

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 7, 2014**

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The members of the Delhi Charter Township Committee of the Whole met on Tuesday, October 7, 2014 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Davis called the meeting to order at 6:30 p.m.

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon (arrived at 7:05 p.m.), John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: None

**BUSINESS**

**FISCAL YEAR 2015 BUDGET DISCUSSION**

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Discussion was held on an annual brush pickup, leaf pickup and the addition of a part-time Community Outreach Coordinator position in the Clerk's Office.

**DEPARTMENT OF PUBLIC SERVICES SEPTEMBER ACTIVITY REPORT**

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The Board reviewed the Department of Public Services September Activity Report (ATTACHMENT I).

Sandra Diorka, Director of Public Services, reported on the Tree Street program stating that prices were too high to provide the program this fall.

**PUBLIC COMMENT** – Mike Hamilton, 4145 Sycamore Street, commented on the brush pickup and questioned if a road millage could be placed on the ballot for a vote by the residents.

Larry Burnett, resident, commented on the brush pickup.

**ADJOURNMENT**

Meeting adjourned at 7:19 p.m.

Date: October 21, 2014

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: October 21, 2014

\_\_\_\_\_  
C.J. Davis, Supervisor

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SUBJECT TO APPROVAL

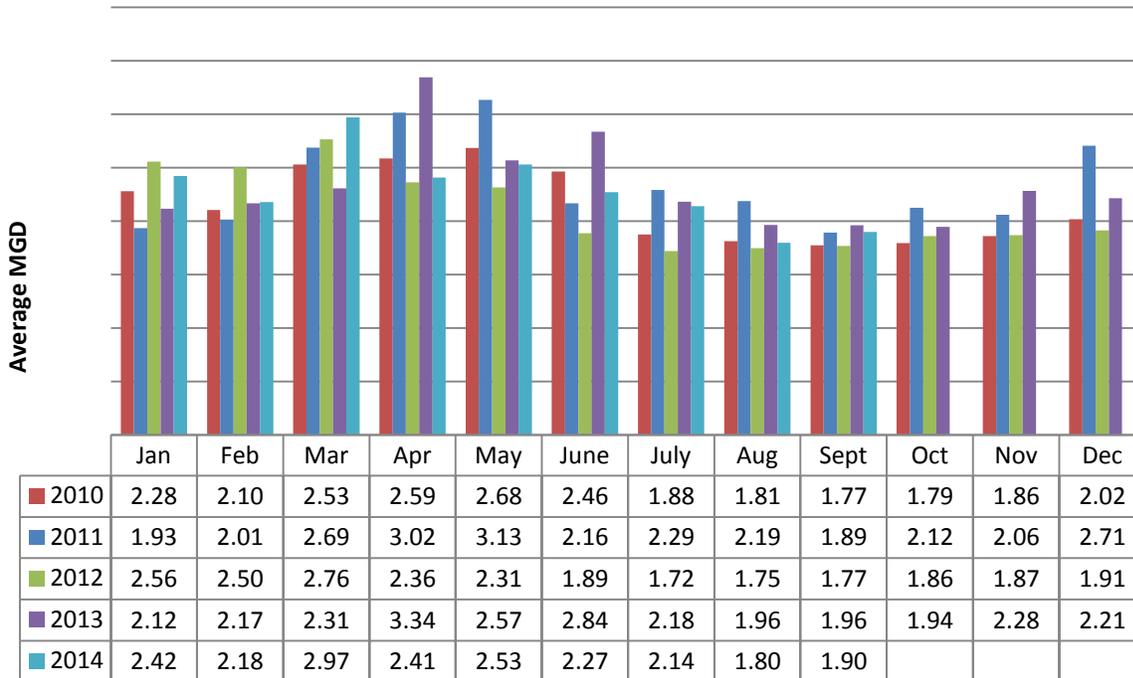


# DEPARTMENT OF PUBLIC SERVICES

## Monthly Report

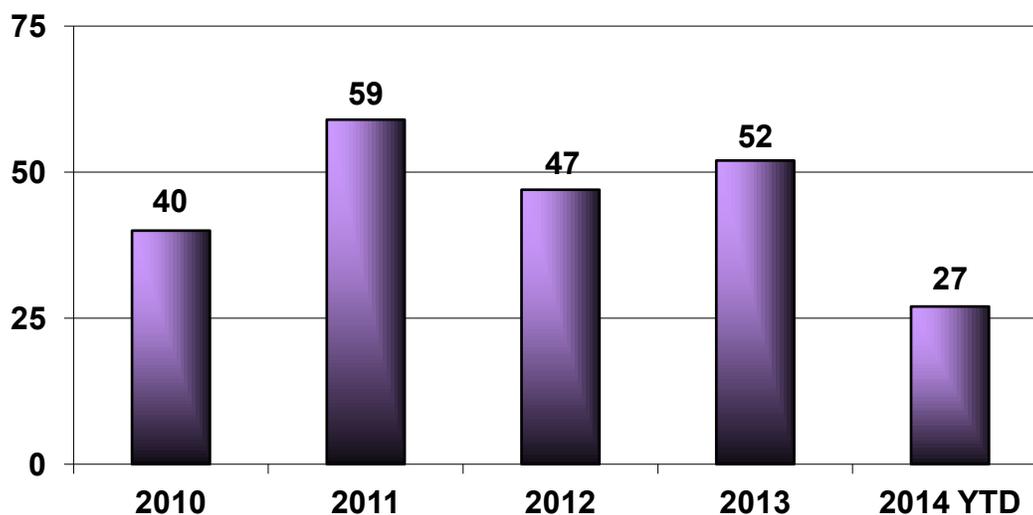
### September 2014

Flow Data – (Million Gallons per Day of water processed by the plant)



### Cemetery

#### Burials



## Laboratory Testing and Quality Control – Quality Assurance Program.

Tests Run For		% Passing
Permit Compliance	238	
Process Control	1874	
Quality Control	92	97%
Check Samples	2	100%
DMRQA-Study 30 Proficiency		
Miscellaneous Sampling		
<b>Totals</b>	<b>2206</b>	<b>99%</b>

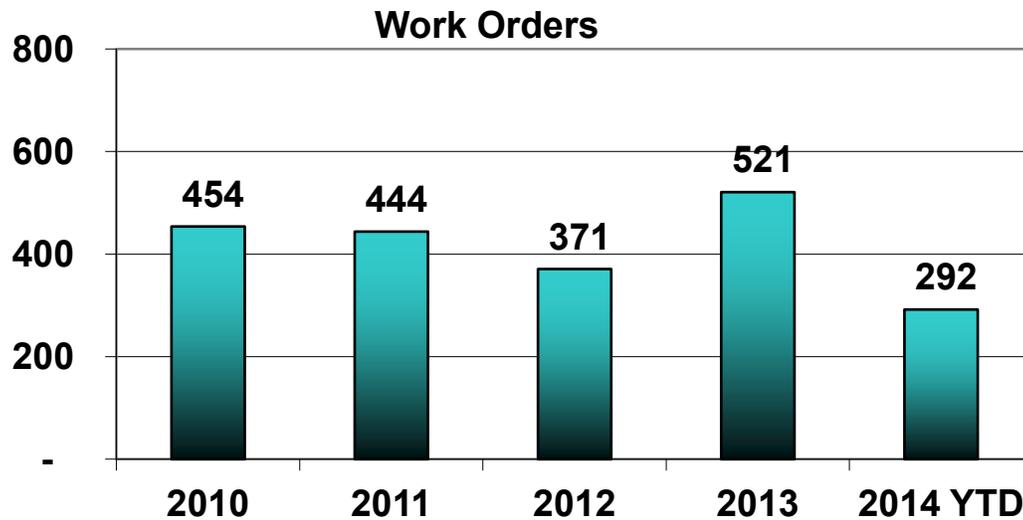
## Safety

September Safety Activities	Date	Description
<b>Safety Meeting</b>		
	9/3/2014	Preventing Slips Trips and Falls (Video)
<b>Confined Space Entries</b>		
	9/16/2014	WAS Hypo Injection Manhole (Repair Hypo Leak)
	9/22/2014	WAS Hypo Injection Manhole (Repair Hypo Injector Valve)
	9/23/2014	Meso 2 Digester ( Inspect Cannon Mixers )
	9/26/2014	East Primary Clarifier (Measure Grease Beach)

## Training

Date	# of Employees Attended	Training Course Description
9/11/2014	1	MWEA Collection Systems Seminar-Panel Speaker
9/15-16/2014	1	Michigan Association of Counties Seminar-Speaker
9/18/2014	1	MWEA IPP Seminar
9/30/2014	1	MWEA Fundamentals of Collection Systems Seminar

## Maintenance



Note: Work order totals do not include monthly, weekly and daily preventive maintenance tasks. Below are highlights of some of the repairs performed.

- Replaced burnt out light bulbs in the library with LED lights
- Painted bike rack curb yellow near main entrance walkway at CSC
- Removed & re-installed pump at Pine Tree lift station that was warranty repaired by contractor
- Spread mulch around trees along McCue Road on NE side of POTW
- Replaced refrigerator in CSC break room
- Repaired front lobby and back exterior doors at CSC
- Serviced and cleaned Waverly Road, Pine Tree Road and Dell Road lift station calcium nitrate pumps
- Repaired leaks in hypochlorite building

## Unscheduled Service Calls

### Unscheduled Service Calls

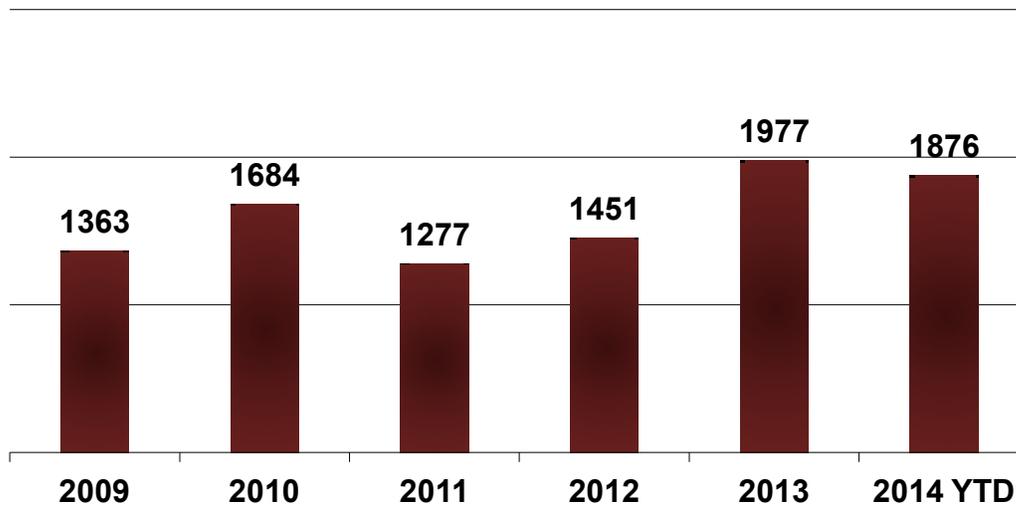


## Residuals Management Program (Biosolids)

Gawne Trucking, Inc. land applied 741,380 gallons of biosolids from the POTW sludge storage tanks. Gawne cleaned Mesophilic digester 1, Mesophilic digester 2, Thermophilic digester 2 and the NW digester; 108,000 gallons were removed from the digesters and land applied.

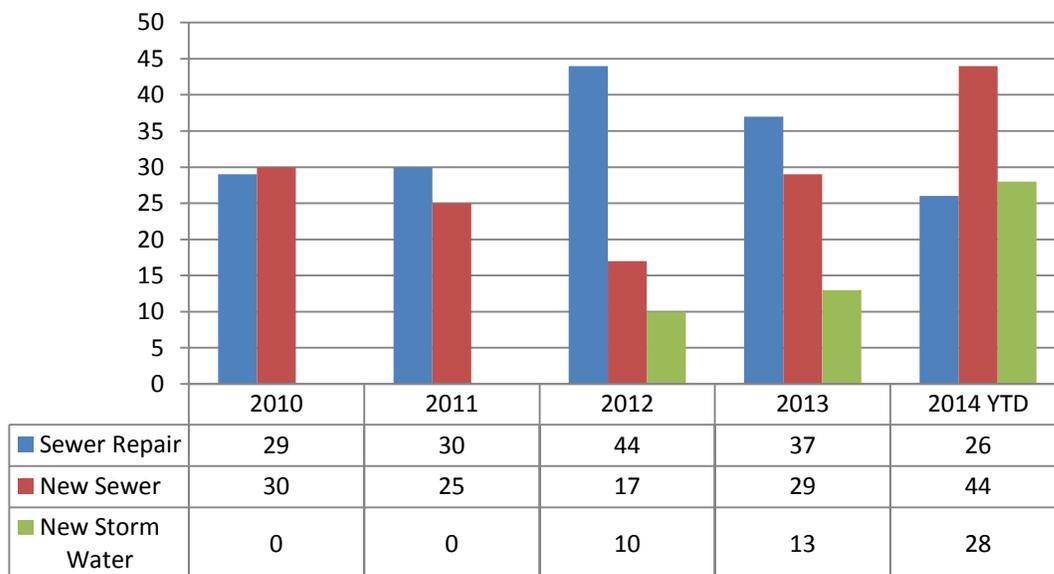
Applications were inspected by Bahram Zamani of the Michigan Department of Environmental Quality and found to be compliant with State and Federal rules and guidelines.

