

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 16, 2012**

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The members of the Delhi Charter Township Committee of the Whole met on Tuesday, October 16, 2012, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 6:30 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Derek Bajema, John Hayhoe, Jerry Ketchum, DiAnne Warfield

Members Absent: None

Others Present: John Elsinga, Township Manager  
Sergeant Flint, Ingham County Sheriff's Office/Delhi Division  
Rick Royston, Fire Chief  
Tracy Miller, Director of Community Development  
Gail Meredith, Accounting Technician  
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor  
Amy Finch, Assistant Township Clerk/Deputy Clerk

**BUSINESS**

**INGHAM COUNTY SHERIFF'S OFFICE/DELHI DIVISION – SEPTEMBER ACTIVITY REPORT**

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Sgt. Flint, Ingham County Sheriff's Office/Delhi Division, reported on the highlights of the September Ingham County Sheriff's Office/Delhi Division Activity Report (ATTACHMENT I).

**COMMUNITY DEVELOPMENT DEPARTMENT – SEPTEMBER ACTIVITY REPORT**

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Tracy Miller, Director of Community Development, reported on the highlights of the September Community Development Department Activity Report (ATTACHMENT II).

**FIRE DEPARTMENT – SEPTEMBER ACTIVITY REPORT**

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Rick Royston, Fire Chief, reported on the highlights of the September Fire Department Activity Report (ATTACHMENT III).

Rick Royston, Fire Chief, congratulated Jacob McGill as a recipient of the 2012 Fire Explorer Scholarship awarded by the International Association of Fire Chiefs Foundation (IAFC). A total of six scholarships are awarded annually by the IAFC throughout the United States.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 16, 2012**

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**DEPARTMENT OF PUBLIC SERVICES – SEPTEMBER ACTIVITY REPORT**

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Sandra Diorka, Director of Public Services, reported on the highlights of the September Department of Public Services Activity Report (ATTACHMENT IV).

**PUBLIC COMMENT** - None

**ADJOURNMENT**

Meeting adjourned at 7:05 p.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Stuart Goodrich, Supervisor

/af

SUBJECT TO APPROVAL

COUNTY of INGHAM

State of Michigan

SHERIFF'S OFFICE



## Gene L. Wriggelsworth

Sheriff

Allan C. Spyke  
Undersheriff

630 North Cedar Street  
Mason, MI 48854  
(517) 676-2431  
FAX (517) 676-8299

Greg S. Harless  
Chief Deputy

Sam Davis  
Major

Joel Maatman  
Major

**TO:** Delhi Township Board of Trustee's

**FROM:** Lieutenant Eric Trojanowicz

**DATE:** October 1, 2012

**RE:** 2012 September Monthly Report

**HIGHLIGHTED CASES AND INCIDENTS:**

09/01/2012 Deputy McElmurray arrested a subject for operating while intoxicated at Holt Rd. and Michael St. The subject was lodged at the Ingham County Jail.

09/01/2012 Deputy Torok is investigating a malicious destruction complaint in at 2073 N. Aurelius Rd. (Family Video). Unknown Suspect(s) damaged an exterior window to the business.

09/02/2012 Sergeant Brown is investigating a soliciting a child for immoral purposes in the 1300 block of Onondaga Rd. A 12 year old female is talking to an adult male from New Jersey on line and via the telephone. The unknown suspect is speaking about sex and coaxing the 12 year old to meet him.

09/04/2012 Deputy Narlock initiated a traffic stop at Cedar St. and Delhi Commerce for a traffic violation. The driver of the vehicle had a felony warrant out of the Lansing Police Department. The driver was turned over to the Lansing Police Department.

09/05/2012 Deputy Bennehoff is investigating at home invasion in the 2200 block of Mountain Glade. Unknown suspect(s) entered the residence and stole a wedding ring and cocktail ring.

09/07/2012 Deputy Torok is investigating a weapons complaint at 5780 W. Holt Rd. (9<sup>th</sup> Grade Campus). The staff advised that the suspect brought two knives and a homemade weapon to school. The suspect also had marijuana in her possession. The suspect and her mother were uncooperative.

Charges are being sought through the Ingham County Prosecutor's Office.

- 09/07/2012 Deputy Bowden is investigating a malicious destruction of property complaint at 2495 Cedar St. (Q – 106). Deputy Bowden developed a suspect in this incident and is seeking charges through the Ingham County Prosecutor's Office.
- 09/07/2012 Deputy Bowden is investigating a malicious destruction of property complaint at 2385 Cedar Park Dr. (Stratford Place Apartments). The suspect wrote some graffiti on the fence to the apartment complex. Deputy Bowden developed a suspect in this incident and is seeking charges through the Ingham County Prosecutor's Office.
- 09/07/2012 Deputy Shattuck is investigating a larceny at 2018 N. Cedar St. (Jordan Roofing). Unknown suspect(s) stole a work trailer containing tools that was located behind the business. The investigation is on going.
- 09/09/2012 Sergeant Flint was dispatched to the 4000 block of Holt Rd. to check for juveniles fishing. Sergeant Flint located the juveniles along with their father. The father had a child support warrant and was arrested. He was lodged at the Ingham County Jail.
- 09/10/2012 Deputy Torok initiated a traffic stop at Jolly Rd. and Dunckel Rd. for a traffic violation. The driver of the vehicle had a warrant out of East Lansing. The driver was turned over to the East Lansing Police Department.
- 09/10/2012 Deputy Torok is investigating a larceny complaint in the 3900 block of Timbercrest. Unknown suspect(s) stole a Honda generator from the victim's garage. The investigation is on going.
- 09/10/2012 Deputy Bowden is investigating a breaking and entering at 1963 Cedar St. (Sweet Sensations). The suspect entered the business and stole some loose change. Deputy Bowden developed a suspect in this incident and is seeking charges through the Ingham County Prosecutor's Office.
- 09/12/2012 Deputy Bennehoff investigated a domestic assault in the 4400 block of Harding Ave. The suspect was arrested and lodged at the Ingham County Jail.
- 09/12/2012 Deputy Ward is investigating a home invasion in the 4300 block of Dell Rd. Unknown suspect(s) entered the residence and stole electronics and jewelry from the residence. The investigation is on going.
- 09/13/2012 Deputy Kindervater investigated a domestic assault that took place at 2520 E. Jolly Rd. The victim was assaulted by her boyfriend. The boyfriend was arrested and lodged at the Ingham County Jail.
- 09/14/2012 Deputy Hull responded to 5885 W. Holt Rd. (Holt High School) in reference to a student who was in possession of marijuana. Charges are being sought on the student through the Ingham County Prosecutor's Office.
- 09/14/2012 Deputy Hull responded to 5780 W. Holt Rd. (9<sup>th</sup> Grade Campus) for a drugs complaint. A

student was in possession of prescription pills wrapped in plastic wrap. Charges are being sought on the student through the Ingham County Prosecutor's Office.

- 09/14/2012 Deputy Kindervater is investigating a larceny complaint in the 4400 block of Rexford. Unknown suspect(s) stole two gas cans from his the victim's shed.
- 09/14/2012 Deputy Torok is investigating a larceny complaint in the 4300 block of Dell Rd. The victim had her lap top and IPAD stolen from her residence. There is a known suspect in this case.
- 09/15/2012 Deputy Kindervater is investigating a home invasion complaint in the 4000 block of Holt Rd. The victim had his surveillance camera tampered with and his residence was broken into. The victim also had his tires on his vehicle slashed. There is a suspect in this incident.
- 09/15/2012 Deputy Shattuck conducted a traffic stop at Jolly Rd. and Five Oaks. The driver of the vehicle found to be intoxicated and arrested for operating while intoxicated and lodged at the Ingham County Jail.
- 09/17/2012 Deputy Matusko investigated a hit and run property damage accident at Cedar and Cedar Park Dr. Deputy Matusko located the suspect vehicle in the 4400 block of Tuscany Lane. The driver of the vehicle was arrested for operating under of the influence of narcotics and lodged at the Ingham County Jail.
- 09/19/2012 Deputy Brandon Doerr investigated a domestic assault in the 4500 block of Kathy Court. The two people involved were arrested and lodged at the Ingham County Jail.
- 09/19/2012 Deputy Richards arrested a subject on two warrants in the 4500 block of Kathy Court. He was lodged at the Ingham County Jail.
- 09/21/2012 Deputy Huhn initiated a traffic stop at Jolly Rd. and Dunckel Rd. for a traffic violation. The driver of the vehicle had two warrants for his arrest out of the Lansing Police Department and was turned over to the Lansing Police Department.
- 09/22/2012 Deputy Brandon Doerr responded to 1963 N. Cedar St. (Sweet Sensations) in reference to a breaking and entering in progress. Upon arrival Deputy Doerr located a juvenile subject inside of the business. The juvenile subject was taken into custody and lodged at the Ingham County Youth Home. Charges are being sought through the Ingham County Prosecutor's Office.\
- 09/23/2012 Deputy Narlock is investigating a larceny from vehicle complaint in the 4000 block of Holt Rd. Unknown suspect(s) entered the victim's unlocked vehicle and stole an XBOX 360, two controllers, three games, a television/dvd combination, and a laptop case. The investigation is on going.
- 09/23/2012 Deputy Kindervater initiated a traffic stop at Willoughby Rd. and Eifert Rd. for a traffic violation. The driver of the vehicle was arrested on a warrant out of the East Lansing Police Department. The driver was turned over to the East Lansing Police Department.

- 09/23/2012 Deputy McElmurray investigated a home invasion complaint in the 2400 block of Gunn Rd. The suspect entered the victim's residence. Nothing was stolen. Charges are being sought through the Ingham County Prosecutor's Office.
- 09/24/2012 Deputy Hull is investigating a malicious destruction of property complaint at 5785 Holt Rd. (Holt High School). Two suspect(s) who have been identified wrote on the interior wall, restroom facilities, and lockers. The suspect(s) also wrote on an out building at Holt Junior High School.
- 09/24/2012 Deputy Kindervater arrested a subject on a warrant out of the City of Lansing in the 2200 block of Auburn Ave. while investigating a larceny/suspicious situation. The subject was turned over to the Lansing Police Department.
- 09/24/2012 Deputy Shattuck initiated a traffic stop at Jolly Rd. and Five Oaks Dr. for a traffic violation. The passenger in the vehicle had a warrant out of the Ingham County Sheriff's Office. The subject was lodged at the Ingham County Jail.
- 09/25/2012 Deputy Matusko initiated a traffic stop at Aurelius Rd. and Cedar St. for a traffic violation. The driver of the vehicle had a warrant out of the Lansing Police Department. He was turned over to the Lansing Police Department. Deputy Matusko searched the vehicle and located a stolen lap top. Deputy Matusko also located burglary tools inside the vehicle. Deputy Matusko will be seeking charges through the Ingham County Prosecutor's Office on the subject for receiving and concealing stolen property and possession of burglary tools.
- 09/25/2012 Deputy Ward initiated a traffic stop at Jolly Rd. and Aurelius Rd. for a traffic violation. A passenger in the vehicle had a warrant out of the Lansing Police Department and a warrant out of the Meridian Township Police Department. The subject was turned over to the Meridian Township Police Department.
- 09/26/2012 Deputy Shattuck initiated a traffic stop at Cedar and Fay for a traffic violation. A passenger in the vehicle had two warrants out of the Ingham County Sheriff's Office for his arrest. The subject was lodged at the Ingham County Jail.
- 09/26/2012 Deputy Narlock initiated a traffic stop at Jolly Rd. and Collins Rd. for a traffic violation. The driver of the vehicle had a warrant out of the Ingham County Sheriff's Office. The subject was lodged at the Ingham County Jail.
- 09/26/2012 Deputy Huhn arrested a subject in the 2600 block of Kate St. The subject had two warrants for his arrest out of the Lansing Police Department. The subject was turned over to the Lansing Police Department.
- 09/28/2012 Deputy Bowden is investigating a malicious destruction of vehicle complaint at 2495 Cedar St. (Q – 106). An employee of Q – 106 had their vehicle damaged in the parking lot. There is a suspect to this incident and the investigation is on – going.

- 09/29/2012 Deputy Ward and Deputy Doerr responded to the 2100 block of West Blvd. in reference to a possible domestic assault. The male subject was arrested for domestic assault and lodged at the Ingham County Jail.
- 09/29/2012 Sergeant Flint stopped a suspicious vehicle at Cedar St. and Fay Ave. The driver of the vehicle had a warrant for his arrest out of the Lansing Police Department. The driver of the vehicle was arrested and turned over to the Lansing Police Department.

**STATISTICS:**

During the month of September, Deputies responded to 360 calls for service (written/blotter complaints). They made 77 arrests of which 50 were self – initiated. Deputies issued 162 citations. Deputies conducted 248 business/property checks, 6 liquor inspections, and spend 127.7 hours in Community Policing. Deputies participated in 224 hours of training.

**Calls for Service**

	<b>2010</b>	<b>2011</b>	<b>2012</b>
September	472	513	360
Year to Date	4778	4593	3982

**Total Arrests**

	<b>2010</b>	<b>2011</b>	<b>2012</b>
September	86	84	77
Year to Date	938	781	901

**Total Self – Initiated Arrests**

	<b>2010</b>	<b>2011</b>	<b>2012</b>
September	79	61	50
Year to Date	786	601	516

**Citations Issued**

	<b>2010</b>	<b>2011</b>	<b>2012</b>
September	259	109	162
Year to Date	1817	1539	1864

*COUNTY of INGHAM*

State of Michigan

SHERIFF'S OFFICE



**Gene L. Wriggelsworth**

**Sheriff**

**Allan C. Spyke**  
Undersheriff

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Mason, Mi 48854  
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**Greg S. Harless**  
Chief Deputy

**Sam Davis**  
Major

**Joel Maatman**  
Major

**TO:** Lt. Eric Trojanowicz  
**FROM:** Dep. Kelly Bowden #5379  
**DATE:** Tuesday, October 02, 2012  
**RE:** Spetember 2012 Monthly Business Officer Report

Total Complaints:	23
Traffic Stops:	6
Citations:	1
Property/ Business Checks:	53
Community Policing Hours:	7.5
Liquor inspection:	1

**Community Policing Highlights:**

I attended the Holt School-Business Alliance breakfast. It was well attended and the featured speaker talked about maintaining personal health.

I assisted with traffic control during the Holt High School Homecoming Parade. The event was well attended by local citizens and we were able to keep interruption to traffic on a major thoroughfare to a minimum.

I responded with the fire department for a fire at a local manufacturing facility. The fire was contained quickly by firefighters and no apparent damage occurred to the building. I stood by to assist with any traffic needs the department may have had.

**Other Highlights:**

I am pleased to announce a suspect is in custody after committing several burglaries at a local business throughout the summer months. The suspect was captured after two members of the Sheriff's Office surveilled the business (which is owned by a family member) during the night time hours and witnessed the suspect breaking in. They held the suspect until Delhi Officers arrived and took him into custody. I interviewed the suspect the next day and received confessions to the other burglaries.

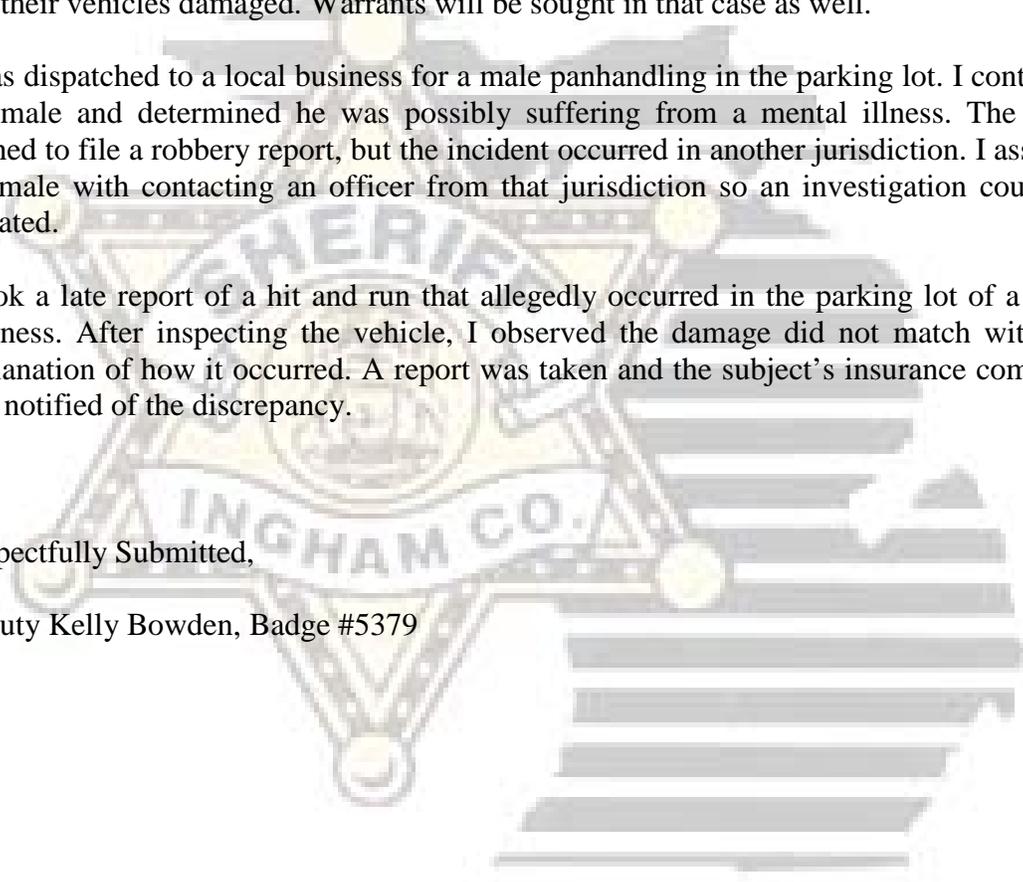
While interviewing the above suspect, he also provided me with a confession that solved two vandalism cases I was investigating in which a local business and their employees had their vehicles damaged. Warrants will be sought in that case as well.

I was dispatched to a local business for a male panhandling in the parking lot. I contacted the male and determined he was possibly suffering from a mental illness. The male wished to file a robbery report, but the incident occurred in another jurisdiction. I assisted the male with contacting an officer from that jurisdiction so an investigation could be initiated.

I took a late report of a hit and run that allegedly occurred in the parking lot of a local business. After inspecting the vehicle, I observed the damage did not match with the explanation of how it occurred. A report was taken and the subject's insurance company was notified of the discrepancy.

Respectfully Submitted,

Deputy Kelly Bowden, Badge #5379



*COUNTY of INGHAM*

State of Michigan

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Major

**Joel Maatman**  
Major

**TO:** Lt. Trojanowicz  
**FROM:** Deputy Mary Hull #5353  
**DATE:** Tuesday, October 02, 2012  
**RE:** September 2012 Monthly Report

**MONTHLY STATISTICS:**

Complaints:	17
Traffic Stops:	2
Citations:	1
Community Policing Hours:	74
School Contacts:	57

**COMMUNITY POLICING HIGHLIGHTS**

Prior to the start of the school year the Sheriff's Office – Delhi Division, received a complaint from an individual living in the area of Sycamore Elementary about vehicles traveling faster than the posted speed. The individual also voiced their concern about the speeding cars and the children walking to and from school. After becoming aware of the complaint about speeding vehicles, I along with other Deputies sat in the area monitoring traffic and stopping vehicles found exceeding the speed limit.

As the school year began, I also received a complaint from a school crossing guard and a bus driver about individuals not stopping when required. After the crossing guard had,

several drivers disobey her as she was crossing children, I monitored the area; however, during the times I was in the area I did not observe any violations. The crossing guard was encouraged to contact our office when and if she has any other violations, including the license plate information of the violator. After receiving a complaint from a bus driver that motorists were disobeying the red lights and stop sign, as they were loading and unloading children I again monitored the area; however, I did not observe any violators. I will continue to patrol areas in the township where crossing guards are present and buses load and unload children.

On September 11, Deputy Richards, volunteers from the Motor Division, Explorer Post, and I assisted Delhi Fire with traffic control for the first annual 911 run, beginning at Delhi Fire Department. On September 21, Deputy Bowden, volunteers from the Motor Division, and I conducted traffic control duties for Holt homecoming Parade, beginning, and ending at Holt Jr. High.

During the month, I also worked with school personal about problematic issues that have arisen. One problem is the issue of traffic, as parents are dropping off and picking up their children. Some areas are experiencing a number of traffic hazards at the beginning and end of the school day. By patrolling the areas, on a regular basis the problems have somewhat subsided. Secondly, I received a complaint from the Jr. High that juveniles were smoking, as a group, after school, while still on school property. Prior to checking the area, the juveniles were located and identified by School Security staff. Their names were then turned over to a school administrator, since that time there have been no other reports. Thirdly, a school administrator advised that they had concerns about a number of students currently on probation, through the juvenile court. The administrator advised that they became aware that some of the juveniles were violating the terms of their probation. After making contact with the Juvenile Court Probation Officers, I advised them of the problems occurring at school. The Probation Officers advised that they were apprised of the problems and would consider the information when they met with the teen.

**OTHER HIGHLIGHTS:**

During the month, I responded to seventeen calls for service, some of the calls involving Holt Public School included drugs, malicious destruction of property, threats, weapons, Child Protective Services referrals, and suspicious activity.

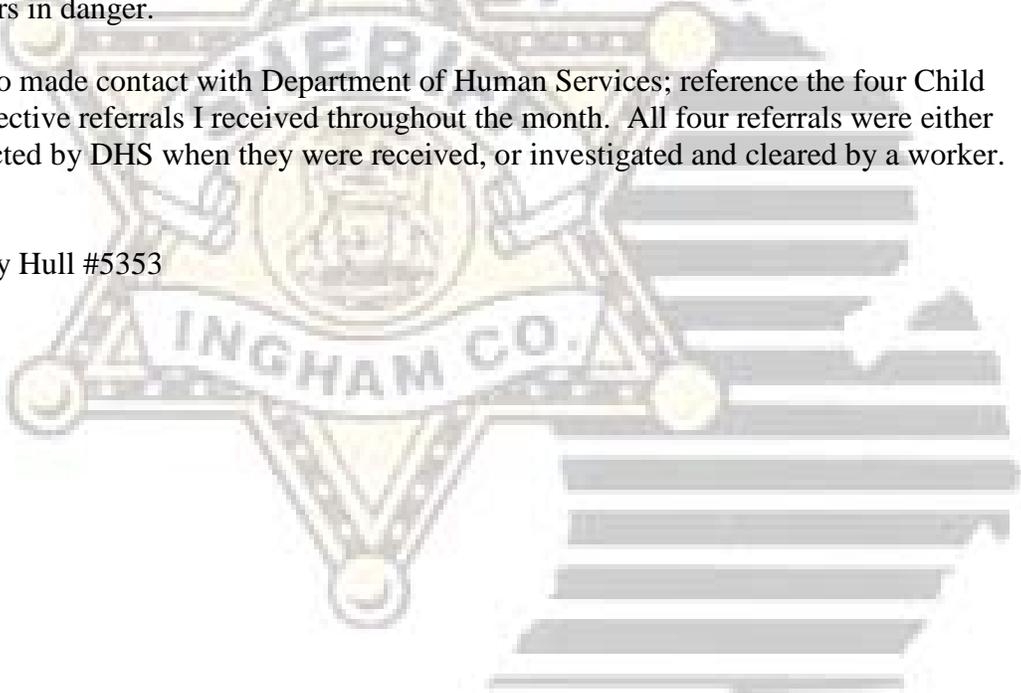
During September, I took two drug complaints, one at the High School and one at the ninth Grade Campus. During a search of a vehicle at the High School, school employees found a significant amount of marijuana in a student's vehicle that was parked in the parking lot. During an interview, the suspect provided helpful information that was turned over to Tri-County Metro Narcotics. The incident at the ninth grade campus involved a student that was found to be in possession of a controlled substance. The suspect admitted to taking the prescription from home and bringing it to school, not to sell, but to ingest later in the day. The medication was submitted to Michigan State Police Crime Laboratory for analysis and identification.

During the month, three students were identified as the individuals responsible for “tagging” interior and exterior areas of the High School; one of the three was identified as the person responsible for “tagging” an outbuilding at the Jr. High and ramps at the skate park. The graffiti at the High School was cleaned and covered when it was discovered; however, the graffiti at the Jr. High is more extensive and requires a significant amount of work. The goal is to have all three individuals responsible for the damage at the High School work with the school in covering up the graffiti at the Jr. High.

During the month, I also received two complaints involving students making threats toward one another. One incident involved two High School students, and threats made over Facebook. At the request of the victim’s parent, a warrant request for using a telecommunications device to threaten was submitted to Ingham County Prosecutor’s Office. The other incident, involving two High School students, was verbal in nature. After conducting interviews with the victim and the suspect, it was clear that both individuals took part in verbally threatening one another, and did not put the welfare of others in danger.

I also made contact with Department of Human Services; reference the four Child Protective referrals I received throughout the month. All four referrals were either rejected by DHS when they were received, or investigated and cleared by a worker.

Mary Hull #5353



*COUNTY of INGHAM*



State of Michigan

**SHERIFF'S OFFICE**

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Major

To: Lt. E. Trojanowicz

From: Dep. P. Richards

Date: 10/03/12

Subject: September Monthly

**STATISTICALS:**

Comm. Policing Hrs: (35.4)  
Training Hours: (09.0)

Complaints taken: (12)  
Blotters taken: (15)  
Total calls taken: (27)  
Traffic stops: (18)  
Citations issued: (06)

Arrests: (04)  
Contacts (school): (01)  
Contacts (business): (02)

**COMMUNITY POLICING:**

During the month of September I was able to utilize both styles of patrol vehicles during this month. I was able to patrol several subdivisions while on routine patrol with the police mountain bike.

I was able to witness many different traffic violations that occurred in my presence. I made several traffic stops while on the mountain bike and issued multiple traffic infractions for various violations ( failing to stop at stop sign, impeding the flow of traffic, loud exhaust, loud music...). I continued to speak with area neighbors/residents of problem areas within their area and what were the best times to be in their area. Many residents are still delighted to see their subdivisions patrolled by police officer on a mountain bike or patrol vehicle.

I am also continuing to issue out free coupons for soft drinks from local area merchants to any young person seen riding their bicycle while wearing a helmet. I have been involved with this program for several years; I have come across many happy bicycle riders that appreciated the incentive to wearing their helmet.

I spoke with the management of Aspen Lakes Estates on maintaining their current neighborhood watch program and the generation of trespass letters to individuals that they wished not to have on their property. I was also advised of speeders on Wigman Rd. and other streets within their Condo Community (forwarded information on to other deputies within the Division).

I met with the coordinator/manager of Delhi Manor on possible drug issues within the park community; all information was forwarded to METRO for their information and intervention. We also discussed possible fall/winter-time activities. I discussed the use of trespass letters to be written to individuals that are not registered with the community manager (and are causing loitering/harassment issues within the community).

I helped organize and implement the traffic routing of the first ever September 11<sup>th</sup>, 2012 Hero 5K run/walk race in Holt. I helped facilitate the use of Holt based company(s) to be participants in this 5K run event. I set-up the inclusion of additional volunteers to aid in the assistance of the runners/walkers on the roadway(s) within the route taken; they (organizers) experienced a large turnout for a first-time event. The second annual event is being planned for September 11<sup>th</sup>, 2013 of next year.

I maintained the Ingham County Sheriff's Office // Delhi Division Facebook webpage. This medium has been instrumental in helping us to keep the neighborhood watch groups (and other residents) informed on timely safety tips or information on possible persons/vehicles to look out for within the community. I continue to make entries every week onto the Facebook page. The Facebook entry was then sent to all the neighborhood watch groups.

I attended a bi-monthly area CERT/Hero 5K Run/walk meeting; it was well attended. I discussed the continued interest of a possible Delhi Twp. Chapter to be formed later this year. Many topics were discussed; local 5k runs , parades, plus many other events. I am planning on CERT attending the National Night Out in August.

I assisted the Sheriff on a Senior Safety Seminar that took place at a near-by community room. The main participants were mostly MSU Retirees from a local chapter that had the Sheriff and I conduct this informative safety seminar; it was presented to over one hundred and thirty

individuals that were in attendance. The seminar was well received; a possible future date to include additional persons that were not able to attend was mentioned by the organizers.

### **OTHER MATTERS**

I investigated several accidents both with and without injury to persons. All accidents were mostly between two vehicles with moderate damage. Several of the vehicles required that they be towed from the location. All injuries were evaluated/treated at scene by the Delhi Township Fire Department. If a patient was taken to any area hospital a follow up with their emergency staff was conducted for status of the victim.

I was involved in the discussion of a landlord/tenant dispute within a local apartment community; I sought out information on this issue from the prosecutors office on this matter. I then advised the landlord and tenant on the legal matter and advised both to seek civil legal advice from their respective lawyers.

I investigated several larceny from an automobile complaints; I processed all scenes seeking physical evidence. I also canvassed the local area seeking additional information from the neighbors. No suspects on these cases. Any lifted prints were sent to the MSP crime lab for analysis.

I assisted a local crossing guard in the area of Sycamore and Aurelius with traffic monitoring; no violators were present during the time there. Additional dates of observation are being planned.

