

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON MARCH 4, 2014**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, March 4, 2014 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Davis called the meeting to order at 6:30 p.m.

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Trustees Jon Harmon, DiAnne Warfield

Members Absent: Treasurer Roy Sweet, Trustees John Hayhoe, Megan Ketchum

BUSINESS

KIWANIS PARK RESTROOM FACILITY GRANT SUBMITTAL PRESENTATION

Mark Jenks, Director of Parks and Recreation, and Robert Ford, Landscape Architects and Planners, reported on the proposed Kiwanis Park restroom facility grant submittal.

Mr. Jenks stated that the Holt Public School District built this structure in the late 1960's at which time the Holt High School was adjacent to this property. This was the beginning of the shared services between the Holt Public School District and Delhi Township. Soccer, softball and football fields, tennis courts and playgrounds currently use these restrooms. The proposed structure will be similar to the Veterans Memorial Gardens and Valhalla Park restroom structures minus the pavilion. The structure will have wide overhangs to help shield people from inclement weather. Two family style restrooms and a storage area will be included in the structure. Sidewalks will be installed to connect to the existing pavilion, parking lot and recreational fields.

Mr. Jenks stated that the grant monies are derived from royalties on the sale and lease of State-owned mineral rights. The grant is a 75/25 match with an application due date of April 1, 2014. A Public Hearing will be held on March 12, 2014 during the Parks and Recreation Commission meeting. If successful, the grant will be awarded near the end of 2014 with an anticipated spring 2015 build. Mr. Jenks stated that this area is the most active outdoor recreation area within the Township's park system.

Construction cost is estimated to be \$370,000-\$380,000; the Township is to provide a quarter of the project's total costs as local match. Several letters of support have been received from residents.

Wayne Quick, 1800 Maple Street, commented on the walkways near the ball fields. Mr. Quick commented on the need for a new restroom facility at this location. Mr. Quick stated that years ago, with funds and manpower donated by the Kiwanis Club, the restrooms were painted and new fixtures were installed.

Discussion was held in regard to new playground equipment at this park. Mr. Jenks stated that this item is in the current Community Recreation Plan and should be included in the next one.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON MARCH 4, 2014**

DEPARTMENT OF PUBLIC SERVICES – FEBRUARY ACTIVITY REPORT

The Board reviewed the Department of Public Services Activity Report (ATTACHMENT I).

Sandra Diorka, Director of Public Services, reported on the changes to the Miss Dig program which will begin on April 1, 2014. The Township has been invited to attend the Earth Day Celebration at Constitution Hall, downtown Lansing. The Township is getting ready to accept food waste from Jackson National Life (JNL). JNL will grind and dewater the waste which will be used to produce energy at the POTW. There will be a garden seminar held on March 20, 2014 and the 50/50 tree program will be brought back this year. The Department of Public Services (DPS) will host an electronics drop-off event March 22, 2014. Lansing Community College students will work with the DPS staff on that day to collect food waste.

PUBLIC COMMENT – None

ADJOURNMENT

Meeting adjourned at 7:21 p.m.

Date: March 18, 2014

Evan Hope, Township Clerk

Date: March 18, 2014

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

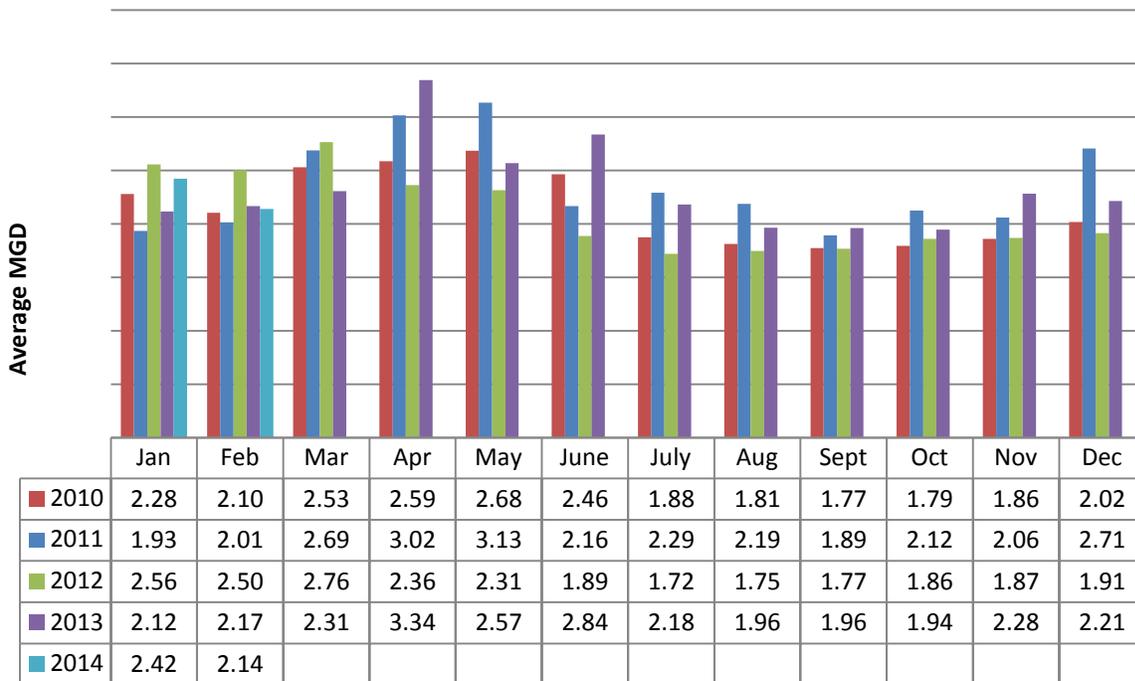


DEPARTMENT OF PUBLIC SERVICES

Monthly Report

February 2014

Flow Data – (Million Gallons per Day of water processed by the plant)



Laboratory Testing and Quality Control – Quality Assurance Program

Tests Run For		% Passing
Permit Compliance	216	
Process Control	1707	
Quality Control	61	94%
Check Samples	9	89%
DMRQA-Study 30 Proficiency	0	
Miscellaneous Sampling	9	
Totals	2002	92%

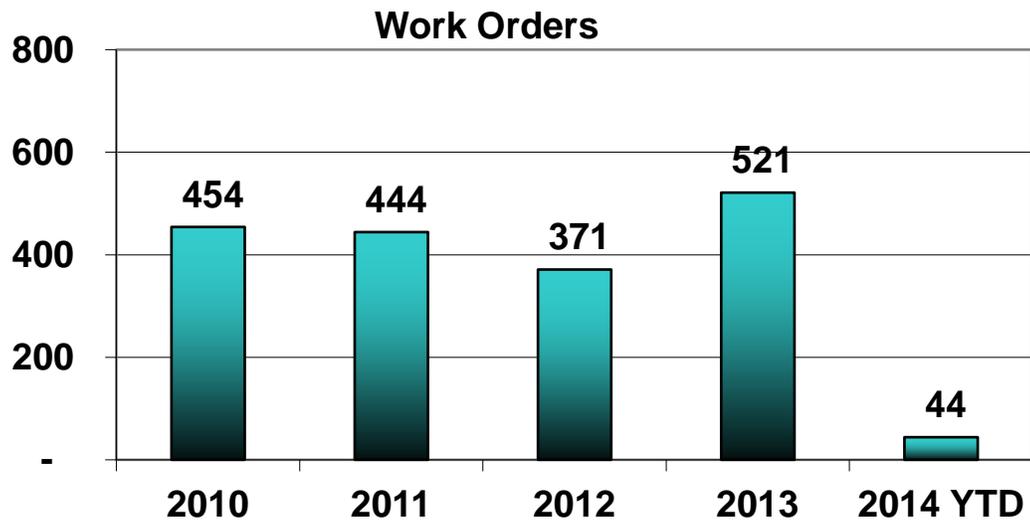
Safety

February Safety Activities	Date	Description
Confined Space Entries		
	2/24/2014	Secondary Splitter Box (Assess gate track)

Training

Date	# of Employees Attended	Training Course Description
2/11/2014	2	DEQ Sara Title III Tier Two Workshop
2/25-26/2014	1	2014 Borchardt Conference
2/25-26/2014	1	2014 Michigan Green Communities Conference

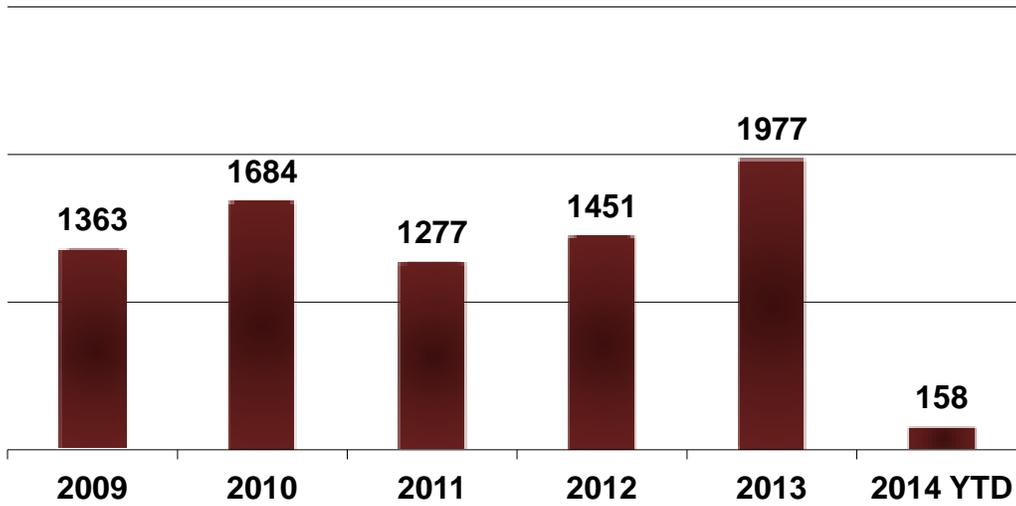
Maintenance



Note: Work order totals do not include monthly, weekly and daily preventive maintenance tasks. Below are highlights of some of the repairs performed.

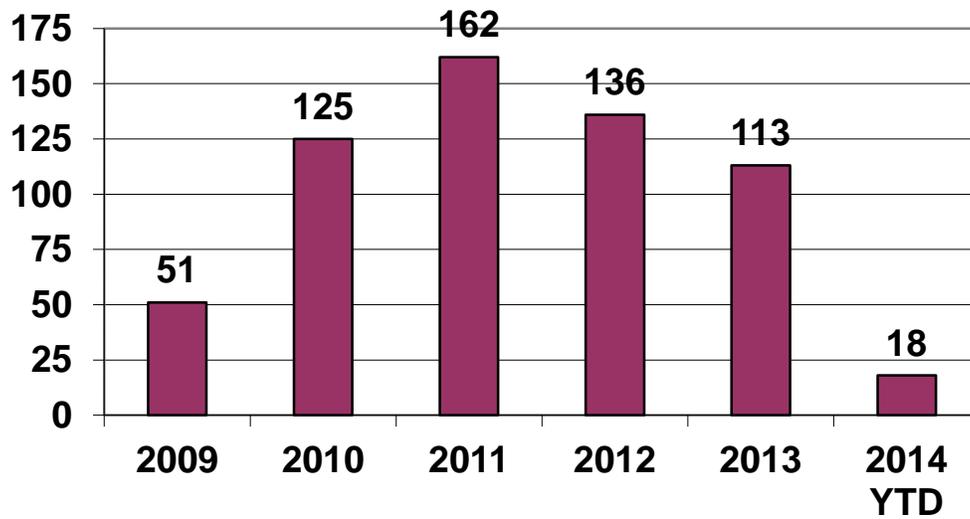
- Removed snow and icicles from roof at CSC over the Library.
- Snow plowed and salted for ice removal.
- Installed new batteries in all the door locks at ICSD.
- Took down all holiday decorations and replaced banners.
- Checked all streetlight clocks to make sure they are all on the same time.
- Finished installing the recycling enclosure at the Farmers Market.

