

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON DECEMBER 4, 2012**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, December 18, 2012 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Davis called the meeting to order at 6:30 p.m.

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon, John Hayhoe, Megan Ketchum

Members Absent: Trustee DiAnne Warfield

Others Present: John Elsinga, Township Manager
Lt. Eric Trojanowicz, Ingham County Sheriff's Office/Delhi Division
Sandra Diorka, Director of Public Services
Tracy Miller, Director of Community Development
Rick Royston, Fire Chief
Brian Ball, Assistant Fire Chief
Wendy Thielen, Assistant Township Manager of Human Resources
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

BUSINESS

INGHAM COUNTY SHERIFF'S OFFICE/DELHI DIVISION – NOVEMBER ACTIVITY REPORT

Lt. Eric Trojanowicz, Ingham County Sheriff's Office/Delhi Division, reported on the highlights of the Ingham County Sheriff's Office/Delhi Division November Activity Report (ATTACHMENT I).

COMMUNITY DEVELOPMENT DEPARTMENT – NOVEMBER ACTIVITY REPORT

Tracy Miller, Director of Community Development, reported on the highlights of the Community Development Department November Activity Report (ATTACHMENT II).

FIRE DEPARTMENT – NOVEMBER ACTIVITY REPORT

Rick Royston, Fire Chief, reported on the highlights of the Fire Department November Activity Report (ATTACHMENT III).

FIRE DEPARTMENT AMBULANCE FEES

The Board reviewed memorandums dated December 6, 2012 from Rick Royston, Fire Chief, and December 3, 2012 from Brian Ball, Assistant Fire Chief (ATTACHMENT IV).

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
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Rick Royston, Fire Chief, stated that Medical Management Company, who does the Township's EMS billing, has reviewed the Township's EMS billing rates. Medical Management has supplied suggested rates that they feel the Township should be charging as well as rates of other area fire departments. The suggested rates are based on using 20% above the highest paying carriers (Blue Cross/Blue Shield). It was stated that Medicare/Medicaid payments are contractual and what is not paid by Medicare/Medicaid is automatically written off. Patients covered by other insurances are directly billed the amount that is not paid by their insurance companies.

RE-CHASSIS THE 2006 LIFELINE AMBULANCE IN THE FIRE DEPARTMENT

The Board reviewed memorandums dated December 13, 2012 from Twp. Mgr. Elsinga and December 13, 2012 from Rick Royston, Fire Chief (ATTACHMENT V).

Rick Royston, Fire Chief, gave a brief history of the last three ambulance purchases. In 2008, when a new ambulance was needed, the option to re-chassis was researched and it was determined that it would be beneficial for the Township to re-chassis an existing ambulance. Chief Royston stated that he would like to continue to have LifeLine do the re-chassis for several reasons but most importantly because, as the manufacturer of the ambulance, they are most familiar with the design and the electrical comonenets. It is anticipated that the Township will save approximately \$60,000 by having the ambulance re-chassised. A two year warranty comes with the re-chassis which will be a diesel, four wheel drive vehicle.

PUBLIC COMMENT – There were no comments from the public.

ADJOURNMENT

Meeting adjourned at 7:21 p.m.

Date: December 18, 2012

Evan Hope, Township Clerk

Date: December 18, 2012

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

COUNTY of INGHAM

State of Michigan

SHERIFF'S OFFICE



Gene L. Wriggelsworth

Sheriff

Allan C. Spyke
Undersheriff

630 North Cedar Street
Mason, MI 48854
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FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Delhi Township Board of Trustee's

FROM: Lieutenant Eric Trojanowicz

DATE: December 1, 2012

RE: 2012 November Monthly Report

HIGHLIGHTED CASES AND INCIDENTS:

- 11/01/2012 Deputy Shattuck investigated a domestic assault in the 2200 block of Cedar St. The suspect was arrested and lodged at the Ingham County Jail for domestic assault, resisting and obstructing an arrest and malicious destruction of police property.
- 11/01/2012 Deputy Shattuck is investigating a malicious destruction of property complaint that took place in the 2300 block of Aurelius Rd. The victim advised that an unknown suspect threw a rock at her vehicle damaging her back window.
- 11/02/2012 Deputy McElmurray is investigating an unlawful driving away an automobile complaint in the 2000 block of Delhi NE. The victim had his motorcycle stolen from his garage by unknown suspect(s).
- 11/03/2012 Deputy Matusko is investigating a felonious assault complaint in the 2000 block Park Lane. The victim was stabbed by his father. The father fled the scene prior to the officer's arrival. The victim was transported to McLaren Hospital for treatment.
- 11/03/2012 Deputy Doerr is investigating a larceny of prescription medication in the 2600 block of Kate St. Unknown suspect(s) stole prescription medication from the victim.
- 11/04/2012 Deputy Jason Kuch and Deputy Shattuck responded to the 4400 block of Rexford to follow – up on a larceny of medication complaint. The suspect in the larceny of medication complaint was

found to be in possession of heroin. Charges are being sought through the Ingham County Prosecutor's Office.

- 11/04/2012 Deputy Doerr arrested a subject in the 4400 block of Harding Ave. on a warrant out of the Lansing Police Department. The subject was turned over to the Lansing Police Department on the warrant.
- 11/04/2012 Deputy Jason Kuch stopped a vehicle for a traffic violation at Jolly Rd. and Collins Rd. The driver was found to be intoxicated and was arrested for operating a motor vehicle under the influence of alcohol. It was the driver's third offense of operating a motor vehicle under the influence of alcohol. The driver also had a suspended driver's license. The subject was lodged at the Ingham County Jail.
- 11/05/2012 Deputy Matusko initiated a traffic stop for a traffic violation at Washington Ave. and Holt Rd. The driver of the vehicle had a warrant out of the Michigan State Police. The subject was arrested and turned over to the Michigan State Police.
- 11/05/2012 Deputy Shattuck is investigating a malicious destruction of property complaint in the 4500 block of Kathy Court. The victim advised that an unknown suspect(s) put sugar in his gas tank.
- 11/06/2012 Deputy Narlock investigated a domestic assault in the 2200 block of Cedar St. The victim was assaulted by her boyfriend. The suspect was arrested for domestic assault and lodged at the Ingham County Jail.
- 11/07/2012 Deputy Doerr initiated a traffic stop for a traffic violation at Holt Rd. and Delhi NE. Deputy Doerr arrested the driver for driving on a suspended driver's license. The driver was lodged at the Ingham County Jail.
- 11/08/2012 Sergeant Flint is investigating a malicious destruction of property complaint in the 4100 block of Hancock. The homeowner had the bedroom window to the residence damaged by a pellet from a pellet gun. Two juvenile subjects have been identified as possible suspects. The investigation is on – going.
- 11/09/2012 Deputy Ward initiated a traffic stop at Aurelius Rd. and Miller Rd. for a traffic violation. The driver of the vehicle was arrested for operating a motor vehicle while intoxicated. The driver was lodged at the Ingham County Jail.
- 11/09/2012 Deputy Doerr is investigating a Home Invasion and Felonious Assault in the 4300 block of Keller Rd. The ex – boyfriend of the victim forced his way into the residence and threatened the homeowners with a knife. The suspect left prior to police arrival. Charges are being sought through the Ingham County Prosecutor's Office.
- 11/09/2012 Deputy Richards is investigating an attempt Home Invasion in the 2300 block of Knotwood. Unknown suspect(s) attempting to gain entry into the residence. The investigation is on – going.

- 11/10/2012 Sergeant Flint initiated a traffic stop at Holt Rd. and Aurelius Rd. for a traffic violation. The driver of the vehicle was found to be intoxicated and driving on a suspended driver's license. The driver of the vehicle was arrested and lodged at the Ingham County Jail for operating a motor vehicle while intoxicated and driving on a suspended driver's license.
- 11/10/2012 Deputy Bennehoff investigated a felonious domestic assault in the 1300 block of Hapsburg. The victim was assaulted by her husband (suspect). The suspect was arrested and lodged at the Ingham County Jail.
- 11/12/2012 Deputy Narlock initiated a traffic stop at Cedar St. and Holbrook for a traffic violation. The driver of the vehicle was found to be intoxicated. The driver of the vehicle was arrested for operating a motor vehicle while intoxicated and he was lodged at the Ingham County Jail.
- 11/12/2012 Deputy Narlock is investigating an attempt Home Invasion in the 2100 block of Cedar Bend. The unknown suspect(s) kicked in the front door of the residence. No entry gained into the residence. No evidence left at the scene. The investigation is on – going.
- 11/12/2012 Deputy Narlock is investigating an attempt Home Invasion in the 1400 block of Rotterdam. The unknown suspect(s) kicked in the side door of the residence. No entry was gained into the residence. No evidence was left at the scene. The investigation is on – going.
- 11/13/2012 Deputy Narlock initiated a traffic stop on vehicle at Cedar St. and Holt Rd. for a traffic violation. The driver of the vehicle was arrested on a felony warrant and lodged at the Ingham County Jail.
- 11/13/2012 Deputy Huhn initiated a traffic stop on a vehicle at Cedar St. and Delhi Commerce Dr. for a traffic violation. The driver of the vehicle had a warrant for his arrest out of the Ingham County Sheriff's Office. The driver of the vehicle was arrested and lodged at the Ingham County Jail.
- 11/14/2012 Deputy Huhn initiated a traffic stop at Jolly Rd. and Five Oaks Dr. for a traffic violation. A passenger in the vehicle had a warrant out of the Lansing Police Department. The passenger was arrested and turned over to the Lansing Police Department.
- 11/14/2012 Deputy Ward initiated a traffic stop at Aurelius Rd. and Miller Rd. for a traffic violation. A passenger in the vehicle had three warrants for his arrest with one being out of the Ingham County Sheriff's Office. The passenger was arrested and lodged at the Ingham County Jail.
- 11/14/2012 Deputy Huhn arrested a subject in the 5100 block of Rotterdam. The subject had a warrant out of the Ingham County Sheriff's Office and a warrant out of Hastings Police Department. The subject was lodged at the Ingham County Jail.
- 11/15/2012 Sergeant Flint is investigating a malicious destruction of property complaint in the 2100 block of Moorwood. The unknown suspect(s) broke the hose nozzle off of the victim's garden hose and then turned on the outside spicket.
- 11/16/2012 Deputy Huhn is investigating a larceny complaint in the 2400 block of Gilbert Rd. The victim had two riding lawn mowers stolen from the yard by unknown suspect(s).

- 11/17/2012 Deputy Ward initiated a traffic stop for a traffic violation at Willoughby and Washington. The driver of the vehicle was driving on a suspended driver's license and the driver also had a warrant out of Eaton County. The vehicle was also improperly registered. The driver of the vehicle was lodged at the Eaton County Jail on his warrant.
- 11/18/2012 Deputy Ward initiated a traffic stop for a traffic violation at Cedar St. and Willoughby Rd. The driver of the vehicle was intoxicated and was arrested for operating under the influence of liquor. The driver of the vehicle was lodged at the Ingham County Jail.
- 11/19/2012 Deputy Matusko is investigating a malicious destruction of property complaint in the 1800 block of Parakeet Lane. The victim had his vehicle damaged by unknown suspect(s). The suspect(s) threw a pumpkin at victim's vehicle and damaged the driver side rear quarter panel and brake light.
- 11/19/2012 Deputy Matusko is investigating a malicious destruction of property complaint in the 2300 block of Chisholm Court. The victim had her vehicle damaged by unknown suspect(s). The suspect(s) threw a pumpkin through the back window of the victim's vehicle.
- 11/19/2012 Deputy Matusko is investigating a malicious destruction of property complaint in the 5400 block of Caplina. The unknown suspect(s) damaged the fence in the victim's yard.
- 11/19/2012 Deputy Narlock is investigating a malicious destruction of property complaint in the 1500 block of Witherspoon Way. The unknown suspect(s) damaged a section of vinyl fence in the victim's yard.
- 11/19/2012 Deputy Ward is investigating a malicious destruction of property complaint in the 2300 block of Bush Hill. The victim had a vehicle damaged by unknown suspect(s). The suspect(s) threw a pumpkin at victim's vehicle damaging her vehicle.
- 11/20/2012 Deputy Jason Kuch initiated a traffic stop on a vehicle for a traffic violation at Cedar St. and Aurelius Rd. The driver of the vehicle had a warrant out of 55th District Court and a warrant out of East Lansing Police Department. The subject was lodged at the Ingham County Jail.
- 11/20/2012 Deputy Matusko is investigating a larceny complaint that took place at 2289 Cedar St. (Journey Life Church). The victim had her purse with her identification, keys, and phone stolen by unknown suspect(s).
- 11/20/2012 Deputy Jason Kuch is investigating a larceny complaint that took place in the 4200 block of Mountain Glade. The victim had her purse stolen by unknown suspect(s) from her vehicle. The purse was recovered but \$85.00 was missing from the purse.
- 11/21/2012 Deputy Doerr initiated a traffic stop for a traffic violation at Hydra and Mac Millan for a traffic violation. Deputy Doerr arrested the driver of the vehicle for possession of marijuana and he was lodged at the Ingham County Jail.
- 11/22/2012 Deputy Kindervater is investigating a breaking and entering complaint at 3750 W. Howell Rd. (Eldorado Golf Course). The unknown suspect(s) broke the window to the Pro Shop. No

property is missing.

- 11/25/2012 Deputy Kindervater is investigating a home invasion complaint in the 2100 block of Meadowlawn. The unknown suspect(s) entered the residence through a back window and removed power tools, a stereo, and propane tank.
- 11/25/2012 Deputy Torok initiated a traffic stop at College Rd. and Willoughby Rd. for a traffic violation. The driver of the vehicle and a passenger in the vehicle had warrants for their arrest. Both subjects were lodged at the Ingham County Jail.
- 11/25/2012 Deputy Jason Kuch is investigating a malicious destruction of property complaint in the 4000 block of Holt Rd. The victim had a window broken out of his residence. The unknown suspect(s) also broke the window out of his ex – wife’s vehicle that was parked in the driveway.
- 11/26/2012 Deputy Jason Kuch initiated a traffic stop on a vehicle for a traffic violation at Jolly Rd. and Aurelius Rd. The driver fled from the traffic stop in the vehicle and crashed. The driver then fled on foot. The driver was eventually located and arrested. The driver was lodged at the Ingham County Jail. Deputy Kuch is seeking operating while intoxicated and fleeing and eluding charges through the Ingham County Prosecutor’s Office.
- 11/26/2012 Deputy Jason Kuch is investigating a malicious destruction of property complaint in the 2200 block of Cedar St. The victim had his tires slashed on his vehicle by a known suspect. The investigation is on – going.
- 11/27/2012 Deputy Matusko is investigating a malicious destruction of property complaint in the 4200 block of Bond Ave. The victim had her passenger side window to her vehicle damaged by a known suspect. Charges are being sought through the Ingham County Prosecutor’s Office.
- 11/27/2012 Deputy Ward is investigating an attempt home invasion in the 5800 block of Cartago. The victim returned home from work and found that unknown suspect(s) had attempted to force open the front door of the residence. Entry was not made into the residence.
- 11/29/2012 Deputy Bowden is investigating a larceny of bank card from 2340 N. Cedar St. ((Auto Zone). The card has been recovered and the suspect has been identified. Charges are being sought through the Ingham County Prosecutor’s Office.

STATISTICS:

During the month of November, Deputies responded to 403 calls for service (written/blotter complaints). They made 81 arrests of which 49 were self – initiated. Deputies issued 160 citations. Deputies conducted 241 business/property checks, 33 liquor inspections, and spent 131.9 hours in Community Policing. Deputies participated in 163.1 hours of training.

Calls for Service

	2010	2011	2012
November	484	519	403
Year to Date	5803	5636	4791

Total Arrests

	2010	2011	2012
November	75	83	81
Year to Date	1114	1002	1048

Total Self – Initiated Arrests

	2010	2011	2012
November	61	67	49
Year to Date	929	787	596

Citations Issued

	2010	2011	2012
November	166	227	160
Year to Date	2198	1999	2194

COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE



Gene L. Wriggelsworth

Sheriff

Allan C. Spyke
Undersheriff

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FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Lt. Eric Trojanowicz
FROM: Dep. Kelly Bowden #5379
DATE: Wednesday, December 05, 2012
RE: November 2012 Monthly Business Officer Report

Total Complaints:	21
Traffic Stops:	3
Citations:	3
Property/ Business Checks:	13
Community Policing Hours:	2.1
Liquor inspection:	0

Community Policing Highlights:

There is no activity to report due to the fact I was out of the office between November 3rd and November 25th.

Other Highlights:

The Ingham County Prosecutor's Office issued a several count felony petition against a local juvenile, bringing to a close my recent MDOP investigation involving two Delhi businesses. In all, the juvenile is suspected of causing damages in excess of several thousand dollars to two vehicles and a fence. I am also pleased to announce the final suspect involved in passing counterfeit bills in Delhi last year was recently convicted of in Circuit Court.

I responded to a local convenience store for a possible trouble with subject call. The reporting party and other family members had been transporting a mentally challenged male family member to their home in Florida where they planned to care for him. When they stopped at the store, the male subject exited their car and announced he didn't want to go with them and was instead going to walk back to Kalamazoo (without a jacket on in the 20 degree weather.) I arrived and discussed the matter with the male subject and his family. After a brief discussion, the male elected to continue his trip to Florida with his family.

I opened an investigation into fraudulent activities involving a local business. It is suspected employees at the business may have submitted fraudulent invoices for financial gain. The investigation is continuing and I anticipate charges will be sought with the Prosecutor's Office.

I responded to a local store after employees reported finding medical waste deposited in the dumpster behind their store. After further investigation, it was determined the waste, which consisted of empty medication bottles, had been stolen from the dumpster of a local methadone clinic. Staff at the clinic advised they have had problems with this very situation in the past. It is suspected the suspects stole the trash in an attempt to extract the last few drops of liquid medication from the bottles in order to feed their addiction.

I responded to a local business after an employee reported the theft of her credit card from her jacket pocket. It was suspected another employee was involved in the theft and this quickly proved to be the case as I began tracking that employees movements after leaving work for the day. The suspect was captured on video at several Lansing area merchants attempting to use the stolen card. I contacted the suspect and received a confession. Charges are pending with the Prosecutor's Office.

Respectfully Submitted,

Deputy Kelly Bowden, Badge #5379

COUNTY of INGHAM
State of Michigan
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Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Lt. Trojanwoicz
FROM: Deputy Mary Hull #5353
DATE: Monday, December 03, 2012
RE: November 2012 Monthly Report

MONTHLY STATISTICS:

Complaints:	16
Community Policing Hours:	50
School Contacts:	48
Citations:	1

COMMUNITY POLICING HIGHLIGHTS:

During the month of November, I attended a lockdown drill at Washington Woods Middle School with Sergeant Ott. During the lockdown Sergeant Ott and I assisted, Rick Couturier by checking the interior and exterior doors of the school. The lockdown was very successful; the entire school staff along with the students shut and locked their classroom doors, turned the lights off and moved away from interior and exterior windows.

On November 6, Deputy Paul Richards and I assisted 55th District Court personnel with the Court-To-School program. This year Judge Allen held court in the High School Auditorium, approximately 12 cases were scheduled and heard. At the end of each

session, the students in attendance were given an opportunity to ask questions of Judge Allen, the Prosecuting Attorney, and the Defense Attorney. The cases scheduled in front of Judge Allen were conducive to cases students could possibly find themselves or someone they know involved with, either as a witness or defendant.

During the month, I sat in the area of Washington and Amber running radar, at the request of Ingham County Road Commission. The Road Commission requested a speed study off motorists traveling in the area before the start of school and at the end of the day. The information about the speeds is part of a study the Road Commission is using to possibly lower the speed limit from 45 miles per hour to 35 miles per hour and/or erect a crossing. I also received information from the Principal at Hope Middle School about a traffic concern on the north side of the school. The Principal advised that she has received complaints from residents living in the area that motorists are parking on lawns and blocking the flow of traffic. The area was checked on a number of occasions but the traffic did not seem to be an issue; however, I did notice that some of the residents have roped off their front lawns to restrict motorists from driving on their lawn.

Prior to the Thanksgiving holiday Deputy Richards and I walked the neighborhoods of Cedar Bend, Beechnut, and Aspen Wood, and placed Neighborhood Watch flyers on the doors of the residents. The following week Deputy Richards attended an informational meeting for the neighborhood watch in that area, over thirty residents attended.

On November 30, two students asked that I help them with a project in their Perspective Class. The topic of the project was why teens assault. After the students presented their information, I handed out information about the different degrees of assaults and the consequences and answered questions.

OTHER HIGHLIGHTS:

During the month, I responded to a number of calls for service including complaints involving drugs, arson, assaults, truancies, and trespassing.

During the month, I responded to the 9th grade campus and the high school for two separate drug complaints. In one incident, a student was found in possession of a smoking pipe. The complaint was closed and the pipe was placed into evidence to be destroyed. The second drug complaint, at the High School, involved a student that was found in possession of a controlled substance. The incident is still under investigation.

In November, I responded to the Jr. High for an arson complaint. A student poured hand sanitizer on tile floor and lit it on fire. Because of the quick response by school officials putting the flames out there was no damage to the floor. The suspect refused to take responsibility even after he was presented with conflicting information from witnesses. Subsequently the complaint was closed.

During the month, I responded to the 9th grade campus and the Jr. High for two separate assault complaints. Early in the month, I responded to the 9th grade campus when a student assaulted a fellow student after he stepped on an apple juice box and drops of

juice sprayed. The suspect admitted that he got upset and lost control. The investigation was closed when the victim's guardian refused to cooperate with the investigation. The incident at the Jr. High involved two female students. The suspect in this incident was upset over an incident that occurred outside of school between her family and another family. When the suspect came to school later in the week, she made a conscious decision to fight the fellow student of the other family. The report along with a petition was submitted to Ingham County Prosecutor's Office for review.

During the month, I investigated five separate truancy issues, four from the High School and one from an elementary school. Four of the five trancies were parental issues, after speaking with the parents of the children the attendance of their children has improved, except for one. One truancy report was turned over to Ingham County Prosecutor's Office for review. One truancy issue dealt with a student that refused to go to his fourth hour class. The student's excuse for skipping class was that he did not want his teacher to yell at him for being late. After speaking with the student his attendance to the class has improved.

Prior to the Thanksgiving break, I was called to the Jr. High for a trespassing complaint. A student that had been suspended from school was coming to the school at the end of the day to meet friends. The student and her guardian were repeatedly reminded that the student could not be on school property. When the student returned to the property prior to Thanksgiving break, she was cited under Delhi Township Ordinance.

TRAINING:

During November, I attended a three-day training seminar on interviewing and interrogating child abuse and neglect offenders. Participants received instruction on understanding the mind of the adult offender, the rules of questioning during an interview, and the do's and don'ts when asking investigative questions, examples of questions that are behavior provoking that will help the investigator determine if the offender is telling the truth or a lie. In addition to the instruction on proper interview techniques participants were also given instruction on the nine steps of an interrogation.

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To: Lt. E. Trojanowicz

From: Dep. P. Richards

Date: 12/10/12

Subject: November Monthly

STATISTICALS:

Comm. Policing Hrs: (38.6)

Training Hours: (0.5)

Complaints taken: (14)

Blotters taken: (04)

Total calls taken: (18)

Traffic stops: (11)

Citations issued: (04)

Arrests: (02)

Contacts (school): (01)

Contacts (business): (02)

COMMUNITY POLICING:

During the month of November I utilized the patrol vehicle to make several traffic stops this month. I was able to patrol several subdivisions while on routine patrol; I was able to witness many different traffic violations that occurred in my presence. I initiated several traffic stops on several vehicles for various violations, such as failing to stop at stop sign, impeding the flow of traffic, loud exhaust, loud music... I continued to speak with area neighbors/residents of problem areas within their area and what were the best times to be in their area. Many residents are still delighted to see their subdivisions patrolled by police officer .

I maintained the Ingham County Sheriff's Office // Delhi Division Facebook webpage. This medium has been instrumental in helping us to keep the neighborhood watch groups (and other residents) informed on timely safety tips or information on possible persons/vehicles to look out for within the community. I continue to make entries every week onto the Facebook page. The Facebook entry was then sent to all the neighborhood watch groups.

In the first week of November Dep. Mary Hull and I assisted 55th District Court with the Court-to-School learning program. A District Court Judge will hold his/her sentencing/motions to be held in the auditorium of Holt High School; Judge Allen presided over the court this year. Judge Allen held up to 12 cases at Holt High School. Many students from the High School were in attendance during the court session; there were several sessions of cases. There were several instances where Judge Allen had addressed the crowd and answered any questions that may have had; the defense and prosecuting attorneys also were involved with the question and answer sessions. The sessions were well received by all that participated.

I assisted the Sheriff's Office on a Senior Safety Seminar that took place at a near-by community room (Sam Corey Senior Center). The main participants were mostly Retirees/Seniors from the local Holt area. I spoke on many subjects that pertain to the current senior environment; I spoke on current senior fraud schemes and senior safety for the upcoming Holiday season. The seminar was well received; a possible future date to include additional persons that were not able to attend was mentioned by the organizers.

A Delhi Twp. Neighborhood that is located in the Northwest corner of Holt and Washington Rd. has recently experienced an increase in destruction of property and home invasion complaints for their area. I along with Dep. Mary Hull canvassed the neighborhood with fliers and brochures for a Neighborhood watch meeting that was scheduled at the end of November.

I attended the newly reorganized Neighborhood Watch group (Moorwood Farms Neighborhood Watch group). This meeting took place at the 9th grade campus; the group was over thirty residents attended this meeting. I covered many aspects of a Neighborhood Watch group; its benefits, and the need of the individual residents to help make this watch effective. Phone numbers and a group social network account was created for maintaining neighborhood interests. A question and answer session followed the program that covered additional information. All who attended were pleased with the meeting.

OTHER MATTERS

I investigated several accidents both with and without injury to persons. All accidents were mostly between two vehicles with moderate damage. Several of the vehicles required that they be towed

from the location. All injuries were evaluated/treated at scene by the Delhi Twp fire dept. If a patient was taken to any area hospital a follow up with their emergency staff was conducted for status of the victim. I also investigated a late property damage accident on private property, parked vehicle was unoccupied. No witnesses, no suspects.

I investigated a late breaking and entering of a private residence, back slider door was opened slightly; no entry into home was made. Nothing was taken. A canvass of the area produced no additional information; no evidence was located. No suspects.

I investigated several larceny from an automobile complaints; I processed all scenes seeking physical evidence. I also canvassed the local area seeking additional information from the neighbors. No suspects on these cases. Any lifted prints were sent to the MSP crime lab for analysis.

I investigated a late weapons complaint at the Holt School (Washington Woods); a ten year old boy had brought a small to medium sized folding pocket knife to school. All persons involved were interviewed; this report will be sent to the Prosecutor's for their review.

