

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON AUGUST 8, 2012**

The Delhi Charter Township Board of Trustees met in a regular meeting on Wednesday, August 8, 2012 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Clerk Hope called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Clerk Evan Hope, Treasurer Roy Sweet, Trustees Derek Bajema, John Hayhoe, DiAnne Warfield

Members Absent: Supervisor Stuart Goodrich, Trustee Jerry Ketchum

Others Present: John Elsinga, Township Manager
Mark Jenks, Director of Parks & Recreation
Tracy Miller, Director of Community Development
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

APPOINT CHAIRPERSON PRO-TEM

Hayhoe moved to appoint Trustee Warfield as Chairperson Pro-Tem.

A Voice Poll was recorded as follows: All Ayes

Absent: Goodrich, Ketchum

MOTION CARRIED

COMMENTS FROM THE PUBLIC - None

UNFINISHED BUSINESS

REQUEST FOR CONSIDERATION OF WAIVER FROM ANWAR JALIL

The Board reviewed a letter dated July 7, 2012 from Anwar Jalil (ATTACHMENT I).

Bajema moved to grant the request (from Anwar Jalil) for a waiver of a (rental) inspection fee.

Trustee Hayhoe stated that he will be voting no on this item, stating that the Board should not waiver from the ordinance which could in turn set precedence for future requests.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Sweet, Warfield, Bajema

SUBJECT TO APPROVAL

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Nays: Hayhoe
Absent: Goodrich, Ketchum
MOTION CARRIED

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of July 17, 2012
- B. Approval of Minutes – Regular Meeting of July 17, 2012
- C. Approval of Claims – July 24, 2012 (ATTACHMENT II)
- D. Approval of Payroll – July 19, 2012 (ATTACHMENT III)
- E. Approval of Payroll – August 2, 2012 (ATTACHMENT IV)
- F. Set Public Hearing – Application for Transfer of Class C Liquor License – 1957 S. Cedar Street (ATTACHMENT V)

Trustee Bajema requested that Item C – Approval of Claims-July 24, 2012 be removed from the consent agenda for discussion.

Sweet moved to approve the Consent Agenda as presented (with Item C – Approval of Claims-July 24, 2012 removed from the Consent Agenda for discussion).

A Roll Call Vote was recorded as follows:
Ayes: Hayhoe, Hope, Sweet, Warfield, Bajema
Absent: Goodrich, Ketchum
MOTION CARRIED

**ITEM REMOVED FROM CONSENT AGENDA FOR DISCUSSION / ACTION –
APPROVAL OF CLAIMS – JULY 24, 2012**

Hope moved to approve the Claims of July 24, 2012.

Trustee Bajema questioned the 2010 Michigan Tax Tribunal RSDC IFT refund. Trustee Bajema also questioned the difference between the water and sewer bill at several Township owned properties.

A Roll Call Vote was recorded as follows:
Ayes: Warfield, Bajema, Hayhoe, Hope, Sweet
Absent: Goodrich, Ketchum
MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON AUGUST 8, 2012**

PUBLIC HEARING – 8:00 P.M.

**PUBLIC HEARING – 8:00 P.M. – RESOLUTION NO. 2012-006 – ROAD
IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – IVYWOOD SUBDIVISION
SOUTH**

**Hope moved to open the Public Hearing on the Road Improvement Special
Assessment District – Ivywood Subdivision South.**

A Voice Poll was recorded as follows: All Ayes
Absent: Goodrich, Ketchum

MOTION CARRIED

Tracy Miller, Director of Community Development, gave an overview of the project.

Joan Fabiano, 4965 Deer Run, questioned the number of signatures that were received on petitions as well as the number of households in question.

Motion to Close Public Hearing – 8:06 p.m.

Hope moved to close the Public Hearing.

A Voice Poll was recorded as follows: All Ayes
Absent: Goodrich, Ketchum

MOTION CARRIED

NEW BUSINESS

**RESOLUTION NO. 2012-007 – NEED AND NECESSITY – ROAD IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT – IVYWOOD SUBDIVISION SOUTH**

The Board reviewed memorandums dated July 31, 2012 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT VI).

**Sweet moved to adopt Resolution No. 2012-007, which is the third of five
resolutions, which determines the need and necessity for a Special
Assessment District for Ivywood Subdivision South Road Improvements
and directs the Supervisor to prepare the Special Assessment District Roll.**

A Roll Call Vote was recorded as follows:
Ayes: Hope, Sweet, Warfield, Bajema, Hayhoe
Absent: Goodrich, Ketchum

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
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**RESOLUTION NO. 2012-008 – SET PUBLIC HEARING – ROAD IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT – IVYWOOD SUBDIVISION SOUTH**

The Board reviewed memorandums dated July 31, 2012 from Twp. Mgr. Elsinga and August 2, 2012 from Tracy Miller, Director of Community Development (ATTACHMENT VII).

Bajema moved to adopt Resolution No. 2012-008, which is the fourth of five resolutions which creates a special assessment district and roll for road improvements for Ivywood Subdivision South and sets a public hearing for August 21, 2012 at 8:00 p.m. to hear objections to the same.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Warfield, Bajema, Hayhoe, Hope

Absent: Goodrich, Ketchum

MOTION CARRIED

REPORTS

CLERK

Clerk Hope stated that due to the change in the Ingham County Commissioner District, new Voter ID cards had to be sent out. Even with the elimination of and change of precincts, there was very little confusion at the polls.

Clerk Hope stated that with past experience, he mailed a reminder out of the new polling places along with voter tips and a sample ballot; however, the USPS took over a week to deliver the mailings; delivering them the day after the election. Refund of the postage fees are being looked into.

