

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON JULY 16, 2013**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, July 16, 2013, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Davis called the meeting to order at 6:30 p.m.

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon, John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: None

Others Present: John Elsinga, Township Manager
Lt. Eric Trojanowicz, Delhi Division, Ingham County Sheriff's Office
Rick Royston, Fire Chief
Sandra Diorka, Director of Public Services
Tracy Miller, Director of Community Development
Wendy Thielen, Assistant Township Manager of Human Resources
Amy Finch, Assistant Township Clerk/Deputy Clerk

SET/ADJUST AGENDA

Hope moved to add Late Agenda Item F - Holt Road Trail Head – Mid-Block Crossing and to reorder the Agenda to start with Item D.

A Voice Poll was recorded as follows: All Ayes

MOTION CARRIED

BUSINESS

2013 LOCAL ROAD IMPROVEMENT PROGRAM

The Board reviewed a memorandum dated July 11, 2013 from Tracy Miller, Director of Community Development (ATTACHMENT I).

Tracy Miller, Director of Community Development, reported on the 2013 Local Road Improvement Program to repair Sycamore Street and Holbrook Drive. Consistent with past years, the Ingham County Department of Transportation and Roads has \$66,000 available for Delhi Township road improvement projects in 2013. The Townships share of these two road improvement projects would be \$178,493.19.

AMENDMENT TO PROFESSIONAL SERVICES FOR THE NORTH TRAIL CONNECTOR PROJECT – C2AE

The Board reviewed memorandums dated July 11, 2013 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT II).

Tracy Miller, Director of Community Development, stated that the Township was notified by MDOT that other grant projects within the State were not going to be completed and that additional grant funding was available to the Township if they desired. The increased total grant

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON JULY 16, 2013**

amount to Delhi Township is \$2,352,938, which lowered the Township's match requirement to approximately 18%. This increase in funding will afford the opportunity for several trail enhancements.

Ms. Miller further stated that C2AE has incurred significant additional costs due to project hurdles that were unable to be predicted or anticipated at the time the project was bid by them. These costs are \$597,992, which is \$357,178 more than the authorized amount of \$239,814 of which they are requesting that the contract be amended to provide compensation for \$178,000 of the extra costs.

HOLT ROAD TRAIL HEAD – MID-BLOCK CROSSING/RECTANGULAR RAPID FLASHING BEACON

The Board reviewed a memorandum dated July 16, 2013 from Tracy Miller, Director of Community Development (ATTACHMENT III).

Tracy Miller, Director of Community Development, stated that as a requirement of the mid-block crossing that will provide access to the Holt Road Trail Head, a mid-block crossing beacon has to be installed. The Ingham County Department of Transportation and Roads, who will be responsible for the maintenance and upkeep of the crossing once completed, recommends the beacon that is manufactured by Carrier & Gable, Inc. The beacon will be installed by J. Ranck Electric, Inc.

Trustee Ketchum questioned replacing the two Cedar Street mid-block crossing beacons with this one. Ms. Miller stated that the Cedar Street beacons were selected on a traffic analysis's that was performed.

INGHAM COUNTY SHERIFF'S OFFICE/DELHI DIVISION – JUNE ACTIVITY REPORT

Lt. Eric Trojanowicz, Ingham County Sheriff's Office/Delhi Division, reported on the highlights of the June Ingham County Sheriff's Office/Delhi Division Activity Report (ATTACHMENT IV).

COMMUNITY DEVELOPMENT DEPARTMENT – JUNE ACTIVITY REPORT

Tracy Miller, Director of Community Development, reported on the highlights of the June Community Development Department Activity Report (ATTACHMENT V).

FIRE DEPARTMENT – JUNE ACTIVITY REPORT

Rick Royston, Fire Chief, reported on the highlights of the June Fire Department Activity Report (ATTACHMENT VI).

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON JULY 16, 2013**

PUBLIC COMMENT – There were no comments from the public

ADJOURNMENT

Meeting adjourned at 7:24 p.m.

Date: August 6, 2013

Evan Hope, Township Clerk

Date: August 6, 2013

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL



Delhi Charter Township
Department of Community Development

MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Thursday, July 11, 2013

RE: Local Road Improvements – Sycamore Street & Holbrook

As you are aware, we have received information from the Ingham County Department of Transportation & Roads (ICDTR) regarding the bids for Delhi Township projects included in the local road improvement program for 2013. Sycamore Street and Holbrook were selected from those recommended by the ICDTR because they are both considered local collector roads and are both in need of repair. The decision was made several years ago to focus the Local Road Improvement Program funding on those local collector roads within the community that are used by the population as a whole. Consistent with past years, the ICDTR has \$60,000 available for Delhi Township in 2013. This money must be at least matched by the Township. That being said, the reality is that \$120,000 does not go very far on a road project. Because of this, the Township Board began budgeting additional funding for road improvements and has budgeted \$222,500 for 2013.

The costs (based on bids) for these two projects are as follows:

Sycamore Street – from Aurelius Road to Schoolcraft

Total Estimate	\$208,140.05
<i>Installation of new Curb & Gutter</i>	<i>\$12,800</i>
<i>ADA Ramps/Sidewalk</i>	<i>\$19,020</i>

Holbrook – from Cedar to Turnbridge

Total Estimate	\$36,353.14
<i>ADA Ramps/Sidewalk</i>	<i>\$5,864</i>

<u>Total for Both Projects:</u>	\$244,493.19
ICDTR Share	<u>-\$60,000</u>
Twp. Share	\$184,493.19

You will notice that there is a significant amount of cost associated with improvements to the sidewalk ramps and sidewalk. Anytime a road project is completed, sidewalk ramps that adjoin the improvement area must be made to comply with ADA requirements. On Sycamore Street we are also proposing to improve the ramps that provide crossings of the side streets (i.e.

Walnut, Hall, etc.). While there appears to be some debate among engineers about whether or not this is strictly required by ADA, it is staff's opinion that ensuring optimal accessibility in this area of the community especially is extremely important. The proximity of this project to the schools means that these sidewalks are used extensively by children. In addition, there is a large senior population in the immediate area. Ensuring safe and accessible crossings at all of the intersections is important and consistent with our Complete Streets Ordinance.

Attached you will find an e-mail from William Conklin, Director of the ICDTR outlining in greater detail the information presented above. You will also find a copy of the Delhi Township road classifications map and individual maps of the proposed project areas. If the Board concurs with this project, a standard local road project agreement will be prepared for the August 6th Board meeting for Board action. If you need any additional information, please do not hesitate to ask. Otherwise, I respectfully request that you forward this information, along with your concurrence, to the Township Board for their consideration at the upcoming July 16th meeting. Thank you.

Tracy Miller

From: William Conklin [WConklin@inghamcra.org]
Sent: Wednesday, July 10, 2013 7:17 PM
To: Tracy Miller; John Elsinga
Subject: Local Road Bid Results for Holbrook and Sycamore Streets, Delhi Twp.
Attachments: Bid Tab_Comparison.pdf

Tracy, John,

We received bids for the 2013 Local Road Program including Holbrook and Sycamore Streets yesterday, Tuesday, July 9. The complete bid tabulation is attached which includes other township's projects which were also bid. The bid for hot in place recycling (HIPR) on Holbrook is Bid Item IV, and the bid for paving on Holbrook plus crushing, shaping, repaving, drainage improvements, and sidewalk improvements on Sycamore is Bid Item V. Note we bid HIPR separately as this is a separate, specialized process for which we find it more cost advantageous to bid separately. The resurfacing on Holbrook is bid under the work item " _HMA Ultra-Thin Overlay" under Item V. The rest of Item V is other work items on both Holbrook and Sycamore.

In summary the low bids for Holbrook are as follows: \$18,944.09 for HIPR from Gallagher Asphalt per Item V of the attached bid tabulation plus \$11,545.05 for Ultra-thin (1 inch) overlay and \$5,864.00 for the various ADA sidewalk ramp and related curb & gutter upgrades (at both corners of Turnbridge Street) from low bidder Michigan Paving & Materials Co., for a **total on Holbrook of \$36,353.14**. Our original estimate for Holbrook per my April 8, 2013, email to you was \$28,000.00. The increase is mainly attributable to including the ADA Ramp and related curb & gutter upgrades, which we recommend, but are optional.

The Low Bid for Sycamore is the remainder of Bid Item V from Michigan Paving & Materials Co., which is Item V's total, \$225,549.55, less the Ultra-thin overlay and ADA work for Holbrook, \$17,409.05, which nets to **\$208,140.05 being the low bid for Sycamore**. Our original estimate for Sycamore per my April 8, 2013, email to you was \$132,000. The increases on Sycamore are generally due to the following items:

1. ADA Ramp upgrades: \$19,020, some of which is unavoidably necessary due to matching new pavement surface (generally perpendicular ramps and affected sidewalk) and some of which is optional but strongly recommended as this is a school zone (generally parallel ramps crossing side streets at Sycamore). Note this does not include ADA Ramp upgrades on any of the four corners of Aurelius and Sycamore, which we determined would better be done when we resurface Aurelius Road in the future Federal Aid program. This would make more sense from both construction and federal aid funding standpoints. Also, although the Aurelius/Sycamore ramps are not compliant with current ADA standards, in my opinion they are not widely outside current required ADA standards and thus should provide reasonable service in the mean time.
2. Curb and Gutter, which would be added (does not currently exist) at all public side street corners with Sycamore: \$12,800. This is optional but recommended to better define the street corners which traffic has been over-running, which causes pavement edge deterioration, and would better protect and define the ADA ramps.
3. Drainage Improvements such as new culverts and catch basins: \$20,565. Some of this was anticipated in the April 8 estimate, some is related to the ADA Ramp upgrades, and some was found necessary during detailed design after the April 8 estimates were provided, as I indicated may be necessary in our meeting on May 10, 2013. Note the Road Department will provide any and all necessary ditching without charge to the project.
4. The April 8 estimate was based on cold in place recycling with 3 inch asphalt, estimated at \$102,000, whereas in detailed design having performed pavement and soil borings, we determined that crush and shaping with 3 ½ inch asphalt, which was bid at a total of \$125,614, is preferred for Sycamore given concern with lack of good subsoil drainage in the area.
5. Additional imported crushed asphalt base material which was bid as an as-needed material to supplement the crushing of the existing pavement, some or all of which may not be necessary: \$11,250.

Total for both Holbrook and Sycamore therefore is \$244,493.19, of which the Road Department match is \$60,000.00, leaving a Township cost of \$184,493.19.

Besides ditching, the Road Department will also provide construction engineering without charge to the project.

In general we find the bid prices to be very competitive and reasonable, and recommend proceeding with as much of the work as can be afforded. We find that road construction prices tend to continue inflating from year to year, as road work is very dependent on the petroleum industry whose prices continue to rise.

I understand you will discuss this with your Township Board at their meeting on July 16, which I will try to attend if I can get out of my county meeting on that date in time. After the Township decides on these bids, please advise me and we will prepare and send the Township Agreement and construction contracts accordingly.

Please call or reply in the mean time if you have any questions on the bid results.

Thank-you for working with us to maintain Delhi Township's local roads,
Bill Conklin,
ICDTR

Holbrook Road Improvement



 Project Area

1 inch = 141.8 feet



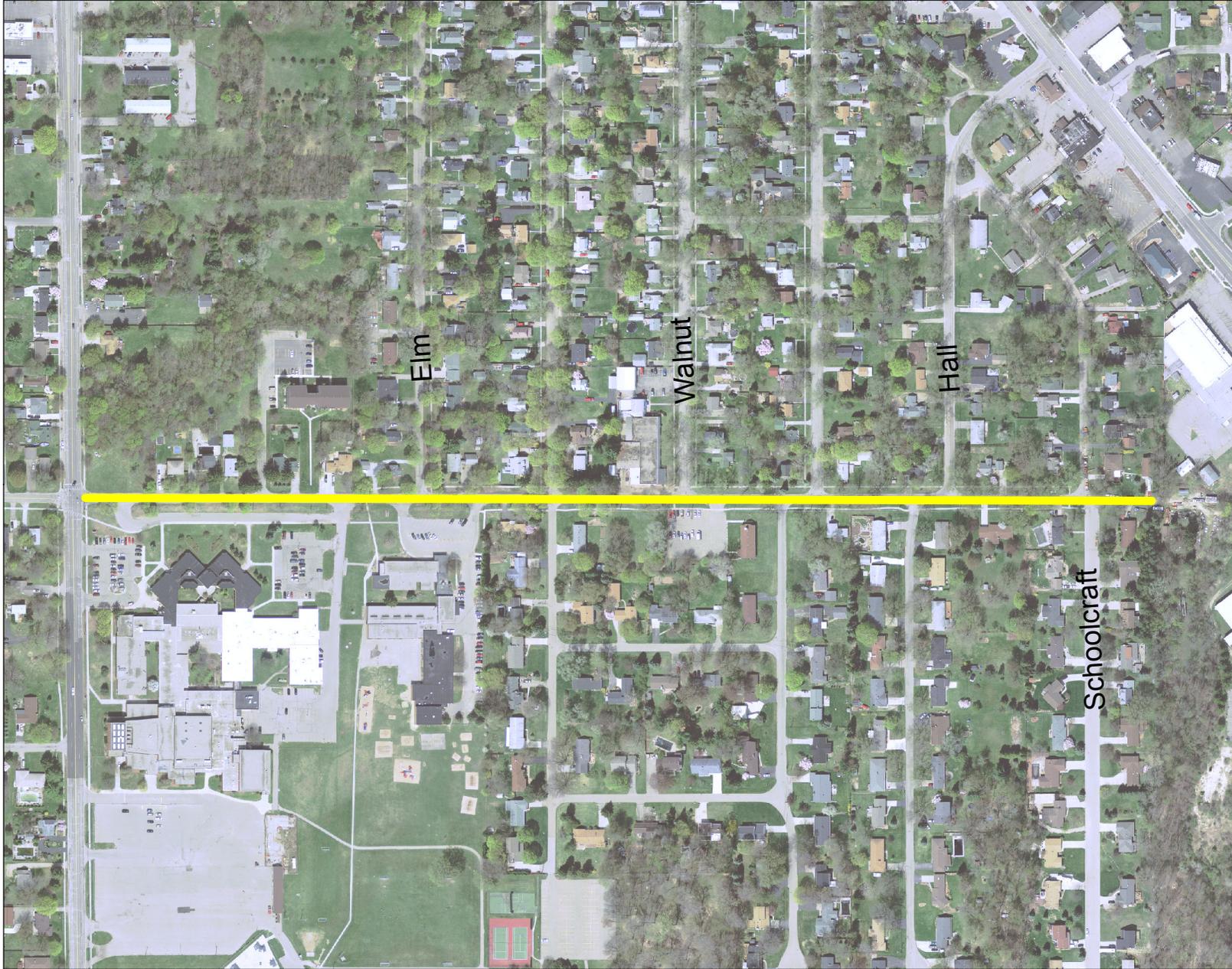
This map is intended for use as generalized township wide planning and there are no warranties that accompany this product. The Township recommends users of this map to confirm the data used in this map by visual inspection of the geographic area. The township is not liable for decisions made with the use of this product.

Map Source: Delhi Charter Township
Map Printed: Thursday, July 11, 2013



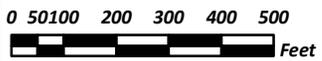
Notes:

Sycamore Street Improvement



 Project Area

1 inch = 364 feet



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Notes:

Road Classifications

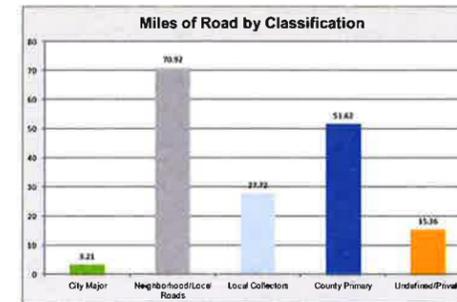
Delhi Charter Township
2013 Master Plan

Map 9

Legend

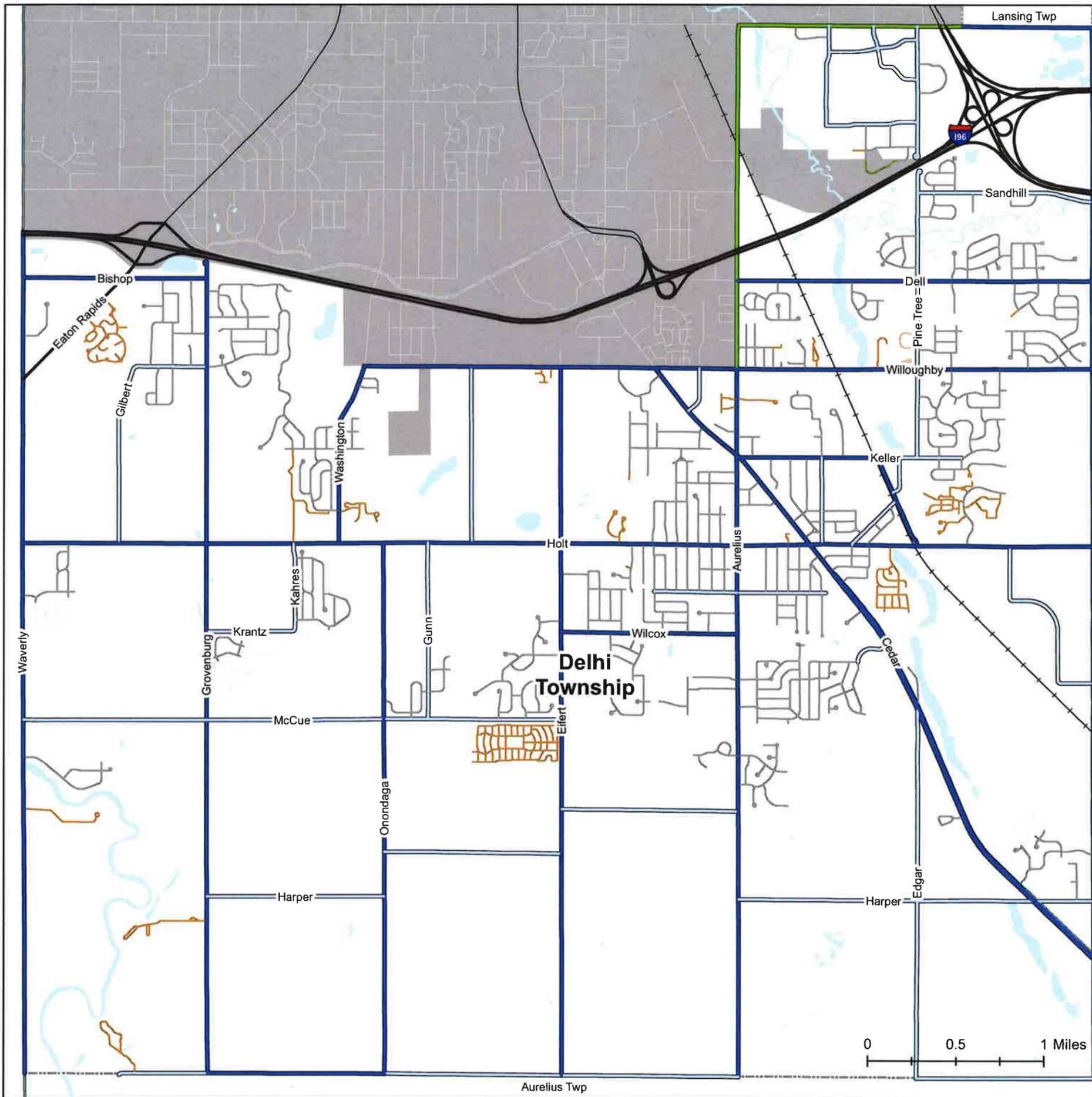
Delhi Road Types

-  State Trunkline
-  City Minor
-  City Major
-  County Local (Minor)
-  County Local (Major)
-  County Primary
-  Undefined/Private
-  Railroad
-  Water Bodies



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Map Source: Delhi Charter Township
Map Printed: Tuesday, June 11, 2013



DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: July 11, 2013

RE: Amendment to Professional Services for the North Trail Connector Project – C2AE

Enclosed for your review and approval is a request from C2AE to compensate them for a portion of additional professional engineering services in the amount of \$178,000 during the design phase of the North Trail Connector Project.

The authorized budget for design services by the DDA was \$239,814. This included topographic surveys, hydraulic studies, ARRA submittals, grant applications and securing permits from multiple agencies. The duration of just the design phase for this project has been over four years (since Spring of 2009). The protracted timeline which included the coordination/alignment of permit specifications from multiple agencies has caused the engineering firm to expend \$597,992, more than twice their budgeted amount. This is an excess of \$357,178 of which they are requesting compensation for \$178,000.

Given their detailed explanation dated July 8, 2013, along with being familiar with their navigating through the many hurdles placed before them, I would recommend paying C2AE their request of \$178,000 which is approximately one half of their expenditure. It is still a great project for our community and with the enhanced grant monies we will have the funds available to meet their request.

Recommended Motion:

To approve the Amendment to Professional Services from C2AE in the amount of \$178,000 for the North Trail Connector Project.



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Thursday, July 11, 2013

RE: MDOT Grant & Trail Update

As you know, Delhi Township was previously awarded \$1,447,170.88 in grant funding from the Michigan Department of Transportation (MDOT) for the North Trail Connector project. That grant was offered at a 50% local match rate, which meant that our financial participation was required to be the same as the grant amount. Earlier this year the Township issued \$1.2 M in bonds to generate the funding we then believed would be required in order to meet the \$1.45M match requirement. We also expected that some funding would need to come from the General Fund to make up any difference. However, towards the end of June, we were notified by MDOT that other grant projects within the State were not going to be completed. This meant that MDOT had additional grant funding available. Further, MDOT needed to obligate those extra funds or risk losing them altogether.

As a solution to that problem MDOT offered to reconsider the amount and term of our previous grant award. After discussion, MDOT increased the total grant amount to Delhi Township to \$2,352,938.00 and lowered our match requirement to approximately 18% of the total project cost. This represents an increase in the grant amount of over \$905,000 and a reduction in our match of over \$925,000. As a reminder, \$300,000 of the required match will be provided by the Michigan Department of Natural Resources in the form of a Trust Fund grant, so the Township's direct responsibility for match will be reduced to only about \$222,000.

While it was certainly well worth it, these discussions did result in a slight delay to the project schedule. Rather than having the project out for bid in the beginning of July as originally anticipated, the bid was put out during the second July letting and are due back to MDOT on August 6th. It is anticipated that construction can begin in mid-August. Even with the delay, we expect that the selected contractor will still have approximately three months of decent construction before the snow flies. Any remaining work on the project will be completed early next spring.

As a result of this substantial increase in funding, we find ourselves with the opportunity to complete several additional enhancements for the trail project. Current discussions include paving the parking area in Valhalla Park to enhance trail access and installing decorative banners and other furnishings throughout the system. Additionally, and perhaps most

importantly, staff will be recommending that a trail maintenance fund be established. This financial reserve will help ensure the long term viability of the trail system and that funding is available for repairs as necessary. Details on these topics will be fleshed out over the next several months as information becomes available.

There is one item that staff recommends addressing at this time. Specifically, our project design and engineering firm, C2AE, has incurred significant additional costs throughout the design, permitting and bidding phase of this project. To that end, attached you will find a letter from the consultant detailing the nature of the additional work performed. Staff concurs that the level of effort required to overcome project hurdles was unable to be predicted or anticipated at the time the project was initially bid by the company. C2AE has incurred design services costs of \$597,992, which is \$357,178 more than the authorized amount of \$239,814. At this time they are requesting that the contract be amended to provide compensation for approximately one-half of this extra cost (\$178,000). Staff believes that this is reasonable given the circumstances that have encompassed this extremely complicated project. Funding is available as described above.

