

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON November 7, 2012**

The members of the Delhi Charter Township Committee of the Whole met on Wednesday, November 7, 2012, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 7:00 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Roy Sweet, Trustees John Hayhoe, Jerry Ketchum, DiAnne Warfield, Derek Bajema (arrived at 7:11 p.m.)

Members Absent: None

Others Present: John Elsinga, Township Manager
Sandra Diorka, Director of Public Services
Wendy Thielen, Assistant Township Manager of Human Resources
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

BUSINESS

DEPARTMENT OF PUBLIC SERVICES – OCTOBER ACTIVITY REPORT

Sandra Diorka, Director of Public Services, reported on the highlights of the October Public Services Activity Report (ATTACHMENT I).

BLUE CROSS BLUE SHIELD HIGH DEDUCTIBLE HEALTH PLAN RENEWAL

The Board reviewed a memorandum dated November 1, 2012 from Twp. Mgr. Elsinga (ATTACHMENT II).

Wendy Thielen, Assistant Township Manager of Human Resources, reported on the benefit plan renewal which came in at a favorable 4.3% increase with no change in the benefit plan. Ms. Thielen stated that in addition, we're recommending the Township continue their contribution of 25% of the annual deductible through the employee's Health Savings Account (HSA).

DELTA DENTAL BENEFIT PLAN RENEWAL

The Board reviewed a memorandum dated November 1, 2012 from Twp. Mgr. Elsinga (ATTACHMENT III).

Wendy Thielen, Assistant Township Manager of Human Resources, reported on the dental benefit plan renewal. The renewal rate includes a 2-year rate guarantee and represents a 4.1% decrease with no change in benefit plan.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON November 7, 2012**

PUBLIC COMMENT - Trustee Ketchum introduced Megan Ketchum, who ran and was elected to a Trustee position on the Board of Trustees at the November 6, 2012 General Election.

ADJOURNMENT

Meeting adjourned at 7:24 p.m.

Date: _____
_____ Evan Hope, Township Clerk

Date: _____
_____ C.J. Davis, Supervisor

/af

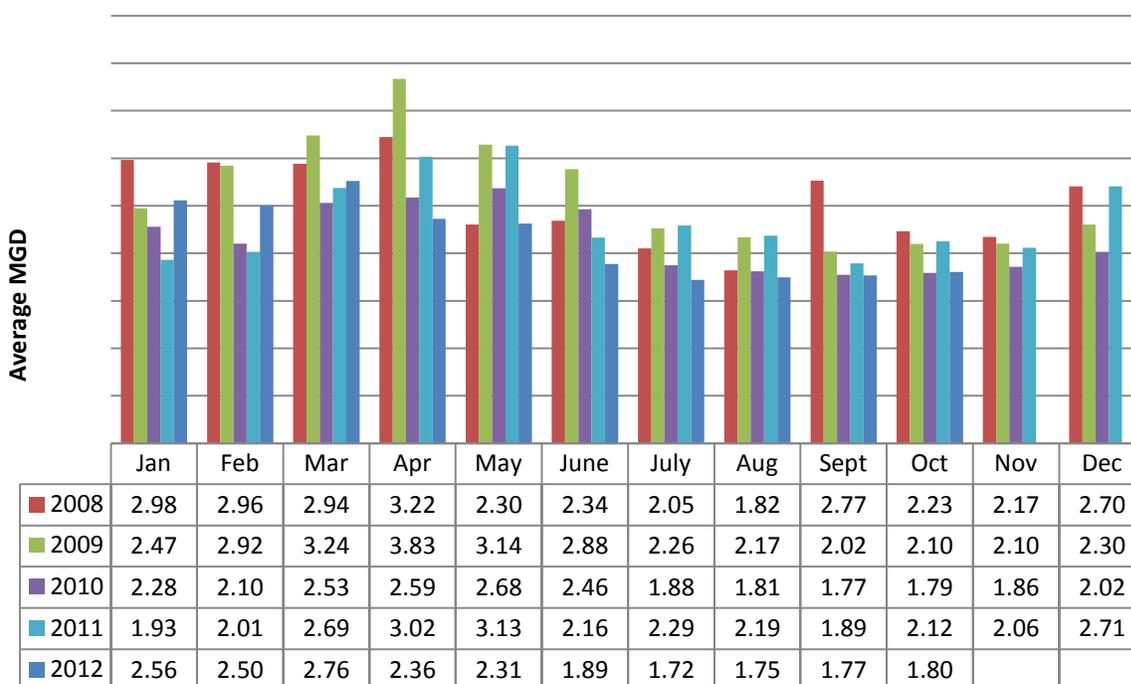
SUBJECT TO APPROVAL



DEPARTMENT OF PUBLIC SERVICES

Monthly Report October 2012

Effluent Flow Data – (Average MGD)

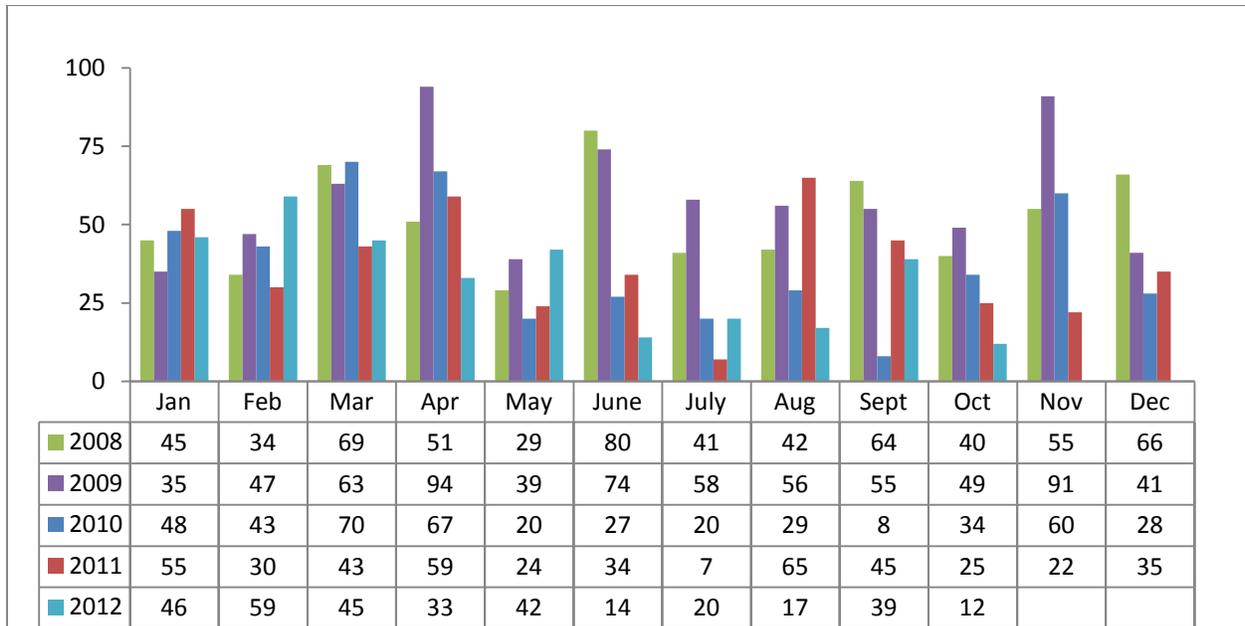


Laboratory Testing and Quality Control – Quality Assurance Program

Tests Run For		% Passing
Permit Compliance	243	
Process Control	1826	
Quality Control	77	96%
Check Samples		100%
DMRQA-Study 30 Proficiency		
Miscellaneous Sampling	2	
Totals	2148	98%

Maintenance

WORK ORDERS



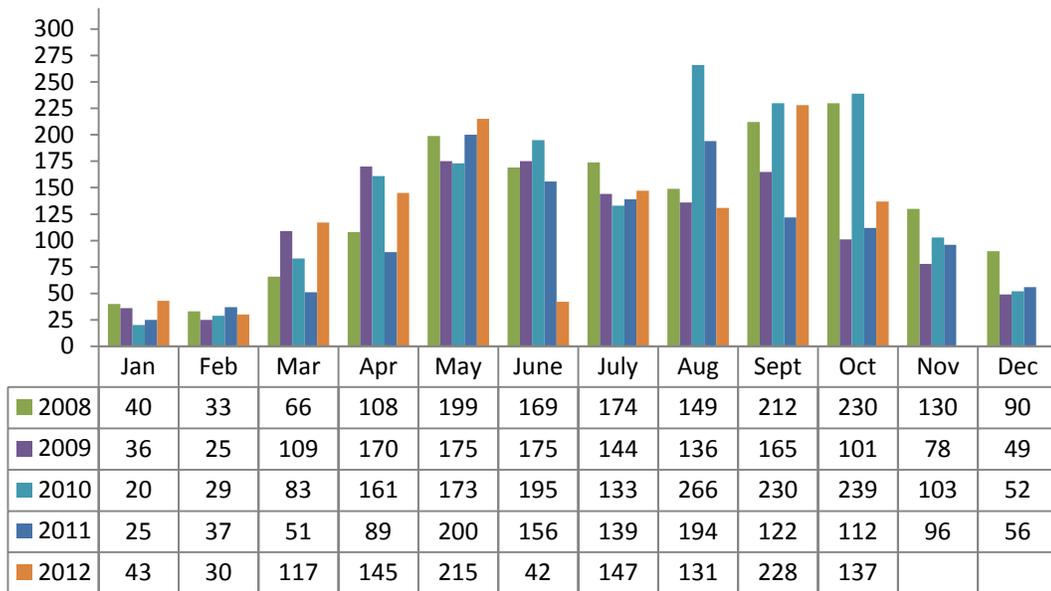
Note: Work order totals do not include monthly, weekly and daily preventive maintenance tasks. Work orders are down this month due to equipment start-up on construction project.

- Inspected and tested all emergency generators
- Set up and tore down the library book sale at CSC
- Moved Lift Station D (LSD) equipment from back barn to lift station
- Performed mobile home counts for sewer billing
- Cleaned the wet wells at LSD and Dell Road lift stations
- Performed grease haul from POTW to Granger
- Swept the Maintenance department parking lots; the pond area roads; and the Recycle Center
- Checked and replaced all lighting at DDA/ICSD
- Installed all snow removal equipment
- Cleaned, sanitized and stored the community garden water totes for the winter
- Community garden plots were cleaned up and roto-tilled for winter
- Installed door closures and locks on public restroom doors in the library
- Dug holes and planted the new trees at the POTW purchased with the Conservation Grant

Training

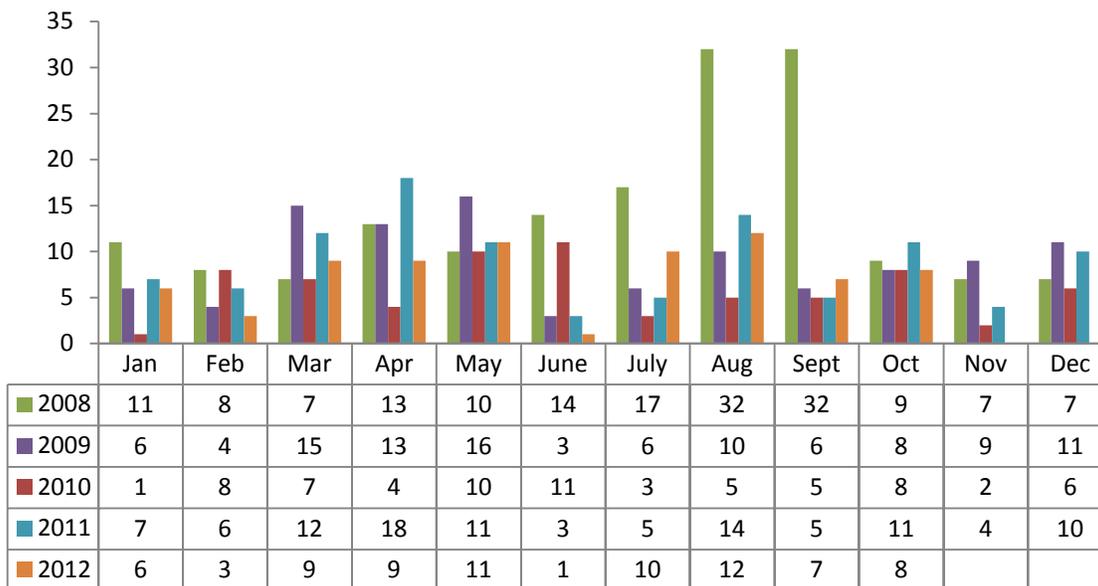
Date	# of Employees Attended	Training Course Description
10/22/2012	4	Commercial Core Pesticide course

Miss Digs Performed

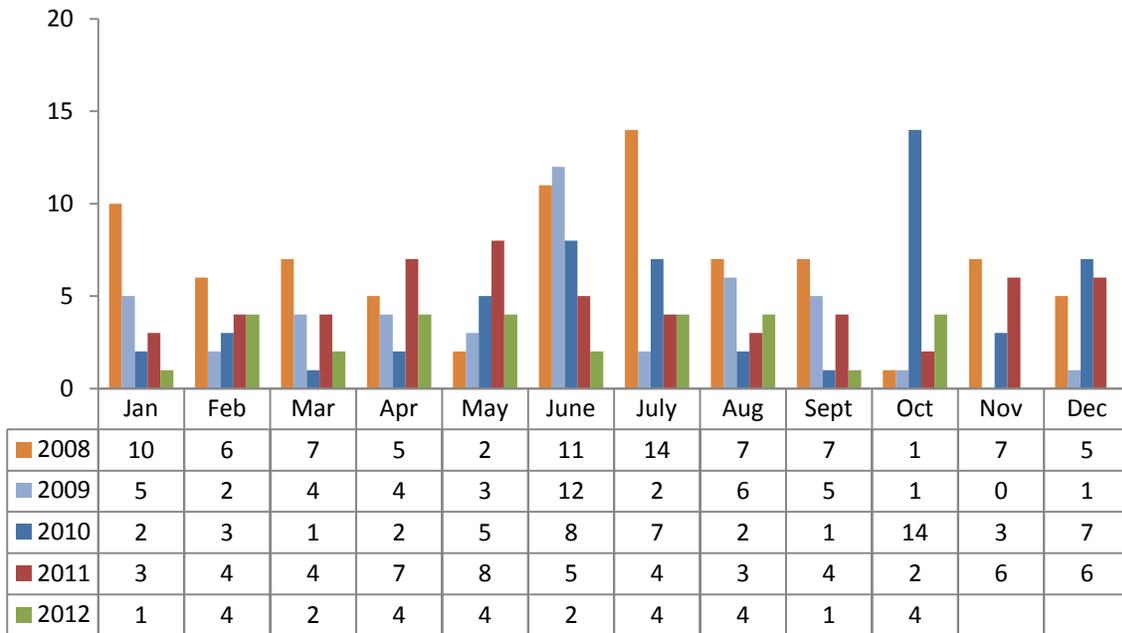


Unscheduled Service Calls

COMPLAINTS (Received During Business Hours)

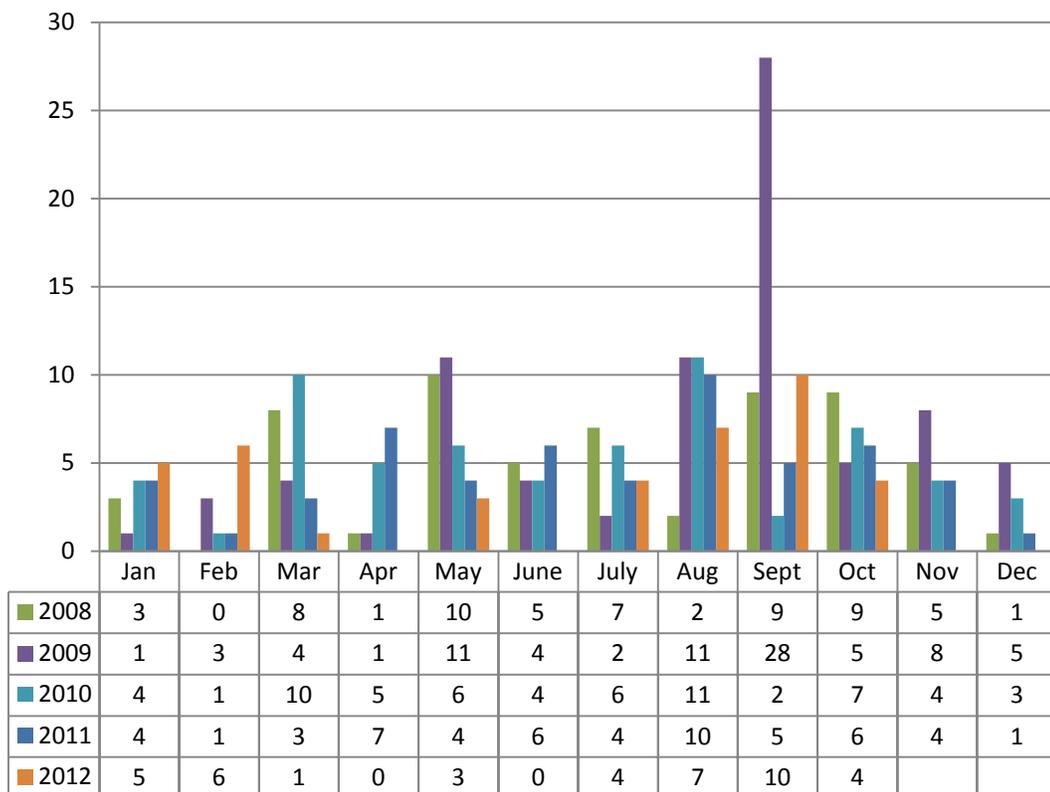


CALL OUTS (Received After Business Hours)



