

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 21, 2014**

---

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, October 21, 2014 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Davis called the meeting to order at 6:30 p.m.

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon, John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: None

**BUSINESS**

**FIRE DEPARTMENT – SEPTEMBER ACTIVITY REPORT**

---

The Board reviewed the September Fire Department Activity Report (ATTACHMENT I).

Brian Ball, Fire Chief, stated that the Fire Department Open House was a success, with approximately 300 people in attendance. The Fire Department participated in a regional Open House with the metro fire department partners at Eastwood Towne Center.

Chief Ball stated that the Metro Fire Operations manual is a standard operating policy for standard fire response and command and has been completed and approved by Delhi Township, Delta Township and the City of Lansing. Training from the manual will begin the first week of November and will be fully implemented by the end of November.

**COMMUNITY DEVELOPMENT DEPARTMENT – SEPTEMBER ACTIVITY REPORT**

---

The Board reviewed the September Community Development Department Activity Report (ATTACHMENT II).

Tracy Miller, Director of Community Development, stated that the Public Art has been installed at the Farmers' Market and the dedication will take place on October 22, 2014. The Sycamore Trail construction is near completion.

**INGHAM COUNTY SHERIFF'S OFFICE/DELHI DIVISION – SEPTEMBER ACTIVITY REPORT**

---

Lt. Vern Elliott, Ingham County Sheriff's Office/Delhi Division, reported on the highlights of the September Ingham County Sheriff's Office/Delhi Division Activity Report (ATTACHMENT III).

**HOLT COMMUNITY CONNECT NON-TRADITIONAL PUBLIC SERVICES AND ACCOUNTING SERVICES AGREEMENT**

---

The Board reviewed draft agreements between Delhi Charter Township and Holt Community Connect to provide non-traditional public services to non-governmental organizations within Delhi Township (ATTACHMENT IV).

SUBJECT TO SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 21, 2014**

---

Twp. Mgr. Elsinga presented two draft agreements to the Board; one to provide payroll, accounts payable, budgetary and treasury administrative services and one to provide non-traditional community services for various organizations and/or community services between Delhi Township and the Holt Community Connect organization. Twp. Mgr. Elsinga distributed a revised draft of the agreement to provide non-traditional community services which has been redrafted to read that Holt Community Connect will assist non-governmental organizations within the Township that provide community services through the procurement, coordination and distribution of financial and human resources. Seven groups have been included that the Board of Trustees and/or DDA have supported.

Trustee Harmon suggested adding "but not limited to" to the end of the sentence reading "Whereas, for the fiscal year 2015 the organizations or community services the HCC may support include:" so that other organizations could be included, if so desired.

It was stated that the \$18,000 contribution from the Township would help pay a part-time director and administrative assistant who will support these organizations with services, such as exploring available grants, etc.

**PUBLIC COMMENT** – None

**ADJOURNMENT**

Meeting adjourned at 7:05 p.m.

Date: November 5, 2014

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: November 5, 2014

\_\_\_\_\_  
C.J. Davis, Supervisor

/af

SUBJECT TO SUBJECT TO APPROVAL

# Delhi Township Fire Department Monthly Report

September, 2014

## Total Calls

	<i>Delhi</i>	<i>Alaiedon</i>	<i>Total</i>
EMS / Medical	234	0	234
Fire / Rescue	59	4	63
Total Calls	293	4	297
Staff Hours	787.79	5.2	792.99

Total calls in 2014: 2209

Total calls for 2013: 2672

## Inspections

Commercial Fire Inspections – 5

Fire Personnel Company Inspections - 10

## Training

242 Personnel participated in 421.5 Hours of Training

## Recruitment / Retention

<u>Activity</u>	<u>Hours</u>
Station tours	5
Meetings	4
Mentoring new personnel	2

**Mutual Aid:**            Given – 27    Received –13            Auto Aid- 22

## Miscellaneous

- Sept 2 Holt/Waverly Vehicle accident with entrapment
- Sept 4 3900 Blk. Timbercrest Chimney Fire minimal loss
- Sept 21 4600 Blk. Tolland electrical fire in a basement minimal loss
- Sept 24 1500 Blk. Aurelius Small kitchen fire minor smoke and odor damage
- Sept 25 College/Harper Vehicle accident with entrapment Mason Fire assisted
- Sept 26 5100 Blk. Amsterdam Mobile home fire, total loss

**DELHI CHARTER TOWNSHIP**  
**Department of Community Development**  
**September 2014 Activity Report**

**New Permits:**

Category	DDA Area Permits	Total Permits	Total Inspections
Building	12	53	92
Electrical	10	29	39
Mechanical	11	52	74
Plumbing	8	21	42
Fire Inspections	N/A	N/A	0
<b>Totals</b>	<b>41</b>	<b>155</b>	<b>247</b>

**Soil Erosion Permits & APA Projects:**

Category	DDA Area Permits	Total Permits/New Projects	Total Inspections
Soil Erosion	2	11	52
Soil Erosion Waivers	1	3	0
APA Projects	0	2	2
<b>Totals</b>	<b>3</b>	<b>16</b>	<b>54</b>

**New Code Enforcement Cases:**

Category	DDA Area Cases	Total Cases
Building Maintenance	1	7
Fence Violation	0	0
Junk & Debris	1	3
Junk Vehicles	3	8
Miscellaneous	1	6
Noxious Weeds	2	6
Sidewalk Snow	0	0
Sign	3	5
Site Plan	0	0
Yard Parking	4	5
Improper Zoning Use	0	1
<b>Totals</b>	<b>15</b>	<b>41</b>
<b>Total # of Inspections</b>		<b>97</b>

**Rental Program Information:**

Number of New Registered Rental Properties	1
Number of Rental Re-inspections	4
Number of Rental Investigations	0
Number of Rental Cycle Inspections	3

**Civil Infraction/Abatement Information:**

<b>Abatement/Clean-ups</b>	<b>10</b>
<i>Abatement/Clean-up Fees Issued (Year to date)</i>	<b>\$18,039.73</b>
<b>Civil Infractions Issued</b>	<b>4</b>
<i>Civil Infraction Fines Issued (Year to date)</i>	<b>\$2,625.00</b>

# DELHI CHARTER TOWNSHIP

## Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
<b>COMMERCIAL ALTERATION</b>						
PB14-315	3460 DUNCKEL ROAD	MOORE TROSPER CONSTRUCTION	<i>FRONT (WEST) FACADE UPDATE, OVERHANG ROOF ALTERATIONS, WATER VENDING MACHINE INSTALLATION AND AUTOMATIC DOOR INSTALLATION.</i>	\$53,350	\$356.40	Y
COMMERCIAL ALTERATION				\$53,350	\$356.40	Total: 1
<b>COMMERCIAL MISCELLANEOUS</b>						
PB14-286	2040 AURELIUS ROAD	MORROW ROOFING INC	<i>TEAR OFF AND RE-ROOF - FAT BOYS, CURVES, SNAP FITNESS AND AMERICAN MEDICAL BUILDING</i>	\$8,000	\$50.00	Y
PB14-287	1488 AURELIUS ROAD	VERIZON EQUIPMENT SHELTER	<i>ADDING EQUIPMENT TO THE TOWER TO INCLUDE THREE REMOTE RADIO HEADS, ONE RAYCAP SURGE SUPPRESSOR AND ONE HYBRID FIBER LINE. NO CHANGE TO TOWER HEIGHT OR SITE PLAN EXPANSION.</i>	\$0	\$50.00	
PB14-310	3202 PINE TREE ROAD	AT&T MOBILITY	<i>AT&amp;T PROPOSES TO REPLACE EXISTING ANTENNAS AT EXISTING TELECOMMUNICATIONS FACILITY</i>	\$0	\$50.00	Y
COMMERCIAL MISCELLANEOUS				\$8,000	\$150.00	Total: 3
<b>DECK</b>						
PB14-283	3980 WILLOW RIDGE DRIVE	TUNNEY, JEROME	<i>CONSTRUCTING 12' X 10' DECK AND ADJACENT 18' X 6' DECK OFF BACK OF HOUSE</i>	\$2,052	\$50.00	
PB14-306	5956 HEMLOCK DRIVE	RIOS CONSTRUCTION LLC	<i>CONSTRUCTING 12' X 20' DECK</i>	\$2,160	\$50.00	
PB14-316	2845 COLLEGE ROAD	TEACHOUT BUILDERS, INC	<i>CONSTRUCTING 154 SQ FT DECK</i>	\$1,386	\$50.00	
PB14-325	4041 SIERRA HEIGHTS	RUSSELL, JOHN	<i>CONSTRUCTING NEW 168 SQ FT DECK</i>	\$1,512	\$50.00	Y
DECK				\$7,110	\$200.00	Total: 4
<b>DEMOLITION</b>						
PB14-301	4075 HOLT ROAD # 099	DELHI MANOR MOBILE HOME	<i>DEMOLITION OF MOBILE HOME</i>	\$0	\$50.00	
PB14-309	1845 CEDAR STREET	Michigan Demolition & Excavation,	<i>DEMOLISHING A PORTION OF THE POLE BARN STRUCTURE 80' X 160'</i>	\$0	\$50.00	Y

# DELHI CHARTER TOWNSHIP

## Building Permit Details

# of  
Permits

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	
DEMOLITION				\$0	\$100.00		Total: 2
<b>FENCE</b>							
PB14-285	6165 LINDSEY LANE	WILSON, GAYLE A &	INSTALLING 3' SOLID FENCE IN FRONT YARD AND 6' PRIVACY FENCE IN REAR YARD	\$0	\$50.00		
PB14-292	4529 WILCOX ROAD	CHELF, JEFFREY M	INSTALLING 5' WIRE FENCE	\$0	\$50.00		
PB14-297	1417 MOOSE DRIVE	WRIGHT, KYLE NEAL & AMY	INSTALLING 6' PRIVACY FENCE IN REAR YARD AND A PORTION OF 5' CHAIN LINK FENCE IN REAR YARD	\$0	\$50.00		
PB14-300	1637 JACQUELINE DRIVE	HUFFMAN, RICHARD D & JILL P	INSTALLING A 6' FENCE IN REAR YARD	\$0	\$50.00		
PB14-307	5956 HEMLOCK DRIVE	RIOS CONSTRUCTION LLC	INSTALLING 6' PRIVACY FENCE IN REAR YARD	\$0	\$50.00		
PB14-319	4370 WILLOUGHBY ROAD	BOCKRATH, BRADLEY E & KRISTEN A	INSTALLING 4' CHAIN LINK FENCE IN REAR YARD	\$0	\$50.00	Y	
PB14-320	2625 GILBERT ROAD	MERRITT, CATHY N	ALTERATIONS TO EXISTING 4' CHAIN LINK FENCE - REMOVAL OF PART OF FENCE AND MOVING IT - INSTALLING TWO NEW GATES.	\$0	\$50.00		
PB14-324	3777 CALYPSO LANE	LIVING, JAMES & CAROLE	INSTALLING 4' CHAIN LINK FENCE IN REAR YARD	\$0	\$50.00	Y	
PB14-331	2180 ASPENWOOD DRIVE	PRO-SOIL SITE SERVICES	INSTALLING 6' FENCE IN REAR YARD	\$0	\$50.00		
FENCE				\$0	\$450.00		Total: 9
<b>MOBILE HOME IN PARK</b>							
PB14-293	2700 EATON RAPIDS ROAD #096	DEMMINKS MOBILE SERVICE	MOBILE HOME SET-UP	\$0	\$150.00		
PB14-298	2700 EATON RAPIDS ROAD #237	TJ'S MOBILE HOME SETUP	MOBILE HOME SET-UP	\$0	\$150.00		
MOBILE HOME IN PARK				\$0	\$300.00		Total: 2

# DELHI CHARTER TOWNSHIP

## Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	# of Permits
<b>RESIDENTIAL ADDITION</b>							
PB14-326	1679 ONONDAGA ROAD	BEARD, RICHARD A	<i>RESIDENTIAL ADDITION THAT INCLUDES FAMILY ROOM, GARAGE, ADDITION TO DECK, AND EXTEND DORMER 2'</i>	\$60,668	\$366.00		
RESIDENTIAL ADDITION				\$60,668	\$366.00		Total: 1
<b>RESIDENTIAL ALTERATION</b>							
PB14-305	3640 BAYOU PLACE	HARDY, ROBERT	<i>REMOVING WALL BETWEEN KITCHEN / DINING ROOM, INSTALL PATIO DOOR, CUT IN AND FRAME NEW HEADER FOR WINDOW, CONSTRUCTING 16' X 18' DECK OFF BACK OF HOUSE</i>	\$4,880	\$50.00		
PB14-328	1595 HUNTSHIRE DRIVE	CUTLER, WALLACE	<i>REMOVE AND REPLACE PATIO DOOR AND CONSTRUCTING NEW 192 SQ FT DECK</i>	\$2,500	\$50.00		
RESIDENTIAL ALTERATION				\$7,380	\$100.00		Total: 2
<b>RESIDENTIAL DWELLING/GARAGE</b>							
PB14-295	1725 JUNIPER PLACE	ALLEN EDWIN HOMES	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$143,168	\$864.00		
PB14-296	5906 HEMLOCK DRIVE	ALLEN EDWIN HOMES	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$283,887	\$1,704.00		
PB14-302	3559 FERNWOOD LANE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$178,929	\$1,074.00		
PB14-313	3969 SIERRA HEIGHTS	COUNTRY VIEW ESTATES LLC	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$137,980	\$828.00		Y
PB14-323	5930 HEMLOCK DRIVE	ALLEN EDWIN HOMES	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$224,410	\$1,350.00		
PB14-332	3785 KELLER ROAD	MAYBERRY HOMES, INC.	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$176,049	\$1,062.00		
RESIDENTIAL DWELLING/GARAGE				\$1,144,423	\$6,882.00		Total: 6
<b>RESIDENTIAL MISCELLANEOUS</b>							
PB14-274	5085 AMSTERDAM AVENUE #038	WILSON, SANDRA	<i>TEAR OFF AND RE-ROOF AND CONSTRUCTING A 132 SQ FT DECK</i>	\$0	\$100.00		
PB14-284	3575 SORORITY LANE	SIMON ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00		

# DELHI CHARTER TOWNSHIP

## Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
PB14-288	3949 MAYAPPLE LANE	HANSON'S WINDOW AND CONSTRUCTION IN	TEAR OFF AND RE-ROOF	\$8,000	\$100.00	
PB14-289	2995 PINE TREE ROAD (LOWER)	BADALYAN, NIKOLAY	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB14-290	4821 WILCOX ROAD	SHERRIFF-GOSLIN CO	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB14-291	2160 MEADOWLAWN DRIVE	KRUGER ROOFING & CONST	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y
PB14-294	4610 WILCOX ROAD	C & J CONSTRUCTION	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB14-299	4599 WESWILMAR DRIVE	BELFOR USA GROUP INC	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB14-303	4263 KELLER ROAD	TAYLOR, DOUGLAS D & LORIE J	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y
PB14-304	6069 NANCY STREET	BADALYAN, NICKOLAY	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB14-308	4354 LEE STREET	JORDAN ROOFING	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB14-311	2430 FEATHERSTONE DRIVE	C A SMITH CONSTRUCTION, LLC	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB14-312	4687 KRENTAL AVENUE	SIMON ROOFING	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB14-317	1874 WALNUT STREET	JIMMERSON ROOFING	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB14-318	2420 FEATHERSTONE DRIVE	JIMMERSON ROOFING	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB14-321	1751 SCHOOLCRAFT STREET	HANSON'S WINDOW AND CONSTRUCTION IN	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB14-322	1931 ELM STREET	KRUGER ROOFING & CONST	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB14-327	2673 RAMPARTE PATH	NORTHERN HOME IMPROVEMENT INC	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	

# DELHI CHARTER TOWNSHIP

## Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
PB14-329	4337 KELLER ROAD	HANSON'S WINDOW AND CONSTRUCTION IN	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y
PB14-330	1403 ROTTERDAM ROAD #366	SUPERIOR SERVICES RSH INC	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB14-333	2850 SHADOW WOOD DRIVE	JIMMERSON ROOFING	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
<b>RESIDENTIAL MISCELLANEOUS</b>				<b>\$160,000</b>	<b>\$1,150.00</b>	<b>Total: 21</b>
<b>SIGN</b>						
PS14-029	2021 AURELIUS ROAD	HOLT PRESBYTERIAN CHURCH	INSTALLING A 18 SQ FT WALL SIGN - ADDING TO EXISTING WALL SIGN	\$0	\$68.00	
PS14-030	3490 BELLE CHASE WAY	SIGN-A-RAMA	INSTALLING A 13.5 SQ FT WALL SIGN	\$0	\$64.00	Y
<b>SIGN</b>				<b>\$0</b>	<b>\$132.00</b>	<b>Total: 2</b>

<b>Totals:</b>	<b>\$1,440,931</b>	<b>\$10,186.40</b>	<b>53</b>
----------------	--------------------	--------------------	-----------

Permit.DateIssued Between 9/1/2014 12:00:00 AM AND  
9/30/2014 12:00:00 AM  
AND  
Permit.PermitType = Building OR  
Permit.PermitType = Sign

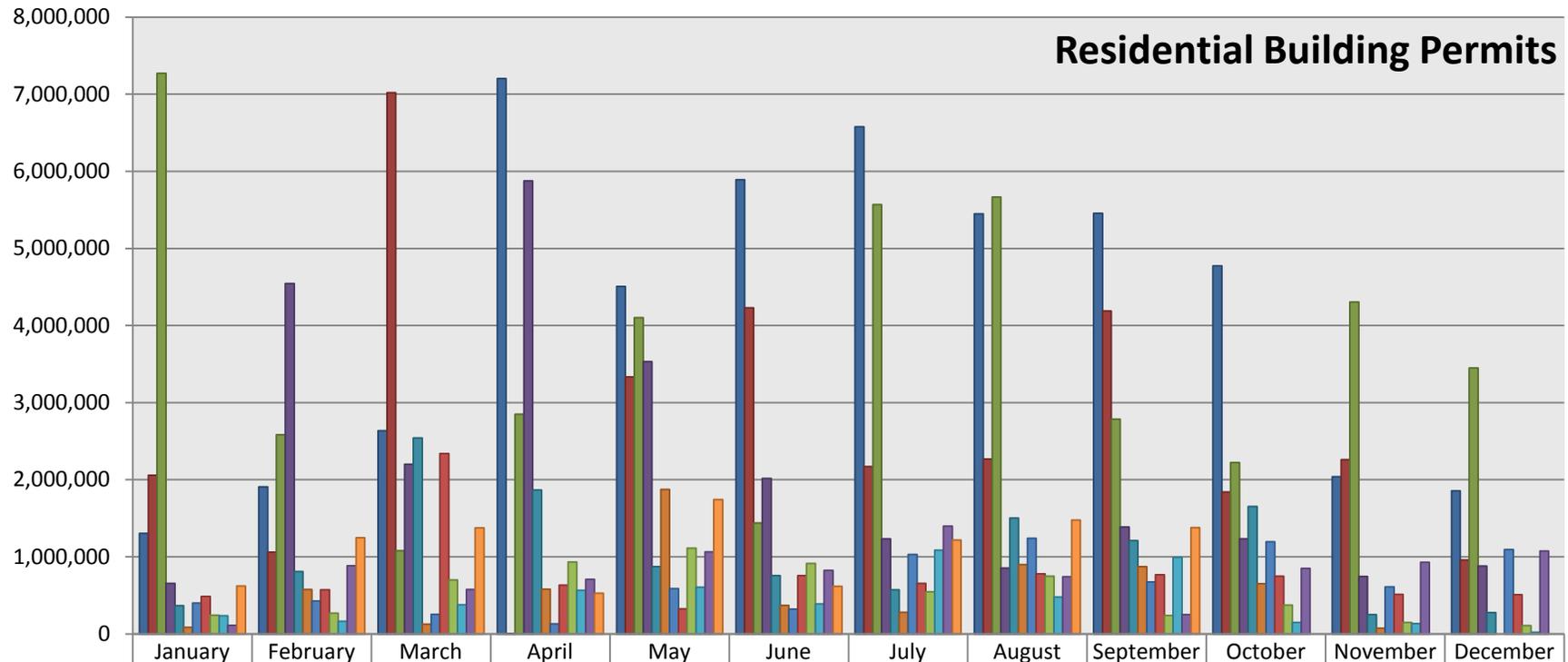
## SUMMARY OF CONSTRUCTION VALUES

Year	2008		2009		2010		2011		2012		2013	
Type	Total Permits	Total Value										
Commercial Addition, Alteration & Commercial Misc	30	\$ 2,830,791.00	29	\$ 1,215,220.00	27	\$ 1,665,320.00	37	\$1,029,347.00	38	\$3,549,664.00	37	\$3,970,461.00
Commercial New Structures	1	\$ 875,903.00	5	\$ 4,360,107.00	3	\$ 1,712,188.00	5	\$3,951,772.00	4	\$906,716.00	1	\$396,560.00
<b>Commercial Sub-Totals</b>	<b>31</b>	<b>\$ 3,706,694.00</b>	<b>34</b>	<b>\$ 5,575,327.00</b>	<b>30</b>	<b>\$ 3,377,508.00</b>	<b>42</b>	<b>\$ 4,981,119.00</b>	<b>42</b>	<b>\$ 4,456,380.00</b>	<b>38</b>	<b>\$4,367,021.00</b>
Deck, Fence, Pool, Residential Misc, Residential Storage/Garage, Demolition, Sign, Sign Business, Sign Grand Openings	165	\$ 1,118,676.00	487	\$ 3,105,297.00	372	\$ 2,103,596.00	233	\$ 1,262,153.00	243	\$ 1,097,292.00	305	\$ 1,433,877.00
Pre-Manufactured Home, Residential Condo w/Garage, Residential Dwelling, Residential Dwelling/Garage	27	\$ 5,189,435.00	22	\$ 3,861,101.00	37	\$ 5,998,675.00	28	\$ 3,849,279.00	25	\$ 3,065,174.00	37	\$ 7,191,454.00
Residential Addition, Residential Alteration	51	\$ 1,013,207.00	43	\$ 1,085,548.00	51	\$ 1,105,827.00	46	\$ 1,021,182.00	48	\$ 1,055,333.00	46	\$ 774,740.00
Residential Multiple Family & Apartment Units	0	\$ -	0	\$ -	2	\$ 1,237,795.00	3	\$ 3,694,734.00	0	\$ -	3	\$ 4,098,671.00
<b>Residential Sub-Totals</b>	<b>243</b>	<b>\$ 7,321,318.00</b>	<b>552</b>	<b>\$ 8,051,946.00</b>	<b>462</b>	<b>\$10,445,893.00</b>	<b>310</b>	<b>\$ 9,827,348.00</b>	<b>316</b>	<b>\$ 5,217,799.00</b>	<b>391</b>	<b>\$ 13,498,742.00</b>

**2014 Year to date Construction Values:**

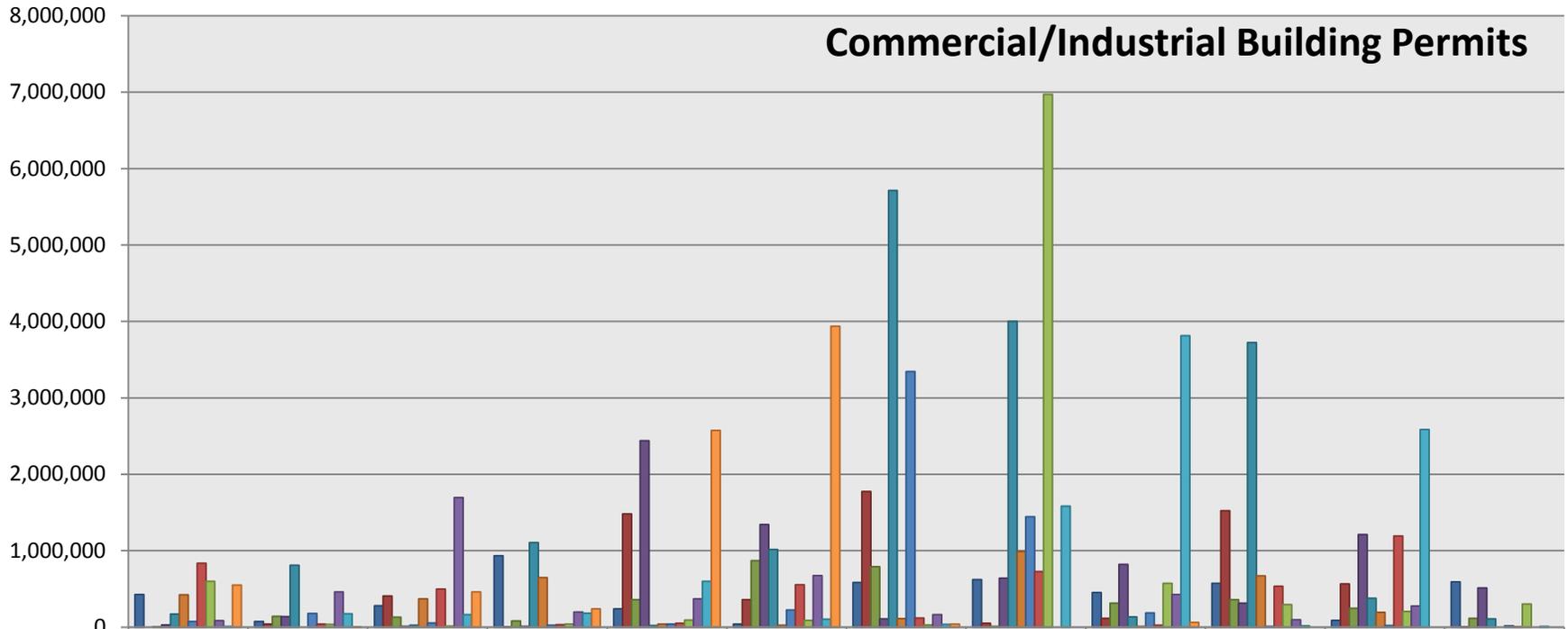
<b>Commercial / Industrial:</b>	<b>\$ 7,861,930.00</b>
<b>Residential:</b>	<b>\$ 10,200,760.00</b>
<b>Total Single Family Homes:</b>	<b>43</b>

## Residential Building Permits



	January	February	March	April	May	June	July	August	September	October	November	December
2003	1,303,222	1,907,265	2,634,726	7,202,298	4,506,568	5,890,225	6,577,503	5,449,464	5,455,775	4,772,708	2,040,811	1,856,139
2004	2,057,874	1,061,075	7,018,665	2,409	3,332,125	4,230,009	2,171,175	2,269,297	4,189,316	1,838,373	2,261,219	958,547
2005	7,272,620	2,580,999	1,080,570	2,848,833	4,100,194	1,438,787	5,569,135	5,666,330	2,785,505	2,223,344	4,305,671	3,448,286
2006	653,107	4,544,462	2,200,224	5,876,530	3,533,055	2,016,011	1,231,992	852,573	1,387,170	1,230,662	745,550	881,456
2007	366,901	807,589	2,542,647	1,865,777	870,683	755,569	571,666	1,504,157	1,209,407	1,651,929	251,475	274,952
2008	84,176	576,220	127,628	579,796	1,872,379	368,071	279,260	896,898	873,804	652,707	73,000	0
2009	401,319	425,655	252,651	130,696	589,254	319,608	1,028,683	1,240,799	674,200	1,194,808	611,112	1,094,312
2010	484,464	571,973	2,339,559	633,374	323,160	755,450	656,705	777,918	768,831	750,411	513,137	509,014
2011	241,340	269,142	698,082	931,543	1,110,943	915,267	547,390	748,734	238,720	374,395	148,666	107,068
2012	236,170	162,820	379,179	566,030	604,628	388,176	1,084,941	477,119	991,532	149,082	134,136	22,202
2013	111,336	882,567	574,514	707,082	1,062,191	823,864	1,398,170	741,954	249,737	851,190	927,031	1,076,756
2014	619,352	1,245,681	1,375,802	527,079	1,741,988	617,175	1,218,653	1,475,449	1,379,581			

## Commercial/Industrial Building Permits



	January	February	March	April	May	June	July	August	September	October	November	December
2003	425,040	72,962	279,550	935,214	240,500	40,350	584,439	621,851	454,370	574,016	89,400	590,100
2004	0	40,000	409,002	4,000	1,480,444	359,950	1,773,063	52,425	115,160	1,522,191	566,020	1,000
2005	7,760	140,049	129,496	81,459	358,820	871,298	791,555	8,000	312,938	358,465	247,127	114,525
2006	27,000	138,900	9,000	9,540	2,438,077	1,341,443	106,100	641,986	821,772	313,363	1,209,475	513,940
2007	172,221	808,786	25,206	1,105,534	20,293	1,016,148	5,714,648	4,000,820	134,031	3,722,518	376,371	108,000
2008	421,042	0	370,000	647,000	41,000	25,000	110,000	990,923	9,500	670,442	195,000	0
2009	72,000	178,233	54,600	25,000	41,440	222,525	3,343,047	1,443,417	187,500	8,000	22,000	19,005
2010	834,198	40,992	496,441	32,997	50,000	553,319	117,975	727,220	25,000	536,616	1,192,795	7,740
2011	600,000	35,500	13,000	38,000	92,575	88,000	29,000	6,970,497	571,242	294,317	204,730	301,000
2012	84,908	460,875	1,695,784	195,935	370,500	674,345	165,000	0	427,768	96,584	275,202	0
2013	10,600	173,820	162,018	181,312	600,540	104,400	34,275	1,584,432	3,812,956	18,000	2,584,239	10,000
2014	550,782	225	459,420	240,024	2,575,239	3,936,890	38,000	0	61,350			

*COUNTY of INGHAM*

State of Michigan

SHERIFF'S OFFICE

**Gene L. Wriggelsworth**

Sheriff

Allan C. Spyke  
Undersheriff630 North Cedar Street  
Mason, Mi 48854  
(517) 676-2431  
FAX (517) 676-8299Greg S. Harless  
Chief DeputySam Davis  
MajorJoel Maatman  
Major

**TO:** Delhi Township Board of Trustee's

**FROM:** Lt. Vern Elliott

**DATE:** October 1, 2014

**RE:** September 2014 Monthly Report

**HIGHLIGHTED CASES AND INCIDENTS:**

- 09/01/2014 Dep. Ward observed a driver that he knew to be suspended from previous contacts on Paegent Way. He stopped him, and requested a K-9 for a search due to the suspects prior drug activity. K-9 search found Marijuana and Methamphetamine. Driver was arrested for possession of both and lodged at the Jail.
- 09/01/2014 Deputies responded to a call of a vehicle circling Calypso Ct. Deputies found the vehicle and upon contact with the driver found her to be intoxicated. She was arrested for OWI and lodged at the Jail.
- 09/04/2014 LPD put out a BOLO for a subject and vehicle involved in a felonious assault with a gun at the Magnusson Hotel. Dep. Ward found the vehicle at the Belle Tire on Cedar and Pennsylvania. The driver was detained for LPD and turned over to them.
- 09/05/2014 Dep. Khan observed a vehicle stopped at the flashing red light at Aurelius and Jolly. The vehicle wasn't going even though there was no traffic. Dep. Khan made contact with the driver and found him to be intoxicated. He was arrested, and also found to be in possession of Marijuana.
- 09/09/2014 Dep. Kuch observed a female walking in the parking lot of the Village Inn that appeared to have been in a fight. Dep. Kuch made contact with her and discovered that she had recently been assaulted by her boyfriend. Dep. Kuch found the

boyfriend at work in Lansing, and placed him under arrest for domestic assault. Searching the suspect, Dep. Kuch also found Methamphetamine in the suspect's pocket. He was charged with both crimes and lodged at the Jail.