**DELHI CHARTER TOWNSHIP**  
**Department of Community Development**  
**September 2012 Activity Report**

**New Permits:**

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits</u>	<u>Total Inspections</u>
Building	38	11	52
Electrical	5	28	35
Mechanical	4	26	40
Plumbing	3	11	22
Fire Inspections	N/A	N/A	64
<b>Totals</b>	<b>50</b>	<b>76</b>	<b>213</b>

**Soil Erosion Permits & APA Projects:**

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits/New Projects</u>	<u>Total Inspections</u>
Soil Erosion	2	7	21
Soil Erosion Waivers	0	0	0
APA Projects	0	1	7
<b>Totals</b>	<b>2</b>	<b>8</b>	<b>28</b>

**New Code Enforcement Cases:**

<u>Category</u>	<u>DDA Area Cases</u>	<u>Total Cases</u>
Building Maintenance	0	3
Fence Violation	0	0
Junk & Debris	1	5
Junk Vehicles	5	7
Miscellaneous	4	7
Noxious Weeds	5	20
Sidewalk Snow	0	0
Sign	5	5
Site Plan	0	0
Yard Parking	1	3
Improper Zoning Use	0	2
<b>Totals</b>	<b>21</b>	<b>52</b>
<b>Total # of Inspections</b>	<b>93</b>	

**Rental Program Information:**

Number of New Registered Rental Properties	6
Number of Rental Re-inspections	3
Number of Rental Investigations	2
Number of Rental Cycle Inspections	31

**Civil Infraction/Abatement Information:**

<b>Abatement/Clean-ups</b>	<b>17</b>
<i>Abatement/Clean-up Fees Issued (Year to date)</i>	<b>\$16,239.11</b>
<b>Civil Infractions Issued</b>	<b>4</b>
<i>Civil Infraction Fines Issued (Year to date)</i>	<b>\$1,800.00</b>

# DELHI CHARTER TOWNSHIP

## Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?
<b>COMMERCIAL ALTERATION</b>						
PB12-231	1355 N CEDAR ROAD	JERICO CONSTRUCTION COMPANY	CANOPY OVER COMPACTOR, EXTENDING DOCK AND ADDING TRUCK DOCK	\$125,000	\$825.00	Y
PB12-237	2775 EATON RAPIDS ROAD	MCDONALD'S CORPORATION (21-1350)	REMODEL EXISTING RESTAURANT & DRIVE THRU	\$250,000	\$1,650.00	
COMMERCIAL ALTERATION				\$375,000	\$2,475.00	Total: 2
<b>COMMERCIAL MISCELLANEOUS</b>						
PB12-262	1494 AURELIUS ROAD	GENERAL DYNAMICS WIRELESS SERVICES	ADDING SPRINT ANTENNAS AND CABINETS TO THEIR EXISTING SITE - LATER SPRINT WILL REMOVE THE OBSOLETE EQUIPMENT	\$0	\$50.00	
PB12-248	2750 EATON RAPIDS ROAD	T-MOBILE CENTRAL LLC	ANTENNA SWAP WITH NEW CABINET	\$10,000	\$50.00	
COMMERCIAL MISCELLANEOUS				\$10,000	\$100.00	Total: 2
<b>COMMERCIAL NEW STRUCTURE</b>						
PB12-266	2631 EATON RAPIDS ROAD	EUDIS, JAMES H	NEW 1800 SQ FT POLE STRUCTURE	\$32,400	\$217.00	
PB12-253	5740 HOLT ROAD	MESSIAH LUTHERAN CHURCH	27 X 27 STORAGE GARAGE	\$10,368	\$72.60	
COMMERCIAL NEW STRUCTURE				\$42,768	\$289.60	Total: 2
<b>DEMOLITION</b>						
PB12-247	2115 COOLRIDGE ROAD	MIKE CHILDERS & SONS LLC	DEMOLISHING DWELLING	\$0	\$0.00	Y
PB12-269	4495 HOLT ROAD	PARKS INSTALLATION & EXCAVATING INC	DEMOLISHING DWELLING - REMOVAL OF UNDERGROUND TANKS PER MDEQ - CONTAMINATED SOIL REMOVAL PER MDEQ	\$0	\$50.00	Y
DEMOLITION				\$0	\$50.00	Total: 2
<b>FENCE</b>						
PB12-264	2337 AURELIUS ROAD	KLOPP, FAYE	INSTALLING 4' CHAIN LINK FENCE IN FRONT AND SIDE YARD	\$0	\$50.00	Y

# DELHI CHARTER TOWNSHIP

## Building Permit Details

# of  
Permits

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	
PB12-259	1612 JACQUELINE DRIVE	CHAMBERS, SUSAN A AND	<i>INSTALLING A 6' PRIVACY FENCE IN REAR YARD</i>	\$0	\$50.00		
PB12-243	1815 NIGHTINGALE DRIVE	CARTER, ELLA L	<i>INSTALLING A 6' SOLID PRIVACY FENCE TO ENCLOSE THE REAR YARD</i>	\$0	\$50.00		
FENCE				\$0	\$150.00		Total: 3
<b>RESIDENTIAL ADDITION</b>							
PB12-274	3647 WILLOUGHBY ROAD	WILKINSON BUILDERS, INC	<i>210 SQUARE FT ADDITION TO GARAGE THAT INCLUDES A BATHROOM</i>	\$17,850	\$108.00		
RESIDENTIAL ADDITION				\$17,850	\$108.00		Total: 1
<b>RESIDENTIAL ALTERATION</b>							
PB12-244	2885 COLLEGE ROAD	PAUL DAVIS RESTORATION	<i>REPAIR FIRE DAMAGED HOUSE</i>	\$110,000	\$660.00		
PB12-251	2080 GUNN ROAD	ODD FELLOWS CONTRACTING INC	<i>BEDROOM CONVERSION (2 INTO 1) W/ NEW MASTER BATHROOM &amp; FIRST FLOOR LAUNDRY</i>	\$47,000	\$282.00		
PB12-252	1836 HOLLOWBROOK DRIVE	ELLIS & SON CONSTRUCTION	<i>400 SQ FT OF BASEMENT FINISH</i>	\$8,000	\$50.00		
PB12-255	2441 KINGLET COURT	EVERETT BUILDERS	<i>ADDING 18' X 32' GARAGE BAY</i>	\$12,096	\$78.00		
PB12-270	725 ONONDAGA ROAD	PALMER, BARRY S & CHRISTINE LOUISE	<i>FINISH THE KITCHEN &amp; MASTER BATH REMODEL THAT WAS STARTED AND NOT COMPLETED IN 2010</i>	\$0	\$100.00		
PB12-261	4982 WILCOX ROAD	BALL, GARRY LEE VERN	<i>INSTALLING EGRESS WINDOW WITH WELL AND LADDER ON EXTERIOR</i>	\$2,000	\$50.00		
RESIDENTIAL ALTERATION				\$179,096	\$1,220.00		Total: 6
<b>RESIDENTIAL DWELLING/GARAGE</b>							
PB12-258	4620 BISON DRIVE	EASTBROOK HOMES	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$190,864	\$1,146.00		
PB12-273	5606 BITTERN DRIVE	ALLEN EDWIN HOMES	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$199,458	\$1,200.00		
PB12-260	4786 HARPER ROAD	TRUELOVE HOMES	<i>CONSTRUCTING SINGLE FAMILY HOME AND POLE BARN</i>	\$282,344	\$1,698.00		

# DELHI CHARTER TOWNSHIP

## Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	# of Permits
RESIDENTIAL DWELLING/GARAGE				\$672,666	\$4,044.00		Total: 3
<b>RESIDENTIAL MISCELLANEOUS</b>							
PB12-268	2020 ADELPHA AVENUE	JAY LEE VINCENT	TEAR OFF AND RE-ROOF - GARAGE ONLY	\$8,000	\$50.00		
PB12-254	2101 COOLRIDGE ROAD	LYON CARPENTRY LLC	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
PB12-265	4197 DALLAS AVENUE	HORTON, PAUL S & JOLEE A	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
PB12-272	2802 DELLRIDGE DRIVE	BRUNETTE EXTERIORS INC	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB12-241	4535 DONCASTER AVENUE	SOUTHWELL CONSTRUCTION LLC	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB12-263	2523 GLEN COVE	SIMON ROOFING	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB12-271	1601 GRAYFRIARS AVENUE	C & J CONSTRUCTION	TEAR OFF AND RE-ROOF	\$0	\$50.00		
PB12-267	3875 KNOTWOOD DRIVE	PALMER CONSTRUCTION SERVICES LLC	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB12-256	4650 KRENTAL AVENUE	JORDAN ROOFING	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB12-249	4482 E NORWOOD AVENUE	COMPLETE HOME IMPROVEMENT	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
PB12-257	1595 STONEHAVEN DRIVE	ZEEB CONSTRUCTION	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB12-245	4805 SUTHERLAND DRIVE	ARROWHEAD HOMES	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB12-242	3963 WILLOW RIDGE DRIVE	JIMMERSON ROOFING	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
RESIDENTIAL MISCELLANEOUS				\$96,000	\$650.00		Total: 13
<b>RESIDENTIAL STORAGE/GARAGE</b>							
PB12-246	4489 DELL ROAD	T2 PRECISION BUILDER	CONSTRUCTING A 1440 SQ FT POLE BUILDING	\$25,920	\$156.00	Y	

# DELHI CHARTER TOWNSHIP

## Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	
RESIDENTIAL STORAGE/GARAGE				\$25,920	\$156.00		Total: 1
<b>SIGN</b>							
PS12-017	5601 AURELIUS ROAD	A-OK MECHANICAL	INSTALLING A 32 SQ FT FREE STANDING SIGN	\$0	\$82.00	Y	
PS12-015	1904 CEDAR STREET	MOM & MOM LLC	REPLACING FACE OF EXISTING WALL SIGN - 28 SQ FT	\$0	\$78.00	Y	
PS12-016	3818 HOLT ROAD	HURNI, HAROLD J	INSTALLING 24 SQ FT WALL SIGN	\$0	\$74.00	Y	
SIGN				\$0	\$234.00		Total: 3
<b>Totals:</b>				<b>\$1,419,300</b>	<b>\$9,476.60</b>		<b>38</b>

Permit.DateIssued Between 09/01/2012 AND 09/30/2012  
AND  
Permit.PermitType = Building OR  
Permit.PermitType = Sign

## SUMMARY OF CONSTRUCTION VALUES

Year	2006		2007		2008		2009		2010		2011	
Type	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value
Commercial Addition, Alteration & Commercial Misc	32	\$ 1,895,384.00	49	\$ 9,353,080.00	30	\$ 2,830,791.00	29	\$ 1,215,220.00	27	\$ 1,665,320.00	37	\$1,029,347
Commercial New Structures	6	\$ 5,665,672.00	6	\$ 2,230,506.00	1	\$ 875,903.00	5	\$ 4,360,107.00	3	\$ 1,712,188.00	5	\$3,951,772
Deck, Fence, Pool, Residential Misc, Residential Storage/Garage, Demolition, Sign, Sign Business, Sign Grand Openings	249	\$ 681,722.00	255	\$ 834,376.00	165	\$ 1,118,676.00	487	\$ 3,105,297.00	372	\$ 2,103,596.00	233	\$ 1,262,153.00
Pre-Manufactured Home, Residential Condo w/Garage, Residential Dwelling, Residential Dwelling/Garage	122	\$ 20,311,984.00	58	\$ 8,856,775.00	27	\$ 5,189,435.00	22	\$ 3,861,101.00	37	\$ 5,998,675.00	28	\$ 3,849,279.00
Residential Addition, Residential Alteration	70	\$ 1,510,922.00	47	\$ 972,435.00	51	\$ 1,013,207.00	43	\$ 1,085,548.00	51	\$ 1,105,827.00	46	\$ 1,021,182.00
Residential Multiple Family & Apartment Units	3	\$ 2,738,265.00	6	\$ 7,621,380.00	0	\$ -	0	\$ -	2	\$ 1,237,795.00	3	\$ 3,694,734.00

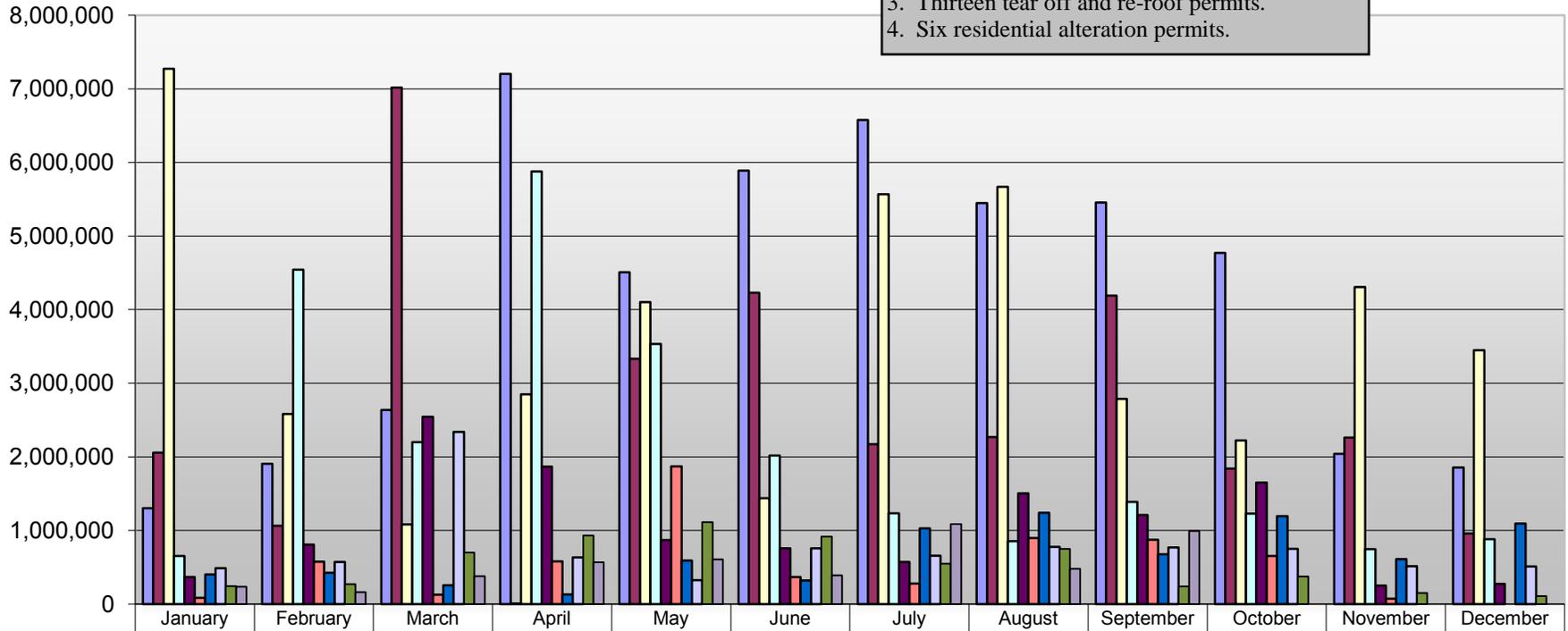
**2012 Year to date Construction Values:**

<b>Commercial / Industrial:</b>	\$ 4,072,115.00
<b>Residential:</b>	\$ 4,890,595.00
<b>Total Single Family Homes:</b>	14

## Residential Building Permits

**September 2012 Activity Includes:**

1. Three residential dwelling permits.
2. One residential addition permit.
3. Thirteen tear off and re-roof permits.
4. Six residential alteration permits.

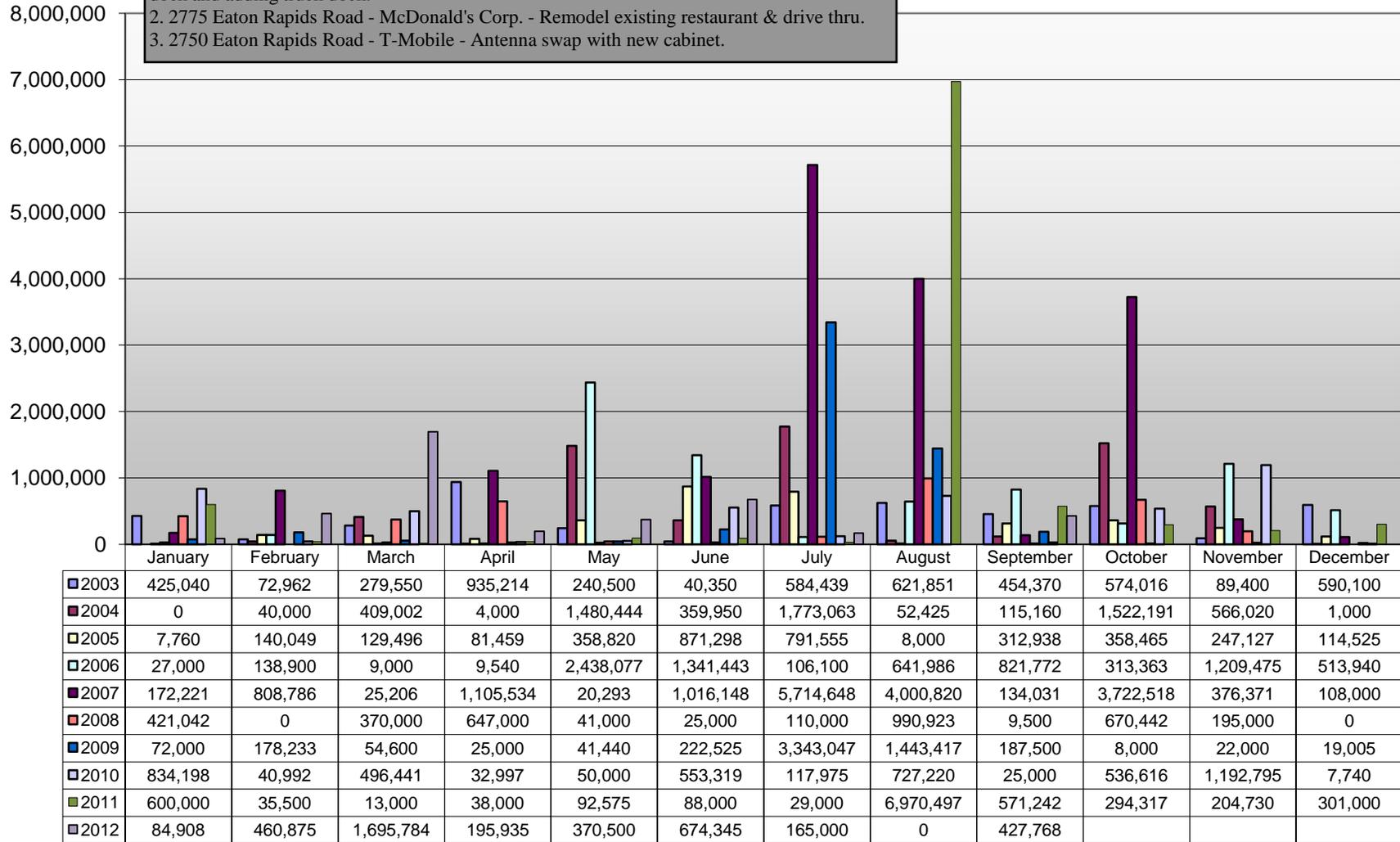


	January	February	March	April	May	June	July	August	September	October	November	December
■ 2003	1,303,222	1,907,265	2,634,726	7,202,298	4,506,568	5,890,225	6,577,503	5,449,464	5,455,775	4,772,708	2,040,811	1,856,139
■ 2004	2,057,874	1,061,075	7,018,665	2,409	3,332,125	4,230,009	2,171,175	2,269,297	4,189,316	1,838,373	2,261,219	958,547
■ 2005	7,272,620	2,580,999	1,080,570	2,848,833	4,100,194	1,438,787	5,569,135	5,666,330	2,785,505	2,223,344	4,305,671	3,448,286
■ 2006	653,107	4,544,462	2,200,224	5,876,530	3,533,055	2,016,011	1,231,992	852,573	1,387,170	1,230,662	745,550	881,456
■ 2007	366,901	807,589	2,542,647	1,865,777	870,683	755,569	571,666	1,504,157	1,209,407	1,651,929	251,475	274,952
■ 2008	84,176	576,220	127,628	579,796	1,872,379	368,071	279,260	896,898	873,804	652,707	73,000	0
■ 2009	401,319	425,655	252,651	130,696	589,254	319,608	1,028,683	1,240,799	674,200	1,194,808	611,112	1,094,312
■ 2010	484,464	571,973	2,339,559	633,374	323,160	755,450	656,705	777,918	768,831	750,411	513,137	509,014
■ 2011	241,340	269,142	698,082	931,543	1,110,943	915,267	547,390	748,734	238,720	374,395	148,666	107,068
■ 2012	236,170	162,820	379,179	566,030	604,628	388,176	1,084,941	477,119	991,532			

**September 2012 Activity Includes:**

1. 1355 N. Cedar Street - Parker Hannifin - Constructing a canopy over compactor, extending dock and adding truck dock.
2. 2775 Eaton Rapids Road - McDonald's Corp. - Remodel existing restaurant & drive thru.
3. 2750 Eaton Rapids Road - T-Mobile - Antenna swap with new cabinet.

**Commercial/Industrial Building Permits**



# Delhi Township Fire Department Monthly Report

September, 2012

## Total Calls

	<i>Delhi</i>	<i>Alaiedon</i>	<i>Total</i>
EMS / Medical	202	-	202
Fire / Rescue	32	5	37
Total Calls	234	5	239
Staff Hours	419	9	528

Total calls in 2012: 1,926

Total calls for 2011: 2,477

## Inspections

Commercial Fire Inspections - 68

## Training

219 Personnel in Attendance of 377 Hours of Training

## Recruitment / Retention

<u>Activity</u>	<u>Hours</u>
Station tours	1
Meetings	6
Mentoring new personnel	101

**Mutual Aid:**            Given – 23                      Received - 6

## Miscellaneous

4 new on-call employees – Ross Hagfors / Anthony Warner / Cody Shaffer / Tyler Stone  
(as of 10/1/12 now have 34 paid, on call personnel)

Metro Collaboration Update – verbal report at meeting

Hazardous Materials fire at Orchid Stealth involving Titanium

Assisted Mason Fire Department on a house fire

Assisted Onondaga Fire Department on tanker shuttle for house fire

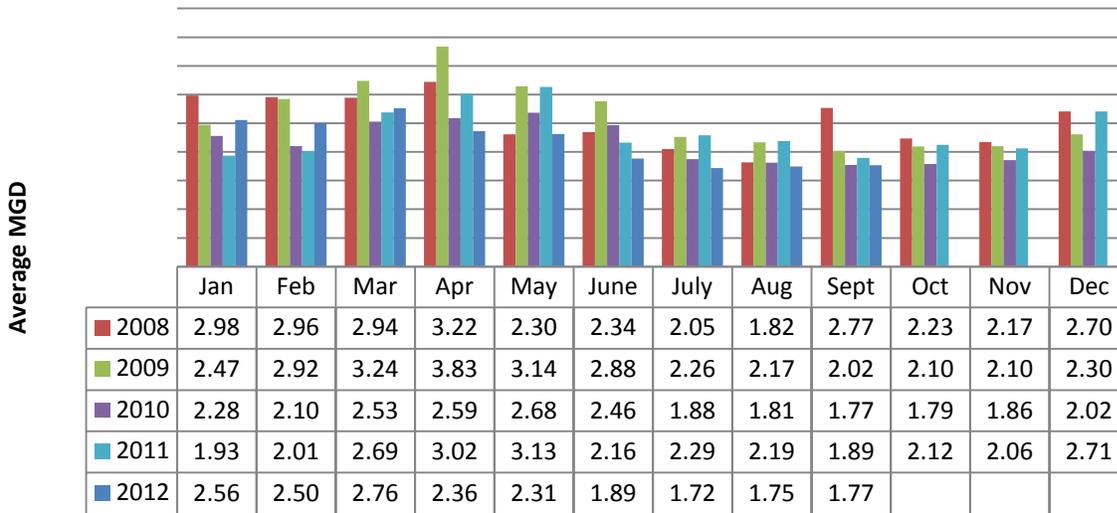


# DEPARTMENT OF PUBLIC SERVICES

## Monthly Report

### September 2012

#### Effluent Flow Data – (Average MGD)

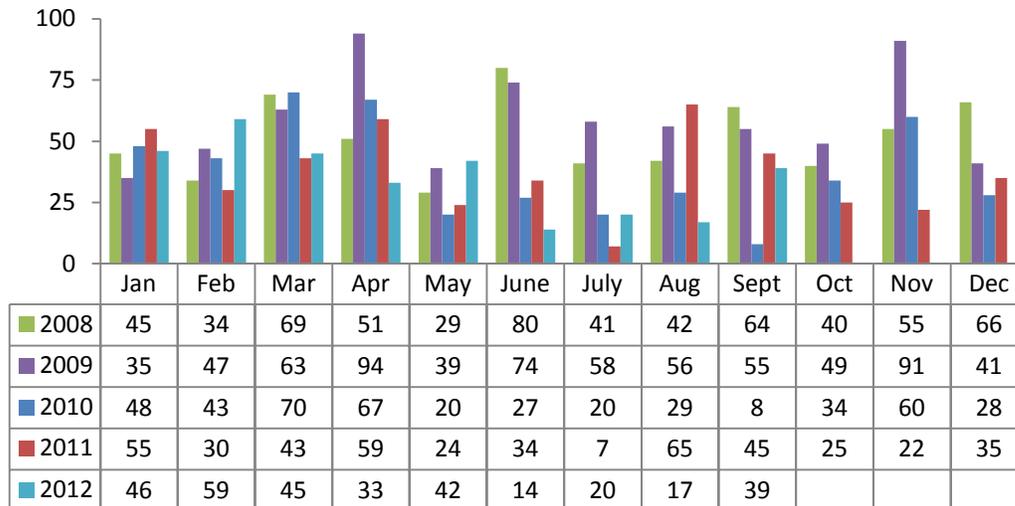


#### Laboratory Testing and Quality Control – Quality Assurance Program

Tests Run For		% Passing
Permit Compliance	230	
Process Control	1728	
Quality Control	115	96%
Check Samples	3	100%
DMRQA-Study 30 Proficiency		
Miscellaneous Sampling		
<b>Totals</b>	<b>2076</b>	<b>98%</b>

## Maintenance

### WORK ORDERS



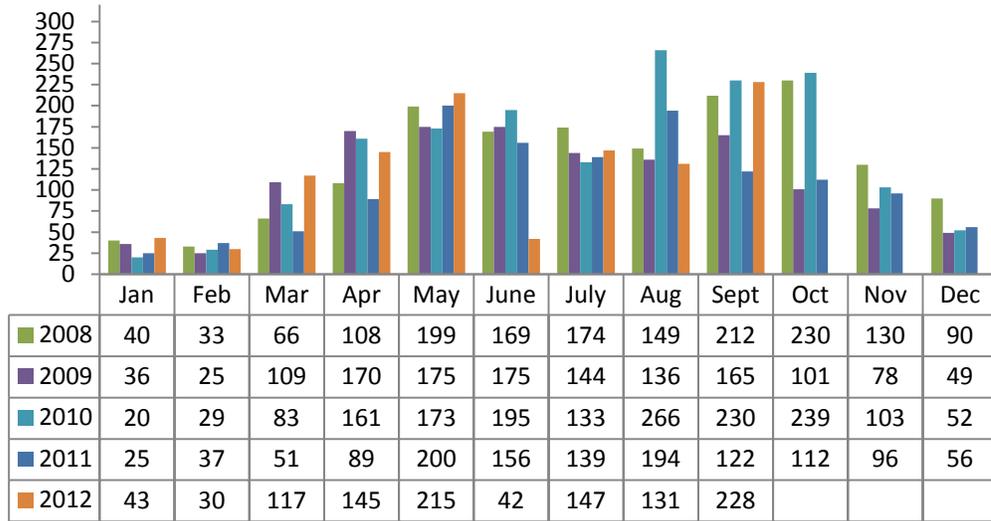
*Note: Work order totals do not include monthly, weekly and daily preventive maintenance tasks.*

- Removed all flower pots from DDA streetscape areas
- Swept and prepared the streets for the Holt Homecoming parade
- Swept CSC and Maintenance facility parking lots
- Replaced and painted the garage door and frame at Pine Tree lift station
- Pictures and plaques in the CSC hallway were removed for preparation of cleaning and painting. Replaced all pictures and plaques when work was completed
- Inspected the CSC roof for any problems and repaired as needed
- Outside contractor cleaned the carpet at the Ingham County Sheriff Department
- Sprinkler system at the Senior Center live roof has been winterized and the mower covered
- Power washed all above ground lift stations
- Picked up trash, mowed and weed whipped the Cedar Street center median from Holt to College Roads
- Repaired an air leak on the vacor
- Reviewed the snow plow safety and maps of township areas to be plowed

