

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON JUNE 4, 2013**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, June 4, 2013, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Davis called the meeting to order at 6:30 p.m.

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon, John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: None

Others Present: John Elsinga, Township Manager
Sandra Diorka, Director of Public Services
Wendy Thielen, Assistant Township Manager of Human Resources
Amy Finch, Assistant Township Clerk/Deputy Clerk

BUSINESS

**PRESENTATION ON CONSOLIDATION OF DRAINAGE DISTRICTS – INGHAM COUNTY
DRAIN COMMISSIONER’S OFFICE**

Clara Clos, Ingham County Deputy Drain Commissioner, along with representatives from the Spicer Group and Clark Hill reported on the option of consolidating forty-four small drainage districts into four large drainage districts. The primary objective of consolidating smaller districts into large districts is to significantly reduce the administrative costs associated with drain improvements and maintenance. The proposed four districts include the Aurelius and Delhi Consolidated Drain; the Grovenburg and Menger Consolidated Drain; the Ferley Consolidated Drain and the Banta Consolidated Drain.

DEPARTMENT OF PUBLIC SERVICES – MAY ACTIVITY REPORT

Sandra Diorka, Director of Public Services, reported on the highlights of the May Department of Public Services Activity Report (ATTACHMENT II).

PUBLIC COMMENT – There were no comments from the public

ADJOURNMENT

Meeting adjourned at 7:28 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: May 30, 2013

RE: Consolidation of Several Minor Drainage Districts into Four Major Drainage Districts

Enclosed for your review and consideration are draft resolutions enabling the Township Board to petition (also in draft form) the Ingham County Drain Commissioner to consolidate several small drainage districts into four (4) larger drainage districts. The proposed four districts include the Aurelius and Delhi Consolidated Drain; the Grovenburg and Menger Consolidated Drain; the Ferley Consolidated Drain and the Banta Consolidated Drain.

The primary objective of consolidating smaller districts into large districts is to significantly reduce the administrative costs associated with drain improvements or maintenance as required by the drain code for each district. These savings will be realized by all property owners within the larger district whenever they are assessed for any drainage improvements within that larger district.

Staff from the Ingham County Drain Commissioner's Office will give a formal presentation at the next Committee of the Whole meeting to further explain the merits of consolidation.

DELHI CHARTER TOWNSHIP

**RESOLUTION TO FILE A DRAIN PETITION PURSUANT TO CHAPTERS 8 AND 19
OF THE MICHIGAN DRAIN CODE OF 1956, AS AMENDED**

AURELIUS AND DELHI CONSOLIDATED DRAIN

At a _____ meeting of the Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan on the _____ day of _____, 2013, at _____ pm.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____.

WHEREAS, Delhi Charter Township recognizes that it is necessary for the public health, convenience or welfare to consolidate the following Drainage Districts and to add lands not within the existing Drainage Districts, all or a portion of which are located and established within the Delhi Charter Township:

- Aurelius & Delhi Drain Drainage District
- Aurelius/Delhi, Branch #1 Drain Drainage District
- Clark Drain Drainage District; and

WHEREAS, the consolidated drainage district would be known as the Aurelius and Delhi Consolidated Drain Drainage District; and

WHEREAS, Delhi Charter Township recognizes that it is also necessary for the public health, convenience or welfare to relocate, consolidate, extend, add branches and a relief drain and/or relocate along a highway of the drain the following Drains, all or a portion of which are located and established within Delhi Charter Township:

- Aurelius & Delhi Drain
- Aurelius/Delhi, Branch #1 Drain
- Clark Drain; and

WHEREAS, the consolidated drain is to be known as the Aurelius and Delhi Consolidated Drain; and

WHEREAS, all or a portion of the lands to be benefited by the consolidations are located within Delhi Charter Township; and

WHEREAS, Delhi Charter Township recognizes that it will be subject to assessment at large to pay for a percentage of the costs of the consolidated Drain.

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to Chapters 8 and 19 of Public Act 40 of 1956, as amended, a petition for the consolidation of the Aurelius & Delhi Drain Drainage District; the Aurelius/Delhi, Branch #1 Drain Drainage District; and the Clark Drain Drainage District is authorized to be executed by Delhi Charter Township, and the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of this petition. The consolidated drainage district shall be known as the Aurelius and Delhi Consolidated Drain Drainage District.

BE IT FURTHER RESOLVED THAT, pursuant to Chapters 8 and 19 of Public Act 40 of 1956, as amended, a petition for the relocating, extending, adding lands not within the existing drainage districts, adding branches and a relief drain and/or relocating along a highway and for the consolidation of the Aurelius & Delhi Drain; the Aurelius/Delhi, Branch #1 Drain; and the Clark Drain is also authorized to be executed by Delhi Charter Township, and that the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of this petition. The consolidated drain shall be known as the Aurelius and Delhi Consolidated Drain.

BE IT FURTHER RESOLVED that the Township Clerk shall forward to the Ingham County Drain Commissioner a copy of this Resolution and file the Petition described above, as permitted under the Public Act 40 of 1956, as amended.

ADOPTED: YEAS: _____

NAYS: _____

The Resolution was declared and adopted.

DELHI CHARTER TOWNSHIP

By: C. J. Davis
Its: Supervisor

By: Evan Hope
Its: Clerk

As authorized by its governing body
On: _____, 2013

**PETITION FOR THE CONSOLIDATION OF DRAINAGE DISTRICTS
AND FOR RELOCATING, EXTENDING, ADDING LANDS NOT WITHIN THE
EXISTING DRAINAGE DISTRICTS, ADDING BRANCHES AND A RELIEF DRAIN
AND/OR RELOCATING ALONG A HIGHWAY AND FOR THE
CONSOLIDATION OF DRAINS PURSUANT TO CHAPTERS 8 AND 19 OF THE
MICHIGAN DRAIN CODE OF 1956, AS AMENDED**

AURELIUS AND DELHI CONSOLIDATED DRAIN

To the County Drain Commissioner of the County of Ingham:

The undersigned petitioner, Delhi Charter Township, hereby petitions, pursuant to Chapters 8 and 19 of the Michigan Drain Code of 1956, as amended, for the consolidation of the following Drainage Districts, all or a portion of which are located and established within Delhi Charter Township, Ingham County, Michigan; and for the adding of lands not within the following existing Drainage Districts:

- Aurelius & Delhi Drain Drainage District
- Aurelius/Delhi, Branch #1 Drain Drainage District
- Clark Drain Drainage District

The consolidated drainage district is to be known as the Aurelius and Delhi Consolidated Drain Drainage District.

Delhi Charter Township also petitions for the relocating, extending, adding branches and a relief drain and/or relocating along a highway and for the consolidation of the following Drains, all or a portion of which are located and established within Delhi Charter Township, Ingham County, Michigan:

- Aurelius & Delhi Drain
- Aurelius/Delhi, Branch #1 Drain
- Clark Drain

The consolidated drain is to be known as the Aurelius and Delhi Consolidated Drain.

The petitioner is a municipality that will be liable to assessments at large for at least a percentage of the total amount to be assessed for the cost of the proposed consolidated drain. This petition has been authorized by Delhi Charter Township's governing body. A copy of the Resolution of Delhi Charter Township is attached hereto.

Your petitioner further shows that said Drainage Districts need consolidating and the adding of lands not within the existing Drainage Districts and that said Drains need relocating, extending, adding branches and a relief drain and/or relocating along a highway and consolidation for efficiency of administration and maintenance and for cost savings. Consolidation of the Drainage Districts, and the relocating, extending, adding lands not within the existing drainage districts, adding branches and a relief drain and/or relocating along a highway and consolidation are conducive to the public health, convenience or welfare.

DELHI CHARTER TOWNSHIP

By: C. J. Davis
Its: Supervisor

By: Evan Hope
Its: Clerk

As authorized by its governing body
On: _____, 2013

DELHI CHARTER TOWNSHIP

**RESOLUTION TO FILE A DRAIN PETITION PURSUANT TO CHAPTERS 8 AND 19
OF THE MICHIGAN DRAIN CODE OF 1956, AS AMENDED**

GROVENBURG AND MENDER CONSOLIDATED DRAIN

At a _____ meeting of the Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan, on the _____ day of _____, 2013, at _____ pm.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____.

WHEREAS, Delhi Charter Township recognizes that it is necessary for the public health, convenience or welfare to consolidate the following Drainage Districts and to add lands not within the existing Drainage Districts, all or a portion of which are located and established within the Delhi Charter Township:

- Abbott Brothers Drain Drainage District
- Allen Drain Drainage District
- Binkley Drain Drainage District
- Blakslee Drain Drainage District
- Stephen Pratt Drain Drainage District
- Evergreen Village Drain Drainage District
- Grovenberg & Menger Drain Drainage District
- North Branch of The Grovenburg and Minger Drain Drainage District
- Grovenburg Drain, Branch #1 Drain Drainage District
- Grovenburg & Menger Br.1 Drain Drainage District
- Grovenburg & Menger, Glenmoor Branch Drain Drainage District
- Grovenburg & Menger, Royal Crescent Branch Drain Drainage District
- Grovenburg and Menger Drain Drainage District, English Meadows Branch Drain Drainage District
- Grovenburg & Menger Drain Drainage District, Deerfield Estates Branch Drain Drainage District
- Grovenburg & Menger Drain Drainage District, Meadow Ridge No. 4 Branch Drain Drainage District
- Grovenberg Drain Drainage District
- Grovenburg, Royal Crescent Drain Drainage District
- Grovenburg Drain Drainage District, Country View Estates Branch Drain Drainage District
- Heather Haven Branch of Grovenburg and Menger Drain Drainage District

- Siebert Branch of Heather Haven Drain Drainage District
- Lesney Drain Drain Drainage District
- Mack and Swagler Drain Drainage District
- Menger, Meadow Ridge Branch Drain Drainage District; and

WHEREAS, the consolidated drainage district would be known as the Grovenburg and Menger Consolidated Drain Drainage District; and

WHEREAS, Delhi Charter Township recognizes that it is also necessary for the public health, convenience or welfare to relocate, consolidate, extend, add branches and a relief drain and/or relocate along a highway, the following Drains, all or a portion of which are located and established within Delhi Charter Township:

- Abbott Brothers Drain
- Allen Drain
- Binkley Drain
- Blakslee Drain
- Stephen Pratt Drain
- Evergreen Village Drain
- Grovenberg & Menger Drain
- North Branch of The Grovenburg and Minger
- Grovenburg Drain, Branch #1 Drain
- Grovenburg & Menger Br. 1 Drain
- Grovenburg & Menger, Glenmoor Branch Drain
- Grovenburg & Menger, Royal Crescent Branch Drain
- Grovenburg and Menger Drain Drainage District, English Meadows Branch Drain
- Grovenburg & Menger Drain Drainage District, Deerfield Estates Branch Drain
- Grovenburg & Menger Drain Drainage District, Meadow Ridge No. 4 Branch Drain
- Grovenberg Drain
- Grovenburg, Royal Crescent Drain
- Grovenburg Drain Drainage District, Country View Estates Branch Drain
- Heather Haven Branch of Grovenburg and Menger Drain
- Siebert Branch of Heather Haven Drain
- Lesney Drain
- Mack and Swagler Drain
- Menger, Meadow Ridge Branch Drain; and

WHEREAS, the consolidated drain would be known as the Grovenburg and Menger Consolidated Drain; and

WHEREAS, all or a portion of the lands to be benefited by the consolidations are located within Delhi Charter Township; and

WHEREAS, Delhi Charter Township recognizes that it will be subject to assessment at large to pay for a percentage of the costs of the consolidated Drain.

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to Chapters 8 and 19 of Public Act 40 of 1956, as amended, a petition for the consolidation of the Abbott Brothers Drain Drainage District; the Allen Drain Drainage District; the Binkley Drain Drainage District; the Blakslee Drain Drainage District; the Stephen Pratt Drain Drainage District; the Evergreen Village Drain Drainage District; the Grovenberg & Menger Drain Drainage District; the North Branch of The Grovenburg and Minger Drain Drainage District; the Grovenburg Drain, Branch #1 Drain Drainage District; the Grovenburg & Menger Br. 1 Drain Drainage District; the Grovenburg & Menger, Glenmoor Branch Drain Drainage District; the Grovenburg & Menger, Royal Crescent Branch Drain Drainage District; the Grovenburg and Menger Drain Drainage District, English Meadows Branch Drain Drainage District; the Grovenburg & Menger Drain Drainage District, Deerfield Estates Branch Drain Drainage District; the Grovenburg & Menger Drain Drainage District, Meadow Ridge No. 4 Branch Drain Drainage District; the Grovenberg Drain Drainage District; the Grovenburg, Royal Crescent Drain Drainage District; the Grovenburg Drain Drainage District, Country View Estates Branch Drain Drainage District; the Heather Haven Branch of Grovenburg and Menger Drain Drainage District; the Siebert Branch of Heather Haven Drain Drainage District; the Lesney Drain Drainage District; the Mack and Swagler Drain Drainage District; and the Menger, Meadow Ridge Branch Drain Drainage District is authorized to be executed by Delhi Charter Township, and the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of this petition. The consolidated drainage district shall be known as the Grovenburg and Menger Consolidated Drain Drainage District.

BE IT FURTHER RESOLVED THAT, pursuant to Chapters 8 and 19 of Public Act 40 of 1956, as amended, a petition for the relocating, extending, adding lands not within the existing drainage districts, adding branches and a relief drain and/or relocating along a highway and for the consolidation of the Abbott Brothers Drain; the Allen Drain; the Binkley Drain; the Blakslee Drain; the Stephen Pratt Drain; the Evergreen Village Drain; the Grovenberg & Menger Drain; the North Branch of The Grovenburg and Minger Drain; the Grovenburg Drain, Branch #1 Drain; the Grovenburg & Menger Br. 1 Drain; the Grovenburg & Menger, Glenmoor Branch Drain; the Grovenburg & Menger, Royal Crescent Branch Drain; the Grovenburg and Menger Drain Drainage District, English Meadows Branch Drain; the Grovenburg & Menger Drain Drainage District, Deerfield Estates Branch Drain; the Grovenburg & Menger Drain Drainage District, Meadow Ridge No. 4 Branch Drain; the Grovenberg Drain; the Grovenburg, Royal Crescent Drain; the Grovenburg Drain Drainage District, Country View Estates Branch Drain; the Heather Haven Branch of Grovenburg and Menger Drain; the Siebert Branch of Heather Haven Drain; the Lesney Drain; the Mack and Swagler Drain; and the Menger, Meadow Ridge Branch Drain is also authorized to be executed by Delhi Charter Township, and that the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of this petition. The consolidated drain shall be known as the Grovenburg and Menger Consolidated Drain

BE IT FURTHER RESOLVED that the Township Clerk shall forward to the Ingham County Drain Commissioner a copy of this Resolution and file the Petition described above, as permitted under the Public Act 40 of 1956, as amended.

ADOPTED: YEAS: _____

NAYS: _____

The Resolution was declared and adopted.

DELHI CHARTER TOWNSHIP

By: C. J. Davis
Its: Supervisor

By: Evan Hope
Its: Clerk

As authorized by its governing body
On: _____, 2013

DRAFT

**PETITION FOR THE CONSOLIDATION OF DRAINAGE DISTRICTS
AND FOR RELOCATING, EXTENDING, ADDING LANDS NOT WITHIN THE
EXISTING DRAINAGE DISTRICTS, ADDING BRANCHES AND A RELIEF DRAIN
AND/OR RELOCATING ALONG A HIGHWAY AND FOR THE
CONSOLIDATION OF DRAINS PURSUANT TO CHAPTERS 8 AND 19 OF THE
MICHIGAN DRAIN CODE OF 1956, AS AMENDED**

GROVENBURG AND MENDER CONSOLIDATED DRAIN

To the County Drain Commissioner of the County of Ingham:

The undersigned petitioner, Delhi Charter Township, hereby petitions, pursuant to Chapters 8 and 19 of the Michigan Drain Code of 1956, as amended, for the consolidation of the following Drainage Districts, all or a portion of which are located and established within Delhi Charter Township, Ingham County, Michigan; and for the adding of lands not within the following existing Drainage Districts :

- Abbott Brothers Drain Drainage District
- Allen Drain Drainage District
- Binkley Drain Drainage District
- Blakslee Drain Drainage District
- Stephen Pratt Drain Drainage District
- Evergreen Village Drain Drainage District
- Grovenberg & Menger Drain Drainage District
- North Branch of The Grovenburg and Minger Drain Drainage District
- Grovenburg Drain, Branch #1 Drain Drainage District
- Grovenburg & Menger Br. 1 Drain Drainage District
- Grovenburg & Menger, Glenmoor Branch Drain Drainage District
- Grovenburg & Menger, Royal Crescent Branch Drain Drainage District
- Grovenburg and Menger Drain Drainage District, English Meadows Branch Drain Drainage District
- Grovenburg & Menger Drain Drainage District, Deerfield Estates Branch Drain Drainage District
- Grovenburg & Menger Drain Drainage District, Meadow Ridge No. 4 Branch Drain Drainage District
- Grovenberg Drain Drainage District
- Grovenburg, Royal Crescent Drain Drainage District
- Grovenburg Drain Drainage District, Country View Estates Branch Drain Drainage District
- Heather Haven Branch of Grovenburg and Menger Drain Drainage District
- Siebert Branch of Heather Haven Drain Drainage District
- Lesney Drain Drainage District
- Mack and Swagler Drain Drainage District
- Menger, Meadow Ridge Branch Drain Drainage District

The consolidated drainage district is to be known as the Grovenburg and Menger Consolidated Drain Drainage District.