- 09/10/2014 Deputies responded to Elm St for a domestic between mother and son. Mother was found to have been assaulted by her son. Dep. Doerr found the son hiding in the woods behind the apartment and placed him under arrest. He was lodged at the Jail.
- 09/12/2014 Deputy Hoeksema stopped a vehicle for speeding at M-99 and Waverly. Driver was found to be intoxicated and was arrested for OWI.
- 09/14/2014 Deputy Khan stopped a vehicle for loud exhaust on Aurelius Rd. Female driver was suspended and had warrants out of Lansing. Passenger also had warrants, when Deputy Khan searched him after arrest he found Heroin in his sock along with needles. Both were arrested and turned over to LPD. Charges for possession of Heroin are pending.
- 09/14/2014 Deputy Khan stopped a bicyclist for riding after dark without a light. The bicyclist was found to have warrants out of LPD. He was arrested and turned over to LPD.
- 09/19/2014 Deputies responded to I-96 and U.S. 127 for a rollover accident. Driver later died as a result of her injuries. MSP assisted with the investigation.
- 09/23/2014 Delhi Detectives found a purse stolen in a B & E listed on Craigslist. They setup a meet to purchase the purse from the suspect, and arrested the suspect when she showed up with the stolen purse. Detectives are still investigating who else may have been involved.
- 09/23/2014 Deputies responded to Belle Chase for a patient that was out of control and being combative. Deputies had to restrain the patient and assist in transport to St. Lawrence.
- 09/23/2014 Deputies responded to Fernwood for a 6 week old baby locked in a car in the garage. Baby was okay, and Holt Mason towing came and unlocked the car.
- 09/23/2014 Deputy Narlock responded to a suspicious vehicle at Washington Woods Middle School. Two teenage girls were found lying on a blanket near the ball diamonds. They were advised to move along.
- 09/26/2014 Deputies responded to McCue Rd. for a B & E in progress. Homeowners scared off the suspects. Deputies later found the suspects nearby attempting to leave in a vehicle. Two Suspects were arrested, and property from previous B & E's was recovered at their hotel room. This is still being investigated as more crimes are being uncovered.
- 09/27/2014 Delhi Deputies and Out-County Deputies assisted LPD with dispersing a large crowd at the Fahrenheit nightclub, and then later moving a large crowd from there from the Speedway parking lot.

- 09/29/2014 Sgt. Flint responded to MDOP of construction equipment on the Riverwalk trail. The equipment had not been secured, and keys were left in the equipment. Vandals broke windows in a truck, emptied a fire extinguisher, and attempted to drive the skywalk into the river. They were unable to and it was left running stuck against a tree.
- 09/30/2014 Deputies responded to Bishop Rd. for a possible CSC. Mom went into her 13 year old daughter's room to wake her up for school, and found an 18 year old male in bed with her daughter. Daughter was still in her pajamas, but Detective Bureau is investigating further.

**STATISTICS:**

During the month of September, Deputies responded to 366 calls for service (written and blotter complaints). They made 91 arrests of which 67 were self – initiated. Deputies issued 271 citations. Deputies conducted 292 business/property checks, 21 liquor inspections, and spent 115.7 hours in Community Policing. Deputies participated in 193.9 hours of training.

**Calls for Service**

	<b>2012</b>	<b>2013</b>	<b>2014</b>
September	360	356	366
Year to Date	3982	3475	2733

**Total Arrests**

	<b>2012</b>	<b>2013</b>	<b>2014</b>
September	77	109	91
Year to Date	901	1033	1057

**Total Self – Initiated Arrests**

	<b>2012</b>	<b>2013</b>	<b>2014</b>
September	50	51	67
Year to Date	516	571	613

### Citations Issued

	<b>2012</b>	<b>2013</b>	<b>2014</b>
September	162	189	271
Year to Date	1864	1880	1988

*COUNTY of INGHAM*  
State of Michigan  
SHERIFF'S OFFICE



**Gene L. Wriggelsworth**

**Sheriff**

**Allan C. Spyke**  
Undersheriff

630 North Cedar Street  
Mason, Mi 48854  
(517) 676-2431  
FAX (517) 676-8299

**Greg S. Harless**  
Chief Deputy

**Sam Davis**  
Major

**Joel Maatman**  
Major

**TO:** Lt. Vern Elliott  
**FROM:** Deputy Cheryl Huhn #5430  
**DATE:** 10/07/14  
**RE:** September 2014 Monthly

**STATISTICS:**

Comm. Policing Hours:	17.6
Complaints taken:	10
Training:	40
Traffic stops:	3
Citations issued:	0
Arrests:	3
Contacts (school):	3
Contacts (business):	10

**COMMUNITY POLICING ACTIVITY:**

I met with Jolee Hamlin at the Holt Capital Area District Library. On September 5 I gave an informational presentation on active shooters and workplace violence at the library during their all staff meeting. There were approximately 20-25 people at the meeting. We discussed what employees should do and how to react in case of an active shooter incident. We went over past history of active shooters/workplace violence and what red flag indicators employees should be looking for.

I spoke with the neighborhood watch coordinator of the Pine Dell Subdivision. She stated that she did not know of any issues going on in their subdivision. I provided her

with my contact information for further contacts. She advised that their group usually meets at Flap Jack for their meetings once every couple of months and she would let me know when the next meeting was so I could meet with their group.

I met with Jeff Butcher from the Delhi Fire Department. We discussed the upcoming event of Trick or Treat in the Park. This is going to take place on October 26<sup>th</sup> from 2-4 pm at Veteran's Memorial Gardens. Deputy Mary Hull and I are making a booth to represent Delhi Division Community Policing. I am coordinating with Jeff Butcher to set up quarterly meetings with the local civic and church groups in Delhi Township. The idea behind meeting quarterly is so that events planned in the community can be better organized and groups will work together.

Deputy Mary Hull and I went to the open house at Building 21. Building 21 is a great resource for the youth. It is open a couple days a week after school. They provided educational assistance and tutoring. When we were at the open house we joined in one of the activities that the group was working on. They stood in a circle and each person would say one word and then it would go on to the next person in the circle. They were trying to make a story and each person had to use proper English to complete the sentence. After the activity we were given a tour of the building. There was an area for playing music, studying, relaxing, skateboarding, a kitchen and an outside picnic area.

I assisted with the Hero Run held at the Delhi Fire Station. I met with Jeff Butcher the day of the race and we went over the course to make sure that all the hazards were marked with spray paint. Prior to the race I briefed with Bob Plesscher and other members of the Motor Division. We went over the course and I gave them their traffic assignments. When the race started I blocked traffic at the intersection of Aurelius and Holt Rd. After all the participants went past my location I moved and blocked traffic at Holt Rd and Maple St. There were approximately 300 participants during the race.

I provided special attention to the 3700 block of Keller Rd. There was a complaint that vehicles were parking on both sides of the roadway and vehicles/buses could not get down the road. I checked this area and I did not notice any traffic violations and vehicles could get down the roadway without any problems. There are several residences being built in Keller Ridge Subdivision. It appeared that all the foundations for the new residences were completed when I patrolled the area.

I assisted with traffic control during the Holt Homecoming Parade. I blocked the intersection of Aurelius Rd and Holt Rd with Deputy Brandon Doerr.

I spoke with Denise at Windmill Mobile Home Park. Denise advised that there have not been any issues in the park.

I spoke with Andrea Powell the manager at Huntley Villa. Andrea advised that she has not had any problems reported to the office in the past couple of weeks.

I met with Lisa Peck the manager at Delhi Manor. Lisa advised that she was told by another resident that Lot #258 has a lot of traffic coming and going throughout the evening. Lisa advised that she told that the trailer has different colored lights outside the trailer. When the light is a certain color, then there is more traffic coming and going. Contact was made with the resident and he advised that he has red, white, and blue lights for the fourth of July and he was waiting until the light burnt out to change the light. The traffic coming to and from the residence were friends coming to visit his son.

I attended the monthly Holt/Dimondale Business School Alliance breakfast meeting at Charlar Place. Topics discussed were Holt Community Connect, Trick or Treat in the park, Holt homecoming, and the opening of Delhi Trails.

I assisted Deputy Mary Hull with maintaining the Ingham County Sheriff's Office // Delhi Division Facebook webpage.

I patrolled Delhi Manor, Huntley Villa, South Square Apartments, Valhalla Park, Delhi Trails and several subdivisions on the bicycle.

### **OTHER MATTERS**

During the month of September I responded to 10 calls for service. Some of these calls included larceny from building, identity theft, domestic assault, malicious destruction of property, vehicle accidents and assist other agency.

On September 2<sup>nd</sup> I responded to a complaint at South Square Apartments. A resident was requesting police to standby while she removed property from the apartment. The female was threatened that if she came to the apartment she would be assaulted. I stood by on scene while the female removed her property from the apartment. After the female removed her property she advised that she would not come back to the apartment. The female gave the other tenant the key to the apartment. I contacted Jennifer, the manager and provided her with the female's information. Jennifer advised that the female was not on the lease and she would send the female a letter of no trespass.

On September 3<sup>rd</sup> I took an identity theft complaint at the Delhi Township Office. An elderly female advised that she received a telephone call. The person on the phone told her that they worked for the IRS and they wanted to confirm some of her information. The female advised a couple days later she received a letter in the mail from Paypal accounts. Someone opened up an account in the females name and they made purchases from Ebay. The female was given identity theft information. Paypal was contacted and they were forwarding the information to their fraud department.

On September 11<sup>th</sup> I was dispatched to a lost child at Windmill Mobile Home Park. A child got on the wrong bus and got off the bus at the stop in Windmill. Contact was made with the bus garage. The child's parents were located at Wilcox Elementary. I transported the child to Wilcox Elementary and he was turned over to his father.

On September 18 I was dispatched to Cottonwood Campground for a trouble with subject complaint. Management advised that there was a female at the entrance of the park and they wanted her removed from the property. Contact was made with the female at the entrance. The female was subsequently arrested on unrelated charges. Management was given information on the female and they were going to serve her with a letter of no trespass.

On September 26<sup>th</sup> Deputy Derick Ward was dispatched to an address on McCue Rd for an attempt breaking and entering in progress. The residence on McCue Rd had been broke into 4 times in the past 2 months. Deputy Ward located and arrested 2 suspects. When those suspects were interviewed they gave the names of two other people that were involved. I assisted Deputy Ward with his investigation. I went to the Magnuson Hotel and made contact with one of the possible suspects. Some of the reported stolen property from a previous complaint was located in the hotel room. During my contact I was given information on another possible suspect. Contact was made with that suspect at Sexton High School. Interviews were conducted on both suspects. I continued conducting follow-up and collecting evidence on scene. A warrant is being requested through the Ingham County Prosecutor's Office.

On September 30<sup>th</sup> I took a neighbor complaint at the Delhi Township Office. A male reported that his neighbor cut the bushes that are on his property. Contact was made with the neighbor and she advised that her boyfriend cut the dead branches on their side of the property line because they are trying to clean up the yard because the house is for sale. They were warned to stay of the neighbor's property and to not cut the bushes because they belong to the neighbor.

On September 30<sup>th</sup> I was dispatched to an unknown trouble on Kate St. A female reported that her adult daughter locked herself in the bathroom and was shooting up heroin. Contact was made with both parties outside the residence near the roadway. The mother was highly intoxicated. The daughter advised that she got into a verbal argument with her mother over money. The daughter advised that she locked herself in the bathroom to call her grandfather for a ride. The daughter advised that she was not under the influence of any drugs. There was no evidence on scene to prove that the daughter was under the influence of any drugs.

Respectfully submitted,  
Deputy Cheryl Huhn #5430

*COUNTY of INGHAM*  
State of Michigan  
SHERIFF'S OFFICE



**Gene L. Wriggelsworth**

**Sheriff**

**Allan C. Spyke**  
Undersheriff

630 North Cedar Street  
Mason, Mi 48854  
(517) 676-2431  
FAX (517) 676-8299

**Greg S. Harless**  
Chief Deputy

**Sam Davis**  
Major

**Joel Maatman**  
Major

**TO:** Lt. Elliott  
**FROM:** Deputy Mary Hull #5353  
**DATE:** Wednesday, October 08, 2014  
**RE:** September 2014 Monthly Report

**MONTHLY STATS:**

Complaints: 17  
Community Policing hours: 95  
School Checks: 70

**COMMUNITY POLICING ACTIVITY:**

With the start of school year I received requests from schools to be a presence before and after school. Elliott Elementary asked for my assistance at the beginning and end of the school day while parents were dropping off and picking up students. On the days that I was able to observe the traffic flow it appeared that things run smoothly, mostly due to the help of the Principal and Teachers. I also received a call from a resident living on Bond near Elliott Elementary. The resident reported that parents picking up their children after school were blocking her driveway, by parking in the drive or parking in front of the drive. I had the opportunity for a few days to drive through the area to observe how parents were parking. One problem I observed was the drivers that were parking in front of a fire hydrant, the other problem I observed were drivers parking in the road, causing a traffic hazard; in both cases the drivers were advised of their violations and asked to move or risk being cited.

At the request of the High School I also observed traffic as it was leaving the North Campus at the end of the day, as there was a concern that drivers would have difficulty leaving the lot and exiting onto Holt Road. For the week and half that I was able to observe traffic I found that students, parents and teachers had no difficulty leaving the lot in a timely manner. I also received a copy of a voice mail from a parent picking up their student at the main campus. The concern the parent had was reference parents picking up students at the Main Campus and parking in the designated fire lane on the east side of the building. At the beginning of a two week period, I pointed out the fire lane to as many as ten drivers, by the end of the two weeks the problem had resolved itself.

While at Hope Middle School I was advised by the principal that a parent was concerned for the crossing guard and children crossing Holt and Cedar Street. The principal reported that the parent observed drivers turning while the crossing guard was still in the intersection. On several occasions I was able to position my patrol vehicle in a location to watch drivers turning from Holt Road onto Cedar Street after school; however, I did not observe any violations.

I was also contacted by a resident living near Wilcox Elementary; his concern had to do with the parking issue on the roads near the school when school was out for the day. The resident reported that cars were parking on both sides of the road, blocking the flow of two way traffic. In addition, the parent was concerned for the students that had to walk home in that area and the fact that they were forced to walk in the road, as there are no sidewalks. The resident and I spent some time together to brainstorm possible solutions. After meeting with the resident I asked if I could give his information to the District Walking School Bus Director and the Principal at Wilcox, as they could also be of assistance.

**OTHER HIGHLIGHTS:**

During the month of September I responded to 17 calls for service, six of which were school related. Some of the calls for service I responded to include a drugs complaint, assaults, and lost and found child.

On September 8, I responded to Holt High School North Campus for a drugs complaint. A teacher believed that they smelled marijuana on two students and sent them to the office to speak with an administrator. During the investigation and subsequent search of one student's vehicle, marijuana and prescription pills were found inside the car; in addition, a stolen license plate from a local automotive dealership was found screwed to the back of the suspects' car. Evidence collected was turned over Ingham County Quartermaster Division; the drug evidence was turned over to Michigan State Police for drug analysis. Once the results of the drug analysis are received from MSP the report will submitted to Ingham County Prosecutor's office for review and possible charges.

On September 17, I received a call from the North Campus after a student reported being assaulted by nine males a week before as he was walking home from a local business. The student reported that he had not been to school because he was fearful that he would be attacked again. Initially the school personnel reported that the student first told them

that he was hit by a truck, secondly the student told the school personnel that a relative passed away and went to the funeral out of town, third the student told school personnel that the real story was that he assaulted and could not come to school. When I spoke with the student at the school he reported that he was in fact assaulted by nine males that he could not identify, and as a result of the assault he suffered an injury to his leg and arm; however, when I looked at the "injury" it was clear that the student was not being honest about the reason he missed more than one week of school. When I gave the student an opportunity to tell the truth about the incident he refused to change his story. As a result I did not feel that his account was truthful and the report was closed and will not be investigated.

On September 18, I received a call from Hope Middle School for an out of control student, upon arrival I found the Principal and Para Educator in a room away from students keeping another student at bay. The sixth grade student became upset with his Para-Educator, swiped papers off tables and counters took a drawer from a desk and threw it at a book case with glass doors, breaking the glass; in addition, the student hit his Para Educator in the back with his fist. The report was completed and turned over to Ingham County Prosecutor's Office for review.

On September 30, I responded to Holt Jr. High for a late assault report. On September 29, after school two female students walked to Huntley Villa with the intent to fight, after the fight the two students walked back toward the Jr. High, one of the females wanted to continue the fight, but did not want to fight on school grounds. Once back on school property an adult heard about the incident and reported it to school officials. On September 30, the parents of both females and the females came to the Jr. High to meet with a school administrator and myself. The grandparent of one female did not believe that her granddaughter walked off school property but believed that she was lured by another student to fight. The grandmother advised that she wanted the report submitted for charges. Once the report is complete it will be submitted to Ingham County Prosecutor's Office for review.

On September 11, Deputy Huhn and I responded to Windmill Mobile Home Park for a found child. Juveniles playing in the park found a small child by the playground crying, the juveniles were able to determine that the child did not live in the park and got off the school bus at the wrong stop. With the help of the bus garage Deputy Huhn and I were able to determine that the child got on the wrong bus at Wilcox Elementary. Deputy Huhn and I transported the young male to Wilcox where he was reunited with his dad.

On September 16, I responded to Holt Jr. High for a found 5 year old male. An adult found the 5 year old with no shoes walking on the sidewalk along Aurelius Road and took him to the office at the Jr. High. All the 5 year old could tell the school, and I was his first name and his mom's first name and the company she worked for. After taking the 5 year old back to the Delhi Office, the Secretary and I researched the mother's name provided by the child in our Record Management System and found a possible match. Upon searching further we found that the child's name was associated with one of the results found in the Record Management System. When Deputies went to the child's

home they found the babysitter sleeping and the babysitter had no knowledge that the child was missing. The child was turned over to another relative for the evening. A report was submitted to Child Protective Services and will be submitted to Ingham County Prosecutor's Office for child neglect.

Respectfully submitted,  
Deputy Mary Hull #5353



COUNTY of INGHAM

State of Michigan  
SHERIFF'S OFFICE



Gene L. Wriggelsworth

Sheriff

Allan C. Spyke  
Undersheriff

630 North Cedar Street  
Mason, Mi 48854  
(517) 676-2431  
FAX (517) 676-8299

Greg S. Harless  
Chief Deputy

Sam Davis  
Major

Joel Maatman  
Major

**TO:** Lt. Vern Elliott  
**FROM:** Dep. Kelly Bowden #5379  
**DATE:** Thursday, October 02, 2014  
**RE:** September 2014 Monthly Business Officer Report

Total Complaints: 33  
Traffic Stops: 13  
Citations: 6  
Property/ Business Checks: 95  
Community Policing Hours: 21.3

**Community Policing Highlights:**

I assisted Deputy Hull with traffic control during the Holt High School Homecoming Parade. The parade was well attended and drivers were mostly well-behaved.

While patrolling businesses in the area of Cedar Street and Circle Drive, I was flagged down by an irate motorist whose vehicle was parked behind another on the shoulder of Cedar Street. The motorist reported the other vehicle had cut him off as it pulled out from the driveway of a local business. The motorist admitted he and the other driver engaged in road rage activity consisting of offensive hand gestures, tailgating each other, and shouting insults back and forth from their cars. I defused the situation between the drivers and counseled them both on the possible hazardous consequences of their actions. Both drivers eventually acknowledged they were acting poorly and were sent on their way (in separate directions.) This scenario could have potentially had a much worse outcome, as both drivers are CPL holders and were armed at the time of the incident.

I responded to an EMS call where a male had suffered a seizure and was combative. The male had reportedly suffered a head injury in the past which caused him to have occasional seizures. After suffering this particular seizure, the male had reportedly stripped naked and ran into the street. Another deputy and I were able to locate the male and guide him inside, where a family member helped him back into his clothing. The male lay quietly on a couch until paramedics arrived and transported him to the hospital.

Deputy Narlock and I responded to a local mental health practice for a suicidal male that needed to be transported to the hospital but was likely to become combative. Staff at the practice provided us with a mental health petition and directed us to the room where the male and his father were waiting. The patient was highly agitated told us he was being spied on by the FBI, INTERPOL, and President Obama, among others. He fought with us as we attempted to take him into protective custody. We were able to restrain him and we transported him to the hospital. The male was turned over to hospital staff for evaluation and treatment.

**Investigative Highlights:**

The following is a highlight of some of the cases I have investigated this month:

I received a threats complaint from a local doctor's office. The manager of the practice had fired an employee the day before and was receiving threatening text messages. I was able to locate the suspect and interview her. The suspect admitted making the threats, but stated she was only trying to scare the manager and had no plans to follow through. The suspect agreed to not contact the doctor's office any further in lieu of criminal charges being filed. I provided the office manager with information on obtaining an order for personal protection against the former employee.

I received a larceny complaint from a local manufacturing plant. It was alleged the suspect was in possession of pallets and metal manufacturing baskets belonging to the company. I was able to contact the suspect and inspect the items in question. It was determined the suspect received the items from another company and they did not belong to my complainant. No crime was found to have occurred.

I was dispatched to a local pharmacy after the manager received a bomb threat. The manager reported a male caller with a middle-eastern sounding accent called and attempted to scam the business into giving him money in the form of Green Dot cards. When the manager hung up on him and he realized his scam wasn't working, the male called back and threatened to set off a bomb if the manager didn't obey his orders. The building was cleared by bomb detecting K-9's and I am conducting further investigation into the matter.

I received a possible prescription fraud complaint from a local pharmacy. After investigating the complaint, I determined no fraud occurred and the problem was the result of a dispensing error on the part of pharmacy employees. The investigation is closed.

I was dispatched to a local manufacturing complex for a trouble with subject call where it was reported the subject was irate, screaming at supervisors, and had retrieved a large duffel bag from his locker that contained unknown items. Deputies were able to locate the male subject as he was driving away from the complex and conducted a traffic stop on him. It was determined the subject was upset about a workman's comp issue and had engaged in an argument with management about it. The duffel bag was found to contain tools and clothing he used to perform his duties. No crime occurred.

Respectfully Submitted,

Deputy Kelly Bowden, Badge #5379



## AGREEMENT TO PROVIDE NON-TRADITIONAL PUBLIC SERVICES

THIS AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2014, by and between Delhi Charter Township ("Township") a municipal corporation and political subdivision of the State of Michigan and Holt Community Connect ("HCC"), a 501(c)(6) organization.

WITNESSETH:

WHEREAS, the Township and HCC Boards have jointly agreed that HCC shall provide non-traditional public services for Delhi Charter Township, and

WHEREAS, the HCC is willing to provide non-traditional public services to Delhi Charter Township in a manner acceptable Delhi Charter Township and its Board of Trustees at a cost of \$18,000 per annum from the date of this Agreement to the date this Agreement is terminated.

Suggested services shall include, but not be limited to:

1. To coordinate and provide oversight for community events and activities such as:
  - a. Farmers Market
  - b. Festival(s)
  - c. Support groups, i.e. Friends of the Delhi Trails, Historical Society, etc.
  - d. Volunteer Bureau
2. To assist local groups and charitable committees obtain grant funding.
3. To receive and administer funds to promote the interests of local businesses, community events and placemaking of the greater Holt and Delhi Township, Michigan area, including without limitation, farm products, food products, arts and crafts, and other local products, services and events, and to improve and promote the growth, production, distribution and sale of local businesses, products, services, events and placemaking of the Holt and Delhi Township community.
4. To improve and promote the growth, production, distribution and sale of local businesses, products, services, events and placemaking of the Holt and Delhi Township community.
5. To facilitate and provide incubation and development services for new local businesses, products, services, events and placemaking within the Holt and Delhi Township community.
6. To acquire real and personal property by purchase, lease, gift, grant, devise or bequest, and to hold, own, accept and dispose of the same for the particular objects of the Corporation.
7. To study and analyze economic changes taking place and the impact of metropolitan growth in the greater Holt and Delhi Township, Michigan area.
8. To plan and propose the construction, renovation, repair, remodeling, rehabilitation, restoration, preservation, or reconstruction of a public facility, an existing building, or a multiple-family dwelling unit which may be necessary or appropriate to the execution of a plan which, in the opinion of the Board of Directors, aids in the economic growth of the greater Holt and Delhi Township, Michigan area.
9. To plan, propose, and implement an improvement to a public facility within the development greater Holt and Delhi Township, Michigan area to comply with the barrier free design requirements of the state construction code promulgated under the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MCL 125.1501 to 125.1531.
10. To develop long-range plans, in cooperation with the agency which is chiefly responsible for planning in the greater Holt and Delhi Township, Michigan area, designed to halt the deterioration of property values in the greater Holt and Delhi Township, Michigan area, and to promote the economic growth of the greater Holt and Delhi Township, Michigan area, and take such steps as may be necessary to persuade property owners to implement the plans to the fullest extent possible.

11. To implement any plan of development in the greater Holt and Delhi Township, Michigan area.
12. To make and enter into contracts necessary or incidental to the exercise of its powers and the performance of its duties.
13. To improve land and construct, reconstruct, rehabilitate, restore and preserve, equip, improve, maintain, repair, and operate any building, including multiple-family dwellings, and any necessary or desirable appurtenances to that property, within the greater Holt and Delhi Township, Michigan area for the use, in whole or in part, of any public or private person or corporation, or a combination of them.
14. To fix, charge, and collect fees, rents, and charges for the use of any building or property under its control or any part thereof, or facility therein, and pledge the fees, rents, and charges for the payment of indebtedness issued by the Corporation.
15. To lease any building or property under its control, or any part of a building or property.
16. To accept grants and donations of property, labor, or other things of value from a public or private source.
17. To acquire and construct public or private facilities.
18. To create, operate, and fund marketing initiatives that benefit retail and general marketing of the greater Holt and Delhi Township, Michigan area.
19. To contract for broadband service and wireless technology service in the greater Holt and Delhi Township, Michigan area.
20. To create, operate, and fund a loan program to fund improvements for existing buildings located in the greater Holt and Delhi Township, Michigan area to make them marketable for sale or lease. The Board of Directors may make loans with interest at a market rate or may make loans with interest at a below market rate, as determined by the Board of Directors.
21. To create, operate, and fund retail business incubators in the greater Holt and Delhi Township, Michigan area. If it is the express determination of the Board of Directors to create, operate, or fund a retail business incubator in the greater Holt and Delhi Township, Michigan area, the Board of Directors shall give preference to tenants who will provide goods or services that are not available or that are underserved in the greater Holt and Delhi Township, Michigan area. If the Board of Directors creates, operates, or funds retail business incubators in the greater Holt and Delhi Township, Michigan area, the Board of Directors and each tenant who leases space in a retail business incubator shall enter into a written contract that includes, but is not limited to, all of the following:
  - a. The lease or rental rate that may be below the fair market rate as determined by the Board of Directors.
  - b. The requirement that a tenant may lease space in the retail business incubator for a period not to exceed 18 months.
  - c. The terms of a joint operating plan with 1 or more other businesses located in the downtown district.
  - d. A copy of the business plan of the tenant that contains measurable goals and objectives.
  - e. The requirement that the tenant participate in basic management classes, business seminars, or other business education programs offered by the authority, the local chamber of commerce, local community colleges, or institutions of higher education, as determined by the Board of Directors.
20. To conduct any and all activities and exercise any and all powers as may be necessary or helpful to the achievement of the foregoing purposes for which the Corporation is organized.

WHEREAS, HCC is intended to be an organization which is exempt from Federal income taxation under Section 501(c)(6) of the Internal Revenue Code (the "Code"). All terms and provisions of these Bylaws (and of the Articles of Incorporation of HCC) shall be construed, applied and carried out in accordance with such intent. Notwithstanding any other provision of these Bylaws or Articles, HCC shall not carry on any activity not permitted to be carried on (a) by an organization exempt from Federal income tax under Section 501(c)(6) of the Code or corresponding provisions of any

subsequent Federal tax laws or (b) by an organization the contributions to which are deductible under Section 170(c)(2) of the Code or corresponding provisions of any subsequent Federal tax laws, and

WHEREAS, HCC is organized exclusively for the purposes of promoting the common business interest of the businesses and products of the greater Holt and Delhi Township, Michigan geographic area and promoting the growth, production, distribution and sale of local businesses and products and specific purposes as enumerated in this Agreement and its Articles of Incorporation. No part of the net earnings of HCC shall inure to the benefit of, or be distributable to, its directors, officers or other private persons, except that HCC may make payments and distributions: (1) to organizations exempt from federal income tax under Section 501(c)(6) of the Code; (2) to further the exempt purposes of HCC; and (3) as reasonable compensation for services rendered to or on behalf of HCC, and

WHEREAS, HCC shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of (or in opposition to) any candidate for public office, and

WHEREAS, no substantial part of the activities of HCC shall be to carry on propaganda or otherwise attempt to influence legislation except as otherwise provided in section 501(h) of the Code.

This contract may be terminated by either the Township, acting through the Township Board of Trustees, or HCC, acting through its Board of Directors, for any reason; but in the event of termination, the terminating party shall give the other party ninety (90) days advance written notice.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully executed this Agreement on the day and year first written above.

WITNESSES:

DELHI CHARTER TOWNSHIP

\_\_\_\_\_

By: C.J. Davis Its: Supervisor

Board Approval Date: \_\_\_\_\_

HOLT COMMUNITY CONNECT

\_\_\_\_\_

By: C. Howard Haas Its: Representative

Board Approval Date: \_\_\_\_\_

AGREEMENT TO PROVIDE PAYROLL, ACCOUNTING, ACCOUNTS PAYABLE, BUDGETARY, AND  
TREASURY ADMINISTRATIVE SERVICES

THIS AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2014, by and between Delhi Charter Township ("Township") a municipal corporation and political subdivision of the State of Michigan and Holt Community Connect ("HCC"), a 501(c)(6) organization.

