

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON JANUARY 7, 2014**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, January 7, 2014 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Davis called the meeting to order at 7:00 p.m.

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon, John Hayhoe, DiAnne Warfield

Members Absent: Trustee Megan Ketchum

BUSINESS

DEPARTMENT OF PUBLIC SERVICES – DECEMBER ACTIVITY REPORT

The Board reviewed the Department of Public Services December 2013 Monthly Report (ATTACHMENT I).

Clerk Hope stated that Supervisor Davis, Twp. Mgr. Elsinga and he have discussed some type of brush pickup option to collect the brush from the recent ice storm. Twp. Mgr. Elsinga is currently looking into collaboration with private contractors and/or possibly even the Ingham County Department of Transportation and Roads. The cost will be over \$10,000 so Board action will be needed if it's decided to proceed with this event. This would be a one-time curbside pickup event during the spring (a spring pickup was decided as the brush is currently frozen to the ground and covered with snow).

PUBLIC COMMENT – None

ADJOURNMENT

Meeting adjourned at 7:28 p.m.

Date: January 21, 2014

Evan Hope, Township Clerk

Date: January 21, 2014

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

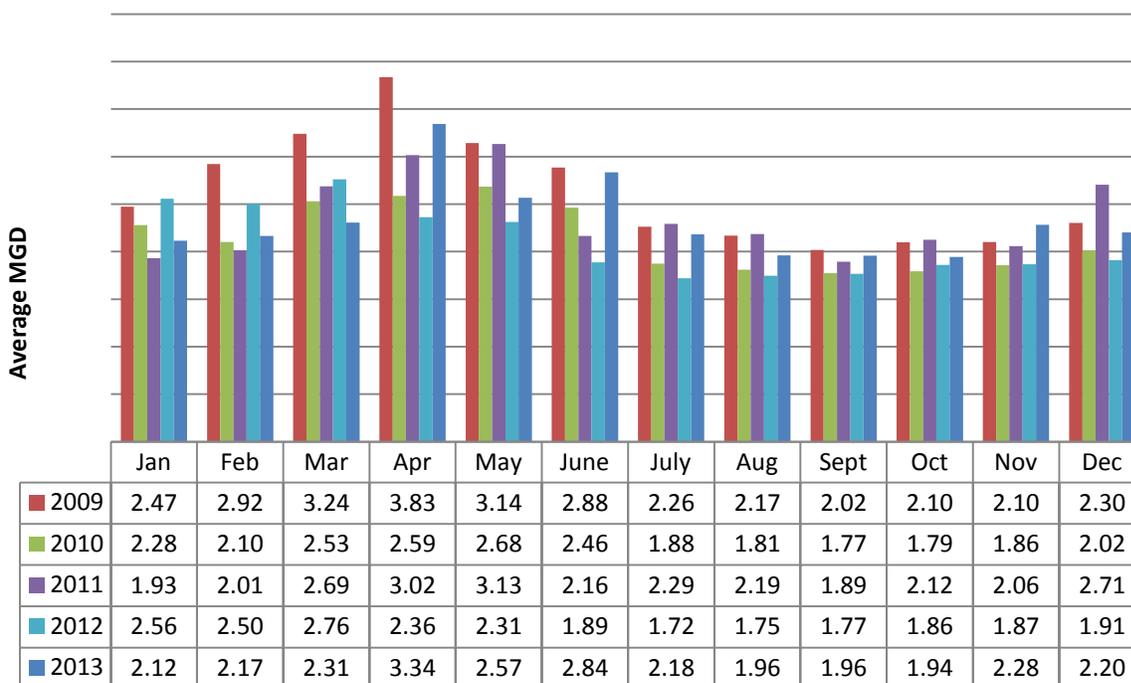


DEPARTMENT OF PUBLIC SERVICES

Monthly Report

December 2013

Flow Data – (Million Gallons per Day of water processed by the plant)



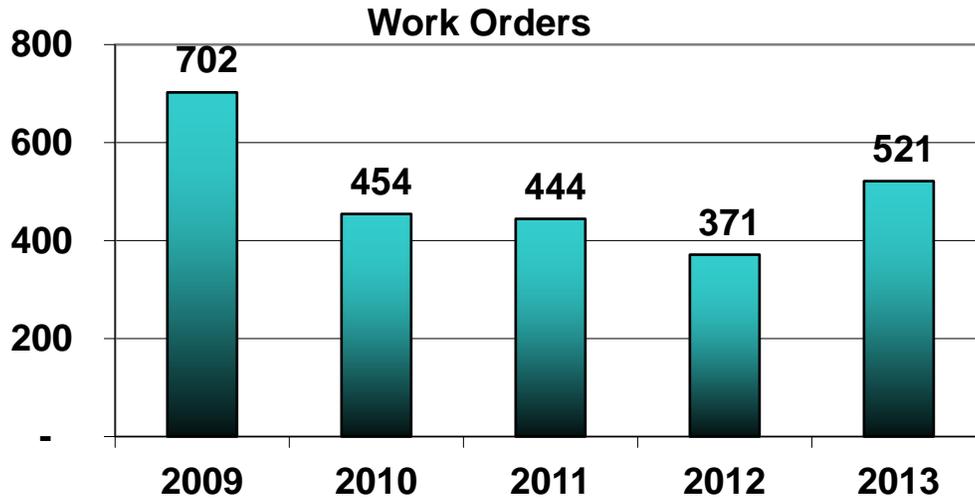
Laboratory Testing and Quality Control – Quality Assurance Program

Tests Run For		% Passing
Permit Compliance	243	
Process Control	1900	
Quality Control	114	93%
Check Samples	6	100%
DMRQA-Study 30 Proficiency		
Miscellaneous Sampling	20	
Totals	2283	97%

Training

Date	# of Employees Attended	Training Course Description
12/5/2013	2	MWEA Watershed Seminar

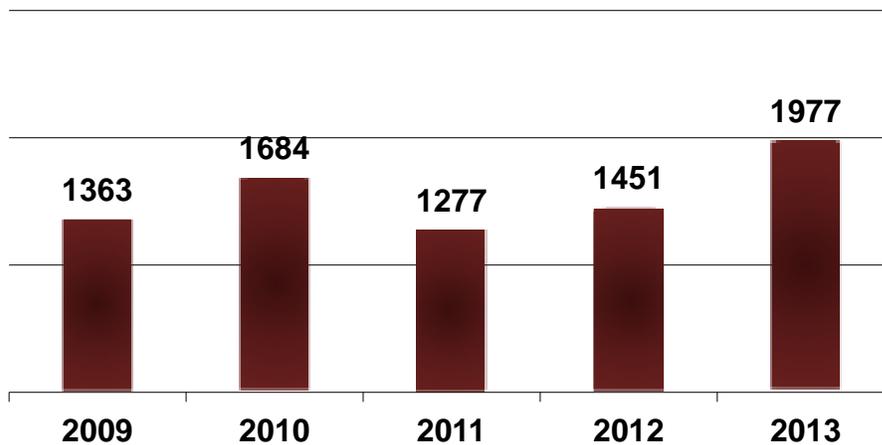
Maintenance



Note: Work order totals do not include monthly, weekly and daily preventive maintenance tasks. Below are highlights of some of the repairs performed.

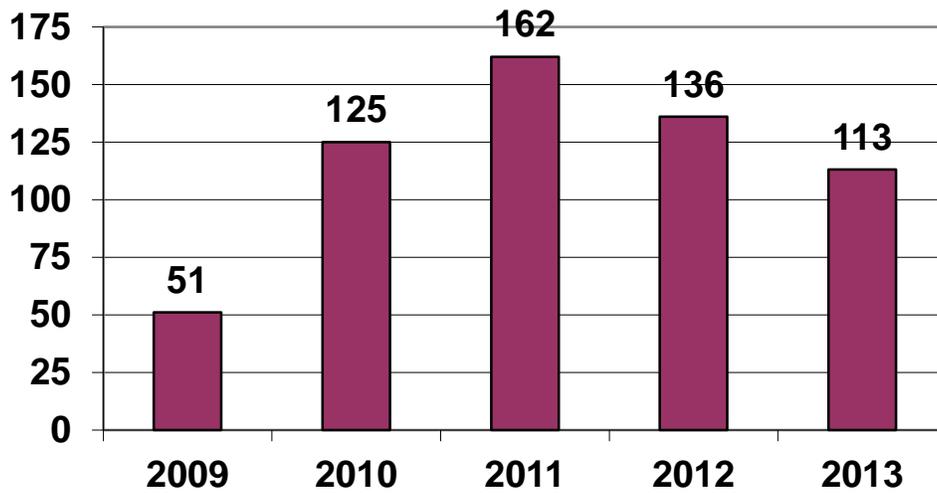
- Put up holiday decorations all around the township and prepared for the tree lighting ceremony.
- Replaced lights in the RBC building, the old kitchen at the POTW and around the primary tanks at the northwest corner near the recycle center.
- Replaced lights at the DDA and Sheriff's office.
- Built a recycling enclosure at the Farmers Market.
- Snowplowed and salted for ice removal.