If you have any questions, or if additional information is required, please do not hesitate to ask. Otherwise, I will be prepared to discuss the exceptionally good news regarding our grant funding with the Township Board at their upcoming July 16th meeting. Further, please forward to the Board, along with your concurrence, a recommendation to amend the existing contract with C2AE to provide for the warranted payment. Thank you!



July 9, 2013

Ms. Tracy L. D. Miller, Director of Community Development
Delhi Charter Township
2074 Aurelius Road
Holt, MI 48842

Re: Amendment to Professional Services
North Trail Connector Project

Dear Ms. Miller:

Per the requests of Delhi Charter Township, we are submitting this amendment to the North Connector Trail Project to the Township for the expanded coordination and design engineering services.

As discussed, coordination and design engineering services required to deliver this project to advertising and bidding through the Michigan Department of Transportation (MDOT) Local Agency Program (LAP) has been significantly more than could be anticipated. Efforts to get through the permitting and hydraulics departments with both the Michigan Department of Environmental Quality (MDEQ) and MDOT were extensive as each department's requirements conflicted with the other, and final approval from both was required to proceed with the project. Utility coordination and cooperation from the Lansing Board of Water and Light (LBWL) and Consumers Energy (CE) to meet the MDOT LAP force account has required much more involvement to motivate others to meet the LAP letting schedule. Cooperation of the Adrian and Blissfield Railroad, as well as some of the other property owners, has had significant impacts to completion and acceptance of the final design package for LAP advertisement for bidding. Coordination efforts with other stakeholders to obtain final approval of the design was significantly impacted by requirements of others who required the opposite for approval. As effort was originally anticipated for these types of coordination and interactions with stakeholders, this project expanded well beyond what could have reasonably been predicted.

This amendment covers costs incurred for design/coordination services from January 2013 through June 2013. Our fees for this amendment of extended design/coordination are a lump sum amount of \$178,000.00.

We appreciate the opportunity to submit this amendment for consideration. If this amendment is acceptable, please sign in the space provided below and return one copy to our office. If you should have any questions related to this amendment, please contact our office at your convenience.

Sincerely,

C2AE

Adam D. Falkowski, P.E.
Project Manager

James J. Minster, P.E.
Senior Project Manager

ACCEPTED:
DELHI CHARTER TOWNSHIP

BY: _____

DATE: _____

To: Tracy Miller – Director of Community Development

From: Adam Falkowski, P.E. – Project Manager

Date: July 8, 2013

Re: Supporting information for Design Services Amendment for the Non-motorized Trail Project

As requested, the following is a breakdown of the major impact items included in the \$178,000 amendment to the North Connector Trail Project.

- **Permitting (MDOT & MDEQ Hydraulics)**
 - The most significant impact was the permitting process/agreement of MDOT and MDEQ for hydraulic requirements at the I-96 crossing. Both departments were requiring specific parameters be met which contradicted the other department's requirements. Each adjustment to the model to satisfy each department required redesign through the crossing of the Sycamore (both at I-96 and at Jolly Road). This unfortunate iterative process had to get to resolution for MDOT to proceed to advertisement. The design team held meetings with both departments a few times throughout the process to reduce the impact, but once separated, the departments went back to their requirements. It is worth note that the hydraulics engineer for the MDEQ made significant efforts to help the team get through this process including running scenarios before requesting changes and providing constructive input to help the process. [\$97,525]

- **Utility Coordination**
 - LBWL – In order to proceed to advertisement of the project through MDOT LAP, force account quotation was required from the LBWL for hydrant relocation. The LBWL was non-responsive to the design team in providing the required quotation for a worst case scenario. They were pursuing options that will be more cost effective in the long run, and should be the final resolution for the relocation. These options, however, would require a significant amount of time to pursue easements. The delay could not be absorbed by the project schedule and constant pressure was required to obtain the required information from the LBWL for MDOT LAP. [\$6,980]
 - Consumers Energy – While some of the departments at Consumers were very helpful and proactive in the process of coordination of easements and utility impacts, there have been difficulties with response on strain pole impacts. In general, there were a few additional iterations required for the licensing agreements for use of the Consumers properties, but the majority of the impact came from iterations with potential pole relocations throughout the project. The individual assigned to work with the design team for one particular area of the project has not been responsive which has caused delays in bringing conflict locations to final resolution. This has had an impact on time pushing the stakeholder to provide appropriate options for closing open task items. [\$9,635]

- Railroad Coordination
 - Significant effort was required to coordinate with MDOT Rail Safety and the impacted rail road (Adrian and Blissfield Railroad). The impacted railroad was not consistent in cooperation on this project with responsiveness on requested information and reviews. This required a significant effort even with the assistance of MDOT Rail Safety on the communication side. There were multiple resolutions for addressing costs and requirements for crossing the railroad which all had to be pursued simultaneously due to the lack of communication from the railroad. [\$4,930]

- County Stakeholder Coordination
 - Department of Transportation and Road – Several design options were addressed for Willoughby Road drainage in order to settle on a design agreed upon by all parties. [\$16,900]
 - ICDC – Coordination efforts were impacted by updated exhibits and follow-up getting through the agreement process. [\$4,405]

- Property Owner Responses to Easements
 - Responses and/or lack of responses from property owners such as McDonalds, Trinity Church, Cottonwood Camp Ground, etc required continuous pressure on the contact person to get appropriate responses. This impacted the design team by having to produce and maintain multiple designs simultaneously to be prepared for obtaining or not obtaining the easement prior to advertisement. [\$9,455]

- Coordination with MDOT
 - Throughout the process, coordination with the multiple departments at MDOT, as well as responding to requests from each of the departments at the same time was expanded well beyond typical due to many of the impacts previously noted. MDOT departments included LAP, Lansing TSC, and the Grants Division in addition to the Hydraulics department already noted. Though this coordination was fruitful in keeping positive awareness of the project which was helpful in producing additional funding for the project, it was significantly more than typical with MDOT. [\$28,170]



Delhi Charter Township
Department of Community Development

MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Tuesday, July 16, 2013

RE: Holt Road Trail Head – Mid-Block Crossing/ Rectangular Rapid Flashing Beacon

Attached please find a proposal from the J. Ranck Company for the acquisition and installation of a Rectangular Rapid Flashing Beacon (RRFB) in the amount of \$13,792.00 (*\$9,046.50 for the RRFB and \$4,745.50 installation*). The RRFB is required to be installed as a part of the mid-block crossing that will provide access to the Holt Road Trail Head. The trail head project is being mostly completed by the Downtown Development Authority (DDA), but the Townships participation includes the mid-block crossing since it is technically a sidewalk improvement. There is ample funding available in the sidewalk budget for this mid-block crossing project.

The RRFB will be provided to the contractor by Carrier & Gable, Inc., which manufactures the one recommended by the Ingham County Department of Transportation & Roads (ICDTR). A cut sheet for the RRFB is included for your information. After installation, the ICDTR will ultimately take responsibility for the maintenance and upkeep of the crossing, so it is important to supply the product that they recommend. J. Ranck is the recommended installer (by the manufacturer) for this particular equipment in Michigan.

It takes approximately 4 weeks for the contractor to obtain the RRFB device after he orders it. Once the RRFB is received installation will be scheduled. Delta Township is currently in the process of ordering and installing four of these same devices using the same contractor, so there is an economy that can be achieved by ordering and installing these devices within the same time frame. This economy, and a desire to insure installation before it gets cold, is the reason for offering this as a late agenda item at tonight's meeting.

I've attached to this memo the proposed crossing location, the quote and the cut sheet for the RRFB. If you need any additional information, please do not hesitate to ask. Otherwise, please forward this matter, along with your concurrence, to the Township Board for their consideration and action this evening. Thank you.

Recommended Motion:

To approve the purchase and installation of a Holt Road Mid-Block Crossing Rectangular Rapid Flashing Beacon System from J. Ranck Electric, Inc. in the total amount of \$13,792.



J. RANCK ELECTRIC, INC.

Mt. Pleasant, Michigan

1993 Gover Parkway

Mt. Pleasant, MI 48858

Phone: (800) 792-3822

Fax: (989) 775-8830

July 12, 2013

Ms. Tracy LC Miller
Department of Community Development
Delhi Charter Township
2074 Aurelius Road
Holt, MI 48842

Re: Rectangular Rapid Flashing Beacon (RRFB)
Holt Road Pedestrian Crossing

Dear Tracy:

J. Ranck Electric, Inc. is pleased to submit a lump sum proposal to furnish all labor, equipment, and material for a complete installation of the RRFB at the Holt Road Pedestrian Crossing.

Lump Sum Base Bid:

Thirteen Thousand Seven Hundred Ninety Two and 00/100 Dollars (\$13,792.00)

If you have any questions or concerns, please contact me at 800-792-3822 or at jranck@jranck.com.

Sincerely,

James A. Ranck
Project Manager

Flint, Michigan

3015 Airpark Drive North, Flint, MI 48507 | Fax: (810) 424-9750

Sault Ste. Marie, Michigan

511 Ashmun, Suite 201, Sault Ste. Marie, MI 49783 | Fax: (906) 632-7014

WEBSITE: WWW.JRANCK.COM



NOTE: THE PAY ITEM "Fish Beacon, Rectangular Rapid, Solar Power" INCLUDES A TWO-WAY LED RECTANGULAR RAPID FLASHING BEACON (WITH AN LED PEDESTRIAN INDICATION), A POLE MOUNTED CONTROLLER, A WIRELESS COMMUNICATION SYSTEM WITH ANTENNA, AND A 65 WATT (MINIMUM) SOLAR ENGINE ASSEMBLY WITH BATTERY.

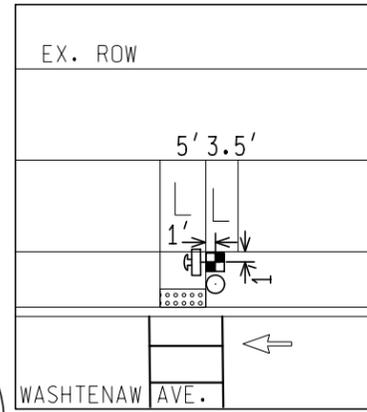
NOTE: THE NEW ALUMINUM PEDESTALS SHALL BE INSTALLED WITH SQUARE BASES AND SUPPORT COLLARS. THE SUPPORT COLLARS SHALL BE INCLUDED IN THE PAY ITEM "Pedestal, Alum" AND WILL NOT BE PAID FOR SEPARATELY.

NOTE: THE SOLAR ENGINE SHALL BE ORIENTED TOWARD THE SOUTH WITH A TILT ANGLE (FROM HORIZONTAL) OF 45 TO 60 DEGREES.

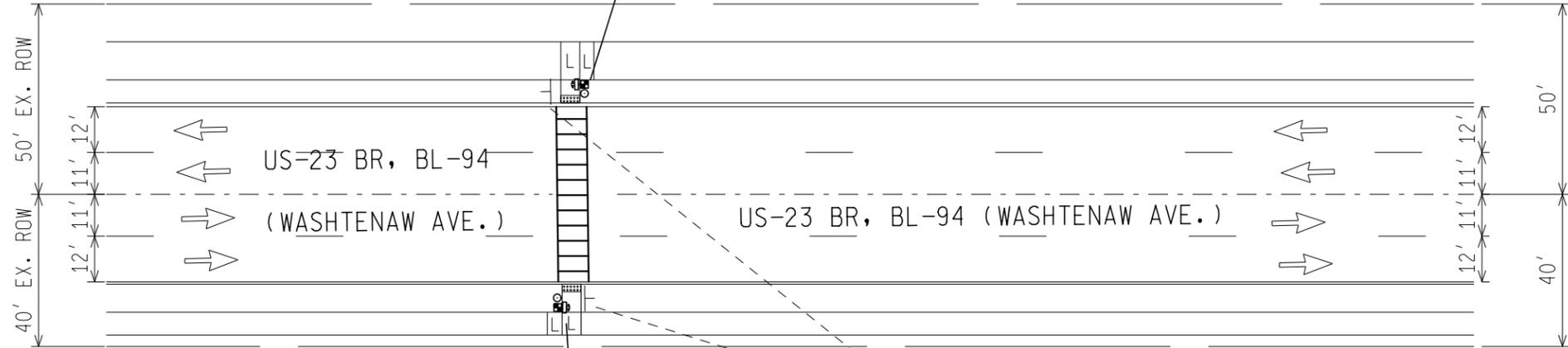
NOTE: THE TWO-WAY RECTANGULAR RAPID FLASHING BEACON SHALL INCLUDE AN LED INDICATION FACING TOWARD THE ROADWAY TO INFORM PEDESTRIANS WHEN THE DEVICE IS ACTIVATED.

- ②③ INSTALL ALUMINUM PEDESTAL & FDN
- ⑤ INSTALL 2-WAY RECTANGULAR RAPID FLASHING BEACON ASSEMBLY WITH 65 WATT SOLAR ENGINE ASSEMBLY & WIRELESS COMMUNICATION SYSTEM
- ④ INSTALL PUSHBUTTON & SIGN R10-25 FOR CROSSING WASHTENAW AVENUE
- ① INSTALL SIGNS (2) W11-2 & (2) W15-7p

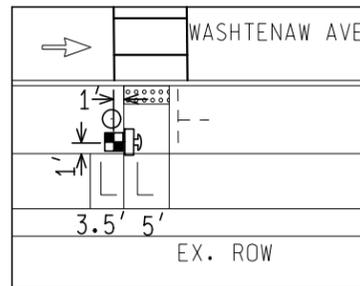
- ②③ INSTALL ALUMINUM PEDESTAL & FDN
- ⑤ INSTALL 2-WAY RECTANGULAR RAPID FLASHING BEACON ASSEMBLY WITH 65 WATT SOLAR ENGINE ASSEMBLY & WIRELESS COMMUNICATION SYSTEM
- ④ INSTALL PUSHBUTTON & SIGN R10-25 FOR CROSSING WASHTENAW AVENUE
- ① INSTALL SIGNS (2) W11-2 & (2) W15-7p



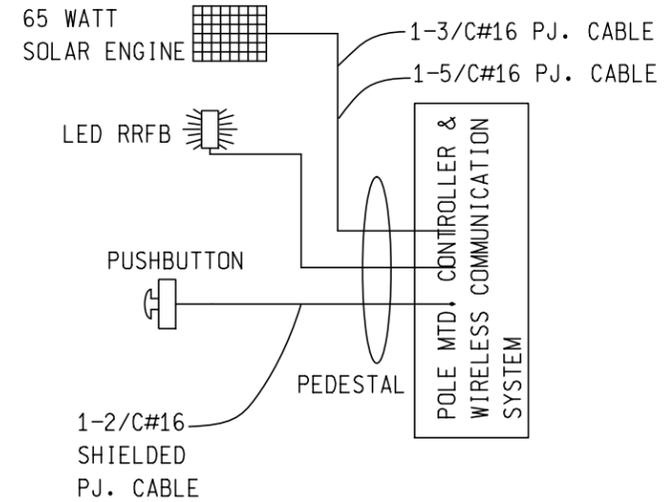
NE SIDE
NOT TO SCALE



PLAN
1"=40'



SW SIDE
NOT TO SCALE



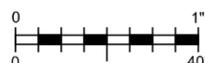
INSTALL CABLE DIAGRAM
NOT TO SCALE

EX. SIGNS & POST

LIST OF MATERIAL		
NO.	ITEM	QUANTITIES
①	Sign, Type III B	33 Sft
②	Pedestal, Alum	2 Ea
③	Pedestal, Fdn	2 Ea
④	Pushbutton and Sign	2 Ea
⑤	Fish Beacon, Rectangular Rapid, Solar Power	2 Ea

OPENINGS	2
CYCLIC	0
STEADY	0

AS-LET PLAN REVISIONS							
NO.	DATE	AUTH	DESCRIPTION	NO.	DATE	AUTH	DESCRIPTION



DESIGNED BY: JESSI VLEIK
PLAN: 81072-25-034
FILE: 108052 8107225034 CON001

DATE: 07/07/12
DESIGN UNIT: TRAFFIC SIGNALS
TSC: BRIGHTON

CS: 81072
JN: 108052A

TRAFFIC SIGNAL INSTALL SHEET
I-94 BL, US-23 BR (WASHTENAW) AT
TAPPAN MIDDLE SCHOOL (BETWEEN BEDFORD & AUSTIN)
CITY OF ANN ARBOR, WASHTENAW COUNTY

DRAWING SHEET
25



CARRIER & GABLE, INC.

24110 Research Drive
Farmington Hills, MI 48335
(248) 477-8700 (248) 473-0730 • FAX

www.carriergable.com

QUOTATION

Sales Quote Number **19582**

Sales Quote Date: 07/02/13

Expires On: 09/01/13

Page 1

Sell To: DELHI TWP
TRACY MILLER
2074 AURELIUS RD.
HOLT, MI 48842-6320

Ship To: DELHI TWP.
2074 AURELIUS RD.
HOLT, MI 48842-6320

Quote/Bid Ref:
Shipment Within 4 WEEKS
Shipping Terms
Terms NET 30 DAYS

Customer ID 4208
Salesperson Brad Case

ALL VALUES STATED IN U.S. DOLLARS

Item No.	Description	Cross-Ref. No.	Qty.	Unit Price	Total Price
	HOLT ROAD MID-BLOCK CROSSING RRFB SYSTEM				
276-NS007536	RRFB SYSTEM, SOLAR, FOR 2 POLES, 2 WAY		1	7,995.00	7,995.00
103-1531	BASE, OCTAGON W/SET SCREW & LUG		2	143.00	286.00
103-5326	COLLAR, FOR OCTAGON PED BASE		2	89.00	178.00
115-1015	SHAFT 15' SPUN ALUM.		2	293.75	587.50

Amt Subject to Sales Tax 0.00
Amt Exmt from Sales Tax 9,046.50

Subtotal: 9,046.50
Total Sales Tax: 0.00
Total: 9,046.50



4094

4090



6/28/13
per Bob Peterson
crosswalk location

COUNTY of INGHAM

State of Michigan

SHERIFF'S OFFICE



Gene L. Wriggelsworth

Sheriff

Allan C. Spyke
Undersheriff

630 North Cedar Street
Mason, MI 48854
(517) 676-2431
FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Delhi Township Board of Trustee's

FROM: Lieutenant Eric Trojanowicz

DATE: July 1, 2013

RE: June 2013 Monthly Report

HIGHLIGHTED CASES AND INCIDENTS:

- 06/01/2013 Deputy Huhn initiated a traffic stop at Cedar St. and Holbrook Dr. for a traffic violation. The driver of the vehicle was found to be intoxicated and was arrested for operating while intoxicated. The driver was lodged at the Ingham County Jail. Charges are being sought through the Ingham County Prosecutor's Office for driving while intoxicated and child endangerment.
- 06/02/2013 Sergeant Weiss initiated a traffic stop for a traffic violation at Cedar St. and Bond Ave. The driver of the vehicle was found to be intoxicated and was arrested. The driver was lodged at the Ingham County Jail. Charges are being sought through the Ingham County Prosecutor's Office.
- 06/03/2013 Deputy Jason Kuch recovered a stolen moped at Waverly Rd. and Bishop Rd. The suspect was apprehended a short distance from the moped by the Eaton County Sheriff's Office. The suspect was intoxicated and was transported to McLaren Hospital for detox. Charges are being sought through the Ingham Count Prosecutor's Office for receiving and conceiving stolen property.
- 06/03/2013 Deputy Boerkoel is investigating a larceny complaint that took place at 1111 N. Cedar St. (Mason/Holt Fraternal Order of Eagles). The unknown suspect(s) stole liquor and pop out of a trailer on the property.

- 06/06/2013 Deputy Kindervater is investigating an attempted home invasion in the 1500 block of Antler. The victim had her front door kicked in by unknown suspect(s). Entry was not gained into the residence.
- 06/08/2013 Deputy Narlock initiated a traffic stop for a traffic violation at Holt Rd. and Aurelius Rd. The driver of the vehicle had a felony warrant for home invasion out of the Lansing Police Department. The driver of the vehicle was arrested and turned over to the Lansing Police Department.
- 06/09/2013 Deputy Narlock is investigating a retail fraud complaint at 2233 Cedar St. (Quality Dairy). A known suspect stole a 12 pack of Corona bottled beer from the establishment and left the scene. Charges are being sought through the Ingham County Prosecutor's Office.
- 06/09/2013 Deputy Torok is investigating a larceny complaint in the 2800 block of Chateau Way. The victim had several inflatable rafts which were stored on his pool deck stolen by unknown suspect(s).
- 06/10/2013 Deputy Kindervater is investigating a malicious destruction of property complaint in the 2300 block of Anchor Court. The victim had the window to his vehicle damaged by unknown suspect(s).
- 06/11/2013 Deputy Kindervater is investigating a malicious destruction of property complaint at Horizon Elementary School. Two bottle bombs were set off overnight on school property and a portable toilet was damaged.
- 06/12/2013 Deputy Huhn investigated a suspicious vehicle complaint at 2740 Eaton Rapids Rd. (Shroyer's Towing). The driver of the vehicle was found to be intoxicated and was arrested for operating while intoxicated third offense and was arrested. The driver of the vehicle was lodged at the Ingham County Jail. Charges are being sought through the Ingham County Prosecutor's Office.
- 06/13/2013 Deputy Richards is investigating a malicious destruction of property complaint at 2347 N. Cedar St. (Swift Towing). The suspect was located and interviewed. Charges are being sought through the Ingham County Prosecutor's Office.
- 06/13/2013 Deputy Narlock is investigating a malicious destruction of property complaint at 2320 Aurelius Rd. (Pioneer Cemetery). Several head stones were vandalized by unknown suspect(s).
- 06/14/2013 Deputy Kindervater responded to the 5000 block of Tulip Way in an attempt to locate a juvenile runaway out of Jackson County. Deputy Kindervater was denied entry into the residence. A search warrant was obtained and executed and two juvenile runaways were located within the residence. Two adult males and an adult female were arrested for harboring the runaways and they were lodged at the Ingham County Jail. Charges are being sought through the Ingham County Prosecutor's Office.

- 06/17/2013 Deputy Bowden is investigating a malicious destruction of property complaint at 6228 Bishop Rd. (Capital City Church of God). Unknown suspect(s) damaged the playground equipment on the property.
- 06/18/2013 Sergeant Weiss checked a suspicious person near the gravel pit in the 4000 block of Holt Rd. The suspicious person was arrested for possession of heroin and lodged at the Ingham County Jail. Charges are being sought through the Ingham County Prosecutor's Office.
- 06/18/2013 Deputy Huhn is investigating a retail fraud complaint at 2495 N. Cedar St. (Kroger). A known person stole merchandise from the store and fled in a vehicle. The suspect was arrested at a another location and lodged at the Ingham County Jail. Charges are being sought through the Ingham County Prosecutor's Office.
- 06/20/2013 Deputy Narlock is investigating a retail fraud that took place at 2040 N. Aurelius Rd. (Dollar General). Two unknown suspects entered the store and stole three packages of white t – shirts and left the store without paying for the items.
- 06/21/2013 Deputy Bowden is investigating a malicious destruction of property complaint at 2289 Cedar St. (Journey Life Church). The unknown suspect(s) damaged the support ropes on the awning and cut open bottles of packaged water.
- 06/22/2013 Deputy Jason Kuch is investigating a breaking and entering complaint at 2495 Cedar St. (Cedar Park Laundry). The unknown suspect(s) removed plywood from the door and possibly entered the building. Nothing appears to be stolen at this time.
- 06/22/2013 Deputy Bowden is investigating a breaking and entering complaint at 2740 Eaton Rapids Rd. (Shroyer's Towing). A possible suspect that has been identified used bolt cutters to enter secure conex container and steal catalytic converters.
- 06/23/2013 Deputy Kindervater is investigating a unlawful driving away of an automobile complaint in the 4300 block of Dell Rd. Unknown suspect(s) stole a motorcycle.
- 06/23/2013 Deputy Brandon Doerr is investigating a felonious assault that took place at Dell Rd. and Aurelius Rd. The suspect pointed a gun at two victims and left the scene. The suspect was apprehended a short time later in the City of Lansing. The suspect was a juvenile and was lodged at the Ingham County Youth Home. Charges are being sought through the Ingham County Prosecutor's Office.
- 06/26/2013 Deputy Ward initiated a traffic stop on a vehicle for a traffic violation at Cedar St. and Willoughby Rd. The driver of the vehicle became combative and had to be tasered. The driver of the vehicle was arrested for resisting and obstructing and he was found to be in possession of crack cocaine. Charges are being sought through the Ingham County Prosecutor's Office.