Delhi Charter Township also petitions for the relocating, extending, adding branches and a relief drain and/or relocating along a highway and for the consolidation of the following Drains, all or a portion of which are located and established within Delhi Charter Township, Ingham County, Michigan:

- Abbott Brothers Drain
- Allen Drain
- Binkley Drain
- Blakslee Drain
- Stephen Pratt Drain
- Evergreen Village Drain
- Grovenberg & Menger Drain
- North Branch of The Grovenburg and Minger Drain
- Grovenburg Drain, Branch #1 Drain
- Grovenburg & Menger Br. 1 Drain
- Grovenburg & Menger, Glenmoor Branch Drain
- Grovenburg & Menger, Royal Crescent Branch Drain
- Grovenburg and Menger Drain Drainage District, English Meadows Branch Drain
- Grovenburg & Menger Drain Drainage District, Deerfield Estates Branch Drain
- Grovenburg & Menger Drain Drainage District, Meadow Ridge No. 4 Branch Drain
- Grovenberg Drain
- Grovenburg, Royal Crescent Drain
- Grovenburg Drain Drainage District, Country View Estates Branch Drain
- Heather Haven Branch of Grovenburg and Menger Drain
- Siebert Branch of Heather Haven Drain
- Lesney Drain
- Mack and Swagler Drain
- Menger, Meadow Ridge Branch Drain

The consolidated drain is to be known as the Grovenburg and Menger Consolidated Drain.

The petitioner is a municipality that will be liable to assessments at large for at least a percentage of the total amount to be assessed for the cost of the proposed consolidated drain. This petition has been authorized by Delhi Charter Township's governing body. A copy of the Resolution of Delhi Charter Township is attached hereto.

Your petitioner further shows that said Drainage Districts need consolidating and the adding of lands not within the existing Drainage Districts and that said Drains need relocating,

extending, adding branches and a relief drain and/or relocating along a highway and consolidation for efficiency of administration and maintenance and for cost savings. Consolidation of the Drainage Districts, and the relocating, extending, adding lands not within the existing drainage districts, adding branches and a relief drain and/or relocating along a highway and consolidation are conducive to the public health, convenience or welfare.

DELHI CHARTER TOWNSHIP

By: C. J. Davis
Its: Supervisor

By: Evan Hope
Its: Clerk

As authorized by its governing body
On: _____, 2013

DRAFT

DELHI CHARTER TOWNSHIP

**RESOLUTION TO FILE A DRAIN PETITION PURSUANT TO CHAPTERS 8 AND 19
OF THE MICHIGAN DRAIN CODE OF 1956, AS AMENDED**

FERLEY CONSOLIDATED DRAIN

At a _____ meeting of the Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan, on the _____ day of _____, 2013, at _____ pm.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____.

WHEREAS, Delhi Charter Township recognizes that it is necessary for the public health, convenience or welfare to consolidate the following Drainage Districts and to add lands not within the existing Drainage Districts, all or a portion of which are located and established within the Delhi Charter Township:

- Ferley Drain Drainage District
- Ferley & Branches Drain Drainage District
- Hearthside Acres Branch of Ferley Drain Drainage District
- Branch No. 6 Ferley Drain Drainage District
- Branch No. 7 of Ferley and Branches Drain Drainage District
- Ferley Extension Drain Drainage District
- Ferley, Sycamore Shores Branch Drain Drainage District
- Ferley, Dutch Meadows Relief Drain Drainage District
- Ferley Drain Drainage District, Keller's Ridge Branch Drain Drainage District; and

WHEREAS, the consolidated drainage district would be known as the Ferley Consolidated Drain Drainage District; and

WHEREAS, Delhi Charter Township recognizes that it is also necessary for the public health, convenience or welfare to relocate, consolidate, extend, add branches and a relief drain and/or relocate along a highway, the following Drains, all or a portion of which are located and established within Delhi Charter Township:

- Ferley Drain
- Ferley & Branches Drain
- Hearthside Acres Branch of Ferley Drain

- Branch No. 6 Ferley Drain
- Branch No. 7 of Ferley and Branches Drain
- Ferley Extension Drain
- Ferley, Sycamore Shores Branch Drain
- Ferley, Dutch Meadows Relief Drain
- Ferley Drain Drainage District, Keller's Ridge Branch Drain; and

WHEREAS, the consolidated drain would be known as the Ferley Consolidated Drain; and

WHEREAS, all or a portion of the lands to be benefited by the consolidations are located within Delhi Charter Township; and

WHEREAS, Delhi Charter Township recognizes that it will be subject to an assessment at large to pay for a percentage of the costs of the consolidated Drain.

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to Chapters 8 and 19 of Public Act 40 of 1956, as amended, a petition for the consolidation of the Ferley Drain Drainage District; the Ferley & Branches Drain Drainage District; the Hearthsides Acres Branch of Ferley Drain Drainage District; the Branch No. 6 Ferley Drain Drainage District; the Branch No. 7 of Ferley and Branches Drain Drainage District; the Ferley Extension Drain Drainage District; the Ferley, Sycamore Shores Branch Drain Drainage District; the Ferley, Dutch Meadows Relief Drain Drainage District; and the Ferley Drain Drainage District, Keller's Ridge Branch Drain Drainage District is authorized to be executed by Delhi Charter Township, and the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of this petition. The consolidated drainage district shall be known as the Ferley Consolidated Drain Drainage District.

BE IT FURTHER RESOLVED THAT, pursuant to Chapters 8 and 19 of Public Act 40 of 1956, as amended, a petition for the relocating, extending, adding lands not within the existing drainage districts, adding branches and a relief drain and/or relocating along a highway and for the consolidation of the Ferley Drain; the Ferley & Branches Drain; the Hearthsides Acres Branch of Ferley Drain; the Branch No. 6 Ferley Drain; the Branch No. 7 of Ferley and Branches Drain; the Ferley Extension Drain; the Ferley, Sycamore Shores Branch Drain; the Ferley, Dutch Meadows Relief Drain; and the Ferley Drain Drainage District, Keller's Ridge Branch Drain is also authorized to be executed by Delhi Charter Township, and that the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of this petition. The consolidated drain shall be known as the Ferley Consolidated Drain.

BE IT FURTHER RESOLVED that the Township Clerk shall forward to the Ingham County Drain Commissioner a copy of this Resolution and file the Petition described above, as permitted under the Public Act 40 of 1956, as amended.

ADOPTED: YEAS: _____

NAYS: _____

The Resolution was declared and adopted.

DELHI CHARTER TOWNSHIP

By: C. J. Davis
Its: Supervisor

By: Evan Hope
Its: Clerk

As authorized by its governing body
On: _____, 2013

**PETITION FOR THE CONSOLIDATION OF DRAINAGE DISTRICTS
AND FOR RELOCATING, EXTENDING, ADDING LANDS NOT WITHIN THE
EXISTING DRAINAGE DISTRICTS, ADDING BRANCHES AND A RELIEF DRAIN
AND/OR RELOCATING ALONG A HIGHWAY AND FOR THE
CONSOLIDATION OF DRAINS PURSUANT TO CHAPTERS 8 AND 19 OF THE
MICHIGAN DRAIN CODE OF 1956, AS AMENDED**

FERLEY CONSOLIDATED DRAIN

To the County Drain Commissioner of the County of Ingham:

The undersigned petitioner, Delhi Charter Township, hereby petitions, pursuant to Chapters 8 and 19 of the Michigan Drain Code of 1956, as amended, for the consolidation of the following Drainage Districts, all or a portion of which are located and established within Delhi Charter Township, Ingham County, Michigan; and for the adding of lands not within the following existing Drainage Districts:

- Ferley Drain Drainage District
- Ferley & Branches Drain Drainage District
- Hearthiside Acres Branch of Ferley Drain Drainage District
- Branch No. 6 Ferley Drain Drainage District
- Branch No. 7 of Ferley and Branches Drain Drainage District
- Ferley Extension Drain Drainage District
- Ferley, Sycamore Shores Branch Drain Drainage District
- Ferley, Dutch Meadows Relief Drain Drainage District
- Ferley Drain Drainage District, Keller's Ridge Branch Drain Drainage District

The consolidated drainage district is to be known as the Ferley Consolidated Drain Drainage District.

Delhi Charter Township also petitions for the relocating, extending, adding branches and a relief drain and/or relocating along a highway and for the consolidation of the following Drains, all or a portion of which are located and established within Delhi Charter Township, Ingham County, Michigan:

- Ferley Drain
- Ferley & Branches Drain
- Hearthiside Acres Branch of Ferley Drain
- Branch No. 6 Ferley Drain
- Branch No. 7 of Ferley and Branches Drain
- Ferley Extension Drain
- Ferley, Sycamore Shores Branch Drain
- Ferley, Dutch Meadows Relief Drain
- Ferley Drain Drainage District, Keller's Ridge Branch Drain

The consolidated drain is to be known as the Ferley Consolidated Drain.

The petitioner is a municipality that will be liable to assessments at large for at least a percentage of the total amount to be assessed for the cost of the proposed consolidated drain. This petition has been authorized by Delhi Charter Township's governing body. A copy of the Resolution of Delhi Charter Township is attached hereto.

Your petitioner further shows that said Drainage Districts need consolidating and the adding of lands not within the existing Drainage Districts and that said Drains need relocating, extending, adding branches and a relief drain and/or relocating along a highway and consolidation for efficiency of administration and maintenance and for cost savings. Consolidation of the Drainage Districts, and the relocating, extending, adding lands not within the existing drainage districts, adding branches and a relief drain and/or relocating along a highway and consolidation are conducive to the public health, convenience or welfare.

DELHI CHARTER TOWNSHIP

By: C. J. Davis
Its: Supervisor

By: Evan Hope
Its: Clerk

As authorized by its governing body
On: _____, 2013

DELHI CHARTER TOWNSHIP

**RESOLUTION TO FILE A DRAIN PETITION PURSUANT TO CHAPTERS 8 AND 19
OF THE MICHIGAN DRAIN CODE OF 1956, AS AMENDED**

BANTA CONSOLIDATED DRAIN

At a _____ meeting of the Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan, on the _____ day of _____, 2013, at _____ pm.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____.

WHEREAS, Delhi Charter Township recognizes that it is necessary for the public health, convenience or welfare to consolidate the following Drainage Districts and to add lands not within the existing Drainage Districts, all or a portion of which are located and established within the Delhi Charter Township:

- Banta County Drain Drainage District
- Banta, Ancaster Park Branch Drain Drainage District
- Banta Drain Drainage District, Lansing Christian School Branch Drain Drainage District
- Banta Drain Drainage District, Trinity Church Branch Drain Drainage District
- Banta Drain Drainage District, Genesis Center Branch Drain Drainage District
- Banta Drain Drainage District, Goodman Branch Drain Drainage District
- Collins Road Drain Drainage District
- Exner Drain Drainage District
- Five Oaks Drain Drainage District; and

WHEREAS, the consolidated drainage district would be known as the Banta Consolidated Drain Drainage District; and

WHEREAS, Delhi Charter Township recognizes that it is also necessary for the public health, convenience or welfare to relocate, consolidate, extend, add branches and a relief drain and/or relocate along a highway, the following Drains, all or a portion of which are located and established within Delhi Charter Township:

- Banta County Drain

- Banta, Ancaster Park Branch Drain
- Banta Drain Drainage District, Lansing Christian School Branch Drain
- Banta Drain Drainage District, Trinity Church Branch Drain
- Banta Drain Drainage District, Genesis Center Branch Drain
- Banta Drain Drainage District, Goodman Branch Drain
- Collins Road Drain
- Exner Drain
- Five Oaks Drain; and

WHEREAS, the consolidated drain would be known as the Banta Consolidated Drain; and

WHEREAS, all or a portion of the lands to be benefited by the consolidations are located within Delhi Charter Township; and

WHEREAS, Delhi Charter Township recognizes that it will be subject to an assessment at large to pay for a percentage of the costs of the consolidated Drain.

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to Chapters 8 and 19 of Public Act 40 of 1956, as amended, a petition for the consolidation of the Banta County Drain Drainage District; the Banta, Ancaster Park Branch Drain Drainage District; the Banta Drain Drainage District, Lansing Christian School Branch Drain Drainage District; the Banta Drain Drainage District, Trinity Church Branch Drain Drainage District; the Banta Drain Drainage District, Genesis Center Branch Drain Drainage District; the Banta Drain Drainage District, Goodman Branch Drain Drainage District; the Collins Road Drain Drainage District; the Exner Drain Drainage District; and the Five Oaks Drain Drainage District is authorized to be executed by Delhi Charter Township, and the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of this petition. The consolidated drainage district shall be known as the Banta Consolidated Drain Drainage District; and

BE IT FURTHER RESOLVED THAT, pursuant to Chapters 8 and 19 of Public Act 40 of 1956, as amended, a petition for the relocating, extending, adding lands not within the existing drainage districts, adding branches and a relief drain and/or relocating along a highway and for the consolidation of the Banta County Drain; the Banta, Ancaster Park Branch Drain; the Banta Drain Drainage District, Lansing Christian School Branch Drain; the Banta Drain Drainage District, Trinity Church Branch Drain; the Banta Drain Drainage District, Genesis Center Branch Drain; the Banta Drain Drainage District, Goodman Branch Drain; the Collins Road Drain; the Exner Drain; and the Five Oaks Drain is also authorized to be executed by Delhi Charter Township, and that the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of this petition. The consolidated drain shall be known as the Banta Consolidated Drain.

BE IT FURTHER RESOLVED that the Township Clerk shall forward to the Ingham County Drain Commissioner a copy of this Resolution and file the Petition described above, as permitted under the Public Act 40 of 1956, as amended.

ADOPTED: YEAS: _____

NAYS: _____

The Resolution was declared and adopted.

DELHI CHARTER TOWNSHIP

By: C. J. Davis
Its: Supervisor

By: Evan Hope
Its: Clerk

As authorized by its governing body
On: _____, 2013

**PETITION FOR THE CONSOLIDATION OF DRAINAGE DISTRICTS
AND FOR RELOCATING, EXTENDING, ADDING LANDS NOT WITHIN THE
EXISTING DRAINAGE DISTRICTS, ADDING BRANCHES AND A RELIEF DRAIN
AND/OR RELOCATING ALONG A HIGHWAY AND FOR THE
CONSOLIDATION OF DRAINS PURSUANT TO CHAPTERS 8 AND 19 OF THE
MICHIGAN DRAIN CODE OF 1956, AS AMENDED**

BANTA CONSOLIDATED DRAIN

To the County Drain Commissioner of the County of Ingham:

The undersigned petitioner, Delhi Charter Township, hereby petitions, pursuant to Chapters 8 and 19 of the Michigan Drain Code of 1956, as amended, for the consolidation of the following Drainage Districts, all or a portion of which are located and established within Delhi Charter Township, Ingham County, Michigan; and for the adding of lands not with the following existing Drainage Districts:

- Banta County Drain Drainage District
- Banta, Ancaster Park Branch Drain Drainage District
- Banta Drain Drainage District, Lansing Christian School Branch Drain Drainage District
- Banta Drain Drainage District, Trinity Church Branch Drain Drainage District
- Banta Drain Drainage District, Genesis Center Branch Drain Drainage District
- Banta Drain Drainage District, Goodman Branch Drain Drainage District
- Collins Road Drain Drainage District
- Exner Drain Drainage District
- Five Oaks Drain Drainage District

The consolidated drainage district is to be known as the Banta Consolidated Drain Drainage District.

