REPLACEMENT	196.05
MID MICH EMERGENCY EQUIP	ADD NEW EMERGENCY LIGHTING	3,100.00
	Total For Dept 339.00 EQUIPMENT & APPARATUS	4,401.46

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 4,401.46

Fund 243 BROWNFIELD REDEVELOPMENT AUTH

Dept 734.00 REMEDIATION PLANS

MEDAWAR PROPERTY COMP	REMEDATION PYMTS-2350 CEDAR	17,645.94
	Total For Dept 734.00 REMEDIATION PLANS	17,645.94

Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH 17,645.94

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00

CRISP COUNTRY ACRES	VENDOR PAYMENT APRIL	265.00
TODD DELO	VENDOR PAYMENT APRIL	80.00
KOLACHE KITCHEN	VENDOR PAYMENT APRIL	28.00
LONESOME PINES BEEF	VENDOR PAYMENT APRIL	89.00
RACHEL MARIE SHAW	VENDOR PAYMENT APRIL	24.00
THE 517 COFFEE COMPANY	VENDOR PAYMENT APRIL	54.00
WILLOW BLOSSOM FARMS, LLC	VENDOR PAYMENT APRIL	60.00
NEVA AUSTIN	VENDOR PAYMENT APRIL	116.00
CORINNE P. CARPENTER	VENDOR PAYMENT APRIL	11.00
FREDDIE & ANNA DANCY	VENDOR PAYMENT APRIL	39.00
OFILIA DIAZ	VENDOR PAYMENT APRIL	155.00
DARRYL MIDDLETON	VENDOR PAYMENT APRIL	8.00
OTTO'S POULTRY, INC	VENDOR PAYMENT APRIL	915.00
MAI KOU VANG	VENDOR PAYMENT APRIL	98.00
	Total For Dept 000.00	1,942.00

Dept 728.00 DDA ADMINISTRATION

THRUN LAW FIRM, P.C.	LEGAL FEES APRIL	26.00
MID-AMERICA ECON DEVEL	2015 MAEDC MEMBERSHIP/HAA	300.00
C. HOWARD HAAS	CELL PHONE REIMBURSEMENT/APRIL	75.00
METRONET LONG DISTANCE	LONG DISTANCE APRIL	1.30
TDS METROCOM	LOCAL SERVICE APRIL	126.47
BANK OF AMERICA	HCC BOARD MEETING LUNCH	61.93
BANK OF AMERICA	CREDIT PRIME MEMBERSHIP/UNDERHILL	(99.00)
Total For Dept 728.00 DDA ADMINISTRATION		491.70

Dept 729.00 DDA MARKETING & PROMOTION

BLOHM CREATIVE PARTNERS	APRIL WEB MAINTENANCE & HOSTING	576.25
BLOHM CREATIVE PARTNERS	APRIL OUR TOWN	9,050.00
BLOHM CREATIVE PARTNERS	APRIL OUR TOWN VIDEO	650.00
BLOHM CREATIVE PARTNERS	APRIL OUR TOWN FRAMED ARTICLES	300.00
BANK OF AMERICA	YOOPER BARS/PROCESSING FEE	103.79
BANK OF AMERICA	3 EXTENSION COUPLERS & SHIPPING	25.75
BANK OF AMERICA	3 COUPLERS/50 FT CABLE	32.32
BANK OF AMERICA	CREDIT	(32.32)
BANK OF AMERICA	3 COUPLERS/100 FT CABLE	20.44
ACD.NET, INC.	WIFI 5/1-6/1/2015	69.95
BANK OF AMERICA	PRIME MEMBERSHIP/UNDERHILL	99.00
BLOHM CREATIVE PARTNERS	MARCH WEB MAINTENANCE - HOSTING	284.45
Total For Dept 729.00 DDA MARKETING & PROMOTION		11,179.63

Dept 850.00 OTHER FUNCTIONS

QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SHERIFF & DDA	420.00
WOLVERINE POWER SYSTEMS	SERVICE CALL	160.00
WOLVERINE POWER SYSTEMS	LABOR	110.00
WOLVERINE POWER SYSTEMS	1500 WATT 120V BLOCK HEATER	165.77
BOARD OF WATER & LIGHT	WATER 2045 CEDAR	122.26
BOARD OF WATER & LIGHT	WATER 2150 CEDAR	27.05
Total For Dept 850.00 OTHER FUNCTIONS		1,005.08

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 14,618.41

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

SCHNEIDER, LISA	Sewer Usage	34.30
SCHNEIDER, LISA	Sewer Usage	29.75
SCHNEIDER, LISA	Sewer Usage	29.40
SCHNEIDER, LISA	Sewer Usage	29.40
SCHNEIDER, LISA	Sewer Usage	29.40
SCHNEIDER, LISA	Sewer Usage	29.40
SCHNEIDER, LISA	Sewer Usage	29.40
SCHNEIDER, LISA	Sewer Usage	29.40
SCHNEIDER, LISA	Sewer Usage	29.40
SCHNEIDER, LISA	Sewer Usage	29.40
SCHNEIDER, LISA	Sewer Usage	29.40
SCHNEIDER, LISA	Sewer Usage	29.40
SCHNEIDER, LISA	Sewer Usage	29.40
SCHNEIDER, LISA	Sewer Usage	29.40
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50

SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	25.50
SCHNEIDER, LISA	Sewer Usage	24.90
SCHNEIDER, LISA	Sewer Usage	24.90
SCHNEIDER, LISA	Sewer Usage	24.90
SCHNEIDER, LISA	Sewer Usage	24.90
SCHNEIDER, LISA	Sewer Usage	24.90
SCHNEIDER, LISA	Sewer Usage	24.90
SCHNEIDER, LISA	Sewer Usage	24.90
SCHNEIDER, LISA	Sewer Usage	24.90
SCHNEIDER, LISA	Sewer Usage	24.50
SCHNEIDER, LISA	Sewer Usage	24.50
SCHNEIDER, LISA	Sewer Usage	21.25
SCHNEIDER, LISA	Sewer Usage	21.25
SCHNEIDER, LISA	Sewer Usage	21.25
SCHNEIDER, LISA	Sewer Usage	21.25
SCHNEIDER, LISA	Sewer Usage	21.25
SCHNEIDER, LISA	Sewer Usage	21.25
SCHNEIDER, LISA	Sewer Usage	20.75
SCHNEIDER, LISA	Sewer Usage	20.75
SCHNEIDER, LISA	Sewer Usage	20.75
SCHNEIDER, LISA	Sewer Usage	20.75
SCHNEIDER, LISA	Sewer Usage	20.75
SCHNEIDER, LISA	Sewer Usage	17.00
BLUE CROSS BLUE SHIELD	RETIREES HEALTH INSURANCE JUNE	97.11
	Total For Dept 000.00	1,335.66

Dept 548.00 ADMINISTRATION & OVERHEAD

BLUE CROSS BLUE SHIELD	RETIREES HEALTH INSURANCE JUNE	2,325.16
THRUN LAW FIRM, P.C.	LEGAL FEES APRIL	470.40
PROGRESSIVE IMPRESSIONS	CONTRACTUAL SERVICES	533.43
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	3,328.99

Dept 558.00 DEPT OF PUBLIC SERVICE

BLUE CROSS BLUE SHIELD	HEALTH INSURANCE JUNE	10,685.56
LANSING ICE & FUEL CO	GASOLINE 4/16-30/2015	619.23
BANK OF AMERICA	SHIRTS/DIORKA/LENON/RANES/BRYANT	402.97
MODEL COVERALL SERVICE	STAFF UNIFORMS/POTW	64.79
MODEL COVERALL SERVICE	STAFF UNIFORMS/MAINTENANCE	60.76
MODEL COVERALL SERVICE	STAFF UNIFORMS/POTW	64.79
MODEL COVERALL SERVICE	STAFF UNIFORMS	60.76
BANK OF AMERICA	6 BAGS ICE	26.94
BANK OF AMERICA	TELESCOPING POLE & BRUSH	92.11
BANK OF AMERICA	3X5 FLAGS/DPS	113.70
LOWE'S CREDIT SERVICES	STEP BITS/DRILLING	87.35
THE PARTS PLACE	6 RATCHET TIE DOWNS/EQUIPMENT	209.94
FISHER SCIENTIFIC	LABORATORY SUPPLIES	386.08
ALEXANDER CHEMICAL CORP	CREDIT	(180.00)
ALEXANDER CHEMICAL CORP	SODIUM BILSUFITE	884.50
KEMIRA WATER SOLUTIONS, INC	FERRIC CHLORIDE	5,035.15
HML, INC.	2ND QTR BIOSOLIDS	120.00
ARGUS-HAZCO	CALIBRATION GAS	250.00