ADJOURNMENT

Meeting adjourned at 8:19 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

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ADJOURNMENT

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Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

SUBJECT TO APPROVAL

DELHI CHARTER TOWNSHIP

July 7th, 2012

2074 Aurelius Rd.

Holt, MI 48842.

Subject: Property – 1586 Groombridge Dr. Holt, MI; (Parcel # 33-25-21-478-001)
(Petition to waive Investigation Fee)

Dear Board of Trustees, and Township Clerk (Evan Hope):

Per the phone conversation with Kathy Malone – Secretary, Tracy Miller – Dir. of dept. of Community development, and Evan Hope – Delhi Township clerk; I am writing about the unique situation I found myself in and seeking partial waiver of ordinance. My home is in English Meadows subdivision, was advertised for sale through the real estate agent for about 3 months, and would have continued up in market until this unique situation developed with my tenant – Brian Koch. As you may already be aware of the unfortunate situation where Brian's home on Haddon Hall dr. was burned down, and he with his family were residing in a hotel after the heart felt loss of his home and belongings. He called me and made a desperate plea on the phone to help him out, while he was residing in an uncomfortable situation with his family in a small hotel room. Being a neighbor, and home owner / resident of same subdivision; I thought under these special circumstances to rent my home to Mr. Koch to help him in this difficult time. While reviewing my petition, please consider following:

- I have never been a Landlord and was not aware of rental policy from Delhi Township.
- Currently I am not sure if I will continue renting, or put my house back in market for sale, or potentially move back in with my family.
- The current lease is short term, less than a year.
- I have already mailed Delhi Charter Township a check for \$500.00 for application/ registration fee of property, along with \$130.00 fee for single unit rental parcel fee. In addition, I have also mailed a separate check of \$225.00 for an investigation fee.

Under the special circumstances explained above; please waive the investigation fee of \$225.00 and return/ refund check; as I was not aware of listing my home as rental property, and did not have time to do research due to urgency of situation presented by my tenant.

Sincerely,

Anwar Jalil

(517) 755-8646

July 24, 2012

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated July 23 & 24, 2012 numbered 81688 thru 81755 & ACH 2112 thru 2136. Every invoice has a payment authorizing signature(s).

Dated: July 24, 2012

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated July 24, 2012 show payments made from the following funds:

General Fund	\$	64,058.66
Fire Fund		24,195.24
Fire Equip. & Apparatus Fund		3,706.10
Downtown Development Fund		123,439.07
Sewer Fund		101,542.05
Trust & Agency Fund		161,492.70
Grand Total	\$	<u>478,433.82</u>

Includes the following to be reimbursed from separate bank accounts:

None

Dated: July 24, 2012

John B. Elsinga, Township Manager

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board.(\$46,995.96 to C2AE for LSD Project,12/15/09) .

Dated: July 24, 2012

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV. Board Audit and Approval: At a regular meeting of the Township Board held on August 8, 2012 a motion was made by _____ and passed by _____ yes votes and _____ no votes (_____ absent) that the list of claims dated July 24, 2012, was reviewed, audited and approved.

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
 EXP CHECK RUN DATES 07/23/2012 - 07/24/2012

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
SBAM	RETIREES HEALTH INSURANCE	216.61
THE MARY E. SMITH REVOCABLE	BURIAL PLOT BUYBACK	375.00
ERIC GOLDENBOGEN	REFUND-PAVILION AT VETERANS	75.00
	Total For Dept 000.00	666.61
Dept 101.00 LEGISLATIVE		
HARTFORD LIFE INSURANCE CO	TRUSTEES LIFE INSURANCE	25.50
	Total For Dept 101.00 LEGISLATIVE	25.50
Dept 171.00 MANAGER		
SBAM	HEALTH INSURANCE AUGUST	977.76
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	93.50
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	138.90
MICHIGAN ECONOMIC DEVELOP	MEDA 2012 MEMBERSHIP/ELSINGA	260.00
MICHIGAN LOCAL GOVERNMENT	MLGMA CONFERENCE/ELSINGA	105.00
	Total For Dept 171.00 MANAGER	1,575.16
Dept 191.00 ACCOUNTING		
SBAM	HEALTH INSURANCE AUGUST	977.76
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	19.97
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	29.63
ABRAHAM & GAFFNEY, P.C.	EL-410 ACCOUNTING SERVICES	2,537.50
	Total For Dept 191.00 ACCOUNTING	3,564.86
Dept 215.00 CLERK		
SBAM	HEALTH INSURANCE AUGUST	2,607.34
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	64.16
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	95.55
	Total For Dept 215.00 CLERK	2,767.05
Dept 228.00 INFORMATION TECHNOLOGY		
SBAM	HEALTH INSURANCE AUGUST	977.76
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	48.46
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	71.84
DELHI CHARTER TOWNSHIP-I.T.	DELL DLT TAPE & SHIPPING/FIRE	44.99
MICAMP TREASURER	MICAMP CONF MEMBERSHIP/ALBER	50.00
	Total For Dept 228.00 INFORMATION TECHNOLOGY	1,193.05

Dept 253.00 TREASURERS		
SBAM	HEALTH INSURANCE AUGUST	1,222.19
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	42.50
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	63.29
ICS MARKETING SERVICES	2012 SUMMER TAX BILLS	3,031.57
HOLT PUBLIC SCHOOLS	PROP TAX DOLLARS PIE CHART	107.00
DIVERSIFIED PROPERTY SOL	2010 IFT REFUND	7,176.70
DIVERSIFIED PROPERTY SOL	2010 IFT REFUND	7,176.70
DIVERSIFIED PROPERTY SOL	2010 IFT REFUND	2,723.23
	Total For Dept 253.00 TREASURERS	<u>21,543.18</u>