DELHI CHARTER TOWNSHIP
Department of Community Development
November 2012 Activity Report

New Permits:

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits</u>	<u>Total Inspections</u>
Building	9	25	46
Electrical	3	13	27
Mechanical	6	31	58
Plumbing	3	14	27
Fire Inspections	N/A	N/A	140
Totals	21	83	298

Soil Erosion Permits & APA Projects:

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits/New Projects</u>	<u>Total Inspections</u>
Soil Erosion	1	3	10
Soil Erosion Waivers	5	10	0
APA Projects	0	0	0
Totals	6	13	10

New Code Enforcement Cases:

<u>Category</u>	<u>DDA Area Cases</u>	<u>Total Cases</u>
Building Maintenance	0	1
Fence Violation	0	0
Junk & Debris	2	3
Junk Vehicles	3	4
Miscellaneous	0	0
Noxious Weeds	0	1
Sidewalk Snow	0	0
Sign	1	1
Site Plan	0	0
Yard Parking	0	0
Improper Zoning Use	0	0
Totals	6	10
Total # of Inspections	35	

Rental Program Information:

Number of New Registered Rental Properties	3
Number of Rental Re-inspections	20
Number of Rental Investigations	0
Number of Rental Cycle Inspections	278

Civil Infraction/Abatement Information:

Abatement/Clean-ups	6
<i>Abatement/Clean-up Fees Issued (Year to date)</i>	\$17,230.75
Civil Infractions Issued	2
<i>Civil Infraction Fines Issued (Year to date)</i>	\$2,600.00

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	# of Permits
COMMERCIAL ALTERATION							
PB12-318	2556 ALAMO DRIVE	EYDE, LOUIS J & GEORGE F	INTERIOR REMODEL	\$30,000	\$198.00		
PB12-304	1365 N CEDAR ROAD	DL KESLER & SONS CONSTRUCTION INC	8129 SQ FT REMODEL TO OFFICE AREA AND EXTENDING OFFICE AREA	\$218,225	\$1,445.40	Y	
PB12-303	2424 WASHINGTON ROAD	TIMBERLAND DEVELOPMENT	BUILD DRIVE THRU PORTICO ON MAIN ENTRANCE AND PORCH ON SIDE ENTRANCE AND ADDING COLUMNS AND SOME STONE TO BUILDING ENTRANCE	\$26,977	\$178.20		
COMMERCIAL ALTERATION				\$275,202	\$1,821.60		Total: 3
COMMERCIAL MISCELLANEOUS							
PB12-313	3202 PINE TREE ROAD	T-MOBILE CENTRAL LLC	SWAP ANTENNAS AND ADDING CABINET	\$0	\$50.00	Y	
COMMERCIAL MISCELLANEOUS				\$0	\$50.00		Total: 1
DECK							
PB12-314	3703 MEIJER COURT	COUNTRY VIEW ESTATES LLC	CONSTRUCTING A 10' X 12' DECK	\$1,080	\$50.00	Y	
DECK				\$1,080	\$50.00		Total: 1
DEMOLITION							
PB12-320	3978 HOLT ROAD	Michigan Demolition & Excavation, L	DEMOLITION OF HOUSE ONLY	\$0	\$50.00	Y	
PB12-298	4075 HOLT ROAD # 109	ELLENA, GEORGE W III	DEMOLISHING MOBILE HOME	\$0	\$50.00		
DEMOLITION				\$0	\$100.00		Total: 2
FENCE							
PB12-306	1530 APPECROFT LANE	VANLIEW, JEFFREY E.	INSTALLING A 4' CHAIN LINK FENCE	\$0	\$50.00		
FENCE				\$0	\$50.00		Total: 1
MOBILE HOME IN PARK							
PB12-305	2700 EATON RAPIDS ROAD		MOBILE HOME SET-UP	\$0	\$150.00		

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	# of Permits
#151		TJ'S MOBILE HOME SETUP		\$0	\$150.00		
MOBILE HOME IN PARK				\$0	\$150.00		Total: 1
RESIDENTIAL ADDITION							
PB12-317	1937 CROMWELL STREET	HOLT BUILDERS LLC	12' X 12' SUNROOM WITH 8' X 12' DECK	\$13,104	\$84.00		
PB12-322	1320 YARROW DRIVE	DAVID TAYLOR BUILDER	14' x 16' ADDITION	\$6,000	\$50.00		
RESIDENTIAL ADDITION				\$19,104	\$134.00		Total: 2
RESIDENTIAL MISCELLANEOUS							
PB12-312	5711 AMBLER STREET	SIMON ROOFING	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB12-307	2593 AYRSHIRE DRIVE	HALLIWILL, GREGORY	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB12-310	6116 BISHOP ROAD	KRUGER ROOFING & CONST	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB12-308	4240 BOND AVENUE	WHIPPLE, HARLAN	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
PB12-319	5724 CARTAGO DRIVE	HANSON'S WINDOW AND CONSTRUCTION IN	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB12-311	5077 HADDON HALL DRIVE	KRUGER ROOFING & CONST	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB12-301	5990 HORSTMAYER ROAD	WILLIAMS CONSTRUCTION	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB12-321	2508 SELMA STREET	BLUE WATER BUILDERS LLC	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
PB12-302	4272 WOODWORTH AVENUE	NARAMOR, GARY	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
RESIDENTIAL MISCELLANEOUS				\$72,000	\$450.00		Total: 9
RESIDENTIAL STORAGE/GARAGE							
PB12-315	4684 KRENTAL AVENUE	ODD FELLOWS CONTRACTING INC	DEMOLISH EXISTING GARAGE AND BUILD NEW 22' X 22' DETACHED GARAGE	\$11,712	\$72.00		

DELHI CHARTER TOWNSHIP

Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
PB12-316	3669 WILLOUGHBY ROAD	HAFKE, JAMES & DEBORAH	<i>30' x 56' DETACHED GARAGE</i>	\$30,240	\$186.00	
RESIDENTIAL STORAGE/GARAGE				\$41,952	\$258.00	Total: 2
SIGN						
PS12-024	2040 AURELIUS ROAD	ASI SIGNAGE	<i>31 SQ FT WALL SIGN</i>	\$0	\$81.00	
PS12-023	2040 AURELIUS ROAD UNIT 5	DEVEE, NOLAN	<i>MOVING 17 1/2 SQ FT SIGN</i>	\$0	\$68.00	Y
PS12-022	2457 CEDAR STREET	BILL CARR SIGNS	<i>92 SQ FT FREE STANDING POLE SIGN</i>	\$0	\$142.00	Y
SIGN				\$0	\$291.00	Total: 3

Totals:	\$409,338	\$3,354.60	25
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Permit.DateIssued Between 11/01/2012 AND 11/30/2012
AND
Permit.PermitType = Building OR
Permit.PermitType = Sign

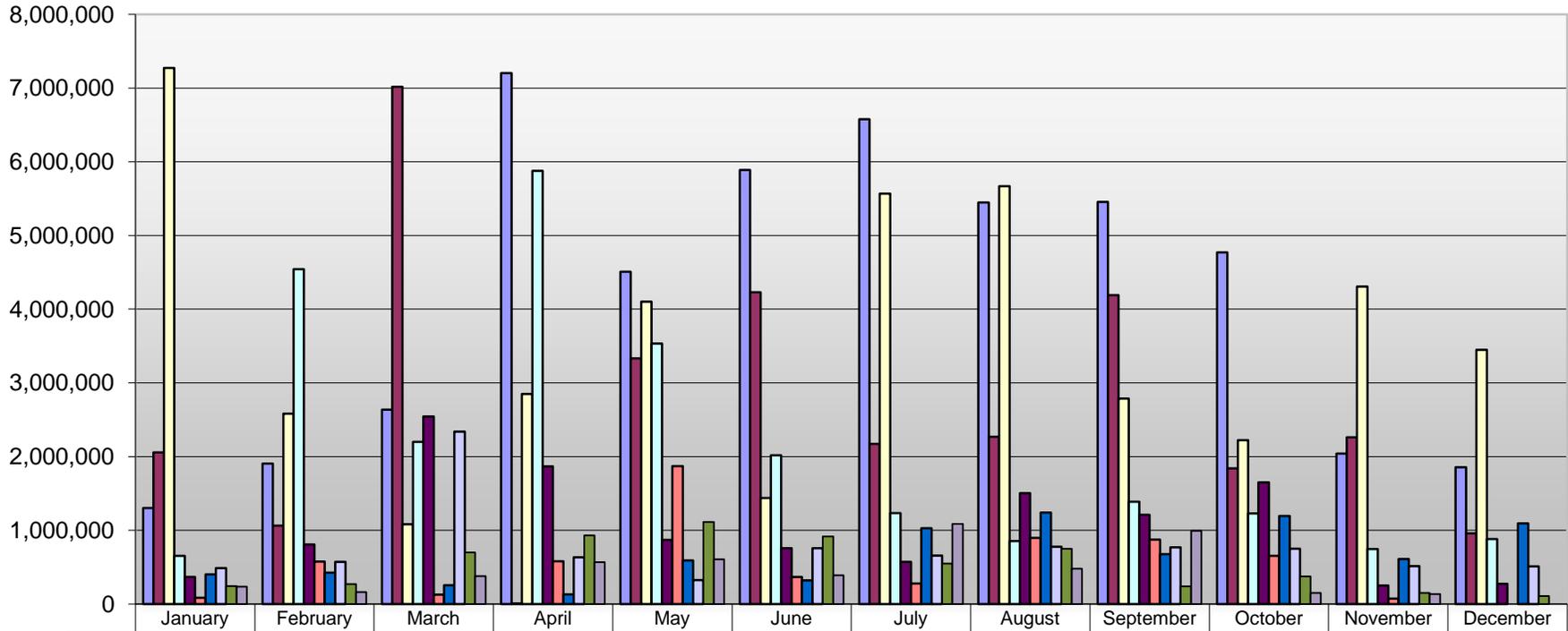
SUMMARY OF CONSTRUCTION VALUES

Year	2006		2007		2008		2009		2010		2011	
Type	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value
Commercial Addition, Alteration & Commercial Misc	32	\$ 1,895,384.00	49	\$ 9,353,080.00	30	\$ 2,830,791.00	29	\$ 1,215,220.00	27	\$ 1,665,320.00	37	\$1,029,347
Commercial New Structures	6	\$ 5,665,672.00	6	\$ 2,230,506.00	1	\$ 875,903.00	5	\$ 4,360,107.00	3	\$ 1,712,188.00	5	\$3,951,772
Deck, Fence, Pool, Residential Misc, Residential Storage/Garage, Demolition, Sign, Sign Business, Sign Grand Openings	249	\$ 681,722.00	255	\$ 834,376.00	165	\$ 1,118,676.00	487	\$ 3,105,297.00	372	\$ 2,103,596.00	233	\$ 1,262,153.00
Pre-Manufactured Home, Residential Condo w/Garage, Residential Dwelling, Residential Dwelling/Garage	122	\$ 20,311,984.00	58	\$ 8,856,775.00	27	\$ 5,189,435.00	22	\$ 3,861,101.00	37	\$ 5,998,675.00	28	\$ 3,849,279.00
Residential Addition, Residential Alteration	70	\$ 1,510,922.00	47	\$ 972,435.00	51	\$ 1,013,207.00	43	\$ 1,085,548.00	51	\$ 1,105,827.00	46	\$ 1,021,182.00
Residential Multiple Family & Apartment Units	3	\$ 2,738,265.00	6	\$ 7,621,380.00	0	\$ -	0	\$ -	2	\$ 1,237,795.00	3	\$ 3,694,734.00

2012 Year to date Construction Values:

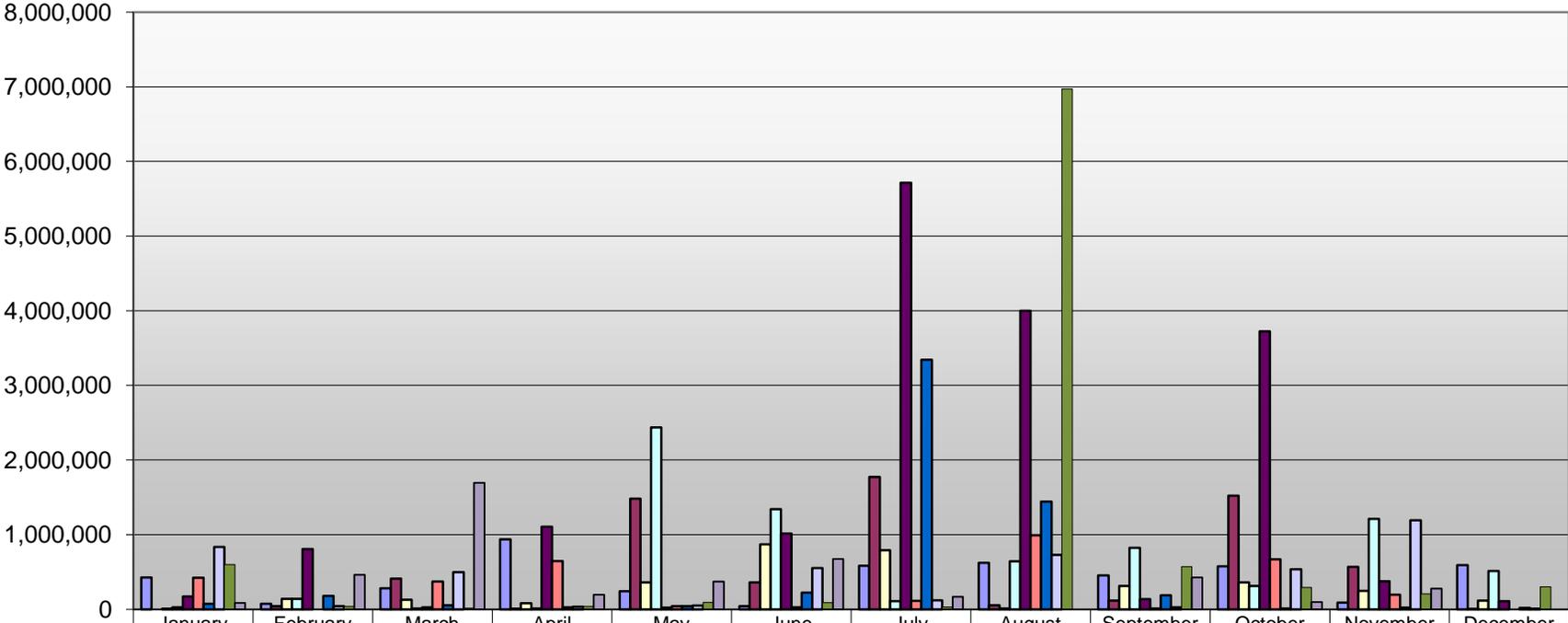
Commercial / Industrial:	\$ 4,443,901.00
Residential:	\$ 5,173,813.00
Total Single Family Homes:	14

Residential Building Permits



	January	February	March	April	May	June	July	August	September	October	November	December
■ 2003	1,303,222	1,907,265	2,634,726	7,202,298	4,506,568	5,890,225	6,577,503	5,449,464	5,455,775	4,772,708	2,040,811	1,856,139
■ 2004	2,057,874	1,061,075	7,018,665	2,409	3,332,125	4,230,009	2,171,175	2,269,297	4,189,316	1,838,373	2,261,219	958,547
■ 2005	7,272,620	2,580,999	1,080,570	2,848,833	4,100,194	1,438,787	5,569,135	5,666,330	2,785,505	2,223,344	4,305,671	3,448,286
■ 2006	653,107	4,544,462	2,200,224	5,876,530	3,533,055	2,016,011	1,231,992	852,573	1,387,170	1,230,662	745,550	881,456
■ 2007	366,901	807,589	2,542,647	1,865,777	870,683	755,569	571,666	1,504,157	1,209,407	1,651,929	251,475	274,952
■ 2008	84,176	576,220	127,628	579,796	1,872,379	368,071	279,260	896,898	873,804	652,707	73,000	0
■ 2009	401,319	425,655	252,651	130,696	589,254	319,608	1,028,683	1,240,799	674,200	1,194,808	611,112	1,094,312
■ 2010	484,464	571,973	2,339,559	633,374	323,160	755,450	656,705	777,918	768,831	750,411	513,137	509,014
■ 2011	241,340	269,142	698,082	931,543	1,110,943	915,267	547,390	748,734	238,720	374,395	148,666	107,068
■ 2012	236,170	162,820	379,179	566,030	604,628	388,176	1,084,941	477,119	991,532	149,082	134,136	

Commercial/Industrial Building Permits



	January	February	March	April	May	June	July	August	September	October	November	December
■ 2003	425,040	72,962	279,550	935,214	240,500	40,350	584,439	621,851	454,370	574,016	89,400	590,100
■ 2004	0	40,000	409,002	4,000	1,480,444	359,950	1,773,063	52,425	115,160	1,522,191	566,020	1,000
■ 2005	7,760	140,049	129,496	81,459	358,820	871,298	791,555	8,000	312,938	358,465	247,127	114,525
■ 2006	27,000	138,900	9,000	9,540	2,438,077	1,341,443	106,100	641,986	821,772	313,363	1,209,475	513,940
■ 2007	172,221	808,786	25,206	1,105,534	20,293	1,016,148	5,714,648	4,000,820	134,031	3,722,518	376,371	108,000
■ 2008	421,042	0	370,000	647,000	41,000	25,000	110,000	990,923	9,500	670,442	195,000	0
■ 2009	72,000	178,233	54,600	25,000	41,440	222,525	3,343,047	1,443,417	187,500	8,000	22,000	19,005
■ 2010	834,198	40,992	496,441	32,997	50,000	553,319	117,975	727,220	25,000	536,616	1,192,795	7,740
■ 2011	600,000	35,500	13,000	38,000	92,575	88,000	29,000	6,970,497	571,242	294,317	204,730	301,000
■ 2012	84,908	460,875	1,695,784	195,935	370,500	674,345	165,000	0	427,768	96,584	275,202	

Delhi Township Fire Department Monthly Report

November, 2012

Total Calls

	<i>Delhi</i>	<i>Alaiedon</i>	<i>Total</i>
EMS / Medical	193	-	193
Fire / Rescue	42	7	49
Total Calls	235	7	242
Staff Hours	552	42	594

Total calls in 2012: 2,383

Total calls for 2011: 2,477

Inspections

Commercial Fire Inspections - 156

Training

308 Personnel in Attendance of 801 Hours of Training

Recruitment / Retention

<u>Activity</u>	<u>Hours</u>
Station tours	2
Meetings	25
Mentoring new personnel	112

Mutual Aid: Given – 6 Received - 7

Miscellaneous

Metro Collaboration Update – verbal report at meeting

Dryer fire – Willoughby Road Coin Laundry - \$1,000 damage

Corn field fire – College Road

Structure fire – 3222 Howell Road – Alaiedon Township - \$1,500 damage

Delhi Township Fire Department

Memo

To: John Elsinga, Township Manager

From: Richard Royston, Chief

Date: December 6, 2012

Re: Ambulance Fees

With the addition of Medical Management Company to do our EMS billing, we now have the advantage of having people who can monitor our EMS billing rates with what is collectable among the insurance companies.

With that being the case, Medical Management has taken a look at our current billing rates and found a shortcoming in what they believe we should be billing to gain the most financially from the services that we provide.

I have attached a memo from Brian Ball, Assistant Chief, along with a suggested ambulance fee schedule that Medical Management has put together for us.

This item will be provided to the Township Board at the December 18, 2012 meeting for informational purposes only. This will give the members a chance to study the prospective changes and then I will plan on further discussion and possible action at the January 15, 2013 meeting.

Thank you for your considerations and input in this matter.

Memo

To: Chief Rick Royston
From: Assistant Chief Brian Ball
Date: 12/3/2012
Re: Medical Management Systems

With our billing company up and running with our account they are looking at the different ways that Delhi Township can be charging and how Medical Management Systems could be billing to make both sides more efficient and to also get the most for both of our services. One of the things that they found is the rate schedule for services. Medical Management is at the pulse of what the insurance companies will reimburse for services rendered by our service. What they have found is that we are not getting the most of reimbursements for our ambulance call because our current rate is too low. I have looked at the current rate schedule we are using and the rate schedule that they recommend and see a large difference in what we would be receive in revenue. As an example, since the company started billing there was a potential of \$4477.25 in additional revenue.

Attached is the suggested rate schedule prepared by Medical Management Systems with the noted changes. I am requesting that we implement these changes to our current fee schedule for ambulance billing. I would be happy to answer any questions.

Delhi Charter Township
Suggested Ambulance Fee Schedule for 2012

CODE	DESCRIP- TION	MEDICARE PAYS	BCBSM PAYS	MEDICAID PAYS	CURRENT FEES	SUGGESTED FEES	CHANGE FEES TO:
A0425	Mileage	\$6.86	\$11.45	\$3.27	\$10.00	\$12.00	
A0426	ALS Non- Emergent	\$249.18	\$378.95	\$191.88	\$600.00	\$750.00	
A0427	ALS Emergent	\$394.53	\$483.20	\$191.88	\$600.00	\$750.00	
A0428	BLS Non- Emergent	\$207.65	\$278.44	\$105.32	\$250.00	\$750.00	
A0429	BLS Emergent	\$332.24	\$406.90	\$105.32	\$600.00	\$750.00	
A0433	ALS 2	\$571.03	\$699.36	\$191.88	\$700.00	\$750.00	
A0420	Wait Time - 30 minutes	Not a benefit	\$54.24	Not a benefit		\$55.00	
A0422	Oxygen	Not a benefit	\$39.71	Not a benefit	\$0.00	\$40.00	
A0998	Ambulance Response and Treatment - No Transport (Assessment)	Not a benefit	\$396.37	\$105.32	\$0.00	\$600.00	

****Suggested fee's are based on using 20% above the
highest paying carriers (BCBSM) published fee screen.**

_____, authorize Medical Management Systems of MI, Inc. to change my fees as listed above.

X _____

SIGNATURE

DATE SIGNED



Delhi Charter Township Changes in Fee Schedule

12/3/2012

EMS RUNS	1800		
BILLABLE RUNS	1400		
BCBSM MILEAGE	1400 @ 20% = 280		
	280 * 10 MILES PER RUN =		\$4,060
NON TRANSPORTS	400 * 20% THAT ARE BCBSM = 80 RUNS		
	50 RUNS @ \$396.37 =		\$20,000
PHP + BCN	5% EACH		
	1400 * 10% = 140 RUNS		
	140 @ 150 =		\$21,000

Current Charges per Department

East Lansing

ALS/BLS 750.00 + 12.00 per loaded mile

Meridian

ALS/BLS 600.00 + 11.00 per loaded mile

Windsor

750.00 + 12.00 per loaded mile

Lansing Township

Ambulance with transport 750.00 + 12.00 per loaded mile

Ambulance without transport 600.00

Lansing Mason Ambulance

BLS 595.00 + 12.50 per loaded mile

ALS 750.00 + 12.50 per loaded mile

Refusal 125.00

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: June 30, 2010

RE: Re-Chassis the 2006 LifeLine Ambulance in the Fire Department

Enclosed for your review and consideration is a quote from LifeLine Emergency Vehicles to build and install a new 2013 chassis for our 2006 LifeLine Ambulance at an estimated cost of \$117,339.

The 2006 LifeLine Ambulance has been experiencing mechanical problems and would normally be scheduled for replacement in 2013. In lieu of purchasing a new ambulance the Fire Department would like to re-chassis the 2006 ambulance with a 2013 Ford F-450 chassis which has proven to be a durable and reliable chassis. The new F-450 chassis also has a four-wheel drive option that staff is requesting for winter driving. The Township would realize a savings of approximately \$30,000 - \$40,000 by replacing the chassis instead of the entire vehicle. This process was used in 2008 and again in 2010 and has proven to be both reliable and advantageous for the Township.

This purchase was budgeted in the Township's FY 2013 Fire Equipment, Training and Apparatus Fund and therefore, I recommend the same.

Recommended Motion:

To approve the quote from LifeLine Emergency Vehicles for the re-chassis of the 2006 LifeLine Ambulance in the Fire Department for an estimated cost of \$117,339.

Delhi Township Fire Department

Memo

To: John Elsinga, Township Manager

From: Richard Royston, Fire Chief

Date: December 13, 2012

Re: Remount of 2006 Lifeline Ambulance

The 2006 Ford/Lifeline has had major mechanical issues in the past year and has resulted in approximately \$10,000 repair expense and is due to be replaced.

As you are aware we have re-mounted our modular box units on new chassis the past 3 times that we have needed new units. This has proven to be a great advantage and cost savings, since the savings realized is anywhere from \$30,000 to \$40,000 depending on the options. On this remount, we have chosen to stay with Lifeline Ambulance Company, who has done all of our remounts, based on several factors:

- Lifeline is where we purchased the original unit and they are most familiar with its current design, reducing future electrical and construction problems.
- Lifeline is able to complete all the remount at their factory without having to send the unit to other subcontractors for work like painting and electrical.
- Very few ambulance agencies use remount units, and in fact Delhi has been the sole user in this area until recently when East Lansing Fire decided to remount one of their Lifeline units at Lifeline. As a result, there really is no "comparable" products to compare the Lifeline remount unit with.
- Our relationship with this company has been flourishing for many years. There have been very few minor issues that required service over the years with our Lifeline ambulances, but no major issues whatsoever.

I have attached a bid in the amount of \$117,339 for remount of the 2006 Lifeline unit onto a 2013 Ford, F-450 chassis. We are moving from the E series Ford to the F series Ford in order to stay with diesel engines. Since we are moving to the F series, a 4 wheel drive option is now available and we are asking for that option to reduce risk to in the winter time.

Thank you for your support in this very important purchase.