Miss Digs Performed



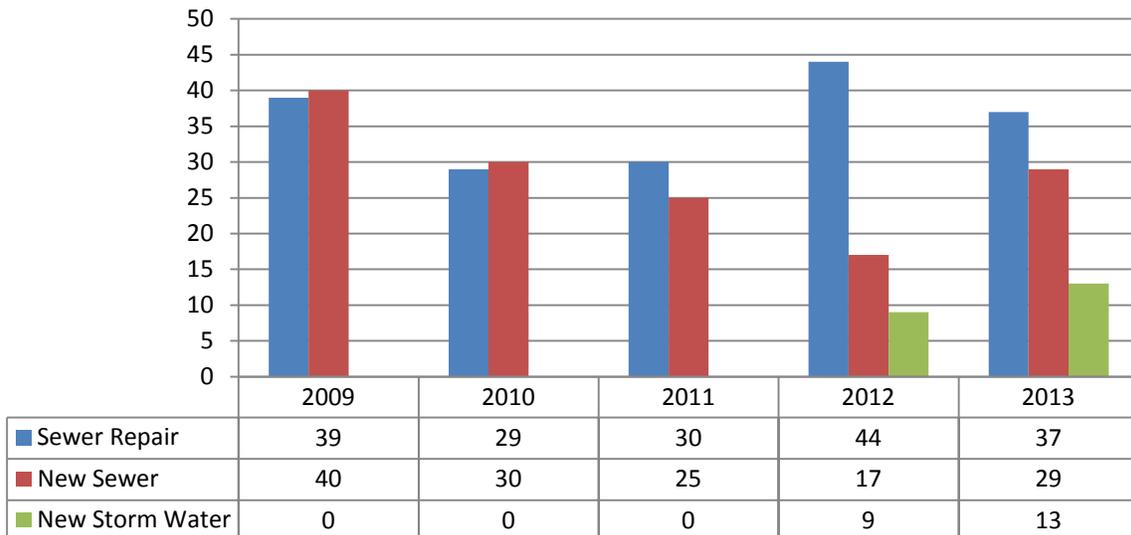
Unscheduled Service Calls

COMPLAINTS/CALL OUTS



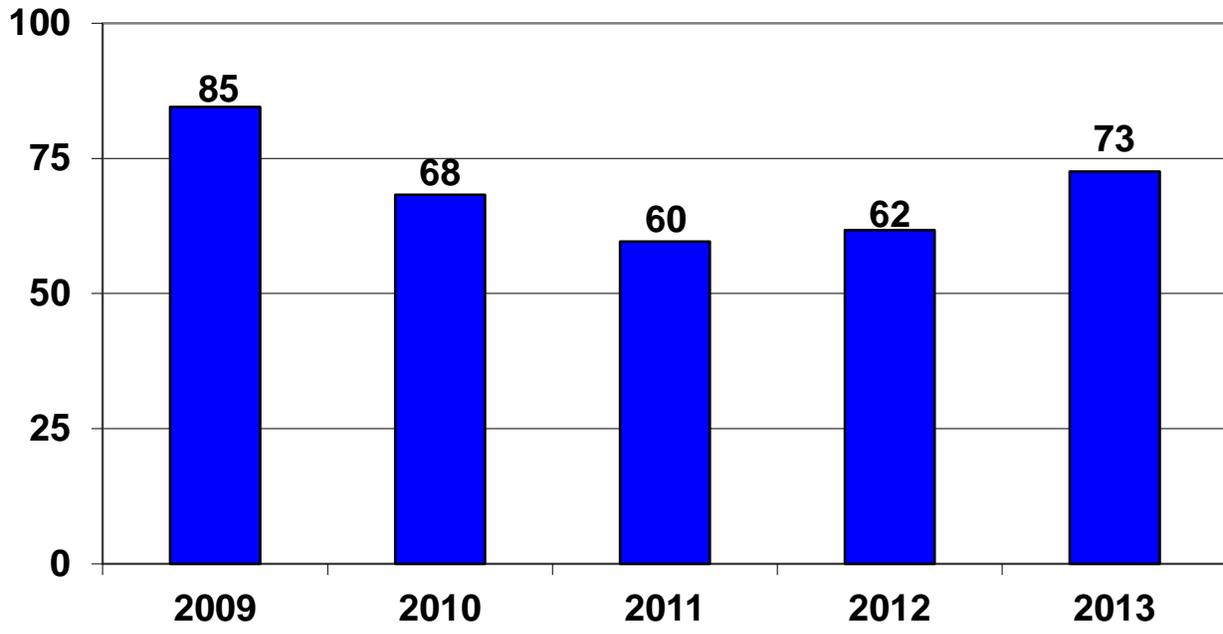
Sanitary Sewer Permits

Sanitary Sewer Permits Issued

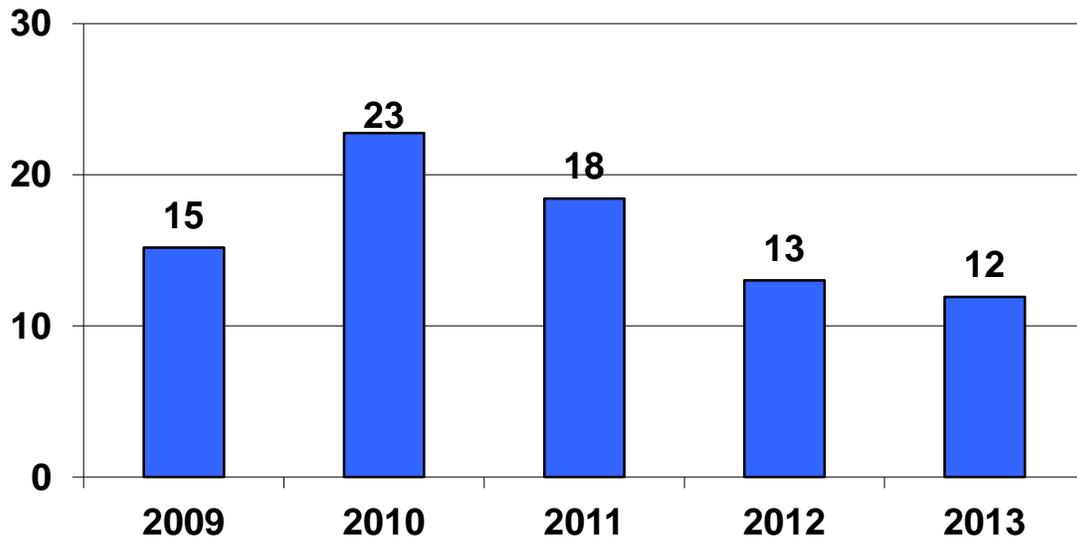


Note: Storm water permits were not issued prior to 2012

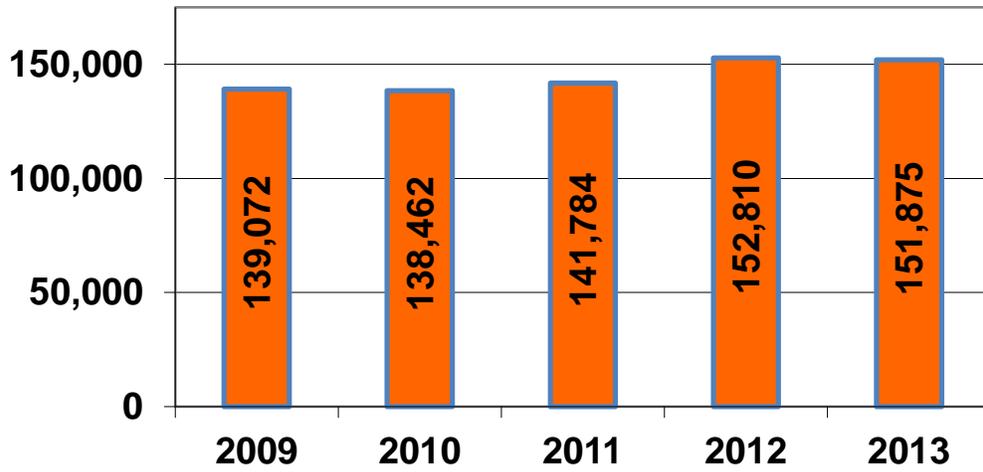
Sanitary Sewer Inspections Performed



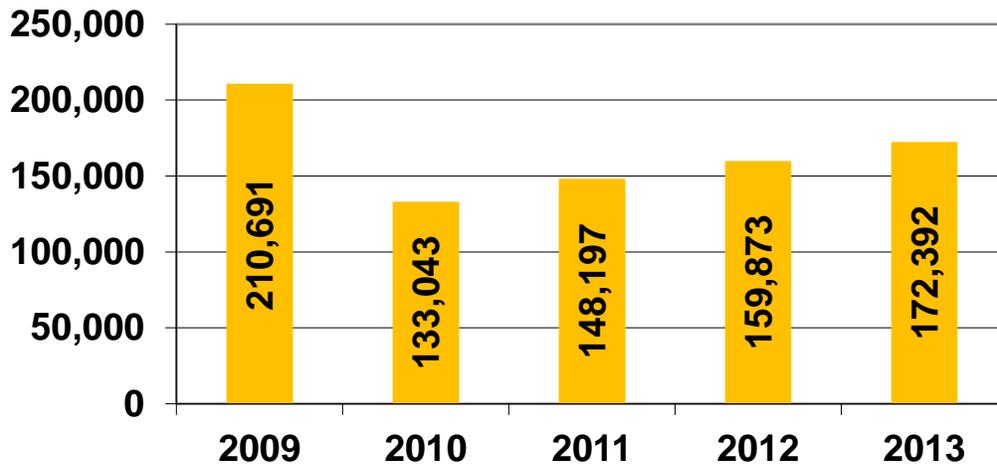
Storm Sewer Inspections Performed



Feet of Sanitary Sewer Cleaned (Vector Truck Work)