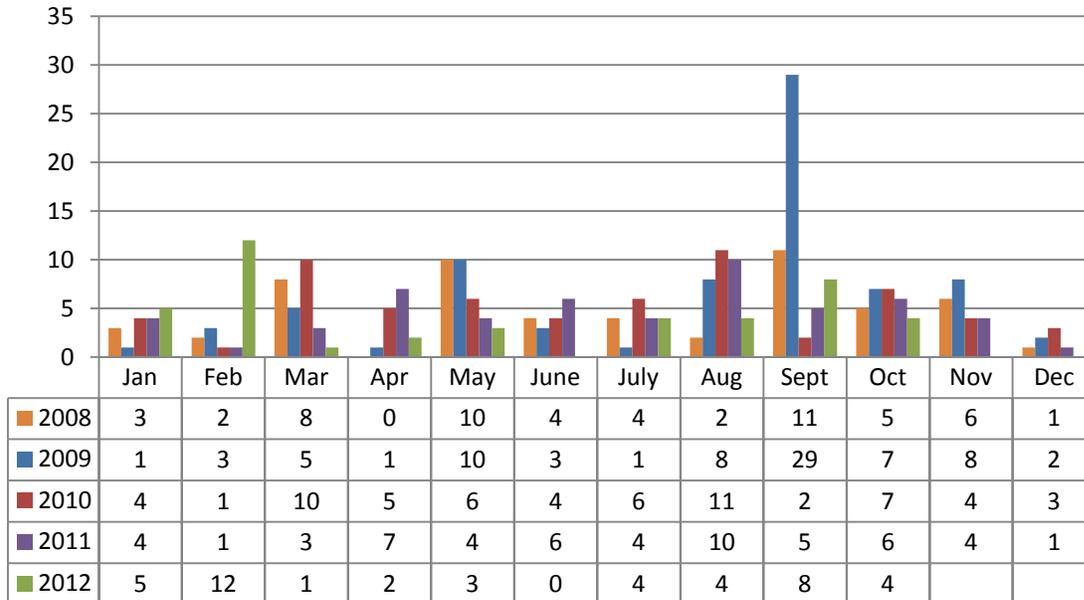
Sanitary Sewer Permits Issued

PERMITS ISSUED

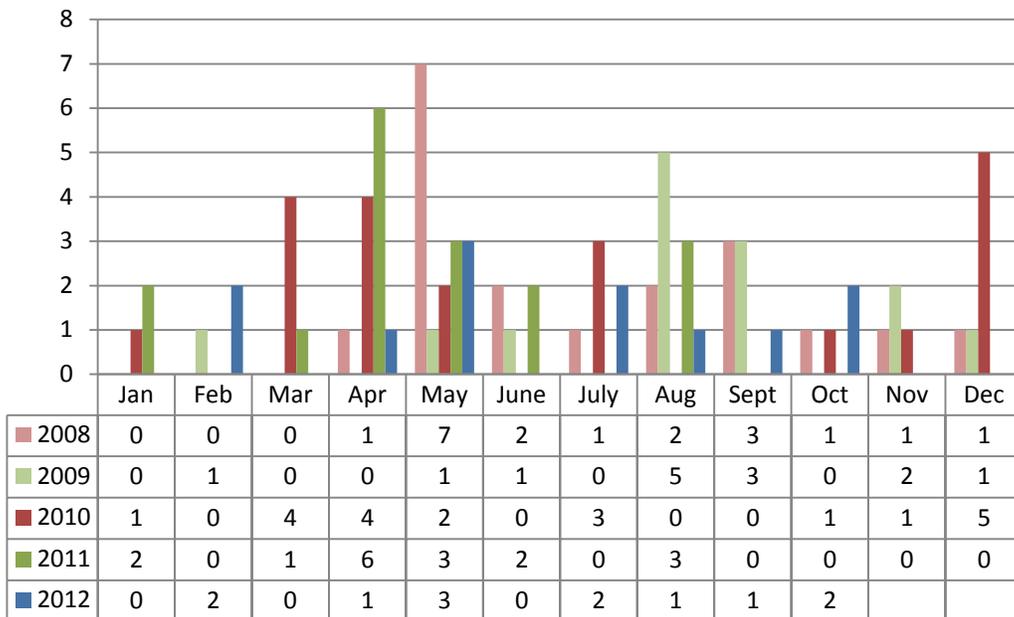


Sanitary/Storm Sewer Inspections Performed

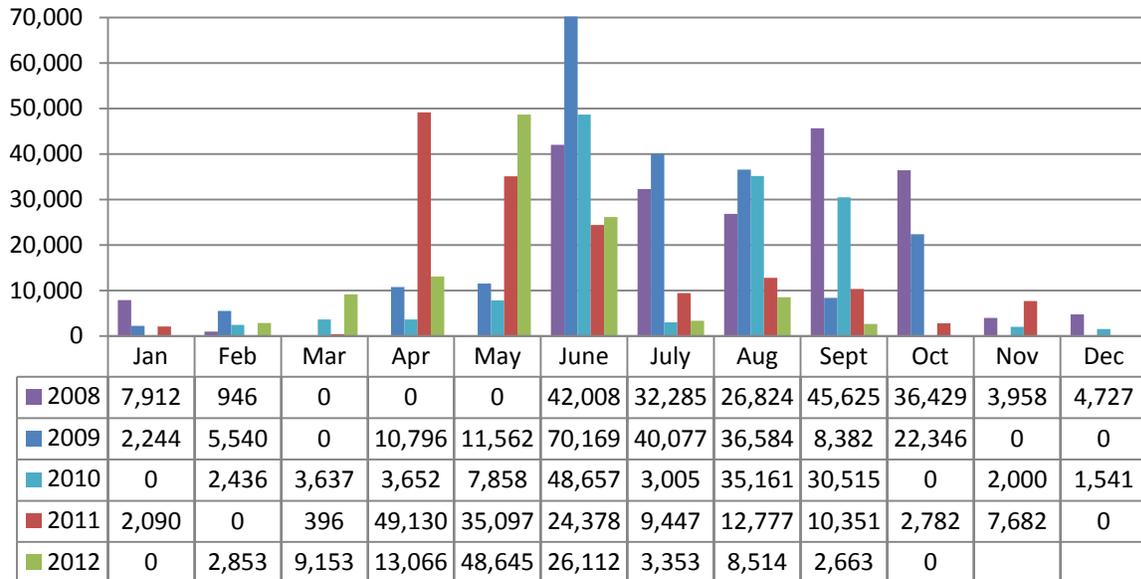
SANITARY SEWER INSPECTIONS



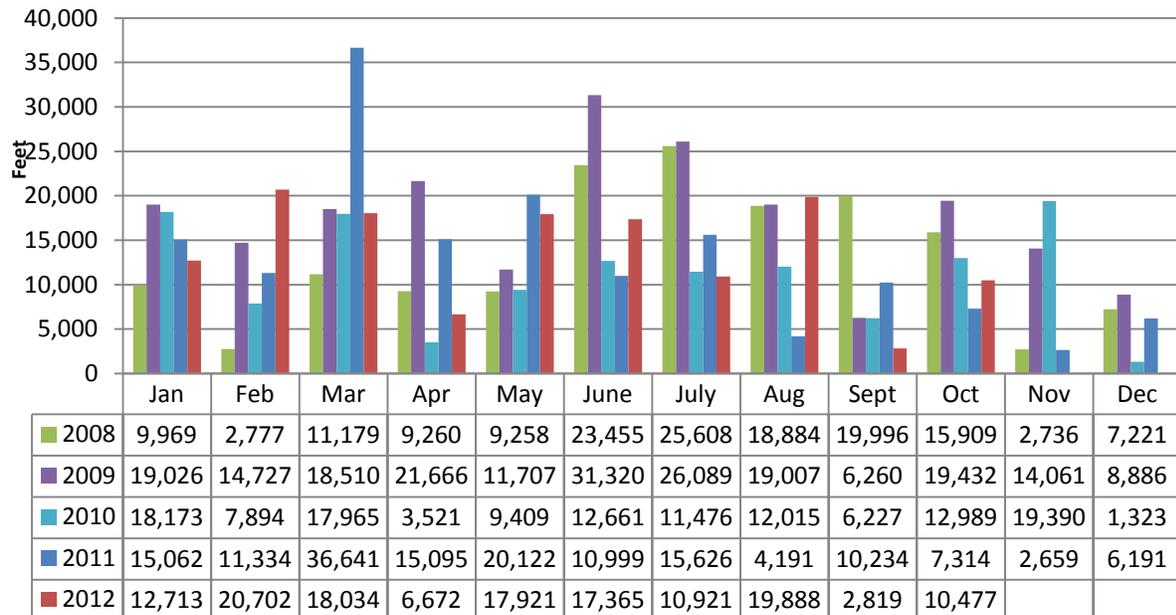
STORM SEWER INPSECTIONS



Feet of Sanitary Sewer Cleaned (Vactor Truck Work)

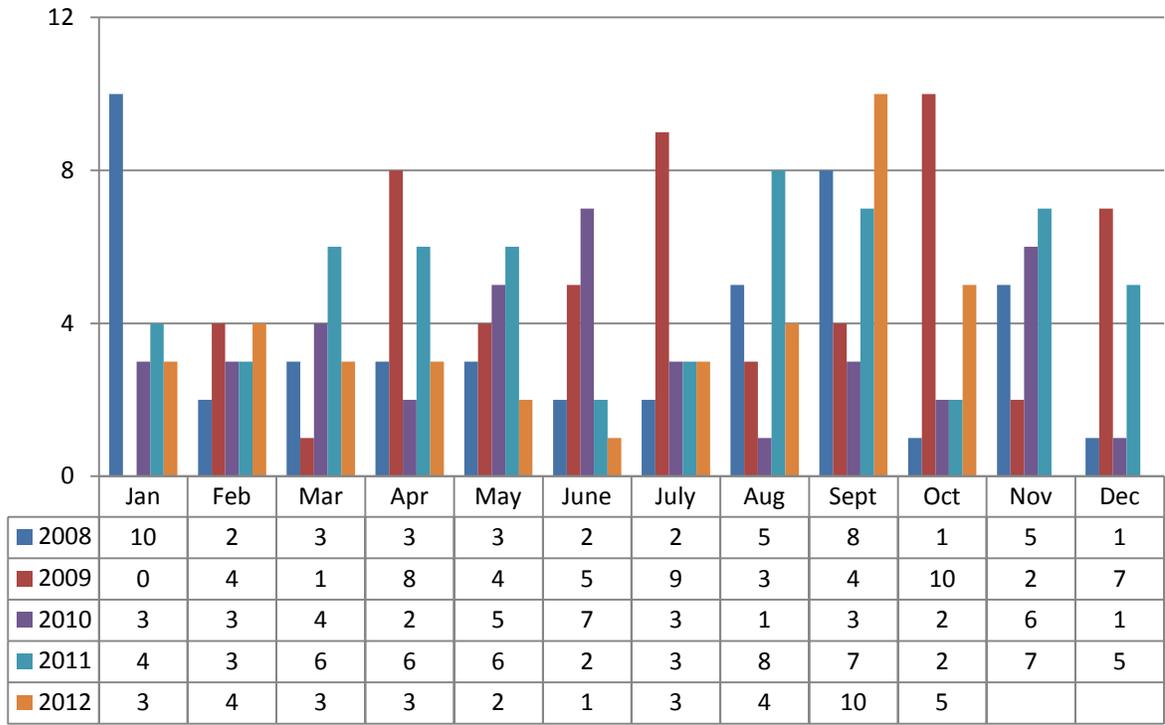


Feet of Sanitary Sewer Televised (Camera Truck Work)



Cemetery

BURIALS



- Installed four (4) headstone foundations
- Leveled, seeded and covered several graves that had sunk in at Maple Ridge cemetery
- Installed lot markers in Section C at Maple Ridge cemetery
- Winterized all water lines at the cemeteries

Community Outreach

Gill participated in the MSU Homecoming parade that was held on October 12, 2012. This year's theme was "Spartans Will Make History". In keeping with the theme Gill donned an Abraham Lincoln beard and top hat.

On October 18, 19 and 20 DPS and Holt Lions Club hosted the fall three (3) day brush drop-off. They took in 130 loads of brush and 203 yard waste bags.

Construction Project

One of the two screens at the POTW is in service and is performing better than anticipated. The control panel for the second screen sustained water damage and will be started up as soon as the replacement panel is received.

The Force Main installation is complete, air tested and ready to be put in service. Site restoration along the drain is complete from Aurelius Road to Eifert Road.

The new pumps at Lift Station D are in service. The metal roof is installed and site restoration is complete. The wiring and programming of the equipment, control panels and valves will be completed soon.

Industrial Pretreatment Program

October IPP Activities		
Site Plan Review		
	10/10/12	4305 Five Oaks Drive - Dental Office
Review/Approval		
building plan approval	10/2/2012	3140 Spanish Oak Dr Ste A, Magna Powertrain
building plan approval	10/5/2012	4218 Charlar Drive - Laux Construction
building plan approval	10/11/2012	4305 Five Oaks Drive - Dental Office
site plan approval	10/19/2012	4305 Five Oaks Drive - Dental Office
building plan approval	10/19/2012	3410 Belle Chase Way - NBO Medical
Inspections - Grease Traps		
Compliant	10/25/12	7-11 1997 Aurelius
Compliant	10/25/12	Biggby Coffee - 2006 Cedar
Compliant	10/31/12	Biggby Coffee - Jolly
Compliant	10/25/12	Buddies Grill - 2040 Aurelius
Compliant	10/26/12	Big Ten Holt - 2005 Eifert
Compliant	10/25/12	Burger King - 2464 Cedar
Compliant	10/25/12	Burger King - 2520 E. Jolly
Non Compliant	10/25/12	Champions - 2440 N. Cedar
Compliant	10/26/12	Chisholm Hills - 2395 Washington
Compliant	10/25/12	Coach's - 6201 Bishop
Compliant	10/26/12	Coffee Barrel - 2237 Aurelius
Compliant	10/26/12	Cottage Inn Pizza - 1995 Cedar
Compliant	10/25/12	Delhi Café - 4625 Willoughby
Compliant	10/25/12	Fat Boys Pizza - 2040 Aurelius
Compliant	10/26/12	Eagles - 1111 N. Cedar
Compliant	10/25/12	Hometown Nutrition - 2380 N. Cedar Ste. 3
Compliant	10/25/12	Incu-Bake 1967 Aurelius
Compliant	10/25/12	IngCredible - 2454 S. Cedar
Compliant	10/25/12	Jade Garden - 1979 Aurelius
Compliant	10/25/12	Kroger - 2495 N. Cedar
Non Compliant	10/26/12	Little Caesar's - 2221 N. Cedar
Compliant	10/25/12	McDonald's 2775 Eaton Rapids Rd.
Compliant	10/25/12	McDonald's 2530 E. Jolly
Compliant	10/25/12	McDonald's 2400 N. Cedar
Compliant	10/25/12	Sam Corey Senior Center- 2108 N. Cedar
Compliant	10/25/12	Subway - 2765 Eaton Rapids Rd.
Compliant	10/26/12	Tacos E Mas - 1850 Cedar
Compliant	10/25/12	Tim Horton's - 2450 E. Jolly
Compliant	10/31/12	Tim Horton's - 2350 Cedar
Compliant	10/25/12	Wendy's - 2727 Eaton Rapids Rd.

DELHI CHARTER TOWNSHIP

M E M O R A N D U M

TO: Delhi Township Board Members

FROM: John Elsinga, Township Manager

DATE: November 1, 2012

RE: Blue Cross Blue Shield High Deductible Health Plan (BCBS-HDHP) Renewal

We are in receipt of our BCBS-HDHP Renewal for the 2013 calendar year. This renewal represents an average monthly premium increase of 4.3% with no change in plan design or benefit coverage.

We are also once again proposing that the Township fund a portion of the employee's annual deductible through contributions to the employee's Health Savings Account (HSA). Each year, we have gradually reduced the Township's contribution to the employee's HSA since inception of the high deductible health plan (HDHP) in 2008. The Township's contribution for 2013 would however remain the same as it was for 2012, which represents 25% of the employee's deductible. This recommendation is primarily due to the favorable renewal of under 5% and the recommended 0% increase in employee wages for 2013.

The premiums for renewal of this health plan and the Township's HSA contribution are as follows:

	2012 Monthly Premium	2012 Township's HSA Contribution	2013 Monthly Premium	2013 Township's HSA Contribution
Single	\$404.36	\$ 500	\$420.91	\$500
2-Party	\$970.48	\$1,000	\$1,010.19	\$1,000
Family	\$1,213.09	\$1,000	\$1,262.73	\$1,000
1 Retiree	\$433.22		\$454.44	
2 Retiree	\$866.44		\$908.88	

RECOMMENDED MOTION:

To approve the Blue Cross Blue Shield High Deductible Health Plan Renewal for the 2013 calendar year and to further fund 25% of the annual deductible through the Health Savings Account (HSA) for eligible employees in the amount of \$500/single and \$1,000/2-party/family to be funded on a quarterly basis for 2013.

DELHI CHARTER TOWNSHIP**M E M O R A N D U M**

TO: Delhi Township Board Members
FROM: John Elsinga, Township Manager
DATE: November 1, 2012
RE: Delta Dental Benefit Plan Renewal

We are in receipt of our Delta Dental Benefit Plan Renewal effective January 1, 2013 through December 31, 2014. This renewal includes a 2-year rate guarantee and represents a 4.1% rate decrease with no change in plan design or benefit coverage. The monthly premiums are reflected as follows:

	Monthly Premium 2012	Monthly Premium 2013-2014
Single	\$44.59	\$42.81
2-Party	83.58	80.24
Family	138.74	133.19

Our Delta Dental Plan provides Class I benefits covered at 100%, Class II benefits covered at 80%, Class III benefits covered at 50%, with a maximum benefit per person per plan year of \$900.

Providing dental coverage through Delta Dental to Township employees offers many advantages, the first of which is that dentists have agreed to a pre-arranged negotiated rate for services provided. In addition, dentists agree not to balance bill insureds and will submit claims directly to Delta Dental on the insured's behalf. Finally, Delta Dental has negotiated reduced fees for services. This quality of service by both Delta Dental and their affiliate dentists has provided a high level of satisfaction for both the employee and the Township for the past two decades.

Based upon the above and the very favorable decrease in premiums, I recommend that the Township Board approve the 2-year renewal with Delta Dental with no change in benefit coverage.

RECOMMENDED MOTION:

To approve the insurance renewal with Delta Dental Plan of Michigan for the 2013 and 2014 calendar years, with no change in benefit coverage for employee dental care.

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 7, 2012**

The Delhi Charter Township Board of Trustees met in a regular meeting on Wednesday, November 7, 2012 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:32 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor Stuart Goodrich, Treasurer Roy Sweet, Clerk Evan Hope, Trustees Derek Bajema, John Hayhoe, Jerry Ketchum, DiAnne Warfield

Members Absent: None

Others Present: John Elsinga, Township Manager
Sandra Diorka, Director of Public Services
Gail Meredith, Accounting Technician
Wendy Thielen, Assistant Township Manager of Human Resources
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

COMMENTS FROM THE PUBLIC - None

Certificate of Appreciation – Trustee Jerry Ketchum

Clerk Evan Hope presented Jerry Ketchum with a Certificate of Appreciation from the Board of Trustees and a State Proclamation from State Representative Barb Byrum and Senator Gretchen Whitmer for his many years of service to the Township.

Certificate of Appreciation – Supervisor Stuart Goodrich

Clerk Evan Hope presented Stuart Goodrich with a Certificate of Appreciation from the Board of Trustees and a State Proclamation from State Representative Barb Byrum and Senator Gretchen Whitmer for his many years of service to the Township.

CONSENT AGENDA

- A. Approval of Claims – October 16, 2012 (ATTACHMENT I)
- B. Approval of Claims – October 30, 2012 (ATTACHMENT II)
- C. Approval of Payroll – October 25, 2012 (ATTACHMENT III)

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 7, 2012**

D. 2013 Board of Trustee Meeting Dates (ATTACHMENT IV)

Sweet moved to approve the Consent Agenda as presented.

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet

MOTION CARRIED

NEW BUSINESS

BLUE CROSS BLUE SHIELD HIGH DEDUCTIBLE HEALTH PLAN RENEWAL

The Board reviewed a memorandum dated November 1, 2012 from Twp. Mgr. Elsinga (ATTACHMENT V).

Hayhoe moved to approve the Blue Cross Blue Shield High Deductible Health Plan Renewal for the 2013 calendar year and to further fund 25% of the annual deductible through the Health Savings Account (HSA) for eligible employees in the amount of \$500 / single and \$1,000 / 2-party/family to be funded on a quarterly basis for 2013.

Trustee Bajema opposed the partial funding of the annual deductible through the HSA for eligible employees.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Sweet, Warfield

Nays: Bajema

MOTION CARRIED

DELTA DENTAL BENEFIT PLAN RENEWAL

The Board reviewed a memorandum dated November 1, 2012 from Twp. Mgr. Elsinga (ATTACHMENT VI).

Warfield moved to approve the insurance renewal with Delta Dental Plan of Michigan for the 2013 and 2014 calendar years, with no change in benefit coverage for employee dental care.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Sweet, Warfield, Bajema

MOTION CARRIED

RESOLUTION NO. 2012-013 – FY 2013 GENERAL FUND BUDGET

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 7, 2012**

The Board reviewed a memorandum dated October 23, 2012 from Twp. Mgr. Elsinga (ATTACHMENT VII).

Sweet moved to adopt Resolution No. 2012-013, which adopts the Delhi Charter Township Fiscal Year 2013 General Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Sweet, Warfield, Goodrich

Nays: Bajema

MOTION CARRIED

RESOLUTION NO. 2012-014 – FY 2013 SEWER FUND BUDGET

The Board reviewed a memorandum dated October 23, 2012 from Twp. Mgr. Elsinga (ATTACHMENT VIII).

Hope moved to adopt Resolution No. 2012-014, which adopts the Delhi Charter Township Fiscal Year 2013 Sewer Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Warfield, Bajema, Goodrich, Hayhoe

MOTION CARRIED

RESOLUTION NO. 2012-015 – FY 2013 WATER IMPROVEMENT FUND BUDGET

The Board reviewed a memorandum dated October 23, 2012 from Twp. Mgr. Elsinga (ATTACHMENT IX).

Hayhoe moved to adopt Resolution No. 2012-015, which adopts the Delhi Charter Township Fiscal Year 2013 Water Improvement Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Sweet, Warfield, Bajema, Goodrich, Hayhoe, Hope

MOTION CARRIED

RESOLUTION NO. 2012-016 – FY 2013 FIRE FUND BUDGET

The Board reviewed a memorandum dated October 23, 2012 from Twp. Mgr. Elsinga (ATTACHMENT X).

Ketchum moved to adopt Resolution No. 2012-016, which adopts the Delhi Charter Township Fiscal Year 2013 Fire Fund Budget.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 7, 2012**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Warfield, Bajema, Goodrich, Hayhoe, Hope, Ketchum

MOTION CARRIED

RESOLUTION NO. 2012-017 – FY 2013 FIRE, EQUIPMENT, TRAINING AND APPARATUS FUND BUDGET

The Board reviewed a memorandum dated October 23, 2012 from Twp. Mgr. Elsinga (ATTACHMENT XI).

Warfield moved to adopt Resolution No. 2012-017, which adopts the Delhi Charter Township Fiscal Year 2013 Fire Equipment, Training and Apparatus Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet

MOTION CARRIED

RESOLUTION NO. 2012-018 – FY 2013 POLICE FUND BUDGET

The Board reviewed a memorandum dated October 23, 2012 from Twp. Mgr. Elsinga (ATTACHMENT XII).

Hayhoe moved to adopt Resolution No. 2012-018, which adopts the Delhi Charter Township Fiscal Year 2013 Police Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet, Warfield

MOTION CARRIED

RESOLUTION NO. 2012-019 – FY 2013 DOWNTOWN DEVELOPMENT AUTHORITY FUND BUDGET

The Board reviewed a memorandum dated October 31, 2012 from Twp. Mgr. Elsinga (ATTACHMENT XIII).

Sweet moved to adopt Resolution No. 2012-019, which adopts the Delhi Charter Township Fiscal Year 2013 Downtown Authority Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Sweet, Warfield, Bajema

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 7, 2012**

RESOLUTION NO. 2012-020 – FY 2013 BROWNFIELD REDEVELOPMENT FUND BUDGET

The Board reviewed a memorandum dated October 31, 2012 from Twp. Mgr. Elsinga (ATTACHMENT XIV).

Hayhoe moved to adopt Resolution No. 2012-020, which adopts the Delhi Charter Township Fiscal Year 2013 Brownfield Redevelopment Authority Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Sweet, Warfield, Bajema, Goodrich

MOTION CARRIED

RESOLUTION NO. 2012-021 – TAX REVERTED PROPERTIES

The Board reviewed memorandums dated October 30, 2012 from Twp. Mgr. Elsinga and November 2, 2012 from Tracy Miller, Director of Community Development (ATTACHMENT XV).