## Training

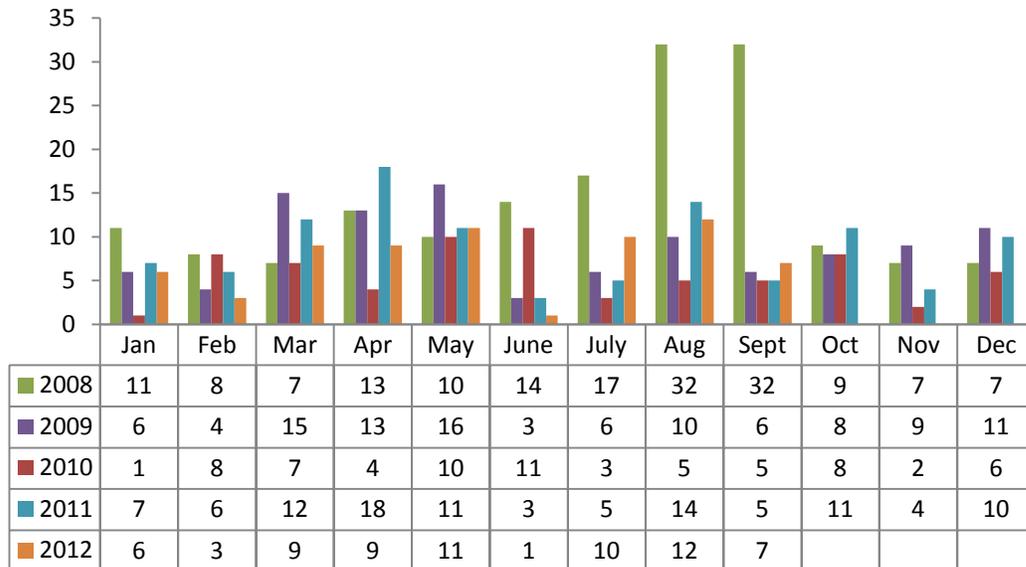
Date	# of Employees Attended	Training Course Description
9/19/2012	2	MWEA IPP Seminar
9/25/2012	8	CUES Field Training
9/26/2012	7	CUES Software Upgrade Training
9/28-10/4/12	1	WEFTEC

## Miss Digs Performed

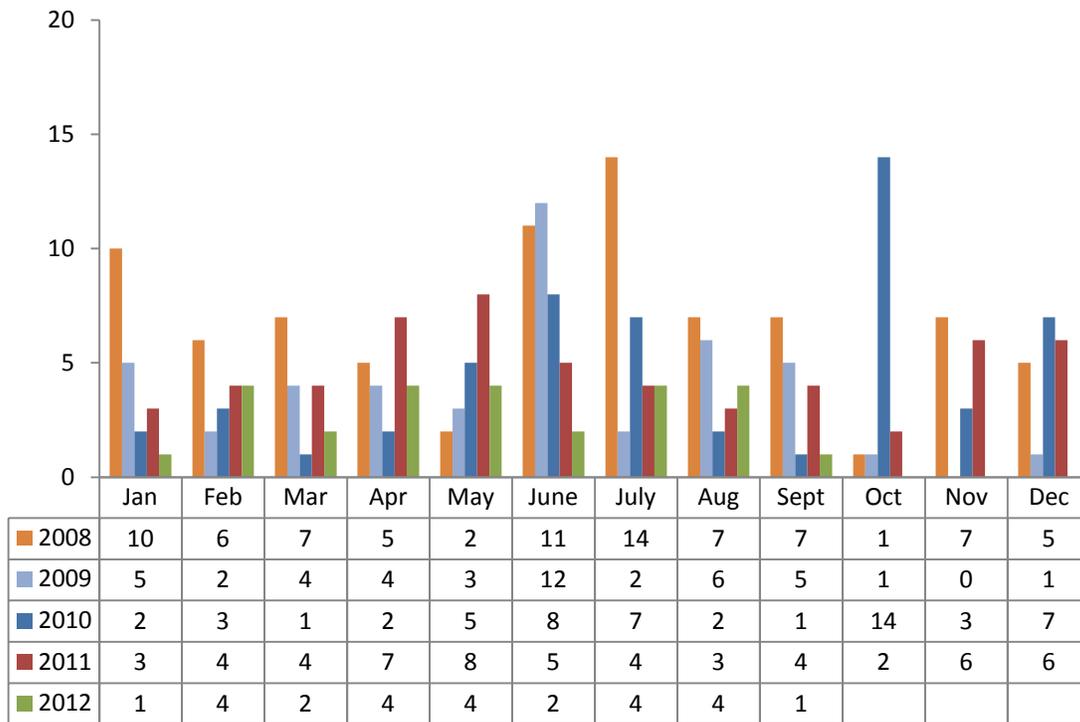


## Unscheduled Service Calls

### COMPLAINTS (Received During Business Hours)

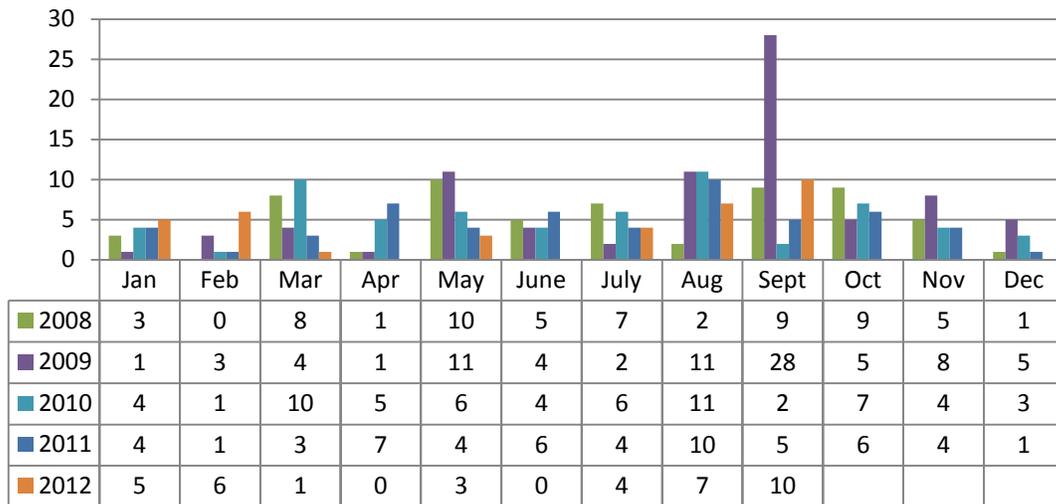


## CALL OUTS (Received After Business Hours)



## Sanitary Sewer Permits Issued

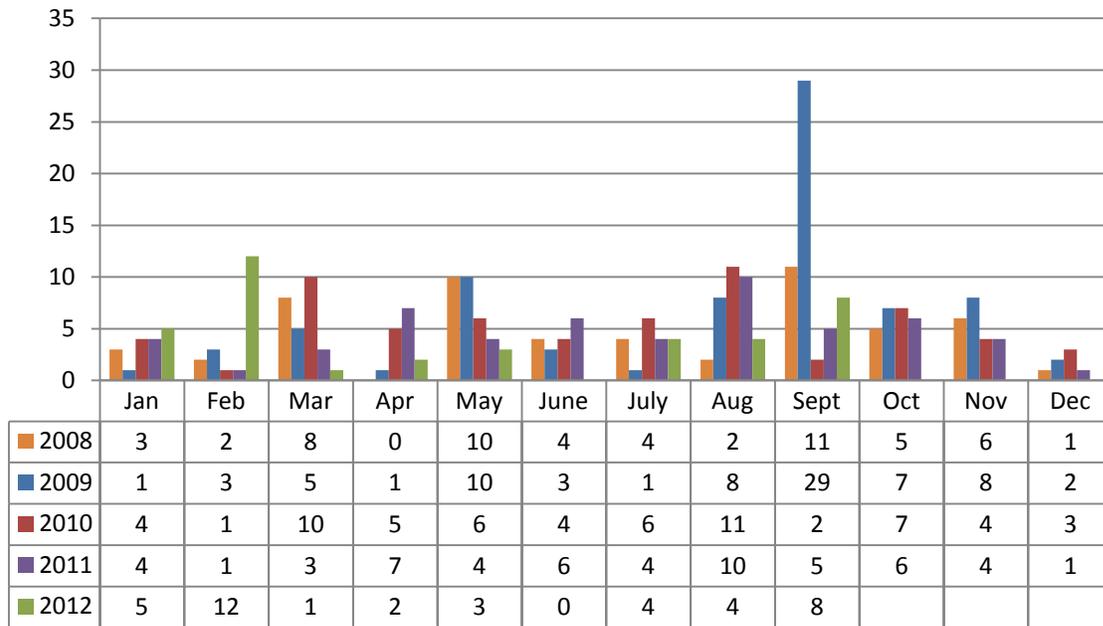
### PERMITS ISSUED



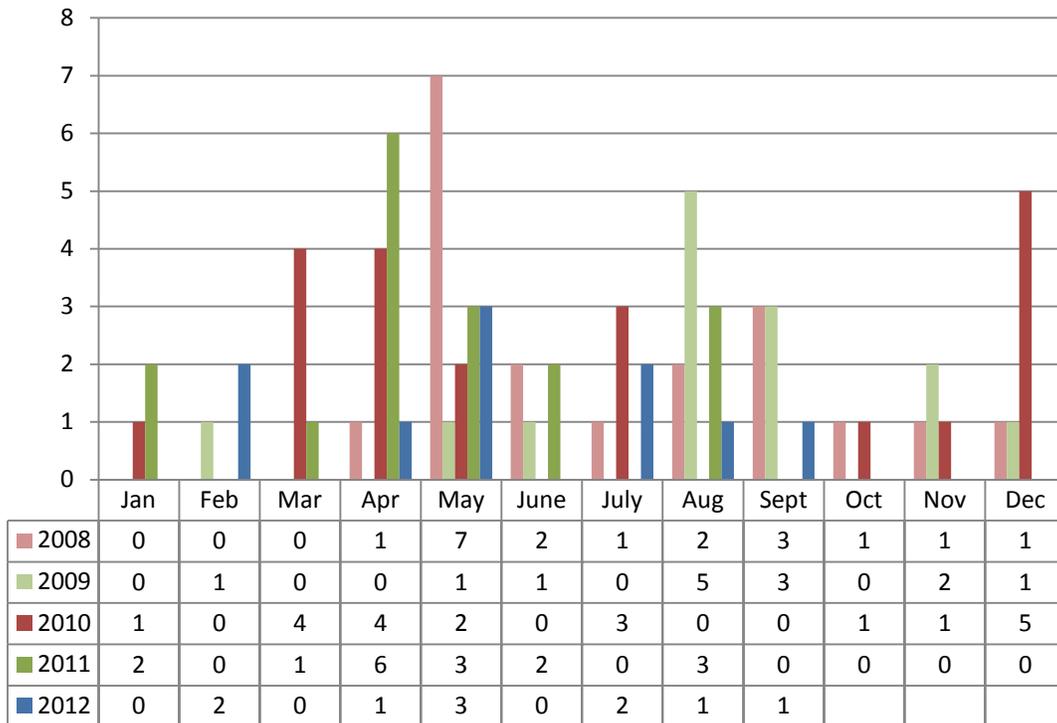
*Note: In September there were 10 permits issued. Two (2) of the permits were for installation of sampling manholes.*

# Sanitary/Storm Sewer Inspections Performed

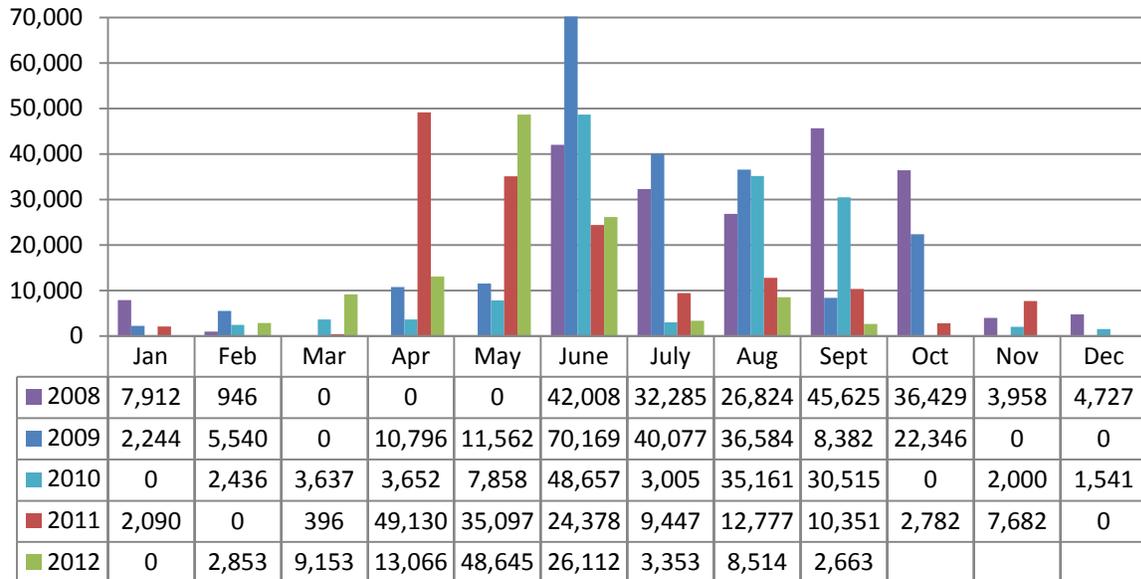
## SANITARY SEWER INSPECTIONS



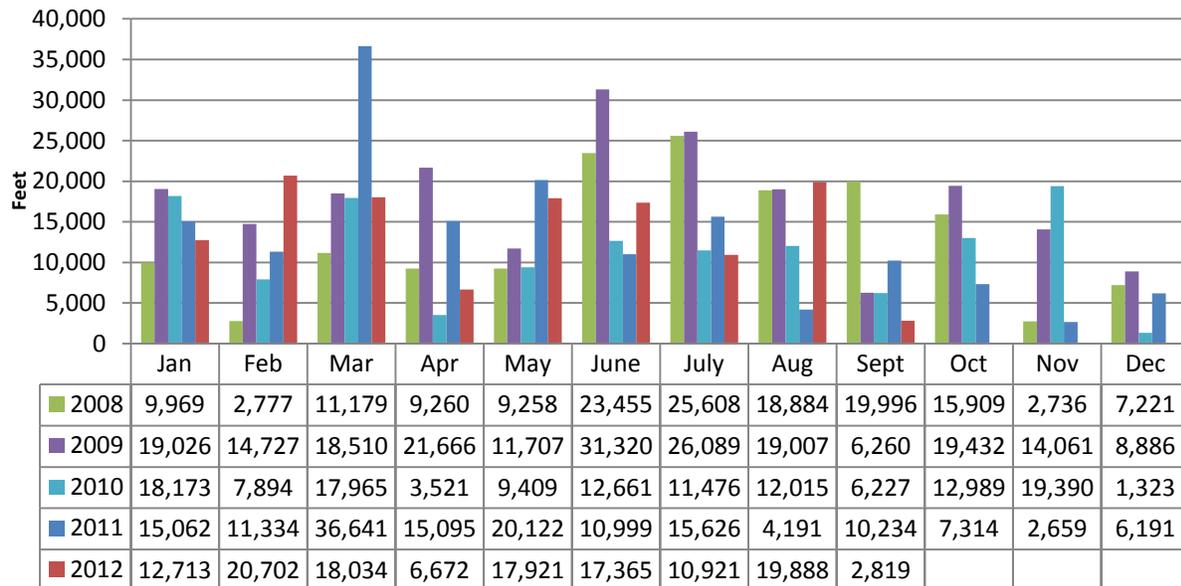
## STORM SEWER INSPECTIONS



## Feet of Sanitary Sewer Cleaned (Vactor Truck Work)

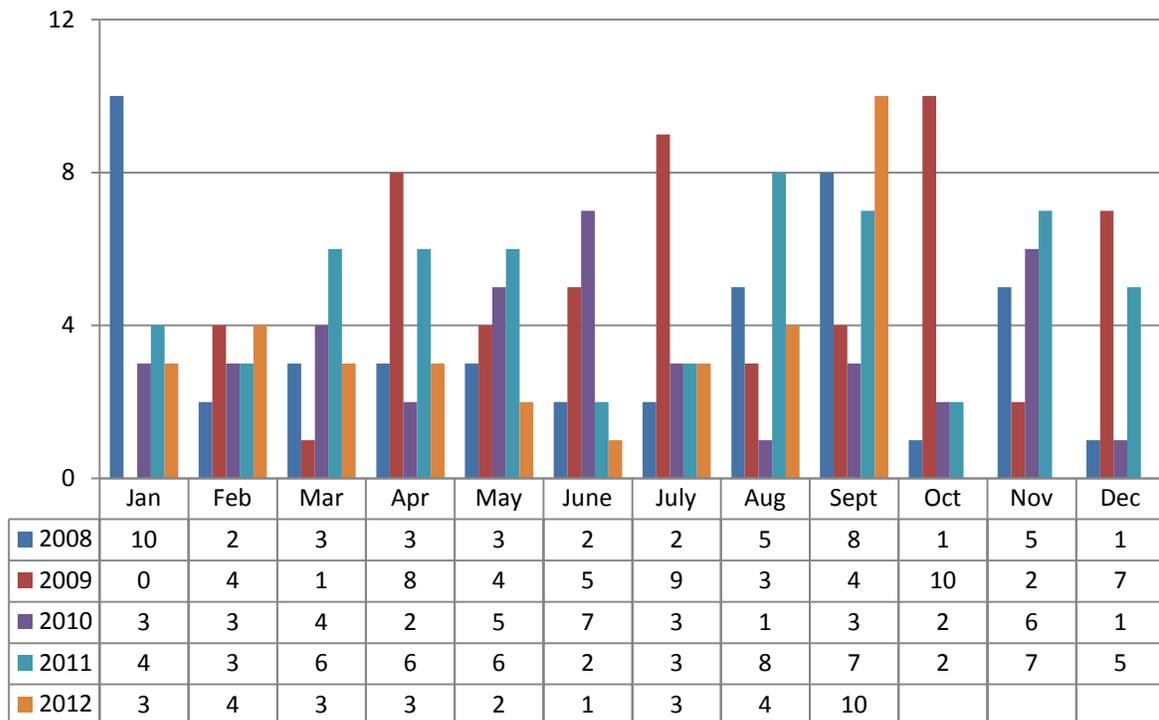


## Feet of Sanitary Sewer Televised (Camera Truck Work)



## Cemetery

### BURIALS



- Maple Ridge Cemetery received new asphalt in areas that were deteriorating. Maintenance personnel worked on stabilizing the patchwork areas.

## Community Outreach

On September 15, 2012 the Lions Club hosted another brush drop-off day. They took in 142 loads of brush and seven (7) yard waste bags.

Gill participated in the Holt High School Homecoming parade that was held on September 21, 2012.

## Construction Project

The Lift Station D project is nearing the substantial completion phase. The force main is installed and site restoration is complete.

At lift station D the driveway restoration has been completed and new asphalt installed. Installation of the new roof has begun. The electricians are busy wiring up all of the new equipment.

The screening project at the POTW is waiting for the electricians to complete installing the control panels. Equipment start-up is scheduled for October.

## Industrial Pretreatment Program

September IPP Activities		
<b>Review/Approval</b>		
building plan approval	8/28/2012	1355 N Cedar Street - Parker Hannifin
building plan approval	9/10/2012	5740 Holt Road - Messiah Lutheran Church
building plan approval	9/13/2012	2631 Eaton Rapids Road - Air Quality Control
building plan approval	9/18/2012	1325 N Cedar Street - Schrams
building plan approval	9/18/2012	2102 Depot Street - Central Security Alarm
building plan approval	9/20/2012	1781 Holloway Drive - Great Lakes Comnet
<b>Inspections - Grease Traps</b>		
Compliant	09/28/12	7-11 1997 Aurelius
Compliant	09/28/12	Biggby Coffee - 2006 Cedar
Non Compliant	09/28/12	Buddies Grill - 2040 Aurelius
Compliant	09/27/12	Big Ten Holt - 2005 Eifert
Compliant	09/28/12	Burger King - 2464 Cedar
Compliant	09/28/12	Burger King - 2520 E. Jolly
Compliant	09/28/12	Champions - 2440 N. Cedar
Compliant	09/28/12	Chisholm Hills - 2395 Washington
Compliant	09/28/12	Coach's - 6201 Bishop
Compliant	09/28/12	Coffee Barrel - 2237 Aurelius
Compliant	09/27/12	Cottage Inn Pizza - 1995 Cedar
Compliant	09/28/12	Delhi Café - 4625 Willoughby
Compliant	09/28/12	Fat Boys Pizza - 2040 Aurelius
Compliant	09/28/12	Eagles - 1111 N. Cedar
Compliant	09/27/12	Hometown Nutrition - 2380 N. Cedar Ste. 3
Compliant	09/28/12	Incu-Bake 1967 Aurelius
Compliant	09/27/12	IngCredible - 2454 S. Cedar
Non Compliant	09/28/12	Jade Garden - 1979 Aurelius
Compliant	09/28/12	Kroger - 2495 N. Cedar
Compliant	09/28/12	Little Caesar's - 2221 N. Cedar
Compliant	09/28/12	McDonald's 2775 Eaton Rapids Rd.
Compliant	09/28/12	McDonald's 2530 E. Jolly
Compliant	09/28/12	McDonald's 2400 N. Cedar
Compliant	09/28/12	Sam Corey Senior Center- 2108 N. Cedar
Compliant	09/28/12	Sammy's II - 1957 Cedar
Compliant	09/28/12	Subway - 2765 Eaton Rapids Rd.
Compliant	09/28/12	Tacos E Mas - 1850 Cedar
Compliant	09/28/12	Tim Horton's - 2450 E. Jolly
Non Compliant	09/28/12	Tim Horton's - 2350 Cedar
Compliant	09/28/12	Wendy's - 2727 Eaton Rapids Rd.

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 16, 2012**

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The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, October 16, 2012 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:32 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Supervisor Stuart Goodrich, Treasurer Roy Sweet, Clerk Evan Hope, Trustees Derek Bajema, John Hayhoe, Jerry Ketchum, DiAnne Warfield

Members Absent: None

Others Present: John Elsinga, Township Manager  
Jolee Hamlin, Head Librarian  
Sandra Diorka, Director of Public Services  
Gail Meredith, Account Technician  
Wendy Thielen, Assistant Township Manager of Human Resources  
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor  
Amy Finch, Assistant Township Clerk/Deputy Clerk

**COMMENTS FROM THE PUBLIC** – Randy Maiville, candidate for Ingham County Commissioner, 6<sup>th</sup> District, introduced himself to the Board.

**2011 ANNUAL REPORT – CAPITAL AREA DISTRICT LIBRARY – HOLT/DELHI BRANCH**

Jolee Hamlin, Head Librarian, Capital Area District Library, Holt/Delhi Branch, gave the 2011 Annual Capital Area District Library, Holt/Delhi Branch Report (ATTACHMENT I).

**CONSENT AGENDA**

- A. Approval of Minutes – Committee Meeting of September 18, 2012
- B. Approval of Minutes – Regular Meeting of September 18, 2012
- C. Approval of Claims – September 18, 2012 (ATTACHMENT II)
- D. Approval of Claims – October 2, 2012 (ATTACHMENT III)
- E. Approval of Payroll – September 27, 2012 (ATTACHMENT IV)

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 16, 2012**

---

- F. Approval of Payroll – October 11, 2012 (ATTACHMENT V)
- G. 2013 Holiday Schedule (ATTACHMENT VI)

**Warfield moved to approve the Consent Agenda as presented.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Warfield, Bajema, Goodrich, Hayhoe, Hope, Ketchum

**MOTION CARRIED**

**REPORTS**

**CLERK**

Evan Hope, Clerk, stated that the Clerk's office is busy with the Absent Voter's Ballots for the November General Election. The office will be open an additional hour, until 6:00 p.m., from October 29 to November 2. Additionally, the Clerk's office will be open the Saturday before the election, November 3, from 8:00 a.m. to 2:00 p.m. to issue Absent Voter's Ballots to those requesting them.

**TOWNSHIP MANAGER**

**Letter of Request – Rental Property 5054 Holt Road.**

Twp. Mgr. Elsinga stated that he received a letter of concern (ATTACHMENT VII) from the mother of a property owner in regard to the Township Rental Ordinance (Ordinance No. 102). Twp. Mgr. Elsinga stated that though he is sympathetic with the situation of the homeowner he is not inclined to make an exception to the ordinance for this homeowner unless the Board requests it.

The meeting recessed at 7:47 p.m.

The meeting reconvened at 8:00 p.m.

**PUBLIC HEARINGS – 8:00 P.M.**

**APPLICATION FOR NEW ON-PREMISE CLASS C LIQUOR LICENSE – 2457 CEDAR STREET, ROCKIN' RIBS, LLC (DBA FAMOUS DAVE'S)**

---

**Hope moved to open the Public Hearing on the Application for new On-Premise Class C Liquor License for 2457 Cedar Street, Rockin' Ribs, LLC (DBA Famous Dave's)**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 16, 2012**

---

Wendy Thielen, Assistant Township Manager of Human Resources, spoke about the application for the On-Premise Class C Liquor License for 2457 Cedar Street. It was asked if the applicant attempted to purchase the liquor license that was connected to the previous establishment at this location. Linda Mayer, Adkison, Need & Allen, PLLC, stated that they did not attempt to obtain that license. Jerrod Heidel, franchise owner, answered various question pertaining to the restaurant asked by the Board.

No comments were received by the public.

Motion to Close Public Hearing – 8:12 p.m.

**Hope moved to close the public hearing.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

**NEW BUSINESS**

**RESOLUTION NO. 2012-012 – APPLICATION FOR NEW ON-PREMISE CLASS C LIQUOR LICENSE – 2457 CEDAR STREET – ROCKIN’ RIBS, LLC (DBA FAMOUS DAVE’S)**

---

The Board reviewed a memorandum dated October 10, 2012 from Twp. Mgr. Elsinga (ATTACHMENT VIII).

**Hope moved to adopt Resolution No. 2012-012, approving the application from Rockin’ Ribs, LLC for a new On-Premise Class C Liquor License at 2457 Cedar Street, Holt, Michigan, Delhi Township.**

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet

**MOTION CARRIED**

**PUBLIC HEARINGS – 8:00 P.M. – cont’d**

**FY 2013 BUDGETS – GENERAL FUND AND SPECIAL REVENUE FUNDS**

---

**Hope moved to open the Public Hearing on the FY 2013 Budgets.**

Twp. Mgr. Elsinga gave an overview of the proposed 2013 Budgets.

Mike Hamilton, 4541 Sycamore St., Holt, questioned the Fire Department Budget.

Motion to Close Public Hearing – 8:22 p.m.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 16, 2012**

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**Hope moved to close the public hearing.**

A Voice Poll was recorded as follows: All Ayes  
**MOTION CARRIED**

**LIMITED PUBLIC COMMENTS** – None

**ADJOURNMENT**

Meeting adjourned at 8:23 p.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Stuart Goodrich, Supervisor

/af

SUBJECT TO APPROVAL



**CAPITAL AREA  
DISTRICT LIBRARY**

**ANNUAL REPORT  
2011**

## A Note from the Director

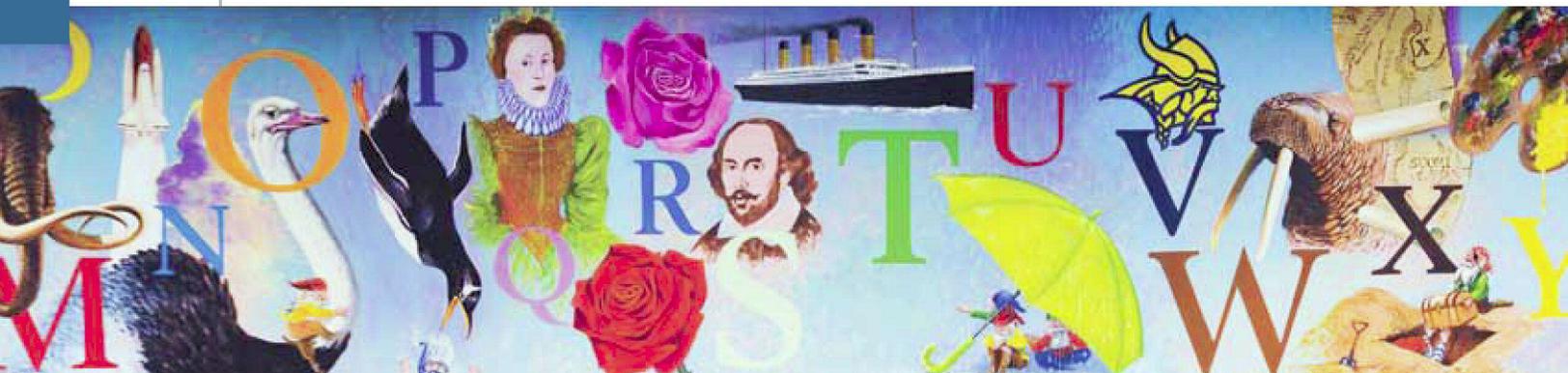
On my first day as Director of the Capital Area District Library, the Occupy Lansing group moved into the park across the street from the Downtown Lansing branch. My initial reaction was to call it bad timing, and to worry that the situation would end up disrupting library services in some way. What actually happened is the library gained some new patrons, who came in to check out books and use our public computers. This experience reminded me of a crucial fact about public libraries—they are here for everyone. It's a reason I chose library service and a reason that makes me proud every day.

In most areas of Ingham County, “the library” means CADL. Our staff works tirelessly to provide quality programs, classes, books, eBooks, music, DVDs and much more to the 23 municipalities we serve with 13 locations and a bookmobile.



Like most public institutions, we continue to struggle with reduced revenue while still keeping up with changing technology and other demands. Our goal, as always, is to be a good steward of taxpayer money, providing outstanding service as efficiently as we can. Along with my staff, I plan to pursue partnerships within our communities and continue to look for outreach opportunities, expanding services outside the library walls. I look forward to your support and suggestions as we move into the future together.