ARGUS-HAZCO	GX-2009 GAS MONITORS	2,085.00
ARGUS-HAZCO	RKI GX2009 CALIBRATION DOCK	1,300.00
ARGUS-HAZCO	CONNECTOR FOR CHARGER BASES	28.00
FISHER SCIENTIFIC	ANNUAL BULK SAFETY SUPPLIES	152.68
HUBBELL, ROTH & CLARK, INC	GENERAL PROFESSIONAL SERVICES	816.75
HUBBELL, ROTH & CLARK, INC	GRIT TANK IMPROVEMENTS	1,029.00
HUBBELL, ROTH & CLARK, INC	DIGESTION MIXING IMPROVEMENTS	618.00
HUBBELL, ROTH & CLARK, INC	SAW/EIFERT RD PUMP STATION	1,587.00
HUBBELL, ROTH & CLARK, INC	GEN. PRO. SERVICES-SAW/EIFERT RD	414.00
HUBBELL, ROTH & CLARK, INC	SAW GRANT ADMINISTRATION	43,905.50
HUBBELL, ROTH & CLARK, INC	HOLT ROAD SANITARY SEWER STUDY	924.00
HUBBELL, ROTH & CLARK, INC	TACO BELL SANITARY SEWER REVIEW	1,016.43
HUBBELL, ROTH & CLARK, INC	4495 HOLT ROAD GAS STATION	587.58
SPICER GROUP, INC.	CARTAGO DRIVE SURVEY	999.00
SPICER GROUP, INC.	GIS ASSISTANCE/SAW GRANT	1,202.50
UNITED PARCEL SERVICE	SHIPPING CHARGES	48.70
UNITED PARCEL SERVICE	SHIPPING CHARGES	48.06
METRONET LONG DISTANCE	LONG DISTANCE APRIL	10.83
SPOK, INC	PAGER SERVICE	29.40
VERIZON WIRELESS	CELLULAR APRIL	489.40
VERIZON WIRELESS	CELLULAR APRIL	1.60
COMCAST	HIGH SPEED INTERNET/POTW	142.85
COMCAST	HIGH SPEED INTERNET/MAINTENANCE	142.85
TDS METROCOM	LOCAL SERVICE APRIL	381.82
BOARD OF WATER & LIGHT	WATER 4280 DELL	20.15
BOARD OF WATER & LIGHT	WATER 3505 HOLT	83.57
BOARD OF WATER & LIGHT	ELECTRIC 2481 DELHI COMMERCE	80.94
CONSUMERS ENERGY	ELECTRIC-1988 WAVERLY	647.41
CONSUMERS ENERGY	ELECTRIC-4000 N MICHIGAN#B	141.94
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2723	46.89
CONSUMERS ENERGY	GAS-1988 WAVERLY	25.77
BANK OF AMERICA	6 STRAW BALES/SHEEP BARN	32.94
ACE HARDWARE	2 DUCT TAPE/SCOTCH MOUNTING TAPE	27.97
INTERSTATE BATTERIES OF	RECHARGABLE FLASHLIGHT BATTERIES	33.90
LOWE'S CREDIT SERVICES	TABLE/SHEEP	10.43
LOWE'S CREDIT SERVICES	MATERIALS	385.92
LOWE'S CREDIT SERVICES	RETURN MATERIALS/CREDIT	(385.92)
LOWE'S CREDIT SERVICES	100' HOSE & NOZZLES /SHOP REELS	142.38
THE PARTS PLACE	12 QTS OIL/X-MARK MOWERS	47.88
THE PARTS PLACE	2 BATTERY CABLES/GOLF CART	19.38
WOLVERINE POWER SYSTEMS	SERVICE CALL/GENERATOR PLEASANT RI	215.00
WOLVERINE POWER SYSTEMS	LABOR/GENERATOR PLEASANT RIVER	82.50
BANK OF AMERICA	60 CONCRETE ANCHORS/LAGOON	14.87
BANK OF AMERICA	2 BATTERIES/4" TRASH PUMP	220.78
ACE HARDWARE	(3) WD-40/GREASE/CHAIN & CABLE	26.95
ACE HARDWARE	10 MISC. MDSE.	4.90
ACE HARDWARE	MISC. MDSE./NUTS FOR GRIT CHAMBER	7.00
CATHEY COMPANY	1 STEEL FITTING/VACTOR	10.00
LOWE'S CREDIT SERVICES	GROUNDING ROUND & CABLE	24.90
PURE GREEN LAWN & TREE	LAWN AND TREE FERTALIZATION POTW	240.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/POTW	260.00
B & D ELECTRIC, INC.	INSTALL GENSET ATS/POTW PONDS	2,234.00
B & D ELECTRIC, INC.	WORK COMPLETED FOR GENERATOR	48.00
SIEMENS INDUSTRY, INC.	DIGESTER BLDG. CHILLER	236.00
TASMANIAN TIRE CO.	FLAT TIRE REPAIR/#22	10.00
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	307.45
SPARROW OCC HEALTH SERV	PHYSICALS	634.00
BANK OF AMERICA	3 REMOTE CONTROL CARS & SHIPPING	115.57
BANK OF AMERICA	GAMES/POTW OPEN HOUSE	82.26
ACE HARDWARE	3 BLACK SPRAY PAINT/OPEN HOUSE	14.97

ACE HARDWARE	SANDBELT/POTW OPENHOUSE	8.49
ACE HARDWARE	BRUSH & BUCKET	15.78
LOWE'S CREDIT SERVICES	MATERIALS/POTW OPEN HOUSE GAME	68.34
LOWE'S CREDIT SERVICES	SINK & FAUCET ASSEMBLY	84.55
THE PARTS PLACE	2 ARMOR CLEANERS FOR TRUCK/POTW OI	19.98
BANK OF AMERICA	MI SAFETY CONF PARKING/RANES	10.00
BANK OF AMERICA	MI SAFETY CONF PARKING/RANES	10.00
BANK OF AMERICA	MRC CONF REGISTRATION/DIORKA	425.00
BANK OF AMERICA	MRC CONFREGISTRATION/BRYANT	425.00
BANK OF AMERICA	MWEA CONFERENCE REG./DIORKA/BRY	590.00
BANK OF AMERICA	MWEA LODGING DEPOSIT/DIORKA	274.19
BANK OF AMERICA	MWEA LODGING DEPOSIT/BRYANT	235.11
BANK OF AMERICA	MWEA REGISTRATION REG./NEEB	295.00
BANK OF AMERICA	MWEA LODGING DEPOSIT/NEEB	274.19
BANK OF AMERICA	REG. CHAINSAW SAFETY/POWERS/	75.00
BANK OF AMERICA	WEF CONFERENCE DINNER/LENON	12.50
BANK OF AMERICA	WEF CONFERENCE DINNER/ACKELS	15.99
BANK OF AMERICA	WEF CONFERENCE DINNER/LENON/	20.00
BANK OF AMERICA	WEF CONFERENCE BREAKFAST/ACKELS	15.81
BANK OF AMERICA	WEF CONFERENCE LUNCH/ACKELS	16.17
BANK OF AMERICA	WEF CONFERENCE LUNCH/LENON	15.20
BANK OF AMERICA	WEF CONFERENCE FUEL/#22	48.00
BANK OF AMERICA	WEF CONFERENCE PARKING	64.00
BANK OF AMERICA	WEF CONFERENCE BREAKFAST/LENON	12.84
BANK OF AMERICA	WEF CONFERENCE BREAKFAST/ACKELS	9.63
BANK OF AMERICA	WEF CONFERENCE LODGING/LENON	536.18
BANK OF AMERICA	WEF CONFERENCE LODGING/ACKELS	536.18
CWEA	CWEA CERTIFICATION RENEWAL	79.00
HUBBELL, ROTH & CLARK, INC	PRIMARY CLARIFIERS DRIVES & MECH	1,170.00
HUBBELL, ROTH & CLARK, INC	POTW LAGOONS BUILDING REPL	1,313.70
	Total For Dept 558.00 DEPT OF PUBLIC SERVICE	<u>90,032.11</u>
Dept 578.01 CAPITAL IMPROVEMENTS		
HUBBELL, ROTH & CLARK, INC	EIFERT RD FORCE MAIN REPL ENGIN	2,055.75
HUBBELL, ROTH & CLARK, INC	EIFERRT RD FORCE MAIN ENGINEERING P	7,570.05
	Total For Dept 578.01 CAPITAL IMPROVEMENTS	<u>9,625.80</u>
	Total For Fund 590 SEWAGE DISPOSAL SYSTEM	<u>104,322.56</u>
Fund 701 TRUST & AGENCY FUND		
Dept 000.00		
INGHAM COUNTY TREASURER	TRAILER PARK FEES FEBRUARY	2,177.50
AFLAC	WITH DEDUCT-AFLAC DISABILITY	605.76
AFLAC	WITH DEDUCT-AFLAC LIFE INSUR	7.38
AFLAC	WITH DEDUCT-AFLAC ACCIDENT	599.30
AFLAC	WITH DEDUCT-AFLAC SICKNESS	370.62
AFLAC	WITH DEDUCT-AFLAC CANCER	467.16
AFLAC	WITH DEDUCT-DISABILITY RIDER	18.48
GREATER LANSING MONUMENT	NICHE ENGRAVING-SIMON	80.00
SHY ENTERPRISES, INC.	REFUND BOND-TRANSIENT LICENSE	250.00
	Total For Dept 000.00	<u>4,576.20</u>
	Total For Fund 701 TRUST & AGENCY FUND	<u>4,576.20</u>
	Total For All Funds:	<u>342,252.30</u>

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated May 7, 2015**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 107914 through 107943 & direct deposits numbers: DD20174 through DD20252. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: May 7, 2015

Director of Accounting

II. Payroll Report

The May 7, 2015 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$73,472.73	\$21,011.59	\$52,461.14
Fire Dept. Fund	50,658.43	16,453.55	\$34,204.88
DDA	4,121.66	915.47	\$3,206.19
Sewer Fund/Receiving	33,219.67	9,992.55	\$23,227.12
Total Payroll	\$161,472.49	\$48,373.16	\$113,099.33
	Township FICA	Township RHS & Pension Plan	Total Deductions & TWP Liabilities
General Fund	\$5,327.28	\$5,739.39	\$32,078.26
Fire Dept. Fund	3,781.92	3,510.99	23,746.46
DDA	144.43	82.68	1,142.58
Sewer Fund/Receiving	2,453.83	3,015.95	15,462.33
Total Payroll	\$11,707.46	\$12,349.01	\$72,429.63

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on May 7, 2015 and identified as follows:

5/07 Net Pay Disbursement in Common Savings (\$113,099.33)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on May 19, 2015, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated May 7, 2015 was reviewed, audited, and approved.