WITNESSETH:

WHEREAS, the Township and HCC Boards have jointly agreed that HCC accounting records shall be kept in the same format as the generally accepted accounting principles for non-profit entities in a separate software system provided by HCC, and

WHEREAS, the Township is willing to provide payroll, accounting, accounts payable, budgetary, and treasury services to HCC in a manner acceptable to the HCC Board and its Executive Director at no cost to HCC from the date of this Agreement to the date this Agreement is terminated.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, it is hereby agreed to as follows:

1. Payroll. The Township will provide payroll administration for HCC's employees including, but not limited to: salary, taxes, social security, workers' compensation insurance, unemployment insurance, and all other personnel costs. All these costs will be the responsibility of HCC.
2. Accounting. The Township will prepare and maintain HCC's general ledger, publish financial statements and do the necessary accounting according to generally accepted accounting principles for non-profit entities.
3. Accounts Payable. The Township will process all bills of HCC. Signatories on HCC checks will be HCC Executive Director and HCC Treasurer. HCC will maintain an independent local bank account with an institution with which the Township currently conducts business. Deposits will be made by HCC staff in accordance with Township guidelines.
4. Budgeting Services. HCC will prepare their annual budget on the accrual basis of accounting. The Township will cooperate in sharing formats and programs with HCC so this can be accomplished. The Township will publish a budget timetable each year which HCC will take into consideration as their budget is prepared.
5. Treasury Services. The Accounting Department of the Township shall accurately account for all cash in the name of HCC.
6. Administrative Procedures. Standard operating procedures to provide these administrative services are attached as Attachments A, B, C, D, and E. These operating procedures may be amended from time to time by endorsement of the HCC Executive Director, Township Supervisor, and Township Director of Accounting, provided the spirit of this agreement is maintained.
7. Duration of Agreement. This contract may be terminated by either the Township, acting through the Township Board of Trustees, or HCC, acting through its Board of Directors, for any reason; but in the event of termination, the terminating party shall give the other party ninety (90) days advance written notice.
8. Waivers. No failure to delay on the part of either of the parties to this Agreement in exercising any right, power, or privilege hereunder shall operate as a waiver thereof, nor shall a single or

partial exercise of any right, power, or privilege preclude any other or further exercise of any right power, or privilege.

9. Modification of Agreement. Modifications, amendments, or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto or as provided in Section 6.
10. Disregarding Titles. The titles of the sections set forth in the Agreement are inserted for the convenience or reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.
11. Completeness of the Agreement. This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof, shall have any validity or bind either party hereto.
12. Invalid Provisions. In any provision of this Agreement is held to be invalid, the remainder of this Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.
13. Certification. The persons signing on behalf of the parties hereto certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully executed this Agreement on the day and year first written above.

WITNESSES:

DELHI CHARTER TOWNSHIP

\_\_\_\_\_

By: C.J. Davis Its: Supervisor

Board Approval Date: \_\_\_\_\_

HOLT COMMUNITY CONNECT

\_\_\_\_\_

By: C. Howard Haas Its: Representative

Board Approval Date: \_\_\_\_\_

Attachments:

- Attachment A – Payroll Services
- Attachment B – Accounting Services
- Attachment C – Accounts Payable Services
- Attachment D – Budgetary Services
- Attachment E – Treasury Services

Attachment A to Agreement to Provide Payroll, Accounting, Accounts Payable, Budgetary, and Treasury Services

A. Payroll

HCC requests that the payroll of its two employees, an Executive Director and Secretary, be administered by the Accounting Department of the Township utilizing HCC's own Employer Identification Number, following the general internal control procedures of the Township but in accordance with generally accepted accounting principles for non-profit entities.

1. Compensation. The Accounting Department will, for the monthly pay period ending October 31, 2014, issue paychecks for the Executive Director and Secretary in a manner similar to part time Township employees, based on the annual or hourly rates of compensation as may be certified to the Township by the Chairperson of the HCC Board of Directors.
2. Benefits. There shall be no fringe benefits associated with these positions.

DRAFT

Attachment B to Agreement to Provide Payroll, Accounting, Accounts Payable, Budgetary, and Treasury Services

B. Accounting Services – Administrative Procedures

The Township shall prepare and maintain the HCC's general ledger, publish financial statements, and do the necessary accounting according to generally accepted accounting principles for non-profit entities.

1. Monthly Accounting Activity

HCC will submit the following information to the Township Accounting Department:

1. Agenda for HCC Board Meetings and Board packet information
2. Minutes of HCC Board Meetings and backup of Board action, when applicable
3. Copies of contracts, agreements of sale or purchase, and any other document that may have accounting significance. If these documents were submitted with accounts payable backup, they need not be submitted twice.
4. At year end, a list of accounts payable, accounts receivable, and pending transactions as requested by the Accounting Department.

2. Financial Statements:

By the 10<sup>th</sup> of each month, the Township shall publish HCC financial statements, including balance sheet and statement of activities. The statement of activities shall include current budget, monthly activity, year-to-date activity, and budget balances. It is understood that the December 31<sup>st</sup> financial statements will not be published until approximately January 25<sup>th</sup> and will be subject to post closing and adjusting entries. A copy of the Financial Statements and any published summaries shall be transmitted to the HCC Executive Director, the HCC Chairperson, and HCC Treasurer.

3. General Ledger:

By the 10<sup>th</sup> of each month, the Township shall also send HCC a copy of the HCC General Ledger. The general ledger shows detailed year-to-date activity for all general ledger accounts. The HCC Executive Director shall review the account detail and financial statements and promptly discuss any problems or reclassifications with the Accounting Department.

Attachment C to Agreement to Provide Payroll, Accounting, Accounts Payable, Budgetary, and Treasury Services

C. Accounts Payable Services – Administrative Procedures

The Township shall, beginning as of the date of this agreement, pay all bills of HCC, except those made from HCC petty cash funds.

1. Payment schedule: HCC shall submit their bills for payment to the Township's Accounting Department Accounting Clerk in accordance with an agreed upon accounts payable schedule which shows bi-weekly submission deadlines, payments and mailing dates.
2. HCC Payment Policy: Before submission of a bill to the Township for payment, it shall be approved by HCC in accordance with HCC Bylaws, HCC written policy, or the provisions of this agreement.
3. Payment Authorization and Backup: The Township will pay all bills of HCC. Prior to payment, all bills shall have HCC approval as follows: The bill shall be inscribed with the following: HCC account number(s), a short description, and HCC approval signature(s). The HCC Executive Director is authorized to sign for purchases of \$1,500.00 or less. The HCC Executive Director and the HCC Treasurer shall both sign if the purchase is in excess of \$1,500.00. In the absence of the HCC Executive Director or HCC Treasurer, the signatures of either the HCC Secretary, or HCC Chairperson may be substituted, provided that either the HCC Executive Director or the HCC Treasurer are one of the two signatures. If the bill exceeds \$5,000.00, approval of the HCC Board is required. Attached to the bill for payment shall be backup supporting the amount to be paid, such as copies of contracts, payment schedules, reimbursement detail, board approval motion, etc. The Township will disburse only from original invoices.
4. Mailing Checks: The Township shall mail all checks in accordance with the payment schedule, except those specifically requested to be returned to the HCC Executive Director. Said request is to be clearly marked on the bill to be paid. If a check needs to be held for any reason, the Township Accounting Department will hold it for safekeeping.
5. Record Retention: The Township shall be allowed to maintain copies of the disbursement checks, paid invoices, and information attached to the bill submitted for payment. After payment, the Township shall return original items to the HCC, which is responsible for maintaining all original documents.
6. Reimbursement: All payments made for HCC by the Township shall be made from HCC Funds that are monitored by the Accounting Department.
7. Reports: The Township shall send accounts payable reports to HCC showing the checks written and charged to HCC accounts on or before the date of mailing the checks.
8. HCC Vendor Information and IRS 1099 Reports: The Township Accounting Department will request HCC vendors provide the Township with a W-9 (Request for Taxpayer Identification Number). It is understood that mailing of vendor checks may be delayed if HCC's vendors do not promptly provide a W-9. To expedite this process, HCC may obtain W-9's from their vendors and submit same with the check request. HCC is responsible for obtaining and maintaining vendor proofs of liability insurance, worker's compensation insurance, or worker's compensation waivers as necessary. The Township shall be responsible for preparing annual IRS 1099 forms for HCC disbursements, except those for real estate transactions. In those cases, a copy of the 1099 prepared by HCC's closing agent or attorney will be supplied to the Accounting Department.

Attachment D to Agreement to Provide Accounting, Accounts Payable, and Budgetary Services

D. Budgeting Services – Administrative Procedures

It is understood that HCC shall prepare their annual budget on the accrual basis of accounting in accordance with generally accepted accounting principles for non-profit entities. The Township shall cooperate in sharing formats and programs with HCC so this can be accomplished.

It is agreed that all amendments to the HCC Budget shall be numbered and prepared in HCC's accrual basis format. Budget transfers by the HCC Executive Director shall be included in the amendment numbering. All budget amendments shall be promptly transmitted by the Accounting Department. The Township shall maintain a summary of all budget amendments.

DRAFT

Attachment E to Agreement to Provide Accounting, Accounts Payable, and Budgetary Services

E. Treasury Services – Administrative Procedures:

The Accounting Department shall accurately account for all cash and investments in the name of HCC.

1. Deposits to HCC Accounts:

Monies received directly by HCC from any source shall be deposited immediately with the financial institution. HCC shall keep the receipts for seven years.

2. Disbursement of Funds. The Accounting Department shall disburse HCC funds only as approved by HCC as follows:

- a. Bi-weekly Payroll disbursements as provided by this Agreement
- b. Bi-weekly Accounts Payable claims as provided by this Agreement

Reports of disbursement via wire transfer shall be made directly to the Accounting Department in a timely fashion to be recorded in HCC's accounting system.

3. Bank Reconciliation.

The Township Accounting Department will transmit a copy of the Bank Statements for all HCC Operating Funds to HCC each month, along with the reconciliation of the bank balances to HCC general ledger balances.

**AGREEMENT TO PROVIDE NON-TRADITIONAL PUBLIC SERVICES**

THIS AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2014, by and between Delhi Charter Township ("Township") a municipal corporation and political subdivision of the State of Michigan and Holt Community Connect ("HCC"), a 501(c)(6) organization.

WITNESSETH:

WHEREAS, the Township and HCC Boards have jointly agreed that HCC assist other non-governmental organizations within the Township that provide community services through the procurement, coordination and distribution of financial and human resources (volunteers), and

WHEREAS, the HCC is willing to provide these public services to Delhi Charter Township in a manner acceptable to Delhi Charter Township and its Board of Trustees at a cost of \$18,000 per annum from the date of this Agreement to the date this Agreement is terminated.

WHEREAS, for the fiscal year 2015 the organizations or community services the HCC may support include, but are not limited to:

1. Farmers Market
2. Holt Hometown Festival
3. Music in the Garden
4. Holt Food Bank
5. Friends of the Delhi Trails
6. H.O.L.T. Scholarship Fund
7. Holt-Delhi Historical Society

WHEREAS, HCC shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of (or in opposition to) any candidate for public office, and

WHEREAS, this contract may be terminated by either the Township, acting through the Township Board of Trustees, or HCC, acting through its Board of Directors, for any reason; but in the event of termination, the terminating party shall give the other party ninety (90) days advance written notice.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully executed this Agreement on the day and year first written above.

WITNESSES:

DELHI CHARTER TOWNSHIP

\_\_\_\_\_

\_\_\_\_\_

By: C.J. Davis  
Its: Supervisor

Board Approval Date: \_\_\_\_\_

HOLT COMMUNITY CONNECT

\_\_\_\_\_

\_\_\_\_\_

By: C. Howard Haas  
Its: Representative

Board Approval Date: \_\_\_\_\_

DRAFT

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 21, 2014**

---

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, October 21, 2014 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Davis called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon, John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: None

**COMMENTS FROM THE PUBLIC** - None

**CONSENT AGENDA**

- A. Approval of Minutes – Committee Meeting of October 7, 2014
- B. Approval of Minutes – Regular Meeting of October 7, 2014
- C. Approval of Claims – October 14, 2014 (ATTACHMENT I)
- D. Approval of Payroll – October 9, 2014 (ATTACHMENT II)

**Harmon moved to approve the Consent Agenda as presented.**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Sweet, Warfield, Davis, Harmon

**MOTION CARRIED**

**NEW BUSINESS**

**AGREEMENT FOR LAW ENFORCEMENT SERVICES**

---

The Board reviewed a memorandum dated October 10, 2014 from Twp. Mgr. Elsinga (ATTACHMENT III).

**Sweet moved to approve the Agreement for Law Enforcement Services between the Sheriff of Ingham County, the County of Ingham and the Charter Township of Delhi effective January 1, 2015 through December 31, 2018.**

Undersheriff Allan Spyke, Ingham County Sheriff's Office, gave a brief history on the law enforcement agreement with Delhi Township that began in 1990.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Warfield, Davis, Harmon, Hayhoe

**MOTION CARRIED**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 21, 2014**

---

**PUBLIC HEARING – 7:45 P.M.**

**FISCAL YEAR 2015 BUDGETS – GENERAL FUND AND SPECIAL REVENUE FUNDS**

---

**Hope moved to open the Public Hearing on the Fiscal Year 2015 Budgets.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

Gail Meredith, Accounting Technician, stated that it is projected that budgeted 2015 revenues will be up slightly from projected 2014 by about \$336,000. Both tax revenue and state shared revenue, the Township's two largest sources of revenue, are expected to be up slightly in 2015. The General Fund operating expenditures decreased by over \$270,000, but transfers out to Police and Fire increased by over \$281,000. Together, operating expenditures and transfers out are budgeted to increase by \$10,880. Ms. Meredith stated that fund balance is decreasing due to capital outlay and infrastructure expenditures; however, the Township's fund balance has been increasing over the last few years, so at the end of 2015 it is expected to be 45% of operating expenditures and transfers out. This is above the 15% level prescribed by Township policy. Tax revenues remain fairly steady for Police and Fire, so as expenditures increase, the transfers in from the General Fund increase. The purchase of a new ambulance in 2015 will bring the FETA Fund Balance down to \$30,900. The 2014 Water Improvement revenues are greater to date than were projected, so 2015 ending fund balance will not decrease as much.

There were no comments from the public.

Motion to Close Public Hearing – 7:48 p.m.

**Hope moved to close the public hearing.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

**ASPHALT CRACK SEALING PROPOSAL – MAINTENANCE AND POTW FACILITIES**

---

The Board reviewed memorandums dated October 16, 2014 from Twp. Mgr. Elsinga and October 14, 2014 from Sandra Diorka, Director of Public Services (ATTACHMENT IV).

**Hayhoe moved to approve the proposal for asphalt crack sealing from Ray's Driveway Sealing in the amount of \$11,316 for the Maintenance and POTW facilities.**

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Sweet, Warfield, Davis, Harmon, Hayhoe, Hope

**MOTION CARRIED**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 21, 2014**

---

**RESOLUTION NO. 2014-022 – SPECIAL OPERATIONS COOPERATIVE RESPONSE AGREEMENT**

---

The Board reviewed a memorandum dated October 17, 2014 from Twp. Mgr. Elsinga (ATTACHMENT V).

**Warfield moved to adopt Resolution No. 2014-022 which approves the revised Special Operations Cooperative Response Agreement.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Warfield, Davis, Harmon, Hayhoe, Hope, Ketchum

**MOTION CARRIED**

**PURCHASE OF A BOBCAT UTILITY VEHICLE AND ACCESSORIES – FIRE DEPARTMENT**

---

The Board reviewed memorandums dated October 15, 2014 from Twp. Mgr. Elsinga and October 16, 2014 from Brian Ball, Fire Chief (ATTACHMENT VI).

**Harmon moved to approve the purchase of a Bobcat Utility Vehicle, trailer and fire suppression/rescue unit in the amount of \$20,416.**

Trustee Warfield stated that she has a conflict of interest in regard to U.S. 27 Motorsports and asked if the motion could be divided into two motions; separating the trailer from the other items.

**Hope moved to approve the purchase of a Bobcat Utility Vehicle and fire suppression/rescue unit in the amount of \$17,617.**

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Davis, Harmon, Hayhoe, Hope, Ketchum, Sweet

**MOTION CARRIED**

**Hope moved to purchase a trailer for the Bobcat Utility Vehicle in the amount of \$2,799.**

**Sweet moved to allow Trustee Warfield to abstain from voting on this issue.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

A Roll Call Vote on the Main Motion was recorded as follows:

Ayes: Davis, Harmon, Hayhoe, Hope, Ketchum, Sweet

Abstained: Warfield

**MOTION CARRIED**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 21, 2014**

---

**AMENDMENT NO. 5 TO RESOLUTION NO. 2007-075 – DESIGNATION OF PARKS AND RECREATIONAL AREAS AND PUBLIC LAND AREAS**

---

The Board reviewed a memorandum dated October 17, 2014 from Twp. Mgr. Elsinga (ATTACHMENT VII).

**Warfield moved to adopt Amendment No. 5 to Resolution No. 2007-075 which designates certain areas within Delhi Charter Township as “Township Parks and Recreational Areas” and “Designated Public Land Areas”.**

A Roll Call Vote was recorded as follows:

Ayes: Davis, Harmon, Hayhoe, Hope, Ketchum, Sweet, Warfield

**MOTION CARRIED**

**REPORTS**

**SUPERVISOR**

Supervisor Davis reported on a community events calendar to coordinate events taking place in the Township.

Supervisor Davis reported on the Holt Hometown Festival, Holt Community Connect and the unveiling of the new Public Art at the Farmers’ Market.

**TREASURER**

Treasurer Sweet reported on the 3<sup>rd</sup> Quarter Investment Report (ATTACHMENT VIII).

**CLERK**

Clerk Hope reminded the Board members that the next Board meeting will be held on Wednesday, November 5, 2014 due to the November 4, 2014 General Election.

**TRUSTEES**

Trustee Harmon stated that he would like discussion to take place with the construction company building the Sycamore Trail as to why the trail was not completed on time.

**TOWNSHIP MANAGER**

Twp. Mgr. Elsinga reported on the Capital Region Prosperity Initiative meeting that he attended earlier in the day.

**LIMITED PUBLIC COMMENTS** – None

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 21, 2014**

---

**EXECUTIVE SESSION – LAND ACQUISITION**

Enter into Executive Session 8:13 p.m.

**Hope moved to enter into Executive Session for the purpose of land acquisition.**

A Roll Call Vote was recorded as follows:

Ayes: Harmon, Hayhoe, Hope, Ketchum, Sweet, Warfield, Davis

**MOTION CARRIED**

Regular Board meeting reconvened at 8:18 p.m.

**LAND ACQUISITION — 5070 HOLT ROAD**

---

**Sweet moved to approve the purchase of property located at 5070 Holt Road, Tax Parcel #33-25-05-16-476-003, for a purchase price of \$47,289.37 plus closing costs and authorize the Township Manager to execute all documents with regards to the purchase.**

Trustee Harmon questioned the amount of the closing cost.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Warfield, Davis

Nays: Hayhoe, Harmon

**MOTION CARRIED**

**ADJOURNMENT**

Meeting adjourned at 8:20 p.m.

Date: November 5, 2014

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: November 5, 2014

\_\_\_\_\_  
C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

**ACCOUNTS PAYABLE APPROVAL**

October 14, 2014

**I. Certification of Authorized Signatures:** The attached Check Register and Invoice Distribution Report encompass checks dated October 14, 2014 numbered 87897 thru 88015 & ACH 3224 thru 3251. Every invoice has a payment authorizing signature(s).

Dated: October 14, 2014

---

 Lora Behnke, Accounting Clerk
**II. Certification of Fund Totals:**

The attached Invoice Distribution Report and Check Register for checks dated October 14, 2014 show payments made from the following funds:

General Fund	\$	88,317.05
Fire Fund		11,749.68
Police Fund		3,190.00
Fire Equip. & Apparatus Fund		13,730.96
Downtown Development Fund		26,642.35
Sycamore Trail Construction		31,081.60
Sewer Fund		96,953.10
Trust & Agency Fund		2,277.50
Current Tax Fund		29,801.20
Grand Total	\$	<u>303,743.44</u>

**Includes the following to be reimbursed from separate bank accounts:**

Current Tax Account	\$	29,801.20
Sycamore Trail Construction	\$	31,081.60
Farmer's Market Account	\$	3,580.00

Dated: October 14, 2014

---

 John B. Elsinga, Township Manager

**III. Approval for Distribution:** I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$10,383.00 Alexander Chemical for Calcium Nitrate\*\*, \$10,983.35 Apparatus Central Repair for Emergency Repair on unit #698\*\*, \$31,081.60 C2AE for Sycamore Trail Engineering, 6/4/14, \$36,410.78 Gawne Trucking for Sludge Haul & Digester Cleaning, 2/21/12, \$25,330.00 Landscape Architects for Advance for Trail Easement Purchases \*\*) ( \*\* by consent 10/21/14)

Dated: October 14, 2014

---

 John B. Elsinga, Township Manager

---

 Evan Hope, Township Clerk

---

 Roy W. Sweet, Treasurer

**IV Board Audit and Approval:** At a regular meeting of the Township Board held on October 21, 2014 a motion was made by \_\_\_\_\_ and passed by \_\_\_ yes votes and \_\_\_ no votes ( \_\_\_ absent) that the list of claims dated October 14, 2014, was reviewed, audited and approved

---

 Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP  
 EXP CHECK RUN DATES 10/01/2014 - 10/14/2014

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 171.00 MANAGER		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	140.81
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	30.11
BANK OF AMERICA	GLSHRM REGISTRATION/THIELEN	25.00
BANK OF AMERICA	MPELRA LODGING/THIELEN	304.92
Total For Dept 171.00 MANAGER		500.84
Dept 191.00 ACCOUNTING		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	33.66
BANK OF AMERICA	PAYROLL & CLAIMS ENVELOPES	333.90
ABRAHAM & GAFFNEY, P.C.	ACCOUNTING SERVICES SEPTEMBER	1,171.25
BANK OF AMERICA	CREDIT (LODGING)	(21.57)
Total For Dept 191.00 ACCOUNTING		1,517.24
Dept 215.00 CLERK		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	98.05
GANNETT MICHIGAN NEWS	PUBLISHING LEGALS SEPTEMBER	419.26
Total For Dept 215.00 CLERK		517.31
Dept 228.00 INFORMATION TECHNOLOGY		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	30.41
BANK OF AMERICA	2 BLACK COIL CORDS/WIRELESS	59.33
BANK OF AMERICA	VNC LICENSE W/MAINTENANCE	66.00
BANK OF AMERICA	INTERNATIONAL TRANSACTION FEE	0.53
BANK OF AMERICA	TR PROF SOFTWARE SERVICES	249.00
DELHI CHARTER TOWNSHIP-I.T.	USB TO 36 PINFEMALE PARALLELL	3.48
DELHI CHARTER TOWNSHIP-I.T.	YELLOW INK CARTRIDGE	22.99
DELHI CHARTER TOWNSHIP-I.T.	2 INK CARTRIDGES	44.00
DELHI CHARTER TOWNSHIP-I.T.	YELLOW INK CARTRIDGE	24.00
DELHI CHARTER TOWNSHIP-I.T.	BLACK TONER CARTRIDGE	69.99
DELHI CHARTER TOWNSHIP-I.T.	TONER CARTRIDGES	344.00
DELHI CHARTER TOWNSHIP-I.T.	DELL SOUNDBAR FOR NEW MONITOR	49.28
DELHI TOWNSHIP TREASURER	2 BUTTON BATTERY FOR 755 PC	5.29
ACD.NET, INC.	DSL 10/1-11/1/2014 & LATE CHARGE	402.90
APEX SOFTWARE	4 APEX SOFTWARE MAINTENANCE	940.00
BANK OF AMERICA	40X60 FOAM BOARD & ADHESIVE	27.08
Total For Dept 228.00 INFORMATION TECHNOLOGY		2,338.28
Dept 253.00 TREASURERS		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	64.93
DELHI TOWNSHIP TREASURER	ALTERNATE SERVICE FEES	20.00
DELHI TOWNSHIP TREASURER	6/18/14 MILEAGE/TEBEAU	12.32

DELHI TOWNSHIP TREASURER	TAX DAY LUNCH/TREASURER	26.66
KARIN S TEBEAU	10/5-8/2014 MILEAGE/TEBEAU	95.20
	Total For Dept 253.00 TREASURERS	219.11
Dept 257.00 ASSESSING		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	105.56
LANSING ICE & FUEL CO	GASOLINE ASSESSING	89.54
BANK OF AMERICA	SHIRTS/VESTS - MUNSON/TOBIAS & SHIP	314.95
THRUN LAW FIRM, P.C.	LEGAL FEES SEPTEMBER	2,659.40
DELHI TOWNSHIP TREASURER	MMAAO LUNCH/HUDSON	15.00
	Total For Dept 257.00 ASSESSING	3,184.45
Dept 262.00 ELECTIONS		
BANK OF AMERICA	2,500 ENVELOPES	123.03
DELHI TOWNSHIP TREASURER	MAILED AV BALLOT NEW ZEALAND	1.98
DELHI TOWNSHIP TREASURER	AV BALLOT MAILED	0.70
GANNETT MICHIGAN NEWS	PUBLISHING LEGALS SEPTEMBER	68.54
	Total For Dept 262.00 ELECTIONS	194.25
Dept 265.00 BUILDING & GROUNDS		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	49.55
LANSING ICE & FUEL CO	GASOLINE BUILDING & GROUNDS	177.02
OTIS ELEVATOR COMPANY	ELEVATOR CONTRACT 9/1/14-8/31/15	720.00
OTIS ELEVATOR COMPANY	CREDIT	(285.08)
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC	975.00
SCHAFFER'S INC.	MOWED 2045 CEDAR	138.00
SCHAFFER'S INC.	MOWED CORNER OF EIFERT & HOLT	69.00
SCHAFFER'S INC.	MOWED 5054 HOLT	69.00
SCHAFFER'S INC.	MOWED 4904 HOLT	103.50
METRONET LONG DISTANCE	LONG DISTANCE SEPTEMBER	34.80
TDS METROCOM	LOCAL SERVICE AUGUST	1,092.40
BOARD OF WATER & LIGHT	WATER 2004 AURELIUS	5.41
LOWE'S CREDIT SERVICES	WATTS ICEMAKER KIT/CSC	9.48
WESCO DISTRIBUTION, INC	8 LED LIGHT BULBS/CSC	344.00
WESCO DISTRIBUTION, INC	(2) F32T8 DOUBLE BULB BALLAST	126.16
ACE HARDWARE	1 BLACK SPRAY PAINT	4.99
ACE HARDWARE	CLAMP/TEE/5 MISC. MDSE./CSC	17.03
	Total For Dept 265.00 BUILDING & GROUNDS	3,650.26
Dept 276.00 CEMETERY		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	19.24
LANSING ICE & FUEL CO	GASOLINE CEMETERY	68.72
LOWE'S CREDIT SERVICES	9 BAGS OF READY MIX 80LBS	138.60
SCHAFFER'S INC.	3 YDS TOP SOIL/MAPLE RIDGE	39.00
GRANGER	MONTHLY DUMPSTER SERVICE	76.00
LOWE'S CREDIT SERVICES	2 BRICK MOLDING	37.56
ACE HARDWARE	16 MISC. MDSE./SILCON CAULK/ RYL	22.50
BANK OF AMERICA	CEMETERY VASE A-13, ASELTINE	150.00
	Total For Dept 276.00 CEMETERY	551.62

Dept 281.00 STORMWATER		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	16.90
LANSING ICE & FUEL CO	GASOLINE STORMWATER	60.39
DELHI TOWNSHIP TREASURER	PARKING/BRYANT	1.25
DELHI TOWNSHIP TREASURER	PARKING/BRYANT	1.25
Total For Dept 281.00 STORMWATER		79.79

Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT	STREETLIGHTS 9/1-10/1/2014	7,037.55
CONSUMERS ENERGY	STREETLIGHTS ACCT#6730	20,908.98
CONSUMERS ENERGY	STREETLIGHTS ACCT#7043	98.96
DELHI TOWNSHIP TREASURER	RECORD EASEMENT 5470 HOLT	46.20
DELHI TOWNSHIP TREASURER	RECORD EASEMENT 5380 HOLT	37.60
LANDSCAPE ARCHITECTS	RAM TRAIL EASEMENT	25,330.00
THRUN LAW FIRM, P.C.	LEGAL FEES SEPTEMBER	872.10
DELHI TOWNSHIP TREASURER	RECORD EASEMENT RAM TRAIL	35.00
DELHI TOWNSHIP TREASURER	RECORD EASEMENT RAM TRAIL	51.60
DELHI TOWNSHIP TREASURER	RECORD RAM TRAIL EASEMENT	59.10
Total For Dept 446.00 INFRASTRUCTURE		54,477.09

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	208.36
LANSING ICE & FUEL CO	GASOLINE COMMUNITY DEVELOPMENT	128.48
THRUN LAW FIRM, P.C.	LEGAL FEES SEPTEMBER	2,284.22
ASSOCIATED GOVERNMENT	AGS PAYROLL 8/16-9/25/2014	1,671.00
METRONET LONG DISTANCE	LONG DISTANCE SEPTEMBER	12.73
VERIZON WIRELESS	CELLULAR SEPTEMBER	8.30
TDS METROCOM	LOCAL SERVICE AUGUST	58.20
BANK OF AMERICA	SYCAMORE TRAIL RIBBON CUTTING	7.86
BANK OF AMERICA	CAPITAL REGION PROSPERITY SUMMIT	49.00
Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		4,428.15

Dept 752.00 PARKS ADMINISTRATION		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	70.35
METRONET LONG DISTANCE	LONG DISTANCE SEPTEMBER	0.35
VERIZON WIRELESS	CELLULAR SEPTEMBER	7.74
TDS METROCOM	SENER CENTER PHONES	298.76
TDS METROCOM	LOCAL SERVICE AUGUST	97.97
BANK OF AMERICA	4 PICTURE FRAMES & TAX/SENIOR CTR	50.84
BANK OF AMERICA	2 PICTURE FRAMES & TAX/SENIOR CTR	42.38
BANK OF AMERICA	2 PICTURE FRAMES & TAX/SENIOR CTR	31.78
BANK OF AMERICA	ADAPTER FOR PA SYSTEM	63.98
Total For Dept 752.00 PARKS ADMINISTRATION		664.15

Dept 771.00 PARKS		
LANSING ICE & FUEL CO	GASOLINE PARKS	1,030.20
LANSING SANITARY SUPPLY	SPARCLEAN HIGH TEMP RINSE	100.01
ACE HARDWARE	1 GORILLA TAPE	5.99
GRANGER	MONTHLY DUMPSTER SERVICE	150.00
MODEL COVERALL SERVICE	UNIFORM PANTS	108.55