Dept 257.00 ASSESSING		
SBAM	HEALTH INSURANCE AUGUST	1,222.19
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	69.27
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	102.87
	Total For Dept 257.00 ASSESSING	<u>1,394.33</u>

Dept 262.00 ELECTIONS		
POSTMASTER	POSTAGE FOR VOTER ID CARDS	1,512.11
	Total For Dept 262.00 ELECTIONS	<u>1,512.11</u>

Dept 265.00 BUILDING & GROUNDS		
SBAM	HEALTH INSURANCE AUGUST	519.19
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	14.22
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	21.17
LANSING ICE & FUEL CO	GASOLINE BUILDING & GROUNDS	67.11
KEYSTONE DESIGN GROUP	DELHI CSC CONSULTATION	400.00
SAFETY SYSTEMS, INC	FIRE ALARM MONITORING 3RD QTR	75.00
SAFETY SYSTEMS, INC	MONITOR WATCHMAN REPORTS	120.00
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS	906.39
DELHI TOWNSHIP TREASURER	SEWER 2074 AURELIUS	420.50
ACE HARDWARE	FABRIC ROLLER & TRIM ROLLER	10.98
SIEMENS INDUSTRY, INC.	GASKET & SLEEVE/BOILER PUMP	283.44
WESCO DISTRIBUTION, INC	70W MH INGROUND	258.00
	Total For Dept 265.00 BUILDING & GROUNDS	<u>3,096.00</u>

Dept 276.00 CEMETERY		
SBAM	HEALTH INSURANCE AUGUST	850.89
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	23.32
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	34.70
LANSING ICE & FUEL CO	GASOLINE CEMETERY	104.40
RUMSEY & SONS CONSTRUCT	5 CEMETERY FOUNDATIONS	117.50
BARNHART & SON, INC.	3 GRAVE OPENINGS & CLOSINGS	1,120.26
GRANGER CONTAINER SERVICE	MONTHLY DUMPSTER SERVICE	65.00
	Total For Dept 276.00 CEMETERY	<u>2,316.07</u>

Dept 281.00 STORMWATER		
SBAM	HEALTH INSURANCE AUGUST	360.55
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	9.88
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	14.71
LANSING ICE & FUEL CO	GASOLINE STORMWATER	55.93
FREDRICKSON SUPPLY, LLC	SPRAY NOZZEL W/800050	174.00
FREDRICKSON SUPPLY, LLC	SHIPPING	19.98
Total For Dept 281.00 STORMWATER		635.05

Dept 446.00 INFRASTRUCTURE		
LANDSCAPE ARCHITECTS	DELHI WASHINGTON & WILLOUGHBY	600.00
Total For Dept 446.00 INFRASTRUCTURE		600.00

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
SBAM	HEALTH INSURANCE AUGUST	5,051.72
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	135.58
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	201.88
PAPER IMAGE PRINTING	250 RENTAL REINSPECTION SHEETS	44.68
LANSING ICE & FUEL CO	GASOLINE COMMUNITY DEVELOP	115.46
FRANKIE D'S AUTO & TRUCK	LOF/#57	31.00
OCE NORTH AMERICA DOC	OCE COPIER METER CHARGE JUNE	33.03
SCHAFFER'S INC.	MOWING 2261 VERNON	34.50
SCHAFFER'S INC.	MOWING 2400 RENFREW WAY	69.00
SCHAFFER'S INC.	MOWING 6476 BISHOP	112.13
SCHAFFER'S INC.	MOWING 6308 BISHOP	43.13
Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		5,872.11

Dept 752.00 PARKS ADMINISTRATION		
SBAM	HEALTH INSURANCE AUGUST	814.79
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	45.90
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	68.57
DELHI CHARTER TOWNSHIP	FOOD LICENSE	5.00
DELHI CHARTER TOWNSHIP	FOOD LICENSE	8.00
DELHI CHARTER TOWNSHIP	PARKING/JENKS	6.00
Total For Dept 752.00 PARKS ADMINISTRATION		948.26

Dept 771.00 PARKS		
SBAM	HEALTH INSURANCE AUGUST	1,222.19
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	20.83
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	31.24
LANSING ICE & FUEL CO	GASOLINE PARKS	858.06
LANSING SANITARY SUPPLY INC	TOILET TISSUE & WIPES	148.85
DELHI CHARTER TOWNSHIP OR	SOAP FOR RESTROOMS	9.90
AMERICAN RENTAL	PORTABLE TOILET	70.00
AMERICAN RENTAL	PORTABLE TOILETS	630.00
GRANGER CONTAINER SERVICE	MONTHLY DUMPSTER SERVICE	150.00
MODEL COVERALL SERVICE	UNIFORM PANTS	39.83
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SAFETY SYSTEMS, INC	LEASE & MONITOR REPORTS	138.00
BOARD OF WATER & LIGHT	WATER 1750 MAPLE	50.10
BOARD OF WATER & LIGHT	WATER 2108 CEDAR	268.30
BOARD OF WATER & LIGHT	WATER 4030 KELLER	381.87

