

DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 11, 2012

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, September 11, 2012 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 8:02 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor Stuart Goodrich, Treasurer Roy Sweet, Clerk Evan Hope, Trustees Derek Bajema, John Hayhoe, DiAnne Warfield (arrived at 8:10 a.m.)

Members Absent: Trustee Jerry Ketchum

Others Present: John Elsinga, Township Manager
Sandra Diorka, Director of Public Services
Mark Jenks, Director of Parks and Recreation
Tracy Miller, Director of Community Development
Rick Royston, Fire Chief
Nicole Wilson, Assessor
Howard Haas, DDA Executive Director
Lt. Eric Trojanowicz, Ingham County Sheriff's Office/Delhi Division
Undersheriff Allan C. Spyke, Ingham County Sheriff's Office
Gail Meredith, Accounting Technician
Darryl Albert, GIS Coordinator
Eva Walacavage, Administrative Secretary
Wendy Thielen, Assistant Township Manager of Human Resources
Amy Finch, Assistant Township Clerk/Deputy Clerk

NEW BUSINESS

GENERAL FUND SUMMARY AND GENERAL FUND REVENUES

The 2013 budget totals \$17,795,400 for all funds, down from \$23,241,295 in 2012. This decrease is largely due to the completion of improvements for Lift Station D in the Sewer Fund, which was funded through a low cost loan from the State of Michigan. The revenues in the General Fund will exceed expenditures in 2013 by \$2,084,250, out of which \$1,856,900 will be transferred to support the Fire and Police Funds. Property tax, which is the largest revenue source, continues to decline. The decline in taxable values is expected to continue for a couple of more years. State Revenue Sharing is expected to account for 25% of total revenues in 2013.

LEGISLATIVE

Resources Needed: The 2013 budget requests expenditures of \$103,510, an increase of \$1,510 from the projected 2012 budget.

SUBJECT TO APPROVAL

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MANAGER

Resources Needed: The 2013 budget requests expenditures of \$326,500, an increase of \$9,930 from the projected 2012 budget.

ACCOUNTING

Resources needed: The 2013 budget requests expenditures of \$151,920, a decrease of \$15,150 from the projected 2012 budget.

POLICE FUND

Resources Needed: The 2013 budget requests expenditures of \$2,366,450, an increase of \$51,050 from the projected 2012 budget.

CLERK

Resources Needed: The 2013 budget requests expenditures of \$239,210, an increase of \$4,880 from the projected 2012 budget.

INFORMATION TECHNOLOGY

Resources Needed: The 2013 budget requests expenditures of \$319,660, a decrease of \$38,680 from the projected 2012 budget.

TREASURER

Resources Needed: The 2013 budget requests expenditures of \$239,410, an increase of \$3,960 from the projected 2012 budget.

ASSESSING

Resources Needed: The 2013 budget requests expenditures of \$301,390, an increase of \$10,920 from the projected 2012 budget.

BUILDING AND GROUNDS

Resources Needed: The 2013 budget requests expenditures of \$302,450 (with an additional \$75,000 committed fund balance toward replacing the roof in the Community Service Center), an increase of \$25,760 from the projected 2012 budget.

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CEMETERY

Resources needed: The 2013 budget requests expenditures of \$118,750, and includes \$15,000 for a 4-year savings account for roadway repairs and/ or replacement, an increase of \$11,080 from the projected 2012 budget.

STORMWATER

Resources Needed: The 2013 budget requests expenditures of \$394,550, an increase of \$106,280 from the 2012 projected budget.

INFRASTRUCTURE

Resources Needed: The 2013 budget requests expenditures of \$710,500, an increase of \$104,300 from the 2012 projected budget.

The Board Recessed at 10:00 a.m.
The Board Reconvened at 10:15 a.m.

SEWER FUND REVENUES

Resources Needed: The 2013 budget requests expenditures of \$5,468,780, a decrease of \$83,980 from the 2012 projected budget.

SEWER FUND ADMINISTRATION

Resources Needed: The 2013 budget requests expenditures of \$652,450, a decrease of \$11,150 from the 2012 projected budget.

DEPARTMENT OF PUBLIC SERVICES

Resources Needed: The 2013 budget requests expenditures of \$2,982,260, an increase of \$79,100 from the 2012 projected budget.

SEWER FUND CAPITAL OUTLAY

Resources Needed: The 2013 budget requests expenditures of \$275,000, a decrease of \$5,002,560 from the 2012 projected budget.

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SEWER FUND DEBT

Resources Needed: The 2013 budget requests expenditures of \$1,767,600, a decrease of \$388,600 from the 2012 projected budget.

CLERK/ELECTIONS

Resources Needed (Elections): The 2013 budget requests expenditures of \$8,500, a decrease of \$84,680 from the projected 2012 budget. This decrease is due to the fact that there are no elections scheduled in 2013.

GENERAL FUND OTHER FUNCTIONS & DEBT SERVICE

Resources Needed (Other Functions): The 2013 budget requests expenditures of \$2,270,000, which includes transfer outs of \$557,100 to the Fire Fund and \$1,299,800 to the Police Fund, which is an increase of \$171,160 from the 2012 projected budget.

Resources Needed (Debt Service): The 2013 budget requests expenditures of \$40,910, which is a decrease of \$1,160 from the 2012 projected budget.

COMMUNITY DEVELOPMENT

Resources Needed: The 2013 budget requests expenditures of \$649,020, an increase of \$17,990 from the 2012 projected budget.

FIRE FUND

Resources Needed: The 2013 budget year requests expenditures of \$1,920,450, an increase of \$19,950 from the 2012 projected budget.

FIRE EQUIPMENT, TRAINING AND APPARATUS

Resources Needed: The 2013 budget requests expenditures of \$429,110, an increase of \$60,520 from the 2012 projected budget.

WATER IMPROVEMENT

Resources Needed: The 2013 budget requests expenditures of \$81,850, an increase of \$220 from the 2012 projected budget.

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PARKS AND RECREATION

Resources Needed (Parks and Recreation Administration): The 2013 budget requests expenditures of \$182,970, an increase of \$7,660 from the 2012 projected budget.

Resources Needed (Parks): The 2013 budget requests expenditures of \$449,770, a decrease of \$261,200 from the 2012 projected budget.

Resources Needed (Recreation): The 2013 budget year request expenditures of \$169,410, a decrease of \$12,110 from the 2012 projected budget.

DOWNTOWN DEVELOPMENT AUTHORITY

Resources Needed: The 2013 budget requests expenditures of \$2,109,490, a decrease of \$95,310 from the 2012 projected budget.

BROWNFIELD REDEVELOPMENT AUTHORITY

Resources/Uses (Brownfield): Taxes of \$11,300 are anticipated along with \$17,620 of expenditures.

Resources/Uses (Local Site Remediation): Taxes of \$163,000 is anticipated along with \$21,590 of expenditures.

ADJOURNMENT

Meeting adjourned at 12:20 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

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