Delhi Charter Township also petitions for the relocating, extending, adding branches and a relief drain and/or relocating along a highway and for the consolidation of the following Drains, all or a portion of which are located and established within Delhi Charter Township, Ingham County, Michigan:

- Banta County Drain
- Banta, Ancaster Park Branch Drain
- Banta Drain Drainage District, Lansing Christian School Branch Drain
- Banta Drain Drainage District, Trinity Church Branch Drain
- Banta Drain Drainage District, Genesis Center Branch Drain
- Banta Drain Drainage District, Goodman Branch Drain
- Collins Road Drain
- Exner Drain

- Five Oaks Drain

The consolidated drain is to be known as the Banta Consolidated Drain.

The petitioner is a municipality that will be liable to assessments at large for at least a percentage of the total amount to be assessed for the cost of the proposed consolidated drain. This petition has been authorized by Delhi Charter Township's governing body. A copy of the Resolution of Delhi Charter Township is attached hereto.

Your petitioner further shows that said Drainage Districts need consolidating and the adding of lands not within the existing Drainage Districts and that said Drains need relocating, extending, adding branches and a relief drain and/or relocating along a highway and consolidation for efficiency of administration and maintenance and for cost savings. Consolidation of the Drainage Districts, and the relocating, extending, adding lands not within the existing drainage districts, adding branches and a relief drain and/or relocating along a highway and consolidation are conducive to the public health, convenience or welfare.

DELHI CHARTER TOWNSHIP

By: C. J. Davis
Its: Supervisor

By: Evan Hope
Its: Clerk

As authorized by its governing body
On: _____, 2013

DELHI CHARTER TOWNSHIP DRAIN CONSOLIDATION



Legend

- Sycamore Creek
- City of Lansing
- Ferley Drain and Drainage District
- Banta Drain and Drainage District
- To be consolidated to Banta Drain and Drainage District
- To be consolidated to Ferley Drain and Drainage District
- To be consolidated to Banta and Ferley Drain and Drainage District

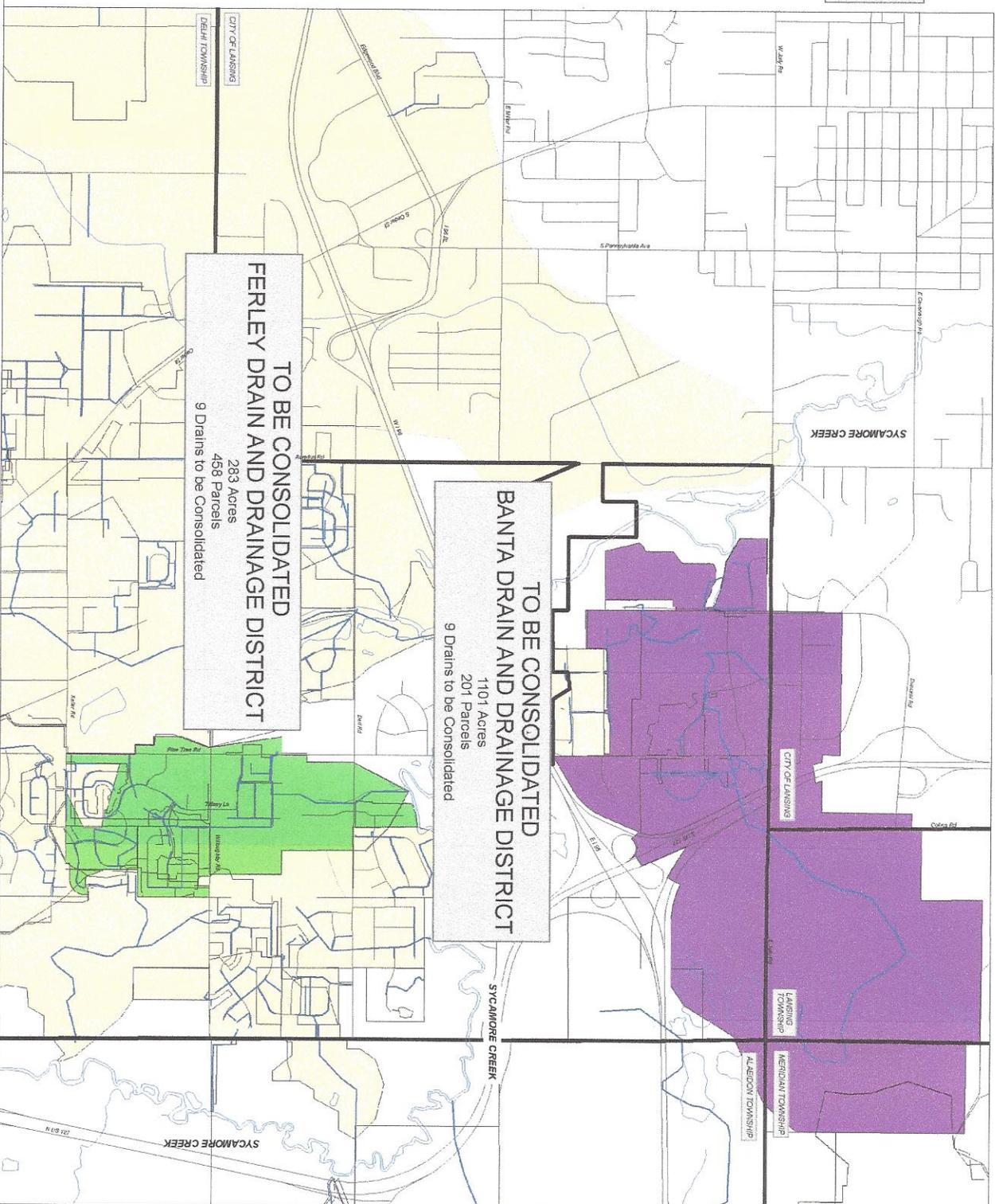
TOTAL NO. DRAINS TO BE CONSOLIDATED: 44

TOTAL NO. DRAINS TO BE CONSOLIDATED IN AURELIUS & DELHI DRAINAGE DISTRICT: 3

TOTAL NO. DRAINS TO BE CONSOLIDATED IN BANTA DRAIN DRAINAGE DISTRICT: 9

TOTAL NO. DRAINS TO BE CONSOLIDATED IN FERLEY DRAIN DRAINAGE DISTRICT: 9

TOTAL NO. DRAINS TO BE CONSOLIDATED IN GROVENBURG & MENGER DRAIN DISTRICT: 23



**TO BE CONSOLIDATED
BANTA DRAIN AND DRAINAGE DISTRICT**

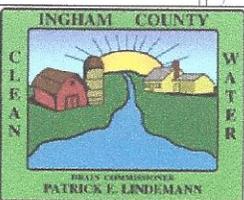
1101 Acres
201 Parcels
9 Drains to be Consolidated

**TO BE CONSOLIDATED
FERLEY DRAIN AND DRAINAGE DISTRICT**

283 Acres
468 Parcels
9 Drains to be Consolidated

**PATRICK E. LINDEMANN
INGHAM COUNTY DRAIN COMMISSIONER**

707 BUHL AVENUE
P.O. BOX 220
MASON, MI 48854
PHONE: (517)-676-8395
FAX: (517)-676-8364



1:200 600 0 1,200 Feet
1 inch = 1,200 feet

DRAFT

DELHI DRAIN CONSOLIDATION
DELHI CHARTER TOWNSHIP
INGHAM COUNTY
MICHIGAN

Proj. No. 120380SG2013
 Delhi Township
 Consolidated Drains

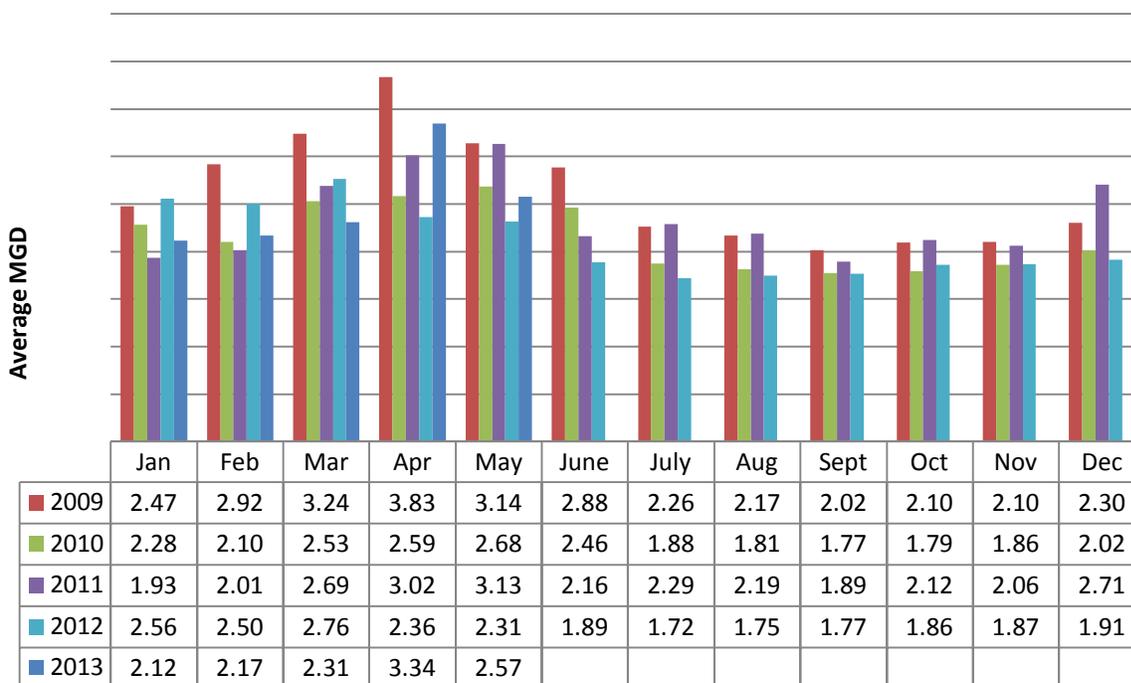


DEPARTMENT OF PUBLIC SERVICES

Monthly Report

May 2013

Effluent Flow Data – (Average MGD)

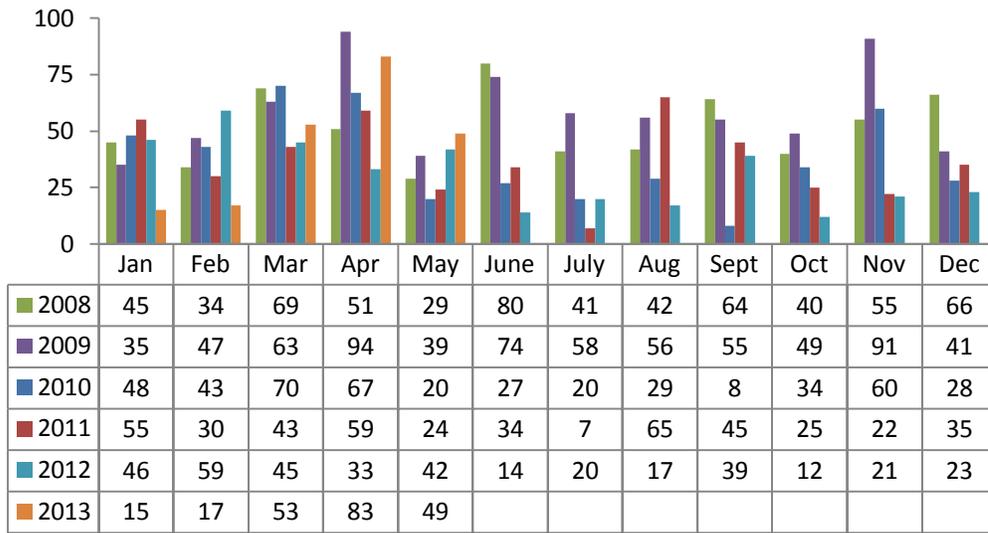


Laboratory Testing and Quality Control – Quality Assurance Program

Tests Run For		% Passing
Permit Compliance	238	
Process Control	1896	
Quality Control	82	99%
Check Samples	2	100%
DMRQA-Study 30 Proficiency	1	100%
Miscellaneous Sampling	30	
Totals	2249	100%

Maintenance

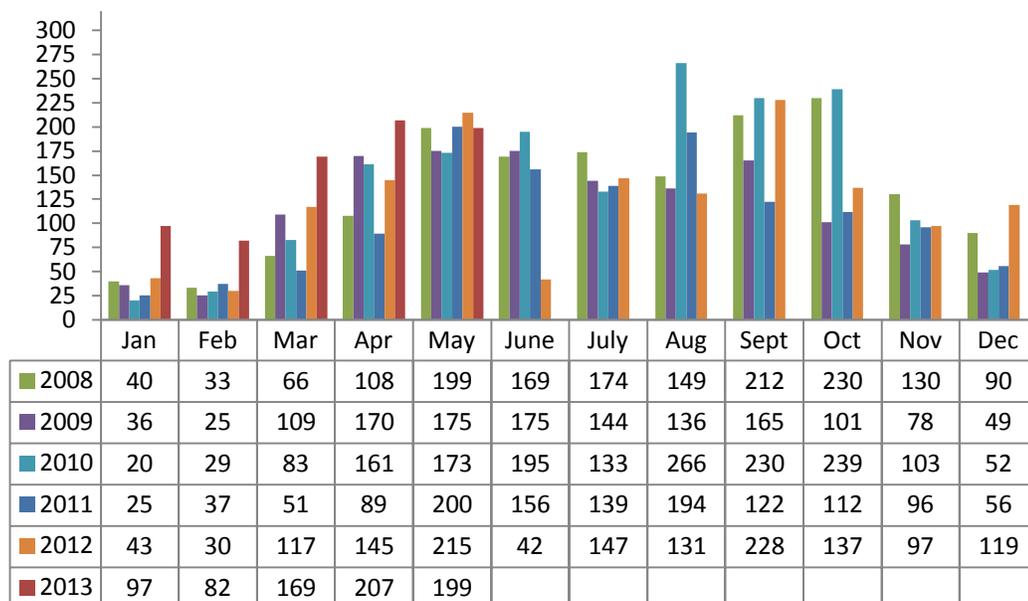
WORK ORDERS



Note: Work order totals do not include monthly, weekly and daily preventive maintenance tasks. Below are highlights of some of the repairs performed.