—Maureen Hirten, Director



Haslett Library's colorful wall mural, hand-painted by local artist Gijsbert van Frankenhuyzen

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18	Downtown Lansing Branch		

## Library Board



**Back row, from left:** Trezise, Joseph, Story  
**Front row:** Trout, Bossenbery, Bloomquist, Staton

In October, Joan Trezise retired from the Board of Trustees after nearly 14 years of service.

**Chairperson** Margaret Bossenbery

**Vice-Chairperson** Debora Bloomquist

**Treasurer** Sally Trout

**Secretary** Alma J. Staton

**Members** Ifield P. Joseph  
Quenda Story  
Joan Trezise

## Management Team



**Back row, from left:** Beecroft, Taylor  
**Middle row, standing:** Cormicle Knox, Breed  
**Front row, seated:** Hirten, Laxton, Johnson

Management Team member Catherine Welscher retired in January of 2011, having served as Associate Director for Technical Services since 1998.

**Library Director** Maureen Hirten

**Associate Director** Veronica Beecroft

**Finance Director** Patrick Taylor

**Technology Director** Sheryl Cormicle Knox

**Human Resources Director** Julie Laxton

**Marketing Director** Elizabeth Breed

**Downtown Lansing  
Library Head** Kathy Johnson

# Igeek happynews



Local geek Jane Aldrich, WLNS news anchor

## GEEK THE LIBRARY

Residents of Ingham County added a new verb to their vocabulary in 2011—and that word was “geek.” It happened when the Capital Area District Library rolled out a community-based public awareness campaign called Geek the Library, designed to grab people’s attention and serve as a reminder about the immense value public libraries provide to individuals and communities.

Central to the geek campaign is the idea that everyone is passionate about something—everyone geeks something. And whatever the topic of that passion, the library supports it with information and resources.





Staff at CADL Downtown Lansing get their geek on.



To illustrate this idea, we used images of local community members sharing what they geek on billboards and posters all over town. We featured members of the local media, bloggers, business owners, the City of Lansing's mayor—even an owl from Potter Park Zoo! Including the community as part of the Geek campaign helped spread awareness.



We also used the campaign as an opportunity to grow partnerships with other local organizations, such as Impression 5 Science Center. In return, these organizations supported our efforts. To celebrate these partnerships, we invited the public and many of our local celebrities to a party called GeekFest, held in June at CADL Downtown Lansing. An enthusiastic crowd turned out to enjoy a magic show, animals from Potter Park Zoo, slime-making with I5 and delicious food provided by our partners.



Young Stockbridge patrons share what they geek.

Other campaign components included social media, a website, customized displays in our branches, and grassroots community initiatives to draw attention to the vital role libraries play in our communities. While millions of Americans turn to libraries for educational opportunities, job-searching resources and entertainment, many don't realize that local funding for libraries is heavily influenced by community members. We hope that our Geek campaign started a conversation about library funding and inspired people to take personal responsibility for helping local libraries thrive. Thanks to everyone who has shared what they geek with us, helping us spread the word about the importance of public libraries.

## WHAT DO YOU GEEK?

To **geek** is to enjoy...celebrate...  
have an intense passion  
for something.

No matter what you geek, the  
library can support your passion  
with information and resources.



# A COMMUNITY PARTNER

CADL is a valued and dynamic member of the 23 municipalities we serve in Ingham County. In addition to providing information and services to members of our communities, our staff can often be found serving on committees, attending fairs and festivals, and lending a hand to many local organizations and charities.

## Early Childhood Literacy Coalition

Every year CADL and ECLC join forces to promote early literacy with storybook character visits and reading events across Ingham County. CADL's website serves as the public gateway to information for these events.

## Local Library Partnerships

Staff at our 13 branches regularly participates in partnerships and outreach activities in their own communities. In 2011, those included Toys for Tots, Hugs for Hospice, St. Vincent Home for Children's Angel Tree, food bank collections and much more.



## Food for Fines

To celebrate National Library Week in April, CADL launched a Food for Fines initiative to help benefit local food banks. We invited patrons to bring in groceries and personal care items in exchange for waiving up to \$5 in library fines. Donations came pouring in to our 13 branches, for a total of nearly 2,500 items. Volunteers helped gather these and arranged for them to be distributed to local food banks.

## Capital Area Michigan Works!

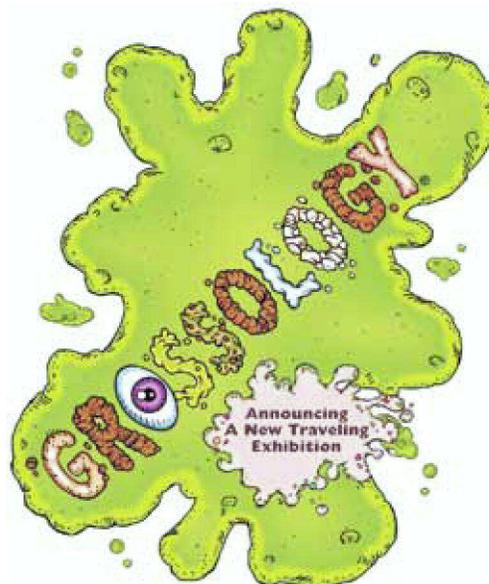
With an economy that has been struggling for the past several years, more and more unemployed/underemployed patrons visit our libraries. Since 2010, Capital Area Michigan Works has offered career networking groups in which CADL has been integrally involved. One of our reference librarians helps the group members connect with library resources such as our LearningExpress and ReferenceUSA databases. We also regularly participate in CAMW's monthly Work Net meetings, which brings together various organizations to share resources. Work Net serves all job seekers but focuses on handicapped workers and those with special challenges to finding employment.

## Keep Learning

Keep Learning is a coalition of education, business, government and media partners committed to doubling the number of college graduates in mid-Michigan. Because CADL and Keep Learning share a mission—providing access to ideas and information that support continuous learning—we have been involved with this effort since its inception in 2005. In both 2010 and 2011, we helped coordinate Keep Learning's Passport to Adventure program, which encourages life-long learning among third, fourth and fifth graders in the greater Lansing area.

## Impression 5 Science Center

CADL's existing partnership with I5 grew more robust in 2011. Co-hosting appearances by Sylvia Branzei, author of the popular *Grossology* books for children, was a very successful endeavor. Plans in 2012 include additional joint projects with I5's Magic School Bus and MINature exhibits.



## Historical Society of Greater Lansing

CADL has a long-standing relationship with the Historical Society of Greater Lansing, sharing programming and cross-promotion efforts. In 2011 we co-sponsored ten different local history events throughout Ingham County. The HSGL also helps fund and preserve the local history collection in CADL's Forest Parke Library & Archives.

**Keep Learning...**  
OUR FUTURE DEPENDS ON IT.

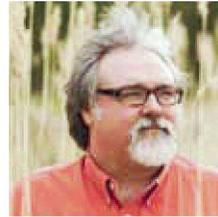
# AUTHOR EVENTS

## Michigan Notable Books

Each year the Library of Michigan honors books and authors that bring the Michigan experience to vivid life. In May of 2011, CADL was proud to host presentations by two of this year's authors.

Along with our community partner, Bestsellers Books & Coffee Company, we welcomed Michael R. Federspiel, author of *Picturing Hemingway's Michigan*. Filled with gorgeous photographs, the book offered a glimpse into the life of a young Hemingway as well as summertime in northern Michigan. Fans gathered at Bestsellers in Mason to meet Federspiel and get copies signed.

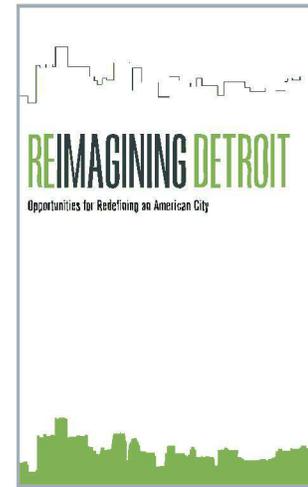
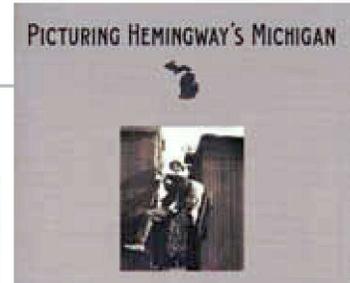
A few weeks later we partnered with Lansing Area Capital Gains to present John Gallagher, author of *Reimagining Detroit: Opportunities for Redefining an American City*. Rather than simply listing the city's problems, the book showcased innovative community-building and suggested what can be done to build a leaner, greener and more economically self-sufficient city. We posed this question to Lansing residents: "What can we learn from this project, and how can it be applied to Michigan's Capital City?" The lively event was held at Art Alley in Lansing's historic REO Town.



**Michael Federspiel**



**John Gallagher**



## The Great Michigan Read

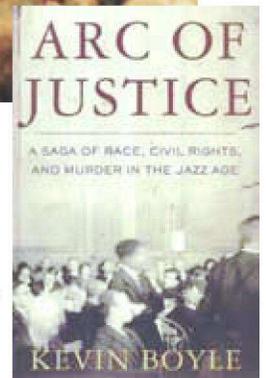
Presented by the Michigan Humanities Council, the Great Michigan Read is a statewide initiative that encourages residents to read and discuss a specific title. This year's selection was *Arc of Justice: A Saga of Race, Civil Rights, and Murder in the Jazz Age*, by Detroit native Kevin Boyle. It's the electrifying account of a murder trial that resulted when a black physician purchased a home in a white Detroit neighborhood in 1925. *Arc of Justice* won the 2004 National Book Award for nonfiction and was a finalist for the Pulitzer Prize.

To promote the book in Ingham County, CADL hosted several special events in October. We began by partnering with creative design firm Traction to present A Night of Jazz, featuring the Michigan State University Jazz Ensemble. An enthusiastic crowd enjoyed music from the 1920s era at the historic Mills Supplies Building in downtown Lansing. Our second event brought history professor Matthew Daley, Ph.D., to town for a program called The Cartography of Race. Attendees learned how white homeowners in the first half of the 20th century prevented African Americans from moving into their neighborhoods, creating maps that defined the patterns of segregation for decades.



Judge William C. Whitbeck poses questions to author Kevin Boyle.

Finally, CADL was pleased to present a discussion and book signing with author Kevin Boyle. Co-sponsored by the Thomas M. Cooley Law School and held at their downtown Lansing location, the event drew a standing-room-only crowd.



# FOCUS ON READING

## Slime Time

In March, over 100 fans turned out to meet Sylvia Branzei, author of the popular *Grossology* series of books that make science fun for kids. CADL partnered with Impression 5 Science Center to sponsor four interactive presentations featuring Branzei and the science behind the mushy, stinky, icky stuff created by the human body. Kids enjoyed a chance to make realistic-looking wounds and slimy snot. I5's Executive director, Erik Larson, called the event "a unique opportunity—slimy, crusty fun for all ages!"



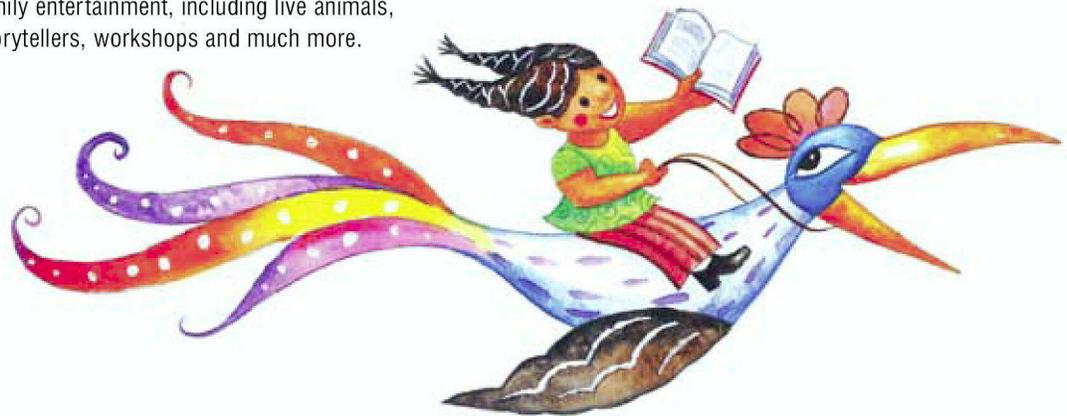
## One World, Many Stories

This summer, the only thing families in Ingham County needed for exotic world travel was a good book! The theme for our annual Summer Reading extravaganza was One World, Many Stories, with a focus on cultures and traditions from around the globe.

System-wide, almost 7,500 children and teens signed up to read for fun and prizes. Not only did they keep their reading skills sharp all summer long, they enjoyed top-quality family entertainment, including live animals, magicians, storytellers, workshops and much more.



Author Sylvia Branzei engages the audience at I5.



## Invasion of the eBooks

Reading books in digital format is a trend that's been growing steadily for several years. In September of 2011, that trend exploded at CADL when our collection became compatible with the world's bestselling eBook reader, the Amazon® Kindle. Usage of eBooks increased over 225% between 2010 and 2011, making it our highest growth area overall. Now library patrons are taking books wherever they go, downloading both classic and popular titles to their eReaders, smartphones, tablets, MP3 players and more.

To help people take advantage of this valuable resource, our branches began offering digital download instruction. Staff encouraged patrons to bring their eReaders to the library to get personalized assistance. Some branches set up permanent displays of various devices, so people could see and use them before deciding what to buy.





# TRANSITIONS

## CADL Welcomes New Director



In April of 2011, CADL's Board of Trustees appointed Maureen Hirten as interim Director, filling the vacancy created when Lance Werner accepted another position. In October, the Board selected her as its new Library Director.

Maureen earned her Masters in Library Science from the University of Maryland-College Park, then worked in Maryland, New York and Vermont before moving to the Lansing area in 2002. She was hired as a Public Services Librarian at CADL Okemos, then was quickly promoted to Head of Public Services. She moved into CADL's administration in 2005, serving first as Associate Director of Public Services and then Assistant Director.

"Maureen's commitment to public service and dedication to community involvement, along with her experience and familiarity with the Capital Area District Library system, are just a few of the factors that led to the Board's decision," stated Board Chair Marge Bossenbery. "We share her vision for the future of CADL and look forward to her leadership."

## Branch Heads Reassigned



In September, three head librarians shifted positions within the CADL system. South Lansing Head Peg Mawby was reassigned to the Webberville branch. "Although my career has taken me to both big cities and small villages," She

says, "the most enjoyable place for me is the rural library. I am very happy to be part of the terrific staff at Webberville."

Webberville Head Librarian Julie Chrisinske shifted to Williamston, a branch with a larger staff and higher circulation. "I'm thrilled to share my passion for library service with Williamston," she says.

"The CADL system is an unparalleled community resource, with many untapped programs and services. My goal is to make sure that everyone in Williamston is aware of all that we offer and understands how to access it."



To complete the reassignments, Williamston Head Michele Brusow moved to the South Lansing branch.

"I am delighted to be back at South Lansing after starting my library career here in 2000. I've been able to renew old acquaintances and establish new ones. We have some exciting things planned for the library, and I can't wait to share them with this community."



## A New Home for CADL Haslett

In August of 2011, we closed our Haslett branch... but not for long! Less than a month later, CADL Haslett reopened in its new home inside the former Meridian High School on Franklin Street. The 12,000 square-foot space more than tripled the size of the library, space that was desperately needed to hold Haslett's collection of 26,096 books, 3,087 DVDs, 1,287 audiobooks and 2,839 CDs.

The relocation project was a very successful collaboration between CADL, Meridian Township and Haslett Public Schools. Members of the community offered support, with a grass-roots organization called the Haslett Library Move Project raising over \$100,000 toward expenses. Civic groups like the Haslett/Okemos Rotary Club and the Haslett Kiwanis Club got involved, and the Haslett and Okemos Library Friends groups also made generous contributions.

The new facility boasts a designated reading room, general collection room, vibrant children's area and used book store. A community room is used for storytimes, book club meetings, speakers and more.

In September, CADL hosted a ribbon-cutting ceremony to thank the community who helped bring a high-quality, updated library facility to Haslett.



## Honoring Excellence



Named for a former Board member, CADL's annual service award honors staff members who provide exceptional customer service. In 2011, the Board was pleased to present the Dr. L. Robert McConnell Award to Marisela Garza, a Reference Librarian at CADL Downtown Lansing.

Mari was recognized for her exceptional public service to immigrant, refugee and non-English speaking populations in our community. These included services such as creating a citizenship program for refugees, coordinating a variety of language programs, and maintaining CADL's English as a Second Language webpage, as well as working with other local organizations dedicated to supporting these populations.

# FINANCIALS

## CADL Funding

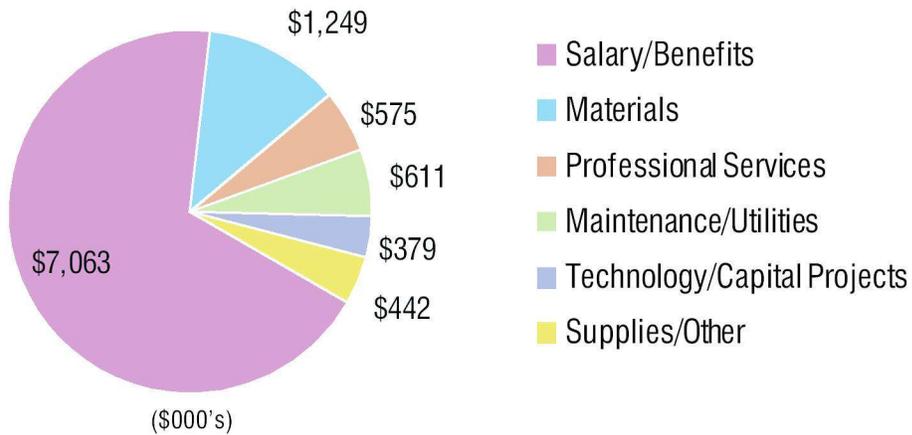
Almost 90% of the funding to run the Capital Area District Library system comes from property tax dollars collected through a millage. In 2010, residents in our service area gave CADL a resounding vote of confidence by passing a four-year millage renewal by almost 72%. It's clear that the people we serve in 23 municipalities appreciate the positive role the library plays in their communities.

Due to falling property values, however, that meant we faced 2011 with less funding than ever before. CADL's staff and Board made a strong commitment to being good stewards of taxpayer money, cutting costs wherever possible while still maintaining high standards of service.

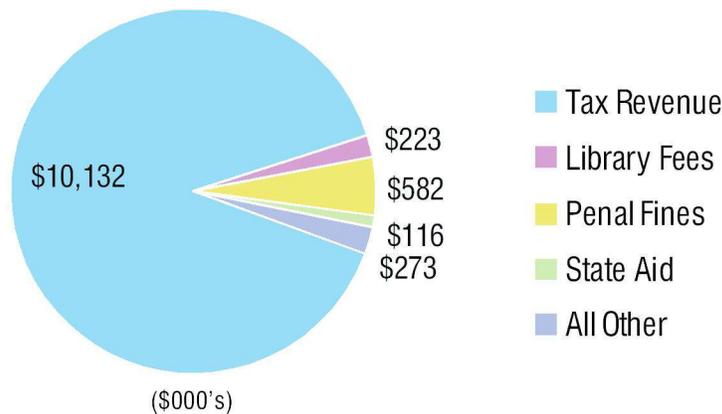
Over the past year we worked to achieve this goal by:

- Leveraging technology
- Streamlining essential processes
- Reducing and reallocating library staff positions through attrition
- Sharing organizational resources
- Seeking grants and other funding sources
- Re-negotiating contracted services wherever possible

## 2011 Expenses



## 2011 Revenues



## Bequest

A bequest of \$10,000 was left to CADL by retired North Aurelius Elementary teacher and long-time Mason resident Margaret Doolittle. The gift will be used to make improvements to the Mason Library in 2012.

## Grants

### Universal Service Fund

\$81,846 was approved and received for Internet connections. An additional \$13,890 was approved and received to fund regular telephone services.

### Jackson National Life

This local business contributed \$5,204 to support a Reading is Fundamental program sponsored by CADL.

### Broadband Technology Opportunities Program

CADL received \$24,000 to install 12 additional computers at the Downtown Lansing location. This grant is funded by the federal government through the American Recovery and Reinvestment Act. The addition of new computers brought with it a renovation project expressly designed to improve efficiency of operations and streamline patron use of the computers. Two banks of computers were relocated to the northwest side of the second floor and the 12 new computers were added to this new location. The existing Computer Lab was repurposed as a Training Lab and Wireless Center.

### Michigan Humanities Council

CADL was one of six libraries selected to host a Great Michigan Read author visit (see story on page 6). CADL was awarded \$1,250 to help organize supporting programs that fit with the theme of this year's selected title.

## Donations

CADL received other donations in 2011 totaling \$56,952 from individuals, Friends groups and various organizations.





Dansville Head Librarian Thais Rousseau goes a little batty.



Haslett staff gets into the Halloween spirit.



Furry friends show off their reading skills in Mason.



Library mascot Linc poses with a fan at Downtown Lansing.



A bassist from the MSU Jazz Ensemble entertains during CADL's Night of Jazz.



Local musicians perform at Stockbridge Library's summer Market Music Series.



A busy elf helps prepare for the Aurelius holiday open house.



Webberville's Colin H. was thrilled to win the library's Lego building contest.



Our Great Michigan Read event drew more than 250 attendees.



Muppet Mania hit Downtown Lansing in November.



Pony rides at Dansville's Winterfest



Leslie patrons meet weekly to create handmade items for Heartland Home Care & Hospice.



Happy Mason patrons show off tickets they won in CADL's All-of-us-Express Children's Theatre contest.



Storybook character Froggy brings out the smiles in his visit to Downtown Lansing.



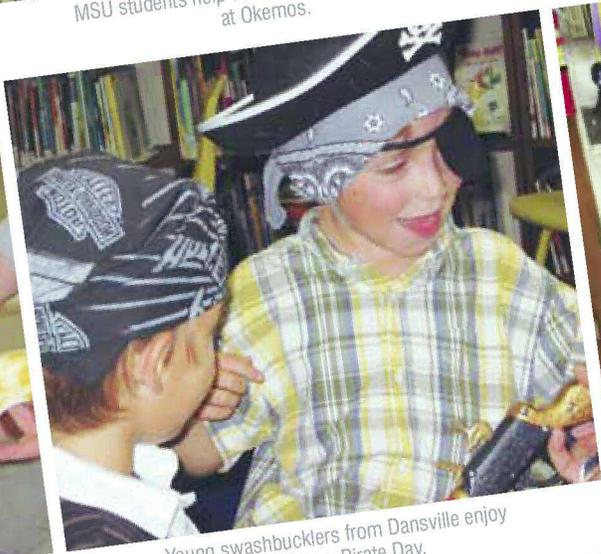
MSU students help celebrate Chinese New Year at Okemos.



Tree of Life Drum and Dance Society kicks off Summer Reading at Webberville.



A brave Leslie patron gets personal with a python.



Young swashbucklers from Dansville enjoy Talk Like a Pirate Day.



More than 80 fans turned out for a Harry Potter Party in Williamston.



Storybook character Lyle Crocodile brings his smile to Aurelius.



Special guests from the Rooftop Landing Reindeer Farm flew in for a visit to Williamston.



Holt-Delhi Head Librarian Cheryl Lyons models a sari.





Mason's Summer Reading Party featured creative face painting.



Egyptian mummies were the theme at a Downtown Lansing event in October.



Stockbridge sisters Faith and Hanna D. were lucky winners of All-of-Us Express Theater tickets.



Aurelius Head Librarian Jennifer DeGroat displays some of the items donated during Food for Fines.



Our mascot Linc donned his pioneer duds to help celebrate Leslie Township's 175th anniversary.



An energetic Acting Up Theatre Company performance drew a large crowd at Stockbridge.



Haslett Head Librarian Ann Chapman and artist Gijsbert van Frankenhuyzen shared a smile at the library's ribbon-cutting.



Downtown Lansing Library Assistant Mark Buzzitta took our Geek campaign on the road.



Foster Library hosted The Merry Music Maker.



CADL's Silver Bells in the City float



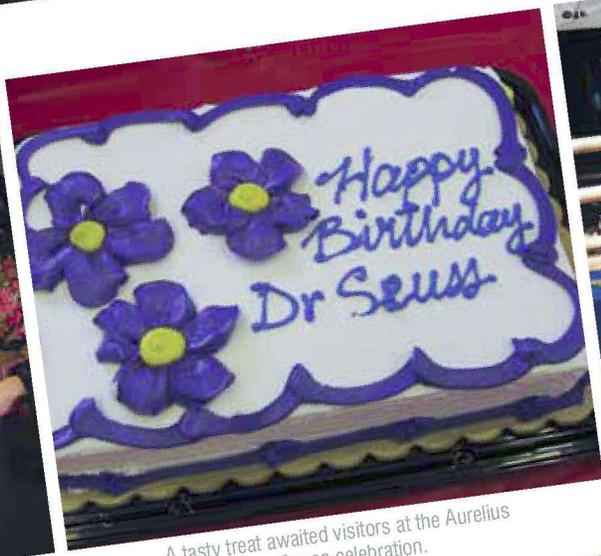
Costumed characters at Okemos's Library Card Carnival



The new Haslett Library building includes a donor wall.



Staff members at Stockbridge showed off their creative Halloween costumes.



A tasty treat awaited visitors at the Aurelius Dr. Seuss celebration.



Linc welcomed visitors to the CADL booth at Potter Park Zoo Days.



Holt-Delhi's Teddy Bear Picnic brought out the playful spirit in this furry guest.



Kids in Aurelius enjoyed special performances all summer long.



A towering entry in Webberville's Lego Landmarks Contest



Our mascot Linc made a friend at Potter Park Zoo Days.



Kids in Mason are all smiles at Miss Kelly's Brown Bag Lunch Book Discussion.



This musician heated up A Night of Jazz with her sax.



## CADL Aurelius



*Head Librarian:*  
**Jennifer DeGroat**

## Spotlight

You couldn't miss seeing our staff members around town in 2011—we sported special Summer Reading and Geek the Library t-shirts at community events all year long!



## Year in Review

We are very proud of a substantial increase in our statistics this year: 5.4% more patron visits, 2.3% more items circulated, and 6.6% more Aurelius Township cardholders. Most exciting of all—2011 saw an increase of 82.1% in program attendance.

A highlight was definitely our Summer Reading Program. Not only did 261 kids and teens sign up to read for fun and prizes, we drew 1,101 people to our 23 summer events, which featured performances like Acting Up Theater Company and The Storytellers as well as a craft day and duct tape workshop.

We also enjoyed great success with our annual Holiday Open House, welcoming 425 people for crafts, refreshments, a reindeer visit and more.

## Library Friends

Our active Friends group held two euchre tournaments and maintained an ongoing book sale in the library to raise funds. These were used to purchase refreshments for various programs, plus extra prizes, supplies and programs for Summer Reading. Friends group members also hosted a book sale, provided refreshments and shared membership information at our Holiday Open House.

## Appreciation

Thank you so much to the Aurelius Township staff, the Friends of the Aurelius Library and our wonderful patrons for their continued support.

## Snapshot



30,982... visits to our library

30,309... items circulated

261... kids & teens signed up  
for Summer Reading

## A Community Partner

In 2011, Aurelius Library staff:

- Kicked off their Summer Reading Program by hosting musician Guy Louis at North Aurelius Elementary
- Staffed a table at North Aurelius Elementary's fall and spring Parent-Teacher conferences
- Took library information to Darrell's Supermarket and Aurelius Baptist Church
- Contributed monthly columns to the Ingham County Community News
- Collected donations for the Mason Food Bank



Head Librarian:  
**Thais Rousseau**

## Spotlight

People love our free wireless Internet service! In 2011, we had 257 unique wireless users, adding up to 31,328 wireless minutes used.



## Year in Review

2011 was a very creative year at the Dansville Library. Teens enjoyed a steampunk jewelry program, while an artistic staff member brought an exciting variety of crafts and activities to weekly storytimes. Opportunities to be creative ranged from making gnome houses, bird feeders and collages to superballs, slime and Lego jewelry.

Learning was another theme in 2011. Adults learned how to save money from a couponing expert, and about Russian history from visiting author Sarah Miller. Children learned about life around the world during our summer program, which featured animals, scuba diving, the wonders of China, as well as a presentation on African rhinos. Fall brought fun history events such as Talk Like a Pirate Day and Bats of the World.

This year we also completed the transition to a fiber optic network connection, resulting in faster, more reliable Internet access for our public computer and WiFi users. We also helped many people successfully use our digital downloads, giving them a way to use the library's collection at any time and from any location.

## Library Friends

As always, the Dansville Friends worked very hard to support the Library. They helped us significantly improve the Summer Reading Program, Battle of the Books and many other events throughout the year. They also started a planting project that will greatly enhance the appearance of our building.

## Appreciation

Thank you to everyone at Ingham Township, plus our cleaning crew, our Friends group and our loyal community.