Ketchum moved to adopt Resolution No. 2012-021 which objects to the transfer of property to Delhi Charter Township that has been foreclosed on by the Ingham County Treasurer.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Warfield, Bajema, Goodrich, Hayhoe

MOTION CARRIED

REPORTS

TREASURER

Treasurer Sweet reported on the Third Quarter Investment Report (ATTACHMENT XVI).

Treasurer Sweet stated that the Treasurer's office received \$343,000 in State Revenue Sharing for the July/August period, which is an increase from the May/June revenue sharing of approximately \$29,000.

CLERK

Clerk Hope stated that Delhi Township had a 73% turnout for the November 6, 2012 General Election. The Clerk's office issued approximately 3,700 Absentee Voter's

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 7, 2012**

ballots, with a return of approximately 80%. Due to various factors, precinct boundaries may be readjusted next year.

TOWNSHIP MANAGER

Twp. Mgr. Elsinga stated that the Fire Regionalism Group continues to meet. Twp. Mgr. Elsinga also stated that a meeting will be held with the area fire departments in regards to the Mutual Aid Box Alarm System (MABAS).

LIMITED PUBLIC COMMENTS – None

ADJOURNMENT

Meeting adjourned at 8:04 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

C.J. Davis, Supervisor

/af

SUBJECT TO APPROVAL

October 16, 2012

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated October 4 & 16, 2012 numbered 82268 thru 82375 & ACH 2232 thru 2249. Every invoice has a payment authorizing signature(s).

Dated: October 16, 2012

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated October 16, 2012 show payments made from the following funds:

General Fund	\$	87,069.50
Fire Fund		16,514.96
Police Fund		1,915.00
Fire Equip. & Apparatus Fund		4,740.22
Brownfield Redevelopment Fund		24,304.31
Downtown Development Fund		45,257.28
Sewer Fund		630,504.34
Trust & Agency Fund		212.00
Grand Total	\$	<u>810,517.61</u>

Includes the following to be reimbursed from separate bank accounts:

Farmer's Market Account	\$	2,055.00
Combined Sewer Savings Account	\$	112.50

Dated: October 16, 2012

John B. Elsinga, Township Manager

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$25,701.24 C2AE for LSD Proj Eng, 4/21/10, \$43,247.89 Gawne Trucking for Sludge Haul & Lagoon Clean 2/21/12, \$509,979.26 Irish Construction for LSD Project, Pymt #18, 7/20/10.)

Dated: October 16, 2012

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV. Board Audit and Approval: At a regular meeting of the Township Board held on November 7, 2012 a motion was made by _____ and passed by _____ yes votes and _____ no votes (_____ absent) that the list of claims dated October 16, 2012, was reviewed, audited and approved.

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
 EXP CHECK RUN DATES 10/04/2012 - 10/16/2012

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
SBAM	ACCTS RECEIVABLE-GENERAL	216.61
FRED & BERTHA HOLMER	REFUND OVERPYMT FOR MACKINAC	38.00
	Total For Dept 000.00	254.61
Dept 171.00 MANAGER		
SBAM	HEALTH INSURANCE	2,199.95
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	138.90
ADP SCREENING & SELECTION	SUBSCRIPTION	27.57
BANK OF AMERICA	IPMA-HR/MEMBERSHIP DUES	149.00
BANK OF AMERICA	ICLE-MI INSURANCE LAW-2012	102.50
BANK OF AMERICA	MPELRA CONF LODGING	285.56
BANK OF AMERICA	MSU-SEMINAR	25.00
	Total For Dept 171.00 MANAGER	2,928.48
Dept 191.00 ACCOUNTING		
SBAM	HEALTH INSURANCE	977.76
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	29.63
ABRAHAM & GAFFNEY, P.C.	SEPT 2012 ACCOUNTING SERVICES	1,749.50
	Total For Dept 191.00 ACCOUNTING	2,756.89
Dept 215.00 CLERK		
SBAM	HEALTH INSURANCE	2,607.34
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	95.55
	Total For Dept 215.00 CLERK	2,702.89
Dept 228.00 INFORMATION TECHNOLOGY		
SBAM	HEALTH INSURANCE	977.76
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	71.84
DELHI CHARTER TOWNSHIP-I.T.	TONER CARTRIDGE-ASSESSING	25.83
DELHI CHARTER TOWNSHIP-I.T.	COLOR TONER CARTRIDGE-ASSESS	85.42
AD-INK & TONER SUPPLY	INK & TONER CARTRIDGES	153.96
KINGDOM CARTRIDGE	HP TRI COLOR INK CARTRIDGE	25.00
APPLICATION SPECIALIST KO	MNTHLY ANTI-SPAM/ANTI-VIRUS	270.00
ACD.NET, INC.	MNTHLY DSL-OCTOBER 2012	199.95
DARRYL ALBERT	MICAMP CONF MILEAGE REIMBURSE	208.68
CAPITOL COMMUNICATION SYS	PRINTER ROLLERS/TREAS	17.87
DELL MARKETING L.P.	DELL OPTIPLEX 9010 PC (5)	4,610.40
BANK OF AMERICA	RENEW FIXED ASSET PROGRAM	230.00
BANK OF AMERICA	CONFERENCE MEAL	17.84
BANK OF AMERICA	CONFERENCE MEAL	11.50
	Total For Dept 228.00 INFORMATION TECHNOLOGY	6,906.05

Dept 253.00 TREASURERS		
SBAM	HEALTH INSURANCE	1,222.19
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	63.29
MUNICIPAL CONSULTING SERV	JOB ANALYSIS	288.75
KARIN S TEBEAU	MILEAGE REIMBURSEMENT/MMTA	223.67
	Total For Dept 253.00 TREASURERS	1,797.90

Dept 257.00 ASSESSING		
SBAM	HEALTH INSURANCE	1,222.19
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	102.87
HALLAHAN AND ASSOCIATES	LEGAL FEES	641.58
BANK OF AMERICA	REALTY RATES-SUB-C/I APPRAISAL	198.00
BANK OF AMERICA	MAA EXPENSE	52.23
	Total For Dept 257.00 ASSESSING	2,216.87

Dept 265.00 BUILDING & GROUNDS		
SBAM	HEALTH INSURANCE	580.10
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	21.17
LANSING ICE & FUEL CO	GASOLINE	64.94
BOYNTON FIRE SAFETY SERV	ANNUAL FIRE EXT INSPECTION	24.00
KEYSTONE DESIGN GROUP	CSC CONSULTING SERVICES	1,637.50
MOLLY MAID OF LANSING	CLEANING SERVICES/CSC/5-25-12	162.50
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC 9/24-10/05	975.00
SAFETY SYSTEMS, INC	4TH QTR FIRE ALARM MONITOR CSC	75.00
SAFETY SYSTEMS, INC	4TH QTR WATCHMAN MONITOR & REP	120.00
METRONET LONG DISTANCE	LONG DISTANCE-SEPT 2012	55.17
TDS METROCOM	LOCAL SERVICE-SEPT 2012	1,222.54
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS	843.15
BANK OF AMERICA	ALL-PHASE ELEC-WALL SWITCHES	79.94
BANK OF AMERICA	PAINT BRUSHES-CSC WALLS	8.34
DELHI CHARTER TOWNSHIP-I.T.	FAX PCI CARD FOR HVAC @ CSC	195.00
	Total For Dept 265.00 BUILDING & GROUNDS	6,064.35

Dept 276.00 CEMETERY		
SBAM	HEALTH INSURANCE	950.72
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	34.70
LANSING ICE & FUEL CO	GASOLINE	101.01
BANK OF AMERICA	PIPE FOR MARKERS MAPLE RIDGE	23.94
BANK OF AMERICA	QUIKRETE FOR MARKERS MAPLE RID	38.90
HOLLAND SUPPLY INC.	STAINLESS STEEL MARKERS W/PIN	322.15
HOLLAND SUPPLY INC.	MARKERS STAMPED W/LOT # DIGITS	72.00
HOLLAND SUPPLY INC.	SHIPPING	29.28
RUMSEY & SONS CONSTRUCT	5 CEMETERY FOUNDATIONS	90.00
PURE GREEN LAWN & TREE	MAPLE RIDGE CEMETERY	1,039.00
BOYNTON FIRE SAFETY SERV	ANNUAL FIRE EXT INSPECTON/MAPLE	5.00
	Total For Dept 276.00 CEMETERY	2,706.70

Dept 281.00 STORMWATER		
SBAM	HEALTH INSURANCE	402.85
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	14.71
LANSING ICE & FUEL CO	GASOLINE	54.11
	Total For Dept 281.00 STORMWATER	471.67

Dept 446.00 INFRASTRUCTURE		
CONSUMERS ENERGY	STREETLIGHTS ACCT#6730	20,345.51
CONSUMERS ENERGY	STREETLIGHTS ACCT#7043	92.30
	Total For Dept 446.00 INFRASTRUCTURE	20,437.81

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
SBAM	HEALTH INSURANCE	5,051.72
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	201.88
GOODRICH OPTICAL, INC.	SAFETY GLASSES-SIMONS	275.90
LANSING ICE & FUEL CO	GASOLINE	142.22
LANDSCAPE ARCHITECTS	HOLT RD BORING-SHARED USE PATH	1,750.00
METRONET LONG DISTANCE	LONG DISTANCE-SEPT 2012	16.00
TDS METROCOM	LOCAL SERVICE-SEPT 2012	101.09
BANK OF AMERICA	LT FIXTURES-ADELPHA	207.87
BANK OF AMERICA	DOORS-ADELPHA	425.96
BANK OF AMERICA	LT FIXTURES-ADELPHA	77.98
BOARD OF WATER & LIGHT	WATER 1953 ADELPHA	13.20
LUMBERTOWN OF HOLT	MATERIAL-REHAB 1953 ADELPHA	43.15
LUMBERTOWN OF HOLT	MATERIAL-REHAB 1953 ADELPHA	162.98
LUMBERTOWN OF HOLT	MATERIAL-REHAB 1953 ADELPHA	395.76
LUMBERTOWN OF HOLT	MATERIAL-REHAB1953 ADELPHA	7.51
LUMBERTOWN OF HOLT	MATERIAL-REHAB1953 ADELPHA	37.02
LUMBERTOWN OF HOLT	MATERIAL-REHAB1953 ADELPHA	20.28
LUMBERTOWN OF HOLT	MATERIAL-REHAB1953 ADELPHA	40.64
LUMBERTOWN OF HOLT	MATERIAL-REHAB 1953 ADELPHA	21.75
LUMBERTOWN OF HOLT	MATERIAL-REHAB1953 ADELPHA	9.80
LUMBERTOWN OF HOLT	MATERIAL-REHAB1953 ADELPHA	27.10
LUMBERTOWN OF HOLT	MATERIAL-REHAB1953 ADELPHA	2,078.12
LUMBERTOWN OF HOLT	MATERIAL-REHAB 1953 ADELPHA	117.95
CONSUMERS ENERGY	TRAIL LICENSE AGREEMENT APP FEE	500.00
BANK OF AMERICA	ELLIS PARKING FOR SESC EXAM	7.50
SCHAFFER'S INC.	ABATEMENT-3420 PINE TREE	51.75
SCHAFFER'S INC.	ABATEMENT 3100 PINE TREE	69.00
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	11,854.13

Dept 752.00 PARKS ADMINISTRATION		
SBAM	HEALTH INSURANCE	814.79
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	68.57
HOLT PUBLIC SCHOOLS	PRINTING FLOOR HOCKEY FLYERS	40.26
METRONET LONG DISTANCE	LONG DISTANCE-SEPT 2012	2.74
TDS METROCOM	LOCAL SERVICE-SR CENTER SEPT	289.22
TDS METROCOM	LOCAL SERVICE-SEPT 2012	147.14
BANK OF AMERICA	P.A. SYSTEM/ C.D.	34.98
CONSUMERS ENERGY	EASEMENT/LEASE SR CENTER	562.75
	Total For Dept 752.00 PARKS ADMINISTRATION	1,960.45

Dept 771.00 PARKS		
SBAM	HEALTH INSURANCE	1,222.19
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	31.24
LANSING ICE & FUEL CO	GASOLINE	749.40
ACE HARDWARE	RUBBERIZED UNDERCOAT	6.99
AMERICAN RENTAL	PORTABLE TOILETS/VALHALLA	70.00
AMERICAN RENTAL	PORTABLE TOILETS/SCH/SKATE-8	560.00
COUNTY OF INGHAM	AUGUST 2012 PARK POLICE	3,029.62
COUNTY OF INGHAM	SEPTEMBER 2012 PARK POLICE	3,577.64
MODEL COVERALL SERVICE	UNIFORMS	102.45
MODEL COVERALL SERVICE	UNIFORMS	30.45
MODEL COVERALL SERVICE	UNIFORMS	30.45
SAFETY SYSTEMS, INC	4TH QTR VALHALLA MONITOR & REP	138.00
BOARD OF WATER & LIGHT	WATER 2108 CEDAR	206.80
BOARD OF WATER & LIGHT	WATER 2287 PINE TREE	49.69
BOARD OF WATER & LIGHT	WATER 4030 KELLER	61.94
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS #PARK	466.92
BOARD OF WATER & LIGHT	WATER 4050 KELLER	134.80
BOARD OF WATER & LIGHT	WATER 1750 MAPLE	31.57
CONSUMERS ENERGY	ELECTRIC 1771 MAPLE	92.03
BOYNTON FIRE SAFETY SERV	ANNUAL FIRE EXT INSPECTION/SR	3.00
BOYNTON FIRE SAFETY SERV	ANNUAL FIRE EXT INSPECTION	4.00
SPARTAN DISTRIBUTORS	OIL FILTER, SPACER, TUBE SPANNER	42.33
BOARD OF WATER & LIGHT	LEASE FEE-DEADMAN'S HILL	1.00
	Total For Dept 771.00 PARKS	10,642.51
Dept 774.00 RECREATION		
SBAM	HEALTH INSURANCE	977.76
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	32.81
D & M SILKSCREENING	T-SHIRTS	1,650.00
D & M SILKSCREENING	T-SHIRTS	24.00
D & M SILKSCREENING	FALL SOFTBALL T-SHIRTS	372.00
JOHN'S PRO-CLEAN, INC	FALL SOFTBALL TROPHIES	264.00
BANK OF AMERICA	DEAN CHARTER/SR. TRIP DEPOSIT	100.00
BANK OF AMERICA	DEAN CHARTER/SR TRIP BUS	720.00
BANK OF AMERICA	COUNTRY HOUSE/SR. TRIP MEAL	918.00
BANK OF AMERICA	MRPA/SR. TRIP DEPOSIT/MACKINAC	799.00
HALEIGH AMMON	EASTSIDE SOCCER OFFICIAL/2 GAME	50.00
PAIGE M. BIALKE	EASTSIDE SOCCER OFFICIAL/2 GAME	50.00
GABRIELLE CORBIN	EASTSIDE SOCCER OFFICIAL/4 GAME	100.00
DANIEL A. DUMENEY	ADULT SOFTBALL UMPIRE/2 GAMES	50.00
PAULA K. HARNEY	ENHANCE FITNESS INSTRUCTOR	75.00
CRAIG DON PRANGE	ADULT SOFTBALL UMPIRE/2 GAMES	50.00
	Total For Dept 774.00 RECREATION	6,232.57
Dept 850.00 OTHER FUNCTIONS		
SBAM	RETIREE'S BENEFITS	5,457.49
MEDICAL MANAGEMENT SYS	AMBULANCE BILLING FEE-SEPT 2012	1,562.23
BANK OF AMERICA	WUFOO-ON LINE SUBSTRIPTION	9.00
BANK OF AMERICA	HOSTWAY-WEB HOSTING BUS & GIS	66.85
BANK OF AMERICA	BUDGET WORKSHOP	12.48
BANK OF AMERICA	BUDGET WORKSHOP	9.59
BANK OF AMERICA	QTRLY MTG	17.98
	Total For Dept 850.00 OTHER FUNCTIONS	7,135.62
	Total For Fund 101 GENERAL FUND	87,069.50

Fund 206 FIRE FUND		
Dept 336.00 FIRE DEPARTMENT		
SBAM	HEALTH INSURANCE	7,455.37
SBAM	HEALTH INSURANCE	977.76
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	431.38
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	27.34
SHIFT CALENDARS, INC.	SHIFT CALENDARS	137.38
LANSING ICE & FUEL CO	GASOLINE	1,091.01
D & M SILKSCREENING	T-SHIRTS - FIRE	372.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	685.26
LIFEGAS LLC	CYLINDER RENTAL	181.54
LIFEGAS LLC	OXYGEN	17.10
VIDACARE CORPORATION	MEDICAL SUPPLIES/IO NEEDLES	428.62
BIO-CARE, INC.	2 MASK FIT TESTS	50.00
SPARROW OCC HEALTH SERV	PHYSICALS	1,638.86
METRONET LONG DISTANCE	LONG DISTANCE-SEPT 2012	2.17
PENGUIN COMMUNICATIONS	CELL PHONE DISPATCH	40.09
TDS METROCOM	LOCAL SERVICE-SEPT 2012	69.74
BOARD OF WATER & LIGHT	WATER 6139 BISHOP	37.44
CONSUMERS ENERGY	ELECTRIC-6139 BISHOP	65.11
CONSUMERS ENERGY	GAS 6139 BISHOP	25.57
ADP SCREENING & SELECTION	BACKGROUND CHECK	20.10
ACE HARDWARE	MISC HARDWARE	20.91
ACE HARDWARE	REPLACE ROPE FLAG POLE STA 2	23.69
MUNICIPAL CONSULTING SERV	JOB ANALYSIS	2,247.98
BANK OF AMERICA	FIRE PREVENTION MATERIALS	468.54
	Total For Dept 336.00 FIRE DEPARTMENT	16,514.96
	Total For Fund 206 FIRE FUND	16,514.96

Fund 207 POLICE FUND		
Dept 301.00 POLICE		
ROBERT J. ROBINSON, ATTN	SEPT 2012 MOTOR VEHICLE ORD	1,915.00
	Total For Dept 301.00 POLICE	1,915.00
	Total For Fund 207 POLICE FUND	1,915.00

Fund 211 FIRE EQUIP. & APPARATUS FUND		
Dept 339.00 EQUIPMENT & APPARATUS		
BANK OF AMERICA	UPS-BUNKER GEAR	33.60
BOYNTON FIRE SAFETY SERV	ANNUAL FIRE EXT INSPECTION	41.00
BOYNTON FIRE SAFETY SERV	ANNUAL FIRE EXT INSPECTION STA 2	2.00
BOYNTON FIRE SAFETY SERV	RECHARGE MULTIPLE FIRE EXTING	240.00
COMMUNICATIONS SERVICES	RADIO CHARGER	64.00
BOYNTON FIRE SAFETY SERV	RECHARGE FIRE EXTINGUISHER	215.00
RESCUE RESOURCES LLC	R21 TOOLS & MAINTENANCE	1,045.00
RESCUE RESOURCES LLC	REPAIR GENESIS	238.90
WEST SHORE FIRE INC	AIR PAK MAINTENANCE & REPAIR	1,404.63
APPARATUS CENTRAL REPAIR	PUMP TEST-UNIT # 037	150.00
APPARATUS CENTRAL REPAIR	PUMP TEST-UNIT #999	150.00
APPARATUS CENTRAL REPAIR	PUMP TEST-UNIT #698	291.10
APPARATUS CENTRAL REPAIR	PUMP TEST-UNIT #491	150.00
FRANKIE D'S AUTO & TRUCK	BATTERIES-UNIT #009	286.00
BANK OF AMERICA	METRO CHIEF MEETING	10.50
BANK OF AMERICA	FIRE TABLE APP	10.59
BANK OF AMERICA	REFUND INT PROGRAM	(38.75)
BANK OF AMERICA	MTA-TRNG SEMINAR-BALL/BUTCHER	198.00

BANK OF AMERICA	TY UNIT FOR TRAINING	119.98
BANK OF AMERICA	MABAS DIV MTG	57.96
BANK OF AMERICA	IMAGETREND TRNG	33.51
FAT BOYS PIZZA	AGILITY TEST DINNER	37.20
Total For Dept 339.00 EQUIPMENT & APPARATUS		4,740.22