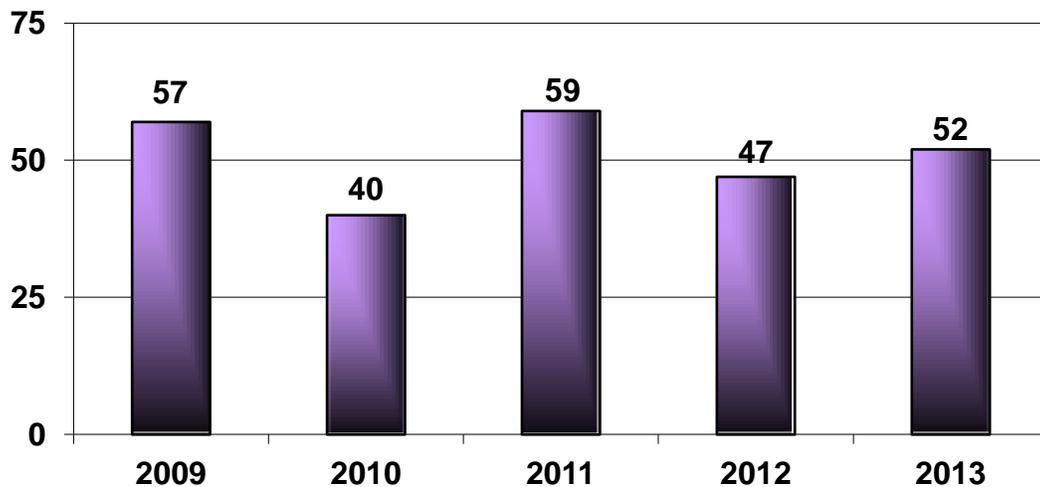


Feet of Sanitary Sewer Televised (Camera Truck Work)



Cemetery

BURIALS



Stormwater

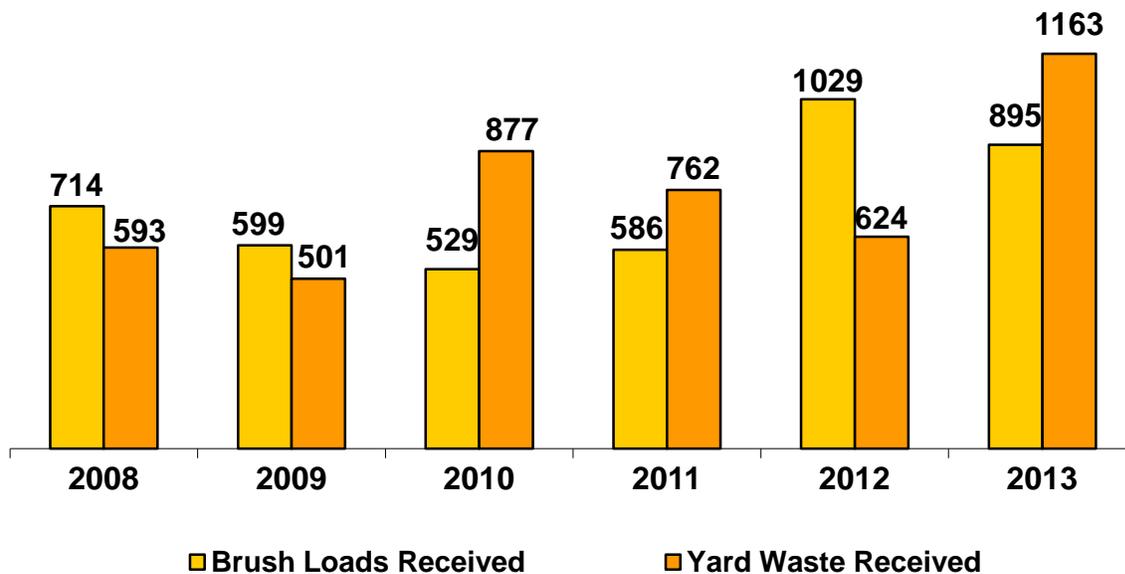
- Wednesday December 4th, Department of Public Services Personnel received Illicit Discharge Detection and Elimination training.
- Thursday December 6th, The Director of Public Services and the Environmental Coordinator attended the MWEA Annual Watershed Seminar.
- Thursday December 12th, the Director of Public Services attended the Greater Lansing Regional Committee for Storm Water Management (GLRC), Executive Committee meeting.
- Thursday December 12th, the Director of Public Services and the Environmental Coordinator attended the GLRC Full Committee meeting.
- Monday December 16th, the Department of Public Services submitted the 2013 Stormwater Progress Report (90 pages) for Delhi Township and Holt Public Schools to the Michigan Department of Environmental Quality.

Community Outreach

The North Pole mailbox was installed at the Community Services Center and the DPS department provided assistance to Santa Claus in the delivery of 104 letters before Christmas.

Due to the ice storm that occurred on December 22, DPS hosted an emergency brush drop-off on December 28.

Brush Drop-off Yearly Totals



Industrial Pretreatment Program

December IPP Activities	Date	Location
Site Plan Review/Approval		
Site Plan comments	12/18/2013	2363 Cedar Street - Prestwick Village LDHA LLC
Review/Approval		
Building Permit approval	12/6/2013	2291 Cedar Street, Holt Traders
Building Permit approval	12/10/2013	1185 N Cedar, Countryside Vet Clinic
Monitoring Results – Industrial Users		
Non Compliant - Copper	12/13/2013	Culligan
Physical Inspections – Industrial Users		
Compliant	12/6/2013	Hyland Software
Compliant	12/13/2013	Culligan
Permits Issued – Industrial Users		
3 year initial permit	12/06/2013	XG Sciences
5 year renewal	12/30/2013	Hyland Software
Inspections - Grease Traps		
Compliant	12/31/13	7-11 1997 Aurelius
Compliant	12/31/13	Biggby #270 Jolly
Compliant	12/31/13	Biggby Coffee - 2006 Cedar
Compliant	12/31/13	Buddies Grill - 2040 Aurelius
Compliant	12/31/13	Big Ten Holt - 2005 Eifert
Compliant	12/31/13	Burger King - 2464 Cedar
Compliant	12/31/13	Burger King - 2520 E. Jolly
Compliant	12/31/13	Champions - 2440 N. Cedar
Compliant	12/06/13	Chisholm Hills - 2395 Washington
Compliant	12/29/13	Coach's - 6201 Bishop
Compliant	12/31/13	Coffee Barrel - 2237 Aurelius
Compliant	12/31/13	Cottage Inn Pizza - 1995 Cedar
Compliant	12/31/13	Delhi Café - 4625 Willoughby
Compliant	12/03/13	Famous Dave's 2457 Cedar
Compliant	12/29/13	Eagles - 1111 N. Cedar
Compliant	12/31/13	Incu-Bake 1967 Aurelius
Compliant	12/31/13	IngCredible - 2454 S. Cedar
Compliant	12/31/13	Jade Garden - 1979 Aurelius
Compliant	12/31/13	Kroger - 2495 N. Cedar
Compliant	12/31/13	Little Caesar's - 2221 N. Cedar
Compliant	12/29/13	McDonald's 2775 Eaton Rapids Rd.
Compliant	12/31/13	McDonald's 2530 E. Jolly
Compliant	12/31/13	McDonald's 2400 N. Cedar

December IPP Activities	Date	Location
Inspections - Grease Traps		
Compliant	12/29/13	Sam Corey Senior Center- 2108 N. Cedar
Compliant	12/29/13	Subway - 2765 Eaton Rapids Rd.
Compliant	12/31/13	Tim Horton's - 2450 E. Jolly
Compliant	12/31/13	Tim Horton's - 2350 Cedar
Compliant	12/29/13	Wendy's - 2727 Eaton Rapids Rd.

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JANUARY 7, 2014**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, January 7, 2014 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Davis called the meeting to order at 7:31 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon, John Hayhoe, DiAnne Warfield

Members Absent: Trustee Megan Ketchum

COMMENTS FROM THE PUBLIC – Randy Maiville, Ingham County Commissioner representing District 6, spoke on a possible millage for the maintenance of the non-motorized trail systems in Ingham County.

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of December 17, 2013
- B. Approval of Minutes – Regular Meeting of December 17, 2013
- C. Approval of Minutes – Special Meeting of December 31, 2013
- D. Approval of Claims – December 23, 2013 (ATTACHMENT I)
- E. Approval of Payroll – December 19, 2013 (ATTACHMENT II)
- F. Approval of Payroll – January 2, 2014 (ATTACHMENT III)

Harmon moved to approve the Consent Agenda as presented.

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Davis, Harmon, Hayhoe, Hope, Sweet

Absent: Ketchum

MOTION CARRIED

NEW BUSINESS

PROPOSED DELHI TOWNSHIP ORDINANCE NO. 126 – PAYMENT IN LIEU OF TAXES (PILOT) PRESTWICK VILLAGE LDHA, LLC – 2363 CEDAR STREET, SECOND CONSIDERATION

The Board reviewed a memorandum dated December 11, 2013 from Tracy Miller, Director of Community Development (ATTACHMENT IV).

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JANUARY 7, 2014**

Hayhoe moved upon second consideration to adopt Ordinance No. 126 for the purpose of issuing a PILOT (Payment in Lieu of Taxes) for Prestwick Village LDHA, LLC for property located at 2363 Cedar Street.

A Roll Call Vote was recorded as follows:

Ayes: Davis, Harmon, Hayhoe, Hope, Sweet, Warfield

Absent: Ketchum

MOTION CARRIED

REPORTS

SUPERVISOR

Supervisor Davis stated that the first of the Delhi Township videos has been completed. The next video will highlight Delhi Township families.