MODEL COVERALL SERVICE	UNIFORM PANTS	89.05
AMERICAN RENTAL	PORTABLE TOILET	70.00
BOARD OF WATER & LIGHT	WATER 1750 MAPLE	29.16
BOARD OF WATER & LIGHT	WATER 2287 PINE TREE	43.47
BOARD OF WATER & LIGHT	WATER 2108 CEDAR	238.71
BOARD OF WATER & LIGHT	WATER 4030 KELLER	91.82
CONSUMERS ENERGY	ELECTRIC 1771 MAPLE	95.03
JOHN DEERE LANDSCAPES	2 HERBICIDE/1 PROSECUTOR	371.74
LOWE'S CREDIT SERVICES	STAINLESS SINK HOLE/CAP	6.16
MENARDS LANSING SOUTH	SPLASH/4 RV ANTIFREEZE/SPRAY PAINT	26.58
MENARDS LANSING SOUTH	GLADE/SUPER CLEAN/SPACKLE/PENS/	46.63
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SENIOR CENTER	260.00
MENARDS LANSING SOUTH	(4) 17 GAL UTILITY TUBS	23.88
GRAINGER	PRESSURE SWITCH-PRESSURE GAUGE	57.42
SUPERIOR SAW	1 SPOOL LINE TRIMMER	32.99
TASMANIAN TIRE CO.	USED TIRE/VALVE/SPIN BALANCE	37.00
THE PARTS PLACE	(2) GAL. ANTIFREEZE	21.38
THE PARTS PLACE	BRAKE CLEANER/OIL/HAND CLEANER	37.31
THE PARTS PLACE	(12) 15W50 OIL/OIL FILTER	81.63
CATHEY COMPANY	HOSE	41.87
FRANKIE D'S AUTO & TRUCK	LOF/FRONT & REAR BRAKES/ROTORS/	597.00
FRANKIE D'S AUTO & TRUCK	LOF/#46	39.00
	Total For Dept 771.00 PARKS	<u>3,732.58</u>

Dept 774.00 RECREATION		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	33.66
JOHNNY MAC'S	1 SOCCER NET	189.95
PIONEER ATHLETICS	(20) 5 GAL. WHITE STRIPE PAINT & SHIP	1,040.00
M.A.S.A.	14 TEAM REGISTRATIONS	294.00
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASSES	100.00
ZACHARY MIKEL SMIESKA	OFFICIAL SOCCER	50.00
STEVEN HEATH TAYLOR	OFFICIAL SOCCER	100.00
BRONNER'S CHRISTMAS	SNOWFLAKES & LIGHTS-FOUNTAIN/PARK	5,222.75
BRONNER'S CHRISTMAS	GARLAND/PARK	627.52
	Total For Dept 774.00 RECREATION	<u>7,657.88</u>

Dept 850.00 OTHER FUNCTIONS		
THRUN LAW FIRM, P.C.	LEGAL FEES SEPTEMBER	3,516.02
RICOH USA, INC.	COPU MACHINE MAINTENANCE	76.31
BANK OF AMERICA	REFRESHMENTS/BUDGET WORKSHOP	21.83
BANK OF AMERICA	REFRESHMENTS/BUDGET WORKSHOP	23.71
BANK OF AMERICA	REFRESHMENTS/QUARTERLY MEETING	19.27
BANK OF AMERICA	REFRESHMENTS/QUARTERLY MEETING	16.41
BANK OF AMERICA	MUSIC SERVICE/CSC	24.95
BANK OF AMERICA	AT&T LED SIGN 9/16-10/15/14	64.43
BANK OF AMERICA	WUFOO SUBSCRIPTION 9/26-10/26/14	9.00
BANK OF AMERICA	GIS WEB HOSTING 9/10-10/9/14	1.00
BANK OF AMERICA	BUSINESS WEB HOSTING	65.85
BANK OF AMERICA	6 LABOR LAW POSTERS & SHIPPING	315.00
DELHI CHARTER TOWNSHIP	5054 HOLT SUMMER PROPERTY TAX BILL	450.27
	Total For Dept 850.00 OTHER FUNCTIONS	<u>4,604.05</u>

Total For Fund 101 GENERAL FUND	<u><u>88,317.05</u></u>
---------------------------------	-------------------------

Fund 206 FIRE FUND		
Dept 336.00 FIRE DEPARTMENT		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	459.13
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	33.66
BANK OF AMERICA	RUBBER STAMP/STAMP PAD/SHIPPING	33.52
BANK OF AMERICA	PDF READER PRO EDITION, NOAA	7.40
BANK OF AMERICA	500 BUSINESS CARDS/BUTCHER	56.00
BANK OF AMERICA	CABLE TIES/6 EYE BOLTS	26.59
LANSING ICE & FUEL CO	GASOLINE FIRE	1,274.30
APPARATUS CENTRAL REPAIR	DIESEL FUEL/#698	174.90
BANK OF AMERICA	CREDIT	(4.80)
D & M SILKSCREENING	20 STOCKING HATS	220.00
LIFEGAS LLC	CYLINDER RENTAL	287.84
MOORE MEDICAL, LLC	MEDICAL SUPPLIES	17.64
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	664.53
JOSEPH & HEDRINGTON	IAFF LEGAL FEES FOR AUGUST	1,050.00
BANK OF AMERICA	ISFSI MEMBERSHIP/BALL	125.00
FIRE ENGINEERING	1 YR SUBSCRIPTION/DRURY	29.00
CALLBACK STAFFING SOL	CALL BACK STAFFING OCTOBER	99.99
INGHAM COUNTY 9-1-1	INGHAM COUNTY PUBLIC RADIO SYSTEM	1,335.80
METRONET LONG DISTANCE	LONG DISTANCE SEPTEMBER	3.42
VERIZON WIRELESS	CELLULAR SEPTEMBER	174.35
TDS METROCOM	LOCAL SERVICE AUGUST	41.54
BOARD OF WATER & LIGHT	WATER 6139 BISHOP	34.39
CONSUMERS ENERGY	ELECTRIC 6139 BISHOP	60.56
CONSUMERS ENERGY	GAS 6139 BISHOP	21.89
METAL FRAMES, INC	RADIO ROOM DOOR	582.10
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECKS	350.73
BANK OF AMERICA	LUNCH/DRURY	41.95
BANK OF AMERICA	LUNCH/DRURY	30.81
BANK OF AMERICA	LUNCH/DRURY	30.71
BANK OF AMERICA	BREAKFAST/BALL	16.38
ACE HARDWARE	7 MISC. MDSE.	65.46
DELHI TOWNSHIP TREASURER	BREAKFAST/BUTCHER	6.00
DELHI TOWNSHIP TREASURER	BREAKFAST/BALL	6.00
BANK OF AMERICA	LUNCH/BALL	8.16
BANK OF AMERICA	DINNER/BALL	15.66
BANK OF AMERICA	LUNCH/BALL	8.16
BANK OF AMERICA	DINNER/BALL	14.66
BANK OF AMERICA	LODGING/BALL	195.50
BANK OF AMERICA	LODGING/BALL	97.75
ACROSS THE STREET PROD	SUPPORT RENEWAL FEE/11 STUDENTS	2,192.00
BANK OF AMERICA	1,500 JUNIOR FIRE HATS	1,290.00
BANK OF AMERICA	FIRE PREVENTION MATERIALS & SHIP	166.45
BANK OF AMERICA	SPARTY APPEARANCE-FIRE PREVENT	82.00
BANK OF AMERICA	3 EMT CLASS BOOKS	322.55
	Total For Dept 336.00 FIRE DEPARTMENT	11,749.68

Total For Fund 206 FIRE FUND 11,749.68

Fund 207 POLICE FUND

Dept 301.00 POLICE

THRUN LAW FIRM, P.C.	LEGAL FEES SEPTEMBER	3,190.00
	Total For Dept 301.00 POLICE	3,190.00

Total For Fund 207 POLICE FUND 3,190.00

## Fund 211 FIRE EQUIP. &amp; APPARATUS FUND

## Dept 339.00 EQUIPMENT &amp; APPARATUS

BANK OF AMERICA	UPS SHIPPING	57.98
BANK OF AMERICA	5 SUSPENDERS & SHIPPING	204.34
BANK OF AMERICA	FIRE FIGHTING PUMP	1,447.37
THE PARTS PLACE	(4) 40# BAGS OIL DRY	41.60
COMMUNICATIONS SERVICES	LABOR TO REPAIR SIGTRONICS SYSTEM	112.50
INTERSTATE BATTERIES OF	22 BATTERIES	64.90
PRO AIR	PARTS & LABOR/CASCADE SYSTEM	120.20
ACE HARDWARE	GALV UNION IRON/STRAP HANGER	27.08
ACE HARDWARE	GALV ADAPTER/COUP/GAS VALVE	34.61
ACE HARDWARE	GALV NIPPLE	2.79
VICTORY LANE QUICK OIL	LOF & AUR FILTER/#656	94.55
ACE HARDWARE	ELBOW/GALV. PIPE/#105	12.18
ACE HARDWARE	THREAD TAPE/ELBOWS/BALL VALVE	187.07
APPARATUS CENTRAL REPAIR	PARTS & LABOR/#698	10,983.35
CITY OF LANSING	LOF & FILTER & LABOR/#383	315.44
BANK OF AMERICA	MI EMS LICENSE RENEWAL/BALDWIN	25.00
Total For Dept 339.00 EQUIPMENT & APPARATUS		13,730.96

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND	13,730.96
---	-----------

## Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

## Dept 000.00

TODD DELO	VENDOR PAYMENT SEPTEMBER	104.00
KOLACHE KITCHEN	VENDOR PAYMENT SEPTEMBER	182.00
CARRIE PEARSON	VENDOR PAYMENT SEPTEMBER	15.00
SANDRA SIEMON	VENDOR PAYMENT SEPTEMBER	68.00
WILLOW BLOSSOM FARMS	VENDOR PAYMENT SEPTEMBER	75.00
TIMOTHY JON FALSETTA	VENDOR PAYMENT SEPTEMBER	126.00
TAMARA FORD	VENDOR PAYMENT SEPTEMBER	96.00
JERRY & JACKIE GODDARD	VENDOR PAYMENT SEPTEMBER	181.00
DENNIS C. GREENMAN	VENDOR PAYMENT SEPTEMBER	442.00
GWENDOLYN V. KATO	VENDOR PAYMENT SEPTEMBER	21.00
FRED LONG	VENDOR PAYMENT SEPTEMBER	35.00
TRAVIS NIGHTENGALE	VENDOR PAYMENT SEPTEMBER	124.00
OTTO'S POULTRY, INC	VENDOR PAYMENT SEPTEMBER	626.00
JENNIFER ROTIER	VENDOR PAYMENT SEPTEMBER	22.00
RUSSELL ROWE	VENDOR PAYMENT SEPTEMBER	410.00
MAI KOU VANG	VENDOR PAYMENT SEPTEMBER	146.00
CORINNE P. CARPENTER	VENDOR PAYMENT SEPTEMBER	3.00
KEVIN E. COSGROVE	VENDOR PAYMENT SEPTEMBER	197.00
OFILIA DIAZ	VENDOR PAYMENT SEPTEMBER	165.00
Total For Dept 000.00		3,038.00

## Dept 728.00 DDA ADMINISTRATION

DELHI CHARTER TOWNSHIP-I.T.	QUICKBOOKS 2014 PREMIER INDUSTRY	790.99
THRUN LAW FIRM, P.C.	LEGAL FEES SEPTEMBER	205.20
C. HOWARD HAAS	AUGUST CELL PHONE REIMBURSE/HAAS	75.00
C. HOWARD HAAS	CELL PHONE REIMBURSE/HAAS	75.00
METRONET LONG DISTANCE	LONG DISTANCE SEPTEMBER	1.12
TDS METROCOM	LOCAL SERVICE AUGUST	126.45
Total For Dept 728.00 DDA ADMINISTRATION		1,273.76

## Dept 729.00 DDA MARKETING &amp; PROMOTION

BANK OF AMERICA	LUNCH/HOLT COMMUNITY CONNECT	44.95
BANK OF AMERICA	COMMUNITY CONNECT NON-PROFIT FEE	20.00
BANK OF AMERICA	2 CREAM CHEESE	7.38
HOLT COMMUNITY CONNECT	SEED MONEY FOR 501(C)(6)	4,400.00

INCU-BAKE LLC	61 BAGS OF SYCAMORE TRAIL MIX	115.90
BLOHM CREATIVE PARTNERS	TRAIL RIBBON CUTTING INVITATION	604.38
BLOHM CREATIVE PARTNERS	TRAIL RIBBON CUTTING SPEAKERS	308.75
BANK OF AMERICA	DRILL KIT/NUTS/BOLTS/WASHERS/	193.54
ACD.NET, INC.	WIFI 10/1-11/1/2014	69.95
ACE HARDWARE	DUST MOPHEAD REFILL/REEL CORD	81.98
BLOHM CREATIVE PARTNERS	8/25-10/19/2014 BILLBOARD MEDIA BUY	1,562.00
TIMOTHY JON FALSETTA	DOUBLE UP BUCKS SEPTEMBER	66.00
DENNIS C. GREENMAN	DOUBLE UP BUCKS SEPTEMBER	330.00
TRAVIS NIGHTENGALE	DOUBLE UP BUCKS SEPTEMBER	32.00
RUSSELL ROWE	DOUBLE UP BUCKS SEPTEMBER	114.00
Total For Dept 729.00 DDA MARKETING & PROMOTION		<u>7,950.83</u>

Dept 730.00 COMM REHABILITATION REBATE PGM		
SOHAN REAL ESTATE LLC	3340 PINE TREE/PAINTING OF EXTERIOR	7,250.00
Total For Dept 730.00 COMM REHABILITATION REBATE PGM		<u>7,250.00</u>

Dept 731.00 DDA INFRASTRUCTURE PROJECTS		
BRONNER'S CHRISTMAS	SNOWFLAKES & LIGHTS-FOUNTAIN/PARK	5,222.74
BRONNER'S CHRISTMAS	GARLAND/PARK	627.52
Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS		<u>5,850.26</u>

Dept 850.00 OTHER FUNCTIONS		
GRANGER	MONTHLY DUMPSTER SERVICE	130.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SHERIFF & DDA	420.00
BOARD OF WATER & LIGHT	WATER 2045 CEDAR	109.63
BOARD OF WATER & LIGHT	WATER 2150 CEDAR	24.87
HAYHOE ASPHALT PAVING LLC	FILL CRACKS WITH RUBBER CRACKFILL	595.00
Total For Dept 850.00 OTHER FUNCTIONS		<u>1,279.50</u>

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 26,642.35

Fund 410 SYCAMORE TRAIL CONSTR FUND		
Dept 902.00 CAPITAL OUTLAY		
C2AE	NORTH TRAIL CONSTRUCTION SERVICES	31,081.60
Total For Dept 902.00 CAPITAL OUTLAY		<u>31,081.60</u>
Total For Fund 410 SYCAMORE TRAIL CONSTR FUND		<u>31,081.60</u>

Fund 590 SEWAGE DISPOSAL SYSTEM		
Dept 000.00		
GOODWIN, WILLIAM	Sewer Usage	18.90
Total For Dept 000.00		<u>18.90</u>

Dept 548.00 ADMINISTRATION & OVERHEAD		
THRUN LAW FIRM, P.C.	LEGAL FEES SEPTEMBER	256.50
PROGRESSIVE IMPRESSIONS	OCTOBER-DECEMBER SEWER POSTAGE	7,800.00
PROGRESSIVE IMPRESSIONS	SEPTEMBER SEWER BILLS	536.19
DELHI TOWNSHIP TREASURER	RECORD ASPEN RIDGE APTS EASEMENT	29.00
Total For Dept 548.00 ADMINISTRATION & OVERHEAD		<u>8,621.69</u>

Dept 558.00 DEPT OF PUBLIC SERVICE		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE NOVEMBER	497.22
DBI BUSINESS INTERIORS	HANGING FOLDERS,PENS,CARTRIDGES	119.79
LANSING ICE & FUEL CO	GASOLINE DPS	1,776.40
BANK OF AMERICA	12 UNIFORM SHIRTS & SHIPPING/BRYANT	442.89
BANK OF AMERICA	SHIRTS-LENON/SHIRTS=RANES/SHIRTS	443.85
BANK OF AMERICA	5 SHIRTS/1 PANT/DIORKA	184.97
MODEL COVERALL SERVICE	STAFF UNIFORMS	70.87

MODEL COVERALL SERVICE	STAFF UNIFORMS	80.05
MODEL COVERALL SERVICE	STAFF UNIFORMS	86.13
MODEL COVERALL SERVICE	STAFF UNIFORMS	70.87
MICROTECH SERVICES, INC.	SYMANTEC SYSTEM RECOVERY	65.83
BANK OF AMERICA	DIPSTICK PRO SAMPLER & FREIGHT/	329.95
ACE HARDWARE	2 GROMMET KITS/DPS BANNERS	14.48
ENVIRONMENTAL RESOURCE	QUARTERLY CHECK SAMPLES	838.24
ALEXANDER CHEMICAL CORP	CALCIUM NITRATE	10,644.00
ALEXANDER CHEMICAL CORP	FRTMISCRESALE-RESALE	180.00
ALEXANDER CHEMICAL CORP	CREDIT	(441.00)
ALS LABORATORY GROUP	IPP	405.00
A & L GREAT LAKES LAB	SOIL SAMPLES & SHIPPING	58.27
FISHER SCIENTIFIC	SAMPLE TUBES 10-200PPM	89.36
FISHER SCIENTIFIC	SAMPLE TUBES 50-400PPM	96.76
FISHER SCIENTIFIC	SHIPPING	34.90
RED WING SHOES	SAFETY BOOTS/BOLLEY	152.99
C2AE	INCREASE STRUCTURAL SECTION	580.93
UNITED PARCEL SERVICE	SHIPPING CHARGES	180.26
UNITED PARCEL SERVICE	SHIPPING CHARGES	61.07
GAWNE TRUCKING, INC.	SLUDGE HAUL & CLEANED 4 DIGESTERS	36,410.78
GRANGER	SLUDGE HAULING	3,237.50
GRANGER	MONTHLY SCREEN DEBRIS	387.50
GRANGER	MONTHLY DUMPSTER SERVICE	201.21
METRONET LONG DISTANCE	LONG DISTANCE SEPTEMBER	11.39
SPOK, INC	PAGER SERVICE	16.08
VERIZON WIRELESS	CELLULAR SEPTEMBER	10.10
TDS METROCOM	LOCAL SERVICE AUGUST	382.77
COMCAST	HIGH SPEED INTERNET/MAINTENANCE	127.85
COMCAST	HIGH SPEED INTERNET/MAINTENANCE	137.85
BOARD OF WATER & LIGHT	WATER 4280 DELL	18.49
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	166.71
BOARD OF WATER & LIGHT	WATER 5961 MC CUE	402.89
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	72.00
BOARD OF WATER & LIGHT	WATER 3505 HOLT	76.66
BOARD OF WATER & LIGHT	WATER 1988 WAVERLY	134.80
BOARD OF WATER & LIGHT	ELECTRIC 2481 DELHI COMMERCE	68.24
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2723	48.01
CONSUMERS ENERGY	ELECTRIC-1988 WAVERLY	619.33
CONSUMERS ENERGY	ELECTRIC-4000 N MICHIGAN#B	130.36
CONSUMERS ENERGY	GAS-1988 WAVERLY	22.25
BRADY LAWN EQUIPMENT	KOHLER AIR FILTER SYSTEM/SCAG #4	76.00
LOWE'S CREDIT SERVICES	GRAGE DOOR WEATHER STRIP	75.15
TASMANIAN TIRE CO.	FLAT TIRE/SCAG	10.00
WESCO DISTRIBUTION, INC	MH400/U BAY BULB	105.25
ACE HARDWARE	FAUCET SPRAY HEAD	7.99
ACE HARDWARE	1 GAL GARDEN SPRAYER	13.99
CATHEY COMPANY	17 FT LAWN VAC HOSE/3 BRIDGE CLAMP	200.73
ACE HARDWARE	2 GAL NIPPLES/LSD BASEMENT	10.98
ACE HARDWARE	OIL LIQUID WRENCH/BLASTER LUBE	40.44
DBI BUSINESS INTERIORS	CD/DVD LABELS	53.52
BANK OF AMERICA	2 WAFER CHECK VALVES & FREIGHT	673.36
DU BOIS-COOPER ASSOCIATES	(2) E2SM416SST SHAFT SLEAVE	1,100.00
DU BOIS-COOPER ASSOCIATES	(2) WEMCO DBL MECH SEAL	4,870.00

USA BLUE BOOK	1/2" SIGHT GLASS VALVES	279.80
USA BLUE BOOK	SIGHT GLASS PROTECTOR ROD	17.18
USA BLUE BOOK	5/8" OD SIGHT GLASS	25.95
USA BLUE BOOK	SHIPPING	19.00
GARDNER DENVER NASH, LLC	SEDIMENT TRAP FLOAT	625.04
GARDNER DENVER NASH, LLC	EST SHIPPING	10.00
HESCO, INC.	QUOTE # 2291 PENN VALLEY PUMP	3,311.00
HESCO, INC.	ESTIMATED SHIPPING	33.00
THE PARTS PLACE	1 EMERGENCY LIGHT/BACKHOE	104.00
SIEMENS INDUSTRY, INC.	INSTALL AIR CONDITIONER/SERVER	7,490.00
FLIER'S QUALITY WATER SYS	844 MIXED BED TANKS	232.00
FLIER'S QUALITY WATER SYS	GX05-20 PRE-FILTER	6.81
FLIER'S QUALITY WATER SYS	6 MO. MAINTENANCE	85.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/POTW	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/POTW	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	260.00
GOOD YEAR COMMERCIAL TIRE	TIRE/VACTOR 5A	76.35
THE PARTS PLACE	STARTER W/SOLENOID/#25	164.00
DELHI TOWNSHIP TREASURER	PARKING/BRYANT	5.00
BANK OF AMERICA	GASOLINE/MACC-DIORKA	51.12
BANK OF AMERICA	FERRY TICKET & PARKING.DIORKA	22.00
BANK OF AMERICA	MWEA MEMBERSHIP RENEWAL/POWERS	62.00
IMAGIN	2015 IMAGIN DUES/DIORKA	190.00
DELHI TOWNSHIP TREASURER	PARKING/BRYANT	10.00
DELHI TOWNSHIP TREASURER	PARKING/BRYANT	6.00
DELHI TOWNSHIP TREASURER	MWEA LUNCH/HATHAWAY	10.00
DELHI TOWNSHIP TREASURER	MWEA LUNCH/SMITH	10.00
DELHI TOWNSHIP TREASURER	LUNCH/ARCHER	6.35
DELHI TOWNSHIP TREASURER	LUNCH/ARCHER	11.65
Total For Dept 558.00 DEPT OF PUBLIC SERVICE		80,887.51

Dept 578.01 CAPITAL IMPROVEMENTS

SOIL & MATERIALS ENGINEERS	GEOTECHNICAL EVALUATION SERVICES	7,425.00
Total For Dept 578.01 CAPITAL IMPROVEMENTS		7,425.00

Total For Fund 590 SEWAGE DISPOSAL SYSTEM 96,953.10

Fund 701 TRUST & AGENCY FUND

Dept 000.00

INGHAM COUNTY TREASURER	TRAILER PARK FEES AUGUST	2,117.50
GREATER LANSING MONUMENT	NICHE LETTERING-BARAGAR & MORLEY	160.00
Total For Dept 000.00		2,277.50

Total For Fund 701 TRUST & AGENCY FUND 2,277.50

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

STATE OF MICHIGAN	DELHI TWP 2014 SET IFT	29,703.88
PAZITKA, ERNEST J & TRACY L	REFUNDS DUE TAXPAYERS	57.53
ROUND POINT MORTGAGE	REFUNDS DUE TAXPAYERS	5.91
ROUND POINT MORTGAGE	REFUNDS DUE TAXPAYERS	25.04
ROUND POINT MORTGAGE	REFUNDS DUE TAXPAYERS	8.84
Total For Dept 000.00		29,801.20

Total For Fund 703 CURRENT TAX ACCOUNT 29,801.20

Total For All Funds: 303,743.44

**DELHI CHARTER TOWNSHIP  
FUND TRANSFERS AND PAYROLL APPROVAL  
For Payroll Dated October 9, 2014**

**I. Certification of Preparation and Distribution**

The attached check and payroll registers encompass check numbers: 107237 through 107269 & direct deposits numbers: DD18926 through DD189014. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: October 9, 2014

\_\_\_\_\_  
Director of Accounting

**II. Payroll Report**

The October 9, 2014 payroll encompasses the following funds and expenditures:

	<b>Gross Payroll</b>	<b>Payroll Deductions</b>	<b>Net Pay</b>
General Fund	\$77,393.44	\$21,877.44	\$55,516.00
Fire Dept. Fund	50,431.84	15,752.99	\$34,678.85
DDA	3,846.01	874.04	\$2,971.97
Sewer Fund/Receiving	36,957.42	10,599.67	\$26,357.75
<b>Total Payroll</b>	<b>\$168,628.71</b>	<b>\$49,104.14</b>	<b>\$119,524.57</b>
	<b>Township FICA</b>	<b>Township RHS &amp; Pension Plan</b>	<b>Total Deductions &amp; TWP Liabilities</b>
General Fund	\$5,591.42	\$5,766.35	\$33,235.21
Fire Dept. Fund	3,761.01	3,435.26	22,949.26
DDA	124.64	82.04	1,080.72
Sewer Fund/Receiving	2,725.80	2,895.68	16,221.15
<b>Total Payroll</b>	<b>\$12,202.87</b>	<b>\$12,179.33</b>	<b>\$73,486.34</b>

\_\_\_\_\_  
Director of Accounting

**III. FUND TRANSFERS**

Transfers covering the foregoing payroll were made on October 9, 2014 and identified as follows:

**10/09 Net Pay Disbursement in Common Savings (\$119,524.57)**

\_\_\_\_\_  
Roy W. Sweet, Treasurer

**IV. Board Audit and Approval:**

At a regular meeting of the Township Board held on October 21, 2014, a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes(\_\_\_\_\_ absent) that the payroll dated October 9, 2014 was reviewed, audited, and approved.

Attachment to Payroll Register  
cc: Sweet(1)Vander Ploeg(1)

\_\_\_\_\_  
Evan Hope, Clerk

## DELHI CHARTER TOWNSHIP

## MEMORANDUM

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** October 10, 2014

**RE:** Agreement for Law Enforcement Services

---

Enclosed for your review and approval is an Agreement for Law Enforcement Services between the Sheriff of Ingham County, the County of Ingham and the Charter Township of Delhi. Delhi Township has contracted with the Ingham County Sheriff's Department for law enforcement services since 1990 and this Agreement includes a new four-year term beginning in January 2015 and ending December 2018.

Our current Agreement with the Sheriff and Ingham County expires on December 31, 2014 and includes 19 sworn deputies (one dedicated as the School Resource Officer), one full-time clerk and one-part-time clerk. This new Agreement also incorporates providing parks security support which the Sheriff's Department previously has provided the Township under a separate unwritten agreement. Overall this Agreement provides for the same general terms as the previous Agreement and may be amended by the Township at any time with ninety (90) days written notice to the Sheriff and Ingham County Controller.

The fiscal year 2015 budget for this Agreement is \$2,499,109 which represents approximately a 3.5% increase from the 2014 fiscal year. This Agreement provides for a total increase of 12.3% over the four-year term (3.5% for 2015; 2.7% for 2016; 3% for 2017; 3.1% for 2018) which reflects moderate increases in supply expenses, professional services, capital outlay, personnel expenses and other expenses such as equipment and vehicle repairs.

This Agreement provides our residents with the most cost effective law enforcement services averaging under \$100 per capita over the four years and one of the lowest costs of services among other municipalities in the area. Therefore, I recommend the Board approve the Agreement for Law Enforcement Services for the years 2015 through 2018.

**Recommended Motion:**

**To approve the Agreement for Law Enforcement Services between the Sheriff of Ingham County, the County of Ingham and the Charter Township of Delhi effective January 1, 2015 through December 31, 2018.**

**DRAFT NO. 2**  
**AGREEMENT FOR LAW ENFORCEMENT SERVICES**

**THIS AGREEMENT**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between the **SHERIFF OF INGHAM COUNTY, GENE L. WRIGGELSWORTH**, (hereinafter referred to as the "Sheriff"), the **COUNTY OF INGHAM** (hereinafter referred to as the "County"), and the **CHARTER TOWNSHIP OF DELHI** (hereinafter referred to as the "Township").

**WITNESSETH:**

**WHEREAS**, the Township has called upon the Sheriff to provide special police protection pursuant to MCL 41.181; MSA 5.45(1); and

**WHEREAS**, pursuant to MCL 41.181; MSA 5.45(1) the County and the Sheriff agree that the Sheriff has the duty to provide the Township with the special police protection requested by the Township to the extent that funds are appropriated.

**NOW, THEREFORE**, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED**, as follows:

**I. Definitions.** For the purposes of this Agreement, the following definitions shall apply:

- A. "Police Services" means investigation and follow-up on complaints, criminal investigations, and all work normally associated with law enforcement. It shall include, but not be limited to, the enforcement of the laws of the State of Michigan and Township ordinances.
- B. "On duty officer" means the presence in the Township of a uniformed deputy sheriff assigned by the Sheriff to perform police services required by this Agreement. A deputy sheriff shall be considered on duty when he/she is required to appear in court on regular duty hours or deliver and/or pick up a prisoner from court on matters relating to police services provided under this Agreement.

**II. Services to be Provided by the Sheriff.** The Sheriff shall furnish the Township with special police protection it has requested, as follows:

- A. A total of nineteen (19) full time deputy sheriffs shall be assigned to the Township to provide police services which includes the personnel noted in the following subsections.
- B. There shall be two (2) officers on duty at all times, being twenty-four (24) hours a day, seven (7) days a week within the Township. The Sheriff, however, shall have the right to temporarily remove any on duty officer from the Township and assign him/her to a life threatening emergency outside the Township.

- C. In addition to the two (2) officers on duty in the Township at all times pursuant to the subsection B of this section, the Sheriff shall assign one (1) officer to the Metro Squad and one (1) full-time officer to Community Services activities. In the event the Metro Squad officer or Community Services officer is on vacation, sick leave, workers' disability compensation leave, or any other absence, they shall not be replaced during their absence.