BOARD OF WATER & LIGHT	WATER 2074 AURELIUS #PARK	1,459.36
BOARD OF WATER & LIGHT	WATER 2287 PINE TREE	239.52
DELHI TOWNSHIP TREASURER	SEWER 2108 CEDAR	98.00
DELHI TOWNSHIP TREASURER	SEWER 2287 PINE TREE	49.50
DELHI TOWNSHIP TREASURER	SEWER 4030 KELLER	1,065.25
DELHI TOWNSHIP TREASURER	SEWER 1750 MAPLE	64.00
BOYNTON FIRE SAFETY SERVICE	REBUILD BACKFLOW PREVENTER	90.00
GAMETIME	GANZA/TUBE/PLAY STRUCTURE	424.60
SHERWIN WILLIAMS	1 GAL PAINT/BALLFIELD RESTROOM	27.29
ACE HARDWARE	HOSE	5.49
ACE HARDWARE	2 WASP SPRAY	11.98
ACE HARDWARE	ELBOW	2.99
ACE HARDWARE	VINYL HOSE WASHER/MISC. MDSE.	7.48
ACE HARDWARE	RUBBER HOSE WASHER	2.79
DELHI CHARTER TOWNSHIP	32" WATERING WAND	8.47
MENARDS LANSING SOUTH	SPRINKLER/HOSE REEL	108.91
SCHAFFER'S INC.	19 YDS MULCH	342.00
BRADY LAWN EQUIPMENT	1 BELT	14.00
BRADY LAWN EQUIPMENT	MISCELLANEOUS PART	137.76
BRADY LAWN EQUIPMENT	3 BLADES/SCAG	114.00
BOBCAT OF LANSING	PARTS & LABOR/PUG	332.86
CARQUEST THE PARTS PLACE	BELT/GOLF CART	21.73
CARQUEST THE PARTS PLACE	BELT/EDGER	9.88
MARK T JENKS	REIMB FOR COD PARTS FOR PUG	147.00
SPARROW OCC HEALTH SERV	PHYSICALS	103.50
	Total For Dept 771.00 PARKS	<u>8,947.36</u>

Dept 774.00 RECREATION		
SBAM	HEALTH INSURANCE AUGUST	977.76
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	22.10
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	32.81
JOHN'S PRO-CLEAN, INC	14 TROPHIES	462.00
CHARLES GRINNELL	HOMETOWN FESTIVAL/GRINNELL	88.00
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASSES	100.00
	Total For Dept 774.00 RECREATION	<u>1,682.67</u>

Dept 850.00 OTHER FUNCTIONS		
HARTFORD LIFE INSURANCE CO	RETIREEES LIFE INSULRANCE	36.45
SBAM	RETIREEES HEALTH INSURANCE	5,457.49
PITNEY BOWES GLOBAL FINANC	FOLDING MACHINE LEASE	189.00
FEDEX	SHIPPING CHARGES	17.28
FEDEX	SHIPPING CHARGES	19.07
	Total For Dept 850.00 OTHER FUNCTIONS	<u>5,719.29</u>

Total For Fund 101 GENERAL FUND 64,058.66

Fund 206 FIRE FUND		
Dept 336.00 FIRE DEPARTMENT		
SBAM	HEALTH INSURANCE AUGUST	12,083.44
SBAM	HEALTH INSURANCE AUGUST	977.76
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	257.68
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	18.27

UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	442.12
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	27.34
BARYAMES CLEANERS	UNIFORM CLEANING	117.98
LANSING ICE & FUEL CO	GASOLINE FIRE	913.13
NYE UNIFORM COMPANY	3 SHIRTS/DICKERSON	112.50
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	999.89
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	102.95
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	27.48
LIFEGAS LLC	OXYGEN	150.18
LIFEGAS LLC	CYLINDER RENTAL	17.10
LIFEGAS LLC	CYLINDER RENTAL	187.71
COHL,STOKER & TOSKEY P.C.	IAFF LEGAL FEES JUNE	4,743.21
BIO-CARE, INC.	MASK FIT TEST	25.00
SPARROW OCC HEALTH SERV	PHYSICALS	318.12
PENGUIN COMMUNICATIONS, LLC	786 CALLS BEYOND ALLOWANCE	149.34
BOARD OF WATER & LIGHT	WATER 6139 BISHOP	37.47
DELHI TOWNSHIP TREASURER	SEWER 6139 BISHOP	36.75
INTERSTATE SIGN PRODUCTS	5 REFLECTIVE NUMBERS	24.00
MERIDIAN TOWNSHIP FIRE	FIRE ASSIST-JULY 4, 2012	781.25
MERIDIAN TOWNSHIP FIRE	FIRE ASSIST-JULY 6, 2012	375.00
MERIDIAN TOWNSHIP FIRE	FIRE ASSIST-JULY 13, 2012	375.00
FOREMOST PROMOTIONS	1,000 JUNIOR FIRE HATS & SHIPPING	894.57
Total For Dept 336.00 FIRE DEPARTMENT		24,195.24

Total For Fund 206 FIRE FUND 24,195.24

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 000.00

DIVERSIFIED PROPERTY SOL	2010 IFT REFUND	2,392.23
Total For Dept 000.00		2,392.23

Dept 339.00 EQUIPMENT & APPARATUS

FIRE SERVICE MANAGEMENT	TURNOUT GEAR CLEANING	370.91
COMMUNICATIONS SERVICES	1 APOLLO CLIP	22.00
CENTRAL MICHIGAN KENWORTH	SENSO REPAIR/#204	603.96
FRANKIE D'S AUTO & TRUCK	LOF/#533	51.00
JEFFREY BUTCHER	GASOLINE/MI WEEKEND-BUTCHER	266.00
Total For Dept 339.00 EQUIPMENT & APPARATUS		1,313.87

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 3,706.10

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00

DIVERSIFIED PROPERTY SOL	2010 IFT REFUND	96,230.26
Total For Dept 000.00		96,230.26