Delhi Township Fire Department

2074 Aurelius Road
Holt, MI 48842



AMBULANCE REMOUNT / REFURBISHMENT PROJECT

December 12, 2012

Item	Description	Price
1	Standard Remount Refurbish 2006 Life Line Superliner Ambulance: Remove 2006 Ford Cutaway E450 chassis. Install 2013 Ford F450 4 x 4 Type I cab / chassis Life Line shall provide a complete refurbishment of exterior and interior of ambulance body per Life Line published remount specifications.	\$54,000.00
2	2006 Chassis Trade-in. LLEV # 2089 2006 Ford E450 Cutaway VIN:1FDXE45PX6DA24204 Mileage: 65,869 dated 12/10/2012 Please add \$1500.00 plus return transportation costs if DTFD wishes to keep old chassis	(\$1,500.00)
3	2013 Chassis [1] 2013 Ford F450 Series 4x4 Cab chassis 189" WB 6.7 L diesel engine <u>Option:</u> [1] 2013 Ford F450 Series 4x2 Cab chassis 189" WB 6.7 L diesel engine \$42,951.00	\$45,742.00
4	Air Ride Kelderman Air Ride System to be installed	\$6,638.00
5	Front Wall Fabrication Body modification: E450 application to F450 application The front body wall shall be modified from a Type III modular ambulance to a Type I modular ambulance. A bellows assembly shall be installed to interconnect cab to body. The existing Type III pass-through shall be modified to accommodate the F450 chassis	\$7,500.00
6	Ford GPC QL393 Active GOVERNMENT DELHI CHARTER TOWNSHIP Ford concession is applied to ambulance quote. This assumes DTFD will assign the Ford rebate to manufacturer. <u>This rebate amount expires 12/31/2012.</u> A purchase order from customer MUST be received prior to this date; thereafter, this Ford rebate reduces to [\$3700.00]. Please note, this is a Ford Motor Company program.	(\$4,908.00)
7	Price: without detailed elective option content 2013 Ford F450 4 x 4 Standard refurbishment, including OPTIONS Air Ride, Front Wall conversion to Type I ambulance and Ford GPC Concession	\$107,472.00
8	OPTION CONTENT	
9	INTERIOR	
10	Ceiling Panel Credit CREDIT: Do not install new ceiling panel. Material and labor credit to use current ceiling panel	(\$1,000.00)

11	Dome Lights LED	Whelen LED dome lights [8 @ \$140 per]	\$1,000.00
12	Floor	Lonpoint Moonwalk #351 Platinum installed	\$0.00
13	RFS Doors	Install hinged framed plex insert style doors in right front cabinet.	\$400.00
14	Inverter	Vanner 20-1050 CUL inverter / charger installed	\$1,368.00
15	Door Panels	Interior lower entry door panels shall be flat aluminum. [note: panels shall be overlaid in chevrons]	\$0.00
16	Door Panel Chevrons	Install chevrons on the lower interior door panels of each [3] entry door, curbside and rear	\$300.00
17	[3] "Truck Lites", LED	"Truck Lite" LED [3] total installed: Location [1] in each rear entry door panel at bottom and [1] in curbside door at top. All lights wired to single circuit Amber LED [\$125.00 per light]	\$375.00
18		EXTERIOR	\$0.00
19	Paint [see photos]	Paint Striping Red 97902UM: Lower half of cab and body shall be OEM White. A custom 'upsweep' including [2] 2" white stripes around the rear and over the rear windows shall be installed. See Photos	\$1,000.00
20	Striping: Black	Scotchlite Striping: [70'] of 1" Black Reflective scotchlite to accent the 6" Gold "Z" stripe.	\$140.00
21	Striping: Gold	Scotchlite Striping: [70'] of Gold 6" scotchlite "Z" style stripe to surround the body.	\$560.00
22	Chevrons 3M Brand	3M brand "reflective" scotchlite tape shall be installed on the rear body wall. The chevrons [2 color] shall be installed on the outboard walls and above the rear entry doors. NO chevrons shall be installed on the rear entry doors. [note: 3M Brand "diamond grade" tape is significantly more expensive; both product and labor to install]	\$1,500.00
23	Rear Kick Plate [see photos]	Diamond plate aluminum	\$0.00
24	Windows	Clean, seal and re-install all exterior body windows on sidewall and entry per standard LLEV remount procedure.	\$0.00
25	H tank Bracket	Install an "H" tank bracket in D1 compartment ILO the current "M" tank bracket. Use metal brackets.	\$175.00
26	Front body Wall: 900 LED lights: Lightbar LED	Lightbar: Install [2] LED lights located [1] in each outboard corner section of the lightbar. [\$200 per] Whelen 900 Series LED lights: install [2] located [1] in each outboard corner of the body directly <u>below</u> the lighbar and above the front upper body LED turn signals. [\$300 per]	\$1,000.00

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 18, 2012**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, December 18, 2012 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Davis called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor C.J. Davis, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Jon Harmon, John Hayhoe, Megan Ketchum

Members Absent: Trustee DiAnne Warfield

Others Present: John Elsinga, Township Manager
Rick Royston, Fire Chief
Sandra Diorka, Director of Public Services
Tracy Miller, Director of Community Development
Gail Meredith, Accounting Technician
Wendy Thielen, Assistant Township Manager of Human Resources
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

COMMENTS FROM THE PUBLIC – None

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of December 4, 2012
- B. Approval of Minutes – Regular Meeting of December 4, 2012
- C. Approval of Claims – December 11, 2012 (ATTACHMENT I)
- D. Approval of Payroll – December 6, 2012 (ATTACHMENT II)
- E. Reappointment to the Delhi Township Board of Review – Maurice Mahieu (ATTACHMENT III)
- F. Reappointment to the Delhi Township Board of Review – Stanley Darling (ATTACHMENT IV)
- G. Reappointment to the Delhi Township Board of Review – Jane Wallin (ATTACHMENT V)

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 18, 2012**

- H. Reappointment to the Delhi Township Planning Commission – John Hayhoe (ATTACHMENT VI)
- I. Appointment to the Delhi Township Zoning Board of Appeals – DiAnne Warfield (ATTACHMENT VII)

Sweet moved to approve the Consent Agenda as presented.

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Sweet, Davis, Harmon, Hayhoe, Hope

Absent: Warfield

MOTION CARRIED

NEW BUSINESS

RE-CHASSIS THE 2006 LIFELINE AMBULANCE IN THE FIRE DEPARTMENT

The Board reviewed memorandums dated December 13, 2012 from Twp. Mgr. Elsinga and Rick Royston, Fire Chief (ATTACHMENT VIII).

Hayhoe moved to approve the quote from LifeLine Emergency Vehicles for the re-chassis of the 2006 LifeLine Ambulance in the Fire Department for an estimated cost of \$117,339.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Davis, Harmon, Hayhoe, Hope, Ketchum

Absent: Warfield

MOTION CARRIED

PUBLIC ACT 152 OF 2011 – PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

The Board reviewed a memorandum dated December 13, 2012 from Twp. Mgr. Elsinga (ATTACHMENT IX).

Harmon moved by a 2/3 vote of its governing body, Delhi Charter Township, a local unit of government, hereby exempts itself from the requirements of Public Act 152 of 2011, otherwise known as the “publicly funded health insurance contribution act” for the 2013 calendar year.

A Roll Call Vote was recorded as follows:

Ayes: Davis, Harmon, Hayhoe, Hope, Ketchum, Sweet

Absent: Warfield

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 18, 2012**

AMENDMENT NO. 2 TO RESOLUTION NO. 2011-023 – FY 2012 GENERAL FUND BUDGET

The Board reviewed a memorandum dated December 12, 2012 from Twp. Mgr. Elsinga (ATTACHMENT X).

Sweet moved to adopt Amendment No. 2 to Resolution No. 2011-023 for the Fiscal Year 2012 General Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Harmon, Hayhoe, Hope, Ketchum, Sweet, Davis

Absent: Warfield

MOTION CARRIED

AMENDMENT NO. 2 TO RESOLUTION NO. 2011-025 – FY 2012 FIRE EQUIPMENT, TRAINING AND APPARATUS FUND BUDGET

The Board reviewed a memorandum dated December 12, 2012 from Twp. Mgr. Elsinga (ATTACHMENT XI).

Hayhoe moved to adopt Amendment No. 2 to Resolution No. 2011-025 for the Fiscal Year 2012 Fire Equipment, Training and Apparatus Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Sweet, Davis, Harmon

Absent: Warfield

MOTION CARRIED

AMENDMENT NO. 2 TO RESOLUTION NO. 2011-026 – FY 2012 FIRE FUND BUDGET

The Board reviewed a memorandum dated December 12, 2012 from Twp. Mgr. Elsinga (ATTACHMENT XII).

Hope moved to adopt Amendment No. 2 to Resolution No. 2011-026 for the Fiscal Year 2012 Fire Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Davis, Harmon, Hayhoe

Absent: Warfield

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 18, 2012**

AMENDMENT NO. 2 TO RESOLUTION NO. 2011-027 – FY 2012 POLICE FUND BUDGET

The Board reviewed a memorandum dated December 12, 2012 from Twp. Mgr. Elsinga (ATTACHMENT XIII).

Hayhoe moved to adopt Amendment No. 2 to Resolution No. 2011-027 for the Fiscal Year 2012 Police Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Sweet, Davis, Harmon, Hayhoe, Hope

Absent: Warfield

MOTION CARRIED

AMENDMENT NO. 2 TO RESOLUTION NO. 2011-028 – FY 2012 SEWER FUND BUDGET

The Board reviewed a memorandum dated December 12, 2012 from Twp. Mgr. Elsinga (ATTACHMENT XIV).

Harmon moved to adopt Amendment No. 2 to Resolution No. 2011-028 for the Fiscal Year 2012 Sewer Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Davis, Harmon, Hayhoe, Hope, Ketchum

Absent: Warfield

MOTION CARRIED

AMENDMENT NO. 2 TO RESOLUTION NO. 2011-029 – FY 2012 DOWNTOWN DEVELOPMENT AUTHORITY BUDGET

The Board reviewed a memorandum dated December 12, 2012 from Twp. Mgr. Elsinga (ATTACHMENT XV).

Hayhoe moved to adopt Amendment No. 2 to Resolution No. 2011-029 for the Fiscal Year 2012 Downtown Development Authority Budget.

A Roll Call Vote was recorded as follows:

Ayes: Davis, Harmon, Hayhoe, Hope, Ketchum, Sweet

Absent: Warfield

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 18, 2012**

AMENDMENT NO. 2 TO RESOLUTION NO. 2011-030 – FY 2012 BROWNFIELD REDEVELOPMENT AUTHORITY FUND BUDGET

The Board reviewed a memorandum dated December 12, 2012 from Twp. Mgr. Elsinga (ATTACHMENT XVI).

Sweet moved to adopt Amendment No. 2 to Resolution No. 2011-030 for the Fiscal Year 2012 Brownfield Redevelopment Authority Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Davis, Harmon, Hayhoe, Hope, Ketchum, Sweet

Absent: Warfield

MOTION CARRIED

REPORTS

SUPERVISOR

Supervisor Davis stated that a joint meeting with the Planning Commission will be scheduled. Township facility tour dates for Board members will be scheduled in the near future. Supervisor Davis reported on a LEAP meeting that he recently attended.

TREASURER

Treasurer Sweet stated that winter tax bills have been sent out and as of December 17, 2012 the Treasurer's office has collected \$3,730,000.

CLERK

Clerk Hope stated that he attended a Michigan Townships Association (MTA) New Officials Training where he served as a panelist. Clerk Hope further stated that it was nice to see the Township's newly elected Board members in attendance.

Clerk Hope stated that the next meeting of the Board of Trustees will be held on January 15, 2013 as the first Tuesday in January falls on New Year's Day.

TRUSTEES

TRUSTEE HARMON

Trustee Harmon stated that he attended the MTA New Officials Training and was glad to see so many other Board members in attendance.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 18, 2012**

*The Board recessed at 7:56 p.m.
The Board reconvened at 8:00 p.m.*

PUBLIC HEARING – 8:00 P.M.

AMENDMENT NO. 1 TO RESOLUTION NO. 2011-003 – EXEMPTION OF PERSONAL PROPERTY FOR XG SCIENCES, INC.

Hope moved to open the Public Hearing on Amendment No. 1 to Resolution No. 2011-003 – Exemption of Personal Property for XG Sciences, Inc.

A Voice Poll was recorded as follows: All Ayes

Absent: Warfield

MOTION CARRIED

Tracy Miller, Director of Community Development, gave an overview of the personal property tax abatement that was granted to XG Sciences by the Township and the State of Michigan. Ms. Miller stated that the company would like to locate its Research and Development operation on English Oak Drive near their Grand Oak Drive location. In order for this to happen, the Township needs to amend the original resolution to include the English Oak Drive location.

There were no comments from the public.

Motion to Close Public Hearing – 8:04 p.m.

Hope moved to close the public hearing.

A Voice Poll was recorded as follows: All Ayes

Absent: Warfield

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2011-003 – EXEMPTION OF PERSONAL PROPERTY FOR XG SCIENCES, INC.

The Board reviewed memorandums dated December 13, 2012 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XVII).

Hayhoe moved to adopt Amendment No. 1 to Resolution No. 2011-003 which amends the Exemption of Personal Property for XG Sciences, Inc. to include their English Oak Drive location.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 18, 2012**

A Roll Call Vote was recorded as follows:

Ayes: Davis, Harmon, Hayhoe, Hope, Ketchum, Sweet

Absent: Warfield

MOTION CARRIED

REPORTS Cont'd

TRUSTEE HAYHOE

Trustee Hayhoe reported on the activities of the Holt Food Bank.

TOWNSHIP MANAGER

Twp. Mgr. Elsinga stated that he met with Dr. Johnny Scott, Holt Public Schools Superintendent, in regard to the possible Collaborative Agreement between Delhi Township and Holt Public Schools for shared fiber network that was postponed at the December 4, 2012 Board meeting. Twp. Mgr. Elsinga stated that in regard to any repairs of the fiber owned by the school district that will be used by the Township, Dr. Scott stated that the school district has no problem allowing ACD.net to repair their fiber on behalf of the Township.

In regard to the length of the agreement, Twp. Mgr. Elsinga stated that even though the School Resource Officer is an asset to the schools and the Township, he does not want to commit the Township to any particular time period on the agreement for fiber as the School Resource Officer is tied to that agreement. Twp. Mgr. Elsinga stated that discussion can be held annually with the schools during the joint School/Board meetings to discuss the agreement.

Twp. Mgr. Elsinga stated that the Township will be using only 4 of the 12 strands of fiber currently available that would leave the schools with 8 available strands for their future use.

The agreement will be brought back before the Board at their January 15, 2013 meeting for discussion and consideration.

LIMITED PUBLIC COMMENTS

Mike Hamilton, 4541 Sycamore Street, questioned his winter property tax bill and the School Resource Officer.

ADJOURNMENT

Meeting adjourned at 8:08 p.m.

SUBJECT TO APPROVAL

December 11, 2012

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated December 11, 2012 numbered 82634 thru 82742 & ACH 2313 thru 2330. Every invoice has a payment authorizing signature(s).

Dated: December 11, 2012

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated December 11, 2012 show payments made from the following funds:

General Fund	\$	102,916.50
Fire Fund		4,616.07
Police Fund		195.91
Fire Equip. & Apparatus Fund		2,737.76
Brownfield Redevelopment Fund		120.00
Downtown Development Fund		39,746.91
2008 Debt Retirement Fund		449.90
Sewer Fund		85,278.05
Trust & Agency Fund		6,600.28
Current Tax Fund		3,172.60
Falk Cemetery Fund		179.95
Grand Total	\$	<u>246,013.93</u>

Includes the following to be reimbursed from separate bank accounts:

Employee Flexible Spending Acct	\$	693.76
Current Tax Account	\$	3,172.60
Farm Market Account	\$	970.00
Combined Sewer Savings Account	\$	50.10

Dated: December 11, 2012

John B. Elsinga, Township Manager

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board.(C2AE \$23,113.61 for LSD Project Engineering,4/20/10.) .

Dated: December 11, 2012

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV. Board Audit and Approval: At a regular meeting of the Township Board held on December 18, 2012 a motion was made by _____ and passed by _____ yes votes and _____ no votes (_____ absent) that the list of claims dated December 11, 2012, was reviewed, audited and approved.

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
POST DATES 12/11/2012 - 12/11/2012

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
MICHIGAN MUNICIPAL RISK MANAG	2012 ANNUAL MEETING/THIELEN	155.50
BANK OF AMERICA	STATE JOURNAL/CLERKS OFFICE	300.03
BANK OF AMERICA	AMERICAN CEMETERY MAG	85.00
MICHIGAN ASSOCIATION OF PLAN	PLANNING WORKSHOP/MALONE	115.00
COMCAST OF MICHGAN	MI TAX TRIBUNAL DECISION	562.81
COMCAST OF MICHGAN	MI TAX TRIBUNAL DECISION	69.27
	Total For Dept 000.00	1,287.61
Dept 101.00 LEGISLATIVE		
VERIZON WIRELESS	CELLULAR NOVEMBER	9.10
MERRITT PRESS, INC.	500 BUSINESS CARDS/DAVIS	56.00
BANK OF AMERICA	6 MANUALS & SHIPPING/TWP BOARD	198.00
	Total For Dept 101.00 LEGISLATIVE	263.10
Dept 171.00 MANAGER		
VERIZON WIRELESS	CELLULAR NOVEMBER	49.75
BANK OF AMERICA	MACPA SEMINAR/ELSINGA	139.00
BANK OF AMERICA	MACPA SEMINAR/VANDER PLOEG	139.00
MICHIGAN MUNICIPAL RISK MANAGE	2012 ANNUAL MEETING/THIELEN	871.75
	Total For Dept 171.00 MANAGER	1,199.50
Dept 215.00 CLERK		
CAPITOL COMMUNICATION SYSTEM	COPIER QTLY MAINT AGREE/CLERK	62.00
VERIZON WIRELESS	CELLULAR NOVEMBER	49.75
GANNETT MICHIGAN NEWSPAPERS	PUBLISHING LEGALS NOVEMBER	448.34
MI ASSOC OF MUNICIPAL CLERKS	2013 MAMC MEMBERSHIP/HOPE	60.00
MI ASSOC OF MUNICIPAL CLERKS	2013 MAMC DUES/FINCH	40.00
MI ASSOC OF MUNICIPAL CLERKS	2013 MAMC DUES/GOULET	40.00
	Total For Dept 215.00 CLERK	700.09
Dept 228.00 INFORMATION TECHNOLOGY		
BANK OF AMERICA	LED TV/COMM DEV PRESENTATION	878.00
BANK OF AMERICA	ABODE SOFTWARE UPGRADE	51.94
DELHI CHARTER TOWNSHIP-I.T.	3 MICE/(2) SEAGAT HARD DRIVES	165.95
DELHI CHARTER TOWNSHIP-I.T.	PATCH CORD/COUPLER/SHIPPING	23.29
DELHI CHARTER TOWNSHIP-I.T.	NUANCE PDF CONVERTER	13.90
DELHI CHARTER TOWNSHIP-I.T.	5 WESTERN DIGITAL HARD DRIVES	249.95
DELHI CHARTER TOWNSHIP-I.T.	3 MEMORY STICKS	53.94
DELHI CHARTER TOWNSHIP-I.T.	SET OF ORIGINAL TONERS HP	340.00
AD-INK & TONER SUPPLY	CANON TONER/ASSESSING	34.99
KINGDOM CARTRIDGE	TONER/CLERK	79.00

APPLICATION SPECIALIST KOMP	12/20/12-1/19/13 ANTI SPAM & VIRSUS	270.00
VERIZON WIRELESS	CELLULAR NOVEMBER	49.75
ACD.NET, INC.	MONTHLY DSL INTERNET SERVICE	199.95
	Total For Dept 228.00 INFORMATION TECHNOLOGY	<u>2,410.66</u>

Dept 253.00 TREASURERS		
ICS MARKETING SERVICES	WINTER TAX BILL INSERT	670.00
ICS MARKETING SERVICES	2012 WINTER TAX BILLS	3,548.33
	Total For Dept 253.00 TREASURERS	<u>4,218.33</u>

Dept 257.00 ASSESSING		
THRUN LAW FIRM, P.C.	LEGAL FEES NOVEMBER	271.00
HALLAHAN AND ASSOCIATES, P.C.	LEGAL FEES NOVEMBER	2,037.96
HALLAHAN AND ASSOCIATES, P.C.	LEGAL FEES OCTOBER	37.74
STATE OF MICHIGAN	PPE LICENSE/ELIZABETH TOBIAS	150.00
STATE OF MICHIGAN	PPE LICENSE/NICOLE WILSON	150.00
STATE OF MICHIGAN	PPE LICENSE/JAMES MUNSON	150.00
VERTALKA & VERTALKA, INC.	APPRAISAL SERVICES/2464 CEDAR	1,500.00
BANK OF AMERICA	2 SPEAKERS/#66	36.00
	Total For Dept 257.00 ASSESSING	<u>4,332.70</u>

Dept 262.00 ELECTIONS		
INGHAM COUNTY CLERK	11//6/2012 ELECTION FEE	4,079.75
BANK OF AMERICA	LUNCH/AV COUNTING BOARD	6.99
BANK OF AMERICA	LUNCH/AV COUNTING BOARD	143.81
BANK OF AMERICA	DINNER/AV COUNTING BOARD	66.42
	Total For Dept 262.00 ELECTIONS	<u>4,296.97</u>

Dept 265.00 BUILDING & GROUNDS		
LANSING ICE & FUEL CO	GASOLINE BUILDING & GROUNDS	22.92
JOHN DEERE LANDSCAPES, INC	SIDEWALK DE-ICER	1,205.40
JOHN DEERE LANDSCAPES, INC	SIDEWALK DE-ICER	2,009.00
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/CSC	812.50
METRONET LONG DISTANCE	LONG DISTANCE NOVEMBER	36.28
VERIZON WIRELESS	CELLULAR NOVEMBER	12.58
TDS METROCOM	LOCAL SERVICE NOVEMBER	1,231.69
CONSUMERS ENERGY	ELECTRIC-2074 AURELIUS	4,942.26
CONSUMERS ENERGY	GAS-2074 AURELIUS	1,382.94
METAL FRAMES, INC	LOCK SET	492.00
METAL FRAMES, INC	DOOR CLOSER	189.00
SIEMENS INDUSTRY, INC.	REPLACE CONTROL BOARDS HP # 6	2,008.69
WESCO DISTRIBUTION, INC	8 LAMPS/FIRE STATION #1	127.04
	Total For Dept 265.00 BUILDING & GROUNDS	<u>14,472.30</u>

Dept 276.00 CEMETERY		
LANSING ICE & FUEL CO	GASOLINE CEMETERY	35.66
BARNHART & SON, INC.	8 GRAVE OPENINGS	3,248.64
VERIZON WIRELESS	CELLULAR NOVEMBER	12.58
CONSUMERS ENERGY	ELECTRIC-4149 WILLOUGHBY	39.98
	Total For Dept 276.00 CEMETERY	<u>3,336.86</u>

Dept 281.00 STORMWATER		
LANSING ICE & FUEL CO	GASOLINE STORMWATER	19.10
	Total For Dept 281.00 STORMWATER	<u>19.10</u>

Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT	STREETLIGHTS 11/1-12/1/2012	6,616.94
CONSUMERS ENERGY	STREETLIGHTS ACCT#6730	20,375.07
CONSUMERS ENERGY	STREETLIGHTS ACCT#7043	118.29
ANDREWS MATERIAL TESTING	MATERIAL TESTING/CAMPUS DR	210.30
DAVID & SALLY COOK	TRAIL EASEMENT/2520 E. JOLLY	1,950.43
MARK & CINDY EVERETT	TRAIL EASEMENT COMPENSATION	44.16
	Total For Dept 446.00 INFRASTRUCTURE	<u>29,315.19</u>

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
BANK OF AMERICA	TAPE RULE 3/4"X12/LARNER	5.49
LANSING ICE & FUEL CO	GASOLINE COMMUNITY DEV	36.97
MICHIGAN ASSOCIATION OF PLAN	MAP MEMBERSHIP - MILLER	90.00
METRONET LONG DISTANCE	LONG DISTANCE NOVEMBER	15.53
VERIZON WIRELESS	CELLULAR NOVEMBER	201.68
VERIZON WIRELESS	CELLULAR NOVEMBER	62.09
TDS METROCOM	LOCAL SERVICE NOVEMBER	98.43
GANNETT MICHIGAN NEWSPAPERS	PUBLISHING LEGALS NOVEMBER	79.10
BANK OF AMERICA	FRONT DOOR PAINT/1953 ADELPHA	17.98
BANK OF AMERICA	MICROWAVE/1953 ADELPHA	129.00
BANK OF AMERICA	PAINT & HARDWARE/1953 ADELPHA	88.24
DELHI TOWNSHIP TREASURER	2012 ASSESSMENTS-1953 ADELPHA	1,851.14
RICK CHAPMAN	KITCHEN TOP/1953 ADELPHA	918.00
CONSUMERS ENERGY	ELECTRIC 1953 ADELPHA	16.82
CONSUMERS ENERGY	GAS 1953 ADELPHA	51.90
HOLDEN ELECTRIC, INC.	ELECTRICAL WIRING/1953 ADELPHA	2,500.00
J. F. SHEWCHUCK CONSTRUCTION	CONSTRUCTION/1953 ADELPHA	14,092.00
LUMBERTOWN OF HOLT	CEDAR & VINYL/1953 ADELPHA	15.08
LUMBERTOWN OF HOLT	LUMBER/1953 ADELPHA	29.33
LUMBERTOWN OF HOLT	SHELVING/CLOSET CADDIE/SCREEN	105.64
LUMBERTOWN OF HOLT	PINE/WHT PAINT/1953 ADELPHA	26.28
LUMBERTOWN OF HOLT	4 PAINT/1953 ADELPHA	120.20
LUMBERTOWN OF HOLT	PAPER HOLDER/TOWEL BARS/1953	39.20
LUMBERTOWN OF HOLT	CREDIT/1953 ADELPHA	(72.98)
LUMBERTOWN OF HOLT	CREDIT/1953 ADELPHA	(150.86)
LUMBERTOWN OF HOLT	DOOR GUIDE/1953 ADELPHA	2.39
LUMBERTOWN OF HOLT	CREDIT/1953 ADELPHA	(22.69)
LUMBERTOWN OF HOLT	LUMBER/DECKING/1953 ADELPHA	71.80
LUMBERTOWN OF HOLT	PATIO BLOCK/1953 ADELPHA	0.99
LUMBERTOWN OF HOLT	SHUTTERS/1953 ADELPHA	112.16
SOUTHWELL BUILDERS, INC	GUTTER & DOWNSPOUTS/1953	480.00
SCHAFFER'S INC.	TRASH REMOVAL 3908 CIRCLE DR	1,617.30
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	<u>22,628.21</u>

Dept 752.00 PARKS ADMINISTRATION

LOGICAL SOLUTIONS, INC	SPORTS SOFTWARE	449.00
METRONET LONG DISTANCE	LONG DISTANCE NOVEMBER	1.40
VERIZON WIRELESS	CELLULAR NOVEMBER	81.20
VERIZON WIRELESS	CELLULAR NOVEMBER	0.42
TDS METROCOM	TELEPHONE SERV SENIOR CENTER	285.50
TDS METROCOM	LOCAL SERVICE NOVEMBER	146.60
Total For Dept 752.00 PARKS ADMINISTRATION		964.12

Dept 771.00 PARKS

BRADY LAWN EQUIPMENT	TORO SNOW BLOWER	329.99
ACE HARDWARE	32 MISC. MDSE./4 EYE BOLTS	32.88
ACE HARDWARE	2 9V BATTERIES	15.98
ACE HARDWARE	GEAR WRENCH/2 MISC. MDSE.	10.95
ACE HARDWARE	2 MISC. MDSE.	0.20
ACE HARDWARE	1 SPRAY CAN PAINT	4.49
JOHN DEERE LANDSCAPES, INC	ROCK SALT	431.20
JOHN DEERE LANDSCAPES, INC	SIDEWALK DE-ICER	401.80
AMERICAN RENTAL	PORTABLE TOILET	70.00
AMERICAN RENTAL	PORTABLE TOILET	70.00
CONSUMERS ENERGY	ELECTRIC 2177 WEST BLVD	22.24
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 2939	33.78
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 3200	172.54
CONSUMERS ENERGY	ELECTRIC 2074 AURELIUS #PARK	1,038.59
CONSUMERS ENERGY	ELECTRIC 2108 CEDAR	800.92
CONSUMERS ENERGY	ELECTRIC 1771 MAPLE	92.77
CONSUMERS ENERGY	ELECTRIC 1750 MAPLE	42.87
CONSUMERS ENERGY	GAS 2108 CEDAR	33.65
CONSUMERS ENERGY	GAS 2287 PINE TREE 2939	128.90
BANK OF AMERICA	ANTIFREEZE/RESTROOMS	15.41
BANK OF AMERICA	6 CARD TABLES	179.94
MARK'S LOCK SHOP, INC	2 MASTER KEYS	10.00
MENARDS LANSING SOUTH	SWIVEL HASP/GAL SUPER CLEAN	14.76
PARRY BROTHERS REFRIGERATION	ACID CLEANER/ICE MACHINE	184.00
LOWE'S CREDIT SERVICES	PADLOCK/TREE LIGHT BOXES	14.22
SCHAFFER'S INC.	6 YARDS OF TOP SOIL	78.00
BANK OF AMERICA	PARTS/UTILITY CART	265.85
CARQUEST THE PARTS PLACE	OIL FILTER	2.91
CARQUEST THE PARTS PLACE	BATTERY/TRACTOR	109.89
CARQUEST THE PARTS PLACE	BATTERY/TRACTOR	70.53
CARQUEST THE PARTS PLACE	BELT	7.36
DEER CREEK SALES, INC	VOLTAGE REGULATOR & FILTERS	173.60
DELHI TOWNSHIP TREASURER	2012 ASSESSMENTS/TWP PROP	2,769.18
Total For Dept 771.00 PARKS		7,629.40