TREASURER

Treasurer Sweet reported that his office received State Revenue Sharing for the period of September/October 2013 in the amount of \$346,853.00. This is a decrease of \$4,148 for the July/August 2013 period but an increase of \$21,628 for the September/October 2012 period. The Treasurer's office also received \$7,279 for the Economic Vitality Incentive Program (EVIP) for the September/October 2013 period which is unchanged from the July/August 2013 period.

Treasurer Sweet reported on the winter tax bill collection; to date his office has collected \$16,725,000 of the approximate \$30,000,000 tax roll.

CLERK

Clerk Hope gave an update on the emergency brush clean up options. Twp. Mgr. Elsinga will present proposals for consideration at the January 21, 2014 Board meeting.

Clerk Hope stated that most residents were positive and understanding of the road clearing during the recent snow storm. Clerk Hope commended the Ingham County Department of Transportation and Roads for the job they have done on clearing the roads considering the amount of snow that fell during the storm.

LIMITED PUBLIC COMMENTS - None

ADJOURNMENT

Meeting adjourned at 7:47 p.m.

SUBJECT TO APPROVAL

ACCOUNTS PAYABLE APPROVAL

December 23, 2013

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated December 23, 2013 numbered 86124 thru 86243 & ACH 2814 thru 2828. Every invoice has a payment authorizing signature(s).

Dated: December 23, 2013

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated December 23, 2013 show payments made from the following funds:

General Fund	\$	73,474.71
Fire Fund		19,847.37
Police Fund		196,001.75
Fire Equip. & Apparatus Fund		2,190.06
Downtown Development Fund		15,927.53
N Connector Trail Construction		10,266.35
Sewer Fund		84,082.66
Trust & Agency Fund		4,141.82
Current Tax Fund		14,216.09
Grand Total	\$	<u>420,148.34</u>

Includes the following to be reimbursed from separate bank accounts:

Current Tax Account	\$	14,216.09
Farmer's Market Account	\$	459.00
N Connector Trail Construction	\$	10,266.35

Dated: December 23, 2013

John B. Elsinga, Township Manager

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$10,266.35 C2AE for N. Trail Connector 4/2/13, \$24,151.00 Gorno Ford for 2014 Ford F250, 10/15/13)

Dated: December 23, 2013

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV Board Audit and Approval: At a regular meeting of the Township Board held on January 7, 2014 a motion was made by _____ and passed by ___yes votes and ___no votes (____absent) that the list of claims dated December 23, 2013, was reviewed, audited and approved

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
POST DATES 12/23/2013 - 12/23/2013

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
SBAM PLAN	RETIREES HEALTH INSURANCE JAN	129.10
MICHIGAN MUNICIPAL RISK	MMRMA LODGING & MEALS/THIELEN	157.50
TRI-COUNTY REGIONAL	2014 GLRC DUES	1,709.75
DELTA DENTAL PLAN OF	DENTAL INSURANCE JANUARY	2,235.56
SBAM PLAN	HEALTH INSURANCE JANUARY	24,188.45
BOLLINGER INSURANCE	2014 ASA FIELD INSURANCE	300.00
MAHO	2014 MEMBERSHIP DUES/LARNER	30.00
MAHO	1/16/2014 SEMINAR/LARNER	40.00
MICHIGAN LOCAL GOVERNMENT	2014 MLGMA DUES/ELSINGA	110.00
SAFETY SYSTEMS, INC	ANNUAL FIRE ALARM/CSC	697.00
SAFETY SYSTEMS, INC	ANNUAL FIRE ALARM/SENIOR CENTER	504.00
SAFETY SYSTEMS, INC	ANNUAL FIRE ALARM/VALHALLA PARK	161.00
TRI-COUNTY REGIONAL	2014 GLRC DUES	4,394.75
MERIDIAN TOWNSHIP FIRE	NOVEMBER RESPONSES IN ALAIEDON	5,140.41
RICHARD SURATO	BURIAL PLOT BUY BACK	750.00
	Total For Dept 000.00	40,547.52
Dept 171.00 MANAGER		
HENDERSON GLASS INC.	FILE TOP GLASS	128.82
MICHIGAN MUNICIPAL RISK	MMRMA LODGING & MEALS/THIELEN	763.50
	Total For Dept 171.00 MANAGER	892.32
Dept 191.00 ACCOUNTING		
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	72.72
CANON FINANCIAL SERVICES	PRINTING BUDGET BOOKS	176.80
	Total For Dept 191.00 ACCOUNTING	249.52
Dept 228.00 INFORMATION TECHNOLOGY		
AD-INK & TONER SUPPLY	2 HP BLACK INJET TONER CARTRIDGES	33.98
	Total For Dept 228.00 INFORMATION TECHNOLOGY	33.98
Dept 253.00 TREASURERS		
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	149.97
55TH DISTRICT COURT	SMALL CLAIMS COURT FEES FILING	25.00
55TH DISTRICT COURT	SMALL CLAIMS COURT FILING FEES	25.00
55TH DISTRICT COURT	SMALL CLAIMS COURT FILING FEES	25.00
55TH DISTRICT COURT	SMALL CLAIMS COURT FILING FEES	45.00
55TH DISTRICT COURT	SMALL CLAIMS COURT FILING FEES	45.00
BRINK'S INCORPORATED	BRINKS SERVICES/DECEMBER	612.68
HENDERSON GLASS INC.	FILE TOP GLASS	222.33
	Total For Dept 253.00 TREASURERS	1,149.98

Dept 257.00 ASSESSING		
LANSING ICE & FUEL CO	GASOLINE ASSESSING	40.23
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	63.99
THRUN LAW FIRM, P.C.	LEGAL FEES DECEMBER	4,179.80
	Total For Dept 257.00 ASSESSING	4,284.02
Dept 265.00 BUILDING & GROUNDS		
LANSING ICE & FUEL CO	GASOLINE BUILDING & GROUNDS	50.33
BOYNTON FIRE SAFETY SERVICE	TROUBLESHOOT LEAK SPRINKLER/CSC	270.00
OVERHEAD DOOR CO OF LANS	LABOR TO REPLACE OPERATOR ARM	209.97
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC	975.00
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS	528.33
DELHI TOWNSHIP TREASURER	SEWER 2074 AURELIUS	293.00
LOWE'S CREDIT SERVICES	PLYWOOD/TIE DOWNS/CABLE/U-BOLTS	243.79
LOWE'S CREDIT SERVICES	CREDIT	(208.09)
LOWE'S CREDIT SERVICES	CABLE TIES/OUTLET/ADAPTERS/CORD	117.43
	Total For Dept 265.00 BUILDING & GROUNDS	2,479.76
Dept 276.00 CEMETERY		
LANSING ICE & FUEL CO	GASOLINE CEMETERY	46.65
GRANGER	MONTHLY DUMPSTER SERVICE	65.00
	Total For Dept 276.00 CEMETERY	111.65
Dept 281.00 STORMWATER		
LANSING ICE & FUEL CO	GASOLINE STORMWATER	49.10
	Total For Dept 281.00 STORMWATER	49.10
Dept 446.00 INFRASTRUCTURE		
ABLE CONCRETE, INC.	LOCATED AT LITTLE HICKORY/CARTAGO	6,610.00
	Total For Dept 446.00 INFRASTRUCTURE	6,610.00
Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
LANSING ICE & FUEL CO	GASOLINE COMMUNITY DEVELOPMENT	176.90
THRUN LAW FIRM, P.C.	LEGAL FEES DECEMBER	470.72
AKT PEERLESS ENVIRONMENT	4184 WILLOUGHBY/ENVIRONMENTAL	5,600.00
CANON FINANCIAL SERVICES	CM5520 COPIER LEASE	893.84
MI DEMOLITION & EXCAVATION	POOL DEMOLITION/2043 JEFFERSON	2,500.00
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	9,641.46
Dept 752.00 PARKS ADMINISTRATION		
HOLT PUBLIC SCHOOLS	FLYERS	205.00
	Total For Dept 752.00 PARKS ADMINISTRATION	205.00
Dept 771.00 PARKS		
LANSING ICE & FUEL CO	GASOLINE PARKS	256.48
MENARDS LANSING SOUTH	(4) POLY PUSHERS/1 CUTTING WHEEL	41.95
LANSING SANITARY SUPPLY INC	CLEANERS/TOWELS/TOILET TISSUE	240.56
ACE HARDWARE	6 MISC. MDSE./REDUCER/COUPLER	13.44
ACE HARDWARE	1 EXTRACTOR SCREW/8 MISC. MDSE.	10.73
ACE HARDWARE	SANDPAPER	1.19