Attachment to Payroll Register
cc: Sweet(1)Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members
FROM: C.J. Davis, Township Supervisor
DATE: May 15, 2015
RE: Recommendation for Reappointment to the Planning Commission

The appointment term of Planning Commission member Elizabeth "Betsy" Zietlow expires June 1, 2015. She has agreed to be reappointed for an additional three-year term. I therefore recommend the following motion:

RECOMMENDED MOTION:

To reappoint Elizabeth Zietlow to the Delhi Township Planning Commission for a three-year term, effective June 1, 2015, expiring June 1, 2018.



**Delhi Charter Township
Department of Community Development**

MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: May 12, 2015

RE: Rezoning Case #15-881, Waverly Road Rezoning

At their meeting last night the Planning Commission (PC) conducted a public hearing regarding the request made by Ms. Amanda Dart to rezone property she owns from R-1B: One-Family Low-Density Residential to R-1A: Rural Residential. The property is approximately 26 acres in size, of which, approximately 25 acres is zoned R-1B. The remaining 1 acre is zoned A-1: Agricultural. Ms. Dart requested the rezoning because she intends to construct her new home on the property, and would like the option of keeping horses. R-1B does not permit any agricultural activities. R-1A permits both the single-family home and agricultural activities in certain circumstances.

Interestingly, this property was originally where Phase II of the Country Crossroads Subdivision was planned. The property has road frontage on both Waverly Road, and Sunshine Path which is within the subdivision. However, the developer of the subdivision has sold the properties that would have been Phase II to private owners. As such, there will not be any future phases built. Detailed information regarding the specifics of this case can be found in the attached staff report.

There was one individual that attended the public hearing for this case. The individual voiced support for the proposed rezoning and state that she is a resident within the subdivision. An excerpt from the draft meeting minutes is attached for your consideration. After the hearing, the PC unanimously voted to recommend approval of the rezoning request.

With the above information in mind, I would respectfully request that you forward this information to the Township Board for their consideration and action at the May 19th meeting. As always, if you have any questions or need additional information, please don't hesitate to ask me. Thank you in advance for your time and consideration.

Recommended Motion on Next Page.

Recommended Motion to APPROVE:

To approve the rezoning of Case No. 15-881 for property located on Waverly Road, Tax Parcel #33-25-05-19-100-019, from R-1B, One-Family Low Density Residential to R-1A, One-Family Rural Residential, as recommended by the Planning Commission at their May 11, 2015 meeting, based on it being consistent with purpose and intent of the Zoning Ordinance, being compatible with the existing and anticipated development in the area, and pursuant to the Master Plan (Zoning Ordinance No. 625).

-OR-

Recommended Motion to DENY:

To deny the rezoning of Case No. 15-881, for property located on Waverly Road, Tax Parcel #33-25-05-19-100-019.



REZONING REQUEST:

The applicant has requested that the property on Waverly Road, shown in Figure 1, be rezoned. Specifically, that the portion of the property currently zoned R-1B: One-Family Low-Density Residential be rezoned to R-1A: One-Family Rural Residential. Of the 25.73 acres, approximately 1 acre is zoned A-1: Agricultural and the remaining acreage is currently zoned R-1B.

SITE DESCRIPTION:

The subject site is located primarily on Waverly Road (230'), but also has limited road frontage on Sunshine Path within the Country Crossroads subdivision (approx. 66').

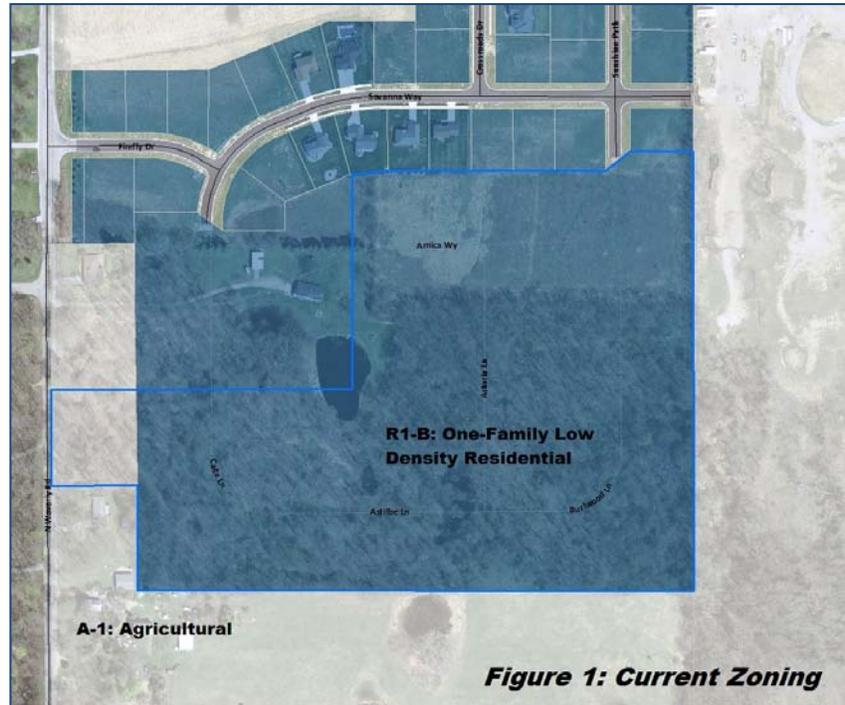


Figure 1: Current Zoning

The property was originally intended to become Phase 2 of the Country Crossroads subdivision. However, the developer never proceeded and the second phase has been abandoned. Figure 2 shows the originally approved Preliminary Plat. Both properties that comprised Phase 2 and were previously owned

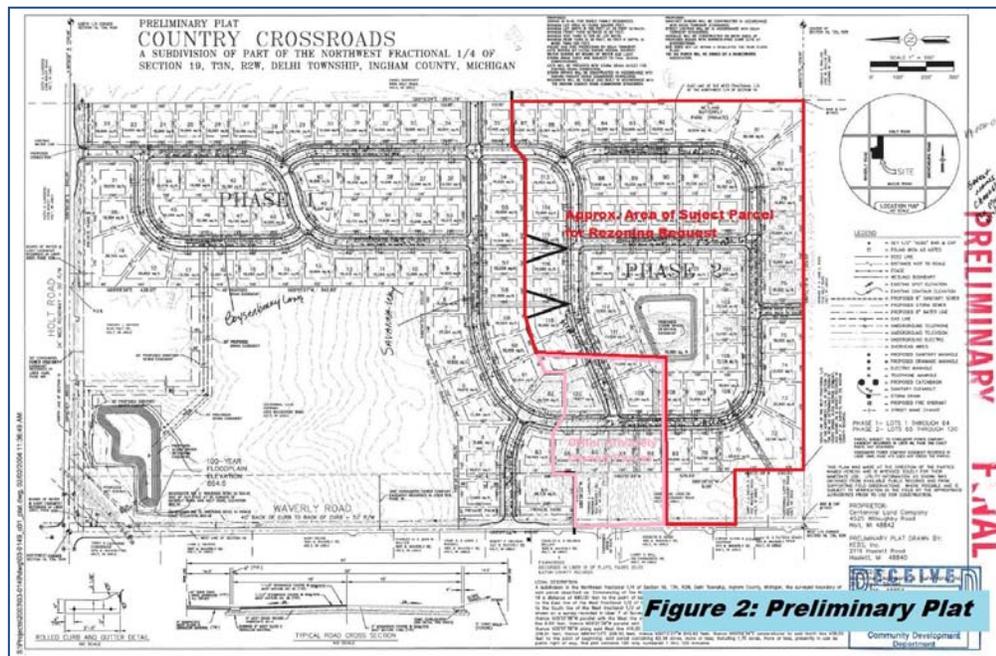
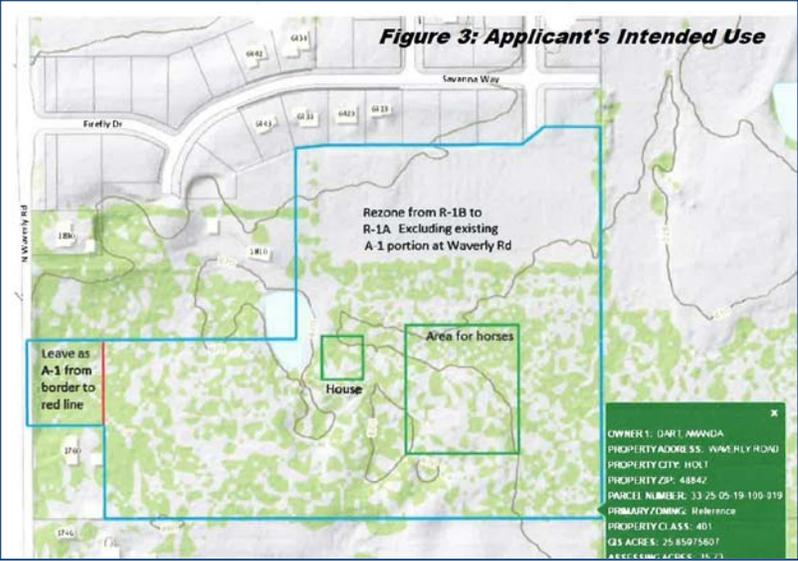


Figure 2: Preliminary Plat

by Centennial Land, LLC (the developer) have been sold to separate private parties. The parcel to the northwest corner between the subject site and Savannah Way was sold in 2008. Ms. Dart, the applicant in this case, purchased the subject site late in 2014. As a result of the

ownership changes, there is no plan, or real opportunity, for future development of the remaining phase of the subdivision.

The subject site is currently vacant. Ms. Dart intends to build her home on the property and would like the ability to keep horses. Figure 3 shows the approximate future locations of these uses, should the rezoning be approved. The illustration provided in Figure 3 was supplied by the applicant as a part of her application.