## Snapshot



23,595... visits to our library  
33,328... items circulated  
203... kids & teens signed up  
for Summer Reading

## A Community Partner

In 2011, staff from the Dansville Library:

- Hosted the annual Battle of the Books at Dansville Elementary
- Participated in the Back-to-school Bash
- Made classroom visits, provided storytimes and hosted a concert at area schools
- Participated in the district-wide Geek the Library campaign
- Made Dansville Mercantile a location for library information
- Served as a collection point for the Dansville Food Bank all year long, with a special effort during CADL's Food for Fines promotion



*Head Librarian:*  
**Kathy Johnson**

## Spotlight



In February we hosted an African American Family Showcase, with displays and table talks from local, state and national organizations.

Award-winning author and historian Danielle McGuire was a featured speaker for this popular event.

## Year in Review

We saw big changes in our building this year, with a renovation of our second floor to accommodate the addition of 12 computer stations. The Computer Center was turned into a quiet study and teaching area, and we undertook a massive weeding and shifting of all nonfiction, reference and magazines. Due to the planning and hard work of the Reference and Facilities staff, this was accomplished with minimum disruption of service.

Another highlight in 2011 was the continuing commitment of our staff to reach out into the community with library services. In addition to attending meetings to share information about the library, staff members worked hand in hand with community groups to plan programs that met the specific needs of these populations. Most notable is our work with the refugee community organizations, the Greater Lansing Homeless Resolution Network and our collaboration with Capital Area Michigan Works.

## Library Friends

A sad note to report for 2011 was the sudden loss of Sally Holliday, the beloved manager of the used bookstore located inside our library. After Sally died unexpectedly in April, CADL's dedicated Board members and volunteers stepped up to keep the store running while a new manager was found. In July we were pleased to welcome Patricia York, who brings years of experience in the bookstore business to this endeavor.

## Appreciation

Every month the Downtown Lansing Library benefits from over 250 hours of volunteer labor. This amazing statistic includes volunteers in the Book Burrow and the Forest Parke Library and Archives, plus those who help shelve books and work in our gardens. Patrons and staff appreciate their hard work and dedication to our branch.

## Snapshot



310,025... visits to our library  
485,800... items circulated  
651... kids & teens signed up  
for Summer Reading

## A Community Partner

In 2011, staff from the Downtown Lansing Library collaborated with these and many other area groups:

- Capital Area Michigan Works
- Immigrant Refugee and Resource Collaborative
- Greater Lansing Homeless Resolution Network
- Lansing/East Lansing/MSU Cultural Economic Development Commission
- Silver Bells Committee
- St. Vincent Catholic Charities
- World Day at Hunter Park
- Peckham Industries
- Early Childhood Literacy Coalition
- Lansing Local Access Channel
- Historical Society of Greater Lansing
- Cristo Rey Community Center
- Community Partners in Health
- Downtown Lansing Inc.



*Head Librarian:*  
**Jean Bolley**

## Spotlight

Our patrons love eBooks! Foster staff members embraced this new format and have eagerly assisted with downloading CADL's free collection to patron eReaders.



## Year in Review

Foster Library is a cozy, friendly branch where people often run into their neighbors. In 2011 we offered programs for all ages. Many of them focused on literacy, such as year-round storytimes that introduce pre-reading skills, a Reading Month Activity Calendar in March and a Great Library Card Extravaganza in September.

Summer brought a celebration of reading, along with free performances by crowd favorites such as Science Alive, The Flying Aces Pro Frisbee Team, Acting Up Theatre Company and The Merry Music Maker. In the fall we presented a program on saving, writing and telling family stories, then followed it up with information on preserving family treasures. The year ended with a visit from live reindeer during our annual Holiday Open House.

## Library Friends

Through sales of used books at the Book Burrow, the Friends of Lansing Libraries continued to generously support our programming efforts, particularly in the summer. With their help we are able to offer weekly performances for children and families.

## Appreciation

In addition to the Friends of the Lansing Libraries, special thanks go to the City of Lansing, Department of Parks and Recreation, the staff of the Foster Community Center and our loyal patrons for another successful year.

## Snapshot



31,445... visits to our library  
83,739... items circulated  
155... kids & teens signed up  
for Summer Reading

## A Community Partner

In 2011, Foster Library staff participated in:

- Storytelling for Ingham County Medical Care Facility
- Storytelling for Prime Time Seniors
- Storytelling for schools in Lansing, Okemos and Stockbridge
- Storytelling for Woldumar Camp Discovery
- Storytelling programs for Holt and Leslie Libraries
- The Lansing RIF Advisory Board
- The Women's Community Resource Day sponsored by Community Corrections, 54-A & 55th District Court, Ingham County Circuit Court Probation Departments and the Ingham County Parole Department

## CADL Haslett



*Head Librarian:*  
**Ann Chapman**

## Spotlight

In 2011, Haslett patrons embraced the self-serve checkout concept. Installation of a second station resulted in a 103.8% increase in self-checkouts over last year.



## Year in Review

An exciting year for the Haslett Library culminated in our relocation to a fabulous new building. The sense of community ownership and pride is tangible. Two of our most popular features are the Silent Reading Room, which boasts seating for readers and tabletop outlets for Wi-Fi users, and the Community Room, available on request for meeting space.

Having a dedicated program room with plenty of seating likely led to our 18% jump in program attendance in 2011. These included weekly storytimes that emphasized early literacy skills, as well as book-centered parties and a monthly book discussion group for older children. We invited teens in for Wii games and movie screenings, while adults took advantage of monthly book groups, free computer instruction and programs on couponing, gardening and cooking. Programs like a Valentine Dance Party and a Halloween Magic Show appealed to all ages. And our staff geeked the library in a big way by taking the geek campaign to many outreach events.

## Library Friends

2011 was a year of firsts for our Friends. They received 501(c)(3) non-profit status and raised funds to sponsor a room in the new library. It will be used for monthly board meetings, donation sorting and as a site for their used bookstore, The BOOKEND.

## Appreciation

The efforts of Meridian Township, Haslett Public Schools and Capital Area District Library on the relocation project will serve as a model of successful cooperation for other communities. We are also grateful to our Friends group, area service clubs, businesses and individuals who contributed to the grass-roots Haslett Library Move Project. Special thanks for the many hours Gijsbert and Robbyn Smith van Frankenhuyzen devoted to relocating our beloved library mural.

## Snapshot



140,252... visits to our library  
183,289... items circulated  
585... kids & teens signed up  
for Summer Reading

## A Community Partner

In 2011, staff from the Haslett Library participated in:

- Haslett Food Bank Collection (year-round)
- Meridian Winter Farmers Market (monthly)
- Sponsoring special performers to Ralya and Murphy Elementary schools
- Haslett High School Vision 22 TV Telethon
- Partnership with the Haslett High School Media Specialist to lead a weekly writing group
- Foundation for Haslett Schools Community Outreach Panel Discussion
- Haslett High School Homecoming Parade
- Meridian Senior Center Open House
- Meridian Area Business Association Expo
- Activities with groups such as Haslett Women's Study Group and Haslett Women's Club



Head Librarian:  
Cheryl Lyons

## Spotlight

In March the library partnered with Impression 5 Science Center to host Sylvia Branzei, author of the popular *Grossology* series. Families had a great time learning about science and creating their own gooey slime!



## Year in Review

Promoting literacy was an important theme this year, as we designed programs to encourage reading for children of all ages. These included a variety of storytimes, as well as early literacy playtimes, book-themed parties and monthly book discussions on themes such as animals and pirates. This year we added a new monthly program for special needs children, inviting them to read stories and play adaptive games in a welcoming environment where noise is not an issue.

Our talented teens enjoyed creative workshops on topics such as steampunk jewelry, recycled CD art and making sushi from candy. Along with elementary school-aged children, they signed up in droves to read for fun and prizes all summer long.

Adults were offered two monthly book discussion sessions, covering both fiction and nonfiction. In the spring we offered a series of programs about food, including gluten-free cooking, Michigan food traditions, and a screening of the documentary film FRESH, on the topic of sustainable alternatives to our food system. Fall programs on using coupons and strategies for recycling were also popular.

## Library Friends

This year our Friends group generously provided financial support for several initiatives and programs, such as the Holiday Open House and the End of Summer Reading Program Party.

Funding for these donations came from several used book sales held during the year.

## Appreciation

We are grateful to Delhi Township, the Friends of the Holt-Delhi Library, our volunteers and our patrons for their support of the Holt-Delhi Library.

## Snapshot



216,417... visits to our library  
312,338... items circulated  
1,293...kids & teens signed up  
for Summer Reading

## A Community Partner

In 2011, staff from the Holt-Delhi Library:

- Staffed booths at Holt Kids' Day, the Sam Corey Senior Center Expo, the DDA Business Expo, the POTW Open House, Halloween in the Park and the Holt Farmer's Market.
- Reached out to Holt Public Schools with a host of visits, both off site and in the library
- Hosted visits from daycare centers, Head Start classes, Cub Scouts and other groups
- Participated in the Holt Business Alliance as a member agency
- Marched in the Holt Hometown Festival Parade
- Partnered with Heartwood School's mentorship program and Community Mental Health for biweekly adult storytimes



*Head Librarian:*  
**Barbara Keeler**

## Spotlight

Our numbers keep climbing! In 2011 we posted a 6.8% increase in the number of visitors to our library, and a whopping 24% in program attendance.



## Year in Review

In 2011 we offered learning opportunities for all ages. Families enjoyed ongoing storytimes, plus special events such as book characters visits, a game night based on TV's A Minute to Win It, a Three Cheers for Snow activity night and a visit from local author Kristina Garcia. Our Summer Reading Program encouraged families to learn about music, animals and cultures from around the world.

Adult offerings this year included Genealogy Seminars with Tim Howery, a variety of historical programs and presentations that spanned the varied interests of our community. Topics included doll collecting, knitting/crocheting, couponing and shipwrecks. Free computer and eBook classes helped keep our patrons up to date. Our annual Holiday Open House included reindeer on our front lawn and music by harpist Veanna Bordeaux, drawing over 550 people.

We are very pleased to have utilized the talents of more than 45 members of our community in the last year. Fourteen families stocked our display showcase, with collections ranging from war memorabilia to miniature houses. Ten patrons presented programs on topics such as couponing and choosing a family dog. We feel lucky to have so much homegrown talent available to us!

## Library Friends

Our Friends group generously provided support throughout the year, donating funds for the Summer Reading Program, sponsoring a Spring Cleanup Day, hosting the annual Holiday Open House and sponsoring successful trips to the Toledo Museum of Art and Meijer Gardens. Funds were generated by these trips, as well as from an annual book sale and ongoing sale shelf.

## Appreciation

We are grateful for support from the Leslie Area United Fund, Leslie Public Schools and White Pine Academy, the Friends of the Leslie Library, as well as our loyal patrons. Many thanks are also due to the city and township for their continuing support.

## Snapshot



55,387... visits to our library  
51,767... items circulated  
278... kids & teens signed up  
for Summer Reading

## A Community Partner

In 2011, staff from the Leslie Library participated in:

- Leslie's 175th Anniversary Celebration
- Leslie Chamber of Commerce (Member)
- Leslie Historical Society (Member)
- Outreach to Leslie Public Schools and White Pine Academy
- Classroom visits to students in grades 2-6
- Hosting a dance troupe at schools to promote Summer Reading
- Donating handmade items to Hugs for Hospice
- Distributing library information to local merchants
- Contributing library information to the Ingham County Community News, Leslie Guardian and City of Leslie newsletter



Head Librarian:  
Sheryl Bass

## Spotlight



In 2011 we were awarded a \$13,123.50 Dart Foundation Challenge Grant, to be used for library building improvements. These funds will be matched by donations from the Friends of the Mason Library, the estate of Margaret Doolittle and the generous support of our library patrons. We can't wait to get started on this exciting project!

## Year in Review

Mason Library staff focused on Outreach and Public Service in 2011. We are proud of our involvement with local schools and our partnerships with the Mason Early Learning Center, Green Acres and area service clubs. Much staff time and attention was also devoted to improving the appearance of the library, refreshing the materials collection and supporting patron interest in digital downloads.

We also continued to offer quality programs and events to the Mason community. Children enjoyed our literacy-themed Brown Bag Book Discussion, Easter Bunny Expo, storytimes and our brand new Lego Club. Teens and tweens came in for our Pizza and Pages book discussion club, Duct Tape program, Gingerbread House-making and How to Find a Summer Job. Informational programs on Gluten Sensitivity and Celiac Disease, a coupon program and new Poetry Club drew adults to the library.

## Library Friends

This year the Friends group began a \$5,000 landscaping improvement project. They financially supported the Summer Reading Program and annual holiday party, and donated funds in support of a grant the library received from the Dart Foundation. The Friends continue to maintain a used bookstore inside the library.

## Appreciation

The Mason Library would like to thank the City of Mason, Friends of the Mason Library, Chamber of Commerce, Dart Foundation and the Margaret Doolittle Family for their support and generous donations. We would also like to thank our loyal patrons for their continued support of the Mason Library.

## Snapshot



108,618... visits to our library  
127,619... items circulated  
896... kids & teens signed up  
for Summer Reading

## A Community Partner

In 2011, Mason Library staff:

- Manned booths at Mason Down Home Days and the Mason's Women's Expo
- Participated in Mason Chamber of Commerce events at the Ingham County Fair and holiday celebration
- Participated in the Mason Kiwanis Club
- Read to senior citizens at Green Acres Retirement Facility
- Presented classes on digital downloads and public library services for area service clubs
- Made presentations to parents and conducted literacy-themed storytimes at the Mason Public Schools Early Learning Center
- Promoted the Summer Reading Program to more than 1,000 area students
- Served as workplace mentors for students enrolled in Mason Public Schools' CBI program
- Provided volunteer opportunities for local high school students
- Served as testing proctors for area students



*Head Librarian:*  
**Betsy Hull**

## Spotlight

Our monthly screenings of award-winning, independent and foreign films continued to find an audience in 2011. Viewers enjoyed both the thought-provoking topics and the free popcorn provided by our Friends group!



## Year in Review

The 2010 U.S. Census showed that about 14% percent of Okemos residents identified themselves as Asian. Consequently, our programming in Okemos has changed to reflect this statistic. We currently provide English conversation classes, foreign film screenings, Chinese New Year celebrations and a series of World Language storytimes.

It's a pleasure to help these new patrons discover library services. They see it as a place that helps educate their children. Often they use the library as a gateway to citizenship, a place to gain information about traditional American values like self-education, independent thought and self-reliance. Here people learn literacy is fundamental to education, and it is part of that long pursuit of personal happiness, another American value.

Every generation finds a new use for the library. Right now it's computers, the Internet and eBooks. A generation from now it will be something else, and libraries will be providing it, as always.

## Library Friends

Our Friends group continued to meet once a week to sort and store materials for their quarterly book sales. They provided funding for our Smart Start Saturday and Summer Reading programs, as well as purchasing shelving and refurbishing furniture in the teen and adult reading areas. The Friends also sponsored monthly receptions for our First Sunday Gallery Walk artists, a Strawberry Breakfast in the spring and Friends' Tea in the fall, a Film Festival in February and an annual Art Show in November.

## Appreciation

Many thanks to the graduating students from Okemos High School and members of the Church of Jesus Christ of Latter Day Saints on Saginaw Highway; both groups helped with landscaping and clean-up. Thanks also to the Friends of the Library for their goodwill and continued interest in library service, the Meridian Township Facilities staff who take care of our building, and the citizens whose tax dollars fund our library.

## Snapshot



256,694... visits to our library  
464,032... items circulated  
1,156...kids & teens signed up  
for Summer Reading

## A Community Partner

In 2011, staff from the Okemos Library participated in:

- 133 outreach visits to Okemos schools and area child cares
- Regular meetings with the Meridian Area Business Association
- The Meridian Township Farmer's Market
- The Annual MABA Business Expo
- The annual Meridian Township Senior Center Expo
- The Okemos High School Homecoming Parade
- The Secret Santa project coordinated through Meridian Township Senior Center
- Coordinated donations to the Mitten Tree for students in Okemos Schools



Head Librarian:  
**Michele Brussow**

## Spotlight



Over 100 children and adults visited the library booth at the South Lansing Community Showcase this summer. We had fun meeting everyone and handing out goodies like colorful bookmarks and pencils.

## Year in Review

This year our staff collectively enjoyed participating in the South Lansing community, both at schools and through the South Lansing Community Showcase. It's always gratifying to reach residents who may not be library users, so we can let them know about the great range of services we offer.

Our efforts aimed at children's literacy included ongoing storytimes and a book character visit. The older kids continued to make our Lego Club and Science Saturdays a huge success. Adults enjoyed lifestyle programs on topics such as how to save money using coupons, raising backyard chickens and computer instruction. By far the most popular event this year was an interactive family Halloween show, which drew over 100 people.

## Library Friends

The Friends of Lansing Libraries group is a vital resource, assisting us with funding for various programs as well as Summer Reading rewards. Their generosity allows us to offer a broader spectrum of programs to the public each year.

## Appreciation

We appreciate the support we receive from the City of Lansing, as well as the generous funding from our Lansing Friends group. We also wish to thank our partners in providing educational resources for children—the South Lansing Area school teachers and administrators.

## Snapshot

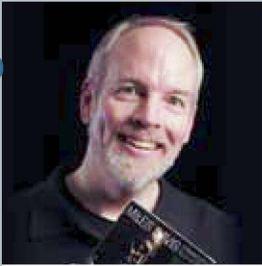


230,697... visits to our library  
339,400... items circulated  
806... kids & teens signed up  
for Summer Reading

## A Community Partner

In 2011, staff from the South Lansing library:

- Enjoyed regular visits with neighborhood schools, assisting with class reading projects
- Participated in the South Lansing Business Association
- Participated in Toys for Tots and the Angel Tree project
- Contributed monthly library columns to the local newspaper



*Head Librarian:*  
**Paul Crandall**

## Spotlight



Between our ongoing Live at the Library series and the summer Market Music performances, the library hosted 20 musical performances in 2011, ranging from jazz and blues to alternative and classic rock. Most featured artists from the Stockbridge area.

## Year in Review

The Stockbridge Library was an active supporter of the new Open Air Market being held across the street from our building. We embraced the small-business aspect of the market, creating displays and distributing bibliographies to vendors that highlighted some of our collection's small business and business start-up resources. The library also hosted live music on Friday evenings, complementing the market from May through August.

This year we also introduced a new format for computer instruction classes, inviting patrons to sign up for one-on-one instruction on a variety of topics. Ongoing programs included storytimes, holiday and seasonal events, monthly book discussions and a writing support group.

## Library Friends

The Friends group sponsored many programs throughout the year, including a Dr. Seuss Birthday Party, Crafts with Colleen, Boyer the Magic Guy, Town Hall Players skits, Folding Chair Fitness with Joe Muscato Sr. and Activities in the Park. They also provided prizes for the Summer Reading Program and the This I Believe high school writing contest.

## Appreciation

We'd like to extend a heartfelt thank you to the Stockbridge Township Board of Trustees and to all our patrons and program guests for making 2011 another very active year! Staff would also like to thank the Friends group and the Stockbridge Area Community Fund for providing additional funding for materials and programming.

## A Community Partner

In 2011, staff from the Stockbridge Library:

- Worked with the Stockbridge Area Arts Council, Community Ed, The Sun Times and the Chamber of Commerce on the Open Air Market and the Market Music Series
- Participated in Chamber of Commerce efforts, including business after hours and scholarship committee work
- Coordinated a Food for Fines library program with Stockbridge Community Outreach, directly benefitting the Outreach food bank
- Visited local elementary schools to host programs and promote the Summer Reading Program
- Took storytimes to kindergarten classes
- Participated in A Day in the Village
- Worked with the Stockbridge Video Project of the Town Hall Players
- Participated in the Festival of Tables of the Stockbridge Area Educational Foundation
- Participated in the Stockbridge Area Wellness Coalition along with representatives of the Stockbridge Lions, Stockbridge Community Education, Waterloo Township, the Stockbridge Village Planning Commission, Family Medicine of Stockbridge, the First Baptist Church of Stockbridge and other local groups and organizations
- Hosted a meeting of the Stockbridge Area Genealogical and Historical Society that featured a database workshop conducted by CADL local history librarian David Votta
- Made books available for checkout at the seniors luncheon held at the town hall

## Snapshot



62,231... visits to our library

62,995... items circulated

377... kids & teens signed up  
for Summer Reading



Head Librarian:  
Peg Mawby

## Spotlight



This summer, students from preschool through high school created famous landmarks out of Legos to enter in our contest. Prizes were awarded based on visitor votes. Everyone got a kick out of seeing the Great Wall of China, the Washington Monument, the San Diego Zoo, the Pyramid at Giza, the Mackinaw Bridge and more, right here in Webberville!

## Year in Review

The library continued to provide a friendly and casual social atmosphere for adults, offering both a Scrabble Club and a Stitchin' Time Drop-in Needle Arts Group. Adults also enjoyed monthly book discussions, plus programs on Michigan Foods, choosing an eReader, homemade card-making and books for holiday gift-giving.

The Lego Club for kids was popular all year, with a special Lego Building Contest during the summer as the pinnacle. Children also enjoyed storytimes, drop-in crafts, movies and more. Teens and tweens learned the art of origami from Ming Louie, created spa gifts for Mother's Day and played Wii games. The highlight for this age group was our Minute to Win It program, recreated from the popular TV game show and MC'd by local D.J. Joey Pants.

All ages were wowed by Baffling Bill's Spooky Magic Show in October. We ended the year with our annual Holiday Open House, featuring live reindeer, treats, special crafts and music from the Webberville Elementary School Choir.

## Library Friends

The Friends of the Webberville Library were generous supporters again this year. Funds from their book sales went toward purchasing Summer Reading prizes, Geek Campaign items and more. Friends group members also purchased and served refreshments at our annual holiday open house.

## Appreciation

We owe special thanks to these supporters: Friends of the Webberville Library; Leroy Township; the village of Webberville; Webberville Schools, and the many local volunteers who generously contributed their time and expertise to present special programs for the community.

## Snapshot



44,864... visits to our library  
32,592... items circulated  
148... kids & teens signed up  
for Summer Reading

## A Community Partner

In 2011, staff from the Webberville Library:

- Participated in both the elementary and high school open houses in the fall
- Hosted a music program called Drummunity at the schools, to promote the Summer Reading Program
- Partnered with 5th grade teachers to bring a Battle of the Books event to their students



Head Librarian:  
Julie Chrisinske

## Year in Review

Although the Williamston Library is small in size, it had a BIG year in 2011! Participation in our Summer Reading Program jumped nearly 25%, with kids and teens logging a combined 3,983 reading hours. Interest in programs remained high as we hosted over 200 attendees at both our Halloween Magic Show and Holiday Open House with Live Reindeer.

More patrons than ever visited the library to check out materials, use computers, receive staff assistance, and attend programs like the new Lego Club for school-aged kids, a special Harry Potter Premiere Party, Grossology for tweens, and gingerbread house-making. Adults enjoyed a variety of informational and entertaining events, like a cooking demonstration with Chef Denene Vincent, free computer classes, book discussions, tips on couponing and a presentation on raising backyard chickens.

## Spotlight

Over 80 guests *apparated* at our Harry Potter celebration in July. Our staff put together amazing Potter-themed trivia, food, games and prizes, enjoyed by muggles and wizards of all ages, many of them in bewitching costumes.



## Library Friends

The Friends of the Williamston Library provided generous support throughout the year, including the purchase of Legos for our new club, Summer Reading programs and prizes, and books for Williamston High School freshmen. They also hosted a fantastic refreshment table during the library's Holiday Open House.

## Appreciation

Special thanks are due to the Friends of the Williamston Library, the Williamston Community Library Foundation, the City of Williamston, Williamston Schools, our many volunteers who generously contribute their time and effort to better the library, and our steadfast patrons for their continued support.

## Snapshot



66,836... visits to our library  
90,705... items circulated  
567... kids & teens signed up  
for Summer Reading

## A Community Partner

In 2011, staff from the Williamston Library:

- Participated in the Red Cedar Jubilee Parade
- Hosted an Information Literacy Day for Williamston High School freshman English classes, including giving free books to the participants
- Visited classrooms to promote the Summer Reading Program
- Made regular visits to public and private elementary schools for storytimes
- Coordinated a performance of the Tree of Life Drumming & Dance troupe for Williamston elementary students
- Worked in cooperation with the Williamston Senior Center to offer events of interest to senior residents

# CADL LOCATIONS

## **AURELIUS**

1939 S. Aurelius Road  
Mason, MI 48854  
(517) 628-3743

## **DANSVILLE**

1379 E. Mason Street  
Dansville, MI 48819  
(517) 623-6511

## **DOWNTOWN LANSING**

401 S. Capitol Avenue  
Lansing, MI 48933  
(517) 367-6363

## **FOSTER**

200 N. Foster Avenue  
Lansing, MI 48912  
(517) 485-5185

## **HASLETT**

1590 Franklin Street  
Haslett, MI 48840  
(517) 339-2324

## **HOLT-DELHI**

2078 Aurelius Road  
Holt, MI 48842  
(517) 694-9351

## **LESLIE**

201 Pennsylvania Street  
Leslie, MI 49251  
(517) 589-9400

## **MASON**

145 W. Ash Street  
Mason, MI 48854  
(517) 676-9088

## **OKEMOS**

4321 Okemos Road  
Okemos, MI 48864  
(517) 347-2021

## **SOUTH LANSING**

3500 S. Cedar Street  
Lansing, MI 48910  
(517) 272-9840

## **STOCKBRIDGE**

200 Wood Street  
Stockbridge, MI 49285  
(517) 851-7810

## **WEBBERVILLE**

115 S. Main Street  
Webberville, MI 48892  
(517) 521-3643

## **WILLIAMSTON**

201 School Street  
Williamston, MI 48895  
(517) 655-1191

## **OUTREACH SERVICES**

Bookmobile  
Books-by-Mail  
(517) 367-6308



**Creating Opportunity**  
[cadl.org/events](http://cadl.org/events)

September 18, 2012

**I. Certification of Authorized Signatures:** The attached Check Register and Invoice Distribution Report encompass checks dated September 18, 2012 numbered 82027 thru 82167 & ACH 2189 thru 2208. Every invoice has a payment authorizing signature(s).

Dated: September 18, 2012

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

**II. Certification of Fund Totals:**

The attached Invoice Distribution Report and Check Register for checks dated September 18, 2012 show payments made from the following funds:

General Fund	\$	114,515.01
Fire Fund		16,868.99
Police Fund		1,755.00
Fire Equip. & Apparatus Fund		3,910.02
Downtown Development Fund		20,557.23
Sewer Fund		72,138.62
Current Tax Fund		19,658.11
Grand Total	\$	<u>249,402.98</u>

**Includes the following to be reimbursed from separate bank accounts:**

Current Tax Account	\$	19,658.11
Farmers Market Account	\$	1,470.00

Dated: September 18, 2012

\_\_\_\_\_  
John B. Elsinga, Township Manager

**III. Approval for Distribution:** I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board.(\$13,274.83 C2AE for LSD Project Engineering 12/15/09) .

Dated: September 18, 2012

\_\_\_\_\_  
John B. Elsinga, Township Manager

\_\_\_\_\_  
Evan Hope, Township Clerk

\_\_\_\_\_  
Roy W. Sweet, Treasurer

**IV. Board Audit and Approval:** At a regular meeting of the Township Board held on October 16, 2012 a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes ( \_\_\_\_\_ absent) that the list of claims dated September 18, 2012, was reviewed, audited and approved.