DELHI CHARTER TOWNSHIP OR AMERICAN RENTAL GRANGER	VIDEO TRANSFER	20.00
MODEL COVERALL SERVICE	PORTABLE TOILET	70.00
MODEL COVERALL SERVICE	MONTHLY DUMPSTER SERVICE	150.00
MODEL COVERALL SERVICE	UNIFORM PANTS	34.20
BOARD OF WATER & LIGHT	UNIFORM PANTS	23.32
BOARD OF WATER & LIGHT	UNIFORM PANTS	23.32
BOARD OF WATER & LIGHT	WATER 1750 MAPLE	13.20
DELHI TOWNSHIP TREASURER	WATER 2108 CEDAR	206.80
DELHI TOWNSHIP TREASURER	WATER 2287 PINE TREE	43.74
DELHI TOWNSHIP TREASURER	SEWER 1750 MAPLE	13.00
PARRY BROTHERS REFRIGER	SEWER 2108 CEDAR	104.00
QUALITY FIRST MAID SERVICE	SEWER 2287 PINE TREE	45.25
SAFETY SYSTEMS, INC	CLEANED & ADJUSTED ICE MACHINE	128.00
DELHI CHARTER TOWNSHIP	CLEANING SERVICES/SR. CENTER	260.00
MENARDS LANSING SOUTH	QTRLY MONITORING SENIOR CENTER	90.00
BRADY LAWN EQUIPMENT	10 PIECES SOD/TROOST FIELD	15.90
BRADY LAWN EQUIPMENT	14 DRIVEWAY MARKERS	10.50
BRADY LAWN EQUIPMENT	TIRE	40.30
CARQUEST THE PARTS PLACE	2 OIL FILTERS/1 SCRAPER	32.99
SPARTAN DISTRIBUTORS	MOWER PARTS	23.04
TASMANIAN TIRE CO.	(12) OIL/CARB CLEANER/SCRAPER	65.57
BOBCAT OF LANSING	2 TUBES/FREIGHT	28.68
BOBCAT OF LANSING	2 TIRE TUBES/MOWER	16.00
	BOBCAT 72" SNOW BLADE & KIT	1,964.45
	BOBCAT 62" BUCKET & EDGE	675.49
	Total For Dept 771.00 PARKS	4,662.10

Dept 774.00 RECREATION		
DELHI CHARTER TOWNSHIP	ICE/SENIOR CITIZEN TRIP	3.89
SCOTT R. BLANKENSHIP	BASKETBALL OFFICIAL	275.00
KYLE BROOKS	FLOOR HOCKEY OFFICIAL	45.00
JEFF BRYAN	BASKETBALL OFFICIAL	100.00
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASSES	100.00
LEVI PETERSEN	FLOOR HOCKEY OFFICIAL	45.00
ROBERTO RAMOS	BASKETBALL OFFICIAL	225.00
DELHI CHARTER TOWNSHIP	3 BOXES CANDY CANES	29.97
DELHI CHARTER TOWNSHIP	FOOD LICENSE	8.00
SAM'S CLUB DIRECT	BOX OF CUPS	13.96
SAM'S CLUB DIRECT	BOX OF LIDS	9.96
SAM'S CLUB DIRECT	PACKAGE NAPKINS	8.98
SAM'S CLUB DIRECT	CANISTER HOT CHOCOLATE	58.24
	Total For Dept 774.00 RECREATION	923.00

Dept 850.00 OTHER FUNCTIONS		
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	163.80
THRUN LAW FIRM, P.C.	LEGAL FEES DECEMBER	1,282.50
PITNEY BOWES GLOBAL FINAN	FOLDING MACHINE LEASE	189.00
	Total For Dept 850.00 OTHER FUNCTIONS	1,635.30
	Total For Fund 101 GENERAL FUND	73,474.71

Fund 206 FIRE FUND

Dept 000.00

DELTA DENTAL PLAN OF	DENTAL INSURANCE JANUARY	1,564.91
SBAM PLAN	HEALTH INSURANCE JANUARY	11,666.02
	Total For Dept 000.00	<u>13,230.93</u>

Dept 336.00 FIRE DEPARTMENT

BARYAMES CLEANERS	UNIFORM CLEANING	172.35
LANSING ICE & FUEL CO	GASOLINE FIRE	1,237.99
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	299.53
LIFEGAS LLC	OXYGEN	147.33
VIDACARE CORPORATION	MEDICAL SUPPLIES	527.49
MARIA E. GREENOUGH	TRANSCRIPT OF 3/22/12 MERC HEARING	482.80
SPARROW OCC HEALTH SERV	PHYSICALS	25.00
SPARROW OCC HEALTH SERV	PHYSICALS	2,053.57
WILX-TV 10	TV ADVERTISING DECEMBER	1,599.00
BOARD OF WATER & LIGHT	WATER 6139 BISHOP	34.39
DELHI TOWNSHIP TREASURER	SEWER 6139 BISHOP	32.50
ACE HARDWARE	ELBOW	4.49
	Total For Dept 336.00 FIRE DEPARTMENT	<u>6,616.44</u>

Total For Fund 206 FIRE FUND 19,847.37

Fund 207 POLICE FUND

Dept 301.00 POLICE

THRUN LAW FIRM, P.C.	LEGAL FEES DECEMBER	1,170.00
INGHAM COUNTY TREASURER	POLICE CONTRACT DECEMBER	194,831.75
	Total For Dept 301.00 POLICE	<u>196,001.75</u>

Total For Fund 207 POLICE FUND 196,001.75

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS

COMMUNICATIONS SERVICES	RADIO SPEAKER REPAIR	158.00
COMMUNICATIONS SERVICES	2 RADIOS INSTALLED & REPROGRAMED	1,189.90
ISG / INFRASYS	BATTERY/THERMAL IMAGING CAMERA	99.00
CUMMINS BRIDGEWAY, LLC	FAILED COOLANT SENSOR/#999	690.31
HALT FIRE, INC.	2 AMBER LENS/FREIGHT/#698	52.85
	Total For Dept 339.00 EQUIPMENT & APPARATUS	<u>2,190.06</u>

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 2,190.06

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00

DELTA DENTAL PLAN OF	DENTAL INSURANCE JANUARY	73.15
SAFETY SYSTEMS, INC	ANNUAL FIRE ALARM/DDA	504.00
WILLOW BLOSSOM FARMS, LLC	VENDOR PAYMENT DECEMBER	86.00
ANNIKA DALTON	VENDOR PAYMENT DECEMBER	15.00
INCUBAKE LLC	VENDOR PAYMENT DECEMBER	37.00
GWENDOLYN V. KATO	VENDOR PAYMENT DECEMBER	17.00

FRED LONG	VENDOR PAYMENT DECEMBER	40.00
TERESA NORTON	VENDOR PAYMENT DECEMBER	13.00
KAREN OLMSTED	VENDOR PAYMENT DECEMBER	8.00
RUSSELL ROWE	VENDOR PAYMENT DECEMBER	193.00
SANDRA SIEMON	VENDOR PAYMENT DECEMBER	50.00
FAIR FOOD NETWORK	UNUSED BAL OF DBL UP FOOD BUCKS	354.00
	Total For Dept 000.00	1,390.15

Dept 728.00 DDA ADMINISTRATION

DELHI DDA	PLATES/PLASTIC BAGS/TAX	5.00
LORI ANN UNDERHILL	7/1-12/18/2013 MILEAGE/UNDERHILL	106.84
DELHI DDA	LUNCH/HAAS & OLSON	34.05
DELHI DDA	RECORD 2 PAGE DEED	19.00
DELHI DDA	PARKING/HAAS	6.00
	Total For Dept 728.00 DDA ADMINISTRATION	170.89

Dept 729.00 DDA MARKETING & PROMOTION

ACE HARDWARE	FLOOR WAX	117.98
ACE HARDWARE	20 MISC. MDSE./HOOK/CLEANER	26.28
DELHI DDA	POSTAGE DUE	0.46
DELHI DDA	PENCIL CUP/FILE TRAYS/SIGN HOLDERS/T	24.26
BLOHM CREATIVE PARTNERS	NOVEMBER WEB MAINTENANCE	195.00
	Total For Dept 729.00 DDA MARKETING & PROMOTION	363.98

Dept 730.00 COMM REHABILITATION REBATE PGM

ORIGINAL OKINAWAN KARATE	DOOR-SIDING REPLACE/2002 CEDAR	2,726.07
	Total For Dept 730.00 COMM REHABILITATION REBATE PGM	2,726.07

Dept 731.00 DDA INFRASTRUCTURE PROJECTS

WESCO DISTRIBUTION, INC	20 STREET LIGHT BULBS	361.30
	Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS	361.30

Dept 850.00 OTHER FUNCTIONS

LANSING ICE & FUEL CO	GASOLINE DDA	49.10
GRANGER	MONTHLY DUMPSTER SERVICE	130.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SHERIFF & DDA	420.00
BOARD OF WATER & LIGHT	WATER 2045 CEDAR	106.08
BOARD OF WATER & LIGHT	WATER 2150 CEDAR	24.72
BOARD OF WATER & LIGHT	WATER 2004 AURELIUS	23.78
DELHI TOWNSHIP TREASURER	SEWER 2045 CEDAR	34.25
DELHI TOWNSHIP TREASURER	SEWER 2150 CEDAR	28.38
DELHI TOWNSHIP TREASURER	SEWER 1465 CEDAR	13.00
	Total For Dept 850.00 OTHER FUNCTIONS	829.31

Dept 903.00 CAPITAL OUTLAY-DDA

BURDICK & ASSOCIATES, INC.	OAK CABINETS W/STD FINISH	2,744.75
BURDICK & ASSOCIATES, INC.	MAPLE BUTCHER BLK COUNTERTOP	679.50
BURDICK & ASSOCIATES, INC.	APPLIANCES	1,752.30
BURDICK & ASSOCIATES, INC.	OAK CABINETS W/STD FINISH	1,870.37
BURDICK & ASSOCIATES, INC.	MAPLE BUTCHER BLK COUNTERTOP	500.50

BURDICK & ASSOCIATES, INC.	OAK CABINETS W/STD FINISH	784.82
BURDICK & ASSOCIATES, INC.	STAINLESS STEEL COUNTERTOP	616.28
K & H CONCRETE CUTTING, INC	CUT HOLES IN CONCRETE/COMPOST	214.50
LOWE'S CREDIT SERVICES	LUMBER/BOLTS/LOCK/BIT/COMPOST	922.81
	Total For Dept 903.00 CAPITAL OUTLAY-DDA	<u>10,085.83</u>