## Miss Digs Performed



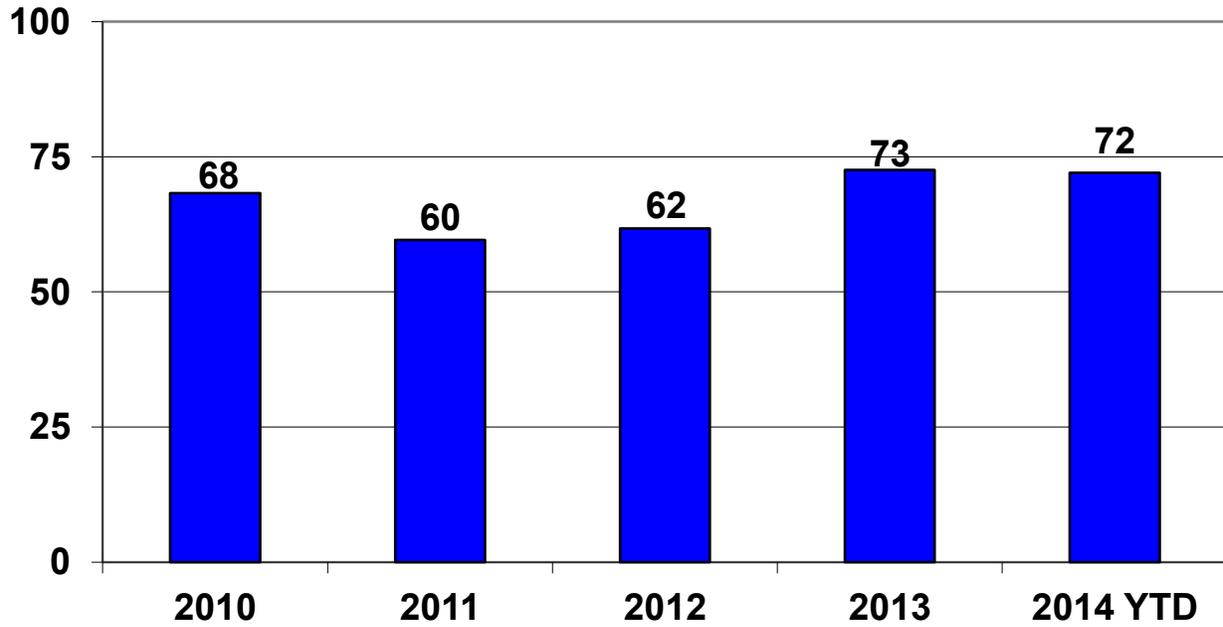
## Sanitary Sewer Permits

### Sanitary Sewer Permits Issued

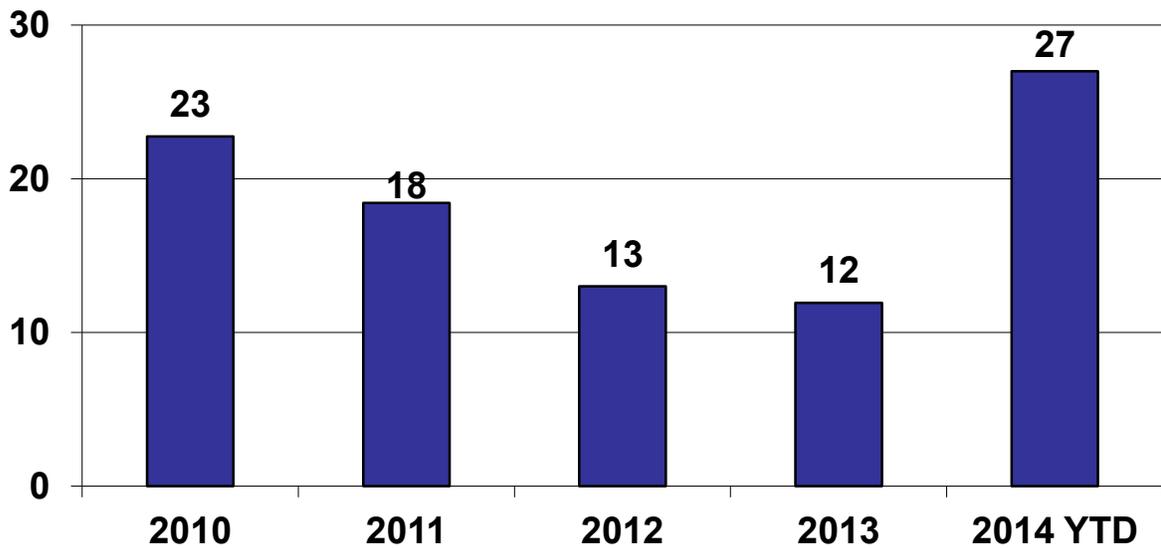


*Note: Storm water permits were not issued prior to 2012*

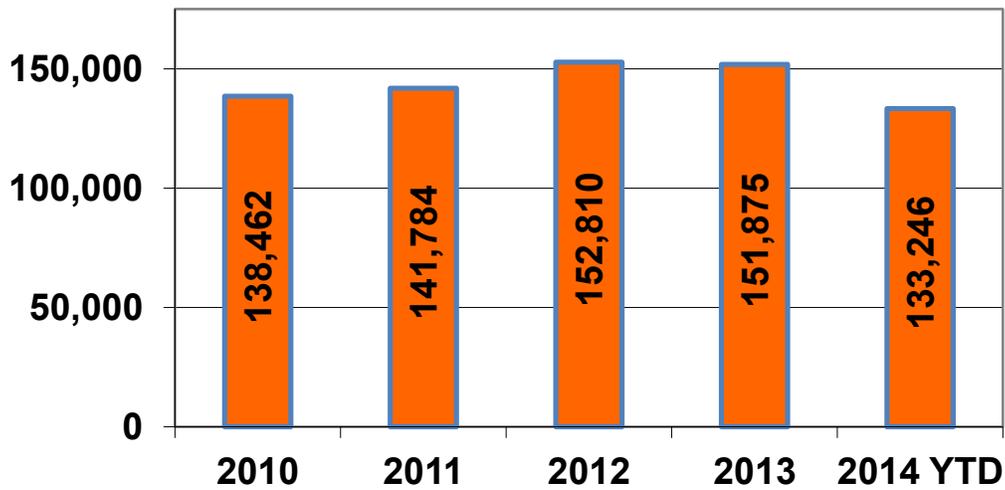
### Sanitary Sewer Inspections Performed



### Storm Sewer Inspections Performed

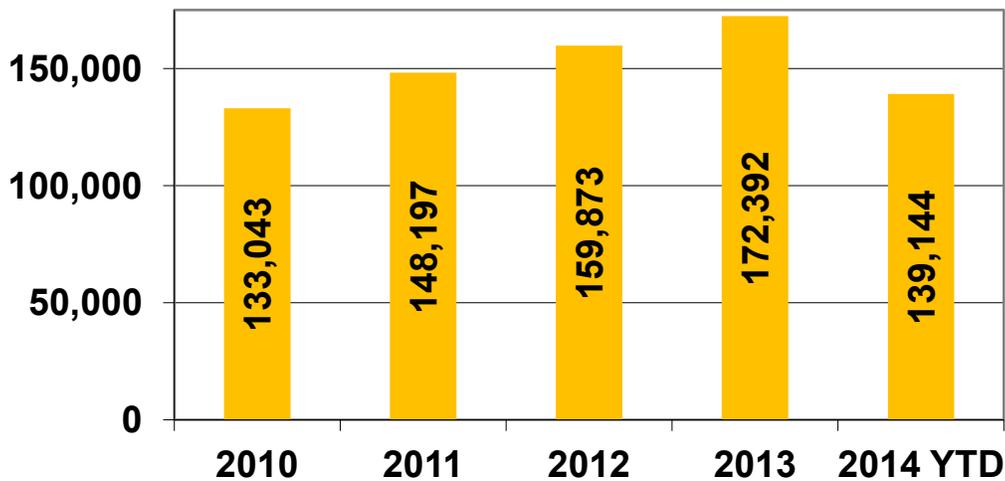


### Feet of Sanitary Sewer Cleaned (Vactor Truck Work)



*Ingham County Road Commission weight restrictions were in effect until April 28; the vactor truck was only used for emergencies during this time.*

### Feet of Sanitary Sewer Televised (Camera Truck Work)



### Stormwater and Environmental Efforts

On Thursday September 11<sup>th</sup>, the Director of Public Services and the Environmental Coordinator attended the Greater Lansing Regional Committee for Stormwater Management, Executive Committee meeting.

On Tuesday September 16<sup>th</sup>, the Township Board of Trustees adopted Delhi Policy 130 pertaining to Post Construction Storm Water controls on Township owned and nested properties.

On Tuesday, September 16<sup>th</sup>, the Director of Public Services addressed the Michigan Association of Counties on the Michigan Green Communities Challenge.

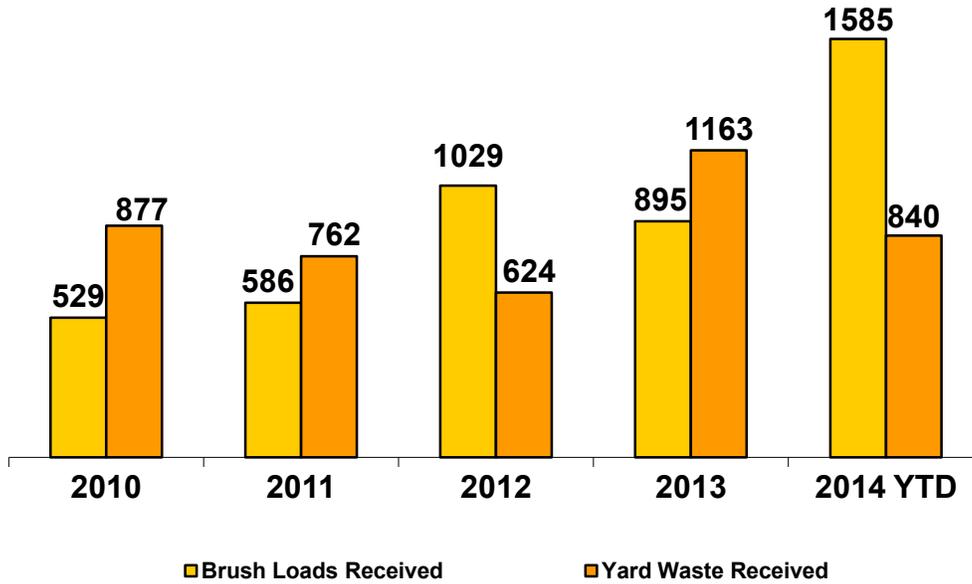
## Industrial Pretreatment Program

September IPP Activities		
<b>Review/Approval</b>		
Site Plan Approval	9/16/2014	2558 E. Jolly - Speedway
Building Plan Approval	9/16/2014	1845 Cedar - Block Imaging
Building Plan Approval	9/17/2014	3460 Dunckel Rd. - Culligan of Lansing
Building Plan Approval	9/18/2014	2419 Cedar - The Water Store
Site Plan Approval	9/29/2014	2419 Cedar - The Water Store
<b>Inspections - Grease Traps</b>		
Compliant	09/25/14	7-11 1997 Aurelius
Compliant	09/29/14	Biggby #270 Jolly
Compliant	09/25/14	Biggby Coffee - 2006 Cedar
Non Compliant	09/25/14	Buddies Grill - 2040 Aurelius
Compliant	09/30/14	Big Ten Holt - 2005 Eifert
Compliant	09/25/14	Burger King - 2464 Cedar
Compliant	09/29/14	Burger King - 2520 E. Jolly
Compliant	09/25/14	Champions - 2440 N. Cedar
Compliant	09/30/14	Chisholm Hills - 2395 Washington
Compliant	09/25/14	Coach's - 6201 Bishop
Compliant	09/25/14	Coffee Barrel - 2237 Aurelius
Compliant	09/29/14	Cottage Inn Pizza - 1995 Cedar
Compliant	09/25/14	Delhi Café - 4625 Willoughby
Non Compliant	09/25/14	Famous Dave's - 2457 Cedar
Compliant	09/29/14	Eagles - 1111 N. Cedar
Non Compliant	09/25/14	Incu-Bake - 1967 Aurelius
Compliant	09/29/14	IngCredible - 2454 S. Cedar
Compliant	09/25/14	China Light - 1979 Aurelius
Compliant	09/25/14	Kroger - 2495 N. Cedar
Compliant	09/25/14	Little Caesar's - 2221 N. Cedar
Compliant	09/25/14	McDonald's - 2775 Eaton Rapids Rd.
Compliant	09/30/14	McDonald's - 2530 E. Jolly
Compliant	09/25/14	McDonald's - 2400 N. Cedar
Compliant	09/25/14	Sam Corey Senior Center - 2108 N. Cedar
Compliant	09/25/14	Subway - 2765 Eaton Rapids Rd.
Compliant	09/29/14	Tim Horton's - 2450 E. Jolly
Compliant	09/25/14	Tim Horton's - 2350 Cedar
Compliant	09/25/14	Wendy's - 2727 Eaton Rapids Rd.

## Community Outreach

The Lions Club hosted a brush drop-off event at the POTW lagoon area this last month. One hundred and seventy-three (173) loads of brush and eighty-eight (88) bags of yard waste were collected.

### Brush Drop-off Yearly Totals



**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 7, 2014**

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The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, October 7, 2014 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Davis called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon, John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: None

**COMMENTS FROM THE PUBLIC** – None

**SET/ADJUST AGENDA**

**Hope moved to remove Agenda Item No. 3 – 2014 Township Vehicle Purchase.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

**CERTIFICATE OF APPRECIATION – JAMES FELTON**

The Board presented James Felton with a Certificate of Appreciation upon his retirement from the Township.

**CONSENT AGENDA**

- A. Approval of Minutes – Committee Meeting of September 16, 2014
- B. Approval of Minutes – Regular Meeting of September 16, 2014
- C. Approval of Claims – September 16, 2014 (ATTACHMENT I)
- D. Approval of Claims – September 30, 2014 (ATTACHMENT II)
- E. Approval of Payroll – September 25, 2014 (ATTACHMENT III)
- F. FY 2015 Budgets – Set Public Hearing – General Fund and Special Revenue Funds (ATTACHMENT IV)

**Harmon moved to approve the Consent Agenda as presented.**

A Roll Call Vote was recorded as follows:

Ayes: Harmon, Hayhoe, Hope, Ketchum, Sweet, Warfield, Davis

**MOTION CARRIED**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 7, 2014**

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**NEW BUSINESS**

**AMENDMENT NO. 2 TO RESOLUTION NO. 2008-064 – DESIGNATION OF NON-MOTORIZED TRANSPORTATION PATHWAY**

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The Board reviewed memorandums dated October 1, 2014 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT V).

**Hayhoe moved to adopt Amendment No. 2 to Resolution No. 2008-064 which designates the land area known as the Sycamore Trail described in Attachment A of said Resolution as a Non-Motorized Transportation Pathway.**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Sweet, Warfield, Davis, Harmon

**MOTION CARRIED**

**REPORTS**

**SUPERVISOR**

Supervisor Davis stated that the Holt Historical Society will be hosting a tour of the Maple Ridge Cemetery. The Public Art unveiling will take place on October 22, 2014 at the Farmer's Market.

**CLERK**

Clerk Hope reported on the upcoming November General Election.

**TRUSTEES**

**HARMON**

Trustee Harmon reported on the Sycamore Trail, questioning when the trail would be complete.

**WARFIELD**

Trustee Warfield stated that the Delhi Township Fire Open House will be held on October 9, 2014.

**HAYHOE**

Trustee Hayhoe reported on the recent meeting of the Friends of the Trails.

**KETCHUM**

Trustee Ketchum reported on the "House Genealogy" program hosted by the Holt Historical Society.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 7, 2014**

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**TOWNSHIP MANAGER**

Twp. Mgr. Elsinga stated that his office received the Stormwater, Asset Management and Wastewater (SAW) Grant agreement today. Twp. Mgr. Elsinga will sign and return the agreement to the Department of Environmental Quality.

**PUBLIC HEARING – 7:45 P.M.**

**RESOLUTION NO. 2014-021 – APPLICATION FOR INDUSTRIAL FACILITIES TAX (IFT) EXEMPTION CERTIFICATE – EISEN ELECTRIC CORPORATION**

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**Hope moved to open the Public Hearing on the application for Industrial Facilities Tax (IFT) Exemption – Eisen Electric Corporation.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

There were no comments from the public.

Motion to Close Public Hearing – 7:45 p.m.

**Warfield moved to close the public hearing.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

**RESOLUTION NO. 2014-021 – APPLICATION FOR INDUSTRIAL FACILITIES TAX (IFT) EXEMPTION CERTIFICATE – EISEN ELECTRIC CORPORATION**

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The Board reviewed memorandums dated September 30, 2014 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT VI).

**Warfield moved to adopt Resolution No. 2014-021 which approves the Application for Industrial Facilities Tax (IFT) Abatement Certificate for Eisen Electric Corporation.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Warfield, Davis, Harmon, Hayhoe

**MOTION CARRIED**

**LIMITED PUBLIC COMMENTS** - None

**EXECUTIVE SESSION – LAND ACQUISITION**

Enter into Executive Session 7:50 p.m.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 7, 2014**

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**Hope moved to enter into Executive Session for the purpose of land acquisition.**

A Roll Call Vote was recorded as follows:  
Ayes: Ketchum, Sweet, Warfield, Davis, Harmon, Hayhoe, Hope  
**MOTION CARRIED**

Regular Board meeting reconvened at 8:45 p.m.

**ADJOURNMENT**

Meeting adjourned at 8:45 p.m.

Date: October 21, 2014

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: October 21, 2014

\_\_\_\_\_  
C.J. Davis, Supervisor

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SUBJECT TO APPROVAL

**ACCOUNTS PAYABLE APPROVAL**

September 16, 2014

**I. Certification of Authorized Signatures:** The attached Check Register and Invoice Distribution Report encompass checks dated September 16, 2014 numbered 87728 thru 87818 & ACH 3175 thru 3202. Every invoice has a payment authorizing signature(s).