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 4,740.22

Fund 243 BROWNFIELD REDEVELOPMENT AUTH

Dept 734.00 REMEDIATION PLANS

MEDAWAR PROPERTY CO	BROWNFIELD #2 DISTRIBUTION	24,304.31
Total For Dept 734.00 REMEDIATION PLANS		24,304.31

Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH 24,304.31

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00

WILBUR M. HOCHSTETLER	FARM MARKET VENDOR PAYMENT	277.00
JAN BAYER	FARM MARKET VENDOR PAYMENT	10.00
MICHAEL BIRITZ	FARM MARKET VENDOR PAYMENT	38.00
REBECCA BOWEN	FARM MARKET VENDOR PAYMENT	31.00
DENISE A. BRZOZOWSKI	FARM MARKET VENDOR PAYMENT	134.00
WILLIAM H. CARTTER III	FARM MARKET VENDOR PAYMENT	12.00
KEVIN E. COSGROVE	FARM MARKET VENDOR PAYMENT	59.00
ANNIKA DALTON	FARM MARKET VENDOR PAYMENT	5.00
ELAINE J. ERNST	FARM MARKET VENDOR PAYMENT	130.00
TAMARA FORD	FARM MARKET VENDOR PAYMENT	84.00
CARRIE GLAZIER	FARM MARKET VENDOR PAYMENT	4.00
DENNIS C. GREENMAN	FARM MARKET VENDOR PAYMENT	335.00
RAYMOND HARRIS	FARM MARKET VENDOR PAYMENT	31.00
KAY JOHNSON	FARM MARKET VENDOR PAYMENT	95.00
CANDACE J. KOLLER	FARM MARKET VENDOR PAYMENT	23.00
KIM MEYERS	FARM MARKET VENDOR PAYMENT	194.00
TRAVIS NIGHTENGALE	FARM MARKET VENDOR PAYMENT	37.00
KAREN OLMSTED	FARM MARKET VENDOR PAYMENT	79.00
RUSSELL ROWE	FARM MARKET VENDOR PAYMENT	156.00
MICHAEL SCHENK	FARM MARKET VENDOR PAYMENT	30.00
SHELLEY SLEE	FARM MARKET VENDOR PAYMENT	75.00
BETH SMITH	FARM MARKET VENDOR PAYMENT	5.00
BEVERLY J. STUDER	FARM MARKET VENDOR PAYMENT	30.00
MAI KOU VANG	FARM MARKET VENDOR PAYMENT	103.00
WILLOW BLOSSOM FARMS	FARM MARKET VENDOR PAYMENT	78.00
INGHAM COUNTY TREASURER	REFUND COUNTY SUMMER 2010	1,244.44
INGHAM COUNTY TREASURER	REFUND COUNTY WINTER 2010	464.00
INGHAM COUNTY TREASURER	REFUND COUNTY SUMMER 2011	21,097.49
INGHAM COUNTY TREASURER	REFUND COUNTY WINTER 2011	10,499.04
Total For Dept 000.00		35,359.97

Dept 728.00 DDA ADMINISTRATION

BANK OF AMERICA	OFFICE CHAIR	157.58
BANK OF AMERICA	TRAY OFFICE GLASSWARE	5.87
MICHIGAN ECONOMIC DEVEL	2012 DUES-HAAS	260.00
BANK OF AMERICA	AT&T-LED SIGN HOLT/AURELIUS	42.85
METRONET LONG DISTANCE	LONG DISTANCE-SEPT 2012	1.64
C. HOWARD HAAS	CELL PHONE REIMBURSEMENT-SEPT	75.00
TDS METROCOM	LOCAL SERVICE-SEPT 2012	192.92
BOYNTON FIRE SAFETY SERV	ANNUAL FIRE EXT INSPECTION/ICSD	6.00
BOYNTON FIRE SAFETY SERV	ANNUAL FIRE EXT INSPECTON/MRKT	2.00
Total For Dept 728.00 DDA ADMINISTRATION		743.86

Dept 729.00 DDA MARKETING & PROMOTION		
BLOHM CREATIVE PARTNERS	OCTOBER 2012 VIDEO-HAAS	706.25
BLOHM CREATIVE PARTNERS	BUSINESS EXPO BILLBOARD DESIGN	210.00
BLOHM CREATIVE PARTNERS	AUG 2012 BUSINESS EXPO VIDEO	618.75
PNC BANK	GIFT CARD FOR HOLT BUSINESS	503.95
CHARLES GRINNELL	FARM MARKET MANAGER SERVICES	1,100.00
BLOHM CREATIVE PARTNERS	AUGUST 2012 WEB MAINT & HOSTING	332.50
Total For Dept 729.00 DDA MARKETING & PROMOTION		3,471.45

Dept 731.00 DDA INFRASTRUCTURE PROJECTS		
PURE GREEN LAWN & TREE	CEDAR BLV EDRU SOUTH	265.00
C2AE	TOPO-DESIGN/NON-MOTORIZED PATH	3,342.00
Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS		3,607.00

Dept 850.00 OTHER FUNCTIONS		
SBAM	HEALTH INSURANCE	1,015.17
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	37.06
LANSING ICE & FUEL CO	GASOLINE	101.01
MOLLY MAID OF LANSING	CLEANING SRVS/DDA/ICSD/5-25, 8-29	159.90
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/ICSD-DDA 9/24-	405.00
BOARD OF WATER & LIGHT	WATER 2004 AURELIUS	124.51
BOARD OF WATER & LIGHT	WATER 2045 CEDAR	105.80
BOARD OF WATER & LIGHT	WATER 2150 CEDAR	21.55
SAFETY SYSTEMS, INC	4TH QTR MONITOR & REPORT DDA	105.00
Total For Dept 850.00 OTHER FUNCTIONS		2,075.00

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 45,257.28

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00		
SBAM	ACCTS RECEIVABLE-GENERAL	396.98
Total For Dept 000.00		396.98

Dept 548.00 ADMINISTRATION & OVERHEAD		
SBAM	RETIREE'S BENEFITS	2,977.90
ICS MARKETING SERVICES	POSTAGE FOR SEWER BILLING-4TH	7,234.82
ICS MARKETING SERVICES	SEPT SEWER BILLS	550.29
Total For Dept 548.00 ADMINISTRATION & OVERHEAD		10,763.01

Dept 558.00 DEPT OF PUBLIC SERVICE		
SBAM	HEALTH INSURANCE	13,165.06
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	480.54
LANSING ICE & FUEL CO	GASOLINE	1,482.74
MODEL COVERALL SERVICE	STAFF UNIFORMS/MTC	71.99
MODEL COVERALL SERVICE	STAFF UNIFORMS/POTW	62.37
BANK OF AMERICA	VACUUMS-MTC SHOP & UNIT 4	123.45
SOUTHERN COMPUTER	HP PRINTER/POTW	422.47
SOUTHERN COMPUTER	PRINTER WARRANTY/POTW	72.31
ENVIRONMENTAL RESOURCE	4TH QUARTER CHECK SAMPLES	748.00
ENVIRONMENTAL RESOURCE	FREIGHT & HANDLING-SAMPLES	48.41
ALEXANDER CHEMICAL CORP	CALCIUM NITRATE	9,960.00
ALS LABORATORY GROUP	OFF SITE LAB TESTING IDMH #13	555.00
ALS LABORATORY GROUP	OFF SITE LAB TESTING IDMH #11	470.00
BANK OF AMERICA	CABLE-LAB FUME HOOD REPAIR	4.50
FIBERTEC ENVIRONMENTAL	VOLATILE ORGANIC TESTING/MH#47	95.00
UNISON SOLUTIONS, INC.	GAS TESTING/SILOXANES	1,425.00
UNITED PARCEL SERVICE	SHIPPING CHARGES	174.19
GAWNE TRUCKING, INC.	SLUDGE HAULING & LAGOON CLEAN	43,247.89
GRANGER	GREASE HAUL	70.00
METRONET LONG DISTANCE	LONG DISTANCE-SEPT 2012	5.28
USA MOBILITY WIRELESS, INC.	PAGER SERVICE	55.80

COMCAST	HIGH SPEED INTERNET/POTW	121.90
COMCAST	HIGH SPEED INTERNET/MAINT	129.60
TDS METROCOM	LOCAL SERVICE-SEPT 2012	449.15
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	685.77
BOARD OF WATER & LIGHT	WATER 4280 DELL	18.49
BOARD OF WATER & LIGHT	WATER 5961 MC CUE	735.56
BOARD OF WATER & LIGHT	WATER 3505 HOLT	76.66
BOARD OF WATER & LIGHT	ELECTRIC 2481 DELHI COMMERCE	62.18
CONSUMERS ENERGY	ELECTRIC-1988 WAVERLY	440.44
CONSUMERS ENERGY	ELECTRIC-4000 N MICHIGAN#B	101.87
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2723	47.42
CONSUMERS ENERGY	GAS-1988 WAVERLY	21.76
BANK OF AMERICA	REPAIR 2 FLATS-SCAG MOWER	20.00
ACE HARDWARE	TRASH BAGS/HEADWORKS	29.98
SCHAFFER'S INC.	CRUSHED LIMESTONE-MAINT BLDG	78.30
BANK OF AMERICA	LSD LEVEL SENSOR WEIGHTS	44.98
BANK OF AMERICA	LSD LEVEL SENSOR REPAIR	142.41
BANK OF AMERICA	PVC FOR RUNWAY UNDER RD-LSD	28.22
BANK OF AMERICA	MACHINE LIFT EYE DELL RD LS	13.10
BANK OF AMERICA	PVC PIPE FOR RUNWAY UNDER RD	101.94
ACE HARDWARE	HEATER/LIFT STATION	34.99
ACE HARDWARE	FLAT BAR/PLUGS DELL RD LS	36.14
ACE HARDWARE	LIGHT BULBS-LSD	29.96
LOWE'S CREDIT SERVICES	PRIMER PAINT/GALLON	35.51
LOWE'S CREDIT SERVICES	REPLACEMENT STEEL DOOR	110.20
BANK OF AMERICA	6 VOLT BATTERIES FOR FLOW METER	79.83
BANK OF AMERICA	AERATION MIXER REPAIR	32.33
BANK OF AMERICA	ALUM PIPE FOR VACTOR CAM LOCK	29.90
BANK OF AMERICA	ALUM SQUARE FOR VACTOR FILLER	9.72
BANK OF AMERICA	VID/AUD PTS CAMERA TRUCK	142.58
BANK OF AMERICA	RET VI/AUD PTS CAMERA TRUCK	(142.58)
GRAINGER	BAND SAW BLADES	71.76
USA BLUE BOOK	EFFLUENT PUMP	359.95
USA BLUE BOOK	SHIPPING	34.89
CARQUEST THE PARTS PLACE	CLUTCH BELT-PUG	32.44
CATHEY COMPANY	CAM FITTINGS/HEADWORKS	61.23
CATHEY COMPANY	CAM FITTINGS/HEADWORKS	41.29
FISHER SCIENTIFIC	THERMO COUPLE ASSEMBLY	91.07
FISHER SCIENTIFIC	TRANSFER CHARGE	21.40
PURE GREEN LAWN & TREE	1492 AURELIUS RD/DPS	155.00
BOYNTON FIRE SAFETY SERV	ANNUAL FIRE EXT INSPECTION	40.00
BOYNTON FIRE SAFETY SERV	ANNUAL FIRE EXT INSPECTION	29.00
BOYNTON FIRE SAFETY SERV	RECHARGE-PURCHASE FIRE EXTING	121.00
BOYNTON FIRE SAFETY SERV	RECHARGE-PURCHASE FIRE EXTING	219.00
FLIER'S QUALITY WATER SYS	MIXED BED/6 MO PM	232.00
FLIER'S QUALITY WATER SYS	PRE FILTER/6MO PM	4.02
FLIER'S QUALITY WATER SYS	PM-LABOR/6MO	85.00
MOLLY MAID OF LANSING	CLEANING SERVICES/POTW-5/25/12	65.00
MOLLY MAID OF LANSING	CLEANING SERVICES/MTC/5-25-12	65.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MTC 9/25-10/05	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICE/POTW 9/25-10/05	260.00
SAFETY SYSTEMS, INC	4TH QTR MONITOR & WATCHMAN MTC	120.00
DETECTION INSTRUMENTS	ODALOG REPAIR (2)	1,368.13
WINGFOOT COMMERCIAL TIRE	REPAIR FLAT TIRE UNIT #13/BACKHOE	45.56
FRANKIE D'S AUTO & TRUCK	LOF-UNIT #14	37.00
MICHAEL GIBBS	CDL LICENSE RENEWAL	47.00
MUNICIPAL CONSULTING SERV	JOB ANALYSIS	288.75
SPARROW OCC HEALTH SERV	PHYSICALS	208.00
BANK OF AMERICA	WOOL PROCESSING-LIGHT	1,311.00
BANK OF AMERICA	WOOL PROCESSING-DARK	1,003.75
BANK OF AMERICA	SHUTTLE ROUND TRIP WEFTEC	35.00
BANK OF AMERICA	DELTA-ONE WAY LUGGAGE WEFTEC	25.00
Total For Dept 558.00 DEPT OF PUBLIC SERVICE		83,226.55

Dept 578.01 CAPITAL IMPROVEMENTS		
C2AE	LIFT STATION D ENGINEERING	25,701.24
SOIL & MATERIALS ENGINEERS	SITE VISIT 9/18/12	324.80
IRISH CONSTRUCTION COMP	LIFT STATION D PROJECT PYMT 18	<u>509,979.26</u>
Total For Dept 578.01 CAPITAL IMPROVEMENTS		536,005.30

Dept 588.01 G.O. BOND INDEBTEDNESS		
US BANK	2003 CAPITAL IMPROVEMENT BOND	<u>112.50</u>
Total For Dept 588.01 G.O. BOND INDEBTEDNESS		112.50

Total For Fund 590 SEWAGE DISPOSAL SYSTEM	<u><u>630,504.34</u></u>
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Fund 701 TRUST & AGENCY FUND

Dept 000.00		
GIVE A KID A COAT	EMPLOYEE CASUAL-FR CHARITY PGM	<u>212.00</u>
Total For Dept 000.00		212.00

Total For Fund 701 TRUST & AGENCY FUND	<u><u>212.00</u></u>
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Total For All Funds:	<u><u>810,517.61</u></u>
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October 30, 2012

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated October 30, 2012 numbered 82376 thru 82454 & ACH 2250 thru 2272. Every invoice has a payment authorizing signature(s).

Dated: October 30, 2012

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated October 30, 2012 show payments made from the following funds:

General Fund	\$ 109,254.40
Fire Fund	4,670.42
Police Fund	190,549.74
Fire Equip. & Apparatus Fund	5,173.61
Brownfield Redevelopment Fund	1,200.90
Downtown Development Fund	22,297.87
Sewer Fund	123,165.51
Trust & Agency Fund	4,260.28
Current Tax Fund	<u>4,764.45</u>
Grand Total	<u><u>\$ 465,337.18</u></u>

Includes the following to be reimbursed from separate bank accounts:

None

Dated: October 30, 2012

John B. Elsinga, Township Manager

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$47,824.29 HRC for Engineering Digester Proj, Pymt #76 Final, 12/21/04, \$71,415.71 Ingham Co. Dept of Transportation for Pine Tree Road Improvements, 4/17/12, \$12,500.00 Irish Construction for Digester Project-Pymt #35 final, 10/02/07, \$10,436.00 MTech for Computer System & Training/Camera Truck, 6/5/12) .

Dated: October 30, 2012

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV. Board Audit and Approval: At a regular meeting of the Township Board held on November 7, 2012 a motion was made by _____ and passed by _____ yes votes and _____ no votes (_____ absent) that the list of claims dated October 30, 2012, was reviewed, audited and approved.

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
 EXP CHECK RUN DATES 10/30/2012 - 10/30/2012

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
SUPERIOR PLBG SERVICE INC	BD PAYMENT REFUND/PP11-088	120.00
JOYCE & LARRY DUNN	REFUND FOR COLOR TOUR TRIP	76.00
MARTHA ZEPEDA	REFUND FOR COLOR TOUR TRIP	76.00
	Total For Dept 000.00	272.00
Dept 101.00 LEGISLATIVE		
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	25.50
	Total For Dept 101.00 LEGISLATIVE	25.50
Dept 171.00 MANAGER		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	308.38
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	93.50
LANSING STATE JOURNAL	YEARLY NEWSPAPER SUBSCRIPTION	300.03
VERIZON WIRELESS	OCTOBER CELLULAR	49.87
	Total For Dept 171.00 MANAGER	751.78
Dept 191.00 ACCOUNTING		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	84.26
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	19.97
	Total For Dept 191.00 ACCOUNTING	104.23
Dept 215.00 CLERK		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	269.07
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	64.16
VERIZON WIRELESS	OCTOBER CELLULAR	49.75
	Total For Dept 215.00 CLERK	382.98
Dept 228.00 INFORMATION TECHNOLOGY		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	84.26
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	48.46
AD-INK & TONER SUPPLY	COLOR PRINTER INK	39.98
VERIZON WIRELESS	OCTOBER CELLULAR	49.75
IMAGIN, INC	2013 ANNUAL DUES ALBERT	40.00
IMAGIN, INC	2013 ANNUAL DUES FELTON	40.00
	Total For Dept 228.00 INFORMATION TECHNOLOGY	302.45
Dept 253.00 TREASURERS		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	279.73
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	42.50
LORI CURTIS	MILEAGE REIMBURSEMENT	37.74
	Total For Dept 253.00 TREASURERS	359.97

Dept 257.00 ASSESSING		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	363.98
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	69.27
ACE HARDWARE	TAPE MEASURE	19.99
MARSHALL & SWIFT/BOECKH	COST MANUAL UPDATES	503.20
MERRITT PRESS, INC.	BUSINESS CARDS-E. TOBIAS	56.00
IAAO	2013 MEMBERSHIPS DUES	255.00
FRANKIE D'S AUTO & TRUCK	REPAIRS TO GMC JIMMY UNIT #66	782.00
	Total For Dept 257.00 ASSESSING	2,049.44

Dept 262.00 ELECTIONS		
DBI BUSINESS INTERIORS	ELECTION SUPPLIES	131.94
PRINTING SYSTEMS, INC.	NOMINATING PETITIONS/SCH DIST	21.90
PRINTING SYSTEMS, INC.	VOTER ID CARD/VOTER DATA	1,835.27
PRINTING SYSTEMS, INC.	VOTER ID CARDS	349.71
	Total For Dept 262.00 ELECTIONS	2,338.82

Dept 265.00 BUILDING & GROUNDS		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	76.44
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	14.22
LANSING ICE & FUEL CO	GASOLINE 10/1 THRU 10/15/12	35.68
SAM'S CLUB 8137	CUSTODIAL SUPPLIES/CSC	83.76
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC	975.00
SIEMENS INDUSTRY, INC.	REMOTE NOTIFICATION SOFTWARE	3,648.00
VERIZON WIRELESS	OCTOBER CELLULAR	12.58
DELHI TOWNSHIP TREASURER	SEWER 2074 AURELIUS	335.50
CONSUMERS ENERGY	ELECTRIC-2074 AURELIUS	4,705.03
CONSUMERS ENERGY	GAS-2074 AURELIUS	533.69
ACE HARDWARE	SCREWS FOR NAME PLATES & PICS	15.62
ACE HARDWARE	MISC HARDWARE/CSC DOORS	18.66
	Total For Dept 265.00 BUILDING & GROUNDS	10,454.18

Dept 276.00 CEMETERY		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	125.27
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	23.32
LANSING ICE & FUEL CO	GASOLINE 10/1 THRU 10/15/12	55.50
ACE HARDWARE	TWINE & MASON LINE	39.96
ACE HARDWARE	LEVEL	9.48
ACE HARDWARE	GRAVEL MIX	67.35
RUMSEY & SONS CONSTRUCT	4 FOUNDATIONS	72.00
BARNHART & SON, INC.	OPENING/CLOSING GRAVES	2,945.10
GRANGER CONTAINER SERV	MONTHLY DUMPSTER SERVICE	65.00
VERIZON WIRELESS	OCTOBER CELLULAR	12.58
CONSUMERS ENERGY	ELECTRIC-4149 WILLOUGHBY	39.36
	Total For Dept 276.00 CEMETERY	3,454.92

Dept 281.00 STORMWATER		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	53.08
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	9.88
LANSING ICE & FUEL CO	GASOLINE 10/1 THRU 10/15/12	29.73
	Total For Dept 281.00 STORMWATER	92.69

Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT	TOWNSHIP AREA LIGHTING/STREET	6,840.34
INGHAM CO. DEPT. OF TRANS	PINE TREE ROAD IMPROVEMENTS	71,415.71
LANDSCAPE ARCHITECTS	DESIGN COORDINATION SERVICES	465.00
	Total For Dept 446.00 INFRASTRUCTURE	<u>78,721.05</u>

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	688.66
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	135.58
LANSING ICE & FUEL CO	GASOLINE 10/1 THRU 10/15/12	158.49
VERIZON WIRELESS	OCTOBER CELLULAR	195.62
TRACY L. C. MILLER	MILEAGE REIMBURS./MAP CONF	233.10
DELHI TOWNSHIP TREASURER	SEWER 1953 ADELPHA	13.00
CONSUMERS ENERGY	ELECTRIC 1953 ADELPHA	13.56
CONSUMERS ENERGY	GAS 1953 ADELPHA	36.17
SCHAFFER'S INC.	TOPSOIL & SEED LAWN-ADELPHA	1,255.00
OCE NORTH AMERICA DOC	OCE COPY MACHINE METER	61.76
SCHAFFER'S INC.	ABATEMENT 3200 PINE TREE	77.63
SCHAFFER'S INC.	ABATEMENT 3200 PINE TREE	25.88
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	<u>2,894.45</u>

Dept 752.00 PARKS ADMINISTRATION		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	89.90
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	45.90
VERIZON WIRELESS	OCTOBER CELLULAR	61.44
	Total For Dept 752.00 PARKS ADMINISTRATION	<u>197.24</u>

Dept 771.00 PARKS		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	139.86
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	20.83
LANSING ICE & FUEL CO	GASOLINE 10/1 THRU 10/15/12	306.43
LANSING SANITARY SUPPLY	4 SANITARY NAPKIN DISPOSALS	140.01
ACE HARDWARE	AA BATTERIES	12.99
AMERICAN RENTAL	PORTABLE TOILETS	140.00
GRANGER CONTAINER SERV	MONTHLY DUMPSTER SERVICE	150.00
DELHI TOWNSHIP TREASURER	SEWER 1750 MAPLE	38.50
DELHI TOWNSHIP TREASURER	SEWER 2108 CEDAR	104.00
DELHI TOWNSHIP TREASURER	SEWER 2287 PINE TREE	53.75
DELHI TOWNSHIP TREASURER	SEWER 4030 KELLER	70.75
CONSUMERS ENERGY	ELECTRIC 1750 MAPLE	51.12
CONSUMERS ENERGY	ELECTRIC 2074 AURELIUS #PARK	1,385.99
CONSUMERS ENERGY	ELECTRIC 2108 CEDAR	769.10
CONSUMERS ENERGY	ELECTRIC 2177 WEST BLVD	22.24
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 2939	57.68
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 3200	140.01
CONSUMERS ENERGY	GAS 2287 PINE TREE 2939	49.62
CONSUMERS ENERGY	GAS 2108 CEDAR	26.20
PARRY BROTHERS REFRIG	REPAIR ICE MACHINE/SR CENTER	489.30
MENARDS LANSING SOUTH	1 DOZEN BROWN JERSEY GLOVES	9.98
	Total For Dept 771.00 PARKS	<u>4,178.36</u>