It is expressly understood and agreed that the Township may withdraw from its participation with the Tri-County Metro Narcotic Squad pursuant to the withdrawal provisions contained in the Tri-County Metro Narcotic Squad Agreement, after providing written notice to both the County and the Sheriff stating the effective date of such withdrawal. In the event of such withdrawal the deputy sheriff assigned to the Tri-County Metro Narcotic Squad pursuant to this subsection and the compensation which the Township pays the County for such officer pursuant to Section V shall on the effective date of such withdrawal cease to be covered and/or required by this Agreement, unless the Township elects to have the officer perform other law enforcement services under this Agreement.

- D. In addition to the officers to be furnished by the Sheriff pursuant to B and C of this Section II, the Sheriff shall assign one (1) officer to serve, as School Resource Officer whose primary duties shall be at Holt Public Schools and School related activities.
- E. All necessary command officer supervision shall be provided, which shall include at least one (1) officer assigned full-time above the rank of sergeant.
- F. Detective services of the Sheriff's Office shall be provided by two (2) sheriff detectives as needed.
- G. One (1) full-time records clerk and one (1) half-time records clerk (not a deputy sheriff) shall be provided to assist in the clerical requirements of the police services to be provided under this Agreement.
- H. In addition to the nineteen (19) full time deputy sheriffs described in Subsections A-F of this Section II the Sheriff shall annually provide 1151 hours of seasonal parks deputies.
- I. The Sheriff shall provide records for incidents and activities in the Township and shall make reports regularly to the Township Board concerning police activities.
- J. The Sheriff's Office shall provide all necessary support services required to administer the police services to be provided in the Township under this Agreement. These support services shall include all necessary equipment, uniforms, weapons, radios and automobiles. The automobiles and other equipment shall be the responsibility of the Sheriff's Office to purchase and maintain. The Sheriff's Office shall also provide evidence processing and storage, L.E.I.N. usage, dispatch service and warrant storage, prisoner

pick-up out-of-state on local warrants, breathalyzer operator service, all records storage and retention required, temporary detention for arrests other than felonies, O.U.I.L. and bench warrants, interim bond processing, and property and evidence room facilities.

**III. Cooperation and Enforcement of Delhi Township Ordinances.** The Sheriff shall cooperate with Township officials in the enforcement of Township ordinances. The Township shall be responsible for the prosecution and the legal costs required in these matters and shall provide the necessary prosecutorial support to adjudicate such cases.

**IV. Office Facilities.** The deputy sheriffs and records clerk which the Sheriff assigns to the Township shall operate out of offices provided by the Township. The Township shall furnish, at its own expense, space for these personnel and shall pay for all utilities, insurances, janitorial service, maintenance and repair, and other related expenses for the premises.

**V. Payment.** During the term of this Agreement, the Township shall reimburse the County for services provided by the Sheriff's Office under this Agreement on a monthly pro rata basis, based on the following annual dollar amounts:

- A. In calendar year 2015 the sum of TWO MILLION FOUR HUNDRED NINETY-NINE THOUSAND ONE HUNDRED NINE AND NO/100 DOLLARS (\$2,499,109.00) shall be paid in monthly pro rata payments of TWO HUNDRED EIGHT THOUSAND TWO HUNDRED FIFTY-NINE AND 08/100 DOLLARS (\$208,259.08).
- B. In calendar year 2016 the sum of TWO MILLION FIVE HUNDRED SIXTY-SEVEN THOUSAND THREE HUNDRED THIRTEEN AND NO/100 DOLLARS (\$2,567,313.00) shall be paid in monthly pro rata payments of TWO HUNDRED THIRTEEN THOUSAND NINE HUNDRED FORTY-TWO AND 75/100 DOLLARS (\$213,942.75).
- C. In calendar year 2017 the sum of TWO MILLION SIX HUNDRED FORTY-THREE THOUSAND EIGHT HUNDRED SEVENTY-THREE AND NO/100 DOLLARS (\$2,643,873.00) shall be paid in monthly pro rata payments of TWO HUNDRED TWENTY THOUSAND THREE HUNDRED TWENTY-TWO AND 75/100 DOLLARS (\$220,322.75).
- D. In calendar year 2018 the sum of TWO MILLION SEVEN HUNDRED TWENTY-FOUR THOUSAND SEVEN HUNDRED THIRTY-ONE AND NO/100 DOLLARS (\$2,724,731.00) shall be paid in monthly pro rata payments of TWO HUNDRED TWENTY-SEVEN THOUSAND SIXTY AND 33/100 DOLLARS (\$227,060.91).

The above stated annual amounts reflect the totals of all the budget line items set forth in the attached Exhibit A, Budget, for the year which the annual amount applies. Compensation levels shall be adjusted when, in the sole opinion of the County, it is necessary to make adjustments due to changes in the Sheriff's Office collective bargaining

agreements. The County shall provide the Township with written notification of all changes in compensation levels, the effective date of the change and the reason therefore.

The Township's monthly payments for services performed by the Sheriff's Office personnel assigned to the Township under this Agreement shall be made payable to the Ingham County Treasurer, and delivered to the Ingham County Treasurer's Office, Courthouse, P.O. Box 215, Mason, Michigan 48854, accompanied with a notice of the purpose of the payment (e.g., Delhi Township Law Enforcement Services Agreement). Each payment shall be made no later than the tenth (10<sup>th</sup>) day of each month following a month in which services were provided under this Agreement. By way of example, payment shall be made by no later than February 10, 2015, for services performed in January 2015.

**VI. Insurance & Defense of Township.** The County shall obtain insurance for the County motor vehicle(s) used in the performance of the services described in Section II of this Agreement, as well as liability insurance for the deputies assigned to duty in the Township.

If the County and Township are named as Defendants in any lawsuit or action brought for actions relating to the fault or culpability of an officer of the Sheriff's Office assigned to the Delhi Division, the County shall provide legal defense for the Township.

**VII. Status of Sheriff Deputies Assigned to the Township.** The deputy sheriffs and records clerk assigned to the Township are and shall remain employees of the Sheriff and the County and shall be under the Sheriff's supervision, direction, and control.

**VIII. Sheriff Responsible for Management.** The Sheriff shall be solely responsible for the management of the deputy sheriffs and records clerk assigned to the Township under this Agreement. Management shall be construed to include, but not be limited to, determining priority of investigation; determining what constitutes a life threatening emergency; determining the specific personnel to be assigned to the Township; determining job duties and assignments; and determining the adequacy of motor vehicles deployed.

The Sheriff will consult with the Township Board and officers on routine or special matters as deemed appropriate.

**IX. Michigan Liquor Control Commission's "Certificate of Compliance" Enforcement Requirements.** It is understood by both parties that funds received from the Michigan Liquor Control Commission, allocated from returnable liquor license fees will be designated for the purpose of enforcing the provisions of the Liquor Control Act, and related rules and regulations of the Commission as required by Section 543, Act 58, P.A. 1998. [MCL 436.1543].

**X. Nondiscrimination.** In carrying out the terms of this Agreement, the parties hereto shall adhere to all applicable Federal, State and local laws and regulations prohibiting discrimination. The parties hereto, as required by law, shall not discriminate against persons to receive services under this Agreement or against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, disability that is unrelated to the

individual's ability to perform the duties of a particular job or position, height, weight or marital status. Breach of this covenant shall be regarded as a material breach of this Agreement.

It is expressly understood and agreed by the parties hereto that the requirements of this section shall not be construed as in any way affecting the collective bargaining agreement covering the personnel assigned to the Township under this Agreement including, but not limited to, the adding of provisions thereto or subtracting provisions therefrom.

**XI. Waivers.** No failure or delay on the part of any of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

**XII. Modification of Agreement.**

A. Under the terms and conditions provided hereunder, the Township reserves the right to reduce or increase the previously agreed upon level of service. In such case, the Township will provide the Sheriff and Controller with written notice of intent ninety (90) days prior to the planned decrease or increase. After the County receives the Township's notice, the parties shall within ten (10) business days thereafter meet to try and reach a mutually acceptable agreement as to the overall impact of such change as it affects the terms of this Agreement.

B. Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

**XIII. Non-Third Party Beneficiary Contract.** This Agreement is not intended to be a third party beneficiary contract and confers no rights on anyone other than the parties hereto.

**XIV. Purpose of Section Titles.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

**XV. Complete Agreement.** This Agreement and the attached Exhibit A contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto and any prior agreements shall be null and void.

**XVI. Agreement Period and Termination.** This Agreement shall commence upon the 1st day of January, 2015, and unless terminated as authorized in this Section XVII shall continue until the 31st day of December, 2018, at which time it shall terminate unless renewed. This Agreement may be renewed for successive six (6) month periods upon ninety (90) days prior written notice by the Township and acceptance by the County's Board of Commissioners. Approval of such extension may be contingent upon increased

compensation as a result of actual cost increases to the County. To become effective renewals must be set forth in written amendments to this Agreement and signed by the authorized representatives of both the County and Township as required in Section XII, Subsection B of this Agreement.

Notwithstanding any other provision in this Agreement to the contrary, this Agreement may be terminated by either party upon one (1) year's written notice to the other party.

**XVII. Invalid Provisions.** If any provision of this Agreement is held to be invalid, the remainder of this Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement. In the event that a court of competent jurisdiction should find that MCL 41.181; MSA 5.45(1) was not a proper basis for entering into this Agreement, then the Township shall be responsible for any increase in personnel costs incurred by the County for providing the police services to the Township. Also in that event, the parties shall have ninety (90) days following a final unappealed decision by the court within which to negotiate a replacement agreement. If no replacement agreement is reached, then this Agreement shall cease.

**XVIII. Certification of Authority to Sign Agreement.** The people signing on behalf of the parties hereto certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

**THE AUTHORIZED REPRESENTATIVES OF THE PARTIES TO THIS AGREEMENT HAVE SIGNED THIS AGREEMENT ON THE DATE APPEARING NEXT TO THEIR SIGNATURE BELOW AND THIS AGREEMENT HAS BEEN FULLY EXECUTED ON THE DAY AND YEAR FIRST ABOVE WRITTEN.**

**COUNTY OF INGHAM**

**CHARTER TOWNSHIP OF DELHI**

By: \_\_\_\_\_  
Victor G. Celentino, Chairperson  
County Board of Commissioners

By: \_\_\_\_\_  
C.J. Davis, Delhi Township Supervisor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**INGHAM COUNTY SHERIFF**

By: \_\_\_\_\_  
Gene L. Wriggelsworth, Sheriff

By: \_\_\_\_\_  
Evan Hope, Delhi Township Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM FOR COUNTY OF INGHAM  
COHL, STOKER & TOSKEY, P.C.

By: \_\_\_\_\_  
Robert D. Townsend

## EXHIBIT – A BUDGET

	2015	2016	2017	2018
PERSONNEL SERVICES	2,261,159	2,322,683	2,392,122	2,466,616
TOTAL SUPPLIES	65,550	67,500	69,850	71,400
PROFESSIONAL SERVICES	46,500	47,880	49,301	50,765
OTHER EXPENSES	18,500	19,250	20,000	20,750
CAPITAL OUTLAY	107,400	110,000	112,600	115,200
<b>TOTAL BUDGET</b>	<b>2,499,109</b>	<b>2,567,313</b>	<b>2,643,873</b>	<b>2,724,731</b>

### SUPPLY BUDGET

	2015	2016	2017	2018
SUPPLIES	20,200	20,700	21,200	21,700
UNIFORMS & ACCESSORIES	7,350	7,800	8,250	8,700
GAS & OIL	38,000	39,000	40,400	41,000
<b>TOTAL</b>	<b>65,550</b>	<b>67,500</b>	<b>69,850</b>	<b>71,400</b>

### PROFESSIONAL SERVICES

	2015	2016	2017	2018
MEMBERSHIPS	500	500	500	500
COURIER SERVICE	1,200	1,236	1,273	1,311
DATA PROCESSING	40,000	41,200	42,436	43,709
TELEPHONE	4,800	4,944	5,092	5,245
<b>TOTAL</b>	<b>46,500</b>	<b>47,880</b>	<b>49,301</b>	<b>50,765</b>

### MISCELLANEOUS

	2015	2016	2017	2018
EQUIPMENT REPAIR	3,000	3,250	3,500	3,750
VEHICLE REPAIR	15,500	16,000	16,500	17,000
<b>TOTAL</b>	<b>18,500</b>	<b>19,250</b>	<b>20,000</b>	<b>20,750</b>

### CAPITAL OUTLAY

	2015	2016	2017	2018
MACHINERY/CARS	102,500	105,000	107,500	110,000
TELEPHONE SYSTEM	4,900	5,000	5,100	5,200
<b>TOTAL</b>	<b>107,400</b>	<b>110,000</b>	<b>112,600</b>	<b>115,200</b>

# PERSONNEL SERVICES

SUMMARY	2015	2016	2017	2018
1 LIEUTENANT	158,632	163,981	169,304	174,847
2 SERGEANTS	318,970	330,494	340,286	352,362
2 DETECTIVES	193,208	198,285	203,548	209,006
14 DEPUTIES*	1,292,959	1,324,043	1,364,033	1,405,813
1 CLERK	68,588	71,143	73,742	76,477
1 HALF-TIME CLERK	28,731	29,558	30,358	31,187
1151 HOURS SEASONAL PARKS DEPUTIES	22,929	23,219	23,451	23,685
SUBTOTAL	2,084,017	2,140,722	2,204,721	2,273,379
X .085 ADMIN FEE	177,141	181,961	187,401	193,237
SUBTOTAL	<b>2,261,159</b>	<b>2,322,683</b>	<b>2,392,122</b>	<b>2,466,616</b>

\*DEPUTY ALLOCATIONS ARE:

- 1 Community Police
- 1 Metro Narcotics
- 1 Business Police
- 1 School Resource Officer
- 10 Public Safety

**DELHI CHARTER TOWNSHIP****MEMORANDUM**

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** October 16, 2014

**RE:** Asphalt Crack Sealing Proposal – Maintenance and POTW Facilities

---

Enclosed for your review and approval is a proposal from Ray's Driveway Sealing to provide the labor and material for crack filling and sealing asphalt at our Maintenance and POTW facilities at \$0.69 per foot for an estimated 16,400 linear feet to a total amount of \$11,316.

Our staff solicited quotes from three local firms to perform this task which would extend the useful life of these asphalt driveways and parking lots. Each of them came up with different linear footage of cracks that needed to be sealed but Ray's Driveway Sealing was the lowest cost per foot. Therefore, regardless of the actual footage of filling and sealing, Ray's Driveway Sealing will provide us with the lowest total cost to perform this task.

**Recommended Motion:**

**To approve the proposal for asphalt crack sealing from Ray's Driveway Sealing in the amount of \$11,316 for the Maintenance and POTW facilities.**

---

---

**INTEROFFICE MEMORANDUM**

---

---

**TO:** JOHN ELSINGA, TOWNSHIP MANAGER  
**FROM:** SANDRA DIORKA, DIRECTOR OF PUBLIC SERVICES  
**SUBJECT:** ASPHALT CRACK FILLING  
**DATE:** OCTOBER 14, 2014  
**COPY TO:** JIM LENON, TERRY POWERS, FILE



The Publicly Owned Treatment Works (POTW) and the Maintenance Facility have several areas where the asphalt driveways and/or parking lots are cracking; more than sixteen thousand linear feet of driveway and parking lot cracks require filling. Crack filling is an important part of extending the life of pavement; it prevents water from pooling in the crack, expanding during freezing, and exacerbating damage.

The previous crack filling and seal coating of the asphalt at these facilities was in 2007 due to ongoing construction projects. Bids were requested from three local asphalt companies; the results are as follows:

<u>Company Name</u>	<u>Price/Linear Foot</u>	<u>Total Bid Price</u>
Ray's Driveway Sealing	\$0.69	\$11,316.00
Hayhoe Asphalt	\$0.70	\$11,575.00
McKearney Asphalt & Sealing Inc.	\$0.73	\$15,790.00

All bids include cleaning the cracks of debris, filling with sand if needed, and applying hot rubber.

I respectfully request that you recommend to the Board at its next meeting on October 21, 2014, a motion to approve the crack filling at the POTW and Maintenance facility by Ray's Driveway Sealing per their quoted price of \$11,316.00. Funds are available in the Department of Public Services Building and Grounds Maintenance – Contracted account number 590-558.00-930.040.

69¢ PER LN. FOOT

TOTAL \$11,316

# Ray's Driveway Sealing



## **Residential & Commercial 18 YEARS IN BUSINESS**

*We specialize In  
Asphalt Sealing,  
Repair, Crack  
Filling & Striping*

Now is the time to think about your driveway maintenance. Sealing your driveway will not only protect and preserve the asphalt surface, but it will also give your parking lot the new, just paved look!

**Ray Bollis  
Owner**

At Ray's Driveway Sealing we only perform hand application with a special sealing broom that provides a thicker, more even coverage of sealant. Cracks are filled with sand and sealed with hot rubber. All traffic lines are painted with highway traffic paint.

Phone (517) 694-0246  
Cell (517) 930-0498

We are a family owned local company that takes great pride in our workmanship. We take the extra time to do quality work include the proper cleanup. Our customers are our top priority! Call today to schedule your free estimate; we are available 7 days a week to fit your schedule.

CALL TODAY FOR  
YOUR FREE  
ESTIMATE

FULLY INSURED

**NO JOB TOO LARGE OR SMALL - WE SEAL THEM ALL!**





**Ray Bollis - Owner**  
 5822 Harper Rd., Holt, MI 48842  
 Phone: (517) 694-0246  
 Cell: (517) 930-0498

# Proposal

Date: 10/8/2014

Proposal submitted to:

Name:	Delhi Charter Township	
Address:	5961 McCue Road	
	Holt	
Phone:	699-3873	Fax: 694-1490

Work to be performed at:

Address:	Maintenance Garage	
	1492 Aurelius Road	
	Holt	
Email:	jim.lenon@delhhitownship.com	

*We hereby propose to furnish the materials and perform the labor for the completion of:*

Fill approximately 1300 linear feet of cracks with sand to fill any voids (if needed) than apply hot rubber at a price of .69 per foot = \$897.00.

All work to be completed by hand. No spray application.

Trim grass, sweep and blow off asphalt prior to sealing.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for the above work and completed in a substantial workmanlike manner for the sum of \$ 897.00 with payment to be made after all work is completed.

Ray Bollis – Owner \_\_\_\_\_

704 Petz Ln. Covert

TOTAL \$11,575

Hayhoe Asphalt Paving, LLC  
4025 Holt Rd, Building B  
Holt, MI 48842



**HAYHOE  
ASPHALT**

Tradition | Family | Value | Quality

phone: (517) 694-9033  
fax: (517) 694-3396

Submitted to: **Delhi Township**  
Attn: **Jim Lenon**

Date: **October 2, 2014**  
Phone: **699-3873**  
Email: [jim.lenon@delhitownship.com](mailto:jim.lenon@delhitownship.com)

Job Site: **5961 McCue Rd, Holt**

Job Type: **Parking Lot**  
Type of Project: **Crackfill**

Job Specifications:

**Crackfill**

- Clean cracks of debris as needed;
- Backfill cracks with sand as needed;
- Seal cracks with hot pour crack sealant

*(Note: All crackfilling is guaranteed to stay sealed until October 15, 2014)*

**Approximately 14,250 linear feet**  
**Note: Not all cracks will be filled.**

*Note: If you wish to pay with a credit card, a 3% convenience fee will be added to your total cost.*

*This proposal is valid for 25 days. Payment in full is due upon completion of work or as agreed upon in prior arrangements.*

*Contractor will obtain all necessary permits. Please see reverse side of this proposal for additional general conditions.*

**Total Cost: \$9,975.00**

*Jason Walsh*

Jason Walsh

Visit us at [www.hayhoeasphalt.com](http://www.hayhoeasphalt.com) to see photos of completed projects!

Hayhoe Asphalt Paving, LLC  
4025 Holt Rd, Building B  
Holt, MI 48842



**HAYHOE  
ASPHALT**

Tradition | Family | Value | Quality

phone: (517) 694-9033  
fax: (517) 694-3396

Submitted to: **Delhi Township**  
Attn: **Jim Lenon**

Date: **October 2, 2014**  
Phone: **699-3873**  
Email: [jim.lenon@delhitownship.com](mailto:jim.lenon@delhitownship.com)

Job Site: **1490-1492 Aurelius Rd, Holt**

Job Type: **Parking Lot**  
Type of Project: **Crackfill**

Job Specifications:

**CRACKFILL**

- Clean cracks of debris as needed;
- Backfill cracks with sand as needed;
- Seal cracks with hot pour crack sealant

*(Note: All crackfilling is guaranteed to stay sealed until October 15, 2014)*

**Approximately 2,300 linear feet**

*Note: If you wish to pay with a credit card, a 3% convenience fee will be added to your total cost.*

*This proposal is valid for 25 days. Payment in full is due upon completion of work or as agreed upon in prior arrangements.*

*Contractor will obtain all necessary permits. Please see*

*reverse side of this proposal for additional general conditions.*

**Total Cost: \$1,600.00**

*Jason Walsh*

Jason Walsh

**Visit us at [www.hayhoeasphalt.com](http://www.hayhoeasphalt.com) to see photos of completed projects!**

73¢ PER LN FOOT      TOTAL \$15,790

## McKearney Asphalt & Sealing Inc

P O Box 22083 Lansing MI 48909  
901 E Gier St Lansing MI 48906

Phone: (517) 484-3188 Fax: (517) 484-3171  
www.mckearneyasphalt.com

Proposal submitted to <b>DELHI WASTEWATER TREATMENT</b>	Phone 699-3873 712-8772 EMAIL JIM.LENON@DELHITOWNSHIP.COM
Street <b>2074 N MC CUE</b>	Date 10/9/14
city, state, and zip code <b>HOLT, MI 48842</b>	Job location SAME
Contact JIM LENON	Saved As DELHI WASTEWATER TREATMENT

We hereby submit specifications and estimates for:

73¢ LN FOOT

**CRACKSEALING 17,500 LINEAR FT MAJOR CRACKS ONLY**

CLEAN OUT CRACKS BY AIR BLOWING AND SCRUBBING TO REMOVE GRASS AND DEBRIS  
FILL CRACKS WITH HIGH-SPEC JOINT COMPOUND  
FOR THE SUM OF: \$12,795.00

67¢ LN FOOT

1492 N AURELIUS RD

**CRACKSEALING 4,500 LINEAR FT MAJOR CRACKS ONLY**

CLEAN OUT CRACKS BY AIR BLOWING AND SCRUBBING TO REMOVE GRASS AND DEBRIS  
FILL CRACKS WITH HIGH-SPEC JOINT COMPOUND  
ADD: \$2,995.00

We propose hereby to furnish material and labor - complete in accordance with above specifications

Payment to be made as follows: 50% of total amount down upon acceptance of contract & balance due upon completion, net 10 days. A time price difference of 1.5% per month will be charged on all accounts not paid when due. Should McKearney Asphalt & Sealing Inc. initiate any actions to force collection of any sums due, McKearney Asphalt & Sealing Inc. shall receive all cost incurred by McKearney Asphalt & Sealing Inc. including actual reasonable attorney fees. Quote good for 30 days.

\_\_\_\_\_  
Mike McKearney, McKearney Asphalt

**Acceptance of Proposal**

We hereby accept this proposal. The specifications and prices are approved and satisfactory. The general conditions are understood and accepted on the back of this proposal. Payment will be made in accordance with the terms offered. I further represent that I am authorized to sign this contract.

Accepted

Date: \_\_\_\_\_

By: \_\_\_\_\_

Authorized Representative

If accepted, please sign and return one copy to our office. Keep one copy for your records.



Quality workmanship at a fair price  
Serving Mid-Michigan for more than 35 years

# McKearney Asphalt & Sealing Inc

P O Box 22083 Lansing MI 48909  
901 E Gier St Lansing MI 48906

Phone: (517) 484-3188 Fax: (517) 484-3171  
www.mckearneyasphalt.com

## General Conditions

- Approval:** The proposal will not be binding upon our company until the signed acceptance has been received by us and signed by an officer of the company in the spaces provided on the front.
- Terms of Acceptance:** The proposal must be accepted by the Purchaser within 30 days from the date hereof. If not accepted within that time, prices are subject to change.
- Changes:** No changes or alterations in the specifications shall be made except in writing and at prices agreed upon at the time changes are made.
- Thickness:** All descriptions of paving thickness in this proposal are referred to as average. Variations in the sub base and technical limitations may result in variation in thickness average. We warrant sufficient material will be used on the project to result in the average thickness named.
- Property Lines:** The Purchaser of this paving work shall establish and designate property lines and Purchaser shall be obligated to pay for work performed as ordered in the result work results in trespass on other property.
- Delays:** The Contractor shall complete work in a timely fashion but will not be liable for delays beyond the control of the contractor.
- Permits:** The Owner or the Purchaser of the work is responsible for any and all permits or assessments if they are required.
- Unsuitable sub grade:** No material will be placed on a wet, unstable, or frozen sub grade. A suitable sub grade is a condition precedent to the requirements of performance of this contract.
- Reproduction cracks:** When resurfacing concrete, brick, or asphalt pavement the Contractor is not responsible for the reproduction of cracks or expansion joints which may occur.
- Minimum Grade:** Contractor reserves the right to refuse to construct a pavement unless minimum grade of 1% is possible for surface drainage. If the owner directs the construction with less than 1% it is understood that water ponding may occur and that no warranty attaches to the work as to satisfactory surface drainage.
- Stock Piling:** Contractor shall be permitted to stock pile materials necessary to the performance of its work on the purchaser's property, without cost to the Contractor.
- Soil Conditions:** Should any unusual conditions be encountered not specifically to in this proposal, any extra cost in the performance of the work occasioned by such conditions shall be paid by the Purchaser.
- Tree Roots:** Contractor shall not be responsible for damage to trees occasioned by removal of tree roots in preparation of said work.
- Hidden Objects:** Contractor assumes no responsibility for removing hidden objects encountered during the performance of work. Any costs incurred by the removal and disposal of such hidden objects shall be borne solely by the Purchaser and the Contractor shall be reimbursed accordingly.
- Zoning:** Contractor assumes no responsibility for determining whether the purchaser has the legal right or authority to pave the property as directed. Notwithstanding that such work might be deemed to violate any ordinance, zoning regulation, or other law, the Purchaser shall nevertheless be obligated to pay for work performed as ordered.



Quality workmanship at a fair price  
Serving Mid-Michigan for more than 35 years

**DELHI CHARTER TOWNSHIP****MEMORANDUM**

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** October 17, 2014

**RE:** Resolution No. 2014-022 – Special Operations Cooperative Response Agreement

---

Enclosed for your review and approval is Resolution No. 2014-022 authorizing the adoption of the revised Special Operations Cooperative Response Agreement.

The purpose for the revision is to expand the units of government from four (Lansing, East Lansing, Meridian and Delta) to six (adding Delhi and Lansing Township) along with including the “Active Violence Incident” as an incident type.

The addition of Delhi and Lansing Township to this Agreement is an outcome of the benefits from the collaboration initiative for “shared services” between the six fire departments over the past few years. The inclusion of Active Violence Incident is due to the increase of such incidents across our country along with our need to better prepare our public safety personnel for such incidents. Together we can better prepare and train all of these units to respond to the incidents of AVI, hazardous materials, confined space and technical rescue.

In addition, by increasing membership from 4 to 6 jurisdictions we can increase our chances for receiving grant monies to train or purchase equipment to help us mitigate these types of incidents. Therefore, I recommend adopting Resolution No. 2014-022 which approves the Special Operations Cooperative Response Agreement.

**Recommended Motion:**

**To adopt Resolution No. 2014-022 which approves the revised Special Operations Cooperative Response Agreement.**



## RESOLUTION NO. 2014-022

### RESOLUTION AUTHORIZING THE ADOPTION OF THE REVISED SPECIAL OPERATIONS COOPERATIVE RESPONSE AGREEMENT

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, October 21, 2014, at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_:

WHEREAS, The current Special Operations Cooperative Response Agreement (the "Agreement") includes as member agencies the Cities of Lansing and East Lansing, and Charter Townships of Delta and Meridian; and,

WHEREAS, there is a need and a desire to expand the Agreement to include the Charter Townships of Delhi and Lansing through revision; and,

WHEREAS, the revised agreement shall include Active Violence Incident (AVI) as an incident type, in addition to haz-mat, confined space and technical rescue; and,

WHEREAS, the revised agreement no longer references "subscribing unit of government" as it relates to billing for services; incidents are now billed to the responsible party, not a unit of government requesting aid; and,

NOW THEREFORE BE IT RESOLVED, adoption of the revised agreement by all six member agencies will enhance efforts in the region to secure necessary grant funding to further improve the safety of the public and of fire personnel.

BE IT FURTHER RESOLVED, that the City Council/Board of Trustees of the City/Township of \_\_\_\_\_ hereby authorizes \_\_\_\_\_ to sign the revised Special Operations Cooperative response agreement.

AYES:

NAYS:

ABSENT:

This Resolution declared adopted.

\_\_\_\_\_  
Evan Hope, Township Clerk

**STATE OF MICHIGAN)  
COUNTY OF INGHAM)§**

I, the undersigned, the duly qualified Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 21<sup>st</sup> day of October, 2014.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this \_\_\_\_\_ day of October, 2014.

\_\_\_\_\_  
Evan Hope, Township Clerk

**SPECIAL OPERATIONS  
COOPERATIVE RESPONSE AGREEMENT  
September 29, 2014**

THIS AGREEMENT is made and entered into this      day of 20      , between Delta Charter Township, a Michigan Municipal Corporation, with principal offices located at 7710 W. Saginaw Highway, Lansing, Michigan; the City of East Lansing, a Michigan Municipal Corporation, with principal offices located at 410 Abbott Road, East Lansing, Michigan; the City of Lansing, a Michigan Municipal Corporation, with principal offices located at 124 W. Michigan, Lansing, Michigan; and Meridian Charter Township, a Michigan Municipal Corporation, with principal offices located at 5151 Marsh Road, Okemos, Michigan; and Delhi Charter Township, with principal offices located at 2074 Aurelius Road, Holt, Michigan; and the Charter Township of Lansing, with principal offices located at 3209 W. Michigan Avenue in Lansing, Michigan.

WHEREAS, two or more municipalities, pursuant to Public Act 33 of 1951, being MCL 41.801 *et seq*, and pursuant to Public Act 35 of 1951, being MCL 124.1 *et seq*, are authorized to enter into an agreement to provide reciprocal fire aid to one another and may further, pursuant to the Urban Cooperation Act, Public Act 7 of 1967, being MCL 124.501 *et seq*, enter into an agreement to exercise jointly with each other, or any other public agency of this state, a power, privilege, or authority which each might exercise separately; and

WHEREAS, the fire departments of those signatories to this Agreement are called upon to respond to natural and technological incidents and events such as unscheduled releases of hazardous materials and specialized rescue incidents; and

WHEREAS, the municipalities entering into this Agreement as Participating Units of Government have found it necessary to prepare for and potentially respond to terrorist acts, including events of active violence, terrorism involving weapons of mass

destruction and biological, nuclear, radiological, incendiary, chemical and explosive materials and devices; and

WHEREAS, appropriate response to these incidents and events require specialized training and equipment; and

WHEREAS, the parties to this Agreement are willing to cooperate in the provision of necessary and available specialized response services and other resources, in accordance with the powers, duties, and responsibilities set forth below.