Dated: September 16, 2014

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

**II. Certification of Fund Totals:**

The attached Invoice Distribution Report and Check Register for checks dated September 16, 2014 show payments made from the following funds:

General Fund	\$	91,760.81
Fire Fund		7,581.92
Police Fund		3,105.00
Fire Equip. & Apparatus Fund		6,622.27
Downtown Development Fund		31,113.43
Sycamore Trail Construction		29,181.76
Sewer Fund		37,299.54
Trust & Agency Fund		948.80
Current Tax Fund		37,702.33
Grand Total	\$	<u>245,315.86</u>

**Includes the following to be reimbursed from separate bank accounts:**

Current Tax Account	\$	37,702.33
Employee Flexible Spending Acct.	\$	553.80
Farmer's Market Account	\$	4,537.00
Sycamore Trail Construction	\$	29,181.76

Dated: September 16, 2014

\_\_\_\_\_  
John B. Elsinga, Township Manager

**III. Approval for Distribution:** I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$29,181.76 C2AE for North Trail Construction Engineering, 6/3/14, \$14,347.42 JLN of Mid-Michigan, LLC for Ram Trail Easement\*\* to be approved by consent)

Dated: September 16, 2014

\_\_\_\_\_  
John B. Elsinga, Township Manager

\_\_\_\_\_  
Evan Hope, Township Clerk

\_\_\_\_\_  
Roy W. Sweet, Treasurer

**IV Board Audit and Approval:** At a regular meeting of the Township Board held on October 7, 2014 a motion was made by \_\_\_\_\_ and passed by \_\_\_ yes votes and \_\_\_ no votes ( \_\_\_ absent) that the list of claims dated September 16, 2014, was reviewed, audited and approved

\_\_\_\_\_  
Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP  
 EXP CHECK RUN DATES 09/16/2014 - 09/16/2014

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
BANK OF AMERICA	CREDIT TAX REFUND	(1.80)
CITY OF LANSING FIRE DEPART	PLAN REVIEW/3770 WIGMAN	269.00
UNITED ELECTRICAL CONTRACT	Administration Fee	50.00
ALEXANDRA TRIPP	REFUND FOR SOCCER	25.00
MARJORIE MONTGOMERY	REFUND FOR SOCCER	25.00
	Total For Dept 000.00	367.20
Dept 171.00 MANAGER		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	140.81
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECK	30.11
BANK OF AMERICA	MANUAL	10.00
BANK OF AMERICA	MEDA LODGING/ELSINGA	297.26
	Total For Dept 171.00 MANAGER	478.18
Dept 191.00 ACCOUNTING		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	33.66
ABRAHAM & GAFFNEY, P.C.	ACCOUNTING SERVICES AUGUST	2,032.50
BANK OF AMERICA	MGFOA LODGING/MEREDITH	397.89
	Total For Dept 191.00 ACCOUNTING	2,464.05
Dept 215.00 CLERK		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	98.05
GANNETT MICHIGAN NEWS	PUBLISHING LEGALS AUGUST	1,143.55
GANNETT MICHIGAN NEWS	PUBLISHING LEGALS AUGUST	319.80
	Total For Dept 215.00 CLERK	1,561.40
Dept 228.00 INFORMATION TECHNOLOGY		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	75.15
BANK OF AMERICA	2 MICROSOFT WIRELESS MICE	73.96
DELHI CHARTER TOWNSHIP-I.T.	4GB DPRZ-667 MEMORY FOR DELL	40.39
DELHI CHARTER TOWNSHIP-I.T.	1 GB 64 BIT VIDEO CARD	32.99
DELHI CHARTER TOWNSHIP-I.T.	ASSORTED DATA CABLES & Y CABLE	25.01
DELHI CHARTER TOWNSHIP-I.T.	(2) 2 PK BLACK INK CARTRIDGES	89.70
AD-INK & TONER SUPPLY	2 BLACK TONERS/1 YELLOW TONER	269.97
BANK OF AMERICA	HP LASERJET PRINTER/ACCOUNTING	99.99
DELHI CHARTER TOWNSHIP-I.T.	(2) DELL 22" LCD WIDE-SCREEN	299.98
DELHI CHARTER TOWNSHIP-I.T.	DELL 23" PC/TREASURER COUNTER	549.98
DELHI CHARTER TOWNSHIP-I.T.	DELL OPTIPLEX INSPIRON 20" AIO PC	639.00
DELL MARKETING L.P.	DELL OPTIPLEX 9020 MINITOWER PC	4,430.70
SOUTHERN COMPUTER	HONEYWELL MS7120 BARCODE	226.52
	Total For Dept 228.00 INFORMATION TECHNOLOGY	6,853.34

Dept 253.00 TREASURERS		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	64.93
	Total For Dept 253.00 TREASURERS	64.93
Dept 257.00 ASSESSING		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	105.56
BANK OF AMERICA	2 DIGITAL CAMERAS/2 SD CARDS/	255.94
BANK OF AMERICA	(4) 100' MEASURING TAPES	79.88
THRUN LAW FIRM, P.C.	LEGAL FEES AUGUST	7,270.37
	Total For Dept 257.00 ASSESSING	7,711.75
Dept 262.00 ELECTIONS		
BANK OF AMERICA	8/5/14 AV COUNTING BOARD LUNCH	64.00
BANK OF AMERICA	8/5/14 AV COUNTING BOARD DINNER	117.55
	Total For Dept 262.00 ELECTIONS	181.55
Dept 265.00 BUILDING & GROUNDS		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	49.55
LANSING ICE & FUEL CO	GASOLINE BUILDING & GROUNDS	115.82
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC	812.50
SCHAFFER'S INC.	MOWING 2045 CEDAR	69.00
SCHAFFER'S INC.	MOWING 5054 HOLT	69.00
SCHAFFER'S INC.	MOWING 4904 HOLT	69.00
SCHAFFER'S INC.	MOWING CORNER OF EIFERT & HOLT	69.00
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	30.26
BOARD OF WATER & LIGHT	WATER 2004 AURELIUS	62.68
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS	1,080.19
ACE HARDWARE	YELLOW PAINT/DUCT TAPE/1 MISC.	38.97
	Total For Dept 265.00 BUILDING & GROUNDS	2,465.97
Dept 276.00 CEMETERY		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	19.24
LANSING ICE & FUEL CO	GASOLINE CEMETERY	44.97
GRANGER	MONTHLY DUMPSTER SERVICE	76.00
	Total For Dept 276.00 CEMETERY	140.21
Dept 281.00 STORMWATER		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	16.90
LANSING ICE & FUEL CO	GASOLINE STORMWATER	39.52
BANK OF AMERICA	12V WATER PUMP/UNIT #8 SWEEPER	89.99
FREDRICKSON SUPPLY, LLC	SWEEPER PARTS / UNIT #8	1,176.00
FREDRICKSON SUPPLY, LLC	ESTIMATED SHIPPING	60.71
J & D REPAIR	PARTS & LABOR/#8 SWEEPER TRUCK	721.55
	Total For Dept 281.00 STORMWATER	2,104.67
Dept 446.00 INFRASTRUCTURE		
CONSUMERS ENERGY	STREETLIGHTS ACCT#6730	20,851.86
CONSUMERS ENERGY	STREETLIGHTS ACCT#7043	88.05
HUBBELL, ROTH & CLARK, INC	RAM TRAIL TOPOGRAPHICAL SURVEY	6,318.61
THRUN LAW FIRM, P.C.	RAM TRAIL LEGAL FEES AUGUST	1,964.10
JLN OF MID-MICHIGAN, LLC	RAM TRAIL EASEMENT	14,347.42
	Total For Dept 446.00 INFRASTRUCTURE	43,570.04

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	208.36
BANK OF AMERICA	4 WORK SHIRTS & 1 JACKET/LARNER	120.00
LANSING ICE & FUEL CO	GASOLINE COMMUNITY DEVELOP	121.05
THRUN LAW FIRM, P.C.	LEGAL FEES AUGUST	1,004.20
BANK OF AMERICA	LANSING STATE JOURNAL SUBSCRIPT	309.63
BANK OF AMERICA	SITE PLAN REVIEW POSTAGE	59.87
HUBBELL, ROTH & CLARK, INC	SPEEDWAY STUDY/JOLLY ROAD	1,212.45
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	6.99
GANNETT MICHIGAN NEWS	PUBLISHING LEGALS AUGUST	157.64
GANNETT MICHIGAN NEWS	PUBLISHING LEGALS AUGUST	246.22
THE PARTS PLACE	FRONT TURN SIGNAL BULB/#66	1.62
THE PARTS PLACE	2 WIPER BLADES/#56	18.98
SCHAFFER'S INC.	MOWING 4521 GROVE	34.50
SCHAFFER'S INC.	MOWING 3100 PINE TREE	51.75
SCHAFFER'S INC.	MOWING 3200 PINE TREE	69.00
SCHAFFER'S INC.	MOWING 3200 PINE TREE	51.75
SCHAFFER'S INC.	MOWING 3420 PINE TREE	51.75
SCHAFFER'S INC.	4388 DAVLIND INSTALL HASP & LOCK	85.17
Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		3,810.93

Dept 752.00 PARKS ADMINISTRATION		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	70.35
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	1.84
TDS METROCOM	TELEPHONES/SENIOR CENTER	294.35
LANDSCAPE ARCHITECTS	AMEND 5 YR RECREATION PLAN	1,500.00
Total For Dept 752.00 PARKS ADMINISTRATION		1,866.54

Dept 771.00 PARKS		
LANSING ICE & FUEL CO	GASOLINE PARKS	1,290.00
ACE HARDWARE	3 CABLE TIES/1 CABLE TIE	32.66
ACE HARDWARE	1 SMART LOCK/2 GORILLA TAPES/	45.39
ACE HARDWARE	6 TRASH CANS	107.94
AMERICAN RENTAL	PORTABLE TOILETS	495.00
AMERICAN RENTAL	PORTABLE TOILET	70.00
GRANGER	MONTHLY DUMPSTER SERVICE	150.00
MODEL COVERALL SERVICE	UNIFORM PANTS	6.11
MODEL COVERALL SERVICE	PARK WORKERS UNIFORMS	23.32
BOARD OF WATER & LIGHT	WATER 2287 PINE TREE	55.92
BOARD OF WATER & LIGHT	WATER 4030 KELLER	89.05
BOARD OF WATER & LIGHT	WATER 2108 CEDAR	206.80
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS #PARK	490.50
BOARD OF WATER & LIGHT	WATER 1750 MAPLE	26.07
CONSUMERS ENERGY	ELECTRIC 1771 MAPLE	94.70
ACE HARDWARE	1 FERTILIZER	16.99
ACE HARDWARE	ORANGE TAPE FLAGGING	2.99
MENARDS LANSING SOUTH	3/8"X100' POLYPRO	15.99
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SENIOR CENTER	260.00
SAFETY SYSTEMS, INC	QTR MONITORING/SENIOR CENTER	90.00
LOWE'S CREDIT SERVICES	CONCRETE BENCH	47.47
MENARDS LANSING SOUTH	SHOCK TREATMENT/CHLORINE	61.32
SCHAFFER'S INC.	3 YDS TOPSOIL/2 BALES OF STRAW	54.00
BRADY LAWN EQUIPMENT	2 SPINDLE CAPS/2 BOLTS/2 WASHER	19.84

BRADY LAWN EQUIPMENT	1 AIR CAP	31.76
BRADY LAWN EQUIPMENT	FAN/BELT/HOWE/PULLEY/HUB/COVER	318.60
D & G EQUIPMENT INC	3 HI-LIFT BLADES	44.97
D & G EQUIPMENT INC	TUBE SEAL KIT	17.12
SUPERIOR SAW	USED FLYWHEEL & LABOR	74.50
SPARTAN DISTRIBUTORS	COOLANT RESERVOIR ASSEMBLY	94.47
TASMANIAN TIRE CO.	1 TRAILER TIRE	70.50
TASMANIAN TIRE CO.	3 TRAILER TIRES	207.50
THE PARTS PLACE	10 QTS 15W50 OIL/2 5 GAL HYD FL	187.88
THE PARTS PLACE	1 OIL DRY	7.99
ADP SCREENING & SELECTION	BACKGROUND CHECKS	91.30
	Total For Dept 771.00 PARKS	4,898.65

Dept 774.00 RECREATION		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	33.66
JOHNNY MAC'S	36 WHISTLES/144 LANYARDS/12 MESH	267.00
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASSES	100.00
BANK OF AMERICA	PICNIC SUPPLIES/SENIOR CITIZENS	617.89
BANK OF AMERICA	MEAT/SENIOR CITIZENS PICNIC	293.23
BANK OF AMERICA	POPCORN	28.49
BANK OF AMERICA	MOVIES	984.00
BANK OF AMERICA	POPCORN & BAGS	34.98
	Total For Dept 774.00 RECREATION	2,359.25

Dept 850.00 OTHER FUNCTIONS		
THRUN LAW FIRM, P.C.	LEGAL FEES AUGUST	5,851.82
ENCOMPASS/EAP	EAP SERVICES/4TH QUARTER	248.00
IMAGETREND, INC.	ANNUAL FEES EMS REPORTING	4,420.00
BANK OF AMERICA	WEB HOSTING-GIS 8/10-9/9/14	1.00
BANK OF AMERICA	MUSIC SERVICE/CSC	24.95
BANK OF AMERICA	DOMAIN RENEWAL FEE	12.95
BANK OF AMERICA	LED SIGN/AT&T 8/16-9/15/14	64.43
BANK OF AMERICA	WUFOO SUBSCRIPTION 8/26-9/26/14	9.00
INGHAM COUNTY HEALTH DEPT	P2 INSPECTION FEE	230.00
	Total For Dept 850.00 OTHER FUNCTIONS	10,862.15

Total For Fund 101 GENERAL FUND 91,760.81

Fund 206 FIRE FUND		
Dept 336.00 FIRE DEPARTMENT		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	459.13
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	33.66
BANK OF AMERICA	500 BUSINESS CARDS/DRURY	56.00
BANK OF AMERICA	500 BUSINESS CARDS/DRURY	56.00
PAPER IMAGE PRINTING	50 AMBULANCE PADS	51.63
TRI-COUNTY EMERGENCY	2 PKG REFUSAL FORMS	24.00
LANSING ICE & FUEL CO	GASOLINE FIRE	1,222.30
FIRST DUE FIRE SUPPLY CO.	BOOTS & SHIPPING/DRURY	356.51
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	455.52
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	220.00
LIFEGAS LLC	OXYGEN	287.84
MICHIGAN STATE UNIVERSITY	MEDICAL SUPPLIES	159.61

MOORE MEDICAL, LLC	MEDICAL SUPPLIES & SURCHARGE	319.14
BANK OF AMERICA	NFPA MEMBERSHIP	165.00
CALLBACK STAFFING SOLUTIONS LL	CALL BACK STAFFING/SEPTEMBER	99.99
BIO-CARE, INC.	MASK FIT TEST/ADAMS	25.00
BIO-CARE, INC.	MASK FIT TEST/TAYLOR	25.00
BIO-CARE, INC.	2 MASK FIT TESTS	50.00
ENCOMPASS/EAP	EAP SERVICES/4TH QUARTER	294.50
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	3.02
WILX	TV ADVERTISING AUGUST	715.00
BOARD OF WATER & LIGHT	WATER 6139 BISHOP	34.39
CONSUMERS ENERGY	ELECTRIC 6139 BISHOP	63.43
CONSUMERS ENERGY	GAS 6139 BISHOP	21.89
ADP SCREENING & SELECTION	BACKGROUND CHECKS	162.48
BANK OF AMERICA	SANDISK MEMORY CARDS & CASE	40.58
BANK OF AMERICA	MEAL/BALL	19.07
FAT BOYS PIZZA	FOOD FOR TRAINING	52.54
ACROSS THE STREET PRODUCT	ON-LINE TRAINING/DRURY & STIMBERT	693.00
POSITIVE PROMOTIONS, INC.	250 MEDIC TAKE NOTE MAGNETS	461.61
BANK OF AMERICA	1 MANUEL & SHIPPING	259.49
BANK OF AMERICA	2 MANUELS & SHIPPING	126.31
BANK OF AMERICA	2 MANUELS & SHIPPING	568.28
	Total For Dept 336.00 FIRE DEPARTMENT	<u>7,581.92</u>

Total For Fund 206 FIRE FUND 7,581.92

Fund 207 POLICE FUND  
Dept 301.00 POLICE  
THRUN LAW FIRM, P.C.

