

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON DECEMBER 16, 2014**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, December 16, 2014 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Davis called the meeting to order at 6:30 p.m.

Members Present: Supervisor C.J. Davis, Trustees Jon Harmon, John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: Clerk Evan Hope, Treasurer Roy Sweet

BUSINESS

COMMUNITY DEVELOPMENT DEPARTMENT – NOVEMBER ACTIVITY REPORT

The Board reviewed the Community Development November Activity Report (ATTACHMENT I).

Twp. Mgr. Elsinga stated that Prestwick Village has secured tax credits from the Michigan State Housing Development Authority and will be moving forward with their project.

Twp. Mgr. Elsinga stated that the Ingham County Drain Commissioner's Office and the Delhi Township Community Development Department are formulating an update letter on the Sycamore Trail and the Sycamore Creek flooding. The Drain Office is in the process of getting the necessary permits to remove the logs in the creek that are negatively impacting the outfall lines of their storm system. The removal of the logs should also help eliminate the standing water on the Sycamore Trail.

INGHAM COUNTY SHERIFF'S OFFICE/DELHI DIVISION – NOVEMBER ACTIVITY REPORT

The Board reviewed the Ingham County Sheriff's Office/Delhi Division November Activity Report (ATTACHMENT II).

Lt. Vern Elliott, Ingham County Sheriff's Office/Delhi Division, stated that the Ingham County Sheriff's Office did not patrol on December 11 or 12, 2014 in order to allow officers the opportunity to attend the visitation and funeral service of Deputy Grant Whitaker. The Michigan State University Department of Public Service along with the Michigan State Police assisted the Ingham County Sheriff's Office during these times. All non-emergency calls were followed up on by the Ingham County Sheriff's Office on December 13 and 14, 2014.

Lt. Vern Elliott reported on the recent larcenies of snow blowers. Lt. Elliott also reported on the larceny of vehicles by a group of teenagers.

FIRE DEPARTMENT – NOVEMBER ACTIVITY REPORT

The Board reviewed the Fire Department November Activity Report (ATTACHMENT III).

Brian Ball, Fire Chief, reported on the increase of EMS calls due to flu-like symptoms and stated that chimney fires are a common occurrence this time of year.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
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Chief Ball stated that they will continue to meet with the area fire chiefs and emergency managers and also local stake holders of mutual corporations such as Lansing Board of Water and Light, Jackson National Life, etc.

Chief Ball commented on the Ingham County Sheriff's Office "Shop with a Hero" program that the Fire Department participated in.

PUBLIC COMMENT – None

ADJOURNMENT

Meeting adjourned at 6:45 p.m.

Date: January 20, 2015

Evan Hope, Township Clerk

Date: January 20, 2015

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

DELHI CHARTER TOWNSHIP
Department of Community Development

November 2014 Activity Report

New Permits:

Category	DDA Area Permits	Total Permits	Total Inspections
Building	7	17	68
Electrical	8	20	31
Mechanical	11	40	88
Plumbing	8	17	42
Totals	34	94	229

Soil Erosion Permits & APA Projects:

Category	DDA Area Permits	Total Permits/New Projects	Total Inspections
Soil Erosion	0	1	45
Soil Erosion Waivers	0	1	0
APA Projects	0	0	1
Totals	0	2	46

New Code Enforcement Cases:

Category	DDA Area Cases	Total Cases
Building Maintenance	1	1
Fence Violation	0	0
Junk & Debris	1	2
Junk Vehicles	0	0
Miscellaneous	0	3
Noxious Weeds	0	1
Sidewalk Snow	0	0
Sign	0	0
Site Plan	0	0
Yard Parking	0	1
Improper Zoning Use	0	0
Totals	2	8
Total # of Inspections	39	

Rental Program Information:

Number of New Registered Rental Properties	3
Number of Rental Re-inspections	13
Number of Rental Investigations	0
Number of Rental Cycle Inspections	266

Civil Infraction/Abatement Information:

Abatement/Clean-ups	2
<i>Abatement/Clean-up Fees Issued (Year to date)</i>	\$19,737.73
Civil Infractions Issued	0
<i>Civil Infraction Fines Issued (Year to date)</i>	\$3,315.00

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
COMMERCIAL ALTERATION						
PB14-385	3960 PATIENT CARE DRIVE STE 109	VISION QUEST CONSULTING	REMODELING EXISTING 3,000 SQ FT MEDICAL SUITE	\$15,000	\$99.00	Y
COMMERCIAL ALTERATION				\$15,000	\$99.00	Total: 1
COMMERCIAL MISCELLANEOUS						
PB14-387	1325 N CEDAR ROAD	KBT LANSING LLC	TEAR OFF & RE-ROOF SMALL POLE BARN ON REAR OF PROPERTY	\$8,000	\$50.00	Y
COMMERCIAL MISCELLANEOUS				\$8,000	\$50.00	Total: 1
FENCE						
PB14-372	1543 CATALINA DRIVE	SCHWARTZ, RUTH	INSTALLING CHAIN LINK FENCE IN BACK YARD	\$0	\$50.00	
PB14-376	4018 WATTS LANE	ESTES, ALEXANDER	INSTALLING 6' FENCE ON REAR PROPERTY LINE AND 4' FENCE ON SIDE PROPERTY LINES	\$0	\$50.00	
PB14-383	3891 MARIMBA LANE	OLSON-VERMILLION, RICK & KAREN	INSTALL 4' CHAIN LINK FENCE IN REAR YARD	\$0	\$50.00	Y
FENCE				\$0	\$150.00	Total: 3
MOBILE HOME IN PARK						
PB14-378	4075 HOLT ROAD # 207	T.S. MOBILE HOME SERVICE	MOBILE HOME SET-UP	\$0	\$170.00	
PB14-379	4075 HOLT ROAD # 032	T.S. MOBILE HOME SERVICE	MOBILE HOME SET-UP	\$0	\$150.00	
MOBILE HOME IN PARK				\$0	\$320.00	Total: 2
RESIDENTIAL ADDITION						
PB14-377	2135 BEECHNUT TRAIL	GARCIA, STEVEN V & ANGELA J	ADDITION - INCLUDING 18' X 20' BEDROOM WITH BATH AND CLOSET	\$30,600	\$186.00	
RESIDENTIAL ADDITION				\$30,600	\$186.00	Total: 1
RESIDENTIAL ALTERATION						

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	# of Permits
PB14-384	2627 LITTLE HICKORY DRIVE	KARADSHEH, LANA	FINISHING 708 SQ FT OF BASEMENT	\$14,160	\$90.00		
PB14-386	2590 GROVENBURG ROAD	BERRY BUILDERS LLC	UPDATING KITCHEN AND BATH, TEAR OFF AND RE-ROOF - CREATE OPENING BETWEEN FAMILY AND DINING ROOM AND REPAIR BASEMENT	\$16,000	\$96.00		
PB14-388	2686 CUTTER COURT	VICKLUND, WAYNE KEVIN	FINISHING 576 SQ FT OF BASEMENT	\$11,520	\$72.00	Y	
RESIDENTIAL ALTERATION				\$41,680	\$258.00		Total: 3
RESIDENTIAL DWELLING/GARAGE							
PB14-373	4526 BISON DRIVE	EASTBROOK HOMES	CONSTRUCTING SINGLE FAMILY HOME	\$194,184	\$1,170.00		
PB14-374	4022 WATTS LANE	MAYBERRY HOMES, INC.	CONSTRUCTING SINGLE FAMILY HOME	\$158,726	\$954.00		
PB14-380	4030 WATTS LANE	MAYBERRY HOMES, INC.	CONSTRUCTING SINGLE FAMILY HOME	\$211,640	\$1,272.00		
RESIDENTIAL DWELLING/GARAGE				\$564,550	\$3,396.00		Total: 3
RESIDENTIAL MISCELLANEOUS							
PB14-375	4253 HOLT ROAD	SHERRIFF-GOSLIN CO	TEAR OFF AND RE-ROOF	\$0	\$50.00	Y	
PB14-381	2093 THORBURN STREET	HANSON'S WINDOW AND CONSTRUCTION IN	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
PB14-382	4291 VETERANS DRIVE	HOLDEN, JAMES D & JANELL	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
RESIDENTIAL MISCELLANEOUS				\$16,000	\$150.00		Total: 3
Totals:				\$675,830	\$4,609.00		17

Permit.DateIssued Between 11/1/2014 12:00:00 AM AND
11/30/2014 12:00:00 AM
AND
Permit.PermitType = Building OR
Permit.PermitType = Sign

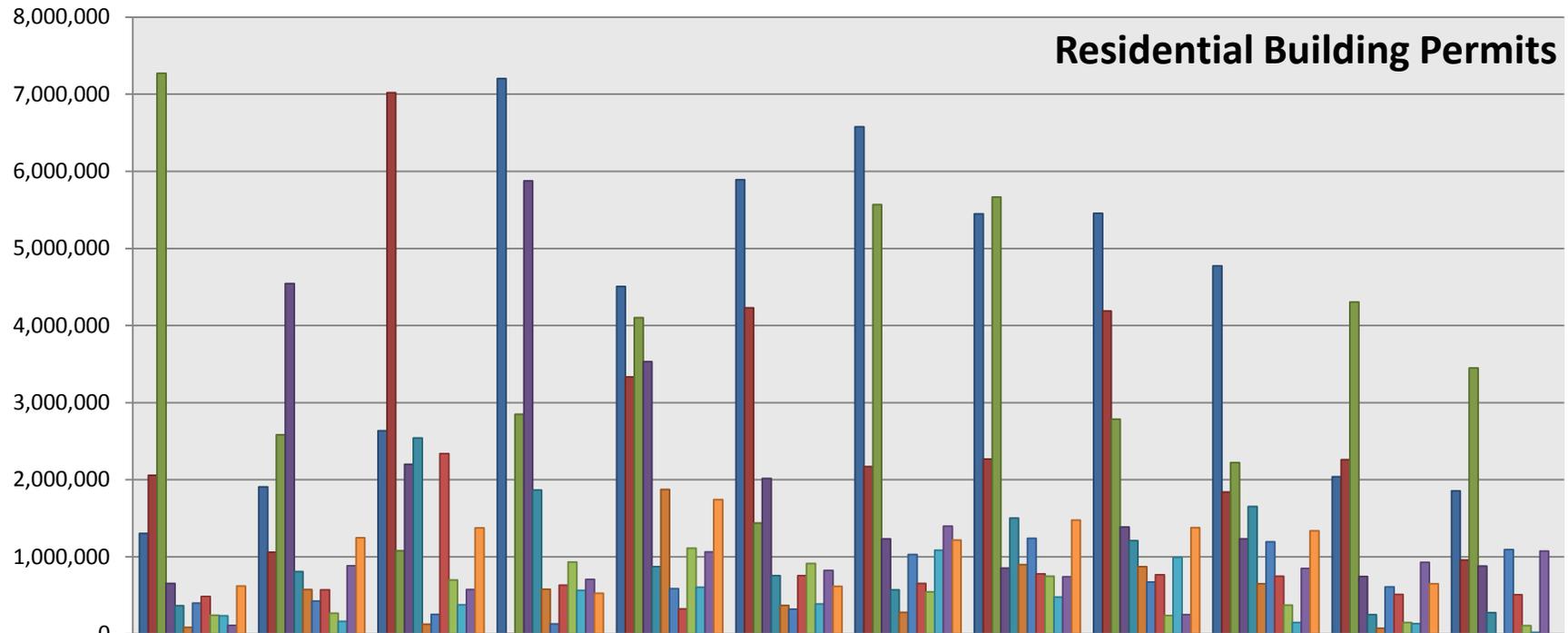
SUMMARY OF CONSTRUCTION VALUES

Year	2008		2009		2010		2011		2012		2013	
Type	Total Permits	Total Value										
Commercial Addition, Alteration & Commercial Misc	30	\$ 2,830,791.00	29	\$ 1,215,220.00	27	\$ 1,665,320.00	37	\$1,029,347.00	38	\$3,549,664.00	37	\$3,970,461.00
Commercial New Structures	1	\$ 875,903.00	5	\$ 4,360,107.00	3	\$ 1,712,188.00	5	\$3,951,772.00	4	\$906,716.00	1	\$396,560.00
Commercial Sub-Totals	31	\$ 3,706,694.00	34	\$ 5,575,327.00	30	\$ 3,377,508.00	42	\$ 4,981,119.00	42	\$ 4,456,380.00	38	\$4,367,021.00
Deck, Fence, Pool, Residential Misc, Residential Storage/Garage, Demolition, Sign, Sign Business, Sign Grand Openings	165	\$ 1,118,676.00	487	\$ 3,105,297.00	372	\$ 2,103,596.00	233	\$ 1,262,153.00	243	\$ 1,097,292.00	305	\$ 1,433,877.00
Pre-Manufactured Home, Residential Condo w/Garage, Residential Dwelling, Residential Dwelling/Garage	27	\$ 5,189,435.00	22	\$ 3,861,101.00	37	\$ 5,998,675.00	28	\$ 3,849,279.00	25	\$ 3,065,174.00	37	\$ 7,191,454.00
Residential Addition, Residential Alteration	51	\$ 1,013,207.00	43	\$ 1,085,548.00	51	\$ 1,105,827.00	46	\$ 1,021,182.00	48	\$ 1,055,333.00	46	\$ 774,740.00
Residential Multiple Family & Apartment Units	0	\$ -	0	\$ -	2	\$ 1,237,795.00	3	\$ 3,694,734.00	0	\$ -	3	\$ 4,098,671.00
Residential Sub-Totals	243	\$ 7,321,318.00	552	\$ 8,051,946.00	462	\$10,445,893.00	310	\$ 9,827,348.00	316	\$ 5,217,799.00	391	\$ 13,498,742.00

2014 Year to date Construction Values:

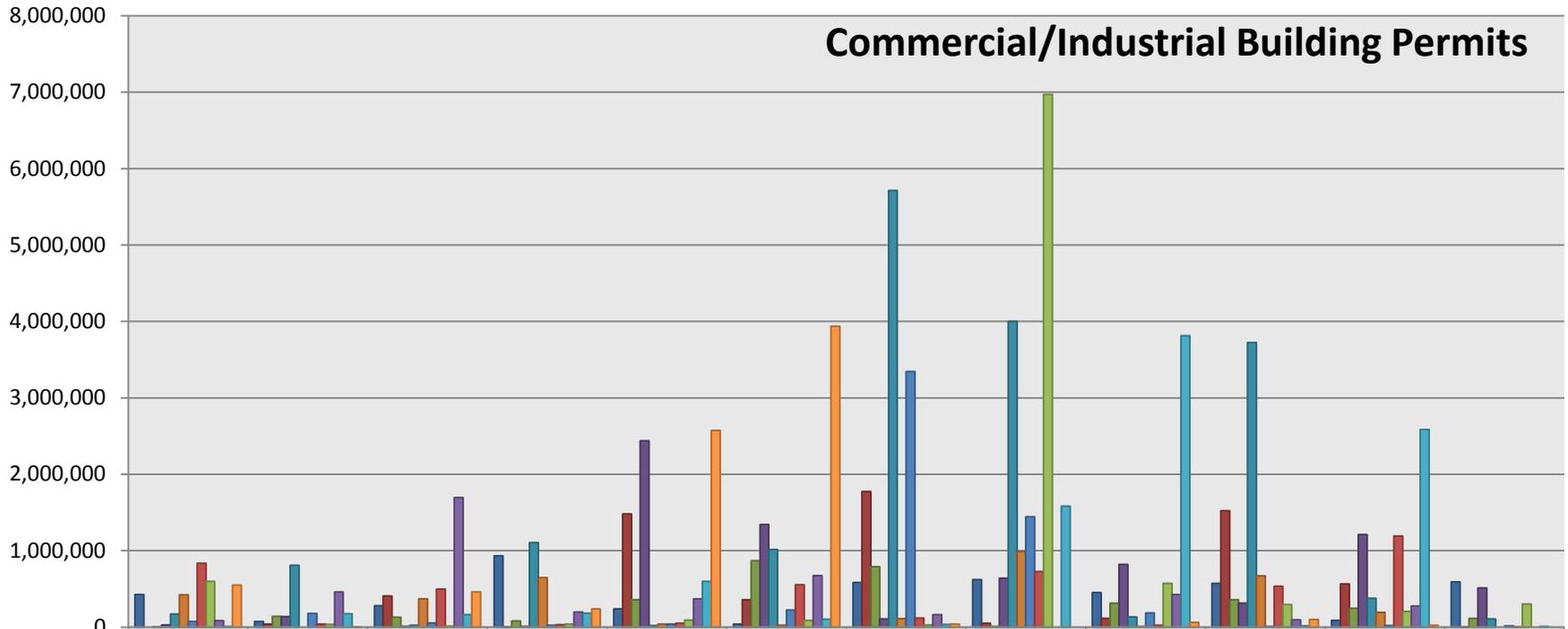
Commercial / Industrial:	\$ 7,985,948.00
Residential:	\$ 12,189,878.00
Total Single Family Homes:	52

Residential Building Permits



	January	February	March	April	May	June	July	August	September	October	November	December
2003	1,303,222	1,907,265	2,634,726	7,202,298	4,506,568	5,890,225	6,577,503	5,449,464	5,455,775	4,772,708	2,040,811	1,856,139
2004	2,057,874	1,061,075	7,018,665	2,409	3,332,125	4,230,009	2,171,175	2,269,297	4,189,316	1,838,373	2,261,219	958,547
2005	7,272,620	2,580,999	1,080,570	2,848,833	4,100,194	1,438,787	5,569,135	5,666,330	2,785,505	2,223,344	4,305,671	3,448,286
2006	653,107	4,544,462	2,200,224	5,876,530	3,533,055	2,016,011	1,231,992	852,573	1,387,170	1,230,662	745,550	881,456
2007	366,901	807,589	2,542,647	1,865,777	870,683	755,569	571,666	1,504,157	1,209,407	1,651,929	251,475	274,952
2008	84,176	576,220	127,628	579,796	1,872,379	368,071	279,260	896,898	873,804	652,707	73,000	0
2009	401,319	425,655	252,651	130,696	589,254	319,608	1,028,683	1,240,799	674,200	1,194,808	611,112	1,094,312
2010	484,464	571,973	2,339,559	633,374	323,160	755,450	656,705	777,918	768,831	750,411	513,137	509,014
2011	241,340	269,142	698,082	931,543	1,110,943	915,267	547,390	748,734	238,720	374,395	148,666	107,068
2012	236,170	162,820	379,179	566,030	604,628	388,176	1,084,941	477,119	991,532	149,082	134,136	22,202
2013	111,336	882,567	574,514	707,082	1,062,191	823,864	1,398,170	741,954	249,737	851,190	927,031	1,076,756
2014	619,352	1,245,681	1,375,802	527,079	1,741,988	617,175	1,218,653	1,475,449	1,379,581	1,336,288	652,830	

Commercial/Industrial Building Permits



	January	February	March	April	May	June	July	August	September	October	November	December
2003	425,040	72,962	279,550	935,214	240,500	40,350	584,439	621,851	454,370	574,016	89,400	590,100
2004	0	40,000	409,002	4,000	1,480,444	359,950	1,773,063	52,425	115,160	1,522,191	566,020	1,000
2005	7,760	140,049	129,496	81,459	358,820	871,298	791,555	8,000	312,938	358,465	247,127	114,525
2006	27,000	138,900	9,000	9,540	2,438,077	1,341,443	106,100	641,986	821,772	313,363	1,209,475	513,940
2007	172,221	808,786	25,206	1,105,534	20,293	1,016,148	5,714,648	4,000,820	134,031	3,722,518	376,371	108,000
2008	421,042	0	370,000	647,000	41,000	25,000	110,000	990,923	9,500	670,442	195,000	0
2009	72,000	178,233	54,600	25,000	41,440	222,525	3,343,047	1,443,417	187,500	8,000	22,000	19,005
2010	834,198	40,992	496,441	32,997	50,000	553,319	117,975	727,220	25,000	536,616	1,192,795	7,740
2011	600,000	35,500	13,000	38,000	92,575	88,000	29,000	6,970,497	571,242	294,317	204,730	301,000
2012	84,908	460,875	1,695,784	195,935	370,500	674,345	165,000	0	427,768	96,584	275,202	0
2013	10,600	173,820	162,018	181,312	600,540	104,400	34,275	1,584,432	3,812,956	18,000	2,584,239	10,000
2014	550,782	225	459,420	240,024	2,575,239	3,936,890	38,000	0	61,350	101,018	23,000	

COUNTY of INGHAM

State of Michigan

SHERIFF'S OFFICE

**Gene L. Wriggelsworth**

Sheriff

Allan C. Spyke
Undersheriff630 North Cedar Street
Mason, Mi 48854
(517) 676-2431
FAX (517) 676-8299Greg S. Harless
Chief DeputySam Davis
MajorJoel Maatman
Major**TO:** Delhi Township Board of Trustee's**FROM:** Lt. Vern Elliott**DATE:** December 1, 2014**RE:** November 2014 Monthly Report**HIGHLIGHTED CASES AND INCIDENTS:**

- 11/2/2014 Sgt. Harrison stopped a vehicle for running the flashing red light at Jolly and Aurelius. The Driver was found to be intoxicated and was arrested for OWI.
- 11/3/2014 Dep. Khan stopped a vehicle for a defective plate light at Jolly and Dunkel. The driver was found to be intoxicated and was arrested for OWI.
- 11/3/2014 Deputies responded to a pizza truck driver passed out behind the wheel at Old Orchard Apartments. The driver was found to be overdosed on Heroin, and Delhi Fire resuscitated the driver. This was turned over to Tri County Metro for further investigation.
- 11/4/2014 Deputies came across three intoxicated subjects attempting to walk home on Aurelius over I-96. As Deputies talked with them to attempt to assist, they became belligerent and began threatening the Deputies. They were subsequently arrested for Disorderly Conduct.
- 11/4/2014 Deputies responded to Cedar Street for a large domestic fight. One suspect attempted to hit the victim with a large rock. He was arrested for Aggravated Domestic Assault.
- 11/6/2014 Deputies Jackson and Ward stopped a vehicle for weaving and running the flashing

red light at Jolly and Aurelius. The driver was found to be intoxicated was arrested for OWI.

- 11/7/2014 Deputies Jackson and Ward stopped a vehicle for weaving near Dell and Aurelius. The driver was found to be intoxicated and was arrested for OWI.
- 11/7/2014 Deputies responded to Rotterdam for a harassment complaint. The Victim reports that her ex-husband was posting ads for her on the back page advertising escort services. Suspect denies any involvement. This is still under investigation.
- 11/8/2014 Deputies responded to a Domestic on Eifert, while investigating that, a stolen car report came in from down the road. The stolen car was located nearby. As Deputies investigated further, the suspect in the Domestic, is also the suspect in the stolen car. The suspect also fled from Out County Deputies the night before, crashing his car. It is believed he stole the car in lieu of walking home. He is also believed to have turfed the lawn at Windmill Trailer Park when he left the night before. Charges are being sought for all of these multitudes of charges.
- 11/8/2014 Sgt. Harrison stopped a vehicle for running the flashing red light at Jolly and Aurelius. The driver was found to be intoxicated and was arrested for OWI. After clearing his arrest, he observed a second vehicle run the light. That driver was found to be intoxicated too, and he was arrested for OWI as well.
- 11/8/2014 Dep. Rowley stopped a vehicle for weaving near Jolly and Aurelius. The driver was found to be intoxicated and was arrested for OWI.
- 11/9/2014 Dep. Pulst stopped a vehicle near Aurelius and Holt for expired registration. The driver was found to be intoxicated and was arrested for OWI.
- 11/9/2014 Deputies stopped a vehicle for running the flashing red light at Aurelius and Jolly. The driver was found to be intoxicated, and this was his third offense. Deputies also found a young child in the vehicle, and the Driver was charged with OWI 3rd plus child endangerment.
- 11/11/2014 Deputy Rowley responded to Thorburn for a fight among roommates. The male roommate had grabbed both female roommates and made advances on both of them. He was arrested for CSC 4th.
- 11/13/2014 Deputy Kindevater stopped a vehicle for speeding at M-99 and Bishop. The driver was found to be in possession of Marijuana and did not have a medical card. He was arrested for possession of Marijuana.
- 11/14/2014 Deputy Duling witnessed a vehicle pull into the Ram Party Store and run over the curb ending up back by the dumpster. Dep. Duling made contact with the Driver and found him to be intoxicated and this was his third OWI offense. He was arrested.
- 11/14/2014 Deputies responded to Thorburn for a fight between roommates. Suspect was found to have assaulted his two female roommates. He was arrested on the 11th for similar

charges, and he was arrested again.

- 11/14/2014 Deputies responded with Delhi Fire to Davlind, for smoke coming out of an apartment. The resident was found intoxicated, and passed out. Smoke was coming from the oven, as the resident had left it on and burnt her dinner.
- 11/17/2014 Deputies responded to Tuscany for a suicidal 16 year old with a shotgun. He shot himself prior to arrival, fortunately not fatally. Deputies secured the weapon and assisted Delhi Fire with patient care. Detectives followed up with the investigation. The victim suffered a broken clavicle.
- 11/22/2014 Deputies responded to Pine Tree for a fight between two 30 year old brother-in-laws. The suspect struck the Victim in the head and neck with a bottle, giving the Victim a severe laceration on his neck. The suspect was arrested for aggravated assault.
- 11/25/2014 Sgt. Harrison stopped a vehicle for weaving at Dunckel and Jolly, as he approached the car the driver took off. He pursued the vehicle, and it crashed a short distance later at Collins and Jolly. The driver took off on foot. MSU K-9 team tracked to a nearby cornfield. The suspect fought off the dog, receiving a bite in the process, and attempted to flee again. A State Trooper and MSU Officer tackled him, taking him into custody. At this time they discovered that the suspect was only 15 years old, and had stolen his step-dad's car. He was arrested and lodged at the youth home.
- 11/25/2014 Deputies responded to Watson for a report of a B&E, victim stated suspects stole his Marijuana plants. As Deputies investigated the report, they found that the victim did not have a medical marijuana card, and was not legal to be growing Marijuana in his home. Tri-County Metro is following up on the investigation.
- 11/29/2014 Deputy Khan investigated a crash where the vehicle ran into the guardrail at the dead end of Dobie road. The driver was found to be intoxicated and was arrested.
- 11/30/2014 Deputy Khan stopped a vehicle at Dell and Brigantine for a plate light out. When he made contact with the driver, he found that the driver was intoxicated. The driver was arrested for OWI high BAC.

STATISTICS:

During the month of November, Deputies responded to 311 calls for service (written and blotter complaints). They made 113 arrests of which 58 were self – initiated. Deputies issued 240 citations. Deputies conducted 204 business/property checks, 20 liquor inspections, and spent 92.3 hours in Community Policing. Deputies participated in 110.1 hours of training.

Calls for Service

	2012	2013	2014
November	403	328	311
Year to Date	4791	4230	3427

Total Arrests

	2012	2013	2014
November	81	121	113
Year to Date	1048	1273	1270

Total Self – Initiated Arrests

	2012	2013	2014
November	49	61	58
Year to Date	596	685	728

Citations Issued

	2012	2013	2014
November	160	195	240
Year to Date	2194	2249	2450

COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE



Gene L. Wriggelsworth

Sheriff

Allan C. Spyke
Undersheriff

630 North Cedar Street
Mason, Mi 48854
(517) 676-2431
FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Lt. Vern Elliott
FROM: Deputy Mary Hull #5353
DATE: Sunday, November 30, 2014
RE: November 2014 Monthly Report

MONTHLY STATS:

Complaints: 17
Community Policing hours: 40
School Checks: 41

Community Policing Activity:

On November 1, Deputy Cheryl Huhn and I spent the day on the new Delhi Trails for the first Pumpkin Pass. The pass started at the beginning of the trail at Jolly and Aurelius and traveled to Valhalla Park. There were approximately 30 people on the trail for the pass. After the pass walkers, runners, bicyclists were invited to the pavilion for cookies and hot cider.