NOW, THEREFORE, IT IS AGREED by and between the parties as follows:

1. As used in this Agreement, certain words shall have the meaning herein ascribed, unless a contrary meaning is specifically stated:
  - a. "Chief" or "Fire Chief" means the person designated as the fire chief of the fire department of a governmental unit, or, in his/her absence or disability, the next highest ranking person who is available and in charge of said fire department.
  - b. "Cooperating Departments" means those member departments that respond to a request for assistance made by another member department.
  - c. "Emergency Incident" means an event involving the presence or imminent threat of an Active Violence Incident, Hazardous Materials, Specialized Response, or Terrorist Act as defined by this agreement.
  - d. "Active Violence Incident" means any incident related to the use of physical force to harm persons or property.
  - e. "Hazardous Material" means any explosives, pyrotechnics, flammable compressed gas, flammable liquid, combustible liquid, oxidizing material, poisonous gas, poisonous liquid, poisonous solid, irritating material, etiological material, radioactive material, corrosive material, liquefied petroleum gas, or combination thereof.
  - f. "Incident Commander" means the fire officer, or unified command if

established, responsible for the management of all operations at an Emergency Incident in the Requesting Department's fire service area.

- g. "Joint Board" means the administrative authority for operations conducted pursuant to this Agreement. The Joint Board will be composed of one voting representative, who shall be either the Fire Chief or his/her designee from the fire department of each Participating Unit of Government.
- h. "Member" or "Members" collectively refer to the Participating Units of Government Units of Government operating under this Agreement.
- i. "Member Department" means a fire department of a Participating Unit of Government.
- j. "Participating Unit of Government" means a local unit of government presently capable of satisfying the resource, personnel, and response obligations established by this Agreement and is a signatory to this Agreement, being Delta Charter Township, the City of East Lansing, the City of Lansing, Meridian Charter Township, Delhi Charter Township and Lansing Charter Township.
- k. "Requesting Department" means the fire department requesting assistance of personnel, material, and equipment to be supplied within its fire service area by the fire departments of the Participating Units of Government.
- l. "Responsible Party" means any person, firm, corporation, association, partnership, commercial entity, consortium, joint venture, government entity, or other legal entity responsible for an Active Violence Incident, Hazardous Material response or Terrorist Act or any owner, tenant, occupant, or party in control of real property or personal property from which, on which, or related to which, there is a Specialized Response or Hazardous Material incident and the heirs, estates, successors, and assigns of such owners, tenants, occupants, or parties.
- m. "Specialized Response" means any event which requires Specialized Response Resources and which may present below ground, collapsed

trench, structural collapse, confined space, high angle, or other complex rescue situations.

- n. "Specialized Response Resources" means equipment, supplies, vehicles, and specially trained personnel that may be utilized to provide emergency response services or mitigation in connection with a Specialized Response.
  - o. "Terrorist Acts" or "Terrorism" means the systematic use of terror, intimidation, and/or violence to achieve a goal; conduct which is unlawful under the laws of the place where it is committed and includes, but is not limited to, such activities as hijacking, assassination, or the use of biological or chemical agents to endanger persons or property.
2. The Joint Board shall have the following powers, duties, and responsibilities:
- a. To establish the minimum level of trained personnel, training, equipment, and other resources required for a local unit of government to become and continue as a Participating Unit of Government.
  - b. To establish and publish appropriate rates and schedules of charges for an Emergency Incident within a member's fire service area and to establish appropriate billing protocols to the extent permitted by law.
  - c. To prepare and submit to each Participating Unit of Government for approval an annual budget to carry out the activities of the Joint Board, including provisions for administrative expenses directly related to board meetings, including notices and recordkeeping.
  - d. To establish protocols for cooperative training between the member departments and to coordinate Specialized Response activities and resources within each Participating Unit of Government.
  - e. To establish Special Operations Procedures (SOPs) and/or Standard Operating Guidelines (SOGs) which shall be adopted and followed by each member department,
  - f. To prepare and disseminate information, as deemed appropriate by the Joint Board, and in its sole discretion, with regard to Hazardous Material,

Terrorist Acts, or other Specialized Response.

- g. To apply for and receive emergency disaster relief funds from local, state, and federal sources which may be available to the Joint Board.
  - h. To apply for, receive, administer, expend, disburse, and account for fees from gifts, grants, and contributions from federal, state, and local units of government and the public for administrative expenses incurred by the Joint Board and expenses of the Participating Units of Government in responding to Emergency Incidents.
  - i. To establish bylaws and rules of procedure for the conduct of the business of the Joint Board and its meetings.
  - j. To coordinate equipment purchases so as to balance costs, avoid unnecessary duplication, and improve capabilities. If and when other municipalities wish to become a Participating Unit of Government, the requirements for entry will be determined on an individual basis that includes consideration of investments made by the original Participating Units of Government.
  - k. To meet at least quarterly to address issues specifically related to this Agreement.
  - l. The Joint Board shall be a public body governed by the Michigan Open Meetings Act, Public Act 267 of 1976, being MCL 15.261 et seq, and all meetings shall be conducted and decisions made in compliance with the Act.
  - m. All records of the Joint Board shall be subject to disclosure under the Michigan Freedom of Information Act, Public Act 442 of 1976, being MCL 15.231 et seq, unless exempted from disclosure by state or federal statute.
3. When an Emergency Incident occurs within the fire service area of any of the parties to this Agreement, the fire departments will respond according to the policies and procedures developed and approved by the Joint Board. When assistance is provided, the personnel and the equipment from the Cooperating

Departments shall, while at the scene, be subject to the authority, direction, and supervision of the Incident Commander, except as otherwise provided in this Agreement.

4. The Incident Commander shall be in charge of overall operations at the Emergency Incident in the Requesting Department's fire service area. All personnel and equipment of a Cooperating Department shall be under the reasonable control and direction of the Incident Commander upon arriving at the scene of the Emergency Incident.
5. Each party to this Agreement shall be required to offer or give such aid as is requested by the Requesting Department at the time the request is made; provided that the Cooperating Department has, in the sole and unreviewable discretion of its Chief, sufficient resources existing or available so that providing the requested assistance will not endanger the lives or property of persons residing in the governing unit providing the assistance.
6. If a Cooperating Department is unable to comply with the request for assistance, it shall immediately notify the Requesting Department of its inability to respond.
7. None of the parties to this Agreement shall be liable for a failure to respond to a request for assistance from a member for any reason.
8. Nothing in this Agreement shall be construed as requiring the parties to this Agreement to establish or maintain specific levels of staffing.
9. The fire departments of each Participating Unit of Government shall take part in training as determined and scheduled by the Joint Board. Each Participating Unit of Government's fire department will host a periodic drill on a rotating basis. A periodic drill will consist of three separate sessions scheduled so that each shift of the departments has an opportunity to participate. The host will select the

specialty to be exercised and will make the necessary arrangements. Drills should include both didactic and practical application segments with the emphasis on mutual aid and cooperation to address realistic scenarios. The Joint Board may, in its discretion, change or modify the drills and procedures as outlined in this paragraph.

10. Notwithstanding this Agreement, any individual member may respond to requests by non-Participating Units of Government subject to its policies and agreements, if any. This Agreement shall not be construed to restrict or limit the authority of a fire department to cooperate with, or assist, other city, county, or state agencies in performing any official powers or duties as authorized by law.
11. All personnel supplied to the Requesting Department shall remain solely the agents or employees of the employing fire department. No department shall be considered an employee, agent, or partner of the other. The employing agency shall be and remain solely responsible for the payment of all wages, fringe benefits, disability payments, and charges to be made for equipment, supplies, and materials used or expended by them while rendering assistance under this Agreement. Nothing herein is intended to prohibit or limit, nor does it prohibit or limit, the Participating Units of Government from requiring their customary payment by any recipient third party for medical or technical aid, rescue, or ambulance service or aid, including labor, materials, and supplies. This includes, but is not limited to, traveling to and from the Emergency Incident, as well as rendering aid and assistance at the scene.
12. To the extent permitted by law, each Participating Unit of Government shall defend, indemnify, and hold the other parties harmless from any liability which such other party, its officers, or employees might have, or liability which might be asserted against them, by third parties for any alleged act or omission by the Participating Unit of Government's respective employees while acting within the scope of their duties and while performing under the terms of this Agreement.

13. The community officials of the Requesting Department in an Emergency Incident, when making application for federal, state, or local funds for reimbursement of the cost of the Emergency Incident response, shall include reimbursement for such funds expended by the Participating Units of Government's communities. Each community will maintain appropriate records to support such applications.
14. The Requesting Department shall include all reasonable expenses of the Participating Units of Government when billing the responsible party for a spill or release of a toxic or hazardous material. The Requesting Department shall reimburse the Cooperating Departments upon the receipt of funds from the responsible party.
15. The Participating Unit of Government where the Emergency Incident occurs shall bill the Responsible Party, to the extent permitted by applicable law and ordinance, for all reasonable expenses incurred by the Cooperating Departments in providing Specialized Response or Hazardous Material response services. The Participating Unit of Government where the Emergency Incident occurs shall reimburse the Cooperating Departments upon the receipt of funds from the responsible party.
16. If the funds received, pursuant to paragraphs 13, 14, or 15 above, are not sufficient to fully pay all of the reasonable expenses incurred by all Cooperating Departments, then each of those Cooperating Departments and the Requesting Department shall share the funds received on a pro-rata basis.
17. To the extent permitted by law, each member shall adopt and keep in force an ordinance which provides for the recovery of the costs of an Emergency Incident response.

18. By signing this Agreement, no governmental entity waives its governmental immunity nor any defenses available to it or its elected or appointed officers, employees, or volunteers under the Michigan Governmental Immunity Act, being Public Act 170 of 1964, as amended, MCL 691.1401 et seq, the Public Health Code, being Public Act 368 of 1978, as amended, MCL 333.1101 et seq., or any other defenses which may be available to each governmental entity, its elected or appointed officers, employees, or volunteers.
19. This Agreement shall commence on the day and year first above written, continue for a term of one year, and automatically renew on each subsequent anniversary date.
20. Any Participating Unit of Government may withdraw from this Agreement upon sixty (60) days advance, written notice to the other parties, with said notice sent certified mail to the clerk of the other Participating Units of Government. A copy of the notice shall be mailed to the Fire Chiefs of the other members.
21. Additional Provisions:
  - a. This Agreement shall be binding upon and the benefits shall inure to the successors of the parties, except as otherwise stated in this Agreement.
  - b. This Agreement shall be governed by the laws of the State of Michigan.
  - c. Any waiver, alteration, modification, or amendment of this Agreement shall not be effective unless it is in writing and signed by all parties.
  - d. If any part of this Agreement is declared by any Court having jurisdiction to be invalid, unconstitutional, or beyond the authority of any of the parties to enter into or carry out, such part shall be deemed deleted and shall not affect the validity of the remainder of this Agreement, which shall continue in full force and effect. If the removal of such provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall terminate as of the date in which the provision was found invalid, unconstitutional, or beyond the authority of the parties.

- e. A municipality may agree to be a party to this Agreement by the adoption of a resolution authorizing the appropriate municipal official to execute this Agreement.
  - f. The Clerk of each member shall furnish a certified copy of its resolution approving participation in this Agreement to each of the other members. Each resolution shall become effective as and between the parties who exchange resolutions upon the date of such exchange and upon the execution of this Agreement.
  - g. The parties hereby represent that their respective signatories execute this Agreement with the requisite authority to sign and bind the parties and that each party respectively has complied in all respects with their applicable by-laws, charters, articles, and constitutions and has passed all necessary resolutions before executing this Agreement.
  - h. This Agreement shall not confer any rights or remedies upon any third party other than the parties in this Agreement and their respective successors.
  - i. The parties to this Agreement acknowledge that it may be executed in counterparts by the parties and will be effective upon the date of the signature of the final party to sign. Each party will be provided an original, signed copy upon the Agreement's execution.
22. The terms of this Agreement replace any and all prior contradicting agreements that may exist between all or certain parties, including but not limited to the Special Operations Cooperative Response Agreement between the City of East Lansing and the City of Lansing and Delta Charter Township, Michigan, dated March 2, 1999.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first above written.

**For Delta Charter Twp:**

---

Kenneth R. Fletcher,  
Township Supervisor

---

Mary Clark,  
Township Clerk

**For the City of East Lansing:**

---

Nathan Triplett,  
Mayor

---

Marie Wicks,  
City Clerk

**For the City of Lansing**

---

Virg Bernero,  
Mayor

---

Chris Swope,  
City Clerk

**For Meridian Charter Township:**

---

Elizabeth McGoff,  
Township Supervisor

---

Frank Walsh,  
Township Manager

---

Brett Dreyfus,  
Township Clerk

**For the Charter Township of  
Lansing**

---

Kathy Rodgers,  
Township Supervisor

---

Susan Aten,  
Township Clerk

**For Delhi Charter Township**

---

C. J. Davis,  
Township Supervisor

---

Evan Hope,  
Township Clerk

## DELHI CHARTER TOWNSHIP

## MEMORANDUM

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** October 15, 2014

**RE:** Purchase of a Bobcat Utility Vehicle and Accessories

---

Enclosed for your review and approval is a request from the Fire Department to purchase a Bobcat Utility Vehicle (ATV) with trailer and fire suppression/ems accessories in the total amount of \$20,416.

With the addition of bike and foot trails throughout Delhi Township and Ingham County's Burchfield Park it has become important that the Township purchase some type of fire/ems rescue vehicle for emergency situations in remote areas. The Fire Department has researched what would best fit their needs and determined that an ATV with a unit comprised of a "rescue area" to hold a backboard and a fire suppression pump and hose to assist with brush fires would be the most beneficial.

The actual Bobcat Utility Vehicle would be purchased through the State of Michigan purchasing program for \$11,692 utilizing the lowest bid company in the State of Michigan. The Firelite Transport unit is a specialty unit and would be purchased from KimTek Corporation for \$5,925. Lastly, the trailer to transport the ATV would be purchased from US 27 Motorsports for \$2,799. Total cost of the vehicle with accessories (\$20,416) is within the \$25,000 the Fire Department budgeted for this vehicle this year. Therefore, I recommend approval of this purchase.

**Recommended Motion:**

**To approve the purchase of a Bobcat Utility Vehicle, trailer and fire suppression/rescue unit in the amount of \$20,416.**

# Memo

To: John Elsinga, Township Manager  
From: Brian Ball, Chief  
Date: 10/16/2014  
Re: Fire ATV

---

With the recent opening of the new trail system in the township, new trails planned in the future as well as the County Parks that have trails that are used frequently by our citizens I see the need for the use of a all terrain vehicle for off road brush firefighting as well as getting to patients that are off the main road. This unit will be set-up in such a fashion that we would be able to access the trail's from various points along the system or at the parks and be able to utilize the needs of the unit in a safe and efficient manner. This was recently brought to light in an incident in the River bend Natural Area where a trail user was injured one half mile from a main road. Unfortunately I can see this type of use for the fire department increasing with the trail expansion as well as brush fire suppression in the dry months of summer.

Attached you find for yours and the township boards approval the information related to this request. This request has been in the Fire, Equipment, Training and Apparatus Budget for \$25,000 for 2014. Below is the breakdown:

- Bobcat 3400 Utility Vehicle Deluxe Diesel \$11692 (State Bid price)
- Kimtek FireLite Transport FD-202 \$5925 (Specialty Unit)
- Trailer 7' x 14' Tandem Axle for transport \$2799
- Total of purchase \$20,416

Due diligence was done in regards in getting the proper quotes. The Kimtek unit is a specialty unit that combines both firefighting capability with victim rescue and patient care into one slide in unit in the bed of the ATV. The trailer will be from US 27 Motor sports. There were many attempts to contact Bee's and other trailer dealers for prices. In the end we found the US-27 motor sports were prompt in there communication and sold a quality product at a reasonable price. The Bobcat ATV will be purchased from the State Bid list. I am respectfully asking for yours and the board's approval of purchase of a Bobcat ATV, Kimtek Firelite slide in fire unit and transport trailer at a cost of \$20,416. Attached you will find the supporting documents.

August 13, 2012

SLP Pages



Part Number	Utility Vehicles Description	SLP in US\$	Labor Charges	Discount Percent	Price
7184374-STD	3200 Utility Vehicle	8,709.00	0.00	20.0%	\$6,967.20



Part Number	Utility Vehicles Description	SLP in US\$	Labor Charges	Discount Percent	Price
7184375-STD	3400 Utility Vehicle—Standard Gas	10,736.00	0.00	20.0%	\$8,588.80
7184375-PKG1	3400 Utility Vehicle—Deluxe Gas	11,584.00	0.00	20.0%	\$9,267.20
7184376-STD	3400 Utility Vehicle—Standard Diesel	12,970.00	0.00	20.0%	\$10,376.00
7184376-PKG1	3400 Utility Vehicle—Deluxe Diesel	14,615.00	0.00	20.0%	\$11,692.00

\*Deluxe Gas Vehicles Includes: Brush Guard, Cargo Box with Power Lift Assist

\*Deluxe Diesel Vehicles Includes: Power Steering, Brush Guard, Bench Seat and Cargo Box with Power Lift Assist



Call  
on  
Price  
Verification

# FIRELITE TRANSPORT DARLEY FD-202

Top water tank fill point  
Your choice of 55 or 70  
gallon poly water tank

Rescue area with stainless steel grab bars

Pump features stainless  
steel piping & brass valves

Large hose  
storage area  
with tailgate

All aluminum tubing &  
diamond plate chassis

Darley-Davey Honda 5.5 HP  
stationary pump

~~\$5,500~~  
\$425.00

**BASE PRICE: \$5,500.00 + SHIPPING**

ADD SCOTTY AROUND THE PUMP FOAM SYSTEM WITH 5 GALLON FOAM CELL:

\$700

**Darley-Davey AK304 5.5 HP  
Two-Stage  
65 GPM @ 48 PSI  
50 GPM @ 81 PSI  
20 GPM @ 120 PSI**

- 2 gated 1-1/2" discharges
- 1 gated 1" discharge\*
- 1 gated 1" pump to tank refill
- 1 gated 1-1/2" auxiliary suction
- 1 gated 1-1/2" tank to pump
- Water tank sight gauge

\* 1 - gated 1" discharge not available if foam is added

Dimensions	Dry Weight	+ 5 gal foam	Wet Weight	Wet Weight + foam	Crated Weight
55 GAL   48"W x 55"L x 22"H	260	277	717	757	390
70 GAL   48"W x 55"L x 22"H	270	290	850	890	390

Ex: Med  
or

\*weights & dimensions are approximate only



**ALL UNITS SHIP  
FULLY ASSEMBLED**



**KIMTEK  
CORPORATION**



2163 VT RT 5a WESTMORE VT 05860 | 888.546.8358 KIMTEKRESEARCH.com

## Brad Drury

---

**From:** sturgies16@gmail.com  
**Sent:** Friday, October 03, 2014 4:38 PM  
**To:** Brad Drury  
**Subject:** Trailer Quote

Hi Brad,

You had asked me to send you a quote for a 7x14 tandem axle 3 board high Sure-Trac utility trailer. My boss will let it go for \$2,799.00 + Tax, title, and doc fee.

If you have any questions please feel free to call or email me at this address.

- Jake  
US 27 Motorsports

Sent from Windows Mail





**Delhi Charter Township**  
**Department of Community Development**

---

## MEMORANDUM

TO: John Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: October 15, 2014

RE: Changes to the List of Designated Public Land Areas

Attached please find a draft resolution which provides an updated list of Designated Public Land Areas and Township Parks and Recreational Areas. As you know, we need to periodically amend the resolution in order to add or delete properties from Ordinance 55.4 which regulates unacceptable behaviors and activities on public property. I've attached a copy of Ord. 55.4 for informational purposes.

The need to update the list of regulated properties arises as the Township, or its' Downtown Development Authority (DDA), acquire or sell properties over time. The list of properties was previously last updated in 2012. The current list included in the draft resolution includes the addition of the Sycamore Trail, the Willoughby Road property and the former car wash on Cedar Street. The DDA's properties on Cedar and Holloway were deleted from the list, as was the property on Richard that the Township transferred to the Ingham County Drain Office.

Please forward the attached resolution, along with your concurrence, to the Township Board for their consideration and action at the October 21<sup>st</sup> meeting. If you have any questions, or need additional information, please do not hesitate to ask. Thank you.

### **Recommended Motion:**

**To adopt Amendment No. 5 to Resolution No. 2007-075 which designates certain areas within Delhi Charter Township as "Township Parks and Recreational Areas" and "Designated Public Land Areas".**

DELHI CHARTER TOWNSHIP

AMENDMENT NO. 5 to  
RESOLUTION NO. 2007-075

A RESOLUTION TO DESIGNATE CERTAIN AREAS WITHIN THE CHARTER  
TOWNSHIP OF DELHI AS "TOWNSHIP PARKS AND RECREATIONAL AREAS" AND  
"DESIGNATED PUBLIC LAND AREAS"

At a regular meeting of the Delhi Charter Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan 48842 on the 21<sup>st</sup> day of October, 2014, at 7:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by \_\_\_\_\_ :

**WHEREAS**, the Charter Township of Delhi has adopted Ordinance No. 55.4 which provides for the hours of operation and rules and regulations in Township Parks and Recreational areas and Designated Public Land areas; and

**WHEREAS**, Ordinance 55.4 provides that designation of Township Parks and Recreational areas and Designated Public Land areas shall be by Resolution of the Delhi Charter Township Board of Trustees;

**NOW THEREFORE**, in accordance with Ordinance No. 55.4 IT IS HEREBY RESOLVED THAT:

1. The areas described in Attachment A to this Resolution shall be and are hereby declared to be Township Parks and Recreational Areas.
2. The areas described in Attachment B to this Resolution shall be and are hereby declared to be Township Designated Public Land Areas.
3. This Resolution shall become effective immediately upon its adoption.

AYES:

NAYES:

ABSENT:

The foregoing Resolution declared adopted on the date written above.

---

Evan Hope, Township Clerk

**STATE OF MICHIGAN)**  
**ss)**  
**COUNTY OF INGHAM)**

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at the regular meeting held on the 21<sup>st</sup> day of October, 2014.

IN WITNESS THEREOF, I have hereunto affixed my official signature this  
\_\_\_\_ day of October, 2014.

---

Evan Hope, Clerk

## ATTACHMENT A: Township Parks and Recreational Areas

1. Senior Citizen Park (33-25-05-23-226-001) described as:  
D 23-1 BEG 912.7 FT. W'LY ON N SEC LN FROM NE COR OF SEC 23, -S 600 FT., -  
W'LY 400 FT, -N TO SD N SEC LN, -E'LY ON SEC LN TO POB ON NE ¼ OF SEC 23,  
T3N, R2W.
2. Dead Man's Hill Park (33-25-05-23-400-001) described as:  
(D23-24-6) BEG AT CTR SEC 23, TH N89°54'05"E ON E-W 1/4 LN 1541.14 FT TO  
W/LY R/W LN CEDAR ST, TH SE'LY ON R/W 76.51 FT ON CURVE TO RT W/RAD  
2821.93 FT, TH S87°54'05"W 623.23 FT PLL WITH AND 66 FT S OF E-W 1/4 LN, TH  
S21°00'00"W 499.26 FT, TH S57°21'48"W 257.18 FT, TH S89°54'05"W 580 FT, TH  
N00°01'35"E 670 FT, TH N89°34'35"E 20.53 FT TO POB, SEC 23, T3NR2W 13.70 AC  
M/L
3. J.C. Park (33-25-05-15-402-001) described as:  
DP 3050 Lot 1, Webert Park Subdivision No. 1.
4. Kiwanis Park (33-25-05-23-152-010, 23-178-004 & 23-326-001) described as:  
(D 23-17-1) S 300 FT OF E 330 FT OF THAT PT OF W 1/2 OF NW 1/4 SEC 23 LYING S  
OF HOLT FARMS NO. 1, SEC 23, T3NR2W - 2.27 A.  
  
(D 23-23-1 S 300 FT W 289.92 OF S 1202 FT OF E ½ OF NW ¼ OF SECTION 23, T3N,  
R2W. -1.99 A.  
  
(D 23-25-6 BEG ON EW ¼ LN OF SEC AT PT S 89°32'20" E 1016.4 FT FROM W ¼  
POST OF SEC, -S89°32'20" E 620.78 FT, -N89°32'20" W 609.9 FT, -N 675 FT TO POB  
ON SW ¼ OF SECTION 23, T3N, R2W.
5. Valhalla Park (33-25-05-14-276-002, 14-276-003, 14-276-004 & 14-226-015) described  
as:  
COM AT E 1/4 POST SEC 14, TH N89°52'W 1129 FT ALG E-W 1/4 LN TO E'LY LN  
CONSUMERS POWER CO R/W, TH N24°W 1731.04 FT ALG E'LY LN SD CP CO R/W,  
TH E 474.5 FT, TH N 536 FT TO A PT 523 FT S OF N SEC LN, TH E 533.5 FT TO PT  
825 FT W OF E SEC LN, TH S 1023 FT, TH E 15 FT, TH S14°26'E 321 FT, TH E 730 FT  
TO E SEC LN, TH S 786.25 FT ALG SEC LN TO POB, SEC 14 T3NR2W (45.5 AC)  
  
(D-14-1-7 & D 14-1-8) COM AT PT 1546 FT S OF NE COR SEC 14, TH W 810 FT, TH  
S14°26'E 321 FT, TH E 730 FT TO E LN OF SEC, TH N 311 FT M/L ON E SEC LN TO  
POB, EXC COM 1546 FT S OF NE COR OF SEC, TH W 550 FT, TH S 165 FT, TH E  
550 FT, TH N 165 FT TO POB, SEC 14 T3N R2W.  
  
(D 14-1-7-3) COM AT PT 1546 FT S OF NE COR OF SEC 14, TH W 550 FT, TH S 165  
FT, TH E 550 FT, TH N 165 FT TO POB, SEC 14, T3N R2W.  
  
(14-1-6) BEG AT A PT ON E SEC LN 1381 FT S OF NE COR OF SEC 14, TH S 165 FT  
ON E SEC LN, TH W 825 FT, TH N 1023 FT, TH E 200 FT, TH S01°30'40"W 297 FT,  
TH S88°29'20"E 295 FT, TH S 561 FT, TH E 330 FT TO POB, SEC 14, T3N R2W. 10.87  
AC M/L.  
  
COM AT PT 1546 FT S OF NE COR OF SEC 14, TH W 550 FT, TH S 165 FT, TH E 550  
FT, TH N 165 FT TO POB, SEC 14, T3N R2W AND COM AT PT 1546 FT S OF NE COR  
SEC 14, TH W 810 FT, TH S14°26'E 321 FT, TH E 730 FT TO E LN OF SEC, TH N 311  
FT M/L ON E SEC LN TO POB, EXC COM 1546 FT S OF NE COR OF SEC, TH W 550  
FT, TH S 165 FT, TH E 550 FT, TH N 165 FT TO POB, SEC 14 T3N R2W AND BEG AT

- A PT ON E SEC LN 1381 FT S OF NE COR OF SEC 14, TH S 165 FT ON E SEC LN, TH W 825 FT, TH N 1023 FT, TH E 200 FT, TH S01°30'40"W 297 FT, TH S88°29'20"E 295 FT, TH S 561 FT, TH E 330 FT TO POB, SEC 14, T3N R2W.
6. The Delhi Township Non-Motorized Pathway known as the Sycamore Trail as described by Delhi Township Board Resolution Amendment No. 2 to 2008-064.
  7. Sycamore Park (33-25-05-22-201-022) described as:  
LOT 79 BUCKINGHAM ESTATES, ALSO S 1/2 OF OUTLOT A, BUCKINGHAM ESTATES.
  8. Centennial Farms Park (33-05-25-26-103-001) described as:  
COM AT W1/4 COR SEC 26, TH N0°E ON W SEC LN 750 FT, TH S89°13'41"E 45 FT, TH N ON E R/W LN AURELIUS RD 933.64 FT TO POB, TH S88°50'E 337.72 FT, TH ON CURVE RT 288.28 FT W/RAD 400 FT & CHD 282.09 FT BRG S68°11'09"E, TH S47°32'20"E 291.34 FT, TH ON CURVE LT 242.49 FT W/RAD 682 FT & CHD 241.21 FT BRG S57°43'29"E, TH ON CURVE LT 175.77 FT W/RAD 670 FT & CHD 175.27 FT BRG N16°51'58"E, TH S89°47'30"W 180.70 FT, TH ON CURVE RT 565.49 FT W/RAD 180 FT & CHD 360 FT BRG N0°12'30"W, TH S89°47'30"W 55 FT, TH S89°51'29"W 60 FT, TH ON CURVE RT 397.74 FT W/RAD 180 FT & CHD 321.62 FT BRG N25°18'50"W, TH N45°09'50"W 226.58 FT, TH N04°09'53"W TO C/L COOK & THORBURN DRAIN 193.75 FT, TH N88°46'07"W ON C/L DRAIN 460.07 FT, TH S0°E ON E R/W LN AURELIUS RD 743.16 FT TO POB, SEC 26 T3NR2W 11.384 AC M/L.
  9. Veteran's Memorial Gardens (33-25-05-14-353-031) described as:  
BEG AT PT ON W SEC LN 661.83 FT N00°49'40"E FROM SW COR SEC 14, TH CON'T N00°49'40"E 382.6 FT TO S LN DENNIS DECAMPS ADD NO.1, TH N89°58'20"E ON PLAT LN 357.02 FT TO SE COR LOT 51 DECAMPS ADD NO.1, TH S89°36'11"E 559.67 FT TO SE COR SD PLAT, TH S89°35'43"E 148.45 FT, TH S37°20'12"E 122.79 FT, TH N52°04'17"E 210.72 FT, TH S37°45'44"E ON W LN CEDAR ST 66 FT TO NE COR LOT 24 SUPERVISORS PLAT NO.6, TH S52°06'57"W 211.21 FT, TH S37°46'49"E 296.79 FT, TH N88°51'41"W 255.04 FT, TH N89°51'45"W 359.97 FT, TH N89°56'17"W 751.91 FT TO POB, SEC 14, T3NR2W. 10.96 AC M/L.
  10. Skate & Bike Park described as described in the executed lease agreement between Holt Public Schools and Delhi Charter Township dated May 22, 2006.
  11. The Delhi Township Non-Motorized Pathway as described by Delhi Township Board Resolution No. 2008-064.