	LEGAL FEES AUGUST	3,105.00
	Total For Dept 301.00 POLICE	<u>3,105.00</u>

Total For Fund 207 POLICE FUND 3,105.00

Fund 211 FIRE EQUIP. & APPARATUS FUND  
Dept 339.00 EQUIPMENT & APPARATUS

BANK OF AMERICA	UPS SHIPPING	7.17
FIRE SERVICE MANAGEMENT	TURNOUT GEAR CLEANING	684.80
FIRST DUE FIRE SUPPLY CO.	TURNOUT GEAR/DRURY	1,593.68
COMMUNICATIONS SERVICES	REPLACE MIKE CORD	93.00
COMMUNICATIONS SERVICES	RADIO REPAIR	1,207.00
ACE HARDWARE	(2) WD-40/RESCUE 21	8.58
FRANKIE D'S AUTO & TRUCK	WHEEL BEARING/FRT BRAKE PADS	757.00
FRANKIE D'S AUTO & TRUCK	BATTERY/OXYGEN SENSOR/EXHAUST	542.00
HALT FIRE, INC.	CRANK CASE FILTER & FREON/LABOR	542.32
HALT FIRE, INC.	RECOMMEND NEW FILTER FOR CRANK	793.50
SPARTAN CHASSIS, INC	LABOR/SUPPLIES/#491	313.21
THE PARTS PLACE	SPARK PLUG/LAMP/#037	7.78
THE PARTS PLACE	1 BRAKE CLEANER/2 QT ND30	11.27
THE PARTS PLACE	(2) 2.5 GAL BLUE DEF/#383	19.98
VICTORY LANE QUICK OIL	LOF/#211	40.98
	Total For Dept 339.00 EQUIPMENT & APPARATUS	<u>6,622.27</u>

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 6,622.27

## Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

## Dept 000.00

TODD DELO	VENDOR PAYMENT AUGUST	104.00
KOLACHE KITCHEN	VENDOR PAYMENT AUGUST	378.00
CARRIE PEARSON	VENDOR PAYMENT AUGUST	17.00
ANNA PRYOR	VENDOR PAYMENT AUGUST	13.00
SANDRA SIEMON	VENDOR PAYMENT AUGUST	47.00
WILLOW BLOSSOM FARMS, LLC	VENDOR PAYMENT AUGUST	119.00
CORINNE P. CARPENTER	VENDOR PAYMENT AUGUST	8.00
KEVIN E. COSGROVE	VENDOR PAYMENT AUGUST	216.00
OFILIA DIAZ	VENDOR PAYMENT AUGUST	183.00
TIMOTHY JON FALSETTA	VENDOR PAYMENT AUGUST	167.00
TAMARA FORD	VENDOR PAYMENT AUGUST	40.00
JERRY & JACKIE GODDARD	VENDOR PAYMENT AUGUST	141.00
DENNIS C. GREENMAN	VENDOR PAYMENT AUGUST	679.00
KAY JOHNSON	VENDOR PAYMENT AUGUST	30.00
FRED LONG	VENDOR PAYMENT AUGUST	55.00
CAROLYN K. NEVINS	VENDOR PAYMENT AUGUST	14.00
TRAVIS NIGHTENGALE	VENDOR PAYMENT AUGUST	237.00
TERESA NORTON	VENDOR PAYMENT AUGUST	55.00
OTTO'S POULTRY, INC	VENDOR PAYMENT AUGUST	702.00
LUANNE PEEPER	VENDOR PAYMENT AUGUST	12.00
JENNIFER ROTIER	VENDOR PAYMENT AUGUST	5.00
RUSSELL ROWE	VENDOR PAYMENT AUGUST	504.00
MAI KOU VANG	VENDOR PAYMENT AUGUST	109.00
Total For Dept 000.00		3,835.00

## Dept 728.00 DDA ADMINISTRATION

FAHEY SCHULTZ BURZYCH	LEGAL FEES AUGUST	104.00
THRUN LAW FIRM, P.C.	2052 CEDAR LEGAL FEES JULY	85.50
ENCOMPASS/EAP	EAP SERVICES/4TH QUARTER	15.50
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	2.28
INGHAM COUNTY HEALTH DEPT	P2 INSPECTION FEE	140.00
Total For Dept 728.00 DDA ADMINISTRATION		347.28

## Dept 729.00 DDA MARKETING &amp; PROMOTION

BLOHM CREATIVE PARTNERS	FRAMED OUR TOWN ARTICLES	300.00
NIGHT MAGIC DISPLAYS	HOMETOWN FESTIVAL FIREWORKS	12,000.00
ACD.NET, INC.	WIFI 9/1-10/1/2014	69.95
CORINNE P. CARPENTER	DOUBLE UP BUCKS AUGUST	4.00
TIMOTHY JON FALSETTA	DOUBLE UP BUCKS AUGUST	152.00
DENNIS C. GREENMAN	DOUBLE UP BUCKS AUGUST	280.00
TRAVIS NIGHTENGALE	DOUBLE UP BUCKS AUGUST	140.00
RUSSELL ROWE	DOUBLE UP BUCKS AUGUST	126.00
Total For Dept 729.00 DDA MARKETING & PROMOTION		13,071.95

## Dept 850.00 OTHER FUNCTIONS

GRANGER	MONTHLY DUMPSTER SERVICE	130.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SHERIFF & DDA	355.00
WOLVERINE POWER SYSTEMS	GENERATOR MAINT AGREEMENT	735.00
BOARD OF WATER & LIGHT	WATER 2045 CEDAR	109.78
BOARD OF WATER & LIGHT	WATER 2150 CEDAR	24.92
PURE GREEN LAWN & TREE	LAWN/TREE FERT - DDA PROPERTIES	25.00

PURE GREEN LAWN & TREE	LAWN/TREE FERT - DDA PROPERTIES	25.00
PURE GREEN LAWN & TREE	LAWN/TREE FERT - DDA PROPERTIES	25.00
	Total For Dept 850.00 OTHER FUNCTIONS	<u>1,429.70</u>
Dept 903.00 CAPITAL OUTLAY-DDA		
QUALITY AWNING INC	5 RETRACTABLE AWNINGS	12,429.50
	Total For Dept 903.00 CAPITAL OUTLAY-DDA	<u>12,429.50</u>
Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY		<u><u>31,113.43</u></u>
Fund 410 SYCAMORE TRAIL CONSTR FUND		
Dept 902.00 CAPITAL OUTLAY		
C2AE	NORTH CONNECTOR TRAIL	29,181.76
	Total For Dept 902.00 CAPITAL OUTLAY	<u>29,181.76</u>
Total For Fund 410 SYCAMORE TRAIL CONSTR FUND		<u><u>29,181.76</u></u>
Fund 590 SEWAGE DISPOSAL SYSTEM		
Dept 000.00		
CHAPPELL, ARTHUR & GRACE	Basic Service Charge	14.00
	Total For Dept 000.00	<u>14.00</u>
Dept 548.00 ADMINISTRATION & OVERHEAD		
THRUN LAW FIRM, P.C.	LEGAL FEES AUGUST	290.70
ENCOMPASS/EAP	EAP SERVICES/4TH QUARTER	162.75
PROGRESSIVE IMPRESSIONS	AUGUST SEWER BILLS	536.77
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	<u>990.22</u>
Dept 558.00 DEPT OF PUBLIC SERVICE		
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE OCTOBER	497.22
LANSING ICE & FUEL CO	GASOLINE DPS	1,162.29
MODEL COVERALL SERVICE	STAFF UNIFORMS	70.87
MODEL COVERALL SERVICE	STAFF UNIFORMS	79.00
MODEL COVERALL SERVICE	CREDIT	(25.08)
MODEL COVERALL SERVICE	STAFF UNIFORMS	79.00
MODEL COVERALL SERVICE	STAFF UNIFORMS	70.87
MODEL COVERALL SERVICE	STAFF UNIFORMS	70.87
MODEL COVERALL SERVICE	STAFF UNIFORMS	79.00
AD-INK & TONER SUPPLY	CYAN CARTRIDGE PTCE411A/POTW	89.99
AD-INK & TONER SUPPLY	FUSER & LABOR/LENON PRINTER	100.99
BANK OF AMERICA	6 BAGS ICE/SHIPPING	23.34
ALS LABORATORY GROUP	RAW SLUDGE SCANS	325.00
ALS LABORATORY GROUP	NPDES PERMIT RENEWAL SLUDGE	431.00
ALS LABORATORY GROUP	QUARTERLY SLUDGE TESTING	50.00
ENVIRONMENTAL RESOURCES	TOXICITY TESTING	2,825.00
FISHER SCIENTIFIC	5 RUBBER SLICKERS & FREIGHT	213.12
RED WING SHOES	12 PR SAFETY BOOTS	2,006.40
UNITED PARCEL SERVICE	SHIPPING CHARGES	22.97
GRANGER	MONTHLY SCREEN DEBRIS	387.50
GRANGER	MONTHLY DUMPSTER SERVICE	201.21
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	5.76
COMCAST	HIGH SPEED INTERNET/POTW	137.85
COMCAST	HIGH SPEED INTERNET/MAINTENANCE	127.85

BOARD OF WATER & LIGHT	WATER 4280 DELL	21.71
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	72.00
BOARD OF WATER & LIGHT	WATER 3505 HOLT	76.66
BOARD OF WATER & LIGHT	WATER 1988 WAVERLY	134.80
BOARD OF WATER & LIGHT	WATER 5961 MC CUE	397.24
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	199.11
BOARD OF WATER & LIGHT	ELECTRIC 2481 DELHI COMMERCE	78.16
BOARD OF WATER & LIGHT	ELECTRIC 1870 NIGHTINGALE	81.38
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2723	47.90
CONSUMERS ENERGY	ELECTRIC-4000 N MICHIGAN#B	122.96
CONSUMERS ENERGY	ELECTRIC-1988 WAVERLY	493.75
CONSUMERS ENERGY	GAS-1988 WAVERLY	27.50
INGHAM COUNTY HEALTH DEPT	P2 INSPECTION FEE	1,540.00
BANK OF AMERICA	LATCH/JOHN DEERE 955	2.07
BRADY LAWN EQUIPMENT	CREDIT	(70.10)
BRADY LAWN EQUIPMENT	SEAL/NUT/SCAG MOWER	41.42
MICHIGAN PIPE & VALVE	10 SILT FENCE W/STAKES	320.00
ACE HARDWARE	TAPE RULER/UNIT #4	13.99
TASMANIAN TIRE CO.	REPAIR FLAT TIRE/TRAILER	10.00
ACE HARDWARE	12 TRASH BAGS/LSD	119.88
ACE HARDWARE	(4) 500 W BULBS/PINE TREE L.S.	35.96
ACE HARDWARE	5 MISC. MDSE./1 GALV. ADAPTER/	11.94
ACE HARDWARE	4 TRASH BAGS/LIFT STATION D	39.96
J & D REPAIR	REPAIR UPPER RAD. TANK/DELL RD L.S.	170.00
EJ USA, INC.	DELHI LOGO LID	1,241.76
EJ USA, INC.	NO LOGO LID	177.59
EJ USA, INC.	2 NO LOGO MANHOLE LIDS	355.18
BARNHART & SON, INC.	AURELIUS RD 8" VCP JOINT REPAIR	6,996.75
BANK OF AMERICA	LIGHT SWITCH/JOHN DEERE 955	40.83
BANK OF AMERICA	PVC BUSHING/SUMP PUMP	2.24
USA BLUE BOOK	2 ASHCROFT PRESSURE SWITCH/HIGH	679.96
USA BLUE BOOK	2 ASHCROFT PRESSURE SWITCH/LOW	760.90
USA BLUE BOOK	SHIPPING	23.65
ACE HARDWARE	VALVE BALL/PLUG/HEX NIPPLE/AIR	15.77
SIEMENS INDUSTRY, INC.	DIAGNOSE SANYO UNIT/POTW	472.00
SIEMENS INDUSTRY, INC.	DIAGNOSE REFRIGERATOR SAMPLER	413.00
OVERHEAD DOOR CO OF LANS	MATERIALS & LABOR	246.74
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	260.00
DE-CAL, INC	LABOR/EQUIPMENT RENTAL/TRUCK	748.00
WOLVERINE POWER SYSTEMS	GENERATOR MAINT AGREEMENT	755.00
WOLVERINE POWER SYSTEMS	GENERATOR MAINT AGREEMENT	755.00
WOLVERINE POWER SYSTEMS	GENERATOR MAINT AGREEMENT	1,215.00
WOLVERINE POWER SYSTEMS	GENERATOR MAINT AGREEMENT	1,125.00
WOLVERINE POWER SYSTEMS	GENERATOR MAINT AGREEMENT	875.00
WOLVERINE POWER SYSTEMS	GENERATOR MAINT AGREEMENT	1,615.00
WOLVERINE POWER SYSTEMS	AIR FILTER/POTW SOUTH GENERATOR	704.48
WOLVERINE POWER SYSTEMS	GENERATOR MAINT AGREEMENT	875.00
HOLT & MASON TOWING	TOWING/UNIT #7	100.00
THE PARTS PLACE	POWER INVERTER/#4	29.99
ADP SCREENING & SELECTION	BACKGROUND CHECKS	36.85
BANK OF AMERICA	VETERINARY SERVICE CALL/SHEEP	170.00
RYAN H ACKELS	CDL LICENSE RENEWAL/ACKELS	47.00

BANK OF AMERICA	DINNER/ASCE CONFERENCE-DIORKA	21.61
BANK OF AMERICA	LUNCH/ASCE CONFERENCE-DIORKA	16.95
BANK OF AMERICA	TRANSIT TICKET/ASCE CONFERENCE	5.00
BANK OF AMERICA	DINNER/ASCE CONFERENCE-DIORKA	6.84
BANK OF AMERICA	ASCE CONFERENCE-DIORKA	4.31
BANK OF AMERICA	DINNER/ASCE CONFERENCE-DIORKA	29.84
BANK OF AMERICA	DINNER/ASCE CONFERENCE-DIORKA	16.95
BANK OF AMERICA	ASCE CONFERENCE-DIORKA	5.68
BANK OF AMERICA	LUNCH/ASCE CONFERENCE-DIORKA	18.65
BANK OF AMERICA	LODGING/ASCE CONFERENCE-DIORKA	987.04
BANK OF AMERICA	BREAKFAST/ASCE CONFERENCE	9.45
BANK OF AMERICA	BAG CHECKED/ASCE CONFERENCE	25.00
BANK OF AMERICA	WEF MEMBERSHIP/LENON	116.00
BANK OF AMERICA	WEF MEMBERSHIP/RANES	116.00
BANK OF AMERICA	BAG CHECKED/ASCE CONFERENCE	25.00
BANK OF AMERICA	MRWA REGISTRATION-ACKELS & GAR	150.00
BANK OF AMERICA	WEF MEMBERSHIP/SMITH	116.00
BANK OF AMERICA	MWEA IPP SEMINAR/BRYANT	125.00
BANK OF AMERICA	MWEA MAINTENANCE SEM-DE YOUNG	125.00
BANK OF AMERICA	MWEA COLLECTIONS SEMINAR-LENON	125.00
BANK OF AMERICA	WEF MEMBERSHIP/BRYANT	116.00
BANK OF AMERICA	WEF MEMBERSHIP/DIORKA	116.00
Total For Dept 558.00 DEPT OF PUBLIC SERVICE		36,295.32
Total For Fund 590 SEWAGE DISPOSAL SYSTEM		37,299.54