Dept 774.00 RECREATION

BANK OF AMERICA	2013 SENIOR CITIZEN TRIP DEPOSIT	100.00
BANK OF AMERICA	2013 SENIOR CITIZEN TRIP DEPOSIT	100.00
SCOTT R. BLANKENSHIP	FLOOR HOCKEY OFFICIAL	30.00
KYLE BROOKS	FLOOR HOCKEY OFFICIAL	45.00
JEFF BRYAN	FLOOR HOCKEY OFFICIAL	90.00

SCOTT DYKEMA	FLOOR HOCKEY OFFICIAL	105.00
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASSES	100.00
STEVEN E. ROGERS	FLOOR HOCKEY OFFICIAL	60.00
BANK OF AMERICA	LIFT RENTAL/CSC CHRISTMAS TREE	262.00
LOWE'S CREDIT SERVICES	SNOW BLANKETS/CSC	36.65
	Total For Dept 774.00 RECREATION	928.65

Dept 850.00 OTHER FUNCTIONS		
THRUN LAW FIRM, P.C.	LEGAL FEES NOVEMBER	117.60
MEDICAL MANAGEMENT SYSTEMS	AMBULANCE FEE COLLECTION	3,654.59
BANK OF AMERICA	WEB HOSTING-GIS (11/10-12/9/2012)	1.00
BANK OF AMERICA	WUFOO SUBSCRIPTION	9.00
BANK OF AMERICA	OATH CEREMONY REFRESHMENTS	43.49
BANK OF AMERICA	LUNCH MEETING/ELSINGA	26.91
BANK OF AMERICA	SBAM 2013 MEMBERSHIP DUES	195.00
FEDEX	SHIPPING CHARGES	28.28
DELHI TOWNSHIP TREASURER	2012 ASSESSMENTS/TWP PROP	837.84
	Total For Dept 850.00 OTHER FUNCTIONS	4,913.71

Total For Fund 101 GENERAL FUND 102,916.50

Fund 206 FIRE FUND		
Dept 000.00		
BANK OF AMERICA	SALES TAX CREDIT	(4.80)
COMCAST OF MICHGAN	MI TAX TRIBUNAL DECISION	195.91
	Total For Dept 000.00	191.11

Dept 336.00 FIRE DEPARTMENT		
LANSING ICE & FUEL CO	GASOLINE FIRE	1,439.40
BANK OF AMERICA	BADGES & SHIPPING	155.46
BANK OF AMERICA	BAROSELOW TAPE	128.74
BOUND TREE MEDICAL, LLC	GERMICIDAL WIPES	13.78
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	1,350.00
LIFEGAS LLC	OXYGEN	126.72
MOORE MEDICAL, LLC	BLOOD GLUCOSE STRIPS	157.20
METRONET LONG DISTANCE	LONG DISTANCE NOVEMBER	2.61
VERIZON WIRELESS	CELLULAR NOVEMBER	241.25
VERIZON WIRELESS	CELLULAR NOVEMBER	170.78
TDS METROCOM	LOCAL SERVICE NOVEMBER	60.31
CONSUMERS ENERGY	ELECTRIC 6139 BISHOP	83.28
CONSUMERS ENERGY	GAS 6139 BISHOP	252.78
OVERHEAD DOOR CO OF LANSING	PUSH BUTTON/ADJ PHOTO EYE	227.67
ACE HARDWARE	CONNECTOR & PLUG	14.98
	Total For Dept 336.00 FIRE DEPARTMENT	4,424.96

Total For Fund 206 FIRE FUND 4,616.07

Fund 207 POLICE FUND		
Dept 000.00		
COMCAST OF MICHGAN	MI TAX TRIBUNAL DECISION	195.91
	Total For Dept 000.00	195.91

Total For Fund 207 POLICE FUND 195.91

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 000.00

BANK OF AMERICA	SALES TAX CREDIT	3.96
COMCAST OF MICHGAN	MI TAX TRIBUNAL DECISION	65.31
Total For Dept 000.00		69.27

Dept 339.00 EQUIPMENT & APPARATUS

FIRST DUE FIRE SUPPLY CO.	(3) FIRE LINE DO NOT CROSS TAPE	40.50
WEST SHORE FIRE INC	SCBA MASKS	1,308.00
COMMUNICATIONS SERVICES	RADIO REPAIR/BALL	100.00
CARQUEST THE PARTS PLACE	CIRCUIT BREAKER/WIRE/#21	17.95
ACE HARDWARE	VEHICLE REPAIR/MAINTENANCE	14.98
BANK OF AMERICA	CONFERENCE LUNCH/ROYSTON	14.92
BANK OF AMERICA	CONFERENCE DINNER/ROYSTON	20.64
BANK OF AMERICA	CONF BREAKFAST/ROYSTON	16.39
BANK OF AMERICA	CONF BREAKFAST/ROYSTON	18.00
BANK OF AMERICA	CONFERENCE DINNER/ROYSTON	21.72
BANK OF AMERICA	CONFERENCE DINNER/ROYSTON	23.31
BANK OF AMERICA	CONFERENCE LODGING/ROYSTON	854.70
BANK OF AMERICA	CONFERENCE PARKING/ROYSTON	36.00
BANK OF AMERICA	HORTONS CHIEF MTG/BALL	17.97
BANK OF AMERICA	ING CO CHIEF MTG/BALL	31.77
BANK OF AMERICA	ING CO CHIEF MTG/BALL	66.00
BANK OF AMERICA	EMS CARDIAC CLASS/BALL	15.53
BANK OF AMERICA	ACLS PROVIDER CARDS	36.00
BANK OF AMERICA	BOB EVANS MEAL/BALL	14.11
Total For Dept 339.00 EQUIPMENT & APPARATUS		2,668.49

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND	2,737.76
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Fund 243 BROWNFIELD REDEVELOPMENT AUTH

Dept 733.00 BROWNFIELD ADMINISTRATION

FOSTER, SWIFT, COLLINS	LEGAL FEES NOVEMBER	120.00
Total For Dept 733.00 BROWNFIELD ADMINISTRATION		120.00

Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH	120.00
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Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00

BANK OF AMERICA	SALES TAX TO BE CREDITED	4.68
WILBUR M. HOCHSTETLER	VENDOR PAYMENT NOVEMBER	58.00
MICHAEL BIRITZ	VENDOR PAYMENT NOVEMBER	6.00
DENISE A. BRZOZOWSKI	VENDOR PAYMENT NOVEMBER	91.00
KEVIN E. COSGROVE	VENDOR PAYMENT NOVEMBER	96.00
ANNIKA DALTON	VENDOR PAYMENT NOVEMBER	28.00
ELAINE J. ERNST	VENDOR PAYMENT NOVEMBER	45.00
CARRIE GLAZIER	VENDOR PAYMENT NOVEMBER	12.00
DENNIS C. GREENMAN	VENDOR PAYMENT NOVEMBER	68.00
RAYMOND HARRIS	VENDOR PAYMENT NOVEMBER	6.00
KAY JOHNSON	VENDOR PAYMENT NOVEMBER	130.00
CANDACE J. KOLLER	VENDOR PAYMENT NOVEMBER	28.00
KIM MEYERS	VENDOR PAYMENT NOVEMBER	76.00
KAREN OLMSTED	VENDOR PAYMENT NOVEMBER	47.00
RUSSELL ROWE	VENDOR PAYMENT NOVEMBER	47.00

MICHAEL SCHENK	VENDOR PAYMENT NOVEMBER	27.00
SANDRA SIEMON	VENDOR PAYMENT NOVEMBER	22.00
SHELLEY SLEE	VENDOR PAYMENT NOVEMBER	48.00
MAI KOU VANG	VENDOR PAYMENT NOVEMBER	35.00
WILLOW BLOSSOM FARMS, LLC	VENDOR PAYMENT NOVEMBER	100.00
	Total For Dept 000.00	974.68

Dept 728.00 DDA ADMINISTRATION		
BANK OF AMERICA	WIRELESS MOUSE/BATTERIES/	42.75
BANK OF AMERICA	LAMP/BATTERIES/GLUE/LIQUID PAP	36.77
FAHEY SCHULTZ BURZYCH RHODES P	LEGAL FEES NOVEMBER/FARMERS	494.00
BANK OF AMERICA	WALL STREET JOURNAL RENEWAL	259.48
BANK OF AMERICA	AT&T LED SIGN 11/16-12/15/2012	42.86
METRONET LONG DISTANCE	LONG DISTANCE NOVEMBER	1.62
VERIZON WIRELESS	CELLULAR NOVEMBER	12.57
C. HOWARD HAAS	NOVCELL PHONE REIMBURSEMENT	75.00
TDS METROCOM	LOCAL SERVICE NOVEMBER	193.72
BANK OF AMERICA	LIFT RENTAL/PARKING LOT/DDA	62.00
JOHN DEERE LANDSCAPES, INC	SIDEWALK DE-ICER	401.80
JOHN DEERE LANDSCAPES, INC	ROCK SALT	431.20
BANK OF AMERICA	DDA BOARD DINNER 10/30/12	77.96
BANK OF AMERICA	NOTARY BOND & STAMP/UNDERHILL	82.45
	Total For Dept 728.00 DDA ADMINISTRATION	2,214.18

Dept 729.00 DDA MARKETING & PROMOTION		
BLOHM CREATIVE PARTNERS	BUSINESS EXPO MEDIA BUY	7,457.00
BLOHM CREATIVE PARTNERS	BUSINESS EXPO RADIO PRODUCT	335.00
BLOHM CREATIVE PARTNERS	COMLINK MEETING	375.00
BLOHM CREATIVE PARTNERS	BUSINESS EXPO TV SCHEDULE	500.00
CHARLES GRINNELL	31 HOURS @ \$22/GRINNELL	682.00
ACE HARDWARE	6 SCREW EYES	5.94
MICHIGAN FOOD & FARMING SYS	2012 FARMERS MARKET MEMBER	150.00
BLOHM CREATIVE PARTNERS	OCT WEB MAINTENANCE & HOSTING	445.00
	Total For Dept 729.00 DDA MARKETING & PROMOTION	9,949.94

Dept 730.00 COMM REHABILITATION REBATE PGM		
SAGE LINK CREDIT UNION	PARKING LOT/DUMPSTER ENC.	5,695.00
	Total For Dept 730.00 COMM REHABILITATION REBATE PGM	5,695.00

Dept 731.00 DDA INFRASTRUCTURE PROJECTS		
BANK OF AMERICA	RED GARLAND	52.50
BANK OF AMERICA	HOLIDAY DECORATIONS	669.59
BANK OF AMERICA	LIFT RENTAL/9 STREETLIGHTS	262.00
BANK OF AMERICA	LIFT RENTAL/VICTORY & VET	200.00
ACE HARDWARE	1 MULTI-PURPOSE LINE	2.99
BRONNER'S CHRISTMAS WONDER	LIGHT POST CHRISTMAS LIGHTS	2,443.20
BRONNER'S CHRISTMAS WONDER	CHRISTMAS LIGHTS/CRAFT CARE	2,064.55
COTTAGE GARDENS	MIXED GREENS ROPING	244.00
COTTAGE GARDENS	WHITE PINE ROPING	220.35
COTTAGE GARDENS	FREIGHT	74.29
LOWE'S CREDIT SERVICES	CORDS/DDA	268.45
LOWE'S CREDIT SERVICES	6 WHITE GFCI TAMPE/RECPT BOXES	151.16
LOWE'S CREDIT SERVICES	CABLE TIES/ROLLS BLACK WIRE	164.97
WESCO DISTRIBUTION, INC	3 BALLASTS/5 PHOTO EYES/LAMPS	117.03
C2AE	I-96 UNDERPASS & TRAIL	6,920.00
	Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS	13,855.08

Dept 850.00 OTHER FUNCTIONS

LANSING ICE & FUEL CO	GASOLINE DDA	35.66
QUALITY FIRST MAID SERVICE, LLC	CLEAN SERVICES/SHERIFF & DDA	355.00
CONSUMERS ENERGY	ELECTRIC-2116 CEDAR	414.37
CONSUMERS ENERGY	ELECTRIC-2150 CEDAR	247.83
CONSUMERS ENERGY	ELECTRIC-2004 AURELIUS	59.52
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #A	862.76
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #B	115.25
CONSUMERS ENERGY	ELECTRIC-2228 AURELIUS	187.00
CONSUMERS ENERGY	ELECTRIC-3970 HOLT	156.16
CONSUMERS ENERGY	ELECTRIC-4115 HOLT	299.38
CONSUMERS ENERGY	GAS-2045 CEDAR	239.09
CONSUMERS ENERGY	GAS-2150 CEDAR	82.74
DELHI TOWNSHIP TREASURER	2191 CEDAR/DRAIN ASMT	15.45
DELHI TOWNSHIP TREASURER	2224 DELHI NE/DRAIN	93.48
DELHI TOWNSHIP TREASURER	HOLT RD VACANT DRAIN/STLT.	1,682.53
DELHI TOWNSHIP TREASURER	1694 CEDAR/DRAIN ASMT	252.45
DELHI TOWNSHIP TREASURER	HOLT RD/VAC STRLT	530.09
DELHI TOWNSHIP TREASURER	N CEDAR VAC/DRAIN ASMT	211.16
DELHI TOWNSHIP TREASURER	N CEDAR VAC/DRAIN ASMT	136.57
DELHI TOWNSHIP TREASURER	4471 DE CAMP DR ASMT	15.45
DELHI TOWNSHIP TREASURER	2004 AURELIUS DR ASMT	124.89
DELHI TOWNSHIP TREASURER	2045 CEDAR DRAIN ASMT	110.97
DELHI TOWNSHIP TREASURER	2040 CEDAR DRAIN ASMT	62.93
DELHI TOWNSHIP TREASURER	2034 CEDAR DRAIN ASMT	15.45
DELHI TOWNSHIP TREASURER	2032 CEDAR DRAIN ASMT	15.45
DELHI TOWNSHIP TREASURER	2034 CEDAR DRAIN ASMT	15.45
DELHI TOWNSHIP TREASURER	2022 CEDAR DRAIN ASMT	24.99
DELHI TOWNSHIP TREASURER	4294 VETERANS DR/STRLT	63.75
DELHI TOWNSHIP TREASURER	4302 VETERANS DR/STRLT	104.91
DELHI TOWNSHIP TREASURER	PARK LN VAC DRAIN/STRLT	42.26
DELHI TOWNSHIP TREASURER	2179 CEDAR DRAIN ASMT	74.31
DELHI TOWNSHIP TREASURER	4444 NORTH DRAIN ASMT	15.45
DELHI TOWNSHIP TREASURER	2185 CEDAR DRAIN ASMT	15.45
DELHI TOWNSHIP TREASURER	2150 DEPOT DRAIN ASMT	38.53
DELHI TOWNSHIP TREASURER	4063 KELLER DRAIN ASMT	70.51
DELHI TOWNSHIP TREASURER	2150 CEDAR DRAIN ASMT	116.03
DELHI TOWNSHIP TREASURER	2017 PARK LN DRAIN/ST	42.26
Total For Dept 850.00 OTHER FUNCTIONS		<u>6,945.53</u>

Dept 905.00 DEBT SERVICE

US BANK	AGENT FEES - DDA BOND	112.50
Total For Dept 905.00 DEBT SERVICE		<u>112.50</u>

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 39,746.91

Fund 392 2008 DEBT RETIREMENT FUND

Dept 905.00 DEBT SERVICE

US BANK	AGENT FEES - DDA BOND	449.90
Total For Dept 905.00 DEBT SERVICE		<u>449.90</u>

Total For Fund 392 2008 DEBT RETIREMENT FUND 449.90

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

CUNNINGHAM, ANDRE	Basic Service Charge	9.85
MCMANUS, JENNETTE	Basic Service Charge	38.50
PERNA, MARIA	Basic Service Charge	93.59
STRICKLAND, DALE	Basic Service Charge	34.25
WIELAND, KATIE	Basic Service Charge	48.31
HASSELBRING-CLARK	ANNUAL COPIER CONTRACT MAINT	658.00
ICS MARKETING SERVICES	PREPAID EXPENSE	2,236.00
MISS DIG SYSTEM, INC.	2013 MISS DIG MEMBERSHIP FEE	808.48
STATE OF MICHIGAN	2013 NPDES ANNUAL PERMIT FEE	5,500.00
	Total For Dept 000.00	9,426.98

Dept 548.00 ADMINISTRATION & OVERHEAD

ICS MARKETING SERVICES	NOVEMBER SEWER BILLS	599.00
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	599.00

Dept 558.00 DEPT OF PUBLIC SERVICE

LANSING ICE & FUEL CO	GASOLINE DPS	523.39
BARYAMES CLEANERS	UNIFORM DRYCLEANING	30.60
MODEL COVERALL SERVICE	STAFF UNIFORMS	65.05
MODEL COVERALL SERVICE	STAFF UNIFORMS	66.89
MODEL COVERALL SERVICE	STAFF UNIFORMS	65.05
MODEL COVERALL SERVICE	STAFF UNIFORMS	66.89
MODEL COVERALL SERVICE	STAFF UNIFORMS	134.79
MODEL COVERALL SERVICE	STAFF UNIFORMS	66.89
COMPLETE BATTERY SOURCE	9 APC 600 UPS BATTERY	190.89
BANK OF AMERICA	2 CHAIN SETS	259.56
BANK OF AMERICA	10 BAGS ICE	19.90
BANK OF AMERICA	SHIPPING BOX & BUBBLE WRAP	34.78
HASSELBRING-CLARK	DIGITAL EXCESS RATE	99.65
HASSELBRING-CLARK	ANNUAL COPIER CONTRACT MAINT	143.93
FISHER SCIENTIFIC	M-FECAL COLIFORMS	240.85
ALEXANDER CHEMICAL CORP	CALCIUM NITRATE	9,964.05
ALEXANDER CHEMICAL CORP	SODIUM HYPOCHLORITE	3,964.02
ALS LABORATORY GROUP	IPP - DART	555.00
ALS LABORATORY GROUP	DIGESTER FLAME ARRESTOR	260.00
BANK OF AMERICA	SOIL SAMPLE	30.75
UNITED PARCEL SERVICE	SHIPPING CHARGES	99.50
UNITED PARCEL SERVICE	SHIPPING CHARGES	146.52
METRONET LONG DISTANCE	LONG DISTANCE NOVEMBER	5.02
VERIZON WIRELESS	CELLULAR NOVEMBER	297.64
VERIZON WIRELESS	CELLULAR NOVEMBER	47.24
TDS METROCOM	LOCAL SERVICE NOVEMBER	461.24
BOARD OF WATER & LIGHT	WATER 4280 DELL	18.49
BOARD OF WATER & LIGHT	ELECTRIC 2481 DELHI COMMERCE	62.47
CONSUMERS ENERGY	ELECTRIC-1988 WAVERLY	487.85
CONSUMERS ENERGY	ELECTRIC 1390 WAVERLY	273.55
CONSUMERS ENERGY	ELECTRIC 1490 AURELIUS	2,452.81
CONSUMERS ENERGY	ELECTRIC-1494 AURELIUS	80.58
CONSUMERS ENERGY	ELECTRIC-4000 N MICHIGAN#B	142.08
CONSUMERS ENERGY	ELECTRIC-4280 DELL	449.90
CONSUMERS ENERGY	ELECTRIC-4828 HOLT	138.79
CONSUMERS ENERGY	ELECTRIC-2358 EIFERT	273.55
CONSUMERS ENERGY	ELECTRIC-2870 PINE TREE	455.93
CONSUMERS ENERGY	ELECTRIC-3505 HOLT	119.55
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2509	17,459.03

CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2723	47.71
CONSUMERS ENERGY	ELECTRIC-5999 HOLT	40.23
CONSUMERS ENERGY	ELECTRIC-6055 MC CUE	127.64
CONSUMERS ENERGY	GAS-5961 MC CUE #2	24.11
CONSUMERS ENERGY	GAS-5961 MC CUE #3	149.42
CONSUMERS ENERGY	GAS 5961 MC CUE #4	940.04
CONSUMERS ENERGY	GAS-3505 HOLT	11.65
CONSUMERS ENERGY	GAS-2481 DELHI COMM	13.84
CONSUMERS ENERGY	GAS-5961 MC CUE #2319	1,803.79
CONSUMERS ENERGY	GAS-4280 DELL	46.83
CONSUMERS ENERGY	GAS-1490 AURELIUS	442.57
CONSUMERS ENERGY	GAS-1492 AURELIUS	209.53
CONSUMERS ENERGY	GAS-1492 AURELIUS #A	117.92
CONSUMERS ENERGY	GAS-1988 WAVERLY	22.97
BANK OF AMERICA	INSTALL TIRE & TUBE/MOWER	23.00
BANK OF AMERICA	(3) 2"PVC COUPLING	3.00
BANK OF AMERICA	LIFT RENTAL/PARKING LOT POTW	262.00
JOHN DEERE LANDSCAPES, INC	ROCK SALT	431.20
JOHN DEERE LANDSCAPES, INC	SIDEWALK DE-ICER	803.60
WESCO DISTRIBUTION, INC	LEVITON 277V POWER PACK	84.45
WESCO DISTRIBUTION, INC	GLR3 FUSES	19.50
WESCO DISTRIBUTION, INC	HATCH-FR2600 BALLEST	108.00
BANK OF AMERICA	6 PVC COUPLINGS	16.72
BANK OF AMERICA	BATTERY/GENERATOR	10.72
ACE HARDWARE	40 MISC. MDSE.	8.16
ACE HARDWARE	UTILITY HEATER/HOLT LS	35.99
ACE HARDWARE	2 UTILITY HEATERS/LS	71.98
EJ USA, INC.	LID & RING DELHI LOGO	2,239.44
BANK OF AMERICA	MECHANICAL SEAL	57.76
BANK OF AMERICA	FILTER CARTRIDGES & FREIGHT	242.75
BANK OF AMERICA	HEATER	39.98
GRAINGER	11L388 ABRASIVE CLOTH	35.75
GRAINGER	11L389 ABRASIVE CLOTH	35.40
GRAINGER	11L392 ABRASIVE CLOTH	34.80
ACE HARDWARE	CONNECTORS/COUPLINGS/TUBING	55.95
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/POTW	195.00
QUALITY FIRST MAID SERVICE, LLC	CLEANING SERVICES/MAINTENANCE	195.00
SIEMENS INDUSTRY, INC.	REGULATING VALVE REPAIR/DIGEST	812.00
H & H WELDING & REPAIR LLC	REPAIR CHECK VALVE FLAP W/ARM	214.00
BANK OF AMERICA	4" MOTOR/UNIT 27 PLOW	125.00
BANK OF AMERICA	HEATER REPAIR/UNIT 21	900.20
FRANKIE D'S AUTO & TRUCK	LOF & OIL FILTER/UNIT 4	35.00
FRANKIE D'S AUTO & TRUCK	LOF & OIL FILTER/UNIT 12	35.00
BANK OF AMERICA	MWEA SEMINAR/ELSINGA	120.00
BANK OF AMERICA	PARKING FEE/DIORKA	10.00
BANK OF AMERICA	MWEA SEMINAR/BRYANT	120.00
BANK OF AMERICA	WEF MEMBERSHIP/BRYANT	105.00
DELHI TOWNSHIP TREASURER	2012 ASSESSMENTS/TWP PROP	349.09
	Total For Dept 558.00 DEPT OF PUBLIC SERVICE	<u>52,088.36</u>
Dept 578.01 CAPITAL IMPROVEMENTS		
C2AE	LSD FORCE MAIN & POTW SCREEN	23,113.61
	Total For Dept 578.01 CAPITAL IMPROVEMENTS	<u>23,113.61</u>
Dept 588.01 G.O. BOND INDEBTEDNESS		
US BANK	AGENT FEES 2008 DDA BOND	50.10
	Total For Dept 588.01 G.O. BOND INDEBTEDNESS	<u>50.10</u>
	Total For Fund 590 SEWAGE DISPOSAL SYSTEM	<u>85,278.05</u>

Fund 701 TRUST & AGENCY FUND

Dept 000.00

TRACY L. C. MILLER	AFLAC_DDC (FSA)	115.38
STUART D GOODRICH	AFLAC_URM (FSA)	578.38
COMCAST OF MICHGAN	MI TAX TRIBUNAL DECISION	<u>5,906.52</u>
	Total For Dept 000.00	6,600.28

Total For Fund 701 TRUST & AGENCY FUND 6,600.28

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

COMCAST OF MICHIGAN LLC	REFUNDS DUE TAXPAYERS	2,078.53
NATIONAL LINK	REFUNDS DUE TAXPAYERS	689.03
TIM DONUT U.S. LIMITED INC	REFUNDS DUE TAXPAYERS	<u>405.04</u>
	Total For Dept 000.00	3,172.60

Total For Fund 703 CURRENT TAX ACCOUNT 3,172.60

Fund 765 FALK CEMETERY TRUST

Dept 000.00

BANK OF AMERICA	WINTER GREENS/FALK TRUST FUND	<u>179.95</u>
	Total For Dept 000.00	179.95

Total For Fund 765 FALK CEMETERY TRUST 179.95

Total For All Funds: 246,013.93

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated December 6, 2012**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 104614 through 104644 & direct deposits numbers: DD14759 through DD14833. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: December 6, 2012

Director of Accounting

II. Payroll Report

The December 6, 2012 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$73,747.16	\$18,501.40	\$55,245.76
Fire Dept. Fund	47,741.48	13,785.05	\$33,956.43
DDA	5,158.61	1,537.83	\$3,620.78
Sewer Fund/Receiving	36,868.62	10,202.94	\$26,665.68
Total Payroll	\$163,515.87	\$44,027.22	\$119,488.65
	Township FICA	Township RHS & Pension Plan & H.S.A.	Total Deductions & TWP Liabilities
General Fund	\$5,250.48	\$5,440.91	\$29,192.79
Fire Dept. Fund	3,548.01	3,265.30	20,598.36
DDA	170.70	270.30	1,978.83
Sewer Fund/Receiving	2,687.82	3,133.31	16,024.07
Total Payroll	\$11,657.01	\$12,109.82	\$67,794.05

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on December 6, 2012 and identified as follows:

12/06 Net Pay Disbursement in Common Savings (\$119,488.65)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on December 18, 2012, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated December 6, 2012 was reviewed, audited, and approved.