\_\_\_\_\_  
Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP  
 EXP CHECK RUN DATES 09/18/2012 - 09/18/2012

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
BANK OF AMERICA	CHARGED IN ERROR/MILLER	10.55
SBAM	RETIREEES HEALTH INSURANCE OCT	216.61
RESERVE ACCOUNT	POSTAGE FOR POSTAGE METER	10,000.00
BRUCE LESTER	RENTAL REGISTRATION REFUND	855.00
DONNA HILL	PARTIAL REFUND OF FOUNDATION	38.40
TAMMY THOMPSON	REFUND FOR EASTSIDE SOCCER	60.00
ALICE SMITH	REFUND FOR TRIP TO CROSWELL	54.00
BONNIE CLEEVES	REFUND FOR TRIP TO CROSWELL	108.00
MARIANNE LOPER	REFUND FOR TRIP TO CROSWELL	54.00
Total For Dept 000.00		11,396.56
Dept 171.00 MANAGER		
SBAM	HEALTH INSURANCE OCTOBER	2,199.95
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE OCTOBER	138.90
ADP SCREENING & SELECTION	MEMBERSHIPS,DUES,SUBS	27.57
BANK OF AMERICA	MML LODGING/ELSINGA	191.40
BANK OF AMERICA	MPELRA LODGING DEPOSIT/THIELEN	118.00
MICHIGAN MUNICIPAL LEAGUE	2012 MML CONFERENCE/ELSINGA	324.00
Total For Dept 171.00 MANAGER		2,999.82
Dept 191.00 ACCOUNTING		
SBAM	HEALTH INSURANCE OCTOBER	977.76
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE OCTOBER	29.63
MICHIGAN TOWNSHIPS ASSOC	MTA NEWS/MEREDITH	30.00
ABRAHAM & GAFFNEY, P.C.	AUGUST ACCOUNTING SERVICES	3,207.00
GOVERN FINANCE OFFICERS	BUDGET DOC CLASS/MEREDITH	35.00
Total For Dept 191.00 ACCOUNTING		4,279.39
Dept 215.00 CLERK		
SBAM	HEALTH INSURANCE OCTOBER	2,607.34
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE OCTOBER	95.55
CAPITOL COMMUNICATION SYS	MAINTENANCE CONTRACT	62.00
GANNETT MICHIGAN NEWS	PUBLISHING LEGALS AUGUST	188.38
Total For Dept 215.00 CLERK		2,953.27
Dept 228.00 INFORMATION TECHNOLOGY		
SBAM	HEALTH INSURANCE OCTOBER	977.76
UNUM LIFE INSURANCE COM	DISABILITY INSURANCE OCTOBER	71.84
DELHI CHARTER TOWNSHIP-I.T.	BLACK TONER/ASSESSING & CLERK	50.95
DELHI CHARTER TOWNSHIP-I.T.	SET OF 4 TONER CARTRIDGES/PRINT	109.99
DELHI CHARTER TOWNSHIP-I.T.	BLACK TONER/ASSESSING	24.38
DELHI CHARTER TOWNSHIP-I.T.	BLAK TONER/ASSESSING	12.48
DELHI CHARTER TOWNSHIP-I.T.	DVI DUAL SPLITTER CABLE	27.98
DELHI CHARTER TOWNSHIP-I.T.	BLACK TONER/COMMUNITY DEV	17.48
DELHI CHARTER TOWNSHIP-I.T.	4 SATA CABLES	16.99
APPLICATION SPECIALIST KO	9/20-10/19/2012 ANTI SPAM & VIRUS	270.00
ACD.NET, INC.	SEPTEMBER DSL INTERNET SERVICE	199.95
JAMES E FELTON	1/1-9/12/12 MILEAGE/FELTON	84.92
APEX SOFTWARE	APEX SKETCHING SOFTWARE	860.00
IMAGETREND, INC.	AMB SOFTWARE	5,180.00
BANK OF AMERICA	LODGING/ALBERT	259.58
Total For Dept 228.00 INFORMATION TECHNOLOGY		8,164.30

Dept 253.00 TREASURERS		
SBAM	HEALTH INSURANCE OCTOBER	1,222.19
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE OCTOBER	63.29
AUTOMATED BUSINESS EQUIP	SERVICE ON OMATION MACHINE	125.00
BANK OF AMERICA	MMTA LODGING/TEBEAU	136.20
BS&A SOFTWARE	8/21/12 TAX TRAINING/TEBEAU	75.00
	Total For Dept 253.00 TREASURERS	<u>1,621.68</u>

Dept 257.00 ASSESSING		
SBAM	HEALTH INSURANCE OCTOBER	1,222.19
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE OCTOBER	102.87
THRUN LAW FIRM, P.C.	LEGAL FEES AUGUST	2,086.20
HALLAHAN AND ASSOCIATES	LEGAL FEES AUGUST	207.57
MICHIGAN ASSESSORS ASSN	MAA MEMBERSHIP/WILSON	75.00
MICHIGAN ASSESSORS ASSN	MMA MEMBERSHIP/MUNSON	75.00
BANK OF AMERICA	3 MANUALS & SHIPPING/WILSON	189.82
JAMES MUNSON	MEAL & MILEAGE/MUNSON	47.80
NICOLE WILSON	8/30/12 SEMINAR & MILEAGE/WILSON	70.50
	Total For Dept 257.00 ASSESSING	<u>4,076.95</u>

Dept 262.00 ELECTIONS		
BANK OF AMERICA	AV COUNTING BOARD/LUNCH	108.86
	Total For Dept 262.00 ELECTIONS	<u>108.86</u>

Dept 265.00 BUILDING & GROUNDS		
SBAM	HEALTH INSURANCE OCTOBER	519.19
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE	21.17
LANSING ICE & FUEL CO	GASOLINE BUILDING & GROUDS	89.66
KEYSTONE DESIGN GROUP	CSC CONSULTING	50.00
MOLLY MAID OF LANSING	CLEANING SERVICES/CSC	2,437.50
W. W. WILLIAMS	PARTS/REPACE HEAD BOLT	468.21
W. W. WILLIAMS	LABOR/DISSASSEMBLE/REASSEMBLE	4,000.00
W. W. WILLIAMS	MILEAGE	180.00
W. W. WILLIAMS	HAZ/WASTE	35.00
W. W. WILLIAMS	SHOP SUPPLIES	37.46
W. W. WILLIAMS	REPLACE RADIATOR 7 SEAL/CSC	3,108.19
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	46.74
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS	986.86
BANK OF AMERICA	TOILET PARTS/CSC	507.35
ACE HARDWARE	2 DUCT TAPE/4 PIPE INSULATING/CSC	17.54
SAFETY SYSTEMS, INC	SERVICE CALL TO CARD ACCESS	185.00
SIEMENS INDUSTRY, INC.	REPLACE FUSES COOLING TOWER	580.00
	Total For Dept 265.00 BUILDING & GROUNDS	<u>13,269.87</u>

Dept 276.00 CEMETERY		
SBAM	HEALTH INSURANCE OCTOBER	850.89
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE	34.70
LANSING ICE & FUEL CO	GASOLINE CEMETERY	139.48
RUMSEY & SONS CONSTRUCT	3 CEMETERY FOUNDATIONS	76.00
SCHAFFER'S INC.	5 YDS LIME STONES/MAPLE RIDGE	145.00
BARNHART & SON, INC.	7 GRAVE OPENINGS & CLOSINGS	2,511.14
GRANGER CONTAINER SERV	MONTHLY DUMPSTER SERVICE	65.00
QUINN EXCAVATING & PAVING	PATCHING AREAS/MAPLE RIDGE	1,865.00
BANK OF AMERICA	(3) LEATHER	18.35
Total For Dept 276.00 CEMETERY		5,705.56

Dept 281.00 STORMWATER		
SBAM	HEALTH INSURANCE OCTOBER	360.55
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE OCTOBER	14.71
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	135.26
LANSING ICE & FUEL CO	GASOLINE STORMWATER	74.72
BANK OF AMERICA	SURVEYMONKEY MEMBERSHIP	300.00
Total For Dept 281.00 STORMWATER		885.24

Dept 446.00 INFRASTRUCTURE		
CONSUMERS ENERGY	STREETLIGHTS ACCT#6730	20,114.07
CONSUMERS ENERGY	STREETLIGHTS ACCT#7043	78.53
Total For Dept 446.00 INFRASTRUCTURE		20,192.60

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
SBAM	HEALTH INSURANCE OCTOBER	5,051.72
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE OCTOBER	201.88
BANK OF AMERICA	AAA BATTERIES/LARNER	7.49
LANSING ICE & FUEL CO	GASOLINE COMMUNITY DEVELOP	134.60
THRUN LAW FIRM, P.C.	LEGAL FEES AUGUST	1,350.90
BANK OF AMERICA	LANSING STATE JOURNAL	276.02
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	10.49
GANNETT MICHIGAN NEWS	PUBLISHING LEGALS AUGUST	587.92
BANK OF AMERICA	2 DOORS/1953 ADELPHA	338.00
BARNHART & SON, INC.	SEWER LEAD REPAIR/1953 ADELPHA	1,379.30
BOARD OF WATER & LIGHT	WATER 1953 ADELPHA	13.20
GRANGER CONTAINER SERV	DUMPSTER/1953 ADELPHA	429.96
LUMBERTOWN OF HOLT	LUMBER/1953 ADELPHA	120.98
LUMBERTOWN OF HOLT	LUMBER/1953 ADELPHA	7.18
LUMBERTOWN OF HOLT	LUMBER/ROOFING/1953 ADELPHA	54.02
LUMBERTOWN OF HOLT	ALUM FLASHING/1953 ADELPHA	10.20
LUMBERTOWN OF HOLT	ADHESVE/LUMBER/1953 ADELPHA	105.92
LUMBERTOWN OF HOLT	CREDIT/1953 ADELPHA	(29.95)
LUMBERTOWN OF HOLT	LUMBER/1953 ADELPHA	42.04
LUMBERTOWN OF HOLT	FOAM SHEATH/PLASTICAP/1953 ADEL	56.26
LUMBERTOWN OF HOLT	LUMBER & EDGE/1953 ADELPHA	72.17
LUMBERTOWN OF HOLT	SHIM PACKS/WHT. PAINTER PLUS	35.18
FRANKIE D'S AUTO & TRUCK	LOF/#58	31.00
SCHAFFER'S INC.	MOWING 4694 CROMWELL	51.75
SCHAFFER'S INC.	MOWING 1881 HEATHERTON	51.75
SCHAFFER'S INC.	MOWING 2287 FAY	51.75
BANK OF AMERICA	MAP-APA CONFERENCE/MILLER	325.00
MACEO	MACEO CONFERENCE/LARNER	25.00
PLUMBING INSPECTORS	PIAM CONFERENCE/SIMONS	210.00
Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		11,001.73

Dept 752.00 PARKS ADMINISTRATION		
SBAM	HEALTH INSURANCE OCTOBER	814.79
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE OCTOBER	68.57
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	1.67
TDS METROCOM	TELEPHONES/SENIOR CENTER	284.95
DELHI CHARTER TOWNSHIP	FOOD PERMIT/SENIOR PICNIC	8.00
Total For Dept 752.00 PARKS ADMINISTRATION		1,177.98

Dept 771.00 PARKS		
SBAM	HEALTH INSURANCE OCTOBER	1,222.19
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE OCTOBER	31.24
LANSING ICE & FUEL CO	GASOLINE PARKS	1,252.32
BANK OF AMERICA	RATCHET STRAPS & SPRINKLERS	146.93
BANK OF AMERICA	T-POST	2.50
BANK OF AMERICA	25 T-POSTS	134.65
BANK OF AMERICA	(6) ROLLS OF DOG BAGS & FREIGHT	505.82
LANSING SANITARY SUPPLY	MOTORLESS SWEEPER/TOWELS/	432.22
ACE HARDWARE	2 POWER SURGE CORDS	27.98
DELHI CHARTER TOWNSHIP	AA BATTERIES & TAX	6.89
DELHI CHARTER TOWNSHIP	BULBS/POPCORN POPPER & TAX	6.71
DELHI CHARTER TOWNSHIP	4 BAGS ICE	14.36
AMERICAN RENTAL	PORTABLE TOILET	70.00
AMERICAN RENTAL	PORTABLE TOILETS	630.00
GRANGER CONTAINER SERV	MONTHLY DUMPSTER SERVICE	150.00
MODEL COVERALL SERVICE	UNIFORM PANTS	39.83
MODEL COVERALL SERVICE	UNIFORM PANTS	30.45
MODEL COVERALL SERVICE	UNIFORM PANTS	39.83
MODEL COVERALL SERVICE	UNIFORM PANTS	30.45
STATE OF MICHIGAN	WATER SAMPLES/VALHALLA	675.00
BOARD OF WATER & LIGHT	WATER 1750 MAPLE	34.63
BOARD OF WATER & LIGHT	WATER 2108 CEDAR	359.85
BOARD OF WATER & LIGHT	WATER 2287 PINE TREE	85.74
BOARD OF WATER & LIGHT	WATER 4030 KELLER	71.12
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS #PARK	648.50
BOARD OF WATER & LIGHT	WATER 4050 KELLER	1,894.86
CONSUMERS ENERGY	ELECTRIC 1771 MAPLE	90.21
GRAINGER	PSC BLOWER, 115 VOLTS/FOUNTAIN	185.50
ACE HARDWARE	PURPLE PRIMER/CEMENT	11.48
ACE HARDWARE	2 MISC. MDSE.	4.49
ACE HARDWARE	BUSHING/CAP/2 MISC. MDSE.	3.20
ACE HARDWARE	VALVE/2 MISC. MDSE./2 STRAPS	11.57
ACE HARDWARE	WASP KILLER	2.99
ACE HARDWARE	WASP KILLER/SPRING SNAPS/BOLTS	30.86
DELHI CHARTER TOWNSHIP	24 KEY LOCKABLE KEY CABINET	12.71
JAKE'S NEW & USED PLUMBING	1 HANGING BRACKET/KIWANIS	9.95
MENARDS LANSING SOUTH	PVC COUPLING/TEES/PIPE/ELBOW	9.88
MENARDS LANSING SOUTH	ANTI-FREEZE/CLOROX/SUPER CLEAN	45.67
SAFETY SYSTEMS, INC	QTR MONITORING/2108 CEDAR	90.00
BANK OF AMERICA	CHEMICAL FEEDER & FREIGHT	296.00
BANK OF AMERICA	4 NO PETS ALLOWED SIGNS	167.72
SCHAFFER'S INC.	2 YD MULCH/GRASS SEED	140.50
BRADY LAWN EQUIPMENT	WEED WHIP PART	19.53
BRADY LAWN EQUIPMENT	(9) EDGER BLADES	25.20
SUPERIOR SAW	WEED WHIP HEAD	29.95
SUPERIOR SAW	WEED WHIP SPOOL & SAFETY GLASS	45.90
SUPERIOR SAW	2 CHAINS/1 GAL BAR OIL	54.99
APPLIED INDUSTRIAL TECH.	8 SINGLE ROW BALL BEARINGS/PUG	219.36
DEER CREEK SALES, INC	WINDOW LATCH/SHIPPING/KUBOTA	99.48
DEER CREEK SALES, INC	PARTS/LABOR/SHIPPING/MOWER	118.54
Total For Dept 771.00 PARKS		10,269.75

Dept 774.00 RECREATION		
SBAM	HEALTH INSURANCE OCTOBER	977.76
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE OCTOBER	32.81
DELHI CHARTER TOWNSHIP	6 WATCH BATTERIES & TAX	18.13
JOHNNY MAC'S	16 SOCCER BALLS	175.20
JOHNNY MAC'S	SOCCER BALLS/CONES/STOP WATCH	281.75
JOHNNY MAC'S	2 SOCCER NETS	189.90
M.A.S.A.	19 TEAM REGISTRATIONS	399.00
BANK OF AMERICA	FOOD FOR SENIOR CITIZENS PICNIC	479.19
BANK OF AMERICA	ICE & FOIL PANS/SENIOR CITIZENS	14.68
BANK OF AMERICA	MEAT/8 ROASTERS/TAX/SENIOR CIT	264.86
CHARLES GRINNELL	HOMETOWN FESTIVAL/GRINNELL	66.00
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASSES	200.00
BANK OF AMERICA	3 MOVIES & SHIPPING	781.00
BANK OF AMERICA	POPCORN	25.64
BANK OF AMERICA	POPCORN & POPCORN BAGS	31.33
	Total For Dept 774.00 RECREATION	<u>3,937.25</u>

Dept 850.00 OTHER FUNCTIONS		
SBAM	RETIREEES HEALTH INSURANCE OCT	5,457.49
THRUN LAW FIRM, P.C.	LEGAL FEES AUGUST	3,147.30
ENCOMPASS/EAP	OCT-DEC EAP SERVICES	248.00
MUNETRIX, LLC	EVIP CONSULTING/PREP	1,500.00
MUNETRIX, LLC	CONSULTING SERVICES	1,948.46
BANK OF AMERICA	POSTAGE MACHINE RENTAL	150.00
BANK OF AMERICA	GIS WEB HOSTING 8/10-9/9/2012	1.00
BANK OF AMERICA	DOMAIN RENEWAL FEE	12.95
BANK OF AMERICA	WUFOO SUB 8/26-9/26/12	9.00
	Total For Dept 850.00 OTHER FUNCTIONS	<u>12,474.20</u>

Total For Fund 101 GENERAL FUND	<u><u>114,515.01</u></u>
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Fund 206 FIRE FUND		
Dept 336.00 FIRE DEPARTMENT		
SBAM	HEALTH INSURANCE OCTOBER	11,081.19
SBAM	HEALTH INSURANCE OCTOBER	977.76
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE OCTOBER	412.15
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE OCTOBER	27.34
LANSING ICE & FUEL CO	GASOLINE FIRE	1,501.91
BANK OF AMERICA	NAME PLATE/ADAMS	9.05
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	938.88
LIFEGAS LLC	OXYGEN	17.10
LIFEGAS LLC	OXYGEN	212.36
THRUN LAW FIRM, P.C.	LEGAL FEES AUGUST	34.20
FIRE DEPT SAFETY OFFICERS	FDSOA 2013 MEMBERSHIP/BALL	85.00
NATIONAL FIRE PROTECTION	NFPA MEMBERSHIP THRU 10/31/13	165.00
ENCOMPASS/EAP	OCT-DEC EAP SERVICES	294.50
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	3.83
PENGUIN COMMUNICATIONS	106 CALLS BEYOND ALLOWANCE	20.14
BOARD OF WATER & LIGHT	WATER 6139 BISHOP	37.44
CONSUMERS ENERGY	ELECTRIC 6139 BISHOP	68.31

CONSUMERS ENERGY	GAS 6139 BISHOP	25.57
ADP SCREENING & SELECTION	SUBSCRIPTION & BACKGROUND	105.39
CARQUEST THE PARTS	2 RED GREASE/2 EXTENDED LIFE	32.46
MATTHEW PRICE	DECALS FOR DELHI ENGINE #22	101.92
FOREMOST PROMOTIONS	500 PENCILS & BAGS/250 MAGNETS/	717.49
	Total For Dept 336.00 FIRE DEPARTMENT	16,868.99

Total For Fund 206 FIRE FUND 16,868.99

Fund 207 POLICE FUND

Dept 301.00 POLICE		
ROBERT J. ROBINSON, ATTNY	MOTOR VEH ORD AUGUST	1,755.00
	Total For Dept 301.00 POLICE	1,755.00

Total For Fund 207 POLICE FUND 1,755.00

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS		
BANK OF AMERICA	UPS SHIPPING	36.25
BANK OF AMERICA	UPS SHIPPING	21.06
BANK OF AMERICA	UPS SHIPPING	25.05
BANK OF AMERICA	UPS SHIPPING	7.20
FIRE SERVICE MANAGEMENT	TURNOUT GEAR CLEANING	284.93
BANK OF AMERICA	BATTERIES	26.25
COMMUNICATIONS SERVICES	CONNECT MACOM RADIO	129.45
SWISSPHONE LLC	PAGER REPAIR & SHIPPING	58.94
BANK OF AMERICA	VEHICLE PROTECTION BARRIER NET	204.92
BILL SNETHKAMP	2 NOZZLES/UNIT 657	32.56
CENTRAL MICH KENWORTH	CAM SENSOR & LABOR/#204	344.04
HENDERSON GLASS INC.	WINDSHIELD REPAIR/#999	39.95
VICTORY LANE QUICK OIL	LOF/#656	37.58
BANK OF AMERICA	DISPLAY CASES & SHIPPING	1,007.43
BANK OF AMERICA	CLOTHES DRYER FOR FIRE STATION	499.00
BANK OF AMERICA	ONLINE EMAIL PROGRAM	38.75
BANK OF AMERICA	METRO CHIEFS LUNCH MEETING	149.80
BANK OF AMERICA	LUNCH MEETING/BALL	15.91
BANK OF AMERICA	BREAKFAST MEETING/BALL	15.05
BANK OF AMERICA	2 BOOKS & SHIPPING	85.90
INGHAM COUNTY FIRE CHIEFS	OFFICER CLASSES	850.00
	Total For Dept 339.00 EQUIPMENT & APPARATUS	3,910.02

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 3,910.02

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00		
WILBUR M. HOCHSTETLER	VENDOR PAYMENT AUGUST	203.00
ALICE HARRIS	VENDOR PAYMENT AUGUST	57.00
MICHAEL BIRITZ	VENDOR PAYMENT AUGUST	55.00
REBECCA BOWEN	VENDOR PAYMENT	55.00
DENISE A. BRZOWSKI	VENDOR PAYMENT AUGUST	130.00
WILLIAM H. CARTTER III	VENDOR PAYMENT AUGUST	3.00
KEVIN E. COSGROVE	VENDOR PAYMENT AUGUST	40.00
ANNIKA DALTON	VENDOR PAYMENT AUGUST	13.00
TAMARA FORD	VENDOR PAYMENT AUGUST	66.00
RUBEN GARCIA	VENDOR PAYMENT AUGUST	15.00
CARRIE GLAZIER	VENDOR PAYMENT AUGUST	17.00
DENNIS C. GREENMAN	VENDOR PAYMENT AUGUST	216.00
KAY JOHNSON	VENDOR PAYMENT AUGUST	30.00
CANDACE J. KOLLER	VENDOR PAYMENT AUGUST	15.00
KIM MEYERS	VENDOR PAYMENT AUGUST	87.00

TRAVIS NIGHTENGALE	VENDOR PAYMENT AUGUST	97.00
KAREN OLMSTED	VENDOR PAYMENT AUGUST	24.00
RUSSELL ROWE	VENDOR PAYMENT AUGUST	117.00
MICHAEL SCHENK	VENDOR PAYMENT AUGUST	25.00
SHELLEY SLEE	VENDOR PAYMENT AUGUST	78.00
BEVERLY J. STUDER	VENDOR PAYMENT AUGUST	50.00
MAI KOU VANG	VENDOR PAYMENT AUGUST	43.00
WILLOW BLOSSOM FARMS	VENDOR PAYMENT AUGUST	34.00
	Total For Dept 000.00	1,470.00

Dept 728.00 DDA ADMINISTRATION

BANK OF AMERICA	INK CARTRIDGE/PLANNER/PAPER	36.48
ENCOMPASS/EAP	OCT-DEC EAP SERVICES	15.50
BANK OF AMERICA	AT&T LED SIGN 7/17-8/17/12	44.36
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	0.35
SIEMENS INDUSTRY, INC.	REPLACE & REPROGRAM THERMOST	1,828.20
	Total For Dept 728.00 DDA ADMINISTRATION	1,924.89

Dept 729.00 DDA MARKETING & PROMOTION

FOR A SONG & DANCE	3 MOVIE NIGHTS SCREEN/SOUND/	1,500.00
NIGHT MAGIC DISPLAYS	8/25/12 FIREWORKS DISPLAY	12,000.00
CHARLES GRINNELL	44 HOURS @ \$22/GRINNELL	968.00
ACE HARDWARE	WEED KILLER/3 KEYS/FARMERS MAR	25.06
	Total For Dept 729.00 DDA MARKETING & PROMOTION	14,493.06

Dept 850.00 OTHER FUNCTIONS

SBAM	HEALTH INSURANCE OCTOBER	908.57
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE	37.06
LANSING ICE & FUEL CO	GASOLINE DDA	139.48
GRANGER CONTAINER SERV	MONTHLY DUMPSTER SERVICE	130.00
MOLLY MAID OF LANSING	CLEANING SERVICES/DDA & SHERIFF	1,199.25
BOARD OF WATER & LIGHT	WATER 2045 CEDAR	105.80
BOARD OF WATER & LIGHT	WATER 2150 CEDAR	24.61
BOARD OF WATER & LIGHT	WATER 2004 AURELIUS	124.51
	Total For Dept 850.00 OTHER FUNCTIONS	2,669.28

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 20,557.23

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

SBAM	RETIREEES HEALTH INSURANCE OCT	396.98
	Total For Dept 000.00	396.98

Dept 548.00 ADMINISTRATION & OVERHEAD

SBAM	RETIREEES HEALTH INSURANCE OCT	2,977.90
ENCOMPASS/EAP	OCT-DEC EAP SERVICES	162.75
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	3,140.65

Dept 558.00 DEPT OF PUBLIC SERVICE

SBAM	HEALTH INSURANCE OCTOBER	11,782.61
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE OCTOBER	480.54
DBI BUSINESS INTERIORS	OFFICE SUPPLIES/DPS	255.43
LANSING ICE & FUEL CO	GASOLINE DPS	2,047.34
MODEL COVERALL SERVICE	STAFF UNIFORMS	110.88
MODEL COVERALL SERVICE	CREDIT	(262.17)
MODEL COVERALL SERVICE	CREDIT	(96.77)
MODEL COVERALL SERVICE	STAFF UNIFORMS	95.33
MODEL COVERALL SERVICE	STAFF UNIFORMS	538.13
MODEL COVERALL SERVICE	STAFF UNIFORMS	90.23
MODEL COVERALL SERVICE	STAFF UNIFORMS	80.49
MODEL COVERALL SERVICE	STAFF UNIFORMS	90.23

MODEL COVERALL SERVICE	CREDIT	(152.03)
MODEL COVERALL SERVICE	STAFF UNIFORMS	90.23
MODEL COVERALL SERVICE	CREDIT	(119.39)
MODEL COVERALL SERVICE	STAFF UNIFORMS	90.23
BANK OF AMERICA	VNC APP FOR DIORKA	29.99
RS TECHNICAL SERVICES, INC.	MAKE PLC PROGRAM CHANGE	688.00
ENVIRONMENTAL SYSTEMS	ARCGIS UPGRADE (102583)	4,950.00
BANK OF AMERICA	WELDING SUPPLIES	111.30
LOWE'S CREDIT SERVICES	(2) 12' FOOT FIBERGLASS LADDERS	497.80
BANK OF AMERICA	AMMONIUM MOLYBDATE 500G	185.13
FISHER SCIENTIFIC	0-15000 MG/L VIALS	33.30
FISHER SCIENTIFIC	0-1500 MG/L VIALS	33.30
FISHER SCIENTIFIC	FUEL SURCHARGE	4.95
ALEXANDER CHEMICAL CORP	SODIUM HYPOCHLORITE	3,955.53
ALEXANDER CHEMICAL CORP	SODIUM BISULFITE	855.00
ALEXANDER CHEMICAL CORP	CREDIT	(270.00)
ALS LABORATORY GROUP	IPP - XG SCIENCES	561.00
ALS LABORATORY GROUP	QUARTERLY SLUDGE TESTING	440.00
A & L GREAT LAKES LAB	SOIL TEST	20.50
RED WING SHOES	SAFETY BOOTS/ARCHER	157.25
BANK OF AMERICA	FEDEX SHIPPING	16.06
UNITED PARCEL SERVICE	SHIPPING CHARGES	91.30
UNITED PARCEL SERVICE	SHIPPING CHARGES	165.36
GRANGER	2 GREASE HAULS	140.00
GRANGER CONTAINER SERV	MONTHLY DUMPSTER SERVICE	201.21
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	7.19
USA MOBILITY WIRELESS, INC.	PAGER SERVICE	55.72
COMCAST	HIGH SPEED INTERNET/POTW	121.90
COMCAST	HIGH SPEED INTERNET/MAINT	114.90
BOARD OF WATER & LIGHT	WATER 1988 WAVERLY	134.80
BOARD OF WATER & LIGHT	WATER 4280 DELL	21.55
BOARD OF WATER & LIGHT	WATER 5961 MC CUE	937.59
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	72.00
BOARD OF WATER & LIGHT	WATER 3505 HOLT	76.66
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	379.68
BOARD OF WATER & LIGHT	ELECTRIC 1870 NIGHTINGALE	70.14
BOARD OF WATER & LIGHT	ELECTRIC 2481 DELHI COMMERCE	53.82
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2723	46.79
BANK OF AMERICA	MINERAL BLOCK/SHEEP	13.98
BANK OF AMERICA	SHEEP FEED	25.98
BANK OF AMERICA	BATTERY/GOLF CART	88.95
BANK OF AMERICA	SHEEP FEED	35.97
BRADY LAWN EQUIPMENT	SEALS/BEARINGS/BOLTS/NUTS/	192.12
BRADY LAWN EQUIPMENT	6 SPACERS/SCAGS	13.38
DBI BUSINESS INTERIORS	7-CHAIR MATS/DPS	399.93
ACE HARDWARE	(2) 100' GALV WIRE	15.58
ACE HARDWARE	2 DUCT TAPE/1 TRASH BAG	19.97
LOWE'S CREDIT SERVICES	BOX DECK SCREWS	85.40
LOWE'S CREDIT SERVICES	3/8X4 LAG SCREWS	35.00
LOWE'S CREDIT SERVICES	4X4X8	153.60
LOWE'S CREDIT SERVICES	2X6X16	164.88
LOWE'S CREDIT SERVICES	2X4X8	71.61
LOWE'S CREDIT SERVICES	5/4X6X8	174.08
LOWE'S CREDIT SERVICES	5/4X6X10	160.32
LOWE'S CREDIT SERVICES	4' STRINGER	132.96
WESCO DISTRIBUTION, INC	FOUR LAMPS	32.80
WILLIAMS FARM MACHINERY	REPAIR PARTS/150 WOOD'S ROTO	67.96
BANK OF AMERICA	TRANSCEIVER/LIFT STATION	838.07
BANK OF AMERICA	EYE BOLTS/SLINGS	111.84
GRAINGER	1/20 HP FAN MOTOR	75.55
GRAINGER	1/20 HP. FAN MOTOR	64.22