Fund 701 TRUST & AGENCY FUND

Dept 000.00		
WENDY L THIELEN	AFLAC_URM (FSA)	553.80
GIVE A KID PROJECTS	EMPLOYEE CONTRIBUTIONS	395.00
Total For Dept 000.00		948.80
Total For Fund 701 TRUST & AGENCY FUND		948.80

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00		
CORELOGIC	REFUNDS DUE TAXPAYERS	652.91
CORELOGIC	REFUNDS DUE TAXPAYERS	711.70
CORELOGIC	REFUNDS DUE TAXPAYERS	779.24
CORELOGIC	REFUNDS DUE TAXPAYERS	1,017.90
CORELOGIC	REFUNDS DUE TAXPAYERS	839.99
CORELOGIC	REFUNDS DUE TAXPAYERS	826.32
CORELOGIC	REFUNDS DUE TAXPAYERS	639.15
CORELOGIC	REFUNDS DUE TAXPAYERS	1,423.41
CORELOGIC	REFUNDS DUE TAXPAYERS	1,384.63
CORELOGIC	REFUNDS DUE TAXPAYERS	931.72
CORELOGIC	REFUNDS DUE TAXPAYERS	1,082.72
CORELOGIC	REFUNDS DUE TAXPAYERS	1,112.60
CORELOGIC	REFUNDS DUE TAXPAYERS	1,071.93
CORELOGIC	REFUNDS DUE TAXPAYERS	945.60
CORELOGIC	REFUNDS DUE TAXPAYERS	1,000.63
CORELOGIC	REFUNDS DUE TAXPAYERS	15.72
CORELOGIC	REFUNDS DUE TAXPAYERS	574.11

CORELOGIC	REFUNDS DUE TAXPAYERS	949.35
CORELOGIC	REFUNDS DUE TAXPAYERS	307.62
CORELOGIC	REFUNDS DUE TAXPAYERS	496.56
CORELOGIC	REFUNDS DUE TAXPAYERS	450.28
CORELOGIC	REFUNDS DUE TAXPAYERS	1,461.42
CORELOGIC	REFUNDS DUE TAXPAYERS	879.66
CORELOGIC	REFUNDS DUE TAXPAYERS	844.54
CORELOGIC	REFUNDS DUE TAXPAYERS	926.51
CORELOGIC	REFUNDS DUE TAXPAYERS	890.07
CORELOGIC	REFUNDS DUE TAXPAYERS	29.17
CORELOGIC	REFUNDS DUE TAXPAYERS	1,064.42
CORELOGIC	REFUNDS DUE TAXPAYERS	873.04
CORELOGIC	REFUNDS DUE TAXPAYERS	1,128.47
CORELOGIC	REFUNDS DUE TAXPAYERS	1,176.76
CORELOGIC	REFUNDS DUE TAXPAYERS	1,226.33
CORELOGIC	REFUNDS DUE TAXPAYERS	875.57
CORELOGIC	REFUNDS DUE TAXPAYERS	344.36
CORELOGIC	REFUNDS DUE TAXPAYERS	724.80
CORELOGIC	REFUNDS DUE TAXPAYERS	903.53
CORELOGIC	REFUNDS DUE TAXPAYERS	855.23
CORELOGIC	REFUNDS DUE TAXPAYERS	664.62
CORELOGIC	REFUNDS DUE TAXPAYERS	610.29
CORELOGIC	REFUNDS DUE TAXPAYERS	620.70
CORELOGIC	REFUNDS DUE TAXPAYERS	521.79
CORELOGIC	REFUNDS DUE TAXPAYERS	735.47
CORELOGIC	REFUNDS DUE TAXPAYERS	834.91
CORELOGIC	REFUNDS DUE TAXPAYERS	791.74
CORELOGIC	REFUNDS DUE TAXPAYERS	928.08
DART BANK	REFUNDS DUE TAXPAYERS	8.42
DELHI MANOR MOBILE HOME	REFUNDS DUE TAXPAYERS	33.81
LERETA, LLC	REFUNDS DUE TAXPAYERS	507.49
T'S TASTY TREATS	REFUNDS DUE TAXPAYERS	8.31
THEROUX DEVELOPMENT	REFUNDS DUE TAXPAYERS	8.74
THEROUX DEVELOPMENT	REFUNDS DUE TAXPAYERS	9.99
	Total For Dept 000.00	<u>37,702.33</u>
	Total For Fund 703 CURRENT TAX ACCOUNT	<u><u>37,702.33</u></u>
	Total For All Funds:	<u><u>245,315.86</u></u>

## ACCOUNTS PAYABLE APPROVAL

September 30, 2014

**I. Certification of Authorized Signatures:** The attached Check Register and Invoice Distribution Report encompass checks dated September 30, 2014 numbered 87819 thru 87896 & ACH 3203 thru 3223. Every invoice has a payment authorizing signature(s).

Dated: September 30, 2014

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

**II. Certification of Fund Totals:**

The attached Invoice Distribution Report and Check Register for checks dated September 30, 2014 show payments made from the following funds:

General Fund	\$	63,469.26
Fire Fund		21,717.58
Police Fund		189,777.50
Fire Equip. & Apparatus Fund		1,358.33
Brownfield Redevelopment Fund		1,843.95
Downtown Development Fund		7,318.97
Sycamore Trail Construction		1,338.18
Sewer Fund		96,569.48
Local Site Remediation Fund		4,843.95
Trust & Agency Fund		2,051.56
Current Tax Fund		707.94
Grand Total	\$	390,996.70

**Includes the following to be reimbursed from separate bank accounts:**

Current Tax Account	\$	707.94
Sycamore Trail Construction	\$	1,338.18

Dated: September 30, 2014

\_\_\_\_\_  
John B. Elsinga, Township Manager

**III. Approval for Distribution:** I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$13,443.34 to Jack Doheny Supplies for Vactor Repair, \*\* by consent 10/7/14)

Dated: September 30, 2014

\_\_\_\_\_  
John B. Elsinga, Township Manager

\_\_\_\_\_  
Evan Hope, Township Clerk

\_\_\_\_\_  
Roy W. Sweet, Treasurer

**IV Board Audit and Approval:** At a regular meeting of the Township Board held on October 7, 2014 a motion was made by \_\_\_\_\_ and passed by \_\_\_ yes votes and \_\_\_ no votes ( \_\_\_ absent) that the list of claims dated September 30, 2014, was reviewed, audited and approved

\_\_\_\_\_  
Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP  
 EXP CHECK RUN DATES 09/30/2014 - 09/30/2014

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
SBAM PLAN	RETIREES HEALTH INSURANCE	129.10
CITY OF LANSING FIRE DEPARTMENT	2380 CEDAR PLAN REVIEW	399.00
CITY OF MASON	AUGUST FIRE RUN 1675 MERIDIAN	1,000.00
CITY OF MASON	AUGUST STANDBY FEE	364.96
MERIDIAN TOWNSHIP FIRE DEPART	Total For Dept 000.00	1,940.41
		3,833.47
Dept 101.00 LEGISLATIVE		
HARTFORD LIFE INSURANCE CO	TRUSTEES LIFE INSURANCE OCT	25.50
	Total For Dept 101.00 LEGISLATIVE	25.50
Dept 171.00 MANAGER		
SBAM PLAN	HEALTH INSURANCE OCTOBER	2,331.01
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	295.46
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	94.77
VERIZON WIRELESS	CELLULAR SEPTEMBER	64.00
WENDY L THIELEN	9/16-19/2014 MILEAGE/THIELEN	216.04
	Total For Dept 171.00 MANAGER	3,001.28
Dept 191.00 ACCOUNTING		
SBAM PLAN	HEALTH INSURANCE OCTOBER	429.14
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	43.07
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	22.53
GAIL MEREDITH	GFOA MILEAGE/MEREDITH	224.00
	Total For Dept 191.00 ACCOUNTING	718.74
Dept 215.00 CLERK		
SBAM PLAN	HEALTH INSURANCE OCTOBER	2,749.73
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	257.80
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	65.45
VERIZON WIRELESS	CELLULAR SEPTEMBER	49.74
	Total For Dept 215.00 CLERK	3,122.72
Dept 228.00 INFORMATION TECHNOLOGY		
SBAM PLAN	HEALTH INSURANCE OCTOBER	1,027.76
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	80.73
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	50.57
AD-INK & TONER SUPPLY	TONER/MANAGER & CLERK	89.99
APPLICATION SPECIALIST KOMPANY	OCTOBER E-MAIL SECURITY	270.00
VERIZON WIRELESS	CELLULAR SEPTEMBER	49.74
	Total For Dept 228.00 INFORMATION TECHNOLOGY	1,568.79

Dept 253.00 TREASURERS		
SBAM PLAN	HEALTH INSURANCE OCTOBER	1,292.83
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	214.73
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	43.77
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	179.98
BRINK'S INCORPORATED	BRINKS SERVICES/SEPTEMBER	637.19
	Total For Dept 253.00 TREASURERS	2,368.50

Dept 257.00 ASSESSING		
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	214.73
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	70.97
LANSING ICE & FUEL CO	GASOLINE - ASSESSING	41.58
JAMES MUNSON	MEALS & MILEAGE/MUNSON	130.34
	Total For Dept 257.00 ASSESSING	457.62

Dept 262.00 ELECTIONS		
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	310.35
PRINTING SYSTEMS, INC.	3,000 AV SECRECY ENVELOPES	454.79
	Total For Dept 262.00 ELECTIONS	765.14

Dept 265.00 BUILDING & GROUNDS		
SBAM PLAN	HEALTH INSURANCE OCTOBER	1,176.76
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	146.94
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	33.34
LANSING ICE & FUEL CO	GASOLINE - BUILDING & GROUNDS	124.84
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/CSC	975.00
VERIZON WIRELESS	CELLULAR SEPTEMBER	24.87
DELHI TOWNSHIP TREASURER	SEWER 2074 AURELIUS	371.00
CONSUMERS ENERGY	ELECTRIC-2074 AURELIUS	7,101.61
CONSUMERS ENERGY	ELECTRIC 2004 AURELIUS	77.11
CONSUMERS ENERGY	GAS-2074 AURELIUS	149.90
ACE HARDWARE	INNER TUBE/CSC UTILITY CART	12.99
ACE HARDWARE	5 MISC. MDSE./CSC	1.20
LOWE'S CREDIT SERVICES	REFRIGERATOR FOR BREAKROOM	380.80
	Total For Dept 265.00 BUILDING & GROUNDS	10,576.36

Dept 276.00 CEMETERY		
SBAM PLAN	HEALTH INSURANCE OCTOBER	456.86
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	57.05
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	12.94
LANSING ICE & FUEL CO	GASOLINE - CEMETERY	48.47
HUBBELL, ROTH & CLARK, INC	CEMETERY GRADING SERVICES	1,610.01
BARNHART & SON, INC.	COMPOST HAUL/CEMETERY	998.36
BARNHART & SON, INC.	7 GRAVE OPENINGS	2,859.77
ROSE PEST SOLUTIONS	KILL BEES IN TREE NEXT TO GRAVE	85.00
VERIZON WIRELESS	CELLULAR SEPTEMBER	12.43
CONSUMERS ENERGY	ELECTRIC-4149 WILLOUGHBY	36.59
BOBCAT OF LANSING	PARTS & LABOR/SCAG#4	322.46
	Total For Dept 276.00 CEMETERY	6,499.94

Dept 281.00 STORMWATER		
SBAM PLAN	HEALTH INSURANCE OCTOBER	401.48
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	50.13
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	11.38
LANSING ICE & FUEL CO	GASOLINE - STORMWATER	42.59
	Total For Dept 281.00 STORMWATER	505.58

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
SBAM PLAN	HEALTH INSURANCE OCTOBER	5,340.81
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	606.54
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	139.81
PAPER IMAGE PRINTING CENTRES	CONDEMNED STICKERS	64.46
PAPER IMAGE PRINTING CENTRES	APPROVE/DISAPPROVE STICKERS	72.85
LANSING ICE & FUEL CO	GASOLINE - COMMUNITY DEVELOP	134.65
VERIZON WIRELESS	CELLULAR SEPTEMBER	789.37
CANON FINANCIAL SERVICES, INC.	CANON COPIER LEASE	606.42
SCHAFFER'S INC.	MOWING 1881 HEATHERTON	69.00
SCHAFFER'S INC.	MOWING 3120 PINE TREE	34.50
SCHAFFER'S INC.	MOWING 4154 HOLT	51.75
SCHAFFER'S INC.	MOWING 4227 WATSON	34.50
MICHIGAN ASSOC OF HOUSING	MAHO FALL SEMINAR/LARNER	40.00
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	7,984.66

Dept 752.00 PARKS ADMINISTRATION		
SBAM PLAN	HEALTH INSURANCE OCTOBER	858.28
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	86.14
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	47.17
VERIZON WIRELESS	CELLULAR SEPTEMBER	130.92
	Total For Dept 752.00 PARKS ADMINISTRATION	1,122.51

Dept 771.00 PARKS		
LANSING ICE & FUEL CO	GASOLINE - PARKS	1,102.56
ACE HARDWARE	8 MISC. MDSE.	4.12
AMERICAN RENTAL	PORTABLE TOILET	70.00
AMERICAN RENTAL	PORTABLE TOILETS	220.00
MODEL COVERALL SERVICE	UNIFORM PANTS	29.11
MODEL COVERALL SERVICE	UNIFORM PANTS	52.11
STATE OF MICHIGAN	VALHALLA PARK WATER SAMPLES	210.00
BOARD OF WATER & LIGHT	WATER 4050 KELLER	166.96
DELHI TOWNSHIP TREASURER	SEWER 2108 CEDAR	112.00
DELHI TOWNSHIP TREASURER	SEWER 2287 PINE TREE	59.50
DELHI TOWNSHIP TREASURER	SEWER 4030 KELLER	167.30
DELHI TOWNSHIP TREASURER	SEWER 1750 MAPLE	33.60
CONSUMERS ENERGY	ELECTRIC 2074 AURELIUS #PARK	1,793.32
CONSUMERS ENERGY	ELECTRIC 2108 CEDAR	1,059.83
CONSUMERS ENERGY	ELECTRIC 1750 MAPLE	38.15
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 2939	166.90
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 3200	122.90
CONSUMERS ENERGY	ELECTRIC 4080 KELLER	125.65
CONSUMERS ENERGY	ELECTRIC 2177 WEST BLVD	22.60

CONSUMERS ENERGY	GAS 2287 PINE TREE 2939	29.93
CONSUMERS ENERGY	GAS 2108 CEDAR	27.00
MENARDS LANSING SOUTH	LUMBER & MOLDING	173.30
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/SR CENTER	260.00
BRADY LAWN EQUIPMENT	REPAIR FLAT TIRE/2 BELTS/BOLT/	297.83
SUPERIOR SAW	1 GAL. BAR & CHAIN OIL	14.99
SUPERIOR SAW	(2) 6 PACK OIL	47.98
SPARTAN DISTRIBUTORS	ARM LINK/BLADES/CASTOR WHEEL	974.23
SPARROW OCCUPATIONAL HEALTH	PHYSICALS	103.50
	Total For Dept 771.00 PARKS	<u>7,485.37</u>