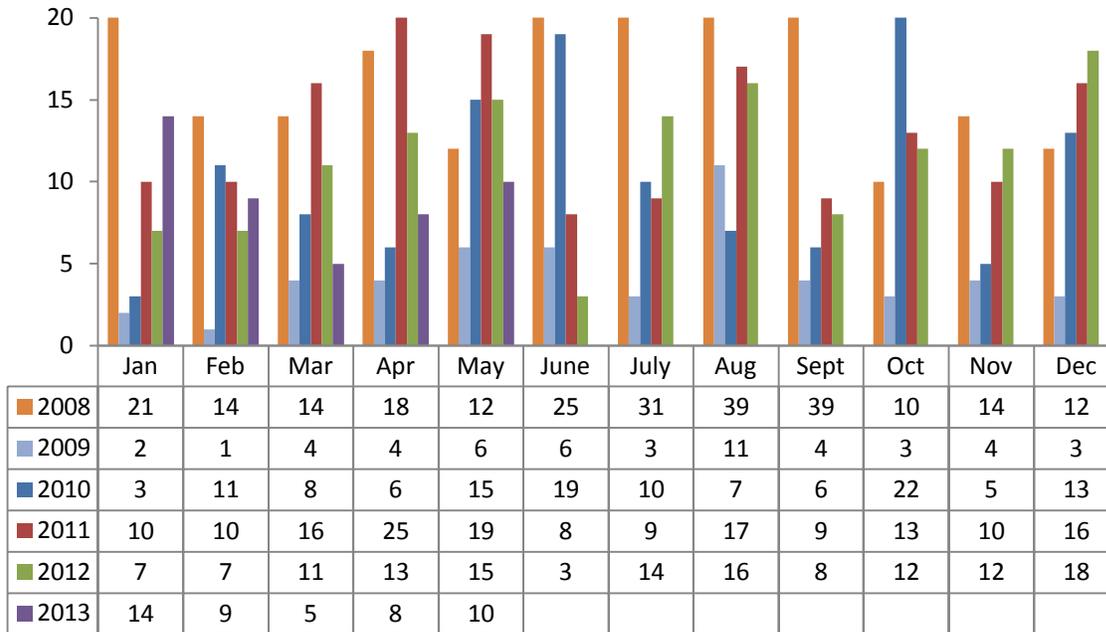
- Repaired the leak on pump #2 at the hypochlorite building
- Mounted hot water hose on the RBC building outside wall for the summer
- Repaired the calcium nitrate pump at Pine Tree lift station
- Repaired trailer used for Scag mowers
- Repaired wash pump on the east primary grease beach
- Replaced the battery in Unit #67, 2000 Ford Ranger, for Assessing Department
- Painted wooden trim at Farmer's Market
- Painted awnings on the exterior of the DDA/Sheriff building
- Replaced Honda engine on the soil compactor at the cemetery

Miss Digs Performed



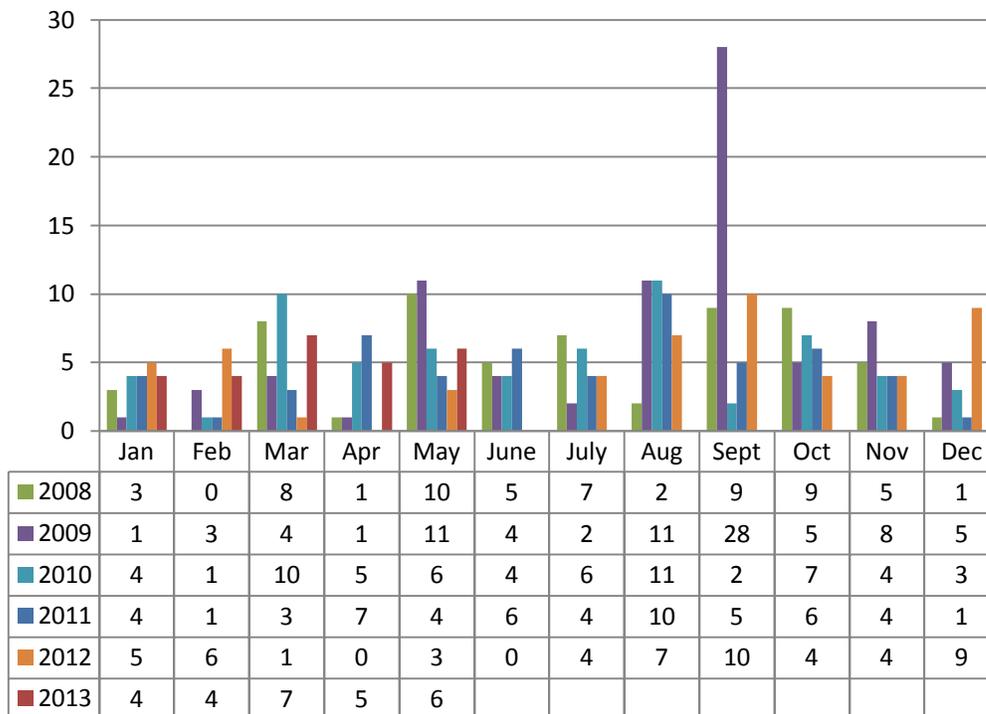
Unscheduled Service Calls

COMPLAINTS/CALL OUTS



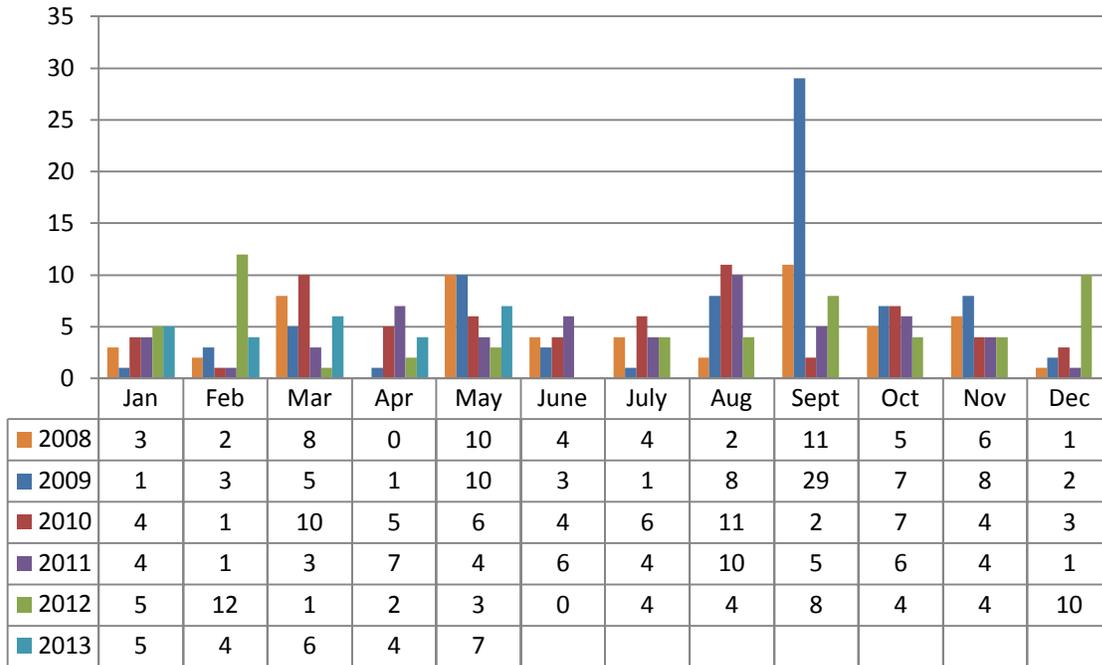
Sanitary Sewer Permits Issued

Permits Issued

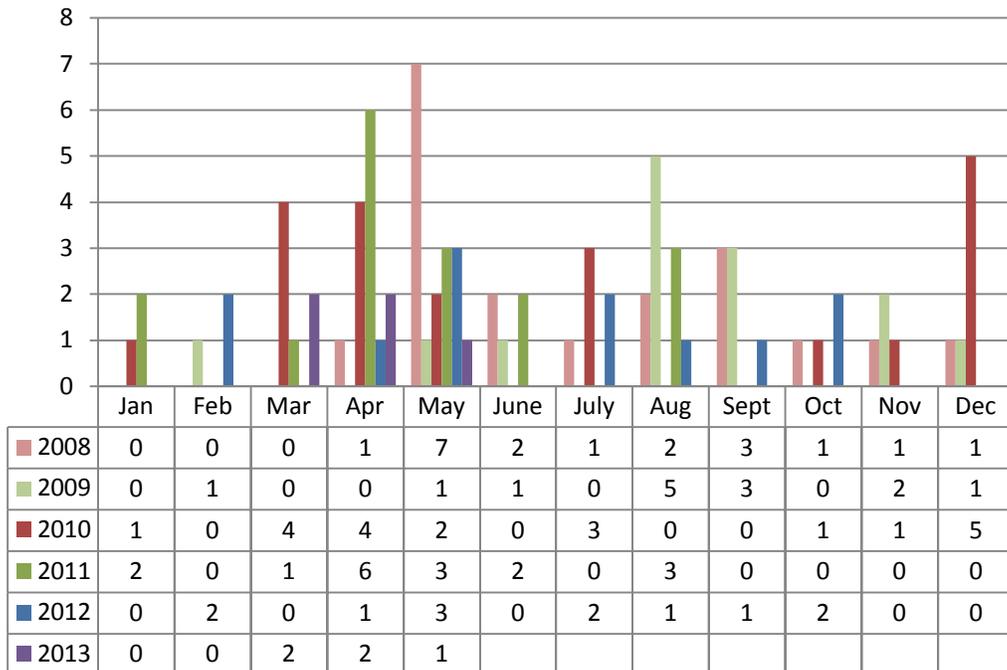


Sanitary/Storm Sewer Inspections Performed

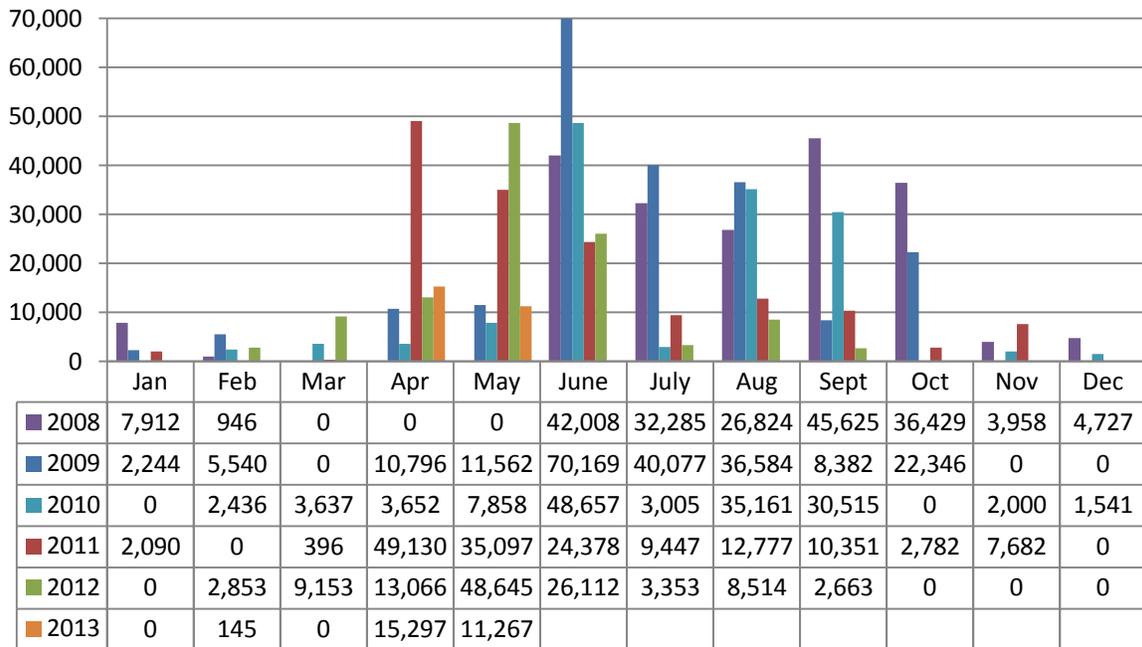
Sanitary Sewer Inspections



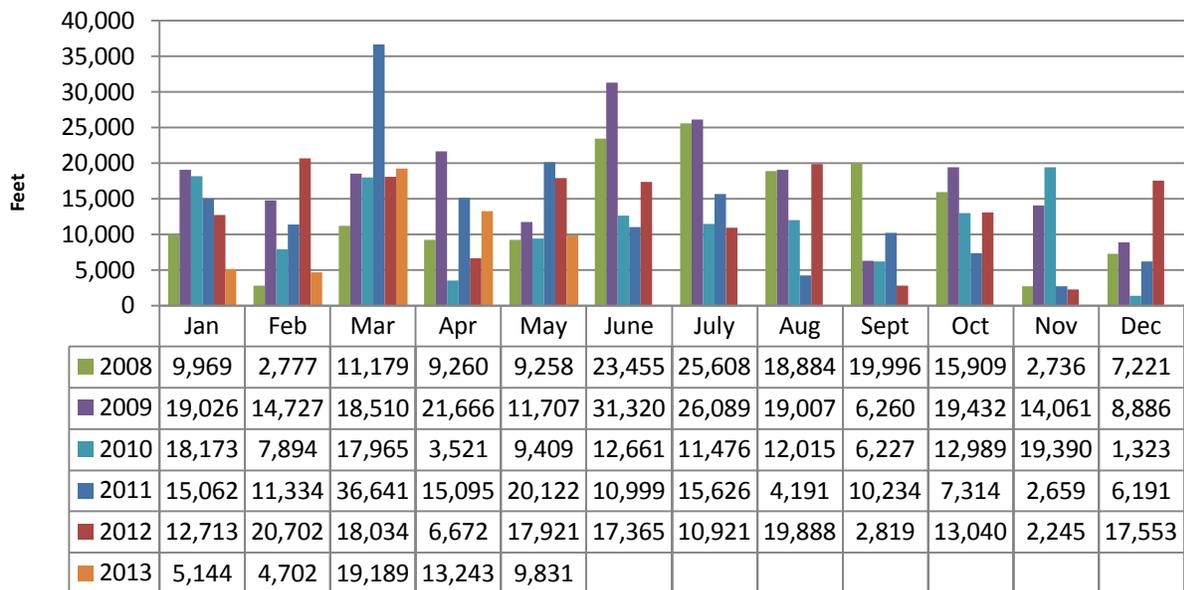
Storm Sewer Inspections



Feet of Sanitary Sewer Cleaned (Vactor Truck Work)

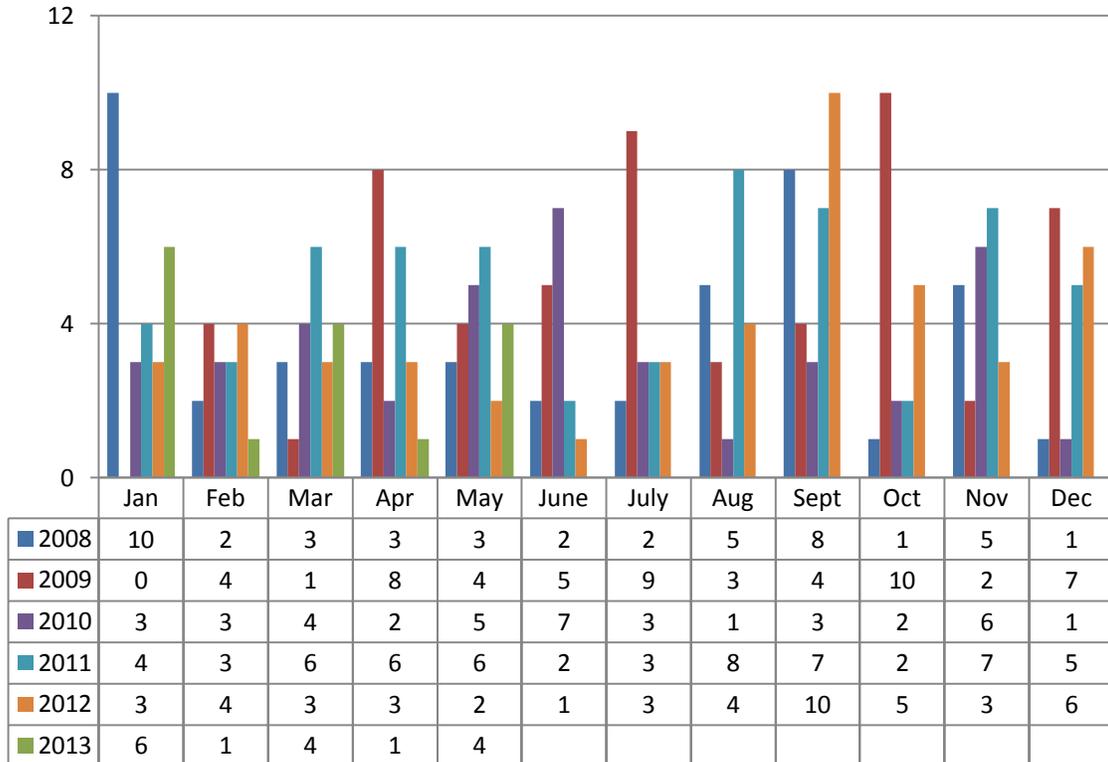


Feet of Sanitary Sewer Televised (Camera Truck Work)



Cemetery

BURIALS



Stormwater

On Monday May 6, two (2) seasonal Environmental Interns began working full time. They will obtain samples from selected surface waters in the Township and conduct laboratory analysis to build on the current stormwater database throughout the summer.

Community Outreach

A Reuse Rally was held at the Publicly Owned Treatment Works (POTW) on May 4 for residents to drop-off and/or take home used items. The event included an electronics and pharmaceutical drop off. An estimated 14,000 pounds of electronics were recycled; 126 pounds of unwanted medication and 9 pounds of controlled substances were collected.