Dept 728.00 DDA ADMINISTRATION

HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	(28.05)
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	(41.53)
CCI SOUTH, LLC	PHONE INSTALL	97.00
PAPER IMAGE PRINTING	1,000 BUSINESS CARDS/HAAS	128.10
Total For Dept 728.00 DDA ADMINISTRATION		155.52

Dept 729.00 DDA MARKETING & PROMOTION

BLOHM CREATIVE PARTNERS	JULY 2012 OUR TOWN	13,886.03
CITY PULSE	MUSIC IN THE GARDEN AD 7/4/12	573.30
CITY PULSE	MUSIC IN THE GARDEN AD 6/27/12	572.40
EFX PRODUCTION SERVICES	CONCERT SOUND SYSTEM	3,000.00
SARAH HARRIER	7/26/12 CONCERT	600.00
HOLT PUBLIC SCHOOLS	50 MUSIC IN THE PARK POSTERS	187.50
HOLT PUBLIC SCHOOLS	MUSIC IN THE GARDEN FLYERS	33.97
CHARLES GRINNELL	51 HOURS @ \$22/GRINNELL	1,122.00
BLOHM CREATIVE PARTNERS	FARMERS' MARKET/MUSIC NEWS	280.00
BLOHM CREATIVE PARTNERS	JUNE 2012 WEB MAINTENANCE	526.25
Total For Dept 729.00 DDA MARKETING & PROMOTION		20,781.45

Dept 731.00 DDA INFRASTRUCTURE PROJECTS

C2AE	I-96 UNDERPASS & N TRAIL PROJE	4,210.00
Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS		4,210.00

Dept 850.00 OTHER FUNCTIONS

SBAM	HEALTH INSURANCE AUGUST	908.57
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	24.90
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	37.06
LANSING ICE & FUEL CO	GASOLINE DDA	104.40
GRANGER CONTAINER SERVICE	MONTHLY DUMPSTER SERVICE	130.00
BOARD OF WATER & LIGHT	WATER 2004 AURELIUS	211.09
BOARD OF WATER & LIGHT	WATER 2045 CEDAR	105.87
BOARD OF WATER & LIGHT	WATER 2150 CEDAR	21.57
DELHI TOWNSHIP TREASURER	SEWER 2150 CEDAR	24.13
DELHI TOWNSHIP TREASURER	SEWER 1465 CEDAR	13.00
DELHI TOWNSHIP TREASURER	SEWER 2045 CEDAR	34.25
SAFETY SYSTEMS, INC	LEASE & MONITOR REPORTS	105.00
FREDRICKSON SUPPLY, LLC	DS FAN NOZZEL W /11003	342.00
Total For Dept 850.00 OTHER FUNCTIONS		2,061.84

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY	123,439.07
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Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

SBAM	RETIREEES HEALTH INSURANCE	396.98
Total For Dept 000.00		396.98

Dept 548.00 ADMINISTRATION & OVERHEAD

HARTFORD LIFE INSURANCE CO	RETIREES LIFE INSURANCE	20.25
SBAM	RETIREES HEALTH INSURANCE	2,977.90
HOLT POSTMASTER	POSTAGE DUE ACCOUNT	100.00
Total For Dept 548.00 ADMINISTRATION & OVERHEAD		3,098.15

Dept 558.00 DEPT OF PUBLIC SERVICE

SBAM	HEALTH INSURANCE AUGUST	11,782.61
HARTFORD LIFE INSURANCE CO	LIFE INSURANCE AUGUST	322.88
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE AUGUST	480.54
HASSELBRING-CLARK	700ML MATT BLACK (PFI-701MBK)	294.00
HASSELBRING-CLARK	700ML MAGENTA (PFI-701M)	276.36
HASSELBRING-CLARK	DELIVERY	5.00
LANSING ICE & FUEL CO	GASOLINE DPS	1,532.43
BARYAMES CLEANERS	UNIFORM DRYCLEANING	41.40
MODEL COVERALL SERVICE	STAFF UNIFORMS	110.88
MODEL COVERALL SERVICE	STAFF UNIFORMS	100.41
MODEL COVERALL SERVICE	STAFF UNIFORMS	100.41
MODEL COVERALL SERVICE	STAFF UNIFORMS	330.88
CUES	SOFTWARE SUPPORT PLAN/CUES	1,800.00
AIRGAS USA, LLC	CYLINDER RENTAL	125.59
ENVIRONMENTAL RESOURCE	QUARTERLY CHECK SAMPLES	796.41
FISHER SCIENTIFIC	LABORATORY SUPPLIES	518.80
FISHER SCIENTIFIC	LABORATORY SUPPLIES	226.90
YELLOW SPRINGS INSTRUMENT	PRO20 DO PROBE W/CABLE	805.00
YELLOW SPRINGS INSTRUMENT	SHIPPING	7.95
ALEXANDER CHEMICAL CORP	SULFURIC ACID	454.00
ALEXANDER CHEMICAL CORP	SODIUM BISULFITE	805.00
ALEXANDER CHEMICAL CORP	CREDIT	(180.00)
KEMIRA WATER SOLUTIONS, INC	FERRIC CHLORIDE	4,762.53
ALS LABORATORY GROUP	IPP - HYLAND	555.00
ALS LABORATORY GROUP	HT PMP	175.00
ALS LABORATORY GROUP	LAGOON 2	730.00
KAR LABORATORIES, INC.	ANALYSIS OF DMR/QA STUDY	75.00
ENVIRONMENTAL RESOURCES	DMR QA STUDY 32	290.00
ARGUS-HAZCO	CALIBRATION GAS FOR MULTI	288.90
UNITED PARCEL SERVICE	SHIPPING CHARGES	130.27
UNITED PARCEL SERVICE	SHIPPING CHARGES	92.32
GRANGER CONTAINER SERVICE	MONTHLY DUMPSTER SERVICE	201.21
USA MOBILITY WIRELESS, INC.	PAGER SERVICE	55.72
COMCAST	HIGH SPEED INTERNET/MAINT	114.90
COMCAST	HIGH SPEED INTERNET/POTW	121.90
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	72.00
BOARD OF WATER & LIGHT	WATER 1988 WAVERLY	134.80
BOARD OF WATER & LIGHT	WATER 4280 DELL	18.49
BOARD OF WATER & LIGHT	WATER 5961 MC CUE	1,853.82
BOARD OF WATER & LIGHT	WATER 3505 HOLT	76.66
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	162.47
DELHI TOWNSHIP TREASURER	SEWER 1490 AURELIUS	142.25
BOARD OF WATER & LIGHT	ELECTRIC 1870 NIGHTINGALE	75.61
BOARD OF WATER & LIGHT	ELECTRIC 2481 DELHI COMMERCE	70.83
ACE HARDWARE	2 TRASH BAGS	29.98