Dept 774.00 RECREATION		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	84.26
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	22.10
DEAN TRAILWAYS OF MICH	FOR TRIP TO CORNWELLS	440.00
DEAN TRAILWAYS OF MICH	CREDIT	(144.00)
SAM'S CLUB DIRECT	BOTTLED WATER	13.76
ROBERT KRUEGER	EASTSIDE SOCCER OFFICIAL	150.00
LANSING PARKS AND REC	SHOWMOBILE RENTAL-TREE LIGHT	700.00
SOUND EFX PRODUCTION	AUDIO SYSTEM FOR TREE LIGHTING	650.00
	Total For Dept 774.00 RECREATION	<u>1,916.12</u>

Dept 850.00 OTHER FUNCTIONS		
HARTFORD LIFE INSURANCE	RETIREE'S BENEFITS-NOVEMBER	36.45
DBI BUSINESS INTERIORS	CALENDARS	38.97
DBI BUSINESS INTERIORS	OFFICE SUPPLIES & CALENDARS	457.86
DBI BUSINESS INTERIORS	BINDERS	35.94
PITNEY BOWES GLOBAL	FOLDING MACHINE LEASE	189.00
	Total For Dept 850.00 OTHER FUNCTIONS	<u>758.22</u>

Total For Fund 101 GENERAL FUND 109,254.40

Fund 206 FIRE FUND

Dept 000.00

DELTA DENTAL PLAN OF	COBRA DENTAL-NOVEMBER	84.26
	Total For Dept 000.00	<u>84.26</u>

Dept 336.00 FIRE DEPARTMENT

DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	1,630.10
DELTA DENTAL PLAN OF	DENTAL INSURANCE-SAFER GRANT	84.26
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	235.04
HARTFORD LIFE INSURANCE	LIFE INSURANCE-SAFER GRANT	18.27
BARYAMES CLEANERS	UNIFORM CLEANING	242.40
PAPER IMAGE PRINTING	AMBULANCE FORMS	48.35
TRI-COUNTY EMERGENCY	AMBULANCE FORMS/TCEMCA	10.00
LANSING ICE & FUEL CO	GASOLINE 10/1 THRU 10/15/12	1,162.35
BRIAN BRITTEN	REIMBURSEMENT FOR WORK BOOTS	109.95
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	533.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	27.82
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	205.90
BIO-CARE, INC.	MASK FIT TEST/ SHAFFER	25.00
VERIZON WIRELESS	OCTOBER CELLULAR	211.92
DELHI TOWNSHIP TREASURER	SEWER 6139 BISHOP	36.75
CARQUEST THE PARTS PLACE	ADHESIVE	5.05
	Total For Dept 336.00 FIRE DEPARTMENT	<u>4,586.16</u>

Total For Fund 206 FIRE FUND 4,670.42

Fund 207 POLICE FUND

Dept 301.00 POLICE

INGHAM COUNTY TREASURER	POLICE CONTRACT OCTOBER	190,549.74
	Total For Dept 301.00 POLICE	<u>190,549.74</u>

Total For Fund 207 POLICE FUND 190,549.74

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS

COMMUNICATIONS SERVICES	4 RADIOS	799.80
GLOBAL TECHNOLOGY SYS	P7100 RADIO BATTERIES (12)	963.00
GLOBAL TECHNOLOGY SYS	P7100 - 4 BAY CHARGER	397.00
GLOBAL TECHNOLOGY SYS	FREIGHT	17.06
PRO AIR	2013 BREATH AIR MAINTENANCE	1,140.00
SUPERIOR SAW	OIL FOR POWER SAWS	15.98
WEST SHORE FIRE INC	SCBA THREAD CAPS	48.00
WEST SHORE FIRE INC	SCBA REPAIR	45.00
BRADY LAWN EQUIPMENT	MISC HARDWARE UNIT #999	29.51
CENTRAL MICH KENWORTH	REPAIR FUEL LEAK UNIT #204	784.26
FRANKIE D'S AUTO & TRUCK	LUBE, OIL, FILTER, UNIT #577	164.00
ROGER'S CLINE TIRE	ROTATE TIRES ON UNIT #204	40.00
BRIAN BRITTEN	PARAMEDIC LICENSE RENEWAL	25.00
TARGETSOLUTIONS	TARGET SAFETY TRAINING/3RD QTR	705.00
Total For Dept 339.00 EQUIPMENT & APPARATUS		<u>5,173.61</u>

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND	<u><u>5,173.61</u></u>
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Fund 243 BROWNFIELD REDEVELOPMENT AUTH

Dept 733.00 BROWNFIELD ADMINISTRATION

FOSTER, SWIFT, COLLINS	SEPT 2012 LEGAL SERVICES	1,200.90
Total For Dept 733.00 BROWNFIELD ADMINISTRATION		<u>1,200.90</u>

Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH	<u><u>1,200.90</u></u>
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Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 728.00 DDA ADMINISTRATION

VERIZON WIRELESS	OCTOBER CELLULAR	12.57
SIEMENS INDUSTRY, INC.	CHECK & CLEAN RTU#2/ICSD	406.00
Total For Dept 728.00 DDA ADMINISTRATION		<u>418.57</u>

Dept 729.00 DDA MARKETING & PROMOTION

CHARLES GRINNELL	BUSINESS EXPO SUPPLIES	126.32
BLOHM CREATIVE PARTNERS	OUR TOWN ONLINE SUBSCRIBER	175.00
BLOHM CREATIVE PARTNERS	OCTOBER 2012 OUR TOWN/PRINTED	13,406.83
BLOHM CREATIVE PARTNERS	OCTOBER 2012 OUR TOWN ONLINE	650.00
BLOHM CREATIVE PARTNERS	BUSINESS EXPO POSTERS	279.00
BLOHM CREATIVE PARTNERS	OCTOBER 2012 OUR TOWN EMAIL	257.50
BLOHM CREATIVE PARTNERS	BUSINESS EXPO NEWSPAPER	165.00
BLOHM CREATIVE PARTNERS	MUSIC IN THE GARDEN POSTER	490.00
BLOHM CREATIVE PARTNERS	MUSIC IN THE GARDEN -CITY PULSE	278.75
BLOHM CREATIVE PARTNERS	MUSIC IN THE GARDEN PROGRAM	155.00
BLOHM CREATIVE PARTNERS	MUSIC IN THE GARDEN STUFFERS	155.00
BLOHM CREATIVE PARTNERS	MUSIC IN THE GARDEN BILLBOARD	321.25
BLOHM CREATIVE PARTNERS	OCTOBER 2012 OUR TOWN FRAMED	300.00
BLOHM CREATIVE PARTNERS	BUSINESS EXPO PRESS RELEASE	100.00
DOMINO'S PIZZA	BUSINESS EXPO/VENDOR PIZZA	182.00
CHARLES GRINNELL	FARM MARKET MANAGER	946.00
BLOHM CREATIVE PARTNERS	SEPT 2012 WEB MAINT & HOSTING	420.00
BLOHM CREATIVE PARTNERS	VIDEO TAB ADDITION TO HOME PAGE	320.00
Total For Dept 729.00 DDA MARKETING & PROMOTION		<u>18,727.65</u>

Dept 850.00 OTHER FUNCTIONS		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	133.76
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	24.90
LANSING ICE & FUEL CO	GASOLINE 10/1 THRU 10/15/12	55.50
GRANGER CONTAINER SERV	MONTHLY DUMPSTER SERVICE	130.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/DDA & ICSD	420.00
DELHI TOWNSHIP TREASURER	SEWER 2150 CEDAR	24.13
DELHI TOWNSHIP TREASURER	SEWER 1465 CEDAR	13.00
DELHI TOWNSHIP TREASURER	SEWER 2045 CEDAR	34.25
CONSUMERS ENERGY	ELECTRIC-2004 AURELIUS	63.65
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #A	898.34
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #B	81.85
CONSUMERS ENERGY	ELECTRIC-2116 CEDAR	334.33
CONSUMERS ENERGY	ELECTRIC-2150 CEDAR	258.76
CONSUMERS ENERGY	ELECTRIC-2228 AURELIUS	158.95
CONSUMERS ENERGY	ELECTRIC-3970 HOLT	132.81
CONSUMERS ENERGY	ELECTRIC-4115 HOLT	252.39
CONSUMERS ENERGY	GAS-2150 CEDAR	52.79
CONSUMERS ENERGY	GAS-2045 CEDAR	82.24
Total For Dept 850.00 OTHER FUNCTIONS		<u>3,151.65</u>

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 22,297.87

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

AAARIVERS, DAVID	Basic Service Charge	17.25
BERGMAN, TOM	Basic Service Charge	13.00
BRODIE, SHIJUANA	Basic Service Charge	14.07
BUTZIN, ELENI	Basic Service Charge	13.20
DE LAERE, LARRY	Basic Service Charge	21.50
MANDLEY, STEVEN	Basic Service Charge	21.50
MILLER, TIMOTHY	Basic Service Charge	64.00
SIBLE, VERNON E	Basic Service Charge	12.75
STILES, LAWRENCE	Basic Service Charge	8.25
Total For Dept 000.00		<u>185.52</u>

Dept 548.00 ADMINISTRATION & OVERHEAD

HARTFORD LIFE INSURANCE	RETIREE'S BENEFITS-NOVEMBER	<u>20.25</u>
Total For Dept 548.00 ADMINISTRATION & OVERHEAD		20.25

Dept 558.00 DEPT OF PUBLIC SERVICE

DELTA DENTAL PLAN OF	DENTAL INSURANCE-NOVEMBER	1,734.73
HARTFORD LIFE INSURANCE	LIFE INSURANCE-NOVEMBER	322.88
LANSING ICE & FUEL CO	GASOLINE 10/1 THRU 10/15/12	814.59
BARYAMES CLEANERS	UNIFORM DRYCLEANING	61.20
MODEL COVERALL SERVICE	STAFF UNIFORMS/POTW	55.07
MODEL COVERALL SERVICE	STAFF UNIFORMS/MTC	71.99
MODEL COVERALL SERVICE	STAFF UNIFORMS-MAINT	66.89
MODEL COVERALL SERVICE	STAFF UNIFORMS-POTW	65.05
M TECH COMPANY	SCORING MODULE & COMPUTER	7,350.00
M TECH COMPANY	RACK MOUNT COMPUTER W/2TB HD	0.00
AIRGAS USA, LLC	CYLINDER RENTAL	127.45
ACE HARDWARE	4 SHOVELS/POTW	67.96
MICHIGAN PIPE & VALVE	3 MAGNETIC MANHOLE LID PULLERS	1,559.85

PAPER IMAGE PRINTING	10 PADS POTW LAB WORK ORDER	224.30
ALEXANDER CHEMICAL CORP	SODIUM HYPOCHLORITE	3,952.13
ALS LABORATORY GROUP	IPP-HOLT RD GAS STATION	225.00
ALS LABORATORY GROUP	LAB TEST SAMPLE ANALYSIS	75.00
KAR LABORATORIES, INC.	MERCURY TESTING	225.00
KAR LABORATORIES, INC.	MERCURY TESTING	150.00
NORTHERN SAFETY CO., INC.	48 KEVLAR 2PL SEAMLESS SLEEVE	209.28
NORTHERN SAFETY CO., INC.	SHIPPING & HANDLING	12.82
UNITED PARCEL SERVICE	SHIPPING CHARGES	175.18
GRANGER CONTAINER SERV	MONTHLY DUMPSTER SERVICE	201.21
GRANGER CONTAINER SERV	YARD WASTE CONTAINER	390.00
VERIZON WIRELESS	OCTOBER CELLULAR	291.72
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	72.00
BOARD OF WATER & LIGHT	WATER 1988 WAVERLY	165.41
DELHI TOWNSHIP TREASURER	SEWER 1490 AURELIUS	869.00
BOARD OF WATER & LIGHT	ELECTRIC 1870 NIGHTINGALE	63.42
CONSUMERS ENERGY	ELECTRIC-5999 HOLT	36.67
CONSUMERS ENERGY	ELECTRIC-6055 MC CUE	355.62
CONSUMERS ENERGY	ELECTRIC-4280 DELL	406.57
CONSUMERS ENERGY	ELECTRIC-4828 HOLT	90.23
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2509	14,773.73
CONSUMERS ENERGY	ELECTRIC-1494 AURELIUS	72.01
CONSUMERS ENERGY	ELECTRIC 1390 WAVERLY	145.89
CONSUMERS ENERGY	ELECTRIC 1490 AURELIUS	2,247.22
CONSUMERS ENERGY	ELECTRIC-2358 EIFERT	282.67
CONSUMERS ENERGY	ELECTRIC-2870 PINE TREE	437.69
CONSUMERS ENERGY	ELECTRIC-3505 HOLT	98.90
CONSUMERS ENERGY	GAS-3505 HOLT	11.65
CONSUMERS ENERGY	GAS-2481 DELHI COMM	14.19
CONSUMERS ENERGY	GAS-1490 AURELIUS	11.65
CONSUMERS ENERGY	GAS-1492 AURELIUS	61.01
CONSUMERS ENERGY	GAS-1492 AURELIUS #A	18.62
CONSUMERS ENERGY	GAS-5961 MC CUE #2	35.70
CONSUMERS ENERGY	GAS-5961 MC CUE #3	16.07
CONSUMERS ENERGY	GAS-5961 MC CUE #2319	775.00
CONSUMERS ENERGY	GAS-4280 DELL	19.24
CONSUMERS ENERGY	GAS 5961 MC CUE #4	673.59
BOBCAT OF LANSING	BOBCAT AUGER RENTAL	121.00
THE COTTAGE GARDENS, INC.	ELM TREES - REIMBURSED BY GRANT	2,025.00
SAM'S CLUB 8137	CUSTODIAL SUPPLIES/DPS	188.94
GRAINGER	RADIO PANEL HEATERS/LIFT STATION	90.75
J.O. GALLOUP COMPANY	CAM LOCK(VACTOR HOOK-UP)LSD	414.00
J.O. GALLOUP COMPANY	CAM LOCK HOSE SHANK	375.00
J.O. GALLOUP COMPANY	SHIPPING	7.00
J.O. GALLOUP COMPANY	COUPLING(VACTOR HOOK-UP) LSD	140.00
J.O. GALLOUP COMPANY	SHIPPING	7.66
BARNHART & SON, INC.	MISC MANHOLE REPAIRS	8,250.00
USA BLUE BOOK	HVAC BOILER INLINE CIRCULATOR	533.90
ACE HARDWARE	SPRAY PAINT FOR PRIMARY SKIMMER	19.97
M TECH COMPANY	CAMERA TRUCK VIDEO CAP	102.35
M TECH COMPANY	CAMERA TRUCK VIDEO CABLE	15.75
M TECH COMPANY	SHIPPING	18.25
PURE GREEN LAWN & TREE	5961 MCCUE ROAD/POTW	240.00
BARNHART & SON, INC.	INSTALL CULVERT/RECYCLE	332.79

BARNHART & SON, INC.	REPAIR DPW DRIVEWAY	3,062.74
BARNHART & SON, INC.	RECYCLE CENTER CONCRETE PAD	882.56
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/POTW	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	260.00
M TECH COMPANY	REPAIR CAMERA DRIVE UNIT	380.48
STATE OF MICHIGAN	BOILER INSPECTION & CERT	130.00
WINGFOOT COMMERCIAL TIRE	4 TIRES - UNIT 11A - CAMERA VAN	574.06
JOHN DEERE LANDSCAPES	ROUNDUP/COMMUNITY GARDEN	227.20
MICHIGAN STATE UNIVERSITY	SOIL ANALYSIS-COMMUNITY GARDEN	22.00
IMAGIN, INC	2013 ANNUAL DUES DIORKA	175.00
IMAGIN, INC	2013 ANNUAL DUES ARCHER	40.00
M TECH COMPANY	REIMPLIMENTATION/FIELD TRAINING	3,086.00
M TECH COMPANY	ESRI REIMPLEMENTATION TRAINING	0.00
STATE OF MICHIGAN	COMM CERT RENEWAL/DEYOUNG	75.00
STATE OF MICHIGAN	OP CERT "D" RENEWAL/LENON	95.00
TARGETSOLUTIONS	TARGET SAFETY TRAINING/3RD QTR	300.00
Total For Dept 558.00 DEPT OF PUBLIC SERVICE		<u>62,635.45</u>

Dept 578.01 CAPITAL IMPROVEMENTS

HUBBELL, ROTH & CLARK, INC	ENGINEERING DIGESTER PROJ	47,824.29
IRISH CONSTRUCTION COMP	DIGESTER PROJ-PYMT #35 FINAL	12,500.00
Total For Dept 578.01 CAPITAL IMPROVEMENTS		<u>60,324.29</u>

Total For Fund 590 SEWAGE DISPOSAL SYSTEM 123,165.51

Fund 701 TRUST & AGENCY FUND

Dept 000.00

INGHAM COUNTY TREASURER	TRAILER PARK FEES-SEPTEMBER	2,145.00
AFLAC	WITH DEDUCT-AFLAC DISABILITY	667.64
AFLAC	WITH DEDUCT-AFLAC LIFE INSUR	7.38
AFLAC	WITH DEDUCT-ACCIDENT INDEMNITY	541.32
AFLAC	WITH DEDUCT-SICKNESS INDEMNITY	307.02
AFLAC	WITH DEDUCT-CANCER INDEMNITY	511.92
GREATER LANS MONUMENT	NICHE LETTERING/BERRY	80.00
Total For Dept 000.00		<u>4,260.28</u>

Total For Fund 701 TRUST & AGENCY FUND 4,260.28

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

DART CONTAINER CORP	REFUNDS DUE TAXPAYERS	810.52
DART CONTAINER CORP	REFUNDS DUE TAXPAYERS	1,443.15
DART CONTAINER CORP	REFUNDS DUE TAXPAYERS	2,510.78
Total For Dept 000.00		<u>4,764.45</u>

Total For Fund 703 CURRENT TAX ACCOUNT 4,764.45

Total For All Funds: 465,337.18

DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated October 25, 2012

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 104392 through 104432 & direct deposits numbers: DD14534 through DD14607. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

 Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: October 25, 2012

 Director of Accounting

II. Payroll Report

The October 25, 2012 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$65,882.24	\$17,966.92	\$47,915.32
Fire Dept. Fund	63,215.67	17,724.69	\$45,490.98
DDA	4,631.71	1,431.25	\$3,200.46
Sewer Fund/Receiving	34,822.48	9,986.21	\$24,836.27
Total Payroll	\$168,552.10	\$47,109.07	\$121,443.03
	Township FICA	Township RHS & Pension Plan & H.S.A.	Total Deductions & TWP Liabilities
General Fund	\$4,589.72	\$5,673.40	\$28,230.04
Fire Dept. Fund	4,734.19	3,196.68	25,655.56
DDA	163.81	254.03	1,849.09
Sewer Fund/Receiving	2,524.90	3,137.70	15,648.81
Total Payroll	\$12,012.62	\$12,261.81	\$71,383.50

 Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on October 25, 2012 and identified as follows:

10/25 Net Pay Disbursement in Common Savings (\$121,443.03)

 Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on November 7, 2012, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated October 25, 2012 was reviewed, audited, and approved.

Attachment to Payroll Register
 cc: Sweet(1)Vander Ploeg(1)

 Evan Hope, Clerk



**DELHI CHARTER TOWNSHIP
MEMORANDUM**

FROM: Evan Hope, Township Clerk

TO: John Elsinga, Township Manager
Delhi Township Board of Trustees

DATE: November 1, 2012

RE: Proposed Schedule of 2013 Township Board Meetings

Enclosed for your review is a proposed schedule of the 2013 Township Board of Trustees meetings. Meetings follow the traditional schedule of the 1st and 3rd Tuesdays of each month, with a few exceptions as noted.

In the past, we have scheduled only one meeting in the month of January and no meeting is scheduled prior to the Independence Day holiday in July.

If the Township Board concurs, I offer the following motion:

RECOMMENDED MOTION:

TO APPROVE THE YEAR 2013 SCHEDULE OF DELHI CHARTER TOWNSHIP BOARD OF TRUSTEES MEETING DATES.

DELHI CHARTER TOWNSHIP
Community Services Center, 2074 Aurelius Road
Holt, MI 48842-6320
(517) 694-2135

YEAR 2013 DELHI CHARTER TOWNSHIP BOARD - REGULAR MEETING DATES

January 15	July 16
February 5	August 6
February 19	August 20
March 5	September 3
March 19	September 10 (Dept Head Budget Presentation to Brd. 8 a.m.-4 p.m.)
April 2	September 17
April 16	October 1
May 7	October 15
May 21	November 5
June 4	November 19
June 5 (Dept. Head Goals, Objectives & 2014 CIP- Wed. 8:00 a.m.-6:00 p.m.)	December 3
June 11 (Board Goals & Objectives 6 p.m.-9 p.m.)	December 17
June 18	

TOWNSHIP BOARD COMMITTEE OF THE WHOLE MEETINGS

Committee of the Whole meetings are held prior to the scheduled regular Board of Trustee meetings at 6:30 p.m., in the Multipurpose Room of the Community Services Center located at 2074 Aurelius Road, Holt, MI 48842.