Attachment to Payroll Register
cc: Sweet(1)Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members
FROM: C.J. Davis, Township Supervisor
DATE: December 12, 2012
RE: Recommendation for Reappointment to the Board of Review

The appointment term of Board of Review member Maurice Mahieu expires January 1, 2013. Mr. Mahieu has agreed to be reappointed for an additional two-year term. I therefore recommend the following motion:

RECOMMENDED MOTION:

To reappoint Maurice Mahieu to the Board of Review for a two-year term effective January 1, 2013; expiring January 1, 2015.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: December 12, 2012

RE: Recommendation for Reappointment to the Board of Review

The appointment term of Board of Review member Stanley Darling expires January 1, 2012. Mr. Darling has agreed to be reappointed for an additional two-year term. I therefore recommend the following motion:

RECOMMENDED MOTION:

To reappoint Stanley Darling to the Board of Review for a two-year term effective January 1, 2013; expiring January 1, 2015.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: December 12, 2012

RE: Recommendation for Reappointment to the Board of Review

The appointment term of Board of Review member Jane Wallin expires January 1, 2013. Ms. Wallin has agreed to be reappointed for an additional two-year term. I therefore recommend the following motion:

RECOMMENDED MOTION:

To reappoint Jane Wallin to the Board of Review for a two-year term effective January 1, 2013; expiring January 1, 2015.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: December 12, 2012

RE: Recommendation for Reappointment to the Planning Commission

The appointment term of Delhi Township Trustee John Hayhoe to the Planning Commission expires on January 1, 2013. Trustee Hayhoe would like to be reappointed to the Planning Commission for the year 2013. Therefore, I recommend the following motion:

RECOMMENDED MOTION:

To reappoint Delhi Township Trustee John Hayhoe to the Delhi Township Planning Commission for a one-year term, effective January 1, 2013 and expiring January 1, 2014.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: C.J. Davis, Township Supervisor

DATE: December 12, 2012

RE: Recommendation for Appointment to the Zoning Board of Appeals

The appointment term of former Delhi Township Trustee Jerry Ketchum to the Zoning Board of Appeals expired on November 20, 2012 when the new term of the Township Board began and he decided not to run again. Trustee DiAnne Warfield has volunteered to serve on the Zoning Board of Appeals and I therefore recommend the following motion:

RECOMMENDED MOTION:

To appoint Delhi Township Trustee DiAnne Warfield to the Delhi Township Zoning Board of Appeals for a one-year term, effective January 1, 2013, and expiring January 1, 2014.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: June 30, 2010

RE: Re-Chassis the 2006 LifeLine Ambulance in the Fire Department

Enclosed for your review and consideration is a quote from LifeLine Emergency Vehicles to build and install a new 2013 chassis for our 2006 LifeLine Ambulance at an estimated cost of \$117,339.

The 2006 LifeLine Ambulance has been experiencing mechanical problems and would normally be scheduled for replacement in 2013. In lieu of purchasing a new ambulance the Fire Department would like to re-chassis the 2006 ambulance with a 2013 Ford F-450 chassis which has proven to be a durable and reliable chassis. The new F-450 chassis also has a four-wheel drive option that staff is requesting for winter driving. The Township would realize a savings of approximately \$30,000 - \$40,000 by replacing the chassis instead of the entire vehicle. This process was used in 2008 and again in 2010 and has proven to be both reliable and advantageous for the Township.

This purchase was budgeted in the Township's FY 2013 Fire Equipment, Training and Apparatus Fund and therefore, I recommend the same.

Recommended Motion:

To approve the quote from LifeLine Emergency Vehicles for the re-chassis of the 2006 LifeLine Ambulance in the Fire Department for an estimated cost of \$117,339.

Delhi Township Fire Department

Memo

To: John Elsinga, Township Manager

From: Richard Royston, Fire Chief

Date: December 13, 2012

Re: Remount of 2006 Lifeline Ambulance

The 2006 Ford/Lifeline has had major mechanical issues in the past year and has resulted in approximately \$10,000 repair expense and is due to be replaced.

As you are aware we have re-mounted our modular box units on new chassis the past 3 times that we have needed new units. This has proven to be a great advantage and cost savings, since the savings realized is anywhere from \$30,000 to \$40,000 depending on the options. On this remount, we have chosen to stay with Lifeline Ambulance Company, who has done all of our remounts, based on several factors:

- Lifeline is where we purchased the original unit and they are most familiar with its current design, reducing future electrical and construction problems.
- Lifeline is able to complete all the remount at their factory without having to send the unit to other subcontractors for work like painting and electrical.
- Very few ambulance agencies use remount units, and in fact Delhi has been the sole user in this area until recently when East Lansing Fire decided to remount one of their Lifeline units at Lifeline. As a result, there really is no "comparable" products to compare the Lifeline remount unit with.
- Our relationship with this company has been flourishing for many years. There have been very few minor issues that required service over the years with our Lifeline ambulances, but no major issues whatsoever.

I have attached a bid in the amount of \$117,339 for remount of the 2006 Lifeline unit onto a 2013 Ford, F-450 chassis. We are moving from the E series Ford to the F series Ford in order to stay with diesel engines. Since we are moving to the F series, a 4 wheel drive option is now available and we are asking for that option to reduce risk to in the winter time.

Thank you for your support in this very important purchase.



Delhi Township Fire Department

2074 Aurelius Road
Holt, MI 48842



AMBULANCE REMOUNT / REFURBISHMENT PROJECT

December 12, 2012

Item	Description	Price
1	Standard Remount Refurbish 2006 Life Line Superliner Ambulance: Remove 2006 Ford Cutaway E450 chassis. Install 2013 Ford F450 4 x 4 Type I cab / chassis Life Line shall provide a complete refurbishment of exterior and interior of ambulance body per Life Line published remount specifications.	\$54,000.00
2	2006 Chassis Trade-in. LLEV # 2089 2006 Ford E450 Cutaway VIN:1FDXE45PX6DA24204 Mileage: 65,869 dated 12/10/2012 Please add \$1500.00 plus return transportation costs if DTFD wishes to keep old chassis	(\$1,500.00)
3	2013 Chassis [1] 2013 Ford F450 Series 4x4 Cab chassis 189" WB 6.7 L diesel engine <u>Option:</u> [1] 2013 Ford F450 Series 4x2 Cab chassis 189" WB 6.7 L diesel engine \$42,951.00	\$45,742.00
4	Air Ride Kelderman Air Ride System to be installed	\$6,638.00
5	Front Wall Fabrication Body modification: E450 application to F450 application The front body wall shall be modified from a Type III modular ambulance to a Type I modular ambulance. A bellows assembly shall be installed to interconnect cab to body. The existing Type III pass-through shall be modified to accommodate the F450 chassis	\$7,500.00
6	Ford GPC QL393 Active GOVERNMENT DELHI CHARTER TOWNSHIP Ford concession is applied to ambulance quote. This assumes DTFD will assign the Ford rebate to manufacturer. <u>This rebate amount expires 12/31/2012.</u> A purchase order from customer MUST be received prior to this date; thereafter, this Ford rebate reduces to [\$3700.00]. Please note, this is a Ford Motor Company program.	(\$4,908.00)
7	Price: without detailed elective option content 2013 Ford F450 4 x 4 Standard refurbishment, including OPTIONS Air Ride, Front Wall conversion to Type I ambulance and Ford GPC Concession	\$107,472.00
8	OPTION CONTENT	
9	INTERIOR	
10	Ceiling Panel Credit CREDIT: Do not install new ceiling panel. Material and labor credit to use current ceiling panel	(\$1,000.00)

11	Dome Lights LED	Whelen LED dome lights [8 @ \$140 per]	\$1,000.00
12	Floor	Lonpoint Moonwalk #351 Platinum installed	\$0.00
13	RFS Doors	Install hinged framed plex insert style doors in right front cabinet.	\$400.00
14	Inverter	Vanner 20-1050 CUL inverter / charger installed	\$1,368.00
15	Door Panels	Interior lower entry door panels shall be flat aluminum. [note: panels shall be overlaid in chevrons]	\$0.00
16	Door Panel Chevrons	Install chevrons on the lower interior door panels of each [3] entry door, curbside and rear	\$300.00
17	[3] "Truck Lites", LED	"Truck Lite" LED [3] total installed: Location [1] in each rear entry door panel at bottom and [1] in curbside door at top. All lights wired to single circuit Amber LED [\$125.00 per light]	\$375.00
18		EXTERIOR	\$0.00
19	Paint [see photos]	Paint Striping Red 97902UM: Lower half of cab and body shall be OEM White. A custom 'upsweep' including [2] 2" white stripes around the rear and over the rear windows shall be installed. See Photos	\$1,000.00
20	Striping: Black	Scotchlite Striping: [70'] of 1" Black Reflective scotchlite to accent the 6" Gold "Z" stripe.	\$140.00
21	Striping: Gold	Scotchlite Striping: [70'] of Gold 6" scotchlite "Z" style stripe to surround the body.	\$560.00
22	Chevrons 3M Brand	3M brand "reflective" scotchlite tape shall be installed on the rear body wall. The chevrons [2 color] shall be installed on the outboard walls and above the rear entry doors. NO chevrons shall be installed on the rear entry doors. [note: 3M Brand "diamond grade" tape is significantly more expensive; both product and labor to install]	\$1,500.00
23	Rear Kick Plate [see photos]	Diamond plate aluminum	\$0.00
24	Windows	Clean, seal and re-install all exterior body windows on sidewall and entry per standard LLEV remount procedure.	\$0.00
25	H tank Bracket	Install an "H" tank bracket in D1 compartment ILO the current "M" tank bracket. Use metal brackets.	\$175.00
26	Front body Wall: 900 LED lights: Lightbar LED	Lightbar: Install [2] LED lights located [1] in each outboard corner section of the lightbar. [\$200 per] Whelen 900 Series LED lights: install [2] located [1] in each outboard corner of the body directly <u>below</u> the lighbar and above the front upper body LED turn signals. [\$300 per]	\$1,000.00

DELHI CHARTER TOWNSHIP**M E M O R A N D U M**

TO: Delhi Township Board Members

FROM: John Elsinga, Township Manager

DATE: December 13, 2012

RE: Public Act 152 of 2011 – Publicly Funded Health Insurance Contribution Act

Last year, the Governor approved legislation that limits the amount public employers may pay for government employee medical benefits. The new law, PA 152, took effect January 1, 2012, and applies to all public employers. The Act creates a “Hard Cap” on the amount a public employer may contribute to its employees medical benefit plan. The Act also provides an option to elect an 80% contribution cap rather than the “Hard Cap,” and it contains a provision to allow a local unit to exempt itself from the Act entirely.

All public employers default to the “Hard Cap.” The “Hard Cap” prohibits a public employer from paying more of the annual costs for employee medical benefits than a total amount equal to:

- \$5,692.50 times the number of employees with single coverage
- \$11,385 times the number of employees with individual and spouse coverage
- \$15,525 times the number of employees with family coverage

By a majority vote of its governing body, a public employer may opt-out of the “Hard Cap” and into an “80% Cap” wherein the public employer may not pay more than 80% of the total annual costs of all the medical benefit plans it offers or contributes to for its employees.

Both the “Hard Cap” and the “80% Cap” pertain to the total annual costs of medical benefits. These include the premiums and all employer contributions to deductibles and health savings accounts, flexible spending accounts or related accounts. By a 2/3 vote of its governing body each year, a local unit of government may exempt itself from the requirements of this Act for the next year.

As you know, the Township implemented a high deductible health plan (HDHP) with a deductible of \$2,000/single and \$4,000/family in conjunction with a health savings account (HSA) beginning January 1, 2008. At that time, the Township fully funded the employee’s deductible through contributions to their HSA, with a plan for a gradual reduction each year thereafter until the employer contributions leveled out at \$2,000 for each enrolled employee. Since that time, primarily due to the unexpected high increases in health care premiums, the Township’s gradual reduction in contributions to the employee’s HSA has been accelerated to the current employer contribution of 25% in 2012 (\$500/single; \$1,000/family).

A cost analysis of the Township's total annual costs under the "Hard Cap" and "80% Cap" was completed to determine the effect of these rules on the Township and its employees. Under the "Hard Cap" rule, the total annual cost to the Township cannot exceed \$508,185. Under the "80% Cap" rule, the total annual cost to the Township cannot exceed \$520,050.

Under the Township's current HDHP, the annual premiums for 2013 (\$502,062), along with the Township's 25% contribution to the employee's HSA (\$37,000), is a total annual cost to the Township of \$539,062.

In light of the accelerated reduction of the Township's contributions to the employee's HSA, coupled with a 0% cost-of-living increase for 2013, I am recommending that the Township Board exempt itself from the requirements of Act 152 for 2013. The caps on the "Hard Cap" rule and "80% Cap" rule will be adjusted by October 1 each year, to apply to the following calendar year, based on the change in the medical care component of the U.S. consumer price index for the most recent 12-month period.

RECOMMENDED MOTION:

By a 2/3 vote of its governing body, Delhi Charter Township, a local unit of government, hereby exempts itself from the requirements of Public Act 152 of 2011, otherwise known as the "publicly funded health insurance contribution act" for the 2013 calendar year.

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 12, 2012

RE: Amendment No. 2 to Resolution No. 2011-023 – FY 2012 General Fund Budget

Enclosed for your review and approval is Amendment No. 2 to Resolution No. 2011-023 – FY 2012 General Fund Budget.

Revenues are projected to decrease by a total of \$5,200 primarily due to a decrease from Other Financing Sources Sale of Fixed Assets.

Changes in expenditures by department include a decrease in Legislative of \$470, a decrease in Manager's Office of \$2,140, a decrease in Accounting of \$9,400, an increase in the Clerk's Office of \$600, an increase in the Treasurer's Office of \$1,700, an increase in Assessing of \$11,200, a decrease in Elections of \$5,810, an increase in Building and Grounds of \$12,170, an increase in the Cemetery of \$1,110, a decrease in Stormwater of \$8,650, an increase in Infrastructure of \$50,000, an increase in Community Development of \$16,650, a decrease in Parks Administration of \$9,280, a decrease in Parks of \$44,350, an increase in Recreation of \$7,340 and an increase in Other Functions of \$90,100. These expenses, along with a decrease of \$28,080 in the transfer to the Fire Fund and a transfer of \$4,900 to the Police Fund, result in a net increase in expenditures of \$87,590 primarily due to tax adjustments from recent Michigan Tax Tribunals.

These changes reduce our budgeted fund balance of \$4,740,097 by \$92,790, resulting in a year end fund balance of \$4,647,307 which is sixty-six percent (66%) of the projected FY 2012 General Fund expenditures.

RECOMMENDED MOTION:

To adopt Amendment No. 2 to Resolution No. 2011-023 for the Fiscal Year 2012 General Fund Budget.

DELHI CHARTER TOWNSHIP
RESOLUTION NO. 2011-023
F.Y. 2012 GENERAL FUND BUDGET
AMENDMENT NO. 2

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 18, 2012 at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2012 General Fund Budget as follows:

Present:

Absent:

	2012 Adopted Budget	1st Budget Request	2nd Budget Request	2012 Amended Budget
Revenue				
TAXES	\$ 3,058,300	\$ (9,160)	\$ (9,460)	\$ 3,039,680
GRANTS AND REVENUE SHARING	1,637,000	383,860	23,000	2,043,860
OTHER REVENUE	966,000	32,700	4,170	1,002,870
CHARGES FOR SERVICES	768,890	4,000	24,560	797,450
FRANCHISE FEES	431,000	1,980	0	432,980
INTERGOV-LOCAL	185,160	0	0	185,160
LICENSES & PERMITS	172,500	(7,130)	16,030	181,400
INTEREST AND RENTALS	36,600	(12,000)	(4,000)	20,600
FINES & FORFEITURES	9,000	13,200	(2,200)	20,000
Total Revenue	7,264,450	407,450	52,100	7,724,000
Expenditures				
Legislative	101,360	640	(470)	101,530
Manager	312,030	4,540	(2,140)	314,430
Accounting	197,300	(30,230)	(9,400)	157,670
Clerk	237,740	(3,450)	600	234,890
Information Technology	387,180	(28,840)	0	358,340
Treasurer	246,860	(11,330)	1,700	237,230
Assessing	278,920	11,600	11,200	301,720
Elections	84,220	9,170	(5,810)	87,580
Bldg & Grds	292,810	(16,120)	12,170	288,860
Cemetery	108,210	(590)	1,110	108,730
Stormwater	282,180	5,950	(8,650)	279,480
Infrastructure	602,000	4,200	50,000	656,200
Comm Dev	623,770	7,360	16,650	647,780
Parks Admin	176,960	(1,640)	(9,280)	166,040
Parks	499,630	261,390	(44,350)	716,670
Recreation	186,135	(4,595)	7,340	188,880
Other Functions	357,720	10,000	90,100	457,820
Debt Service	42,070	0	0	42,070
Total Expenditures	5,017,095	218,055	110,770	5,345,920
Other Financing Sources (Uses)				
Sale of Fixed Assets	68,850	(11,550)	(57,300)	-
Transfer Out to Fire Fund	(568,620)	(5,340)	28,080	(545,880)
Transfer Out to Police Fund	(1,128,070)	(29,090)	(4,900)	(1,162,060)
Total Other Financing Sources (Uses)	(1,627,840)	(45,980)	(34,120)	(1,707,940)
Revenues Over (Under) Expenditures	619,515			670,140
Fund Balance, Beginning	3,977,167			3,977,167
Fund Balance, Ending	\$ 4,596,682			\$ 4,647,307

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 18, 2012

EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 18th day of December, 2012.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of
of 2012.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	AMENDMENT #2	2012 AMENDED BUDGET
Fund 101 - GENERAL FUND					
ESTIMATED REVENUES					
101-000.00-403.000	CUR REAL & PERS PROP TAX	2,612,000	(14,000)	(7,060)	2,590,940
101-000.00-404.000	IFT/CFT & SERVICE FEES	17,000	0	0	17,000
101-000.00-423.000	TRAILER PARK FEES	5,200	(60)	0	5,140
101-000.00-445.000	DELQ TAX	3,100	2,900	0	6,000
101-000.00-445.005	DELINQUENT INTEREST & PENALTY	23,000	2,000	0	25,000
101-000.00-447.000	PROPERTY TAX ADMIN FEE	398,000	0	(2,400)	395,600
101-000.00-451.000	BUILDING PERMITS	68,000	(980)	2,580	69,600
101-000.00-453.000	SOIL EROSION & SEDIMENTATION CTRL	20,500	(6,500)	2,300	16,300
101-000.00-455.000	ELECTRICAL PERMIT FEES	23,500	0	2,600	26,100
101-000.00-456.000	PLUMBING PERMIT FEES	13,000	0	1,700	14,700
101-000.00-457.000	MECHANICAL PERMIT FEES	23,000	0	0	23,000
101-000.00-458.000	FIRE INSPECTION FEES	1,000	2,200	500	3,700
101-000.00-460.000	FIRE DEPT. BURNING PERMITS	2,500	0	1,100	3,600
101-000.00-476.000	MISC LICENSES, PERMITS & FEES	3,300	0	1,200	4,500
101-000.00-570.000	STATE GRANTS	0	194,620		194,620
101-000.00-574.020	STATE REV SHAR-SALES CONSTIT.	1,627,000	150,000	23,000	1,800,000
101-000.00-574.021	STATE REV SHAR-SALES STATUTORY	0	38,800	0	38,800
101-000.00-574.030	RETURNABLE LIQ LICENSE FEES	9,900	0	0	9,900
101-000.00-574.040	STATE SHARED REV-RIGHT OF WAY	10,000	440	0	10,440
101-000.00-587.000	DISTRICT LIBRARY CONTRIBUTIONS	18,000	0	0	18,000
101-000.00-620.000	RENTAL REGISTRATION & INSPECT	92,800	8,980	15,220	117,000
101-000.00-623.000	REZONING APPLICATION FEES	2,000	(1,000)	(1,000)	0
101-000.00-624.000	SPECIAL USE PERMITS	4,800	(600)	3,420	7,620
101-000.00-625.000	BOARD OF APPEAL FEES	1,000	(250)	1,630	2,380
101-000.00-628.000	SITE PLAN REVIEW FEES	7,000	(2,880)	560	4,680
101-000.00-631.000	FIRE INSPECTIONS	22,500	0	(15,000)	7,500
101-000.00-632.000	FIRE DEPARTMENT SERVICE FEES	80,000	0	0	80,000
101-000.00-632.010	FIRE DEPT EDUCATIONAL REVENUE	3,500	(2,000)	(900)	600
101-000.00-633.000	AMBULANCE FEES	600,000	20,000	0	620,000
101-000.00-634.000	CEMETERY - BURIAL FEES	23,000	0	2,800	25,800
101-000.00-635.000	CEMETERY - LOT SALES	25,000	0	9,000	34,000
101-000.00-640.000	COPIES/FAX/SEARCH REVENUE	200	(100)	100	200
101-000.00-651.010	RECREATION FEES	85,440	0	(11,620)	73,820
101-000.00-651.020	PARKS FACILITY FEES	5,000	0	600	5,600
101-000.00-651.060	SENIOR CITIZEN EVENT REVENUE	25,000	0	23,800	48,800
101-000.00-660.000	CODE ENFORCEMENT REVENUE	9,000	13,200	(2,200)	20,000
101-000.00-664.000	INTEREST	20,000	(12,000)	(4,000)	4,000
101-000.00-669.020	COMMUNICATION TOWER LEASE FEE	16,600	0	0	16,600
101-000.00-672.010	STREETLIGHT SPECIAL ASSESSMENT	315,000	(6,300)	0	308,700
101-000.00-672.020	BLACKTOP & ROAD SPECIAL ASSESS	16,000	12,000	12,700	40,700
101-000.00-672.030	SIDEWALK ASSESSMENT	0	7,000	(1,270)	5,730
101-000.00-673.000	SALE OF FIXED ASSETS	68,850	(11,550)	(57,300)	0
101-000.00-675.010	DONATIONS			1,000	1,000
101-000.00-676.010	ELECTION EXPENSE REIMBURSEMENT	15,000	0	0	15,000
101-000.00-687.000	REFUNDS/REBATE/REIMBURSEMENTS	21,000	0	0	21,000
101-000.00-694.000	MISCELLANEOUS REVENUE	4,000	0	(1,000)	3,000
101-000.00-694.010	TRI-COUNTY METRO REIMBURSEMENT	10,000	0	(7,260)	2,740
101-000.00-694.020	CABLE FRANCHISE FEES	300,000	0	0	300,000
101-000.00-694.025	AT&T FRANCHISE FEE	15,700	6,300	0	22,000
101-000.00-694.030	BWL FRANCHISE FEE	115,300	(4,320)	0	110,980
101-000.00-699.030	COST ALLOCATION-FROM SEWER FU	384,450	0	0	384,450
101-000.00-699.110	TRANSFER IN - DELHI DDA	167,160	0	0	167,160
TOTAL ESTIMATED REVENUES		7,333,300	395,900	(5,200)	7,724,000

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	AMENDMENT #2	2012 AMENDED BUDGET
EXPENDITURES					
Dept 101.00-LEGISLATIVE					
101-101.00-707.000	BOARD OF TRUSTEES-SALARY	64,740	0	0	64,740
101-101.00-715.000	SOCIAL SECURITY/MEDICARE	2,230	640	(170)	2,700
101-101.00-717.000	LIFE INSURANCE	310	0	0	310
101-101.00-718.000	PENSION CONTRIBUTION	1,330	0	0	1,330
101-101.00-724.000	WORKERS COMP	130	0	0	130
101-101.00-802.000	MEMBERSHIPS,DUES,SUBS	30,120	0	0	30,120
101-101.00-853.000	TELEPHONE/COMMUNICATIONS			100	100
101-101.00-956.000	MISCELLANEOUS	500	0	(400)	100
101-101.00-960.000	EDUCATION & TRAINING	2,000	0	0	2,000
Totals for dept 101.00-LEGISLATIVE		101,360	640	(470)	101,530
Dept 171.00-MANAGER					
101-171.00-703.000	SALARIES	219,320	850	0	220,170
101-171.00-703.001	DEPUTY SALARY	2,500	0	0	2,500
101-171.00-703.010	OVERTIME	920	(920)	0	0
101-171.00-715.000	SOCIAL SECURITY/MEDICARE	18,480	0	(1,670)	16,810
101-171.00-716.000	HEALTH INSURANCE	21,490	4,610	0	26,100
101-171.00-716.010	DENTAL INSURANCE	3,860	0	(150)	3,710
101-171.00-717.000	LIFE INSURANCE	1,120	0	0	1,120
101-171.00-718.000	PENSION CONTRIBUTION	21,940	0	(840)	21,100
101-171.00-719.000	DISABILITY INSURANCE	1,670	0	0	1,670
101-171.00-723.000	AUTOMOBILE EXPENSE ALLOWANCE	10,370	0	0	10,370
101-171.00-724.000	WORKERS COMP	990	0	(370)	620
101-171.00-726.000	OFFICE SUPPLIES	250	0	(210)	40
101-171.00-802.000	MEMBERSHIPS,DUES,SUBS	3,600	0	0	3,600
101-171.00-853.000	TELEPHONE/COMMUNICATIONS	320	0	0	320
101-171.00-956.000	MISCELLANEOUS	1,200	0	800	2,000
101-171.00-960.000	EDUCATION & TRAINING	4,000	0	300	4,300
Totals for dept 171.00-MANAGER		312,030	4,540	(2,140)	314,430
Dept 191.00-ACCOUNTING					
101-191.00-703.000	SALARIES	115,700	(68,700)	0	47,000
101-191.00-703.005	PART TIME HELP	21,700	2,300	1,500	25,500
101-191.00-715.000	SOCIAL SECURITY/MEDICARE	9,500	(5,500)	0	4,000
101-191.00-716.000	HEALTH INSURANCE	17,300	(4,500)	0	12,800
101-191.00-716.010	DENTAL INSURANCE	2,800	(1,780)	0	1,020
101-191.00-717.000	LIFE INSURANCE	600	(300)	0	300
101-191.00-718.000	PENSION CONTRIBUTION	12,300	(6,800)	0	5,500
101-191.00-719.000	DISABILITY INSURANCE	900	(500)	0	400
101-191.00-724.000	WORKERS COMP	600	(250)	0	350
101-191.00-726.000	OFFICE SUPPLIES	1,200	0	0	1,200
101-191.00-802.000	MEMBERSHIPS,DUES,SUBS	1,700	(300)	(400)	1,000
101-191.00-807.000	AUDIT FEES	6,000	500	0	6,500
101-191.00-818.000	CONTRACTED SERVICES	0	60,000	(10,000)	50,000
101-191.00-956.000	MISCELLANEOUS	1,000	(500)	0	500
101-191.00-960.000	EDUCATION & TRAINING	6,000	(3,900)	(500)	1,600
Totals for dept 191.00-ACCOUNTING		197,300	(30,230)	(9,400)	157,670
Dept 215.00-CLERK					
101-215.00-703.000	SALARIES	150,900	570	0	151,470
101-215.00-703.001	DEPUTY SALARY	2,500	0	0	2,500
101-215.00-715.000	SOCIAL SECURITY/MEDICARE	11,740	0	0	11,740
101-215.00-716.000	HEALTH INSURANCE	34,730	(830)	0	33,900
101-215.00-716.010	DENTAL INSURANCE	3,370	(140)	0	3,230
101-215.00-717.000	LIFE INSURANCE	770	0	0	770
101-215.00-718.000	PENSION CONTRIBUTION	15,090	0	0	15,090
101-215.00-719.000	DISABILITY INSURANCE	1,150	0	0	1,150
101-215.00-724.000	WORKERS COMP	490	0	0	490
101-215.00-740.000	MATERIAL & SUPPLIES	1,500	(500)	0	1,000
101-215.00-817.000	CODIFICATION OF TWP ORDINANCES	3,000	0	0	3,000
101-215.00-818.000	CONTRACTUAL SERVICES	1,000	(800)	0	200
101-215.00-870.000	MILEAGE	250	0	0	250
101-215.00-902.000	PUBLISHING/LEGAL NOTICES	8,000	(1,000)	600	7,600
101-215.00-956.000	MISCELLANEOUS	250	250	0	500
101-215.00-960.000	EDUCATION & TRAINING	3,000	(1,000)	0	2,000
Totals for dept 215.00-CLERK		237,740	(3,450)	600	234,890