- 06/28/2013 Deputy Torok is investigating a home invasion complaint in the 4500 block of Spahr Ave. A known suspect gained entry into the residence and stole an x-box. Charges are being sought through the Ingham County Prosecutor’s Office.
- 06/28/2013 Deputy Bennehoff is investigating a larceny complaint at 4421 Charlar Place (Thompson Family Practice). Unknown suspect(s) stole an air conditioner from the business.
- 06/28/2013 Sergeant Weiss arrested a subject for disorderly conduct in the 4000 block of Cricket Ridge. The subject was lodged at the Ingham County Jail. Charges are being sought through the Delhi Township Attorney.
- 06/30/2013 Deputy Brandon Doerr is investigating a retail fraud complaint at 2040 N. Aurelius Rd. (The Dollar General Store). Three unknown suspects came into the store and stole three lawn chairs. The suspects left in a white GMC SUV.

STATISTICS:

During the month of June, Deputies responded to 461 calls for service (written/blotter complaints). They made 107 arrests of which 64 were self – initiated. Deputies issued 180 citations. Deputies conducted 404 business/property checks, 20 liquor inspections, and they spent 156.2 hours in Community Policing. Deputies participated in 300.4 hours of training.

Calls for Service

	2011	2012	2013
June	513	475	461
Year to Date	2869	2652	2282

Total Arrests

	2011	2012	2013
June	59	64	107
Year to Date	489	617	689

Total Self – Initiated Arrests

	2011	2012	2013
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June	32	44	64
Year to Date	377	347	408

Citations Issued

	2011	2012	2013
June	123	122	180
Year to Date	1100	1318	1337

COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE



Gene L. Wriggelsworth

Sheriff

Allan C. Spyke
Undersheriff

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FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Lt. Eric Trojanowicz
FROM: Dep. Kelly Bowden #5379
DATE: Tuesday, July 09, 2013
RE: June 2013 Monthly Business Officer Report

Total Complaints:	22
Traffic Stops:	13
Citations:	3
Property/ Business Checks:	95
Community Policing Hours:	18
Liquor inspections:	1

Community Policing Highlights:

Deputy Richards and I participated in Kids Day at Valhalla Park. We operated the seatbelt convincer and offered Child ID kits while on site. The event was well attended and the event provided a safe and enjoyable day for the families that attended

I attended a week-long training course at ICSO that was intended to enhance my ability to interview and interrogate suspects accused of crimes against children. The course, put on by an internationally recognized company, was excellent and the techniques learned will be useful as I investigate the different types of crime that occur in Delhi.

I responded with the Fire Department Paramedics for a subject down in the parking lot of a local business. The elderly female appeared to have suffered a medical emergency and collapsed. I provided aid until the arrival of the ambulance.

I have continued enforcement efforts in the Delhi Industrial Park lake area. Several subjects were found fishing, ignoring the no trespass signs. They were cited under Delhi Twp Ordinance for trespass.

Investigative Highlights:

The following is a highlight of the more notable cases I have investigated this month:

I recovered a stolen handgun from an area business. The handgun was reported stolen in the City of Detroit over ten years ago. The firearm has been turned over to Detroit Police Department for follow up.

I responded to a local church after the pastor reported damage to the playground equipment. Vandals tore parts of the wooden play structure apart, causing thousands of dollars in damage. There are no known suspects in this case and it has been featured on our Facebook page in the hopes of generating tips.

In another complaint at a church, the pastor reported unknown suspects slashed ropes supporting an awning and cut open bottled water that had been placed under the awning in preparation for a community event the church was sponsoring. There are no suspects in this case.

I opened a burglary investigation after a local business reported the theft of scrap auto parts and gas from buildings on their property. There is an identified suspect and the case is under investigation.

Respectfully Submitted,

Deputy Kelly Bowden, Badge #5379

COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE



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Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Lt. Eric Trojanowicz
FROM: Deputy Mary Hull #5353
DATE: Saturday, July 06, 2013
RE: June 2013 Monthly Report

MONTHLY STATISTICS:

Complaints:	29
School Contacts:	25
Property Checks:	13
Community Policing Hours:	57

COMMUNITY POLICING HIGHLIGHTS:

On June 6, I along with Lt. Eric Trojanowicz, Sgt. Robert Ott, Deputy Richards, and Deputy Kindervater participated in a lockdown drill at the High School. Schools, by law are required to perform lockdown drills at least two times per school year. Lockdown drills are designed to prepare the staff and students for a potential threat to the schools safety. During the lockdown, we looked for those that followed the recommended protocol and acknowledged the areas that were lacking.

On June 11, Sgt. Robert Ott and I helped the sixth grade students from Washington Woods Middle School cross at Holt and Kahres Road for the sixth grade celebration at Holt High School.

In June Ingham County Sheriff's Office – Delhi Division received 2,500 dry erase memo boards from Communities Connect. Dart bank, Edward Jones, Holt & Dimondale Agency, Neuman Law, Buddies Grill, Estes Leadley, and Coldwell Banker / Hubbell Briarwood sponsored the Memo boards by purchasing advertisements. Each sponsor requested copies of the memo boards for distributing. The Community Policing Division will give memo boards out to the public at community events; including National Night Out in July and Holt Hometown Days in August.

On June 29, I attended the second annual "Touch – A – Truck" at Valhalla Park. Other participants included Ingham County Sheriff's Office Heavy Rescue and Motor Division, Michigan State Police, Delhi Fire, Hayhoe Asphalt, Granger, Shroyer Towing, Bobcat of Lansing, and Dean Transportation. Parents, grandparents, and guardians were encouraged to bring children of all ages to the park to experience public, commercial, and business vehicles they see every day.

During the month, I received a call from a concerned resident on Hummingbird Lane about the number of individuals, mostly young people trespassing on his property to swim in the gravel pit behind his home. After some investigation, I was able to locate the property owner, and advised them of the problem. The owner in turn contacted their Safety Director, whom re-posted no trespassing signs around the property and ensured the fence was still standing. Since that time, we have not received any additional complaints.

OTHER HIGHLIGHTS:

In June, I attended two different training seminars. The first training was Crisis Communications Strategies, facilitated by Training Force USA. Crisis Communications centered on utilizing appropriate strategies to de-escalate crises through verbal and nonverbal communication, active listening, and finding alternative solutions for the person in crisis. The second training I attended was Crime Against Children, was facilitated by the U.S. Attorney General's Office focused on a multifaceted approach to investigating child abductions, human trafficking, investigation of child pornography cases and using the Federal Government to prosecute these cases, using social media as an investigative tool, and Crime Victims' Rights Act when a child is a victim.

During the month I took 29 complaints, 12 of which were related to the schools or involved a student. Calls for service at the schools included criminal sexual assaults, assault, lost / found property, trouble with subject, truancy, school bus violation, sex offender violation, and Child Protective Service referrals. The other 17 calls for service, within the township included assaults, threats, frauds, suspicious situations / persons, and missing child.

During the month, I investigated three criminal sexual assault complaints. One complaint was received from a CPS referral, after a teacher learned that a student under the age of sixteen was sexually active and believed to be pregnant. The investigation was turned over to the Detective Bureau when the teenager and her guardian refused to cooperate and make themselves available for an initial interview. The second complaint was third

hand information involving two individuals over the age of sixteen. The victim in the incident reported that the information was a rumor spread at school and inaccurate. The third incident involved an individual over the age of eighteen. The suspect, whom was on parole, has been jailed. The case has been submitted to Ingham County Prosecutor's Office.

On the last day of school, I received information from the Principal at Hope Middle School reference an assault that occurred as school began for the day. The Principal advised that the aggressor not only admitted to the assault but also admitted that he came to school with intent to fight the other student. The victim reported that he heard someone call his name, when he turned around he was hit in the face two to five times and suffered a minor injury. The aggressor's parent has refused to cooperate in the investigation. The report and a petition for simple assault was submitted to Ingham County Prosecutor's Office for review. On June 20, I responded to an address in Delhi Manor for an assault. The victim reported that her grandchild's mother, whom lives at the residence, got upset when she was asked to pick up the mess she made. The victim reported that during the argument her grandchild's mother threw an icepack at her hitting her in the arm. The aggressor left the home prior to my arrival. The report was submitted to Ingham County Prosecutor's Office for review. On Jun 25, I responded to an address on Cutter for an assault complaint. The reporting party advised that his son and three other neighbors were riding their bikes in the roadway when another neighbor nearly hit them with his vehicle. The four bicyclists advised that they were on the far right side of the road when the neighbor came around a corner, into their lane of travel, almost hitting them. The report was submitted to Ingham County Prosecutor's Office for review.

On June 14, I received a call from the Superintendent's Office reference an email that the board members received from an anonymous person. The anonymous author of the email was upset with the decision to repurpose Midway Elementary. Although the email was not directly, threatening board members or the Superintendent were still concerned. The author was identified though a Facebook account, and confirmed to have been an attendee at school board meetings. When I made contact with the person believed to be the author later that afternoon, admitted to the emails and understood that the emails were inappropriate. He also understood that further communication could result in prosecution.

On Jun 27, Ingham County Sheriff's Office – Delhi Division received information from a parent concerned about his three children eating lunch with a registered sex offender at Hope Middle School "Meet Up - Eat Up" promotion. Contact was made with the foodservice employees, who confirmed that the individual was not in the school but was seen in the parking lot. The report and a warrant request for violation of the sex offender registry was submitted to Ingham County Prosecutor's Office for review.

Respectfully submitted,
Deputy Mary Hull #5353

COUNTY of INGHAM

State of Michigan

SHERIFF'S OFFICE

Gene L. Wriggelsworth
Sheriff

Greg S. Harless
Chief Deputy

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Allan C. Spyke
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Joel Maatman
Major

To: Lt. E. Trojanowicz

From: Dep. P. Richards

Date: 07/07/13

Subject: June Monthly

STATISTICALS:

Comm. Policing Hrs: (34.7)

Training Hours: (66)

Special Assgmt: (9.0)

Complaints taken: (05)

Blotters taken: (07)

Total calls taken: (12)

Traffic stops: (27)

Citations issued: (11)

Arrests: (01)FNY

Contacts (school): (02)

Contacts (business): (04)

COMMUNITY POLICING:

During the month of June I was able patrol several subdivisions while on routine patrol with the police vehicle. I was able to witness many different traffic violations that occurred in my presence. I made several traffic stops (twenty-seven) and issued multiple traffic infraction violations (failing to stop at stop sign, impeding the flow of traffic, loud exhaust, loud music...).

I continued to speak with area neighbors/residents of problem areas within their area and what were the best times to be in their area. Many residents are still delighted to see their subdivisions patrolled by police officer on a mountain bike.

I have on several occasions during the month distributed several free coupons to local area merchants for free drinks or food to children riding their bicycles while wearing a helmet.. I have been involved with this program for several years; I have come across many happy bicycle riders that appreciated the incentive to wearing their helmet. I will plan on continuing the program during the summer months.

I participated in the annual Kid's Day at Valhalla park (sponsored by Holt Lions club). I was assisted by Dep. Kelly Bowden and several members of the Explorers post; and a volunteer from the motorcycle group. We had the seatbelt convincer and Sheriff's office trailer placed at the park. Many children participated at this event; we had face-painting, child ID cards, bicycle registration, several police vehicles for display, plus many children participated on the seat-belt convincer.

I met with Jennifer the manager of Tamarack Apartments in Holt on issues of theft and possible drugs with the apartment building. The manager and myself spoke on possible solutions and action plans for the problems of theft and possible drug activity within their community. I advised Metro and fellow Delhi officers of possible suspect(s) for the drug activity. I also spoke to several tenants of the apartments on theft issues; perishable items being taken from individual apartments by other tenants or these same items being accidentally left out in common areas for a duration of time. Jennifer is looking into having the owners of the complex invest monies into installing additional surveillance cameras in strategic locations in the building.

I met with the coordinator/manager of Windmill Trailer community; we discussed their upcoming summer hot dog in the park event that is being planned for either late July or early August. We also discussed possible drug intervention at certain address within the park; the information was then forwarded to METRO for their intervention.

I maintained the Ingham County Sheriff's Office // Delhi Division Facebook webpage. This medium has been instrumental in helping us to keep the neighborhood watch groups (and other residents) informed on timely safety tips or information on possible persons/vehicles to look out for within the community. I continue to make entries every week onto the Facebook page. The Facebook entry was then sent to all the neighborhood watch groups.

I along with several other Deputies did a whole Holt Schools (buildings) walk-thru/ drill of their lock-down procedures. I becoming familiar with the layouts and emergency procedures for each building. This walk-thru / drill enactment was conducted by the ICSO Training Div.; maps were provided for each of the buildings.

I assisted Dep. Mary Hull on the pre-registration and partial planning of the Touch-A-Truck

activities that were to occur at the end of the month. I also spoke / met with many participants during this month on the continued planning of the Annual Bike Rodeo, National Night Out, and the Annual Battle of the Badges Blood Drive that will occurring in July. I assisted with the Riverview Church's annual 5K walk / Run race that took place on a Friday night near the College Heights subdivision; I supplied traffic control for this event.

OTHER MATTERS

I attended over sixty-six hours of training for the Capital Area Dive Team. All training was thorough and complete; It included Dive Rescue I and Light Salvage and Recovery.

I investigated several accidents both with and without injury to persons. All accidents were mostly between two vehicles with moderate damage. Several of the vehicles required that they be towed from the location. All injuries were evaluated/treated at scene by the Delhi Twp fire dept. If a patient was taken to any area hospital a follow up with their emergency staff was conducted for status of the victim.

I am currently investigating a malicious destruction of property to a local tow truck business. I have spoken to all persons involved; pictures taken by assisting deputies. The tow business is seeking prosecution against the suspect.

DELHI CHARTER TOWNSHIP
Department of Community Development

June 2013 Activity Report

New Permits:

Category	DDA Area Permits	Total Permits	Total Inspections
Building	12	53	89
Electrical	7	26	33
Mechanical	4	38	60
Plumbing	4	14	32
Fire Inspections	N/A	N/A	20
Totals	27	131	234

Soil Erosion Permits & APA Projects:

Category	DDA Area Permits	Total Permits/New Projects	Total Inspections
Soil Erosion	0	6	89
Soil Erosion Waivers	0	2	0
APA Projects	0	0	2
Totals	0	8	91

New Code Enforcement Cases:

Category	DDA Area Cases	Total Cases
Building Maintenance	2	2
Fence Violation	0	2
Junk & Debris	1	3
Junk Vehicles	2	8
Miscellaneous	3	15
Noxious Weeds	26	60
Sidewalk Snow	0	0
Sign	1	4
Site Plan	0	0
Yard Parking	1	2
Improper Zoning Use	0	1
Totals	36	97
Total # of Inspections	166	

Rental Program Information:

Number of New Registered Rental Properties	6
Number of Rental Re-inspections	43
Number of Rental Investigations	2
Number of Rental Cycle Inspections	3

Civil Infraction/Abatement Information:

Abatement/Clean-ups	52
<i>Abatement/Clean-up Fees Issued (Year to date)</i>	\$9,426.41
Civil Infractions Issued	10
<i>Civil Infraction Fines Issued (Year to date)</i>	\$3,275.00

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
COMMERCIAL ALTERATION						
PB13-137	2040 AURELIUS ROAD 1A	DTN MANAGEMENT	<i>1,875 SUITE BUILD OUT</i>	\$22,500	\$151.80	Y
PB13-151	3390 E JOLLY ROAD	VISION QUEST CONSULTING	<i>MEDICAL OFFICE INTERIOR TENANT RENOVATION TO SUITE C</i>	\$77,000	\$508.20	Y
PB13-160	3700 W HARPER ROAD	HINES BUILDERS	<i>216 SQ FT PORCH ADDITION</i>	\$4,900	\$55.00	Y
COMMERCIAL ALTERATION				\$104,400	\$715.00	Total: 3
DECK						
PB13-132	5597 LADDERBACK DRIVE	SHAFER, CLAYTON	<i>REMOVING EXISTING DECK TREADS & RE-TREAD, ADDING 152 SQ FT OF DECK MAKING THE TOTAL DECK SQUARE FOOTAGE 252</i>	\$1,368	\$50.00	
PB13-138	3820 BUSH GARDENS LANE	DAVID G SCHERTZING BULDERS	<i>CONSTRUCTING A 288 SQ FT DECK</i>	\$2,592	\$50.00	
PB13-144	2259 TIFFANY LANE	J 2 DESIGN	<i>NEW DECK SURFACE AND NEW SET OF STAIRS</i>	\$7,576	\$50.00	
PB13-152	6464 MCCUE ROAD	KEPITIS, INDULIS & KATHLEEN A	<i>CONSTRUCTING 348 SQ FT DECK ON FRONT OF HOUSE</i>	\$3,132	\$50.00	
PB13-155	2429 KINGLET COURT	HODGES, DAVID & JENNIFER	<i>CONSTRUCTING DECK AROUND POOL</i>	\$2,700	\$50.00	
PB13-164	1315 YARROW DRIVE	HACKMAN, SHALYN	<i>CONSTRUCTING 384 SQ FT DECK ON REAR OF HOUSE</i>	\$3,456	\$50.00	
PB13-165	1655 AURELIUS ROAD	JECKS, THOMAS	<i>CONSTRUCTING 140 SQ FT DECK</i>	\$1,260	\$50.00	N
DECK				\$22,084	\$350.00	Total: 7
DEMOLITION						
PB13-124	3253 PINE TREE ROAD	Michigan Demolition & Excavation, L	<i>HOUSE AND POLE BARN DEMOLITION</i>	\$0	\$50.00	Y
DEMOLITION				\$0	\$50.00	Total: 1
FENCE						
PB13-135	6393 SAVANNA WAY	BAKER, DEXTER	<i>INSTALLING O' PRIVACY FENCE IN REAR YARD</i>	\$0	\$50.00	
PB13-139	3949 CALYPSO LANE	BOFYSIL, WILLIAM &		\$0	\$50.00	Y

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
		KATHLEEN	YARD			
PB13-141	4950 WILCOX ROAD	ATHERTON, STEPHEN M	INSTALLING 3' SPLIT RAIL IN FRONT YARD AND 4' CHAIN LINK IN REAR YARD	\$0	\$50.00	
PB13-157	5678 BITTERN DRIVE	HURT, EVERETT	INSTALLING 0' PRIVACY FENCE IN REAR YARD	\$0	\$50.00	
PB13-161	1972 CROSSROADS DRIVE	DOCHERTY, CHARLES A & JENNIFER L	INSTALLING A 5' PICKET FENCE IN THE REAR YARD	\$0	\$50.00	
PB13-162	4951 WILLOUGHBY ROAD	HOLLOWAY, LYNETTE J	INSTALLING A 5' BLACK ALUMINUM FENCE IN REAR YARD	\$0	\$50.00	
PB13-167	2258 EIFERT ROAD	RIDENOUR, STACEY R.	INSTALLING A 5' WELDED WIRE FENCE IN REAR YARD	\$0	\$50.00	
PB13-176	3665 FERNWOOD LANE	COOPER, ANDY	INSTALLING 4' CHAIN LINK FENCE IN REAR YARD	\$0	\$50.00	Y
FENCE				\$0	\$400.00	Total: 8
POOL						
PB13-146	1967 ADELPHA AVENUE	CAMPBELL, HEATHER	INSTALLATION OF AN ABOVE GROUND POOL	\$0	\$50.00	
PB13-154	2401 KINGLET COURT	CRASS, KEVIN G & BETH A CRASS	INSTALLATION OF AN ABOVE GROUND POOL	\$0	\$50.00	
PB13-158	2236 EIFERT ROAD	ROGERS, WALTER L & BRANDI S	INSTALLATION OF AN ABOVE GROUND POOL	\$0	\$50.00	
PB13-159	1571 TAGALAK TRAIL	PATTERSON, MICHAEL & MELODY	INSTALLATION OF AN ABOVE GROUND POOL	\$0	\$50.00	
PB13-163	2040 GROVENBURG ROAD	BROWN, SHAWN P & JESSICA L	INSTALLATION OF AN ABOVE GROUND POOL	\$0	\$50.00	
PB13-169	4079 BONNY VIEW DRIVE	BACHMAN, KENNETH S	INSTALLATION OF A 48' ABOVE GROUND POOL	\$0	\$50.00	
PB13-170	1526 GANDER HILL DRIVE	PARROTT, GREGORY C & TRACY L	INSTALLATION OF A 50' ABOVE GROUND POOL	\$0	\$50.00	
PBRN13-0096	2341 THORNWOOD DRIVE	DONAHUE, TOM	INSTALLATION OF AN INGROUND POOL	\$0	\$50.00	
POOL				\$0	\$400.00	Total: 8
RESIDENTIAL ADDITION						

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
PB13-133	2290 PINE TREE ROAD	ASSOCIATED GENERAL CONTRACTORS	<i>320 SQ FT ADDITION & 216 SQ FT DECK</i>	\$48,664	\$294.00	
PB13-142	5674 OLD SCHOOL LANE	STONE BROTHERS CONSTRUCTION	<i>LAUNDRY ROOM ADDITION WITH ATTACHED SHED</i>	\$3,816	\$50.00	
RESIDENTIAL ADDITION				\$52,480	\$344.00	Total: 2
RESIDENTIAL ALTERATION						
PB13-140	3556 DELL ROAD	NORTHERN HOME IMPROVEMENT INC	<i>100 SQ FT BATHROOM REMODEL</i>	\$8,500	\$54.00	
PB13-168	576 N AURELIUS ROAD	FOWLER, LARRY	<i>INTERIOR REMODEL</i>	\$7,000	\$50.00	
PB13-171	5160 ROTTERDAM ROAD #100	ROOT, TINA & COX, DANIEL	<i>TURNING EXISTING DECK INTO A THREE SEASON ROOM</i>	\$11,000	\$66.00	
PB13-173	2112 HAMILTON STREET	DAVIS RESTORATION AND CONSTRUCTION	<i>INSTALLING 4' X 4' SLIDER EGRESS WINDOW IN BASEMENT</i>	\$3,000	\$50.00	
PB13-177	1840 TUPELO TRAIL	GOODALL CONSTRUCTION CO	<i>SCREEN IN 408 SQ FT PORCH</i>	\$20,400	\$126.00	
RESIDENTIAL ALTERATION				\$49,900	\$346.00	Total: 5
RESIDENTIAL DWELLING/GARAGE						
PB13-136	1543 CATALINA DRIVE	COUNTRY VIEW ESTATES LLC	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$233,020	\$1,404.00	
PB13-149	5942 HEMLOCK DRIVE	ALLEN EDWIN HOMES	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$175,287	\$1,056.00	
PB13-150	5936 HEMLOCK DRIVE	ALLEN EDWIN HOMES	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$209,757	\$1,260.00	
RESIDENTIAL DWELLING/GARAGE				\$618,064	\$3,720.00	Total: 3
RESIDENTIAL MISCELLANEOUS						
PB13-134	1615 WANSTEAD DRIVE	WING WILLIAM II	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00	
PB13-143	6180 LINDSEY LANE	SIMON ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00	
PB13-145	5030 RUNNYMEDE DRIVE	JIMMERSON ROOFING	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00	
PB13-148	1834 DOGWOOD DRIVE	GRANDVIEW SERVICES	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00	