On May 18 the 12th Annual Open House for Water Quality Awareness was held. This free event is held annually to invite the public to get a better understanding of water quality issues and the importance of the operation of the POTW. Fourteen local businesses participated in a fish painting/decorating contest. First place was won by 7-Eleven, second place was the Coffee Barrel and third place was the Wild Strawberry Florist. Although the attendance was low this year the event was a great success.

On Thursday May 9, the Director of Public Services, the Environmental Coordinator and a Treatment Plant Operator participated in the Ground Water Management Board's 17th Annual Children's Water Festival at Michigan State University. The goal of the Children's Water Festival is to educate fourth, fifth and sixth graders on the importance of water conservation and protection.

During the month of May Gill attended the Reuse Rally, POTW Open House and Horizon Elementary School Open House on May 22.

The Lions Club hosted a brush drop off on May 18. They took in 87 loads of brush and 59 bags of yard waste.

Industrial Pretreatment Program

May IPP Activities		
Site Plan Review		
	5/15/13	Aspen Center, Phase II
	5/15/13	Aspen Lake Apartments, Phase III
Review/Approval		
Site Plan Review	5/3/2013	3400 Belle Chase Way - Two Men and a Truck
Bldg Plan Approval	5/8/2013	4170 Charlar Drive - Weymouth Assoc
Bldg Plan Approval	5/23/2013	4170 Charlar Drive - Weymouth Assoc
Inspections - Grease Traps		
Compliant	04/26/13	7-11 1997 Aurelius
Compliant	04/26/13	Biggby Coffee - 2006 Cedar
Non Compliant	04/26/13	Buddies Grill - 2040 Aurelius
Compliant	04/26/13	Big Ten Holt - 2005 Eifert
Compliant	04/26/13	Burger King - 2464 Cedar
Compliant	04/26/13	Burger King - 2520 E. Jolly
Compliant	04/26/13	Champions - 2440 N. Cedar
Compliant	04/26/13	Chisholm Hills - 2395 Washington
Compliant	04/26/13	Coach's - 6201 Bishop
Compliant	04/26/13	Coffee Barrel - 2237 Aurelius
Compliant	04/26/13	Cottage Inn Pizza - 1995 Cedar
Compliant	04/26/13	Delhi Café - 4625 Willoughby
Compliant	04/26/13	Fat Boys Pizza - 2040 Aurelius
Non Compliant	04/26/13	Eagles - 1111 N. Cedar
Compliant	04/26/13	Hometown Nutrition - 2380 N. Cedar Ste. 3
Compliant	04/26/13	Incu-Bake 1967 Aurelius
Compliant	04/26/13	IngCredible - 2454 S. Cedar
Compliant	04/26/13	Jade Garden - 1979 Aurelius
Compliant	04/26/13	Kroger - 2495 N. Cedar
Compliant	04/26/13	Little Caesar's - 2221 N. Cedar
Compliant	04/26/13	McDonald's 2775 Eaton Rapids Rd.
Compliant	04/26/13	McDonald's 2530 E. Jolly
Compliant	04/26/13	McDonald's 2400 N. Cedar
Compliant	04/26/13	Sam Corey Senior Center- 2108 N. Cedar
Compliant	04/26/13	Subway - 2765 Eaton Rapids Rd.
Compliant	04/26/13	Tacos E Mas - 1850 Cedar
Compliant	04/26/13	Tim Horton's - 2450 E. Jolly
Compliant	04/26/13	Tim Horton's - 2350 Cedar
Compliant	04/26/13	Wendy's - 2727 Eaton Rapids Rd.



1st Place – 7-Eleven



2nd Place – Coffee Barrel



3rd Place – Wild Strawberry Florist



**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JUNE 4, 2013**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, June 4, 2013 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Davis called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon, John Hayhoe, Megan Ketchum, DiAnne Warfield

Members Absent: None

Others Present: John Elsinga, Township Manager
Sandra Diorka, Director of Public Services
Wendy Thielen, Assistant Township Manager of Human Resources
Amy Finch, Assistant Township Clerk/Deputy Clerk

COMMENTS FROM THE PUBLIC - None

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of May 21, 2013
- B. Approval of Minutes – Regular Meeting of May 21, 2013
- C. Approval of Claims – May 28, 2013 (ATTACHMENT I)
- D. Approval of Payroll – May 23, 2013 (ATTACHMENT II)
- E. Reappointment to the Delhi Township Planning Commission – Tonia Olson (ATTACHMENT III)
- F. Appointment to the Delhi Township Planning Commission – Kimberly Berry-Smokoski (ATTACHMENT IV)

Harmon moved to approve the Consent Agenda as presented.

A Roll Call Vote was recorded as follows:

Ayes: Davis, Harmon, Hayhoe, Hope, Ketchum, Sweet, Warfield

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JUNE 4, 2013**

NEW BUSINESS

RESCHEDULE TOWNSHIP BOARD GOALS AND OBJECTIVES MEETING

The Board reviewed a memorandum dated May 31, 2013 from Evan Hope, Clerk (ATTACHMENT V).

Hayhoe moved to reschedule the Township Board Goals and Objectives Meeting from June 11, 2013 to July 23, 2013 at 6:00 p.m.

A Roll Call Vote was recorded as follows:

Ayes: Harmon, Hayhoe, Hope, Ketchum, Sweet, Warfield, Davis

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2012-013 – FY 2013 GENERAL FUND BUDGET

The Board reviewed a memorandum dated May 30, 2013 from Twp. Mgr. Elsinga (ATTACHMENT VI).

Warfield moved to adopt Amendment No. 1 to Resolution No. 2012-013 for the Fiscal Year 2013 General Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Sweet, Warfield, Davis, Harmon

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2012-014 – FY 2013 SEWER FUND BUDGET

The Board reviewed a memorandum dated May 31, 2013 from Twp. Mgr. Elsinga (ATTACHMENT VII).

Sweet moved to adopt Amendment No. 1 to Resolution No. 2012-014 for the Fiscal Year 2013 Sewer Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Warfield, Davis, Harmon, Hayhoe

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2012-017 – FY 2013 FIRE EQUIPMENT, TRAINING AND APPARATUS FUND BUDGET

The Board reviewed a memorandum dated May 29, 2013 from Twp. Mgr. Elsinga (ATTACHMENT VIII).

Hayhoe moved to adopt Amendment No. 1 to Resolution No. 2012-017 for the Fiscal Year 2013 Fire Equipment, Training and Apparatus Fund Budget.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JUNE 4, 2013**

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Sweet, Warfield, Davis, Harmon, Hayhoe, Hope

MOTION CARRIED

REPORTS

SUPERVISOR

Supervisor Davis reported on the LEAP meeting he attended on June 4, 2013.

Supervisor Davis reminded the Board of the Goals and Objectives meeting on June 5, 2013.

TRUSTEES

TRUSTEE HAYHOE

Trustee Hayhoe stated that a Fire Regionalization press conference will be held on June 10, 2013 at the Delhi Township Fire Station.

TOWNSHIP MANAGER

Twp. Mgr. Elsinga stated that the drain consolidations that were discussed at the June 4, 2013 Committee of the Whole meeting will be before the Board for their consideration at the June 18, 2013 Board of Trustees meeting.

Twp. Mgr. Elsinga stated that while at the June 4, 2013 LEAP meeting he was approached by the one of the owners of Two Men and a Truck who commented on how well Township staff worked with them during the recent expansion of their facility.

LIMITED PUBLIC COMMENTS - None

ADJOURNMENT

Meeting adjourned at 7:49 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

ACCOUNTS PAYABLE APPROVAL

May 28, 2013

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated May 28, 2013 numbered 83627 thru 83718 & ACH 2533 thru 2552. Every invoice has a payment authorizing signature(s).

Dated: May 28, 2013

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated May 28, 2013 show payments made from the following funds:

General Fund	\$	64,765.07
Fire Fund		18,875.18
Police Fund		197,620.83
Fire Equip. & Apparatus Fund		3,770.04
Downtown Development Fund		31,760.25
Sewer Fund		40,858.15
Trust & Agency Fund		3,430.67
Grand Total	\$	361,080.19

Includes the following to be reimbursed from separate bank accounts:

Employee Flexible Spending Acct.	\$	634.10
----------------------------------	----	--------

Dated: May 28, 2013

John B. Elsinga, Township Manager

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (None)

Dated: May 28, 2013

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV Board Audit and Approval: At a regular meeting of the Township Board held on June 4, 2013 a motion was made by _____ and passed by ___ yes votes and ___ no votes (_____ absent) that the list of claims dated May 28, 2013, was reviewed, audited and approved

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
POST DATES 05/28/2013 - 05/28/2013

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
SBAM	RETIREEES HEALTH INSURANCE JUNE	227.22
TIFFANY PARKER	REFUND FOR PAVILION RENTAL	100.00
SALLY DUNHAM	REFUND TRIP TO TIGER GAME	54.00
	Total For Dept 000.00	381.22
Dept 101.00 LEGISLATIVE		
HARTFORD LIFE INSURANCE CO	TRUSTEES LIFE INSURANCE JUNE	25.50
CAPITAL AREA RAIL COUNCIL	CARC 2012-2013 ANNUAL DUES	300.00
	Total For Dept 101.00 LEGISLATIVE	325.50
Dept 171.00 MANAGER		
SBAM	HEALTH INSURANCE JUNE	2,291.33
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	296.05
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	93.50
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	138.90
MICH ECONOMIC DEVELOPERS	2013 MEMBERSHIP DUES/ELSINGA	260.00
VERIZON WIRELESS	CELLULAR APRIL	49.57
	Total For Dept 171.00 MANAGER	3,129.35
Dept 191.00 ACCOUNTING		
SBAM	HEALTH INSURANCE JUNE	424.32
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	43.16
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	19.97
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	29.63
	Total For Dept 191.00 ACCOUNTING	517.08
Dept 215.00 CLERK		
SBAM	HEALTH INSURANCE JUNE	2,715.65
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	258.32
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	64.16
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	95.55
DBI BUSINESS INTERIORS	INK CARTRIDGE	36.99
VERIZON WIRELESS	CELLULAR APRIL	49.57
	Total For Dept 215.00 CLERK	3,220.24
Dept 228.00 INFORMATION TECHNOLOGY		
SBAM	HEALTH INSURANCE JUNE	1,018.37
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	80.89
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	49.30
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	73.24
AD-INK & TONER SUPPLY	COLOR INKJET	24.99
VERIZON WIRELESS	CELLULAR APRIL	49.57
AD-INK & TONER SUPPLY	LABOR/CLEAN DOCKING STATION	35.00
ACS FIREHOUSE SOFTWARE	FIREHOUSE FOR IPAD	500.00
	Total For Dept 228.00 INFORMATION TECHNOLOGY	1,831.36

Dept 253.00 TREASURERS		
SBAM	HEALTH INSURANCE JUNE	1,272.96
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	215.16
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	42.50
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	63.29
ICS MARKETING SERVICES	2013 SUMMER TAX BILL POSTAGE	3,990.00
KARIN S TEBEAU	5/14-17/2013 MILEAGE/TEBEAU	84.75
FLOORING AMERICA CARPET	CARPET/TREASURER OFFICE REMODEL	787.67
HAWORTH, INC.	2 STORAGE CABINETS	720.06
HAWORTH, INC.	1 WARDROBE CABINET	336.27
	Total For Dept 253.00 TREASURERS	7,512.66

Dept 257.00 ASSESSING		
SBAM	HEALTH INSURANCE JUNE	1,272.96
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	349.43
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	69.27
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	102.87
STATE OF MICHIGAN	MI TAX TRIBUNAL STIPULATION	25.00
STATE OF MICHIGAN	MI TAX TRIBUNAL STIPULATION	25.00
STATE OF MICHIGAN	MI TAX TRIBUNAL STIPULATION	25.00
	Total For Dept 257.00 ASSESSING	1,869.53

Dept 262.00 ELECTIONS		
ELECTION SOURCE	OPTECH CONT. 9/1/2013-8/31/2014	3,268.00
	Total For Dept 262.00 ELECTIONS	3,268.00

Dept 265.00 BUILDING & GROUNDS		
SBAM	HEALTH INSURANCE JUNE	570.63
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	74.97
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	16.22
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	24.15
LANSING ICE & FUEL CO	GASOLINE BUILDING & GROUNDS	95.92
BISBEE INFRARED SERVICES	ELECTRICAL SCAN/CSC	475.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC	975.00
WOLVERINE POWER SYSTEMS	GEN. MAINT. ANTIFREEZE/CSC	274.20
WOLVERINE POWER SYSTEMS	CREDIT	(160.00)
WOLVERINE POWER SYSTEMS	BLOCK HEATER & PARTS/GENERATOR	433.49
VERIZON WIRELESS	CELLULAR APRIL	12.53
DELHI TOWNSHIP TREASURER	SEWER 2074 AURELIUS	293.00
CONSUMERS ENERGY	ELECTRIC-2074 AURELIUS	445.50
CONSUMERS ENERGY	GAS-2074 AURELIUS	5,325.70
FLOORING AMERICA CARPET	REPLACE CARPET/LIBRARY	1,025.28
	Total For Dept 265.00 BUILDING & GROUNDS	9,881.59

Dept 276.00 CEMETERY		
SBAM	HEALTH INSURANCE JUNE	528.87
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	69.49
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	15.03
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	22.39
LANSING ICE & FUEL CO	GASOLINE CEMETERY	88.90
ACE HARDWARE	4 PINK MARKING PAINT	29.96
COTTAGE GARDENS	(5) 50# BAGS TURF GRASS SEED	575.00
RUMSEY & SONS CONSTRUCTION	5 CEMETERY FOUNDATIONS	93.25
GRANGER CONTAINER SERVICE	MONTHLY DUMPSTER SERVICE	65.00
VERIZON WIRELESS	CELLULAR APRIL	12.53
CONSUMERS ENERGY	ELECTRIC-4149 WILLOUGHBY	32.94
Total For Dept 276.00 CEMETERY		1,533.36

Dept 281.00 STORMWATER		
SBAM	HEALTH INSURANCE JUNE	556.71
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	73.15
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	15.82
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	23.56
LANSING ICE & FUEL CO	GASOLINE STORMWATER	93.58
IDEXX DISTRIBUTION, INC.	E-COLI SAMPLING SUPPLIES	3,023.32
IDEXX DISTRIBUTION, INC.	FREIGHT	141.34
Total For Dept 281.00 STORMWATER		3,927.48

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
SBAM	HEALTH INSURANCE JUNE	5,261.57
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	607.74
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	136.00
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	203.08
LANSING ICE & FUEL CO	GASOLINE COMMUNITY DEVELOPMENT	153.07
VERIZON WIRELESS	CELLULAR APRIL	210.51
CANON SOLUTIONS AMERICA, INC.	OCE COPIER METER CHARGES/MAY	128.94
CANON SOLUTIONS AMERICA, INC.	OCE COPIER METER CHARGES	65.19
SCHAFFER'S INC.	TRASH REMOVAL 3120 PINE TREE	806.85
SCHAFFER'S INC.	MOWING 2129 DEAN	34.50
SCHAFFER'S INC.	MOWING 2470 GILBERT	51.75
SCHAFFER'S INC.	MOWING 4845 WILCOX	43.13
SCHAFFER'S INC.	MOWING 4551 DON	51.75
SCHAFFER'S INC.	MOWING 4711 TOLLAND	69.00
Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		7,823.08

Dept 752.00 PARKS ADMINISTRATION		
SBAM	HEALTH INSURANCE JUNE	848.64
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	86.31
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	45.90
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	68.57
TEE TO GREEN PRINTNG	1,500 SCORECARDS - ADULT SOFTBALL	116.00
VERIZON WIRELESS	CELLULAR APRIL	80.86
SPARROW OCC HEALTH SERVICE	PHYSICALS	621.00
Total For Dept 752.00 PARKS ADMINISTRATION		1,867.28