ATTACHMENT B: Township Designated Public Land Areas

**1. 33-25-05-14-353-011 / 2004 AURELIUS ROAD**

(D 14-47-5-1) BEG AT SW COR SEC 14, TH N00°48'49"E 198 FT ALG W SEC LN, TH N90°00'00"E 215 FT PLL W/ S SEC LN, TH S00°48'49"W 198 FT PLL W/ W SEC LN TO S SEC LN, TH S90°00'00"W 215 FT ALG S SEC LN TO POB, SEC 14, T3NR2W. 0.98 AC.M/L.

**2. 33-25-05-14-353-031 / 2074 AURELIUS ROAD**

BEG AT PT ON W SEC LN 661.83 FT N00°49'40"E FROM SW COR SEC 14, TH CONT N00°49'40"E 382.6 FT TO S LN DENNIS DECAMPS ADD NO.1, TH N89°58'20"E ON PLAT LN 357.02 FT TO SE COR LOT 51 DECAMPS ADD NO.1, TH S89°36'11"E 559.67 FT TO SE COR SD PLAT, TH S89°35'43"E 148.45 FT, TH S37°20'12"E 122.79 FT, TH N52°04'17"E 210.72 FT, TH S37°45'44"E ON W LN CEDAR ST 66 FT TO NE COR LOT 24 SUPERVISORS PLAT NO.6, TH S52°06'57"W 211.21 FT, TH S37°46'49"E 296.79 FT, TH N88°51'41"W 255.04 FT, TH N89°51'45"W 359.97 FT, TH N89°56'17"W 751.91 FT TO POB, SEC 14, T3NR2W. 10.96 AC M/L. (NEW FOR 1999- A COMBINATION OF 14-376-006, 14-353-030 & PART OF 14-353-026; THE REST OF 14-353-026 BECAME 14-353-032)

**3. 33-25-05-14-151-004 / 2332 AURELIUS ROAD**

(D 14-26) COM 12 CH 62 LKS N OF W 1/4 POST SEC 14, TH N12"W 8 RODS, TH E 22 RODS, TH S 8 RODS, TH W TO BEG, SEC 14, T3NR2W - 1.1 A.

**4. 33-25-05-07-401-006 / 6139 BISHOP ROAD**

(D 7-41-2-2) BEG AT NE COR OF NE 1/4 OF NW 1/4 OF SE 1/4 OF SEC 7, TH S 164 FT, TH W 173.9 FT, TH N 164 FT, TH E 173.9 FT TO BEG, SEC 7, T3NR2W.

**5. 33-25-05-14-302-039 / 2150 CEDAR STREET**

LOTS 17,28,29,30 & N 13 FT OF LOT 31, DECAMP'S SUBDIVISION EXC SW'LY 6.5 FT THEREOF.

**6. 33-25-05-25-326-007 / N CEDAR ROAD**

COM @ S 1/4 COR SEC 25, TH N01°17'00"E ON N-S 1/4 LN 1006.54 FT TO N R/W LN CEDAR ST BEING 150' PERP TO S BD C/L, TH N45°01'W ON R/W 250 FT TO POB, TH N01°30'E 295 FT, TH N36°W 430 FT, TH N31°W 740 FT, TH S67°05'10"W 276.26 FT TO N R/W LN BEING 110 FT PERP TO S BD C/L, TH SE'LY ON R/W 1233.74 FT ON CURVE TO LT W/RAD 3709.83 FT & CHD 1228.06 FT BRG S33°37'01"E TO S LN OF N 1/2 OF SW 1/4, TH S88°47'42"E ON R/W 56.23 FT, TH SE'LY ON R/W 80.63 FT ON CURVE TO LT W/RAD 3669.83 FT & CHD 80.63 FT BRG S44°23'14"E, TH S45°01'E ON R/W 124.54 FT TO POB, SEC 25 T3NR2W 8.50 ACRES M/L.

**7. 33-25-05-25-453-001 / N CEDAR ROAD**

BEG ON C/L OF HOGSBACK ROAD N45°01'W 977.33 FT FROM INT OF C/L W/ S SEC LN, SD INT BEING N88°40'W 1623.81 FT FROM SE COR SEC 25, TH N46°27'30"E 153.6 FT, TH S67°13'30"E 34 FT, TH N14°05'30"E 58.40 FT, TH N19°24'W 526.5 FT, TH N88°40'10"W 266.5 FT TO N-S 1/4 LN, TH S01°17'W ON 1/4 LN 263.77 FT, TH S44°59'W 69.07 FT TO C/L HOGSBACK RD, TH S45°01'E 479.5 FT ON C/L TO POB, SEC 25, T3NR2W 4.47 AC M/L

**8. 33-25-05-23-400-005 / 1694 CEDAR STREET**

(D 23-26) PT OF NE 1/4 OF SE 1/4 SEC 23 LYING E OF OLD HOGSBACK RD, EXC BEG AT E 1/4 COR OF SEC 23, TH S 1320.5 FT, TH W 49.5 FT TO C/L HOGSBACK RD, TH NW'LY 138.4 FT ON CURVE TO LT W/RAD 440.8 FT & CHD BRG N30°04'W, TH N38°25'W 210 FT TO INT W/ C/L OF COOK & THORBURN DRAIN, TH N24°17'E 56.4 FT, TH N11°30'W 268 FT, TH N18°10'W 453 FT, TH N12°40'E 300 FT, TH S88°51'E 355 FT TO BEG, SEC 23, T3NR2W. ALSO ADJ. 33 FT. OF ABANDONED HOGSBACK RD. (SPLIT FOR 2001: ADDED ADJ. VAC. ROAD R/W, RETAINS ORIGINAL PCL ID #)

**9. 33-25-05-14-377-008 / 2022 CEDAR STREET**

(DP 2673) LOT 20 EXC NE'LY 66 FT THF, SUPERVISOR'S PLAT NO 6 OF DELHI.

**10. 33-25-05-14-303-022 / 2108 CEDAR STREET**

(DP 2657) LOT 4 EXC SE'LY 15 FT THF, SUPERVISOR'S PLAT NO. 6 OF DELHI.

**11. 33-25-05-14-301-032 / 2179 CEDAR STREET**

LOT 5 OF SUPERVISOR'S PLAT #5 OF DELHI, EXC W 360 FT THF, ALSO EXC CLEAR VISION R/W DESC AS BEG @ SE COR LOT 5, TH N38°39'W 10 FT ON NE'LY LOT LN, TH S06°13'W TO S LOT LN, TH N89°39'E ON LOT LN TO POB; ALSO PT LOT 6 SUP PLAT #5 DESC AS BEG @ SE COR LOT 6, TH W 108.7 FT ON S LOT LN, TH NE'LY 88.75 FT TO E'LY LOT LN AT PT 44.05 FT FROM POB, TH S38°34'E 44.05 FT TO POB; ALSO LOT 15 DECAMP'S SUB, EXC SE'LY 49.5 FT FOR NORTH ST, ALSO EXC BEG N39°W 49.5 FT FROM SW COR LOT 15, TH N51°E 43.5 FT, TH N39°W TO N'LY LOT LN, TH S TO NW COR LOT 15, TH S39°E TO POB; ALSO EXC CLEAR VISION R/W DESC AS BEG @ NE COR LOT 15, TH S51°W 10 FT, TH N06°13'E TO N LOT LN, TH E'LY TO POB, SEC 15 T3NR2W. (COMBINATION OF 14-301-023 & 14-301-028 FOR 2002)

**12. 33-25-05-13-427-006 / COLLEGE ROAD**

(DP 3776) LOT 5 COLLEGE ROAD MANOR.

**13. 33-25-05-14-305-021 / DECAMP STREET**

(DP 408-1) S 1/2 OF LOT 1 DECAMP'S SUBDIVISION.

**14. 33-25-05-14-351-004 / 4469 DECAMP STREET**

(DP 477) LOT 51 DENNIS DECAMP'S ADDITION NO. 1 TO HOLT.

**15. 33-25-05-11-251-007 / 4280 DELL ROAD**

COM @ E 1/4 COR SEC 11, TH W'LY ALG E-W 1/4 LN 2524.38 FT TO POB, TH CON'T W'LY ON 1/4 LN 100 FT, TH N0°17'28"E 125 FT, TH E'LY PLL TO 1/4 LN 100 FT, TH S0°17'28"W 125 FT, TH E'LY PLL TO 1/4 LN 100 FT, TH S0°17'28"W 125 FT TO POB, SEC 11 T3NR2W 0.29 AC M/L. NEW PCL FOR 1998; PCL 11-177-002 SPLIT INTO 11-177-003 & 11-251-007

**16. 33-25-05-23-400-010 / 1600 CEDAR STREET**

(D 23-24-1) COM @ SE COR SEC 23, TH N0°45'17"E ALG E SEC LN 1296.83 FT, TH N37°03'36"W ALG C/L ABANDONED HOGSBACK RD 319.76 FT TO POB, TH S64°17'40"W

162.93 FT TO E'LY R/W FMR L-J RR (NOW CEDAR ST), TH ALG R/W 670.49 FT ALG CURVE TO LT W/RAD 3837.82 FT & CHD 669.64 FT BRG N27°36'29"W, TH ALG R/W N32°36'47"W 216.33 FT, TH N52°56'24"E 33 FT TO C/L ABANDONED HOGSBACK RD, TH ALG SD C/L S37°03'36"E 908.30 FT TO POB, SEC 23 T3N R2W, 1.702 ACRES. (FOR 2001: ADDED ADJ VAC ROAD R/W, RETAINS ORIGINAL PCL ID #)

**17. 33-25-05-14-456-002 / JONES ROAD**

(DP 32 & 33) LOT 38 & 39 ARLINGTON PARK.

**18. 33-25-05-14-427-022 / 4063 KELLER ROAD**

DP 2813 LOT 8 EXC W 110 FT, ALSO EXC BEG AT NE COR OF SD LOT 8,-W ALNG N LOT LN 75 FT,-S 155 FT,- E 5 FT,- S TO S LOT LN OF SD LOT,-E 70 FT TO SE COR OF SD LOT,-N 221.2 FT TO POB, SUPERVISORS PLAT NO 11.

**19. 33-25-05-15-329-020 / MAIN STREET**

(D 15-62) COM 567 FT S OF CTR OF SEC 15, TH S 81 FT, TH W 50 FT, TH N 81 FT, TH E TO BEG, SEC 15, T3NR2W.

**20. 33-25-05-32-300-010 / 736 GROVENBURG ROAD**

(D 32-16-3 & 32-17) BEG AT W 1/4 COR SEC 32, TH S0°22'57"W 273 FT, TH S89°23'43"E 244 FT, TH N0°22'57"E 273 FT, TH W ALG E-W 1/4 LN 244 FT TO POB, SEC 32, T3N R2W.

**21. 33-25-05-19-400-023 / 5961 MCCUE ROAD**

(D 19-15-5) BEG @ SE COR SEC 19, TH N89°46'25"W ON S SEC LN 800 FT, TH N PLL TO E SEC LN 329.22 FT, TH S89°46'25"E 800 FT TO E SEC LN, TH S ON E SEC LN 329.22 FT TO POB, SEC 19 T3NR2W 6.05 AC M/L.

**22. 33-25-05-30-200-003 / MCCUE ROAD**

(D 30-1) BEG ON N SEC LN AT PT S88°13'17"E 1323.38 FT FROM N 1/4 COR SEC 30, TH S88°13'17"E 1323.38 FT ALG N SEC LN TO NE COR, TH S01°34'43"W 985.76 FT ALG E SEC LN, TH N88°14'58"W 1322.94 FT, TH N01°33'10"E 986.41 FT TO POB, SEC 30 T3N R2W 29.9 A M/L.

**23. 33-25-05-23-203-005 / MICHAEL AVENUE**

(DP 3594-1) S 15 FT OF N 35 FT OF LOT 20, COLE SUBDIVISION.

**24. 33-25-05-12-151-002 / PINE TREE ROAD**

(D 12-5-4) BEG AT NW COR SEC 12, TH S89°47'40"E 33 FT ALG C/L OF SANDHILL RD, TH S ALG E R/W LN OF PINE TREE RD 1465 FT TO POB, TH E 50 FT, TH N PLL TO R/W LN 100 FT, TH W 50 FT TO R/W LN, TH S ALG R/W LN 100 FT TO POB, SEC 12 T3N R2W.

**25. 33-25-05-14-276-004 / 2347 PINE TREE ROAD**

(D 14-1-7-3) COM AT PT 1546 FT S OF NE COR OF SEC 14, TH W 550 FT, TH S 165 FT, TH E 550 FT, TH N 165 FT TO POB, SEC 14, T3N R2W.

**26. 33-25-05-15-256-009 / AUDEAN STREET**

(DP 1887) E 25 FT LOT 34 & W 25 FT OF LOT 35 STERLING FARMS

**27. 33-25-05-23-181-013 / SCHOOLCRAFT STREET**

E 66 FT OF W 199 FT OF PCL DESC AS: COM AT CTR SEC 23, TH N ON N-S 1/4 LN 1202 FT, TH W 341.08 FT, TH S'LY 1202 FT, TH E 325.28 FT TO POB, SEC 23, T3NR2W.

**28. 33-25-05-15-251-012 / TOLLAND AVENUE**

(DP 1877) S 50 FT LOT 25 STERLING FARMS

**29. 33-25-05-15-326-003 / WEST BOULEVARD**

(D 15-59-1 15-63-1) BEG AT SE COR LOT 109 STERLINGS FARMS NO. 2, TH S 423 FT, TH E 25 FT, TH N 423 FT, TH W 25 FT TO BEG, SEC 15 T3NR2W

**30. 33-25-05-22-401-001 / WILCOX ROAD**

(DP 3358-1) W 25 FT OF LOT 19 LOVELAND ACRES

**31. 33-25-05-14-202-003, 33-25-05-14-202-004, 33-25-05-14-226-010 / MAPLE RIDGE CEMETERY**

(D 14-3) COM AT N 1/8 POST OF NE 1/4 SEC 14, TH W 24 RODS, TH S 56 2/3 RODS, TH E 24 RODS, TH N 56 2/3 RODS TO BEG, SEC 14, T3NR2W.

(D 14-2-1) BEG 56 2/3 RDS S OF N 1/8 POST OF NE 1/4 OF SEC 14, TH W 396 FT, TH S24°E 126.3 FT, TH E 343.5 FT, TH N ALG 1/8 LN TO BEG, SEC 14, T3NR2W.

(D 14-1-5) BEG AT NE COR SEC 14, TH S 523.0 FT ON E SEC LN, TH S89°43'50"W 1287.0 FT, TH N 523.0 FT, TH N89°43'50"E 1287.0 FT ON N SEC LN TO POB; EXC COM AT PT S89°43'50"W 330 FT FROM NE COR SEC 14, TH S 523 FT, TH N89°43'50"E 330 FT, TH N 523 FT, TH S89°43'50"W 330 FT TO POB, SEC 14, T3NR2W. 12.11 A M/L.

**32. 33-25-05-25-453-001 / N CEDAR ROAD**

BEG ON C/L OF HOGSBACK ROAD N45°01'W 977.33 FT FROM INT OF C/L W/ S SEC LN, SD INT BEING N88°40'W 1623.81 FT FROM SE COR SEC 25, TH N46°27'30"E 153.6 FT, TH S67°13'30"E 34 FT, TH N14°05'30"E 58.40 FT, TH N19°24'W 526.5 FT, TH N88°40'10"W 266.5 FT TO N-S 1/4 LN, TH S01°17'W ON 1/4 LN 263.77 FT, TH S44°59'W 69.07 FT TO C/L HOGSBACK RD, TH S45°01'E 479.5 FT ON C/L TO POB, SEC 25, T3NR2W 4.47 AC M/L

**33. 33-25-05-14-226-009 / 4149 WILLOUGHBY ROAD**

(D 14-1-7-2) COM 1287 FT W OF NE COR SEC 14, TH S 523 FT, TH W 71.5 FT, TH N ALG 1/8 LN 523 FT TO N SEC LN, TH E 73 FT TO POB, SEC 14 T3N R2W.

**34. 33-25-05-20-300-007 / 5938 MCCUE ROAD**

BEG @ SW COR SEC 20, TH N0°6'55"W ON W SEC LN 659.82 FT, TH N89°50'47"E 1319.77 FT, TH S0°06'55"E 660.41 FT, TH S89°52'20"W 1319.77 FT ON S SEC LN TO POB, SEC 20 T3N R2W 20 AC +/- (SPLIT FROM 33-25-05-20-300-005 FOR 2002 ROLL)

**35. 33-25-05-24-100-019 / HOLT ROAD**

COM @ N 1/4 COR SEC 24 TH S89°52'11"E ALONG N SEC LN 101.21 FT, TO W LN EXEND OF HOLLOWAY DR, TH S0°07'49"E ALONG SD EXTND W LN 100 FT TO POB, TH CON'T S0°07'49"E ALONG SD W LN 683.89 FT, TH 640.78 FT, TH S0°01'09"E 787.97 FT, TH W 764.74 FT, TH N0°22'54"W ON W LN OF E 1/2 NW 1/4 1521.66 FT, TH E ON S LN HOLT RD 1315.66 FT TO N-S 1/4 LN, TH N89°52'11"E ALONG SD S LN 51.06 FT, TH S45°07'49"E ON CLR VISION R/W 70.71 FT TO POB, SEC 24 T3NR2W. 37.738 AC +/- (SPLIT FOR 2003: PARENT PCL 24-100-018 SPLIT TO --019 & -020)

**36. 33-25-05-11-226-007 / 2947 PINE TREE ROAD**

COM @ NE COR SEC 11, TH S00°10'31"E 378.50 FT ALG E LN SEC 11 TO POB; TH S00°10'31"E 718.31 FT ALG E LN SD SEC TO PT 25 FT N OF N BANK SYCAMORE CREEK, TH ALG INT TRAV LN ALG N BANK SYCAMORE CREEK N83°22'40"W 151.71 FT TO PT 93 FT +/- FROM N BANK OF CREEK, N47°24'57"W 103.98 FT TO PT 28 FT +/- NE'LY OF CREEK EDGE, N85°36'58"W 145.23 FT TO PT 22 FT +/- N OF CREEK EDGE, S67°39'56"W 172.02 FT TO PT 29 FT +/- N OF CREEK EDGE, N62°01'30"W 165.73 FT TO PT 21 FT +/- E OF CREEK EDGE & N24°37'23"W 84.00 FT TO PT 20 FT +/- E OF CREEK EDGE; TH S89°49'35"W 72.29 FT ACROSS SYCAMORE CREEK TO PT 6 FT +/- W OF CREEK EDGE & ON N LN LOT 16 PINE-DELL SUB, TH S89°49'35"W 95.56 FT ALG N LN LOT 16 TO PT 12 FT +/- FROM CREEK EDGE, TH N32°31'15"W ON INT TRAV LN ALG S'LY BANK 155.29 FT TO PT 50 FT +/- E FROM CREEK EDGE, TH S79°15'03"W 100.00 FT ACROSS SYCAMORE CREEK TO PT 10 FT +/- W OF CREEK EDGE, TH S79°15'03"W 247.08 FT ON N'LY SIDE OF CREEK TO PT 5 FT +/- E OF CREEK EDGE, TH S79°15'03"W 44.48 FT ACROSS SYCAMORE CREEK TO PT 5 FT +/- W OF CREEK EDGE, TH S10°15'25"E ON INT TRAV LN ALG S'LY BANK OF CREEK 185.90 FT TO PT ON N LN PINE-DELL SUB BEING 19 FT +/- W OF CREEK EDGE, TH N89°52'49"W 35.58 FT ON N LN LOT 20 PINE-DELL SUB TO NW COR SD PLAT, TH S00°07'11"W ALG W LN PINE-DELL SUB 282.33 FT, TH S89°59'17"W 786.55 FT PLL W/ E-W 1/4 LN SEC 11, TH N15°36'07"W 713.22 FT TO S'LY R/W LN I-96, TH N60°34'05"E ALG R/W LN 1278.04 FT TO N LN SEC 11, TH N89°54'03"E ALG N LN 553.48 FT, TH S00°10'31"E 264.00 FT PLL W/ E LN SEC 11, TH N89°54'03"E 297.00 FT PLL W/ N SEC LN, TH S43°52'19"E 152.10 FT, TH S00°10'31"E 4.67 FT PLL W/ E SEC LN, TH E 258 FT TO E SEC LN & POB, PCL INCL LAND BETWEEN INT TRAV LN & EDGE OF SYCAMORE CREEK. SEC 11 T3N R2W, 44.47 AC +/- ( FOR 2004: 11-177-003 SPLIT TO 11-177-004 AND 11-226-007 3/03; PARCEL 11-226-004 COMBINED WITH 11-226-007 10/03)

**37. 33-25-05-15-176-021 / WEST BOULEVARD**

PT LOT 90 STERLING FARMS NO. 2 DESC A BEG ON E LOT LN 83.16 FT S OF NE COR LOT 90, TH CON'T ON E LOT LN S 50.01 FT TO SE COR LOT 90, TH N88°56'56"W ON S LOT LN TO SW COR LOT 90, TH N ON W LOT LN 66.01 FT, TH S88°56'56"E 528.38 FT, TH S 16 FT, TH S88°56'56"E 200.03 FT TO POB, SEC 15 T3N R2W. (SPLIT ALONG WITH 15-176-020 FROM PARENT PCL 15-176-002 FOR 2004)

**38. 33-25-05-19-100-011 / 1988 WAVERLY ROAD**

BEG @ NW COR SEC 19 TH S89°50'26"E 233.00 FT, TH S0°21'28"E 233.00 FT, TH N89°50'26"W 233.00 FT, TH N0°21'38"W 233.00 FT TO POB, SEC 19 T3N R2W, 1.25 AC

+/- (SPLIT FOR 2004 FROM PARENT 19-100-010 ALONG WITH 19-100-012 & -013, & 6' PT -010 ADDED TO -003 TO CREATE -014)

**39. 33-25-05-29-100-013 / 5961 MCCUE ROAD**

NW 1/4 OF SEC 29, EXC BEG ON W SEC LN AT PT 165.81 FT N OF W 1/4 COR, TH N 323 FT ALG W SEC LN, TH N88°29'30"E 230 FT, TH S 323 FT, TH S88°29'30"W 230 FT TO POB. ALSO EXC BEG ON W SEC LN AT A PT 1084.98 FT S OF NW COR OF SEC 29, TH N89°55'53"E 255 FT, TH S 363 FT, TH S89°55'53"W 255 FT TO W SEC LN, TH N ALG W SEC LN 363 FT TO POB, SEC 29, T3N R2W. 156.18 ACRES +/- (FOR 2004: 0.1667 ACRE PARCEL SPLIT FROM 29-100-011 AND COMBINED WITH 29-100-003 TO CREATE 29-100-012 & REMAINDER 29-100-013)

**40. 33-25-05-14-376-054 / 2045 CEDAR STREET**

LOTS 42, 43 & PT LOT 38 SUPERVISORS PLAT NO. 6 OF DELHI, BEG @ COR BETW LOTS 43 & 44 ON CEDAR ST R/W, TH S54°26'51"W 132 FT TO SW COR LOT 43, TH N88°58'02"W 78.60 FT, TH N03°08'35"E 1.79 FT, TH N86°02'25"W 77.25 FT TO W LN LOT 38, TH N04°06'45"E 177.12 FT TO NW COR LOT 42, TH S86°02'25"E 186.03 FT TO NE COR LOT 42, TH S34°04'18"E ALG CEDAR ST R/W 115.40 FT TO POB, SEC 14 T3N R2W. (NEW FOR 2004: COMB OF 14-376-017, -028 & -029)

**41. 33-25-05-26-100-005 / 1492 AURELIUS ROAD**

(26-7-2) BEG AT NW COR SEC 26, TH S88°11'50"E 1318.29 FT ALG N SEC LN TO E LN OF NW 1/4 OF NW 1/4 OF SEC 26, TH S00°16'23"E 278.87 FT ALG SD E LN TO RANDOM TRAV LN SD PT BEING 21 FT N OF C/L COOK & THORBURN DRAIN, TH ALG SD TRAV LN N84°15'58"W 87.49 FT, N72°45'30"W 280.91 FT, N85°55'42"W 216.15 FT & N89°22'52"W 748.05 FT TO W SEC LN, TH N00°00'00"E 204.9 FT TO POB, INCL LAND BETWEEN TRAV LN & C/L OF DRAIN, SEC 26, T3NR2W 6.87 ACRES M/L

**42. 33-25-05-15-351-005 / EIFERT ROAD**

PT OF THE SW ¼ OF SEC 15, DESC AS BEG AT SW COR SEC 15; TH N0°51'49"W 1612.19 FT ALG W SEC LN, TH N89°08'11"E 330.00 FT, THENCE N0°51'49"W 645.62 FT PLL W/WEST SEC LN TO C/L MUD LAKE DRAIN, TH N53°02'20"E 566.66 FT ALG SD C/L, TH N43°33'51"E 42.18 FT ALG SD C/L TO E-W ¼ LINE, TH S89°51'15"E 502.95 FT ALG SD ¼ LN TO E LN OF W ½ SW ¼, TH S0°47'26"E 647.00 FT ALG SD E LN, TH N90°E 655.61 FT, TH S51°30'27"W 8.74 FT, TH S40°51'10"W 88.40 FT, TH S46°39'45"W 88.67 FT, TH S26°38'45"W 82.82 FT, TH S90°W 15.52 FT, TH S0°W 80.00 FT, TH N90°E 80.00 FT, TH N0°E 80.00 FEET, TH S90°W 30.92 FT, TH N26°38'45"E 62.92 FT, TH N46°39'45"E 63.56 FT, TH N40°51'10"E 95.85 FT, TH N51°30'25"E 55.95 FT, TH N90°E 25.69 FT TO S'LY EXT OF W LN OF WEST STREET AT A PT S0°E 80 FT FROM SE COR OF LOT 109 STERLING FARMS NO. 2, TH S0°E 343.00 FT M/L, TH N89°50'12"E 589.93 FT M/L TO N-S ¼ LINE, TH S0°43'02"E 562.49 FT ALG SD N-S ¼ LN, TH S89°50'12"W 1318.41 FT TO E LN OF W ½ OF SW ¼, TH S0°47'26"E 1090.01 FT ALG SD E LN TO S SEC LN, TH S89°50'12"W 272.71 FT ALG SD S LN, TH N0°09'48"W 200.00 FT, TH S89°50'12"W 85.00 FT, TH S0°09'48"E 200.00 FT TO S SEC LN, TH S89°50'12"W 300.90 FT ALG SD S SEC LN, TH N0°09'48"W 233.00 FT, TH S89°50'12"W 150.00 FT, TH S0°09'48"E 233.00 FT, TH S89°50'12"W 508.40 FT ALG SD SEC LN TO POB, SEC 15 T3N R2W, 91.06 ACRES M/L. (NEW FOR 2005: 15-351-004 COMB W/PARTS OF PCLS 15-326-002 & -005 TO CREATE 15-351-005, REST OF PCLS BECAME 15-330-001)

**43. 33-25-05-25-101-018 / 1465 N CEDAR ROAD**

LOT 1 SUPERVISORS PLAT OF ROSE MILLS FARM, EXC BEG AT SW COR LOT 1, TH N ALG W LOT LN 78.59 FT, TH N68°53'22"E PLL TO S LOT LN 162.35 FT TO E'LY LOT LN, TH S23°11'07"E ALG E'LY LOT LN 73.36 FT TO SE COR OF LOT 1, TH S68°53'22"W ALG S LOT LN 193.32 FT TO POB.

**44. 33-25-05-15-401-009/ MAIN STREET**

PART OF SE 1/4 OF SEC 15, T3N R2W DESC AS: COM AT S 1/4 COR OF SEC 15 - N00D 06' 31"W 1316.21 FT TO NW COR OF REPLAT OF BLOOMFIELD PARK SUBD - N00D 05' 30"W ALNG NS 1/4 LN 287.67 FT TO C/L OF DELHI DRAIN BRANCH & POB - N00D 05' 30"W ALNG E LN OF STERLING FARMS NO 2 SUBD 1017.98 FT TO CEN OF SEC 15 - S89D 28' 17" E ALNG EW 1/4 LN 217.93 FT TO NW COR OF WEBERT PARK SUBD ALNG W LN OF WEBERT PARK SUBD FOLLOWING 4 COURSES; S07D 11' 03"E 146.19 FT - ALNG CURVE TO LEFT 152.64 FT, RAD OF 316 FT, CHD BRG S 54D 00' 54" E 151.16 FT - ALNG CURVE TO LEFT 301.96 FT, RAD OF 884 FT, CHD BRG S81 D 41' 27"E 300.49 FT TO NW COR OF LOT 81 WEBERT PARK SUBD - S00D' 12' 34"E 285.03 FT - S 89D 54' 30"W 503.76 FT TO C/L OF-DELHI DRAIN BRANCH - ALNG SD C/L FOLLOWING COURSES: S02S 21' 51"W 144.3 FT; S 23D 50' 43"W 206.28 FT & S27D 14' 19"W 135.1 FT TO POB 7.12A

**45. 33-25-05-14-377-007 / 2024 CEDAR STREET**

(DP 2672-1) S 45 FT OF LOT 19 SUPERVISOR'S PLAT NO 6 OF DELHI.

**46. 33-25-05-14-377-005 / 2034 CEDAR STREET**

(DP 2671) LOT 18 SUPERVISOR'S PLAT NO 6 OF DELHI.

**47. 33-25-05-14-377-006 / 2032 CEDAR STREET**

(DP 2672) LOT 19 EXC S 45 FT THF, SUPERVISOR'S PLAT NO 6 OF DELHI.

**48. 33-25-05-14-301-013 / 2185 CEDAR STREET**

(DP 2643) LOT 6 EXC BEG AT SE COR -W 108.7 FT ON S LOT LINE - NE'LY 88.75 FT TO E'LY LOT LINE AT PT 44.05 FT FROM BEG - S 38 DEG 34' E 44.05 FT ON E LOT LINE TO BEG SUPERVISOR'S PLAT NO 5 OF DELHI.

**49. 33-25-05-14-351-003 / 4471 DECAMP STREET**

(DP 475 476) E 1/2 OF LOT 49, ALSO LOT 50 ENTIRE DENNIS DECAMP'S ADDITION NO. 1 TO HOLT.

**50. 33-25-05-14-377-023 / 4302 VETRANS DRIVE**

E 66 FT OF LOT 20, SUPERVISOR'S PLAT NO.6 OF DELHI, ALSO PCL LYING NE'LY OF PCL WITH & ADJ TO N 45 FT OF E'LY LN LOT 20, PCL BEING 50 FT NE'LY & SW'LY BY 45 FT NW'LY & SE'LY, SEC 14 T3N R2W.