GENERAL INFORMATION:

- APPLICANT: Amanda Dart
- OWNER OF RECORD: Same as applicant
- LOCATION: 0 Waverly Road
- PARCEL I.D. NO.: 33-25-05-19-100-019
- LEGAL DESCRIPTION: BEG ON W SEC LN AT PT S00°06' E 2169.5 FT FROM NW COR OF SEC 19, TH N89°54' E 720.99 FT, TH N00°04'13" W 513.56 FT TO S LN OF PLAT OF COUNTRY CROSSROADS, TH ALONG SD PLAT FOLLOWING 4 COURSES: N85°00'55" E 85.46 FT, S89°59'49" E 521 FT, N 51°54'08" E 76.25 FT & S89°34'48" E 150.01 FT, TH S00°00'14" W 1051.75 FT, TH N89°52'04" W 1329.6 FT ALONG S LN OF W FRL 1/2 OF NW 1/4, TH N00°06' W 250.83 FT, TH S89°54' W 206 FT, TH N00°06' W 230.05 FT ALONG W SEC LN TO POB 25.78 A
- EXISTING ZONING: A-1: Agricultural & R-1B: One-Family Low-Density Residential
- PROPOSED ZONING: R-1B portion of property rezoned to R-1A: Rural Residential
- PROPERTY SIZE: 25.78 acres (+/-)
The portion of the property being rezoned is approximately 24.69 acres

EXISTING LAND USE: The property is vacant.

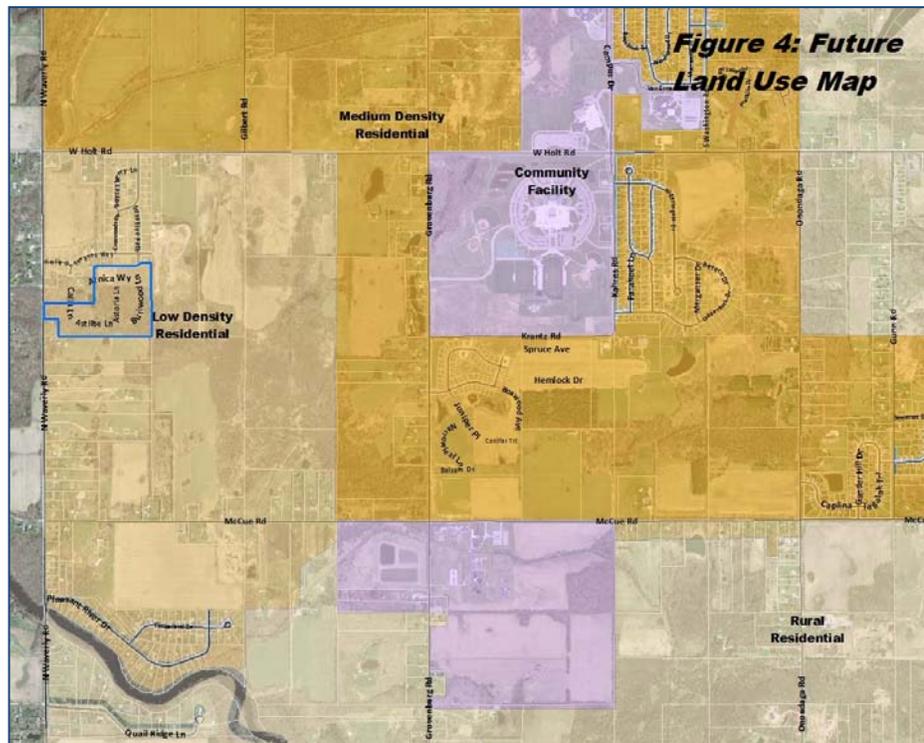
ADJACENT LAND USE: North: Existing rural residential home & County Crossroads subdivision
South: Existing large parcel rural homes
East: Barnhart & Sons
West: Windsor Township – Agricultural land

ADJACENT ZONING: North: R-1B: One-Family Low-Density Residential
South: A-1: Agricultural
East: A-1: Agricultural
West: Windsor Township

CONSIDERATIONS:

1. Master Plan:

The 2013 Master Plan (MP) and its Future Land Use Map (FLUM) show the subject parcel, and the immediately surrounding properties, as developing for low density residential uses. The MP states that the low density residential use is primarily implement by the R-1A and R-1B zoning districts.



The applicant is requesting rezoning to R-1A.

It is a shame that the infrastructure in this area was installed and sized based on the original subdivision plan. However, this is not going to occur since all of the land that was associated with subsequent phases has been sold to two private owners. One of the parcels has an existing home already on it and the subject parcel will also be used as a single residence. Given this circumstance, the size of the subject site and its current use the R-1A: Rural Residential zoning district does not seem inappropriate.

2. Current Allowable Land Uses:

Under the current R-1B: One-family Low-Density Residential zoning, all of the same uses are permitted as within the R-1A district with the exception of agriculture, child care centers and large wind energy systems (not for personal use).

3. Proposed Allowable Land Uses:

Within the R-1A district agricultural activities are limited in terms of the number of horses that can be kept, the location of farm buildings in relation to property lines and similar operational factors intended to protect surrounding residential land uses.

ANALYSIS:

For the purpose of encouraging and developing consistency in decision making, there are criteria that may be analyzed by the Planning Commission in consideration of a change in zoning for a property. These may include (but not be limited to) the following:

- 1. Consistency with the goals, policies and the Master Plan and its Future Land Use Map (FLUM), including any sub-area, corridor, or related planning studies. If conditions have changed since the Plan was adopted, the consistency with recent development trends in the area.**

The proposed zoning (R-1A) is consistent with the FLUM which continues to anticipate low density residential development. As illustrated by Figure 1 many adjacent properties are currently zoned A-1: Agricultural. The R-1A zoning could act as a transition between the existing subdivision and traditional agricultural land.

- 2. Compatibility of the site's physical, geological, hydrological and other environmental features with potential impacts from all uses permitted in the proposed zoning district.**

With proper zoning approvals such as site plan review or SUP, none of the land uses permitted within the R-1A district are anticipated to create undesirable impacts.

- 3. The compatibility of all of the potential allowable uses in the proposed zoning district with surrounding land uses and zoning class in terms of suitability, environmental impacts, density, nature of use, infrastructure and potential influences on property values.**

The site is large, containing over 25 acres of land. None of the land uses that are permitted by right or under special conditions are expected to be incompatible with nearby properties. The permitted agricultural uses can only occur under special conditions which include large setback requirements for barns and limits on the number of animals that can be kept.

- 4. The availability and capacity of Township utilities and services sufficient to accommodate the uses permitted in the requested district without compromising the overall "health, safety and welfare" of the Township.**

All utilities are present to the site. Emergency services are provided by Delhi Township and the Delhi Division of the Ingham Co. Sherriff's Department. There are no anticipated negative impacts of the proposed rezoning, as the site and surrounding area is currently developed for commercial use.

5. If a rezoning is appropriate, is the requested zoning district considered to be more appropriate from the Township's perspective than other possible zoning district?

The R-1A district is a natural transition between the existing R-1B subdivision to the north of the subject site and the A-1: Agricultural land (which is in production) to the south.

6. The requested rezoning will not create an isolated and unplanned spot zone.

See #5 above.

7. The property will conform to the requirements of the Zoning Ordinance with the requested zoning.

It is believed that the proposed development would conform to the requirements of the zoning ordinance if the rezoning is approved. However, this would be evaluated again at the time building permits are issued.

RECOMMENDED MOTION

Move to recommend to the Township Board approval of Case#15-881 to rezone approximately 24.69 acres of land on Waverly Road (33-25-05-19-100-019) from R-1B: One-Family Low-Density Residential to R-1A: One-Family Rural Residential based on being consistent with purpose and intent of the Zoning Ordinance, being compatible with the existing and anticipated development in the area and being pursuant to the Master Plan.

MOTION TO DENY

Move to recommend to the Township Board denial of Case#15-881 to rezone approximately 24.69 acres of land on Waverly Road (33-25-05-19-100-019) from R-1B: One-Family Low-Density Residential to R-1A: One-Family Rural Residential based on (INSERT SPECIFIC REASON FOR DENIAL).

**DRAFT MINUTES
EXCERPT FROM THE MAY 11, 2015
PLANNING COMMISSION MEETING**

**PUBLIC HEARING, CASE 15-881, WAVERLY ROAD, 33-25-05-19-100-019, RE-ZONING
FROM "R-1B" TO "R1-A"**

Ms. Miller presented information from the staff report prepared for the case. She explained that the subject site is owned by the applicant, Ms. Amanda Dart, and that it is approximately 26 acres in size. Approximately 1 acre of the property is currently zoned A-1: Agricultural and the remainder is zoned R-1B: One-Family Low-Density Residential. The applicant has requested that the R-1B portion of the property be rezoned to R-1A: Rural Residential. The applicant stated in her application that she intends to build a home on the property and would like to be able to keep horses.

Ms. Miller explained that the subject property was previously part of the second phase of the Country Crossroads Subdivision. It has road frontage on both Waverly Road and Sunshine Path. The future phases of the subdivision will not be built, as the properties involved have been sold into private ownership by the developer.

Ms. Miller stated that the subject property is shown as planned for low-density residential development on the Future Land Use Map within the Master Plan. This is typically implemented by either R-1A or R-1B zoning. Country Crossroads is zoned R-1B. Rezoning the subject property to R-1A may create a good transition from the subdivision to the surrounding properties which are predominantly zoned A-1: Agricultural, and which are used as such.

Public Hearing Opened @ 6:38 p.m.

Amanda Dart, applicant, stated that it is currently their intent to have their driveway for the new home and outbuilding come from Sunshine Path.

Linda Andreas, 6385 Savannah Way, stated that she had no objection to the proposed rezoning.

Public Hearing Closed @ 6:43 p.m.