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
PB13-153	1954 AUBURN AVENUE	SHERRIFF-GOSLIN CO	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
PB13-156	4835 SUGARBUSH LANE	STREAMLINE ENTERPRISES INC	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	
RESIDENTIAL MISCELLANEOUS				\$48,000	\$300.00	Total: 6
RESIDENTIAL STORAGE/GARAGE						
PB13-147	1711 EIFERT ROAD	HANKS CARPENTRY	960 SQ FT POST FRAME BARN	\$17,280	\$108.00	
PB13-166	4598 HOLT ROAD	RENFRO, JODI LYNN	REBUILDING GARAGE AFTER FIRE	\$7,200	\$50.00	
PB13-172	2312 CHISHOLM COURT	VERHELLE, DENNIS C	RESIDENTIAL POST FRAME BARN WITH CONCRETE FLOOR	\$4,536	\$50.00	
PB13-174	5960 CARTAGO DRIVE	THOMAS, RODERICK D	240 SQ FT SHED INSTALLED ON TOP OF PLYWOOD PLATFORM	\$4,320	\$50.00	
RESIDENTIAL STORAGE/GARAGE				\$33,336	\$258.00	Total: 4
SIGN						
PS13-012	1365 N CEDAR ROAD	DL KESLER & SONS CONSTRUCTION INC	INSTALL A 75 SQ FT GROUND MOUNTED SIGN	\$0	\$125.00	Y
PS13-013	2168 CEDAR STREET	FUSION DANCE CENTER	12.5 SQ FT FREE STANDING POLE SIGN - REPLACING FACE OF EXISTING	\$0	\$63.00	Y
PS13-014	2314 CEDAR STREET	NORTHERN SIGN COMPANY	22.0 SQ FT WALL SIGN	\$0	\$88.00	Y
PS13-015	2314 CEDAR STREET	NORTHERN SIGN COMPANY	16 SQ FT WALL SIGN	\$0	\$66.00	Y
PS13-016	2380 CEDAR ST 17	DOUGLAS SIGNS	CHANGING 56 SQ FT FACE OF SIGN ON EXISTING POLE SIGN	\$0	\$106.00	Y
PS13-017	2380 CEDAR ST 17	DOUGLAS SIGNS	INSTALLING 30 SQ FT WALL SIGN FOR FAMILY DOLLAR	\$0	\$80.00	Y
SIGN				\$0	\$528.00	Total: 6
Totals:				\$928,264	\$7,411.00	53

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
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Permit.DateIssued Between 06/01/2013 AND 06/30/2013
AND
Permit.PermitType = Building OR
Permit.PermitType = Sign

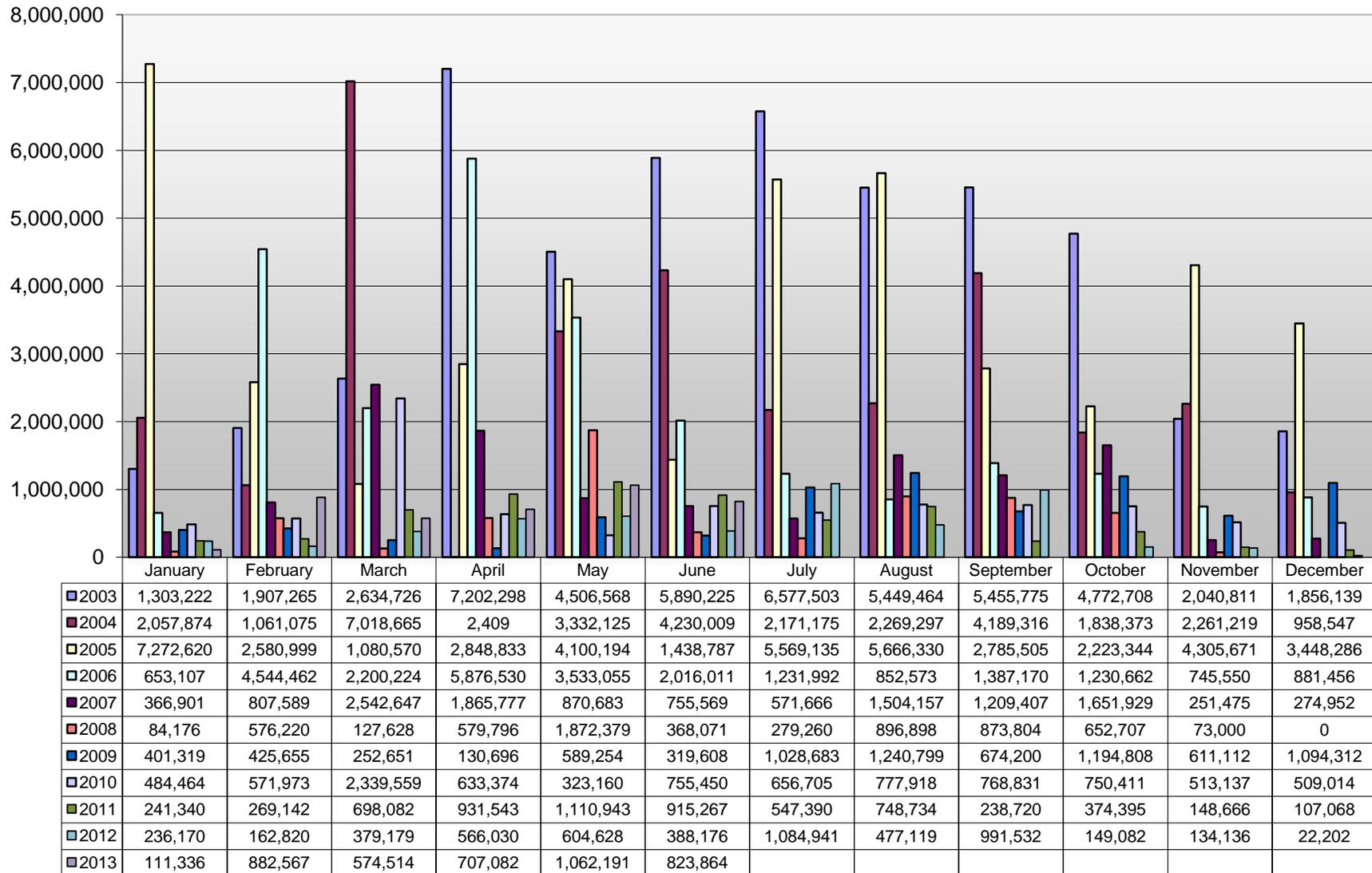
SUMMARY OF CONSTRUCTION VALUES

Year	2007		2008		2009		2010		2011		2012	
Type	Total Permits	Total Value										
Commercial Addition, Alteration & Commercial Misc	49	\$ 9,353,080.00	30	\$ 2,830,791.00	29	\$ 1,215,220.00	27	\$ 1,665,320.00	37	\$1,029,347.00	38	\$3,549,664.00
Commercial New Structures	6	\$ 2,230,506.00	1	\$ 875,903.00	5	\$ 4,360,107.00	3	\$ 1,712,188.00	5	\$3,951,772.00	4	\$906,716.00
Deck, Fence, Pool, Residential Misc, Residential Storage/Garage, Demolition, Sign, Sign Business, Sign Grand Openings	255	\$ 834,376.00	165	\$ 1,118,676.00	487	\$ 3,105,297.00	372	\$ 2,103,596.00	233	\$ 1,262,153.00	243	\$ 1,097,292.00
Pre-Manufactured Home, Residential Condo w/Garage, Residential Dwelling, Residential Dwelling/Garage	58	\$ 8,856,775.00	27	\$ 5,189,435.00	22	\$ 3,861,101.00	37	\$ 5,998,675.00	28	\$ 3,849,279.00	25	\$ 3,065,174.00
Residential Addition, Residential Alteration	47	\$ 972,435.00	51	\$ 1,013,207.00	43	\$ 1,085,548.00	51	\$ 1,105,827.00	46	\$ 1,021,182.00	48	\$ 1,055,333.00
Residential Multiple Family & Apartment Units	6	\$ 7,621,380.00	0	\$ -	0	\$ -	2	\$ 1,237,795.00	3	\$ 3,694,734.00	0	\$ -

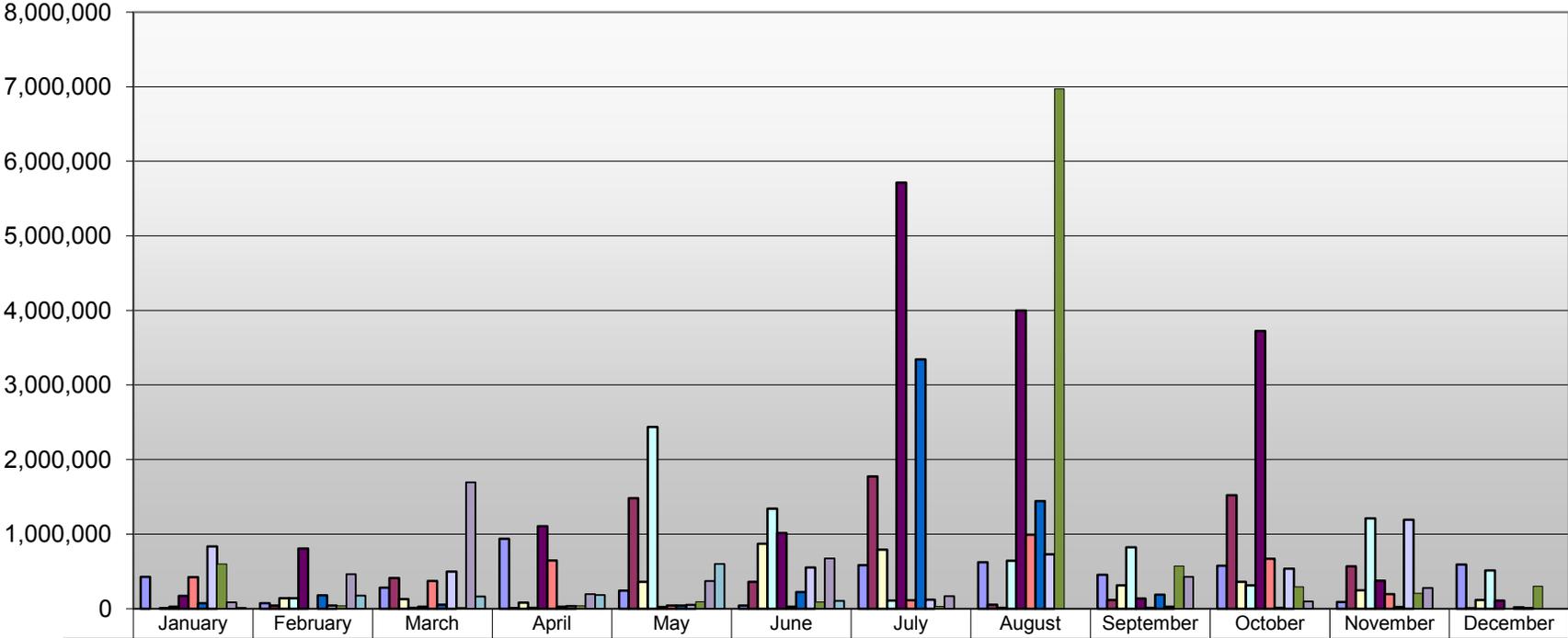
2013 Year to date Construction Values:

Commercial / Industrial:	\$ 1,232,690.00
Residential:	\$ 4,161,554.00
Total Single Family Homes:	17

Residential Building Permits



Commercial/Industrial Building Permits



	January	February	March	April	May	June	July	August	September	October	November	December
■ 2003	425,040	72,962	279,550	935,214	240,500	40,350	584,439	621,851	454,370	574,016	89,400	590,100
■ 2004	0	40,000	409,002	4,000	1,480,444	359,950	1,773,063	52,425	115,160	1,522,191	566,020	1,000
■ 2005	7,760	140,049	129,496	81,459	358,820	871,298	791,555	8,000	312,938	358,465	247,127	114,525
■ 2006	27,000	138,900	9,000	9,540	2,438,077	1,341,443	106,100	641,986	821,772	313,363	1,209,475	513,940
■ 2007	172,221	808,786	25,206	1,105,534	20,293	1,016,148	5,714,648	4,000,820	134,031	3,722,518	376,371	108,000
■ 2008	421,042	0	370,000	647,000	41,000	25,000	110,000	990,923	9,500	670,442	195,000	0
■ 2009	72,000	178,233	54,600	25,000	41,440	222,525	3,343,047	1,443,417	187,500	8,000	22,000	19,005
■ 2010	834,198	40,992	496,441	32,997	50,000	553,319	117,975	727,220	25,000	536,616	1,192,795	7,740
■ 2011	600,000	35,500	13,000	38,000	92,575	88,000	29,000	6,970,497	571,242	294,317	204,730	301,000
■ 2012	84,908	460,875	1,695,784	195,935	370,500	674,345	165,000	0	427,768	96,584	275,202	0
■ 2013	10,600	173,820	162,018	181,312	600,540	104,400						

Delhi Township Fire Department Monthly Report

June, 2013

Total Calls

	<i>Delhi</i>	<i>Alaiedon</i>	<i>Total</i>
EMS / Medical	189	-	189
Fire / Rescue	35	3	38
Total Calls	224	3	227
Staff Hours	493.05	3	496.05

Total calls in 2013: 1,283

Total calls for 2012: 2,577

Inspections

Commercial Fire Inspections –23

Fire Personnel Company Inspections – 24

Training

429 Personnel participated in 1074.5 Hours of Training

Recruitment / Retention

<u>Activity</u>	<u>Hours</u>
Station tours	1
Meetings	5
Mentoring new personnel	56

Mutual Aid: Given – 10 Received – 6

Miscellaneous

- Vehicle fire on Hamilton that extended to the exterior of the home
- Oven fire on Eifert Road
- Dryer fire on 2667 Frank Street

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JULY 16, 2013**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, July 16, 2013 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Davis called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon, John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: None

Others Present: John Elsinga, Township Manager
Tracy Miller, Director of Community Development
Wendy Thielen, Assistant Township Manager of Human Resources
Amy Finch, Assistant Township Clerk/Deputy Clerk

COMMENTS FROM THE PUBLIC - None

SET/ADJUST AGENDA

Hope moved to add Late Agenda Item 4 – Holt Road Trail Head – Mid-Block Crossing/Rectangular Rapid Flashing Beacon.

A Voice Poll was recorded as follows: All Ayes

MOTION CARRIED

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of June 18, 2013
- B. Approval of Minutes – Regular Meeting of June 18, 2013
- C. Approval of Claims – June 25, 2013 (ATTACHMENT I)
- D. Approval of Claims – July 9, 2013 (ATTACHMENT II)
- E. Approval of Payroll – June 20, 2013 (ATTACHMENT III)
- F. Approval of Payroll – July 3, 2013 (ATTACHMENT IV)
- G. Appointment to the Delhi Charter Township Planning Commission – Matt Lincoln (ATTACHMENT V)

Harmon moved to approve the Consent Agenda as presented.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JULY 16, 2013**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Sweet, Warfield, Davis, Harmon

MOTION CARRIED

NEW BUSINESS

**AMENDMENT TO PROFESSIONAL SERVICES FOR THE NORTH TRAIL CONNECTOR
PROJECT – C2AE**

The Board reviewed memorandums dated July 11, 2013 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT VI).

Hayhoe moved to approve the Amendment to Professional Services from C2AE in the amount of \$178,000 for the North Trail Connector Project.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Warfield, Davis, Harmon, Hayhoe

MOTION CARRIED

ACCOUNT CLERK/CASHIER POSITION

The Board reviewed a memorandum dated July 10, 2013 from Twp. Mgr. Elsinga (ATTACHMENT VII).

Warfield moved to approve the addition of one (1) regular part-time Account Clerk/Cashier position in the Delhi Township Treasurer's office at a Pay Grade 4.

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Sweet, Warfield, Davis, Harmon, Hayhoe, Hope

MOTION CARRIED

LATE AGENDA ITEM

**HOLT ROAD TRAIL HEAD – MID-BLOCK CROSSING/RECTANGULAR RAPID FLASHING
BEACON**

The Board reviewed a memorandum dated July 16, 2013 from Tracy Miller, Director of Community Development (ATTACHEMENT VIII).

Hope moved to approve the purchase and installation of a Holt Road Mid-Block Crossing Rectangular Rapid Flashing Beacon System from J. Ranck Electric, Inc. in the total amount of \$13,792.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Warfield, Davis, Harmon, Hayhoe, Hope, Ketchum

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JULY 16, 2013**

REPORTS

SUPERVISOR

Supervisor Davis stated that the Delhi Village Square plaza has been sold to an individual that plans on upgrading the development.

TREASURER

Treasurer Sweet reported on the Second Quarter Investment Report (ATTACHMENT IX).

Treasurer Sweet stated that the Treasurer's office received \$312,351 in State Revenue Sharing for the March/April period.

TOWNSHIP MANAGER

Twp. Mgr. Elsinga stated that Fire Chief Rick Royston will be retiring from the Delhi Township Fire Department, effective October 1, 2013. Twp. Mgr. Elsinga further stated that Assistant Chief Brian Ball will fill in as Interim Fire Chief until the position is posted/filled in 2014.

Twp. Mgr. Elsinga stated that with the recent amendment (Act No. 65 of 2013) to the Michigan Fireworks Safety Act (Act No. 256 of 2011), that allows local units of government to enact ordinances regulating the use of consumer fireworks from midnight to 8:00 a.m. on the day before, the day of and the day after a national holiday, the Board may want to consider amending the Township's Fireworks Ordinance No. 124 that was approved prior to Act 65.

Twp. Mgr. Elsinga reported on the sewer repair work that took place on Eifert Road. The entire length of the pipe, which has degraded over time, will be tested and reported to the Board.

Twp. Mgr. Elsinga stated that he, Township staff and staff from the Ingham County Drain Commissioner's office met with residents of the Glens of Willoughby to assess the recent flooding issues that have taken place in this area. A meeting is tentatively scheduled for August 13, 2013 to discuss possible solutions to these flooding issues.

Twp. Mgr. Elsinga stated that the Ingham County Drain Commissioner's office will be holding a scope meeting tentatively scheduled for July 31, 2013 to discuss the Green Drain No. 4.

LIMITED PUBLIC COMMENTS - None

ADJOURNMENT

Meeting adjourned at 7:53 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

ACCOUNTS PAYABLE APPROVAL

June 25, 2013

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated June 25, 2013 numbered 83787 thru 83863 & ACH 2574 thru 2587. Every invoice has a payment authorizing signature(s).

Dated: June 25, 2013

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated June 25, 2013 show payments made from the following funds:

General Fund	\$	62,244.86
Fire Fund		20,483.17
Police Fund		194,610.83
Fire Equip. & Apparatus Fund		8,310.16
Downtown Development Fund		16,451.16
Sewer Fund		54,357.95
Trust & Agency Fund		2,277.23
Grand Total	\$	<u>358,735.36</u>

Includes the following to be reimbursed from separate bank accounts:

None

Dated: June 25, 2013

John B. Elsinga, Township Manager

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$21,841.88 Gawne Trucking for Sludge Hauling, **Approval by Consent July 16, 2013**, \$12,289.71 Hubbell Roth & Clark for Ram Trail Topographical Survey, 4/2/13)

Dated: June 25, 2013

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV Board Audit and Approval: At a regular meeting of the Township Board held on July 16, 2013 a motion was made by _____ and passed by ___ yes votes and ___ no votes (____ absent) that the list of claims dated June 25, 2013, was reviewed, audited and approved

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
POST DATES 06/25/2013 - 06/25/2013

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
DELHI CHARTER TOWNSHIP	PETTY CASH-TREASURER'S OFFICE	300.00
SBAM	RETIREES HEALTH INSURANCE JULY	227.22
JESSICA WOLDT	REFUND BOYS BASEBALL	30.00
JUAN COSTILLA	REFUND GIRLS SOFTBALL	25.00
SHERRY VELASQUEZ	REFUND FOR PAVILION RENTAL	50.00
	Total For Dept 000.00	632.22
Dept 101.00 LEGISLATIVE		
HARTFORD LIFE INSURANCE CO	TRUSTEES LIFE INSURANCE JULY	25.50
	Total For Dept 101.00 LEGISLATIVE	25.50
Dept 171.00 MANAGER		
SBAM	HEALTH INSURANCE JULY	2,291.33
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	296.05
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	93.50
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	138.90
VERIZON WIRELESS	CELLULAR JUNE	134.79
WENDY L THIELEN	6/7/2013 MILEAGE/THIELEN	71.54
NBS	SHIPPING - MANAGER'S PORTION	65.00
NBS	3 DRAWER LATERAL FILE	659.47
	Total For Dept 171.00 MANAGER	3,750.58
Dept 191.00 ACCOUNTING		
SBAM	HEALTH INSURANCE JULY	424.32
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	43.16
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	19.97
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	29.63
MUZZALL GRAPHICS	PAYROLL CHECKS	278.00
MUZZALL GRAPHICS	ESTIMATED SHIPPING	13.65
H.J. UмбаUGH & ASSOCIATES	ANNUAL CONTINUING DISCLOSURE	350.00
	Total For Dept 191.00 ACCOUNTING	1,158.73
Dept 215.00 CLERK		
SBAM	HEALTH INSURANCE JULY	2,715.65
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	258.32
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	64.16
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	95.55
VERIZON WIRELESS	CELLULAR JUNE	49.57
	Total For Dept 215.00 CLERK	3,183.25

Dept 228.00 INFORMATION TECHNOLOGY

SBAM	HEALTH INSURANCE JULY	1,018.37
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	80.89
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	49.30
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	73.24
APPLICATION SPECIALIST KOMPANY	JULY ANTI SPAM & VIRUS	270.00
VERIZON WIRELESS	CELLULAR JUNE	49.57
MICROTECH SERVICES, INC.	SUPPORT CONTRACT	1,215.00
MICROTECH SERVICES, INC.	SUPPORT CONTRACT	1,215.00
Total For Dept 228.00 INFORMATION TECHNOLOGY		3,971.37

Dept 253.00 TREASURERS

SBAM	HEALTH INSURANCE JULY	1,272.96
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	215.16
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	42.50
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	63.29
BRINK'S INCORPORATED	BRINKS SERVICES/MAY 20-31, 2013	283.64
BRINK'S INCORPORATED	BRINKS SERVICES/JUNE	614.04
AUTOMATED BUSINESS EQUIPMENT	LETTER OPENER REPAIR	125.00
NBS	2 DRAWER LATERAL FILE (3)	1,616.85
NBS	SHIPPING - TREASURER'S PORTION	100.00
Total For Dept 253.00 TREASURERS		4,333.44

Dept 257.00 ASSESSING

SBAM	HEALTH INSURANCE JULY	1,272.96
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	349.43
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	69.27
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	102.87
MARSHALL & SWIFT/BOECKH, LLC	MARSHALL VALUATION SERVICE	544.20
MICHIGAN ASSESSORS ASSN	MAA DUES/NOELLE TOBIAS	31.25
CARQUEST THE PARTS PLACE	2 LIGHTS/1 WIPER BLADE/#66	25.17
CARQUEST THE PARTS PLACE	2 WIPER BLADES/#67	11.18
Total For Dept 257.00 ASSESSING		2,406.33