Dept 771.00 PARKS		
LANSING ICE & FUEL CO	GASOLINE PARKS	866.05
LANSING SANITARY SUPPLY INC	BOWL CLEANER/PAPER TOWEL/TOISSUE	703.33
LANSING SANITARY SUPPLY INC	2 STAINLESS DISPENSERS	127.20
ACE HARDWARE	1 MISC. MDSE.	6.99
ACE HARDWARE	2 FERRULE STOPS/16 MISC. MDSE.	16.02
ACE HARDWARE	10 MISC. MDSE.	6.90
ACE HARDWARE	MISC. MDSE.	1.34
SAM'S CLUB DIRECT	6 BOXES OF TRASH BAGS	117.48
AMERICAN RENTAL	PORTABLE TOILETS	140.00
GRANGER CONTAINER SERVICE	MONTHLY DUMPSTER SERVICE	150.00
COUNTY OF INGHAM	APRIL PARKS SECURITY	1,096.04
MODEL COVERALL SERVICE	UNIFORM PANTS (PERRY)	21.50
MODEL COVERALL SERVICE	UNIFORM PANTS	23.32
MODEL COVERALL SERVICE	UNIFORM PANTS	56.14
DELHI TOWNSHIP TREASURER	SEWER 1750 MAPLE	42.75
DELHI TOWNSHIP TREASURER	SEWER 2108 CEDAR	146.50
DELHI TOWNSHIP TREASURER	SEWER 2287 PINE TREE	49.50
DELHI TOWNSHIP TREASURER	SEWER 4030 KELLER	113.25
CONSUMERS ENERGY	ELECTRIC 1750 MAPLE	34.01
CONSUMERS ENERGY	ELECTRIC 2074 AURELIUS #PARK	1,102.24
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 2939	80.63
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 3200	165.92
CONSUMERS ENERGY	GAS 2287 PINE TREE 2939	33.73
MENARDS LANSING SOUTH	2 ANTI-FREEZE	15.94
SIEMENS INDUSTRY, INC.	RESET TRANSFORMER/SENIOR CENTER	354.00
AYLES TREE SERVICE, INC	35 TREES REMOVED/VALHALLA	1,575.00
SUPERIOR SAW	REPAIR WEED WHIP/1 SAFETY GLASSES	53.98
TASMANIAN TIRE CO.	TIRE FOR KUBOTA TRACTOR	80.00
	Total For Dept 771.00 PARKS	7,179.76

Dept 774.00 RECREATION		
SBAM	HEALTH INSURANCE JUNE	1,018.37
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	80.89
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	22.10
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	32.81
HAMMOND FARMS SOUTH	(60) 50# BAGS WHITE FIELD CHALK	375.00
DON LAMBIE	20 DOZ AA CORE SOFTBALLS	760.00
MICHIGAN AMATEUR SOFTBALL	20 ADULT SOFTBALL TEAM REGISTRAT	720.00
EASTSIDE SOCCER LEAGUE	EASTSIDE SOCCER SPRING LEAGUE	75.00
HALEIGH AMMON	EASTSIDE SOCCER	100.00
PAIGE M. BIALKE	EASTSIDE SOCCER	100.00
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASSES	100.00
EMILY J. KRUEGER	EASTSIDE SOCCER	50.00
ROBERT KRUEGER	EASTSIDE SOCCER	50.00
TARA LIERMAN	EASTSIDE SOCCER	75.00
STEVEN E. ROGERS	VOLLEYBALL	180.00
STEVEN HEATH TAYLOR	EASTSIDE SOCCER	75.00
	Total For Dept 774.00 RECREATION	3,814.17

Dept 850.00 OTHER FUNCTIONS		
HARTFORD LIFE INSURANCE CO	RETIREES LIFE INSURANCE JUNE	36.45
SBAM	RETIREES HEALTH INSURANCE JUNE	5,728.35
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	640.50
DBI BUSINESS INTERIORS	CERTIFICATE PAPER	89.11
PITNEY BOWES GLOBAL	FOLDING MACHINE LEASE	189.00
	Total For Dept 850.00 OTHER FUNCTIONS	6,683.41
	Total For Fund 101 GENERAL FUND	64,765.07

Fund 206 FIRE FUND		
Dept 000.00		
DELTA DENTAL PLAN OF	COBRA DENTAL INSURANCE JUNE	80.89
VERIZON WIRELESS	ACCTS RECEIVABLE	49.99
	Total For Dept 000.00	130.88

Dept 336.00 FIRE DEPARTMENT		
SBAM	HEALTH INSURANCE JUNE	9,844.23
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	1,527.18
SBAM	HEALTH INSURANCE JUNE	1,272.96
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	80.89
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	249.22
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	20.83
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	507.29
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	31.24
BARYAMES CLEANERS	UNIFORM CLEANING	161.95
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	10.99
LANSING ICE & FUEL CO	GASOLINE FIRE	924.69
LIFEGAS LLC	CYLINDER RENTAL	224.30
EMERGENCY SERVICES MARKET	1 YEAR SUBSCRIPTION	800.00
BIO-CARE, INC.	4 MASK FIT TESTS	100.00
SPARROW OCC HEALTH SERVICE	PHYSICALS	216.50
VERIZON WIRELESS	CELLULAR APRIL	290.53
BLOHM CREATIVE PARTNERS	RECRUITMENT COMMERCIAL	1,200.00
WILX-TV 10	TV ADVERTISING/SAFER GRANT	1,249.00
DELHI TOWNSHIP TREASURER	SEWER 6139 BISHOP	32.50
	Total For Dept 336.00 FIRE DEPARTMENT	18,744.30
	Total For Fund 206 FIRE FUND	18,875.18

Fund 207 POLICE FUND		
Dept 301.00 POLICE		
ROBERT J. ROBINSON, ATTN	MOTOR VEH ORD APRIL	3,010.00
INGHAM COUNTY TREASURER	POLICE CONTRACT MAY	194,610.83
	Total For Dept 301.00 POLICE	197,620.83
	Total For Fund 207 POLICE FUND	197,620.83

Fund 211 FIRE EQUIP. & APPARATUS FUND		
Dept 339.00 EQUIPMENT & APPARATUS		
SUPERIOR SAW	2 MOTO MIX/SAW	15.90
CARQUEST THE PARTS PLACE	1 MARINE STA-BIL 32 OZ	23.45
GRAND POINTE MARINA	CHECK & ADVISE/BOAT MOTOR	147.79
M RUGGED MOBILE TECHNOLOGY	LAPTOP BATTERY/AC ADAPTER	313.20

M RUGGED MOBILE TECHNOLOGY	LAPTOP BATTERY/AC ADAPTER	291.50
LAFONTAINE FORD, INC	REPLACE FUID TEMP SENSOR/#009	525.06
ACROSS THE STREET PRODUCT	BLUE CARD ONLINE TRAINING SESSIONS	1,732.50
BRIAN BRITTEN	2013 NFA/BRITTEN & BUTCHER	720.64
Total For Dept 339.00 EQUIPMENT & APPARATUS		3,770.04
Total For Fund 211 FIRE EQUIP. & APPARATUS FUND		3,770.04

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00		
REBECCA BOWEN	VENDOR PAYMENT MAY	56.00
JAN BAYER	VENDOR PAYMENT MAY	10.00
DENISE A. BRZOZOWSKI	VENDOR PAYMENT MAY	30.00
ANNIKA DALTON	VENDOR PAYMENT MAY	4.00
KAREN OLMSTED	VENDOR PAYMENT MAY	151.00
SHELLEY SLEE	VENDOR PAYMENT MAY	47.00
Total For Dept 000.00		298.00

Dept 728.00 DDA ADMINISTRATION

FOSTER, SWIFT, COLLINS	HOLT/COLLEGE APRIL LEGAL FEES	1,595.00
INCUBAKE LLC	CRCF GRANT APPLICATION	472.50
STATE OF MICHIGAN	501 (C) (6) INCORPORATION FEES	20.00
Total For Dept 728.00 DDA ADMINISTRATION		2,087.50

Dept 729.00 DDA MARKETING & PROMOTION

CHARLES GRINNELL	49 HOURS @ \$22/GRINNELL	1,078.00
ACE HARDWARE	GROUND CLEAR/2 WASP SPRAY	28.97
BLOHM CREATIVE PARTNERS	BILLBOARD DESIGN	573.75
BLOHM CREATIVE PARTNERS	25 FARMERS MARKET POSTERS	456.25
JUDITH A TUTTLE	FLOWERS/FARMERS MARKET	92.76
BLOHM CREATIVE PARTNERS	APRIL WEB MAINTENANCE & HOSTING	95.00
Total For Dept 729.00 DDA MARKETING & PROMOTION		2,324.73

Dept 850.00 OTHER FUNCTIONS

SBAM	HEALTH INSURANCE JUNE	556.71
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	73.15
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	15.82
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	23.56
LANSING ICE & FUEL CO	GASOLINE DDA	93.58
GRANGER CONTAINER SERVICE	MONTHLY DUMPSTER SERVICE	130.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SHERIFF & DDA	420.00
VERIZON WIRELESS	CELLULAR APRIL	12.53
DELHI TOWNSHIP TREASURER	SEWER 2150 CEDAR	19.88
DELHI TOWNSHIP TREASURER	SEWER 1465 CEDAR	13.00
DELHI TOWNSHIP TREASURER	SEWER 2045 CEDAR	34.25
CONSUMERS ENERGY	ELECTRIC-2004 AURELIUS	64.69
CONSUMERS ENERGY	ELECTRIC-3970 HOLT	44.54
CONSUMERS ENERGY	ELECTRIC-4115 HOLT	217.70
CONSUMERS ENERGY	ELECTRIC-2116 CEDAR	275.42
CONSUMERS ENERGY	ELECTRIC-2150 CEDAR	167.23
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #A	1,099.85
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #B	91.83
CONSUMERS ENERGY	ELECTRIC-2228 AURELIUS	130.09
CONSUMERS ENERGY	GAS-2150 CEDAR	68.83
CONSUMERS ENERGY	GAS-2045 CEDAR	51.26
Total For Dept 850.00 OTHER FUNCTIONS		3,603.92

Dept 905.00 DEBT SERVICE		
DAVID & LINDA ROTHERMEL	PRINC PAYMENT-LAND CONTRACT-2040 C	18,508.57
DAVID & LINDA ROTHERMEL	INTEREST PYMT-LAND CONTRACT-2040 CE	4,937.53
	Total For Dept 905.00 DEBT SERVICE	23,446.10

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY	31,760.25
---	-----------

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00		
BLOCK IMAGING INTERNATIONAL	Basic Service Charge	300.00
CROLEY, ANNE	Basic Service Charge	34.25
FIFTH THIRD BANK	Basic Service Charge	19.88
HARROD, STEVE	Basic Service Charge	30.00
KANGA, SAROSH	Basic Service Charge	59.00
MCNAMARA, DANIEL	Basic Service Charge	8.50
MSU FEDERAL CREDIT UNION	Basic Service Charge	13.00
ONE SOURCE REALTY	Basic Service Charge	26.00
VANWAGENEN, GREG	Basic Service Charge	42.75
SBAM	RETIREEES HEALTH INSURANCE JUNE	204.50
	Total For Dept 000.00	737.88

Dept 548.00 ADMINISTRATION & OVERHEAD

HARTFORD LIFE INSURANCE CO	RETIREEES LIFE INSURANCE JUNE	20.25
SBAM	RETIREEES HEALTH INSURANCE JUNE	2,510.41
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	2,530.66

Dept 558.00 DEPT OF PUBLIC SERVICE

SBAM	HEALTH INSURANCE JUNE	11,704.78
DELTA DENTAL PLAN OF	DENTAL INSURANCE JUNE	1,537.89
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE JUNE	332.74
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE JUNE	495.43
DBI BUSINESS INTERIORS	BINDER CLIPS,TAPE,PENS,HI-LITERS	51.98
HASSELBRING-CLARK	3853A010AA 24" BOND PAPER (75GSM)	34.90
HASSELBRING-CLARK	0546V845 24" ADHESIVE VINYL (11MIL)	162.25
HASSELBRING-CLARK	1260V133 24" BANNER (15MIL)	140.70
HASSELBRING-CLARK	1290V134 36" BANNER (15MIL)	211.10
HASSELBRING-CLARK	PFI-701Y 700ML YELLOW INK	276.36
HASSELBRING-CLARK	PFI-701PM 700ML PHOTO MAGENTA	276.36
HASSELBRING-CLARK	DELIVERY	5.00
AD-INK & TONER SUPPLY	CE413A MAGENTA TONER/POTW OPS	87.99
LANSING ICE & FUEL CO	GASOLINE DPS	1,967.58
BARYAMES CLEANERS	UNIFORM DRYCLEANING	69.30
MODEL COVERALL SERVICE	STAFF UNIFORMS	151.57
MODEL COVERALL SERVICE	STAFF UNIFORMS	301.28
MODEL COVERALL SERVICE	STAFF UNIFORMS	95.03
MODEL COVERALL SERVICE	STAFF UNIFORMS	154.90
AIRGAS USA, LLC	CYLINDER RENTAL	127.45
HASSELBRING-CLARK	DIGITAL EXCESS RATE/MAINTENANCE	86.68
ACE HARDWARE	SHOVEL/CMPNDACTION LOPPER	51.98
ALS LABORATORY GROUP	SLUDGE SCANS	2,490.00
ALS LABORATORY GROUP	EFFLUENT SCAN	466.00
ALS LABORATORY GROUP	INFLUENT SCAN	466.00
BIO-CARE, INC.	MASK FIT TEST/DIORKA	30.00
UNITED PARCEL SERVICE	SHIPPING CHARGES	141.44
GRANGER CONTAINER SERVICE	MONTHLY SCREEN DEBRIS DISPOSAL	775.00
GRANGER CONTAINER SERVICE	MONTHLY DUMPSTER SERVICE	201.21
VERIZON WIRELESS	CELLULAR APRIL	371.33

DELHI TOWNSHIP TREASURER	SEWER 1490 AURELIUS	189.00
CONSUMERS ENERGY	ELECTRIC 1490 AURELIUS	2,306.23
CONSUMERS ENERGY	ELECTRIC-1494 AURELIUS	191.39
CONSUMERS ENERGY	ELECTRIC-2870 PINE TREE	519.33
CONSUMERS ENERGY	ELECTRIC-3505 HOLT	114.43
CONSUMERS ENERGY	ELECTRIC-4280 DELL	418.94
CONSUMERS ENERGY	ELECTRIC-4828 HOLT	101.00
CONSUMERS ENERGY	GAS-4280 DELL	29.15
CONSUMERS ENERGY	GAS-3505 HOLT	13.89
CONSUMERS ENERGY	GAS-2481 DELHI COMM	39.06
CONSUMERS ENERGY	GAS-1490 AURELIUS	122.23
CONSUMERS ENERGY	GAS-1492 AURELIUS	113.07
CONSUMERS ENERGY	GAS-1492 AURELIUS #A	15.43
BRADY LAWN EQUIPMENT	DAMPER SHOCK FOR STEERING	70.81
ACE HARDWARE	TRIGGER WAND/HOSE ADAPTER/HOSE	31.46
ACE HARDWARE	2" PVC PLUG/WATER TRAILER	0.99
ACE HARDWARE	3 BAGS POTTING SOIL/DPS	8.37
ACE HARDWARE	4 SPRAY PAINT/6 DEEP WPPDS PFF/	59.64
COTTAGE GARDENS	(9) 50# BAGS TURF GRASS SEED/DPS	1,035.00
BARNHART & SON, INC.	EIFERT RD FORCE MAIN REPAIR	4,405.89
CATHEY COMPANY	2 OIL FILL GAUGES	44.00
ACE HARDWARE	BLACK SPRAY PAINT/VACTOR/TRUCK	29.94
APPLIED INDUSTRIAL TECH.	4 V-BELTS & SHIPPING	96.40
CARQUEST THE PARTS PLACE	FUSE/OIL/FUEL STABLIZER	159.43
COMPLETE BATTERY SOURCE	(45) 6V BATTERIES	76.95
WESCO DISTRIBUTION, INC	3 POLE FUSE BLOCKS	34.05
PURE GREEN LAWN & TREE	TREE FERTALIZATION/POTW	240.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/POTW	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	260.00
HASSELBRING-CLARK	ANNUAL COPIER MAINTENANCE	662.00
BISBEE INFRARED SERVICES	ELECTRICAL SCAN/ POTW 1 DAY	475.00
WOLVERINE POWER SYSTEMS	BLOCK HEATER LEAK/P.R. L.S.	508.80
WOLVERINE POWER SYSTEMS	CREDIT	(82.50)
WOLVERINE POWER SYSTEMS	CREDIT	(286.50)
CARQUEST THE PARTS PLACE	BULBS/UNIT 8	19.22
CARQUEST THE PARTS PLACE	2 BULBS/UNIT 6	4.88
SPARROW OCC HEALTH SERVICE	PHYSICALS	669.00
DBI BUSINESS INTERIORS	LAMINATING POUCH,RUBBER BAND,ETC	68.26
ACE HARDWARE	2 WHITE MARKING PAINT/3 VELCRO	26.95
ACE HARDWARE	25 BALES OF STRAW	87.50
ACE HARDWARE	(3) 5 GAL. PAILS	17.97
D & M SILKSCREENING	100 POTW OPEN HOUSE T-SHIRTS	717.00
LOWE'S CREDIT SERVICES	STAKES	24.52
SAM'S CLUB DIRECT	7 BAGS OF ICE	20.86
D HILL ENVIRONMENTAL	MICROSCOPE WORKSHOP/TRIGO	300.00
LASSARO N. TRIGO	MEALS & MILEAGE 5/8-9/2013/TRIGO	106.34
	Total For Dept 558.00 DEPT OF PUBLIC SERVICE	37,589.61