Lincoln moved, seconded by Olsen to recommend to the Township Board approval of Case#15-881 to rezone approximately 24.69 acres of land on Waverly Road (33-25-05-19-100-019) from R-1B: One-Family Low-Density Residential to R-1A: One-Family Rural Residential based on being consistent with purpose and intent of the Zoning Ordinance, being compatible with the existing and anticipated development in the area and being pursuant to the Master Plan.

Discussion: none.

A Roll Call Vote was recorded as follows:

Ayes: Berry-Smocoski, Craig, Goodall, Leaf, Lincoln, O'Hara, Olson

Nays: None

Absent: Harmon, Zietlow

Abstain: None

MOTION CARRIED

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: May 13, 2015

RE: Audited Financial Statements for Fiscal Year ending December 31, 2014

Enclosed for your review and consideration are the audited Financial Statements for Fiscal Year ending December 31, 2014.

Our Auditors, Maner Costerisan, will make a formal presentation to the Township Board at the May 19, 2015 meeting and respond to any questions.

RECOMMENDED MOTION:

To accept Delhi Charter Township's audited Financial Statements for Fiscal Year ending December 31, 2014.

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: May 13, 2015

RE: Membership Opportunity with the Greater Lansing Taxi Authority

Enclosed for your review and consideration is a request from the City of East Lansing's Mayor, Nathan Triplett, to consider membership into the Greater Lansing Taxi Authority.

At the March 3, 2015 Committee of the Whole meeting, the Board was presented with an introduction to the Greater Lansing Taxi Authority and its bylaws. The current Authority was established in 2014 between the Cities of East Lansing and Lansing and they are now offering the opportunity for membership from their contiguous jurisdictions including Delhi, Delta, Lansing and Meridian Townships along with MSU. Several questions were raised at that time regarding our membership responsibilities and about the Authority in general. Attached is some information from East Lansing Mayor Triplett in response.

The primary purpose of this Authority is to provide for the health, safety and welfare of the citizens and visitors of the metro Lansing region that use taxis. It would be better able to do so through the implementation of a "uniform regulatory scheme that will enhance the quality of taxi service available in our communities". As our communities continue to increase collaboration between jurisdictions to contain cost while improving services, I would recommend accepting this opportunity, especially at no cost, to further benefit our residents and visitors to our community that use taxi services.

Recommended Motion:

That Delhi Charter Township request to join the Greater Lansing Taxi Authority contingent upon adoption of language that exempts Delhi Township from any financial obligation for deficits incurred by the Authority.

From: Nathan Triplett
Date: Mon, Apr 13, 2015 3:57 PM
To: CJ Davis;
Subject:Re: Fw: Delhi taxi authority

Thanks CJ.

If possible, it would be great to get a schedule of when you are taking this up in Delhi. That would be very helpful. I'll be at Delta Township's Committee of the Whole meeting tonight and I expect them to take final action on April 20.

Let me see if I can address your board's concerns:

Small companies: The authority is designed to improve the professionalism of taxi services in our region and to ensure that cabs are readily available. To accomplish those goals, it's important to set minimum standards that support companies capable of delivering a high quality of service. Through many years of experience in East Lansing, we've discovered that having cab "companies" that are actually just one individual and a single vehicle leads to numerous challenges. Not only is the quality a concern, but these "companies" also tend to serve only the bar crowd. It's part of the reason that it is difficult to get a cab in Delhi and during the day anywhere. The minimum number of vehicles requirement (3 licensed and operable vehicles) and hours of operation requirement (at least one licensed vehicle available 24/7) are a good balance between not making the barrier to entry into the market too high, while also fostering our goals of professionalism and access.

Fees: Licensing fees will be set by the authority, which is another reason why Delhi joining the authority is important. By joining, Delhi can be part of that conversation. Of course, the fees will be set relative to the cost of administering the authority.

Voting members: Hopefully the proposed amendment to the authority documents that I sent you addresses this concern. By joining the authority, Delhi would be entitled to one voting member on the authority board. While Lansing and East Lansing will have a larger number of voting members, reflecting the higher density of service in our communities and the work load of the authority being administered by East Lansing, the townships will also not share any of the financial risk. Under the new language that I have proposed, only East Lansing and Lansing would be responsible for any deficit that might occur in the future.

Name: I understand the point that you are making about the name. To be frank, I think the best way to address this is to bring the issue to the authority itself to discuss and make a recommendation. We are already behind schedule and need to get this thing up and running to get out of the current regulatory limbo that taxis and ride-sharing services are in. I don't want to grind the entire process to a halt over the name.

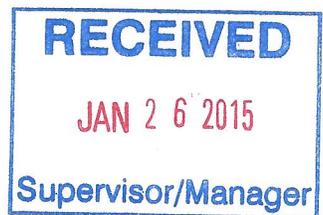
Let me know what other information you need from me and when this issue will be back on the Delhi agenda.

Thanks CJ!

Nathan



CITY OF EAST LANSING
The Home of Michigan State University



January 22, 2015

C. J. Davis
Supervisor, Delhi Township
2074 Aurelius Road
Holt, MI 48842

Dear Supervisor Davis:

As you may know, late last year the councils of the City of Lansing and City of East Lansing jointly established the Greater Lansing Taxi Authority (GLTA), the first such authority in the state. The purpose of the Authority is to implement a uniform regional regulatory scheme that will enhance the quality of taxi service available in our communities, as well as safety for passengers. It will also serve to fill an important gap in regulation that will likely exist in the near future due to anticipated changes in the state's approach to the regulation of these vehicles for hire.

The Authority met for the first time on January 13, 2015 during which time its presiding officers were elected. As we discussed some months ago, to provide regional regulatory uniformity, the Authority wishes to extend the opportunity for membership to the contiguous townships of Delhi, Delta, Lansing and Meridian, along with Michigan State University. I'm pleased that this process has progressed to the point at which we can open this window for expansion. I would certainly be happy to meet with you again and/or any interested members of your board to discuss the benefit of participating in the Authority, which includes a seat on the board, should that be desired.

In terms of timing, the Authority intends to begin its licensing during the licensing and renewal period starting on July 1, 2015. With that in mind, we respectfully request a response from your board no later than Friday, March 27, 2015. This 60-day window will allow your board make a determination and ultimately for the Cities of Lansing and East Lansing to make official your membership via resolution.

I look forward to meeting with you and answering any questions you may have.

Sincerely,

Nathan Triplett
Mayor

Cc: Board of Trustees of Delhi Township
John Elsinga, Delhi Township Manager

410 Abbot Road
East Lansing, MI 48823

(517) 337-1731
Fax (517) 337-1559
www.cityofeastlansing.com

**MUNICIPAL PARTNERSHIP AGREEMENT
BETWEEN THE CITY OF EAST LANSING
AND THE CITY OF LANSING
TO FORM AN AUTHORITY FOR THE
LICENSING AND REGULATION OF
TAXICAB COMPANIES AND DRIVERS**

THIS MUNICIPAL PARTNERSHIP ACT AGREEMENT ("Agreement") is made on September 22, 2014, between the CITY OF EAST LANSING, a home rule city, whose principal office is located at 410 Abbot Road, East Lansing, MI 48823 ("East Lansing") and the CITY OF LANSING, a home rule city, whose principal office is located at 124 W. Michigan Avenue, Lansing, MI 48933 ("Lansing") pursuant to the Municipal Partnership Act, being MCL 124.111, *et seq.*, and the Public Transportation Authority Act, being MCL 124.451, *et seq.*

RECITALS

WHEREAS, the parties hereto each license and regulate, or have the authority to license and regulate, taxicab companies and taxicab drivers; and

WHEREAS, there are differing licensing and regulatory schemes in the various jurisdictions in the area; and

WHEREAS, for purposes of this Agreement, the parties define private taxicab companies to include all businesses, companies, organizations or operations which own, operate or direct the operation of vehicles carrying persons for hire from places as the passenger may designate starting from within one of the corporate jurisdiction of the parties to this agreement, excluding motor vehicles used exclusively by hearses, funeral cars, ambulances, hotel buses, shuttles, sightseeing buses, motor coaches or motor buses; and

WHEREAS, for purposes of this Agreement, the parties define private taxicab drivers to include all persons transporting persons for hire starting from within one of the corporate jurisdictions of the parties to this agreement; and

WHEREAS, uniformity in licensing and regulation of taxicab companies and taxicab drivers is desirable for the health, safety, and welfare of the public as well as desirable for the taxicab companies and taxicab drivers.

TERMS AND CONDITIONS

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, East Lansing and Lansing agree as follows:

1. **Purpose.** The purpose of this joint endeavor is to create an Authority for the

2014-122

licensing and regulation of private taxicab companies and private taxicab drivers within the territory covered by this Agreement, to assure the health, safety, and welfare of the citizens and visitors and to assure the regional availability of this type of transportation.

2. **Term.** The term of this Agreement shall be for a term ending June 30, 2019. The Agreement shall automatically renew for subsequent terms of three (3) years each unless, at least 60 days prior to the ending date, either party provides the other with written notice of intent not to renew. The subsequent terms shall be on the same terms and conditions as stated in this Agreement unless the parties agree otherwise in writing.

3. **Termination.** This Agreement shall remain in effect until one of the following occurs:

- A. The parties mutually agree to terminate the Agreement.
- B. Only one party remains as a member of the Authority.
- C. Either party to this Agreement is released from membership in the public Authority pursuant to section 8 of the Public Transportation Authority Act, being MCL 124.458, which shall operate as a release from this Agreement by that party.
- D. The expiration of the term of this Agreement upon notice pursuant to paragraph 2.
- E. Either party fails within sixty (60) days of a written demand by the other party to pay its portion of the funding in section 10.
- F. By operation of law in the event a court of competent jurisdiction orders the termination of this Agreement.