Dept 265.00 BUILDING & GROUNDS

SBAM	HEALTH INSURANCE JULY	570.63
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	74.97
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	16.22
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	24.15
LANSING ICE & FUEL CO	GASOLINE BUILDING & GROUNDS	103.37
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/CSC	975.00
VERIZON WIRELESS	CELLULAR JUNE	25.09
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS	558.90
Total For Dept 265.00 BUILDING & GROUNDS		2,348.33

Dept 276.00 CEMETERY		
SBAM	HEALTH INSURANCE JULY	528.87
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	69.49
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	15.03
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	22.39
LANSING ICE & FUEL CO	GASOLINE CEMETERY	95.81
PURE GREEN LAWN & TREE	LAWN & TREE FERTILIZE/MAPLE RIDGE	1,039.00
GRANGER CONTAINER SERVICE	DUMPSTER SERVICE	65.00
VERIZON WIRELESS	CELLULAR JUNE	25.09
	Total For Dept 276.00 CEMETERY	1,860.68

Dept 281.00 STORMWATER		
SBAM	HEALTH INSURANCE JULY	556.71
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	73.15
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	15.82
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	23.56
LANSING ICE & FUEL CO	GASOLINE STORMWATER	100.85
	Total For Dept 281.00 STORMWATER	770.09

Dept 446.00 INFRASTRUCTURE		
HUBBELL, ROTH & CLARK, INC	RAMS TRAIL TOPGRAPHICAL SURVEY	12,289.71
	Total For Dept 446.00 INFRASTRUCTURE	12,289.71

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
SBAM	HEALTH INSURANCE JULY	5,261.57
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	607.74
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	136.00
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	203.08
LANSING ICE & FUEL CO	GASOLINE COMMUNITY DEVELOP	189.36
HUBBELL, ROTH & CLARK, INC	TWO MEN/TRUCK ADDITION REVIEW	996.90
VERIZON WIRELESS	CELLULAR JUNE	413.97
INTERSTATE BATTERIES OF	BATTERY & LABOR/#58	118.95
CANON FINANCIAL SERVICES, INC.	CM5520 COPIER LEASE	665.00
SCHAFFER'S INC.	MOWING 1192 WILDFLOWER'	34.50
SCHAFFER'S INC.	MOWING 1282 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING LEGACY PARKWAY	51.75
SCHAFFER'S INC.	MOWING 3420 PINE TREE	51.75
SCHAFFER'S INC.	MOWING 3200 PINE TREE	25.88
SCHAFFER'S INC.	MOWING 3100 PINE TREE	51.75
SCHAFFER'S INC.	MOWING 1308 YARROW	34.50
SCHAFFER'S INC.	MOWING 1246 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1236 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1228 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1218 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1184 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1180 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1179 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1185 WILDFLOWER	34.50
SCHAFFER'S INC.	TRASH & MOWING 1885 ADELPHA	1,513.80
SCHAFFER'S INC.	MOWING 2539 RENFREW WAY	43.13
SCHAFFER'S INC.	MOWING 4424 WILLES DON	34.50
SCHAFFER'S INC.	MOWING 3769 CALYPSO	34.50

SCHAFFER'S INC.	MOWING 3808 CALYPSO	25.88
SCHAFFER'S INC.	MOWING 3816 CALYPSO	34.50
SCHAFFER'S INC.	MOWING 3822 CALYPSO	51.75
SCHAFFER'S INC.	MOWING 3838 CALYPSO	51.75
SCHAFFER'S INC.	MOWING 3800 CALYPSO	34.50
Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		10,977.51

Dept 752.00 PARKS ADMINISTRATION		
SBAM	HEALTH INSURANCE JULY	848.64
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	86.31
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	45.90
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	68.57
VERIZON WIRELESS	CELLULAR JUNE	119.21
SPARROW OCCUPATIONAL HEALTH	PHYSICALS	633.00
Total For Dept 752.00 PARKS ADMINISTRATION		1,801.63

Dept 771.00 PARKS		
LANSING ICE & FUEL CO	GASOLINE PARKS	1,351.84
ACE HARDWARE	3 PR 6" PRUNERS	26.97
MENARDS LANSING SOUTH	10 CUTTING WHEELS	18.90
LANSING SANITARY SUPPLY INC	2 CS TOILET TISSUE	105.04
LANSING SANITARY SUPPLY INC	2 TOWEL DISPENSERS	139.48
ACE HARDWARE	EXTRACTOR SCREW 19/64"	5.99
ACE HARDWARE	2 MISC. MDSE.	15.98
ACE HARDWARE	CLIP & HOSE BARB	5.28
ACE HARDWARE	1 MISC. MDSE.	1.00
ELLIOTT FOOD EQUIPMENT, LLC	KITCHEN EQUIPMENT/SENIOR CENTER	509.62
AMERICAN RENTAL	PORTABLE TOILETS	140.00
AMERICAN RENTAL	PORTABLE TOILETS	280.00
GRANGER CONTAINER SERVICE	DUMPSTER SERVICE	150.00
MODEL COVERALL SERVICE	UNIFORM PANTS	55.96
MODEL COVERALL SERVICE	UNIFORM PANTS	55.96
BOARD OF WATER & LIGHT	WATER 1750 MAPLE	37.98
BOARD OF WATER & LIGHT	WATER 2108 CEDAR	237.78
BOARD OF WATER & LIGHT	WATER 4030 KELLER	71.56
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS #PARK	210.00
BOARD OF WATER & LIGHT	WATER 4050 KELLER	110.06
BOARD OF WATER & LIGHT	WATER 2287 PINE TREE	34.40
ACE HARDWARE	2 GALV COUPLERS	6.58
ACE HARDWARE	9 BLACK PIPE	24.21
MENARDS LANSING SOUTH	ANTIFREEZE/COVER/4 PAINT	24.84
MENARDS LANSING SOUTH	HOSE BARB/BLACK TIES/(10W40 OIL	33.28
NORA KRAMER	REIMBURSE PURCHASE OF GLOVES	28.88
PARRY BROTHERS REFRIGERATION	REPAIR ICE MACHINE/SENIOR CENTER	123.00
SAFETY SYSTEMS, INC	QTRLY MONITORING/SENIOR CENTER	90.00
BOBCAT OF LANSING	BOBCAT RENTAL	165.00
E.D.S. IRRIGATION, LLC	REPAIR IRRIGATION/CORNER PLAZA	456.50
MENARDS LANSING SOUTH	6 WHITE STRIPING PAINT	31.62
BRADY LAWN EQUIPMENT	PARTS	46.35
CARQUEST THE PARTS PLACE	(6) 14 OZ. LITHIUM	20.94
H & H WELDING & REPAIR LLC	REPAIR SNAP RING GROOVE/FIELD	80.00
SPARTAN DISTRIBUTORS	(7) 19" BLADE COMBINATIONS	151.68
Total For Dept 771.00 PARKS		4,846.68

Dept 774.00 RECREATION		
SBAM	HEALTH INSURANCE JULY	1,018.37
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	80.89
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	22.10
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	32.81
JOHN'S PRO-CLEAN, INC	14 TROPHIES	462.00
SAM'S CLUB DIRECT	WATER/SNACKS/SENIOR TRIP	60.84
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASSES	100.00
POP-ITY POPCORN CO. LLC	CASES OF POPCORN/OIL	48.00
POP-ITY POPCORN CO. LLC	CASES OF BAGS	24.00
POP-ITY POPCORN CO. LLC	PUMPS	22.00
POP-ITY POPCORN CO. LLC	SLVS SNO CONE CUPS	34.00
POP-ITY POPCORN CO. LLC	SNO CONE SYRUP	30.00
	Total For Dept 774.00 RECREATION	1,935.01

Dept 850.00 OTHER FUNCTIONS		
HARTFORD LIFE INSURANCE CO	RETIREES LIFE INSURANCE JULY	36.45
SBAM	RETIREES HEALTH INSURANCE JULY	5,728.35
PITNEY BOWES GLOBAL FINANCIAL	FOLDING MACHINE LEASE	189.00
	Total For Dept 850.00 OTHER FUNCTIONS	5,953.80

Total For Fund 101 GENERAL FUND 62,244.86

Fund 206 FIRE FUND		
Dept 000.00		
DELTA DENTAL PLAN OF	COBRA JULY	80.89
	Total For Dept 000.00	80.89

Dept 336.00 FIRE DEPARTMENT		
SBAM	HEALTH INSURANCE JULY	9,844.23
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	1,527.18
SBAM	HEALTH INSURANCE JULY	1,272.96
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	80.89
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	249.22
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	20.83
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	507.29
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	31.24
BARYAMES CLEANERS	UNIFORM CLEANING	214.75
LANSING ICE & FUEL CO	GASOLINE FIRE	1,444.92
NYE UNIFORM COMPANY	NAME BADGES & FREIGHT	381.83
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	644.35
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	41.19
LIFEGAS LLC	CYLINDER RENTAL	224.30
MOORE MEDICAL, LLC	MEDICAL SUPPLIES	602.94
STATE OF MICHIGAN	3 YR RENEWAL MEDICAL WASTE	75.00
SPARROW OCCUPATIONAL HEALTH	PHYSICALS	591.12
PENGUIN MANAGEMENT, INC.	7/1-12/31/13 E DISPATCHES RENEW	774.00
PENGUIN MANAGEMENT, INC.	CHARGES FOR CALLS BEYOND	9.50
VERIZON WIRELESS	CELLULAR JUNE	239.97
BOARD OF WATER & LIGHT	WATER 6139 BISHOP	34.39
GRAINGER	43 ANTISLIP WHITE TAPE/BAY FLOORS	221.10
ACE HARDWARE	POLY ROPE	35.00
ACE HARDWARE	1 FLEXOGEN HOSE	27.99
CARQUEST THE PARTS PLACE	12" WATER BLADE	16.09
FOREMOST PROMOTIONS	1,500 JUNIOR FIRE HATS	1,290.00
	Total For Dept 336.00 FIRE DEPARTMENT	20,402.28

Total For Fund 206 FIRE FUND 20,483.17

Fund 207 POLICE FUND		
Dept 301.00 POLICE		
INGHAM COUNTY TREASURER	POLICE CONTRACT JUNE	194,610.83
	Total For Dept 301.00 POLICE	194,610.83
	Total For Fund 207 POLICE FUND	194,610.83

Fund 211 FIRE EQUIP. & APPARATUS FUND		
Dept 339.00 EQUIPMENT & APPARATUS		
FIRST DUE FIRE SUPPLY CO.	12 NEON SAFETY VESTS & SHIPPING	410.88
FIRST DUE FIRE SUPPLY CO.	4 TURNOUT GEAR & FREIGHT	6,056.94
ANDAX INDUSTRIES, LLC	4 BOXES ABSORBANT SOCKS	164.00
ANDAX INDUSTRIES, LLC	FREIGHT	30.00
BRADY LAWN EQUIPMENT	FAN REPAIR	68.75
LIFE LINE EMERGENCY	RED LED MARKER LIGHTS & FREIGHT	23.79
SAFETY SERVICES, INC	GAS REPAIR & FREIGHT	268.20
TUV REINLAND INDUSTRIAL SOL	AERIAL LADDER TESTING	430.00
TUV REINLAND INDUSTRIAL SOL	GROUND LADDER TESTING PER FOOT	315.00
TUV REINLAND INDUSTRIAL SOL	HEAT SENSOR LABELS	66.00
HALT FIRE, INC.	DOOR HANDLE & FREIGHT/#009	26.60
ROGER'S CLINE TIRE	2 TIRES/#373	436.00
LANSING FIRE DEPARTMENT	2 HCP & 2 ACLS CARDS	14.00
	Total For Dept 339.00 EQUIPMENT & APPARATUS	8,310.16
	Total For Fund 211 FIRE EQUIP. & APPARATUS FUND	8,310.16

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY		
Dept 000.00		
CAPITAL AREA DISTRICT LIBRARY	MTT DDA REFUND	256.07
CATA	MTT DDA REFUND	493.64
INGHAM COUNTY TREASURER	MTT DDA REFUND	1,672.20
LANSING COMMUNITY COLLEGE	MTT DDA REFUND	625.00
	Total For Dept 000.00	3,046.91

Dept 728.00 DDA ADMINISTRATION		
BLOHM CREATIVE PARTNERS	MAY WEB MAINTENANCE & HOSTING	120.00
LOWE'S CREDIT SERVICES	4X6 KITCHEN MAT	37.98
LOWE'S CREDIT SERVICES	TWO WAY CARPET TAPE	9.01
	Total For Dept 728.00 DDA ADMINISTRATION	166.99

Dept 729.00 DDA MARKETING & PROMOTION		
HAYHOE ASPHALT PAVING LLC	PARKING LOT RESURFACING	3,095.00
SAM'S CLUB DIRECT	TRASH BAGS/CLEANERS/CLIP BOARD	89.25
	Total For Dept 729.00 DDA MARKETING & PROMOTION	3,184.25

Dept 731.00 DDA INFRASTRUCTURE PROJECTS		
E.D.S. IRRIGATION, LLC	SPRING TURN ON-S/E CORNER PARK	109.00
SAM'S CLUB DIRECT	10 BAGS OF MIRACLE-GRO	109.80
	Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS	218.80

Dept 850.00 OTHER FUNCTIONS		
SBAM	HEALTH INSURANCE JULY	556.71
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	73.15
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	15.82
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	23.56
LANSING ICE & FUEL CO	GASOLINE DDA	100.85
GRANGER CONTAINER SERVICE	DUMPSTER SERVICE	130.00
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/SHERIFF & DDA	420.00
VERIZON WIRELESS	CELLULAR JUNE	25.08
BOARD OF WATER & LIGHT	WATER 2004 AURELIUS	15.75
BOARD OF WATER & LIGHT	WATER 2045 CEDAR	105.98
BOARD OF WATER & LIGHT	WATER 2150 CEDAR	24.69
CAPITAL AREA DISTRICT LIBRARY	MTT DDA REFUND	690.91
CATA	MTT DDA REFUND	1,324.85
INGHAM COUNTY TREASURER	MTT DDA REFUND	4,640.75
LANSING COMMUNITY COLLEGE	MTT DDA REFUND	1,686.11
	Total For Dept 850.00 OTHER FUNCTIONS	<u>9,834.21</u>
Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY		<u><u>16,451.16</u></u>

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00		
SBAM	RETIREES HEALTH INSURANCE JULY	204.50
	Total For Dept 000.00	<u>204.50</u>

Dept 548.00 ADMINISTRATION & OVERHEAD

HARTFORD LIFE INSURANCE CO	RETIREES LIFE INSURANCE JULY	16.20
SBAM	RETIREES HEALTH INSURANCE JULY	2,510.41
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	<u>2,526.61</u>

Dept 558.00 DEPT OF PUBLIC SERVICE

SBAM	HEALTH INSURANCE JULY	11,704.78
DELTA DENTAL PLAN OF	DENTAL INSURANCE JULY	1,537.89
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JULY	332.74
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JULY	495.43
PAPER IMAGE PRINTING	#10 ENVELOPES 2 COLOR (QTY. 2,000)	213.95
PAPER IMAGE PRINTING	INK CHARGE	70.00
PAPER IMAGE PRINTING	TYPE/PRESS	15.00
LANSING ICE & FUEL CO	GASOLINE DPS	2,120.45
BARYAMES CLEANERS	UNIFORM DRYCLEANING	30.60
MODEL COVERALL SERVICE	STAFF UNIFORMS	111.32
MODEL COVERALL SERVICE	STAFF UNIFORMS	102.11
AIRGAS USA, LLC	CYLINDER RENTAL	131.39
ACE HARDWARE	SEWER SNAKE RENTAL/BURTON ST	30.00
ACE HARDWARE	(2) 25' TAPE RULERS - OPERATORS	16.98
FISHER SCIENTIFIC	CREDIT	(99.46)
FISHER SCIENTIFIC	LABORATORY SUPPLIES/DPS	141.75
FISHER SCIENTIFIC	NC9906065 LIQUINOX SOAP	129.47
FISHER SCIENTIFIC	FUEL SURCHARGE	6.05
FISHER SCIENTIFIC	NON STANDARD TRANSPORTATION	21.81

MASON ELEVATOR CO	2,000 LBS BRAN (WHEAT) & DELIVERY	553.00
MASON ELEVATOR CO	CREDIT	(72.25)
MASON ELEVATOR CO	3,250 LBS. WHEAT BRAN - 40# BAGS	854.75
MASON ELEVATOR CO	DELIVERY CHARGE	35.00
ALS LABORATORY GROUP	THERMO 1 CANNON ANALYSIS	235.00
ENVIRONMENTAL RESOURCES	WET TESTING / DMRQA STUDY	300.00
HUBBELL, ROTH & CLARK, INC	GENERAL ENGINEERING SERVICES	861.12
UNITED PARCEL SERVICE	SHIPPING CHARGES	52.85
GAWNE TRUCKING, INC.	2013 SPRING SLUDGE HAULING	21,841.88
GRANGER	MONTHLY SCREEN DEBRIS	387.50
GRANGER CONTAINER SERVICE	YARD WASTE DUMPSTER	390.00
GRANGER CONTAINER SERVICE	DUMPSTER SERVICE	201.21
USA MOBILITY WIRELESS, INC.	PAGER SERVICE	55.68
VERIZON WIRELESS	CELLULAR JUNE	544.10
COMCAST	HIGH SPEED INTERNET/POTW	134.85
COMCAST	HIGH SPEED INTERNET/MAINTENANCE	124.85
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	72.00
BOARD OF WATER & LIGHT	WATER 1988 WAVERLY	165.78
BOARD OF WATER & LIGHT	WATER 4280 DELL	18.49
BOARD OF WATER & LIGHT	WATER 5961 MC CUE	650.90
BOARD OF WATER & LIGHT	WATER 3505 HOLT	91.99
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	165.78
BOARD OF WATER & LIGHT	ELECTRIC 1870 NIGHTINGALE	74.02
BOARD OF WATER & LIGHT	ELECTRIC 2481 DELHI COMMERCE	69.42
ACE HARDWARE	CARPET CLEANER/POTW	21.99
E.D.S. IRRIGATION, LLC	SPRING TURN ON/POTW (2 SYSTEMS)	100.00
LOWE'S CREDIT SERVICES	HITCH PIN	8.72
SAM'S CLUB DIRECT	5 BOXES TRASH CAN LINERS	97.90
ACE HARDWARE	UNION/ADAPTER/ELBOW/COUPLER	91.70
LOWE'S CREDIT SERVICES	PIPE SOLDER	18.04
LOWE'S CREDIT SERVICES	CLEANER BRUSH	7.07
LOWE'S CREDIT SERVICES	FLUX	3.77
LOWE'S CREDIT SERVICES	DUCT TAPE	85.30
LOWE'S CREDIT SERVICES	ELE TAPE 10 ROLL CONTRACTOR	18.72
LOWE'S CREDIT SERVICES	MASKING TAPE FOR PAINTING	29.92
LOWE'S CREDIT SERVICES	BUNGIE STRAP ASSORTMENT	24.64
M TECH COMPANY	ADAPTER CABLE & FREIGHT	388.76
PURE GREEN LAWN & TREE	LAWN & TREE FERTILIZATION/MTC	232.00
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/POTW	260.00
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/MAINTENANCE	260.00
SIEMENS INDUSTRY, INC.	RESET FAULT ON CHILLER/POTW	590.00
SIEMENS INDUSTRY, INC.	A/C IN TREATMENT PLANT/POTW	413.00
HARPER INDUSTRIAL CONSTRUCT	REFRIGERATED AIR DRYER FOR GAS	2,872.00
FRANKIE D'S AUTO & TRUCK	A/C PARTS & LABOR/#25	378.00
J & D REPAIR	PARTS & LABOR/#8 SWEEPER	701.63
SPARROW OCCUPATIONAL HEALTH	PHYSICALS	103.50

Total For Dept 558.00 DEPT OF PUBLIC SERVICE 51,626.84

Total For Fund 590 SEWAGE DISPOSAL SYSTEM 54,357.95

Fund 701 TRUST & AGENCY FUND
Dept 000.00

HYLAND SOFTWARE, INC.	SUMMER 2011 TAX REFUND	1,595.99
HYLAND SOFTWARE, INC.	WINTER 2011 TAX REFUND	681.24
	Total For Dept 000.00	2,277.23

Total For Fund 701 TRUST & AGENCY FUND 2,277.23

Total For All Funds: 358,735.36

ACCOUNTS PAYABLE APPROVAL

July 9, 2013

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated July 9, 2013 numbered 83864 thru 83928 & ACH 2588 thru 2606. Every invoice has a payment authorizing signature(s).