Miss Digs Performed



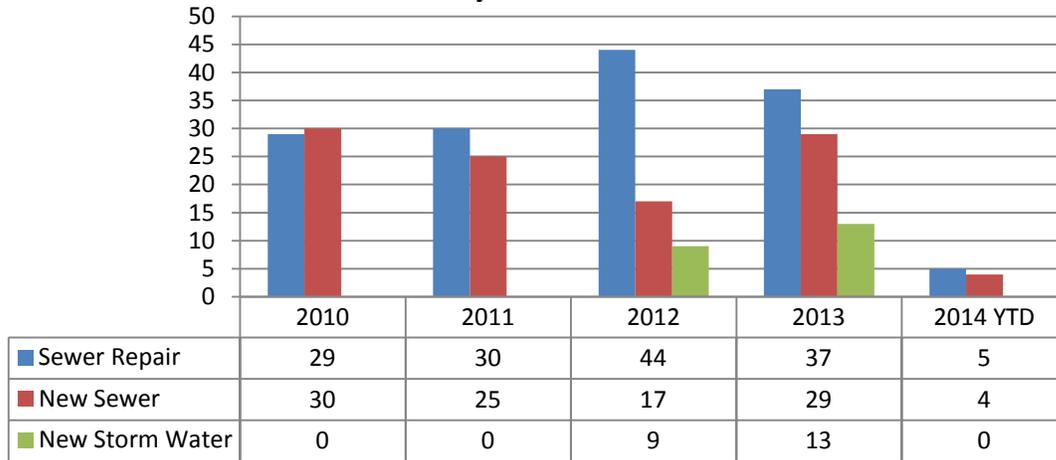
Unscheduled Service Calls

COMPLAINTS/CALL OUTS



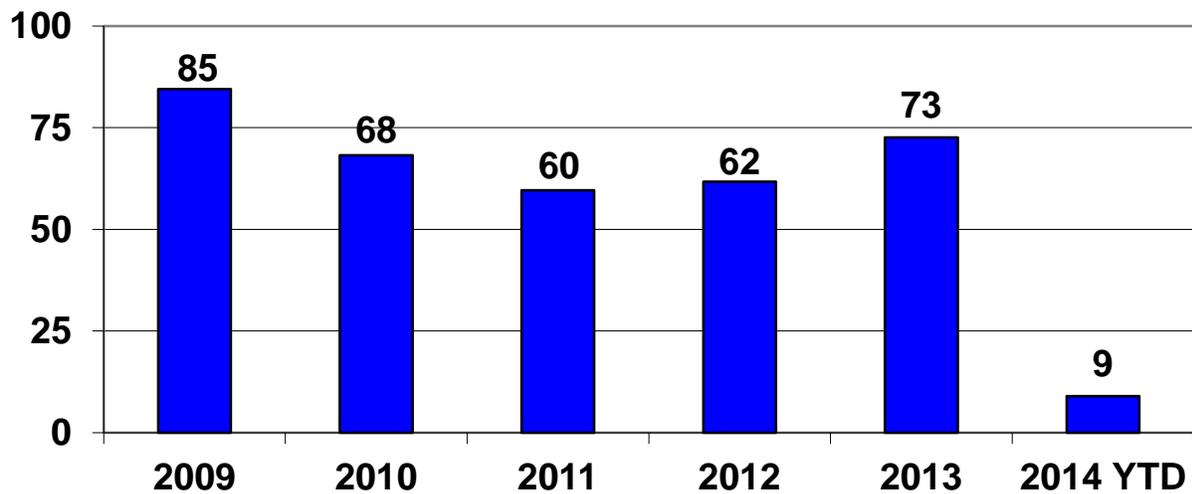
Sanitary Sewer Permits

Sanitary Sewer Permits Issued

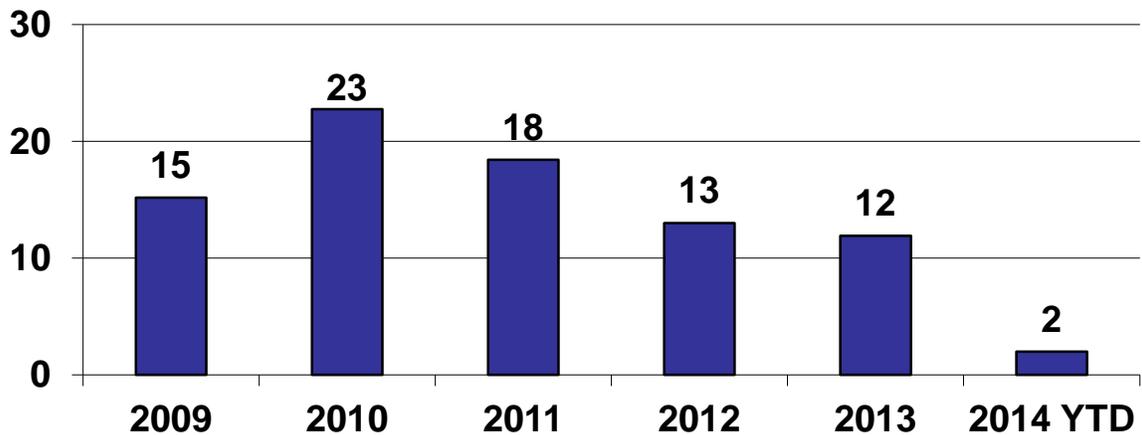


Note: Storm water permits were not issued prior to 2012

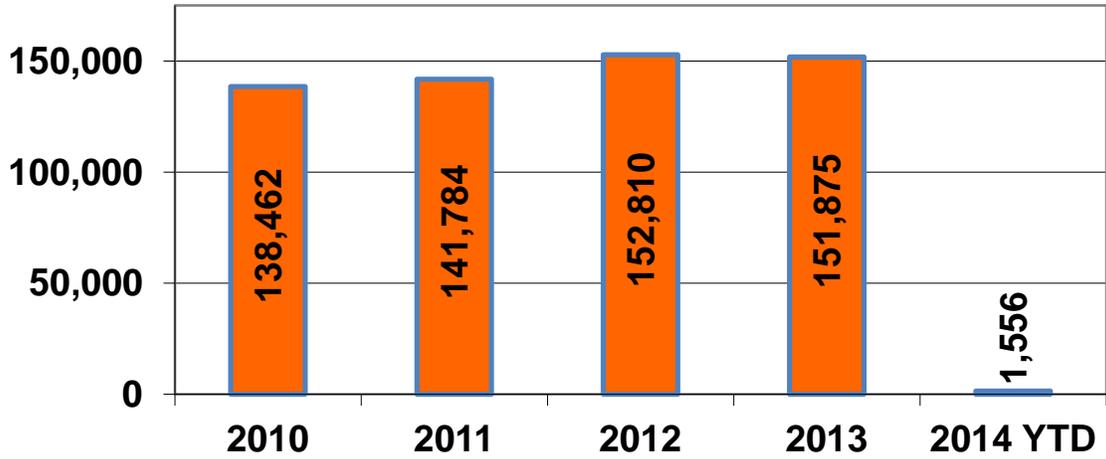
Sanitary Sewer Inspections Performed



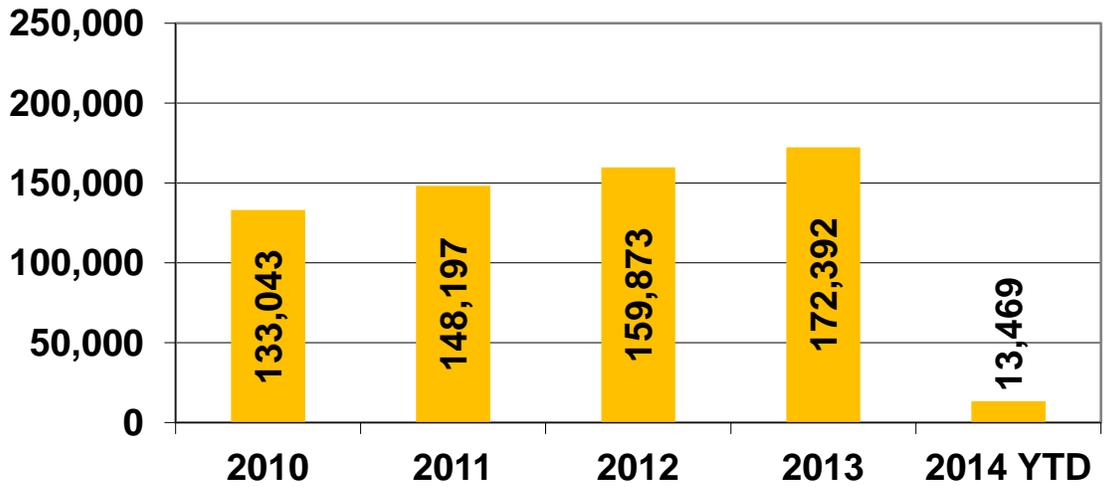
Storm Sewer Inspections Performed



Feet of Sanitary Sewer Cleaned (Vactor Truck Work)

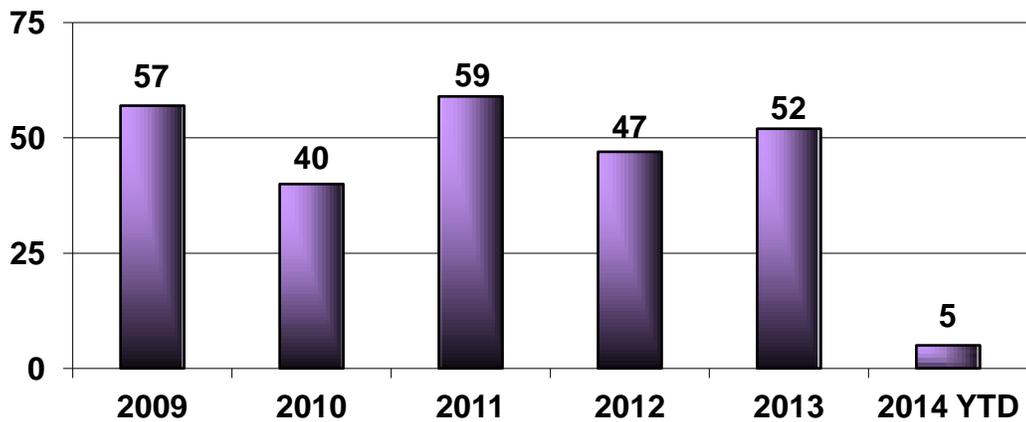


Feet of Sanitary Sewer Televised (Camera Truck Work)



Cemetery

BURIALS



Stormwater

On Thursday February 6, 2014, the Director of Public Services and the Environmental Coordinator attended the Greater Lansing Regional Committee for Stormwater Management Executive Committee meeting.

Industrial Pretreatment Program

February IPP Activities		
Review/Approval		
Building plan approval	1/29/2014	779 N College Road , Spartan Speedway
Building plan review	2/5/2014	2380 S Cedar, Cedar Green
Inspections - Grease Traps		
Compliant	01/30/14	7-11 1997 Aurelius
Compliant	01/31/14	Biggby #270 Jolly
Compliant	01/30/14	Biggby Coffee - 2006 Cedar
Compliant	01/30/14	Buddies Grill - 2040 Aurelius
Compliant	01/31/14	Big Ten Holt - 2005 Eifert
Compliant	01/30/14	Burger King - 2464 Cedar
Compliant	01/30/14	Burger King - 2520 E. Jolly
Compliant	01/30/14	Champions - 2440 N. Cedar
Compliant	01/31/14	Chisholm Hills - 2395 Washington
Compliant	01/30/14	Coach's - 6201 Bishop
Compliant	01/30/14	Coffee Barrel - 2237 Aurelius
Compliant	01/31/14	Cottage Inn Pizza - 1995 Cedar
Compliant	01/30/14	Delhi Café - 4625 Willoughby
Non Compliant	01/30/14	Famous Dave's 2457 Cedar
Compliant	01/30/14	Eagles - 1111 N. Cedar
Compliant	01/30/14	Incu-Bake 1967 Aurelius
Compliant	01/31/14	IngCredible - 2454 S. Cedar
Compliant	01/30/14	Jade Garden - 1979 Aurelius
Compliant	01/30/14	Kroger - 2495 N. Cedar
Compliant	01/30/14	Little Caesar's - 2221 N. Cedar
Compliant	01/30/14	McDonald's 2775 Eaton Rapids Rd.
Compliant	01/30/14	McDonald's 2530 E. Jolly
Compliant	01/30/14	McDonald's 2400 N. Cedar
Compliant	01/30/14	Sam Corey Senior Center- 2108 N. Cedar
Compliant	01/30/14	Subway - 2765 Eaton Rapids Rd.
Compliant	01/30/14	Tim Horton's - 2450 E. Jolly
Compliant	01/30/14	Tim Horton's - 2350 Cedar
Compliant	01/30/14	Wendy's - 2727 Eaton Rapids Rd.

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 4, 2014**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, March 4, 2014 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Davis called the meeting to order at 7:31 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Trustees Jon Harmon, DiAnne Warfield

Members Absent: Treasurer Roy Sweet, Trustees John Hayhoe, Megan Ketchum

COMMENTS FROM THE PUBLIC - None

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of February 18, 2014
- B. Approval of Minutes – Regular Meeting of February 18, 2014
- C. Approval of Claims – February 18, 2014 (ATTACHMENT I)
- D. Approval of Payroll – February 27, 2014 (ATTACHMENT II)

Harmon moved to approve the Consent Agenda as presented.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Warfield, Davis, Harmon

Absent: Hayhoe, Ketchum, Sweet

MOTION CARRIED

NEW BUSINESS

SPARTAN SPEEDWAY 2014 RACE SCHEDULE

The Board reviewed a memorandum dated February 25, 2014 from Twp. Mgr. Elsinga (ATTACHMENT III).