4. **Creation of Authority.** The authority referenced in section 1 shall be created pursuant to the Public Transportation Authority Act (the "Act") and each party, upon authorizing the execution of this Agreement, shall concurrently adopt Articles of Incorporation in the form attached hereto as Appendix A and in conformity with section 5 of the Act, being MCL 124.455. The Articles of Incorporation shall contain all requirements of articles of incorporation under the Act including, but not limited to, those set forth at section 6 of the Act, being MCL 124.456. The powers of the Authority shall be limited solely to the joint endeavor set forth in this Agreement and the Articles of Incorporation attached hereto.

5. **Governing Board.** The Authority shall be governed by a board which shall consist of the members set forth in the Articles of Incorporation attached hereto as Appendix A.

A. The board shall be deemed a public body subject to the provisions of the Open Meetings Act.

B. The board shall have a chairperson, vice-chairperson, treasurer, and such other officers as the board deems necessary.

C. The appointed board members shall serve for terms as designated in the attached Articles of Incorporation.

6. **Authority's Duties.** The Authority shall have the power and duty to license, regulate, and administer the licensing and regulation of all taxicabs, vehicles acting as taxicabs, and taxicab drivers within the territory.

7. **Company Requirements.** The Authority shall, at a minimum, require that any company desiring to be licensed by the Authority meet the following minimum requirements:

A. Have at least three (3) licensed and operable vehicles.

B. Have taxi meters, as approved by the Authority, in all licensed vehicles.

C. Have at least one licensed vehicle available for calls 24 hours a day, 7 days a week.

D. Have and provide, on terms as determined by the Authority, proof of insurance listing all licensed vehicles and listing the Authority as an additional insured, in an amount to be determined by the Authority, but no less than the following limits: One hundred thousand dollars (\$100,000.00) per person and three hundred thousand dollars (\$300,000.00) per accident covering any liability for bodily injuries or death occurring from the negligent operation of the licensed vehicle and no less than one million dollars (\$1,000,000.00) for property damage resulting from the negligent operation of the licensed vehicle.

E. Have and provide, on terms and in amounts as determined by the Authority, an executed and filed bond to the authority that each licensed taxicab will be operated in accordance with the laws of the State, the laws of the participating jurisdictions and the rules and regulations of the Authority.

F. Have and provide, on terms as determined by the Authority, but no less than upon application for licensure, a copy of the vehicle registration for each vehicle to be licensed.

G. Be of good moral character.

H. Have not been denied for or had a taxi driver's license or taxi business license revoked within the last three years.

I. Not be in default to, or delinquent in payments to, the City of Lansing, the City of East Lansing or the Authority for any fees, charges or taxes.

J. Continually and conspicuously display at all times the taxicab is in operation the license of the taxicab driver issued by the authority bearing a true photograph of the licensee, a printed schedule of the rates in effect not smaller than 11 point type, and contact telephone numbers for the taxicab company and the Authority.

8. **Licensed Drivers Requirements**. The Authority shall require, at a minimum, that licensed drivers meet the following minimum requirements:

A. Have not been denied for or had a taxi driver's license or taxi business license revoked within the past three years.

B. Must possess and provide copies of the front and back of a valid Michigan chauffeur's license.

C. Must submit to a minimum five-panel drug/urinalysis screening not more than 15 days before submission of an application and all results must be negative as to all panels.

D. Must be of good moral character.

E. Not be in default to, or delinquent in payments to, the City of Lansing, the City of East Lansing or the Authority for any fees, charges or taxes.

9. **Licensing, Denials, Suspension, and Revocation**. In addition to the requirements in sections 7 and 8 of this Agreement, the Authority shall establish rules and regulations for licensing suspensions, revocations, denials, and administrative appeals from those actions taken as well as established rules for the length of time a company or licensee must wait before reapplying after a suspension, revocation, or denial.

The phrase "good moral character" when used as a requirement for the issuance of a license by the Authority pursuant to the provisions of this agreement shall mean "good moral character" as defined in Appendix B, paragraph (1) attached hereto. The standards set forth in Appendix B, paragraphs (2) through (6), for determining whether a person or entity is of "good moral character" shall be incorporated into the procedures used and adopted by the Authority.

10. **Funding**. The Authority shall establish and charge appropriate fees for the licensure of companies, drivers, and administrative appeals so that the fees and charges, to the extent possible, are sufficient to cover the administrative costs of operation of the Authority. To the extent the Authority is unable to charge sufficient fees to cover its administrative costs, it shall report the expected shortfall to the parties by March 1 of each year and each party shall, in its upcoming fiscal year, appropriate and pay to the Authority an equal share of any deficits pursuant to Section 6 of the Municipal Partnership Act, being MCL 124.116.

11. **Administration**.

A. In the fulfillment of the purpose of this joint endeavor, the City Clerk's office of each party to this Agreement shall accept for filing any and all applications and fees required by the Authority. All fees collected shall be delivered to the Authority. All applications shall be delivered to the City of East Lansing's Clerk's office.

B. The administrative operations of the Authority as it pertains to the actual licensing and administration of the rules and regulations of the Authority as required by this agreement and the Articles of Incorporation, shall be staffed by the City of East Lansing's clerk's office and such other employees as determined by the East Lansing City Manager necessary to operate the Authority. The administrative operations shall be housed in a facility of the City of East Lansing as determined by the East Lansing City Manager. All personnel assigned to do the actual administrative operations for the Authority shall remain at all times solely employees of the City of East Lansing and the City of East Lansing shall remain solely responsible for the payment of all wages, fringe benefits and disability payments except that a pro rata portion of each employee's salary and benefits assigned to do work for the Authority shall be paid by the Authority based on the average number of hours per week that the employees work for the Authority.

C. To the extent the board has disputes about the performance of an employee assigned to work for the Authority, those disputes shall be addressed to the East Lansing City Manager. If the City Manager is unable to resolve the dispute, the matter shall be referred to the governing boards of the parties to this contract who shall each assign one member of their governing board to a committee to resolve the dispute.

D. The City of East Lansing will defend, indemnify and hold harmless the other parties to this Agreement and the Authority for any liability, including attorney fees, which that entity may incur or be held liable for resulting from ultra vires or unauthorized acts of the employee in performance of their duties for the Authority.

E. The Authority's articles of incorporation shall at all times require it to defend, indemnify and hold harmless any parties to this contract for any acts of their own employees and for any acts of employees that are assigned to perform functions for the Authority when that employee is performing acts in accordance with the rules and regulations adopted by the authority or in accordance with the Articles of Incorporation of the Authority.

12. **Taxation.** The Authority shall not have the ability to levy taxes.

13. **Powers.** The Authority shall have all powers as set forth in Sections 12, 13, and 14 of the Public Transportation Authority Act, being MCL 124.462, MCL 124.463, and MCL 124.464, respectively, that are not in conflict with this Agreement, or the Authority's Articles of Incorporation or bylaws and all powers set forth in the Articles of Incorporation.

14. **Financing.** The Authority may be financed as provided in section 10 of this Agreement, and as set forth at Section 17, with the exception of subsections (g) and (h), of the

East Lansing City Attorney
601 Abbot Road
East Lansing, MI_48823

The parties may, by written notice, designate any further or different address to which subsequent notices, demands, or communications may be given.

20. **Governing Law.** This Agreement has been executed and delivered and it shall be interpreted, construed, and enforced pursuant to and in accordance with the laws of the State of Michigan. All duties and obligations of the parties created under this Agreement shall be performed in Ingham County, Michigan. The parties agree that this Agreement was mutually drafted and cannot be construed against either party upon the basis that one was the scrivener of this Agreement.

21. **Assignment.** No assignment of this Agreement or any of the rights and obligations thereunder shall be valid without the specific written consent of all parties hereto.

22. **Severability.** In the event any provision of this Agreement is held to be unenforceable or invalid for any reason, the unenforceability or invalidity thereof shall not affect the remainder of this Agreement, which shall remain in full force and effect and enforceable in accordance with its terms, except in the event this Agreement is held to be void in its entirety. If, because of the invalidity of any part of this Agreement, either party determines that the purpose and intent of the Agreement has failed, the parties shall renegotiate in good faith to amend the Agreement to make it valid and satisfactory to both parties.

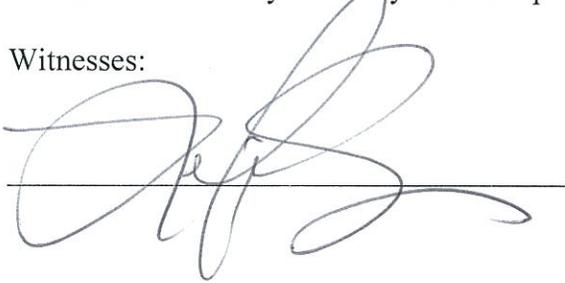
23. **Counterparts.** This Agreement may be executed in any number of counterparts and each such counterpart shall be considered a valid original.

24. **Entire Agreement.** This Agreement supersedes all previous and contemporaneous contracts and constitutes the entire agreement between the parties. No party shall be entitled to benefits other than those specified in this Agreement. No oral statements or prior or contemporaneous written material not specifically incorporated or referenced herein shall be of any force and effect, and the parties specifically acknowledge in entering into and executing this Agreement they rely solely upon the representations and agreements contained in this Agreement, and in the other contracts specified herein.

25. **Allocation of Cost of Litigation.** In the event a lawsuit or action is filed by any citizen or governmental entity challenging this Agreement, the costs of defending this Agreement, including attorneys' fees, shall be borne equally by the parties. If, after conclusion of the lower court proceedings, one of the parties desires to further proceed on appeal, and the other party declines, the party desiring to proceed shall bear all remaining costs.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first written above by authority of the respective City Councils.