DELHI CHARTER TOWNSHIP**M E M O R A N D U M**

TO: Delhi Township Board Members

FROM: John Elsinga, Township Manager

DATE: November 1, 2012

RE: Blue Cross Blue Shield High Deductible Health Plan (BCBS-HDHP) Renewal

We are in receipt of our BCBS-HDHP Renewal for the 2013 calendar year. This renewal represents an average monthly premium increase of 4.3% with no change in plan design or benefit coverage.

We are also once again proposing that the Township fund a portion of the employee's annual deductible through contributions to the employee's Health Savings Account (HSA). Each year, we have gradually reduced the Township's contribution to the employee's HSA since inception of the high deductible health plan (HDHP) in 2008. The Township's contribution for 2013 would however remain the same as it was for 2012, which represents 25% of the employee's deductible. This recommendation is primarily due to the favorable renewal of under 5% and the recommended 0% increase in employee wages for 2013.

The premiums for renewal of this health plan and the Township's HSA contribution are as follows:

	2012 Monthly Premium	2012 Township's HSA Contribution	2013 Monthly Premium	2013 Township's HSA Contribution
Single	\$404.36	\$ 500	\$420.91	\$500
2-Party	\$970.48	\$1,000	\$1,010.19	\$1,000
Family	\$1,213.09	\$1,000	\$1,262.73	\$1,000
1 Retiree	\$433.22		\$454.44	
2 Retiree	\$866.44		\$908.88	

RECOMMENDED MOTION:

To approve the Blue Cross Blue Shield High Deductible Health Plan Renewal for the 2013 calendar year and to further fund 25% of the annual deductible through the Health Savings Account (HSA) for eligible employees in the amount of \$500/single and \$1,000/2-party/family to be funded on a quarterly basis for 2013.

DELHI CHARTER TOWNSHIP**M E M O R A N D U M**

TO: Delhi Township Board Members
FROM: John Elsinga, Township Manager
DATE: November 1, 2012
RE: Delta Dental Benefit Plan Renewal

We are in receipt of our Delta Dental Benefit Plan Renewal effective January 1, 2013 through December 31, 2014. This renewal includes a 2-year rate guarantee and represents a 4.1% rate decrease with no change in plan design or benefit coverage. The monthly premiums are reflected as follows:

	Monthly Premium 2012	Monthly Premium 2013-2014
Single	\$44.59	\$42.81
2-Party	83.58	80.24
Family	138.74	133.19

Our Delta Dental Plan provides Class I benefits covered at 100%, Class II benefits covered at 80%, Class III benefits covered at 50%, with a maximum benefit per person per plan year of \$900.

Providing dental coverage through Delta Dental to Township employees offers many advantages, the first of which is that dentists have agreed to a pre-arranged negotiated rate for services provided. In addition, dentists agree not to balance bill insureds and will submit claims directly to Delta Dental on the insured's behalf. Finally, Delta Dental has negotiated reduced fees for services. This quality of service by both Delta Dental and their affiliate dentists has provided a high level of satisfaction for both the employee and the Township for the past two decades.

Based upon the above and the very favorable decrease in premiums, I recommend that the Township Board approve the 2-year renewal with Delta Dental with no change in benefit coverage.

RECOMMENDED MOTION:

To approve the insurance renewal with Delta Dental Plan of Michigan for the 2013 and 2014 calendar years, with no change in benefit coverage for employee dental care.

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: October 23, 2012

RE: Resolution No. 2012-013 – FY 2013 General Fund Budget

Enclosed for your review and consideration is Resolution No. 2012-013, which adopts the FY 2013 General Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2013 budget documents. This budget was developed through several public meetings, including a Public Hearing held on October 16, 2012; I therefore recommend the adoption of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2012-013, which adopts the Delhi Charter Township Fiscal Year 2013 General Fund Budget.

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2012-013

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2013
GENERAL FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI, 48842, on Wednesday, November 07, 2012, at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds except trust or agency, internal service, enterprise, debt service, or capital project funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

WHEREAS, the FY 2013 General Fund Budget was presented to the Township Board members on September 1, 2012; and

WHEREAS, the Township Board met and deliberated over the FY 2013 General Fund Budget on September 11th, 2012; and

WHEREAS, a public hearing, properly noticed to the public, has been announced and held at the Township Board Meeting held on Tuesday, October 16th, 2012 at 8:00 p.m., and copies of the proposed General Fund Budget having been made available for public inspection; and

WHEREAS, the Township Board desires to appropriate monies for General Fund activities for FY 2013;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board adopts the F.Y. 2013 General Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each department or budget activity.
3. The Township Manager as Chief Administrative Officer is designated as responsible for the General Fund Budget and is hereby authorized to make budgetary transfers between General Fund Departmental/Activity Budgets in consultation with the department heads whose budgets are affected and

in amounts not to exceed \$10,000 per transfer, with said transfers to be reported to the Board at its next regular meeting.

5. The Township Treasurer and Director of Accounting are hereby directed to transfer monies from the Sewer Fund to the General Fund for payment of administrative services for fiscal year 2013 in the total amount of \$384,450. These administrative services are performed by General Fund employees and include, but are not limited to, sewer billing and administration, payroll, accounts payable, accounting, personnel functions, clerical and record retention services, and management services. One-fourth of this annual charge shall be transferred at the end of each fiscal year quarter.

The following itemization of accumulated surpluses/use of surpluses are accepted:

<u>GENERAL FUND</u>		
1-1-12	Fund Balance	\$3,977,167
	Michigan Tax Tribunal Adjustment	(36,226)
2012	Estimated Revenue and Other Sources	7,729,200
2012	Estimated Expenditures and Other Uses	<u>(6,965,980)</u>
12-31-12	Estimated Fund Balance	4,704,161
2013	Budgeted Revenues and Other Sources	7,340,780
2013	Budgeted Expenditures and Other Uses	<u>(7,028,430)</u>
12-31-13	Projected Fund Balance	\$5,016,511

The operating millage to be levied for the General Fund is 4.3094 mills.

Ayes:

Nays:

Absent:

Resolution declared adopted: 11/07/2012.

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 7th day of November, 2012.

Evan Hope, Township Clerk

Attachment - Exhibit A

GENERAL FUND REVENUE, EXPENDITURES AND FUND BALANCE

Description	2011 Actual	2012 Budget	2012 Projected	2013 Budget
Revenue				
Taxes	\$ 3,177,174	\$ 3,058,300	\$ 3,049,140	\$ 2,882,940
Licenses and Permits	232,667	172,500	165,370	166,350
Grants & Revenue Sharing	2,007,858	1,637,000	2,020,860	1,822,800
Intergovernmental-Local	176,996	185,160	185,160	93,440
Charges for services	806,370	768,890	772,890	779,300
Other Revenue	1,026,139	966,000	998,700	1,035,900
Fines & Forfeitures	27,304	9,000	22,200	18,000
Interest & Rentals	31,434	36,600	24,600	24,150
Franchise Fees	418,879	431,000	432,980	432,900
Total Revenue	7,904,821	7,264,450	7,671,900	7,255,780
Expenditures				
Legislative	97,805	101,360	102,000	103,510
Manager	326,918	312,030	316,570	326,500
Accounting	193,754	197,300	167,070	151,920
Clerk	229,238	237,740	234,330	239,210
Information Technology	262,589	387,180	358,340	319,660
Treasurer	225,555	246,860	235,450	239,410
Assessing	256,049	278,920	290,470	301,390
Elections	14,289	84,220	93,180	8,500
Building & Grounds	277,828	292,810	276,690	302,450
Cemetery	101,524	108,210	107,670	118,750
Stormwater	219,110	282,180	288,270	394,550
Infrastructure	393,800	602,000	606,200	710,500
Community Development	612,929	623,770	631,030	649,020
Parks Administration	166,812	176,960	175,310	182,970
Parks	532,712	499,630	760,970	499,770
Recreation	161,006	186,135	181,520	169,410
Other Functions	321,264	357,720	367,720	413,100
Debt Service	43,222	42,070	42,070	40,910
Total Expenditures	4,436,404	5,017,095	5,234,860	5,171,530
Other Financing Sources (Uses)				
Sale of Fixed Assets	100,089	68,850	57,300	85,000
Transfer Out to Fire Fund	(352,349)	(568,620)	(573,960)	(557,100)
Transfer Out to Police Fund	(1,010,319)	(1,128,070)	(1,157,160)	(1,299,800)
Transfer Out to Pine Tree Rd	(25,633)	-	-	-
Total Other Financing Sources (Uses)	(1,288,212)	(1,627,840)	(1,673,820)	(1,771,900)
Revenues Over (Under) Expenditures	2,180,205	619,515	763,220	312,350
Fund Balance, Beginning	1,796,962	3,977,167	3,977,167	4,704,161
Prior Year's adjustment-RSDC MTT			(36,226)	
*Total Fund Balance, Ending	\$ 3,977,167	\$ 4,596,682	\$ 4,704,161	\$ 5,016,511

* Includes Committed Fund Balance for:

CSC Roof	75,000	75,000	150,000
Window Treatments	30,000	30,000	60,000
Cemtery Road Repair	-	-	15,000
Total Committed for Future Capital Outlay	105,000	105,000	225,000

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: October 23, 2012

RE: Resolution No. 2012-014 – FY 2013 Sewer Fund Budget

Enclosed for your review and consideration is Resolution No. 2012-014, which adopts the FY 2013 Sewer Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2013 budget documents. This budget was developed through several public meetings, including a Public Hearing held on October 16, 2012; I therefore recommend the adoption of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2012-014, which adopts the Delhi Charter Township Fiscal Year 2013 Sewer Fund Budget.

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2012-014

**ADOPTING THE FISCAL YEAR ENDING DECEMBER 31, 2013
SEWER FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Wednesday, November 07, 2012, at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) recommends, makes provision, or requires, among other things:

- A. That the Township may pass general appropriations act for enterprise funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and

WHEREAS, the Township Board now desires to appropriate monies for Sewer Fund activities for FY 2013;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board adopts the FY 2013 Sewer Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each budget activity.
3. The Township Manager is designated as responsible for this Budget and is hereby authorized to make budgetary transfers between Sewer Fund Activity Budgets in consultation with the department heads whose budgets are affected and in amounts not to exceed \$10,000 per transfer, with said transfers to be reported to the Board at its next regular meeting.
4. The Township Treasurer and Director of Accounting are hereby directed to transfer monies from the Sewer Fund to the General Fund for payment of administrative services for fiscal year 2013 in the total amount of \$384,450. These administrative services are performed by General Fund employees and include, but are not limited to, sewer billing and administration, payroll, accounts payable, accounting, personnel functions, clerical and record retention services, and management services. One-fourth of this annual charge shall be transferred at the end of each fiscal year quarter.

Ayes:

Nays:

Absent:

Resolution declared adopted: 11/07/2012

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 7th day of November, 2012.

Evan Hope, Township Clerk

Attachment – Exhibit A

SEWER FUND SUMMARY

	2011 Actual	2012 Budget	2012 Projected	2013 Budget
Revenues				
Intergovernmental	\$ 7,238	\$ -	\$ -	\$ -
Licenses and Permits	143,221	71,500	57,500	57,500
Charges for Services	4,963,327	5,398,640	5,319,130	5,320,310
Interest	36,819	35,200	22,200	22,000
Other	46,613	17,590	141,330	41,970
Total Revenues	5,197,218	5,522,930	5,540,160	5,441,780
Operating Expenditures				
Public Works				
Administration	655,909	664,620	663,600	652,450
Public Services	2,600,226	2,729,460	2,848,370	2,894,260
Depreciation/Amortization	2,369,865	-	-	-
Total Operating Expenditures	5,626,000	3,394,080	3,511,970	3,546,710
Revenues less Operating Expenditures	(428,782)	2,128,850	2,028,190	1,895,070
Nonoperating Expenditures				
General Obligation Debt*	397,015	1,452,500	1,452,500	651,700
Revenue Bonds*	136,148	761,500	703,700	1,115,900
S/A Bonds*	1,864	-	-	-
Capital Outlay**	-	5,162,000	5,332,350	363,000
Total Nonoperating Expenditures	535,027	7,376,000	7,488,550	2,130,600
Other Financing Sources				
Sale of Fixed Assets	8,436	13,500	12,600	27,000
Total Other Financing Sources	8,436	13,500	12,600	27,000
Revenues Over (Under) Expenditures	(955,373)	(5,233,650)	(5,447,760)	(208,530)
Capital Contributions	31,475	-	-	-
Beginning Fund Balance	36,490,953	35,567,055	35,567,055	30,119,295
Ending Fund Balance	\$ 35,567,055	\$ 30,333,405	\$ 30,119,295	\$ 29,910,765

The Sewer Fund uses the modified accrual basis for budgeting but the accrual basis for accounting.

* 2011 Actual Debt reflects interest, amortization, and paying agent fees only. Principal payments have been reclassified against the liability

** 2011 Actual Capital Outlay reflects the number after capital outlay has been reclassified from expense to asset.

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: October 23, 2012

RE: Resolution No. 2012-015 – FY 2013 Water Improvement Fund Budget

Enclosed for your review and consideration is Resolution No. 2012-015, which adopts the FY 2013 Water Improvement Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2013 budget documents. This budget was developed through several public meetings, including a Public Hearing held on October 16, 2012; I therefore recommend the adoption of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2012-015, which adopts the Delhi Charter Township Fiscal Year 2013 Water Improvement Fund Budget.

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2012-015

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2013
WATER IMPROVEMENT FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Wednesday, November 07, 2012 at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds, except trust or agency, internal service, enterprise, debt service, or capital projects funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

WHEREAS, the FY 2013 Water Improvement Fund Budget was presented to the Township Board members on September 1, 2012; and

WHEREAS, the Delhi Township Board met and deliberated over the FY 2013 Water Improvement Fund Budget on September 11, 2012; and

WHEREAS, a Public Hearing, properly noticed to the public, has been announced and held at the Township Board meeting on Tuesday, October 16, 2012 at 8:00 p.m., and copies of the proposed Water Improvement Fund Budget have been made available for public inspection; and

WHEREAS, the Township Board now desires to appropriate monies for Water Improvement Fund activities for the fiscal year 2013;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board adopts the FY 2013 Special Revenue Fund - Water Improvement Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each budget activity.

3. The Township Manager is designated as responsible for this Budget.
4. There shall be a commitment of the December 31, 2012 and December 31, 2013 fund balance in an amount approaching four subsequent years' payment of principal and interest on the water portion of the 2011 Refunding Capital Improvement Bond.
5. The following itemization of accumulated surpluses/use of surplus is accepted:

WATER IMPROVEMENT FUND

12-31-12 Projected Fund Balance	\$ 363,507
2013 Estimated Revenue	21,570
2013 Estimated Expenditures	<u>(81,850)</u>
12-31-13 Projected Fund Balance	\$ 303,227

Ayes:

Nays:

Absent:

Resolution declared adopted: 11/07/2012

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 7th day of November, 2012.

Evan Hope, Township Clerk

Attachment - Exhibit A

WATER IMPROVEMENT FUND SUMMARY

	2011 Actual	2012 Budget	2012 Projected	2013 Budget
Revenues				
Charges for Services	\$ 28,161	\$ 17,500	\$ 12,500	\$ 12,500
Interest	1,172	500	800	700
Other	15,308	14,200	14,200	8,370
Total Revenues	<u>44,641</u>	<u>32,200</u>	<u>27,500</u>	<u>21,570</u>
Expenditures				
Other	5,569	5,050	5,050	5,050
Debt Service	112,415	76,580	76,580	76,800
Total Expenditures	<u>117,984</u>	<u>81,630</u>	<u>81,630</u>	<u>81,850</u>
Other Financing Sources (uses)				
Bond Proceeds	721,777	-	-	-
Payment to Escrow	(687,644)	-	-	-
Total Other Financing Sources	<u>34,133</u>	<u>-</u>	<u>-</u>	<u>-</u>
Revenues over (under) expenditures	(39,210)	(49,430)	(54,130)	(60,280)
Fund Balance, Beginning	<u>456,847</u>	<u>417,637</u>	<u>417,637</u>	<u>363,507</u>
Fund Balance, Ending	<u>\$ 417,637</u>	<u>\$ 368,207</u>	<u>\$ 363,507</u>	<u>\$ 303,227</u>

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: October 23, 2012

RE: Resolution No. 2012-016 – FY 2013 Fire Fund Budget

Enclosed for your review and consideration is Resolution No. 2012-016, which adopts the FY 2013 Fire Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2013 budget documents. This budget was developed through several public meetings, including a Public Hearing held on October 16, 2012; I therefore recommend the adoption of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2012-016, which adopts the Delhi Charter Township Fiscal Year 2013 Fire Fund Budget.

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2012-016

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2013
FIRE FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Wednesday, November 07, 2012 at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds, except trust or agency, internal service, enterprise, debt service, or capital projects funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

WHEREAS, the FY 2013 Fire Fund Budget was presented to the Township Board members on September 1, 2012; and

WHEREAS, the Delhi Township Board met and deliberated over the FY 2013 Fire Fund Budget on September 11, 2012; and

WHEREAS, a Public Hearing, properly noticed to the public, has been announced and held at the Township Board meeting on Tuesday, October 16, 2012 at 8:00 p.m., and copies of the proposed Fire Fund Budget have been made available for public inspection; and

WHEREAS, the Township Board now desires to appropriate monies for Fire Fund for FY 2013;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board adopts the FY 2013 Special Revenue Fund - Fire Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each budget activity.

3. The Township Manager is designated as responsible for this Budget.

The following itemization of accumulated surpluses/use of surplus is accepted:

FIRE FUND

12-31-12	Projected Fund Balance	\$ -0-
2013	Estimated Revenue and Other Sources	1,920,450
2013	Estimated Expenditures	<u>(1,920,450)</u>
12-31-13	Projected Fund Balance	\$ -0-

The millage to be levied for the Fire Fund is 1.5 mills.

Ayes:

Nays:

Absent:

Resolution declared adopted: 11/07/2012

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 7th day of November, 2012.

Evan Hope, Township Clerk

Attachment - Exhibit A

FIRE FUND SUMMARY (206)

	2011 Actual	2012 Budget	2012 Projected	2013 Budget
Revenues				
Taxes	\$ 1,126,847	\$ 1,081,550	\$ 1,075,560	\$ 1,015,650
Intergovernmental	37,384	-	65,000	150,000
Other	185,162	178,580	190,980	197,700
Total Revenues	1,349,393	1,260,130	1,331,540	1,363,350
Expenditures				
Public Safety	1,701,742	1,828,750	1,900,500	1,920,450
Total Expenditures	1,701,742	1,828,750	1,900,500	1,920,450
Other Financing Sources (Uses)				
Repayment of DDA Advance	-	-	(5,000)	-
Transfer in from General Fund	352,349	568,620	573,960	557,100
Total Other Financing Sources	352,349	568,620	568,960	557,100
Revenues over (under) expenditures	-	-	-	-
Fund Balance, Beginning	-	-	-	-
Fund Balance, Ending	\$ -	\$ -	\$ -	\$ -

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: October 23, 2012

RE: Resolution No. 2012-017 – FY 2013 Fire Equipment, Training and Apparatus Fund Budget

Enclosed for your review and consideration is Resolution No. 2012-017, which adopts the FY 2013 Fire Equipment, Training and Apparatus Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2013 budget documents. This budget was developed through several public meetings, including a Public Hearing held on October 16, 2012; I therefore recommend the adoption of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2012-017, which adopts the Delhi Charter Township Fiscal Year 2013 Fire Equipment, Training and Apparatus Fund Budget.

DELHI CHARTER TOWNSHIP
RESOLUTION NO. 2012-017

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2013
FIRE EQUIPMENT, TRAINING, AND APPARATUS FUND
BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Wednesday, November 07, 2012 at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds, except trust or agency, internal service, enterprise, debt service, or capital projects funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

WHEREAS, the FY 2013 Fire Equipment, Training, and Apparatus Fund Budget was presented to the Township Board members on September 1, 2012; and

WHEREAS, the Delhi Township Board met and deliberated over the FY 2013 Fire Equipment, Training, and Apparatus Fund Budget on September 11, 2012; and

WHEREAS, a Public Hearing, properly noticed to the public, has been announced and held at the Township Board meeting on Tuesday, October 16, 2012 at 8:00 p.m., and copies of the proposed Fire Equipment, Training, and Apparatus Fund Budget have been made available for public inspection; and

WHEREAS, the Township Board now desires to appropriate monies for Fire Equipment, Training, and Apparatus Fund for FY 2013;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board adopts the FY 2013 Special Revenue Fund - Fire Equipment, Training, and Apparatus Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in

each budget activity.

3. The Township Manager is designated as responsible for this Budget.
4. That the Township Director of Accounting is hereby directed to transfer one-fourth of the reimbursement from the Fire Equipment, Training, and Apparatus Fund to the Fire Fund for a portion of wages and associated expenses related to training for the Fire Department at the beginning of each fiscal quarter.