Harmon moved to approve the 2014 Race Schedule for Spartan Speedway (Exhibit A).

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Davis, Harmon, Hope

Absent: Hayhoe, Ketchum, Sweet

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 4, 2014**

CANCEL MARCH 18, 2014 COMMITTEE OF THE WHOLE MEETING

The Board reviewed a memorandum dated February 25, 2014 from Evan Hope, Clerk (ATTACHMENT IV).

Warfield moved to cancel the March 18, 2014 Township Committee of the Whole meeting at 6:30 p.m.

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Davis, Harmon, Hope

Absent: Hayhoe, Ketchum, Sweet

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2013-018 – FY 2014 GENERAL FUND BUDGET

The Board reviewed a memorandum dated February 25, 2014 from Twp. Mgr. Elsinga (ATTACHMENT V).

Harmon moved to adopt Amendment No. 1 to Resolution No. 2013-018 for the Fiscal Year 2014 General Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Davis, Harmon, Hope, Warfield

Absent: Hayhoe, Ketchum, Sweet

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2013-020 – FY 2014 SEWER FUND BUDGET

The Board reviewed a memorandum dated February 25, 2014 from Twp. Mgr. Elsinga (ATTACHMENT VI).

Hope moved to adopt Amendment No. 1 to Resolution No. 2013-020 for the Fiscal Year 2014 Sewer Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Harmon, Hope, Warfield, Davis

Absent: Hayhoe, Ketchum, Sweet

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2013-024 – FY 2014 DOWNTOWN DEVELOPMENT AUTHORITY FUND BUDGET

The Board reviewed a memorandum dated February 25, 2014 from Twp. Mgr. Elsinga (ATTACHMENT VII).

Warfield moved to adopt Amendment No. 1 to Resolution No. 2013-024 for the Fiscal Year 2014 Downtown Development Authority Fund Budget.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 4, 2014**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Warfield, Davis, Harmon

Absent: Hayhoe, Ketchum, Sweet

MOTION CARRIED

**AMENDMENT NO. 1 TO RESOLUTION NO. 2013-025 – FY 2014 BROWNFIELD
REDEVELOPMENT AUTHORITY FUND BUDGET**

The Board reviewed a memorandum dated February 25, 2014 from Twp. Mgr. Elsinga (ATTACHMENT VIII).

**Harmon moved to adopt Amendment No. 1 to Resolution No. 2013-025 for the
Fiscal Year 2014 Brownfield Redevelopment Authority Fund Budget.**

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Davis, Harmon, Hope

Absent: Hayhoe, Ketchum, Sweet

MOTION CARRIED

REPORTS

SUPERVISOR

Supervisor Davis stated that during a recent Lansing Economic Area Partnership (LEAP) meeting it was mentioned that the greater Lansing area is on pace with the Grand Rapids region in regard to job creation and business growth in the region.

Supervisor Davis stated that round one of the Second Annual HaMmies (a fundraising talent show to benefit the H.O.L.T. Scholarship) took place at Buddies Grill on February 25, 2014. Supervisor Davis stated that he approached the Holt/Dimondale Business Alliance to encourage fundraising for the event.

TRUSTEES

TRUSTEE HARMON

Trustee Harmon reported on donating his 2014 Trustee compensation increase to a scholarship fund.

TOWNSHIP MANAGER

Twp. Mgr. Elsinga stated that during a Green Drain #4 scope meeting to help determine other fixes that may need to be completed, Elm Street and Aurelius Road were mentioned. The fixes to these areas are significantly more expensive than the benefits are at this time as it would involve water main relocation, road repairs, etc. Twp. Mgr. Elsinga stated that Aurelius Road is scheduled to be redone in 2018 and that would be a better time to address those issues.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 4, 2014**

Twp. Mgr. Elsinga stated that the Ingham County Road Department (ICRD) will be applying for a Transportation Investment Generating Economic Recovery (TIGER) grant for the Cedar Street project. In 2009, the ICRD applied for, but was unsuccessful in obtaining, a TIGER grant for this project. (The TIGER grant is provided by the U.S. Department of Transportation).

LIMITED PUBLIC COMMENTS - None

ADJOURNMENT

Meeting adjourned at 7:47 p.m.

Date: March 18, 2014

Evan Hope, Township Clerk

Date: March 18, 2014

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

ACCOUNTS PAYABLE APPROVAL

February 18, 2014

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated February 18, 2014 numbered 86457 thru 86558 & ACH 2872 thru 2891. Every invoice has a payment authorizing signature(s).

Dated: February 18, 2014

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated February 18, 2014 show payments made from the following funds:

General Fund	\$	56,093.59
Fire Fund		6,028.49
Police Fund		2,055.00
Fire Equip. & Apparatus Fund		959.38
Sycamore Trail Construction		13,275.11
Downtown Development Fund		4,359.67
Sewer Fund		103,245.90
Trust & Agency Fund		3,691.72
Current Tax Fund		8.00
Grand Total	\$	<u>189,716.86</u>

Includes the following to be reimbursed from separate bank accounts:

Employee Flexible Spending Acct.	\$	1,544.37
Sycamore Trail Construction	\$	13,275.11
Current Tax	\$	8.00
Farmer's Market Account	\$	314.00

Dated: February 18, 2014

John B. Elsinga, Township Manager

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$13,275.11 C2AE for Sycamore Trail Construction Engineering, 4/2/13, \$41,176.00 Gorno Ford for 2 Ford F150 Pickups, 10/15/13)

Dated: February 18, 2014

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV Board Audit and Approval: At a regular meeting of the Township Board held on March 4, 2014 a motion was made by _____ and passed by ___yes votes and ___no votes (___absent) that the list of claims dated February 18, 2014, was reviewed, audited and approved

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
 EXP CHECK RUN DATES 02/13/2014 - 02/18/2014

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
BANK OF AMERICA	SALES TAX TO BE CREDITED	19.62
MICHELLE MORAN	REFUND FOR YOUTH BASKETBALL	25.00
	Total For Dept 000.00	44.62
Dept 101.00 LEGISLATIVE		
BANK OF AMERICA	MTA LUNCH/WARFIELD	5.16
BANK OF AMERICA	MTA LUNCH/WARFIELD	16.14
	Total For Dept 101.00 LEGISLATIVE	21.30
Dept 171.00 MANAGER		
BANK OF AMERICA	ICMA LUNCH MEETING/ELSINGA	35.20
BANK OF AMERICA	PARKING/ELSINGA	1.95
BANK OF AMERICA	MLGMA DINNER/ELSINGA	21.02
BANK OF AMERICA	MLGMA DINNER/ELSINGA	33.52
BANK OF AMERICA	MLGMA DINNER/ELSINGA	15.24
BANK OF AMERICA	MTA LUNCH/VANDER PLOEG	5.17
BANK OF AMERICA	MTA LUNCH/VANDER PLOEG	48.41
BANK OF AMERICA	MPELRA PROGRAM REGISTRATION	90.00
	Total For Dept 171.00 MANAGER	250.51
Dept 191.00 ACCOUNTING		
ABRAHAM & GAFFNEY, P.C.	ACCOUNTING SERVICES JANUARY	2,266.25
	Total For Dept 191.00 ACCOUNTING	2,266.25
Dept 215.00 CLERK		
BANK OF AMERICA	LABEL MAKER PRINT CARTRIDGES	33.32
DELHI TOWNSHIP TREASURER	1/1-12/18/13 MILEAGE/GOULET	7.97
GANNETT MICHIGAN NEWS	PUBLISHING LEGALS JANUARY	745.22
BANK OF AMERICA	MTA LUNCH/HOPE & FINCH	32.28
BANK OF AMERICA	MTA LUNCH/FINCH	5.17
BANK OF AMERICA	2014 IIMC MEMBERSHIP/HOPE	185.00
AMY D FINCH	MTA MEALS & MILEAGE/FINCH	234.87
	Total For Dept 215.00 CLERK	1,243.83
Dept 228.00 INFORMATION TECHNOLOGY		
BANK OF AMERICA	HP BRIGHT WHITE INKJET PAPER	53.68
AD-INK & TONER SUPPLY	2 TONERS/ASSESSING	186.98
APPLICATION SPECIALIST KO	ANTI SPAM & VIRUS 2/1-28/2014	270.00
ACD.NET, INC.	DSL JANUARY	199.95
ACD.NET, INC.	DSL FEBRUARY	199.95
ACD.NET, INC.	LATE CHARGES	3.00
BS&A SOFTWARE	FIELD INSP & DPP YEARLY	1,276.00
	Total For Dept 228.00 INFORMATION TECHNOLOGY	2,189.56

Dept 253.00 TREASURERS		
BANK OF AMERICA	LANSING STATE JOURNAL SUB	302.38
D & K INVESTIGATIVE SERVICES	SERVICE OF SMALL CLAIMS	34.08
D & K INVESTIGATIVE SERVICES	SERVICE OF SMALL CLAIMS	34.08
55TH DISTRICT COURT	SMALL CLAIMS COURT FILING FEE	15.00
55TH DISTRICT COURT	SMALL CLAIMS COURT FILING FEE	15.00
55TH DISTRICT COURT	SMALL CLAIMS COURT FILING FEE	15.00
55TH DISTRICT COURT	SMALL CLAIMS COURT FILING FEE	25.00
55TH DISTRICT COURT	SMALL CLAIMS COURT FILING FEE	25.00
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55TH DISTRICT COURT	SMALL CLAIMS COURT FILING FEE	25.00
55TH DISTRICT COURT	SMALL CLAIMS COURT FILING FEE	25.00
55TH DISTRICT COURT	SMALL CLAIMS COURT FILING FEE	25.00
55TH DISTRICT COURT	SMALL CLAIMS COURT FILING FEE	45.00
DELHI TOWNSHIP TREASURER	12/17-18/13 MILEAGE/TEBEAU	18.65
RICOH USA, INC.	COPY MACHINE MAINTENANCE	216.86
	Total For Dept 253.00 TREASURERS	<u>921.05</u>

Dept 257.00 ASSESSING		
THRUN LAW FIRM, P.C.	LEGAL FEES JANUARY	3,059.70
VERTALKA & VERTALKA, INC.	APPRAISAL SERV CHILSOM HILLS	600.00
RICOH USA, INC.	COPY MACHINE MAINTENANCE	216.86
	Total For Dept 257.00 ASSESSING	<u>3,876.56</u>

Dept 262.00 ELECTIONS		
HOLT POSTMASTER	BUSINESS REPLY PERMIT	220.00
	Total For Dept 262.00 ELECTIONS	<u>220.00</u>

Dept 265.00 BUILDING & GROUNDS		
LANSING ICE & FUEL CO	GASOLINE BUILDING & GROUNDS	203.17
BOBCAT OF LANSING	PLOW/BLDG&GRDS ALLOCATION	324.02
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC	975.00
SIEMENS INDUSTRY, INC.	HVAC CONTRACT / CSC	5,573.40
BANK OF AMERICA	AT&T LED SIGN 12/16/13-1/15/14	50.40
BANK OF AMERICA	AT&T LED SIGN 1/16-2/15/2014	50.49
METRONET LONG DISTANCE	LONG DISTANCE JANUARY	42.14
TDS METROCOM	LOCAL SERVICE JANUARY	1,123.19
ACE HARDWARE	1 CAULK/4 COPPER CAPS	9.95
ACE HARDWARE	2 GORILLA TAPE	26.98
SIEMENS INDUSTRY, INC.	INVESTIGATE & REPAIR HOT/COLD	3,126.40
THE SALT STORE, INC.	MIGHTY MELT SIDEWALK DE-ICER	1,722.84
	Total For Dept 265.00 BUILDING & GROUNDS	<u>13,227.98</u>

Dept 276.00 CEMETERY		
LANSING ICE & FUEL CO	GASOLINE CEMETERY	78.88
BOBCAT OF LANSING	PLOW/CEMETERY ALLOCATION	125.79
BARNHART & SON, INC.	2 GRAVE OPENINGS & CLOSINGS	482.71
BARNHART & SON, INC.	1 GRAVE OPENING & CLOSING	1,623.72
	Total For Dept 276.00 CEMETERY	<u>2,311.10</u>