WESCO DISTRIBUTION, INC	PHIL PL-T-26W/35/4P/ALTO	16.56
ACE HARDWARE	2 PAINT/3 ROLLERS/PAINT BRUSHES	92.39
LANSING ICE & FUEL CO	55 GAL. MOBIL VELOCITE	846.45
JACK DOHENY SUPPLIES, INC	4 HANDHELD SWITCH/SHIPPING	68.65
USA BLUE BOOK	ROOTS BLOWER /10 AIR FILTERS	379.50
USA BLUE BOOK	FREIGHT	20.52
USA BLUE BOOK	2 SUMP PUMP 79301	593.90
USA BLUE BOOK	SHIPPING	41.11
ACE HARDWARE	(2) 6V BATTERIES	13.98
CARQUEST THE PARTS PLACE	1 GAL 15W-40 OIL	11.95
CARQUEST THE PARTS PLACE	CREDIT	(11.95)
CARQUEST THE PARTS PLACE	SANDPAPER/POLISH COMPOUND	15.24
PURE GREEN LAWN & TREE	1492 AURELIUS RD/DPS	155.00
SAFETY SYSTEMS, INC	MONITOR WATCHMAN REPORTS	120.00
W. W. WILLIAMS	POTW POND GENERATOR REPAIR	392.76
SPARROW OCC HEALTH SERV	PHYSICALS	151.50
Total For Dept 558.00 DEPT OF PUBLIC SERVICE		33,874.67

Dept 578.01 CAPITAL IMPROVEMENTS

C2AE	LSD PRO. ENG-SCREEN/FM/LSD	46,995.96
HUBBELL, ROTH & CLARK, INC	SLUDGE DRYER PLANS & SPECS	8,618.49
HUBBELL, ROTH & CLARK, INC	SLUDGE DRYER BIDDING ASSIST	5,880.09
HUBBELL, ROTH & CLARK, INC	SLUDGE DRYER PROJECT CLOSE	1,407.87
SOIL & MATERIALS ENGINEERS	DENSITY TESTING/LS D IMPROVE	1,269.84
Total For Dept 578.01 CAPITAL IMPROVEMENTS		64,172.25

Total For Fund 590 SEWAGE DISPOSAL SYSTEM 101,542.05

Fund 701 TRUST & AGENCY FUND

Dept 000.00

DIVERSIFIED PROPERTY SOL	2010 IFT REFUND	82,853.13
DIVERSIFIED PROPERTY SOL	2010 IFT REFUND	47,844.69
DIVERSIFIED PROPERTY SOL	2010 IFT REFUND	28,649.88
INGHAM COUNTY TREASURER	TRAILER PARK FEES JUNE	2,145.00
Total For Dept 000.00		161,492.70

Total For Fund 701 TRUST & AGENCY FUND 161,492.70

Total For All Funds: 478,433.82

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated July 19, 2012**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 104023 through 104067 & direct deposits numbers: DD13958 through DD14043. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: July 19, 2012

Director of Accounting

II. Payroll Report

The July 19, 2012 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$72,437.45	\$19,196.76	\$53,240.69
Fire Dept. Fund	44,150.10	12,766.97	\$31,383.13
DDA	20,095.65	6,936.24	\$13,159.41
Sewer Fund/Receiving	38,285.16	10,552.15	\$27,733.01
Total Payroll	\$174,968.36	\$49,452.12	\$125,516.24
	Township FICA	Township RHS & Pension Plan & H.S.A.	Total Deductions & TWP Liabilities
General Fund	\$5,062.59	\$5,190.07	\$29,449.42
Fire Dept. Fund	3,302.05	2,965.14	19,034.16
DDA	1,478.01	192.90	8,607.15
Sewer Fund/Receiving	2,768.23	3,147.22	16,467.60
Total Payroll	\$12,610.88	\$11,495.33	\$73,558.33

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on July 19, 2012 and identified as follows:

07/19 Net Pay Disbursement in Common Savings (\$125,516.24)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on August 8, 2012, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated July 19, 2012 was reviewed, audited, and approved.