During the month I met with Holt Public Schools to discuss the School Safety Grant available to all Michigan Schools and the needs of the district. The grant opportunity is through Michigan State Police – Grants and Community Service Division, a total of 4.5 million dollars in grant money will be available to schools wishing to update their schools safety. Updates can be for many different improvements including; physical security

enhancement equipment, public address systems, signs, radios, among other security updates and / or improvements.

Near the beginning of the month I received a request from Ed-Trek concerning the students between sessions smoking on the property. Michigan Compiled law prohibits individuals from smoking within 500 feet of a school. On one occasion I made contact with three students smoking near a fence on the west side of the property, all three were advised of the law and informed that any further violations would result in a citation.

On November 18, I attended the monthly Ingham Substance Abuse Prevention meeting. The primary discussion of the meeting centered on the 2014 Youth Data Survey given to 7th, 9th and 11th grade students throughout Michigan. The survey was completely anonymous and included questions about their risk factors associated with substance abuse, violence, physical activity, nutrition, sexual behavior and emotional health. The results of the survey help make decisions about how the Michigan Department of Education can meet the needs of our youth and help structure prevention activities.

The November updates to the Ingham County Sheriff's Office – Delhi Division Facebook page included; the November Safety Tips from Michigan Sheriff's Association, a reminder about firearm safety while hunting, getting you vehicle ready for the winter and suggestions for an vehicle emergency preparedness kit, a reminder of the Old News Boys Lansing Spoof Journal being sold in December, and a reminder of the Delhi Township Tree Lighting on December 3 at Veterans Memorial Park.

OTHER HIGHLIGHTS:

During the month of November I responded to 17 calls for service 12 of which were school related. The school related calls for service included 5 school bus violations, 2 truancy reports, late assault, larceny of phones, drugs, harassment, and damage to property. 5 calls for service related to incidents outside of school but involved a student.

On November 4, I responded to Holt High School to speak with a student that wanted to report that she was being harassed over the internet outside of school. The victim reported that she took a "selfie" and posted it with a story on Snapchat. It was not until later that the victim realized that a portion of her bare breast was showing. Before the victim could take the picture off Snapchat a female from Grand Ledge High School reposted it on Twitter. The victim advised that she and the other female were not the best of friends, because of a mutual male friend. Contact was made with the female student from Grand Ledge; she advised that she had already taken the post down at the request of the Grand Ledge School Resource Officer. On November 14, I took a non-school related harassment complaint; however, both students involved attend Holt High School. The parents of the victim reported that their daughter's ex-boyfriend was making Facebook posts defaming their daughter. The parents wanted the suspect to avoid all contact with their daughter. The suspect and his parents were contacted and interviewed reference this incident. The report was closed and all parties involved were advised to have no contact with one another. On November 25, I took another harassment complaint at Holt High School. The School Principal wanted to report an incident that he became aware of

involving two students. The Principal reported that he found that a male student made a Twitter starter kit about a Special ED student. The school principal told me that a Twitter starter kit is a collage of four photos that when put together describe a person. The person that created the Twitter starter kit admitted that he was being mean for no reason in particular.

On November 4, I took a late larceny report that occurred at Holt High School. The victims, both students reported to the school on October 31, that their cell phones were taken from their gym locker during the school day. One phone was tracked to an address, using an app, off of Holt Road the day that the students realized that the phone were taken. During the investigation a possible suspect was identified; however when officers went to the home the homeowner refused to cooperate.

On November 20, I was called and responded to Holt High School for a drugs complaint. Upon arrival to the school I was advised that a student was found in possession of two marijuana "roaches." The suspect advised that he did not have a medical marijuana license and admitted that he smokes marijuana two to three times a week and has been for some time. The marijuana was placed into evidence to be destroyed, the suspect was not charged with possession of marijuana.

On November 20, Delhi units received a call about a white SUV type vehicle doing donuts on the playground at Horizon Elementary. The caller was able to obtain a registration plate of the suspect vehicle. The owner of the vehicle was identified by running the plate in the Law Enforcement Information Network. The registered owner reported that his son took his vehicle without his permission while he was out of town. The suspect admitted to driving and doing donuts on the playground. He was subsequently cited for careless driving. It did not appear that any permanent damage to the playground.

Respectfully submitted,
Deputy Mary Hull #5353

COUNTY of INGHAM

State of Michigan

SHERIFF'S OFFICE



Gene L. Wriggelsworth

Sheriff

Allan C. Spyke
Undersheriff

630 North Cedar Street
Mason, Mi 48854
(517) 676-2431
FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Lt. Vern Elliott
FROM: Deputy Cheryl Huhn #5430
DATE: 12/2/14
RE: November 2014 Monthly

STATISTICS:

Comm. Policing Hours:	15.6
Complaints taken:	10
Training:	14
Traffic stops:	4
Citations issued:	3
Arrests:	0
Contacts (school):	2
Contacts (business):	4

COMMUNITY POLICING ACTIVITY:

On November 1st Deputy Mary Hull and I participated in the Delhi Trails Great Pumpkin Pass. We patrolled the Delhi Trails on our bicycles. Friends of the Delhi Trails were hoping to have around 5,000 people line the trails and a small pumpkin would be passed from person to person. Due to cold weather conditions the turnout was not as good as expected. The pumpkin was carried on the trail by a bicyclist and the pumpkin was taken from Jolly Rd to Valhalla Park. At Valhalla Park there was hot apple cider, pumpkin cookies and a hot dog vendor. The Delhi Trails will be maintained year round by Delhi Township Parks.

On November 12th Jeff Butcher from Delhi Fire Department, Marcy Bishop Kates from Incu-Bake and I had our first Holt Community Connect meeting. There were approximately 35 people from different civic groups/organizations that attended the meeting. The meeting was held at the Sam Corey Center. Each person went through and introduced themselves and then spoke briefly about their organization or civic group. From the meeting a master list was compiled of all the different events going on in Delhi Township for 2015. The master list will be posted on the Holt Community Connect Facebook page. The next meeting was set for January 14th at 5:30 at the Sam Corey Center.

I spoke with Denise and Tracy at Windmill Mobile Home Park. Tracy reported that someone drove in the grassy area of the playground and tore up the lawn. The extent of the damage is unknown because the sprinkler system has been shut off until spring. I was given information about a possible suspect and it is under investigation. Tracy advised that Windmill Christmas Party is set for December 6th.

I spoke with Andrea Powell the manager at Huntley Villa. I spoke with Andrea about a tenant at 1522 N Aurelius Rd. Andrea advised that tenant in question was taken off from the lease and he was currently incarcerated at the Ingham County Jail. The tenant's mother came and took all of the tenant's property out of the apartment.

I assisted Deputy Mary Hull with maintaining the Ingham County Sheriff's Office // Delhi Division Facebook webpage.

I was given a letter in the mail by a concerned resident that lives in the Pine Dell Subdivision. The resident was concerned about the parking ordinance. The resident reported that someone was parking a landscaping trailer at the dead end of Pine Dell Rd. I went out to the area and located the trailer parked on the roadway. I ran the license plate on the trailer and went to the registered owner's residence. I spoke to the owner about the trailer. The owner apologized and the trailer was moved off from the roadway. The owner was given a verbal warning about the ordinance violation.

I made the plans for this year's Santa and the Elves. This year it is going to be Wednesday December 10th. Deputy Mary Hull and I will be dressing as the Elves and Sgt. Jeff Weiss will be Santa Claus. We plan on going to Tamarack Apartments, Holt Senior Care and Rehabilitation Center, Stratford Place Apartments, Stonegate, Woodland Lakes, Huntley Villa Townhomes, and Delhi Manor.

On November 19th I had an interview with Kat Cooper from WILX Mom's Everyday. The interview was about the STOPPED Program. STOPPED stands for Sheriff's Telling Our Parents and Promoting Educated Drivers. STOPPED program was created by the Michigan Sheriff's Association and State Farm Insurance. The goal of STOPPED is to reduce the number of young drivers who are involved in motor vehicle crashes each year. Parents can voluntarily register their vehicle with the MSA. A decal is assigned to the registered vehicle. If for any reason, the vehicle is pulled over by a participating law enforcement agency while a driver under 21 is driving a notification is sent to the

registered owner of the vehicle. Notification includes the time and location of the stop, the driver's name and number of passengers in the vehicle, the reason for the stop and whether or not any citations were issued.

OTHER MATTERS

During the month of November I responded to 10 calls for service. Some of these calls included identity theft, larceny, probation violations, check welfare, vehicles accidents and civil disputes.

On November 13th I investigated an identity theft complaint. A female came into the Delhi Township Office and reported that someone used her personal information to open an account at Verizon Wireless. Phones were purchased online and they were sent to an address on Maple St. The victim use to reside on Maple St approximately 3 years ago. The report was taken and it will be forwarded to the Fraud Department at Verizon Wireless.

On November 13th I was dispatched to a larceny complaint at the parking lot at 2040 N Aurelius Rd. The victim reported that someone syphoned gasoline out of the gas tank on her vehicle. A red 5 gallon gas tank was left near the vehicle. No suspects or witnesses were located. There were no other reports of larceny of gasoline.

On November 18th I investigated a larceny complaint at 1433 Zuider Rd. Through investigation it was determine to be a civil matter over a property dispute. Both parties were advised that they needed to go through civil court.

On November 18th I went to a residence on Schippell St for a check welfare complaint. An anonymous person came into the Delhi Township Office and wanted to make a report about the living conditions at the Duplex. I went to the residence and conducted a home visit of two 14 year old boys that reside at the Duplex. There was running water, electricity, and food at the residence. There were 4 ferrets running loose and feces was everywhere throughout the duplex. Contact was made with mother of the juvenile males. A report was forwarded to Child Protective Services for review.

On November 21 a female came into the Delhi Township Office to report a probation violation. The female was receiving telephone calls and letters from her ex-boyfriend, who is currently incarcerated at the Ingham County Jail. The ex-boyfriend is not supposed to have any contact with the female. I was able to contact the jail and have the female's phone number blocked and outgoing mail stopped. A report will be forwarded to the suspect's Probation Officer for the violation.

On November 26th I went to an address on Sycamore St for a check welfare complaint. A Probation Officer from 55th District Court reported that one of his probationers sent him a threatening email. In the email the probationer mentioned suicide if he was picked up on his warrants. The Probation Officer reported that he was concerned about the probationer's girlfriend at the residence. The probationer was supposed to be at a rehabilitation center in Battle Creek but was recently kicked out of the center because he

tested positive for narcotics. I went to the residence to check the welfare. No one was at the residence and everything appeared to be okay. There were dogs inside the residence and there were no vehicles in the driveway.

Respectfully submitted,
Deputy Cheryl Huhn #5430



COUNTY of INGHAM

State of Michigan

SHERIFF'S OFFICE



Gene L. Wriggelsworth

Sheriff

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Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Lt. Vern Elliott
FROM: Deputy Kelly Bowden #5379
DATE: Thursday, December 04, 2014
RE: October // November 2014 Monthly Business Officer Report

Total Complaints:	50
Traffic Stops:	9
Citations:	1
Property/ Business Checks:	97
Community Policing Hours:	20.0
Liquor inspections:	1
School contacts:	7

Community Policing Highlights:

I attended meetings at the Holt-Diamondale School Business Alliance and the South Lansing Business Association. I distributed informational pamphlets about identity theft prevention at both meetings and gave a short presentation at the Business Alliance Luncheon in reference to the same.

I responded to a local business for an abandoned vehicle complaint. The owner of the property was preparing to have a vehicle left parked without permission towed. I was able to locate the owner and have them remove their vehicle rather than having to pay a tow bill.

I responded to a local doctor's office for a peace officer standby while staff met with a patient whom they planned to discharge from their practice. The staff had called to complain the male had been very disruptive in the past (which is why he was being discharged) and they were concerned about how the meeting would go. The male was peaceful and left the area without incident after the meeting.

I assisted with escorting a funeral procession for a neighboring jurisdiction. The detail involved multiple agencies as it crossed jurisdictional borders and went very smoothly.

Investigative Highlights:

The following is a highlight of the more notable cases I have investigated this month:

I received a walk-in complaint in reference to a citizen whose purse was stolen from her unlocked vehicle. The victim's credit card was later used at several areas gas stations and stores. I was able to identify a suspect after reviewing surveillance footage and conducting further investigation. The matter has been referred to the Prosecutor's Office for charges against the suspect.

I investigated vandalism done to windows at two businesses located near each other on the Cedar Street corridor. A possible suspect was identified by another deputy, but after further investigation, it appears the male was not involved. There are no other identified suspects and the matter has been documented and closed.

I responded to the Holt Middle School for a drug complaint. School security had contacted a student the day before and found he was in possession of drug paraphernalia. The school turned over the confiscated item and it was tagged in for destruction. The school and student's parents handled the discipline in this matter and no charges were sought.

I was dispatched to a local restaurant for a suspicious vehicle that had been parked for several days. I located the vehicle and a female occupant in one of the parking spaces at the back of the lot. While contacting the female, I detected the odor of marijuana. The female, who was from Georgia, admitted there were drugs in the vehicle and gave consent for me to search it. I recovered a small quantity of drugs and paraphernalia. I interviewed the female and determined she and her boyfriend had allegedly just arrived to Michigan, she was pregnant, and they were driving an uninsured vehicle with an expired license plate, had no family or friends locally to help them, and they were living out of the car. The male was not present and was allegedly working at a construction site an hour away. After verifying the female and boyfriend were not fugitives from justice, I impounded the vehicle and seized the drugs and paraphernalia. The female indicated she wished to return to Georgia but didn't know how she could get there. I assisted her with contacting a family member, who agreed to come to Michigan to pick her up. I transported the female to a local women's shelter where she could be safe and warm until family arrived to take her home.

I investigated a commercial burglary at a local restaurant. A suspect was identified and a warrant has been requested. The suspect was a current employee who was able to deactivate the security alarm and enter/exit the business undetected.

I assisted a neighboring police agency with a possible man with a gun complaint at a bank in their jurisdiction. The male and his vehicle were located and it was determined he was a CPL holder and was rightfully and legally in possession of the firearm. No crime had occurred.

I opened a fraud investigation after receiving a walk in complaint from the family members of a local citizen. It is alleged a caregiver has stolen money from the victim and has been doing so for quite some time. The complaint appears legitimate and I am in the very early stages of investigating it. So far, it appears the amount involved will be into the tens of thousands of dollars.

I received a complaint from a local business in reference to a male subject who attempted to purchase a firearm and was acting very strangely. The store wisely refused to complete the sale. I attempted to locate the male to check his welfare, but family members were uncooperative and refused to provide me with any information about where I could find him or how I could contact him. Area law enforcement agencies were advised and asked to check the male's welfare if they encountered him and all local firearms dealers were contacted and asked to refuse sale and contact police if the male came in. It did not appear there was an active or identified threat to the public.

A local business reported a possible security breach to their computer system. It appears the incident was confined to a single computer and had been addressed already by the IT department. It does not appear any customer's personal data was compromised.

A local convenience store reported a male suspect passed a counterfeit 100.00 bill. The male has been observed in multiple jurisdictions doing the same thing. The investigation is continuing and the US Secret Service has been notified.

A local doctor's office reported a male suspect was illegally attempting to obtain controlled medications from them. I arrived and investigated the matter. After speaking with the suspect and the staff at the doctor's office it appeared the male was legitimately attempting to obtain refills for a family friend he had been looking after, not realizing the male had recently died. The male was advised of his friend's passing and left the doctor's office without further issue.

I assisted a regional task force that was investigating a series of bank robberies in the area. I provided assistance with surveilling vehicles traveling in the area of US 127 and Holt Road.

Other:

I attended Active shooter // Active Violence Training at ICSO.

Respectfully Submitted,

Deputy Kelly Bowden, Badge #5379

Delhi Township Fire Department Monthly Report

November , 2014

Total Calls

	<i>Delhi</i>	<i>Alaiedon</i>	<i>Total</i>
EMS / Medical	197	0	197
Fire / Rescue	39	2	41
Total Calls	236	.5	238
Staff Hours	480.9	.5	481.4

Total calls in 2014: 2756

Total calls for 2013: 2672

Inspections

Commercial Fire Inspections – 0

Fire Personnel Company Inspections - 10

Training

298 Personnel participated in 426 Hours of Training

Recruitment / Retention

<u>Activity</u>	<u>Hours</u>
Station tours	4
Meetings	18
Mentoring new personnel	15

Mutual Aid: Given –24 Received –9 Auto Aid- 21

Miscellaneous

- Nov 5 Hagadorn/ Harper mutual aid to Mason Fire extrication accident
- Nov 7 4400 Blk Dell vehicle fire total loss
- Nov 9 assist Mason Fire with a Tanker, House fire
- Nov 9 6300 Blk Holt Rd. Pole Barn fire Total Loss
- Nov 21 Vehicle Accident Willoughby/Cedar
- Nov 23 Assist Windsor on a House Fire, engine, manpower and tanker

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 16, 2014**

Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, December 16, 2014 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Davis called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor C.J. Davis, Trustees Jon Harmon, John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: Clerk Evan Hope, Treasurer Roy Sweet

COMMENTS FROM THE PUBLIC - None

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of December 2, 2014
- B. Approval of Minutes – Regular Meeting of December 2, 2014
- C. Approval of Claims – December 9, 2014 (ATTACHMENT I)
- D. Approval of Payroll – December 4, 2014 (ATTACHMENT II)
- E. Reappointment to the Delhi Township Zoning Board of Appeals – Megan Ketchum (ATTACHMENT III)
- F. Reappointment to the Delhi Township Planning Commission – Jon Harmon (ATTACHMENT IV)
- G. Reappointment to the Delhi Township Board of Review – Maurice Mahieu (ATTACHMENT V)
- H. Reappointment to the Delhi Township Board of Review – Stanley Darling (ATTACHMENT VI)
- I. Reappointment to the Delhi Township Board of Review – Jane Wallin (ATTACHMENT VII)
- J. Set Public Hearing – 2015-2020 Community Recreation Master Plan (ATTACHMENT VIII)

Harmon moved to approve the Consent Agenda as presented.

A Roll Call Vote was recorded as follows:

Ayes: Harmon, Hayhoe, Ketchum, Warfield, Davis

Absent: Hope, Sweet

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 16, 2014**

NEW BUSINESS

AMENDMENT TO ORDINANCE NO. 70 – ADOPT INTERNATIONAL FIRE CODE, 2012 EDITION, INTRODUCTION AND FIRST CONSIDERATION (PROPOSED TOWNSHIP ORDINANCE NO. 70.12)

The Board reviewed memorandums dated December 10, 2014 from Twp. Mgr. Elsinga and Brian Ball, Fire Chief (ATTACHMENT IX).

Hayhoe moved upon introduction and first consideration, to amend Township Ordinance No. 70, which adopts the International Fire Code, 2012 Edition (Proposed Township Ordinance No. 70.12).

Ayes: Hayhoe, Ketchum, Warfield, Davis, Harmon
Absent: Hope, Sweet

MOTION CARRIED

RESOLUTION NO. 2014-037 – POVERTY EXEMPTION GUIDELINES

The Board reviewed a memorandum dated December 10, 2014 from Twp. Mgr. Elsinga (ATTACHMENT X).

Warfield moved to adopt Resolution No. 2014-037, which amends the Minimum Income Standards and Maximum Asset Standards Poverty Guidelines for exemptions from property taxes.

Ayes: Ketchum, Warfield, Davis, Harmon, Hayhoe
Absent: Hope, Sweet

MOTION CARRIED

2014 FIRE DEPARTMENT VEHICLE PURCHASE

The Board reviewed memorandums dated December 11, 2014 from Twp. Mgr. Elsinga and December 12, 2014 from Brian Ball, Fire Chief (ATTACHMENT XI).

Warfield moved to approve the purchase of a 2014 Chevrolet Tahoe from Shaheen Chevrolet in the amount of \$29,142 for the Fire Department.

Ayes: Warfield, Davis, Harmon, Hayhoe, Ketchum
Absent: Hope, Sweet

MOTION CARRIED

PURCHASE OF AN IBAK SANITARY SEWER CAMERA SYSTEM FROM JACK DOHENY COMPANIES

The Board reviewed memorandums dated December 11, 2014 from Twp. Mgr. Elsinga and December 10, 2014 from Sandra Diorka, Director of Public Services (ATTACHMENT XII).

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 16, 2014**

Hayhoe moved to approve the purchase of a camera system from Jack Doheny Companies at a cost of \$380,343.35 and a supporting panel truck vehicle from the State of Michigan MIBID program at a cost of \$33,128.

Ayes: Davis, Harmon, Hayhoe, Ketchum, Warfield

Absent: Hope, Sweet

MOTION CARRIED

AMENDMENT NO. 4 TO RESOLUTION NO. 2013-018 – FY 2014 GENERAL FUND BUDGET

The Board reviewed a memorandum dated December 11, 2014 from Twp. Mgr. Elsinga (ATTACHMENT XIII).

Harmon moved to adopt Amendment No. 4 to Resolution No. 2013-018 for the Fiscal Year 2014 General Fund Budget.

Ayes: Harmon, Hayhoe, Ketchum, Warfield, Davis

Absent: Hope, Sweet

MOTION CARRIED

AMENDMENT NO. 2 TO RESOLUTION NO. 2013-019 – FY 2014 WATER IMPROVEMENT FUND BUDGET

The Board reviewed a memorandum dated December 11, 2014 from Twp. Mgr. Elsinga (ATTACHMENT XIV).

Ketchum moved to adopt Amendment No. 2 to Resolution No. 2013-019 for the Fiscal Year 2014 Water Improvement Fund Budget.

Ayes: Hayhoe, Ketchum, Warfield, Davis, Harmon

Absent: Hope, Sweet

MOTION CARRIED

AMENDMENT NO. 3 TO RESOLUTION NO. 2013-020 – FY 2014 SEWER FUND BUDGET

The Board reviewed a memorandum dated December 11, 2014 from Twp. Mgr. Elsinga (ATTACHMENT XV).

Warfield moved to adopt Amendment No. 3 to Resolution No. 2013-020 for the Fiscal Year 2014 Sewer Fund Budget.

Ayes: Ketchum, Warfield, Davis, Harmon, Hayhoe

Absent: Hope, Sweet

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 16, 2014**

**AMENDMENT NO. 2 TO RESOLUTION NO. 2013-021 – FY 2014 FIRE EQUIPMENT,
TRAINING AND APPARATUS FUND BUDGET**

The Board reviewed a memorandum dated December 11, 2014 from Twp. Mgr. Elsinga (ATTACHMENT XVI).

**Hayhoe moved to adopt Amendment No. 2 to Resolution No. 2013-021 for the
Fiscal Year 2014 Fire Equipment, Training and Apparatus Fund Budget.**

Ayes: Warfield, Davis, Harmon, Hayhoe, Ketchum

Absent: Hope, Sweet

MOTION CARRIED

AMENDMENT NO. 2 TO RESOLUTION NO. 2013-022 – FY 2014 FIRE FUND BUDGET

The Board reviewed a memorandum dated December 11, 2014 from Twp. Mgr. Elsinga (ATTACHMENT XVII).

**Harmon moved to adopt Amendment No. 2 to Resolution No. 2013-022 for the
Fiscal Year 2014 Fire Fund Budget.**

Ayes: Davis, Harmon, Hayhoe, Ketchum, Warfield

Absent: Hope, Sweet

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2013-023 – FY 2014 POLICE FUND BUDGET

The Board reviewed a memorandum dated December 11, 2014 from Twp. Mgr. Elsinga (ATTACHMENT XVIII).

**Warfield moved to adopt Amendment No. 1 to Resolution No. 2013-023 for the
Fiscal Year 2014 Police Fund Budget.**

Ayes: Harmon, Hayhoe, Ketchum, Warfield, Davis

Absent: Hope, Sweet

MOTION CARRIED

**AMENDMENT NO. 4 TO RESOLUTION NO. 2013-024 – FY 2014 DOWNTOWN
DEVELOPMENT AUTHORITY FUND BUDGET**

The Board reviewed a memorandum dated December 11, 2014 from Twp. Mgr. Elsinga (ATTACHMENT XIX).

**Harmon moved to adopt Amendment No. 4 to Resolution No. 2013-024 for the
Fiscal Year 2014 Downtown Development Authority Fund Budget.**

Ayes: Hayhoe, Ketchum, Warfield, Davis, Harmon

Absent: Hope, Sweet

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 16, 2014**

**AMENDMENT NO. 3 TO RESOLUTION NO. 2013-025 – FY 2014 BROWNFIELD
REDEVELOPMENT AUTHORITY FUND BUDGET**

The Board reviewed a memorandum dated December 11, 2014 from Twp. Mgr. Elsinga (ATTACHMENT XX).

**Harmon moved to adopt Amendment No. 3 to Resolution No. 2013-025 for the
Fiscal Year 2014 Brownfield Redevelopment Authority Fund Budget – Local Site
Remediation.**

Ayes: Ketchum, Warfield, Davis, Harmon, Hayhoe

Absent: Hope, Sweet

MOTION CARRIED

**AMENDMENT NO. 4 TO RESOLUTION NO. 2013-025 – FY 2014 BROWNFIELD
REDEVELOPMENT AUTHORITY FUND BUDGET**

The Board reviewed a memorandum dated December 11, 2014 from Twp. Mgr. Elsinga (ATTACHMENT XXI).

**Ketchum moved to adopt Amendment No. 4 to Resolution No. 2013-025 for the
Fiscal Year 2014 Brownfield Redevelopment Authority Fund Budget.**

Ayes: Warfield, Davis, Harmon, Hayhoe, Ketchum

Absent: Hope, Sweet

MOTION CARRIED

REPORTS

SUPERVISOR

Supervisor Davis reported on the additional holiday lights that were installed this year in the Veterans Memorial Gardens.

LIMITED PUBLIC COMMENTS – None

ADJOURNMENT

Meeting adjourned at 8:03 p.m.

Date: January 20, 2015

Evan Hope, Township Clerk

Date: January 20, 2015

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

ACCOUNTS PAYABLE APPROVAL

December 9, 2014

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated December 9, 2014 numbered 88281 thru 88357 & ACH 3320 thru 3340. Every invoice has a payment authorizing signature(s).