Dept 281.00 STORMWATER		
LANSING ICE & FUEL CO	GASOLINE STORMWATER	69.32
STATE OF MICHIGAN	SW ANNUAL PERMIT FEE	500.00
	Total For Dept 281.00 STORMWATER	569.32
Dept 446.00 INFRASTRUCTURE		
INGHAM CO. DEPT. OF TRANS	STRIPING/CROSSWALK	472.80
HUBBELL, ROTH & CLARK, INC	PLANS & SPECIFICATIONS	1,865.43
		2,338.23
Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
BANK OF AMERICA	12 PK AAA BATTERIES/2 TAPE	17.97
LANSING ICE & FUEL CO	GASOLINE COMMUNITY DEVELOP	132.63
THRUN LAW FIRM, P.C.	LEGAL FEES JANUARY	1,504.70
METRONET LONG DISTANCE	LONG DISTANCE JANUARY	10.25
VERIZON WIRELESS	CELLULAR JANUARY	11.95
TDS METROCOM	LOCAL SERVICE JANUARY	55.82
SCHAFFER'S INC.	SNOW REMOVAL 5730 AMBLER	77.63
SCHAFFER'S INC.	SNOW REMOVAL 1565 HOLBROOK	138.00
SCHAFFER'S INC.	SNOW-ICE REMOVE 5691 AMBLER	138.00
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	2,086.95
Dept 752.00 PARKS ADMINISTRATION		
METRONET LONG DISTANCE	LONG DISTANCE JANUARY	0.72
VERIZON WIRELESS	CELLULAR JANUARY	0.83
TDS METROCOM	LOCAL SERVICE JANUARY	98.48
TDS METROCOM	TELEPHONES/SENIOR CENTER	294.70
BANK OF AMERICA	MRPA LODGING/TILMA	373.20
	Total For Dept 752.00 PARKS ADMINISTRATION	767.93
Dept 771.00 PARKS		
RED WING SHOES	SAFETY BOOTS/PERDUE-ZIEGLER	265.23
LANSING ICE & FUEL CO	GASOLINE PARKS	536.63
ACE HARDWARE	PEAK WASH/DEICER	4.49
ACE HARDWARE	1 MISC. MDSE.	2.89
ACE HARDWARE	12 PK AA BATTERIES	10.99
MENARDS LANSING SOUTH	BROWN GLOVES/SCREWS/WASH	24.10
AMERICAN RENTAL	PORTABLE TOILET	70.00
SIEMENS INDUSTRY, INC.	HVAC CONTRACT/SR. CENTER	6,472.00
FERGUSON ENTERPRISES	(1) ROYAL 186 1 SMOOTH URNS	315.37
LOWE'S CREDIT SERVICES	(2) 3/8" BLACK OXIDE DRI	18.94
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SR CENTER	260.00
BANK OF AMERICA	CARRIAGE BOLTS/SCRAPER	11.92
BANK OF AMERICA	16 GAL 15W40 OIL	183.84
BANK OF AMERICA	CARRIAGE BOLTS/HEX NUTS	37.19
BANK OF AMERICA	WATER COOLER/BLOWER/TRIM	453.40
BANK OF AMERICA	TRAILER PARTS	290.21
ALRO STEEL CORPORATION	TUBING & ANGLE	150.00
ALRO STEEL CORPORATION	FLAT EXP METAL	131.40
BANNASCH WELDING, INC.	A-FRAME PRO SERVICE KIT/PLOW	500.45
BANNASCH WELDING, INC.	CREDIT	(6.98)
COMPLETE HITCH COMPANY	TRAILER END/WIRING LABOR/LIGHT	325.85
FRANKIE D'S AUTO & TRUCK	LOF & NAPA BATTERY/#43	146.00
	Total For Dept 771.00 PARKS	10,203.92

Dept 774.00 RECREATION		
JEFF BRYAN	OFFICIAL BASKETBALL	125.00
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASS	100.00
GERARD T. HOWLEY	OFFICIAL BASKETBALL	150.00
JOHN PATRICK LIERMAN	OFFICIAL BASKETBALL	200.00
RASHAWN MOLDEN	OFFICIAL BASKETBALL	200.00
ROBERTO RAMOS	OFFICIAL OFFICIAL	75.00
STEVEN E. ROGERS	OFFICIAL BASKETBALL	250.00
ZACH VANLIEW	OFFICIAL BASKETBALL	175.00
Total For Dept 774.00 RECREATION		<u>1,275.00</u>

Dept 850.00 OTHER FUNCTIONS		
THRUN LAW FIRM, P.C.	LEGAL FEES JANUARY	1,438.70
MEDICAL MANAGEMENT SYS	AMBULANCE BILLING FEES JAN	4,028.33
BANK OF AMERICA	POSTAGE METER RENTAL	150.00
BANK OF AMERICA	GIS WEB HOSTING 1/10-2/9/2014	1.00
BANK OF AMERICA	BACKGROUND MUSIC/CSC	24.95
BANK OF AMERICA	WUFOO SUBSCRIPTION	9.00
CLEARWATER MEDIA PARTNER	BUSINESS PROMOTIONAL VIDEO	6,487.50
INGHAM COUNTY HEALTH DEPT	P2 REPORTING FEE 2014-15	140.00
Total For Dept 850.00 OTHER FUNCTIONS		<u>12,279.48</u>

Total For Fund 101 GENERAL FUND 56,093.59

Fund 206 FIRE FUND

Dept 000.00		
BANK OF AMERICA	BAGELS/TRAINING	10.98
BANK OF AMERICA	BLUE CARD LUNCH	50.35
BANK OF AMERICA	BLUE CARD LUNCH	121.98
BANK OF AMERICA	BLUE CARD LUNCH	84.91
FAT BOYS PIZZA	BLUE CARD LUNCH	46.75
Total For Dept 000.00		<u>314.97</u>

Dept 336.00 FIRE DEPARTMENT

LANSING ICE & FUEL CO	GASOLINE FIRE	1,070.17
COREY DROLETT	WORK BOOTS/DROLETT	125.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	501.50
LIFEGAS LLC	CYLINDER RENTAL	232.17
MOORE MEDICAL, LLC	MEDICAL SUPPLIES	919.73
SHERRY KATZ-HEDRINGTON	LEGAL FEES JANUARY	705.00
SPARROW OCC HEALTH SERV	PHYSICAL	125.00
SKYWATCH SERVICES LLC	FIRST 2 WARN ANNUAL RENEWAL	200.00
METRONET LONG DISTANCE	LONG DISTANCE JANUARY	3.48
VERIZON WIRELESS	CELLULAR JANUARY	171.13
TDS METROCOM	LOCAL SERVICE JANUARY	42.02
CONSUMERS ENERGY	ELECTRIC 6139 BISHOP	85.38
CONSUMERS ENERGY	GAS 6139 BISHOP	613.14
ACE HARDWARE	24 MISC. MDSE./2 DRILL BITS	28.66
ACE HARDWARE	6 PICTURE HANGERS	7.94
RDJ SPECIALTIES, INC.	3000 STICKERS & FREIGHT	469.49
RDJ SPECIALTIES, INC.	(250) 17 OZ STADIUM CUP2	413.71
Total For Dept 336.00 FIRE DEPARTMENT		<u>5,713.52</u>

Total For Fund 206 FIRE FUND 6,028.49

Fund 207 POLICE FUND
Dept 301.00 POLICE
THRUN LAW FIRM, P.C.

LEGAL FEES JANUARY	2,055.00
Total For Dept 301.00 POLICE	2,055.00
Total For Fund 207 POLICE FUND	2,055.00

Fund 211 FIRE EQUIP. & APPARATUS FUND
Dept 339.00 EQUIPMENT & APPARATUS

BANK OF AMERICA	UPS SHIPPING	7.17
BANK OF AMERICA	UPS SHIPPING	16.36
BANK OF AMERICA	UPS SHIPPING	18.08
COMMUNICATIONS SERVICES	RADIO REPAIR	575.00
ALL-PHASE ELECTRIC SUPPLY	WP PLATE/#698	32.00
CARQUEST THE PARTS PLACE	1 LIGHT BULB	10.77
MICHIGAN FIRE INSPECTORS	FIRE INSPECTOR CLASS/BUTCHER	300.00
Total For Dept 339.00 EQUIPMENT & APPARATUS		959.38
Total For Fund 211 FIRE EQUIP. & APPARATUS FUND		959.38

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY
Dept 000.00

WILLOW BLOSSOM FARMS, LLC	VENDOR PAYMENT JAN & FEB	58.00
ANN BOBEK	VENDOR PAYMENT JAN & FEB	12.00
DENISE A. BRZOZOWSKI	VENDOR PAYMENT JAN & FEB	54.00
ANNIKA DALTON	VENDOR PAYMENT JAN & FEB	23.00
INCU-BAKE LLC	VENDOR PAYMENT JAN & FEB	44.00
GWENDOLYN V. KATO	VENDOR PAYMENT JAN & FEB	6.00
FRED LONG	VENDOR PAYMENT JAN & FEB	5.00
LUANNE PEEPER	VENDOR PAYMENT JAN & FEB	17.00
MICHAEL SCHENK	VENDOR PAYMENT JAN & FEB	6.00
MAI KOU VANG	VENDOR PAYMENT JAN & FEB	40.00
MARY BETH WINKLER	VENDOR PAYMENT JAN & FEB	49.00
Total For Dept 000.00		314.00

Dept 728.00 DDA ADMINISTRATION

DBI BUSINESS INTERIORS	OFFICE SUPPLIES	21.56
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	91.28
THRUN LAW FIRM, P.C.	LEGAL FEES DECEMBER	119.70
THRUN LAW FIRM, P.C.	LEGAL FEES JANUARY	205.20
METRONET LONG DISTANCE	LONG DISTANCE JANUARY	1.97
TDS METROCOM	LOCAL SERVICE JANUARY	128.67
INGHAM COUNTY HEALTH DEPT	P2 REPORTING FEE 2014-15	70.00
Total For Dept 728.00 DDA ADMINISTRATION		638.38

Dept 729.00 DDA MARKETING & PROMOTION

BANK OF AMERICA	FENCE SLATS/FARMERS MKT	250.00
BANK OF AMERICA	FARMERS' MARKET TODAY/SUB	36.00
BANK OF AMERICA	2014 MIFMA MEMBERSHIP	250.00
ACD.NET, INC.	WIFI 2/1-3/1/2014	69.95
MICHIGAN COMPANY	1 CS FLOOR CLEANER & DELIVERY	56.83
MICHIGAN COMPANY	1 CS FLOOR CLEANER	47.58
Total For Dept 729.00 DDA MARKETING & PROMOTION		710.36

Dept 731.00 DDA INFRASTRUCTURE PROJECTS		
B & D ELECTRIC, INC.	LABOR EXTERIOR LIGHTS	280.00
B & D ELECTRIC, INC.	REPLACED 6 GFCI RECEPTACLES	436.00
Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS		<u>716.00</u>
Dept 850.00 OTHER FUNCTIONS		
QUALITY FIRST MAID SERVICE	CLEANING SERV/SHERIFF & DDA	420.00
SIEMENS INDUSTRY, INC.	HVAC CONTRACT / DDA-ICSD	796.20
ACE HARDWARE	16 MISC. MDSE.	13.92
Total For Dept 850.00 OTHER FUNCTIONS		<u>1,230.12</u>
Dept 903.00 CAPITAL OUTLAY-DDA		
ACE HARDWARE	(2) 5 PK 6" RECIP BLADES	27.98
BANK OF AMERICA	COOKING UTENSILS/MOBILE KITCH	722.83
Total For Dept 903.00 CAPITAL OUTLAY-DDA		<u>750.81</u>
Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY		<u><u>4,359.67</u></u>
Fund 410 SYCAMORE TRAIL CONSTR FUND		
Dept 902.00 CAPITAL OUTLAY		
C2AE	NORTH CONNECTOR TRAIL CONST	13,275.11
Total For Dept 902.00 CAPITAL OUTLAY		<u>13,275.11</u>
Total For Fund 410 SYCAMORE TRAIL CONSTR FUND		<u><u>13,275.11</u></u>
Fund 590 SEWAGE DISPOSAL SYSTEM		
Dept 000.00		
TRAN, TIM	Basic Service Charge	3,126.59
Total For Dept 000.00		<u>3,126.59</u>
Dept 548.00 ADMINISTRATION & OVERHEAD		
THRUN LAW FIRM, P.C.	LEGAL FEES JANUARY	441.00
ICS MARKETING SERVICES	JANUARY SEWER BILLS & ENV	5,036.94
Total For Dept 548.00 ADMINISTRATION & OVERHEAD		<u>5,477.94</u>
Dept 558.00 DEPT OF PUBLIC SERVICE		
HASSELBRING-CLARK	3853A010AA 24" BOND PAPER	34.90
HASSELBRING-CLARK	1290V133 24" BANNER (15MIL)	140.70
HASSELBRING-CLARK	24" GLOSSY PHOTO PAPER	91.40
HASSELBRING-CLARK	PFI-701PC 700ML PHOTO CYAN	276.36
HASSELBRING-CLARK	PFI-701MBK 700ML MATTE BLACK	294.00
HASSELBRING-CLARK	3853A011AA 36" BOND PAPER	26.15
HASSELBRING-CLARK	DELIVERY	5.00
HASSELBRING-CLARK	1290V134 36" BANNER (15MIL)	211.10
LANSING ICE & FUEL CO	GASOLINE DPS	2,038.83
BANK OF AMERICA	4 FLEECE SHIRTS & FREIGHT	110.89
BANK OF AMERICA	8 FLEECE SHIRTS & FREIGHT	293.89
MODEL COVERALL SERVICE	STAFF UNIFORMS	64.79
MODEL COVERALL SERVICE	STAFF UNIFORMS	67.63
BANK OF AMERICA	FLASH DRIVE	7.99
BANK OF AMERICA	VHS CABLE 12 FT/SEWER TRUCK	5.88
BANK OF AMERICA	VIDEO CONVERTER DEVICE	128.74
BANK OF AMERICA	DVD PLAYER /SEWER TRUCK	137.79
BANK OF AMERICA	JACK & 2 CABLES/SEWER TRUCK	9.58
BANK OF AMERICA	SALES TAX	(7.80)
BANK OF AMERICA	WALL MOUNT ARM & FREIGHT	31.73