Attachment to Payroll Register
cc: Sweet(1)\Vander Ploeg(1)

Evan Hope, Clerk

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated August 2, 2012**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 104072 through 104114 & direct deposits numbers: DD14044 through DD14127. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: August 2, 2012

Director of Accounting

II. Payroll Report

The August 2, 2012 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$74,553.71	\$19,562.61	\$54,991.10
Fire Dept. Fund	42,596.95	12,114.87	\$30,482.08
DDA	6,625.74	1,829.23	\$4,796.51
Sewer Fund/Receiving	42,453.52	11,339.66	\$31,113.86
Total Payroll	\$166,229.92	\$44,846.37	\$121,383.55
	Township FICA	Township RHS & Pension Plan & H.S.A.	Total Deductions & TWP Liabilities
General Fund	\$5,230.84	\$5,687.00	\$30,480.45
Fire Dept. Fund	3,187.90	2,983.19	18,285.96
DDA	294.25	264.71	2,388.19
Sewer Fund/Receiving	3,082.15	3,150.46	17,572.27
Total Payroll	\$11,795.14	\$12,085.36	\$68,726.87

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on August 2, 2012 and identified as follows:

08/02 Net Pay Disbursement in Common Savings (\$121,383.55)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on August 8, 2012, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated August 2, 2012 was reviewed, audited, and approved.

Attachment to Payroll Register
cc: Sweet(1)Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

M E M O R A N D U M

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: August 1, 2012

RE: Application for Transfer of Class C Liquor License – 1957 S. Cedar Street

Enclosed for your review is an application from Mercantile Bank of Michigan to transfer ownership of the Class C Liquor License, currently in escrow, from Michael Corey and Mark Corey (formerly Sammy's Paddock) to Mercantile Bank.

It is the intent of Mercantile Bank to transfer and hold this license in its name only so long as necessary for the purpose of reselling the license to a prospective buyer.

I recommend that the Township Board proceed with setting a public hearing upon the application, as provided in Delhi Township's Liquor License Ordinance for the transfer of an existing license, and thereby provide opportunity to be heard for any persons having objections to the same.

RECOMMENDED MOTION:

To set a public hearing for 8:00 p.m., August 21, 2012 on the application for transfer of ownership of the Class C Liquor License located at 1957 S. Cedar Street, Holt, Michigan, from Michael Corey and Mark Corey to Mercantile Bank of Michigan.



Application for New License, Permits, or Transfer of Ownership or Interest in License

Instructions: This application must be completed and returned with all inspection and base licensing fees before it can be considered. Make all checks or money orders payable to the State of Michigan.

1. Applicant Information

Name of entity/person that will hold the license: Mercantile Bank of Michigan

- Corporations/Limited Liability Company(s) - Name should be stated exactly how it was filed with the corporation division.
- If your company is not filed in the State of Michigan, you must submit a copy of a filed certificate of authority to transact business in Michigan along with your application.

Street address of proposed licensed establishment: 1957 S Cedar (to be placed in and remain in escrow) Zip Code: 48,842

City, Village: Holt Township: Delhi County: Ingham

Contact person for your company: Justin Karl, Vice President

Business Phone: (616) 726-2405 Cell Phone: _____ E-mail address: jkarl@mercbank.com

Do you have an attorney that you would like us to contact? No Yes - See below:

Attorney name and address: William H. Franks (P66375), Plunkett Cooney, 333 Bridge NW, Grand Rapids, MI 49504

Office Phone: (616) 752-4604 Cell Phone: _____ E-mail address: wfranks@plunkettcooney.com

2. Transaction Information: Check boxes below (as applicable)

- New license Transfer stock/interest Add/Drop space Transfer location Transfer classification Change status (self incorporation)
 New permit Transfer ownership Add/Drop partner Transfer limited partnership interest Other _____

Name(s) of current licensee: Michael D. Corey and Mark A. Corey

Current licensed address: 1957 S. Cedar, Holt, Michigan 48842

3. Check type of licenses and permits requested with your application

License Types:

- SDD SDM
 Class C B-Hotel (beer, wine & spirits)
 Tavern A-Hotel (beer & wine)
 G-1 G-2
 Brewpub Club

Permit Types:

- Outdoor Service Dance Other: _____
 Entertainment Beer & Wine Sampling Catering Permit Topless Activity
 Sunday Sales Permit - Check type below: Banquet Facility
 (AM) (PM) (Both) Additional Bar(s) (Indicate #): 2
 Specific Purpose Permit (Indicate activity requested) Food

(Examples: Before and after hours sales for food, golf registration, bowling, etc.)

What are the hours needed for this permit? _____

Resort and other Types:

- Resort SDD Resort Class C
 Resort B-Hotel Resort Tavern
 Resort G-1 Resort G-2
 New DDA License - Check type below:
 Class C B-Hotel Tavern

Permissions:

- Off-Premise Storage On-Premise Seating Gas Pumps
 Direct Connection(s) Living Quarters

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that submitting false or incomplete information is cause for denial of the license and is a violation of the Liquor Control Code pursuant to MCL 436.2003.

3/23/2012
Date

Justin Karl, Vice President
Print name of applicant

Justin M. Karl
Signature

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board of Trustees

FROM: John B. Elsinga, Township Manager

DATE: July 31, 2012

RE: Resolution No. 2012-007 – Need and Necessity – Road Improvement
Special Assessment District – Ivywood Subdivision South

Enclosed for your review and consideration is the third of five resolutions, which determines the need and necessity for the construction of road improvements for Ivywood Subdivision South.

On July 17, 2012, the Township Board approved the second of five resolutions, in which plans and estimates for construction of the road improvements were placed on file with the Township Clerk and further set a public hearing for August 8, 2012 to determine its need and necessity.

Contingent upon the Township Board's adoption of the third of five resolutions, the Township Board will be asked to adopt the fourth resolution which creates the special assessment district roll and sets a public hearing to hear objections to the same.