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 15,927.53

Fund 410 SYCAMORE TRAIL CONSTR FUND

Dept 902.00 CAPITAL OUTLAY

C2AE	NORTH CONNECTOR TRAIL CONSTRUCT	10,266.35
	Total For Dept 902.00 CAPITAL OUTLAY	<u>10,266.35</u>

Total For Fund 410 SYCAMORE TRAIL CONSTR FUND 10,266.35

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

APPASAMY, ANBARASU	Basic Service Charge	8.50
CARSON, WAYNE	Basic Service Charge	29.75
CVE LLC	Basic Service Charge	25.50
DELHI CHARTER TOWNSHIP	Sewer Usage	314.75
DELHI TOWNSHIP-PARKS	Basic Service Charge	501.75
DEROSE, GIUSEPPE	Basic Service Charge	19.20
DEROSE, GUISEPPE	Basic Service Charge	1.78
EARLE, ERIC	Sewer Usage	34.25
KEITH, TAMARA	Sewer Usage	22.22
LUKE, NORA	Basic Service Charge	42.75
MURPHY, PAUL	Basic Service Charge	47.03
SIGMA SERVICES	Basic Service Charge	13.00
SILLS, DANIEL	Basic Service Charge	5.00
TANZIL, AMIN	Basic Service Charge	46.75
WALKOWSKY, TIHELE	Basic Service Charge	44.30
SBAM PLAN	RETIREES HEALTH INSURANCE JAN	103.28
DELTA DENTAL PLAN OF	DENTAL INSURANCE JANUARY	1,537.89
SBAM PLAN	HEALTH INSURANCE JANUARY	14,381.33
ICS MARKETING SERVICES	JAN-MARCH SEWER BILLS POSTAGE	7,800.00
SAFETY SYSTEMS, INC	ANNUAL FIRE ALARM/DPS/MTC	483.00
STATE OF MICHIGAN	2014 ANNUAL AGREEMENT	230.00
BARNHART & SON, INC.	SEWER LEAD INSTALLED/3400 BELLE	6,800.00
	Total For Dept 000.00	<u>32,492.03</u>

Dept 558.00 DEPT OF PUBLIC SERVICE

SAM'S CLUB DIRECT	MEMO BOOKS/PENS/LEGAL PADS	26.66
LANSING ICE & FUEL CO	GASOLINE DPS	1,032.41
BARYAMES CLEANERS	UNIFORM CLEANING	75.80
MODEL COVERALL SERVICE	STAFF UNIFORMS	67.63
MODEL COVERALL SERVICE	STAFF UNIFORMS	77.74
MODEL COVERALL SERVICE	STAFF UNIFORMS	77.74
MODEL COVERALL SERVICE	STAFF UNIFORMS	67.63
MODEL COVERALL SERVICE	STAFF UNIFORMS	71.66
MODEL COVERALL SERVICE	STAFF UNIFORMS	67.63
INTERSTATE ALL BATTERY	8 UPS BATTERIES/POTW	153.92

SAM'S CLUB DIRECT	BATTERY BACKUP/PLC	159.76
LOWE'S CREDIT SERVICES	BREAKER & INFARED TESTERS	107.31
ALEXANDER CHEMICAL CORP	SODIUM HYDROXIDE	1,502.00
ALEXANDER CHEMICAL CORP	SODIUM BISULFITE	855.00
KEMIRA WATER SOLUTIONS, INC	FERRIC CHLORIDE	4,873.80
ENVIRONMENTAL RESOURCES	CLAY LINER EVALUATION	1,200.00
AIRGAS USA, LLC	CYLINDER RENTAL	129.65
UNITED PARCEL SERVICE	SHIPPING CHARGES	21.60
UNITED PARCEL SERVICE	SHIPPING CHARGES	51.33
GRANGER	MONTHLY SCREEN DEBRIS	387.50
GRANGER	MONTHLY DUMPSTER SERVICE	201.21
USA MOBILITY WIRELESS, INC.	PAGER SERVICE	55.68
COMCAST	HIGH SPEED INTERNET/POTW	134.85
COMCAST	HIGH SPEED INTERNET/MAINTENANCE	124.85
BOARD OF WATER & LIGHT	WATER 5961 MC CUE	687.44
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	72.00
BOARD OF WATER & LIGHT	WATER 3505 HOLT	89.14
BOARD OF WATER & LIGHT	WATER 1988 WAVERLY	134.80
BOARD OF WATER & LIGHT	WATER 4280 DELL	18.49
BOARD OF WATER & LIGHT	ELECTRIC 2481 DELHI COMMERCE	75.38
BOARD OF WATER & LIGHT	ELECTRIC 1870 NIGHTINGALE	252.82
STATE OF MICHIGAN	BIOSOLIDS LAND APPLICATION FEE	4,958.32
D & G EQUIPMENT INC	2 COTTER PINS/2 BLADES/SNOWBLOW	46.28
D & G EQUIPMENT INC	2 PIN FASTENS/TORO SNOWBLOWER	11.74
ACE HARDWARE	8 TIE DOWNS	17.92
ACE HARDWARE	24 MISC. MDSE.	9.84
BOBCAT OF LANSING	SALTER GEAR BOX	500.54
CARQUEST THE PARTS PLACE	2 WHITE LITHIUM GREASE	7.34
LOWE'S CREDIT SERVICES	50 MARKING STAKES FOR PLOWING	21.82
WESCO DISTRIBUTION, INC	LED LIGHT FIXTURES/ADMIN,AERA BLD	755.52
CATHEY COMPANY	7 PRESSURE GAGE "0" TO "60" PSI	126.00
SAM'S CLUB DIRECT	DVD'S & CASES/CAMERA VAN	92.42
ACE HARDWARE	8 MISC. MDSE.	2.48
GOOD YEAR COMMERCIAL TIRE	FRONT TIRE/BACKHOE	414.61
LAKESIDE EQUIPMENT CORP	2 OIL LEVEL INDICATOR/RAS SCREW	136.00
H & H WELDING & REPAIR LLC	REPAIR BOBCAT SNOWPLOW (T&M)	1,400.00
MC DONALD ROOFING & SHEET	POTW ADMIN ROOF REPAIR	432.46
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/POTW	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	260.00
SIEMENS INDUSTRY, INC.	IGNITORS & PILOT ASSEMBLIES	314.26
SIEMENS INDUSTRY, INC.	PARTS & LABOR HEAT ISSUES/LAB	2,386.38
BOBCAT OF LANSING	1 HEADLIGHT/#24	169.37
CARQUEST THE PARTS PLACE	1 HALOGEN SEALED BEAM/#25	8.39
FRANKIE D'S AUTO & TRUCK	LOF/#12	35.00
GORNO FORD	2014 FORD F250 4WD / UNIT 6	24,151.00
	Total For Dept 558.00 DEPT OF PUBLIC SERVICE	<u>49,371.12</u>
Dept 578.01 CAPITAL IMPROVEMENTS		
C2AE	LSD-FORCE MAIN-POTW SCREENING	<u>2,219.51</u>
	Total For Dept 578.01 CAPITAL IMPROVEMENTS	<u>2,219.51</u>
	Total For Fund 590 SEWAGE DISPOSAL SYSTEM	<u><u>84,082.66</u></u>

Fund 701 TRUST & AGENCY FUND

Dept 000.00

INGHAM COUNTY TREASURER	TRAILER PARK FEES NOVEMBER	2,135.00
AFLAC	WITH DEDUCT-AFLAC DISABILITY	660.64
AFLAC	WITH DEDUCT-AFLAC LIFE INSUR	7.38
AFLAC	WITH DEDUCT-AFLAC ACCIDENT	528.96
AFLAC	WITH DEDUCT-AFLAC SICKNESS	344.12
AFLAC	WITH DEDUCT-AFLAC CANCER	465.72
	Total For Dept 000.00	<u>4,141.82</u>
Total For Fund 701 TRUST & AGENCY FUND		<u><u>4,141.82</u></u>