Dated: December 9, 2014

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated December 9, 2014 show payments made from the following funds:

General Fund	\$	144,778.40
Fire Fund		7,867.90
Police Fund		2,480.00
Fire Equip. & Apparatus Fund		9,966.06
Brownfield Redevelopment Fund		2,318.97
Downtown Development Fund		20,842.47
2008 Debt Retirement Fund		449.90
Sycamore Trail Construction		2,086.01
Sewer Fund		114,238.96
Local Site Remediation Fund		29,318.98
Trust & Agency Fund		24,026.00
Current Tax Fund		1,756.13
Grand Total	\$	<u>360,129.78</u>

Includes the following to be reimbursed from separate bank accounts:

Current Tax Account	\$	1,756.13
Farmer's Market Account	\$	2,831.00
Combined Sewer Savings	\$	50.10

Dated: December 9, 2014

John B. Elsinga, Township Manager

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$68,761.64 to Ingham Co. Drain Commissioner for Green Drain Sidewalks, 5/20/14, \$61,293.00 to Utility Services Authority, LLC for McCue Rd Sewer Lining, 9/16/14)

Dated: December 9, 2014

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV Board Audit and Approval: At a regular meeting of the Township Board held on December 16, 2014 a motion was made by _____ and passed by _____ yes votes and _____ no votes (_____ absent) that the list of claims dated December 9, 2014, was reviewed, audited and approved

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
POST DATES 12/09/2014 - 12/09/2014

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
MICHIGAN MUNICIPAL RISK	THIELEN/ANNUAL MEETING	166.00
BANK OF AMERICA	LANSING STATE JOURNAL SUBSCRIPT	336.03
APPLICATION SPECIALIST KO	3 YEAR VIPRE ANTIVIRUS SUBSCRIPT	2,425.50
DIETZ, HOLLIE N & JASON R	Administration Fee	25.00
WOMACK, GREGORY	REFUND FOR BASKETBALL	25.00
	Total For Dept 000.00	2,977.53
Dept 171.00 MANAGER		
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	30.11
BANK OF AMERICA	MPELRA/MEETING REGISTRATION	130.00
VERIZON WIRELESS	CELLULAR	49.75
BANK OF AMERICA	MANAGERS MEETING	26.49
MICHIGAN MUNICIPAL RISK	THIELEN/ANNUAL MEETING	787.60
	Total For Dept 171.00 MANAGER	1,023.95
Dept 191.00 ACCOUNTING		
ABRAHAM & GAFFNEY, P.C.	NOVEMBER ACCOUNTING SERVICES	627.50
	Total For Dept 191.00 ACCOUNTING	627.50
Dept 215.00 CLERK		
VERIZON WIRELESS	CELLULAR	49.75
BANK OF AMERICA	NAT'L NOTARY ASSOC-NOTARY RENEWAL	104.00
BANK OF AMERICA	MAMCA DUES-FINCH-2015	40.00
	Total For Dept 215.00 CLERK	193.75
Dept 228.00 INFORMATION TECHNOLOGY		
BANK OF AMERICA	NEWEGG-HDMI CABLE	1,001.48
DELHI CHARTER TOWNSHIP-I.T.	PAYPAL FEE	(0.10)
APPLICATION SPECIALIST KO	E-MAIL SECURITY-DECEMBER	270.00
VERIZON WIRELESS	CELLULAR	49.75
DELHI CHARTER TOWNSHIP-I.T.	OCEAN ENTERPRISE-USED DELL LAPTOP	99.99
	Total For Dept 228.00 INFORMATION TECHNOLOGY	1,421.12
Dept 253.00 TREASURERS		
PROGRESSIVE IMPRESSIONS	2014 WINTER TAX BILL PRINTING	2,184.47
	Total For Dept 253.00 TREASURERS	2,184.47
Dept 257.00 ASSESSING		
WHITLOCK BUSINESS SYSTEM	2015 PP STATEMENT POSTAGE	304.00
THRUN LAW FIRM, P.C.	LEGAL FEES	4,786.80
VERTALKA & VERTALKA, INC.	APPRAISAL SERVICES/1891 CEDAR ST	4,000.00
VERTALKA & VERTALKA, INC.	APPRAISAL/1111 N. CEDAR	487.50
GLENN BUEGE BUICK GMC	REPLACE BROKEN SEAT BELT/UNIT 66	189.60
	Total For Dept 257.00 ASSESSING	9,767.90

Dept 262.00 ELECTIONS		
BANK OF AMERICA	LUNCH-AV COUNTING BOARD	116.77
	Total For Dept 262.00 ELECTIONS	116.77
Dept 265.00 BUILDING & GROUNDS		
LANSING ICE & FUEL CO	GASOLINE	90.19
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC	812.50
METRONET LONG DISTANCE	LONG DISTANCE	22.89
VERIZON WIRELESS	CELLULAR	24.87
TDS METROCOM	LOCAL SERVICE	1,093.24
BANK OF AMERICA	RELOCATE WATER LINE CADL	959.61
LOWE'S CREDIT SERVICES	REPAIR HANDRAIL/CSC	(4.98)
	Total For Dept 265.00 BUILDING & GROUNDS	2,998.32
Dept 276.00 CEMETERY		
LANSING ICE & FUEL CO	GASOLINE	35.01
MICH SURVEYORS SUPPLY	CEMETERY LOT FLAG MARKERS	85.00
BARNHART & SON, INC.	GRAVE OPENING/CLOSING	2,748.24
VERIZON WIRELESS	CELLULAR	12.44
	Total For Dept 276.00 CEMETERY	2,880.69
Dept 281.00 STORMWATER		
LANSING ICE & FUEL CO	GASOLINE	30.77
	Total For Dept 281.00 STORMWATER	30.77
Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT	STREETLIGHTS-NOVEMBER	7,796.03
CONSUMERS ENERGY	STREETLIGHTS ACCT#6730	21,181.81
INGHAM COUNTY DRAIN COMM	GREEN DRAIN SIDEWALK	68,761.64
THRUN LAW FIRM, P.C.	LEGAL FEES	3,761.60
	Total For Dept 446.00 INFRASTRUCTURE	101,501.08
Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
BANK OF AMERICA	ACE HARDWARE-BATTERIES	9.99
LANSING ICE & FUEL CO	GASOLINE	97.18
THRUN LAW FIRM, P.C.	LEGAL FEES	58.80
ASSOCIATED GOVERNMENT	AGS PAYROLL 10/16 THRU 11/15/14	1,660.00
METRONET LONG DISTANCE	LONG DISTANCE	4.85
VERIZON WIRELESS	CELLULAR	317.84
VERIZON WIRELESS	CELLULAR	8.30
TDS METROCOM	LOCAL SERVICE	55.80
DELHI TOWNSHIP TREASURER	2014 TWP PROPERTY PRORATED TAXES	2,905.88
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	5,118.64
Dept 752.00 PARKS ADMINISTRATION		
METRONET LONG DISTANCE	LONG DISTANCE	0.46
VERIZON WIRELESS	CELLULAR	130.95
VERIZON WIRELESS	CELLULAR	7.80
TDS METROCOM	LOCAL SERVICE	98.04
TDS METROCOM	LOCAL PHONE SERVICE/SENIOR CENTER	294.50
	Total For Dept 752.00 PARKS ADMINISTRATION	531.75

Dept 771.00 PARKS		
LANSING ICE & FUEL CO	GASOLINE	261.48
MENARDS LANSING SOUTH	SHOVEL	17.97
LANSING SANITARY SUPPLY	CENTER PULL PAPER TOWELS	174.40
ACE HARDWARE	NUTS & BOLTS	2.76
AMERICAN RENTAL	PORTABLE TOILET/VALHALLA	70.00
AMERICAN RENTAL	PORTABLE TOILETS/JR HIGH, SKATE, TRAIL	265.00
MODEL COVERALL SERVICE	UNIFORMS	69.67
MODEL COVERALL SERVICE	UNIFORMS	23.67
CONSUMERS ENERGY	ELECTRIC 1771 MAPLE	95.84
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SENIOR CENTER	260.00
BANK OF AMERICA	A-1 RENTAL-BOOM LIFT-TRIM ARBOR	194.13
LOWE'S CREDIT SERVICES	CRISTMAS TREE SUPPLIES/STAKES	57.92
MENARDS LANSING SOUTH	GREEN TREATED 4 X 4'S	104.72
MENARDS LANSING SOUTH	PAINT & GLOVES	33.68
BRADY LAWN EQUIPMENT	PARTS FOR SNOW THROWER	76.55
	Total For Dept 771.00 PARKS	<u>1,707.79</u>

Dept 774.00 RECREATION		
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASSES	75.00
BANK OF AMERICA	MENARDS-PATIO HEATERS	298.00
BANK OF AMERICA	TITAN EQUIP-BOOM LIFT-TREE LIGHTS	483.50
BANK OF AMERICA	SUPPLIES FOR STREETLIGHT DECOR	140.81
ACE HARDWARE	CORD & 3 WAY FOR HOLIDAY LIGHTS	16.48
BRONNER'S CHRISTMAS	LED HOLIDAY LIGHTS/TREE	634.16
ELLIOTT FOOD EQUIPMENT	COFFE CONTAINERS/SPECIAL EVENTS	647.50
LOWE'S CREDIT SERVICES	SUPPLIES FOR HOLIDAY LIGHT DISPLAY	60.48
LOWE'S CREDIT SERVICES	SUPPLIES FOR HOLIDAY LIGHTS/CSC	89.21
LOWE'S CREDIT SERVICES	CREDIT HOLIDAY GARLAND/ST LAMPS	(140.81)
SOUND EFX PRODUCTION	SPEAKER SYSTEM/TREE LIGHTING	750.00
	Total For Dept 774.00 RECREATION	<u>3,054.33</u>

Dept 850.00 OTHER FUNCTIONS		
BANK OF AMERICA	MERRITT PRESS-TWSHP ENVELOPES	548.58
THRUN LAW FIRM, P.C.	LEGAL FEES	1,745.22
RICOH USA, INC.	NOVEMBER COPIER MAINTENANCE	343.79
BANK OF AMERICA	AT&T-LED SIGN -HOLT & AURELIUS	99.41
DELHI TOWNSHIP TREASURER	2014 TWP PROPERTY-DRAIN/TAXES/SAD	5,905.04
	Total For Dept 850.00 OTHER FUNCTIONS	<u>8,642.04</u>

Total For Fund 101 GENERAL FUND	<u><u>144,778.40</u></u>
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Fund 206 FIRE FUND		
Dept 336.00 FIRE DEPARTMENT		
BANK OF AMERICA	INTRNL CODE COUNCIL-2012 CODE PDF	191.63
LANSING ICE & FUEL CO	GASOLINE	912.20
BANK OF AMERICA	KROGER-STORAGE BAGS FOR EMS SUITS	16.47
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	298.93
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	69.96
MICHIGAN STATE UNIVERSITY	MEDICAL SUPPLIES	681.42
MICHIGAN STATE UNIVERSITY	MEDICAL SUPPLIES	15.23
THRUN LAW FIRM, P.C.	LEGAL FEES	911.40
MICHIGAN STATE FIREMEN'S	2015 MSFA MEMBERSHIP/BALL	75.00

INGHAM COUNTY 9-1-1	QTRLY RADIO MAINTENANCE CONTRACT	1,387.98
METRONET LONG DISTANCE	LONG DISTANCE	4.33
VERIZON WIRELESS	CELLULAR	232.55
VERIZON WIRELESS	CELLULAR	174.87
TDS METROCOM	LOCAL SERVICE	41.41
CONSUMERS ENERGY	ELECTRIC 6139 BISHOP	62.33
CONSUMERS ENERGY	GAS 6139 BISHOP	189.51
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	72.05
BANK OF AMERICA	SHARED SERVICES MTG@DELHI	103.79
BRETT JUSTICE	EDUCATION REIMBURSEMENT	1,455.00
BANK OF AMERICA	FIRE SAFETY COLOR BOOKS	971.84
	Total For Dept 336.00 FIRE DEPARTMENT	<u>7,867.90</u>

Total For Fund 206 FIRE FUND 7,867.90

Fund 207 POLICE FUND

Dept 301.00 POLICE		
THRUN LAW FIRM, P.C.	LEGAL FEES	2,480.00
	Total For Dept 301.00 POLICE	<u>2,480.00</u>

Total For Fund 207 POLICE FUND 2,480.00

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS		
BANK OF AMERICA	UPS-TURNOUT GEAR CLEANING	32.62
FIRE SERVICE MANAGEMENT	TURNOUT GEAR CLEAN & REPAIR	170.50
BANK OF AMERICA	MITCHEL INST-GAS METER	449.49
ACE HARDWARE	PUSHBROOM UNIT #999	15.99
INTERSTATE BATTERIES OF	BATTERIES FOR THERMAL IMAGER	32.90
COMMUNICATIONS SERVICES	RADIO REPAIR & MAINTENANCE	103.00
COMMUNICATIONS SERVICES	RADIO REPAIR & MAINTENANCE	65.00
BANK OF AMERICA	US27 MOTORSPORTS-BALL & HITCH	90.31
ACE HARDWARE	CONNECTOR- UNIT #491	7.99
ACE HARDWARE	MISC HARDWARE FOR APPARATUS	41.58
ACE HARDWARE	MISC HARDWARE RETURN	(20.82)
CRAIG'S AUTO BODY SHOP	ACCIDENT REPAIR UNIT #211	2,724.26
SHROYERS AUTO PARTS	TOW UNIT #373	125.00
MYRON CORPORATION	LASER PENS	166.29
THE PARTS PLACE	SHOP SUPPLIES	36.95
KIMTEK CORPORATION	FIRELITE TRANSPORT FD-202	5,925.00
	Total For Dept 339.00 EQUIPMENT & APPARATUS	<u>9,966.06</u>

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 9,966.06

Fund 243 BROWNFIELD REDEVELOPMENT AUTH

Dept 733.00 BROWNFIELD ADMINISTRATION		
FOSTER, SWIFT, COLLINS & SMIT NOVEMBER ENVIRONMENTAL LEGAL		2,318.97
	Total For Dept 733.00 BROWNFIELD ADMINISTRATION	<u>2,318.97</u>

Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH 2,318.97

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00

TODD DELO	VENDOR PAYMENT/NOVEMBER	27.00
KOLACHE KITCHEN	VENDOR PAYMENT/NOVEMBER	88.00
ANNA PRYOR	VENDOR PAYMENT/NOVEMBER	25.00
SANDRA SIEMON	VENDOR PAYMENT/NOVEMBER	16.00
LINETTE SILVERNAIL	VENDOR PAYMENT/NOVEMBER	30.00
WILLOW BLOSSOM FARMS	VENDOR PAYMENT/NOVEMBER	126.00
NEVA AUSTIN	VENDOR PAYMENT/NOVEMBER	148.00
DENISE A. BRZOZOWSKI	VENDOR PAYMENT/NOVEMBER	20.00
OFILIA DIAZ	VENDOR PAYMENT/NOVEMBER	256.00
JERRY & JACKIE GODDARD	VENDOR PAYMENT/NOVEMBER	353.00
DENNIS C. GREENMAN	VENDOR PAYMENT/NOVEMBER	309.00
GWENDOLYN V. KATO	VENDOR PAYMENT/NOVEMBER	70.00
CAROLYN K. NEVINS	VENDOR PAYMENT/NOVEMBER	27.00
TERESA NORTON	VENDOR PAYMENT/NOVEMBER	90.00
OTTO'S POULTRY, INC	VENDOR PAYMENT/NOVEMBER	879.00
JENNIFER ROTIER	VENDOR PAYMENT/NOVEMBER	15.00
RUSSELL ROWE	VENDOR PAYMENT/NOVEMBER	210.00
MAI KOU VANG	VENDOR PAYMENT/NOVEMBER	114.00
KELLY WRIGGELSWORTH	VENDOR PAYMENT/NOVEMBER	28.00
Total For Dept 000.00		2,831.00

Dept 728.00 DDA ADMINISTRATION

THRUN LAW FIRM, P.C.	LEGAL FEES-4184 WILLOUGHBY	273.60
BANK OF AMERICA	WALL STREET JOURNAL SUBSCRIPTION	299.88
C. HOWARD HAAS	NOV CELL PHONE REIMBURSEMENT/HAAS	75.00
METRONET LONG DISTANCE	LONG DISTANCE	1.25
TDS METROCOM	LOCAL SERVICE	126.46
Total For Dept 728.00 DDA ADMINISTRATION		776.19

Dept 729.00 DDA MARKETING & PROMOTION

ACE HARDWARE	ICE MELT, TAPE, MOPHEAD FARM MARKET	25.47
Total For Dept 729.00 DDA MARKETING & PROMOTION		25.47

Dept 731.00 DDA INFRASTRUCTURE PROJECTS

SOAP SLINGERS WINDOW CLEAN HOLIDAY LIGHT INSTALLATION		1,300.00
Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS		1,300.00

Dept 850.00 OTHER FUNCTIONS

QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SHERIFF & DDA	355.00
CONSUMERS ENERGY	ELECTRIC 1465 CEDAR	59.82
CONSUMERS ENERGY	GAS 1465 CEDAR	79.81
DELHI TOWNSHIP TREASURER	DDA PROPERTIES-DRAIN/TAXES/SAD	13,508.33
DELHI TOWNSHIP TREASURER	DDA PROPERTIES-DRAIN/TAXES/SAD	1,756.85
Total For Dept 850.00 OTHER FUNCTIONS		15,759.81

Dept 905.00 DEBT SERVICE

US BANK	PAYING AGENT FEES	150.00
Total For Dept 905.00 DEBT SERVICE		150.00

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY		20,842.47
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Fund 392 2008 DEBT RETIREMENT FUND

Dept 905.00 DEBT SERVICE

US BANK	BOND AGENT FEES	449.90
	Total For Dept 905.00 DEBT SERVICE	449.90

Total For Fund 392 2008 DEBT RETIREMENT FUND	449.90
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Fund 410 SYCAMORE TRAIL CONSTR FUND

Dept 902.00 CAPITAL OUTLAY

C2AE	NORTH CONNECTOR TRAIL PROJECT	2,086.01
	Total For Dept 902.00 CAPITAL OUTLAY	2,086.01

Total For Fund 410 SYCAMORE TRAIL CONSTR FUND	2,086.01
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Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

HASSELBRING-CLARK	COPIER CONTRACT 11/18/14 THRU 11/17/15	726.00
STATE OF MICHIGAN	2015 NPDES ANNUAL PERMIT FEE	5,500.00
	Total For Dept 000.00	6,226.00

Dept 548.00 ADMINISTRATION & OVERHEAD

PROGRESSIVE IMPRESSIONS INT NOVEMBER SEWER BILL PRINTING	586.69
Total For Dept 548.00 ADMINISTRATION & OVERHEAD	586.69

Dept 558.00 DEPT OF PUBLIC SERVICE

LANSING ICE & FUEL CO	GASOLINE	905.06
MODEL COVERALL SERVICE	STAFF UNIFORMS/MTC	95.47
MODEL COVERALL SERVICE	STAFF UNIFORMS/POTW	64.79
MODEL COVERALL SERVICE	STAFF UNIFORMS/POTW	64.79
MODEL COVERALL SERVICE	STAFF UNIFORMS/MTC	73.97
BANK OF AMERICA	AIRGAS, WELDING SUPPLIES	247.54
HASSELBRING-CLARK	QRTLY COLOR COPY Overage CHARGE	296.70
LOWE'S CREDIT SERVICES	TIRES FOR HAND DOLLY/MTC	54.14
ALEXANDER CHEMICAL CORP	HYPOCHLORITE SOLUTION	3,826.40
UNISON SOLUTIONS, INC.	GAS TESTING KITS FOR SILOXANES	1,550.00
ARGUS-HAZCO	SHOP LABOR AND CALIBRATION	555.81
ARGUS-HAZCO	LEL SENSOR	390.81
MODEL FIRST AID SAFETY	PAIN ZAPPERS 250CT	179.30
RED WING SHOES	SAFETY BOOTS/BRYANT	123.24
BANK OF AMERICA	FEDEX SHIPPING	15.48
UNITED PARCEL SERVICE	SHIPPING CHARGES/ALS	82.85
METRONET LONG DISTANCE	LONG DISTANCE	10.25
VERIZON WIRELESS	CELLULAR	438.74
VERIZON WIRELESS	CELLULAR	6.61
COMCAST	HIGH SPEED INTERNET/MAINTENANCE	127.85
COMCAST	HIGH SPEED INTERNET/POTW	137.85
TDS METROCOM	LOCAL SERVICE	385.69
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2723	48.29
CONSUMERS ENERGY	ELECTRIC-5999 HOLT	21,988.04
CONSUMERS ENERGY	ELECTRIC-1988 WAVERLY	712.30
CONSUMERS ENERGY	GAS-5961 MC CUE #2319	4,158.35
CONSUMERS ENERGY	GAS-1988 WAVERLY	27.45
BANK OF AMERICA	JOHNSTONE, FURNACE IGNITORS, MTC	49.46

ACE HARDWARE	HASP LOCKS FOR STREET BREAKER BOX	14.97
THE PARTS PLACE	BRAKE CLEANER/SHOP SUPPLIES	52.44
WESCO DISTRIBUTION, INC	LED PLANT LIGHTS/POTW	160.00
WESCO DISTRIBUTION, INC	LED FLOOD LIGHTS/POTW	620.00
GRAINGER	STRIP HEATERS/ LIFTSTATION RADIO BOX	199.20
SIEMENS INDUSTRY, INC.	R&R REZNOR HEATER/LSD	826.00
WILLIAMS FARM MACHINERY	STARTER FOR SILENT PUMP	276.20
BANK OF AMERICA	SCRAPPY FOOD GRINDER REPAIR	276.27
GRAINGER	VITON O'RINGS/DRIP POTS	42.72
GREAT LAKES AUTOMATION	3 POLE DISCONNECT/POTW	48.66
H & H WELDING & REPAIR LLC	BORE ENDS ON SNOW BLADE CYLINDER	142.00
INTERSTATE BATTERIES OF	4 GENSET BATTERIES/POTW	795.84
INTERSTATE BATTERIES OF	BATTERY/POWER WASHER/POTW	90.71
MICHIGAN CAT	R & R GASKET & OIL LEAK/BOBCAT	3,544.48
WESCO DISTRIBUTION, INC	RECYCLE CENTER SIGN LIGHTS	948.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/POTW	195.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	195.00
HASSELBRING-CLARK	COPIER OVERAGE 11/18/13 THRU 11/17/14	20.39
INTERSTATE BATTERIES OF	BATTERY CORE CREDIT	(25.00)
PAKKALA ELECTRIC MOTORS	BLOWER MOTOR REPAIR/DIGESTER HVAC	173.68
BANK OF AMERICA	KROGER/VINEGAR FOR ACID CLEAN UP	5.18
GOOD YEAR TIRE & SERVICE	4 TIRES/FORD RANGER	448.00
BANK OF AMERICA	MSU PESTICIDE COURSE ADAMS	90.00
DELHI TOWNSHIP TREASURER	2014 TWP PROPERTY-DRAIN/TAXES/SAD	326.20
	Total For Dept 558.00 DEPT OF PUBLIC SERVICE	46,083.17

Dept 578.01 CAPITAL IMPROVEMENTS		
UTILITY SERVICES AUTHORITY	MCCUE ROAD SANITARY SEWER LINING	61,293.00
	Total For Dept 578.01 CAPITAL IMPROVEMENTS	61,293.00

Dept 588.01 G.O. BOND INDEBTEDNESS		
US BANK	BOND AGENT FEES	50.10
	Total For Dept 588.01 G.O. BOND INDEBTEDNESS	50.10

Total For Fund 590 SEWAGE DISPOSAL SYSTEM 114,238.96

Fund 643 LOCAL SITE REMEDIATION REVOLVING FUND		
Dept 735.00 LOCAL SITE REMEDIATION		
FOSTER, SWIFT, COLLINS	NOVEMBER ENVIRONMENTAL LEGAL	2,318.98
PARSONS BRINCKERHOFF	ENVIRONMENTAL CONSULT/2022 CEDAR	27,000.00
	Total For Dept 735.00 LOCAL SITE REMEDIATION	29,318.98

Total For Fund 643 LOCAL SITE REMEDIATION REVOLVING FUND 29,318.98

Fund 701 TRUST & AGENCY FUND		
Dept 000.00		
STATE OF MICHIGAN	M.R.S. REIMBURSEMENT	15,600.00
GEHRINGER, DAVID & DONNA	FIRE INS. W/H FOR DEMO 3902 W. HOWELL R	8,426.00
	Total For Dept 000.00	24,026.00

Total For Fund 701 TRUST & AGENCY FUND 24,026.00

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

FRATERNAL ORDER OF EAGLE	REFUNDS DUE TAXPAYERS	955.61
HOLT SHOPPING CENTER LLC	REFUNDS DUE TAXPAYERS	207.89
HOLT SHOPPING CENTER LLC	REFUNDS DUE TAXPAYERS	199.62
HOLT SHOPPING CENTER LLC	REFUNDS DUE TAXPAYERS	393.01

Total For Dept 000.00 1,756.13

Total For Fund 703 CURRENT TAX ACCOUNT 1,756.13

TOTAL 360,129.78

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated December 4, 2014**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 107488 through 107516 & direct deposits numbers: DD19281 through DD19358. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: December 4, 2014

Director of Accounting

II. Payroll Report

The December 4, 2014 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$70,140.98	\$19,966.66	\$50,174.32
Fire Dept. Fund	50,051.88	15,996.64	\$34,055.24
DDA	3,941.01	881.32	\$3,059.69
Sewer Fund/Receiving	35,747.33	10,383.36	\$25,363.97
Total Payroll	\$159,881.20	\$47,227.98	\$112,653.22
	Township FICA	Township RHS & Pension Plan	Total Deductions & TWP Liabilities
General Fund	\$5,048.39	\$5,550.21	\$30,565.26
Fire Dept. Fund	3,740.58	3,427.54	23,164.76
DDA	131.92	82.04	1,095.28
Sewer Fund/Receiving	2,645.92	3,023.01	16,052.29
Total Payroll	\$11,566.81	\$12,082.80	\$70,877.59

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on December 4, 2014 and identified as follows:

12/04 Net Pay Disbursement in Common Savings (\$112,653.22)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on December 16, 2014, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated December 4, 2014 was reviewed, audited, and approved.

Attachment to Payroll Register
cc: Sweet(1)Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: December 11, 2014

RE: Recommendation for Appointment to the Zoning Board of Appeals

The appointment term of Delhi Township Trustee Megan Ketchum to the Zoning Board of Appeals expires on January 1, 2015. Trustee Ketchum would like to serve another term on the Zoning Board of Appeals and I therefore recommend the following motion:

RECOMMENDED MOTION:

To reappoint Delhi Township Trustee Megan Ketchum to the Delhi Township Zoning Board of Appeals for a one-year term, effective January 1, 2015, and expiring January 1, 2016.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: December 11, 2014

RE: Recommendation for Reappointment to the Planning Commission

The appointment term of Delhi Township Trustee Jon Harmon to the Planning Commission expires on January 1, 2015. Trustee Harmon would like to serve another year as the Township Board's liaison on the Planning Commission. Therefore, I recommend the following motion:

RECOMMENDED MOTION:

To appoint Delhi Township Trustee Jon Harmon to the Delhi Township Planning Commission for a one-year term, effective January 1, 2015 and expiring January 1, 2016.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: December 11, 2014

RE: Recommendation for Reappointment to the Board of Review

The appointment term of Board of Review member Maurice Mahieu expires January 1, 2015. Mr. Mahieu has agreed to be reappointed for an additional two-year term. I therefore recommend the following motion:

RECOMMENDED MOTION:

To reappoint Maurice Mahieu to the Board of Review for a two-year term effective January 1, 2015; expiring January 1, 2017.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members
FROM: C.J. Davis, Township Supervisor
DATE: December 11, 2014
RE: Recommendation for Reappointment to the Board of Review

The appointment term of Board of Review member Stanley Darling expires January 1, 2015. Mr. Darling has agreed to be reappointed for an additional two-year term. I therefore recommend the following motion:

RECOMMENDED MOTION:

To reappoint Stanley Darling to the Board of Review for a two-year term effective January 1, 2015; expiring January 1, 2017.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: December 11, 2014

RE: Recommendation for Reappointment to the Board of Review

The appointment term of Board of Review member Jane Wallin expires January 1, 2015. Ms. Wallin has agreed to be reappointed for an additional two-year term. I therefore recommend the following motion:

RECOMMENDED MOTION:

To reappoint Jane Wallin to the Board of Review for a two-year term effective January 1, 2015; expiring January 1, 2017.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 10, 2014

RE: Set Public Hearing – 2015-2020 Community Recreation Master Plan

Every five years the Master Plan must be updated and submitted to the MDNR by April 1st. Part of the approval process is to hold a public hearing and subsequently adopt the Master Plan. It is recommended that both the Park Commission and Township Board hold public hearings and adopt the Master Plan. That being said, the Park Commission will hold a public hearing on January 14, 2015 at their regular meeting with the Township Board holding theirs on January 20, 2015 and final approval at the February 15, 2015 Board meeting. A draft Master Plan will be available for public viewing on the Township's website and at the Clerk's Office prior to both public hearings (approximately December 19th).

Therefore, I recommend the Board set a public hearing for January 20, 2015 at 7:45 p.m. to hear any comments on the 2015-2020 Community Recreation Master Plan.

Recommended Motion:

To set a public hearing for January 20, 2015 at 7:45 p.m. to hear comments on the 2015-2020 Community Recreation Master Plan.