The following itemization of accumulated surpluses/use of surplus is accepted:

FIRE EQUIPMENT, TRAINING, AND APPARATUS FUND

12-31-12 Projected Fund Balance	\$ 268,815
2013 Estimated Revenue and Other Sources	339,100
2013 Estimated Expenditures	<u>(429,110)</u>
12-31-13 Projected Fund Balance	\$ 178,805

The millage to be levied for the Fire Equipment, Apparatus, and Training Fund is .5 mills.

Ayes:

Nays:

Absent:

Resolution declared adopted: 11/07/2012

Evan Hope, Township Clerk

**STATE OF MICHIGAN)
)SS
COUNTY OF INGHAM)**

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 7th day of November, 2012.

Evan Hope, Township Clerk

Attachment - Exhibit A

FIRE EQUIPMENT, TRAINING, AND APPARATUS FUND SUMMARY

	2011 Actual	2012 Budget	2012 Projected	2013 Budget
Revenues				
Taxes	\$ 375,939	\$ 360,830	\$ 358,570	\$ 336,850
Intergovernmental	71,547	-	-	-
Interest	312	300	250	250
Other	-	-	-	-
Total Revenues	447,798	361,130	358,820	337,100
Expenditures				
Public Safety	265,747	289,790	298,590	309,110
Capital Outlay	131,341	70,000	70,000	120,000
Total Expenditures	397,088	359,790	368,590	429,110
Other Financing Sources (Uses)				
Sale of Fixed Assets	-	7,500	-	2,000
Transfers Out	-	-	-	-
Total Other Financing Sources	-	7,500	-	2,000
Revenues over (under) expenditures	50,710	8,840	(9,770)	(90,010)
Fund Balance, Beginning	230,691	281,401	281,401	268,815
Prior Year's Adjustment-RSDC MTT			(2,816)	
Fund Balance, Ending	\$ 281,401	\$ 290,241	\$ 268,815	\$ 178,805

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: October 23, 2012

RE: Resolution No. 2012-018 – FY 2013 Police Fund Budget

Enclosed for your review and consideration is Resolution No. 2012-018, which adopts the FY 2013 Police Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2013 budget documents. This budget was developed through several public meetings, including a Public Hearing held on October 16, 2012; I therefore recommend the adoption of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2012-018, which adopts the Delhi Charter Township Fiscal Year 2013 Police Fund Budget.

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2012-018

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2013
POLICE FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Wednesday, November 07, 2012 at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds, except trust or agency, internal service, enterprise, debt service, or capital projects funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

WHEREAS, the FY 2013 Police Fund Budget was presented to the Township Board members on September 1, 2012; and

WHEREAS, the Delhi Township Board met and deliberated over the FY 2013 Police Fund Budget on September 11, 2012; and

WHEREAS, a Public Hearing, properly noticed to the public, has been announced and held at the Township Board meeting on Tuesday, October 16, 2012 at 8:00 p.m., and copies of the proposed Police Fund Budget have been made available for public inspection; and

WHEREAS, the Township Board now desires to appropriate monies for Police Fund for FY 2013;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board adopts the FY 2013 Special Revenue Fund - Police Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each budget activity.

3. The Township Manager is designated as responsible for this Budget.

The following itemization of accumulated surpluses/use of surplus is accepted:

POLICE FUND

12-31-12 Projected Fund Balance	\$	-0-
2013 Estimated Revenue and Other Sources		2,366,450
2013 Estimated Expenditures		<u>(2,366,450)</u>
12-31-13 Projected Fund Balance	\$	-0-

The millage to be levied for the Police Fund is 1.5 mills.

Ayes:

Nays:

Absent:

Resolution declared adopted: 11/07/2012

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 7th day of November, 2012.

Evan Hope, Township Clerk

Attachment - Exhibit A

POLICE FUND SUMMARY (207)

	2011 Actual	2012 Budget	2012 Projected	2013 Budget
Revenues				
Taxes	\$ 1,126,847	\$ 1,081,550	\$ 1,075,560	\$ 1,015,650
Charges for Services	22,635	54,780	31,680	-
Other	49,361	51,000	51,000	51,000
Total Revenues	1,198,843	1,187,330	1,158,240	1,066,650
Expenditures				
Public Safety	2,209,162	2,315,400	2,315,400	2,366,450
Total Expenditures	2,209,162	2,315,400	2,315,400	2,366,450
Other Financing Sources				
Transfer-in from General Fund	1,010,319	1,128,070	1,157,160	1,299,800
Total Other Financing Sources	1,010,319	1,128,070	1,157,160	1,299,800
Revenues over (under) expenditures	-	-	-	-
Fund Balance, Beginning	-	-	-	-
Fund Balance, Ending	\$ -	\$ -	\$ -	\$ -

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: October 31, 2012

RE: Resolution No. 2012-019 – FY 2013 Downtown Development Authority Budget

Enclosed for your review and approval is Resolution No. 2012-019, which approves the FY 2013 Downtown Development Authority Budget. On October 30, 2012, the DDA Board held a public hearing on this proposed budget to hear comments from the public and, subsequently, approved the budget for submittal to the Township Board for approval of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2012-019, which approves the Fiscal Year 2013 Downtown Development Authority Budget.

DELHI CHARTER TOWNSHIP
RESOLUTION NO. 2012-019

**APPROVING THE FISCAL YEAR ENDING DECEMBER 31, 2013
DOWNTOWN DEVELOPMENT AUTHORITY BUDGETS**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Wednesday, November 07, 2012, at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, Delhi Township Ordinance No. 80 established the Downtown Development Authority pursuant to Act 197, Public Acts of Michigan, 1975; and

WHEREAS, Section 10 (b) of Ordinance 80 requires that the Downtown Development Authority Board annually prepare a budget and submit same to the Township on the same date that the proposed budget for the Township is required to be submitted to the Township Board of Trustees; and

WHEREAS, the Downtown Development Authority Director submitted its proposed budgets on September 1, 2012 and discussed the DDA Budgets at the Township Budget Workshop held on September 11, 2012; and

WHEREAS, the Downtown Development Authority Board made a motion at its regular meeting held October 30, 2012 to submit the 2013 proposed budgets attached hereto as Exhibits A, B, and C to the Township Board for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board approves the FY 2013 Downtown Development Authority Budget, the DDA 2008 Bond Debt Service Fund, and the DDA 2010 Refunding Bond Debt Service Fund as itemized in the attached Exhibits A, B, and C.
2. This approval is for an "Activity" budget, and approval is made based on the total of the line items in each budget activity.
3. This budgets shall be finally adopted by the Downtown Development Authority Board in accordance with the provisions of Michigan Public Act 2 of 1968, as amended, which requires an appropriations act adopting budgets for all Special Revenue Funds and requiring that responsibility for the budget be designated;
4. The following of accumulated surpluses is approved as outlined in Exhibit A:

DOWNTOWN DEVELOPMENT AUTHORITY

1-1-11	Fund Balance	\$ 1,049,822
	Michigan Tax Tribunal Adjustment	(64,697)
2012	Projected Revenue & Other Sources	2,204,800
2012	Projected Expenditures & Other Uses	<u>(2,489,580)</u>

DOWNTOWN DEVELOPMENT AUTHORITY FUND SUMMARY

Description	2011 Actual	2012 Budget	2012 Projected	2013 Budget
Revenues				
Property Taxes	\$ 2,433,722	\$ 2,360,300	\$ 2,170,600	\$ 2,059,800
Charges for Services	15,842	16,200	16,200	16,700
Interest and rentals	10,332	8,700	8,700	7,500
Other	6,644	4,600	9,300	25,490
Total Revenues	2,466,540	2,389,800	2,204,800	2,109,490
Expenditures				
Community and Economic Dev				
Administration	218,798	183,580	166,750	110,580
Marketing & Promotion	170,538	178,000	172,000	155,000
CRRP Program	45,459	220,000	140,000	75,000
Other Functions	388,439	417,880	398,810	228,740
Infrastructure Projects	124,743	240,000	115,000	45,000
Capital Outlay	268,238	90,000	90,000	74,740
Debt Service	89,325	87,200	134,030	136,600
Total Expenditures	1,305,540	1,416,660	1,216,590	825,660
Other Financing Sources (Uses)				
Land Contract	200,000	-	-	-
Transfer to DDA Debt Service Funds	(1,254,338)	(1,272,390)	(1,272,990)	(1,283,830)
Total Other Financing Sources (Uses)	(1,054,338)	(1,272,390)	(1,272,990)	(1,283,830)
Revenues over (under) expenditures	106,662	(299,250)	(284,780)	-
Fund Balance, Beginning	943,160	1,049,822	1,049,822	700,345
Prior Year's adjustment-RSDC MTT			(64,697)	
Fund Balance, Ending	\$ 1,049,822	\$ 750,572	\$ 700,345	\$ 700,345

**DDA 2008 BOND DEBT SERVICE FUND SUMMARY (392)
2008-2024 (17 YEARS)**

This bond was issued in 2008 to fund the following six projects in the DDA district: reconstruction of Cedar St. from Dallas to Holbrook, infrastructure for Cedar Hts. neighborhood, infrastructure for Delhi NE/Depot St. area, sidewalks and lighting along Holt Rd. from Thorburn to Aspen Lakes, construction of Senior Citizens' Center, and landscaping corner of Holt & Aurelius Rds. The revenue for 90% of the bond payments comes from the Downtown Development authority, with the remaining portion paid by the Sewer Fund.

	2011 Actual	2012 Budget	2012 Projected	2013 Budget
Revenues	\$ -	\$ -	\$ -	\$ -
Expenditures				
Debt Service	730,300	744,050	744,050	755,800
Total Expenditures	730,300	744,050	744,050	755,800
Revenues over (under) expenditures	(730,300)	(744,050)	(744,050)	(755,800)
Other financing sources (uses)				
Transfer from DDA	730,300	744,050	744,050	755,800
Total other financing sources (uses)	730,300	744,050	744,050	755,800
Fund Balance, Beginning	-	-	-	-
Fund Balance, Ending	\$ -	\$ -	\$ -	\$ -

DDA 2010 REFUNDING BOND SERVICE FUND SUMMARY (393)
2010 - 2015 (6 Years)

This bond was issued in 2010 to retire both the DDA College Water/Sewer Bond debt & the Project 9 (RSDC) Bond debt. The revenue for the bond payments comes from the Downtown Development Authority

	2011 Actual	2012 Budget	2012 Projected	2013 Budget
Revenues				
Other Revenue	\$ 4,688	\$ -	\$ -	\$ -
Total Revenues	4,688	-	-	-
Expenditures				
Debt Service	\$ 528,726	\$ 528,340	\$ 528,130	\$ 527,530
Total Expenditures	528,726	528,340	528,940	528,030
Other Financing Sources (Uses)				
Transfer from DDA	524,038	528,340	528,940	528,030
Total Otr Fin Sources (Uses)	524,038	528,340	528,940	528,030
Revenues over (under) expenditures	-	-	-	-
Fund Balance, Beginning	-	-	-	-
Fund Balance, Ending	\$ -	\$ -	\$ -	\$ -

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: October 31, 2012

RE: Resolution No. 2012-020 – FY 2013 Brownfield Redevelopment Authority Budget

Enclosed for your review and approval is Resolution No. 2012-020, which approves the FY 2013 Brownfield Redevelopment Authority Budget. The Brownfield Authority Board held a public hearing on this proposed budget to hear comments from the public and approved the budget on October 30, 2012 for submittal to the Township Board for approval of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2012-020, which approves the Delhi Charter Township Fiscal Year 2013 Brownfield Redevelopment Authority Budget.

DELHI CHARTER TOWNSHIP
RESOLUTION NO. 2012-020

**APPROVING THE FISCAL YEAR ENDING DECEMBER 31, 2013
BROWNFIELD REDEVELOPMENT AUTHORITY BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Wednesday, November 07, 2012, at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, Delhi Township Resolution No. 2001-167 established the Brownfield Redevelopment Authority pursuant to Act 381, Public Acts of Michigan, 1996; and

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) requires, among other things:

- A. That the Authority shall prepare and approve a budget for the operation of the Authority
- B. That the responsibility for the budget be designated
- C. That the budget includes revenue (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and
- E. That the Township pass a general appropriations act for all funds except trust or agency, internal service, enterprise, debt service, or capital project funds;

WHEREAS, the Brownfield Redevelopment Authority Director submitted its proposed budget on September 1, 2012 and discussed the Budget at the Township Budget Workshop held on September 11, 2012; and

WHEREAS, the Brownfield Redevelopment Authority Board made a motion at its regular meeting held October 30, 2012 to submit the 2013 proposed budget attached hereto as Exhibit A and Exhibit B to the Township Board for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board approves the FY 2013 Brownfield Redevelopment Authority Budget as itemized in the attached Exhibit A and Exhibit B.
2. This approval is for an "Activity" budget, and approval is made based on the total of the line items in each budget activity.
3. This budget shall be finally adopted by the Brownfield Redevelopment Authority Board in accordance

BROWNFIELD FUND SUMMARY

	2011 Actual	2012 Budget	2012 Projected	2013 Budget
Revenues				
Taxes	\$ 187,289	\$ 179,500	\$ 183,600	\$ 11,300
Total Revenue	187,289	179,500	183,600	11,300
Expenditures				
Community and Economic Dev				
Brownfield-Administration	1,224	4,170	5,280	6,320
Remediation	174,468	175,330	196,300	11,300
Total Expenditures	175,692	179,500	201,580	17,620
Revenues over (under) expenditures	11,597	-	(17,980)	(6,320)
Fund Balance, Beginning	23,733	35,330	35,330	17,350
Fund Balance, Ending	\$ 35,330	\$ 35,330	\$ 17,350	\$ 11,030

LOCAL SITE REMEDIATION FUND SUMMARY

	2011 Actual	2012 Budget	2012 Projected	2013 Budget
Revenues				
Taxes	\$ -	\$ -	\$ -	\$ 163,000
Total Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>163,000</u>
Expenditures				
Community and Economic Dev Administration	-	-	-	21,590
Remediation	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,590</u>
Revenues over (under) expenditures	-	-	-	141,410
Fund Balance, Beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance, Ending	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 141,410</u></u>

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: October 30, 2012

RE: Resolution No. 2012-021 – Tax Reverted Properties

The Ingham County Treasurer, Eric A. Shertzing, has foreclosed on three pieces of property in Delhi Township for unpaid property taxes. Under Public Act 123 of 1999 these properties will automatically transfer to Delhi Township unless the Township objects to said transfer in writing.

After reviewing all three parcels with staff, we recommend the Township object to the transfer of these parcels as none would serve a public purpose. The first parcel is located on Kate Street and is a vacant parcel which could be built on or purchased by an adjacent property owner. The second parcel is open space within Keller's Ridge Subdivision behind some residential dwellings. The third parcel is located on Depot Street and would require the dwelling be demolished.

Therefore, I recommend the Board approve Resolution No. 2012-021 which would object to the transfer of foreclosed properties as presented by the Ingham County Treasurer.

Recommended Motion:

To adopt Resolution No. 2012-021 which objects to the transfer of property to Delhi Charter Township that has been foreclosed on by the Ingham County Treasurer.



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Thursday, November 01, 2012

RE: Tax Foreclosed Properties

We are in receipt of the list of properties on which the Ingham County Treasurer's Office has foreclosed due to unpaid taxes (attached). As you know, these properties will be transferred to the Township unless we formally object to the transfer. I have looked at these properties for the purpose of making a recommendation regarding whether or not it would be in the Township's best interest to acquire any of them for public purpose.

I am recommending at this time that the Township formally object to the transfer of the properties. The first property is located on Kate Street and consists of a residential lot with 48' of road frontage. This lot could likely be built upon or acquired by an adjacent property owner. The second property is located in Keller's Ridge subdivision and consists of open space located behind the houses along Kirkland Ridge and Keller. This property is used to some extent for common drainage of nearby properties. The third piece is located on Depot Street. This parcel has a residential structure on it which would require demolition. In addition, connection to public water would be required at considerable cost.

I've attached a draft resolution which objects to the transfer of these properties. Please forward this information, along with your concurrence, to the Township Board for their consideration and action at the November 7th Board Meeting. If you need any additional information, please do not hesitate to ask. Thank you.

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2012-021

A Resolution to Objecting to the Transfer of Unsold Tax Reverted Properties from the Ingham County Treasurer to Delhi Charter Township

At a Regular Meeting of the Township Board of Trustees, of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan on Wednesday, the 7th day of November 2012, at 7:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by _____:

WHEREAS, Public Act 123 of 1999, hereinafter referred to as the "Act", established an expedited process whereby property on which taxes have not been paid could be sold for unpaid taxes; and

WHEREAS, the Act creates a series of stages through which a property on which the taxes have not been paid must pass before that property can be sold; and

WHEREAS, the Act allowed each county in the State of Michigan to decide whether its treasurer or the State of Michigan would act as the governmental entity responsible for overseeing the stages through which a property on which the taxes have not been paid must pass before the property is sold; and

WHEREAS, the Act refers to the governmental entity responsible for overseeing the stages through which a property on which the taxes have not been paid must pass before the property is sold as the foreclosing governmental unit; and

WHEREAS, pursuant to a concurring resolution of the County Board of Commissioners, the Treasurer of Ingham, (hereinafter referred to as the "Treasurer"), is the foreclosing governmental unit under the Act with authority to take all actions, judicial or otherwise, required under the Act in order to sell property on which the taxes have not been paid in Ingham County; and

WHEREAS, one of the states through which a property on which the taxes have not been paid must pass before the property is sold in foreclosure; and

WHEREAS, pursuant to the Act fee simple title to a property on which the Treasurer has foreclosed vest in the Treasurer effective on the March 31st immediately succeeding the hearing for uncontested cases or 10 days after the conclusion of the hearing for contested cases; and

WHEREAS, the Act prescribes how the Treasurer is to dispose of property obtained by foreclosure; and

WHEREAS, the Act requires that the Treasurer give a list to the Clerk of Delhi Township which list shall contain all the property in that township on which the Treasurer has foreclosed that has not been sold prior to December 1st of the year in which it is foreclosed upon; and

WHEREAS, unless Delhi Township objects in writing, the Act requires the Treasurer to transfer to that township fee simple title to the property on that list; and

WHEREAS, the Township has received from the Treasurer a list of property containing a total of three (3) land parcels that will be transferred to it if it does not object; and

WHEREAS, Delhi Township *does not* wish to obtain from the Treasurer the property described as follows:

33-25-05-11-357-005
Kate Street, Holt, MI

33-25-05-13-179-012
Keller Road, Holt, MI

33-25-05-14-427-002
2228 Depot Street, Holt, MI

THEREFORE BE IT RESOLVED, that Delhi Township wishes to exercise its option under the Act to object to the transfer of property Tax listed above and foreclosed upon by the Treasurer but not sold and said transfer is, therefore, refused,

This resolution shall be given immediate effect upon the passage by the Delhi Township Board of Trustees.

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

STATE OF MICHIGAN }

}ss

COUNTY OF INGHAM }

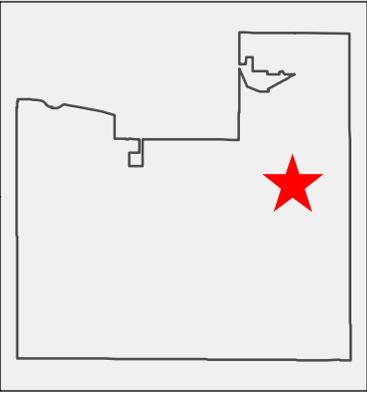
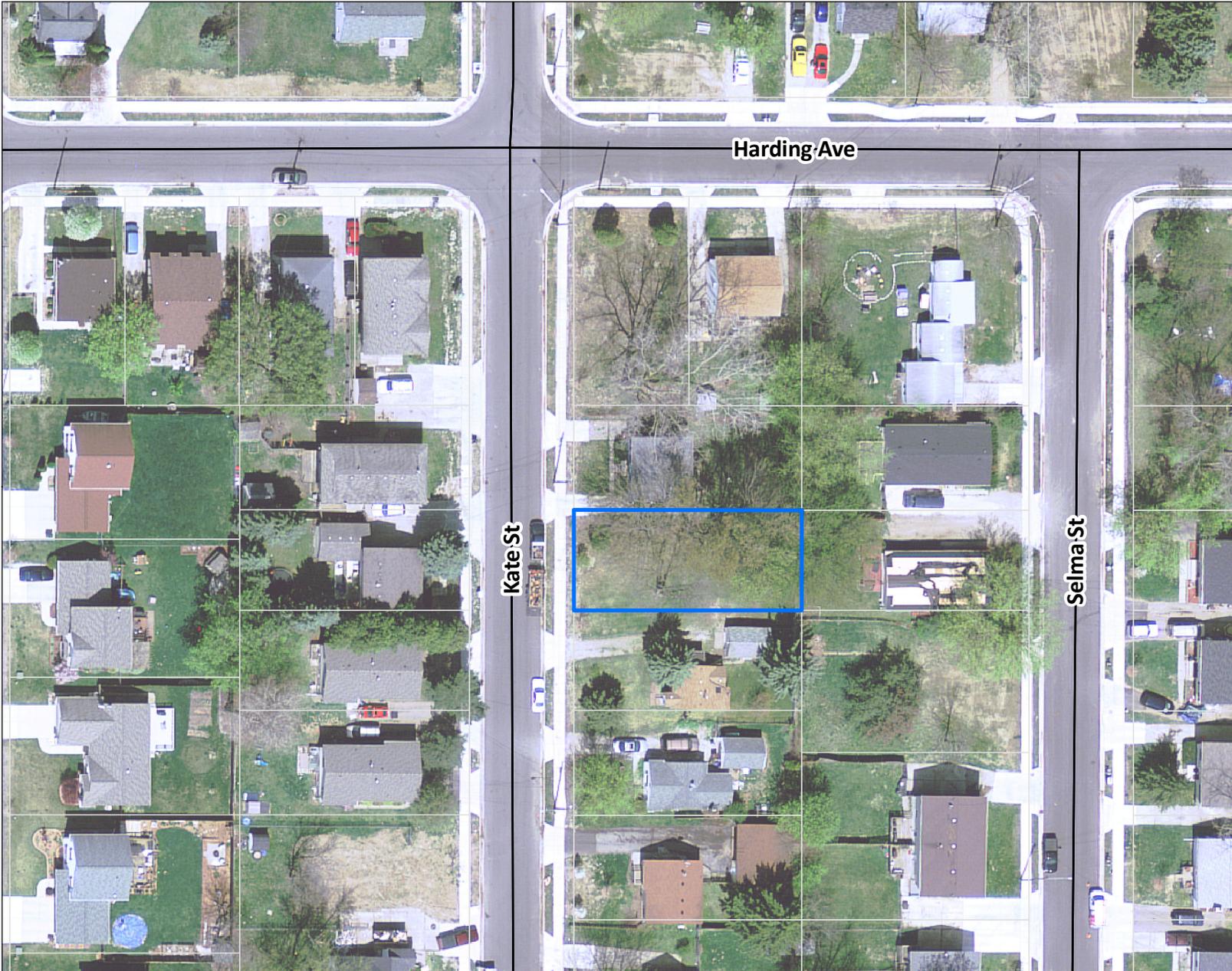
I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 7th day of November, 2012.