ACE HARDWARE	8 MISC. MDSE.	22.32
H & H WELDING & REPAIR LLC	MODIFY SEWAGE BASKET/LSD	1,340.00
HOLT & MASON TOWING	PULL & SET PUMP/WAVERLY L.S.	90.00
MICHIGAN PIPE & VALVE	VALMATIC 802 COMBO AIR & VACUUM	1,081.35
BANK OF AMERICA	ADAPTERS/VALVES/TEE/NIPPLES	148.70
BANK OF AMERICA	2 PIPE	6.46
BANK OF AMERICA	FLANGES/COUPLINGS/BUSHINGS/	15.45
BANK OF AMERICA	24 O-RINGS	6.84
BANK OF AMERICA	6 INSTALOCK QUICK COUPLINGS	118.93
USA BLUE BOOK	1 1/4" UNIONS	24.48
USA BLUE BOOK	1 1/4" PVC TEE SXSXS	46.56
USA BLUE BOOK	1 1/4" PVC ELL 4 PACK	9.69
USA BLUE BOOK	SHIPPING	13.39
ACE HARDWARE	16 MISC. MDSE.	9.04
ACE HARDWARE	4 MISC. MDSE.	11.16
ACE HARDWARE	YELLOW ROPE/2 SPRING SNAPS	29.73
ACE HARDWARE	4 RIVETS	30.46
FREDRICKSON SUPPLY, LLC	22 FOOT FILL HOSE/SWEEPER TRUCK	293.00
FREDRICKSON SUPPLY, LLC	SHIPPING	20.44
INTERSTATE BATTERIES OF	(2) U6TL BATTERY / 4" TRASH PUMP	277.90
KENNEDY INDUSTRIES, INC	FLYGT MIXER SRO42113SJ	5,380.00
WESCO DISTRIBUTION, INC	1000' #12 WIRE	685.44
WESCO DISTRIBUTION, INC	500' #12 WIRE	171.36
WESCO DISTRIBUTION, INC	P&S 15A PLUG END MALE	18.90
WESCO DISTRIBUTION, INC	P&S 15AMP PLUG END FEMALE	30.90
WESCO DISTRIBUTION, INC	(12) LIGHT FIXTURE BALLEST	167.16
MOLLY MAID OF LANSING	CLEANING SERVICES/MAINTENANCE	650.00
MOLLY MAID OF LANSING	CLEANING SERVICES/POTW	715.00
SIEMENS INDUSTRY, INC.	CHG DIGESTER CHILLER CONTROL	2,455.45
J & D REPAIR	TRUCK DRIVE,DECK MOTOR SERVICE	916.18
J & D REPAIR	REMOVE & REBUILD TURBO/UNIT 5	1,442.00
W. W. WILLIAMS	REPLACE LEAKING FUEL CK VALVE	778.20
W. W. WILLIAMS	NEW HEAD GASKET & BOLTS/DPS	4,876.24
BANK OF AMERICA	INSTALL 4 TIRES & BALANCE/UNIT 21	50.00
FRANKIE D'S AUTO & TRUCK	LOF/WIPER MOTOR & PIVOT/#21	63.00
FRANKIE D'S AUTO & TRUCK	LOF/UNIT 7	39.00
BANK OF AMERICA	IPP SEMINAR/DIORKA & BRYANT	230.00
BANK OF AMERICA	PARKING/DIORKA	6.25
Total For Dept 558.00 DEPT OF PUBLIC SERVICE		55,326.16

Dept 578.01 CAPITAL IMPROVEMENTS

C2AE	LSD FORCE MAIN-POTW SCREENING	13,274.83
Total For Dept 578.01 CAPITAL IMPROVEMENTS		13,274.83

Total For Fund 590 SEWAGE DISPOSAL SYSTEM		72,138.62
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Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

CORELOGIC	REFUNDS DUE TAXPAYERS	943.59
CORELOGIC	REFUNDS DUE TAXPAYERS	748.62
CORELOGIC	REFUNDS DUE TAXPAYERS	873.59
CORELOGIC	REFUNDS DUE TAXPAYERS	819.85
CORELOGIC	REFUNDS DUE TAXPAYERS	493.66
CORELOGIC	REFUNDS DUE TAXPAYERS	1,023.57
CORELOGIC	REFUNDS DUE TAXPAYERS	822.36
CORELOGIC	REFUNDS DUE TAXPAYERS	867.34
CORELOGIC	REFUNDS DUE TAXPAYERS	546.15
CORELOGIC	REFUNDS DUE TAXPAYERS	659.88
CORELOGIC	REFUNDS DUE TAXPAYERS	624.89
CORELOGIC	REFUNDS DUE TAXPAYERS	917.34
CORELOGIC	REFUNDS DUE TAXPAYERS	873.59

CORELOGIC	REFUNDS DUE TAXPAYERS	767.36
CORELOGIC	REFUNDS DUE TAXPAYERS	762.36
CORELOGIC	REFUNDS DUE TAXPAYERS	969.83
CORELOGIC	REFUNDS DUE TAXPAYERS	1,117.31
CORELOGIC	REFUNDS DUE TAXPAYERS	1,007.66
CORELOGIC	REFUNDS DUE TAXPAYERS	1,034.82
DART BANK	REFUNDS DUE TAXPAYERS	24.89
DELHI GARDENS LLC	REFUNDS DUE TAXPAYERS	122.60
LERETA LLC	REFUNDS DUE TAXPAYERS	874.85
LERETA LLC	REFUNDS DUE TAXPAYERS	981.08
MARILYN HALL	REFUNDS DUE TAXPAYERS	398.67
QBE FIRST PROPERTY TAX	REFUNDS DUE TAXPAYERS	402.42
RICK ANTHONY'S FLOWER	REFUNDS DUE TAXPAYERS	10.00
SCHIMIZZI, DIANE L	REFUNDS DUE TAXPAYERS	969.83
	Total For Dept 000.00	<u>19,658.11</u>
	Total For Fund 703 CURRENT TAX ACCOUNT	<u><u>19,658.11</u></u>
	Total For All Funds:	<u><u>249,402.98</u></u>

October 2, 2012

**I. Certification of Authorized Signatures:** The attached Check Register and Invoice Distribution Report encompass checks dated October 2, 2012 numbered 82168 thru 82267 & ACH 2209 thru 2231. Every invoice has a payment authorizing signature(s).

Dated: October 2, 2012

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

**II. Certification of Fund Totals:**

The attached Invoice Distribution Report and Check Register for checks dated October 2, 2012 show payments made from the following funds:

General Fund	\$	79,143.77
Fire Fund		5,171.04
Police Fund		190,549.74
Fire Equip. & Apparatus Fund		5,898.39
Water Improvement Fund		2,600.80
Brownfield Redevelopment Fund		330.00
Downtown Development Fund		18,290.81
Sewer Fund		444,888.26
Trust & Agency Fund		19,895.20
Current Tax Fund		36,987.58
Grand Total	\$	<u>803,755.59</u>

**Includes the following to be reimbursed from separate bank accounts:**

Current Tax Account	\$	36,987.58
Employee Flexible Spending Account	\$	20.00

Dated: October 2, 2012

\_\_\_\_\_  
John B. Elsinga, Township Manager

**III. Approval for Distribution:** I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$393,121.31 Irish Construction for LSD Project, Pymt #17, 7/20/10, \$15,000.00, LEAP, Inc for Municipality Investment 2012/13, 9/18/12 ).

Dated: October 2, 2012

\_\_\_\_\_  
John B. Elsinga, Township Manager

\_\_\_\_\_  
Evan Hope, Township Clerk

\_\_\_\_\_  
Roy W. Sweet, Treasurer

**IV. Board Audit and Approval:** At a regular meeting of the Township Board held on October 16, 2012 a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes ( \_\_\_\_\_ absent) that the list of claims dated October 2, 2012, was reviewed, audited and approved.

\_\_\_\_\_  
Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP  
 EXP CHECK RUN DATES 10/02/2012 - 10/02/2012

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
LANDSCAPE ARCHITECTS	VALHALLA PARK RESTROOM CONS	1,000.00
LANDSCAPE ARCHITECTS	VALHALLA PARK RESTROOM CONS	4,798.75
MCGRAW LAW FIRM, PLC	COLLECTION FEE	144.78
JOAN KAISER	REFUND FOR TRIP TO CROSWELL	54.00
PEGGY HIGDON	REFUND FOR COLOR TOUR TRIP	38.00
	Total For Dept 000.00	6,035.53
Dept 101.00 LEGISLATIVE		
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	25.50
LEAP, INC.	2012 LEAP MEMBERSHIP	15,000.00
VERIZON WIRELESS	SEPTEMBER 2012 CELLULAR	2.85
	Total For Dept 101.00 LEGISLATIVE	15,028.35
Dept 171.00 MANAGER		
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	308.38
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	93.50
VERIZON WIRELESS	CELLULAR SEPTEMBER	51.60
WENDY L THIELEN	9/18-21/2012 MILEAGE/THIELEN	214.11
	Total For Dept 171.00 MANAGER	667.59
Dept 191.00 ACCOUNTING		
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	84.26
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	19.97
DELHI TOWNSHIP TREASURER	8/24/12 MILEAGE/MEREDITH	21.65
GAIL MEREDITH	MEALS & MILEAGE/MEREDITH	222.46
	Total For Dept 191.00 ACCOUNTING	348.34
Dept 215.00 CLERK		
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	269.07
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	64.16
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	33.99
VERIZON WIRELESS	CELLULAR SEPTEMBER	49.63
GANNETT MICHIGAN NEWS	PUBLISHING LEGALS SEPTEMBER	352.90
	Total For Dept 215.00 CLERK	769.75
Dept 228.00 INFORMATION TECHNOLOGY		
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	84.26
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	48.46
DELHI TOWNSHIP TREASURER	WIRE ADAPTER FOR CABLES/DPS	2.84
VERIZON WIRELESS	CELLULAR SEPTEMBER	51.60
	Total For Dept 228.00 INFORMATION TECHNOLOGY	187.16

Dept 253.00 TREASURERS		
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	279.73
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	42.50
ASSOC OF PUBLIC TREAS	2012-2013 MEMBERSHIP/TEBEAU	110.00
D & K INVESTIGATIVE SERVICE	SERVICE OF COURT PAPERS	200.04
DELHI TOWNSHIP TREASURER	MILEAGE 1/3-4/24/2012/CURTIS	15.65
	Total For Dept 253.00 TREASURERS	647.92

Dept 257.00 ASSESSING		
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	363.98
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	69.27
THRUN LAW FIRM, P.C.	LEGAL FEES-SEPTEMBER 2012	2,582.10
DELHI TOWNSHIP TREASURER	PARKING/WILSON	4.75
JAMES MUNSON	MEALS & MILEAGE/MUNSON	170.37
ELIZABETH TOBIAS	MEALS & MILEAGE/E. TOBIAS	285.79
	Total For Dept 257.00 ASSESSING	3,476.26

Dept 262.00 ELECTIONS		
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	18.99
DELHI TOWNSHIP TREASURER	ELECTION NAME TAGS	24.39
DELHI TOWNSHIP TREASURER	AV POSTAGE	2.34
	Total For Dept 262.00 ELECTIONS	45.72

Dept 265.00 BUILDING & GROUNDS		
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	72.19
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	14.22
LANSING ICE & FUEL CO	GASOLINE BUILDING & GROUNDS	67.61
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC	975.00
W. W. WILLIAMS	REPAIR GENERATOR/CSC	1,030.20
VERIZON WIRELESS	CELLULAR SEPTEMBER	13.04
CCI SOUTH, LLC	NEW PHONE LINE-HVAC	97.00
CCI SOUTH, LLC	PHONE REPAIRS/VOICEMAIL	145.50
DELHI TOWNSHIP TREASURER	SEWER 2074 AURELIUS	463.00
CONSUMERS ENERGY	ELECTRIC-2074 AURELIUS	6,642.95
CONSUMERS ENERGY	GAS-2074 AURELIUS	129.88
ACE HARDWARE	MISC. MDSE.	6.60
ACE HARDWARE	HOSE CLAMPS/FIRE SPRINKLER/CSC	8.37
FISHER SCIENTIFIC	IBUPROFEN 500CT	23.17
	Total For Dept 265.00 BUILDING & GROUNDS	9,688.73

Dept 276.00 CEMETERY		
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	118.32
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	23.32
LANSING ICE & FUEL CO	GASOLINE CEMETERY	105.17
PURE GREEN LAWN & TREE	MAPLE RIDGE CEMETERY	188.00
VERIZON WIRELESS	CELLULAR SEPTEMBER	13.04
CONSUMERS ENERGY	ELECTRIC-4149 WILLOUGHBY	52.48
	Total For Dept 276.00 CEMETERY	500.33

Dept 281.00 STORMWATER		
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	50.13
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	9.88
LANSING ICE & FUEL CO	GASOLINE STORMWATER	56.34
	Total For Dept 281.00 STORMWATER	116.35

Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT	STREETLIGHTS 9/1/12 THRU 10/1/12	6,393.00
CONSUMERS ENERGY	STREETLIGHTS ACCT#6730	0.14
CONSUMERS ENERGY	STREETLIGHTS ACCT#7043	0.94
	Total For Dept 446.00 INFRASTRUCTURE	6,394.08

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	688.66
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	135.58
D & M SILKSCREENING	WORK SHIRTS/COMMUNITY DEV	248.00
SAM'S CLUB DIRECT	COPY PAPER #930536	119.52
LANSING ICE & FUEL CO	GASOLINE COMMUNITY DEV	137.39
THRUN LAW FIRM, P.C.	LEGAL FEES-SEPTEMBER 2012	136.80
VERIZON WIRELESS	SEPTEMBER 2012 CELLULAR	53.00
VERIZON WIRELESS	CELLULAR SEPTEMBER	210.87
TRACY L. C. MILLER	9/13-14/2012 MILEAGE/MILLER	188.70
DELHI TOWNSHIP TREASURER	SEWER 1953 ADELPHA	13.00
DELHI TOWNSHIP TREASURER	1953 ADELPHA DELINQUENT SEWER	85.80
ASBESTOS ABATEMENT INC.	ASBESTOS REMOVAL/1953 ADELPHA	1,810.00
CONSUMERS ENERGY	ELECTRIC 1953 ADELPHA	14.40
CONSUMERS ENERGY	GAS 1953 ADELPHA	11.33
DELHI CHARTER TOWNSHIP	2012 SUMMER TAXES/1953 ADELPHA	410.39
J. F. SHEWCHUCK CONSTRUCT	CONSTRUCTION PAYMENT/1953 ADEL	10,000.00
OCE NORTH AMERICA DOC	COPIER METER CHARGE AUGUST	63.08
DELHI TOWNSHIP TREASURER	PARKING/LARNER	7.50
DELHI TOWNSHIP TREASURER	PARKING/SIMONS	7.50
DELHI TOWNSHIP TREASURER	RECORD SIDEWALK EASEMENT	26.00
MIKE CHILDERS & SONS	2115 COOLRIDGE/DEMOLITION	4,330.00
SCHAFFER'S INC.	TRASH REMOVAL 4434 WILLOUGHBY	457.00
SCHAFFER'S INC.	MOWING 1213 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1185 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1179 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1180 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1184 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1192 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1218 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1228 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1236 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1246 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1282 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1308 YARROW	34.50
MAHO	MAHO FALL SEMINAR/LARNER	40.00
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	19,608.52

Dept 752.00 PARKS ADMINISTRATION		
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	89.90
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	45.90

VERIZON WIRELESS	SEPTEMBER 2012 CELLULAR	5.77
VERIZON WIRELESS	CELLULAR SEPTEMBER	130.57
SAM'S CLUB DIRECT	P.A. SYSTEM	149.98
Total For Dept 752.00 PARKS ADMINISTRATION		<u>422.12</u>

Dept 771.00 PARKS

DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	139.86
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	20.83
LANSING ICE & FUEL CO	GASOLINE PARKS	640.46
MODEL FIRST AID SAFETY	EARPLUGS & DELIVERY CHARGE	38.68
AMERICAN RENTAL	PORTABLE TOILETS	170.00
AMERICAN RENTAL	PORTABLE TOILETS	140.00
MODEL COVERALL SERVICE	UNIFORM PANTS	30.45
DELHI TOWNSHIP TREASURER	SEWER 1750 MAPLE	42.75
DELHI TOWNSHIP TREASURER	SEWER 2108 CEDAR	486.50
DELHI TOWNSHIP TREASURER	SEWER 2287 PINE TREE	75.00
DELHI TOWNSHIP TREASURER	SEWER 4030 KELLER	466.00
CONSUMERS ENERGY	ELECTRIC 1771 MAPLE	0.47
CONSUMERS ENERGY	ELECTRIC 1750 MAPLE	47.85
CONSUMERS ENERGY	ELECTRIC 2074 AURELIUS #PARK	1,591.01
CONSUMERS ENERGY	ELECTRIC 2108 CEDAR	884.31
CONSUMERS ENERGY	ELECTRIC 2177 WEST BLVD	22.33
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 2939	308.54
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 3200	140.35
CONSUMERS ENERGY	GAS 2287 PINE TREE 2939	14.19
CONSUMERS ENERGY	GAS 2108 CEDAR	26.20
ACE HARDWARE	STAPLE GUN/STAPLES/ELEC. TAPE	35.94
MENARDS LANSING SOUTH	BAG OF 8" BLACK TIES	19.97
MENARDS LANSING SOUTH	6 PC PENCIL SET/4 WOOD STAKES	19.95
SPARTAN BARRICADING	20 HI INT. BARRICADE DRUMS	29.60
ACE HARDWARE	GRAFITTI REMOVER	10.99
ACE HARDWARE	PAINT/GRAFITTI REMOVER/ROLLER	45.47
ACE HARDWARE	MIRACLE GRO/5 MUMS	34.94
SAM'S CLUB DIRECT	TABLETS/POOL SHOCK/WASP SPRAY	153.94
BRADY LAWN EQUIPMENT	3 BLADES/1 STONE/1 BELT	180.00
BRADY LAWN EQUIPMENT	1 FILTER/1 PLUG	9.84
SUPERIOR SAW	HARNESS LEFT SIDE	18.49
BOBCAT OF LANSING	3 MULCH BLADES/SCAG	106.44
CARQUEST THE PARTS PLACE	12 OZ. BRAKE FLUID	3.12
CARQUEST THE PARTS PLACE	OIL FILTER/TORO 4100	2.83
H & H WELDING & REPAIR LLC	REPAIR SPINDLE SHAFT/PUG	118.00
LANDSCAPE ARCHITECTS	VALHALLA PARK PAVILLION/REST	3,352.75
Total For Dept 771.00 PARKS		<u>9,428.05</u>

Dept 774.00 RECREATION		
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	84.26
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	22.10
D & M SILKSCREENING	200 T-SHIRTS	3,000.00
HALEIGH AMMON	OFFICIATING EASTSIDE SOCCER	75.00
PAIGE M. BIALKE	SOCCER OFFICIAL	75.00
GABRIELLE CORBIN	SOCCER OFFICIAL	75.00
ROBERT KRUEGER	SOCCER OFFICIAL	75.00
	Total For Dept 774.00 RECREATION	<u>3,406.36</u>

Dept 850.00 OTHER FUNCTIONS		
HARTFORD LIFE INSURANCE	RETIREEES LIFE INSURANCE OCT	36.45
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	360.20
SAM'S CLUB DIRECT	COPY PAPER #930536	507.96
THRUN LAW FIRM, P.C.	LEGAL FEES-SEPTEMBER 2012	713.56
RICOH USA, INC.	COPY MACHINE MAINTENANCE	535.44
PITNEY BOWES GLOBAL FIN	FOLDING MACHINE LEASE	189.00
AFLAC	FSA FEE - SEPTEMBER	30.00
	Total For Dept 850.00 OTHER FUNCTIONS	<u>2,372.61</u>

Total For Fund 101 GENERAL FUND	<u><u>79,143.77</u></u>
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Fund 206 FIRE FUND

Dept 000.00		
DELTA DENTAL PLAN OF	COBRA OCTOBER	84.26
	Total For Dept 000.00	<u>84.26</u>

Dept 336.00 FIRE DEPARTMENT

DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	1,630.10
DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	84.26
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	235.04
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	18.27
BARYAMES CLEANERS	UNIFORM CLEANING	176.10
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	32.99
SAM'S CLUB DIRECT	COPY PAPER #930536	89.64
LANSING ICE & FUEL CO	GASOLINE FIRE	1,502.78
NYE UNIFORM COMPANY	50 EXPLORER PATCHES/FREIGHT	177.87
LIFEGAS LLC	OXYGEN	138.45
VERIZON WIRELESS	SEPTEMBER 2012 CELLULAR	172.23
VERIZON WIRELESS	CELLULAR SEPTEMBER	286.78
DELHI TOWNSHIP TREASURER	SEWER 6139 BISHOP	36.75
CARQUEST THE PARTS PLACE	4 BAGS OIL DRY/1 BOX EAR PLUGS	58.10
DELHI TOWNSHIP TREASURER	BREAKFAST/ROYSTON	6.00
DELHI TOWNSHIP TREASURER	BREAKFAST/BUTCHER	6.00
DELHI TOWNSHIP TREASURER	SUPPLIES FOR STATION 2	18.34
DELHI TOWNSHIP TREASURER	BREAKFAST/ROYSTON	12.00
FAT BOYS PIZZA	PIZZA/EXPLORERS CLEAN UP DAY	38.01
RDJ SPECIALTIES, INC.	300 KEYTAGS/FREIGHT	367.07
	Total For Dept 336.00 FIRE DEPARTMENT	<u>5,086.78</u>

Total For Fund 206 FIRE FUND	<u><u>5,171.04</u></u>
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Fund 207 POLICE FUND		
Dept 301.00 POLICE		
INGHAM COUNTY TREASURER	POLICE CONTRACT SEPTEMBER	190,549.74
	Total For Dept 301.00 POLICE	<u>190,549.74</u>
Total For Fund 207 POLICE FUND		<u><u>190,549.74</u></u>

Fund 211 FIRE EQUIP. & APPARATUS FUND		
Dept 339.00 EQUIPMENT & APPARATUS		
FIRST DUE FIRE SUPPLY CO.	2 EXT, CANISTERS	1,400.00
WEST SHORE FIRE INC	ML1 - MOBILELINK RECEIVER	2,010.00
WEST SHORE FIRE INC	T3TRANSONLY TRANSMITTER	1,320.00
WEST SHORE FIRE INC	TIC REPAIR	435.00
CENTRAL MICH KENWORTH	PARTS & LABAOR/#009	563.39
SHROYERS AUTO PARTS	TOWING/#204	95.00
SWIFT TOWING LLC	TOWING/#009	75.00
	Total For Dept 339.00 EQUIPMENT & APPARATUS	<u>5,898.39</u>
Total For Fund 211 FIRE EQUIP. & APPARATUS FUND		<u><u>5,898.39</u></u>

Fund 225 WATER IMPROVEMENT FUND		
Dept 536.00 ADMINISTRATION & CONSTRUCTION		
THRUN LAW FIRM, P.C.	LEGAL FEES-SEPTEMBER 2012	478.80
TRI-COUNTY REGIONAL	GMB DUES	2,122.00
	Total For Dept 536.00 ADMINISTRATION & CONSTRUCTION	<u>2,600.80</u>
Total For Fund 225 WATER IMPROVEMENT FUND		<u><u>2,600.80</u></u>

Fund 243 BROWNFIELD REDEVELOPMENT AUTH		
Dept 733.00 BROWNFIELD ADMINISTRATION		
FOSTER, SWIFT, COLLINS	LEGAL FEES AUGUST	330.00
	Total For Dept 733.00 BROWNFIELD ADMINISTRATION	<u>330.00</u>
Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH		<u><u>330.00</u></u>

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY		
Dept 000.00		
CATA	REFUND MTT DDA FUNDS-RSDC	434.99
CATA	REFUND MTT DDA FUNDS-RSDC	9,952.58
	Total For Dept 000.00	<u>10,387.57</u>

Dept 728.00 DDA ADMINISTRATION		
VERIZON WIRELESS	CELLULAR SEPTEMBER	13.04
CCI SOUTH, LLC	PHONE REPAIRS/VOICEMAIL	97.00
ACE HARDWARE	PAINT/PAINT TRAY & LINERS/ROLLER	71.48
ACE HARDWARE	PAINT	26.99
ANDREW C. HARRISON	PAINTING & TOUCH UP/DDA	200.00
JOHN'S PRO-CLEAN, INC	CLEAN CARPETS/SHERIFF	500.00
	Total For Dept 728.00 DDA ADMINISTRATION	<u>908.51</u>

Dept 729.00 DDA MARKETING & PROMOTION

BLOHM CREATIVE PARTNERS	HOMETOWN FESTIVAL NEWSPAPER	990.00
CHARLES GRINNELL	48 HOURS @ \$22/GRINNELL	1,056.00
BLOHM CREATIVE PARTNERS	SEPTEMBER BILLBOARD MEDIA BUY	860.00
Total For Dept 729.00 DDA MARKETING & PROMOTION		<u>2,906.00</u>

Dept 731.00 DDA INFRASTRUCTURE PROJECTS

PURE GREEN LAWN & TREE	FARMERS MARKET/DDA	40.00
PURE GREEN LAWN & TREE	DEPOT-DELHI NE/DDA	60.00
PURE GREEN LAWN & TREE	7/11 CORNER/DDA	40.00
PURE GREEN LAWN & TREE	SUNOCO CORNER/DDA	40.00
PURE GREEN LAWN & TREE	CEDAR-HOLT CORNER PARK/DDA	47.00
PURE GREEN LAWN & TREE	VETERANS-COOLIDRIGE PIE/DDA	35.00
PURE GREEN LAWN & TREE	VETERANS-COOLIDRIGE PIE/DDA	25.00
PURE GREEN LAWN & TREE	DEPOT-DELHI NE/DDA	45.00
PURE GREEN LAWN & TREE	FERTILIZE/WEED HOLT/CEDAR	25.00
Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS		<u>357.00</u>

Dept 850.00 OTHER FUNCTIONS

DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	126.34
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	24.90
LANSING ICE & FUEL CO	GASOLINE DDA	105.17
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SHERIFF & DDA	420.00
DELHI TOWNSHIP TREASURER	SEWER 2150 CEDAR	28.38
DELHI TOWNSHIP TREASURER	SEWER 1465 CEDAR	13.00
DELHI TOWNSHIP TREASURER	SEWER 2045 CEDAR	34.25
CONSUMERS ENERGY	ELECTRIC-2116 CEDAR	350.29
CONSUMERS ENERGY	ELECTRIC-2150 CEDAR	359.33
CONSUMERS ENERGY	ELECTRIC-2004 AURELIUS	90.41
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #A	1,292.65
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #B	97.51
CONSUMERS ENERGY	ELECTRIC-2228 AURELIUS	168.02
CONSUMERS ENERGY	ELECTRIC-3970 HOLT	142.27
CONSUMERS ENERGY	ELECTRIC-4115 HOLT	268.25
CONSUMERS ENERGY	GAS-2045 CEDAR	25.42
CONSUMERS ENERGY	GAS-2150 CEDAR	32.54
PURE GREEN LAWN & TREE	2045 CEDAR ST/DDA-ICSD	128.00
PURE GREEN LAWN & TREE	2045 CEDAR ST/DDA-ICSD	25.00
Total For Dept 850.00 OTHER FUNCTIONS		<u>3,731.73</u>

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY	<u><u>18,290.81</u></u>
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Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

AAARIVERS, DAVID	Basic Service Charge	17.25
BASSETT, JEFF	Basic Service Charge	236.64
BASSETT, JEFF	Basic Service Charge	34.00
CHIZICK, SARA	Basic Service Charge	31.90
CRAFT, NELLIE	Sewer Usage	213.00
CVE LLC	Basic Service Charge	42.50
FRATZKE, WALTER	Sewer Usage	8.50
GADALETO, DAVID	Sewer Usage	42.50
HUNSBERGER, TERRI	Basic Service Charge	17.25

KELLY, JAMES R JR	Sewer Usage	16.94
KING, GREGORY	Basic Service Charge	17.25
MANES, AUDREY	Sewer Usage	39.73
NELSON, MARK & LINDA	Basic Service Charge	4.25
O'BRIEN, ELISABETH	Basic Service Charge	4.25
PERRY, JAMES	Basic Service Charge	34.50
TALBERG, SALLY	Basic Service Charge	38.50
YENCICH, KATHLEEN	Basic Service Charge	17.25
Total For Dept 000.00		816.21

Dept 548.00 ADMINISTRATION & OVERHEAD

HARTFORD LIFE INSURANCE	RETIREEES LIFE INSURANCE OCT	20.25
SAM'S CLUB DIRECT	COPY PAPER #930536	179.28
THRUN LAW FIRM, P.C.	LEGAL FEES-SEPTEMBER 2012	153.90
Total For Dept 548.00 ADMINISTRATION & OVERHEAD		353.43

Dept 558.00 DEPT OF PUBLIC SERVICE

DELTA DENTAL PLAN OF	DENTAL INSURANCE OCTOBER	1,638.39
HARTFORD LIFE INSURANCE	LIFE INSURANCE OCTOBER	322.88
SAM'S CLUB DIRECT	CD CASES/DVD/LEGAL PADS/PENS	117.98
SAM'S CLUB DIRECT	COPY PAPER #930536	298.80
LANSING ICE & FUEL CO	GASOLINE DPS	1,543.72
BARYAMES CLEANERS	UNIFORM DRYCLEANING	46.80
MODEL COVERALL SERVICE	STAFF UNIFORMS	101.23
MODEL COVERALL SERVICE	STAFF UNIFORMS	80.61
MODEL COVERALL SERVICE	STAFF UNIFORMS/POTW	80.61
MODEL COVERALL SERVICE	STAFF UNIFORMS/MTC	90.23
AIRGAS USA, LLC	CYLINDER RENTAL	129.46
ACE HARDWARE	TAP WRENCH	18.99
FISHER SCIENTIFIC	M-FECAL COLIFORM	55.70
FISHER SCIENTIFIC	M-FECAL COLIFORM	184.05
ALEXANDER CHEMICAL CORP	SODIUM BISULFITE	855.00
ALEXANDER CHEMICAL CORP	DRUM DEPOSIT RETURN	(225.00)
KEMIRA WATER SOLUTIONS	FERRIC CHLORIDE	4,940.57
ALS LABORATORY GROUP	LAGOON 1 FALL 2012	665.00
FISHER SCIENTIFIC	IBUPROFEN 500CT	46.34
FISHER SCIENTIFIC	EXTRA STRENGTH NON ASPRIN	55.95
FISHER SCIENTIFIC	FUEL SURCHARGE	4.95
FISHER SCIENTIFIC	SHIPPING	18.23
UNITED PARCEL SERVICE	SHIPPING CHARGES	88.27
VERIZON WIRELESS	SEPTEMBER 2012 CELLULAR	42.24
VERIZON WIRELESS	CELLULAR SEPTEMBER	337.94
DELHI TOWNSHIP TREASURER	SEWER 1490 AURELIUS	444.00
CONSUMERS ENERGY	ELECTRIC 1390 WAVERLY	171.00
CONSUMERS ENERGY	ELECTRIC 1490 AURELIUS	1,716.16
CONSUMERS ENERGY	ELECTRIC-1494 AURELIUS	57.27
CONSUMERS ENERGY	ELECTRIC-4280 DELL	487.02
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2509	18,092.82
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2723	0.22
CONSUMERS ENERGY	ELECTRIC-2358 EIFERT	304.43
CONSUMERS ENERGY	ELECTRIC-2870 PINE TREE	407.07