DELHI CHARTER TOWNSHIP-I.T.	SAMSUNG 24" HDTV MONITOR	167.95
RS TECHNICAL SERVICES, INC.	FIBER OPTIC MEDIA CONVERTER	227.50
AD-INK & TONER SUPPLY	HP COLOR LASERJET BLK TONER	119.99
BANK OF AMERICA	4 BAGS ICE	15.56
BANK OF AMERICA	2 HEATERS/LAB	109.96
MICHIGAN PIPE & VALVE	3 MANHOLE PULLERS	1,650.00
LOWE'S CREDIT SERVICES	CREDIT	(49.88)
LOWE'S CREDIT SERVICES	FRIGIDAIRE REFRIGERATOR	495.04
BANK OF AMERICA	2 WATCH BATTERIES	14.98
FISHER SCIENTIFIC	POTASSIUM PERSULFATE 500G	130.50
FISHER SCIENTIFIC	SHIPPING	24.48
ALEXANDER CHEMICAL CORP	CREDIT	(405.00)
ALEXANDER CHEMICAL CORP	SODIUM BISULFITE	855.00
KEMIRA WATER SOLUTIONS, INC	FERRIC CHLORIDE	5,012.89
ALS LABORATORY GROUP	QUARTERLY SLUDGE TESTING	440.00
KAR LABORATORIES, INC.	ANALYSIS OF INFLUENT SAMPLES	225.00
KAR LABORATORIES, INC.	ANALYSIS OF EFFLUENT SAMPLES	225.00
ARGUS-HAZCO	ROUTINE MAINTENANCE & FREIGHT	652.46
HUBBELL, ROTH & CLARK, INC	ENGINEERING SERVICES	679.74
HUBBELL, ROTH & CLARK, INC	ENGINEERING SERVICES (NTE)	1,707.03
HUBBELL, ROTH & CLARK, INC	ENGINEERING SERVICES (NTE)	2,697.24
UNITED PARCEL SERVICE	SHIPPING CHARGES	87.37
UNITED PARCEL SERVICE	SHIPPING CHARGES	27.42
GRANGER	MONTHLY SCREEN DEBRIS	775.00
GRANGER	GREASE, DRYING BED, VACTOR	122.50
BANK OF AMERICA	CELL PHONE CAR CHARGER	26.49
METRONET LONG DISTANCE	LONG DISTANCE JANUARY	8.77
USA MOBILITY WIRELESS, INC.	PAGER SERVICE	52.56
VERIZON WIRELESS	CELLULAR JANUARY	12.31
COMCAST	HIGH SPEED INTERNET/POTW	144.35
COMCAST	HIGH SPEED INTERNET/MAINT	134.35
TDS METROCOM	LOCAL SERVICE JANUARY	411.04
BOARD OF WATER & LIGHT	WATER 4280 DELL-JANUARY	18.49
CONSUMERS ENERGY	ELECTRIC-1988 WAVERLY	722.87
CONSUMERS ENERGY	ELECTRIC-4000 N MICHIGAN#B	274.09
CONSUMERS ENERGY	GAS-1988 WAVERLY	69.08
INGHAM COUNTY HEALTH DEPT	P2 REPORTING FEE 2014-15	910.00
BANK OF AMERICA	SHARPENED 4 BLADES	20.00
BANK OF AMERICA	24 PADLOCKS/2 LUBE/1 HANDLE	427.88
BANK OF AMERICA	LED IVERHEAD FLASHER/UNIT 7	350.45
BANK OF AMERICA	10 KEYS/CORNER PARK	25.00
ACE HARDWARE	(2) 24" ALUM. PUSHERS	39.98
ACE HARDWARE	GROMMET KIT/2 FILTERS	41.97
ACE HARDWARE	2 TRASH BAGS	29.98
ACE HARDWARE	FREEZE FREE PLU KIT/CABLE	42.93
WESCO DISTRIBUTION, INC	8 SINGLE BULB BALLEST	96.00
WESCO DISTRIBUTION, INC	8 DUEL BULB BALLEST	100.80
BANK OF AMERICA	50 SEAL FILTERS & FREIGHT	654.67
BANK OF AMERICA	(4) RING GASKETS	28.74
CUMMINS BRIDGEWAY, LLC	PARTS-LABOR/EMERGENCY GEN	457.50
WOLVERINE POWER SYSTEMS	LABOR & SERV CALL L.S. GEN	586.75
WOLVERINE POWER SYSTEMS	LABOR & SERV CALL LIFT STAT D	524.00
BANK OF AMERICA	BOLT/WASHERS/50 AMP PLUG	21.71
BANK OF AMERICA	CONTROL CABLE/#27	30.00

BANK OF AMERICA	EXTRA LONG CONTROL CABLE/#27	87.53
JACK DOHENY SUPPLIES, INC	MISCELLANEOUS VACTOR PARTS	7,929.17
JACK DOHENY SUPPLIES, INC	REPAIR PUSH CAMERA UNIT (T&M)	988.00
ACE HARDWARE	FIBERGLASS FACE SLEDGE	33.99
ACE HARDWARE	5 MISC. MDSE./THREAD REPAIR	37.24
BOBCAT OF LANSING	PLOW & INSTALL-UNIT 6/DPS	3,362.19
LOWE'S CREDIT SERVICES	CLEAR PLASTIC/PORTER CABLE/	172.26
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/POTW	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINT	260.00
SIEMENS INDUSTRY, INC.	HVAC CONTRACT / DPS-MTC	1,592.40
SIEMENS INDUSTRY, INC.	REPLACED PILOT ASSEMBLY	354.00
SIEMENS INDUSTRY, INC.	FAN COIL UNIT TRIPPED BOILER/	118.00
SIEMENS INDUSTRY, INC.	IGINTOR & REMOTE ACTUATOR	493.54
SIEMENS INDUSTRY, INC.	COM BLOWER & FUSES FOR WING M,	2,824.86
ALTA EQUIPMENT COMPANY	PARTS/LABOR/LIFT TRUCK	682.90
CARQUEST THE PARTS PLACE	2 WIPER BLADES/#7	12.58
FRANKIE D'S AUTO & TRUCK	LOF/2 WIPER BLADES/BUSHINGS	241.00
FRANKIE D'S AUTO & TRUCK	LOF/2 WIPER BLADES/STABILIZER	160.00
BANK OF AMERICA	LUNCH/ELSINGA	23.90
BANK OF AMERICA	MI-AWWA REGISTRATION/DIORKA	250.00
BANK OF AMERICA	DEQ WORKSHOP/BRYANT/WALAC	150.00
BANK OF AMERICA	MWEA CONFERENCE/RANES	355.00
STATE OF MICHIGAN	CERTIFICATE A,B,C,D/DIORKA	95.00
GORNO FORD	2014 FORD F150 / UNIT 12	20,588.00
GORNO FORD	2014 FORD F150 2WD / UNIT 14	20,588.00
Total For Dept 558.00 DEPT OF PUBLIC SERVICE		87,899.60

Dept 578.01 CAPITAL IMPROVEMENTS

C2AE	LSD FORCE MAIN & POTW SCREEN	4,250.36
HUBBELL, ROTH & CLARK, INC	EIFERT RD FORCE MAIN REPL	2,491.41
Total For Dept 578.01 CAPITAL IMPROVEMENTS		6,741.77

Total For Fund 590 SEWAGE DISPOSAL SYSTEM 103,245.90

Fund 701 TRUST & AGENCY FUND

Dept 000.00

AFLAC	WITH DEDUCT-AFLAC DISABILITY	705.52
AFLAC	WITH DEDUCT-AFLAC LIFE INSUR	7.38
AFLAC	WITH DEDUCT-AFLAC ACCIDENT	536.54
AFLAC	WITH DEDUCT-AFLAC SICKNESS	370.62
AFLAC	WITH DEDUCT-AFLAC CANCER	506.04
C. J. DAVIS	AFLAC_URM (FSA)	1,544.37
SAM MIRELES	DECEMBER 2013 B.O.R. REFUND	21.25
Total For Dept 000.00		3,691.72

Total For Fund 701 TRUST & AGENCY FUND 3,691.72

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

WALKER, BRUCE	REFUNDS DUE TAXPAYERS	8.00
Total For Dept 000.00		8.00

Total For Fund 703 CURRENT TAX ACCOUNT 8.00

Total For All Funds: 189,716.86

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated February 27, 2014**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 106584 through 106616 & direct deposits numbers: DD17479 through DD17556. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: February 27, 2014

Director of Accounting

II. Payroll Report

The February 27, 2014 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$68,426.50	\$20,091.58	\$48,334.92
Fire Dept. Fund	44,469.56	13,654.56	\$30,815.00
DDA	3,002.49	721.31	\$2,281.18
Sewer Fund/Receiving	36,078.43	10,999.72	\$25,078.71
Total Payroll	\$151,976.98	\$45,467.17	\$106,509.81
	Township FICA	Township RHS & Pension Plan & H.S.A.	Total Deductions & TWP Liabilities
General Fund	\$4,932.35	\$5,771.29	\$30,795.22
Fire Dept. Fund	3,350.19	3,182.52	20,187.27
DDA	62.62	80.83	864.76
Sewer Fund/Receiving	2,593.03	3,260.04	16,852.79
Total Payroll	\$10,938.19	\$12,294.68	\$68,700.04

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on February 27, 2014 and identified as follows:

02/27 Net Pay Disbursement in Common Savings (\$106,509.81)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on March 4, 2014, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated February 27, 2014 was reviewed, audited, and approved.

Attachment to Payroll Register
cc: Sweet(1)Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

M E M O R A N D U M

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: February 25, 2014

RE: Spartan Speedway 2014 Race Schedule

Enclosed for your review and approval is the 2014 Race Schedule for Spartan Speedway. This schedule meets the requirements of the Stipulation and Agreement issued by Ingham County Circuit Court on April 16, 1999.

RECOMMENDED MOTION:

To approve the 2014 Race Schedule for Spartan Speedway (Exhibit A).



EXHIBIT A

551 W. Columbia St.
Mason, MI 48854
Office: (517) 244-1042
Fax: (517) 244-1043

www.spartanspeedway.com

February 25, 2014

Delhi Charter Township
2074 Aurelius Rd.
Holt, MI 48842

This is an updated version of the dates that have been scheduled for 2014 and are ready to submit for approval. The changes are on the practice days, we are going to use Friday (4-18) a race night and Saturday (4-19) with none on Easter Sunday (4-20). Please disregard the previous schedule dates we had sent you on 01-28-14.

I have not scheduled all club events yet so please keep in mind there will be two additional club events on top of the scheduled race events.

2014 SEASON

04-18	Friday	Practice begins @3:00 p.m.
04-19	Saturday	Practice 11:00 a.m. to 3:00 p.m.
04-25	Friday	Race Event
05-02	Friday	Race Event
05-09	Friday	Race Event
05-16	Friday	Race Event
05-23	Friday	Race Event
05-25	Sunday	Race Event
05-30	Friday	Race Event
06-06	Friday	Race Event
06-20	Friday	Race Event
06-22	Sunday	Race Event
06-27	Friday	Race Event
07-04	Friday	Race Event
07-11	Friday	Race Event
07-18	Friday	Race Event
07-25	Friday	Race Event
07-27	Sunday	Race Event
08-01	Friday	Race Event
08-08	Friday	Race Event
08-15	Friday	Race Event
08-22	Friday	Race Event
08-29	Friday	Race Event
08-31	Sunday	Race Event
09-05	Friday	Race Event
09-07	Sunday	Rain Date for 08-31
09-12	Friday	Rain Date for 09-05

Thank you,

Jim Leasure
Spartan Speedway

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: Evan Hope, Township Clerk

DATE: February 25, 2014

RE: Cancel March 18, 2014 Committee of the Whole Meeting

On March 18, 2014 the Township Board has been invited by Sandy Draggio, CEO/Executive Director of CATA, to a presentation and tour of their facilities. Therefore, I recommend we cancel the March 18th Committee of the Whole meeting in order to attend this event. The regular Board meeting held at 7:30 p.m. that evening will remain as scheduled.

Recommended Motion:

To cancel the March 18, 2014 Township Committee of the Whole meeting at 6:30 p.m.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: February 25, 2014

RE: Amendment No. 1 to Resolution No. 2013-018 – FY 2014 General Fund Budget

Enclosed for your review and approval is Amendment No. 1 to Resolution No. 2013-018 for the FY 2014 General Fund Budget.