Dept 774.00 RECREATION		
SBAM PLAN	HEALTH INSURANCE OCTOBER	429.14
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	43.07
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	22.53
D & M SILKSCREENING & EMBROID	42 SOFTBALL CHAMP SHIRTS	264.00
D & M SILKSCREENING & EMBROID	100 COACH SHIRTS	600.00
JOHN'S PRO-CLEAN, INC	6 TROPHIES	198.00
ACE HARDWARE	VALVE BALL	9.99
QUALITE SPORTS LIGHTING, LLC	LABOR AND INSTALL 30 LAMPS	3,500.00
PAULA K. HARNEY	SR CENTER FITNESS CLASSES	100.00
ROBERT KRUEGER	OFFICIAL SOCCER	100.00
	Total For Dept 774.00 RECREATION	<u>5,266.73</u>

Dept 850.00 OTHER FUNCTIONS		
HARTFORD LIFE INSURANCE CO	RETIREES LIFE INSURANCE OCT	28.35
SBAM PLAN	RETIREES HEALTH INSURANCE	5,823.59
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	917.79
THE CHESAPEAKE GROUP, INC	TOWNSHIP & CEDAR CORRIDOR	1,000.00
PITNEY BOWES GLOBAL FINANCIAL	FOLDING MACHINE LEASE	189.00
RICOH USA, INC	PRINCIPAL	126.24
RICOH USA, INC	INTEREST	81.38
	Total For Dept 850.00 OTHER FUNCTIONS	<u>8,166.35</u>

Total For Fund 101 GENERAL FUND 63,469.26

Fund 206 FIRE FUND		
Dept 336.00 FIRE DEPARTMENT		
HARTFORD LIFE INSURANCE CO	RETIREES LIFE INSURANCE OCT	4.05
SBAM PLAN	RETIREES HEALTH INSURANCE	912.82
SBAM PLAN	HEALTH INSURANCE OCTOBER	8,085.12
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	1,390.15
SBAM PLAN	HEALTH INSURANCE OCTOBER	1,287.41
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	80.73
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	243.67
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	22.53
BARYAMES CLEANERS	UNIFORM CLEANING	238.70
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	57.08
LANSING ICE & FUEL CO	GASOLINE - FIRE	1,386.81
LIFEGAS LLC	OXYGEN	147.74

MICHIGAN STATE UNIVERSITY	MEDICAL SUPPLIES	466.38
VIDACARE CORPORATION	MEDICAL SUPPLIES	659.06
BIO-CARE, INC.	MASK FIT TEST	25.00
SPARROW OCCUPATIONAL HEALTH	PHYSICALS	1,759.60
VERIZON WIRELESS	CELLULAR SEPTEMBER	339.84
DELHI TOWNSHIP TREASURER	SEWER 6139 BISHOP	35.00
ACE HARDWARE	DROPCLOTHS/MASKING TAPE/	75.89
MCLAREN FLINT EDUCATIONAL	PARAMEDIC ACADEMY/BIRD	4,500.00
Total For Dept 336.00 FIRE DEPARTMENT		<u>21,717.58</u>
Total For Fund 206 FIRE FUND		<u><u>21,717.58</u></u>

Fund 207 POLICE FUND		
Dept 301.00 POLICE		
INGHAM COUNTY TREASURER	POLICE CONTRACT SEPTEMBER	<u>189,777.50</u>
Total For Dept 301.00 POLICE		<u>189,777.50</u>
Total For Fund 207 POLICE FUND		<u><u>189,777.50</u></u>

Fund 211 FIRE EQUIP. & APPARATUS FUND		
Dept 339.00 EQUIPMENT & APPARATUS		
FIRE SERVICE MANAGEMENT LLC	FREIGHT CHARGE	13.37
FIRST DUE FIRE SUPPLY CO.	8 ROLLS FIRE DO NOT CROSS TAPE	120.00
SUPERIOR SAW	MOTOMIX/CHAIN SAW	7.99
ACE HARDWARE	(3) 3V LITHIUM BATTERIES	14.97
ROGER'S CLINE TIRE	4 TIRES/#383	1,044.00
SHROYERS AUTO PARTS	TIRE REPAIR/#383	158.00
Total For Dept 339.00 EQUIPMENT & APPARATUS		<u>1,358.33</u>
Total For Fund 211 FIRE EQUIP. & APPARATUS FUND		<u><u>1,358.33</u></u>

Fund 243 BROWNFIELD REDEVELOPMENT AUTH		
Dept 733.00 BROWNFIELD ADMINISTRATION		
FOSTER, SWIFT, COLLINS & SMITH	AUGUST ENVIRONMENTAL LEGAL	<u>1,843.95</u>
Total For Dept 733.00 BROWNFIELD ADMINISTRATION		<u>1,843.95</u>
Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH		<u><u>1,843.95</u></u>

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY		
Dept 728.00 DDA ADMINISTRATION		
SAM'S CLUB DIRECT	INK CARTRIDGES	120.96
MICHIGAN ECONOMIC DEVELOPERS	2014 MEMBERSHIP DUES/HAAS	270.00
THE CHESAPEAKE GROUP, INC	TOWNSHIP & CEDAR CORRIDOR	1,000.00
SAM'S CLUB DIRECT	WATER & COOKIES	9.86
Total For Dept 728.00 DDA ADMINISTRATION		<u>1,400.82</u>

Dept 729.00 DDA MARKETING & PROMOTION		
BLOHM CREATIVE PARTNERS	SYCAMORE TRAIL RIBBON CUTTING S	180.00
BLOHM CREATIVE PARTNERS	SYCAMORE TRAIL RIBBON CUTTING P	175.00
B & D ELECTRIC, INC.	LIGHT REPLACEMENT	724.50

BLOHM CREATIVE PARTNERS	FALL BILLBOARD DESIGN	465.00
SAM'S CLUB DIRECT	PAPER TOWEL	25.78
SAM'S CLUB DIRECT	WATER/POP/TOILET PAPER	58.90
SIMON ROOFING	REPLACE SHED ROOF/FARMERS	450.00
BLOHM CREATIVE PARTNERS	AUGUST WEB MAINTENANCE	195.00
Total For Dept 729.00 DDA MARKETING & PROMOTION		<u>2,274.18</u>

Dept 850.00 OTHER FUNCTIONS		
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/SHERIFF-DDA	420.00
DELHI TOWNSHIP TREASURER	SEWER 2045 CEDAR	43.40
DELHI TOWNSHIP TREASURER	SEWER 2150 CEDAR	30.68
DELHI TOWNSHIP TREASURER	SEWER 1465 CEDAR	14.00
DELHI TOWNSHIP TREASURER	SEWER 2052 CEDAR	118.88
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #A	1,216.97
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #B	119.53
CONSUMERS ENERGY	ELECTRIC-2116 CEDAR	374.26
CONSUMERS ENERGY	ELECTRIC-2150 CEDAR	193.86
CONSUMERS ENERGY	ELECTRIC 1465 CEDAR	66.41
CONSUMERS ENERGY	ELECTRIC-2228 AURELIUS	157.20
CONSUMERS ENERGY	ELECTRIC-3970 HOLT	148.48
CONSUMERS ENERGY	ELECTRIC-4115 HOLT	347.57
CONSUMERS ENERGY	GAS 1465 CEDAR	16.76
CONSUMERS ENERGY	GAS-2150 CEDAR	40.89
CONSUMERS ENERGY	GAS-2045 CEDAR	25.08
PURE GREEN LAWN & TREE	LAWN/TREE FERT - DDA PROP	45.00
PURE GREEN LAWN & TREE	LAWN/TREE FERT - DDA PROP	265.00
Total For Dept 850.00 OTHER FUNCTIONS		<u>3,643.97</u>

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 7,318.97

Fund 410 SYCAMORE TRAIL CONSTR FUND		
Dept 902.00 CAPITAL OUTLAY		
CONSORT DISPLAY GROUP	BANNER SET UP CHARGE	130.00
CONSORT DISPLAY GROUP	30" X 60" BANNER - SUNBRELLA	423.00
CONSORT DISPLAY GROUP	CUSTOM FABRIC COLOR UPCHARGE	42.00
CONSORT DISPLAY GROUP	BANNER FLEX III BRACKET	576.00
CONSORT DISPLAY GROUP	5/8" SCREW GEAR BAND	138.00
CONSORT DISPLAY GROUP	FREIGHT	29.18
Total For Dept 902.00 CAPITAL OUTLAY		<u>1,338.18</u>

Total For Fund 410 SYCAMORE TRAIL CONSTR FUND 1,338.18

Fund 590 SEWAGE DISPOSAL SYSTEM		
Dept 000.00		
BALDWIN, CHRIS	Basic Service Charge	39.20
BEST, SHANNON & CHELSIE	Basic Service Charge	9.80
BOWERS, WILLIAM AND VICKI	Basic Service Charge	23.80
DANIEL EYDE LLC	Basic Service Charge	70.56
DELHI TOWNSHIP	Basic Service Charge	18.36
DELHI TOWNSHIP	Basic Service Charge	1.64

HATCHER, CARRIE	Basic Service Charge	57.40
HOHS, LAWRENCE	Basic Service Charge	28.70
JAMES, ZACK	Basic Service Charge	49.76
JOHNSON, GARY LEE	Sewer Usage	62.30
MAYBERRY HOMES	Basic Service Charge	9.80
ROGERS, DARIN	Basic Service Charge	14.70
SALAS, VERONICA	Basic Service Charge	9.80
SAWYER, PATRICIA	Sewer Usage	144.76
SCHRADER, WILLIAM	Basic Service Charge	64.80
SHORE, JEAN	Basic Service Charge	39.20
THILL, RONALD J	Basic Service Charge	33.60
WMAM, LLC	Basic Service Charge	14.00
WOODLAND LAKES INVESTMENT	IPP	194.02
WOODLAND LAKES INVESTMENT	Basic Service Charge	93.10
WOODLAND LAKES INVESTMENT	Sewer Usage	83.79
WOODLAND LAKES INVESTMENT	Sewer Usage	83.79
WOODLAND LAKES INVESTMENT	Basic Service Charge	49.00
WOODLAND LAKES INVESTMENT	Sewer Usage	4.41
SBAM PLAN	RETIREEES HEALTH INSURANCE	103.28
	Total For Dept 000.00	<u>1,303.57</u>

Dept 548.00 ADMINISTRATION & OVERHEAD

HARTFORD LIFE INSURANCE CO	RETIREEES LIFE INSURANCE OCT	16.20
SBAM PLAN	RETIREEES HEALTH INSURANCE	2,490.47
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	<u>2,506.67</u>

Dept 558.00 DEPT OF PUBLIC SERVICE

SBAM PLAN	HEALTH INSURANCE OCTOBER	11,809.13
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	1,474.57
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	334.60
DBI BUSINESS INTERIORS	500 BUSINESS CARDS/WALACAV	33.00
DBI BUSINESS INTERIORS	500 BUSINESS CARDS/DIORKA	33.00
DBI BUSINESS INTERIORS	500 BUSINESS CARDS/BRYANT	33.00
DBI BUSINESS INTERIORS	500 BUSINESS CARDS/POWERS	33.00
LANSING ICE & FUEL CO	GASOLINE - DPS	1,252.83
BARYAMES CLEANERS	UNIFORM DRYCLEANING	53.40
MODEL COVERALL SERVICE	STAFF UNIFORMS	70.87
MODEL COVERALL SERVICE	STAFF UNIFORMS	174.13
MODEL COVERALL SERVICE	STAFF UNIFORMS	80.87
MODEL COVERALL SERVICE	STAFF UNIFORMS	106.50
AIRGAS USA, LLC	CYLINDER RENTAL	141.01
LOWE'S CREDIT SERVICES	SOCKET	29.38
USA BLUE BOOK	LABORATORY SUPPLIES/POTW	546.80
ALEXANDER CHEMICAL CORP	HYPOCHLORITE	3,808.36
ALEXANDER CHEMICAL CORP	SODIUM BISULFITE	855.00
ALEXANDER CHEMICAL CORP	CREDIT	(180.00)
KEMIRA WATER SOLUTIONS, INC	FERRIC CHLORIDE	5,190.93
ARGUS-HAZCO	CALIBRATION GAS GD34-070-N-58A	250.00
ARGUS-HAZCO	SHIPPING	51.76
HUBBELL, ROTH & CLARK, INC	ENG.-LAYOUT SPOILS SITE #2	1,963.80

HUBBELL, ROTH & CLARK, INC	ENGINEERING SERVICES	607.35
HUBBELL, ROTH & CLARK, INC	ENGINEERING SERVICES	195.54
HUBBELL, ROTH & CLARK, INC	ENGINEERING SERVICES	747.93
HUBBELL, ROTH & CLARK, INC	ENGINEERING SERVICES	61.35
HUBBELL, ROTH & CLARK, INC	ENGINEERING SERVICES	123.66
HUBBELL, ROTH & CLARK, INC	ENGINEERING SERVICES	680.00
HUBBELL, ROTH & CLARK, INC	ENGINEERING SERVICES	491.76
HUBBELL, ROTH & CLARK, INC	ENGINEERING SERVICES	469.50
UNITED PARCEL SERVICE	SHIPPING CHARGES	33.39
BARNHART & SON, INC.	SLUDGE HAULING/POTW	1,523.75
VERIZON WIRELESS	CELLULAR SEPTEMBER	438.72
DELHI TOWNSHIP TREASURER	SEWER 1490 AURELIUS	210.00
CONSUMERS ENERGY	ELECTRIC 1490 AURELIUS	2,833.75
CONSUMERS ENERGY	ELECTRIC-4828 HOLT	79.68
CONSUMERS ENERGY	ELECTRIC-4280 DELL	528.42
CONSUMERS ENERGY	ELECTRIC-2870 PINE TREE	555.09
CONSUMERS ENERGY	ELECTRIC-3505 HOLT	109.95
CONSUMERS ENERGY	ELECTRIC 1390 WAVERLY	212.55
CONSUMERS ENERGY	GAS 1494 AURELIUS	11.65
CONSUMERS ENERGY	ELECTRIC-2358 EIFERT	406.66
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2509	21,773.20
CONSUMERS ENERGY	ELECTRIC-5999 HOLT	68.27
CONSUMERS ENERGY	ELECTRIC-6055 MC CUE	315.32
CONSUMERS ENERGY	GAS-2481 DELHI COMM	14.58
CONSUMERS ENERGY	GAS-4280 DELL	19.70
CONSUMERS ENERGY	GAS-1492 AURELIUS	59.18
CONSUMERS ENERGY	GAS 5961 MC CUE #4	326.48
CONSUMERS ENERGY	GAS-5961 MC CUE #2	22.62
CONSUMERS ENERGY	GAS-5961 MC CUE #3	16.76
CONSUMERS ENERGY	GAS-3505 HOLT	11.65
CONSUMERS ENERGY	GAS-5961 MC CUE #2319	237.13
CONSUMERS ENERGY	GAS-1490 AURELIUS	11.65
BRADY LAWN EQUIPMENT	3 BOLTS/SCAG	13.74
ACE HARDWARE	TOILET LEVER/MAINTENANCE	5.99
LOWE'S CREDIT SERVICES	HEADLAMP	113.82
EJ USA, INC.	6 MANHOLE LIDS	1,065.66
JACK DOHENY SUPPLIES, INC	REPAIR THE VACTOR TRUCK #5A	13,443.34
ACE HARDWARE	5 WATCH BATTERIES/ORP PROBE	24.95
ACE HARDWARE	1 PEAK ANTIFREEZE/4 CLAMPS	24.15
ASSOCIATED HEATING SALES	540-648MFD CAPACITOR	134.00
ASSOCIATED HEATING SALES	47-2104011U0297099725 RELAY	194.00
ASSOCIATED HEATING SALES	EST SHIPPING	13.21
THE PARTS PLACE	6 GAL. ANTI-FREEZE	64.14
THE PARTS PLACE	(1) BLOWER MOTOR RELAY	51.99
PURE GREEN LAWN & TREE	LAWN /TREE FERT-MTC/POTW/WAV	79.00
PURE GREEN LAWN & TREE	LAWN /TREE FERT-MTC/POTW/WAV	232.00
TASMANIAN TIRE CO.	1 TUBE/SCAG	26.00
RS TECHNICAL SERVICES, INC.	FIBER OPTIC MEDIA CONVERTER	455.00
TASMANIAN TIRE CO.	SERVICE FLAT TIRE/BACKHOE #13	10.00
FRANKIE D'S AUTO & TRUCK	2 TRANS. COLLER LINES & FITTINGS	297.00