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

ADMINISTRATION SERVICES	REFUNDS DUE TAXPAYERS	2.91
BOLLINGER, DOUG AND BETTY	REFUNDS DUE TAXPAYERS	455.95
CORELOGIC REAL ESTATE TAX	REFUNDS DUE TAXPAYERS	873.05
DAVIS, LINDA	REFUNDS DUE TAXPAYERS	10.77
DTN PROPERTIES, LLC	REFUNDS DUE TAXPAYERS	49.28
DTN PROPERTIES, LLC	REFUNDS DUE TAXPAYERS	34.27
DTN PROPERTIES, LLC	REFUNDS DUE TAXPAYERS	27.27
DTN PROPERTIES, LLC	REFUNDS DUE TAXPAYERS	28.53
DTN PROPERTIES, LLC	REFUNDS DUE TAXPAYERS	11.51
DTN PROPERTIES, LLC	REFUNDS DUE TAXPAYERS	57.03
DTN PROPERTIES, LLC	REFUNDS DUE TAXPAYERS	59.79
DTN PROPERTIES, LLC	REFUNDS DUE TAXPAYERS	61.79
DTN PROPERTIES, LLC	REFUNDS DUE TAXPAYERS	64.29
FIBERTEC INC	REFUNDS DUE TAXPAYERS	904.15
FRANCIS, RICHARD & BEVERLY	REFUNDS DUE TAXPAYERS	760.79
GE CAPITAL INFORMATION TECH	REFUNDS DUE TAXPAYERS	123.83
HOLT PRODUCTS CO INC	REFUNDS DUE TAXPAYERS	2,409.45
HOMETOWN NUTRITION	REFUNDS DUE TAXPAYERS	98.82
JANETZKE, DANIEL & KRISTIN	REFUNDS DUE TAXPAYERS	293.30
MIRELES, SAM	REFUNDS DUE TAXPAYERS	7.87
MIRELES, SAM	REFUNDS DUE TAXPAYERS	33.86
PETERSON, RICHARD & PATRICIA T	REFUNDS DUE TAXPAYERS	24.92
RODGERS, LELAND J LIVING	REFUNDS DUE TAXPAYERS	1,227.03
THEDFORD, RON	REFUNDS DUE TAXPAYERS	31.26
WADE, JAMES R & DAWN E	REFUNDS DUE TAXPAYERS	647.91
WELLS FARGO REAL ESTATE	REFUNDS DUE TAXPAYERS	2,183.62
WELLS FARGO REAL ESTATE	REFUNDS DUE TAXPAYERS	895.49
WELLS FARGO REAL ESTATE	REFUNDS DUE TAXPAYERS	1,968.30
WELLS FARGO REAL ESTATE	REFUNDS DUE TAXPAYERS	639.93
WELLS FARGO REAL ESTATE	REFUNDS DUE TAXPAYERS	229.12
	Total For Dept 000.00	<u>14,216.09</u>
Total For Fund 703 CURRENT TAX ACCOUNT		<u><u>14,216.09</u></u>

Total For All Funds: 420,148.34

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated December 19, 2013**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 106413 through 106452 & direct deposits numbers: DD17072 through DD17160. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: December 19, 2013

Director of Accounting

II. Payroll Report

The December 19, 2013 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$70,312.32	\$20,128.60	\$50,183.72
Fire Dept. Fund	42,769.19	12,988.05	\$29,781.14
DDA	5,563.85	1,417.40	\$4,146.45
Sewer Fund/Receiving	36,019.03	10,930.11	\$25,088.92
Total Payroll	\$154,664.39	\$45,464.16	\$109,200.23
	Township FICA	Township RHS & Pension Plan & H.S.A.	Total Deductions & TWP Liabilities
General Fund	\$5,062.49	\$5,523.85	\$30,714.94
Fire Dept. Fund	3,224.83	2,812.08	19,024.96
DDA	254.59	228.98	1,900.97
Sewer Fund/Receiving	2,588.70	3,141.83	16,660.64
Total Payroll	\$11,130.61	\$11,706.74	\$68,301.51

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on December 19, 2013 and identified as follows:

12/19 Net Pay Disbursement in Common Savings (\$109,200.23)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on January 7, 2014, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated December 19, 2013 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Sweet(1)Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated January 2, 2014

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 106459 through 106485 & direct deposits numbers: DD17161 through DD17238. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

 Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: January 2, 2014

 Director of Accounting

II. Payroll Report

The January 2, 2014 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$67,916.30	\$19,500.06	\$48,416.24
Fire Dept. Fund	51,617.47	15,672.35	\$35,945.12
DDA	5,133.80	1,325.53	\$3,808.27
Sewer Fund/Receiving	41,408.63	12,358.04	\$29,050.59
Total Payroll	\$166,076.20	\$48,855.98	\$117,220.22
	Township FICA	Township RHS & Pension Plan & H.S.A.	Total Deductions & TWP Liabilities
General Fund	\$4,897.06	\$5,528.06	\$29,925.18
Fire Dept. Fund	3,874.89	3,294.28	22,841.52
DDA	230.53	229.00	1,785.06
Sewer Fund/Receiving	3,000.15	3,304.82	18,663.01
Total Payroll	\$12,002.63	\$12,356.16	\$73,214.77

 Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on January 2, 2014 and identified as follows:

01/02 Net Pay Disbursement in Common Savings (\$117,220.22)

 Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on January 7, 2014, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated January 2, 2014 was reviewed, audited, and approved.

Attachment to Payroll Register
 cc: Sweet(1)Vander Ploeg(1)

 Evan Hope, Clerk



Delhi Charter Township
Department of Community Development

MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: December 11, 2013

RE: Prestwick Village PILOT – Ordinance No. 126

Enclosed for your review and approval is Ordinance No. 126 which would provide for a service charge in lieu of taxes for the proposed Prestwick Village Apartment development. This project includes the redevelopment of property located at 2363 Cedar Street. This is the site of the former Holt Manor Mobile Home Park and the redevelopment plan calls for the construction of up to 91 units of high-quality apartments.

The primary purpose of providing a PILOT (Payment In Lieu Of Taxes) for this housing project is to support the developer's efforts to secure necessary tax credits and financing from the Michigan State Housing Development Authority (MSHDA). MSHDA's participation in the project will enable some of the newly constructed units to be made available to families with incomes below the area median income level. Providing safe, high-quality housing options at all income levels is important to Delhi Township families and our community as a whole.

This ordinance will remain in effect so long as the project has any MSHDA or other federally-aided mortgage. These financing mechanisms stipulate that affordable units be made available, so there is no risk that the owner would benefit from the PILOT should the apartments later become entirely market rate. The annual service charge (i.e. the amount that will be paid to the Township instead of the normal ad valorem property tax) will be equal to 4% of current rents or \$10,000, whichever is more. The service fee will be due on June 30th of each year.

Since the redevelopment of this property has been a goal of the community for many years, and the provision of quality affordable housing is important, I recommend that the Board approve the proposed ordinance. Please forward this information, along with your concurrence, to the Board for first consideration at their upcoming December 17th meeting. If you have any questions, or require additional information, please do not hesitate to ask. Thank you.

Recommended Motion:

Upon second consideration, to adopt Ordinance No. 126 for the purpose of issuing a PILOT (Payment In Lieu Of Taxes) for Prestwick Village LDHA, LLC for property located at 2363 Cedar Street.

DELHI CHARTER TOWNSHIP
INGHAM COUNTY, MICHIGAN

ORDINANCE NO. 126

PREAMBLE

AN ORDINANCE PURSUANT TO ACT 346 OF THE MICHIGAN PUBLIC ACTS OF 1966, AS AMENDED, TO ENCOURAGE THE DEVELOPMENT AND CONSTRUCTION OF HOUSING FOR LOW-INCOME FAMILIES BY PROVIDING FOR THE PAYMENT OF AN ANNUAL SERVICE CHARGE IN LIEU OF AD VALOREM PROPERTY TAXES: TO PROVIDE A FORMULA FOR COMPUTATION OF SAID SERVICE CHARGE, AND THE LENGTH OF TIME SUCH CHARGE SHALL BE PAID; TO DEFINE TERMS, DESCRIBE LAND, AND TO SET FORTH RESTRICTIONS NECESSARY FOR THE IMPLEMENTATION OF THE PROVISIONS HEREOF; TO PROVIDE FOR FISCAL REPORTING, COLLECTION OF TAXES AND CHARGES AND ASSESSMENT OF VALUATION DURING THE EFFECTIVE DATES OF THIS ORDINANCE; TO PROVIDE FOR DISTRIBUTION OF THE ANNUAL SERVICE CHARGE COLLECTED PURSUANT HERETO, TO DELINEATE SPECIAL ASSESSMENTS TO WHICH SAID PROPERTY SHALL BE SUBJECT AND TO PROVIDE FOR AN EFFECTIVE DATE HEREOF.

THE CHARTER TOWNSHIP OF DELHI ORDAINS:

SECTION I. This Ordinance shall hereafter be known and cited as the "Charter Township of Delhi Payment in Lieu of Taxes Ordinance — Prestwick Village Apartments."

SECTION II. It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its citizens of low income and for its elderly citizens and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346, as amended, MCL 125.1401 *et seq.*). The Township is authorized by said Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under the Act at an amount it chooses, not to exceed the taxes that would be paid but for the Act. It is further acknowledged that such housing for persons of low income is a public necessity, and the Township will be benefited and improved by such housing. The encouragement of the same by providing certain real-estate tax exemption therefore is a

valid public purpose; further, that the continuance of the provisions of this article for tax exemption and the service charge in lieu of taxes during the periods hereinafter contemplated are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance thereon.

The Township acknowledges that the Owner has offered, subject to receipt of a mortgage loan from the Michigan State Housing Development Authority, to erect, own and operate the housing development to be known as Prestwick Village Apartments on certain property located at 2363 Cedar Street, in Delhi Charter Township, Ingham County, State of Michigan, which is legally described in Section IV, below, to serve persons of low income, and that the Owner has offered to pay the Township on account of this housing development an annual service charge for public services in lieu of taxes.

SECTION III. Definitions: For the purpose of this Ordinance the following terms shall have the meaning set forth in this section:

(a) “Authority” shall mean the Michigan State Housing Development Authority.

(b) “Act” shall mean the State Housing Development Authority Act, being Public Act 346 of 1966, of the State of Michigan, as amended.

(c) “Contract Rent” shall mean the rent, from all sources, paid or payable to the Owner, for housing for Low Income Persons and Families within the Exempt Area, exclusive of utilities.

(d) “Exempt Area” shall be that portion of the property described herein which is utilized for multifamily housing pursuant to a regulatory agreement (or regulatory agreements) between the Owner (as applicable) and the Authority, providing for construction or rehabilitation and operation of housing for Low Income Persons and Families pursuant to Act 346 of 1966, as amended. The Exempt Area may include a split of the property into two separate tax parcels for the development of housing in two phases, with separate and distinct ownership.