This summer departments will review their FY 2014 budgets and recommend budget adjustments according to projected revenues and expenditures for the remainder of the year. These budget amendments are then presented to the Township Board in September for their review and approval.

However, the Township auditors have recommended that any Capital Improvement related amendments occur prior to or soon after the intended purchase. Therefore, we need to amend the General Fund Budget to include an increase in Revenue of \$35,810 for the shade sail grant, along with increases in expenditures for vehicle maintenance and repair associated with the vehicle purchases (\$10,960), Cedar Street Corridor design (\$50,000) and the purchase of the shade sail system and upgrades to the tennis courts (\$113,110) resulting in a total increase in expenditures of \$138,260.

The net changes will result in a decrease in fund balance from \$5,585,308 to \$5,447,048.

RECOMMENDED MOTION:

To adopt Amendment No. 1 to Resolution No. 2013-018 for the Fiscal Year 2014 General Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2013-018
 F.Y. 2014 GENERAL FUND BUDGET
 AMENDMENT NO. 1

At a regular meeting of the Delhi Charter Township board held on Tuesday, March 4, 2014 at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2014 General Fund Budget as follows:

Present:

Absent:

	2014 Adopted Budget	1st Budget Request	2014 Amended Budget
Revenue			
TAXES	\$ 2,836,100	\$ -	\$ 2,836,100
GRANTS AND REVENUE SHARING	1,904,300	35,810	1,940,110
OTHER REVENUE	1,016,000	-	1,016,000
CHARGES FOR SERVICES	683,550	-	683,550
FRANCHISE FEES	440,000	-	440,000
INTERGOV-LOCAL	18,000	-	18,000
LICENSES & PERMITS	163,200	-	163,200
INTEREST AND RENTALS	18,650	-	18,650
FINES & FORFEITURES	18,000	-	18,000
Total Revenue	<u>7,097,800</u>	<u>35,810</u>	<u>7,133,610</u>
Expenditures			
Legislative	108,140	-	108,140
Manager	331,280	-	331,280
Accounting	157,170	-	157,170
Clerk	240,110	-	240,110
Information Technology	342,180	-	342,180
Treasurer	253,220	-	253,220
Assessing	348,890	-	348,890
Elections	71,360	-	71,360
Bldg & Grds	515,830	6,340	522,170
Cemetery	122,540	2,460	125,000
Stormwater	391,280	2,160	393,440
Infrastructure	1,008,190	-	1,008,190
Comm Dev	652,270	50,000	702,270
Parks Admin	193,830	-	193,830
Parks	517,100	113,110	630,210
Recreation	175,000	-	175,000
Other Functions	326,600	-	326,600
Debt Service	39,740	-	39,740
Total Expenditures	<u>5,794,730</u>	<u>174,070</u>	<u>5,968,800</u>
Other Financing Sources (Uses)			
Sale of Fixed Assets	85,000	-	85,000
Transfer Out to Fire Fund	(733,640)	-	(733,640)
Transfer Out to Police Fund	(1,352,340)	-	(1,352,340)
Total Other Financing Sources (Uses)	<u>(2,000,980)</u>	<u>-</u>	<u>(2,000,980)</u>
Revenues Over (Under) Expenditures	(697,910)	(138,260)	(836,170)
Expected Fund Balance, Beginning	6,283,218	-	6,283,218
Fund Balance, Ending	<u>\$ 5,585,308</u>	<u>\$ -</u>	<u>\$ 5,447,048</u>

AYES:

NAYS: None

ABSENT: None

The foregoing Resolution declared adopted on March 4, 2014.

EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 4th day of March, 2014.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 4th day of March 2014.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2014 Approved Budget	Budget Request #1	2014 Amended Budget	
Fund 101 - GENERAL FUND					
ESTIMATED REVENUES					
101-000.00-403.000	CUR REAL & PERS PROP TAX	2,403,000		2,403,000	
101-000.00-404.000	IFT/CFT & SERVICE FEES	15,000		15,000	
101-000.00-423.000	TRAILER PARK FEES	5,100		5,100	
101-000.00-445.000	DELQ TAX	5,000		5,000	
101-000.00-445.005	DELINQUENT INTEREST & PENALTY	23,000		23,000	
101-000.00-447.000	PROPERTY TAX ADMIN FEE	385,000		385,000	
101-000.00-451.000	BUILDING PERMITS	68,000		68,000	
101-000.00-453.000	SOIL EROSION & SEDIMENTATION CTRL P	15,000		15,000	
101-000.00-455.000	ELECTRICAL PERMIT FEES	21,000		21,000	
101-000.00-456.000	PLUMBING PERMIT FEES	13,000		13,000	
101-000.00-457.000	MECHANICAL PERMIT FEES	23,000		23,000	
101-000.00-458.000	FIRE INSPECTION FEES	1,800		1,800	
101-000.00-460.000	FIRE DEPT. BURNING PERMITS	2,500		2,500	
101-000.00-476.000	MISC LICENSES, PERMITS & FEES	3,300		3,300	
101-000.00-570.000	STATE GRANTS-MISC	0	35,810	35,810	Shade Sail Grant
101-000.00-574.020	STATE REV SHAR-SALES CONSTIT.	1,852,700		1,852,700	
101-000.00-574.021	STATE REV SHAR-SALES STATUTORY	41,600		41,600	
101-000.00-574.030	RETURNABLE LIQ LICENSE FEES	9,900		9,900	
101-000.00-574.040	STATE SHARED REV-RIGHT OF WAY	10,000		10,000	
101-000.00-587.000	DISTRICT LIBRARY CONTRIBUTIONS	18,000		18,000	
101-000.00-620.000	RENTAL REGISTRATION & INSPECT	98,000		98,000	
101-000.00-623.000	REZONING APPLICATION FEES	1,000		1,000	
101-000.00-624.000	SPECIAL USE PERMITS	3,700		3,700	
101-000.00-625.000	BOARD OF APPEAL FEES	1,000		1,000	
101-000.00-628.000	SITE PLAN REVIEW FEES	5,000		5,000	
101-000.00-631.000	FIRE INSPECTIONS	5,000		5,000	
101-000.00-632.000	FIRE DEPARTMENT SERVICE FEES	41,500		41,500	
101-000.00-632.010	FIRE DEPT EDUCATIONAL REVENUE	3,500		3,500	
101-000.00-633.000	AMBULANCE FEES	660,000		660,000	
101-000.00-634.000	CEMETERY - BURIAL FEES	23,000		23,000	
101-000.00-635.000	CEMETERY - LOT SALES	15,000		15,000	
101-000.00-642.000	TREE PROGRAM SALES	5,000		5,000	
101-000.00-651.010	RECREATION FEES	62,000		62,000	
101-000.00-651.020	PARKS FACILITY FEES	6,000		6,000	
101-000.00-651.060	SENIOR CITIZEN EVENT REVENUE	25,000		25,000	
101-000.00-660.000	CODE ENFORCEMENT REVENUE	18,000		18,000	
101-000.00-664.000	INTEREST	1,000		1,000	
101-000.00-669.020	COMMUNICATION TOWER LEASE FEE	17,650		17,650	
101-000.00-672.010	STREETLIGHT SPECIAL ASSESSMENT	282,400		282,400	
101-000.00-672.020	BLACKTOP & ROAD SPECIAL ASSESMEN	25,600		25,600	
101-000.00-672.030	SIDEWALK ASSESSMENTS	7,000		7,000	
101-000.00-673.000	SALE OF FIXED ASSETS	85,000		85,000	
101-000.00-687.000	REFUNDS/REBATE/REIMBURSEMENTS	27,000		27,000	
101-000.00-694.000	MISCELLANEOUS REVENUE	4,100		4,100	
101-000.00-694.010	TRI-COUNTY METRO REIMBURSEMENT	10,000		10,000	
101-000.00-694.020	CABLE FRANCHISE FEES	300,000		300,000	
101-000.00-694.025	AT&T FRANCHISE FEE	25,000		25,000	
101-000.00-694.030	BWL FRANCHISE FEE	115,000		115,000	
101-000.00-699.030	COST ALLOCATION-FROM SEWER FU	394,450		394,450	
Total Revenues		7,182,800	35,810	7,218,610	
Dept 101.00-LEGISLATIVE					
Total - Dept 101.00-LEGISLATIVE		108,140		108,140	
Dept 171.00-MANAGER					
Total - Dept 171.00-MANAGER		331,280		331,280	
Dept 191.00-ACCOUNTING					
Total - Dept 191.00-ACCOUNTING		157,170		157,170	

GL NUMBER	DESCRIPTION	2014 Approved Budget	Budget Request #1	2014 Amended Budget	
Dept 215.00-CLERK					
Total - Dept 215.00-CLERK		240,110		240,110	
Dept 228.00-INFORMATION TECHNOLOGY					
Total - Dept 228.00-INFORMATION TECHNOLOGY		342,180		342,180	
Dept 253.00-TREASURERS					
Total - Dept 253.00-TREASURERS		253,220		253,220	
Dept 257.00-ASSESSING					
Total - Dept 257.00-ASSESSING		348,890		348,890	
Dept 262.00-ELECTIONS					
Total - Dept 262.00-ELECTIONS		71,360		71,360	
Dept 265.00-BUILDING & GROUNDS					
101-265.00-703.000	SALARIES	85,540		85,540	
101-265.00-703.005	PART TIME HELP	16,580		16,580	
101-265.00-703.010	OVERTIME	4,720		4,720	
101-265.00-715.000	SOCIAL SECURITY/MEDICARE	8,310		8,310	
101-265.00-716.000	HEALTH INSURANCE	18,590		18,590	
101-265.00-716.010	DENTAL INSURANCE	2,100		2,100	
101-265.00-717.000	LIFE INSURANCE	440		440	
101-265.00-718.000	PENSION CONTRIBUTION	8,550		8,550	
101-265.00-719.000	DISABILITY INSURANCE	650		650	
101-265.00-724.000	WORKERS COMP	2,500		2,500	
101-265.00-730.000	GASOLINE	4,610		4,610	
101-265.00-775.001	EQUIPMENT & SUPPLIES	5,800		5,800	
101-265.00-805.000	ENGINEERING SERVICES	2,000		2,000	
101-265.00-818.000	CONTRACTUAL SERVICES	57,650		57,650	
101-265.00-853.000	TELEPHONE/COMMUNICATIONS	15,300		15,300	
101-265.00-921.030	UTILITIES - WATER	7,000		7,000	
101-265.00-921.035	UTILITIES - SEWER	3,690		3,690	
101-265.00-921.040	UTILITIES - ELECTRIC	73,550		73,550	
101-265.00-921.045	UTILITIES - GAS	19,330		19,330	
101-265.00-930.000	BUILDING MAINTENANCE & REPAIRS	48,900		48,900	
101-265.00-930.020	EQUIPMENT MAIN & REPAIR	4,420	6,340	10,760	Vehicles ordered in 2013, delivered in 2014
101-265.00-956.000	MISCELLANEOUS	600		600	
101-265.00-970.000	CAPITAL OUTLAY	125,000		125,000	
Total - Dept 265.00-BUILDING & GROUNDS		515,830	6,340	522,170	
Dept 276.00-CEMETERY					
101-276.00-703.000	SALARIES	35,160		35,160	
101-276.00-703.005	PART TIME HELP	12,100		12,100	
101-276.00-703.010	OVERTIME	1,650		1,650	
101-276.00-715.000	SOCIAL SECURITY/MEDICARE	3,800		3,800	
101-276.00-716.000	HEALTH INSURANCE	7,220		7,220	
101-276.00-716.010	DENTAL INSURANCE	820		820	
101-276.00-717.000	LIFE INSURANCE	180		180	
101-276.00-718.000	PENSION CONTRIBUTION	3,520		3,520	
101-276.00-719.000	DISABILITY INSURANCE	270		270	
101-276.00-724.000	WORKERS COMP	1,170		1,170	
101-276.00-730.000	GASOLINE	1,790		1,790	
101-276.00-731.000	PROPANE GAS	250		250	
101-276.00-775.001	EQUIPMENT & SUPPLIES	5,800		5,800	
101-276.00-818.000	CONTRACTUAL SERVICES	34,190		34,190	
101-276.00-853.000	TELEPHONE/COMMUNICATIONS	100		100	
101-276.00-921.040	UTILITIES - ELECTRIC	550		550	
101-276.00-930.000	BUILDING MAINTENANCE & REPAIRS	8,000		8,000	
101-276.00-930.020	EQUIPMENT MAIN & REPAIR	2,720	2,460	5,180	Vehicles ordered in 2013, delivered in 2014
101-276.00-956.000	MISCELLANEOUS	2,500		2,500	
101-276.00-960.000	EDUCATION & TRAINING	250		250	
101-276.00-967.020	TWP PROPERTIES-DRAIN/TAXES/SAD	500		500	
Total - Dept 276.00-CEMETERY		122,540	2,460	125,000	