Total For Fund 590 SEWAGE DISPOSAL SYSTEM 40,858.15

Fund 701 TRUST & AGENCY FUND

Dept 000.00

INGHAM COUNTY TREASURER	TRAILER PARK FEES APRIL	2,130.00
C. J. DAVIS	AFLAC_URM (FSA)	634.10
UNCLAIMED PROPERTY DIVISION	UNCASHED PAYABLES CHECKS	416.57
INSPIRED GREEN	REFUND CASH BOND TRANSIENT LIC.	250.00
	Total For Dept 000.00	3,430.67

Total For Fund 701 TRUST & AGENCY FUND 3,430.67

Total For All Funds: 361,080.19

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated May 23, 2013**

ATTACHMENT II

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 105011 through 105049 & direct deposits numbers: DD15689 through DD15777. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: May 23, 2013

Director of Accounting

II. Payroll Report

The May 23, 2013 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$71,851.60	\$20,309.53	\$51,542.07
Fire Dept. Fund	38,267.10	11,764.41	\$26,502.69
DDA	5,926.56	1,706.00	\$4,220.56
Sewer Fund/Receiving	40,369.31	11,873.64	\$28,495.67
Total Payroll	\$156,414.57	\$45,653.58	\$110,760.99
	Township FICA	Township RHS & Pension Plan & H.S.A.	Total Deductions & TWP Liabilities
General Fund	\$5,100.15	\$5,554.96	\$30,964.64
Fire Dept. Fund	2,850.25	3,566.59	18,181.25
DDA	217.89	263.11	2,187.00
Sewer Fund/Receiving	2,899.68	3,123.02	17,896.34
Total Payroll	\$11,067.97	\$12,507.68	\$69,229.23

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on May 23, 2013 and identified as follows:

05/23 Net Pay Disbursement in Common Savings (\$110,760.99)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on June 4, 2013, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated May 23, 2013 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Sweet(1)\Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members
FROM: C.J. Davis, Township Supervisor
DATE: May 28, 2013
RE: Recommendation for Reappointment to the Planning Commission

The appointment term of Planning Commission member Tonia Olson expires June 1, 2013. She has agreed to be reappointed for an additional three-year term. I therefore recommend the following motion:

Recommended Motion:

To reappoint Tonia Olson to the Delhi Township Planning Commission for a three year term, effective June 1, 2013 and expiring June 1, 2016.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: May 28, 2013

RE: Recommendation for Appointment to the Planning Commission

Planning Commission member Orlando Todd resigned from his position as Planning Commissioner due to conflicts and time constraints with his job. Mr. Todd's term expires on June 1, 2013. I have contacted Ms. Kimberly Berry-Smocoski based on her construction background and she has agreed to fill the vacancy created by Mr. Todd effective June 1, 2013. Ms. Berry-Smocoski has been a resident of Delhi Township for 25 years and has interest in serving the community. Therefore, I am recommending the Board appoint Kimberly Berry-Smocoski to a three-year term (6/1/13 – 6/1/16).

RECOMMENDED MOTION:

To appoint Kimberly Berry-Smocoski to the Delhi Township Planning Commission for a three-year term, effective June 1, 2013 and expiring June 1, 2016, to fulfill the vacancy created by Orlando Todd.



Delhi Charter Township
2074 Aurelius Road
Holt, Michigan 48842
Phone: (517) 694-2137 Fax: (517) 699-3847

APPLICATION FOR TOWNSHIP BOARDS AND COMMISSIONS

Position applied for (Name of Board or Commission) Planning

Applicant's Name Kimberly Berry-Smokoski

Address 5801 Horstmeyer Email smokeberry@comcast.net

Telephone (Res.) 517 393-3918 (Bus.) 517 819-4498

Place of Employment HPS ; ABC Energy Occupation driver ; partner / sales

Length of residence in Township 25 yrs Do you own property within the Township? yes

Please name any boards and/or commissions you have served on, or are serving, when & where: (Use extra page, if necessary) V.P. Berry Const. till 2008

Please list any community activities you may have been involved with, and positions held: (if any) Art Mom Horizon Elem., Red Cross - First Aid / CPR Instructor 12 yrs., Co-Chair - Fall Festival & Chair - Holiday Gift Shop Horizon Elem.

Why are you interested in serving on this Board and/or Commission? to help move Delhi Twp. forward

Comments:

Note: Applicant must be a registered voter in Delhi Charter Township.

Signature

Date 4-23-13

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: Evan Hope, Township Clerk

DATE: May 31, 2013

RE: Reschedule Township Board Goals and Objectives Meeting

In November 2012 the Township Board adopted the year 2013 Schedule of Delhi Charter Township Board of Trustees Meeting Dates. This Schedule included the Township Board Goals and Objectives meeting to be held on Tuesday, June 11, 2013 at 6:00 p.m.

Due to scheduling conflicts, Lynn Harvey, the facilitator for the goals meeting, is unable to attend the previously scheduled date. In order for him to attend and facilitate this important meeting, I recommend we reschedule the meeting to Tuesday, July 23, 2013 at 6:00 p.m. to accommodate everyone's schedule.

Recommended Motion:

To reschedule the Township Board Goals and Objectives Meeting from June 11, 2013 to July 23, 2013 at 6:00 p.m.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: May 30, 2013

RE: Amendment No. 1 to Resolution No. 2012-013 – FY 2013 General Fund Budget

Enclosed for your review and approval is Amendment No. 1 to Resolution No. 2012-013 for the FY 2013 General Fund Budget.

During the budget process this summer departments will review their FY 2013 budgets and recommend budget adjustments according to projected revenues and expenditures for the remainder of the year. These budget amendments are then presented to the Township Board in September for their review and approval.

However, the Township auditors have recommended that any Capital Improvement amendments occur prior to or soon after the intended purchase. Therefore, we need to amend the General Fund Budget to include the Treasurer's Office remodel (\$12,000), completion of the Window Treatment Project (\$13,650), the Ram Trail Preliminary Study (\$117,000), the transfer between funds for the N. Connector Trail Project (\$252,830), the Neighborhood Stabilization Project on Adelpha (\$61,400) which was almost off-set by the sale of the same for \$60,600, and the depreciation costs associated with transferring a vehicle from the Department of Public Services to Community Development (\$8,500).

The net changes will increase expenditures from \$5,171,530 to \$5,636,910 and will reduce fund balance from \$5,695,861 to \$5,291,081.

RECOMMENDED MOTION:

To adopt Amendment No. 1 to Resolution No. 2012-013 for the Fiscal Year 2013 General Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2012-013
 F.Y. 2013 GENERAL FUND BUDGET
 AMENDMENT NO. 1

At a regular meeting of the Delhi Charter Township board held on Tuesday, June 4, 2013 at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2013 General Fund Budget as follows:

Present:

Absent:

	2013 Adopted Budget	1st Budget Request	2013 Amended Budget
Revenue			
TAXES	\$ 2,882,940		\$ 2,882,940
GRANTS AND REVENUE SHARING	1,822,800		1,822,800
OTHER REVENUE	1,035,900	60,600	1,096,500
CHARGES FOR SERVICES	779,300		779,300
FRANCHISE FEES	432,900		432,900
INTERGOV-LOCAL	93,440		93,440
LICENSES & PERMITS	166,350		166,350
INTEREST AND RENTALS	24,150		24,150
FINES & FORFEITURES	18,000		18,000
Total Revenue	<u>7,255,780</u>	<u>60,600</u>	<u>7,316,380</u>
Expenditures			
Legislative	103,510		103,510
Manager	326,500		326,500
Accounting	151,920		151,920
Clerk	239,210		239,210
Information Technology	319,660		319,660
Treasurer	239,410	12,000	251,410
Assessing	301,390		301,390
Elections	8,500		8,500
Bldg & Grds	302,450	13,650	316,100
Cemetery	118,750		118,750
Stormwater	394,550		394,550
Infrastructure	710,500	369,830	1,080,330
Comm Dev	649,020	69,900	718,920
Parks Admin	182,970		182,970
Parks	499,770		499,770
Recreation	169,410		169,410
Other Functions	413,100		413,100
Debt Service	40,910		40,910
Total Expenditures	<u>5,171,530</u>	<u>465,380</u>	<u>5,636,910</u>
Other Financing Sources (Uses)			
Sale of Fixed Assets	85,000		85,000
Transfer Out to Fire Fund	(557,100)		(557,100)
Transfer Out to Police Fund	(1,299,800)		(1,299,800)
Total Other Financing Sources (Uses)	<u>(1,771,900)</u>	-	<u>(1,771,900)</u>
Revenues Over (Under) Expenditures	312,350	(404,780)	(92,430)
Fund Balance, Beginning	5,383,511	-	5,383,511
Fund Balance, Ending	<u>\$ 5,695,861</u>	<u>\$ -</u>	<u>\$ 5,291,081</u>

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on June 4, 2013.

EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular Township Board at a regular meeting held on the 4th day of June, 2013.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 4th day of June, 2013.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2013	Budget	2013	
		APPROVED	Request #1	Amended	Budget

Fund 101 - GENERAL FUND					
ESTIMATED REVENUES					
101-000.00-403.000	CUR REAL & PERS PROP TAX	2,457,000		2,457,000	
101-000.00-404.000	IFT/CFT & SERVICE FEES	14,000		14,000	
101-000.00-423.000	TRAILER PARK FEES	5,140		5,140	
101-000.00-445.000	DELQ TAX	5,000		5,000	
101-000.00-445.005	DELINQUENT INTEREST & PENALTY	23,000		23,000	
101-000.00-447.000	PROPERTY TAX ADMIN FEE	378,800		378,800	
101-000.00-451.000	BUILDING PERMITS	68,000		68,000	
101-000.00-453.000	SOIL EROSION & SEDIMENTATION CTRL PERM	14,000		14,000	
101-000.00-455.000	ELECTRICAL PERMIT FEES	23,500		23,500	
101-000.00-456.000	PLUMBING PERMIT FEES	13,000		13,000	
101-000.00-457.000	MECHANICAL PERMIT FEES	23,000		23,000	
101-000.00-458.000	FIRE INSPECTION FEES	3,200		3,200	
101-000.00-460.000	FIRE DEPT. BURNING PERMITS	2,500		2,500	
101-000.00-476.000	MISC LICENSES, PERMITS & FEES	3,300		3,300	
101-000.00-574.020	STATE REV SHAR-SALES CONSTIT.	1,774,000		1,774,000	
101-000.00-574.021	STATE REV SHAR-SALES STATUTORY	38,800		38,800	
101-000.00-574.030	RETURNABLE LIQ LICENSE FEES	9,900		9,900	
101-000.00-574.040	STATE SHARED REV-RIGHT OF WAY	10,000		10,000	
101-000.00-587.000	DISTRICT LIBRARY CONTRIBUTIONS	18,000		18,000	
101-000.00-620.000	RENTAL REGISTRATION & INSPECT	122,310		122,310	
101-000.00-623.000	REZONING APPLICATION FEES	1,000		1,000	
101-000.00-624.000	SPECIAL USE PERMITS	4,200		4,200	
101-000.00-625.000	BOARD OF APPEAL FEES	750		750	
101-000.00-628.000	SITE PLAN REVIEW FEES	4,000		4,000	
101-000.00-631.000	FIRE INSPECTIONS	22,500		22,500	
101-000.00-632.000	FIRE DEPARTMENT SERVICE FEES	80,000		80,000	
101-000.00-632.010	FIRE DEPT EDUCATIONAL REVENUE	1,500		1,500	
101-000.00-633.000	AMBULANCE FEES	660,000		660,000	
101-000.00-634.000	CEMETERY - BURIAL FEES	23,000		23,000	
101-000.00-635.000	CEMETERY - LOT SALES	25,000		25,000	
101-000.00-640.000	COPIES/FAX/SEARCH REVENUE	100		100	
101-000.00-651.010	RECREATION FEES	85,440		85,440	
101-000.00-651.020	PARKS FACILITY FEES	6,000		6,000	
101-000.00-651.060	SENIOR CITIZEN EVENT REVENUE	25,000		25,000	
101-000.00-660.000	CODE ENFORCEMENT REVENUE	18,000		18,000	
101-000.00-664.000	INTEREST	7,000		7,000	
101-000.00-669.020	COMMUNICATION TOWER LEASE FEE	17,150		17,150	
101-000.00-672.010	STREETLIGHT SPECIAL ASSESSMENT	308,700		308,700	
101-000.00-672.020	BLACKTOP & ROAD SPECIAL ASSESSMENTS	25,200		25,200	
101-000.00-672.030	SIDEWALK ASSESSMENTS	7,000		7,000	
101-000.00-673.000	SALE OF FIXED ASSETS	85,000		85,000	
101-000.00-687.000	REFUNDS/REBATE/REIMBURSEMENTS	21,000		21,000	
101-000.00-694.000	MISCELLANEOUS REVENUE	4,000	60,600	64,600	Recog sale of NSP house
101-000.00-694.010	TRI-COUNTY METRO REIMBURSEMENT	10,000		10,000	
101-000.00-694.020	CABLE FRANCHISE FEES	300,000		300,000	
101-000.00-694.025	AT&T FRANCHISE FEE	22,000		22,000	
101-000.00-694.030	BWL FRANCHISE FEE	110,900		110,900	

GL NUMBER	DESCRIPTION	2013	Budget	2013
		APPROVED BUDGET	Request #1	Amended Budget
101-000.00-699.030	COST ALLOCATION-FROM SEWER FU	384,450		384,450
101-000.00-699.110	TRANSFER IN - DELHI DDA	75,440		75,440
TOTAL ESTIMATED REVENUES		7,340,780	60,600	7,401,380

Expenditures				
Totals for dept 101.00-LEGISLATIVE		103,510		103,510
Totals for dept 171.00-MANAGER		326,500		326,500
Totals for dept 191.00-ACCOUNTING		151,920		151,920
Totals for dept 215.00-CLERK		239,210		239,210
Totals for dept 228.00-INFORMATION TECHNOLOGY		319,660		319,660

Dept 253.00-TREASURERS				
101-253.00-703.000	SALARIES	124,200		124,200
101-253.00-703.001	DEPUTY SALARY	2,500		2,500
101-253.00-703.005	PART TIME HELP	39,560		39,560
101-253.00-715.000	SOCIAL SECURITY/MEDICARE	9,800		9,800
101-253.00-716.000	HEALTH INSURANCE	21,010		21,010
101-253.00-716.010	DENTAL INSURANCE	3,530		3,530
101-253.00-717.000	LIFE INSURANCE	510		510
101-253.00-718.000	PENSION CONTRIBUTION	11,700		11,700
101-253.00-719.000	DISABILITY INSURANCE	800		800
101-253.00-724.000	WORKERS COMP	700		700
101-253.00-726.000	OFFICE SUPPLIES	1,000		1,000
101-253.00-729.001	TAX BILL PRINTING	14,000		14,000
101-253.00-802.000	MEMBERSHIPS,DUES,SUBS	600		600
101-253.00-815.000	COURT FILING/SERVICE FEES	1,500		1,500
101-253.00-870.000	MILEAGE	400		400
101-253.00-930.020	EQUIPMENT MAIN & REPAIR	1,000		1,000
101-253.00-956.000	MISCELLANEOUS	500		500
101-253.00-960.000	EDUCATION & TRAINING	6,100		6,100
101-253.00-970.000	CAPITAL OUTLAY	0	12,000	12,000
Totals for dept 253.00-TREASURERS		239,410	12,000	251,410

Totals for dept 257.00-ASSESSING		301,390		301,390
Totals for dept 262.00-ELECTIONS		8,500		8,500