FRANKIE D'S AUTO & TRUCK	LOF/UNIT 1	35.00
FRANKIE D'S AUTO & TRUCK	LOF/UNIT 14	43.00
THE PARTS PLACE	(1) 400 WATT PWR INVERTER/#4	52.99
SPARROW OCCUPATIONAL HEALTH	PHYSICALS	192.00
HUBBELL, ROTH & CLARK, INC	PRIMARY CLARIFIER EVALUATION	3,246.36
Total For Dept 558.00 DEPT OF PUBLIC SERVICE		81,160.52
Dept 578.01 CAPITAL IMPROVEMENTS		
HUBBELL, ROTH & CLARK, INC	ENGINEERING-MCCUE RD LINING	1,884.93
HUBBELL, ROTH & CLARK, INC	EIFERT RD FORCE MAIN ENGINEER	9,713.79
Total For Dept 578.01 CAPITAL IMPROVEMENTS		11,598.72
Total For Fund 590 SEWAGE DISPOSAL SYSTEM		96,569.48
Fund 643 LOCAL SITE REMEDIATION REVOLVING FUND		
Dept 735.00 LOCAL SITE REMEDIATION		
FOSTER, SWIFT, COLLINS & SMITH	AUGUST ENVIRONMENTAL LEGAL	1,843.95
PARSONS BRINCKERHOFF, INC.	2022 CEDAR ENVIRONMENTAL	3,000.00
Total For Dept 735.00 LOCAL SITE REMEDIATION		4,843.95
Total For Fund 643 LOCAL SITE REMEDIATION REVOLVING FUND		4,843.95
Fund 701 TRUST & AGENCY FUND		
Dept 000.00		
AFLAC	WITH DEDUCT-AFLAC DISABILITY	669.86
AFLAC	WITH DEDUCT-AFLAC LIFE INSUR	7.38
AFLAC	WITH DEDUCT-AFLAC ACCIDENT	536.54
AFLAC	WITH DEDUCT-AFLAC SICKNESS	370.62
AFLAC	WITH DEDUCT-AFLAC CANCER	467.16
Total For Dept 000.00		2,051.56
Total For Fund 701 TRUST & AGENCY FUND		2,051.56
Fund 703 CURRENT TAX ACCOUNT		
Dept 000.00		
TOTAL FIREARMS INC	REFUNDS DUE TAXPAYERS	707.94
Total For Dept 000.00		707.94
Total For Fund 703 CURRENT TAX ACCOUNT		707.94
Total For All Funds:		390,996.70

**DELHI CHARTER TOWNSHIP  
FUND TRANSFERS AND PAYROLL APPROVAL  
For Payroll Dated September 25, 2014**

**I. Certification of Preparation and Distribution**

The attached check and payroll registers encompass check numbers: 107190 through 107232 & direct deposits numbers: DD18832 through DD18925. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: September 25, 2014

\_\_\_\_\_  
Director of Accounting

**II. Payroll Report**

The September 25, 2014 payroll encompasses the following funds and expenditures:

	<b>Gross Payroll</b>	<b>Payroll Deductions</b>	<b>Net Pay</b>
General Fund	\$77,509.46	\$22,214.28	\$55,295.18
Fire Dept. Fund	49,870.62	15,188.61	\$34,682.01
DDA	3,841.57	855.67	\$2,985.90
Sewer Fund/Receiving	34,239.54	10,087.33	\$24,152.21
<b>Total Payroll</b>	<b>\$165,461.19</b>	<b>\$48,345.89</b>	<b>\$117,115.30</b>
	<b>Township FICA</b>	<b>Township RHS &amp; Pension Plan</b>	<b>Total Deductions &amp; TWP Liabilities</b>
General Fund	\$5,625.96	\$5,755.09	\$33,595.33
Fire Dept. Fund	3,737.35	3,255.23	22,181.19
DDA	124.32	82.04	1,062.03
Sewer Fund/Receiving	2,524.41	2,891.80	15,503.54
<b>Total Payroll</b>	<b>\$12,012.04</b>	<b>\$11,984.16</b>	<b>\$72,342.09</b>

\_\_\_\_\_  
Director of Accounting

**III. FUND TRANSFERS**

Transfers covering the foregoing payroll were made on September 25, 2014 and identified as follows:

**09/25 Net Pay Disbursement in Common Savings (\$117,115.30)**

\_\_\_\_\_  
Roy W. Sweet, Treasurer

**IV. Board Audit and Approval:**

At a regular meeting of the Township Board held on October 7, 2014, a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes(\_\_\_\_\_ absent) that the payroll dated September 25, 2014 was reviewed, audited, and approved.

Attachment to Payroll Register  
cc: Sweet(1)Vander Ploeg(1)

\_\_\_\_\_  
Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** October 1, 2014

**RE:** FY 2015 Budgets – Set Public Hearing – General Fund and Special Revenue Funds

---

During the September Budget Workshop we introduced to the Board the proposed 2015 Budget documents (Budget Book). These proposed budgets have been updated for any changes made at the budget workshops. Summaries of these budgets will be available in the Clerk's Office for public viewing.

As required by statute, a public hearing must be held prior to December 15<sup>th</sup> and the adoption of these budgets by the Township Board no later than December 31<sup>st</sup> of each year. Therefore, I recommend the Board set a public hearing for October 21, 2014 at 7:45 p.m. to hear comments on the proposed budget.

**RECOMMENDED MOTION:**

**To set a public hearing on the proposed Township budgets for the General Fund and Special Revenue Funds for fiscal year 2015 on Tuesday, October 21, 2014 at 7:45 p.m.**

## DELHI CHARTER TOWNSHIP

## MEMORANDUM

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** October 1, 2014

**RE:** Amendment No. 2 to Resolution No. 2008-064 – Designation of Non-Motorized Transportation Pathway

---

Enclosed for your review and approval is Amendment No. 2 to Resolution No. 2008-064 which would designate the Sycamore Trail as a Township Non-Motorized Transportation Pathway.

In 2008 the Township Board adopted Township Ordinance No. 117 (Non-Motorized Transportation Pathways) which provides for regulation of all non-motorized transportation pathways within Delhi Township. The Ordinance also stipulates that the Board must formally designate those land areas that are subject to the Ordinance as non-motorized transportation pathways in order to provide for enforcement of the Ordinance.

With the recent completion of the Sycamore Trail the Township now needs to designate this pathway as a non-motorized transportation pathway in accordance with Ordinance No. 117. Therefore, I recommend the Board adopt Amendment No. 2 to Resolution No. 2008-064 which adds and designates the portion of trail known as the Sycamore Trail as a non-motorized transportation pathway.

**Recommended Motion:**

**To adopt Amendment No. 2 to Resolution No. 2008-064 which designates the land area known as the Sycamore Trail described in Attachment A of said Resolution as a Non-Motorized Transportation Pathway.**



## **MEMORANDUM**

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Wednesday, October 01, 2014

RE: Adding Sycamore Trail to Ord. 117

In 2008 the Township adopted Ord. 117, which is the Delhi Charter Township Non-Motorized Pathway Ordinance. A copy of the Ordinance is attached. Its main purpose is to restrict use of the Township's trail system to only non-motorized uses.

The Ordinance prohibits use of the trails by cars, trucks, quads, motor bikes & motorcycles, golf carts and similar motorized vehicles. However, the prohibition does not apply to vehicles used by law enforcement, emergency vehicles, maintenance personnel or people that use motorized mobility devices. The purpose of prohibiting these types of vehicles from using the trail is to ensure the safety of those who are walking, biking, rollerblading, etc. Violation of the ordinance is a civil infraction and carries fines of \$25 for the first violation and \$50 for every violation thereafter.

Ordinance No. 117 stipulates that non-motorized pathways are designated by resolution of the Township Board. For example, the Valhalla Trail was previously designated in this way and is subject to the limitations imposed by the Ordinance. At this time, I suggest that the Board adopt the attached Resolution to designate the Sycamore Trail as a non-motorized pathway. Doing this will extend the protections of Ord. 117 to this important section of our trail system. It is important to note that we have already observed individuals using golf carts and mopeds on the trail, a situation which is unsafe for other trail users.

If you have any questions, or need additional information, please do not hesitate to ask. Otherwise, I respectfully request that you forward the attached along with your concurrence to the Township Board for consideration and action at the October 7<sup>th</sup> meeting. Thank you.

DELHI CHARTER TOWNSHIP

AMENDMENT NO. 2  
RESOLUTION NO. 2008-064

A RESOLUTION TO AMEND RESOLUTION NO. 2008-064 TO DESIGNATE  
CERTAIN AREAS WITHIN THE CHARTER TOWNSHIP OF DELHI AS “NON-  
MOTORIZED PATHWAYS”

At a regular meeting of the Delhi Charter Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan 48842 on the 7th day of October, 2014, at 7:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_:

**WHEREAS**, the Charter Township of Delhi adopted Ordinance No. 117 (Code Section 14-37 *et seq*) that became effective on December 5, 2008 and which provides for the rules and regulations on the Non-Motorized Pathway system; and

**WHEREAS**, Ordinance 117 provides that designation of Township Non-Motorized Pathways shall be by Resolution of the Delhi Charter Township Board of Trustees;

**NOW THEREFORE**, in accordance with Ordinance No. 117, **IT IS HEREBY RESOLVED THAT:**

1. The area described in Attachment A, the “Sycamore Trail”, to this Resolution shall be and are hereby declared to be Non-Motorized Pathways.
2. This Resolution shall become effective immediately upon its adoption.

AYES:

NAYS:

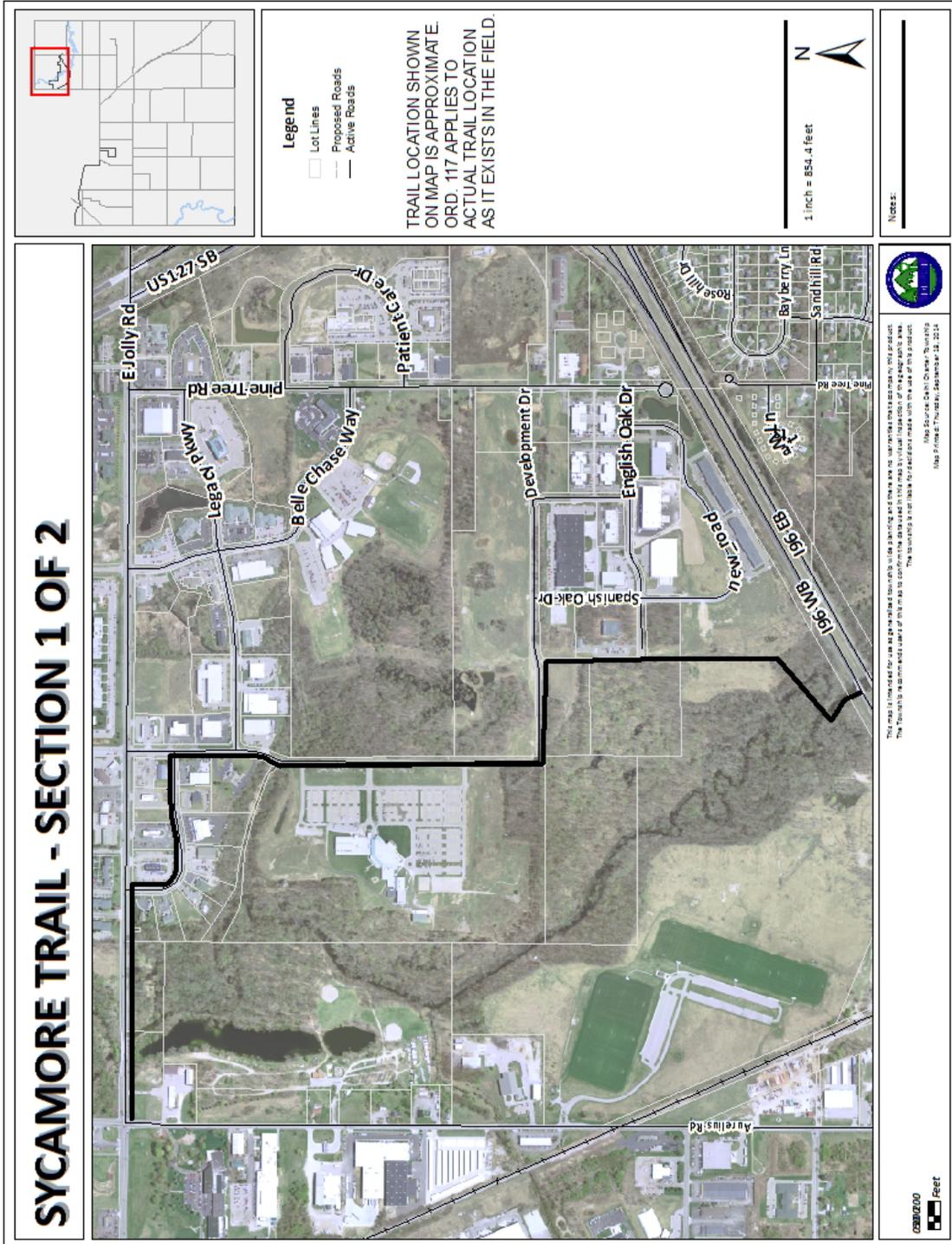
ABSENT:

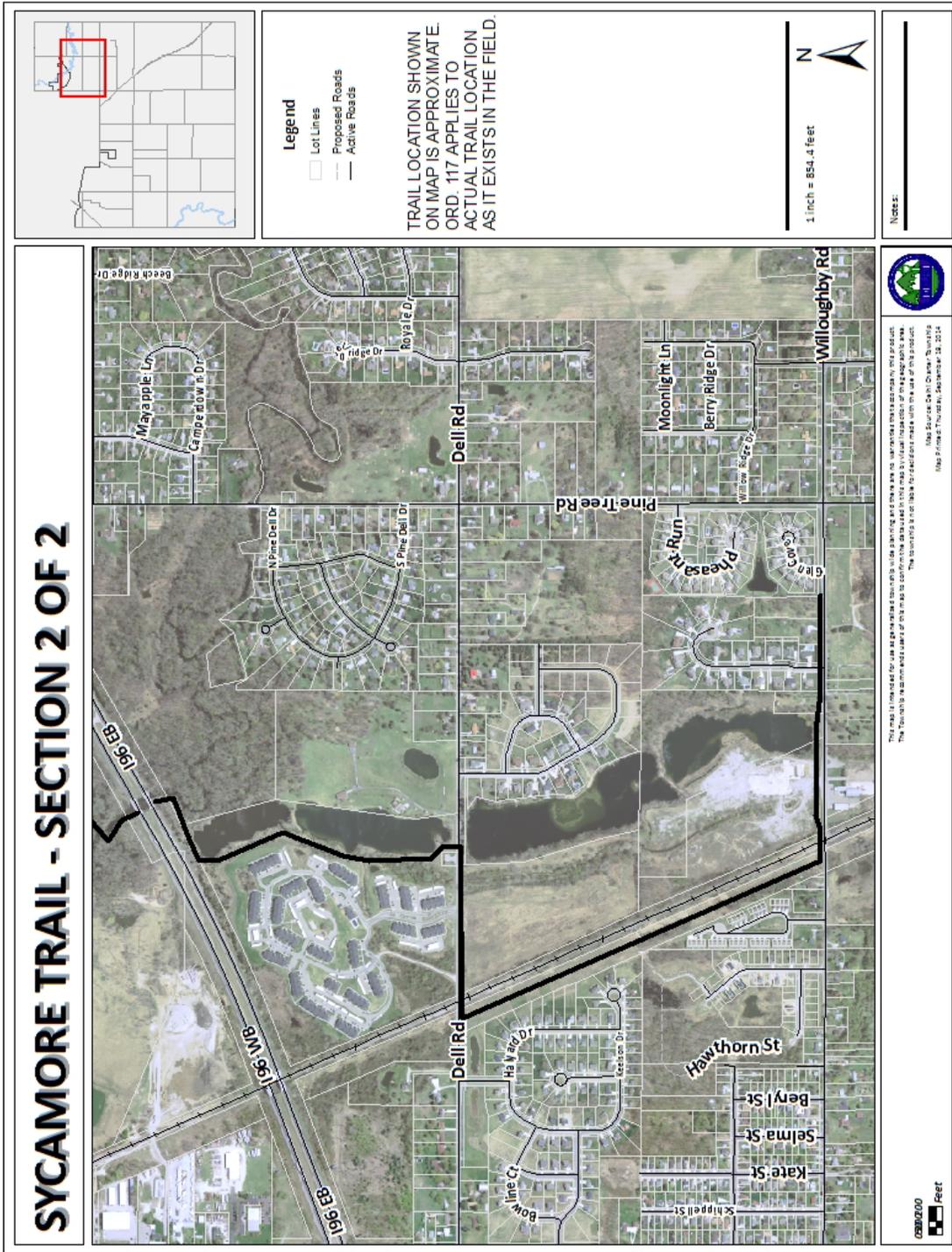
The foregoing Resolution declared adopted on the date written above.

\_\_\_\_\_  
Evan Hope, Township Clerk



ATTACHMENT A:  
 MAP OF NON-MOTORIZED PATHWAY “SYCAMORE TRAIL”





DELHI CHARTER TOWNSHIP  
INGHAM COUNTY, MICHIGAN

ORDINANCE NO. 117

**PREAMBLE**

AN ORDINANCE TO AMEND THE DELHI CHARTER TOWNSHIP CODE BY ADDING THERETO A CODE SECTION 14-37 TO BE ENTITLED "NON-MOTORIZED PATHWAY USE AND RESTRICTIONS"; TO PROVIDE AN EFFECTIVE DATE HEREOF; AND TO PROVIDE FOR PENALTIES FOR VIOLATION OF THIS ORDINANCE.

The Charter Township of Delhi, Ingham County, Michigan, ordains:

**SECTION I. TITLE.**

This Ordinance shall be known as the Delhi Charter Township Non-Motorized Pathway Ordinance.

**SECTION II. NON-MOTORIZED PATHWAYS.**

The Delhi Charter Township Board, by Resolution from time to time, shall designate certain public ways within the Township as non-motorized pathways. Upon such designation, the Department of Community Development or Department of Public Works or their designee shall procure and place appropriate signage designating said ways as non-motorized pathways, which signage shall also describe restrictions placed on the use of said public ways pursuant to this Ordinance and any amendments thereto.

**SECTION III. RESTRICTIONS ON USE OF NON-MOTORIZED PATHWAY.**

Except as provided in Section IV below, no person shall operate any motor vehicle or other motorized conveyance or device on or within any area designated as a non-motorized pathway or upon the improved surface of said pathway.

**SECTION IV. EXCEPTIONS TO NON-MOTORIZED PATHWAY RESTRICTIONS.**

Restrictions set forth in Section III shall not apply to law enforcement officers engaged in the performance of their duties, motorized devices and apparatus operated

by authorized maintenance personnel, motorized chairs, apparatus and conveyances utilized to provide mobility to disabled persons, and emergency vehicles of all types.

**SECTION V. VIOLATIONS; PENALTIES.**

Any person violating the provisions of this Ordinance shall be guilty of a civil infraction and subject to a civil fine of \$25.00 for the first infraction and a civil fine of \$50.00 for each subsequent infraction.

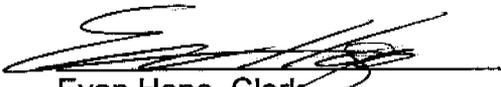
**SECTION VI. SEVERABILITY.** It is the legislative intent of the Township Board adopting this Ordinance that all provisions hereof shall be liberally construed to protect the public health, safety and general welfare of the inhabitants of the Township and all other persons affected by this Ordinance. Consequently, should any provision of this Ordinance be held to be unconstitutional, invalid or of no effect, such holding shall not be construed as affecting the validity of any of the remaining provisions of this Ordinance, it being the intent of the Delhi Charter Township Board that this Ordinance shall stand and remain in effect, notwithstanding the invalidity of any provision hereof.

**SECTION VII. EFFECTIVE DATE.** This Ordinance shall be effective thirty (30) days from and after its adoption.

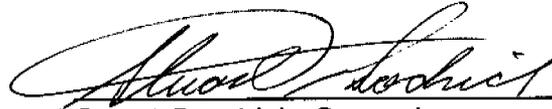
AYES: Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon  
NAYES: None  
ABSENT: None

Adopted by the Delhi Charter Township Board of Trustees at a regular meeting held on the 5<sup>th</sup> day of November, 2008 at 7:30 p.m.

First Reading: 10/21/08  
First Publication: 10/26/08  
Second Reading: 11/05/08  
Second Publication: 11/09/08  
Effective Date: 12/05/08



Evan Hope, Clerk



Stuart Goodrich, Supervisor

STATE OF MICHIGAN)  
                                  )§  
COUNTY OF INGHAM)

I, Evan Hope, Clerk of the Charter Township of Delhi, hereby certify that the foregoing constitutes a true and complete copy of Ordinance No. 117, duly adopted by the Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, on the 5<sup>th</sup> day of November, 2008, and that the same was published as required by law on the 26<sup>th</sup> day of October, 2008 and the 11<sup>th</sup> day of November, 2008 in the Holt Community Newspaper and the Ingham County Newspaper.



Evan Hope, Clerk

## DELHI CHARTER TOWNSHIP

## MEMORANDUM

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** September 30, 2014

**RE:** Resolution No. 2014-021 – Application for Industrial Facilities Tax (IFT) Exemption – Eisen Electric Corporation

---

Enclosed for your review and consideration is Resolution No. 2014-021 which would approve the Application for Industrial Facilities Tax (IFT) Exemption for Eisen Electric Corporation located at 3340 Pine Tree Road. This application is for \$534,240 for the construction of a building addition and new equipment and machinery.

A public hearing will be held on October 7, 2014 at 7:45 p.m. A Notice of Hearing was mailed certified to all legislative bodies of each taxing unit that levies ad valorem property taxes within Delhi Township and gives them the opportunity for comments on the application during the public hearing.

Therefore, subsequent to the public hearing, I recommend the Board approve the IFT application for Eisen Electric Corporation.

**Recommended Motion:**

**To adopt Resolution No. 2014-021 which approves the Application for Industrial Facilities Tax (IFT) Abatement Certificate for Eisen Electric Corporation.**



## **MEMORANDUM**

TO: John Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Tuesday, September 30, 2014

RE: Eisen Electric Corporation, 3340 Pine Tree Road  
Industrial Facilities Exemption – Application

At the upcoming October 7<sup>th</sup> Board meeting a public hearing will be held in consideration of the application by Eisen Electric Corporation for tax abatement under Public Act 198 of 1974. The company is a manufacturer specializing in electronics and related components. More information about the company can be found on their website at [www.eisennet.com](http://www.eisennet.com).

Eisen built their facility in 2008/2009 and received abatement on their initial investment at that time of approximately \$643,000. Eisen has continued to grow and is now in need of an expanded facility. Currently, Eisen proposes to invest approximately \$534,240 in real property improvements, including the construction of an addition to their existing building. The company also expects to create 1 new position. It appears that that over the 12 year abatement period the value of the incentive could be approximately \$117,000. Of course, the Township will continue to receive the unabated taxes on the new investment that is realized as a result of this incentive.

A copy of the IFT application is attached for your review and consideration, along with a draft resolution approving the application. As always, if you have any questions, or need additional details, please do not hesitate to ask me. Otherwise, I would respectfully request that you forward the attached to the Board for their consideration and action at the next meeting.

Thank you.

**DELHI CHARTER TOWNSHIP**

**RESOLUTION NO. 2014-021**

A Resolution to Approve the Application of Eisen Electric Corporation for Industrial Facilities Exemption Certificate.

At a Regular Meeting of the Township Board of Trustees, of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan on Tuesday, the 7<sup>th</sup> day of October, 2014, at 7:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by\_\_\_\_\_.

**WHEREAS**, pursuant to 1974 PA 198, as amended, the Township Board created an Industrial Development District (the "Industrial Development District"), with boundaries as outlined in Exhibit A of Resolution No. 2008-016 which includes the property at 3340 Pine Tree Road, Lansing, MI 48911; and

**WHEREAS**, the Township Clerk received an Application (the "Application") for an Industrial Facilities Exemption Certificate from Eisen Electric Corporation (the "Applicant") on September 4, 2014 with respect to real property improvements described in the Application (the "Facility") to be acquired and installed within the Industrial Development District; and

**WHEREAS**, before acting on the Application, the Township Board held a hearing on October 7, 2014 at the Community Services Center, at 7:45 p.m., for which hearing the Applicant, the Township Assessor, the public and a representative of each of the affected taxing units were given written notice, and at which hearing were afforded an opportunity to be heard on the Application; and

**WHEREAS**, acquisition and installation of the Facility is anticipated to have the reasonable likelihood to retain, create or prevent the loss of employment in Delhi Charter Township; and

**WHEREAS**, the aggregate SEV of real and personal property exempt from ad valorem taxes within Delhi Charter Township, after granting this exemption, will exceed 5% of an amount equal to the sum of the SEV of Delhi Charter Township, plus the SEV of personal and real property thus exempted.

**NOW, THEREFORE, BE IT RESOLVED;**

1. The Township Board finds and determines that:
  - a. The granting of the Application under Public Act 198 of 1974, as amended, together with the aggregate amount of Industrial Facilities Tax Exemption Certificates previously granted and

currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of Delhi Charter Township, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in Delhi Charter Township.

2. The Application for Industrial Facilities Tax Exemption for Facilities to be acquired and installed on the parcel of real property described in the Application and situated within the Industrial Development District is hereby approved.
3. The Industrial Facilities Tax Exemption granted pursuant to PA 198 of 1974, as amended, shall be for a period of twelve (12) years, plus up to two (2) years construction/acquisition.
4. Subject to the condition that any written agreements, assurances, and representations otherwise made by the Applicant to Delhi Charter Township concerning the Facility and the taxation thereof are not thereby superseded, the Township Clerk is hereby authorized to execute agreements and such other certificates, instruments, and papers necessary or convenient to effectuate the Industrial Facilities Tax Exemption, including enabling the Applicant to correct inadvertent errors in the Application prior to its submission to the State of Michigan.

AYES:

ABSENT:

The foregoing Resolution declared adopted on the date written above.

---

Evan Hope, Township Clerk

**STATE OF MICHIGAN }  
                                  }ss  
COUNTY OF INGHAM }**

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 7<sup>th</sup> day of October, 2014.

**IN WITNESS THEREOF**, I have hereunto affixed my official signature this \_\_\_\_  
day of October, 2014.

---

Evan Hope, Township Clerk



# Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of P.A. 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk 	Date received by Local Unit <u>09/04/14</u>
STC Use Only	
Application Number	Date Received by STC

**APPLICANT INFORMATION**  
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) <b>EISEN ELECTRIC CORPORATION</b>	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (Four Digit Code) <b>3643, 3452</b>	
1c. Address of Facility (real property or personal property location) <b>3340 PINETREE RD, LANSING, MI 48911</b>	1d. Name of City/Township/Village (Indicate which) <b>DELHI TWSP</b>	1e. County <b>INGHAM</b>
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy to only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))	3a. School District where facility is located <b>HOLT</b>	3b. School Code <b>33070</b>
	4. Amount of years requested for exemption (1-12 Years) <b>12</b>	

5. Thoroughly describe the project for which exemption is sought: Real Property (Type of Improvements to Land, Building, Size of Addition); Personal Property (Explain New, Used, Transferred from Out-of-State, etc.) and Proposed Use of Facility. (Please attach additional page(s) if more room is needed).

**NEW CONSTRUCTION OF APPROX 6,000 SQ FT TO EXTEND COVERED SPACE IN EXISTING BUILDING FOR THE PURPOSE OF MANUFACTURING AND ASSEMBLY.**

6a. Cost of land and building improvements (excluding cost of land) .....	<u>\$534,240.00</u>
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	
6b. Cost of machinery, equipment, furniture and fixtures .....	Real Property Costs
* Attach itemized listing with month, day and year of beginning of installation plus total costs	
6c. Total Project Costs .....	Personal Property Costs <u>\$534,240.00</u>
Total of Real & Personal Costs	

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>		
Real Property Improvements	<u>9/15/14</u>	<u>8/30/15</u>	<input type="checkbox"/> Owned	<input checked="" type="checkbox"/> Leased
Personal Property Improvements	_____	_____	<input type="checkbox"/> Owned	<input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption.     Yes     No

9. Number of existing jobs at this facility that will be retained as a result of this project. <b>2</b>	10. Number of new jobs at this facility expected to be created within two years of project completion. <b>1</b>
--	---

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of valuation for the entire plant rehabilitation district. The SEV data below must be as of December 31 of the year prior to the rehabilitation.

a. SEV of Real Property (excluding land) .....	<u>\$0.00</u>
b. SEV of Personal Property (excluding inventory) .....	<u>\$0.00</u>
c. Total SEV .....	<u>\$0.00</u>

12a. Check the type of District the facility is located in:

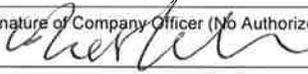
Industrial Development District       Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit)	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

**APPLICANT CERTIFICATION - complete all boxes.**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <b>Lokesh Kumar</b>	13b. Phone Number <b>(517) 393-5850</b>	13c. Fax Number <b>(517) 393-0590</b>	13d. E-mail Address <b>LKumar@eisennet.com</b>
14a. Name of Contact Person <b>same</b>	14b. Phone Number	14c. Fax Number	14d. E-mail Address
15a. Name of Company Officer (No Authorized Agents) <b>Lokesh Kumar, Officer</b>			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number <b>(517) 393-0590</b>	15d. Date <b>Sept 2, 2014</b>
15e. Mailing Address (Street, City, State, ZIP) <b>3340 Pinetree Rd, Lansing, MI 48911</b>		15f. Phone Number <b>(517) 393-5850</b>	15g. E-mail Address <b>Lkumar@eisennet.com</b>

**LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Years (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
17. Name of Local Government Body	18. Date of Resolution Approving/Denying this Application

**Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.**

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Phone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission  
Michigan Department of Treasury  
P.O. Box 30471  
Lansing, MI 48909-7971**

STC USE ONLY			
LUCI Code	Begin Date	End Date	End Date2