GL NUMBER	DESCRIPTION	2014 Approved Budget	Budget Request #1	2014 Amended Budget	
Dept 281.00-STORMWATER					
101-281.00-703.000	SALARIES	28,740		28,740	
101-281.00-703.005	PART TIME HELP	14,900		14,900	
101-281.00-703.010	OVERTIME	940		940	
101-281.00-715.000	SOCIAL SECURITY/MEDICARE	3,460		3,460	
101-281.00-716.000	HEALTH INSURANCE	6,340		6,340	
101-281.00-716.010	DENTAL INSURANCE	720		720	
101-281.00-717.000	LIFE INSURANCE	150		150	
101-281.00-718.000	PENSION CONTRIBUTION	2,880		2,880	
101-281.00-719.000	DISABILITY INSURANCE	220		220	
101-281.00-724.000	WORKERS COMP INSUR	970		970	
101-281.00-726.000	OFFICE SUPPLIES	500		500	
101-281.00-730.000	GASOLINE	1,570		1,570	
101-281.00-741.000	OTHER OPERATING EXPENSES	250		250	
101-281.00-742.000	LABORATORY SUPPLIES	4,500		4,500	
101-281.00-745.000	OFF-SITE LAB TESTING	500		500	
101-281.00-775.003	SAFETY EQUIPMENT AND SUPPLIES	250		250	
101-281.00-801.000	LEGAL FEES	1,000		1,000	
101-281.00-805.000	ENGINEERING SERVICES	1,000		1,000	
101-281.00-818.225	SOLID WASTE DISPOSAL	1,000		1,000	
101-281.00-853.000	TELEPHONE/COMMUNICATIONS	140		140	
101-281.00-928.000	REGULATORY FEES	9,740		9,740	
101-281.00-930.020	EQUIPMENT MAIN & REPAIR	2,510	2,160	4,670	Vehicles ordered in 2013, delivered in 2014
101-281.00-956.000	MISCELLANEOUS	200		200	
101-281.00-956.005	COMMUNITY OUTREACH PROGRAMS	22,800		22,800	
101-281.00-960.000	EDUCATION & TRAINING	1,000		1,000	
101-281.00-967.010	TOWNSHIP-AT-LARGE DRAINS	158,180		158,180	
101-281.00-991.000	PRINCIPAL	126,820		126,820	
Total - Dept 281.00-STORMWATER		391,280	2,160	393,440	
Dept 446.00-INFRASTRUCTURE					
101-446.00-922.000	STREETLIGHTS	348,000		348,000	
101-446.00-969.000	STREET IMPROVEMENTS	100,000		100,000	
101-446.00-969.002	SIDEWALK IMPROVEMENT/REPAIR	290,000		290,000	
101-446.00-971.140	RAM TRAIL	270,190		270,190	
Total - Dept 446.00-INFRASTRUCTURE		1,008,190	0	1,008,190	
Dept 721.00-PLANNING/COMMUNITY DEVELOPMENT					
101-721.00-703.000	SALARIES	331,530		331,530	
101-721.00-704.000	PLANNING COMMISSION SALARIES	13,200		13,200	
101-721.00-715.000	SOCIAL SECURITY/MEDICARE	26,700		26,700	
101-721.00-716.000	HEALTH INSURANCE	72,300		72,300	
101-721.00-716.010	DENTAL INSURANCE	8,000		8,000	
101-721.00-717.000	LIFE INSURANCE	1,700		1,700	
101-721.00-718.000	PENSION CONTRIBUTION	33,160		33,160	
101-721.00-719.000	DISABILITY INSURANCE	2,520		2,520	
101-721.00-724.000	WORKERS COMPENSATION INSURANCE	1,620		1,620	
101-721.00-725.000	CLOTHING/CLEANING ALLOWANCE	1,000		1,000	
101-721.00-726.000	OFFICE SUPPLIES	2,000		2,000	
101-721.00-730.000	GASOLINE	3,840		3,840	
101-721.00-801.000	LEGAL FEES	8,000		8,000	
101-721.00-802.000	MEMBERSHIPS,DUES,SUBSCRIPTIONS	1,800		1,800	
101-721.00-803.000	POSTAGE	1,800		1,800	
101-721.00-818.000	CONTRACTUAL SERVICES	22,950		22,950	
101-721.00-818.040	CONTRACTUAL SERV-PLAN FUNCTIONS	0	50,000	50,000	Cedar St corridor design
101-721.00-853.000	TELEPHONE/COMMUNICATIONS	3,500		3,500	
101-721.00-870.000	MILEAGE	300		300	
101-721.00-902.000	PUBLISHING/LEGAL NOTICES	3,350		3,350	
101-721.00-930.063	NSP HOME	80,000		80,000	
101-721.00-931.000	VEHICLE REPAIR/MAINTENANCE	2,500		2,500	
101-721.00-941.000	OFFICE EQUIPMENT LEASE	4,000		4,000	
101-721.00-956.000	MISCELLANEOUS	1,500		1,500	
101-721.00-958.000	CODE ENFORCEMENT EXPENSE	18,000		18,000	
101-721.00-959.000	SOIL EROSION & SED CNTRL EXPENSE	500		500	

GL NUMBER	DESCRIPTION	2014 Approved Budget	Budget Request #1	2014 Amended Budget	
101-721.00-960.000	EDUCATION & TRAINING	6,500		6,500	
Total - Dept 721.00-PLANNING/COMMUNITY DEVELOPMENT		652,270	50,000	702,270	
Dept 752.00-PARKS ADMINISTRATION					
Total - Dept 752.00-PARKS ADMINISTRATION		193,830		193,830	
Dept 771.00-PARKS					
101-771.00-703.005	PART TIME HELP	146,400		146,400	
101-771.00-703.010	OVERTIME	2,400		2,400	
101-771.00-703.051	SEASONAL LABOR	109,690		109,690	
101-771.00-715.000	SOCIAL SECURITY/MEDICARE	19,780		19,780	
101-771.00-724.000	WORKERS COMP INSUR	6,900		6,900	
101-771.00-725.000	CLOTHING/CLEANING ALLOWANCE	2,500		2,500	
101-771.00-730.000	GASOLINE	10,500		10,500	
101-771.00-748.000	TOOLS	2,500		2,500	
101-771.00-775.001	EQUIPMENT & SUPPLIES	8,000		8,000	
101-771.00-775.003	SAFETY EQUIPMENT AND SUPPLIES	500		500	
101-771.00-818.000	CONTRACTUAL SERVICES	46,130		46,130	
101-771.00-921.030	UTILITIES - WATER	9,200		9,200	
101-771.00-921.035	UTILITIES - SEWER	4,500		4,500	
101-771.00-921.040	UTILITIES - ELECTRIC	38,000		38,000	
101-771.00-921.045	UTILITIES - GAS	4,600		4,600	
101-771.00-930.000	BLDG & GRDS MAINT & REPAIRS	15,000		15,000	
101-771.00-930.010	GROUNDS MAINTENANCE & REPAIRS	20,000		20,000	
101-771.00-930.020	EQUIPMENT MAIN & REPAIR	10,000		10,000	
101-771.00-931.000	VEHICLE REPAIR/MAINTENANCE	5,000		5,000	
101-771.00-956.000	MISCELLANEOUS	2,000		2,000	
101-771.00-970.000	CAPITAL OUTLAY	53,500	113,110	166,610	Shade sail system & tennis ct
Total - Dept 771.00-PARKS		517,100	113,110	630,210	
Dept 774.00-RECREATION					
Total - Dept 774.00-RECREATION		175,000		175,000	
Dept 850.00-OTHER FUNCTIONS					
Total - Dept 850.00-OTHER FUNCTIONS		2,412,580		2,412,580	
Dept 905.00-DEBT SERVICE					
101-905.00-991.200	PRINCIPAL - VALHALLA PARK 2	33,340		33,340	
101-905.00-995.200	INTEREST - VALHALLA PARK 2	6,400		6,400	
Totals for dept 850.00-OTHER FUNCTIONS		39,740		39,740	
TOTAL APPROPRIATIONS		7,880,710	174,070	8,054,780	
NET OF REVENUES/APPROPRIATIONS - FUND 101		(697,910)	(138,260)	(836,170)	
BEGINNING FUND BALANCE-Subject to 2013 YE Adjustments		6,283,218		6,283,218	
ENDING FUND BALANCE		5,585,308		5,447,048	

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: February 25, 2014

RE: Amendment No. 1 to Resolution No. 2013-020 – FY 2014 Sewer Fund Budget

Enclosed for your review and approval is Amendment No. 1 to Resolution No. 2013-020 for the FY 2014 Sewer Fund Budget.

This summer departments will review their FY 2014 budgets and recommend budget adjustments according to projected revenues and expenditures for the remainder of the year. These budget amendments are then presented to the Township Board in September for their review and approval.

However, the Township auditors have recommended that any Capital Improvement related amendments occur prior to or soon after the intended purchase. Therefore, we need to amend the Sewer Fund Budget to include the vehicle purchases (\$74,510) that were made in 2013 but were not delivered until 2014.

The net changes will result in a decrease in fund balance from \$33,416,311 to \$33,341,801.

RECOMMENDED MOTION:

To adopt Amendment No. 1 to Resolution No. 2013-020 for the Fiscal Year 2014 Sewer Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2013-020
 F.Y. 2014 SEWER FUND BUDGET
 AMENDMENT NO. 1

At a regular meeting of the Delhi Charter Township board held on Tuesday, March 4, 2014, at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2014 Sewer Fund Budget as follows:

Present:

Absent:

	2014 Adopted Budget	1st Budget Request	2014 Amended Budget
Revenue			
Licenses and Permits	86,200		86,200
Charges for Services	6,053,740		6,053,740
Interest	15,800		15,800
Other	36,630		36,630
Total Revenue	\$ 6,192,370	\$ -	\$ 6,192,370
Expenditures			
Public Works			
Administration	668,630		668,630
Public Services	3,460,170		3,460,170
Capital Outlay	700,000	74,510	774,510
General Obligation Debt	1,767,600		1,767,600
Total Expenditures	6,596,400	74,510	6,670,910
Other Financing Sources (Uses)			
Sale of Fixed Assets	13,000		13,000
Total Other Financing Sources (Uses)	13,000	-	13,000
Revenues Over (Under) Expenditures	(391,030)	(74,510)	(465,540)
Estimated Fund Balance, Beginning	33,807,341	-	33,807,341
Fund Balance, Ending	\$ 33,416,311	\$ -	\$ 33,341,801

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on March 4, 2014.

 EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)
)SS
 COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Township Board at a regular meeting held on the 4th day of March, 2014.

 EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2014 BUDGET	BUDGET REQUEST #1	2014 AMENDED BUDGET	NOTES
Fund 590 - SEWAGE DISPOSAL SYSTEM					
ESTIMATED REVENUES					
Total Revenue		6,205,370	0	6,205,370	
Dept 548.00-ADMINISTRATION & OVERHEAD					
Total - Dept 548.00-ADMINISTRATION & OVERHEAD		668,630	0	668,630	
Dept 558.00-DEPT OF PUBLIC SERVICE					
590-558.00-703.000	SALARIES	835,290		835,290	
590-558.00-703.005	PART TIME HELP	94,120		94,120	
590-558.00-703.010	OVERTIME	79,210		79,210	
590-558.00-715.000	SOCIAL SECURITY/MEDICARE	78,620		78,620	
590-558.00-716.000	HEALTH INSURANCE	186,510		186,510	
590-558.00-716.010	DENTAL INSURANCE	21,030		21,030	
590-558.00-717.000	LIFE INSURANCE	4,260		4,260	
590-558.00-718.000	PENSION CONTRIBUTION	84,550		84,550	
590-558.00-719.000	DISABILITY INSURANCE	6,350		6,350	
590-558.00-724.000	WORKERS COMP	20,640		20,640	
590-558.00-726.000	OFFICE SUPPLIES	5,500		5,500	
590-558.00-728.000	CERTIFICATION	1,200		1,200	
590-558.00-730.000	GASOLINE	46,220		46,220	
590-558.00-732.000	FUEL OIL	6,000		6,000	
590-558.00-734.000	UNIFORMS	15,700		15,700	
590-558.00-740.010	COMPUTER EXPENSES	31,000		31,000	
590-558.00-741.000	OTHER OPERATING EXPENSES	14,600		14,600	
590-558.00-742.000	LABORATORY SUPPLIES	39,500		39,500	
590-558.00-743.000	TREATMENT CHEMICALS	200,000		200,000	
590-558.00-745.000	OFF-SITE LAB TESTING	32,500		32,500	
590-558.00-775.003	SAFETY EQUIPMENT AND SUPPLIES	18,500		18,500	
590-558.00-805.000	ENGINEERING SERVICES	40,000		40,000	
590-558.00-818.000	CONTRACTUAL SERVICES	4,240		4,240	
590-558.00-818.015	CONTRACTUAL SERV-SAFETY PGM	2,000		2,000	
590-558.00-818.220	SLUDGE HAULING	122,000		122,000	
590-558.00-818.225	SOLID WASTE DISPOSAL	43,050		43,050	
590-558.00-853.000	TELEPHONE/COMMUNICATIONS	25,460		25,460	
590-558.00-921.030	UTILITIES - WATER	15,900		15,900	
590-558.00-921.035	UTILITIES - SEWER	2,520		2,520	
590-558.00-921.040	UTILITIES - ELECTRIC	297,060		297,060	
590-558.00-921.045	UTILITIES - GAS	78,510		78,510	
590-558.00-928.000	REGULATORY FEES	13,260		13,260	
590-558.00-930.000	BUILDING MAINTENANCE & REPAIRS	24,500		24,500	
590-558.00-930.015	REPAIRS & MAINTENANCE - L.S.	45,000		45,000	
590-558.00-930.016	REPAIRS & MAINTENANCE - C.S.	70,000		70,000	
590-558.00-930.020	EQUIPMENT MAIN & REPAIR	94,050		94,050	
590-558.00-930.040	BLDG MAIN & REPAIR-CONTRACTED	100,880		100,880	
590-558.00-930.050	EQUIPMENT MAIN/REPR-CONTRACTED	90,690		90,690	
590-558.00-931.000	VEHICLE REPAIR/MAINTENANCE	11,300		11,300	
590-558.00-956.000	MISCELLANEOUS	5,700		5,700	
590-558.00-956.005	COMMUNITY OUTREACH PROGRAMS	11,900		11,900	
590-558.00-960.000	EDUCATION & TRAINING	23,500		23,500	
590-558.00-967.020	TWP PROPERTIES-DRAIN/TAXES/SAD	350		350	
590-558.00-970.000	CAPITAL OUTLAY	347,000	74,510	421,510	Vehicles ordered in 2013, delivered in 2014
590-558.00-981.000	REPLACEMENT FUND ALLOCATION	170,000		170,000	
Total - Dept 558.00-DEPT OF PUBLIC SERVICE		3,460,170	74,510	3,534,680	
Dept 578.01-CAPITAL IMPROVEMENTS					
590-578.01-805.310	SEWER REHAB PROGRAM-ENGINEE	25,000		25,000	
590-578.01-805.335	EIFERT RD FORCE MAIN REPL ENGINEI	50,000		50,000	
590-578.01-976.310	SEWER REHAB PROGRAM-CONSTR	125,000		125,000	
590-578.01-976.335	EIFERT RD FORCE MAIN REPL CONSTR	500,000		500,000	
Total - Dept 578.01-CAPITAL IMPROVEMENTS		700,000	0	700,000	
Dept 588.01-G.O. BOND INDEBTEDNESS					
590-588.01-991.000	PRINCIPAL	1,263,400		1,263,400	
590-588.01-995.000	INTEREST	502,700		502,700	
590-588.01-999.000	PAYING AGENT FEES	1,500		1,500	
Total - Dept 588.01-G.O. BOND INDEBTEDNESS		1,767,600	0	1,767,600	
TOTAL APPROPRIATIONS		6,596,400	74,510	6,670,910	
NET OF REVENUES/APPROPRIATIONS - FUND 590		(391,030)	(74,510)	(465,540)	
BEGINNING FUND BALANCE-Subject to 2013 YE adjustments		33,807,341		33,807,341	
ENDING FUND BALANCE		33,416,311		33,341,801	

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: February 25, 2014

RE: Amendment No. 1 to Resolution No. 2013-024 – FY 2014
Downtown Development Authority Budget

Enclosed for your review and approval is Amendment No. 1 to Resolution No. 2013-024 for the FY 2014 Downtown Development Authority Budget.

This summer departments will review their FY 2014 budgets and recommend budget adjustments according to projected revenues and expenditures for the remainder of the year. These budget amendments are then presented to the Township Board in September for their review and approval.

However, the Township auditors have recommended that any Capital Improvement related amendments occur prior to or soon after the intended purchase. Therefore, we need to amend the DDA Budget to include a decrease of \$74,740 in Capital Outlay-Land, an increase of \$50,000 for the down payment to purchase 2052 Cedar Street and an increase of \$28,190 for principal and interest for said purchase. The preceding result in a total increase in expenditures of \$3,450.

These changes result in a decrease of \$3,450 to fund balance. Therefore, fund balance will decrease from \$1,486,173 to \$1,482,723.

Recommended Motion:

**To adopt Amendment No. 1 to Resolution No. 2013-024 for the
FY 2014 Downtown Development Authority Budget.**

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2013-024
 F.Y. 2014 DOWNTOWN DEVELOPMENT AUTHORITY FUND BUDGET
 AMENDMENT NO. 1

At a regular meeting of the Delhi Charter Township board held on Tuesday, March 4, 2014 at 7:30 p.m., the following motion was offered by _____ to amend the Fiscal Year 2013 DDA Fund Budget as follows:

Present:

Absent:

	2014 Adopted Budget	1st Budget Request	2014 Amended Budget
Taxes	\$ 2,219,340		\$ 2,219,340
Grants	1,650		1,650
Interest and rentals	25,000		25,000
Charges for Services	-		-
Other	9,300		9,300
Revenue	<u>2,255,290</u>	-	<u>2,255,290</u>
 Expenditures			
Community and Economic Development			
Administration	103,530		103,530
Marketing & Promotion	120,420		120,420
CCRP Program	-		-
Other Functions	73,890		73,890
Infrastructure Projects	50,000		50,000
Capital Outlay	94,740	(24,740)	70,000
Debt Service	271,780	28,190	299,970
Total Expenditures	<u>714,360</u>	<u>3,450</u>	<u>717,810</u>
 Other Financing Sources (Uses)			
Sale of Assets	-		-
Transfer to DDA Debt Service Funds	(1,292,810)		(1,292,810)
Total Other Financing Sources (Uses)	<u>(1,292,810)</u>	-	<u>(1,292,810)</u>
 Revenues Over (Under) Expenditures	 248,120	 (3,450)	 244,670
 Expected Fund Balance, Beginning	 1,238,053	 -	 1,238,053
Fund Balance, Ending	<u>\$ 1,486,173</u>	<u>\$ -</u>	<u>\$ 1,482,723</u>

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted.

EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 4th day of March, 2014.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2014 BUDGET	BUDGET REQUEST #1	AMENDED BUDGET	NOTES
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
ESTIMATED REVENUES					
Total Revenue		2,255,290	0	2,255,290	
Dept 728.00-DDA ADMINISTRATION					
Total - Dept 728.00-DDA ADMINISTRATION		103,530	0	103,530	
Dept 729.00-DDA MARKETING & PROMOTION					
Total - Dept 729.00-DDA MARKETING & PROMOTION		120,420	0	120,420	
Dept 731.00-DDA INFRASTRUCTURE PROJECTS					
Total - Dept 731.00-DDA INFRASTRUCTURE PROJECTS		50,000	0	50,000	
Dept 850.00-OTHER FUNCTIONS					
Total - Dept 850.00-OTHER FUNCTIONS		73,890	0	73,890	
Dept 903.00-CAPITAL OUTLAY-DDA					
248-903.00-971.000	CAPITAL OUTLAY-LAND	74,740	(74,740)	0	
248-903.00-971.010	LAND HELD FOR RESALE	0	50,000	50,000	2052 Cedar downpayment
248-903.00-971.134	FARMERS MARKET-2150 CEDAR	20,000	0	20,000	
Total - Dept 903.00-CAPITAL OUTLAY-DDA		94,740	(24,740)	70,000	
Dept 905.00-DEBT SERVICE					
248-905.00-991.300	PRINCIPAL PAYMT-2003 DDA BONDS	70,000		70,000	
248-905.00-991.320	PRINC PAYMENT-2040 CEDAR LAND CON	39,860		39,860	
248-905.00-991.330	PRINC PYMT-2013 DDA BONDS	100,000		100,000	
248-905.00-991.340	PRINC PYMT-2052 CEDAR	0	25,000	25,000	2052 Cedar payments
248-905.00-995.300	INTEREST PAYMT-2003 DDA BONDS	16,660		16,660	
248-905.00-995.320	INTEREST PYMT-2040 CEDAR LAND CON	7,040		7,040	
248-905.00-995.330	INTER PYMT-2013 DDA BONDS	37,620		37,620	
248-905.00-995.340	INTER PYMT-2052 CEDAR	0	3,190	3,190	2052 Cedar payments
248-905.00-999.000	PAYING AGENT FEES	600		600	
248-905.00-999.220	TRANSFER OUT-392 2008 DDA BONDS	762,050		762,050	
248-905.00-999.230	TRANSFER OUT-393 2010 DDA REFUNDIN	530,760		530,760	
Total - Dept 905.00-DEBT SERVICE		1,564,590	28,190	1,592,780	
TOTAL APPROPRIATIONS					
		2,007,170	3,450	2,010,620	
NET OF REVENUES/APPROPRIATIONS - FUND 248					
		248,120	(3,450)	244,670	
BEGINNING FUND BALANCE-Subject to 2013 YE Entries					
		1,238,053		1,238,053	
ENDING FUND BALANCE					
		1,486,173		1,482,723	

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: February 25, 2014

RE: Amendment No. 1 to Resolution No. 2013-025 – FY 2014
Brownfield Redevelopment Authority Fund Budget

Enclosed for your review and approval is Amendment No. 1 to Resolution No. 2013-025 - FY 2014 Brownfield Redevelopment Authority Fund Budget.

This summer departments will review their FY 2014 budgets and recommend budget adjustments according to projected revenues and expenditures for the remainder of the year. These budget amendments are then presented to the Township Board in September for their review and approval.

However, the Township auditors have recommended that any Capital Improvement related amendments occur prior to or soon after the intended purchase. Therefore, we need to amend the Brownfield Redevelopment Authority Fund Budget to include changes in the Local Site Remediation Fund (part of the Brownfield Authority Fund). Changes in expenditures include an increase of \$5,000 in legal fees associated with the purchase of property at 2052 Cedar Street, an increase of \$61,000 in contractual services for 2052 Cedar Street and an increase of \$20,000 in site remediation for the demolition of 2052 Cedar Street. The preceding result in a total increase in expenditures of \$86,000. Therefore, fund balance will decrease by \$86,000 from \$342,323 to \$256,323.

RECOMMENDED MOTION:

To adopt Amendment No. 1 to Resolution No. 2013-025 for the FY 2014 Brownfield Redevelopment Authority Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2013-025
 F.Y. 2014 BROWNFIELD REDEVELOPMENT AUTHORITY BUDGET
 AMENDMENT NO. 1

At a regular meeting of the Delhi Charter Township board held on Tuesday, March 4, 2014, at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2014 Local Site Remediation Fund Budget as follows:

Present:

Absent:

	2014 Adopted Budget	1st Budget Request	2014 Amended Budget
Local Site Remediation Fund			
Revenue			
Taxes	\$ 179,000		\$ 179,000
Total Revenue	179,000	-	179,000
Expenditures			
Community and Economic Development			
Administration	5,250	5,000	10,250
Remediation	-	81,000	81,000
Total Expenditures	5,250	86,000	91,250
Revenues Over (Under) Expenditures	173,750	(86,000)	87,750
Expected Fund Balance, Beginning	168,573		168,573
Fund Balance, Ending	\$ 342,323		\$ 256,323

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted: 3/04/2014.

 EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular Township Board at a regular meeting held on the 4th day of March, 2014.

 EVAN HOPE, TOWNSHIP CLERK

LSR Fund

GL NUMBER	DESCRIPTION	2014 BUDGET	BUDGET REQUEST #1	2014 AMENDED BUDGET	
REVENUES					
643-000.00-403.005	CURRENT PROPERTY TAXES-AD VAL.	179,000		179,000	
Total Revenue		179,000		179,000	
EXPENDITURES					
Dept 735.00-LOCAL SITE REMEDIATION					
643-735.00-801.000	LEGAL FEES	5,000	5,000	10,000	
643-735.00-807.000	AUDIT FEES	200		200	
643-735.00-818.000	CONTRACTUAL SERVICES	0	61,000	61,000	Environ issues 2022 & 2052 Cedar
643-735.00-902.000	PUBLISHING/LLEGAL NOTICES	50		50	
643-735.00-935.001	SITE REMEDIATION	0	20,000	20,000	2052 Cedar Demolition
Total - Dept 735.00-LOCAL SITE REMEDIATION		5,250	86,000	91,250	
TOTAL EXPENDITURES		5,250		5,250	
REVENUES OVER (UNDER) EXPENDITURES		173,750	(86,000)	87,750	
BEGINNING FUND BALANCE, Subject to 2013 YE Adjustments		168,573		168,573	
ENDING FUND BALANCE		342,323		256,323	