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 10, 2014

RE: Amendment to Ordinance No. 70 – Adopt International Fire Code, 2012 Edition, Introduction and First Consideration (Proposed Township Ordinance No. 70.12)

Enclosed for your review and consideration is proposed Delhi Township Ordinance No. 70.12, which would adopt the 2012 Edition of the International Fire Code.

This Code enables staff to regulate and enforce standards protecting the health, safety and welfare of township residents. The International Code Council released the revised Code and the Fire Chief is subsequently recommending the Township Board adopt the same via Ordinance No. 70.12. Not only would this bring our Fire Code up to date but it will also be more compatible with the Michigan Building Code 2012 recently revised by the State.

In addition to adopting the most recent versions of the International Fire Code this ordinance amendment would clarify the differences between “open burning” and “recreational burning” and its requirements and restrictions along with various clarifications and incorporation of the fee schedule currently in place.

Therefore, upon introduction and first consideration I recommend the Board approve Delhi Township amend Township Ordinance No. 70 (Proposed Township Ordinance No. 70.12).

RECOMMENDED MOTION:

Upon introduction and first consideration, to amend Township Ordinance No. 70, which adopts the International Fire Code, 2012 Edition (Proposed Township Ordinance No. 70.12).

Memo

To: John Elsinga, Township Manager
From: Brian Ball, Chief
Date: 12/10/2014
Re: Amended Ordinance 70.12

Attached you will find amended ordinance 70.12 for approval and submittal to the Board of Trustee's. As I move forward in the continual progression of the fire department in its policy and procedure I have found that the current fire code, International Fire Code (IFC) 2003, is eleven years old and in need of being updated to the current version of IFC 2012. This update is needed to stay current with not only the current standards and practices but also to be up to date with the Michigan Building Code 2012 that was recently adopted on October 9, 2014. Assistant Chief Brad Drury and Attorney David Revore have worked closely on updating the attached ordinance and its amendments. As a result of the review of the ordinance they have found items that were already covered in the IFC 2012 code and so were removed from the ordinance. This amended ordinance also reflects changes in state law and ultimately streamlines the ordinance and fire code to current standards.

Amended Ordinance 70.12 also clarifies the differences between open burning and recreational burning, sets restrictions on where the open burning and recreational burning can be on property and class. We have also incorporated the current fee schedule into the ordinance as it relates to the fire department. These are just some of the updates to the ordinance and attached you will find a summary of the changes that have taken place.

It is important to stay up to date with current codes and practices to stay in sync with the other codes currently being used in building, mechanical and electrical fields. This updated and amended ordinance will keep the fire department up to date with current practices for inspection and permitting. I am requesting your approval of this amended ordinance and its submittal to the board for the approval.

Chapter 6 Fire Prevention and Protection Ordinance Changes

Overview: Currently Chapter 6 of Delhi Township Ordinances list the 2003 version of the International Fire Code (IFC) as Delhi Twp.s adopted fire code. We are attempting to adopt the 2012 International Fire Code to bring our fire code up to date and in sync with the 2012 Michigan Building Code (adopted Oct. 9, 2014 by the State). These two documents work together with one another. Some other items were modified in Chapter 6 mainly due to state law changes, is currently covered in the 2012 International Fire Code, or to clear up any confusing language.

As a result of streamlining items all ready now covered by the 2012 version and current state laws; many items have been removed or directly refer to the printed fire code.

Summary of Changes:

Section 6-1 – clarifies the definitions of between Open Burning and Recreational Burning. Each now list requirements and restrictions.

Sections 2 and 3 – deletes the 2003 International Fire Code and Adopts the 2012 version with some admendments.

Section 4 – are the amendments to the 2012 IFC

503 - clarifies the creation of fire lanes on existing property if necessary.

109 – mirrors the current language but needed to be renumbered do to numbering changes in the current code. Lists who may enforce the provisions of the code.

Section 5 – clarifies that Fire Chief is the fire code official in the absence of an appointed fire code official.

Section 6 – defines “legal counsel” instead of “corporate counsel” (language change).

Section 7 - is modified to correspond to these areas that are currently covered in the Michigan Building Code with support from the IFC.

Section 8 – language change from Uniform Fire Code to International Fire Code.

Section 12 – incorporates the current fee schedule budgeted into the ordinance.

Chapter 14 – clarifies who may enforce fire lane violations and its conditions.

Section 16,17,18,19, and 20 – Includes flame effects, corresponds with state law, and references current code.

DELHI CHARTER TOWNSHIP
INGHAM COUNTY, MICHIGAN

ORDINANCE NO. 70.12

PREAMBLE

AN ORDINANCE TO AMEND ORDINANCE NO. 70 OF DELHI CHARTER TOWNSHIP (AS AMENDED), THE SAME BEING CHAPTER 6 OF THE CODE OF ORDINANCES OF DELHI CHARTER TOWNSHIP; TO AMEND OPEN BURNING, RECREATIONAL FIRE, SEASONAL RECREATIONAL BURN PERMITS, TO DELETE THE INTERNATIONAL FIRE CODE OF 2003 AND TO ADOPT THE INTERNATIONAL FIRE CODE OF 2012 AND CERTAIN PROVISIONS THEREOF PERTAINING TO OPEN BURNING, RECREATIONAL FIRE, SEASONAL RECREATIONAL BURN PERMITS, AND DELETE SECTION 111.5, TO AMEND DEFINITIONS, TO DELETE CERTAIN VIOLATIONS, TO PROVIDE FOR VIOLATIONS AND PENALTIES, TO AMEND THE FIRE PREVENTION BUREAU, DEFINITIONS, APPEALS, DELETE SECTIONS 6-32, 6-33, 6-34, TO ESTABLISH FEES, TO DELETE SECTION 6-41, TO AMEND TRAFFIC CONTROL, TO DELETE ARTICLE IV SMOKE DETECTORS, TO AMEND ARTICLE VI FIREWORKS AND PYROTECHNIC PROGRAMS, INSPECTIONS, CLEAN-UP COSTS, FEES, TO AMEND ARTICLE VII ENFORCEMENT, VIOLATIONS, FINES, AND PENALTIES; TO SAVE AND PRESERVE PENDING PROSECUTIONS; TO REPEAL CONFLICTING ORDINANCES; AND TO PROVIDE AN EFFECTIVE DATE HEREOF.

The Charter Township of Delhi, Ingham County, Michigan, ordains:

Section 1. Amendments to Chapter 6, Article I, Section 6-1. Code Section 6-1 shall be and is deleted in its entirety and is hereby amended to read as follows:

OPEN BURNING is defined as “the burning of materials where smoke and other emissions are released directly into the air without passing through a chimney or stack”. Common materials burned include paper, tree limbs, brush, and other non-hazardous combustible debris. The following restrictions apply to open burning:

- (A) A permit is required to open burn.
- (B) No more than six (6) open burning permits may be issued to a particular address per calendar year. Permit fees of fifteen dollars (\$15.00) per open burning permit shall be collected prior to issuance of permit. Open burning permits shall be issued for two (2) consecutive days after issuance.
- (C) Shall comply with the International Fire Code.

- (D) Must be 50 feet from property lines.
- (E) Will be restricted to one (1) acre lots or larger.
- (F) Must have 1,400 feet clearance of a city or village boundary.
- (G) Open burning of grass clippings, leaves, and construction materials are prohibited.
- (H) Open burning shall be limited to a ten (10) x ten (10) x ten (10) foot area.
- (I) No open burning shall be permitted when the wind velocity exceeds ten (10) mph as indicated at the Delhi Charter Township Fire Department Station No. 1.
- (J) The Fire Chief or his/her authorized agent is authorized to restrict any/all burning based on dry vegetation conditions.
- (K) Any additional requirements may be instituted by Fire Department personnel and complied with prior to burning.

RECREATIONAL FIRE is defined as an outdoor fire burning charcoal, seasoned firewood or materials other than rubbish contained within a device inspected and approved by the Delhi Charter Township Fire Department. These devices include, but are not limited to, outdoor fireplaces, barbecue grills or barbecue pits. This does not include cooking fires. Recreational fire also includes an outdoor fire burning materials other than rubbish where the fuel being burned is not contained in an incinerator, outdoor fireplace, portable outdoor fireplace, barbeque grill or barbeque pit and has a total fuel area of three (3) feet (914 mm) or less in diameter and two (2) feet (610 mm) or less in height for pleasure, religious, ceremonial, cooking, warmth or similar purposes.” The following restrictions apply to recreational fire:

- (A) A permit is required to have a recreational fire.
- (B) Limited to single family dwellings.
- (C) There is no charge for a recreational burn permit.
- (D) Shall comply with the International Fire Code.
- (E) Subject to inspection.

SEASONAL RECREATIONAL BURN PERMITS may be granted to state licensed campgrounds for recreational fires at approved campsites. Seasonal permit fees are two hundred seventy-five dollars (\$275.00) and are valid from April 1 through October 1 for the year issued. The following restrictions apply to seasonal recreational burn permits:

- (A) Shall comply with the International Fire Code.

Section 2. Adoption of International Fire Code of 2012. Section 1 of Ordinance No. 70 as amended, amendment to Chapter 6, Article II, shall be and is hereby amended to delete “2003” and amended to read as follows:

Section 6-26. ADOPTION OF THE INTERNATIONAL FIRE CODE.
 A certain document entitled “International Fire Code 2012,” three (3) copies of which are on file with the office of the Clerk of Delhi Charter Township, which Code is published by the International Code Council, shall be and is hereby adopted as the Fire Code of Delhi Charter Township, said adoption being for the purpose of regulation of conditions and conduct hazardous to life and property related to fire, life safety, or explosion within Delhi Charter Township, which Code in its entirety with all appendices, except as

modified herein, shall be and is hereby incorporated and made a part hereof as if fully set forth.

Section 3. Amendments to Chapter 6, Article II, Section 6-27.

Delhi Charter Township, Code Section 6-27 entitled "Amendments" shall be and is hereby amended to delete "2003". All previous amendments to the International Fire Code 2003 as codified in the Township Code shall remain except where deleted and amended by this Ordinance.

- A. Delhi Charter Township, Code Section 6-27, Section 105.6.31 shall be and is deleted in its entirety.
- B. Delhi Charter Township, Code Section 6-27, Section 111.5 shall be and is deleted in its entirety.

Section 4. Amendments to the International Fire Code 2012 and the Delhi Charter Township, Code Section 6-27 entitled "Amendments" The International Fire Code 2012 and the sections set forth below are hereby amended as follows:

- A. Section 202 "General Definitions." The following definitions for the purpose in this code shall be modified as follows:

Bon Fire. Is hereby deleted.

Open Burning. See definition in section 6-1.

- B. Section 302.1 "Definitions." The following words and terms shall, for the purposes of this section and as used elsewhere in this Code, have the meanings as shown herein.

Open Burning. The burning of materials where smoke and other emissions are released directly into the air without passing through a chimney or stack.

Powered Industrial Truck. Is hereby deleted. See definition in the International Fire Code.

Recreational Fire. Is hereby deleted. See definition in section 6-1.

- C. Section 307.2 "Permit Required." A permit shall be obtained from the Fire Department in accordance with Section 105.6.30 prior to kindling any fire. This shall not include cooking fires.
- D. Section 307.2.1 "Authorization" shall be and is hereby amended to read as follows: No open burning shall be permitted when the wind velocity exceeds ten (10) mph as indicated at the Delhi Charter Township Fire Department Station No. 1. The Chief or his/her authorized agent is authorized to restrict any/all burning based on dry vegetation conditions.

- E. Code Section 6-27, subsection 307.1.1 “Prohibited Opening Burning” is hereby deleted.
- F. Section 307.4.1 “Bonfires” shall be and is hereby deleted.
- G. Code Section 6-27, subsection 307.3.2 “Recreational Fires” is hereby deleted and amended to read as follows:

See Section 307.4.2 of the International Fire Code.

- H. Section 503 phrase “Fire Apparatus Access Roads” in the International Fire Code is hereby deleted and amended to read as follows:

Section 503 “Fire Apparatus Access Roads/Fire Lanes”.

Section 503 is hereby amended to add the following provisions (1)-(2) before Section 503.1 of the International Fire Code:

(1) Purpose. This section is to be interpreted as the standard of care necessary to protect both people and property in case of a fire or similar emergency in any of those establishments herein defined through the use of controlled fire lanes.

(2) Authority. The fire code official shall be responsible for establishing fire lanes on both public and private property. The following criteria shall be used in determining the necessity of fire lanes:

(A) Fire lanes shall be established by the fire code official as deemed necessary at the following locations. This list shall not be deemed to be exclusive, but shall be deemed to be a guide to the type of establishment where necessary:

- (1) Apartment complexes;
- (2) Auditoriums and all like places of public assembly;
- (3) Churches;
- (4) Hospitals, convalescent homes and nursing homes;
- (5) Hotels, motels and boarding houses;
- (6) Manufacturing sites;
- (7) Multiple private residential areas; and
- (8) Shopping centers.

(B) The necessity of access into the above enumerated areas from public thoroughfares shall be considered when establishing fire lanes.

(C) The necessity of traffic lanes that are free from parked vehicles, both to and around the above enumerated establishments, and that are capable of handling fire vehicles, shall also be considered. This determination shall be made whenever the fire code official deems that such lanes are necessary for the safety of occupants and property of such establishments or when, after being petitioned by a private land owner to have fire lanes established on his or her property, the fire code official declares fire lanes thereon in accordance with the above criteria. This section shall apply to all such existing facilities within the jurisdiction. The fire code official or designated representative shall notify the land owner of any such property whereon fire lanes are established, by mailing notice of

the same to the address of the owner as identified in the records of the Township Assessor.

- I. Section 503 shall be and is hereby amended to add Section 503.7 "Permitted parking", to read as follows:

Section 503.7 Permitted parking. The fire code official may grant permission for parking of certain vehicles, objects or trailers in designated fire lanes for limited periods where such parking will not interfere with the use of the fire lane by emergency vehicles. Whenever such permission is granted, a record of the same shall be kept by the Fire Prevention Bureau. In conjunction with such permission, the Bureau shall furnish a sign to be posted conspicuously on the vehicle, object or trailer stating that permission to so park has been granted and stating the duration that it may remain so parked.

- J. Section 507.4 "Hidden Rooftop HVAC Equipment," shall be and is hereby recodified as Section 316.4.1 and added to read as follows:

Section 316.4.1 "Hidden Rooftop HVAC Equipment." On all buildings wherein rooftop heating, ventilation or other mechanical equipment is provided on the roof, a plain sign with the letters "HVAC" in six (6) inch high red letters on a white background shall be installed which will be in plain view to arriving fire units.

- K. Section 109, "Violations," subsections 109.1-109.3.1 shall be and are hereby deleted in their entirety and Section 109 is hereby amended to add subsections 109.1, 109.2, 109.2.1, 109.2.2, 109.2.3, 109.2.4, 109.2.5, and 109.2.6, to read as follows:

Section 109.1 "Unlawful Acts." It shall be unlawful for a person, firm or corporation to erect, construct, alter, repair, remove, demolish or utilize a building, occupancy, premises or system regulated by this Code, or cause same to be done, in conflict with or in violation of any of the provisions of this Code.

Section 109.2 "Violation Penalties" Misdemeanor - Any person, partnership, firm, association or corporation who shall violate, neglect or refuse to comply with any of the provisions of this Ordinance shall, upon violation of this Ordinance, be guilty of a misdemeanor, unless such violation is designated as a civil infraction. For all violations not designated as civil infractions, penalties may be imposed of up to ninety (90) days incarceration in the Ingham County Jail and/or fines not exceed five hundred dollars (\$500.00).

Section 109.2.1 Abatement of violation. In addition to the imposition of the penalties herein described, the fire code official is authorized to institute appropriate action to prevent unlawful construction or to restrain, correct or abate a violation; or to prevent illegal occupancy of a structure or

premises; or to stop an illegal act, conduct of business or occupancy of a structure on or about any premises.

Section 109.2.2 "Penalties; Civil Infraction." Civil - Penalties may be imposed for violations designated as civil infractions by a fine not to exceed five hundred dollars (\$500.00) plus court costs, which costs may include all expenses, direct or indirect, which the Township has incurred in connection with the infraction. The court or magistrate may also impose any and all other remedies applicable to municipal civil infractions provided for under state law. Each day of such violation, whether designated a civil infraction or misdemeanor, shall constitute a separate offense.

Section 109.2.3 Modification of Fines and Penalties - All fines and charges levied hereunder, including charges levied in connection with the issuance of a permit, may be amended from time to time by Resolution of the Delhi Charter Township Board or by amendatory ordinance.

Section 109.2.4 Other Civil Remedies; Abatement of Violation - In the discretion of the Township, appropriate legal action may be instituted to prevent further violation hereof and/or to abate existing violations by pursuit of equitable relief, such as issuance of mandatory injunctions and restraining orders.

Section 109.2.5 Authority - The Fire Chief, fire code official, or approved personnel have the authority to enforce the provision of this ordinance.

Section 109.2.6. Except as expressly provided above, all other provisions of Section 109 shall be and are hereby deleted.

Section 5. Amendments to Chapter 6, Article II, Section 6-28.

Delhi Charter Township, Code Section 6-28 entitled "Fire prevention bureau" shall be and is hereby amended to read as follows:

- A. There is hereby established a fire prevention bureau and fire code official within the Fire Department of the township and such fire prevention bureau shall be subject to, and operated under, the supervision of the chief of the township Fire Department. The Chief of the township Fire Department shall serve as the fire code official in the absence of an appointed fire code official. The title of Fire Marshal shall be the title of the appointed fire code official.
- B. The chief of the Fire Department may detail such employees and members of the Fire Department to the fire prevention bureau as he deems necessary from time to time. Such employees and members shall perform such duties as may be designated from time to time by the fire chief.
- C. The personnel of the fire prevention bureau shall have such duties and exercise such authority as permitted in the International Fire Code as specified by the fire chief.

Section 6. Amendments to Chapter 6, Article II, Section 6-29.

Delhi Charter Township, Code Section 6-29 entitled "Definitions" shall be and is hereby amended to read as follows:

- A. The word "jurisdiction", as used in the International Fire Code, shall mean Delhi Charter Township.
- B. Whenever the term "legal counsel" is used in the International Fire Code, it shall mean the Delhi Charter Township Attorney.

Section 7. Amendments to Chapter 6, Article II, Section 6-30.

Delhi Charter Township, Code Section 6-30 entitled "Establishment of limits of districts in which storage of flammable or combustible liquids and bulk storage of same and storage of explosives and blasting agents prohibited" shall be and is hereby amended to read as follows:

- A. For purposes of explosives and fireworks of the International Fire Code, storage of explosive and blasting agents is restricted to those districts within Delhi Charter Township zoned industrial as such zone is defined in Ordinance No. 39 of Delhi Charter Township, as amended, or is approved by the fire code official and meets all safety requirements of the Michigan Building Code and International Fire Code.
- B. For purposes of Class I flammable liquids of the International Fire Code, the storage of Class I flammable liquids in above ground tanks outside the building shall be prohibited in all areas of Delhi Charter Township other than those districts zoned industrial as such zones are defined in Ordinance No. 39 of Delhi Charter Township, as amended, or is approved by the fire code official and meets all safety requirements of the Michigan Building Code and International Fire Code.
- C. For purposes of the construction of new bulk plants, bulk storage, bulk terminals or bulk transfer for flammable or combustible liquids of the International Fire Code shall be limited to districts within Delhi Charter Township zoned industrial as defined in Ordinance No. 39 of Delhi Charter Township, as amended, or is approved by the fire code official and meets all safety requirements of the Michigan Building Code and International Fire Code.
- D. For purposes of bulk storage of liquefied petroleum gas of the International Fire Code is restricted to those districts within Delhi Charter Township zoned industrial as such zones are defined in Ordinance No. 39 of Delhi Charter Township, as amended, or is approved by the fire code official and meets all safety requirements of the Michigan Building Code and International Fire Code.

Section 8. Amendments to Chapter 6, Article II, Section 6-31.

Delhi Charter Township, Code Section 6-31 entitled "Appeals" shall be and is hereby amended to read as follows:

Whenever the chief or the fire prevention bureau shall disapprove an application or refuse to grant a permit applied for, or when it is claimed that the provisions of the International Fire Code do not apply or the true intent and meaning of the Code may have been misconstrued or wrongly interpreted, by the chief or the fire prevention bureau, the applicant may appeal the decision to the board of appeals within thirty (30) days from the date of the decision which forms the subject matter of the appeal.

Section 9. Amendments to Chapter 6, Article II, Section 6-32.

Delhi Charter Township, Code Section 6-32 entitled "New materials, processes or occupancies which may require permits" shall be and is hereby deleted in its entirety and is hereby amended to read as follows:

Section 6-32. Reserved for future use.

Section 10. Amendments to Chapter 6, Article II, Section 6-33.

Delhi Charter Township, Code Section 6-33 entitled "Penalties" shall be and is hereby deleted in its entirety and is hereby amended to read as follows:

Section 6-33. Reserved for future use.

Section 11. Amendments to Chapter 6, Article II, Section 6-34.

Delhi Charter Township, Code Section 6-34 entitled "Provisions pertaining to fire prevention in housing projects for elderly persons" shall be and is hereby deleted in its entirety and is hereby amended to read as follows:

Section 6-34. Reserved for future use.

Section 12. Amendments to Chapter 6, Article II, Section 6-36.

Delhi Charter Township, Code Section 6-36 entitled "Fee established" shall be and is hereby amended to read as follows:

- A. There is hereby established a fee, the amount of which is to be set, from time to time by resolution of the Delhi Township Board of Trustees, to be charged to any person or persons, corporations or other entities who apply for any permit required under this chapter. The board may set reasonable limits on the number and duration of permits granted under this section.
- B. A fee shall also be charged to any person, corporation or other entity who requires or necessitates the use of any emergency medical care provided by the Delhi Township Fire Department, whether said services occur within or without the corporate limits of Delhi Charter Township.
- C. A fee may be charged to any person, corporation or other entity who requires or necessitates the use of any emergency fire services, whether said services

occur within or without the corporate limits of Delhi Charter Township, except no fee will be charged for routine fire runs made within the township on behalf of residents of Delhi Charter Township. Said fees shall reimburse the township for any and all expenses incurred as a result of fire services provided, including hazardous materials responses under the "Hazardous Substance Cleanup," Ordinance No. 96, sections [6-75](#) through [6-77](#), and shall include the actual cost of equipment operated and personnel dispatched by or in cooperation with the Delhi Charter Township Fire Department.

D. The following fee structure is hereby adopted:

Fire Code Board of Appeals, per hearing\$500.00

Liquor license inspections\$250.00

New commercial/industrial inspections, final occupancy inspection.....\$100.00

Specialized plan review/inspectionCost + 15%

Existing commercial/industrial inspections \$50.00

Multiple-family housing inspectionsNo charge

Single-family/two-family inspectionsNo charge

Commercial/residential development burning permits, per day (no maximum number)\$100.00

One-family open burning permits, per two (2) consecutive days. Maximum of six (6) open burning permits may be issued to a particular address per calendar year.\$15.00

State licensed campgrounds burning permits for recreational fires at approved campsites, per season valid from April 1 through October 1 for the year issued.\$275.00

Automatic fire suppression systems permits/inspections See Chart below:

Fire/life safety alarm system permits/inspection See Chart below:

TYPE	COST
Final Inspection	\$100
Suppression / Standpipe Plan Review	\$125.00
Fire Suppression (0 – 40 heads)	\$30.00 flat fee
Fire Suppression (41 + heads)	\$.75/head
Alarm Review (each)	\$125.00
Alarm/Life Safety Devices (1 -10)	\$75.00
Alarm/Life Safety Devices (11-20)	\$150.00
Alarm/Life Safety Device (21+)	\$7/device
Sprinkler/Alarm Inspection	\$100

Annual Michigan Firefighter Right-to-Know Review (Material Safety Data Sheets—MSDS)No charge

Nonresident, fire/rescue incidents, per hour\$300.00

Section 13. Amendments to Chapter 6, Article II, Section 6-41.

Delhi Charter Township, Code Section 6-41 entitled “Regulations on open burning permits” shall be and is hereby deleted in its entirety and is hereby amended to read as follows:

Section 6-41. Reserved for future use.

Section 14. Amendments to Chapter 6, Article III, Section 6-52.

Delhi Charter Township, Code Section 6-52 entitled “Traffic control” shall be and is hereby amended to read as follows:

No motor vehicle, motorcycle or other motorized device designed for conveyance of persons and/or property shall be parked in, obstruct access to, or the use of, a posted fire lane within Delhi Charter Township.

Law enforcement or approved Fire Department personnel are authorized to enforce Section 6-52. Enforcement by civilian parking enforcement personnel can only occur on private property parking areas if a written request to the township for enforcement of fire lane restrictions has been made by the owner or person in charge of the private property, and the township clerk has notified the police and fire departments that the request has been received and placed on file.

Enforcement of fire lane restrictions shall occur only when fire lane signs are clearly posted consistent with the requirements of the Michigan Manual of Uniform Traffic Control Devices.

In the event of a fire, motor vehicles parked in violation of this article may be ordered immediately removed and placed in storage by the police or Fire Department, with payment of reasonable charges for the removal and storage to be made by the owner or operator of the vehicle.

In nonemergency situations, motor vehicles parked in violation of this article may be ordered immediately removed and placed in storage by the police or Fire Department, with payment of reasonable charges for the removal and storage to be made by the owner or operator of the vehicle, only if the fire lane is also posted as a "tow away zone."

Section 15. Amendments to Chapter 6, Article IV.

Delhi Charter Township, Chapter 6, Article IV, entitled “Smoke Detectors” shall be and is hereby deleted in its entirety and is hereby amended to read as follows:

Chapter 6, Article IV. Reserved for future use.

Section 16. Amendments to Chapter 6, Article VI.

Delhi Charter Township, Chapter 6, Article VI, entitled "FIREWORKS AND PYROTECHNIC PROGRAMS" shall be and is hereby amended to read as follows:

FIREWORKS, FLAME EFFECTS, AND PYROTECHNIC PROGRAMS
DISPLAYS

Section 17. Amendments to Chapter 6, Article VI, Section 6-95.

Delhi Charter Township, Code Section 6-95 entitled "Fireworks/pyrotechnic events" shall be and is hereby amended to read as follows:

All public events at which fireworks, flame effects, or other pyrotechnic displays will be held shall be regulated by this article. This includes public displays using consumer fireworks (1.4G).

Section 18. Amendments to Chapter 6, Article VI, Section 6-96.

Delhi Charter Township, Code Section 6-96 entitled "Authorization of pyrotechnic personnel" shall be and is hereby amended to read as follows:

All persons desiring to make pyrotechnic/flame effect displays within the limits of Delhi Charter Township shall be required to submit an application available in the Parks and Recreation Department . All applications shall be submitted a minimum of sixty (60) days prior to the scheduled display, unless otherwise approved by the township board of trustees. The application shall contain the following:

- (1) Applicant name.
- (2) Names of all personnel associated with proposed fireworks display.
- (3) Address.
- (4) Telephone number.
- (5) Address/location and purpose of fireworks display.
- (6) Date and time of proposed fireworks display.
- (7) A minimum of four (4) references related to previous fireworks displays.
- (8) Listing of all previous fireworks presentations.
- (9) Proof of personal liability insurance issued by an insurance carrier authorized to do business within the state in the amount of five million dollars (\$5,000,000.00) with Delhi Charter Township named as an additional insured on the policy.
- (10) Name of pyrotechnic/fireworks display company.

A reasonable fee, as established by the Delhi Charter Township Board of Trustees, to cover the costs of staff time involved in review of the application, may be charged at the time the application is submitted to the Parks and Recreation Department.

Section 19. Amendments to Chapter 6, Article VI, Section 6-97.