Witnesses:



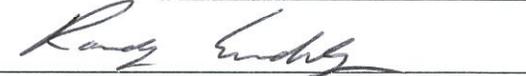
CITY OF LANSING

By: 
Virg Bernero, Mayor

Approved as to form:


City Attorney

I hereby certify that funds are available in
Account No. _____


Finance Director/Controller

Witnesses:



CITY OF EAST LANSING

By: 
Nathan Triplett, Mayor



By: 
Marie E. Wicks

Approved as to form:


Thomas M. Yeadon, East Lansing City Attorney

I hereby certify that the sufficiency of funds
to enter into this agreement:


Mary Haskell, Director of Finance

ARTICLES OF INCORPORATION
OF THE GREATER LANSING TAXI AUTHORITY

The following Articles of Incorporation are for purposes of incorporating a public authority pursuant to the provisions of Act 196 of the Public Acts of Michigan, 1986 and Act 258 of the Public Acts of Michigan, 2011, being MCL 124.451, *et seq.*, and MCL 124.111, *et seq.*, respectively.

ARTICLE I

The name of this corporation shall be the Greater Lansing Taxi Authority, and any reference to “Authority” in these Articles shall mean the Greater Lansing Taxi Authority.

ARTICLE II

The purposes for which this Authority is created are to regulate and license private taxicab companies, drivers for hire, and all persons, firms, and business entities acting as taxicab companies or drivers by carrying persons for hire, to and from such places as they may designate, excluding automobiles used exclusively as hearses, funeral cars, ambulances, hotel buses, shuttles, sightseeing buses, motor coaches, or motor buses.

A license from the Authority is not required for organizations and their drivers that are ride-sharing networks that use digital platforms to connect passengers to ride-sharing drivers using their personal vehicles for the purpose of transportation as long as such organizations and drivers adhere to all of the following requirements:

1. The organization registers with the Authority on forms provided by the Authority, pays a registration fee in an amount determined by the Authority, and maintains records of compliance with the requirements of this Article for two years and provides them to the Authority upon request.
2. The organization maintains a website that provides a customer service telephone number or email address.
3. The organization maintains an agent for service of process in the Authority, the City of Lansing or the City of East Lansing, Michigan.
4. The organization maintains accurate and up to date records of all persons it uses to provide services requested through the digital platform and provides those to the Authority upon request.
5. Upon completion of a trip, the organization transmits or causes to be transmitted an electronic receipt to the passenger’s email address or mobile application documenting the origination and destination of the trip and a description of the total amount paid, if any.

6. The organization and the drivers for the organization accept only rides booked through the digital platform, do not solicit or accept street-hails, or operate for hire in any other manner.

7. The organization offers service for compensation, no-charge, or suggested compensation. The organization discloses rates used to determine any compensation or suggested compensation in the organization's app and/or website.

8. The app used by the organization to connect the organization's drivers and passengers displays for the passenger a picture of the organization's driver and a picture or description (including license plate number) of the vehicle.

9. The organization requires all drivers to go through a driver-training program designed to ensure that each driver safely operates his or her vehicle prior to the driver being able to offer service.

10. The organization adheres to a zero tolerance policy on the use of drugs or alcohol applicable to any driver while transporting passengers. The organization provides notice of the zero tolerance policy on its website, as well as the procedures to report a complaint about a driver with whom the passenger was matched and for whom the passenger reasonably suspects was under the influence of drugs or alcohol during the course of the ride. The organization immediately deactivates a driver's access to the platform upon receipt of a passenger complaint alleging a violation of the zero tolerance policy and suspends all further connections with said driver until such time as the organization determines that no violation has occurred.

11. Prior to permitting a person to act as a driver, and annually thereafter, the organization obtains and reviews a criminal history research report for each driver. The criminal history research report shall include a national criminal background check including the national sex offender database. Any person who has been convicted, within the past seven years, of driving under the influence of drugs or alcohol, or who has been convicted at any time for fraud, sexual offenses, use of a motor vehicle to commit a felony, a crime involving property damage, and/or theft, acts of violence, or acts of terror shall not be permitted to be a driver.

12. Prior to permitting a person to act as a driver, and annually thereafter, the organization shall obtain and review a driving history research report for such person. Any person with (i) more than three (3) moving violations in the three-year period prior to such check, or (ii) a major violation in the three-year period prior to such check (including, but not limited to, attempting to evade the police, reckless driving, or driving on a suspended or revoked license) shall not be permitted to be a driver.

13. Drivers shall adhere to the requirements of Michigan No-Fault Insurance. The organization shall comply with State of Michigan business automobile liability insurance requirements and maintain a business automobile excess liability insurance policy, which covers all vehicles operated by the drivers for the organization, with a minimum combined single limit of one million dollars (\$1,000,000.00) for each occurrence of bodily injury and property damage

for accidents involving a vehicle and the organizations driver in transit to or during a trip. All organizations must provide to the Authority a certificate of insurance for such policy, naming the organization as the insured and an endorsement naming the Authority as an additional insured. The policy shall be accompanied by a commitment from the insurer that such policy shall not be canceled or coverage reduced without at least thirty (30) days prior notice to the Authority.

14. The drivers for the organization must:

a. Possess a valid driver's license, proof of registration, maintain current automobile liability insurance, and be at least twenty-one (21) years of age; and

b. Provide proof of both the organizations personal insurance and excess liability insurance in the case of an accident; provided, that the organization shall have twenty-four (24) hours to provide proof of excess liability insurance.

15. The drivers' vehicles may be street-legal coupes, sedans, or light-duty vehicles, including without limitation, vans, minivans, sport utility vehicles (SUVs), hatchbacks, convertibles and pickup trucks.

16. All drivers' vehicles must have a safety inspection conducted annually by the organization or a third party before being used to provide services with documentation of the inspection provided to the Authority within 21 days of the inspection. The inspection shall, at a minimum, include inspection of the following components:

- a. Foot brakes;
- b. Parking brakes;
- c. Steering mechanism;
- d. Windshield;
- e. Rear window and other glass;
- f. Windshield wipers;
- g. Headlights;
- h. Tail lights;
- i. Turn indicator lights;
- j. Stoplights;
- h. Front seat adjustment mechanism;
- i. Doors (open, close, lock);

- j. Horn;
- k. Speedometer;
- l. Bumpers;
- m. Muffler and exhaust system;
- n. Condition of tires, including tread depth;
- o. Interior and exterior rear view mirrors; and
- p. Safety belts for driver and passenger(s).

ARTICLE III

The powers, duties, and limitations of the Authority and its officers are as follows:

(1) To establish rules and regulations for the licensing and operation of taxicab companies and drivers for hire, and all persons, firms, and business entities acting as taxicab companies or drivers by carrying persons for hire, to and from such places as they may designate not otherwise exempt pursuant to Article II, consistent with the health, safety, and welfare of the citizens of the municipal authorities, which may include limitations on the number of licensed taxicab drivers and taxicab business licenses.

(2) To carry out the intent and purposes of the Parties' Agreement to create the authority pursuant to the Municipal Partnership Act.

(3) To adopt and enforce other rules and regulations necessary or appropriate to the administration and regulation of taxicab drivers and companies.

(4) To administer the licensing programs with regard to granting licenses and to suspension, revocation, and denial of licenses and the administrative appeals therefrom.

(5) To apply for, receive, and accept gifts, grants, subsidies or loans from any public or private entity.

(6) In general, to carry on any other lawful business in connection with the foregoing or which may directly or indirectly promote the interest of the Authority.

(7) The Authority shall have the right to retain counsel to represent it with regard to any legal matter, and it shall have the right to call upon the Lansing City Attorney or the East

Lansing City Attorney for assistance with any legal problems at any time, and in such case, all the powers and duties given to the city attorney under the Charters of the City of Lansing or the City of East Lansing, respectively, shall apply to the Authority.

(8) To have the authority and power set forth in the Public Transportation Authority Act where they are not inconsistent with these Articles or the Municipal Partnership Act contract creating this Authority.

(9) The Authority shall not have any power to do any act contrary to any prohibitions or restrictions in the contract creating the Authority and must comply with any mandatory provisions contained therein or as contained in any amendments thereto.

(10) The foregoing clauses shall be construed both as objects and powers; and it is hereby expressly provided that, except as otherwise specifically provided, the foregoing enumeration of specific powers shall not be held to limit or restrict in any manner the powers of the Authority; and it is the intention that the purposes, objects and powers specified in each of the clauses above in Article III shall, except as expressly provided, in no way be limited or restricted by reference to or inference under the terms of any other clause of this Article or of any other Article of these Articles of Incorporation, but that each of the purposes, objects and powers specified in Article III and each of the Articles or clauses of these Articles of Incorporation shall be regarded as independent purposes, objects, and powers. Nothing herein shall be construed as granting the Authority any right, power, or privileges not permitted to public corporations formed under the acts referred to above.

ARTICLE IV

(1) The Authority shall be governed by a board which shall consist of the following members: Three (3) members from each original party to the contract establishing this Authority. The members of the board shall consist of the following officers of each party: The Mayor, Chief of Police, and Traffic Engineer, or their designees. In addition each new party to the contract may appoint one member to the board. Members of the Board may be removed and replaced at will, with or without cause, by their designator, by a superseding named officer or by the appointing party. Any designee or appointee who is a member of the Board shall serve for three year terms unless removed and replaced or reappointed. Any vacancy in office shall be filled by the named official, their designee or the original appointing party for the remainder of the unexpired term. The Board shall adopt its own rules of procedure and shall keep a public record of its proceedings. A simple majority shall constitute a quorum for the transaction of business and the majority vote of the members present at any meeting shall be necessary and sufficient for the adoption of any resolutions. Members of the Board shall receive no compensation, but shall be entitled to reimbursement of expenses incurred in the discharge of their duties.