Dated: July 9, 2013

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated July 9, 2013 show payments made from the following funds:

General Fund	\$	33,860.06
Fire Fund		7,534.18
Police Fund		2,105.00
Fire Equip. & Apparatus Fund		3,960.59
Water Improvement Fund		588.00
Brownfield Redevelopment Fund		31.50
Downtown Development Fund		6,144.48
N Connector Trail Construction		642.00
Sewer Fund		77,506.38
Trust & Agency Fund		4,181.32
Current Tax Fund		546.72
Grand Total	\$	137,100.23

Includes the following to be reimbursed from separate bank accounts:

Current Tax Account	\$	546.72
N Connector Trail Construction	\$	642.00

Dated: July 9, 2013

John B. Elsinga, Township Manager

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (None)

Dated: July 9, 2013

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV Board Audit and Approval: At a regular meeting of the Township Board held on July 16, 2013 a motion was made by _____ and passed by ___ yes votes and ___ no votes (___ absent) that the list of claims dated July 9, 2013 was reviewed, audited and approved

CC: Central File

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
POST DATES 07/09/2013 - 07/09/2013

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
DAVID PELL	REFUND FOR EASTSIDE SOCCER	60.00
HOLT RAMS BOOSTERS CLUB	2013 SOFTBALL CAMP	1,044.00
	Total For Dept 000.00	1,104.00
Dept 171.00 MANAGER		
DBI BUSINESS INTERIORS	NOTARY STAMP/VANDER PLOEG	26.99
WENDY L THIELEN	6/28/13 MILEAGE/THIELEN	99.93
	Total For Dept 171.00 MANAGER	126.92
Dept 191.00 ACCOUNTING		
MUZZALL GRAPHICS	2,000 PAYROLL LASER CHECKS & FREIGHT	222.15
	Total For Dept 191.00 ACCOUNTING	222.15
Dept 215.00 CLERK		
AMY D FINCH	MAMC REGISTRATION/DINNER/MILEAGE	378.38
	Total For Dept 215.00 CLERK	378.38
Dept 228.00 INFORMATION TECHNOLOGY		
DELHI CHARTER TOWNSHIP-I.T.	8GB MEMORY FOR DELL 2950 SERVER	79.50
DELHI CHARTER TOWNSHIP-I.T.	CREDIT	(150.00)
JAMES MUNSON	5/7-9/2013 MILEAGE/MUNSON	27.80
	Total For Dept 228.00 INFORMATION TECHNOLOGY	(42.70)
Dept 257.00 ASSESSING		
LANSING ICE & FUEL CO	GASOLINE ASSESSING	70.78
THRUN LAW FIRM, P.C.	LEGAL FEES JUNE	2,584.30
JAMES MUNSON	6/19/2013 LUNCH & MILEAGE/MUNSON	47.77
	Total For Dept 257.00 ASSESSING	2,702.85
Dept 262.00 ELECTIONS		
DBI BUSINESS INTERIORS	LABELS	252.87
	Total For Dept 262.00 ELECTIONS	252.87
Dept 265.00 BUILDING & GROUNDS		
LANSING ICE & FUEL CO	GASOLINE BUILDING & GROUNDS	125.79
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC	975.00
METRONET LONG DISTANCE	LONG DISTANCE JUNE	39.47
TDS METROCOM	LOCAL SERVICE JUNE	921.61
DELHI TOWNSHIP TREASURER	SEWER 2074 AURELIUS	208.00
CONSUMERS ENERGY	ELECTRIC-2074 AURELIUS	6,743.85
CONSUMERS ENERGY	GAS-2074 AURELIUS	226.53
ACE HARDWARE	AIR VALVE/BUSHING/PLUGS/SWITCHES	20.84
	Total For Dept 265.00 BUILDING & GROUNDS	9,261.09

Dept 276.00 CEMETERY		
LANSING ICE & FUEL CO	GASOLINE CEMETERY	116.58
LOWE'S CREDIT SERVICES	EDGING/STAKES/TREE RINGS	172.02
CONSUMERS ENERGY	ELECTRIC-4149 WILLOUGHBY	38.66
	Total For Dept 276.00 CEMETERY	<u>327.26</u>

Dept 281.00 STORMWATER		
LANSING ICE & FUEL CO	GASOLINE STORMWATER	122.72
	Total For Dept 281.00 STORMWATER	<u>122.72</u>

Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT	6/1-7/1/2013 STREETLIGHTS	6,639.02
	Total For Dept 446.00 INFRASTRUCTURE	<u>6,639.02</u>

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
LANSING ICE & FUEL CO	GASOLINE COMMUNITY DEVELOPMENT	155.53
THRUN LAW FIRM, P.C.	LEGAL FEES JUNE	166.20
METRONET LONG DISTANCE	LONG DISTANCE JUNE	6.45
VERIZON WIRELESS	CELLULAR JUNE	(22.85)
TDS METROCOM	LOCAL SERVICE JUNE	40.03
SCHAFFER'S INC.	MOWING 4406 WILLES DON	34.50
SCHAFFER'S INC.	MOWING 2287 FAY	34.50
SCHAFFER'S INC.	MOWING 4711 TOLLAND	69.00
SCHAFFER'S INC.	MOWING 2129 DEAN	34.50
SCHAFFER'S INC.	MOWING 4567 GROVE	43.13
SCHAFFER'S INC.	MOWING 6476 BISHOP	112.13
SCHAFFER'S INC.	MOWING 6308 BISHOP	138.00
SCHAFFER'S INC.	MOWING 4477 HELMSWAY	43.13
SCHAFFER'S INC.	MOWING 4485 HELMSWAY	43.13
SCHAFFER'S INC.	MOWING 2702 YACHTSMAN	43.13
SCHAFFER'S INC.	MOWING 2670 BRIGANTINE	34.50
SCHAFFER'S INC.	MOWING 4409 KEELSON	43.13
SCHAFFER'S INC.	MOWING 2696 BRIGANTINE	43.13
SCHAFFER'S INC.	MOWING 4428 BOWLINE	43.13
SCHAFFER'S INC.	MOWING 4436 BOWLINE	51.75
SCHAFFER'S INC.	MOWING 4474 BOWLINE	43.13
SCHAFFER'S INC.	MOWING 4482 BOWLINE	51.75
SCHAFFER'S INC.	MOWING 4502 BOWLINE	43.13
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	<u>1,294.16</u>

Dept 752.00 PARKS ADMINISTRATION		
METRONET LONG DISTANCE	LONG DISTANCE JUNE	0.57
VERIZON WIRELESS	CELLULAR JUNE	1.12
TDS METROCOM	LOCAL SERVICE/SENIOR CENTER	284.90
TDS METROCOM	LOCAL SERVICE JUNE	42.82
	Total For Dept 752.00 PARKS ADMINISTRATION	<u>329.41</u>

Dept 771.00 PARKS		
LANSING ICE & FUEL CO	GASOLINE PARKS	1,119.72
ACE HARDWARE	3 BITS	5.37
ACE HARDWARE	3 KEYS	5.07
LOWE'S CREDIT SERVICES	ALUM/10 LB SPOOL/HITCH PINS	91.69
AMERICAN RENTAL	PARTS & LABOR/TOILET REPAIR	165.00
MODEL COVERALL SERVICE	UNIFORM PANTS	77.90

MODEL COVERALL SERVICE	UNIFORM PANTS	61.40
DELHI TOWNSHIP TREASURER	SEWER 1750 MAPLE	47.00
DELHI TOWNSHIP TREASURER	SEWER 2108 CEDAR	104.00
DELHI TOWNSHIP TREASURER	SEWER 2287 PINE TREE	32.50
DELHI TOWNSHIP TREASURER	SEWER 4030 KELLER	49.50
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 2939	133.75
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 3200	187.19
CONSUMERS ENERGY	ELECTRIC 2074 AURELIUS #PARK	1,589.60
CONSUMERS ENERGY	ELECTRIC 2108 CEDAR	963.66
CONSUMERS ENERGY	ELECTRIC 1750 MAPLE	33.93
CONSUMERS ENERGY	ELECTRIC 2177 WEST BLVD	22.39
CONSUMERS ENERGY	GAS 2108 CEDAR	29.58
CONSUMERS ENERGY	GAS 2287 PINE TREE 2939	21.69
ACE HARDWARE	PAINT/ROLLER COVERS/2 PAINT TRAYS	27.99
ACE HARDWARE	SPRAY PAINT/16 MISC. MDSE.	38.29
JOHN DEERE LANDSCAPES	(1) 12 SPRAY RAINBIRD HEAD	7.16
MENARDS LANSING SOUTH	CLOCK/CHIP BRUSH SET/BATTERY	26.48
MENARDS LANSING SOUTH	ROLLERS/PAINT TRAYS/WIRE BRUSH/DROP C	75.72
MENARDS LANSING SOUTH	BROOMS/STEEL HANDLE/YALE KEYS	98.28
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SENIOR CENTER	227.50
SHERWIN WILLIAMS	(5) 5 GAL OF PAINT	208.95
ACE HARDWARE	25' HOSE	17.99
ACE HARDWARE	DUCO CEMENT/2 ELEC. TAPE/MISC. MDSE.	12.09
MENARDS LANSING SOUTH	HOSE REEL CART/NIPPLE/SILL FAUCET	31.84
SCHAFFER'S INC.	5 YDS COMPOST	80.00
BRADY LAWN EQUIPMENT	SHARPEN STONE	85.00
BOBCAT OF LANSING	RENTAL OF SCAG MOWER	300.00
DEER CREEK SALES, INC	PARTS & LABOR/KUBOTA TRACTOR	403.37
FRANKIE D'S AUTO & TRUCK	HEATER CORE/STABILIZER LINKS/#43	704.00
	Total For Dept 771.00 PARKS	7,085.60

Dept 774.00 RECREATION		
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASSES	75.00
	Total For Dept 774.00 RECREATION	75.00

Dept 850.00 OTHER FUNCTIONS		
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	117.89
THRUN LAW FIRM, P.C.	LEGAL FEES JUNE	68.40
MEDICAL MANAGEMENT SYS	COLLECTION FEES & BANK CHANGES	3,179.28
RICOH USA, INC.	COPIER MAINTENANCE 3RD QTR	615.76
	Total For Dept 850.00 OTHER FUNCTIONS	3,981.33

Total For Fund 101 GENERAL FUND 33,860.06

Fund 206 FIRE FUND		
Dept 000.00		
JAMES W. BOYD, TRUSTEE	PIONEER INV #14/LIGHT IN FIRE DEPT	332.00
	Total For Dept 000.00	332.00

Dept 336.00 FIRE DEPARTMENT		
LANSING ICE & FUEL CO	GASOLINE FIRE	1,351.17
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	48.80
BIO-CARE, INC.	9 MASK FIT TESTS	225.00
SPARROW OCC HEALTH SERV	PHYSICALS	277.00
METRONET LONG DISTANCE	LONG DISTANCE JUNE	3.07
VERIZON WIRELESS	CELLULAR JUNE	170.04
TDS METROCOM	LOCAL SERVICE JUNE	37.61
WILX-TV 10	INTERNET CONTRACT #620613	160.00
WILX-TV 10	WEATHER CHANNEL CONTRACT #620614	374.00
WILX-TV 10	COMM.SPOT TIMES CONTRACT #620686	715.00
DELHI TOWNSHIP TREASURER	SEWER 6139 BISHOP	32.50
ACE HARDWARE	8" CABLE TIES	7.99
WINDSOR CHARTER TOWNSHIP	(4) EMT COURSES	3,800.00
	Total For Dept 336.00 FIRE DEPARTMENT	<u>7,202.18</u>
	Total For Fund 206 FIRE FUND	<u>7,534.18</u>
Fund 207 POLICE FUND		
Dept 301.00 POLICE		
ROBERT J. ROBINSON, ATTN	MOTOR VEH ORD JUNE	2,105.00
	Total For Dept 301.00 POLICE	<u>2,105.00</u>
	Total For Fund 207 POLICE FUND	<u>2,105.00</u>
Fund 211 FIRE EQUIP. & APPARATUS FUND		
Dept 339.00 EQUIPMENT & APPARATUS		
FIRE SERVICE MANAGEMENT	TURNOUT GEAR CLEANING	376.50
FIRST DUE FIRE SUPPLY CO.	6 PR BUNKER BOOTS	870.00
FRANKIE D'S AUTO & TRUCK	DIAGNOSIS LABOR/#577	70.00
FRANKIE D'S AUTO & TRUCK	LOF BRAKES & ROTORS/#373	1,533.00
LAFONTAINE FORD, INC	PARTS & LABOR/#577	305.59
OUTSIDE THE LINES	GRAPHICS/#211	650.00
LANS AREA SAFETY COUNCIL	8 CPR MATERIALS	100.00
LANS AREA SAFETY COUNCIL	4 CPR MATERIALS	50.00
MERIDIAN TOWNSHIP FIRE	(1) PALS CERTIFICATION CARD	5.50
	Total For Dept 339.00 EQUIPMENT & APPARATUS	<u>3,960.59</u>
	Total For Fund 211 FIRE EQUIP. & APPARATUS FUND	<u>3,960.59</u>
Fund 225 WATER IMPROVEMENT FUND		
Dept 536.00 ADMINISTRATION & CONSTRUCTION		
THRUN LAW FIRM, P.C.	LEGAL FEES JUNE	588.00
	Total For Dept 536.00 ADMINISTRATION & CONSTRUCTION	<u>588.00</u>
	Total For Fund 225 WATER IMPROVEMENT FUND	<u>588.00</u>
Fund 243 BROWNFIELD REDEVELOPMENT AUTH		
Dept 733.00 BROWNFIELD ADMINISTRATION		
FOSTER, SWIFT, COLLINS	MEDAWAR LEGAL AUDIT	31.50
	Total For Dept 733.00 BROWNFIELD ADMINISTRATION	<u>31.50</u>
	Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH	<u>31.50</u>

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00

JAMES W. BOYD, TRUSTEE	PIONEER INV #15/INGHAM CO.SHERIFF	511.00
	Total For Dept 000.00	511.00

Dept 728.00 DDA ADMINISTRATION

DBI BUSINESS INTERIORS	DRUM/INK CART/POST-IT NOTES	136.67
C. HOWARD HAAS	JUNE CELL PHONE REIMBURSE/HAAS	75.00
METRONET LONG DISTANCE	LONG DISTANCE JUNE	1.26
TDS METROCOM	LOCAL SERVICE JUNE	37.15
LORI ANN UNDERHILL	1/2=6/30/2013 MILEAGE/UNDERHILL	69.72
AYLES TREE SERVICE, INC	TRIM & RAISE 3 TREES/4111 HOLT	300.00
AYLES TREE SERVICE, INC	TRIM & RAISE 4 PEAR TREES/2045 CEDAR	400.00
	Total For Dept 728.00 DDA ADMINISTRATION	1,019.80

Dept 729.00 DDA MARKETING & PROMOTION

BLOHM CREATIVE PARTNERS	MAY BILLBOARD MEDIA BUY	856.00
	Total For Dept 729.00 DDA MARKETING & PROMOTION	856.00

Dept 731.00 DDA INFRASTRUCTURE PROJECTS

PURE GREEN LAWN & TREE	LAWN & TREE FERTILIZATION/DDA	265.00
PURE GREEN LAWN & TREE	LAWN & TREE FERTILIZATION/DDA	25.00
PURE GREEN LAWN & TREE	LAWN & TREE FERTILIZATION/DDA	25.00
PURE GREEN LAWN & TREE	LAWN & TREE FERTILIZATION/DDA	25.00
PURE GREEN LAWN & TREE	LAWN & TREE FERTILIZATION/DDA	45.00
	Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS	385.00

Dept 850.00 OTHER FUNCTIONS

LANSING ICE & FUEL CO	GASOLINE DDA	122.72
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SHERIFF & DDA	420.00
DELHI TOWNSHIP TREASURER	SEWER 2150 CEDAR	28.38
DELHI TOWNSHIP TREASURER	SEWER 1465 CEDAR	13.00
DELHI TOWNSHIP TREASURER	SEWER 2045 CEDAR	34.25
CONSUMERS ENERGY	ELECTRIC-2004 AURELIUS	94.13
CONSUMERS ENERGY	ELECTRIC-2228 AURELIUS	135.12
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #A	1,416.01
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #B	120.32
CONSUMERS ENERGY	ELECTRIC-2116 CEDAR	291.04
CONSUMERS ENERGY	ELECTRIC-2150 CEDAR	241.81
CONSUMERS ENERGY	ELECTRIC-3970 HOLT	148.52
CONSUMERS ENERGY	ELECTRIC-4115 HOLT	237.32
CONSUMERS ENERGY	GAS-2150 CEDAR	37.46
CONSUMERS ENERGY	GAS-2045 CEDAR	32.60
	Total For Dept 850.00 OTHER FUNCTIONS	3,372.68

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 6,144.48

Fund 410 N CONNECTOR TRAIL CONSTR FUND

Dept 902.00 CAPITAL OUTLAY

THRUN LAW FIRM, P.C.	LEGAL FEES JUNE	642.00
	Total For Dept 902.00 CAPITAL OUTLAY	642.00

Total For Fund 410 N CONNECTOR TRAIL CONSTR FUND 642.00

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

BOSS, JAKE	Basic Service Charge	30.00
DEVLIN, PETER	Basic Service Charge	17.00
EATON FEDERAL SAVINGS	Basic Service Charge	21.50
HON, KELLY	Basic Service Charge	25.75
MCGRAW, J R	Basic Service Charge	12.75
SHEPARD, MICHAEL	Basic Service Charge	17.25
JAMES W. BOYD, TRUSTEE	PIONEER INV #16/MAINT BLDG	524.00
Total For Dept 000.00		648.25

Dept 548.00 ADMINISTRATION & OVERHEAD

THRUN LAW FIRM, P.C.	LEGAL FEES JUNE	294.00
HOLT POSTMASTER	FUNDING POSTAGE DUE ACCOUNT	100.00
Total For Dept 548.00 ADMINISTRATION & OVERHEAD		394.00

Dept 558.00 DEPT OF PUBLIC SERVICE

LANSING ICE & FUEL CO	GASOLINE DPS	2,580.14
MODEL COVERALL SERVICE	STAFF UNIFORMS	102.11
MODEL COVERALL SERVICE	STAFF UNIFORMS	83.82
MODEL COVERALL SERVICE	STAFF UNIFORMS	98.82
MODEL COVERALL SERVICE	STAFF UNIFORMS	102.11
DELHI CHARTER TOWNSHIP-I.T.	24" DELL MONITOR/DPS GIS INTERN	244.48
CUES	GRANITE XP SOFTWARE SUPPORT	1,800.00
COMMUNICATIONS SERVICES	REPROGRAM RADIOS/POTW	1,117.00
COMMUNICATIONS SERVICES	15 VERTEX REPLACEMENT BATTERIES	600.00
COMMUNICATIONS SERVICES	5 VERTEX VX354 RADIO	1,300.00
ALEXANDER CHEMICAL CORP	CALCIUM NITRATE	10,744.40
ALEXANDER CHEMICAL CORP	CREDIT	(45.00)
ALEXANDER CHEMICAL CORP	ACETIC ACID	1,200.00
ALEXANDER CHEMICAL CORP	HYPOCHLORITE	4,215.00
KEMIRA WATER SOLUTIONS	FERRIC CHLORIDE	5,035.15
MASON ELEVATOR CO	2,000 LBS WHEAT BRAN	460.00
MASON ELEVATOR CO	DELIVERY FEE	35.00
HUBBELL, ROTH & CLARK, INC	SS SEWER ELEVATIONS & COMPARISON	460.11
HUBBELL, ROTH & CLARK, INC	SS METERING & METER DATA REVIEW	935.07
HUBBELL, ROTH & CLARK, INC	ENGINEERING SERVICES	729.12
GAWNE TRUCKING, INC.	DIGESTER #1 CLEANING	720.00
GRANGER	GREASE HAUL	175.00
METRONET LONG DISTANCE	LONG DISTANCE JUNE	6.48
VERIZON WIRELESS	CELLULAR JUNE	18.19
TDS METROCOM	LOCAL SERVICE JUNE	283.41
DELHI TOWNSHIP TREASURER	SEWER 1490 AURELIUS	146.50
CONSUMERS ENERGY	ELECTRIC 1390 WAVERLY	245.13
CONSUMERS ENERGY	ELECTRIC 1490 AURELIUS	2,862.85
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2509	21,220.02
CONSUMERS ENERGY	ELECTRIC-1494 AURELIUS	128.44
CONSUMERS ENERGY	ELECTRIC-2870 PINE TREE	646.59
CONSUMERS ENERGY	ELECTRIC-3505 HOLT	114.00
CONSUMERS ENERGY	ELECTRIC-2358 EIFERT	538.10
CONSUMERS ENERGY	ELECTRIC-4280 DELL	592.88
CONSUMERS ENERGY	ELECTRIC-4828 HOLT	98.35
CONSUMERS ENERGY	ELECTRIC-5999 HOLT	64.89
CONSUMERS ENERGY	ELECTRIC-4000 N MICHIGAN#B	151.39

CONSUMERS ENERGY	ELECTRIC-1988 WAVERLY	609.97
CONSUMERS ENERGY	GAS 5961 MC CUE #4	368.33
CONSUMERS ENERGY	GAS-5961 MC CUE #2319	135.48
CONSUMERS ENERGY	GAS-4280 DELL	25.99
CONSUMERS ENERGY	GAS-2481 DELHI COMM	14.52
CONSUMERS ENERGY	GAS-3505 HOLT	21.69
CONSUMERS ENERGY	GAS-5961 MC CUE #2	23.84
CONSUMERS ENERGY	GAS-5961 MC CUE #3	11.65
CONSUMERS ENERGY	GAS-1490 AURELIUS	14.52
CONSUMERS ENERGY	GAS-1492 AURELIUS	63.99
CONSUMERS ENERGY	GAS-1492 AURELIUS #A	20.97
CONSUMERS ENERGY	GAS-1988 WAVERLY	34.69
CONSUMERS ENERGY	GAS CHANGE ELEVATED PRESSURE	300.00
ACE HARDWARE	(2) TIE-DOWN RATCHETS	69.98
BOBCAT OF LANSING	6 GREASE CAP COVERS/SCAG MOWERS	18.54
FERGUSON ENTERPRISES	(3) 0410 CVR CART REP KIT EF3 BRADLEY	178.80
FERGUSON ENTERPRISES	FREIGHT	10.24
JOHN DEERE LANDSCAPES	ROUND UP QUICK PRO/POTW	188.52
LOWE'S CREDIT SERVICES	CLAMP/BUSHING/ADAPTER/COUPLER	103.68
WOLVERINE POWER SYSTEMS	REPLACE BLOCK HEATER/PLEASANT RIV	908.22
ACE HARDWARE	KEEP OUT SIGN/6 WIRE ROPE CLIPS	8.43
BARNHART & SON, INC.	SEWER REPAIR/1886 BURTON	2,390.46
MICHIGAN PIPE & VALVE	1 REPAIR CLAMP/EIFERT FM	315.00
USA BLUE BOOK	3" FLANGED CHECK VALVE	454.95
USA BLUE BOOK	FREIGHT	52.03
USA BLUE BOOK	3" FLANGED CHECK VALVE	454.95
APPLIED INDUSTRIAL TECH.	(6) 6305 2ZJEM BEARINGS	150.42
APPLIED INDUSTRIAL TECH.	SHIPPING	7.00
PURE GREEN LAWN & TREE	TREE FERTALIZATION/POTW	240.00
PURE GREEN LAWN & TREE	LAWN & TREE FERTILIZATION/WAVERLY LS	79.00
BOYNTON FIRE SAFETY SERV	2 SERICE CALLS/MAINTENANCE	180.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/POTW	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	260.00
SAFETY SYSTEMS, INC	REPLACE BAD RPM SWITCH	134.94
M TECH COMPANY	SEALS/O-RINGS/BEARINGS/SHAFT GEAR	898.01
WOLVERINE POWER SYSTEMS	SERVICE CALL & LABOR/POTW	413.50
WOLVERINE POWER SYSTEMS	REPAIR HAND PRIMER/GENSET #1	276.86
FRANKIE D'S AUTO & TRUCK	LOF & AIR FILTER/#21	48.00
FRANKIE D'S AUTO & TRUCK	REPLACE BLOWER MOTOR & RESISTOR	322.00
FRANKIE D'S AUTO & TRUCK	LOF & 2 WIPER BLADES/#12	60.00
SPARROW OCC HEALTH SERV	PHYSICALS	151.50
SCHAFFER'S INC.	2 YARDS OF LIMESTONE	59.40
JOHN B ELSINGA	MWEA CONFERENCE MEALS/ELSINGA	126.28
	Total For Dept 558.00 DEPT OF PUBLIC SERVICE	70,275.90
Dept 578.01 CAPITAL IMPROVEMENTS		
C2AE	LSD FORCE MAIN & POTW SCREENING	6,188.23
	Total For Dept 578.01 CAPITAL IMPROVEMENTS	6,188.23
	Total For Fund 590 SEWAGE DISPOSAL SYSTEM	77,506.38

Fund 701 TRUST & AGENCY FUND

Dept 000.00

INGHAM COUNTY TREASURER	TRAILER PARK FEES MAY	2,132.50
AFLAC	WITH DEDUCT-AFLAC DISABILITY	660.64
AFLAC	WITH DEDUCT-AFLAC LIFE INSUR	7.38
AFLAC	WITH DEDUCT-AFLAC ACCIDENT	528.96
AFLAC	WITH DEDUCT-AFLAC SICKNESS	344.12
AFLAC	WITH DEDUCT-AFLAC CANCER INDEMNITY	507.72
	Total For Dept 000.00	<u>4,181.32</u>

Total For Fund 701 TRUST & AGENCY FUND 4,181.32

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

DIVERSIFIED NATIONAL TITLE	REFUNDS DUE TAXPAYERS	99.96
SERVICELINK	REFUNDS DUE TAXPAYERS	116.84
TRI COUNTY TITLE AGENCY	REFUNDS DUE TAXPAYERS	329.92
	Total For Dept 000.00	<u>546.72</u>

Total For Fund 703 CURRENT TAX ACCOUNT 546.72

Total For All Funds: 137,100.23

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated June 20, 2013**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 105089 through 105128 & direct deposits numbers: DD15867 through DD15962. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: June 20, 2013

Director of Accounting

II. Payroll Report

The June 20, 2013 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$78,080.38	\$21,818.35	\$56,262.03
Fire Dept. Fund	44,301.79	13,629.15	\$30,672.64
DDA	7,372.40	1,939.58	\$5,432.82
Sewer Fund/Receiving	38,696.96	11,386.51	\$27,310.45
Total Payroll	\$168,451.53	\$48,773.59	\$119,677.94
	Township FICA	Township RHS & Pension Plan & H.S.A.	Total Deductions & TWP Liabilities
General Fund	\$5,659.00	\$5,514.92	\$32,992.27
Fire Dept. Fund	3,317.05	3,566.47	20,512.67
DDA	328.75	262.93	2,531.26
Sewer Fund/Receiving	2,779.65	3,119.41	17,285.57
Total Payroll	\$12,084.45	\$12,463.73	\$73,321.77

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on June 20, 2013 and identified as follows:

06/20 Net Pay Disbursement in Common Savings (\$119,677.94)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on July 16, 2013, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated June 20, 2013 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Sweet(1)\Vander Ploeg(1)

Evan Hope, Clerk

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated July 3, 2013**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 105132 through 105166 & direct deposits numbers: DD15963 through DD16056. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: July 3, 2013

Director of Accounting

II. Payroll Report

The July 3, 2013 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$77,197.58	\$21,435.00	\$55,762.58
Fire Dept. Fund	51,601.44	15,251.50	\$36,349.94
DDA	7,081.11	1,865.76	\$5,215.35
Sewer Fund/Receiving	39,584.08	11,273.72	\$28,310.36
Total Payroll	\$175,464.21	\$49,825.98	\$125,638.23
	Township FICA	Township RHS & Pension Plan & H.S.A.	Total Deductions & TWP Liabilities
General Fund	\$5,600.44	\$9,262.94	\$36,298.38
Fire Dept. Fund	3,870.81	5,904.36	25,026.67
DDA	308.87	399.56	2,574.19
Sewer Fund/Receiving	2,840.02	5,605.75	19,719.49
Total Payroll	\$12,620.14	\$21,172.61	\$83,618.73

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on July 3, 2013 and identified as follows:

07/03 Net Pay Disbursement in Common Savings (\$125,638.23)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on July 16, 2013, a motion was made by _____ and passed by _____ yes votes and _____ no votes (_____ absent) that the payroll dated July 3, 2013 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Sweet(1)\Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: June 26, 2013

RE: Recommendation for Appointment to the Planning Commission

Planning Commission member James Weaver's term on the Planning Commission expired June 1, 2013. Mr. Weaver asked not to be reappointed due to work constraints. Mr. Matt Lincoln has recently moved into Delhi Township and would like to serve his community. Though he is a new resident he is very familiar with the Delhi community having served the Township as a Consultant Planner through his previous employment with Landscape Architects and Planners. Therefore, I am recommending the Board appoint Matt Lincoln to the Planning Commission effective July 16, 2013 for a three-year term (6/1/13-6/1/16) to fill the vacancy left by James Weaver.