Delhi Charter Township, Code Section 6-97 entitled "Registration of firing personnel (shooters)" shall be and is hereby amended to read as follows:

All personnel who are designated as shooters of pyrotechnic and other fireworks displays shall be required to be registered by Delhi Charter Township. For purposes of this section, the term "shooter" shall refer to those persons who are in charge of the fireworks, flame effects or pyrotechnic display, and who are responsible for firing the shells during the display. All shooters shall submit, in one (1) package, the items listed below to Delhi Charter Township and shall be approved by the Delhi Charter Township Board of Trustees and Delhi Township Fire Marshal prior to any display being approved:

- (1) Name, including any business name(s).
- (2) Address.
- (3) Business address.
- (4) Telephone number.
- (5) E-mail address, if applicable.
- (6) List of all displays provided in the past ten (10) years.
- (7) Number of employees.
- (8) Names of employees.
- (9) Four (4) references who can verify history with past displays.
- (10) Any professional certifications.

Section 20. Amendments to Chapter 6, Article VI, Section 6-98.

Delhi Charter Township, Code Section 6-98 entitled "Fire department inspection and protection" shall be and is hereby amended to read as follows:

All fireworks or pyrotechnic displays in Delhi Charter Township shall be required to be inspected by the Delhi Charter Township Fire Department prior to and during setup of the display, and shall require Fire Department personnel and apparatus to stand-by during the presentation. The fireworks permittee and all persons involved in the handling of fireworks and pyrotechnic devices and the storage thereof, and the presentation of same, shall comply with the requirements of the NFPA 1123, 1126, and/or 160 as to separation distances, and shall, in all other respects, comply with the International Fire Code and the current NFPA guidelines, whichever are more restrictive. The Delhi Charter Township Fire Marshal or his/her representative shall be present during the setup and the presentation to insure compliance with all applicable codes and ordinances. The Delhi Charter Township Fire Marshal has the authority to stop any display at any time for unsafe conditions.

Section 21. Amendments to Chapter 6, Article VI, Section 6-99.

Delhi Charter Township, Code Section 6-99 entitled "Cleanup costs—Cash/cash bond or irrevocable letter of credit" shall be and is hereby amended to read as follows:

The applicant for any pyrotechnic or firework display shall submit a reasonable fee in the form of cash, cash bond, or a bank irrevocable letter of credit in an amount as established by the Delhi Charter Township Board of Trustees at the time of the granting of the permit, which bond shall not be less than one thousand dollars (\$1,000.00) for the purpose of guaranteeing that the property from which the display originates and surrounding properties are clean of fireworks debris within forty-eight (48) hours after

completion of the display. Upon inspection and approval of the property by the Department of Parks and Recreation, the bond will be released. If the property inspector finds that the property is not in an acceptable manner, the cash bond will provide appropriate funding to insure cleanup of the site.

Section 22. Amendments to Chapter 6, Article VI, Section 6-100.

Delhi Charter Township, Code Section 6-100 entitled "Fee schedule" shall be and is hereby amended to read as follows:

Application fee (section 6-96) (nonrefundable)\$250.00
Inspection and protection fee (section 6-98)
(two (2) hour minimum)\$350.00
(Each additional hour)\$175.00

Section 23. Amendments to Chapter 6, Article VII, Section 6-107.

Delhi Charter Township, Code Section 6-107 entitled "Violations, fines and penalties" shall be and is hereby deleted and amended to read as follows:

Sec. 6-107. Enforcement, violations, fines, and penalties.

Law enforcement officers are authorized to enforce any violation of this ordinance and the Township Code sections. Approved Fire Department personnel are authorized to enforce sections 6-102, 6-103, 6-104(1), and 6-104(2). Violation of this ordinance and the following sections are subject to the following fines and penalties:

- A. Any person who violates section 6-102 shall be imposed a civil fine of not more than \$500.00 for each violation of the ordinance.
- B. Any person who violates section 6-103 shall be guilty of a misdemeanor, punishable by up to ninety (90) days in jail and/or a fine up to five hundred dollars (\$500.00).
- C. Any person who violates section 6-104(1) is responsible for a state civil infraction and may be ordered to pay a civil fine of not more than \$500.00.
- D. Any person who violates section 6-104(2) shall be ordered to pay a civil fine of not more than \$500.00 or, for a second or subsequent violation of this subsection, a civil fine of not more than \$1,000.00.
- E. Any person who violates section 6-104(3) is guilty of a misdemeanor punishable by imprisonment for not more than Thirty (30) days or a fine of not more than \$1,000.00, or both.

Section 24. Savings Clause. All proceedings pending and all rights and liabilities existing or incurred at the time this amendatory Ordinance takes effect are saved and may be consummated according to the law in force when they are commenced. This amendatory Ordinance shall not be construed to affect any prosecution pending or initiated before the effective date of this amendatory Ordinance for an offense committed before that effective date.

Section 25. Conflicting Ordinances Repealed. Except as to prosecution and legal actions pending and saved pursuant to Section 24 (Code Section 6-37) above, any Delhi Charter Township Ordinances or parts of Ordinances in conflict with or inconsistent with any of the provisions of this Ordinance are hereby repealed.

Section 26. Severability. If any section, paragraph, clause, phrase or part of this Ordinance is held invalid by any court of competent jurisdiction, or any agency, department or commission empowered by statute for such purposes, such decision shall not affect the validity of the remaining provisions of this Ordinance, and the application of those provisions to any person or circumstance shall not be affected thereby.

Section 27. Effective Date. This Ordinance shall take effect thirty (30) days from and after its passage, publication and recording as required by law.

Ayes:
Nays:
Absent:

Adopted by the Delhi Charter Township Board of Trustees at a regular meeting held on the ____ day of _____, 2015.

First Reading:
First Publication:
Second Reading:
Second Publication:
Effective Date:

CJ Davis, Supervisor

Evan Hope, Township Clerk

I, Evan Hope, Clerk of the Charter Township of Delhi, hereby certify that the foregoing constitutes a true and complete copy of Ordinance No. 70.12, duly adopted by the Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, on the ____ day of _____ 2015.

Evan Hope, Township Clerk

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 10, 2014

RE: Resolution No. 2014-037 – A Resolution to Amend the Minimum Income Standards and Maximum Asset Standards Poverty Guidelines for Exemptions from Property Taxes

Enclosed for your review and approval is Resolution No. 2014-037, which amends the minimum income standards and maximum asset standards for poverty exemptions from property taxes.

The minimum income standards are set by the United States Department of Health and Human Services and provide poverty thresholds to be used as a guideline for our 2015 assessments. These thresholds are typically updated annually and were last updated by the Township in December 2013. The Township Board also has the ability to set maximum asset standards for a household to be eligible for a poverty exemption from property taxes. The maximum asset standards will remain the same for 2015.

Recommended Motion:

To adopt Resolution No. 2014-037, which amends the Minimum Income Standards and Maximum Asset Standards Poverty Guidelines for exemptions from property taxes.

Resolution No. 2014-037

A Resolution to Modify Guidelines ("Exhibit A") for Poverty Exemptions from Property Taxes

At a regular meeting of the Delhi Charter Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan 48842 on Tuesday, the 16th day of December 2014, at 7:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by _____.

WHEREAS:

1. 1994 PA 390, which amended Section 7u of Act No. 206 of the Public Acts of 1993, being Section 211.7u of the Michigan Compiled Laws, requires that the local governing body of the unit to determine and make available to the public the policy and guidelines for granting of poverty exemptions;
2. The adoption of guidelines for poverty exemptions is within the purview of the Township Board;
3. The principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u);
4. Section (5) of the Guidelines for Poverty Exemptions from Property Taxes provides for the establishment of maximum standards in Exhibit A;
5. Based on the Federal Poverty Income Standards, the maximum standards set in Exhibit A may be modified from time to time by resolution of the Delhi Charter Township Board of Trustees; and

6. Pursuant to PA 390 of 1994, the Charter Township of Delhi, Ingham County adopts the following guidelines and policy as provided in Exhibit A for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credits, returns filed in the current or immediately preceding year.

THEREFORE BE IT RESOLVED THAT: to be eligible for a property poverty exemption in Delhi Charter Township, an applicant must:

1. Own or occupy as a principal residence the property for which an exemption is requested;
2. File a completed application in the form required by the Township Assessor that has been witnessed and signed by the Supervisor, Assessor, Board of Review Member, or Notary Public;
3. File copies of federal income tax returns, state income tax returns (MI-1040), or a Poverty Exemption Affidavit, as appropriate and Homestead Property Tax Credit claims (MI-1040CR 1, 2, 3, or 4), and documentation for all income sources, including any property tax credit forms and/or statement of benefits paid from Michigan Department of Social Services or Social Security Administration for all persons residing on the property/homestead;
4. Demonstrate that the applicant's and any persons residing in the homestead, assets shall not exceed the amounts in Exhibit A, excluding the principal residence and one automobile. The applicants and any persons residing on the property shall not have an annual income level that does not exceed the federal poverty income guidelines and maximum asset standards provided in Exhibit A;
5. Produce a valid driver's license or other form of identification if requested;
6. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested; and

7. Have on file with the Assessor's Office a current Principal Residence Exemption (PRE) affidavit.

BE IT FURTHER RESOLVED THAT:

1. The Board of Review may request from the applicant any supporting documents that may be utilized in determining a property poverty exemption request;

2. The completed property poverty exemption application must be filed after January 1, but one day prior to the last day of the Board of Review in the year for which the exemption is sought;

3. The supervisor/assessor and the Board of Review shall follow this Resolution and Delhi Charter Township's 2015 guidelines and policy for property tax poverty exemption in granting or denying an exemption, unless the supervisor/assessor and Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and guidelines and these reasons are communicated in writing to the claimant;

4. That the Board of Trustees rescinds all prior resolutions that are inconsistent with or in conflict with this Resolution; and

5. That to conform to the provisions of 1994 PA 390, this Resolution is hereby effective January 1, 2015.

AYES:
NAYES:
ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

**STATE OF MICHIGAN)
COUNTY OF INGHAM)§**

I, the undersigned, the duly qualified Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 16th day of December 2014.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of December 2014.

Evan Hope, Township Clerk

EXHIBIT A

DELHI CHARTER TOWNSHIP POVERTY EXEMPTION GUIDELINES

Minimum Income Standards

To be eligible for a poverty exemption, the applicant and all persons residing in the principal residence/homestead (combined) must have an annual income level that does not exceed the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services. Income sources include, but are not limited to, salaries, Social Security, rents, pensions, IRA's (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, and any other source of income. The guidelines are as follows:

2015 Federal Poverty Income Guidelines

Number of Persons Residing in the Principal Residence	Maximum Total Income
1 person	\$11,670
2 persons	\$15,730
3 persons	\$19,790
4 persons	\$23,850
5 persons	\$27,910
6 persons	\$31,970
7 persons	\$36,030
8 persons	\$40,090
Each Additional Person	\$4,060

Minimum Asset Standards

To be eligible for a poverty exemption, the applicant and all persons residing in the principal residence/homestead (combined) must not have assets that exceeds the Maximum Asset Standards, excluding the principal residence, one vehicle, and monies received pursuant to MCL 206.520 (homestead property tax credit). Assets include, but are not limited to, real estate other than the principal residence, personal property, recreational vehicles, checking/savings accounts, stocks, bonds, life insurance, retirement funds, etc. The Maximum Asset Standards are as follows:

Number of Persons Residing in the Principal Residence	Maximum Total Assets
1 person	\$25,000
2 persons	\$31,000
3 persons	\$37,500
4 persons	\$43,750
5 persons	\$50,000
6 persons	\$56,250
7 persons	\$62,500
8 persons	\$68,750
9 or more persons	\$75,000

DELHI CHARTER TOWNSHIP
MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 11, 2014

RE: 2014 Fire Department Vehicle Purchases

Enclosed for your review and approval is a request from the Fire Chief to purchase a 2014 Chevrolet Tahoe 4WD commercial vehicle from Shaheen Chevrolet in the amount of \$29,142.

During 2014 budget process, the Fire Chief discussed the need to replace the 2004 Dodge Durango that has served their department for 10 years. This vehicle is requiring ongoing repairs and has left the department questioning its reliability. The department researched vehicle options and has determined that the Chevy Tahoe would best meet with department's needs based on 4-wheel drive, capacity and its ability to house the fire/arson investigation tools which will be the primary responsibility of the Assistant Chief whom this vehicle will be assigned to.

The retail for this vehicle is \$41,770; however, the State of Michigan MIBID purchasing program enables municipalities to purchase new vehicles at the lowest possible cost by sending out bids across the state each year for various makes and models. Therefore, Shaheen Chevrolet, through the MIBID program, will provide this vehicle for \$29,142.

Therefore, I recommend the Board approve the purchase of a 2014 Chevrolet Tahoe from Shaheen Chevrolet in the amount of \$29,142. The 2004 Dodge Durango will be sold once all emergency equipment has been removed.

Recommended Motion:

To approve the purchase of a 2014 Chevrolet Tahoe from Shaheen Chevrolet in the amount of \$29,142 for the Fire Department.

Memo

To: John Elsinga, Township Manager
From: Brian Ball, Chief
Date: 12/12/2014
Re: 2014 Chevy Tahoe purchase

I am requesting approval for the purchase of a 2014 Chevrolet Tahoe 4x4 police package. This will replace the current 2004 Dodge Durango which is currently in service. This purchase is budgeted for in the 2014 FETA budget. With the current command vehicle being ten years old and ongoing repairs, the reliability of the vehicle for everyday emergency response has come into question. The need for a reliable vehicle for everyday emergency response by the Assistant Chief is of utmost importance. This vehicle will be purchased off the 2014 state MIBID list from a local dealer, Shaheen Chevrolet (Contract # 071B1300008). The total cost of the vehicle including title fees is \$29,142. With Assistant Chief Drury also using this vehicle for fire/arson investigation, inspection and witness interview the ability to have a vehicle with the room to carry the essential equipment for this task is essential and this Tahoe fits the bill for Delhi Township.

I am requesting your approval for the purchase of this vehicle for \$29,142 from Shaheen Chevrolet from the state contract list.

Thank you for your consideration on this purchase.

2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

WINDOW STICKER

2014 Chevrolet Tahoe 4WD 4dr Commercial		Interior: - Ebony
5.3L/323 CID Gas/Ethanol V8		Exterior 1: - Summit White
* 6-Speed Automatic		Exterior 2: - No color has been selected.
CODE	MODEL	MSRP
CK10706	2014 Chevrolet Tahoe 4WD 4dr Commercial	\$46,600.00
OPTIONS		
ZW7	SUSPENSION PACKAGE, PREMIUM SMOOTH RIDE	\$0.00
FE9	EMISSIONS, FEDERAL REQUIREMENTS	\$0.00
LMG	ENGINE, VORTEC 5.3L V8 SFI FLEXFUEL	\$0.00
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED	\$0.00
GU6	REAR AXLE, 3.42 RATIO	INC
1FL	COMMERCIAL PREFERRED EQUIPMENT GROUP	\$0.00
NX7	WHEELS, 4 - 17" X 7" (43.2 CM X 17.8 CM) STEEL	\$0.00
QGI	TIRES, P265/70R17 ALL-SEASON, BLACKWALL	\$0.00
ZY1	SOLID PAINT	\$0.00
50U	SUMMIT WHITE	\$0.00
AZ3	SEATS, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER, DRIVER AND FRONT	\$0.00
19C	EBONY, PREMIUM CLOTH SEAT TRIM	\$0.00
US8	AUDIO SYSTEM, AM/FM STEREO WITH MP3 COMPATIBLE CD PLAYER	\$0.00
5W4	IDENTIFIER FOR SPECIAL SERVICE VEHICLE.	-\$6,770.00
K5L	TRAILERING PACKAGE, HEAVY-DUTY	INC
6J1	IGNITION	INC
G80	DIFFERENTIAL, HEAVY-DUTY LOCKING REAR	\$295.00
KNP	COOLING, AUXILIARY TRANSMISSION OIL COOLER, HEAVY-DUTY AIR-TO-OI	INC
KC4	COOLING, EXTERNAL ENGINE OIL COOLER, HEAVY-DUTY AIR-TO-OIL, INTE	INC
K47	AIR CLEANER, HIGH-CAPACITY	INC

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 354.0, Data updated 9/30/2014
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Customer File:

Prepared By:
Joe Tamburino

2014 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK10706

WINDOW STICKER

NQH	TRANSFER CASE, ACTIVE, 2-SPEED ELECTRONIC AUTOTRAC	INC
K5T	BATTERIES, DUAL, 660 COLD-CRANKING AMPS	\$190.00
—	KEY, SINGLE, 2-SIDED	INC
—	LUGGAGE RACK, DELETE	INC
7X6	SPOTLAMP, LEFT-HAND	\$460.00
—	WIPERS, FRONT INTERMITTENT WET-ARM	INC
UN9	RADIO SUPPRESSION, BRAIDED BRASS STRAPS	INC
ATD	SEAT DELETE, THIRD ROW PASSENGER	INC
UT7	GROUND STUDS, AUXILIARY	INC
UE0	ONSTAR, DELETE	INC
—	SAFETY BELTS, 3-POINT, DRIVER AND FRONT PASSENGER IN ALL SEATING	INC
VPV	SHIP THRU, PRODUCED IN ARLINGTON ASSEMBLY AND SHIPPED TO KERR I	INC
SPECIAL EQUIPMENT OPTIONS		
5T5	SEATS, REAR VINYL WITH FRONT CLOTH SEATS	INC
SUBTOTAL		\$40,775.00
	Advert/Adjustments	\$0.00
	Destination Charge	\$995.00
	TOTAL PRICE	\$41,770.00
Est City: 15.00 mpg		
Est Highway: 21.00 mpg		
Est Highway Cruising Range: 546.00 mi		

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 354.0, Data updated 9/30/2014
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Customer File:

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 11, 2014

RE: Purchase of an IBAK Sanitary Sewer Camera System from Jack Doheny Companies

Enclosed for your review and approval is the purchase of an IBAK sanitary sewer camera system from Jack Doheny Companies in the amount of \$380,343.35 and a request to purchase a supporting truck from the State of Michigan MIBID at a cost of \$33,128.

This past year our staff in the Department of Public Services researched and held demonstrations by various suppliers of sewer camera equipment to replace our current obsolete camera truck. Staff concluded that the IBAK system would best meet their needs by providing “state of the art” components that would meet all of their eight goals. As we commence with asset management planning functions the real pay back with the IBAK system is the reduction of staffing hours required in the collection and cataloging of high resolution data from our collection system. Jack Doheny Companies supply the IBAK system at a final cost of \$380,343.35.

This camera system will need to be fit into a panel truck vehicle which staff has determined would be most cost effective by purchasing through the State of Michigan MIBID program at a cost of \$33,128. Jack Doheny Companies will then install the camera system in this truck as part of their total cost. Therefore, I recommend we purchase the camera system from Jack Doheny Companies at a cost of \$380,343.35 and purchase a truck through the State of Michigan MIBID program at a cost of \$33,128.

Recommended Motion:

To approve the purchase of a camera system from Jack Doheny Companies at a cost of \$380,343.35 and a supporting panel truck vehicle from the State of Michigan MIBID program at a cost of \$33,128.

INTEROFFICE MEMORANDUM

TO: JOHN ELSINGA, TOWNSHIP MANAGER
FROM: SANDRA DIORKA, DIRECTOR OF PUBLIC SERVICES
SUBJECT: 2014 CAMERA TRUCK PURCHASE
DATE: DECEMBER 10, 2014
COPY TO: FILE

As you know, the Department of Public Services estimated \$400,000 in our Capital Improvement Plan (CIP) for the replacement of our sewer camera truck. The current equipment is obsolete, replacement parts, such as circuit boards, are no longer available, and requires constant maintenance to stay in service. Through the years, we have had constant break downs of the cameras and transporters due to sewage intrusion. Likewise, the software has been a constant struggle requiring extra staff time on the phone and in web interactions with the provider; with limited items reconciled to our satisfaction.

The camera truck is the “heart” of our sewer system asset management planning efforts as all of the condition assessment of pipes, manholes, and service laterals are obtained through its use.

The goals for the new equipment are as follows:

1. True integration between the camera data and the sewer Geographic Information System (GIS) instead of manual exporting and importing from one system to another.
2. 360 degree continuous data acquisition instead of only seeing what the camera is pointed at.
3. Streaming digital photography instead of traditional video.
4. High resolution images instead of standard definition.
5. Digital flat image capability with post acquisition analysis instead of having to stop at each perceived issue and point the camera and focus.
6. Fiber optic data transmission instead of analog.
7. Pressurized camera and tractor body with automatic shut down before water intrusion instead of waiting until the equipment breaks down due to water intrusion.
8. Automatic anti-tip over correction instead of the camera tipping over causing damage, losing drive capability, and possibly getting stuck in the sewer.

The 360 degree technology allows the acquisition of images from every angle including front and rear. IBAK is the only supplier providing true 360 degree data acquisition; all others only offer 180 degrees. This eliminates the need to point the camera and we will no longer need to repeat televising if something is missed. The camera will not need to be stopped during a run. This will result in an increase of production of more than three (3) fold.

“Flats” allow the entire pipe inner surface to be displayed at once as one image. This will eliminate having to watch video to score pipes. Currently, scoring is done during televising while the camera is stopped. This opens up many options for scoring including contractual services.

During the spring and summer of 2014 we had demonstration sewer inspections by four sewer camera suppliers with the following results:

Options	Envirosight	Cues	IBAK	Aries
Seamless GIS Integration	X		X	
360 Degree Data Acquisition			X	
Streaming Digital Data	X	X	X	X
True High Resolution		X	X	
Digital Flats	X	X	X	X
Fiber Optic Data Transmission			X	
Pressurized with Auto Shutdown			X	
Anti Tip Over			X	

Each supplier was also asked to demonstrate a “lead launch” camera with pan, tilt, and zoom. These cameras utilize traditional video technology and will be used to assess the condition of laterals. Each supplier can supply a camera for this purpose but only the IBAK includes pressurized auto shutdown and anti-tip over.

IBAK is the only manufacturer that meets all of our goals based upon our research and demonstrations by various suppliers.

Staff followed up on references provided by each supplier. Without exception, IBAK was highly recommended. Recommendations provided by contract televising services were particularly valuable as camera up time equals money made, down time means lost revenue. In one case, a reference was provided by one supplier and the respondent recommended

IBAK instead. This user actually owned both systems and highly recommended IBAK over the other.

The dealer's quote for the IBAK camera equipment is \$430,343.35 minus a trade-in allowance of \$50,000 for a final price of \$380,343.35. We plan to purchase the truck separately from MIBID in the amount of \$33,128 with the dealer installing the new camera equipment into that new truck. Funds for both the IBAK Sewer camera equipment along with the truck will come from our Replacement account.

**National Intergovernmental Purchasing Alliance NIPA
Contract Holder: Jack Doheny Companies**

PRICING SUMMARY		EXT Pricing	After NIPA 5% Discount
TOTAL UNIT PRICE		\$452,993.00	\$430,343.35
FREIGHT CHARGE (FOB: MI, IN, OH)		\$0.00	
TOTAL FOB: MI, IN, OH SALE PRICE		\$452,993.00	\$430,343.35
Trade-in Equipment			-\$50,000.00
FINAL SALE PRICE			\$380,343.35
Monthly Rental Rate*			\$15,213.73
<i>*The rental is subject to the terms & conditions of the Jack Doheny Companies' Rental Contract. The Jack Doheny Companies will allow an agreed upon percentage of all rental payments to be applied to the purchase price.</i>			
SPECIAL INSTRUCTIONS			
Note: RFP-RH-10-078 Freight charges included at no charge to any MI, IN or OH location			\$35,639.25
All other delivery locations - Enter Appropriate Charges from 2011 North American Factory Delivery Rates (See Attached Rate Chart)			
With the purchase of a new Vactor unit through the National IPA, Jack Doheny Supplies will provide, at no cost to the purchaser, training for two (2) employees (a value of \$1500 pp) at one of Jack Doheny Supplies upcoming Pipe Cleaning Proving Grounds seminars located at our Twinsburg, OH facility. This two-day course will cover in-depth cleaning techniques and practices for a wide variety of simulated pipe cleaning problems.			

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 11, 2014

RE: Amendment No. 4 to Resolution No. 2013-018 – FY 2014 General Fund Budget

Enclosed for your review and approval is Amendment No. 4 to Resolution No. 2013-018 for the FY 2014 General Fund Budget.

Revenues are projected to increase by \$267,980 as a result of increased construction and an increase in revenue sharing along with a reduction of funds transferred to the fire and police department budgets from General Fund (Other Financing Sources).

Changes in expenditures include a decrease of \$4,070 in Legislative, a decrease of \$650 in Manager's Office, a decrease of \$2,550 in Clerk's Office, a decrease of \$13,450 in Information Technology, a decrease of \$2,170 in Assessing, a decrease of \$30,190 in Elections, a decrease of \$110,260 in Building and Grounds, a decrease of \$18,270 in Cemetery, a decrease of \$87,220 in Stormwater, an increase of \$1,800 in Infrastructure, a decrease of \$23,550 in Community Development, a decrease of \$13,440 in Parks Administration, a decrease of \$9,820 in Parks, a decrease of \$5,950 in Recreation, an increase of \$213,000 in Other Functions (increase in OPEB liability) for a total decrease in expenditures of \$106,790.

The net changes will result in an increase in fund balance of \$403,170 from \$5,045,248 to \$5,448,418.

RECOMMENDED MOTION:

To adopt Amendment No. 4 to Resolution No. 2013-018 for the Fiscal Year 2014 General Fund Budget.

DELHI CHARTER TOWNSHIP
RESOLUTION NO. 2013-018
F.Y. 2014 GENERAL FUND BUDGET
AMENDMENT NO. 4

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 16, 2014 at 7:30 p.m., the following motion was offered by _____ to amend the Fiscal Year 2014 General Fund Budget as follows:

Present:

Absent:

	2014 Adopted Budget	1st Budget Request	2nd Budget Request	3rd Budget Request	4th Budget Request	2014 Amended Budget
Revenue						
TAXES	\$ 2,836,100	\$ -	\$ -	\$ -	\$ 106,100	\$ 2,942,200
GRANTS AND REVENUE SHARING	1,904,300	35,810	-	12,400	82,000	2,034,510
OTHER REVENUE	1,016,000	-	-	167,250	50,000	1,233,250
CHARGES FOR SERVICES	683,550	-	-	(31,440)	3,360	655,470
FRANCHISE FEES	440,000	-	-	12,500	18,000	470,500
INTERGOV-LOCAL	18,000	-	137,620	910	2,000	158,530
LICENSES & PERMITS	163,200	-	-	37,720	82,520	283,440
INTEREST AND RENTALS	18,650	-	-	2,000	-	20,650
FINES & FORFEITURES	18,000	-	-	-	4,000	22,000
Total Revenue	7,097,800	35,810	137,620	201,340	347,980	7,820,550
Expenditures						
Legislative	108,140	-	-	-	(4,070)	104,070
Manager	331,280	-	-	(1,640)	(650)	328,990
Accounting	157,170	-	-	(17,030)	-	140,140
Clerk	240,110	-	-	1,510	(2,550)	239,070
Information Technology	342,180	-	-	(34,270)	(13,450)	294,460
Treasurer	253,220	-	-	(4,470)	-	248,750
Assessing	348,890	-	-	(1,380)	(2,170)	345,340
Elections	71,360	-	-	1,540	(30,190)	42,710
Bldg & Grds	515,830	6,340	-	21,110	(110,260)	433,020
Cemetery	122,540	2,460	-	6,950	(18,270)	113,680
Stormwater	391,280	2,160	-	109,920	(87,220)	416,140
Infrastructure	1,008,190	-	140,000	288,460	1,800	1,438,450
Comm Dev	652,270	50,000	16,000	89,440	(23,550)	784,160
Parks Admin	193,830	-	-	3,440	(13,440)	183,830
Parks	517,100	113,110	-	9,310	(9,820)	629,700
Recreation	175,000	-	-	(35,690)	(5,950)	133,360
Other Functions	326,600	-	59,680	(5,930)	213,000	593,350
Debt Service	39,740	-	137,620	910	-	178,270
Total Expenditures	5,794,730	174,070	353,300	432,180	(106,790)	6,647,490
Other Financing Sources (Uses)						
Sale of Fixed Assets	85,000	-	-	(5,000)	(80,000)	-
Capital Lease	-	-	9,480	-	-	9,480
Transfer Out to Fire Fund	(733,640)	-	-	40,240	17,600	(675,800)
Transfer Out to Police Fund	(1,352,340)	-	-	-	10,800	(1,341,540)
Total Other Financing Sources (Uses)	(2,000,980)	-	9,480	35,240	(51,600)	(2,007,860)
Revenues Over (Under) Expenditures	(697,910)	(138,260)	(206,200)	(195,600)	403,170	(834,800)
Fund Balance, Beginning	6,283,218					6,283,218
Fund Balance, Ending	\$ 5,585,308					\$ 5,448,418

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 16th, 2014.

EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 16th day of December, 2014.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of December, 2014.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2014	Budget	2014	Notes
		Amended Budget	Request #4	Amended Budget	
Fund 101 - GENERAL FUND					
ESTIMATED REVENUES					
101-000.00-403.000	CUR REAL & PERS PROP TAX	2,403,000	87,000	2,490,000	
101-000.00-404.000	IFT/CFT & SERVICE FEES	15,000	1,000	16,000	
101-000.00-423.000	TRAILER PARK FEES	5,100	-	5,100	
101-000.00-445.000	DELQ TAX	5,000	600	5,600	
101-000.00-445.005	DELINQUENT INTEREST & PENALTY	23,000	(6,500)	16,500	
101-000.00-447.000	PROPERTY TAX ADMIN FEE	385,000	24,000	409,000	
101-000.00-451.000	BUILDING PERMITS	100,000	37,000	137,000	Increased construction
101-000.00-452.000	PLAT REVIEW FEES	1,770	(660)	1,110	
101-000.00-453.000	SOIL EROSION & SEDIMENT CTRL PERMIT	15,000	14,800	29,800	Increased construction
101-000.00-455.000	ELECTRICAL PERMIT FEES	21,000	7,000	28,000	Increased construction
101-000.00-456.000	PLUMBING PERMIT FEES	15,700	6,600	22,300	Increased construction
101-000.00-457.000	MECHANICAL PERMIT FEES	23,000	15,000	38,000	Increased construction
101-000.00-458.000	FIRE INSPECTION FEES	1,800	1,600	3,400	
101-000.00-460.000	FIRE DEPT. BURNING PERMITS	2,500	1,200	3,700	
101-000.00-476.000	MISC LICENSES, PERMITS & FEES	3,300	-	3,300	
101-000.00-570.000	STATE GRANTS-MISC	35,810	-	35,810	
101-000.00-571.000	MISC GRANTS	10,000	-	10,000	
101-000.00-574.020	STATE REV SHAR-SALES CONSTIT.	1,852,700	75,000	1,927,700	
101-000.00-574.021	STATE REV SHAR-SALES STATUTORY	44,000	7,000	51,000	
101-000.00-574.030	RETURNABLE LIQ LICENSE FEES	9,900	900	10,800	
101-000.00-574.040	STATE SHARED REV-RIGHT OF WAY	10,000	-	10,000	
101-000.00-587.000	DISTRICT LIBRARY CONTRIBUTIONS	18,000	2,000	20,000	
101-000.00-620.000	RENTAL REGISTRATION & INSPECT	98,000	1,670	99,670	
101-000.00-623.000	REZONING APPLICATION FEES	1,000	(1,000)	-	
101-000.00-624.000	SPECIAL USE PERMITS	3,700	(1,420)	2,280	
101-000.00-625.000	BOARD OF APPEAL FEES	2,250	1,500	3,750	
101-000.00-628.000	SITE PLAN REVIEW FEES	3,060	210	3,270	
101-000.00-631.000	FIRE INSPECTIONS	5,000	-	5,000	
101-000.00-632.000	FIRE DEPARTMENT SERVICE FEES	42,000	-	42,000	
101-000.00-632.010	FIRE DEPT EDUCATIONAL REVENUE	3,500	(2,000)	1,500	
101-000.00-633.000	AMBULANCE FEES	710,000	-	710,000	
101-000.00-634.000	CEMETERY - BURIAL FEES	18,000	1,000	19,000	
101-000.00-635.000	CEMETERY - LOT SALES	17,000	9,000	26,000	
101-000.00-642.000	TREE PROGRAM SALES	5,000	(4,430)	570	
101-000.00-651.010	RECREATION FEES	60,000	(3,500)	56,500	
101-000.00-651.020	PARKS FACILITY FEES	6,000	870	6,870	
101-000.00-651.060	SENIOR CITIZEN EVENT REVENUE	-	540	540	
101-000.00-660.000	CODE ENFORCEMENT REVENUE	18,000	4,000	22,000	
101-000.00-664.000	INTEREST	3,000	-	3,000	
101-000.00-669.020	COMMUNICATION TOWER LEASE FEE	17,650	-	17,650	
101-000.00-672.010	STREETLIGHT SPECIAL ASSESSMENT	304,000	-	304,000	
101-000.00-672.020	BLACKTOP & ROAD SPECIAL ASSESSMTS	53,250	32,000	85,250	Lamoreaux early payoffs
101-000.00-672.030	SIDEWALK ASSESSMENTS	6,100	-	6,100	
101-000.00-673.000	SALE OF FIXED ASSETS	80,000	(80,000)	-	
101-000.00-687.000	REFUNDS/REBATE/REIMBURSEMENTS	108,000	19,000	127,000	Reimb for work on Green Dn #4
101-000.00-694.000	MISCELLANEOUS REVENUE	2,000	(1,000)	1,000	Few rain barrel sales
101-000.00-694.010	TRI-COUNTY METRO REIMBURSEMENT	-	-	-	
101-000.00-694.020	CABLE FRANCHISE FEES	300,000	-	300,000	
101-000.00-694.025	AT&T FRANCHISE FEE	25,000	18,000	43,000	
101-000.00-694.030	BWL FRANCHISE FEE	127,500	-	127,500	
101-000.00-698.060	CAPITAL LEASE PROCEEDS	9,480	-	9,480	
101-000.00-699.030	COST ALLOCATION-FROM SEWER FU	394,450	-	394,450	
101-000.00-699.110	TRANS IN - DELHI DDA	138,530	-	138,530	
Total Revenues		7,562,050	267,980	7,830,030	
Dept 101.00-LEGISLATIVE					
101-101.00-707.000	BOARD OF TRUSTEES-SALARY	66,950	-	66,950	
101-101.00-715.000	SOCIAL SECURITY/MEDICARE	5,120	-	5,120	
101-101.00-717.000	LIFE INSURANCE	310	-	310	
101-101.00-724.000	WORKERS COMP	140	-	140	
101-101.00-802.000	MEMBERSHIPS,DUES,SUBS	30,620	(2,620)	28,000	
101-101.00-956.000	MISCELLANEOUS	500	(250)	250	
101-101.00-960.000	EDUCATION & TRAINING	4,500	(1,200)	3,300	
Total - Dept 101.00-LEGISLATIVE		108,140	(4,070)	104,070	

GL NUMBER	DESCRIPTION	2014	Budget	2014	Notes
		Amended Budget	Request #4	Amended Budget	
Dept 171.00-MANAGER					
101-171.00-703.000	SALARIES	224,040	-	224,040	
101-171.00-703.001	DEPUTY SALARY	2,500	-	2,500	
101-171.00-703.010	OVERTIME	840	-	840	
101-171.00-715.000	SOCIAL SECURITY/MEDICARE	18,510	-	18,510	
101-171.00-716.000	HEALTH INSURANCE	32,200	-	32,200	
101-171.00-716.010	DENTAL INSURANCE	3,560	-	3,560	
101-171.00-717.000	LIFE INSURANCE	1,140	-	1,140	
101-171.00-718.000	PENSION CONTRIBUTION	22,400	-	22,400	
101-171.00-719.000	DISABILITY INSURANCE	1,690	-	1,690	
101-171.00-723.000	AUTOMOBILE EXPENSE ALLOWANCE	10,370	-	10,370	
101-171.00-724.000	WORKERS COMP	1,020	-	1,020	
101-171.00-726.000	OFFICE SUPPLIES	250	(200)	50	
101-171.00-802.000	MEMBERSHIPS,DUES,SUBS	3,600	(600)	3,000	
101-171.00-853.000	TELEPHONE/COMMUNICATIONS	320	-	320	
101-171.00-956.000	MISCELLANEOUS	1,200	150	1,350	
101-171.00-960.000	EDUCATION & TRAINING	6,000	-	6,000	
Total - Dept 171.00-MANAGER		329,640	(650)	328,990	
Dept 191.00-ACCOUNTING					
101-191.00-703.000	SALARIES	53,560	-	53,560	
101-191.00-703.005	PART TIME HELP	27,300	-	27,300	
101-191.00-715.000	SOCIAL SECURITY/MEDICARE	4,500	-	4,500	
101-191.00-716.000	HEALTH INSURANCE	5,190	-	5,190	
101-191.00-716.010	DENTAL INSURANCE	520	-	520	
101-191.00-717.000	LIFE INSURANCE	280	-	280	
101-191.00-718.000	PENSION CONTRIBUTION	6,180	-	6,180	
101-191.00-719.000	DISABILITY INSURANCE	410	-	410	
101-191.00-724.000	WORKERS COMP	400	-	400	
101-191.00-726.000	OFFICE SUPPLIES	1,200	-	1,200	
101-191.00-802.000	MEMBERSHIPS,DUES,SUBS	600	-	600	
101-191.00-807.000	AUDIT FEES	7,000	-	7,000	
101-191.00-818.000	CONTRACTUAL SERVICES	30,900	-	30,900	
101-191.00-956.000	MISCELLANEOUS	500	-	500	
101-191.00-960.000	EDUCATION & TRAINING	1,600	-	1,600	
Total - Dept 191.00-ACCOUNTING		140,140	-	140,140	
Dept 215.00-CLERK					
101-215.00-703.000	SALARIES	156,000	-	156,000	
101-215.00-703.001	DEPUTY SALARY	2,500	-	2,500	
101-215.00-715.000	SOCIAL SECURITY/MEDICARE	12,130	-	12,130	
101-215.00-716.000	HEALTH INSURANCE	33,070	-	33,070	
101-215.00-716.010	DENTAL INSURANCE	3,100	-	3,100	
101-215.00-717.000	LIFE INSURANCE	780	-	780	
101-215.00-718.000	PENSION CONTRIBUTION	15,600	-	15,600	
101-215.00-719.000	DISABILITY INSURANCE	1,190	-	1,190	
101-215.00-724.000	WORKERS COMP	500	(100)	400	
101-215.00-740.000	MATERIAL & SUPPLIES	1,000	(600)	400	
101-215.00-817.000	CODIFICATION OF TWP ORDINANCES	3,000	(2,500)	500	
101-215.00-818.000	CONTRACTUAL SERVICES	1,000	(950)	50	
101-215.00-853.000	TELEPHONE/COMMUNICATIONS	-	-	-	
101-215.00-870.000	MILEAGE	250	-	250	
101-215.00-902.000	PUBLISHING/LEGAL NOTICES	8,000	1,600	9,600	
101-215.00-956.000	MISCELLANEOUS	500	-	500	
101-215.00-960.000	EDUCATION & TRAINING	3,000	-	3,000	
Total - Dept 215.00-CLERK		241,620	(2,550)	239,070	
Dept 228.00-INFORMATION TECHNOLOGY					
101-228.00-703.000	SALARIES	119,560	24,000	143,560	Retiree sick & vacation payout
101-228.00-703.005	PART TIME HELP	7,000	-	7,000	
101-228.00-703.007	LONGEVITY	1,350	-	1,350	
101-228.00-715.000	SOCIAL SECURITY/MEDICARE	10,250	1,000	11,250	Retiree sick & vacation payout
101-228.00-716.000	HEALTH INSURANCE	17,900	-	17,900	
101-228.00-716.010	DENTAL INSURANCE	1,400	-	1,400	
101-228.00-717.000	LIFE INSURANCE	610	-	610	
101-228.00-718.000	PENSION CONTRIBUTION	12,000	-	12,000	
101-228.00-719.000	DISABILITY INSURANCE	910	-	910	
101-228.00-724.000	WORKERS COMP	580	-	580	

GL NUMBER	DESCRIPTION	2014	Budget	2014	Notes
		Amended Budget	Request #4	Amended Budget	
101-228.00-740.000	MATERIAL & SUPPLIES	9,250	-	9,250	
101-228.00-818.000	CONTRACTUAL SERVICES	15,800	(11,800)	4,000	No offsite data storage in 2014
101-228.00-853.000	TELEPHONE/COMMUNICATIONS	3,000	-	3,000	
101-228.00-870.000	MILEAGE	400	(150)	250	
101-228.00-930.001	HARDWARE MAINTENANCE	10,000	-	10,000	
101-228.00-930.025	COMPUTER EQUIPMENT	20,000	-	20,000	
101-228.00-930.030	COMPUTER SOFTWARE MAINTENANCE	49,900	-	49,900	
101-228.00-932.000	COMPUTER PROGRAM CHANGES	500	-	500	
101-228.00-956.000	MISCELLANEOUS	500	-	500	
101-228.00-960.000	EDUCATION & TRAINING	2,000	(1,500)	500	One workshop attended
101-228.00-970.000	CAPITAL OUTLAY	25,000	(25,000)	-	None in 2014
Total - Dept 228.00-INFORMATION TECHNOLOGY		307,910	(13,450)	294,460	
Dept 253.00-TREASURERS					
101-253.00-703.000	SALARIES	127,430	-	127,430	
101-253.00-703.001	DEPUTY SALARY	2,500	-	2,500	
101-253.00-703.005	PART TIME HELP	40,000	-	40,000	
101-253.00-715.000	SOCIAL SECURITY/MEDICARE	11,840	-	11,840	
101-253.00-716.000	HEALTH INSURANCE	19,750	-	19,750	
101-253.00-716.010	DENTAL INSURANCE	2,590	-	2,590	
101-253.00-717.000	LIFE INSURANCE	530	-	530	
101-253.00-718.000	PENSION CONTRIBUTION	11,050	-	11,050	
101-253.00-719.000	DISABILITY INSURANCE	780	-	780	
101-253.00-724.000	WORKERS COMP	680	-	680	
101-253.00-726.000	OFFICE SUPPLIES	1,000	-	1,000	
101-253.00-729.001	TAX BILL PRINTING	15,000	-	15,000	
101-253.00-802.000	MEMBERSHIPS,DUES,SUBS	600	-	600	
101-253.00-815.000	COURT FILING/SERVICE FEES	2,500	-	2,500	
101-253.00-818.000	CONTRACTUAL SERVICES	7,800	-	7,800	
101-253.00-870.000	MILEAGE	200	-	200	
101-253.00-930.020	EQUIPMENT MAIN & REPAIR	1,000	-	1,000	
101-253.00-956.000	MISCELLANEOUS	500	-	500	
101-253.00-960.000	EDUCATION & TRAINING	3,000	-	3,000	
Total - Dept 253.00-TREASURERS		248,750	-	248,750	
Dept 257.00-ASSESSING					
101-257.00-703.000	SALARIES	167,950	-	167,950	
101-257.00-703.005	PART TIME HELP	-	-	-	
101-257.00-703.010	OVERTIME	1,390	(870)	520	
101-257.00-708.000	BOARD OF REVIEW	2,700	-	2,700	
101-257.00-715.000	SOCIAL SECURITY/MEDICARE	13,990	-	13,990	
101-257.00-716.000	HEALTH INSURANCE	18,600	-	18,600	
101-257.00-716.010	DENTAL INSURANCE	3,500	-	3,500	
101-257.00-717.000	LIFE INSURANCE	860	-	860	
101-257.00-718.000	PENSION CONTRIBUTION	16,800	-	16,800	
101-257.00-719.000	DISABILITY INSURANCE	1,300	-	1,300	
101-257.00-724.000	WORKERS COMP	1,800	-	1,800	
101-257.00-729.000	ASSESSMENT NOTICES/PP STATEMETS	7,500	-	7,500	
101-257.00-730.000	GASOLINE	800	(400)	400	
101-257.00-740.000	MATERIAL & SUPPLIES	2,050	(750)	1,300	
101-257.00-801.000	LEGAL FEES	55,250	(5,250)	50,000	
101-257.00-802.000	MEMBERSHIPS,DUES,SUBS	1,100	620	1,720	
101-257.00-818.000	CONTRACTUAL SERVICES	30,500	6,000	36,500	
101-257.00-870.000	MILEAGE	200	-	200	
101-257.00-930.020	EQUIPMENT MAIN & REPAIR	1,000	-	1,000	
101-257.00-931.000	VEHICLE REPAIR/MAINTENANCE	1,200	-	1,200	
101-257.00-956.000	MISCELLANEOUS	750	(250)	500	
101-257.00-960.000	EDUCATION & TRAINING	3,270	(1,270)	2,000	
101-257.00-970.000	CAPITAL OUTLAY	2,400	-	2,400	
101-257.00-999.590	TRANSFER OUT-SEWER FUND	12,600	-	12,600	
Total - Dept 257.00-ASSESSING		347,510	(2,170)	345,340	
Dept 262.00-ELECTIONS					
101-262.00-701.000	ELECTION INSPECTORS	38,780	(10,960)	27,820	
101-262.00-703.005	PART TIME HELP	1,000	(1,000)	-	
101-262.00-715.000	SOCIAL SECURITY/MEDICARE	200	(100)	100	
101-262.00-718.000	PENSION CONTRIBUTION	20	-	20	
101-262.00-724.000	WORKERS COMP	100	-	100	

GL NUMBER	DESCRIPTION	2014		2014	Notes
		Amended Budget	Budget Request #4	Amended Budget	
101-262.00-726.000	OFFICE SUPPLIES	8,000	(2,230)	5,770	
101-262.00-803.000	POSTAGE	5,000	(1,500)	3,500	
101-262.00-818.000	CONTRACTUAL SERVICES	4,000	(400)	3,600	
101-262.00-818.035	CONTRACTED COUNTY SERVICES	14,000	(14,000)	-	
101-262.00-902.000	PUBLISHING/LEGAL NOTICES	800	-	800	
101-262.00-956.000	MISCELLANEOUS	1,000	-	1,000	
Total - Dept 262.00-ELECTIONS		72,900	(30,190)	42,710	
Dept 265.00-BUILDING & GROUNDS					
101-265.00-703.000	SALARIES	82,450	1,120	83,570	
101-265.00-703.005	PART TIME HELP	16,580	(1,570)	15,010	staff changes
101-265.00-703.010	OVERTIME	4,870	320	5,190	
101-265.00-715.000	SOCIAL SECURITY/MEDICARE	8,050	-	8,050	
101-265.00-716.000	HEALTH INSURANCE	17,190	(2,690)	14,500	
101-265.00-716.010	DENTAL INSURANCE	2,100	(270)	1,830	
101-265.00-717.000	LIFE INSURANCE	440	-	440	
101-265.00-718.000	PENSION CONTRIBUTION	8,250	110	8,360	
101-265.00-719.000	DISABILITY INSURANCE	650	-	650	
101-265.00-724.000	WORKERS COMP	2,500	-	2,500	
101-265.00-730.000	GASOLINE	4,610	-	4,610	
101-265.00-775.001	EQUIPMENT & SUPPLIES	6,500	4,000	10,500	salt for 2015 to receive reduced price
101-265.00-805.000	ENGINEERING SERVICES	2,000	5,860	7,860	generator not purchased from Capital Outlay
101-265.00-818.000	CONTRACTUAL SERVICES	69,970	-	69,970	
101-265.00-853.000	TELEPHONE/COMMUNICATIONS	15,300	-	15,300	
101-265.00-921.030	UTILITIES - WATER	7,000	1,490	8,490	water usage increased
101-265.00-921.035	UTILITIES - SEWER	4,380	160	4,540	water usage increased
101-265.00-921.040	UTILITIES - ELECTRIC	73,550	7,690	81,240	electric usage increased
101-265.00-921.045	UTILITIES - GAS	19,330	2,940	22,270	rate increase
101-265.00-930.000	BUILDING MAINTENANCE & REPAIRS	61,200	-	61,200	
101-265.00-930.020	EQUIPMENT MAIN & REPAIR	10,760	(4,420)	6,340	vehicles not purch-lower alloc of exp
101-265.00-956.000	MISCELLANEOUS	600	-	600	
101-265.00-970.000	CAPITAL OUTLAY	125,000	(125,000)	-	generator not purchased
Total - Dept 265.00-BUILDING & GROUNDS		543,280	(110,260)	433,020	
Dept 276.00-CEMETERY					
101-276.00-703.000	SALARIES	35,160	(620)	34,540	
101-276.00-703.005	PART TIME HELP	12,100	3,990	16,090	staff changes
101-276.00-703.010	OVERTIME	1,650	190	1,840	
101-276.00-715.000	SOCIAL SECURITY/MEDICARE	3,800	260	4,060	
101-276.00-716.000	HEALTH INSURANCE	6,670	(1,050)	5,620	
101-276.00-716.010	DENTAL INSURANCE	820	(110)	710	
101-276.00-717.000	LIFE INSURANCE	180	-	180	
101-276.00-718.000	PENSION CONTRIBUTION	3,520	-	3,520	
101-276.00-719.000	DISABILITY INSURANCE	270	-	270	
101-276.00-724.000	WORKERS COMP	1,170	-	1,170	
101-276.00-730.000	GASOLINE	1,790	-	1,790	
101-276.00-731.000	PROPANE GAS	250	(250)	-	not needed in 2014
101-276.00-775.001	EQUIPMENT & SUPPLIES	5,800	(3,800)	2,000	top soil/mulch/foudations made in house
101-276.00-818.000	CONTRACTUAL SERVICES	34,190	-	34,190	
101-276.00-853.000	TELEPHONE/COMMUNICATIONS	100	-	100	
101-276.00-921.040	UTILITIES - ELECTRIC	550	-	550	
101-276.00-930.000	BUILDING MAINTENANCE & REPAIRS	500	-	500	
101-276.00-930.020	EQUIPMENT MAIN & REPAIR	5,180	(1,720)	3,460	vehicles not purch-lower alloc of exp
101-276.00-956.000	MISCELLANEOUS	2,500	-	2,500	
101-276.00-960.000	EDUCATION & TRAINING	250	(160)	90	
101-276.00-967.020	TWP PROPERTIES-DRAIN/TAXES/SAD	500	-	500	
101-276.00-970.000	CAPITAL OUTLAY	15,000	(15,000)	-	cemetary signs not ordered
Total - Dept 276.00-CEMETERY		131,950	(18,270)	113,680	
Dept 281.00-STORMWATER					
101-281.00-703.000	SALARIES	29,240	80	29,320	
101-281.00-703.005	PART TIME HELP	14,900	(2,750)	12,150	staff changes
101-281.00-703.010	OVERTIME	940	160	1,100	
101-281.00-715.000	SOCIAL SECURITY/MEDICARE	3,460	-	3,460	
101-281.00-716.000	HEALTH INSURANCE	5,870	(970)	4,900	
101-281.00-716.010	DENTAL INSURANCE	720	-	720	

GL NUMBER	DESCRIPTION	2014		2014		Notes
		Amended Budget	Budget Request #4	Amended Budget		
101-281.00-717.000	LIFE INSURANCE	150	-	150		
101-281.00-718.000	PENSION CONTRIBUTION	2,880	60	2,940		
101-281.00-719.000	DISABILITY INSURANCE	220	-	220		
101-281.00-724.000	WORKERS COMP INSUR	970	-	970		
101-281.00-726.000	OFFICE SUPPLIES	500	(500)	-		
101-281.00-730.000	GASOLINE	1,570	-	1,570		
101-281.00-741.000	OTHER OPERATING EXPENSES	250	(250)	-		
101-281.00-742.000	LABORATORY SUPPLIES	4,500	(790)	3,710		competitive pricing from new vendor
101-281.00-745.000	OFF-SITE LAB TESTING	500	(500)	-		
101-281.00-775.003	SAFETY EQUIPMENT AND SUPPLIES	250	-	250		
101-281.00-801.000	LEGAL FEES	1,000	(1,000)	-		none needed
101-281.00-805.000	ENGINEERING SERVICES	3,000	-	3,000		
101-281.00-818.225	SOLID WASTE DISPOSAL	2,000	(1,370)	630		debris hauled with POTW waste
101-281.00-853.000	TELEPHONE/COMMUNICATIONS	140	(140)	-		
101-281.00-928.000	REGULATORY FEES	9,740	(2,400)	7,340		reduction in storm water fee
101-281.00-930.020	EQUIPMENT MAIN & REPAIR	7,670	(1,510)	6,160		vehicles not purch-lower alloc of exp
101-281.00-956.000	MISCELLANEOUS	200	-	200		
101-281.00-956.005	COMMUNITY OUTREACH PROGRAMS	20,400	(10,400)	10,000		50/50 tree program not fully executed
101-281.00-960.000	EDUCATION & TRAINING	1,000	(100)	900		
101-281.00-967.010	TOWNSHIP-AT-LARGE DRAINS	264,470	(106,820)	157,650		Green Drain #4 Principal-below
101-281.00-991.000	PRINCIPAL	126,820	41,980	168,800		Green Drain #4 At Large Assmt
Total - Dept 281.00-STORMWATER		503,360	(87,220)	416,140		
Dept 446.00-INFRASTRUCTURE						
101-446.00-922.000	STREETLIGHTS	348,000	-	348,000		
101-446.00-969.000	STREET IMPROVEMENTS	397,500	-	397,500		
101-446.00-969.002	SIDEWALK IMPROVEMENT/REPAIR	420,960	-	420,960		
101-446.00-971.140	RAM TRAIL	268,890	-	268,890		
101-446.00-971.141	RAM TRAIL EASEMENT-MATHENY	1,300	1,800	3,100		
Total - Dept 446.00-INFRASTRUCTURE		1,436,650	1,800	1,438,450		
Dept 721.00-PLANNING/COMMUNITY DEVELOPMENT						
101-721.00-703.000	SALARIES	331,530	-	331,530		
101-721.00-704.000	PLANNING COMMISSION SALARIES	13,740	-	13,740		
101-721.00-715.000	SOCIAL SECURITY/MEDICARE	26,700	-	26,700		
101-721.00-716.000	HEALTH INSURANCE	68,500	-	68,500		
101-721.00-716.010	DENTAL INSURANCE	7,300	-	7,300		
101-721.00-717.000	LIFE INSURANCE	1,700	-	1,700		
101-721.00-718.000	PENSION CONTRIBUTION	33,160	-	33,160		
101-721.00-719.000	DISABILITY INSURANCE	2,520	-	2,520		
101-721.00-724.000	WORKERS COMPENSATION INSURANCE	1,620	-	1,620		
101-721.00-725.000	CLOTHING/CLEANING ALLOWANCE	1,000	-	1,000		
101-721.00-726.000	OFFICE SUPPLIES	2,000	-	2,000		
101-721.00-730.000	GASOLINE	3,840	-	3,840		
101-721.00-801.000	LEGAL FEES	15,000	3,000	18,000		Matheny condemnation/easements
101-721.00-802.000	MEMBERSHIPS,DUES,SUBSCRIPTIONS	1,800	-	1,800		
101-721.00-803.000	POSTAGE	1,800	700	2,500		Mailings for road improvements
101-721.00-818.000	CONTRACTUAL SERVICES	32,950	7,050	40,000		Art grant, incr plan reviews & elec insp
101-721.00-818.040	CONTRACTUAL SERV-PLAN FUNCTIONS	5,000	-	5,000		
101-721.00-853.000	TELEPHONE/COMMUNICATIONS	3,500	1,000	4,500		
101-721.00-870.000	MILEAGE	300	-	300		
101-721.00-902.000	PUBLISHING/LEGAL NOTICES	3,350	-	3,350		
101-721.00-930.063	NSP HOME	82,500	(79,000)	3,500		
101-721.00-931.000	VEHICLE REPAIR/MAINTENANCE	2,500	1,700	4,200		
101-721.00-941.000	OFFICE EQUIPMENT LEASE	4,000	-	4,000		
101-721.00-956.000	MISCELLANEOUS	1,500	-	1,500		
101-721.00-958.000	CODE ENFORCEMENT EXPENSE	18,000	-	18,000		
101-721.00-959.000	SOIL EROSION & SED CNTRL EXPENSE	500	-	500		
101-721.00-960.000	EDUCATION & TRAINING	6,500	-	6,500		
101-721.00-970.000	CAPITAL OUTLAY	134,900	42,000	176,900		Holt Rd property purchases
Total - Dept 721.00-PLANNING/COMMUNITY DEVELOPMENT		807,710	(23,550)	784,160		
Dept 752.00-PARKS ADMINISTRATION						
101-752.00-703.000	SALARIES	111,940	-	111,940		
101-752.00-703.010	OVERTIME	1,000	(1,000)	-		
101-752.00-704.001	PARK COMMISSION COMPENSATION	5,460	(480)	4,980		
101-752.00-715.000	SOCIAL SECURITY/MEDICARE	9,060	(220)	8,840		
101-752.00-716.000	HEALTH INSURANCE	10,370	-	10,370		
101-752.00-716.010	DENTAL INSURANCE	1,040	-	1,040		
101-752.00-717.000	LIFE INSURANCE	580	-	580		
101-752.00-718.000	PENSION CONTRIBUTION	11,200	-	11,200		
101-752.00-719.000	DISABILITY INSURANCE	850	-	850		