In addition, the Greater Lansing Convention and Visitors Bureau and the Capital Region Airport Authority may each appoint one, non-voting, member to the board.

(2) A new party with appointing authority requires an amendment of the Municipal Partnership Act contract creating the Authority adding them as a party and must be a political subdivision contiguous to an existing political subdivision that is a part of the Authority. Such political subdivision, or portion thereof, may be added pursuant to the procedures specified in the Public Transportation Authority Act. If any political subdivision withdraws from the Authority or contract, the term of the Board member from that political subdivision shall expire at the time of withdrawal.

(3) The Board may exercise all of the powers of the Authority and do all of the acts and things as shall be lawful and not inconsistent with the Municipal Partnership Act contract creating the Authority. The powers of the Board shall include, but not by way of limitation, the power to authorize the making and execution on behalf of the Authority any lawful contracts, to employ agents and personnel, to prescribe their duties, and generally to control all of the affairs of the Authority.

(4) The Board shall hold an annual meeting each year at such place, date, and hour as shall be fixed by the Board at which members shall elect officers of the Authority, and transact other business. The Board shall fix the time and place for regular meetings which shall be open to the public.

(5) Special meetings of the Board may be called by the chairperson of the Board or by any two members of the Board by written or printed notice served personally on each member or mailed or electronically mailed to his or her address as shown on the books of the Authority, at least five (5) days prior to the time of holding of said meeting. Notice shall be deemed given at the time it is mailed or emailed. Attendance by a member at a meeting shall constitute a waiver of any notice deficiency unless such member expressly states at the meeting that he or she does not intend to waive notice. The purpose of such special meeting shall be specified in the notice.

(6) The Board shall furnish by May 31, each year, an annual report to the governing body of all parties to the contract forming this authority with respect to the number of licensed taxi drivers, numbers of licensed taxi companies, and whether there are any deficiencies with respect to the same, along with the operation, maintenance, and financial condition of the Authority. The Board shall furnish such other information as said parties may request.

ARTICLE V

(1) The Board shall, at its annual meeting, elect from its members a chairperson, vice-chairperson, treasurer, and such other officers as it may deem necessary. Said officers shall serve until their successors are appointed and assume office. Said officers shall serve at the pleasure of the appointing authority and shall have all of the powers assigned to them by the Board.

(2) Any Board Officer vacancies shall be filled by the Board.

(3) The East Lansing City Clerk or the Clerk's designee shall be the recording secretary for the Board and shall be responsible for taking all minutes of the Board meetings, publishing all official notices of the Board and maintaining all official records of the Board. The recording secretary is not a member of the board.

ARTICLE VI

All checks, drafts, and other orders for the payment of money, notes, bonds, or other evidences of indebtedness issued in the name of the Authority, and endorsements for deposits shall be signed by such officer, officers, or such other person or persons as the Board may designate.

ARTICLE VII

As long as there is always full compliance with the Open Meetings Act, whenever any notice is required under the provisions of these Articles or otherwise, a waiver signed by the person entitled to said notice, whether before or after the time stated therein, shall be deemed equivalent and neither the business nor the purposes of any meeting need be specified in such waiver.

ARTICLE VIII

These Articles may be amended only by appropriate resolution of both of the original parties to the contract forming this Authority. This Authority shall automatically dissolve upon termination of the contract creating it.

ARTICLE IX

The Authority shall defend, indemnify and hold harmless any parties to this contract for any acts of the party's own employees and for any acts of employees that are assigned to perform functions or duties for the Authority when that employee is performing acts in accordance with the rules and regulations adopted by the Authority or in accordance with the Agreement establishing the Authority or the Articles of Incorporation of the Authority.

This Authority shall become operative immediately.

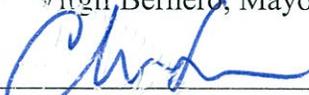
These Articles of Incorporation shall be published by the East Lansing City Clerk at least once in a newspaper of general circulation in the jurisdictions of Lansing and East Lansing. One printed copy of the Articles of Incorporation shall be filed with the Secretary of State, the Ingham, Eaton, and Clinton County Clerk, the Director of the State Transportation Department

by the East Lansing City Clerk.

The foregoing Articles of Incorporation were adopted by an affirmative vote of a majority of the members elect of the City Council of the City of Lansing, Ingham, Eaton and Clinton Counties, Michigan, at a meeting duly held on the 22nd day of September, 2014, and by a majority of the members elect of the City Council of the City of East Lansing, Ingham and Clinton Counties, Michigan, at a meeting duly held on the 2nd day of September, 2014.

CITY OF LANSING

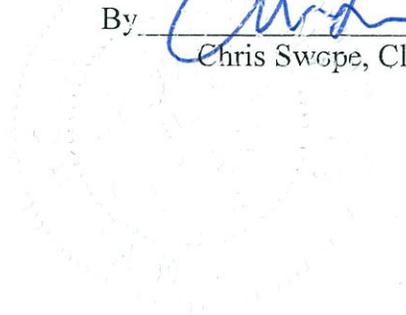
By 
Virgil Bernero, Mayor

By 
Chris Swcpe, Clerk

CITY OF EAST LANSING

By 
Nathan Triplett, Mayor

By 
Marie E. Wicks, Clerk


APPROVED AS TO FORM

Asst. CITY ATTORNEY

I hereby certify that funds are available
Acct. No. N/A

Dan Korkoska Accounting Manager

APPENDIX B

DEFINITION AND STANDARDS FOR GOOD MORAL CHARACTER

GOOD MORAL CHARACTER

- (1) **Definition.** The phrase "good moral character," or words of similar import, when used as a requirement for issuance of a license shall be construed to mean the propensity on the part of the person, or in the case of a business entity, the propensity on the part of any of the principals, partners, shareholders, members or employees of the business entity, to serve the public in the licensed area in a safe, fair, honest, and open manner.
- (2) **Use of Judgments of Guilt.** A judgment of guilt in a criminal prosecution shall not be used, in and of itself, as proof of a person's lack of good moral character without considering the factors set forth in paragraph (5) of this appendix. Except as otherwise prohibited by the provisions of this appendix, a conviction or juvenile adjudication may be used as evidence in the determination of the propensity of the person to serve the public in the licensed area in a safe, fair, honest and open manner.
- (3) **Certain Criminal Records Excluded.** The following criminal records shall not be used in a determination of good moral character for purposes of licensure:
 - (a) Records of an arrest not followed by a conviction.
 - (b) Records of a conviction which has been reversed, expunged, or vacated, including the arrest records relevant to that conviction.
 - (c) Records of an arrest or conviction for a misdemeanor unrelated to the person's likelihood to serve the public in a safe, fair, honest, and open manner.
 - (d) Records of an arrest or conviction for a misdemeanor for the conviction of which a person may not be incarcerated in a jail or prison.
 - (e) Records of criminal charges that were dismissed pursuant to the applicant's participation in a diversion or deferral program, including the arrest records related to those criminal charges.
 - (f) Records of an arrest or conviction of a misdemeanor offense over three years old where there was no subsequent conviction of any other crime.
 - (g) Records of an arrest or conviction of a nonviolent felony over seven years old where there is no subsequent conviction of any other crime and the person's liberty has not been restricted for at least five years.
 - (h) Records of juvenile adjudications.
- (4) **False or Misleading Applications and Specified Convictions as Evidence of Lack of Good Moral Character.** The submission of an application containing an intentionally false or misleading statement or, except as prohibited by paragraph (3) of this section, any

conviction of any of the following offenses may be considered as evidence that the applicant lacks good moral character:

- (a) Any crime which includes assaultive conduct.
 - (b) A crime of unlawfully carrying a concealed weapon.
 - (c) Any crime involving the distribution or delivery of controlled substances.
 - (d) Any crime of criminal sexual conduct.
 - (e) Any crime that contains an element of dishonesty, false statement or theft.
 - (f) When the license being sought will authorize the person to operate a motor vehicle, any offense which evidences a history of substance abuse, reckless or careless driving, or repeated offenses for operating while their driver's license was suspended or revoked.
- (5) **Factors to be Considered.** In determining whether, in light of all the evidence, a judgment of guilt shows that the applicant lacks good moral character, the following factors shall be considered:
- (a) The nature of the offense and its relationship to the license at issue.
 - (b) The length of time that has passed since the commission of the offense.
 - (c) The age of the applicant at the time he/she committed the offense.
 - (d) Evidence of rehabilitation or lack thereof.
- (6) **Use of Other Public Records.** Except as prohibited by paragraph (3), this section shall not bar the use of any other public record or of any other source of unbiased and accurate information concerning the applicant's propensity to serve the public in the licensed area in a safe, fair, honest, and open manner.
- (7) **Notice and Right to Rehearing.** When an applicant is found to be unqualified for a license because of a lack of good moral character, the person or business entity shall be furnished, by ordinary mail, with a statement in writing to this effect. The statement shall contain a complete record of the evidence upon which the determination was based. The applicant shall be entitled, as of right, to a rehearing on the issue before decision making body or person. The applicant shall file a written request for a rehearing with the decision making body or person within ten business days after the determination statement was mailed. The applicant shall be permitted to rebut the evidence upon which the determination statement was based, in writing, by showing that at the current time the applicant has the ability to, and is likely to, serve the public in a safe, fair, honest and

open manner, that he or she is rehabilitated, that the substance of the former offense is not reasonably related to the occupation or profession for which he or she seeks to be licensed, or that the application did not contain an intentionally false or misleading statement. Within ten business days following receipt of the request for rehearing, the decision making body or person shall furnish, by ordinary mail, the applicant with a written determination, including a complete record of the evidence upon which said determination was based.

7) Supervisor's Report

a) Sister Townships

8) Treasurer's Report

9) Clerk's Report

10) Trustee Reports

11) Manager's Report