Dept 265.00-BUILDING & GROUNDS				
101-265.00-703.000	SALARIES	39,260		39,260
101-265.00-703.005	PART TIME HELP	1,350		1,350
101-265.00-703.010	OVERTIME	2,730		2,730
101-265.00-715.000	SOCIAL SECURITY/MEDICARE	3,380		3,380
101-265.00-716.000	HEALTH INSURANCE	9,830		9,830
101-265.00-716.010	DENTAL INSURANCE	1,130		1,130
101-265.00-717.000	LIFE INSURANCE	200		200
101-265.00-718.000	PENSION CONTRIBUTION	3,930		3,930
101-265.00-719.000	DISABILITY INSURANCE	300		300
101-265.00-724.000	WORKERS COMP	960		960
101-265.00-730.000	GASOLINE	2,070		2,070
101-265.00-775.001	EQUIPMENT & SUPPLIES	5,800		5,800
101-265.00-805.000	ENGINEERING SERVICES	2,000		2,000
101-265.00-818.000	CONTRACTUAL SERVICES	55,580		55,580

Deputy Treas Office

GL NUMBER	DESCRIPTION	2013	Budget	2013	
		APPROVED BUDGET	Request #1	Amended Budget	
101-265.00-853.000	TELEPHONE/COMMUNICATIONS	17,700		17,700	
101-265.00-921.030	UTILITIES - WATER	7,740		7,740	
101-265.00-921.035	UTILITIES - SEWER	4,340		4,340	
101-265.00-921.040	UTILITIES - ELECTRIC	78,470		78,470	
101-265.00-921.045	UTILITIES - GAS	17,570		17,570	
101-265.00-930.000	BUILDING MAINTENANCE & REPAIRS	33,900		33,900	
101-265.00-930.020	EQUIPMENT MAIN & REPAIR	3,610		3,610	
101-265.00-956.000	MISCELLANEOUS	600		600	
101-265.00-970.000	CAPITAL OUTLAY	10,000	13,650	23,650	Window Treatments
Totals for dept 265.00-BUILDING & GROUNDS		302,450	13,650	316,100	
Totals for dept 276.00-CEMETERY		118,750		118,750	
Totals for dept 281.00-STORMWATER		394,550		394,550	
Dept 446.00-INFRASTRUCTURE					
101-446.00-922.000	STREETLIGHTS	378,000		378,000	
101-446.00-969.000	STREET IMPROVEMENTS	222,500		222,500	
101-446.00-969.002	SIDEWALK IMPROVEMENT/REPAIR	110,000	117,000	227,000	Prelim Ram Trail study
101-446.00-999.410	Transfer to N Conn Trail Contr Fund	0	252,830	252,830	
Totals for dept 446.00-INFRASTRUCTURE		710,500	369,830	1,080,330	
Dept 721.00-PLANNING/COMMUNITY DEVELOPMENT					
101-721.00-703.000	SALARIES	323,130		323,130	
101-721.00-704.000	PLANNING COMMISSION SALARIES	13,140		13,140	
101-721.00-715.000	SOCIAL SECURITY/MEDICARE	26,050		26,050	
101-721.00-716.000	HEALTH INSURANCE	74,100		74,100	
101-721.00-716.010	DENTAL INSURANCE	8,700		8,700	
101-721.00-717.000	LIFE INSURANCE	1,650		1,650	
101-721.00-718.000	PENSION CONTRIBUTION	32,320		32,320	
101-721.00-719.000	DISABILITY INSURANCE	2,460		2,460	
101-721.00-724.000	WORKERS COMPENSATION INSURANCE	1,600		1,600	
101-721.00-725.000	CLOTHING/CLEANING ALLOWANCE	1,000		1,000	
101-721.00-726.000	OFFICE SUPPLIES	2,000		2,000	
101-721.00-730.000	GASOLINE	3,840		3,840	
101-721.00-801.000	LEGAL FEES	8,000		8,000	
101-721.00-802.000	MEMBERSHIPS,DUES,SUBSCRIPTIONS	1,800		1,800	
101-721.00-803.000	POSTAGE	1,800		1,800	
101-721.00-818.000	CONTRACTUAL SERVICES	22,950		22,950	
101-721.00-818.040	CONTR SERV-PLANNING FUNCTIONS	5,000		5,000	
101-721.00-853.000	TELEPHONE/COMMUNICATIONS	3,380		3,380	
101-721.00-870.000	MILEAGE	300		300	
101-721.00-902.000	PUBLISHING/LEGAL NOTICES	2,400		2,400	
101-721.00-930.062	NSP-1953 ADELPHA	0	61,400	61,400	2013 exp plus 2013 sale price
101-721.00-930.063	NSP HOME	80,000		80,000	
101-721.00-931.000	VEHICLE REPAIR/MAINTENANCE	2,500		2,500	
101-721.00-941.000	OFFICE EQUIPMENT LEASE	4,400		4,400	
101-721.00-956.000	MISCELLANEOUS	1,500		1,500	
101-721.00-958.000	CODE ENFORCEMENT EXPENSE	18,000		18,000	
101-721.00-959.000	SOIL EROSION & SED CNTRL EXPENSE	500		500	
101-721.00-960.000	EDUCATION & TRAINING	6,500		6,500	
101-721.00-970.000	CAPITAL OUTLAY	0	8,500	8,500	Vehicle from DPS
Totals for dept 721.00-PLANNING/COMMUNITY DEVELOPMENT		649,020	69,900	718,920	

GL NUMBER	DESCRIPTION	2013 APPROVED BUDGET	Budget Request #1	2013 Amended Budget
Totals for dept 752.00-PARKS ADMINISTRATION		182,970		182,970
Totals for dept 771.00-PARKS		499,770		499,770
Totals for dept 774.00-RECREATION		169,410		169,410
Totals for dept 850.00-OTHER FUNCTIONS		2,270,000		2,270,000
Totals for dept 905.00-DEBT SERVICE		40,910		40,910
TOTAL APPROPRIATIONS		7,028,430	465,380	7,493,810
NET OF REVENUES/APPROPRIATIONS - FUND 101		312,350	(404,780)	(92,430)
BEGINNING FUND BALANCE		5,383,511		5,383,511
ENDING FUND BALANCE		5,695,861		5,291,081

N. Connector Trail Construction Fund

GL NUMBER	DESCRIPTION	2013		2013	
		APPROVED BUDGET	Budget Request #1	Amended Budget	
410-000.00-698.020	BOND PROCEEDS	0	1,200,000	1,200,000	
410-000.00-570.000	STATE GRANTS	0	300,000	300,000	MDNR Grant N Conn Trail
410-000.00-699.150	TRANSFER IN FROM GF	0	252,830	252,830	
		0	1,752,830	1,752,830	
410-902.00-971.135	N CONNECTOR TRAIL	0	1,733,330	1,733,330	Bond +Twp share + \$300K MDNR grant
410-902.00-992.000	BONDING EXPENSE	0	19,500	19,500	
		0	1,752,830	1,752,830	

\$1,447,171 will be paid directly by the MDOT

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: May 31, 2013

RE: Amendment No. 1 to Resolution No. 2012-014 – FY 2013 Sewer Fund Budget

Enclosed for your review and approval is Amendment No. 1 to Resolution No. 2012-014 for the FY 2013 Sewer Fund Budget.

During the budget process this summer departments will review their FY 2013 budgets and recommend budget adjustments according to projected revenues and expenditures for the remainder of the year. These budget amendments are then presented to the Township Board in September for their review and approval.

However, the Township auditors have recommended that any Capital Improvement amendments occur prior to or soon after the intended purchase. Therefore, we need to amend the Sewer Fund Budget to include Lift Station D engineering costs (\$250,000) and construction (\$270,000) of the same. These expenses will then be capitalized at the end of the year against the incoming State Revolving Fund monies received from the State of Michigan in the same amount, therefore, offsetting each other.

The net changes will increase expenditures from \$5,677,310 to \$6,197,310 and will reduce fund balance from \$34,271,711 to \$33,751,711.

RECOMMENDED MOTION:

To adopt Amendment No. 1 to Resolution No. 2012-014 for the Fiscal Year 2013 Sewer Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2012-014
 F.Y. 2013 SEWER FUND BUDGET
 AMENDMENT NO. 1

At a regular meeting of the Delhi Charter Township board held on Tuesday, June 4, 2013, at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2013 Sewer Fund Budget as follows:

Present:

Absent:

	2013 Adopted Budget	1st Budget Request	2013 Amended Budget
Revenue			
Licenses and Permits	57,500		57,500
Charges for Services	5,320,310		5,320,310
Interest	22,000		22,000
Other	41,970		41,970
Total Revenue	\$ 5,441,780	\$ -	\$ 5,441,780
Expenditures			
Public Works			
Administration	652,450		652,450
Public Services	2,982,260		2,982,260
Capital Outlay	275,000	520,000	795,000
General Obligation Debt	1,767,600		1,767,600
Total Expenditures	5,677,310	520,000	6,197,310
Other Financing Sources (Uses)			
Sale of Fixed Assets	27,000		27,000
Total Other Financing Sources (Uses)	27,000	-	27,000
Revenues Over (Under) Expenditures	(208,530)	(520,000)	(728,530)
Fund Balance, Beginning	34,480,241	-	34,480,241
Fund Balance, Ending	\$ 34,271,711	\$ -	\$ 33,751,711

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on June 4, 2013.

EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Township Board at a regular meeting held on the 4th day of June, 2013.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 4th day of June, 2013.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2013 BUDGET	BUDGET REQUEST #1	2013 AMENDED BUDGET
Fund 590 - SEWAGE DISPOSAL SYSTEM				
ESTIMATED REVENUES				
590-000.00-607.000	SEWER USER CHARGES	3,510,860		3,510,860
590-000.00-609.000	BASIC SERVICE CHARGE	1,761,860		1,761,860
590-000.00-610.000	INDUSTRIAL PRETREATMENT CHARGE	47,590		47,590
590-000.00-626.000	SEWER PERMITS/FEES	57,500		57,500
590-000.00-664.000	INTEREST	9,000		9,000
590-000.00-664.080	OTHER SPEC ASSM INTEREST	1,900		1,900
590-000.00-670.000	RENTAL OF FARMLAND	11,100		11,100
590-000.00-673.000	SALE OF FIXED ASSETS	27,000		27,000
590-000.00-687.000	REFUNDS/REBATE/REIMBURSEMENTS	22,980		22,980
590-000.00-694.000	MISCELLANEOUS REVENUE	18,990		18,990
TOTAL ESTIMATED REVENUES		5,468,780	0	5,468,780
Expenditures				
Totals for dept 548.00-ADMINISTRATION & OVERHEAD		652,450	0	652,450
Totals for dept 558.00-DEPT OF PUBLIC SERVICE		2,982,260	0	2,982,260
Dept 578.01-CAPITAL IMPROVEMENTS				
590-578.01-805.310	SEWER REHAB PROGRAM-ENGINEE	25,000	(5,000)	20,000
590-578.01-805.331	LIFT STATION D ENGINEERING	0	250,000	250,000
590-578.01-805.334	P.T. Rd LS & CONTROL UPGRADES ENG		5,000	5,000
590-578.01-976.310	SEWER REHAB PROGRAM-CONSTR	250,000	(50,000)	200,000
590-578.01-976.331	LIFT STATION D CONSTRUCTION	0	270,000	270,000
590-578.01-976.334	P.T. Rd LS & CONTROL UPGRADES		50,000	50,000
Totals for dept 578.01-CAPITAL IMPROVEMENTS		275,000	520,000	795,000
Totals for dept 588.01-G.O. BOND INDEBTEDNESS		1,767,600	0	1,767,600
TOTAL APPROPRIATIONS		5,677,310	520,000	6,197,310
NET OF REVENUES/APPROPRIATIONS - FUND 590		(208,530)	(520,000)	(728,530)
BEGINNING FUND BALANCE		34,480,241		34,480,241
ENDING FUND BALANCE		34,271,711		33,751,711

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: May 29, 2013

RE: Amendment No. 1 to Resolution No. 2012-017 – FY 2013 Fire Equipment, Training and Apparatus Fund Budget

Enclosed for your review and approval is Amendment No. 1 to Resolution No. 2012-017 for the FY 2013 Fire Equipment, Training and Apparatus Fund Budget.

During the budget process this summer departments will review their FY 2013 budgets and recommend budget adjustments according to projected revenues and expenditures for the remainder of the year. These budget amendments are then presented to the Township Board in September for their review and approval.

However, the Township auditors have recommended that any Capital Improvement amendments occur prior to or soon after the intended purchase. Therefore, we need to amend the FETA Fund Budget to include the purchase of the Fire Department command vehicle (\$29,000) approved by the Board earlier this year and for the ambulance re-chassis (\$20,650) since the budget developed in late 2012 had an estimated cost of \$100,000.

The net changes will increase expenditures from \$429,110 to \$478,760 and will reduce fund balance from \$241,662 to \$192,012.

RECOMMENDED MOTION:

To adopt Amendment No. 1 to Resolution No. 2012-017 for the Fiscal Year 2013 Fire Equipment, Training and Apparatus Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2012-017
 F.Y. 2013 FETA FUND BUDGET
 AMENDMENT NO. 1

At a regular meeting of the Delhi Charter Township board held on Tuesday, June 4, 2013, at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2013 FETA Fund Budget as follows:

Present:

Absent:

	2013 Adopted Budget	1st Budget Request	2013 Amended Budget
Taxes	\$ 336,850		\$ 336,850
Interest	250		250
Revenue	337,100	-	337,100
Expenditures			
Public Safety	309,110		309,110
Capital Outlay	120,000	49,650	169,650
Total Expenditures	429,110	49,650	478,760
Other Financing Sources (Uses)			
Sale of Capital Assets	2,000		2,000
Revenues Over (Under) Expenditures	(90,010)	(49,650)	(139,660)
Fund Balance, Beginning	331,672	-	331,672
Fund Balance, Ending	<u>\$ 241,662</u>	<u>\$ -</u>	<u>\$ 192,012</u>

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on June 4, 2013

EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 4th day of June, 2013.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 4th day of June, 2013.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2013 BUDGET	BUDGET REQUEST #1	2013 AMENDED BUDGET
Fund 211 - FIRE EQUIP. & APPARATUS FUND				
ESTIMATED REVENUES				
211-000.00-403.000	CUR REAL & PERS PROP TAX	333,000		333,000
211-000.00-404.000	IFT/CFT & SERVICE FEES	3,100		3,100
211-000.00-445.000	DELQ TAX	700		700
211-000.00-445.005	DELINQUENT INTEREST & PENALTY	50		50
211-000.00-664.000	INTEREST	250		250
211-000.00-673.000	SALE OF FIXED ASSETS	2,000		2,000
TOTAL ESTIMATED REVENUES		339,100	0	339,100
Expenditures				
Dept 339.00-EQUIPMENT & APPARATUS				
211-339.00-734.001	FIRE TURNOUT GEAR MAINT AND REPAIR	7,000		7,000
211-339.00-734.002	FIREFIGHTING TURNOUT GEAR	10,500		10,500
211-339.00-755.000	FIRE FIGHTING EQUIP & SUPPLIES	11,000		11,000
211-339.00-851.000	RADIO REPAIR & MAINTENANCE	14,560		14,560
211-339.00-930.020	EQUIPMENT MAIN & REPAIR	13,000		13,000
211-339.00-931.000	VEHICLE REPAIR/MAINTENANCE	29,850		29,850
211-339.00-955.000	TRAINING REIMB TO FIRE FUND	189,700		189,700
211-339.00-956.000	MISCELLANEOUS	5,000		5,000
211-339.00-960.000	EDUCATION & TRAINING	25,500		25,500
211-339.00-960.015	EDUCATION & TRAIN-SAFETY PGM.	3,000		3,000
211-339.00-970.000	CAPITAL OUTLAY	20,000		20,000
211-339.00-981.020	VEHICLES-AMBULANCE	100,000	20,650	120,650
211-339.00-981.030	VEHICLES-UTILITY/PICKUPS, ETC.	0	29,000	29,000
Totals for dept 339.00-EQUIPMENT & APPARATUS		429,110	49,650	478,760
NET OF REVENUES/APPROPRIATIONS - FUND 211		(90,010)	(49,650)	(139,660)
BEGINNING FUND BALANCE		331,672		331,672
ENDING FUND BALANCE		241,662		192,012