GL NUMBER	DESCRIPTION	2014	Budget	2014	Notes
		Amended	Request #4	Amended	
		Budget		Budget	
101-752.00-724.000	WORKERS COMP INSUR	2,120	(830)	1,290	
101-752.00-726.000	OFFICE SUPPLIES	2,000	-	2,000	
101-752.00-802.000	MEMBERSHIPS,DUES,SUBS	1,000	-	1,000	
101-752.00-803.000	POSTAGE	1,500	(1,000)	500	
101-752.00-818.000	CONTRACTUAL SERVICES	7,500	(3,910)	3,590	
101-752.00-853.000	TELEPHONE/COMMUNICATIONS	7,550	(2,000)	5,550	
101-752.00-956.000	MISCELLANEOUS	6,000	(1,500)	4,500	
101-752.00-960.000	EDUCATION & TRAINING	5,000	(2,500)	2,500	
101-752.00-967.000	MASTER PLAN RESEARCH	13,100	-	13,100	
Total - Dept 752.00-PARKS ADMINISTRATION		197,270	(13,440)	183,830	
Dept 771.00-PARKS					
101-771.00-703.005	PART TIME HELP	133,840	-	133,840	
101-771.00-703.010	OVERTIME	8,000	-	8,000	
101-771.00-703.051	SEASONAL LABOR	109,690	(6,690)	103,000	
101-771.00-715.000	SOCIAL SECURITY/MEDICARE	19,780	(1,540)	18,240	
101-771.00-724.000	WORKERS COMP INSUR	6,900	(3,700)	3,200	
101-771.00-725.000	CLOTHING/CLEANING ALLOWANCE	2,500	-	2,500	
101-771.00-730.000	GASOLINE	16,900	2,310	19,210	
101-771.00-748.000	TOOLS	2,500	-	2,500	
101-771.00-775.001	EQUIPMENT & SUPPLIES	8,000	-	8,000	
101-771.00-775.003	SAFETY EQUIPMENT AND SUPPLIES	500	-	500	
101-771.00-818.000	CONTRACTUAL SERVICES	40,000	-	40,000	
101-771.00-921.030	UTILITIES - WATER	9,200	(1,700)	7,500	
101-771.00-921.035	UTILITIES - SEWER	4,500	-	4,500	
101-771.00-921.040	UTILITIES - ELECTRIC	38,000	-	38,000	
101-771.00-921.045	UTILITIES - GAS	4,600	(1,600)	3,000	
101-771.00-930.000	BLDG & GRDS MAINT & REPAIRS	20,000	3,000	23,000	
101-771.00-930.010	GROUNDS MAINTENANCE & REPAIRS	20,000	(3,000)	17,000	
101-771.00-930.020	EQUIPMENT MAIN & REPAIR	15,000	-	15,000	
101-771.00-931.000	VEHICLE REPAIR/MAINTENANCE	5,000	3,000	8,000	
101-771.00-956.000	MISCELLANEOUS	2,000	100	2,100	
101-771.00-970.000	CAPITAL OUTLAY	166,610	-	166,610	
101-771.00-999.590	TRANSFER OUT-SEWER FUND	6,000	-	6,000	
Total - Dept 771.00-PARKS		639,520	(9,820)	629,700	
Dept 774.00-RECREATION					
101-774.00-703.000	SALARIES	53,560	-	53,560	
101-774.00-715.000	SOCIAL SECURITY/MEDICARE	4,100	-	4,100	
101-774.00-716.000	HEALTH INSURANCE	12,390	(6,580)	5,810	
101-774.00-716.010	DENTAL INSURANCE	970	(410)	560	
101-774.00-717.000	LIFE INSURANCE	280	-	280	
101-774.00-718.000	PENSION CONTRIBUTION	5,360	-	5,360	
101-774.00-719.000	DISABILITY INSURANCE	410	-	410	
101-774.00-724.000	WORKERS COMP INSUR	1,460	-	1,460	
101-774.00-739.000	T-SHIRTS & UNIFORMS	15,000	(7,500)	7,500	
101-774.00-739.001	AWARDS & TROPHIES	2,500	(1,700)	800	
101-774.00-775.001	EQUIPMENT & SUPPLIES	15,500	500	16,000	
101-774.00-802.001	ASA MEN'S FEES-SOFTBALL	1,320	(470)	850	
101-774.00-802.002	ADULT SOFTBALL UMPIRES	2,000	(800)	1,200	
101-774.00-809.000	SENIOR CITIZEN TRIPS	-	-	-	
101-774.00-812.000	RECREATION ENTRY FEES	1,300	(1,130)	170	
101-774.00-818.000	CONTRACTUAL SERVICES	15,860	(3,360)	12,500	
101-774.00-910.001	ASA FIELD INSURANCE	300	-	300	
101-774.00-956.000	MISCELLANEOUS	500	500	1,000	
101-774.00-956.040	SPECIAL EVENTS	6,500	15,000	21,500	
Total - Dept 774.00-RECREATION		139,310	(5,950)	133,360	
Dept 850.00-OTHER FUNCTIONS					
101-850.00-714.000	RETIREE'S BENEFITS	130,200	195,410	325,610	Other Post Employment Benefits
101-850.00-720.000	UNEMPLOYMENT-REIMBURSEMENT	5,000	-	5,000	
101-850.00-726.000	OFFICE SUPPLIES	8,000	(1,500)	6,500	
101-850.00-801.000	LEGAL FEES	15,000	5,000	20,000	
101-850.00-803.000	POSTAGE	10,000	-	10,000	
101-850.00-818.000	CONTRACTUAL SERVICES	93,500	21,100	114,600	Brush grinding/OPEB Actuarial study
101-850.00-902.001	NEWSLETTER	2,200	-	2,200	
101-850.00-910.000	INSURANCE & BONDS	43,000	-	43,000	
101-850.00-930.020	EQUIPMENT MAIN & REPAIR	11,000	(2,000)	9,000	
101-850.00-941.000	OFFICE EQUIPMENT LEASE	2,270	-	2,270	
101-850.00-956.000	MISCELLANEOUS	30,000	(5,000)	25,000	
101-850.00-960.005	GROUP EDUCATION & TRAINING	3,000	(3,000)	-	
101-850.00-964.000	TAX ADJUSTMENTS TO COUNTY/TWP	12,000	-	12,000	
101-850.00-967.020	TWP PROPERTIES-DRAIN/TAXES/SAD	3,500	2,900	6,400	

GL NUMBER	DESCRIPTION	2014	Budget	2014	Notes
		Amended Budget	Request #4	Amended Budget	
101-850.00-970.000	CAPITAL OUTLAY	9,480	-	9,480	
101-850.00-991.000	PRINCIPAL	1,300	70	1,370	
101-850.00-995.000	INTEREST	900	20	920	
101-850.00-999.206	TRANSFER OUT TO FIRE FUND	693,400	(17,600)	675,800	
101-850.00-999.207	TRANSFER OUT TO POLICE FUND	1,352,340	(10,800)	1,341,540	
Total - Dept 850.00-OTHER FUNCTIONS		2,426,090	184,600	2,610,690	
Dept 905.00-DEBT SERVICE					
101-905.00-991.220	PRINCIPAL - VALHALLA PARK 2	33,340	-	33,340	
101-905.00-991.330	PRINCIPAL - 2013 CAP IMPR BOND	100,000	-	100,000	
101-905.00-995.200	INTEREST - VALHALLA PARK 2	6,400	-	6,400	
101-905.00-995.330	INTEREST - 2013 CAP IMPR BOND	38,530	-	38,530	
Total - Dept 905.00-DEBT SERVICE		178,270	-	178,270	
TOTAL APPROPRIATIONS		8,800,020	(135,190)	8,664,830	
NET OF REVENUES/APPROPRIATIONS - FUND 101		(1,237,970)	403,170	(834,800)	
BEGINNING FUND BALANCE		6,283,218		6,283,218	
ENDING FUND BALANCE		5,045,248		5,448,418	

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 11, 2014

RE: Amendment No. 2 to Resolution No. 2013-019 – FY 2014 Water Improvement Fund Budget

Enclosed for your review and approval is Amendment No. 2 to Resolution No. 2013-019 – FY 2014 Water Improvement Fund Budget.

Changes in revenue include an increase of \$12,600 primarily from an increase in water improvement and payback revenues while expenditures are projected to increase by \$500.

As a result, fund balance is projected to increase by \$12,100 from \$322,742 to \$334,842.

RECOMMENDED MOTION:

To adopt Amendment No. 2 to Resolution No. 2013-019 for the Fiscal Year 2014 Water Improvement Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2013-019
 F.Y. 2014 WATER IMPROVEMENT FUND BUDGET
 AMENDMENT NO. 2

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 16th, 2014, at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2014 Water Improvement Fund Budget as follows:

Present:

Absent:

	2014 Adopted Budget	1st Budget Request	2nd Budget Request	2014 Amended Budget
Revenue				
Charges for Services	\$ 12,500	\$ 42,500	\$ 12,600	\$ 67,600
Interest	50	-	-	50
Other	7,900	-	-	7,900
Total Revenue	20,450	42,500	12,600	75,550
Expenditures				
Admin & Construction	5,050	(2,700)	500	2,850
Debt Service	77,640	-	-	77,640
Total Expenditures	82,690	(2,700)	500	80,490
Revenues Over (Under) Expenditures	(62,240)	45,200	12,100	(4,940)
Fund Balance, Beginning	339,782			339,782
Fund Balance, Ending	\$ 277,542			\$ 334,842

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 16th, 2014.

 EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular Township Board at a regular meeting held on the 16th day of December 2014.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of December, 2014.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2014 AMENDED BUDGET	BUDGET REQUEST #2	2014 AMENDED BUDGET
REVENUES				
225-000.00-608.000	WATER IMPROVEMENT REVENUE	\$ 55,000	\$ 8,850	\$ 63,850
225-000.00-608.005	WATER IMPROVEMT PYBK REVENUE	-	3,750	3,750
225-000.00-664.000	INTEREST	50		50
225-000.00-672.020	SPECIAL ASSM PMTS-PRINCIPAL	7,100		7,100
225-000.00-672.021	SPECIAL ASSM PAYMENTS-INTEREST	800		800
TOTAL REVENUES		62,950	12,600	75,550
EXPENDITURES				
Dept 536.00-ADMINISTRATION & CONSTRUCTION				
225-536.00-801.000	LEGAL FEES	-	-	-
225-536.00-802.000	MEMBERSHIPS,DUES,SUBS	2,350	500	2,850
225-536.00-956.000	MISCELLANEOUS	-	-	-
Totals for dept 536.00-ADMINISTRATION & CONSTRUCTION		2,350	500	2,850
Dept 905.00-DEBT SERVICE				
225-905.00-991.000	PRINCIPAL	60,780	-	60,780
225-905.00-995.000	INTEREST	16,360	-	16,360
225-905.00-999.000	PAYING AGENT FEES	500	-	500
Totals for dept 905.00-DEBT SERVICE		77,640	-	77,640
TOTAL EXPENDITURES		79,990	500	80,490
REVENUES OVER (UNDER) EXPENDITURES		(17,040)	12,100	(4,940)
BEGINNING FUND BALANCE		339,782		339,782
ENDING FUND BALANCE		\$ 322,742		\$ 334,842

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 11, 2014

RE: Amendment No. 3 to Resolution No. 2013-020 – FY 2014 Sewer Fund Budget

Enclosed for your review and approval is Amendment No. 3 to Resolution No. 2013-020 for the FY 2014 Sewer Fund Budget.

Revenues are projected to increase by \$53,220 primarily due to the SAW Grant.

Changes in expenditures include an increase in Administration of \$74,700, a decrease in the Department of Public Services of \$851,880 (camera truck will be received and billed in 2015), and an increase in Capital Outlay of \$18,230 for a total decrease in expenditures of \$758,950.

Altogether fund balance will increase by \$812,170 from \$33,505,704 to \$34,371,874.

RECOMMENDED MOTION:

To adopt Amendment No. 3 to Resolution No. 2013-020 for the Fiscal Year 2014 Sewer Fund Budget.

DELHI CHARTER TOWNSHIP
RESOLUTION NO. 2013-020
F.Y. 2014 SEWER FUND BUDGET
AMENDMENT NO. 3

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 16, 2014 at 7:30 p.m., the following motion was offered by _____ to amend the Fiscal Year 2014 General Fund Budget as follows:

Present:

Absent:

	2014 Adopted Budget	1st Budget Request	2nd Budget Request	3rd Budget Request	2014 Amended Budget
Revenue					
Licenses and Permits	\$ 86,200	\$ -	\$ 263,550	\$ (37,200)	\$ 312,550
Charges for Services	6,053,740	-	(59,860)	(382,330)	5,611,550
State Grants	-	-	-	379,800	379,800
Interest and Rentals	15,800	-	-	4,600	20,400
Other	36,630	-	23,170	28,550	88,350
Total Revenue	6,192,370	-	226,860	(6,580)	6,412,650
Expenditures					
Public Works					
Administration	668,630	-	(11,390)	74,700	731,940
Public Services	3,460,170	-	333,020	(851,880)	2,941,310
Capital Outlay	700,000	74,510	(282,730)	18,230	510,010
General Obligation Debt	1,767,600	-	12,980	-	1,780,580
Total Expenditures	6,596,400	74,510	51,880	(758,950)	5,963,840
Other Financing Sources (Uses)					
Capital Contributions				64,800	64,800
Sale of Fixed Assets	13,000	-	(8,000)	(5,000)	-
Total Other Financing Sources (Uses)	13,000	-	(8,000)	59,800	64,800
Revenues Over (Under) Expenditures	(391,030)	(74,510)	166,980	812,170	513,610
Estimated Fund Balance, Beginning	33,804,264	-	-		33,804,264
Fund Balance, Ending	\$ 33,413,234	\$ -	\$ -		\$ 34,317,874

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 16th, 2014.

EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 16th day of December, 2014.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of December, 2014.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2014 AMENDED BUDGET	BUDGET REQUEST #3	2014 AMENDED BUDGET	NOTES
Fund 590 - SEWAGE DISPOSAL SYSTEM					
ESTIMATED REVENUES					
590-000.00-570.000	STATE GRANTS	0	379,800	379,800	SAW Grant
590-000.00-607.000	SEWER USER CHARGES	4,045,810	(385,050)	3,660,760	
590-000.00-609.000	BASIC SERVICE CHARGE	1,903,610	0	1,903,610	
590-000.00-610.000	INDUSTRIAL PRETREATMENT CHARGE	44,460	2,720	47,180	
590-000.00-626.000	SEWER PERMITS/FEES	349,750	(37,200)	312,550	
590-000.00-664.000	INTEREST	3,000	4,600	7,600	
590-000.00-664.080	OTHER SPEC ASSM INTEREST	1,700	0	1,700	
590-000.00-670.000	RENTAL OF FARMLAND	11,100	0	11,100	
590-000.00-673.000	SALE OF FIXED ASSETS	5,000	(5,000)	0	
590-000.00-674.000	CAPITAL CONTRIBUTIONS	0	64,800	64,800	Aspen Ridge #3
590-000.00-687.000	REFUNDS/REBATE/REIMBURSEMENTS	16,600	33,850	50,450	Work on Green Dn Proj
590-000.00-694.000	MISCELLANEOUS REVENUE	24,600	(5,300)	19,300	
590-000.00-699.001	TRANSFER IN	18,600	0	18,600	
Total Revenue		6,424,230	53,220	6,477,450	
Dept 548.00-ADMINISTRATION & OVERHEAD					
590-548.00-705.000	BOARD OF APPEALS-PER DIEM	600	(600)	0	Other Post Employment
590-548.00-714.000	RETIREE'S BENEFITS	130,820	83,420	214,240	Benefits
590-548.00-720.000	UNEMPLOYMENT-REIMBURSEMENT	2,000	0	2,000	
590-548.00-726.000	OFFICE SUPPLIES	750	(550)	200	
590-548.00-740.010	COMPUTER EXPENSES	0	0	0	
590-548.00-801.000	LEGAL FEES	10,000	(7,420)	2,580	
590-548.00-803.000	POSTAGE	33,960	0	33,960	
590-548.00-807.000	AUDIT FEES	9,080	0	9,080	
590-548.00-818.000	CONTRACTUAL SERVICES	14,850	2,350	17,200	
590-548.00-902.000	PUBLISHING/LEGAL NOTICES	1,000	(1,000)	0	
590-548.00-910.000	INSURANCE & BONDS	57,730	0	57,730	
590-548.00-956.000	MISCELLANEOUS	1,000	(500)	500	
590-548.00-960.000	EDUCATION & TRAINING	1,000	(1,000)	0	
590-548.00-999.040	GENERAL FUND COST ALLOCATION	394,450	0	394,450	
Total - Dept 548.00-ADMINISTRATION & OVERHEAD		657,240	74,700	731,940	
Dept 558.00-DEPT OF PUBLIC SERVICE					
590-558.00-703.000	SALARIES	784,160	6,580	790,740	
590-558.00-703.005	PART TIME HELP	94,120	(12,920)	81,200	staff changes
590-558.00-703.010	OVERTIME	79,210	2,500	81,710	
590-558.00-715.000	SOCIAL SECURITY/MEDICARE	74,390	280	74,670	
590-558.00-716.000	HEALTH INSURANCE	172,510	(6,110)	166,400	
590-558.00-716.010	DENTAL INSURANCE	20,220	(1,510)	18,710	
590-558.00-717.000	LIFE INSURANCE	4,050	70	4,120	
590-558.00-718.000	PENSION CONTRIBUTION	79,240	440	79,680	
590-558.00-719.000	DISABILITY INSURANCE	6,040	70	6,110	
590-558.00-724.000	WORKERS COMP	19,530		19,530	
590-558.00-726.000	OFFICE SUPPLIES	5,500		5,500	
590-558.00-728.000	CERTIFICATION	1,200		1,200	
590-558.00-730.000	GASOLINE	46,220		46,220	
590-558.00-732.000	FUEL OIL	6,000	(3,000)	3,000	
590-558.00-734.000	UNIFORMS	15,700		15,700	
590-558.00-740.010	COMPUTER EXPENSES	62,500		62,500	
590-558.00-741.000	OTHER OPERATING EXPENSES	19,000		19,000	
590-558.00-742.000	LABORATORY SUPPLIES	39,500	(9,500)	30,000	competitive pricing from new vendor no carbon media purchase
590-558.00-743.000	TREATMENT CHEMICALS	190,000	(20,000)	170,000	in 2014
590-558.00-745.000	OFF-SITE LAB TESTING	34,500	(11,040)	23,460	fewer samples shipped
590-558.00-775.003	SAFETY EQUIPMENT AND SUPPLIES	18,500		18,500	
590-558.00-805.000	ENGINEERING SERVICES	90,000		90,000	
590-558.00-818.000	CONTRACTUAL SERVICES	4,240		4,240	
590-558.00-818.015	CONTRACTUAL SERV-SAFETY PGM	2,000	(2,000)	0	
590-558.00-818.220	SLUDGE HAULING	122,000	(57,000)	65,000	digester cleaning cost less than anticipated
590-558.00-818.225	SOLID WASTE DISPOSAL	43,050	(23,850)	19,200	less waste than anticipated
590-558.00-853.000	TELEPHONE/COMMUNICATIONS	50,460		50,460	
590-558.00-921.030	UTILITIES - WATER	15,900	(2,900)	13,000	
590-558.00-921.035	UTILITIES - SEWER	2,520	(420)	2,100	
590-558.00-921.040	UTILITIES - ELECTRIC	319,080		319,080	
590-558.00-921.045	UTILITIES - GAS	78,510		78,510	
590-558.00-928.000	REGULATORY FEES	15,710		15,710	
590-558.00-930.000	BUILDING MAINTENANCE & REPAIRS	24,500		24,500	

GL NUMBER	DESCRIPTION	2014 AMENDED BUDGET	BUDGET REQUEST #3	2014 AMENDED BUDGET	NOTES
590-558.00-930.015	REPAIRS & MAINTENANCE - L.S.	40,000	(5,000)	35,000	fewer repairs than anticipated
590-558.00-930.016	REPAIRS & MAINTENANCE - C.S.	70,000	(35,000)	35,000	fewer repairs than anticipated
590-558.00-930.020	EQUIPMENT MAIN & REPAIR	94,050	(9,750)	84,300	
590-558.00-930.040	BLDG MAIN & REPAIR-CONTRACTED	109,080		109,080	
590-558.00-930.050	EQUIPMENT MAIN/REPR-CONTRACTED	91,190		91,190	
590-558.00-931.000	VEHICLE REPAIR/MAINTENANCE	11,300	(3,300)	8,000	
590-558.00-956.000	MISCELLANEOUS	6,900		6,900	
590-558.00-956.005	COMMUNITY OUTREACH PROGRAMS	13,740	(1,990)	11,750	
590-558.00-960.000	EDUCATION & TRAINING	23,500	(5,500)	18,000	
590-558.00-967.020	TWP PROPERTIES-DRAIN/TAXES/SAD	350		350	
590-558.00-970.000	CAPITAL OUTLAY	542,530	(458,030)	84,500	vehicles & camera truck to be purchased in 2015
590-558.00-981.000	REPLACEMENT FUND ALLOCATION	325,000	(193,000)	132,000	delay in project kickoff
Total - Dept 558.00-DEPT OF PUBLIC SERVICE		3,867,700	(851,880)	3,015,820	
Dept 578.01-CAPITAL IMPROVEMENTS					
590-578.01-805.310	SEWER REHAB PROGRAM-ENGINEE	25,000		25,000	
590-578.01-805.331	LIFT STATION D ENGINEERING	35,000	20,000	55,000	add'l engineering expense
590-578.01-805.335	EIFERT RD FORCE MAIN REPL ENGINEERING	100,000		100,000	
590-578.01-976.310	SEWER REHAB PROGRAM-CONSTR	70,000		70,000	
590-578.01-976.331	LIFT STATION D IMPROVEMENTS	187,270	(1,770)	185,500	
590-578.01-976.335	EIFERT RD FORCE MAIN REPL CONSTR	0		0	
Total - Dept 578.01-CAPITAL IMPROVEMENTS		417,270	18,230	435,500	
Dept 588.01-G.O. BOND INDEBTEDNESS					
590-588.01-956.000	MISCELLANEOUS	27,530		27,530	
590-588.01-991.000	PRINCIPAL	1,263,400		1,263,400	
590-588.01-995.000	INTEREST	488,150		488,150	
590-588.01-999.000	PAYING AGENT FEES	1,500		1,500	
Total - Dept 588.01-G.O. BOND INDEBTEDNESS		1,780,580	0	1,780,580	
TOTAL APPROPRIATIONS		6,722,790	(758,950)	5,963,840	
NET OF REVENUES/APPROPRIATIONS - FUND 590		(298,560)	812,170	513,610	
BEGINNING FUND BALANCE		33,804,264		33,804,264	
ENDING FUND BALANCE		33,505,704		34,317,874	

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 11, 2014

RE: Amendment No. 2 to Resolution No. 2013-021 – FY 2014 Fire Equipment, Training and Apparatus Fund Budget

Enclosed for your review and approval is Amendment No. 2 to Resolution No. 2013-021 for the FY 2014 Fire Equipment, Training and Apparatus Fund Budget.

Revenues are expected to increase by \$6,000 due to an increase in property taxes received while expenditures increased by \$19,550 primarily due to the several unexpected vehicle repairs.

The net result of these changes will be a decrease in fund balance of \$13,550 changing the ending fund balance from \$203,183 to \$189,663.

RECOMMENDED MOTION:

To adopt Amendment No. 2 to Resolution No. 2013-021 for the Fiscal Year 2014 Fire Equipment, Training and Apparatus Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2013-021
 F.Y. 2014 FETA FUND BUDGET
 AMENDMENT NO. 2

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 16th, 2014, at 7:30 p.m., the following motion was offered by _____ to amend the Fiscal Year 2014 FETA Fund Budget as follows:

Present:

Absent:

	2014 Adopted Budget	1st Budget Request	2nd Budget Request	2014 Amended Budget
Taxes	\$ 337,050	\$ (400)	\$ 6,000	\$ 342,650
Other Revenue	-	66,770		66,770
Interest	100	-		100
Revenue	337,150	66,370	6,000	409,520
Expenditures				
Public Safety	258,180	86,000	19,550	363,730
Capital Outlay	115,000	(30,000)	-	85,000
Total Expenditures	373,180	56,000	19,550	448,730
Other Financing Sources (Uses)				
Sale of Capital Assets	7,500	(5,500)	-	2,000
Revenues Over (Under) Expenditures	(28,530)	4,870	(13,550)	(37,210)
Fund Balance, Beginning	226,843	-		226,843
Fund Balance, Ending	\$ 198,313	\$ -		\$ 189,633

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 16th, 2014.

 EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 16th day of December, 2014.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of December, 2014.

 EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2014 AMENDED BUDGET	BUDGET REQUEST #2	2014 AMENDED BUDGET
Fund 211 - FIRE EQUIP. & APPARATUS FUND				
ESTIMATED REVENUES				
211-000.00-403.000	CUR REAL & PERS PROP TAX	333,100	6,000	339,100
211-000.00-404.000	IFT/CFT & SERVICE FEES	2,800		2,800
211-000.00-445.000	DELQ TAX	700		700
211-000.00-445.005	DELINQUENT INTEREST & PENALTY	50		50
211-000.00-664.000	INTEREST	100		100
211-000.00-673.000	SALE OF FIXED ASSETS	2,000		2,000
211-000.00-870.000	REFUNDS/REBATES/REIMB	66,770		66,770
Total Revenue		405,520	6,000	411,520
Dept 339.00-EQUIPMENT & APPARATUS				
211-339.00-734.001	FIRE TURNOUT GEAR MAINT AND REPAIR	7,000		7,000
211-339.00-734.002	FIREFIGHTING TURNOUT GEAR	10,500		10,500
211-339.00-755.000	FIRE FIGHTING EQUIP & SUPPLIES	10,000		10,000
211-339.00-851.000	RADIO REPAIR & MAINTENANCE	14,560		14,560
211-339.00-930.020	EQUIPMENT MAIN & REPAIR	13,000		13,000
211-339.00-931.000	VEHICLE REPAIR/MAINTENANCE	116,400	20,000	136,400
211-339.00-955.000	TRAINING REIMB TO FIRE FUND	141,720	(450)	141,270
211-339.00-956.000	MISCELLANEOUS	5,000		5,000
211-339.00-960.000	EDUCATION & TRAINING	26,000		26,000
211-339.00-970.000	CAPITAL OUTLAY	20,000		20,000
211-339.00-981.030	VEHICLES-UTILITY/PICKUPS ETC.	65,000		65,000
Total - Dept 339.00-EQUIPMENT & APPARATUS		429,180	19,550	448,730
NET OF REVENUES/APPROPRIATIONS - FUND 211		(23,660)	(13,550)	(37,210)
BEGINNING FUND BALANCE		226,843		226,843
ENDING FUND BALANCE		203,183		189,633

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 11, 2014

RE: Amendment No. 2 to Resolution No. 2013-022 – FY 2014 Fire Fund Budget

Enclosed for your review and approval is Amendment No. 2 to Resolution No. 2013-022 for the FY 2014 Fire Fund Budget.