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	AMENDMENT #2	2012 AMENDED BUDGET
Dept 228.00-INFORMATION TECHNOLOGY					
101-228.00-703.000	SALARIES	115,560	360	0	115,920
101-228.00-703.005	PART TIME HELP	9,200	2,800	0	12,000
101-228.00-703.007	LONGEVITY	1,350	0	0	1,350
101-228.00-715.000	SOCIAL SECURITY/MEDICARE	10,000	300	0	10,300
101-228.00-716.000	HEALTH INSURANCE	18,540	0	0	18,540
101-228.00-716.010	DENTAL INSURANCE	1,480	0	0	1,480
101-228.00-717.000	LIFE INSURANCE	600	0	0	600
101-228.00-718.000	PENSION CONTRIBUTION	11,560	0	0	11,560
101-228.00-719.000	DISABILITY INSURANCE	880	0	0	880
101-228.00-724.000	WORKERS COMP	510	0	0	510
101-228.00-740.000	MATERIAL & SUPPLIES	8,500	(500)	0	8,000
101-228.00-818.000	CONTRACTUAL SERVICES	15,600	(10,100)	0	5,500
101-228.00-853.000	TELEPHONE/COMMUNICATIONS	3,000	0	0	3,000
101-228.00-870.000	MILEAGE	1,000	(600)	200	600
101-228.00-930.001	HARDWARE MAINTENANCE	19,500	0	(8,700)	10,800
101-228.00-930.025	COMPUTER EQUIPMENT	20,000	0	5,000	25,000
101-228.00-930.030	COMPUTER SOFTWARE MAINTENANCE	47,300	0	8,700	56,000
101-228.00-932.000	COMPUTER PROGRAM CHANGES	2,500	0	0	2,500
101-228.00-956.000	MISCELLANEOUS	500	0	(200)	300
101-228.00-960.000	EDUCATION & TRAINING	5,600	(2,100)	0	3,500
101-228.00-970.000	CAPITAL OUTLAY	94,000	(19,000)	(5,000)	70,000
Totals for dept 228.00-INFORMATION TECHNOLOGY		387,180	(28,840)	0	358,340
Dept 253.00-TREASURERS					
101-253.00-703.000	SALARIES	123,260	470	0	123,730
101-253.00-703.001	DEPUTY SALARY	2,500	0	0	2,500
101-253.00-703.005	PART TIME HELP	38,500	0	0	38,500
101-253.00-715.000	SOCIAL SECURITY/MEDICARE	9,800	0	0	9,800
101-253.00-716.000	HEALTH INSURANCE	20,400	(400)	0	20,000
101-253.00-716.010	DENTAL INSURANCE	3,500	(100)	0	3,400
101-253.00-717.000	LIFE INSURANCE	500	0	0	500
101-253.00-718.000	PENSION CONTRIBUTION	11,600	0	0	11,600
101-253.00-719.000	DISABILITY INSURANCE	800	0	0	800
101-253.00-724.000	WORKERS COMP	700	0	0	700
101-253.00-726.000	OFFICE SUPPLIES	1,000	0	0	1,000
101-253.00-729.001	TAX BILL PRINTING	14,000	0	1,200	15,200
101-253.00-802.000	MEMBERSHIPS, DUES, SUBS	600	0	0	600
101-253.00-815.000	COURT FILING/SERVICE FEES	1,500	0	0	1,500
101-253.00-870.000	MILEAGE	200	200	0	400
101-253.00-930.020	EQUIPMENT MAIN & REPAIR	500	500	500	1,500
101-253.00-956.000	MISCELLANEOUS	500	0	0	500
101-253.00-960.000	EDUCATION & TRAINING	5,000	0	0	5,000
101-253.00-964.000	TAX ADJUSTMENTS TO COUNTY/TWP	12,000	(12,000)	0	0
Totals for dept 253.00-TREASURERS		246,860	(11,330)	1,700	237,230
Dept 257.00-ASSESSING					
101-257.00-703.000	SALARIES	115,700	47,400	0	163,100
101-257.00-703.005	PART TIME HELP	49,500	(48,900)	(600)	0
101-257.00-703.010	OVERTIME	1,400	0	(380)	1,020
101-257.00-708.000	BOARD OF REVIEW	2,700	0	0	2,700
101-257.00-715.000	SOCIAL SECURITY/MEDICARE	13,000	500	0	13,500
101-257.00-716.000	HEALTH INSURANCE	29,200	(3,800)	0	25,400
101-257.00-716.010	DENTAL INSURANCE	2,800	1,600	0	4,400
101-257.00-717.000	LIFE INSURANCE	600	250	0	850
101-257.00-718.000	PENSION CONTRIBUTION	11,600	4,710	0	16,310
101-257.00-719.000	DISABILITY INSURANCE	900	340	0	1,240
101-257.00-724.000	WORKERS COMP	1,800	0	0	1,800
101-257.00-729.000	ASSESSMENT NOTICES/PP STATEMETS	7,450	0	0	7,450
101-257.00-730.000	GASOLINE	820	0	(320)	500
101-257.00-740.000	MATERIAL & SUPPLIES	2,000	(500)	0	1,500
101-257.00-801.000	LEGAL FEES	15,250	10,000	10,000	35,250
101-257.00-802.000	MEMBERSHIPS, DUES, SUBS	810	0	690	1,500
101-257.00-818.000	CONTRACTUAL SERVICES	18,000	0	0	18,000
101-257.00-870.000	MILEAGE	200	0	(100)	100
101-257.00-930.020	EQUIPMENT MAIN & REPAIR	550	0	250	800
101-257.00-931.000	VEHICLE REPAIR/MAINTENANCE	1,200	0	0	1,200
101-257.00-956.000	MISCELLANEOUS	250	0	(150)	100
101-257.00-960.000	EDUCATION & TRAINING	3,190	0	1,810	5,000
Totals for dept 257.00-ASSESSING		278,920	11,600	11,200	301,720

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	AMENDMENT #2	2012 AMENDED BUDGET
Dept 262.00-ELECTIONS					
101-262.00-701.000	ELECTION INSPECTORS	49,040	11,370	(5,710)	54,700
101-262.00-703.005	PART TIME HELP	1,000	0	(450)	550
101-262.00-715.000	SOCIAL SECURITY/MEDICARE	400	(200)	0	200
101-262.00-718.000	PENSION CONTRIBUTION	80	0	0	80
101-262.00-724.000	WORKERS COMP	200	0	(100)	100
101-262.00-726.000	OFFICE SUPPLIES	10,000	(3,000)	0	7,000
101-262.00-803.000	POSTAGE	5,000	1,000	(2,100)	3,900
101-262.00-818.000	CONTRACTED SERVICES	0	8,500	(3,950)	4,550
101-262.00-818.035	CONTRACTED COUNTY SERVICES	18,000	(9,000)	2,300	11,300
101-262.00-956.000	MISCELLANEOUS	500	500	4,200	5,200
Totals for dept 262.00-ELECTIONS		84,220	9,170	(5,810)	87,580
Dept 265.00-BUILDING & GROUNDS					
101-265.00-703.000	SALARIES	31,700	\$ -	\$ -	\$ 31,700
101-265.00-703.005	PART TIME HELP	260	0	(110)	150
101-265.00-703.010	OVERTIME	2,190	0	0	2,190
101-265.00-715.000	SOCIAL SECURITY/MEDICARE	2,670	0	0	2,670
101-265.00-716.000	HEALTH INSURANCE	7,620	0	0	7,620
101-265.00-716.010	DENTAL INSURANCE	930	0	0	930
101-265.00-717.000	LIFE INSURANCE	170	0	0	170
101-265.00-718.000	PENSION CONTRIBUTION	3,170	0	0	3,170
101-265.00-719.000	DISABILITY INSURANCE	250	0	0	250
101-265.00-724.000	WORKERS COMP	730	0	0	730
101-265.00-730.000	GASOLINE	1,440	290	0	1,730
101-265.00-775.001	EQUIPMENT & SUPPLIES	5,800	0	0	5,800
101-265.00-805.000	ENGINEERING SERVICES	2,000	0	0	2,000
101-265.00-818.000	CONTRACTUAL SERVICES	54,520	0	7,480	62,000
101-265.00-853.000	TELEPHONE/COMMUNICATIONS	17,700	0	0	17,700
101-265.00-921.030	UTILITIES - WATER	6,290	1,080	1,000	8,370
101-265.00-921.035	UTILITIES - SEWER	3,540	800	500	4,840
101-265.00-921.040	UTILITIES - ELECTRIC	77,000	(5,660)	0	71,340
101-265.00-921.045	UTILITIES - GAS	28,600	(12,630)	(2,970)	13,000
101-265.00-930.000	BUILDING MAINTENANCE & REPAIRS	33,900	0	(5,000)	28,900
101-265.00-930.020	EQUIPMENT MAIN & REPAIR	1,730	0	(1,730)	0
101-265.00-956.000	MISCELLANEOUS	600	0	(400)	200
101-265.00-970.000	CAPITAL OUTLAY	10,000	0	13,400	23,400
Totals for dept 265.00-BUILDING & GROUNDS		292,810	(16,120)	12,170	288,860
Dept 276.00-CEMETERY					
101-276.00-703.000	SALARIES	38,780	\$ -	\$ -	\$ 38,780
101-276.00-703.005	PART TIME HELP	8,300	(2,930)	0	5,370
101-276.00-703.010	OVERTIME	2,530	0	0	2,530
101-276.00-715.000	SOCIAL SECURITY/MEDICARE	3,880	0	0	3,880
101-276.00-716.000	HEALTH INSURANCE	12,500	0	0	12,500
101-276.00-716.010	DENTAL INSURANCE	1,520	0	0	1,520
101-276.00-717.000	LIFE INSURANCE	280	0	0	280
101-276.00-718.000	PENSION CONTRIBUTION	3,880	0	0	3,880
101-276.00-719.000	DISABILITY INSURANCE	420	0	0	420
101-276.00-724.000	WORKERS COMP	1,050	0	0	1,050
101-276.00-730.000	GASOLINE	2,360	470	0	2,830
101-276.00-731.000	PROPANE GAS	250	0	(250)	0
101-276.00-775.001	EQUIPMENT & SUPPLIES	5,800	0	(720)	5,080
101-276.00-818.000	CONTRACTUAL SERVICES	18,190	1,870	7,940	28,000
101-276.00-853.000	TELEPHONE/COMMUNICATIONS	120	0	0	120
101-276.00-921.040	UTILITIES - ELECTRIC	770	0	(270)	500
101-276.00-930.000	BUILDING MAINTENANCE & REPAIRS	500	0	(300)	200
101-276.00-930.020	EQUIPMENT MAIN & REPAIR	3,830	0	(2,830)	1,000
101-276.00-956.000	MISCELLANEOUS	2,500	0	(2,300)	200
101-276.00-960.000	EDUCATION & TRAINING	250	0	(160)	90
101-276.00-967.020	TWP PROPERTIES-DRAIN/TAXES/SAD	500	0	0	500
Totals for dept 276.00-CEMETERY		108,210	(590)	1,110	108,730
Dept 281.00-STORMWATER					
101-281.00-703.000	SALARIES	23,150	\$ -	\$ -	\$ 23,150
101-281.00-703.005	PART TIME HELP	12,470	0	(3,710)	8,760
101-281.00-703.010	OVERTIME	650	0	350	1,000
101-281.00-715.000	SOCIAL SECURITY/MEDICARE	2,810	0	0	2,810
101-281.00-716.000	HEALTH INSURANCE	5,290	0	0	5,290
101-281.00-716.010	DENTAL INSURANCE	650	0	0	650
101-281.00-717.000	LIFE INSURANCE	120	0	0	120

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	AMENDMENT #2	2012 AMENDED BUDGET
101-281.00-718.000	PENSION CONTRIBUTION	2,320	0	0	2,320
101-281.00-719.000	DISABILITY INSURANCE	180	0	0	180
101-281.00-724.000	WORKERS COMP INSUR	730	0	0	730
101-281.00-726.000	OFFICE SUPPLIES	500	0	0	500
101-281.00-730.000	GASOLINE	1,000	200	200	1,400
101-281.00-741.000	OTHER OPERATING EXPENSES	500	0	(450)	50
101-281.00-742.000	LABORATORY SUPPLIES	1,000	0	0	1,000
101-281.00-745.000	OFF-SITE LAB TESTING	1,000	0	2,300	3,300
101-281.00-775.003	SAFETY EQUIPMENT AND SUPPLIES	500	0	(500)	0
101-281.00-801.000	LEGAL FEES	2,000	0	(2,000)	0
101-281.00-805.000	ENGINEERING SERVICES	2,000	0	4,000	6,000
101-281.00-818.225	SOLID WASTE DISPOSAL	1,000	0	0	1,000
101-281.00-928.000	REGULATORY FEES	9,310	2,400	0	11,710
101-281.00-930.020	EQUIPMENT MAIN & REPAIR	1,200	6,550	(1,200)	6,550
101-281.00-956.000	MISCELLANEOUS	200	0	0	200
101-281.00-956.005	COMMUNITY OUTREACH PROGRAMS	12,600	(3,200)	(7,140)	2,260
101-281.00-960.000	EDUCATION & TRAINING	1,000	0	(500)	500
101-281.00-967.010	TOWNSHIP-AT-LARGE DRAINS	200,000	0	0	200,000
Totals for dept 281.00-STORMWATER		282,180	5,950	(8,650)	279,480
Dept 446.00-INFRASTRUCTURE					
101-446.00-922.000	STREETLIGHTS	360,000	0	0	360,000
101-446.00-969.000	STREET IMPROVEMENTS	72,000	104,200	0	176,200
101-446.00-969.002	SIDEWALK IMPROVEMENT/REPAIR	170,000	(100,000)	50,000	120,000
Totals for dept 446.00-INFRASTRUCTURE		602,000	4,200	50,000	656,200
Dept 721.00-PLANNING/COMMUNITY DEVELOPMENT					
101-721.00-703.000	SALARIES	319,000	1,200	0	320,200
101-721.00-704.000	PLANNING COMMISSION SALARIES	13,140	(3,840)	0	9,300
101-721.00-715.000	SOCIAL SECURITY/MEDICARE	25,750	0	0	25,750
101-721.00-716.000	HEALTH INSURANCE	71,200	(1,690)	0	69,510
101-721.00-716.010	DENTAL INSURANCE	8,050	450	0	8,500
101-721.00-717.000	LIFE INSURANCE	1,650	0	0	1,650
101-721.00-718.000	PENSION CONTRIBUTION	31,900	120	0	32,020
101-721.00-719.000	DISABILITY INSURANCE	2,450	0	0	2,450
101-721.00-724.000	WORKERS COMPENSATION INSURANCE	1,500	0	0	1,500
101-721.00-725.000	CLOTHING/CLEANING ALLOWANCE	1,000	0	0	1,000
101-721.00-726.000	OFFICE SUPPLIES	2,800	0	(1,600)	1,200
101-721.00-730.000	GASOLINE	3,660	0	0	3,660
101-721.00-801.000	LEGAL FEES	8,000	0	1,500	9,500
101-721.00-802.000	MEMBERSHIPS,DUES,SUBSCRIPTIONS	1,800	0	200	2,000
101-721.00-803.000	POSTAGE	1,800	0	250	2,050
101-721.00-818.000	CONTRACTUAL SERVICES	26,150	(3,200)	0	22,950
101-721.00-818.040	CONTR SERV-PLANNING FUNCTIONS	15,000	0	(6,000)	9,000
101-721.00-853.000	TELEPHONE/COMMUNICATIONS	2,900	480	670	4,050
101-721.00-870.000	MILEAGE	320	0	130	450
101-721.00-902.000	PUBLISHING/LEGAL NOTICES	2,400	0	0	2,400
101-721.00-930.062	NSP-1953 ADELPHA	50,000	0	22,000	72,000
101-721.00-931.000	VEHICLE REPAIR/MAINTENANCE	2,500	0	0	2,500
101-721.00-941.000	OFFICE EQUIPMENT LEASE	4,400	0	0	4,400
101-721.00-956.000	MISCELLANEOUS	1,500	0	(500)	1,000
101-721.00-958.000	CODE ENFORCEMENT EXPENSE	9,000	13,200	0	22,200
101-721.00-959.000	SOIL EROSION & SED CNTRL EXPENSE	500	640	0	1,140
101-721.00-960.000	EDUCATION & TRAINING	6,500	0	0	6,500
101-721.00-970.000	CAPITAL OUTLAY	8,900	0	0	8,900
Totals for dept 721.00-PLANNING/COMMUNITY DEVELOPMENT		623,770	7,360	16,650	647,780
Dept 752.00-PARKS ADMINISTRATION					
101-752.00-703.000	SALARIES	108,270	410	0	108,680
101-752.00-703.005	PART TIME HELP	500	(500)	0	0
101-752.00-703.010	OVERTIME	1,000	0	0	1,000
101-752.00-704.001	PARK COMMISSION COMPENSATION	5,460	(1,200)	(480)	3,780
101-752.00-715.000	SOCIAL SECURITY/MEDICARE	8,820	(100)	0	8,720
101-752.00-716.000	HEALTH INSURANCE	11,110	(250)	0	10,860
101-752.00-716.010	DENTAL INSURANCE	1,130	0	0	1,130
101-752.00-717.000	LIFE INSURANCE	550	0	0	550
101-752.00-718.000	PENSION CONTRIBUTION	10,830	0	0	10,830
101-752.00-719.000	DISABILITY INSURANCE	830	0	0	830
101-752.00-724.000	WORKERS COMP INSUR	1,910	0	0	1,910
101-752.00-726.000	OFFICE SUPPLIES	2,000	0	0	2,000
101-752.00-802.000	MEMBERSHIPS, DUES, SUBS	0	1,000	0	1,000

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	AMENDMENT #2	2012 AMENDED BUDGET
101-752.00-803.000	POSTAGE	1,500	0	(500)	1,000
101-752.00-818.000	CONTRACTUAL SERVICES	7,500	0	(5,750)	1,750
101-752.00-853.000	TELEPHONE/COMMUNICATIONS	7,550	0	0	7,550
101-752.00-956.000	MISCELLANEOUS	1,000	0	400	1,400
101-752.00-960.000	EDUCATION & TRAINING	6,000	(1,000)	(1,950)	3,050
101-752.00-967.000	MASTER PLAN RESEARCH	1,000	0	(1,000)	0
Totals for dept 752.00-PARKS ADMINISTRATION		176,960	(1,640)	(9,280)	166,040

Dept 771.00-PARKS					
101-771.00-703.000	SALARIES	49,510	200	1,930	51,640
101-771.00-703.005	PART TIME HELP	74,810	0	0	74,810
101-771.00-703.010	OVERTIME	2,400	0	0	2,400
101-771.00-703.051	SEASONAL LABOR	72,300	0	0	72,300
101-771.00-715.000	SOCIAL SECURITY/MEDICARE	15,230	0	0	15,230
101-771.00-716.000	HEALTH INSURANCE	16,100	(390)	0	15,710
101-771.00-716.010	DENTAL INSURANCE	1,750	0	0	1,750
101-771.00-717.000	LIFE INSURANCE	260	0	0	260
101-771.00-718.000	PENSION CONTRIBUTION	4,960	0	0	4,960
101-771.00-719.000	DISABILITY INSURANCE	380	0	0	380
101-771.00-724.000	WORKERS COMP INSUR	5,020	0	(2,020)	3,000
101-771.00-725.000	CLOTHING/CLEANING ALLOWANCE	2,500	0	0	2,500
101-771.00-730.000	GASOLINE	10,000	0	3,500	13,500
101-771.00-748.000	TOOLS	2,500	0	0	2,500
101-771.00-775.001	EQUIPMENT & SUPPLIES	8,000	0	2,000	10,000
101-771.00-775.003	SAFETY EQUIPMENT AND SUPPLIES	500	0	0	500
101-771.00-818.000	CONTRACTUAL SERVICES	28,300	0	7,700	36,000
101-771.00-921.030	UTILITIES - WATER	5,250	0	7,750	13,000
101-771.00-921.035	UTILITIES - SEWER	2,100	0	7,100	9,200
101-771.00-921.040	UTILITIES - ELECTRIC	33,000	0	(3,000)	30,000
101-771.00-921.045	UTILITIES - GAS	3,850	0	(1,850)	2,000
101-771.00-930.000	BLDG & GRDS MAINT & REPAIRS	15,000	0	0	15,000
101-771.00-930.010	GROUNDS MAINTENANCE & REPAIRS	15,000	5,000	0	20,000
101-771.00-930.020	EQUIPMENT MAIN & REPAIR	10,000	0	1,500	11,500
101-771.00-931.000	VEHICLE REPAIR/MAINTENANCE	5,000	0	0	5,000
101-771.00-956.000	MISCELLANEOUS	1,000	1,000	0	2,000
101-771.00-967.020	TWP PROPERTIES-DRAIN/TAXES/SAD			2,800	2,800
101-771.00-970.000	CAPITAL OUTLAY	114,910	0	(71,760)	43,150
101-771.00-974.240	VALHALLA PARK PAV/RESTROOM	0	255,580	0	255,580
Totals for dept 771.00-PARKS		499,630	261,390	(44,350)	716,670

Dept 774.00-RECREATION					
101-774.00-703.000	SALARIES	51,800	200	0	52,000
101-774.00-703.030	INDOOR SUPERVISION	1,905	(1,905)	0	0
101-774.00-704.020	OFFICIALS	30,670	(30,670)	0	0
101-774.00-715.000	SOCIAL SECURITY/MEDICARE	6,660	(2,680)	0	3,980
101-774.00-716.000	HEALTH INSURANCE	13,090	(310)	0	12,780
101-774.00-716.010	DENTAL INSURANCE	1,060	0	0	1,060
101-774.00-717.000	LIFE INSURANCE	270	0	0	270
101-774.00-718.000	PENSION CONTRIBUTION	5,180	0	0	5,180
101-774.00-719.000	DISABILITY INSURANCE	400	0	0	400
101-774.00-724.000	WORKERS COMP INSUR	2,200	(890)	0	1,310
101-774.00-739.000	T-SHIRTS & UNIFORMS	15,000	0	(5,000)	10,000
101-774.00-739.001	AWARDS & TROPHIES	2,500	0	0	2,500
101-774.00-775.001	EQUIPMENT & SUPPLIES	15,500	0	0	15,500
101-774.00-802.001	ASA MEN'S FEES-SOFTBALL	1,200	0	230	1,430
101-774.00-802.002	ADULT SOFTBALL UMPIRES	0	14,400	(7,690)	6,710
101-774.00-806.000	SPECIAL CLASS INSTRUCTORS	2,600	(2,600)	0	0
101-774.00-809.000	SENIOR CITIZEN TRIPS	25,000	0	22,800	47,800
101-774.00-812.000	RECREATION ENTRY FEES	1,300	0	0	1,300
101-774.00-818.000	CONTRACTUAL SERVICES	0	19,860	0	19,860
101-774.00-910.001	ASA FIELD INSURANCE	300	0	0	300
101-774.00-956.000	MISCELLANEOUS	7,000	0	(3,000)	4,000
101-774.00-956.040	HOLIDAY PROJECTS	2,500	0	0	2,500
Totals for dept 774.00-RECREATION		186,135	(4,595)	7,340	188,880

Dept 850.00-OTHER FUNCTIONS					
101-850.00-714.000	RETIREE'S BENEFITS	195,820	0	0	195,820
101-850.00-720.000	UNEMPLOYMENT-REIMBURSEMENT	5,000	0	15,000	20,000
101-850.00-726.000	OFFICE SUPPLIES	8,000	0	0	8,000
101-850.00-801.000	LEGAL FEES	15,000	(5,000)	4,700	14,700
101-850.00-803.000	POSTAGE	10,000	0	0	10,000

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	AMENDMENT #2	2012 AMENDED BUDGET
101-850.00-818.000	CONTRACTUAL SERVICES	12,000	9,000	0	21,000
101-850.00-902.001	NEWSLETTER	6,600	0	(4,600)	2,000
101-850.00-910.000	INSURANCE & BONDS	57,500	(6,000)	0	51,500
101-850.00-930.020	EQUIPMENT MAIN & REPAIR	11,000	0	0	11,000
101-850.00-941.000	OFFICE EQUIPMENT LEASE	2,300	0	500	2,800
101-850.00-956.000	MISCELLANEOUS	30,000	0	(10,000)	20,000
101-850.00-960.005	GROUP EDUCATION & TRAINING	3,000	0	(3,000)	0
101-850.00-964.000	TAX ADJUSTMENTS TO COUNTY/TWP	0	12,000	88,000	100,000
101-850.00-967.020	TWP PROPERTIES-DRAIN/TAXES/SAD	1,500	0	(500)	1,000
101-850.00-999.206	TRANSFER OUT TO FIRE FUND	568,620	5,340	(28,080)	545,880
101-850.00-999.207	TRANSFER OUT TO POLICE FUND	1,128,070	29,090	4,900	1,162,060
Totals for dept 850.00-OTHER FUNCTIONS		2,054,410	44,430	66,920	2,165,760
Dept 905.00-DEBT SERVICE					
101-905.00-991.200	PRINCIPAL - VALHALLA PARK 2	33,340	0	0	33,340
101-905.00-995.200	INTEREST - VALHALLA PARK 2	8,730	0	0	8,730
Totals for dept 905.00-DEBT SERVICE		42,070	0	0	42,070
TOTAL EXPENDITURES		6,713,785	252,485	87,590	7,053,860
NET OF REVENUES/EXPENDITURES - FUND 101		619,515	143,415	(92,790)	670,140
BEGINNING FUND BALANCE		3,977,167			3,977,167
ENDING FUND BALANCE		4,596,682			4,647,307

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 12, 2012

RE: Amendment No. 2 to Resolution No. 2011-025 – FY 2012 Fire Equipment, Training and Apparatus Fund Budget

Enclosed for your review and approval is Amendment No. 2 to Resolution No. 2011-025 for the FY 2012 Fire Equipment, Training and Apparatus Fund Budget.

Revenues are expected to decrease by \$3,750 primarily due to a reduction in tax revenue while expenditures are expected to also decrease by \$50,760.

The net result of these changes will be an increase in fund balance of \$47,010 increasing the ending fund balance from \$271,631 to \$318,641.