**51. 33-25-05-15-351-003 / 4904 HOLT ROAD**

(D 15-67-4) BEG 959.3 FT E OF SW COR SEC 15, TH N 200 FT, TH E 85 FT, TH S 200 FT, TH W 85 FT TO BEG, SEC 15, T3NR2W.

**52. 33-25-05-17-100-021 / "ROMAR PARK" VACANT HOUGHTON HOLLOW**

ROMAR PARK (PRIVATE), HOUGHTON HOLLOW ESTATES, SEC 17 T3NR2W

**53. 33-25-05-14-382-008 / 0 PARK LANE**

LOT 11 ARLINGTON PARK

**54. 33-25-05-14-301-022 / 4444 NORTH STREET**

COM. ON W'LY LINE OF LOT 15, AT PT. N. 39 DEG W. 49.5 FT. FROM SW'LY COR. OF LOT-N. 51 DEG E. 43 1/2 FT.- N. 39 DEG W. TO N'LY LINE OF LOT 15-W. TO NW COR OF LOT 15-S 39 DEG E TO BEG DECAMP'S SUBDIVISION.

**55. 33-25-05-14-382-009 / 2017 PARK LANE**

LOT 12 ARLINGTON PARK.

**56. 33-25-05-14-427-026 / 2150 DEPOT STREET**

PT OF LOT 18 SUPERVISOR'S PLAT NO.11 OF DELHI, COM AT NW COR OF LOT 18, TH S23°55'00"E ON W'LY LOT LN 200 FT TO POB, TH CON'T ALG W'LY LOT LN S23°55'00"E 114.2 FT TO MOST S'LY LOT CORNER, TH N45°47'20"E ON LOT LN 175.73 FT TO SE'LY COR OF SD LOT, TH N00°24'10"W ON E LOT LN 30 FT, TH S89°35'50"W 100 FT, TH S56°38'10"W 86.26 FT TO POB, SEC 14, T3NR2W 0.329 AC M/L

**57. 33-25-05-11-401-009 / 0 DELL ROAD**

BEG @ A PT ON E-W 1/4 LN 1725.79 FT S89°55'20"W FROM E 1/4 COR SEC 11, TH S00°06'29"E 200 FT, TH S89°55'20"W 38 FT, TH N00°06'29"W 200 FT, TH N89°55'20"E ON 1/4 LN 38FT TO POB, SEC 11 T3N R2W 0.17 AC +/-

**58. 33-25-05-14-301-011 / 2191 CEDAR STREET**

LOT 8, SUPERVISORS PLAT NO.5, ALSO COM AT CTR LN OF CEDAR ST AT A PT 663.5 FT S & 634 FT E OF W 1/4 PST OF SEC.14, -W 230.3 FT, -NW'LY PLL WTH CTR LN OF CEDAR ST 50.25 FT TO POB, -PLL WTH NW BOUNDARY OF LOT 8, SUP'V. PLAT NO.5 TO CTR OF CEDAR ST., -NW'LY ON CTR LN OF CEDAR ST 2.75 FT, -SW'LY TO POB, BEING PART OF LOT 7, SUPERVISOR PLAT NO.5.

**59. 33-25-05-23-101-029 / ELM STREET**

(DP 622) W. 247 FT. OF LOT 33 HOLT FARMS NO. 1.

**60. 33-25-05-14-377-020 / 4294 VETERAN'S DRIVE**

LOT 66, ARLINGTON PARK SUBD. ALSO A PARCEL OF LAND BEING PART OF LANSING -JACKSON RAILWAY CO. R/W (CONSUMERS POWER CO.) 50 FT NE'LY & SW'LY BY 120 FT NW'LY & SE'LY LYING SW'LY & ADJ TO S'LY LN OF LOT 66, ARLINGTON PARK. SEC 14, T3NR2W.

**61. 33-25-05-24-277-002/ SANITARY SEWER AREA DDA SUBDIVISION HOLLOWAY DRIVE**

SANITARY SEWER AREA DDA SUBDIVISION SEC 24 T3N R2W 1.647 +/-

**62. 33-25-05-13-177-015 / KIRKLAND PARK**

KIRKLAND PARK, KELLER'S RIDGE SUBD. SEC. 13, T3N, R2W.

**63. 33-25-05-08-152-003 / GROVENBURG ROAD**

OUTLOT A EXC. N 32 FT. ALSO EXC S 32 FT. KRAUS ACRES.

**64. 33-25-05-08-152-007 / GROVENBURG ROAD**

THAT PT OF W ½ OF NW ¼ OF SEC 8 LYING S OF I-96 ROW EXC KRAUS ACRES SUB & EXC THE S 66 FT THF, SEC. 8, T3N R2W. 6.43 AC M/L

**65. 33-25-05-14-428-003 / 2224 DELHI NE STREET**

(DP 2810-1) S 94 FT OF LOT 6 SUPERVISOR'S PLAT NO 11 OF DELHI.

**66. 33-25-05-14-377-004 / 2040 CEDAR STREET**

(DP 2670) LOT 17 SUPERVISOR'S PLAT NO 6 OF DELHI.

**67. 33-25-05-11-376-010 / WILLOUGHBY ROAD**

D 11-30-5 THAT PART OF SW 1/4 OF SE 1/4 OF SEC 11 LYING S & W OF CONSUMERS POWER CO R/W, SEC 11, T3NR2W.

**68. 33-25-05-14-377-019 / 2052 CEDAR STREET**

LOTS 14, 15 AND 16, SUPERVISORS PLAT NO. 6 OF DELHI.

**69. 33-25-05-11-452-005, 001 & 004 / 4136, 4184 & 0 WILLOUGHBY ROAD**

A PCL OF LAND IN SE COR OF SW 1/4 OF SE 1/4 OF SEC 11 BEING 363 FT N & S BY 160 FT E & W, SEC 11, T3N R2W. 1.34 AC M/L.

BEG ON S SEC LN AT PT 1700 FT W OF SE COR SEC 11, TH W 685 FT ALG SEC LN TO INT W/ E'LY LN MCRR R/W, TH NW'LY 823 FT ALG E'LY R/W LN TO INT W/ N-S 1/4 LN, TH N 236 FT, TH E'LY 558 FT, TH SE'LY TO BEG; ALSO SE 1/4 OF SW 1/4 LYING N & E OF MCRR R/W; SEC 11, T3NR2W.

SW 1/4 OF SE 1/4 OF SEC 11, EXC BEG ON S SEC LN 1700 FT W OF SE COR OF SEC 11, TH W 685 FT ALG S SEC LN TO E'LY LN OF MCRR R/W, TH NW'LY 823 FT ALG E'LY R/W LN TO N-S 1/4 LN SEC 11, TH N 236 FT, TH E'LY 558 FT, TH SE'LY TO POB; ALSO EXC A PCL IN SE COR OF SW 1/4 OF SE 1/4 OF SEC 11 BEING 363 FT N & S BY 160 FT E & W; ALSO EXC THAT PT OF SW 1/4 OF SE 1/4 OF SEC 11 LYING SW OF NE'LY LN OF MCRR R/W; SEC 11 T3N R2W.

**70. 33-25-05-16-476-004 / 5054 HOLT ROAD**

BEG ON S SEC LN OF SEC 16 AT PT 534 FT W OF SE COR, TH N 129 FT, TH W 119 FT, TH S 129 FT TO SEC LN, TH E 119 FT TO BEG, SE 1/4 SEC 16 T3NR2W.

**71. 33-25-05-16-476-005 / 5046 HOLT ROAD**

BEG ON S SEC LN SEC 16 AT PT 390 FT W OF SE COR, TH N 330 FT, TH W 263 FT, TH  
S 201 FT, TH E 119 FT, TH S 129 FT, TH TO SEC LN, TH E 144 FT TO BEG, SE 1/4 SEC  
16 T3NR2W.

DELHI CHARTER TOWNSHIP  
INGHAM COUNTY, MICHIGAN

ORDINANCE NO. 55.4

PREAMBLE

AN ORDINANCE TO REPEAL ORDINANCE 55.3 (CODE OF ORDINANCES CHAPTER 12, SECTION 12-1 ET SEQ) AND TO ADOPT A NEW "PARK AND RECREATIONAL AREA AND DESIGNATED PUBLIC LAND AREA ORDINANCE"; TO DELINEATE THE POWERS OF THE DELHI CHARTER TOWNSHIP PARKS AND RECREATION COMMISSION; TO PROVIDE FOR THE DESIGNATION OF CERTAIN AREAS WITHIN THE TOWNSHIP AS TOWNSHIP PARKS AND RECREATIONAL AREAS; TO PROVIDE FOR THE DESIGNATION OF CERTAIN AREAS WITHIN THE TOWNSHIP AS PUBLIC LAND AREAS; TO DESIGNATE HOURS OF OPERATION FOR PARKS AND RECREATIONAL AREAS AND PUBLIC LAND AREAS; TO PROVIDE FOR THE HEALTH, SAFETY AND GENERAL WELFARE OF PERSONS USING SAID AREAS; TO SET FORTH VARIOUS DEFINITIONS AND TO DESCRIBE "PERSONS BEING DISORDERLY" WITHIN SAID AREAS; TO PRESCRIBE CERTAIN CONDUCT AND MOTOR VEHICLE REGULATIONS WITHIN SAID AREAS; TO PROHIBIT CERTAIN CONDUCT AND TO SET FORTH PENALTIES FOR THE VIOLATION OF THE PROVISIONS HEREOF; AND TO PROVIDE AN EFFECTIVE DATE HEREOF.

Delhi Charter Township, Ingham County, Michigan ordains:

**SECTION I. DELHI CHARTER TOWNSHIP PARKS & RECREATION COMMISSION POWERS.**

The Delhi Charter Township Parks and Recreation Commission (hereinafter called the "Commission") shall have power and authority to manage the Township parks, recreational areas and designated public land areas. Subject to approval by Resolution or Ordinance adopted by the Board of Trustees of Delhi Charter Township, the Commission shall establish reasonable rules and regulations for the conduct of the public using said areas, and for issuance of permits for the use of facilities therein. Persons violating such rules shall be given verbal notice of such violation and, upon failure to comply with the terms of said rules, shall be deemed to be trespassers and subject to removal from the Township park, recreational area, or designated public land area.

**SECTION II. DESCRIPTION OF PARKS, RECREATIONAL AREAS AND DESIGNATED PUBLIC LAND AREAS.**

The Delhi Charter Township Board shall, from time to time by Resolution, identify and describe those areas within the Township which shall be operated and maintained as Township Parks, Recreational Areas, and designated Public Land Areas, which areas shall be subject to this Ordinance, the Rules and Regulations for the conduct of the public, and such other statutes and Ordinances as may be applicable.

**SECTION III. DEFINITIONS.**

The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

**Camping** means the overnight lodging or sleeping of a person or persons on the ground or in any manner or in a sleeping bag, tent, trailer-tent, trailer coach, vehicle camper, motor vehicle, or any other conveyance erected, parked or placed within any park, recreational area, or designated public land area.

**Motor Vehicle** means any vehicle which is self-propelled by any means whatsoever, including all devices in, upon, or by which a person or property may be transported or drawn, excluding motorized chairs or other ambulatory assistance devices used by persons with physical disabilities.

**Park, Park Property, Recreational Area and Designated Public Land Area** means any property owned or leased by the Township and delineated as a park, recreational area or designated public land area by Ordinance or Resolution of the Township Board.

**Parked or Parking** means any vehicle which remains standing, whether occupied or not, when not loading or unloading.

**Parked Area or Parking Lot** means any off-street area, whether paved or not, which is designated for public parking.

**Rules and Regulations** means the written rules and regulations and any amendments thereto concerning the use and maintenance of Township parks, recreational areas, or designated public land areas approved by the Township Board, copies of which are available to the public in the offices of the Parks Department and Township Clerk.

**SECTION IV. UNLAWFUL PERSONAL CONDUCT.**

It shall be unlawful for any person to be disorderly within the Township parks, recreational areas or designated public land areas.

A "disorderly" person means any person who shall do any act or engage in any practice hereinafter enumerated and any person who shall aid and/or abet another to do any such act or engage in any such practice, to-wit:

1. Be intoxicated in a public place and who is either endangering directly the safety of another person or a property or is acting in a manner that causes a public disturbance.

2. Discharge any firearm, air rifle, bow and arrow, sling shot, crossbow or other dangerous weapon.

3. Openly carrying any bow and arrow, slingshot or crossbow without first having same unstrung or secured in an appropriate case. Provided, however, that such items may be carried and discharged in participation in a program under the supervision of Township or commissioned personnel.

a) No persons shall carry a concealed pistol without a valid license issued by the County Concealed Weapons Licensing Board and such possession and concealment shall be in strict accordance with the requirements of said license/permit and all state law pertaining thereto.

b) In the case of a bow or crossbow, having the same unstrung or secured in an appropriate case, the same may be carried and discharged when done as part of a program under the supervision of Township or Commission personnel.

4. Utter insulting or fighting words which by their very utterance directly tend to incite an immediate breach of the peace.

5. Willfully destroy, damage, or in any manner deface, injure or tamper with any property, including signs, guideposts, trees and shrubs; or mark or post handbills on, or in any manner mar the walls of any public building or any fence or tree; or take or meddle with any property belonging to Delhi Charter Township, or remove the same from a street, alley, building or place within a park, recreational area or designated public land area where it may be kept standing or stored, without authority from the official custodian of such property.

6. Accost, molest, or otherwise annoy, either by word of mouth or by sign, sound or motion, any person.

7. Disturb the peace and quiet by loud, boisterous or vulgar conduct or words or by improper diversions.

8. Operate any radio, tape or record playing device or other mechanical or electrical sound amplifying-apparatus in such a manner so as to disturb the peace and tranquility of said area and persons in the vicinity.

9. Obstruct, resist, hinder or oppose any member of any law enforcement agency, employee of Delhi Charter Township and/or employee of the Commission in the discharge of his or her duties.

#### **SECTION V. SWIMMING, BATHING AND WADING.**

1. No person shall swim, bathe or wade within designated areas unless such activity has been specifically authorized by the Commission and so posted.

2. Swimming areas shall be open as posted. Such activities shall be permitted only on the dates designated by the Commission.

3. No glass containers or glass products of any type (excluding eyeglasses) shall be permitted within fifty (50) feet of any swimming area or beach.

#### **SECTION VI. DOGS AND PETS.**

1. Except as provided below, dogs and other pets may be permitted in parks, recreational areas and designated public land areas provided that:

A. No such animal shall be permitted within any beach area, building, shelter, playground, athletic field, garden area, or nature study area, or other areas where prohibited by the Commission;

B. All dogs or other animals shall at all times be tethered to a leash or similar device no greater than six (6) feet in length and under the immediate control of a responsible person. No dog or other animal shall create an annoyance or disturb other persons within the same park, recreational area or designated public land area.

C. A person in charge of any dog or other animal shall immediately remove all droppings deposited by such animal in a sanitary manner. Such droppings shall be disposed of on the property owned or operated by the person owning or in charge of said animal.

2. The foregoing provisions of this section shall not apply to leader dogs for the blind.

3. Horses shall not be permitted within any said park, recreational area or designated public land area without prior written permission from the Parks and Recreation Commission or its designee.

#### **SECTION VII. HOURS.**

All parks, recreational areas and designated public land areas shall be open to the public from 8:00 a.m. to dusk unless otherwise posted. Any park, recreational areas, designated public land areas or portions thereof may be entirely closed or closed to specified uses for a period of time as may be determined from time to time by the Commission or the Township Board of Trustees.

No person or vehicle shall remain within any park, recreational area or designated public land area when closed, except when engaged in camping pursuant to a permit authorized by the Commission, or its designee.

#### **SECTION VIII. LITTER CONTROL.**

1. It shall be unlawful for any person to dump, deposit, place, throw, leave, cause, or permit the dumping, depositing, placing, throwing or leaving of junk on any public property or waters, other than property specifically designated for said purpose or in receptacles specifically designated for said purpose.

2. The term "junk" as used herein means all rubbish, refuse, waste material, garbage, offal, paper, glass, cans, bottles, trash, debris or other substance or dismantled, partially dismantled, unlicensed, or inoperable vehicle.

#### **SECTION IX. MOTOR VEHICLES.**

It shall be unlawful and punishable as provided herein for any person to:

1. Operate a motor vehicle in excess of 15 miles per hour within parks, recreational areas, and designated public land areas except where otherwise posted.

2. Operate any motor vehicle of any kind or nature other than on designated public roads and in designated parking areas.

3. Operate a motor vehicle in violation of posted traffic control signs or devices, including but not limited to, parking or standing in no parking zones, handicapped parking zones.

4. Operate an unlicensed motor vehicle in park, recreational areas or on designated public land areas.

All motor vehicles located and operated within said parks, roadways or areas shall be subject to the laws of the State of Michigan as set forth in the Michigan Motor Vehicle Code (MCL 257.1 *et seq*) as adopted by the Charter Township of Delhi.

It shall be unlawful to park or stand any motor vehicle within any area of a park, recreational area or designated public land area not designated as a parking area or space, where prohibited by sign, or in any area in such a manner so as to form an obstruction to traffic. Further, whenever any police officer observes a motor vehicle unattended upon a park, recreational area or designated public land area roadway or parking area where such vehicle constitutes an obstruction to traffic, such officer is hereby authorized in his discretion to remove such vehicle to the nearest garage or other place of safety pursuant to the provisions of the Michigan Motor Vehicle Code (MCL 257.1 *et seq*)

#### **SECTION X. FIRE CONTROL.**

Unless prior approval is obtained from Delhi Charter Township Fire Department, no fires shall be permitted within park, recreational areas and designated public land areas, unless in receptacles or structures specifically designed for the preparation of foods.

#### **SECTION XI. TENTS AND CAMP CONTROL.**

No person shall construct or erect any shelter or tent within parks, recreational areas unless said person shall first obtain a permit for camping activities from the Commission, or its designee. Such activity is strictly prohibited in designated public land areas.

#### **SECTION XII. COMMERCIAL ACTIVITIES AND ADVERTISING.**

No person or organization shall advertise, vend, sell, or distribute any service, food, beverage, or merchandise, or post leaflets within any park, recreational area or designated public lands, except by prior written permit from the Commission or the Delhi Charter Township Clerk.

#### **SECTION XIII. POSSESSION AND CONSUMPTION OF ALCOHOLIC BEVERAGE.**

It shall be unlawful and punishable as provided herein for any person to possess and/or consume any alcoholic beverage within the boundaries of the park, recreational areas and designated public land areas of the Charter Township of Delhi. Once each year, civic organizations may request the consent of the Delhi Charter Township Board of Trustees for the sale of beer and wine in connection with the activities of such organizations, such as the Holt Hometown Festival or similar event. Consent thus granted shall be subject to, and contingent upon, concurrence by the Delhi Charter Township Parks and Recreation Commission, shall meet the requirements of the Commission as to security, litter, insurance, parking, hours and conditions of operation, and issuance of a license by the State of Michigan Liquor Control Commission. During the period specified in the license, beer and wine may be consumed on the premises within the area designated for said purpose and upon no other.

**SECTION XIV. SKATEBOARDING, INLINE SKATING AND FREESTYLE BMX BIKING.**

Skateboarding, inline skating, and freestyle biking is allowed in the Skate and Bike Park, and only during times designated by the Commission as being "open for use." Skateboarding, inline skating, and freestyle BMX biking is prohibited in the Skate and Bike Park during any time the park is not "open for use" and prohibited at all times in all other Township parks, recreational areas and designated public land areas where posted.

**SECTION XV. PROTECTION OF PROPERTY AND ENVIRONMENT.**

It shall be unlawful and punishable by law or this Ordinance for any person on park, recreational area or designated public land areas to damage, mar, deface, destroy or otherwise injure:

A. Any building, bridge, drain, wall, fountain, lamppost, light, fence, gate, hedge, sign, marker or pathway or other structure or device located in such park, recreational area or designated public land area.

B. Cut, remove or destroy any tree, sapling, seedling, bush or shrub, or remove any foliage, flower, or pick, uproot or destroy any flower, plant or grass, or remove any soil, sod, rock or grass.

**SECTION XVI. WILDLIFE PROTECTION.**

It shall be unlawful and punishable by law or this Ordinance for any person on park, recreational area or designated public land area to hurt, trap, catch, wound, kill or attempt to hunt, trap, catch, wound or kill any bird or animal, or to molest or harass any such animal, or rob any nest of any bird or the lair, den or

burrow of any animal within Township park, recreation areas or designated public land areas. Unless otherwise posted, this section shall not be construed to prohibit fishing, subject to state and local laws.

**SECTION XVII. BOATING.**

No person shall bring into, use or navigate any boat, canoe, raft or personal watercraft or other watercraft upon any water course, lagoon, lake, pond or other water area located within or upon any park, recreational area or designated public land areas, except at such time or places as may be provided or designated for such purpose. All watercraft (except for specially constructed watercraft utilized in connection with Township-sponsored activities or contests) shall comply with and be used in compliance with the Natural Resources and Environmental Protection Act, Part 801 (MCL 324.80101 et seq).

**SECTION XVIII. PEDDLING AND SOLICITING IN TOWNSHIP PARK, RECREATIONAL AREA OR DESIGNATED PUBLIC LAND AREA.**

No person on any park, recreational area or designated public land area shall peddle or solicit business of any nature whatsoever, distribute handbills or other advertising matter, post any unauthorized sign on any such land, water, structure or property, or use such land, water, structure or property for peddling or soliciting without having first obtained a permit for all such activities.

**SECTION XIX. UNLAWFUL OBSTRUCTION.**

No private person, firm or corporation shall, by force, threats, intimidations, unlawful fencing, enclosing or any other means, prevent or obstruct any person from entering, leaving or making full use of any park, recreational area or designated public land area.

**SECTION XX. FEES, CHARGES AND PERMITS.**

It shall be unlawful and punishable as provided herein for any person to use any facility, building, land, area or equipment for which a fee or charge has been established by the Commission without payment of such fee or charge.

It shall be unlawful for any person, group or organization to occupy, use or fail to timely vacate any facility, building, land, area or equipment for which a permit has been granted to any other person, group or association.

All such fees and charges shall be, from time to time, established and amended by the Commission, subject to approval by Resolution of the Township Board of Trustees.

**SECTION XXI. ENFORCEMENT AND PENALTIES.**

Any person violating SECTION IV of this Ordinance shall be deemed guilty of a misdemeanor, punishable by imprisonment for not more than ninety (90) days or work in clean-up activities as an alternative to said imprisonment, or a fine not to exceed Five Hundred (\$500.00) dollars, or both such fine and imprisonment. Any person violating the provisions of the Motor Vehicle Code, incorporated herein by reference, shall be subject to the fines and penalties set forth in that Code. Any person violating any other section of this ordinance shall be deemed guilty of a municipal civil infraction as defined by MCL 600.113(1)(c). A person found guilty of a civil infraction shall be subject to a fine not to exceed five hundred (\$500) plus the costs of prosecution.

Any person violating any provision of this Ordinance shall be and is deemed to be a trespasser and may be subject to eviction from the Township's park, recreational areas or designated public land areas by any agent, servant or employee of the Commission or Charter Township of Delhi observing such conduct.

**SECTION XXII. SEVERABILITY.**

It is the legislative intent of the Township Board adopting this Ordinance that all provisions hereof shall be liberally construed to protect the public health, safety and general welfare of the inhabitants of the Township and all other persons affected by this Ordinance. Consequently, should any provision of this Ordinance be held to be unconstitutional, invalid or of no effect, such holding shall not be construed as affecting the validity of any of the remaining provisions of this Ordinance, it being the intent of the Delhi Charter Township Board that this Ordinance shall stand and remain in effect, notwithstanding the invalidity of any provision hereof.

**SECTION XXIII. REPEALER.**

Delhi Charter Township Ordinance No. 55.3 is hereby repealed and replaced by the adoption of this Ordinance No. 55.4

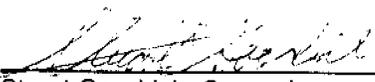
**SECTION XXIV. EFFECTIVE DATE.**

This ordinance shall take effect thirty (30) days from and after its adoption and publication as required by law.

Ayes: Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich  
Nays:  
Absent:

Adopted by the Delhi Charter Township Board of Trustees at a regular meeting held on the 19<sup>th</sup> day of June, 2007 at 7:30 p.m.

First Reading:	<u>06/05/2007</u>
First Publication	<u>06/10/2007</u>
Second Reading:	<u>06/19/2007</u>
Second Publication (Posting)	<u>06/24/2007</u>
Effective Date.	<u>07/24/2007</u>

  
Stuart Goodrich, Supervisor

  
Evan Hope, Clerk

STATE OF MICHIGAN)  
                                  )§  
COUNTY OF INGHAM)

I, Evan Hope, Clerk of the Charter Township of Delhi, hereby certify that the foregoing constitutes a true and complete copy of Ordinance No. 55.4, duly adopted by the Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, on the 19<sup>th</sup> day of June, 2007 and that the same was published as required by law on the 10<sup>th</sup> and 24<sup>th</sup> day of June, 2007.

  
Evan Hope, Clerk

Roy W. Sweet  
Treasurer  
2074 Aurelius Road  
Holt, Mi 48842  
517-694-0333 X3014

**Delhi Charter Township**

October 10, 2014

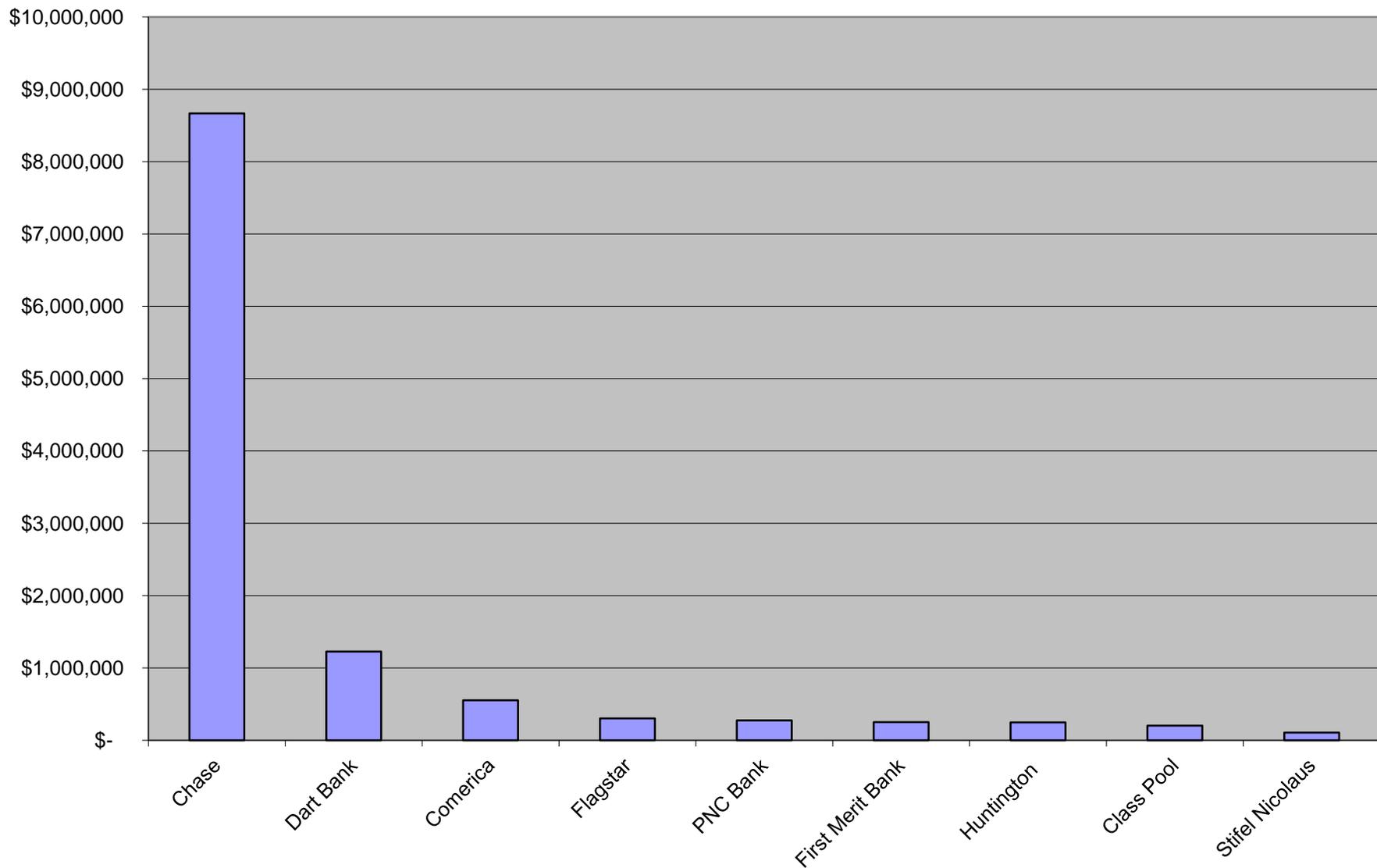
To: Delhi Charter Township Board of Trustees

From: Roy W. Sweet, Treasurer

Subject: 3rd Quarter Investment Report

Please see the attached Report. If you have any questions or comments please contact me at my office.

**Excellence in Customer Service is our Goal**







**DELHI CHARTER TOWNSHIP CASH AND INVESTMENTS**  
**Third Quarter Report - Institution Summary**  
**September 30, 2014**

<u>INSTITUTION</u>	<u>TYPE OF ACCOUNT</u>	<u>TOTAL CASH/INVESTMENTS</u> <u>at September 30, 2014</u>
Chase	Checking and Investment	\$ 8,664,539
Dart Bank	Hi-Fi Money Market & CD's	1,227,213
Comerica	Certificates of Deposit, Securities	554,455
Flagstar	Certificate of Deposit	302,430
PNC Bank	Money Market	276,080
First Merit Bank	Investment Savings	251,070
Huntington	Certificate of Deposit	250,000
Class Pool	Investment Savings	202,446
Stifel Nicolaus	Securities, Money Fund	107,573
	<b>Total Delhi Township</b>	<b>\$ 11,835,806</b>

**Delhi Downtown Development Authority Cash & Investments**

<u>INSTITUTION</u>	<u>TYPE OF ACCOUNT</u>	<u>TOTAL CASH/INVESTMENTS</u> <u>at September 30, 2014</u>
Dart Bank	Hi-Fi Savings/Checking	1,269,037
Chase	Checking and Investment	\$ 1,221,029
Flagstar Bank	Investment	251,786
	<b>Total Downtown Development Authority</b>	<b>\$ 2,741,852</b>

# Delhi Charter Township Investments as of 9/30/14