RECOMMENDED MOTION:

To appoint Matt Lincoln to the Delhi Township Planning Commission effective July 16, 2013 for a three-year term, June 1, 2013 through June 1, 2016, to fulfill the vacancy created by James Weaver.

Delhi Charter Township
2074 Aurelius Road
Holt, Michigan 48842
Phone: (517) 694-2137 Fax: (517) 699-3847

APPLICATION FOR TOWNSHIP BOARDS AND COMMISSIONS

Position applied for (Name of Board or Commission) Planning

Applicant's Name MASS LINCOLN

Address 2325 Kirkland Ridge Dr. Email msutsumpet@hotmail.com

Telephone (Res.) 586-245-5709 (Bus.) _____

Place of Employment Michigan DNR Occupation Planner

Length of residence in Township 1 week Do you own property within the Township? Yes

Please name any boards and/or commissions you have served on, or are serving, when & where:
(Use extra page, if necessary) N.A.

Please list any community activities you may have been involved with, and positions held: (if any)
Boy Scouts of America - Gen Leader

Why are you interested in serving on this Board and/or Commission? See occupation
Also, having worked as a planner for Delhi Twp, I am familiar with many of the recent projects, especially the DDA.

Comments: Looking forward to it

Note: Applicant must be a registered voter in Delhi Charter Township.


Signature

6-24-13
Date

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: July 11, 2013

RE: Amendment to Professional Services for the North Trail Connector Project – C2AE

Enclosed for your review and approval is a request from C2AE to compensate them for a portion of additional professional engineering services in the amount of \$178,000 during the design phase of the North Trail Connector Project.

The authorized budget for design services by the DDA was \$239,814. This included topographic surveys, hydraulic studies, ARRA submittals, grant applications and securing permits from multiple agencies. The duration of just the design phase for this project has been over four years (since Spring of 2009). The protracted timeline which included the coordination/alignment of permit specifications from multiple agencies has caused the engineering firm to expend \$597,992, more than twice their budgeted amount. This is an excess of \$357,178 of which they are requesting compensation for \$178,000.

Given their detailed explanation dated July 8, 2013, along with being familiar with their navigating through the many hurdles placed before them, I would recommend paying C2AE their request of \$178,000 which is approximately one half of their expenditure. It is still a great project for our community and with the enhanced grant monies we will have the funds available to meet their request.

Recommended Motion:

To approve the Amendment to Professional Services from C2AE in the amount of \$178,000 for the North Trail Connector Project.



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Thursday, July 11, 2013

RE: MDOT Grant & Trail Update

As you know, Delhi Township was previously awarded \$1,447,170.88 in grant funding from the Michigan Department of Transportation (MDOT) for the North Trail Connector project. That grant was offered at a 50% local match rate, which meant that our financial participation was required to be the same as the grant amount. Earlier this year the Township issued \$1.2 M in bonds to generate the funding we then believed would be required in order to meet the \$1.45M match requirement. We also expected that some funding would need to come from the General Fund to make up any difference. However, towards the end of June, we were notified by MDOT that other grant projects within the State were not going to be completed. This meant that MDOT had additional grant funding available. Further, MDOT needed to obligate those extra funds or risk losing them altogether.

As a solution to that problem MDOT offered to reconsider the amount and term of our previous grant award. After discussion, MDOT increased the total grant amount to Delhi Township to \$2,352,938.00 and lowered our match requirement to approximately 18% of the total project cost. This represents an increase in the grant amount of over \$905,000 and a reduction in our match of over \$925,000. As a reminder, \$300,000 of the required match will be provided by the Michigan Department of Natural Resources in the form of a Trust Fund grant, so the Township's direct responsibility for match will be reduced to only about \$222,000.

While it was certainly well worth it, these discussions did result in a slight delay to the project schedule. Rather than having the project out for bid in the beginning of July as originally anticipated, the bid was put out during the second July letting and are due back to MDOT on August 6th. It is anticipated that construction can begin in mid-August. Even with the delay, we expect that the selected contractor will still have approximately three months of decent construction before the snow flies. Any remaining work on the project will be completed early next spring.

As a result of this substantial increase in funding, we find ourselves with the opportunity to complete several additional enhancements for the trail project. Current discussions include paving the parking area in Valhalla Park to enhance trail access and installing decorative banners and other furnishings throughout the system. Additionally, and perhaps most

importantly, staff will be recommending that a trail maintenance fund be established. This financial reserve will help ensure the long term viability of the trail system and that funding is available for repairs as necessary. Details on these topics will be fleshed out over the next several months as information becomes available.

There is one item that staff recommends addressing at this time. Specifically, our project design and engineering firm, C2AE, has incurred significant additional costs throughout the design, permitting and bidding phase of this project. To that end, attached you will find a letter from the consultant detailing the nature of the additional work performed. Staff concurs that the level of effort required to overcome project hurdles was unable to be predicted or anticipated at the time the project was initially bid by the company. C2AE has incurred design services costs of \$597,992, which is \$357,178 more than the authorized amount of \$239,814. At this time they are requesting that the contract be amended to provide compensation for approximately one-half of this extra cost (\$178,000). Staff believes that this is reasonable given the circumstances that have encompassed this extremely complicated project. Funding is available as described above.

If you have any questions, or if additional information is required, please do not hesitate to ask. Otherwise, I will be prepared to discuss the exceptionally good news regarding our grant funding with the Township Board at their upcoming July 16th meeting. Further, please forward to the Board, along with your concurrence, a recommendation to amend the existing contract with C2AE to provide for the warranted payment. Thank you!



July 9, 2013

Ms. Tracy L. D. Miller, Director of Community Development
Delhi Charter Township
2074 Aurelius Road
Holt, MI 48842

Re: Amendment to Professional Services
North Trail Connector Project

Dear Ms. Miller:

Per the requests of Delhi Charter Township, we are submitting this amendment to the North Connector Trail Project to the Township for the expanded coordination and design engineering services.

As discussed, coordination and design engineering services required to deliver this project to advertising and bidding through the Michigan Department of Transportation (MDOT) Local Agency Program (LAP) has been significantly more than could be anticipated. Efforts to get through the permitting and hydraulics departments with both the Michigan Department of Environmental Quality (MDEQ) and MDOT were extensive as each department's requirements conflicted with the other, and final approval from both was required to proceed with the project. Utility coordination and cooperation from the Lansing Board of Water and Light (LBWL) and Consumers Energy (CE) to meet the MDOT LAP force account has required much more involvement to motivate others to meet the LAP letting schedule. Cooperation of the Adrian and Blissfield Railroad, as well as some of the other property owners, has had significant impacts to completion and acceptance of the final design package for LAP advertisement for bidding. Coordination efforts with other stakeholders to obtain final approval of the design was significantly impacted by requirements of others who required the opposite for approval. As effort was originally anticipated for these types of coordination and interactions with stakeholders, this project expanded well beyond what could have reasonably been predicted.

This amendment covers costs incurred for design/coordination services from January 2013 through June 2013. Our fees for this amendment of extended design/coordination are a lump sum amount of \$178,000.00.

We appreciate the opportunity to submit this amendment for consideration. If this amendment is acceptable, please sign in the space provided below and return one copy to our office. If you should have any questions related to this amendment, please contact our office at your convenience.

Sincerely,

C2AE

Adam D. Falkowski, P.E.
Project Manager

James J. Minster, P.E.
Senior Project Manager

ACCEPTED:
DELHI CHARTER TOWNSHIP

BY: _____

DATE: _____

To: Tracy Miller – Director of Community Development

From: Adam Falkowski, P.E. – Project Manager

Date: July 8, 2013

Re: Supporting information for Design Services Amendment for the Non-motorized Trail Project

As requested, the following is a breakdown of the major impact items included in the \$178,000 amendment to the North Connector Trail Project.

- **Permitting (MDOT & MDEQ Hydraulics)**
 - The most significant impact was the permitting process/agreement of MDOT and MDEQ for hydraulic requirements at the I-96 crossing. Both departments were requiring specific parameters be met which contradicted the other department's requirements. Each adjustment to the model to satisfy each department required redesign through the crossing of the Sycamore (both at I-96 and at Jolly Road). This unfortunate iterative process had to get to resolution for MDOT to proceed to advertisement. The design team held meetings with both departments a few times throughout the process to reduce the impact, but once separated, the departments went back to their requirements. It is worth note that the hydraulics engineer for the MDEQ made significant efforts to help the team get through this process including running scenarios before requesting changes and providing constructive input to help the process. [\$97,525]

- **Utility Coordination**
 - LBWL – In order to proceed to advertisement of the project through MDOT LAP, force account quotation was required from the LBWL for hydrant relocation. The LBWL was non-responsive to the design team in providing the required quotation for a worst case scenario. They were pursuing options that will be more cost effective in the long run, and should be the final resolution for the relocation. These options, however, would require a significant amount of time to pursue easements. The delay could not be absorbed by the project schedule and constant pressure was required to obtain the required information from the LBWL for MDOT LAP. [\$6,980]
 - Consumers Energy – While some of the departments at Consumers were very helpful and proactive in the process of coordination of easements and utility impacts, there have been difficulties with response on strain pole impacts. In general, there were a few additional iterations required for the licensing agreements for use of the Consumers properties, but the majority of the impact came from iterations with potential pole relocations throughout the project. The individual assigned to work with the design team for one particular area of the project has not been responsive which has caused delays in bringing conflict locations to final resolution. This has had an impact on time pushing the stakeholder to provide appropriate options for closing open task items. [\$9,635]

- Railroad Coordination
 - Significant effort was required to coordinate with MDOT Rail Safety and the impacted rail road (Adrian and Blissfield Railroad). The impacted railroad was not consistent in cooperation on this project with responsiveness on requested information and reviews. This required a significant effort even with the assistance of MDOT Rail Safety on the communication side. There were multiple resolutions for addressing costs and requirements for crossing the railroad which all had to be pursued simultaneously due to the lack of communication from the railroad. [\$4,930]
- County Stakeholder Coordination
 - Department of Transportation and Road – Several design options were addressed for Willoughby Road drainage in order to settle on a design agreed upon by all parties. [\$16,900]
 - ICDC – Coordination efforts were impacted by updated exhibits and follow-up getting through the agreement process. [\$4,405]
- Property Owner Responses to Easements
 - Responses and/or lack of responses from property owners such as McDonalds, Trinity Church, Cottonwood Camp Ground, etc required continuous pressure on the contact person to get appropriate responses. This impacted the design team by having to produce and maintain multiple designs simultaneously to be prepared for obtaining or not obtaining the easement prior to advertisement. [\$9,455]
- Coordination with MDOT
 - Throughout the process, coordination with the multiple departments at MDOT, as well as responding to requests from each of the departments at the same time was expanded well beyond typical due to many of the impacts previously noted. MDOT departments included LAP, Lansing TSC, and the Grants Division in addition to the Hydraulics department already noted. Though this coordination was fruitful in keeping positive awareness of the project which was helpful in producing additional funding for the project, it was significantly more than typical with MDOT. [\$28,170]

DELHI CHARTER TOWNSHIP

M E M O R A N D U M

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: July 10, 2013

RE: Account Clerk/Cashier Position

The Treasurer's office recently experienced a vacancy of the regular part-time position of Account Clerk/Cashier in their office. My office along with the Department Head, reviewed the current position to determine how to best meet the needs of both the department and the organization prior to filling this vacancy.

Since 2008, the Account Clerk/Cashier position has been a regular part-time position at 32 hours/week. At this time, it is our recommendation to replace this part-time 32 hour/week position with two (2) part-time positions at 25 hours/week. This will accomplish two (2) objectives. It will first provide additional office coverage, covering the counter and telephones during all regular office hours from 8:00 to 5:00 p.m., Monday through Friday. Second, it will enable the Township to comply with the new health care reform legislation without the additional cost of health insurance premiums for employees working less than 40 hours/week.

Employers will be subject to the "play or pay" requirement of the Affordable Care Act (ACA). Applicable employers will be required to offer a qualifying health plan to full-time employees or pay a penalty for failing to offer coverage. The ACA stipulates that a full-time employee is one that works 30 or more hours per week.

RECOMMENDED MOTION:

To approve the addition of one (1) regular part-time Account Clerk/Cashier position in the Delhi Township Treasurer's office at a Pay Grade 4.



Delhi Charter Township
Department of Community Development

MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Tuesday, July 16, 2013

RE: Holt Road Trail Head – Mid-Block Crossing/ Rectangular Rapid Flashing Beacon

Attached please find a proposal from the J. Ranck Company for the acquisition and installation of a Rectangular Rapid Flashing Beacon (RRFB) in the amount of \$13,792.00 (*\$9,046.50 for the RRFB and \$4,745.50 installation*). The RRFB is required to be installed as a part of the mid-block crossing that will provide access to the Holt Road Trail Head. The trail head project is being mostly completed by the Downtown Development Authority (DDA), but the Townships participation includes the mid-block crossing since it is technically a sidewalk improvement. There is ample funding available in the sidewalk budget for this mid-block crossing project.

The RRFB will be provided to the contractor by Carrier & Gable, Inc., which manufactures the one recommended by the Ingham County Department of Transportation & Roads (ICDTR). A cut sheet for the RRFB is included for your information. After installation, the ICDTR will ultimately take responsibility for the maintenance and upkeep of the crossing, so it is important to supply the product that they recommend. J. Ranck is the recommended installer (by the manufacturer) for this particular equipment in Michigan.

It takes approximately 4 weeks for the contractor to obtain the RRFB device after he orders it. Once the RRFB is received installation will be scheduled. Delta Township is currently in the process of ordering and installing four of these same devices using the same contractor, so there is an economy that can be achieved by ordering and installing these devices within the same time frame. This economy, and a desire to insure installation before it gets cold, is the reason for offering this as a late agenda item at tonight's meeting.

I've attached to this memo the proposed crossing location, the quote and the cut sheet for the RRFB. If you need any additional information, please do not hesitate to ask. Otherwise, please forward this matter, along with your concurrence, to the Township Board for their consideration and action this evening. Thank you.

Recommended Motion:

To approve the purchase and installation of a Holt Road Mid-Block Crossing Rectangular Rapid Flashing Beacon System from J. Ranck Electric, Inc. in the total amount of \$13,792.



J. RANCK ELECTRIC, INC.

Mt. Pleasant, Michigan

1993 Gover Parkway

Mt. Pleasant, MI 48858

Phone: (800) 792-3822

Fax: (989) 775-8830

July 12, 2013

Ms. Tracy LC Miller
Department of Community Development
Delhi Charter Township
2074 Aurelius Road
Holt, MI 48842

Re: Rectangular Rapid Flashing Beacon (RRFB)
Holt Road Pedestrian Crossing

Dear Tracy:

J. Ranck Electric, Inc. is pleased to submit a lump sum proposal to furnish all labor, equipment, and material for a complete installation of the RRFB at the Holt Road Pedestrian Crossing.

Lump Sum Base Bid:

Thirteen Thousand Seven Hundred Ninety Two and 00/100 Dollars (\$13,792.00)

If you have any questions or concerns, please contact me at 800-792-3822 or at jranck@jranck.com.

Sincerely,

James A. Ranck
Project Manager

Flint, Michigan

3015 Airpark Drive North, Flint, MI 48507 | Fax: (810) 424-9750

Sault Ste. Marie, Michigan

511 Ashmun, Suite 201, Sault Ste. Marie, MI 49783 | Fax: (906) 632-7014

WEBSITE: WWW.JRANCK.COM



LEGEND SHEET

UNDERGROUND

- M.H. 1234 EXISTING MANHOLE
- EXISTING HANDHOLE
- EXISTING DUCT RUN
- ABANDON EXISTING DUCT RUN
- BUILD ENCASED CONDUIT (E.C.) OR DIRECT BURIAL CONDUIT (D.B.) (4-4" E.C. SHOWN)
- M.H. 5678 BUILD NEW MANHOLE (2-WAY)
- M.H. 9012 BUILD NEW MANHOLE (3-WAY)
- M.H. 3456 BUILD NEW MANHOLE (4-WAY)
- M.H. 7890 BUILD NEW MANHOLE (CORNER)
- BUILD HANDHOLE (ROUND OR SQUARE AS INDICATED ON THE PLANS).
- BUILD POLYMER CONCRETE HANDHOLE
- BUILD TYPE "D" HANDHOLE
- EXISTING DIRECT BURIAL OR PARKWAY CABLE
- ABANDON DIRECT BURIAL OR PARKWAY CABLE
- INSTALL DIRECT BURIAL CABLE (NO. & SIZE AS INDICATED)
- 1-3" INSTALL DIRECT BURIAL CONDUIT (1-3" SHOWN)
- EXISTING U.G.-FED ST. LTG. UNIT
- REMOVE U.G.-FED ST. LTG. UNIT & FDN. (EXCEPT AS OTHERWISE INDICATED)
- INSTALL COMB. T.S. & ST. LTG. STD. 6FT. CLAMP-ON BRACKET ARM WITH 3'-0" RISE ON NEW FDN. INSTALL 400W. TYPE LUMINAIRE.

OVERHEAD

- T EXISTING WOOD POLE (M.B.T. POLE SHOWN)
- E REMOVE WOOD POLE (D.E. CO. POLE SHOWN)
- REPLACE WOOD POLE (HEIGHT & CLASS AS INDICATED)
- X INSTALL WOOD POLE (HEIGHT & CLASS AS INDICATED) (USE SALVAGED POLE WHERE INDICATED)
- EXISTING OVERHEAD ST. LTG. UNIT
- REMOVE OVERHEAD ST. LTG. UNIT
- INSTALL OVERHEAD ST. LTG. UNIT
- EXISTING OVERHEAD LINE
- REMOVE OVERHEAD LINE
- INSTALL OVERHEAD LINE
- INSTALL & LATER REMOVE OVERHEAD LINE
- 1/2" INSTALL GUY & ANCHOR (1/2" GUY SHOWN)
- REMOVE GUY & ANCHOR ROD
- 1/2" INSTALL POLE GUY (1/2" GUY SHOWN)
- 3/8" INSTALL ARM GUY (3/8" GUY SHOWN)
- P OR A REMOVE GUY (TYPE AS SHOWN)
- IN. MATERIAL TO BE INSTALLED
- RM. MATERIAL TO BE REMOVED
- MSS. MAKE WOOD POLE SELF-SUPPORTING IN CONCRETE
- C.P. CABLE POLE

TRAFFIC SIGNAL

- INSTALL 3-SECTION TRAFFIC SIGNAL (1-WAY SHOWN)
- INSTALL 3-SECTION TRAFFIC SIGNAL WITH SALVAGED HEADS (2-WAY SHOWN)
- REMOVE 3-SECTION TRAFFIC SIGNAL (3-WAY SHOWN)
- EXISTING 3-SECTION TRAFFIC SIGNAL (4-WAY SHOWN)
- INSTALL 3-SECTION, 12" TRAFFIC SIGNAL (1-WAY SHOWN)
- INSTALL 2-WAY ILLUMINATED CASE SIGN
- INSTALL 2-WAY ILLUMINATED CASE SIGN (SALVAGED)
- REMOVE 2-WAY ILLUMINATED CASE SIGN
- EXISTING 2-WAY ILLUMINATED CASE SIGN
- INSTALL 4-WAY ILLUMINATED CASE SIGN
- INSTALL 4-WAY ILLUMINATED CASE SIGN (SALVAGED)
- REMOVE 4-WAY ILLUMINATED CASE SIGN
- EXISTING 4-WAY ILLUMINATED CASE SIGN
- INSTALL 2-SECTION, 12" PEDESTRIAN (WALK-DON'T WALK) TRAFFIC SIGNAL (2-WAY SHOWN)
- INSTALL 2-SECTION PEDESTRIAN (WALK-DON'T WALK) TRAFFIC SIGNAL WITH SALVAGED HEAD (2-WAY SHOWN)
- REMOVE 2-SECTION PEDESTRIAN (WALK-DON'T WALK) TRAFFIC SIGNAL (1-WAY SHOWN)
- EXISTING 2-SECTION PEDESTRIAN (WALK-DON'T WALK) TRAFFIC SIGNAL (1-WAY SHOWN)
- INSTALL TRAFFIC SIGNAL CONTROLLER (NEW OR SALVAGED AS INDICATED) ON NEW FDN. (EXCEPT AS OTHERWISE INDICATED)
- INSTALL TRUSS TYPE MAST ARM STD. & MAST ARM ON NEW FOUNDATION (EXCEPT AS OTHERWISE INDICATED)
- INSTALL 8FT. TRAFFIC SIGNAL PEDESTAL ON NEW FOUNDATION (EXCEPT AS OTHERWISE INDICATED)
- INSTALL STEEL STRAIN POLE ON NEW FOUNDATION (POLE HEIGHT AS INDICATED ON PLANS)
- EXISTING TRAFFIC SIGNAL CONTROLLER
- EXISTING MAST ARM STANDARD
- EXISTING PEDESTAL
- EXISTING STEEL STRAIN POLE
- INSTALL OVERHEAD PLASTIC JACKETED CABLE
- EXISTING OVERHEAD PLASTIC JACKETED CABLE
- REMOVE OVERHEAD PLASTIC JACKETED CABLE

SH. 1 OF 2

LEGEND SHEET

TRAFFIC SIGNAL

- INSTALL JUNCTION BOX
- INSTALL SALVAGED JUNCTION BOX
- REMOVE JUNCTION BOX
- EXISTING JUNCTION BOX
- BACK-OUT LAMPS & HOOD SIGNALS (INCIDENTAL TO INSTALLATION OF T.S. ON THIS CONTRACT)
- REMOVE HOOD & INSTALL LAMPS (INCIDENTAL TO INSTALLATION OF T.S. ON THIS CONTRACT)
- POCH. POLE CONTACT HEIGHT OF T.S. SPAN WIRE
- L.C.H. LOW CONTACT HEIGHT OF SPAN WIRE T.S. TO SPAN WIRE
- INSTALL WARNING SIGN (TYPE AS INDICATED ON PLANS).
- INSTALL LOOP DETECTOR & CABINET (EXCEPT AS OTHERWISE INDICATED).