IN WITNESS THEREOF, I have hereunto affixed my official signature this ____ day of November, 2012.

Evan Hope, Township Clerk

Property Map

Kate Street



Legend

- +— Railroad Streets
- - - Proposed Roads
- Active Roads
- Lot Lines

1 inch = 70 feet



0 125 250 500 Feet

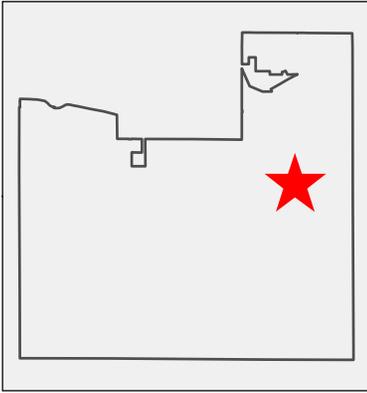
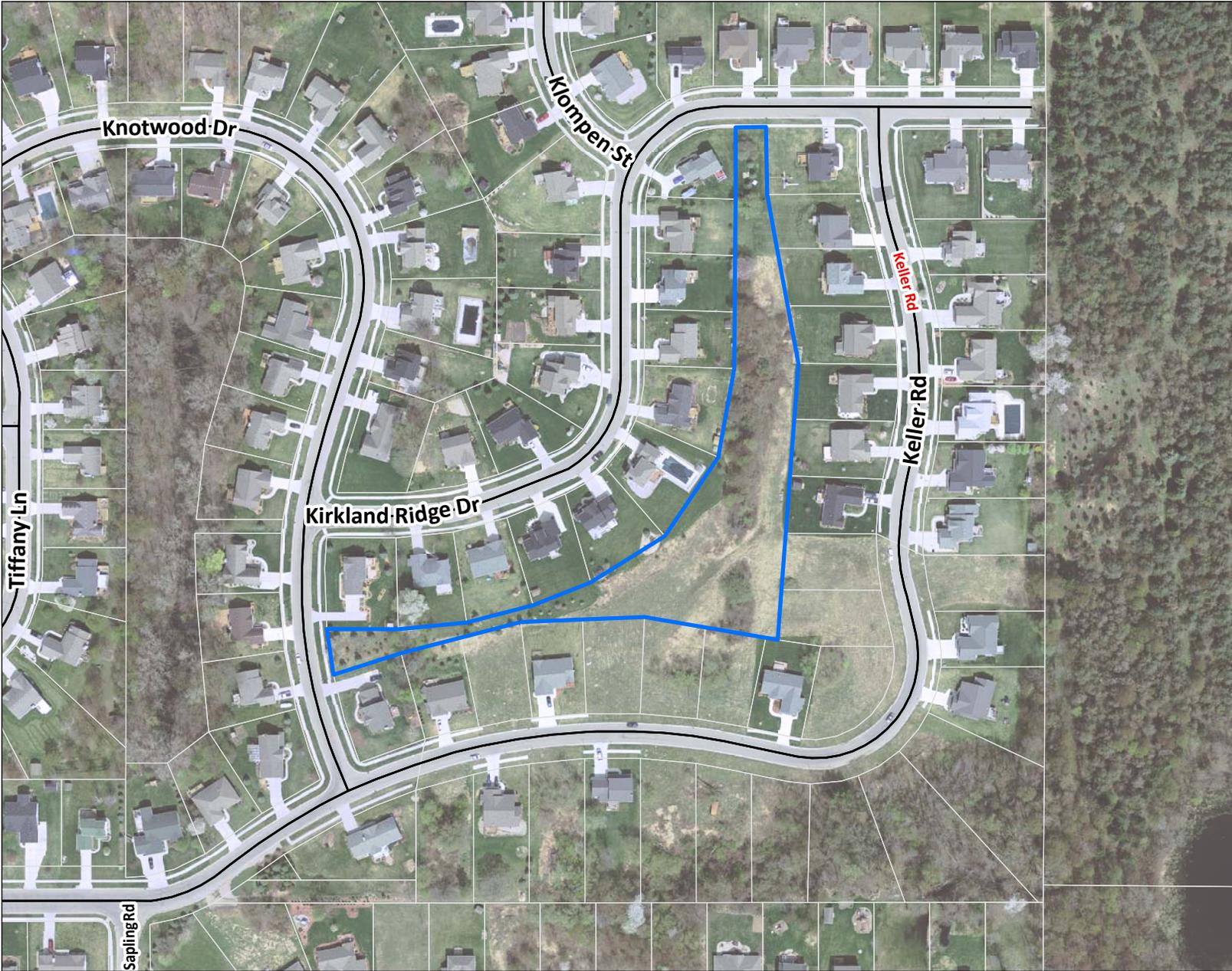
This map is intended for use as generalized township wide planning and there are no warranties that accompany this product. The Township recommends users of this map to confirm the data used in this map by visual inspection of the geographic area. The township is not liable for decisions made with the use of this product.



Notes:

Property Map

Keller's Ridge Common Area



Legend

- +— Railroad
- Streets
- - - Proposed Roads
- Active Roads
- Lot Lines

1 inch = 211.1 feet



This map is intended for use as generalized township wide planning and there are no warranties that accompany this product. The Township recommends users of this map to confirm the data used in this map by visual inspection of the geographic area. The township is not liable for decisions made with the use of this product.

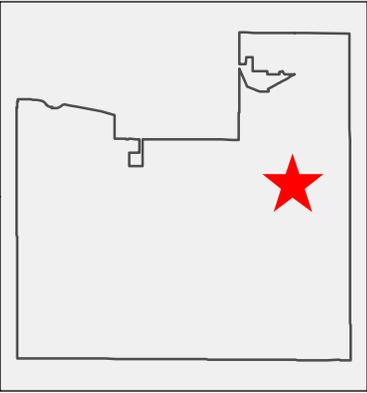
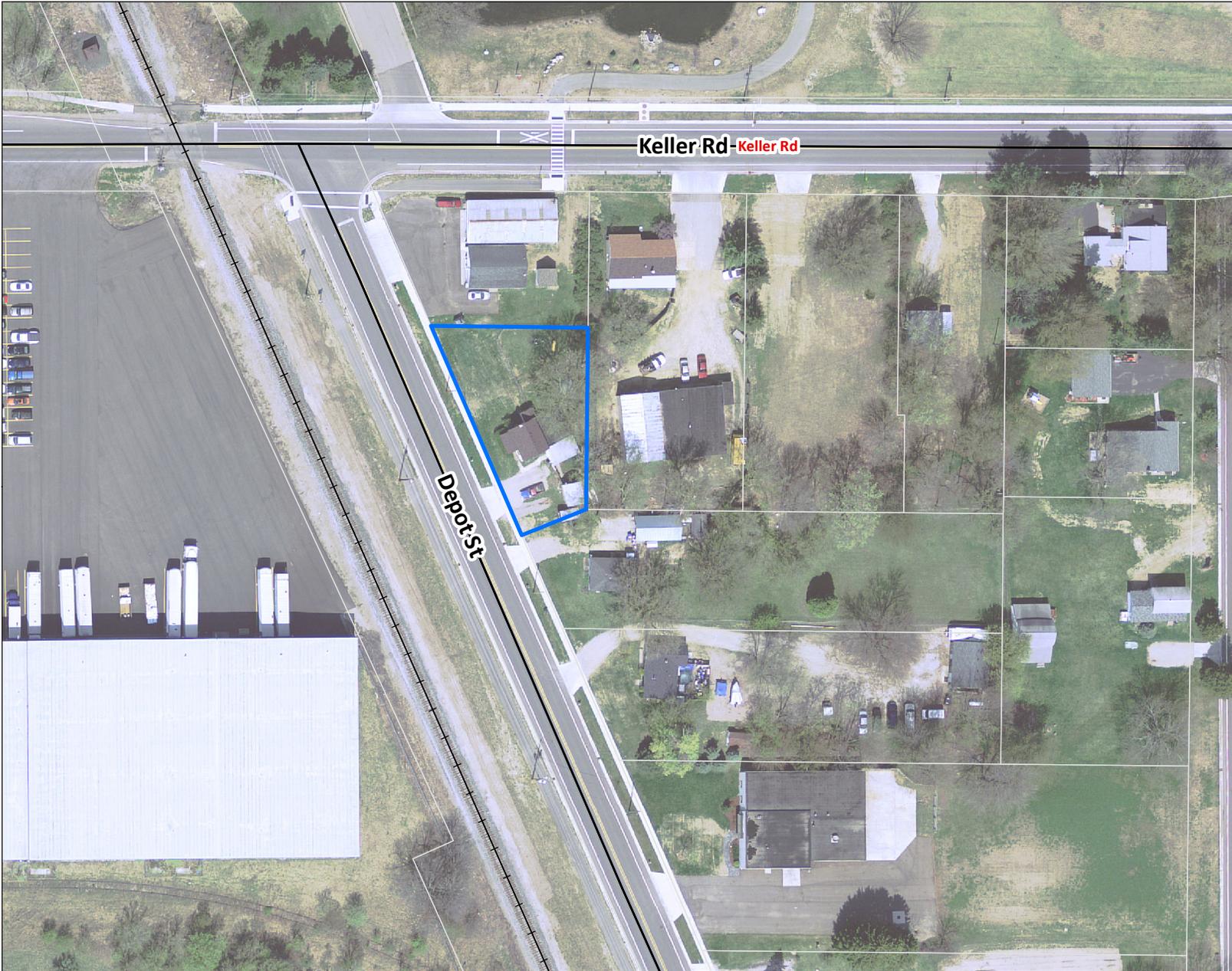
Map Source: Delhi Charter Township
Map Printed: Thursday, October 25, 2012



Notes:

Property Map

2228 Depot Street



Legend

- +— Railroad
- Streets
- - - Proposed Roads
- Active Roads
- Lot Lines

1 inch = 103.1 feet



This map is intended for use as generalized township wide planning and there are no warranties that accompany this product. The Township recommends users of this map to confirm the data used in this map by visual inspection of the geographic area. The township is not liable for decisions made with the use of this product.

Map Source: Delhi Charter Township
Map Printed: Thursday, October 25, 2012



Notes: _____

Roy W. Sweet
Treasurer
2074 Aurelius Road
Holt, Mi 48842
517-694-0333 X3014

Delhi Charter Township

October 18, 2012

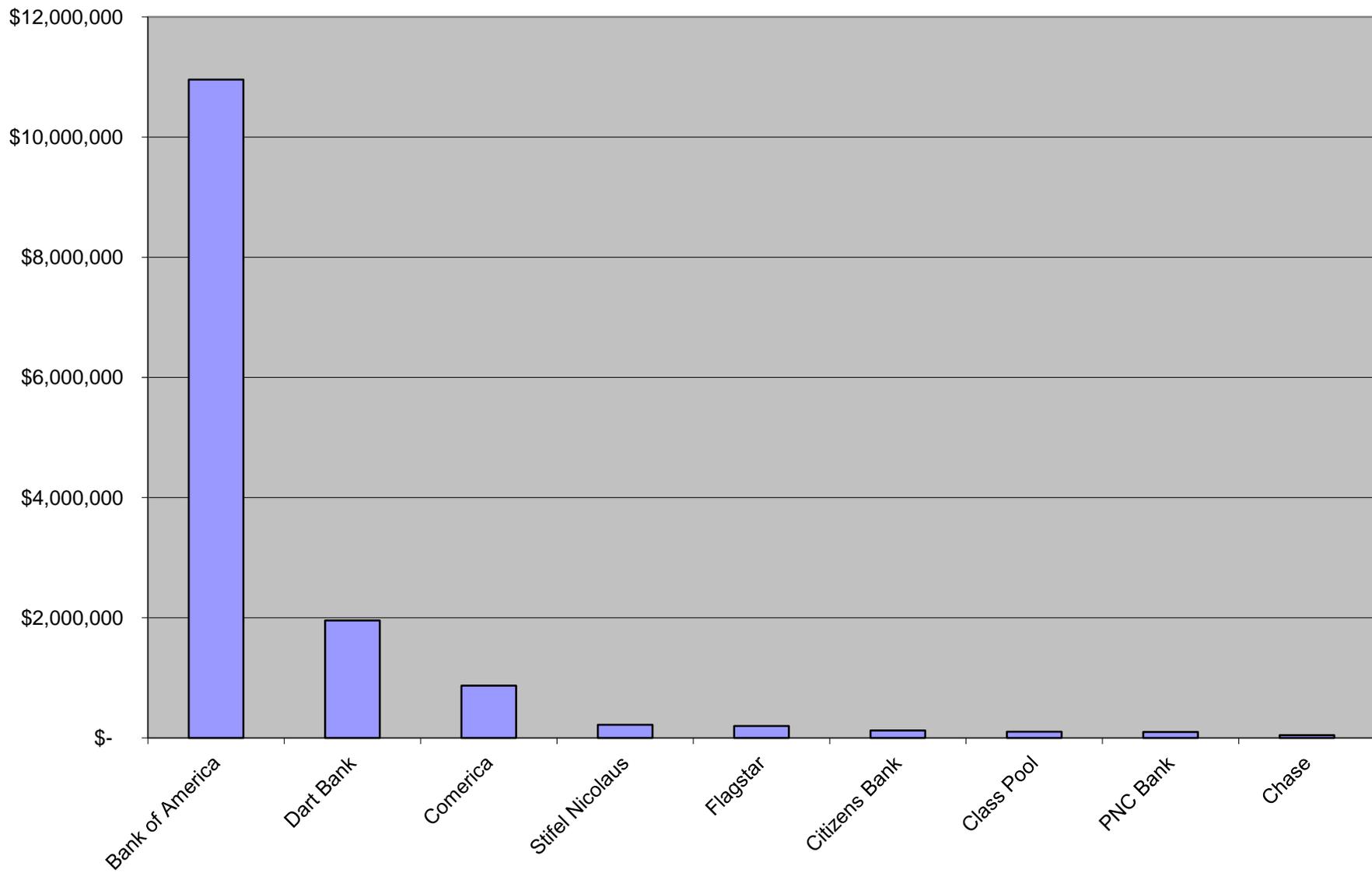
To: Delhi Charter Township Board of Trustees

From: Roy W. Sweet, Treasurer

Subject: 3rd Quarter Investment Report

Please see the attached Report. If you have any questions or comments please contact me at my office.

Excellence in Customer Service is our Goal



DELHI CHARTER TOWNSHIP CASH AND INVESTMENTS
Third Quarter Report 2012
September 30, 2012

Cash and Investments by Institution

INSTITUTION	Code	NAME OF ACCOUNT	9/30/12 G.L. Balance	INTEREST RATE, MATURITY, ETC.
Bank of America	1	General Fund Pooled Account	\$ 4,185,919	Pooled Checking/Investment Acct. No interest earned in Sept.
Bank of America	1	Fire Fund Pooled Account	393,540	Pooled Checking/Investment Acct. No interest earned in Sept.
Bank of America	1	Police Fund Pooled Account	455,846	Pooled Checking/Investment Acct. No interest earned in Sept.
Bank of America	1	Fire Equipment Pooled Account	329,670	Pooled Checking/Investment Acct. No interest earned in Sept.
Bank of America	1	Water Improvemt Pooled Acct	147,493	Pooled Checking/Investment Acct. No interest earned in Sept.
Bank of America	1	Sewer Receiving Pooled Account	426,376	Pooled Checking/Investment Acct. No interest earned in Sept.
Bank of America	1	Trust & Agency Pooled Account	(34,242)	Pooled Checking/Investment Acct. No interest earned in Sept.
Bank of America	1	Pooled Account	38,694	Pooled Checking/Investment Acct. No interest earned in Sept.
Bank of America	1	Delinquent PP Tax Account	7,586	Pooled Checking/Investment Acct. No interest earned in Sept.
Bank of America	1	Falk Trust Savings Pooled Acct	76,075	Pooled Checking/Investment Acct. No interest earned in Sept.
Bank of America	1	Employee Flex Spending	8,604	Non-interest bearing account
Bank of America	1	Current Tax Savings	4,921,764	Investment Account - No interest earned in Sept.
		TOTAL		\$10,957,325

Class Pool	2	Water Impr Class Pool Investment	\$ 102,284	0.17% Sept. Average Annualized Yield
Class Pool	2	Sewer Class Pool Investments	1,011	0.17% Sept. Average Annualized Yield
		TOTAL		\$103,295

Stifel Nicolaus	3	General Fund Investment	\$ 219,578	Three zero coupon bonds due 4/1/13, 11/11/13, & 7/5/14
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Chase	4	General Fund Investment	\$ 46,201	Sept. Interest rate = .20%
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Dart Bank	5	Combined Sewer Savings	\$ 1,500,225	Muni Money Market Pooled Account for Sewer Replacement, Surplus, and Bond Payment. 9/30 Annual % Yield - .34%
Dart Bank	5	Sewer Replmt CD's 43796 & 43816	455,171	0.35%, due 3/11/13; 0.55%, due 11/7/12
Dart Bank	5	General Fund I.T. Account	2,000	Non-interest bearing account
		TOTAL		\$ 1,957,396

Citizens Bank	6	Combined Sewer Investment	\$ 126,491	0.18% Sept. Average
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Flagstar Bank	7	Sewer Replacemt CD 106351654	\$ 200,700	0.6%, due 10/8/12
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Comerica Securities	8	Sewer Fund Securities	\$ 327,894	0.5%, 1.0%, 2.2%, Matures 10/12/16, 9/27/17, 9/16/15
Comerica Securities	8	General Fund Securities	440,608	1.25%, 4.5%, 5%, 0.5%; Matures 12/28/16, 6/17/13, 5/01/15, 6/28/17
Comerica Securities	8	Water Impr CD	100,700	1.25%, due 12/28/16
		TOTAL		\$869,202

PNC Bank	10	Fire Investment	\$ 100,642	Sept. Annual % Yield Earned = .2%
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Total Delhi Township Cash & Investments **\$ 14,580,830**

Downtown Development Authority Cash & Investments

INSTITUTION		NAME OF ACCOUNT	9/30/12 G.L. Balance	INTEREST RATE, MATURITY, ETC.
Bank of America		Pooled Savings	\$ 373,110	Pooled Checking/Investment Acct. No interest earned in Sept.
Dart Bank		Hi-Fi Savings	1,335,688	Muni Money Market, 9/30 Annual Yield = .33%
Class Pool		Investment	474	No interest earned in Sept.
Flagstar		Investment	76,216	Sept Interest Rate = .4%

Total DDA Cash & Investments **\$ 1,785,488**

DELHI CHARTER TOWNSHIP CASH AND INVESTMENTS
Quarterly Report - Institution Summary
September 30, 2012

<u>INSTITUTION</u>	<u>TYPE OF ACCOUNT</u>	<u>TOTAL CASH/INVESTMENTS at September 30, 2012</u>	
Bank of America	Checking and Investment	\$	10,957,325
Dart Bank	Hi-Fi Money Market & CD's		1,957,396
Comerica	Certificates of Deposit, Securities		869,202
Stifel Nicolaus	Securities, Money Fund		219,578
Flagstar	Certificate of Deposit		200,700
Citizens Bank	Investment Savings		126,491
Class Pool	Investment Savings		103,295
PNC Bank	Money Market		100,642
Chase	Investment Savings		46,201
	Total Delhi Township	\$	14,580,830

Delhi Downtown Development Authority Cash & Investments

<u>INSTITUTION</u>	<u>TYPE OF ACCOUNT</u>	<u>TOTAL CASH/INVESTMENTS at September 30, 2012</u>	
Bank of America	Checking and Investment	\$	373,110
Dart Bank	Hi-Fi Savings/Checking		1,335,688
Flagstar Bank	Investment		76,216
Class Pool	Investment		474
	Total Downtown Development Authority	\$	1,785,488

Delhi Charter Township Investments as of 9/30/12