(e) “Low Income Persons and Families” shall mean low income persons and families as defined in Section 15(a)(7) of the Act.

(f) “Mortgage Loan” means a loan or loans made by the Authority to the Owner for the construction and/or permanent financing of the Exempt Area.

(g) "Owner" shall mean Prestwick Village LDHA LLC, the Sponsor, or its/their successors and assigns and all persons, corporations, partnerships or other entity having an interest in the Exempt Area.

(h) "Persons with disabilities" means persons with disabilities defined in the Persons with Disabilities Civil Rights Act, as amended, MCL 37.1101 *et seq.*

(i) "Sponsor" shall mean Gryphon Group LLC, a Michigan limited liability company.

SECTION IV. Exempt Area: Pursuant to Act 346 of 1966, as amended, the Township hereby establishes an Exempt Area which shall be exempt from ad valorem property taxation and is described as follows:

PROPERTY ADDRESS: 2363 Cedar Street, Holt, Michigan 48842

PARCEL: 33-25-05-15-201-016, Delhi Charter Township

LEGAL DESCRIPTION: A parcel of land in the Northeast ¼ of Section 15, Township 3 North, Range 2 West, Delhi Township, Ingham County, Michigan, also, the West ½ of Lot 15, Sterling Farms Subdivision, as recorded in Liber 6 of plats, Page 46, Ingham County Records being more particularly described as follows: Commencing at the North ¼ Corner of Section 15, T3N, R2W; thence S 00°44'55" W, 1325.79 feet along the North-South ¼ line to the Northeast Corner of Sterling Farms No. 2; as recorded in Liber 8 on page 16 of the Ingham County records and the point of beginning of the following described parcel; thence S 88°27'58" E, 8.18 feet to the East right of way line of Main Street; thence along said Easterly right of way line on a curve to the left, 20.35 feet, said curve having a radius of 66.75 feet, a delta angle of 17°28'04", and a chord bearing N 07°52'28" E, 20.27 feet; thence S 88°27'58" E, 803.51 feet; thence S 38°38'38" E, 12.11 feet; thence S 88°28'48" E, 321.45 feet to the Westerly line of State Highway U.S. 127 (Cedar Street) 43 feet from centerline; thence on a curve to the left, 13.27 feet, said curve having a radius of 5678.72 feet, a delta angle of 00°08'02" and a chord bearing S 38°59'05", 13.27 feet along said Westerly line to the East-West 1/8 line of the Northeast ¼ of Section 15; thence S 89°15'15" E, 13.02 feet along said 1/8 line to the Westerly line of State Highway U.S. 127 (Cedar Street) 33 feet from the centerline; thence on a curve to the left, 31.08 feet, said curve having a radius of 5678.67 feet; a delta angle of 00°18'49" and a chord bearing S 37°22'46" E, 31.08 feet along said Westerly line; thence S 53°38'13" W, 119.00 feet; thence S 13°21'42" E, 130.98 feet; thence N 71°51'35" E, 2.38 feet; thence S 01°13'28" W, 98.50 feet along the Northerly Extension of the East line of Lot 11 of Sterling Farms Subdivision, as recorded in Liber 6, Page 46, of the Ingham County records to

the Northeast Corner of said Lot 11; thence N 88°57'32" W, 472.40 feet along the North line of Sterling Farms Subdivision to the Northeast corner of the West ½ of Lot 15, Sterling Farms Subdivision, thence S 01°13'28" W, 228.50 feet along the East line of the West ½ of Lot 15, Sterling Farms Subdivision; thence N 88°15'13" W, 52.35 feet along the South line of Lot 15 Sterling Farms Subdivision; thence N 01°13'28" E, 227.85 feet along the West line of Lot 15, Sterling Farms Subdivision to the Northwest corner of Lot 15, Sterling Farms Subdivision; thence N88°57'32" W, 207.84 feet along the North line of Sterling Farms Subdivision, thence N 00°44'55" E, 156.50 feet along a line parallel to the North-South ¼ line; thence N 88°57'32" W, 384.00 feet along a line parallel to the North line of Sterling Farms Subdivision; thence N00°44'55" E, 172 feet along the North-South ¼ to the point of beginning. Entire parcel containing 7.64 acres, more or less, and subject to any easements or restrictions of use or record.

PROVIDED, however, that the Exempt Area shall be limited to that portion of the above-described property utilized for housing of Low Income Persons and Families (including Persons with disabilities) including property located on said premises set aside for purposes of ingress, egress, parking, recreation, management activities and open space if such open space is or has been approved as such by the Township Planning Commission.

SECTION V. Reserved.

SECTION VI. Annual Service Charge: That, following both the commencement of construction and receipt of a certified notification from the Authority that the Owner qualifies for such exemption, the Owner shall pay, in lieu of ad valorem property taxes which would otherwise be payable as to the Exempt Area, an annual service charge. Said annual service charge shall be paid in the same manner as general property taxes are payable to the Township (including, without limitation, administrative fees, late payment penalties, and interest as authorized by law), except that the annual payment shall be paid on or before June 30 of each year, and shall be equal to four (4%) percent of the Contract Rents received during the previous twelve (12) month period, or Ten Thousand and No/100 Dollars (\$10,000.00), whichever is greater. Notwithstanding the foregoing, for any tax year in which the Exempt Area has not received Contract Rents for a full twelve months because the Exempt Area was undeveloped during a portion of such year, then the annual service charge in such year shall be the greater of the four (4%) percent of the Contract Rents received during the previous twelve (12) month period or the ad valorem

property taxes which would otherwise be payable as to the undeveloped Exempt Area. PROVIDED, however, that said annual service charge shall not be in lieu of sanitary sewer and water charges. Provided further that payment of said annual service charge shall not exempt said property from charges for special assessments for public improvements and special assessments for police and fire protection pursuant to Acts 33 and 181 of 1951 in the event such special assessments are hereafter adopted by the Township.

SECTION VII. Township Allocation of Annual Service Charge: That upon receipt of said annual service charge the Township shall allocate same pro-rata to those entities authorized to receive property tax revenue and shall transmit such funds accordingly.

SECTION VIII. Pro-Rata Taxation in Last Year of Exemption: In the event the exemption from taxation granted hereunder expires or is otherwise terminated after “tax day” as that term is defined in the General Property Tax Act, the Owner shall pay its pro-rata share of the Annual Service Charge and its pro-rata share of the ad valorem property tax for said year which tax would have been assessed but for the exemption granted hereunder.

SECTION IX. Exempt Property Roll, Purpose: Notwithstanding the exemption granted hereunder, the Township Assessor shall, each year, compute the true cash value and assessed valuation of said exempt area and record the results thereof in an “Exempt Property Roll” hereby created. The Township shall notify the Owner as to said valuation to the same extent and at the same time as notice is given to payors of real property taxes within the Township and the Owner shall have the right to contest said valuation before the Board of Review and to appeal such valuation as provided by law. Upon the expiration or termination of the exemption herein provided, the valuation of the property as last established, shall be placed upon the tax roll of the Township and the next succeeding tax bill shall be computed according to Section VIII above. Said valuation shall also be used for purposes of establishing the portion of special assessments for police and fire which may be levied against the exempt area.

SECTION X. Tax Exemption Effective Date, Termination Date; Maximum Exemption Period: The exemption from taxation created herein and all the other provisions of this Ordinance shall be effective from the date the Exempt Area is acquired by the Owner and shall continue as set forth herein. The exemption provided herein shall not continue beyond the life of any current or future Authority-aided or federally-aided mortgage obtained by the Owner with reference to the Exempt Area for the purpose of acquiring and/or construction of housing for Low Income Persons and Families (including Persons with disabilities). A copy of any said mortgage(s) shall be filed with the Township Clerk. The foregoing notwithstanding, no exemption granted hereunder shall extend for more than fifty (50) years from the date of the enactment of this ordinance.

SECTION XI. Collection of Annual Service Charge and Taxes Upon Default: Upon the failure of the Owner to pay the Annual Service Charge, when due, which has not been cured pursuant to Section XIII, below, the Annual Service Charge for said delinquent year shall be equal to the ad valorem property tax payable but for the exemption granted hereunder. Said amount shall be placed upon the roll and collected in the manner provided by law for the collection of ad valorem property taxes.

SECTION XII. Inter-relationship of Mortgage and Ordinance: The adoption and continued efficacy of this Ordinance being a condition precedent to the execution of an Authority-aided or federally-aided mortgage for the operation and construction or rehabilitation of housing for Low Income Persons and Families (including Persons with disabilities), the Township recognizes that the Owner and the Authority are relying upon the terms hereof.

SECTION XIII. Contractual Effect of Ordinance: Notwithstanding the provisions of Section 15(a)(5) of the Act to the contrary, a contract between the Township and the Owner with the Authority as third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this Ordinance. Failure of the Owner to pay the annual service charge when due and to operate and maintain said Exempt Area so as to be eligible for a payment in lieu of taxes as provided in this article or a judicial determination of a material violation

of the Act or regulations of the Authority shall be deemed to be a violation of this article and default hereunder. Notice of such violation shall be provided to the Owner and the Authority and, if not cured within thirty (30) days after the date of notice, the Township may revoke the article.

SECTION XIV. Severability: This Ordinance and the various Sections, sentences and clauses hereof, are hereby declared to be severable. If any part, sentence, paragraph, section, clause or word is adjudged to be unconstitutional or invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining portions or applications of this Ordinance which can be given effect without the invalid portion or application, provided such remaining portions or applications are not determined by the court to be inoperable.

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