Revenues are projected to increase by \$29,900 primarily due to the SAFER Grant received while expenditures are also expected to increase a total of \$12,300 due to overtime and part-time help needed.

In order to maintain a fund balance of \$29,105, a reduction in the transfer from the General Fund to the Fire Fund of \$17,600 is needed.

Recommended Motion:

To adopt Amendment No. 2 to Resolution No. 2013-022 for the Fiscal Year 2014 Fire Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2013-022
 F.Y. 2014 FIRE FUND BUDGET
 AMENDMENT NO. 2

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 16th, 2014, at 7:30 p.m., the following motion was offered by _____ to amend the Fiscal Year 2014 Fire Fund Budget as follows:

Present:

Absent:

	2014 Adopted Budget	1st Budget Request	2nd Budget Request	2014 Amended Budget
TAXES	\$ 1,014,700	\$ 10,990	\$ 4,000	\$ 1,029,690
GRANTS AND REVENUE SHARING	65,000	35,000	31,500	131,500
OTHER REVENUE	158,520	(250)	(5,600)	152,670
Revenue	1,238,220	45,740	29,900	1,313,860
Expenditures				
Public Safety	1,971,860	5,500	12,300	1,989,660
Total Expenditures	1,971,860	5,500	12,300	1,989,660
Other Financing Sources				
Transfer In from General Fund	733,640	(40,240)	(17,600)	675,800
Total Other Financing Sources (Uses)	733,640	(40,240)	(17,600)	675,800
Revenues Over (Under) Expenditures	-	-	-	-
Fund Balance, Beginning	29,105			29,105
Fund Balance, Ending	\$ 29,105			\$ 29,105

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 16th, 2014.

EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular Township Board at a regular meeting held on the 16th day of December, 2014.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of December, 2014.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2014 AMENDED BUDGET	BUDGET REQUEST #2	2014 AMENDED BUDGET	NOTES
Fund 206 - FIRE FUND					
ESTIMATED REVENUES					
206-000.00-403.000	CUR REAL & PERS PROP TAX	1,015,150	4,000	1,019,150	
206-000.00-404.000	IFT/CFT & SERVICE FEES	8,440	0	8,440	
206-000.00-445.000	DELQ TAX	2,000	0	2,000	
206-000.00-445.005	DELINQUENT INTEREST & PENALTY	100	0	100	
206-000.00-505.000	FEDERAL GRANT	100,000	31,500	131,500	
206-000.00-675.030	DONATIONS FOR FIRE DEPT.	0	0	0	
206-000.00-686.000	TRAINING REIMB FROM FETA FUND	141,270	0	141,270	
206-000.00-687.000	REFUNDS/REBATE/REIMBURSEMENTS	17,000	(5,600)	11,400	
206-000.00-699.150	TRANSFER IN FROM GENERAL FUND	693,400	(17,600)	675,800	
Total Revenues		1,977,360	12,300	1,989,660	
Dept 336.00-FIRE DEPARTMENT					
206-336.00-703.000	SALARIES	819,660	0	819,660	
206-336.00-703.005	PART TIME HELP	94,420	11,120	105,540	
206-336.00-703.010	OVERTIME	114,080	15,920	130,000	
206-336.00-703.011	HOLIDAY PAY	21,600	0	21,600	
206-336.00-703.019	SALARIES-SAFER GRANT	53,600	0	53,600	
206-336.00-705.000	BOARD OF APPEALS-PER DIEM	500	0	500	
206-336.00-709.000	VOLUNTEER FIREMENS SALARIES	127,900		127,900	
206-336.00-709.019	VOLUNTEER FF-SAFER GRANT	46,620	(23,310)	23,310	
206-336.00-714.000	RETIREE'S BENEFITS	71,050	18,870	89,920	
206-336.00-715.000	SOCIAL SECURITY/MEDICARE	100,200		100,200	
206-336.00-716.000	HEALTH INSURANCE	148,000	(18,000)	130,000	
206-336.00-716.010	DENTAL INSURANCE	18,100	(1,100)	17,000	
206-336.00-716.019	HEALTH INSURANCE-SAFER GRANT	15,550		15,550	
206-336.00-716.119	DENTAL INSURANCE-SAFER GRANT	970		970	
206-336.00-717.000	LIFE INSURANCE	4,180	(1,000)	3,180	
206-336.00-717.019	LIFE INSURANCE-SAFER GRANT	270		270	
206-336.00-718.000	PENSION CONTRIBUTION	81,970		81,970	
206-336.00-718.019	PENSION CONTRIBUTION-SAFER GRANT	5,360		5,360	
206-336.00-719.000	DISABILITY INSURANCE	6,230		6,230	
206-336.00-719.019	DISABILITY INSURANCE-SAFER GRANT	410		410	
206-336.00-720.000	UNEMPLOYMENT-REIMBURSEMENT	800		800	
206-336.00-724.000	WORKERS COMP INSUR	28,100		28,100	
206-336.00-724.019	WORKER COMP-SAFER GRANT	1,240		1,240	
206-336.00-725.000	CLOTHING/CLEANING ALLOWANCE	6,300		6,300	
206-336.00-726.000	OFFICE SUPPLIES	2,700		2,700	
206-336.00-730.000	GASOLINE	27,000		27,000	
206-336.00-734.000	UNIFORMS	6,000		6,000	
206-336.00-760.000	MEDICAL SUPPLIES	22,500	6,000	28,500	increased call volume
206-336.00-801.000	LEGAL FEES	10,000	2,000	12,000	
206-336.00-802.000	MEMBERSHIPS,DUES,SUBS	4,250		4,250	
206-336.00-804.000	PHYSICALS	10,500		10,500	
206-336.00-807.000	AUDIT FEES	1,500		1,500	
206-336.00-818.000	CONTRACTUAL SERVICES	14,280	1,000	15,280	
206-336.00-853.000	TELEPHONE/COMMUNICATIONS	5,800		5,800	
206-336.00-884.019	ADVERTISING-SAFER GRANT	4,000		4,000	
206-336.00-910.000	INSURANCE & BONDS	46,550		46,550	
206-336.00-921.030	UTILITIES - WATER	600		600	
206-336.00-921.035	UTILITIES - SEWER	700		700	
206-336.00-921.040	UTILITIES - ELECTRIC	1,370		1,370	
206-336.00-921.045	UTILITIES - GAS	3,500		3,500	
206-336.00-930.000	BLDG & GRDS MAINT & REPAIRS	7,500		7,500	
206-336.00-956.000	MISCELLANEOUS	7,000	300	7,300	
206-336.00-960.000	EDUCATION & TRAINING	7,500	500	8,000	
206-336.00-960.001	FIRE PREVENTION	5,000		5,000	
206-336.00-960.019	EDUCATION & TRAINING-SAFER GRANT	22,000		22,000	
Total Expenditures		1,977,360	12,300	1,989,660	
NET OF REVENUES/EXPENDITURES - FUND 206					
		0	0	0	
BEGINNING FUND BALANCE					
		29,105	0	29,105	
ENDING FUND BALANCE					
		29,105	0	29,105	

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December

RE: Amendment No. 1 to Resolution No. 2013-023 – FY 2014 Police Fund Budget

Enclosed for your review and approval is Amendment No. 1 to Resolution No. 2013-023 for the FY 2014 Police Fund Budget.

Revenues are projected to increase by \$14,990 primarily from an increase in personal property tax while expenditures are also expected to increase by \$4,190. In order to maintain a zero fund balance, a decrease of \$10,800 in the transfer from the General Fund into the Police Fund is needed.

Recommended Motion:

To adopt Amendment No. 1 to Resolution No. 2013-023 for the Fiscal Year 2014 Police Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2013-023
 F.Y. 2014 POLICE FUND BUDGET
 AMENDMENT NO. 1

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 16th, 2014, at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2014 Police Fund Budget as follows:

Present:

Absent:

	2014 Adopted Budget	1st Budget Request	2014 Amended Budget
Taxes	\$ 1,014,700	\$ 14,990	\$ 1,029,690
Fines and Forfeitures	55,000	-	55,000
Revenue	<u>1,069,700</u>	<u>14,990</u>	<u>1,084,690</u>
Expenditures			
Public Safety	2,422,040	4,190	2,426,230
Total Expenditures	<u>2,422,040</u>	<u>4,190</u>	<u>2,426,230</u>
Other Financing Sources			
Transfer In from General Fund	1,352,340	(10,800)	1,341,540
Total Other Financing Sources (Uses)	<u>1,352,340</u>	<u>(10,800)</u>	<u>1,341,540</u>
Revenues Over (Under) Expenditures	-	-	-
Fund Balance, Beginning	<u>-</u>		<u>-</u>
Fund Balance, Ending	<u>\$ -</u>		<u>\$ -</u>

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December th, 2014.

 EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 16th day of December, 2014.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of December, 2014.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2014 BUDGET	BUDGET REQUEST #1	2014 AMENDED BUDGET	NOTES
Fund 207 - POLICE FUND					
REVENUES					
207-000.00-403.000	CUR REAL & PERS PROP TAX	1,003,000	16,150	1,019,150	
207-000.00-404.000	IFT/CFT & SERVICE FEES	9,600	(1,160)	8,440	
207-000.00-445.000	DELQ TAX	2,000		2,000	
207-000.00-445.005	DELINQUENT INTEREST & PENALTY	100		100	
207-000.00-655.000	MOTOR VEHICLE ORDINANCE FINES	55,000		55,000	
207-000.00-699.150	TRANSFER IN FROM GENERAL FUND	1,352,340	(10,800)	1,341,540	
TOTAL REVENUES		2,422,040	4,190	2,426,230	
EXPENDITURES					
Dept 301.00-POLICE					
207-301.00-801.000	LEGAL FEES	30,000	2,500	32,500	
207-301.00-818.000	CONTRACTUAL SERVICES	2,392,040	0	2,392,040	
207-301.00-956.000	MISCELLANEOUS	0	1,690	1,690	MTT Adjustment
Total		2,422,040	4,190	2,426,230	
TOTAL REVENUES		2,422,040	4,190	2,426,230	
TOTAL EXPENDITURES		2,422,040	4,190	2,426,230	
NET OF REVENUES & EXPENDITURES		0	0	0	

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 11, 2014

RE: Amendment No. 4 to Resolution No. 2013-024 – FY 2014
Downtown Development Authority Budget

Enclosed for your review and approval is Amendment No. 4 to Resolution No. 2013-024 for the FY 2014 Downtown Development Authority Budget.

Revenues are expected to increase by \$37,980 primarily due to an increase in personal property taxes.

Changes in expenditures include a decrease in Administration of \$8,280, an increase in DDA Marketing of \$51,450, a decrease in the Rehabilitation Rebate Program of \$750, a decrease in Infrastructure Projects of \$19,050, an increase in Other Functions of \$4,320 and an increase in Capital Outlay of \$4,170 for a total increase in expenditures of \$23,520.

Altogether fund balance will increase by \$14,460 from \$1,402,763 to \$1,417,223.

Recommended Motion:

To adopt Amendment No. 4 to Resolution No. 2013-024 for the Fiscal Year 2014 Downtown Development Authority Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2013-024
 F.Y. 2014 DOWNTOWN DEVELOPMENT AUTHORITY FUND BUDGET
 AMENDMENT NO. 4

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 16th, 2014 at 7:30 p.m., the following motion was offered by _____ to amend the Fiscal Year 2013 DDA Fund Budget as follows:

Present:

Absent:

	2014 Adopted Budget	1st Budget Request	2nd Budget Request	3rd Budget Request	4rd Budget Request	2014 Amended Budget
Taxes	\$ 2,219,340	\$ -	\$ -	\$ (16,560)	\$ 36,700	\$ 2,239,480
Grants	1,650	-	-	5,050	(3,650)	3,050
Interest and rentals	25,000	-	-	3,100	1,300	29,400
Other	9,300	-	-	(1,040)	3,630	11,890
Revenue	2,255,290	-	-	(9,450)	37,980	2,283,820
Expenditures						
Community and Economic Development						
Administration	103,530	-	-	2,810	(8,280)	98,060
Marketing & Promotion	120,420	-	-	3,000	51,450	174,870
CRRP Program	-	-	-	28,000	(750)	27,250
Other Functions	73,890	-	137,620	26,700	4,320	242,530
Infrastructure Projects	50,000	-	-	-	(19,050)	30,950
Capital Outlay	94,740	(24,740)	-	10,000	(4,170)	75,830
Debt Service	271,780	28,190	(137,620)	-	-	162,350
Total Expenditures	714,360	3,450	-	70,510	23,520	811,840
Other Financing Sources (Uses)						
Sale of Assets	-	-	-	-	-	-
Transfer to DDA Debt Service Funds	(1,292,810)	-	-	-	-	(1,292,810)
Total Other Financing Sources (Uses)	(1,292,810)	-	-	-	-	(1,292,810)
Revenues Over (Under) Expenditures	248,120	(3,450)	-	(79,960)	14,460	179,170
Fund Balance, Beginning	1,238,053					1,238,053
Fund Balance, Ending	\$ 1,486,173					\$ 1,417,223

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 16th, 2014.

 EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 16th day of December, 2014.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of December, 2014.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	AMENDED 2014 BUDGET	BUDGET REQUEST #4	AMENDED 2014 BUDGET	Notes
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
ESTIMATED REVENUES					
248-000.00-403.005	CURRENT PROPERTY TAXES-AD VAL.	2,145,980	36,770	2,182,750	
248-000.00-404.005	IFT/CFT CAPTURED TAX REVENUE	49,000	370	49,370	
248-000.00-445.000	DELQ TAX	7,000	(200)	6,800	
248-000.00-445.005	DELINQUENT INTEREST & PENALTY	800	(240)	560	
248-000.00-570.000	STATE GRANTS-MISCELLANEOUS	6,700	(3,650)	3,050	
248-000.00-664.000	INTEREST	3,600	1,090	4,690	
248-000.00-669.020	COMMUNICATION TOWER LEASE FEE	17,500	(190)	17,310	
248-000.00-670.010	RENT-FARMERS MARKET	7,000	400	7,400	
248-000.00-672.040	GREASE LOAN	3,160	0	3,160	
248-000.00-687.000	REFUNDS/REBATE/REIMBURSEMENTS	1,000	550	1,550	
248-000.00-694.000	MISCELLANEOUS REVENUE	4,100	3,080	7,180	
Total Revenue		2,245,840	37,980	2,283,820	
Dept 728.00-DDA ADMINISTRATION					
248-728.00-703.005	PART TIME HELP	70,470		70,470	
248-728.00-715.000	SOCIAL SECURITY/MEDICARE	1,010	110	1,120	
248-728.00-718.000	PENSION CONTRIBUTION	2,130	(110)	2,020	
248-728.00-723.000	AUTOMOBILE EXPENSE ALLOWANCE	400		400	
248-728.00-724.000	WORKERS COMP	290		290	
248-728.00-726.000	OFFICE SUPPLIES	1,200	360	1,560	
248-728.00-801.000	LEGAL FEES	15,000	(10,500)	4,500	
248-728.00-802.005	DUES AND SUBSCRIPTIONS	1,590	(190)	1,400	
248-728.00-803.000	POSTAGE	250		250	
248-728.00-807.000	AUDIT FEES	2,100		2,100	
248-728.00-818.000	CONTRACTUAL SERVICES	3,000	3,500	6,500	Chesapeake Group study
248-728.00-853.000	TELEPHONE/COMMUNICATIONS	2,500		2,500	
248-728.00-870.000	MILEAGE	300		300	
248-728.00-902.005	PRINTING AND PUBLISHING	300	(250)	50	
248-728.00-910.000	INSURANCE & BONDS	3,800	(800)	3,000	
248-728.00-956.000	MISCELLANEOUS	1,000		1,000	
248-728.00-960.000	EDUCATION & TRAINING	1,000	(400)	600	
Total - Dept 728.00-DDA ADMINISTRATION		106,340	(8,280)	98,060	
Dept 729.00-DDA MARKETING & PROMOTION					
248-729.00-703.005	PART TIME HELP	23,500	4,600	28,100	Market open year-round
248-729.00-715.000	SOCIAL SECURITY/MEDICARE	1,810	340	2,150	
248-729.00-724.000	WORKERS COMP INSUR	110	0	110	
248-729.00-884.000	DDA ADVERTISING	71,000	34,000	105,000	Switch to digital format for Our Town
248-729.00-888.000	FARMERS MARKET	13,000	12,000	25,000	Lighting for sculpture, Yr round market
248-729.00-888.002	DOUBLE UP BUCKS	2,000	510	2,510	Offset in revenue
248-729.00-956.000	MISCELLANEOUS	12,000	0	12,000	
Total - Dept 729.00-DDA MARKETING & PROMOTION		123,420	51,450	174,870	
Dept 730.00-COMM REHABILITATION REBATE PGM					
248-730.00-952.000	UNDESIGNATED CRPP PROGRAMS	28,000	(750)	27,250	
Total - Dept 730.00-COMM REHABILITATION REBATE PGM		28,000	(750)	27,250	
Dept 731.00-DDA INFRASTRUCTURE PROJECTS					
248-731.00-933.000	STREETSCAPE REPR & MAINTENANCE	25,000	(10,000)	15,000	
248-731.00-956.000	MISCELLANEOUS	5,000	850	5,850	
248-731.00-974.010	NON-MOTORIZED PATHWAYS	20,000	(9,900)	10,100	
Total - Dept 731.00-DDA INFRASTRUCTURE PROJECTS		50,000	(19,050)	30,950	
Dept 850.00-OTHER FUNCTIONS					
248-850.00-818.000	CONTRACTUAL SERVICES	17,230		17,230	
248-850.00-853.000	TELEPHONE/COMMUNICATIONS	0		0	
248-850.00-921.030	UTILITIES - WATER	1,890		1,890	
248-850.00-921.035	UTILITIES - SEWER	2,070		2,070	
248-850.00-921.040	UTILITIES - ELECTRIC	30,750		30,750	
248-850.00-921.045	UTILITIES - GAS	6,010	690	6,700	
248-850.00-930.000	BUILDING MAINTENANCE & REPAIRS	4,000	1,000	5,000	
248-850.00-964.000	TAX ADJUSTMENTS TO COUNTY/TWP	21,640	1,720	23,360	
248-850.00-967.025	DDA PROPERTIES-DRAIN/TAXES/SAD	16,090	910	17,000	
248-850.00-999.105	TRANSF OUT-GF LOAN PAYMENT	138,530	0	138,530	
Total - Dept 850.00-OTHER FUNCTIONS		238,210	4,320	242,530	
Dept 903.00-CAPITAL OUTLAY-DDA					
248-903.00-971.000	CAPITAL OUTLAY-LAND	0		0	
248-903.00-971.010	LAND HELD FOR RESALE	50,000	(3,060)	46,940	
248-903.00-971.134	FARMERS MARKET-2150 CEDAR	30,000	(1,110)	28,890	
Total - Dept 903.00-CAPITAL OUTLAY-DDA		80,000	(4,170)	75,830	
Dept 905.00-DEBT SERVICE					
248-905.00-991.300	PRINCIPAL PAYMT-2003 DDA BONDS	70,000		70,000	
248-905.00-991.320	PRINC PAYMENT-2040 CEDAR LAND	39,860		39,860	
248-905.00-991.330	PRINC PYMT-2013 DDA BONDS	0		0	
248-905.00-991.340	PRINC PYMT-2052 CEDAR	25,000		25,000	
248-905.00-995.300	INTEREST PAYMT-2003 DDA BONDS	16,660		16,660	

GL NUMBER	DESCRIPTION	AMENDED 2014 BUDGET	BUDGET REQUEST #4	AMENDED 2014 BUDGET	Notes
248-905.00-995.320	INTEREST PYMT-2040 CEDAR LAND	7,040		7,040	
248-905.00-995.330	INTER PYMT-2013 DDA BONDS	0		0	
248-905.00-995.340	INTER PYMT-2052 CEDAR	3,190		3,190	
248-905.00-999.000	PAYING AGENT FEES	600		600	
248-905.00-999.220	TRANSFER OUT-392 2008 DDA BONDS	762,050		762,050	
248-905.00-999.230	TRANSFER OUT-393 2010 DDA REF BOND	530,760		530,760	
Total - Dept 905.00-DEBT SERVICE		1,455,160	0	1,455,160	
TOTAL APPROPRIATIONS		2,081,130	23,520	2,104,650	
NET OF REVENUES/APPROPRIATIONS - FUND 248		164,710	14,460	179,170	
BEGINNING FUND BALANCE		1,238,053		1,238,053	
ENDING FUND BALANCE		1,402,763		1,417,223	

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 11, 2014

RE: Amendment No. 3 to Resolution No. 2013-025 – FY 2014
Brownfield Redevelopment Authority Fund Budget – Local Site
Remediation

Enclosed for your review and approval is Amendment No. 3 to Resolution No. 2013-025 - FY 2014 Brownfield Redevelopment Authority Fund Budget – Local Site Remediation.

Revenues in the Brownfield Local Site Remediation Fund are projected to increase by \$40 while expenses are projected to decrease by \$22,180 due to a reduction in the local site remediation of the 2022 and 2052 Cedar Street properties.

Altogether fund balance will increase by \$22,220 from \$148,723 to \$170,943.

RECOMMENDED MOTION:

To adopt Amendment No. 3 to Resolution No. 2013-025 for the Fiscal Year 2014 Brownfield Redevelopment Authority Fund Budget – Local Site Remediation.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2013-025
 F.Y. 2014 BROWNFIELD REDEVELOPMENT AUTHORITY BUDGET
 AMENDMENT NO. 3

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 16, 2014, at 7:30 p.m., the following motion was offered by _____ to amend the Fiscal Year 2014 Local Site Remediation Fund Budget as follows:

Present:

Absent:

	2014 Adopted Budget	1st Budget Request	2nd Budget Request	3rd Budget Request	2014 Amended Budget
Local Site Remediation Fund					
Revenue					
Taxes	\$ 179,000	\$ -	\$ 1,400	\$ 40	\$ 180,440
Total Revenue	179,000	-	1,400	40	180,440
Expenditures					
Community and Economic Development					
Administration	5,250	5,000	10,000	2,000	22,250
Remediation	-	81,000	99,000	(24,180)	155,820
Total Expenditures	5,250	86,000	109,000	(22,180)	178,070
Revenues Over (Under) Expenditures	173,750	(86,000)	(107,600)	22,220	2,370
Fund Balance, Beginning	168,573				168,573
Fund Balance, Ending	<u>\$ 342,323</u>				<u>\$ 170,943</u>

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 16th, 2014.

 EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular Township Board at a regular meeting held on the

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of December, 2014.

EVAN HOPE, TOWNSHIP CLERK

LSR Fund

GL NUMBER	DESCRIPTION	2014 AMENDED BUDGET	BUDGET REQUEST #3	2014 AMENDED BUDGET
REVENUES				
643-000.00-403.005	CURRENT PROP TAXES-AD VAL	180,400	40	180,440
Total Revenue		180,400	40	180,440
EXPENDITURES				
Dept 735.00-LOCAL SITE REMEDIATION				
643-735.00-801.000	LEGAL FEES	20,000	2,000	22,000
643-735.00-807.000	AUDIT FEES	200	0	200
643-735.00-818.000	CONTRACTUAL SERVICES	130,000	0	130,000
643-735.00-902.000	PUBLISHING/LEGAL NOTICES	50	0	50
643-735.00-935.001	SITE REMEDIATION	50,000	(24,180)	25,820
Total - Dept 735.00-LOCAL SITE REMEDIATION		200,250	(22,180)	178,070
TOTAL EXPENDITURES		200,250		178,070
REVENUES OVER (UNDER) EXPENDITURES		(19,850)	22,220	2,370
BEGINNING FUND BALANCE		168,573		168,573
ENDING FUND BALANCE		148,723	22,220	170,943

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 11, 2014

RE: Amendment No. 4 to Resolution No. 2013-025 – FY 2014
Brownfield Redevelopment Authority Fund Budget

Enclosed for your review and approval is Amendment No. 4 to Resolution No. 2013-025 - FY 2014 Brownfield Redevelopment Authority Fund Budget.

Revenues in the Brownfield Authority Fund are projected to increase by \$2,570 while expenses are projected to decrease by \$3,400 due to a reduction in remediation payments.

Altogether fund balance will increase by \$5,970 from \$13,825 to \$19,795.

RECOMMENDED MOTION:

To adopt Amendment No. 4 to Resolution No. 2013-025 for the Fiscal Year 2014 Brownfield Redevelopment Authority Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2013-025
 F.Y. 2014 BROWNFIELD REDEVELOPMENT AUTHORITY BUDGET
 AMENDMENT NO. 4

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 16, 2014, at 7:30 p.m., the following motion was offered by _____ to amend the Fiscal Year 2014 Brownfield Redevelopment Authority Budget as follows:

Present:

Absent:

Brownfield Redevelopment Authority	2014 Adopted Budget	1st Budget Request	2013 Amended Budget
Revenue			
Taxes	\$ 10,600	\$ 2,570	\$ 13,170
Total Revenue	10,600	2,570	13,170
Expenditures			
Community and Economic Development			
Brownfield Administration	5,200	6,600	11,800
Remediation	10,000	(10,000)	-
Total Expenditures	15,200	(3,400)	11,800
Revenues Over (Under) Expenditures	(4,600)	5,970	1,370
Fund Balance, Beginning	18,425		18,425
Fund Balance, Ending	<u>\$ 13,825</u>		<u>\$ 19,795</u>

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 16th, 2014.

 EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular Township Board at a regular meeting held on the 16th day of December, 2014.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of December, 2014.

 EVAN HOPE, TOWNSHIP CLERK

Brownfield Redevelopment Authority

GL NUMBER	DESCRIPTION	2014 BUDGET	BUDGET REQUEST #4	2014 AMENDED BUDGET
REVENUES				
243-000.00-403.020	CURR PROP TAXES-2350 CEDAR PLAN #2	8,750	(640)	8,110
243-000.00-403.030	CURR PROP TAXES-BROWNFIELD #3	1,850	(450)	1,400
243-000.00-445.000	DELINQUENT TAXES	-	3,660	3,660
TOTAL REVENUES		10,600	2,570	13,170
EXPENDITURES				
Dept 733.00-BROWNFIELD ADMINISTRATION				
243-733.00-801.000	LEGAL FEES	5,000	6,600	11,600
243-733.00-807.000	AUDIT FEES	200	-	200
Totals for dept 733.00-BROWNFIELD ADMINISTRATION		5,200	6,600	11,800
Dept 734.00-REMEDICATION PLANS				
243-734.00-957.002	REMEDIATION PYMTS-2350 CEDAR; PLAN #2	8,450	(8,450)	-
243-734.00-957.003	REMEDIATION PYMTS-1953 CEDAR, PLAN #3	1,550	(1,550)	-
Totals for dept 734.00-REMEDICATION PLANS		10,000	(10,000)	-
TOTAL EXPENDITURES		15,200	(3,400)	11,800
REVENUES OVER (UNDER) EXPENDITURES		(4,600)	5,970	1,370
BEGINNING FUND BALANCE		18,425		18,425
ENDING FUND BALANCE		13,825		19,795