DIAGRAMS

(U.G.-FED ST. LTG. STD. SYMBOLS SAME AS UNDERGROUND LEGEND OF THIS SHEET)

- M.H. 1234 PROPOSED MANHOLE
- M.H. 5678 EXISTING MANHOLE
- H.H. PROPOSED HANDHOLE
- H.H. EXISTING HANDHOLE
- M.H. 9012 PROPOSED MANHOLE IN SAME LOCATION AS EX. HOLE
- INSTALL U.G. CABLE (NO. & SIZE AS INDICATED)
- EXISTING U.G. CABLE
- U.G. CABLE TO BE ABANDONED
- U.G. CABLE TO BE REMOVED
- DISCONNECT, INSULATE & CAP CABLE END
- SPLICE STRAIGHT THRU
- SPLICES

GENERAL

- PROPERTY (ROW) LINE
- FACE OF CURB & BACK OF CURB
- FUTURE PAVEMENT
- S SEWER LINE, MANHOLE & CATCH BASIN
- E POWER CO. U.G. LINE & MANHOLE
- T TELEPHONE TEL. CO. U.G. LINE & M.H.
- W WATERMAIN & GATEWELL (OTHER UTILITIES SIMILAR)

SH. 2 OF 2

O-DGN-TSE-STDE-ENGLISH-legshite.tse



LEGEND SHEET

DATE	SCALE	CONT. SEC.	JOB NO.	T & S	CONST.
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LEGEND SHEET

DATE	SCALE	CONT. SEC.	JOB NO.	T & S	CONST.
07/07/12	NONE	84916	108052A		5

NOTE: THE PAY ITEM "Fish Beacon, Rectangular Rapid, Solar Power" INCLUDES A TWO-WAY LED RECTANGULAR RAPID FLASHING BEACON (WITH AN LED PEDESTRIAN INDICATION), A POLE MOUNTED CONTROLLER, A WIRELESS COMMUNICATION SYSTEM WITH ANTENNA, AND A 65 WATT (MINIMUM) SOLAR ENGINE ASSEMBLY WITH BATTERY.

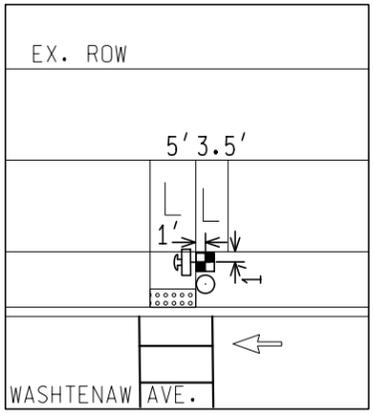
NOTE: THE NEW ALUMINUM PEDESTALS SHALL BE INSTALLED WITH SQUARE BASES AND SUPPORT COLLARS. THE SUPPORT COLLARS SHALL BE INCLUDED IN THE PAY ITEM "Pedestal, Alum" AND WILL NOT BE PAID FOR SEPARATELY.

NOTE: THE SOLAR ENGINE SHALL BE ORIENTED TOWARD THE SOUTH WITH A TILT ANGLE (FROM HORIZONTAL) OF 45 TO 60 DEGREES.

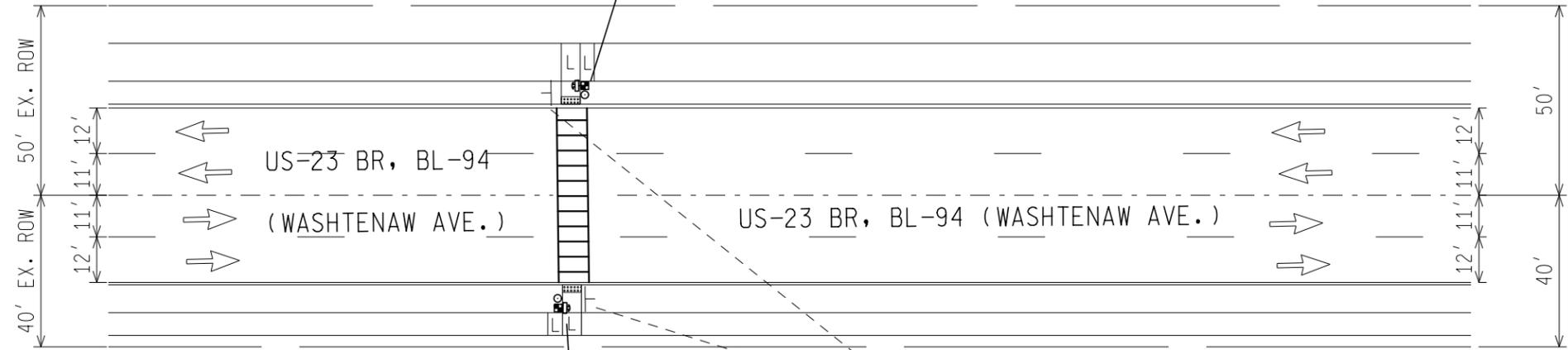
NOTE: THE TWO-WAY RECTANGULAR RAPID FLASHING BEACON SHALL INCLUDE AN LED INDICATION FACING TOWARD THE ROADWAY TO INFORM PEDESTRIANS WHEN THE DEVICE IS ACTIVATED.

- ②③ INSTALL ALUMINUM PEDESTAL & FDN
- ⑤ INSTALL 2-WAY RECTANGULAR RAPID FLASHING BEACON ASSEMBLY WITH 65 WATT SOLAR ENGINE ASSEMBLY & WIRELESS COMMUNICATION SYSTEM
- ④ INSTALL PUSHBUTTON & SIGN R10-25 FOR CROSSING WASHTENAW AVENUE
- ① INSTALL SIGNS (2) W11-2 & (2) W15-7p

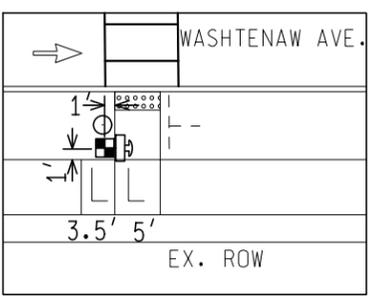
- ②③ INSTALL ALUMINUM PEDESTAL & FDN
- ⑤ INSTALL 2-WAY RECTANGULAR RAPID FLASHING BEACON ASSEMBLY WITH 65 WATT SOLAR ENGINE ASSEMBLY & WIRELESS COMMUNICATION SYSTEM
- ④ INSTALL PUSHBUTTON & SIGN R10-25 FOR CROSSING WASHTENAW AVENUE
- ① INSTALL SIGNS (2) W11-2 & (2) W15-7p



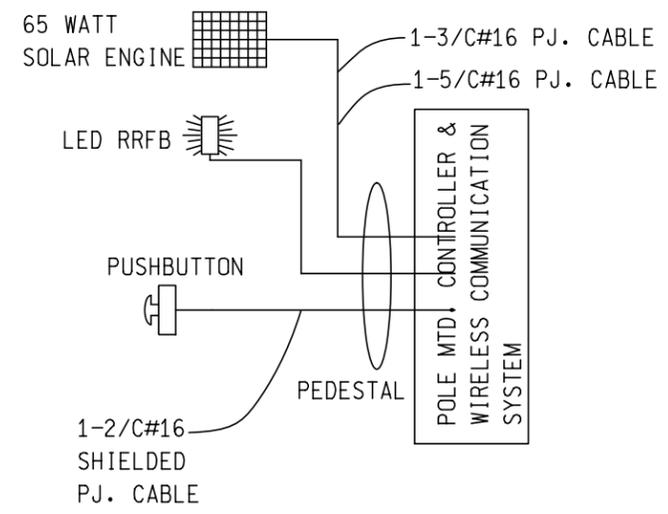
NE SIDE
NOT TO SCALE



PLAN
1"=40'



SW SIDE
NOT TO SCALE

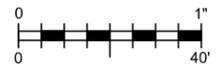


INSTALL CABLE DIAGRAM
NOT TO SCALE

EX. SIGNS & POST

LIST OF MATERIAL		
NO.	ITEM	QUANTITIES
①	Sign, Type III B	33 Sft
②	Pedestal, Alum	2 Ea
③	Pedestal, Fdn	2 Ea
④	Pushbutton and Sign	2 Ea
⑤	Fish Beacon, Rectangular Rapid, Solar Power	2 Ea

AS-LET PLAN REVISIONS							
NO.	DATE	AUTH	DESCRIPTION	NO.	DATE	AUTH	DESCRIPTION



DESIGNED BY: JESSI VLEIK
 PLAN: 81072-25-034
 FILE: 108052 8107225034 CON001

DATE: 07/07/12
 DESIGN UNIT: TRAFFIC SIGNALS
 TSC: BRIGHTON

CS: 81072
 JN: 108052A

TRAFFIC SIGNAL INSTALL SHEET
 I-94 BL, US-23 BR (WASHTENAW) AT
 TAPPAN MIDDLE SCHOOL (BETWEEN BEDFORD & AUSTIN)
 CITY OF ANN ARBOR, WASHTENAW COUNTY

OPENINGS	2
CYCLIC	0
STEADY	0

DRAWING SHEET
 25



CARRIER & GABLE, INC.

24110 Research Drive
Farmington Hills, MI 48335
(248) 477-8700 (248) 473-0730 • FAX

www.carriergable.com

QUOTATION

Sales Quote Number **19582**

Sales Quote Date: 07/02/13

Expires On: 09/01/13

Page 1

Sell To: DELHI TWP
TRACY MILLER
2074 AURELIUS RD.
HOLT, MI 48842-6320

Ship To: DELHI TWP.
2074 AURELIUS RD.
HOLT, MI 48842-6320

Quote/Bid Ref:
Shipment Within 4 WEEKS
Shipping Terms
Terms NET 30 DAYS

Customer ID 4208
Salesperson Brad Case

ALL VALUES STATED IN U.S. DOLLARS

Item No.	Description	Cross-Ref. No.	Qty.	Unit Price	Total Price
	HOLT ROAD MID-BLOCK CROSSING RRFB SYSTEM				
276-NS007536	RRFB SYSTEM, SOLAR, FOR 2 POLES, 2 WAY		1	7,995.00	7,995.00
103-1531	BASE, OCTAGON W/SET SCREW & LUG		2	143.00	286.00
103-5326	COLLAR, FOR OCTAGON PED BASE		2	89.00	178.00
115-1015	SHAFT 15' SPUN ALUM.		2	293.75	587.50

Amt Subject to Sales Tax 0.00
Amt Exmt from Sales Tax 9,046.50

Subtotal: 9,046.50
Total Sales Tax: 0.00
Total: 9,046.50



4094

4090



6/28/13
per Bob Peterson
Crosswalk location

Roy W. Sweet
Treasurer
2074 Aurelius Road
Holt, Mi 48842
517-694-0333 X3014

Delhi Charter Township

July 09, 2013

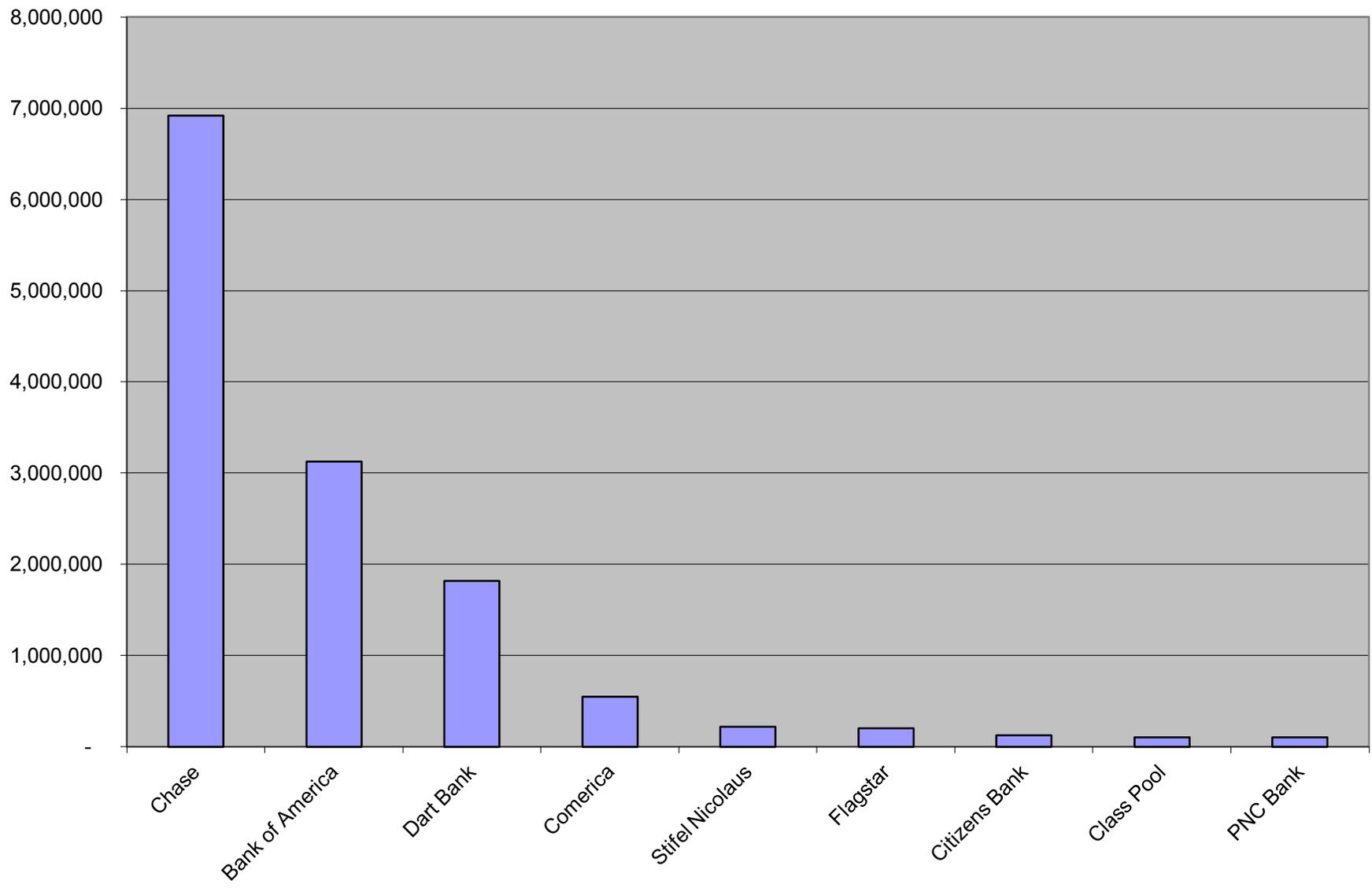
To: Delhi Charter Township Board of Trustees

From: Roy W. Sweet, Treasurer

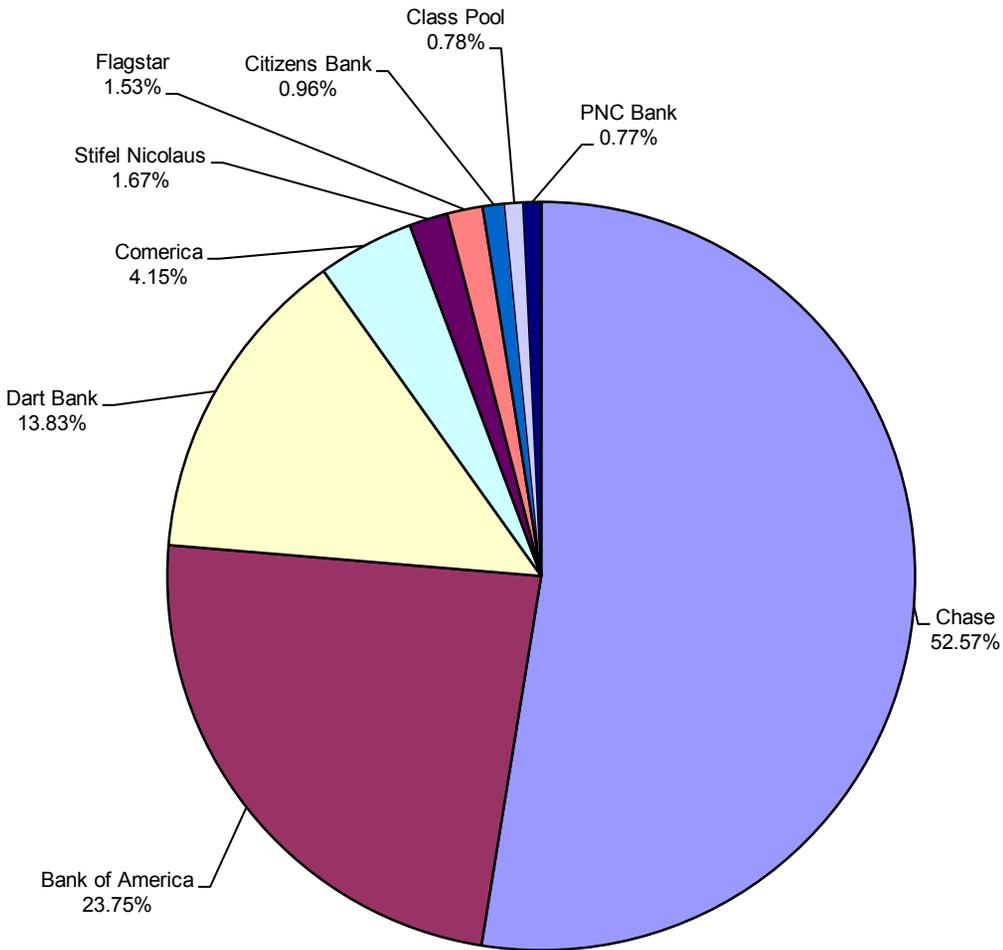
Subject: 2nd Quarter Investment Report

Please see the attached Report. If you have any questions or comments please contact me at my office.

Excellence in Customer Service is our Goal



Delhi Charter Township Investments as of 6/30/13



DELHI CHARTER TOWNSHIP CASH AND INVESTMENTS
Quarterly Report - Institution Summary
June 30, 2013

<u>INSTITUTION</u>	<u>TYPE OF ACCOUNT</u>	<u>TOTAL CASH/INVESTMENTS</u> <u>at June 30, 2013</u>
Chase	Checking and Investment	6,917,539
Bank of America	Checking and Investment	\$ 3,124,879
Dart Bank	Hi-Fi Money Market & CD's	1,819,751
Comerica	Certificates of Deposit, Securities	546,355
Stifel Nicolaus	Securities, Money Fund	219,387
Flagstar	Certificate of Deposit	201,869
Citizens Bank	Investment Savings	126,646
Class Pool	Investment Savings	102,355
PNC Bank	Money Market	100,792
	Total Delhi Township	\$ 13,159,573

Delhi Downtown Development Authority Cash & Investments

<u>INSTITUTION</u>	<u>TYPE OF ACCOUNT</u>	<u>TOTAL CASH/INVESTMENTS</u> <u>at June 30, 2013</u>
Bank of America	Checking and Investment	\$ 1,566,979
Dart Bank	Hi-Fi Savings/Checking	1,438,704
Flagstar Bank	Investment	76,387
	Total Downtown Development Authority	\$ 3,082,070

DELHI CHARTER TOWNSHIP CASH AND INVESTMENTS
Second Quarter Report 2013
June 30, 2013

Cash and Investments by Institution

INSTITUTION	Code	NAME OF ACCOUNT	6/30/13 G.L. Balance	INTEREST RATE, MATURITY, ETC.
Bank of America	1	General Fund Pooled Account	\$ 628,978	Pooled Checking/Investment Acct. No interest earned in June
Bank of America	1	Fire Fund Pooled Account	570,693	Pooled Checking/Investment Acct. No interest earned in June
Bank of America	1	Police Fund Pooled Account	519,563	Pooled Checking/Investment Acct. No interest earned in June
Bank of America	1	Fire Equipment Pooled Account	283,806	Pooled Checking/Investment Acct. No interest earned in June
Bank of America	1	Water Improvemt Pooled Acct	268,130	Pooled Checking/Investment Acct. No interest earned in June
Bank of America	1	Sewer Receiving Pooled Account	596,620	Pooled Checking/Investment Acct. No interest earned in June
Bank of America	1	LSR Pooled Account	136,826	Pooled Checking/Investment Acct. No interest earned in June
Bank of America	1	Trust & Agency Pooled Account	5,051	Pooled Checking/Investment Acct. No interest earned in June
Bank of America	1	Brownfield Pooled Account	16,866	Pooled Checking/Investment Acct. No interest earned in June
Bank of America	1	Delinquent PP Tax Account	15,255	Pooled Checking/Investment Acct. No interest earned in June
Bank of America	1	Falk Trust Savings Pooled Acct	75,835	Pooled Checking/Investment Acct. No interest earned in June
Bank of America	1	Employee Flex Spending	7,256	Non-interest bearing account
		TOTAL		\$ 3,124,879

Class Pool	2	Water Impr Class Pool Investment	\$ 102,355	0.12% June Average Annualized Yield
		TOTAL		\$102,355

Stifel Nicolaus	3	General Fund Investment	\$ 219,387	Bonds due 11/11/13, 7/5/14, 3/30/16, & 5/2/16
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Chase	4	General Fund	\$ 5,680,642	No interest earned in June
Chase	4	N Connector Trail Construction	1,154,838	No interest earned in June
Chase	4	Current Tax Savings	82,059	Investment Account - No interest earned in June
				\$6,917,539

Dart Bank	5	Combined Sewer Savings	\$ 1,360,830	Muni Money Market Pooled Account for Sewer Replacement, Surplus, and Bond Payment. 6/30 Annual % Yield - .30%
Dart Bank	5	Sewer Replmt CD's 44107 & 44137	456,921	0.35%, due 9/11/13; 0.35%, due 11/6/13
Dart Bank	5	General Fund I.T. Account	2,000	Non-interest bearing account
		TOTAL		\$ 1,819,751

Citizens Bank	6	Combined Sewer Investment	\$ 126,646	0.15% June Average
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Flagstar Bank	7	Sewer Replacemt CD 106351654	\$ 201,869	0.3%, due 10/7/13
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Comerica Securities	8	Sewer Fund Securities	\$ 223,983	1.0%, 2.2%, Matures 9/27/17, 9/16/15
Comerica Securities	8	General Fund Securities	322,372	4%, 5%, 4%; Matures 4/01/14, 5/01/15, 5/01/16
		TOTAL		\$ 546,355

PNC Bank	10	Fire Investment	\$ 100,792	June Annual % Yield Earned = .2%
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Total Delhi Township Cash & Investments \$ 13,159,573

Downtown Development Authority Cash & Investments

INSTITUTION		NAME OF ACCOUNT	6/30/13 G.L. Balance	INTEREST RATE, MATURITY, ETC.
Bank of America		Pooled Savings	\$ 1,566,979	Pooled Checking/Investment Acct. No interest earned in June
Dart Bank		Hi-Fi Savings	1,438,704	Muni Money Market, 6/30 Annual Yield = .30%
Flagstar		Investment	76,387	Mar. Interest Rate = .15%

Total DDA Cash & Investments \$ 3,082,070