CONSUMERS ENERGY	ELECTRIC-3505 HOLT	97.93
CONSUMERS ENERGY	ELECTRIC-4828 HOLT	109.52
CONSUMERS ENERGY	ELECTRIC-5999 HOLT	42.48
CONSUMERS ENERGY	ELECTRIC-6055 MC CUE	407.07
CONSUMERS ENERGY	GAS-5961 MC CUE #2319	71.24
CONSUMERS ENERGY	GAS 5961 MC CUE #4	253.90
CONSUMERS ENERGY	GAS-3505 HOLT	13.54
CONSUMERS ENERGY	GAS-2481 DELHI COMM	14.19
CONSUMERS ENERGY	GAS-5961 MC CUE #2	21.15
CONSUMERS ENERGY	GAS-5961 MC CUE #3	11.65
CONSUMERS ENERGY	GAS-4280 DELL	19.24
CONSUMERS ENERGY	GAS-1490 AURELIUS	11.65
CONSUMERS ENERGY	GAS-1492 AURELIUS	42.65
CONSUMERS ENERGY	GAS-1492 AURELIUS #A	11.65
COMPLETE HITCH COMPANY	PARTS & LABOR/MOW TRAILER	34.00
CATHEY COMPANY	PARTS TO DRAIN 3 PUMPS/DELL LS	215.61
OVERHEAD DOOR OF LANSING	LUBE & LABOR TO TEST OPERATION	158.22
JACK DOHENY SUPPLIES, INC	VACTOR PARTS	250.99
JACK DOHENY SUPPLIES, INC	SHIPPING	10.71
USA BLUE BOOK	FERRIC FLOW METER INSTALLATION	47.80
USA BLUE BOOK	COMPACT BALL VALVES	47.80
USA BLUE BOOK	COMPACT BALL VALVES	60.98
USA BLUE BOOK	CREDIT COMPACT BALL VALVES	(95.60)
USA BLUE BOOK	CREDIT SHIPPING	(13.18)
ACE HARDWARE	HOSE ADAPTER	6.49
J.O. GALLOUP COMPANY	MAGNOTROL GAS VALVE	970.00
J.O. GALLOUP COMPANY	SHIPPING & HANDLING	26.66
LW MEYER ASSOCIATES, INC.	(3) ROYCE 96A DO SENSORS	4,485.00
M TECH COMPANY	SPROCKET BEARING	290.48
M TECH COMPANY	SPRING CLIP-FIBERGLASS POLES	37.56
M TECH COMPANY	SHIPPING AND HANDLING	24.92
SONICSOLUTIONS, LLC	(2) SS-400 ALGAE CONTROL	4,640.00
SONICSOLUTIONS, LLC	SHIPPING	24.50
PURE GREEN LAWN & TREE	WAVERLY-HOLT LS/DPS	79.00
PURE GREEN LAWN & TREE	1492 AURELIUS RD/DPS	128.00
PURE GREEN LAWN & TREE	WAVERLY-HOLT LS/DPS	89.00
BARNHART & SON, INC.	REPAIR SINKHOLE-LAGOON ROAD	1,509.73
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/POTW	260.00
HASSELBRING-CLARK	LABOR/MAIN BD/INN/CARTRIDGE	2,450.38
HASSELBRING-CLARK	SERVICE - CANON IPF8000 PRINTER	85.00
DELHI TOWNSHIP TREASURER	GAS CAP/UNIT 9	12.47
FRANKIE D'S AUTO & TRUCK	LOF, ROTATE TIRES, UNIT #1	71.00
DELHI TOWNSHIP TREASURER	DSM-FOOD LICENSE FEE	8.00
STATE OF MICHIGAN	CERTIFICATION RENEWAL/ADAMS	75.00
	Total For Dept 558.00 DEPT OF PUBLIC SERVICE	50,597.31
Dept 578.01 CAPITAL IMPROVEMENTS		
IRISH CONSTRUCTION COMP	LSD PROJ POTW/FM/LSD PAYMENT	393,121.31
	Total For Dept 578.01 CAPITAL IMPROVEMENTS	393,121.31
Total For Fund 590 SEWAGE DISPOSAL SYSTEM		444,888.26

## Fund 701 TRUST &amp; AGENCY FUND

Dept 000.00

INGHAM COUNTY TREASURER	TRAILER PARK FEES AUGUST	2,150.00
AFLAC	WITH DEDUCT-AFLAC DISABILITY	667.64
AFLAC	WITH DEDUCT-AFLAC LIFE INSUR	7.38
AFLAC	WITH DEDUCT-AFLAC ACCIDENT	541.32
AFLAC	WITH DEDUCT-AFLAC SICKNESS	307.02
AFLAC	WITH DEDUCT-AFLAC CANCER	511.92
AFLAC	FSA FEE - SEPTEMBER	20.00
BREAST CENTER OF LANSING	JULY 2012 BOR REFUND	439.92
INSPIRED GREEN	REFUND TRANSIENT BOND	250.00
DART CONTAINER CORP	BBSESC08-001	10,000.00
McDonald's USA, LLC	BBSESC10-001	5,000.00
	Total For Dept 000.00	<u>19,895.20</u>

Total For Fund 701 TRUST & AGENCY FUND	<u><u>19,895.20</u></u>
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## Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

STATE OF MICHIGAN	DELHI TWP 2012 SET IFT	30,211.20
CUMULUS MEDIA INC	REFUNDS DUE TAXPAYERS	2,999.80
EVERHOME MORTGAGE	REFUNDS DUE TAXPAYERS	23.39
GENTHER, JOSHUA M & MELIS	REFUNDS DUE TAXPAYERS	18.78
MYERS, PETER D & SHARON S	REFUNDS DUE TAXPAYERS	86.12
ORCHID ORTHOPEDIC SOLUT	REFUNDS DUE TAXPAYERS	3,591.90
PHILLIPS, BRADLEY	REFUNDS DUE TAXPAYERS	23.24
SCRUGGS, MAURICE & MCGAW	REFUNDS DUE TAXPAYERS	19.12
TIMOTHY & HOWARD ROBBINS	REFUNDS DUE TAXPAYERS	14.03
	Total For Dept 000.00	<u>36,987.58</u>

Total For Fund 703 CURRENT TAX ACCOUNT	<u><u>36,987.58</u></u>
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Total For All Funds:	<u><u>803,755.59</u></u>
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**DELHI CHARTER TOWNSHIP**  
**FUND TRANSFERS AND PAYROLL APPROVAL**  
**For Payroll Dated Septmeber 27, 2012**

**I. Certification of Preparation and Distribution**

The attached check and payroll registers encompass check numbers: 104308 through 104343 & direct deposits numbers: DD14377 through DD14456. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

\_\_\_\_\_  
 Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: Septmeber 27, 2012

\_\_\_\_\_  
 Director of Accounting

**II. Payroll Report**

The Septmeber 27, 2012 payroll encompasses the following funds and expenditures:

	<b>Gross Payroll</b>	<b>Payroll Deductions</b>	<b>Net Pay</b>
General Fund	\$71,266.74	\$19,337.29	\$51,929.45
Fire Dept. Fund	46,092.68	13,337.33	\$32,755.35
DDA	4,930.56	1,500.09	\$3,430.47
Sewer Fund/Receiving	34,793.61	9,818.12	\$24,975.49
<b>Total Payroll</b>	<b>\$157,083.59</b>	<b>\$43,992.83</b>	<b>\$113,090.76</b>
	<b>Township FICA</b>	<b>Township RHS &amp; Pension Plan &amp; H.S.A.</b>	<b>Total Deductions &amp; TWP Liabilities</b>
General Fund	\$4,976.62	\$9,758.20	\$34,072.11
Fire Dept. Fund	3,440.40	5,242.15	22,019.88
DDA	177.72	406.71	2,084.52
Sewer Fund/Receiving	2,503.41	5,925.97	18,247.50
<b>Total Payroll</b>	<b>\$11,098.15</b>	<b>\$21,333.03</b>	<b>\$76,424.01</b>

\_\_\_\_\_  
 Director of Accounting

**III. FUND TRANSFERS**

Transfers covering the foregoing payroll were made on Septmeber 27, 2012 and identified as follows:

**09/27 Net Pay Disbursement in Common Savings (\$113,090.76)**

\_\_\_\_\_  
 Roy W. Sweet, Treasurer

**IV. Board Audit and Approval:**

At a regular meeting of the Township Board held on October 16, 2012, a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes(\_\_\_\_\_ absent) that the payroll dated Septmeber 27, 2012 was reviewed, audited, and approved.

Attachment to Payroll Register  
 cc: Sweet(1)Vander Ploeg(1)

\_\_\_\_\_  
 Evan Hope, Clerk

**DELHI CHARTER TOWNSHIP**  
**FUND TRANSFERS AND PAYROLL APPROVAL**  
**For Payroll Dated October 11, 2012**

ATTACHMENT V

**I. Certification of Preparation and Distribution**

The attached check and payroll registers encompass check numbers: 104348 through 104389 & direct deposits numbers: DD14457 through DD14533. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

\_\_\_\_\_  
 Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: October 11, 2012

\_\_\_\_\_  
 Director of Accounting

**II. Payroll Report**

The October 11, 2012 payroll encompasses the following funds and expenditures:

	<b>Gross Payroll</b>	<b>Payroll Deductions</b>	<b>Net Pay</b>
General Fund	\$70,900.50	\$18,816.91	\$52,083.59
Fire Dept. Fund	42,934.06	12,687.93	\$30,246.13
DDA	4,560.91	1,387.16	\$3,173.75
Sewer Fund/Receiving	35,220.94	9,557.61	\$25,663.33
<b>Total Payroll</b>	<b>\$153,616.41</b>	<b>\$42,449.61</b>	<b>\$111,166.80</b>
	<b>Township FICA</b>	<b>Township RHS &amp; Pension Plan &amp; H.S.A.</b>	<b>Total Deductions &amp; TWP Liabilities</b>
General Fund	\$4,966.38	\$5,676.98	\$29,460.27
Fire Dept. Fund	3,178.01	2,981.32	18,847.26
DDA	166.29	250.22	1,803.67
Sewer Fund/Receiving	2,542.10	3,144.04	15,243.75
<b>Total Payroll</b>	<b>\$10,852.78</b>	<b>\$12,052.56</b>	<b>\$65,354.95</b>

\_\_\_\_\_  
 Director of Accounting

**III. FUND TRANSFERS**

Transfers covering the foregoing payroll were made on October 11, 2012 and identified as follows:

**10/11 Net Pay Disbursement in Common Savings (\$111,166.80)**

\_\_\_\_\_  
 Roy W. Sweet, Treasurer

**IV. Board Audit and Approval:**

At a regular meeting of the Township Board held on October 16, 2012, a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes(\_\_\_\_\_ absent) that the payroll dated October 11, 2012 was reviewed, audited, and approved.

Attachment to Payroll Register  
 cc: Sweet(1)Vander Ploeg(1)

\_\_\_\_\_  
 Evan Hope, Clerk

## DELHI CHARTER TOWNSHIP

**M E M O R A N D U M**

**TO:** Delhi Township Board Members  
**FROM:** John B. Elsinga, Township Manager  
**DATE:** October 10, 2012  
**RE:** 2013 Holiday Schedule

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Attached is a proposed holiday schedule for Delhi Township for the year 2013. Delhi Township observes twelve (12) holidays per year as a paid holiday for full-time employees, in which all Township offices are closed to the public. These holidays are:

- |                                 |                                   |
|---------------------------------|-----------------------------------|
| 1. New Year's Day               | 7. Labor Day                      |
| 2. Martin Luther King Jr.'s Day | 8. Veterans' Day                  |
| 3. President's Day              | 9. Thanksgiving Day               |
| 4. Good Friday                  | 10. Friday after Thanksgiving Day |
| 5. Memorial Day                 | 11. Christmas Eve Day             |
| 6. Independence Day             | 12. Christmas Day                 |

In 2013, Independence Day falls on a Thursday and it has been suggested that the Township swap the Good Friday holiday for Friday, July 5, 2013.

This is the only recommended change to the 2013 holiday schedule. If the Board concurs with the proposed schedule, I offer the following motion:

**RECOMMENDED MOTION:**

**To adopt the 2013 Holiday Schedule for Delhi Charter Township.**

**DRAFT**

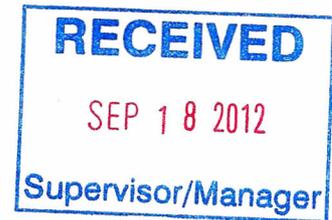
**Delhi Charter Township**

**2013 HOLIDAY SCHEDULE**

<b>New Year's Day</b>	<b>Tuesday, January 1, 2013</b>
<b>Martin Luther King Jr.'s Day</b>	<b>Monday, January 21, 2013</b>
<b>President's Day</b>	<b>Monday, February 18, 2013</b>
<b>Memorial Day</b>	<b>Monday, May 27, 2013</b>
<b>Independence Day</b>	<b>Thursday &amp; Friday, July 4 and 5, 2013</b>
<b>Labor Day</b>	<b>Monday, September 2, 2013</b>
<b>Veterans' Day</b>	<b>Monday, November 11, 2013</b>
<b>Thanksgiving</b>	<b>Thursday &amp; Friday, November 28 and 29, 2013</b>
<b>Christmas</b>	<b>Tuesday &amp; Wednesday December 24 and 25, 2013</b>

Board Approved:

September 17, 2012



John Elsinga, Manager  
Delhi Township  
2074 Aurelius Rd.  
Holt, MI 48842-6320

RE: Rental Property – 5054 Holt Rd., 33-25-05-16-476-004

Dear Mr. Elsinga:

I am writing to you today on behalf of my son Peter Brown, who is the owner of the above noted property. I spoke to several township employees; including you, this past week and though everyone was polite I received the normal government runaround.

My hope is to see what consideration can be given to Peter regarding to the \$500.00 registration fee and the \$225.00 investigation. To give a short background, Peter purchased this home in the early 2000's. Not long after he bought it, the real estate market crashed, significantly reducing its value. In 2010 FEMA rezoned this area into a flood plane (he wouldn't have purchased the home if it had already been zoned as such), creating the added expense of a surveyor to help him dispute the zoning. He is attempting to pay the mortgage until the real estate market recovers up enough for him to sell it. I commend him for that. At this point his house payment is \$1,015 plus flood insurance of \$1,300 per year, which was imposed by his insurance company. The rent he gets from this two bedroom home is \$850 per month. In short he is losing over \$165.00 per month.

I have read township ordinance nos. 102.5 and 102.6 and feel the \$500 fee is unfair to a single rental property owner. He has to pay the same fee as a developer would for an apartment complex, which is not equitable. There should certainly be some delineation between the two. I have also been checking with some of the surrounding jurisdictions and they do not have these same fees and restrictions. Our property taxes are already one of the higher ones in the area and yet you continue to want more from us.

I have lived in Delhi Township all my life and I'm ashamed to say I reside here. Having worked in state government for 25 years, I know amendments can be made to such ordinances and that some consideration can be made to people like Peter, who don't deserve these excessive fees for one rental property.

Please consider my earnest request to abate what you can of the \$500 registration fee and the \$250 inspection fee. At this point Peter may have to walk away from this house as it is financially burying him, and an empty house cannot be properly maintained. Thank you for your consideration in this matter. If I can be of any further assistance please feel free to contact me at (517) 694-3705 or my cell at (517) 488-6024.

Sincerely,

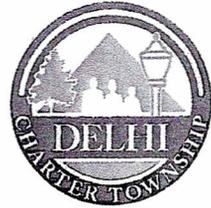
A handwritten signature in cursive script that reads "Cheryl Ordway".

Cheryl Ordway  
3998 Hearthside Dr.  
Holt, MI 48842

Attachment

Cc: Community Development

**DELHI CHARTER TOWNSHIP  
DEPT. OF COMMUNITY DEVELOPMENT**



2074 Aurelius Road  
Holt, MI 48842-6320

Phone (517) 694-8281  
Fax (517) 694-1289

08/10/2012

BROWN, PETER J  
5107 W BARNES RD  
MASON MI 48854

**Re: Rental Property - 5054 HOLT ROAD, 33-25-05-16-476-004**

Dear Property Owner:

Pursuant to Ordinance No. 102.6, Delhi Charter Township requires that all rental properties must be registered with the township. The purpose for registration is to ensure all rental dwellings within the township are adequately maintained. Under the ordinance all rental units are inspected by the township every two years. A rental unit is defined as "living quarters within a dwelling intended for occupancy by a person other than the owner and the family of the owner . . . and for which a remuneration of any kind is paid."

**By receipt of this letter you are being notified that the above property has been identified as a potential rental property and must be registered. In order to complete the registration process, please completely fill out the enclosed rental registration form and submit to:**

Department of Community Development  
Delhi Charter Township  
2074 Aurelius Road  
Holt, MI 48842

An investigation fee of \$225.00 and an origination registration fee (first time registration of property) of \$500.00 are required along with \$100.00 per parcel plus \$30.00 per unit. (For example, the fee for a single unit rental dwelling is \$130.00; a duplex is \$160.00). **Make checks payable to Delhi Charter Township. Payment is due August 31, 2012.**

Failure to register is a municipal civil infraction, punishable by a fine, costs and additional civil penalties. Pursuant to Section 3-90.12, of the aforementioned Ordinance, a tax lien for the required fees will be placed on the property if payment in full is not received within 14 days.

**If this property is not a rental, as defined by Township Ordinance No. 102.6, a Disclaimer of Rental Registration Affidavit MUST be completed and submitted to this office within 14 days.**

Registration forms, Disclaimer of Rental Registration Affidavits and general guidelines for rental property inspections are available on-line at [www.delhitownship.com](http://www.delhitownship.com), or at the Delhi Charter Township Department of Community Development. If you have questions regarding registration of rental properties please contact me at (517) 694-8281.

Sincerely,

*Kathleen Malone*

Kathleen Malone  
Secretary, Community Development

October 9, 2012



John Elsinga, Manager  
Delhi Township  
2074 Aurelius Rd.  
Holt, MI 48842-6320

RE: Rental Property – 5054 Holt Rd., 33-25-05-16-476-004

Dear Mr. Elsinga:

I wrote to you on September 17, 2012 regarding the above noted property. Since that time I was made aware of the additional property taxes that would also be assessed on this property. I am therefore requesting any abatement you deem appropriate be addressed at the same time the rental property issue is brought before the board. I was told by Community Development that it may possibly be on the agenda for the next meeting in October and that I would be notified.

Again, please address both of these issues at that time and advise me of the meeting. The Brown's are now speaking with a realtor and their mortgager as to what they can do to get out of this house with as little debt as possible and the township could certainly help in that regard. The Brown's had wanted to honor their obligations but it just isn't feasible in the current economic conditions. I look forward to seeing you at the meeting and hope that the township takes a good look as to what happened with this situation so that no one else has to go through it.

Sincerely,

A handwritten signature in cursive script that reads "Cheryl Ordway".

Cheryl Ordway  
3998 Hearthside Dr.  
Holt, MI 48842

Attachment

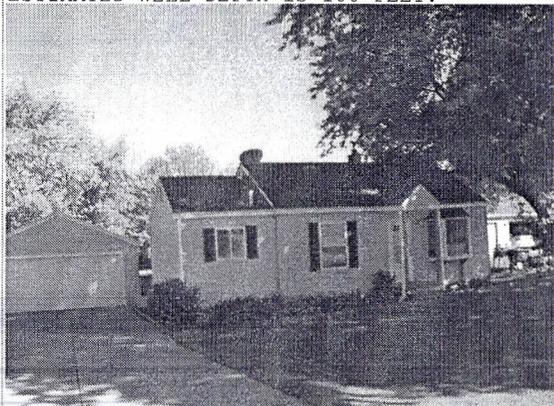
Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prct. Trans.
BARKER, JASON L & KELLY J	BROWN, PETER J	80,000	01/14/2000	WD	WARRANTY DEED	2838-1244	DEED & PTA	100.0
		56,500	10/26/1995	WD	WARRANTY DEED	2302:0869	DEED	0.0

Property Address	Class: RESIDENTIAL	Zoning: A-1 (	Building Permit(s)	Date	Number	Status			
5054 HOLT ROAD	School: HOLT (33070)								
	P.R.E. 0%								
Owner's Name/Address	MAP #: 16-02-37								
BROWN, PETER J 5107 W BARNES RD MASON MI 48854	2013 Est TCV Tentative								
	X Improved	Vacant	Land Value Estimates for Land Table 16000.SEC 16 & N1/2 OF 21						
	Public Improvements		Description	Frontage	Depth	* Factors *			
			<ACRE A1 ZONED	119.00	96.00	Front Depth Rate %Adj. Reason Value			
			Value less than minimum value for this land table. Minimum used.			10,846			
	X		Right of Way	0.090 Acres	0 100	19,000			
			119 Actual Front Feet, 0.35 Total Acres		Total Est. Land Value =	19,000			
	Land Improvement Cost Estimates								
	X		Description	Rate	CountyMult.	Size %Good Cash Value			
			D/W/P: 4in Concrete	3.61	1.00	750 60 1,625			
	X		Total Estimated Land Improvements True Cash Value = 1,625						
	X		2011 Millage Rates: Homestead 47.71800 Non Homestead 65.03510						
	X		Difference in 2011 Taxes: ~\$ 675.12 increase						
	X		2012 Tentative Millage Rates: Homestead 47.71800 Non Homestead 65.03510						
	X		Difference in 2012 Taxes: ~\$ 643.64						
	X		Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/ Other	Taxable Value
			2013	Tentative	Tentative	Tentative			Tentative
	JM	09/14/2010	NOH	9,500	27,300	36,800			36,800S
	KC	08/27/1998	INSPECTED	9,500	29,100	38,600			38,600S
			2010	9,500	32,500	42,000			42,000S

Taxpayer's Name/Address	Tax Description	Comments/Influences
BROWN, PETER J 5107 W BARNES RD MASON MI 48854	Dirt Road Gravel Road Paved Road Storm Sewer Sidewalk Water Sewer Electric Gas Curb Street Lights Standard Utilities Underground Utils.	ESTIMATED WELL DEPTH IS 100 FEET.

The Equalizer. Copyright (c) 1999 - 2009.  
Licensed To: Township of Delhi Charter,  
County of Ingham, Michigan

\*\*\* Information herein deemed reliable but not guaranteed\*\*\*

School Operating Millage = 17.3171 mills

## DELHI CHARTER TOWNSHIP

**M E M O R A N D U M**

**TO:** Delhi Township Board of Trustees

**FROM:** John B. Elsinga, Township Manager

**DATE:** October 10, 2012

**RE:** Resolution No. 2012-012 - Application for New On Premise Class C Liquor License – 2457 Cedar Street – Rockin’ Ribs, LLC (DBA Famous Dave’s)

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Enclosed for your review and approval is Resolution No. 2012-012, to approve the Application from Rockin’ Ribs, LLC, a Wisconsin Limited Liability Company, for a New On Premise Class C Liquor License. Rockin’ Ribs, the franchisee and applicant is owned by four members, Thomas Purdy, Steven Purdy, Daniel Pamperin and Jerrid Heidel. The applicant is proposing to renovate the existing building located at 2457 Cedar Street (formerly Buffalo’s Southwest Café) into a full-service, barbeque-style restaurant, doing business as Famous Dave’s. There are 187 Famous Dave’s locations in over 30 states, including several in southeast Michigan.

Currently, Delhi Township’s quota for on-premise Class C licenses is seventeen (17), two (2) of which are available for a restaurant establishment. New licenses issued after May 1, 2002 and existing licenses transferred, under the Township’s quota, shall be issued for restaurants only. Not more than fifty percent (50%) of the gross revenues of the establishment shall be from the sale of alcoholic beverages. The ratio of food sales to alcohol sales for this establishment is anticipated to be 93% food and 7% alcohol.

On September 18, 2012, the Township Board set a public hearing for October 16, 2012 at 8:00 p.m., to provide opportunity to be heard for any persons having objections to the liquor license application.

Based upon the description of the premises to be operated under this proposed license, as stated by the applicant, I recommend that the Township Board approve this application following the public hearing.

**RECOMMENDED MOTION:**

**To approve Resolution No. 2012-012, approving the application from Rockin’ Ribs, LLC for a new On Premise Class C Liquor License at 2457 Cedar Street, Holt, Michigan, Delhi Township.**



Michigan Department of Licensing and Regulatory Affairs  
 Liquor Control Commission (MLCC)  
 7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505  
 Toll Free (866) 813-0011 • www.michigan.gov/lcc

Business ID: \_\_\_\_\_  
 Request ID: \_\_\_\_\_  
 (For MLCC use only)

**Local Government Approval**

**RESOLUTION NO. 2012-012**

**Instructions for Applicants:**

- Provide a copy of your Application for New Licenses, Permits, or Transfer of Ownership or Interest in License (form LCC-3011 for Retail or form LCC-3015 for Manufacturers and Wholesalers) to the local unit of government.

**Instructions for Local Legislative Body:**

- Complete this resolution, or provide a resolution, a letter of certification from the clerk, or minutes from the meeting at which this request was considered.

At a Regular meeting of the Charter Township of Delhi council/board  
(regular or special) (township, city, village)  
 called to order by Supervisor Stuart Goodrich on October 16, 2012 at 7:30 PM  
(date) (time)  
 the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_  
 that the application from Rockin' Ribs, LLC  
(name of applicant)

for the following license(s): new quota Class C  
(e.g. Class C, Tavern, B-Hotel, Micro Brewer)

and the following permits, if applied for:  Dance Permit  Entertainment Permit  Topless Activity Permit  
 Extended Hours Dance Permit Hours Required: \_\_\_\_\_  
 Extended Hours Entertainment Permit Hours Required: \_\_\_\_\_

to be located at 2457 Cedar Street, Holt MI 48842

be considered for approval  
(approval or disapproval)

<b>Approval</b>	<b>Disapproval</b>
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

It is the consensus of this body that it \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

I hereby certify that the foregoing is true and is a complete copy of th resolution offered and adopted by the \_\_\_\_\_  
 council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_  
(regular or special) (date) (township, city, village)

Name and title of authorized officer (please print): Evan Hope, Township Clerk

Signature and date of authorized clerk: \_\_\_\_\_

Phone number and e-mail of authorized officer: (517) 694-2135 evan.hope@delhitownship.com



LAW OFFICES

# ADKISON, NEED & ALLEN

PROFESSIONAL LIMITED LIABILITY COMPANY

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www.ANAfirm.com

OF COUNSEL:  
KEVIN M. CHUDLER  
COLEMAN E. KLEIN

October 12, 2012

**VIA ELECTRONIC MAIL**

Ms. Wendy Thielen  
Assistant Township Manager  
Delhi Township  
2074 Aurelius Road  
Holt, Michigan 48842

**Re: Rockin' Ribs, LLC  
2457 Cedar St., Delhi Township, MI**

Dear Ms. Thielen:

We understand that the Township Board will consider Rockin' Ribs, LLC's ("Rockin' Ribs") application for a new quota Class C liquor license, to be used in the operation of its new Famous Dave's restaurant at 2457 Cedar Street, on Tuesday, October 16, 2012, and offer the attached additional information in support of the application.

Very truly yours,

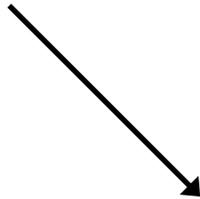
**ADKISON, NEED & ALLEN, P.L.L.C.**

Linda S. Mayer

/lbp  
Enclosure  
cc: Mr. Tom Purdy



Before



# Famous Dave's

2457 Cedar Street  
Delhi Township, MI

After





**Rockin' Ribs is bringing an exciting new family dining option to Delhi Township. Famous Dave's offers something for everyone, and all at an affordable price.**

**The new Famous Dave's represents a total investment of more than \$1.4 Million in land, building and extensive renovations on a site that has been vacant for the last five years.**



**Upon completion of its rebuild, Famous Dave's will train and employ approximately 40 -50 local residents.**



**Together, the owners have decades of experience operating licensed establishments, with a proven track record of success.**

**Famous Dave's is both small enough to ensure personal attention to detail and established enough to sustain its efforts for long-term success.**



# **Famous Dave's**

**Investing in the Future  
with Delhi Township**