RECOMMENDED MOTION:

To adopt Amendment No. 2 to Resolution No. 2011-025 for the Fiscal Year 2012 Fire Equipment, Training and Apparatus Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2011-025
 F.Y. 2012 FETA FUND BUDGET
 AMENDMENT NO. 2

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 18, 2012 at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2012 General Fund Budget as follows:

Present:

Absent:

	2012 Adopted Budget	1st Budget Request	2nd Budget Request	2012 Amended Budget
Taxes	\$ 360,830	\$ (2,260)	\$ (4,200)	\$ 354,370
Interest	300	(50)	(50)	200
Other	7,500	(7,500)	500	500
Revenue	<u>368,630</u>	<u>(9,810)</u>	<u>(3,750)</u>	<u>355,070</u>
Expenditures				
Public Safety	289,790	8,800	19,240	317,830
Capital Outlay	70,000	-	(70,000)	-
Total Expenditures	<u>359,790</u>	<u>8,800</u>	<u>(50,760)</u>	<u>317,830</u>
Revenues Over (Under) Expenditures	8,840	(18,610)	47,010	37,240
Fund Balance, Beginning	<u>281,401</u>			<u>281,401</u>
Fund Balance, Ending	<u>\$ 290,241</u>			<u>\$ 318,641</u>

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 18, 2012

EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 18th day of December, 2012.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of December 2012.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	BUDGET REQUEST #2	2012 AMENDED BUDGET
Fund 211 - FIRE EQUIP. & APPARATUS FUND					
Revenues					
211-000.00-403.000	CUR REAL & PERS PROP TAX	357,000	(3,000)	(2,000)	352,000
211-000.00-404.000	IFT/CFT & SERVICE FEES	3,200	620	(2,400)	1,420
211-000.00-445.000	DELQ TAX	600	100	150	850
211-000.00-445.005	DELINQUENT INTEREST & PENALTY	30	20	50	100
211-000.00-505.000	FEDERAL GRANT	0	0	500	500
211-000.00-664.000	INTEREST	300	(50)	(50)	200
211-000.00-673.000	SALE OF FIXED ASSETS	7,500	(7,500)	0	0
Total Revenues		368,630	(9,810)	(3,750)	355,070
Function: PUBLIC SAFETY					
Dept 339.00-EQUIPMENT & APPARATUS					
211-339.00-734.001	FIRE TURNOUT GEAR MAINT AND REPAI	7,000	0	0	7,000
211-339.00-734.002	FIREFIGHTING TURNOUT GEAR	3,200	8,800	0	12,000
211-339.00-755.000	FIRE FIGHTING EQUIP & SUPPLIES	11,000	0	5,000	16,000
211-339.00-851.000	RADIO REPAIR & MAINTENANCE	14,560	0	2,940	17,500
211-339.00-930.020	EQUIPMENT MAIN & REPAIR	13,000	0	0	13,000
211-339.00-931.000	VEHICLE REPAIR/MAINTENANCE	29,850	0	7,150	37,000
211-339.00-955.000	TRAINING REIMB TO GENL FUND	177,680	0	0	177,680
211-339.00-956.000	MISCELLANEOUS	5,000	0	0	5,000
211-339.00-960.000	EDUCATION & TRAINING	25,500	0	4,150	29,650
211-339.00-960.015	EDUCATION & TRAIN-SAFETY PGM.	3,000	0	0	3,000
211-339.00-970.000	CAPITAL OUTLAY	30,000	0	(30,000)	0
211-339.00-981.030	VEHICLES-UTILITY/PICKUPS ETC.	40,000	0	(40,000)	0
Net - Dept 339.00-EQUIPMENT & APPARATUS		359,790	8,800	(50,760)	317,830
TOTAL REVENUES		368,630			355,070
TOTAL EXPENDITURES		359,790			317,830
NET OF REVENUES & EXPENDITURES		8,840			37,240

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 12, 2012

RE: Amendment No. 2 to Resolution No. 2011-026 – FY 2012 Fire Fund Budget

Enclosed for your review and approval is Amendment No. 2 to Resolution No. 2011-026 for the FY 2012 Fire Fund Budget.

Revenues are projected to decrease by \$10,700 primarily due to loss of tax revenue while expenditures are expected to decrease a total of \$33,780 due to a reduction in overtime costs.

In order to maintain a zero fund balance, the Township General Fund can reduce its contribution to the Fire Fund by \$28,080.

Recommended Motion:

To adopt Amendment No. 2 to Resolution No. 2011-026 for the FY 2012 Fire Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2011-026
 F.Y. 2012 FIRE FUND BUDGET
 AMENDMENT NO. 2

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 18, 2012 at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2012 General Fund Budget as follows:

Present:

Absent:

	2012 Adopted Budget	1st Budget Request	2nd Budget Request	2012 Amended Budget
TAXES	1,081,550	\$ (5,990)	\$ (9,900)	\$ 1,065,660
GRANTS AND REVENUE SHARING	-	65,000	5,500	70,500
OTHER REVENUE	178,580	12,400	(6,300)	184,680
Revenue	1,260,130	71,410	(10,700)	1,320,840
Expenditures				
Public Safety	1,828,750	71,750	(33,780)	1,866,720
Total Expenditures	1,828,750	71,750	(33,780)	1,866,720
Other Financing Sources				
Transfer In from General Fund	568,620	5,340	(28,080)	545,880
Total Other Financing Sources (Uses)	568,620	5,340	(28,080)	545,880
Revenues Over (Under) Expenditures	-	5,000	(5,000)	-
Fund Balance, Beginning	-	-		-
Fund Balance, Ending	\$ -	\$ -		\$ -

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 18, 2012

 EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 18th day of December, 2012.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of December 2012.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	BUDGET REQUEST #2	2012 AMENDED BUDGET
Fund 206 - FIRE FUND					
ESTIMATED REVENUES					
206-000.00-403.000	CUR REAL & PERS PROP TAX	1,070,000	(8,000)	(10,000)	1,052,000
206-000.00-404.000	IFT/CFT & SERVICE FEES	9,500	1,960	0	11,460
206-000.00-445.000	DELQ TAX	2,000	0	100	2,100
206-000.00-445.005	DELINQUENT INTEREST & PENALTY	50	50	0	100
206-000.00-505.000	FEDERAL GRANT		65,000	5,500	70,500
206-000.00-675.030	DONATIONS FOR FIRE DEPT.	600	400	(1,000)	0
206-000.00-675.031	DONATIONS FOR 911 MEMORIAL		5,000	(5,000)	0
206-000.00-686.000	TRAINING REIMB FROM FETA FUND	177,980	0	(300)	177,680
206-000.00-687.000	REFUNDS/REBATE/REIMBURSEMENTS		7,000	0	7,000
206-000.00-699.150	TRANSFER IN FROM GENERAL FUND	568,620	5,340	(28,080)	545,880
TOTAL ESTIMATED REVENUES		1,828,750	76,750	(38,780)	1,866,720

EXPENDITURES

Dept 336.00-FIRE DEPARTMENT

206-336.00-703.000	SALARIES	792,900	(42,300)	61,400	812,000
206-336.00-703.005	PART TIME HELP	70,990	(15,340)	21,850	77,500
206-336.00-703.007	LONGEVITY	1,350	0	0	1,350
206-336.00-703.010	OVERTIME	157,190	(3,670)	(46,520)	107,000
206-336.00-703.011	HOLIDAY PAY	21,600	0	0	21,600
206-336.00-703.019	SALARIES-SAFER GRANT	0	47,350	1,800	49,150
206-336.00-705.000	BOARD OF APPEALS-PER DIEM	500	0	(500)	0
206-336.00-709.000	VOLUNTEER FIREMENS SALARIES	125,320	(4,720)	(20,600)	100,000
206-336.00-709.019	VOLUNTEER FF-SAFER GRANT	0	46,620	(34,120)	12,500
206-336.00-714.000	RETIREE'S BENEFITS	56,030	0	0	56,030
206-336.00-715.000	SOCIAL SECURITY/MEDICARE	90,750	2,600	0	93,350
206-336.00-716.000	HEALTH INSURANCE	169,300	(19,500)	1,800	151,600
206-336.00-716.010	DENTAL INSURANCE	18,500	(3,640)	3,440	18,300
206-336.00-716.019	HEALTH INSURANCE-SAFER GRANT	0	11,740	0	11,740
206-336.00-716.119	DENTAL INSURANCE-SAFER GRANT	0	1,020	0	1,020
206-336.00-717.000	LIFE INSURANCE	4,050	(240)	0	3,810
206-336.00-717.019	LIFE INSURANCE-SAFER GRANT	0	250	0	250
206-336.00-718.000	PENSION CONTRIBUTION	79,290	(4,690)	0	74,600
206-336.00-718.019	PENSION CONTRIBUTION-SAFER GRANT	0	4,740	0	4,740
206-336.00-719.000	DISABILITY INSURANCE	6,050	1,660	0	7,710
206-336.00-719.019	DISABILITY INSURANCE-SAFER GRANT	0	360	0	360
206-336.00-720.000	UNEMPLOYMENT-REIMBURSEMENT	800	0	0	800
206-336.00-724.000	WORKERS COMP INSUR	38,250	(15,180)	0	23,070
206-336.00-724.019	WORKER COMP-SAFER GRANT	0	1,020	0	1,020
206-336.00-725.000	CLOTHING/CLEANING ALLOWANCE	5,700	500	(700)	5,500
206-336.00-726.000	OFFICE SUPPLIES	2,700	0	(450)	2,250
206-336.00-730.000	GASOLINE	22,000	2,000	4,600	28,600
206-336.00-734.000	UNIFORMS	6,000	0	1,250	7,250
206-336.00-760.000	MEDICAL SUPPLIES	22,500	0	7,000	29,500
206-336.00-801.000	LEGAL FEES	1,000	29,000	(5,000)	25,000
206-336.00-802.000	MEMBERSHIPS, DUES, SUBS	4,250	0	(750)	3,500
206-336.00-804.000	PHYSICALS	10,500	0	(5,500)	5,000
206-336.00-807.000	AUDIT FEES	1,400	0	0	1,400
206-336.00-818.000	CONTRACTUAL SERVICES	27,500	4,500	(12,000)	20,000
206-336.00-853.000	TELEPHONE/COMMUNICATIONS	4,000	1,800	0	5,800
206-336.00-910.000	INSURANCE & BONDS	61,330	(6,180)	0	55,150
206-336.00-921.030	UTILITIES - WATER	320	80	0	400
206-336.00-921.035	UTILITIES - SEWER	320	80	120	520
206-336.00-921.040	UTILITIES - ELECTRIC	1,250	0	(400)	850
206-336.00-921.045	UTILITIES - GAS	3,110	(1,610)	0	1,500
206-336.00-930.000	BLDG & GRDS MAINT & REPAIRS	3,500	6,500	0	10,000
206-336.00-956.000	MISCELLANEOUS	7,000	4,000	6,500	17,500
206-336.00-960.000	EDUCATION & TRAINING	6,500	1,000	0	7,500
206-336.00-960.001	FIRE PREVENTION	5,000	0	0	5,000
206-336.00-960.019	EDUCATION & TRAINING-SAFER GRANT	0	22,000	(17,000)	5,000
TOTAL EXPENDITURES		1,828,750	71,750	(33,780)	1,866,720

NET OF REVENUES/EXPENDITURES - FUND 206

0

0

BEGINNING FUND BALANCE

0

0

ENDING FUND BALANCE

0

0

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 12, 2012

RE: Amendment No. 2 to Resolution No. 2011-027 – FY 2012 Police Fund Budget

Enclosed for your review and approval is Amendment No. 2 to Resolution No. 2011-027 for the FY 2012 Police Fund Budget.

Revenues are projected to decrease by \$4,140 primarily from a reduction in tax revenue while expenditures are expected to remain the same. In order to maintain a zero fund balance, a transfer of \$4,140 from the General Fund into the Police Fund is needed to offset this reduction in revenue.

Recommended Motion:

To adopt Amendment No. 2 to Resolution No. 2011-027 for the Fiscal Year 2012 Police Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2011-027
 F.Y. 2012 POLICE FUND BUDGET
 AMENDMENT NO. 2

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 18, 2012 at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2012 General Fund Budget as follows:

Present:

Absent:

	2012 Adopted Budget	1st Budget Request	2nd Budget Request	2012 Amended Budget
Taxes	\$ 1,081,550	\$ (6,750)	\$ (9,140)	\$ 1,065,660
Charges for Services	54,780	(23,100)	-	31,680
Fines and Forfeitures	51,000	-	5,000	56,000
Revenue	<u>1,187,330</u>	<u>(29,850)</u>	<u>(4,140)</u>	<u>1,153,340</u>
Expenditures				
Public Safety	<u>2,315,400</u>	-	-	<u>2,315,400</u>
Total Expenditures	<u>2,315,400</u>	<u>-</u>	<u>-</u>	<u>2,315,400</u>
Other Financing Sources				
Transfer In from General Fund	<u>1,128,070</u>	29,850	4,140	<u>1,162,060</u>
Total Other Financing Sources (Uses)	<u>1,128,070</u>	<u>29,850</u>	<u>4,140</u>	<u>1,162,060</u>
Revenues Over (Under) Expenditures	-	-	-	-
Fund Balance, Beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance, Ending	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 18, 2012

 EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 18th day of December, 2012.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of December 2012.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	BUDGET REQUEST #2	2012 AMENDED BUDGET
Fund 207 - POLICE FUND					
REVENUES					
207-000.00-403.000	CUR REAL & PERS PROP TAX	1,070,000	(6,800)	(11,200)	1,052,000
207-000.00-404.000	IFT/CFT & SERVICE FEES	9,500	0	1,960	11,460
207-000.00-445.000	DELQ TAX	2,000	0	100	2,100
207-000.00-445.005	DELINQUENT INTEREST & PENALTY	50	50	0	100
207-000.00-629.000	CONTRACTED SERVICES REVENUE	54,780	(23,100)	0	31,680
207-000.00-655.000	MOTOR VEHICLE ORDINANCE FINES	51,000	0	5,000	56,000
207-000.00-699.150	TRANS IN FROM GENERAL FUND	1,128,070	29,850	4,140	1,162,060
TOTAL REVENUES		2,315,400	0	0	2,315,400
EXPENDITURES					
Dept 301.00-POLICE					
207-301.00-801.000	LEGAL FEES	30,000	0	0	30,000
207-301.00-818.000	CONTRACTUAL SERVICES	2,285,400	0	0	2,285,400
Total		2,315,400	0	0	2,315,400
TOTAL REVENUES		2,315,400	0	0	2,315,400
TOTAL EXPENDITURES		2,315,400	0	0	2,315,400
NET OF REVENUES & EXPENDITURES		0			0

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 12, 2012

RE: Amendment No. 2 to Resolution No. 2011-028 – FY 2012 Sewer Fund Budget

Enclosed for your review and approval is Amendment No. 2 to Resolution No. 2011-028 for the FY 2012 Sewer Fund Budget.

Revenues are projected to decrease by \$284,010 primarily due to a reduction in sewer usage.

Changes in expenditures include a decrease in Administration of \$8,800, an increase in the Department of Public Services of \$229,670 primarily due to engineering services associated with the sludge dryer project and an increase in Capital Improvements of \$60,340 for a total increase in expenditures of \$281,210.

Altogether the year-end fund balance will decrease by \$565,220 from \$30,059,595 to \$29,494,375.

RECOMMENDED MOTION:

To adopt Amendment No. 2 to Resolution No. 2011-028 for the Fiscal Year 2012 Sewer Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2011-028
 F.Y. 2012 SEWER FUND BUDGET
 AMENDMENT NO. 2

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 18, 2012 at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2012 General Fund Budget as follows:

Present:

Absent:

	2012 Adopted Budget	1st Budget Request	2nd Budget Request	2012 Amended Budget
Revenue				
Licenses and Permits	71,500	(14,000)	-	57,500
Charges for Services	5,398,640	(79,510)	(268,480)	5,050,650
Interest	35,200	(13,000)	2,000	24,200
Other	17,590	123,740	(4,930)	136,400
Total Revenue	\$ 5,522,930	\$ 17,230	\$ (271,410)	\$ 5,268,750
Expenditures				
Public Works				
Administration	664,620	(1,020)	(8,800)	654,800
Public Services	2,729,460	118,910	277,670	3,126,040
General Obligation Debt	2,214,000	(57,800)	-	2,156,200
Capital Outlay	5,162,000	230,050	12,340	5,404,390
Total Expenditures	10,770,080	290,140	281,210	11,341,430
Other Financing Sources (Uses)				
Sale of Fixed Assets	13,500	(900)	(12,600)	-
Total Other Financing Sources (Uses)	13,500	(900)	(12,600)	-
Revenues Over (Under) Expenditures	(5,233,650)	(273,810)	(565,220)	(6,072,680)
Fund Balance, Beginning	35,567,055			35,567,055
Fund Balance, Ending	\$ 30,333,405			\$ 29,494,375

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 18, 2012

EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 18th day of December, 2012.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of December 2012.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	BUDGET REQUEST #2	2012 AMENDED BUDGET
Fund 590 - SEWAGE DISPOSAL SYSTEM					
Revenues					
590-000.00-607.000	SEWER USER CHARGES	3,582,180	(71,320)	(275,240)	3,235,620
590-000.00-609.000	BASIC SERVICE CHARGE	1,770,130	(8,270)	5,620	1,767,480
590-000.00-610.000	INDUSTRIAL PRETREATMENT CHARGE	46,330	80	1,140	47,550
590-000.00-626.000	SEWER PERMITS/FEES	71,500	(14,000)	0	57,500
590-000.00-664.000	INTEREST	23,450	(14,450)	2,000	11,000
590-000.00-664.080	OTHER SPEC ASSM INTEREST	2,100	0	0	2,100
590-000.00-670.000	RENTAL OF FARMLAND	9,650	1,450	0	11,100
590-000.00-673.000	SALE OF FIXED ASSETS	13,500	(900)	(12,600)	0
590-000.00-687.000	REFUNDS/REBATE/REIMBURSEMENTS	5,000	119,550	(890)	123,660
590-000.00-694.000	MISCELLANEOUS REVENUE	12,590	4,190	(4,040)	12,740
Total Revenues		5,536,430	16,330	(284,010)	5,268,750
Dept 548.00-ADMINISTRATION & OVERHEAD					
590-548.00-705.000	BOARD OF APPEALS-PER DIEM	600	0	(600)	0
590-548.00-714.000	RETIREE'S BENEFITS	131,140	0	0	131,140
590-548.00-720.000	UNEMPLOYMENT-REIMBURSEMENT	0	2,000	0	2,000
590-548.00-726.000	OFFICE SUPPLIES	1,500	0	(900)	600
590-548.00-801.000	LEGAL FEES	10,000	0	(5,000)	5,000
590-548.00-803.000	POSTAGE	33,960	0	0	33,960
590-548.00-807.000	AUDIT FEES	9,220	(820)	0	8,400
590-548.00-818.000	CONTRACTUAL SERVICES	10,650	9,000	0	19,650
590-548.00-902.000	PUBLISHING/LEGAL NOTICES	1,000	0	(1,000)	0
590-548.00-910.000	INSURANCE & BONDS	80,100	(11,200)	0	68,900
590-548.00-956.000	MISCELLANEOUS	1,000	0	(800)	200
590-548.00-960.000	EDUCATION & TRAINING	1,000	0	(500)	500
590-548.00-999.040	GENERAL FUND COST ALLOCATION	384,450	0	0	384,450
Net - Dept 548.00-ADMINISTRATION & OVERHEAD		664,620	(1,020)	(8,800)	654,800
Dept 558.00-DEPT OF PUBLIC SERVICE					
590-558.00-703.000	SALARIES	797,150	0	0	797,150
590-558.00-703.005	PART TIME HELP	90,850	(3,310)	(11,750)	75,790
590-558.00-703.010	OVERTIME	80,750	0	0	80,750
590-558.00-715.000	SOCIAL SECURITY/MEDICARE	75,400	0	(1,170)	74,230
590-558.00-716.000	HEALTH INSURANCE	172,990	780	0	173,770
590-558.00-716.010	DENTAL INSURANCE	21,050	0	0	21,050
590-558.00-717.000	LIFE INSURANCE	3,880	190	0	4,070
590-558.00-718.000	PENSION CONTRIBUTION	80,710	0	0	80,710
590-558.00-719.000	DISABILITY INSURANCE	5,790	270	0	6,060
590-558.00-724.000	WORKERS COMP	18,300	0	0	18,300
590-558.00-726.000	OFFICE SUPPLIES	5,500	0	0	5,500
590-558.00-728.000	CERTIFICATION	1,100	0	100	1,200
590-558.00-730.000	GASOLINE	32,680	6,540	0	39,220
590-558.00-732.000	FUEL OIL	6,000	0	0	6,000
590-558.00-734.000	UNIFORMS	15,900	0	(2,400)	13,500
590-558.00-740.010	COMPUTER EXPENSES	31,000	0	0	31,000
590-558.00-741.000	OTHER OPERATING EXPENSES	14,600	0	1,400	16,000
590-558.00-742.000	LABORATORY SUPPLIES	28,700	3,300	3,560	35,560
590-558.00-743.000	TREATMENT CHEMICALS	215,000	(18,000)	(37,000)	160,000
590-558.00-745.000	OFF-SITE LAB TESTING	32,500	0	0	32,500
590-558.00-775.003	SAFETY EQUIPMENT AND SUPPLIES	18,500	0	0	18,500
590-558.00-805.000	ENGINEERING SERVICES	40,000	0	462,100	502,100
590-558.00-818.000	CONTRACTUAL SERVICES	4,240	0	0	4,240
590-558.00-818.015	CONTRACTUAL SERV-SAFETY PGM	2,000	0	(2,000)	0
590-558.00-818.220	SLUDGE HAULING	62,000	60,000	(48,320)	73,680
590-558.00-818.225	SOLID WASTE DISPOSAL	10,100	7,840	(7,340)	10,600
590-558.00-853.000	TELEPHONE/COMMUNICATIONS	14,310	25,000	0	39,310
590-558.00-921.030	UTILITIES - WATER	31,500	610	(4,110)	28,000
590-558.00-921.035	UTILITIES - SEWER	2,630	1,670	2,000	6,300
590-558.00-921.040	UTILITIES - ELECTRIC	274,600	(5,160)	0	269,440
590-558.00-921.045	UTILITIES - GAS	71,380	(6,500)	(22,680)	42,200
590-558.00-928.000	REGULATORY FEES	13,760	2,500	0	16,260
590-558.00-930.000	BUILDING MAINTENANCE & REPAIRS	22,300	0	1,000	23,300
590-558.00-930.015	REPAIRS & MAINTENANCE - L.S.	30,000	4,000	0	34,000
590-558.00-930.016	REPAIRS & MAINTENANCE - C.S.	70,000	0	(40,000)	30,000

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	BUDGET REQUEST #2	2012 AMENDED BUDGET
590-558.00-930.020	EQUIPMENT MAIN & REPAIR	61,500	24,000	13,000	98,500
590-558.00-930.040	BLDG MAIN & REPAIR-CONTRACTED	94,880	0	(20,000)	74,880
590-558.00-930.050	EQUIPMENT MAIN/REPR-CONTRACTED	70,710	14,750	2,000	87,460
590-558.00-931.000	VEHICLE REPAIR/MAINTENANCE	9,300	2,000	(5,000)	6,300
590-558.00-956.000	MISCELLANEOUS	5,700	0	0	5,700
590-558.00-956.005	COMMUNITY OUTREACH PROGRAMS	13,900	(1,390)	0	12,510
590-558.00-960.000	EDUCATION & TRAINING	26,000	(180)	(5,820)	20,000
590-558.00-967.020	TWP PROPERTIES-DRAIN/TAXES/SAD	300	0	100	400
590-558.00-970.000	CAPITAL OUTLAY	182,000	(127,210)	(48,000)	6,790
590-558.00-981.000	REPLACEMENT FUND ALLOCATION	50,000	0	0	50,000
Net - Dept 558.00-DEPT OF PUBLIC SERVICE		2,911,460	(8,300)	229,670	3,132,830
Dept 578.01-CAPITAL IMPR-TREATMENT PLANT					
590-578.01-805.088	DIGESTER IMPROVEMENTS	0	0	47,830	47,830
590-578.01-805.331	LIFT STATION D ENGINEERING	480,000	0	0	480,000
590-578.01-976.070	DIGESTER IMPROVEMENTS	0	36,880	12,510	49,390
590-578.01-976.331	LIFT STATION D IMPROVEMENTS	4,500,000	320,380	0	4,820,380
Net - Dept 578.01-CAPITAL IMPR-TREATMENT PLANT		4,980,000	357,260	60,340	5,397,600
Dept 588.01-G.O. BOND INDEBTEDNESS					
590-588.01-991.000	PRINCIPAL	1,650,400	0	0	1,650,400
590-588.01-995.000	INTEREST	562,100	(57,800)	0	504,300
590-588.01-999.000	PAYING AGENT FEES	1,500	0	0	1,500
Net - Dept 588.01-G.O. BOND INDEBTEDNESS		2,214,000	(57,800)	0	2,156,200
TOTAL REVENUES		5,536,430	16,330	(284,010)	5,268,750
TOTAL EXPENDITURES		10,770,080	290,140	281,210	11,341,430
NET OF REVENUES & EXPENDITURES		(5,233,650)	(273,810)	(565,220)	(6,072,680)

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 12, 2012

RE: Amendment No. 2 to Resolution No. 2011-029 – FY 2012
Downtown Development Authority Budget

Enclosed for your review and approval is Amendment No. 2 to Resolution No. 2011-029 for the FY 2012 Downtown Development Authority Budget.

Revenues are projected to increase by \$26,200 primarily due to an increase in IFT (Industrial Facilities Tax) capture while changes in expenditures include a decrease in Administration of \$3,520, a decrease in Marketing of \$11,500, a decrease in the CRRP of \$52,000, an increase in Infrastructure of \$24,000, a increase in Other Functions of \$98,660, a decrease in Capital Outlay of \$78,700 and a decrease in Debt Service of \$6,180 for a total decrease in expenditures of \$29,240.

These changes result in an increase of \$55,440 to fund balance which will increase fund balance from the \$765,003 to \$820,443.

Recommended Motion:

**To adopt Amendment No. 2 to Resolution No. 2011-029 for the
FY 2012 Downtown Development Authority Budget.**

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2011-029
 F.Y. 2012 DOWNTOWN DEVELOPMENT AUTHORITY FUND BUDGET
 AMENDMENT NO. 2

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 18, 2012 at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2012 General Fund Budget as follows:

Present:

Absent:

	2012 Adopted Budget	1st Budget Request	2nd Budget Request	2012 Amended Budget
Taxes	\$ 2,360,300	\$ (189,700)	\$ 13,000	\$ 2,183,600
Interest and rentals	24,900	-	1,500	26,400
Other	4,600	4,700	11,700	21,000
Revenue	<u>2,389,800</u>	<u>(185,000)</u>	<u>26,200</u>	<u>2,231,000</u>
Expenditures				
Community and Economic Development				
Administration	183,580	(16,860)	(3,520)	163,200
Marketing & Promotion	178,000	(6,000)	(11,500)	160,500
CCRP Program	220,000	(80,000)	(52,000)	88,000
Other Functions	417,880	(19,070)	98,660	497,470
Infrastructure Projects	240,000	(125,000)	24,000	139,000
Capital Outlay	90,000	-	(78,700)	11,300
Debt Service	87,200	46,900	-	134,100
Total Expenditures	<u>1,416,660</u>	<u>(200,030)</u>	<u>(23,060)</u>	<u>1,193,570</u>
Other Financing Sources (Uses)				
Transfer to DDA Debt Service Funds	(1,272,390)	(600)	6,180	(1,266,810)
Total Other Financing Sources (Uses)	<u>(1,272,390)</u>	<u>(600)</u>	<u>6,180</u>	<u>(1,266,810)</u>
Revenues Over (Under) Expenditures	(299,250)	14,430	55,440	(229,380)
Fund Balance, Beginning	<u>1,049,823</u>			<u>1,049,823</u>
Fund Balance, Ending	<u>\$ 750,573</u>			<u>\$ 820,443</u>

DDA 2010 Refunding Bond Debt Service

Revenue				
Other	-	-	6,180	6,180
Total Revenue	-	-	6,180	6,180
Expenditures				
Debt Service	528,340	600	-	528,940
Total Expenditures	528,340	600	-	528,940
Other Financing Sources (Uses)				
Transfer from DDA	528,340	600	(6,180)	522,760
Total Other Financing Sources (Uses)	528,340	600	(6,180)	522,760
Revenues Over (Under) Expenditures	-	-	-	-
Fund Balance, Beginning	-	-	-	-
Fund Balance, Ending	\$ -	\$ -	\$ -	\$ -

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 18, 2012

EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 18th day of December, 2012.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of December 2012.

EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	BUDGET REQUEST #2	2012 AMENDED BUDGET
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
REVENUES					
248-000.00-403.005	CURRENT PROPERTY TAXES-AD VAL.	2,267,800	(171,800)	0	2,096,000
248-000.00-404.005	IFT/CFT CAPTURED TAX REVENUE	81,000	(18,400)	13,000	75,600
248-000.00-445.000	DELQ TAX	11,000	0	0	11,000
248-000.00-445.005	DELINQUENT INTEREST & PENALTY	500	500	0	1,000
248-000.00-664.000	INTEREST	5,200	0	0	5,200
248-000.00-669.020	COMMUNICATION TOWER LEASE FEE	16,200	0	0	16,200
248-000.00-670.010	RENT-FARMERS MARKET	3,500	0	1,500	5,000
248-000.00-672.040	GREASE LOAN	4,500	0	0	4,500
248-000.00-687.000	REFUNDS/REBATE/REIMBURSEMENTS	100	4,700	0	4,800
248-000.00-694.000	MISCELLANEOUS REVENUE	0	0	11,700	11,700
TOTAL REVENUES		2,389,800	(185,000)	26,200	2,231,000
Dept 728.00-DDA ADMINISTRATION					
248-728.00-703.000	SALARIES	53,180	(4,180)	0	49,000
248-728.00-703.005	PART TIME HELP	66,320	1,560	(880)	67,000
248-728.00-714.000	RETIREE'S BENEFITS	4,100	0	(4,100)	0
248-728.00-715.000	SOCIAL SECURITY/MEDICARE	7,600	(1,180)	0	6,420
248-728.00-716.000	HEALTH INSURANCE	2,100	350	0	2,450
248-728.00-716.010	DENTAL INSURANCE	530	0	0	530
248-728.00-717.000	LIFE INSURANCE	170	0	0	170
248-728.00-718.000	PENSION CONTRIBUTION	4,190	520	400	5,110
248-728.00-719.000	DISABILITY INSURANCE	250	0	0	250
248-728.00-723.000	AUTOMOBILE EXPENSE ALLOWANCE	2,000	160	0	2,160
248-728.00-724.000	WORKERS COMP	400	(110)	0	290
248-728.00-726.000	OFFICE SUPPLIES	1,200	1,400	220	2,820
248-728.00-801.000	LEGAL FEES	15,000	(10,500)	(1,000)	3,500
248-728.00-802.005	DUES AND SUBSCRIPTIONS	1,640	360	450	2,450
248-728.00-803.000	POSTAGE	400	(250)	0	150
248-728.00-807.000	AUDIT FEES	1,200	670	0	1,870
248-728.00-818.000	CONTRACTUAL SERVICES	2,500	(500)	(300)	1,700
248-728.00-853.000	TELEPHONE/COMMUNICATIONS	3,000	700	200	3,900
248-728.00-870.000	MILEAGE	400	(160)	0	240
248-728.00-902.005	PRINTING AND PUBLISHING	900	(600)	0	300
248-728.00-910.000	INSURANCE & BONDS	4,000	(200)	0	3,800
248-728.00-930.000	BUILDING MAINTENANCE & REPAIRS	8,000	(4,000)	2,500	6,500
248-728.00-956.000	MISCELLANEOUS	1,200	(600)	200	800
248-728.00-960.000	EDUCATION & TRAINING	3,300	(300)	(1,210)	1,790
Net - Dept 728.00-DDA ADMINISTRATION		183,580	(16,860)	(3,520)	163,200

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	BUDGET REQUEST #2	2012 AMENDED BUDGET
Dept 729.00-DDA MARKETING & PROMOTION					
248-729.00-884.000	DDA ADVERTISING	134,000	(9,000)	(10,000)	115,000
248-729.00-888.000	FARMERS MARKET	35,000	(1,000)	(1,500)	32,500
248-729.00-956.000	MISCELLANEOUS	9,000	4,000	0	13,000
Net - Dept 729.00-DDA MARKETING & PROMOTION		178,000	(6,000)	(11,500)	160,500
Dept 730.00-COMM REHABILITATION REBATE PGM					
248-730.00-952.000	UNDESIGNATED CRRP PROGRAMS	220,000	(80,000)	(52,000)	88,000
Net - Dept 730.00-COMM REHABILITATION REBATE PGM		220,000	(80,000)	(52,000)	88,000
Dept 731.00-DDA INFRASTRUCTURE PROJECTS					
248-731.00-933.000	STREETSCAPE REPR & MAINTENANCE	10,000	7,000	7,000	24,000
248-731.00-933.010	SIDEWALK REPAIR & MAINTENANCE	5,000	(5,000)	0	0
248-731.00-956.000	MISCELLANEOUS	5,000	1,000	(1,000)	5,000
248-731.00-969.000	STREET IMPROVEMENTS	20,000	0	0	20,000
248-731.00-974.010	NON-MOTORIZED PATHWAYS	200,000	(128,000)	18,000	90,000
Net - Dept 731.00-DDA INFRASTRUCTURE PROJECTS		240,000	(125,000)	24,000	139,000
Dept 850.00-OTHER FUNCTIONS					
248-850.00-703.000	SALARIES	41,180	0	0	41,180
248-850.00-703.005	PART TIME HELP	22,340	(4,620)	(2,710)	15,010
248-850.00-703.010	OVERTIME	2,270	0	0	2,270
248-850.00-715.000	SOCIAL SECURITY/MEDICARE	5,130	0	(630)	4,500
248-850.00-716.000	HEALTH INSURANCE	13,340	0	0	13,340
248-850.00-716.010	DENTAL INSURANCE	1,620	0	0	1,620
248-850.00-717.000	LIFE INSURANCE	300	0	0	300
248-850.00-718.000	PENSION CONTRIBUTION	4,120	0	0	4,120
248-850.00-719.000	DISABILITY INSURANCE	450	0	0	450
248-850.00-724.000	WORKERS COMP	1,490	0	0	1,490
248-850.00-730.000	GASOLINE	2,520	500	0	3,020
248-850.00-818.000	CONTRACTUAL SERVICES	19,000	0	1,000	20,000
248-850.00-853.000	TELEPHONE/COMMUNICATIONS	100	0	(100)	0
248-850.00-921.030	UTILITIES - WATER	2,210	0	100	2,310
248-850.00-921.035	UTILITIES - SEWER	1,370	0	(770)	600
248-850.00-921.040	UTILITIES - ELECTRIC	27,500	(2,190)	2,040	27,350
248-850.00-921.045	UTILITIES - GAS	7,150	(3,760)	(190)	3,200
248-850.00-930.000	BUILDING MAINTENANCE & REPAIRS	4,000	0	0	4,000
248-850.00-930.020	EQUIPMENT MAIN & REPAIR	2,600	0	(650)	1,950
248-850.00-930.021	EQUIPMENT ALLOCATION	3,030	0	(3,030)	0
248-850.00-964.025	TAX ADJ TO COUNTY	0	0	103,600	103,600
248-850.00-967.025	DDA PROPERTIES-DRAIN/TAXES/SAD	89,000	(9,000)	0	80,000
248-850.00-999.075	CONTR T/PARK-CELL TOWER PROC	16,280	0	0	16,280
248-850.00-999.085	CONTRIB T/TWP-ZONING OFFICER	40,000	0	0	40,000
248-850.00-999.099	CONTRIB T/TWP - COM DEV DIRECTOR	54,100	0	0	54,100
248-850.00-999.543	TRANSFER OUT-BLDG CLERICAL	29,960	0	0	29,960
248-850.00-999.544	TRANSFER OUT-PLANNING CLERICAL	26,820	0	0	26,820
Net - Dept 850.00-OTHER FUNCTIONS		417,880	(19,070)	98,660	497,470

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	BUDGET REQUEST #2	2012 AMENDED BUDGET
Dept 903.00-CAPITAL OUTLAY-DDA					
248-903.00-971.000	CAPITAL OUTLAY-LAND	60,000	18,700	(78,700)	0
248-903.00-971.134	FARMERS MARKET-2150 CEDAR	30,000	(18,700)	0	11,300
Net - Dept 903.00-CAPITAL OUTLAY-DDA		90,000	0	(78,700)	11,300
Dept 905.00-DEBT SERVICE					
248-905.00-991.300	PRINCIPAL PAYMT-2003 DDA BONDS	65,000	0	0	65,000
248-905.00-991.320	PRINC PAYMENT-LAND CONTRACT	0	35,420	0	35,420
248-905.00-995.300	INTEREST PAYMT-2003 DDA BONDS	21,900	0	0	21,900
248-905.00-995.320	INTEREST PYMT-LAND CONTRACT	0	11,480	0	11,480
248-905.00-999.000	PAYING AGENT FEES	300	0	0	300
248-905.00-999.220	TRANSFER OUT-392 2008 DDA BONDS	744,050	0	0	744,050
248-905.00-999.230	TRANSFER OUT-393 2010 DDA REFUNDING	528,340	600	(6,180)	522,760
Net - Dept 905.00-DEBT SERVICE		1,359,590	47,500	(6,180)	1,400,910
TOTAL REVENUES		2,389,800			2,231,000
TOTAL EXPENDITURES		2,689,050			2,460,380
NET OF REVENUES & EXPENDITURES		(299,250)			(229,380)

GL NUMBER	DESCRIPTION	2012 ADOPTED BUDGET	BUDGET REQUEST #1	BUDGET REQUEST #2	2012 PROJECTED ACTIVITY
Fund 393 - 2010 REFUNDING BOND DEBT RETIREMENT					
ESTIMATED REVENUES					
393-000.00-608.006	WATER DIST 163 PAYBACK REVENUE	0	0	6,180	6,180
393-000.00-699.065	TRANSFER IN FROM DELHI DDA	528,340	600	(6,180)	522,760
TOTAL ESTIMATED REVENUES		528,340	600	0	528,940
EXPENDITURES					
Dept 905.00-DEBT SERVICE					
393-905.00-991.000	PRINCIPAL	500,000	0	0	500,000
393-905.00-995.000	INTEREST	27,940	0	0	27,940
393-905.00-999.000	PAYING AGENT FEES	400	600	0	1,000
Totals for dept 905.00-DEBT SERVICE		528,340	600	0	528,940
TOTAL EXPENDITURES		528,340			528,940
NET OF REVENUES/EXPENDITURES - FUND 393		0			0
BEGINNING FUND BALANCE		0			0
ENDING FUND BALANCE		0			0

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 12, 2012

RE: Amendment No. 2 to Resolution No. 2011-030 – FY 2012
Brownfield Redevelopment Authority Fund Budget

Enclosed for your review and approval is Amendment No. 2 to Resolution No. 2011-030 - FY 2012 Brownfield Redevelopment Authority Fund Budget.

Revenues are projected to decrease by \$6,640 due to a reduction in property taxes collected while expenses are projected to increase a total of \$1,230 primarily due to an increase in legal fees. Therefore, fund balance will decrease by \$7,870 from \$17,350 to \$9,480.

RECOMMENDED MOTION:

To adopt Amendment No. 2 to Resolution No. 2011-030 for the FY 2012 Brownfield Redevelopment Authority Fund Budget.

DELHI CHARTER TOWNSHIP
 RESOLUTION NO. 2011-030
 F.Y. 2012 BROWNFIELD FUND BUDGET
 AMENDMENT NO. 2

At a regular meeting of the Delhi Charter Township board held on Tuesday, December 18, 2012 at 7:30 p.m., the following motion was offered by to amend the Fiscal Year 2012 General Fund Budget as follows:

Present:

Absent:

	2012 Adopted Budget	1st Budget Request	2nd Budget Request	2012 Amended Budget
Revenue				
Taxes	\$ 179,500	\$ 4,100	\$ (6,640)	\$ 176,960
Total Revenue	179,500	4,100	(6,640)	176,960
Expenditures				
Community and Economic Development				
Brownfield Administration	4,170	1,110	3,500	8,780
Remediation	175,330	20,970	(2,270)	194,030
Total Expenditures	179,500	22,080	1,230	202,810
Revenues Over (Under) Expenditures	-	(17,980)	(7,870)	(25,850)
Fund Balance, Beginning	35,330			35,330
Fund Balance, Ending	\$ 35,330			\$ 9,480

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on December 18, 2012

 EVAN HOPE, TOWNSHIP CLERK

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board at a regular meeting held on the 18th day of December, 2012.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of December 2012.

 EVAN HOPE, TOWNSHIP CLERK

GL NUMBER	DESCRIPTION	2012 BUDGET	BUDGET REQUEST #1	BUDGET REQUEST #2	2012 AMENDED BUDGET
REVENUES					
243-000.00-403.005	CURR PROP TAXES-BROWNFIELD #1	171,500	200	-	171,700
243-000.00-403.020	CURR PROP TAXES-2350 CEDAR PLAN #2	6,200	4,000	(6,200)	4,000
243-000.00-403.030	CURR PROP TAXES-BROWNFIELD #3	1,800	(100)	(440)	1,260
TOTAL REVENUES		179,500	4,100	(6,640)	176,960
EXPENDITURES					
Dept 733.00-BROWNFIELD ADMINISTRATION					
243-733.00-801.000	LEGAL FEES	4,000	1,000	3,500	8,500
243-733.00-807.000	AUDIT FEES	170	110	-	280
Totals for dept 733.00-BROWNFIELD ADMINISTRATION		4,170	1,110	3,500	8,780
Dept 734.00-REMEDICATION PLANS					
243-734.00-957.000	REMED PYMTS-DELL RD-P #1	167,330	4,370	(1,980)	169,720
243-734.00-957.002	REMED PYMTS-2350 CEDAR;PLAN #2	6,200	16,100	2,010	24,310
243-734.00-957.003	REMED PYMTS-1953 CEDAR, PLAN #3	1,800	500	(2,300)	-
Totals for dept 734.00-REMEDICATION PLANS		175,330	20,970	(2,270)	194,030
TOTAL EXPENDITURES		179,500	22,080	1,230	202,810
REVENUES OVER (UNDER) EXPENDITURES					(25,850)
BEGINNING FUND BALANCE					35,330
ENDING FUND BALANCE					9,480

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: December 13, 2012

RE: Amendment No. 1 to Resolution No. 2011-003 – Personal Property – XG Sciences, Inc.

Enclosed for your review and consideration is Amendment No. 1 to Resolution No. 2011-003 which would amend the exemption of Personal Property for XG Sciences, Inc.

Earlier this year XG Sciences, Inc. opened its manufacturing/production company in Delhi Township on Grand Oak Drive near Jolly and Pine Tree Road. In order to help land XG Sciences in Delhi Township, they received a personal property exemption from the Township as well as other incentives from the State of Michigan.

XG Sciences is currently expanding their company and wishes to locate their Research and Development operation on English Oak Drive near their Grand Oak Drive location. However, the resolution approving the original personal property exemption was specific to the Grand Oak Drive property. In order for the company to expand their operations and fully utilize the personal property exemption, the Township needs to amend the original resolution (Resolution No. 2011-003) to include the English Oak Drive location.

As part of the abatement process a public hearing is required and scheduled for December 18, 2012 at 8:00 p.m. A Notice of Hearing was published in the newspaper along with mailed certified to all legislative bodies of each taxing unit that levies ad valorem property taxes within Delhi Township and gives them the opportunity for comments on the amendment during the public hearing.

Subsequent to the public hearing, I recommend the Township Board approve Amendment No. 1 to Resolution No. 2011-003 which amends the exemption of personal property for XG Sciences, Inc. to include their location on English Oak Drive.

Recommended Motion:

To adopt Amendment No. 1 to Resolution No. 2011-003 which amends the Exemption of Personal Property for XG Sciences, Inc. to include their English Oak Drive location.



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Thursday, December 13, 2012

RE: XG Sciences, Inc. – AMEND PREVIOUS RESOLUTION

XG Sciences held their official ribbon cutting this past fall. The company is located at 3101 Grand Oak Drive and is a high technology business developing, manufacturing and marketing graphine nano-platelets. While their manufacturing/production facility is already located in the Township, the company now desires to locate its R&D operations nearby. Specifically, they would like to bring this function to locate in a part of the former “Draths Building” located at 4055 English Oak Drive. XG is truly an asset to the Township and it is certainly exciting that they continue to plan new projects within our community.

As you know, XG was previously granted Personal Property tax abatement under Public Act 328 of 1998, as amended, by the Township and State of Michigan (called “the 328”). The company received other economic development incentives from the State at that time as well, including a MEGA (which has since been replaced at by a different program at the State level). However, at that time, the Township’s resolution approving the 328 only included the legal description for the Grand Oak property. As a result, this is the only physical location where Personal Property is currently eligible for the 328. In order for the company to utilize the additional space at 4055 English Oak, we need to amend our original resolution to include this new property. The terms of the original 328 do not change by taking this action, we are simply acknowledging that the additional physical location can house the 328 eligible Personal Property.

I’ve attached a resolution that will accomplish this objective. You’ll notice that it amends the original resolution (which is also attached for reference) in only with regards to the physical address and it further stipulates that nothing else is being changed. The Board will hold a public hearing on this modification on December 18th. I would encourage you to review the attached and forward it, along with your concurrence, to the Township Board for their action immediately after the hearing. Once this has occurred, I will finalize processing of the new application with the company and State. If you have any questions or would like to discuss this further, please don’t hesitate to ask. Thank you.

DELHI CHARTER TOWNSHIP

**Amendment No. 1 to
RESOLUTION NO. 2011-003**

A Resolution to Amend the Exemption of
Personal Property for XG Sciences, Inc.
(PA 3218 of 1998, as Amended)

At a Regular Meeting of the Township Board of Trustees, of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan on Tuesday, the 18th day of December, 2012, at 7:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by_____.

WHEREAS, pursuant to Public Act 328 of 1998, as amended (the "Act"), XG Sciences, Inc. (the "Applicant") has previously been granted Exemption of New Personal Property for New Personal Property Exemption on the following described property: LOT 29 OAKWOOD EXECUTIVE PARK SUBD. SEC. 2 T3N, R2W, commonly known as 3101 Grand Oak Drive, Lansing, MI; and

WHEREAS, the Applicant has recently requested that the Township amend Resolution No. 2011-003 to include the property located at 4055 English Oak Drive which is legally described as LOT 27 & 28 OAKWOOD EXECUTIVE PARK SUBD. SEC. 2 T3NR2W; and

WHEREAS, the all the Property is located within an Industrial Development District established by the Delhi Township Board pursuant to Resolution 2005-007; and

WHEREAS, before acting on this request to amend the previous Resolution for the purpose of including the property at 4055 English Oak Drive as an eligible location for Personal Property exempted under the previously approved Application a public hearing was held to hear any objections to doing so.

NOW, THEREFORE, BE IT RESOLVED;

1. That Personal Property subject to the previously approved Personal Property Exemption pursuant to Public Act 328 of 1998, as amended, shall be located on the following parcels of land: LOT 29 OAKWOOD EXECUTIVE PARK SUBD. SEC. 2 T3N, R2W and LOT 27 & 28 OAKWOOD EXECUTIVE PARK SUBD. SEC. 2 T3NR2W commonly

known as 3101 Grand Oak Drive and 4055 English Oak Drive, Lansing, MI , respectively, and

2. All other provisions of Resolution No. 2011-003 remain unchanged.

AYES:

ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

**STATE OF MICHIGAN }
 }ss
COUNTY OF INGHAM }**

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 18th day of December, 2012.

IN WITNESS THEREOF, I have hereunto affixed my official signature this _____ day of December, 2012.

Evan Hope, Township Clerk

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2011-003

A Resolution to Approve the Application of XG Sciences, Inc.
for Exemption of New Personal Property
(PA 328 of 1998, as Amended)

At a Regular Meeting of the Township Board of Trustees, of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan on Tuesday, the 15th day of February, 2011, at 7:30 p.m.

PRESENT: Supervisor Stuart Goodrich, Clerk Evan Hope, Trustees Derek Bajema, John Hayhoe, Jerry Ketchum, Roy Sweet

ABSENT: Treasurer Harry Ammon

The following Resolution was offered by Trustee Sweet.

WHEREAS, pursuant to Public Act 328 of 1998, as amended (the "Act"), XG Sciences, Inc. (the "Applicant") has made Application for Exemption of New Personal Property (the "Application") for New Personal Property Exemption on the following described property (the "Property"): LOT 29 OAKWOOD EXECUTIVE PARK SUBD. SEC. 2 T3N,R2W, commonly known as 3101 Grand Oak Drive, Lansing, MI; and

WHEREAS, the Property is located within an Industrial Development District established by the Delhi Township Board pursuant to Resolution 2005-007; and

WHEREAS, XG Sciences, Inc. is a qualified eligible business under the Act; and

WHEREAS, the Act provides that Delhi Township is eligible to provide for Exemption of New Personal Property under the Act when a subject project will receive a "MEGA tax credit" from the State Tax Commission; and

WHEREAS, the Township Clerk received said Application from the Applicant on January 21, 2011 with respect to Personal Property improvements described in the Application to be acquired and installed on the Property; and

WHEREAS, before acting on the Application, the Township Board held a duly noticed hearing on February 15, 2011 at the Community Services Center, at 8:00 p.m., for which hearing the Applicant, the Township Assessor and a representative of each of the affected taxing units were given written notice, and at which hearing were afforded an opportunity to be heard on the Application; and

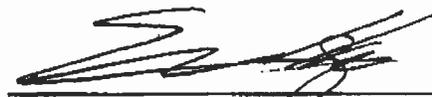
NOW, THEREFORE, BE IT RESOLVED;

1. The Township Board finds and determines that:
 - a. The granting of the Exemption of New Personal Property currently in force under PA 328 of 1998, as amended, shall not have the effect of substantially impeding the operation, or impairing the financial soundness of the taxing unit which levies ad valorem property taxes in Delhi Township.
2. The Application of the Applicant for Exemption of New Personal Property to be acquired and installed on the parcel of real property described in the Application and situated within the Industrial Development District established by Resolution 2005-007 is hereby approved.
3. The new Personal Property Exemption when issued, shall be, and remain in force and effective for a period of five (5) years, beginning in 2012 and ending December 30, 2016.
4. Subject to the condition that any written agreements, assurances, and representations otherwise made by the Applicant to Delhi Charter Township concerning the new Personal Property and the taxation thereof are not thereby superseded, the Township Clerk is hereby authorized to execute agreements, instruments, and papers necessary or convenient to effectuate the Exemption of New Personal Property, including enabling the Applicant to correct inadvertent errors in the Application prior to its submission to the Michigan Department of Treasury.

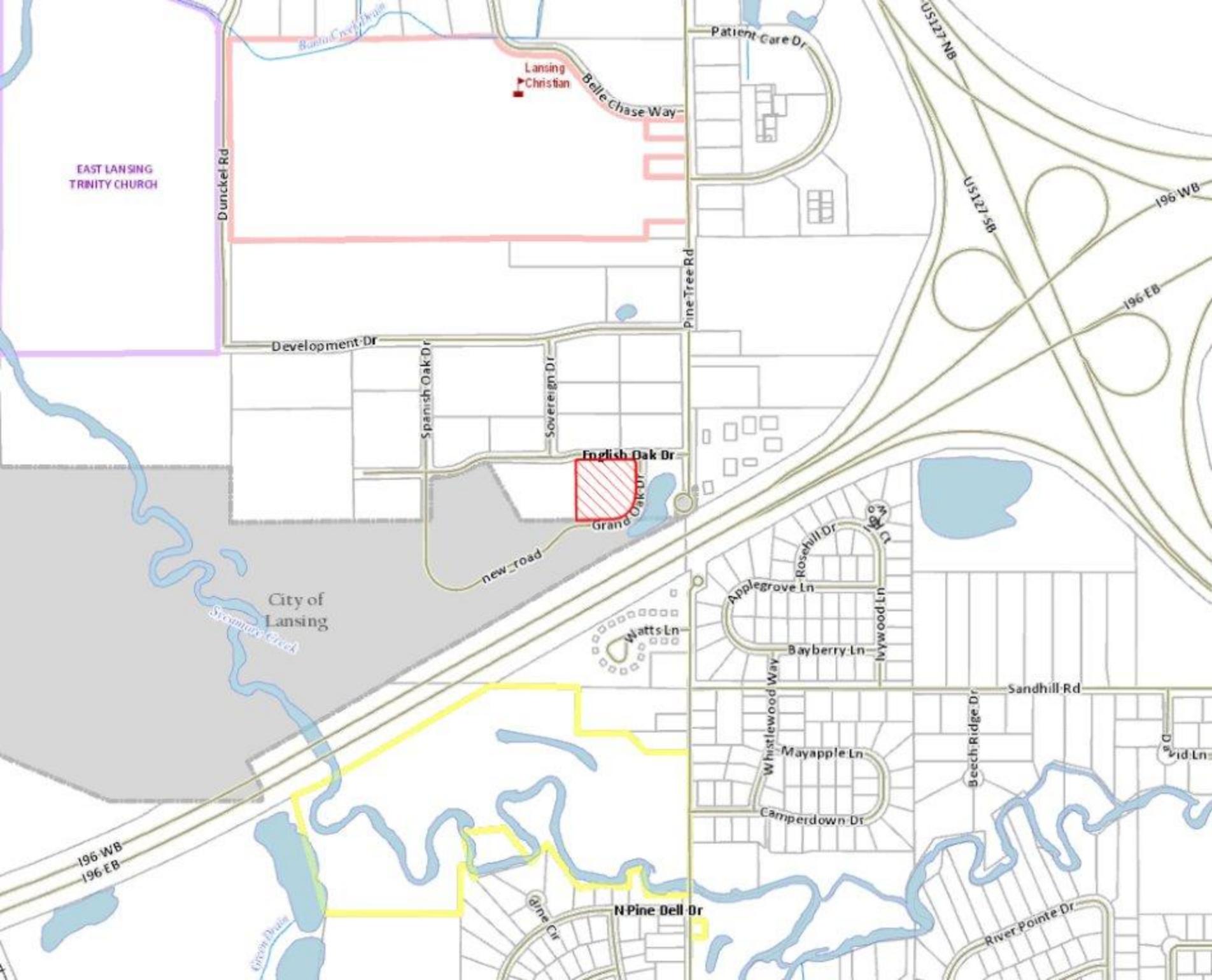
AYES: Ketchum, Sweet, Bajema, Goodrich, Hayhoe, Hope

ABSENT: Ammon

The foregoing Resolution declared adopted on the date written above.



Evan Hope, Township Clerk



EAST LANSING TRINITY CHURCH

Lansing Christian

English Oak Dr

Grand Oak Dr

City of Lansing

Dunkel Rd

Pine Tree Rd

US127 NB

US127 SB

196 WB

196 EB

new_road

Spanish Oak Dr

Sovereign Dr

Patient Care Dr

English Oak Dr

Grand Oak Dr

Applegrove Ln

Bayberry Ln

Mayapple Ln

Camperdown Dr

Whistlewood Way

Rosehill Dr

196 W

Ivywood Ln

Sandhill Rd

Beech Ridge Dr

196 E

Vid Ln

N Pine Dell Dr

River Pointe Dr

196 WB
196 EB

Stromberg Canal

Green Drain

Alme Cir