Recommended Motion:

To adopt Resolution No. 2012-007, which is the third of five resolutions, which determines the need and necessity for a Special Assessment District for Ivywood Subdivision South Road Improvements and directs the Supervisor to prepare the Special Assessment District Roll.



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Tuesday, July 31, 2012

RE: Street Improvements – Ivywood Subdivision South (of Sandhill Road)

At the meeting on August 8th, the Township Board will hold the first of two required public hearings regarding the establishment of a special assessment district to pay for costs associated with street improvements in the southern section of the Ivywood Subdivision. The purpose of the public hearing is to receive comments and objections to these improvements. It is important to remember that a valid petition containing the signatures of over 51% of the benefitting property owners has already been submitted to the Township.

The next step, after the public hearing has been held, is for the Board to make a determination regarding the “need and necessity” of the proposed improvements. A draft resolution is attached which accomplishes this. It is the third of five required resolutions.

The Board will then need to schedule another public hearing to receive objections to or comments on the proposed special assessment roll. The roll will detail how the cost of the project will be apportioned to each benefitting property owner. You will recall that the estimated cost of the improvements is \$75,000 spread over a period of 7 years. This means that each benefitting property will be responsible for approximately \$1,704.55, or an annual payment of approximately \$295.

While the estimated costs are based on unit prices already being used by the ICDRT, the actual cost of the improvements is being verified. The Ingham County Department of Roads and Transportation (ICDRT) has sent this project out to bid. Bids will be received by the ICDRT on August 8th. Once the bid numbers have been identified, I will finalize the proposed special assessment roll based on the final cost estimates. The roll will be available for public inspection prior to the required public hearing.

With this information in mind, I request that you forward the attached draft resolutions, along with your concurrence, to the Township Board for their consideration and action at the August 8th meeting. As always, if you have any questions or require additional information, please do not hesitate to ask. Thank you.

DELHI CHARTER TOWNSHIP

RESOLUTION 2012-007

THIS IS THE THIRD OF FIVE RESOLUTIONS, WHICH DETERMINES THE NEED AND NECESSITY FOR THE CONSTRUCTION OF STREET IMPROVEMENTS FOR CAMPERDOWN DRIVE, MAYAPPLE LANE AND WHISTLEWOOD WAY AND TO DIRECT THE SUPERVISOR TO PREPARE THE SPECIAL ASSESSMENT DISTRICT ROLL.

At a Regular Meeting of the Township Board of Trustees, of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan, on Wednesday, the 8th day of August, 2012, at 7:30 o'clock, p.m.

PRESENT:

ABSENT:

The following Resolution was offered by _____ and supported by _____.

WHEREAS, this Township Board, pursuant to the provisions of Act 188, Public Acts of Michigan, 1954, as amended, did on the 17th day of July, 2012, adopt a resolution tentatively approving the construction of street improvements for Camperdown Drive, Mayapple Lane and Whistlewood Way and the establishment of a special assessment district for the purpose of paying the cost thereof, which improvements and special assessment district are more specifically hereinafter described; and

WHEREAS, this Township Board did meet on the 8th day of August, 2012, at 8:00 o'clock, p.m., the time, date and place set by the Board to hold a public hearing to hear any objections to the improvements and to the special assessment district therefore; and

WHEREAS, plans and estimates of the cost of said project are on file with the Township Clerk and have been on file since the 17th day of July, 2012.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board hereby determines to make the following described improvements:

Construction of street improvements to include hot in place pavement recycling with a 1" to 1.5" overlay on Camperdown Drive, Mayapple Lane and Whistlewood Way.

2. The Township Board hereby approves the plans and estimates of the cost in the sum of \$75,000 as prepared and presented by the Township Engineer.

3. The Township Board hereby determines that the petitions previously filed with the Township Clerk for this project are sufficient with regard to number of signatures of record owners.
4. The Township Board finally determines that the special assessment district shall consist of the following described lots and parcels of land:

33-25-05-12-102-005	3919 MAYAPPLE LANE	33-25-05-12-102-010	3930 CAMPERDOWN DRIVE
33-25-05-12-102-011	3940 CAMPERDOWN DRIVE	33-25-05-12-101-016	2945 WHISTLEWOOD WAY
33-25-05-12-103-001	2920 PINE TREE ROAD	33-25-05-12-103-020	3910 MAYAPPLE LANE
33-25-05-12-101-013	2979 WHISTLEWOOD WAY	33-25-05-12-102-003	3939 MAYAPPLE LANE
33-25-05-12-101-014	2965 WHISTLEWOOD WAY	33-25-05-12-101-012	2989 WHISTLEWOOD WAY
33-25-05-12-103-018	3896 MAYAPPLE LANE	33-25-05-12-103-019	3900 MAYAPPLE LANE
33-25-05-12-103-023	2970 WHISTLEWOOD WAY	33-25-05-12-101-015	2955 WHISTLEWOOD WAY
33-25-05-12-101-018	3980 CAMPERDOWN DRIVE	33-25-05-12-103-013	3895 CAMPERDOWN DRIVE
33-25-05-12-103-025	2990 WHISTLEWOOD WAY	33-25-05-12-103-017	3890 MAYAPPLE LANE
33-25-05-12-103-021	3920 MAYAPPLE LANE	33-25-05-12-102-007	3899 MAYAPPLE LANE
33-25-05-12-103-012	3905 CAMPERDOWN DRIVE	33-25-05-12-103-003	3985 CAMPERDOWN DRIVE
33-25-05-12-103-004	3975 CAMPERDOWN DRIVE	33-25-05-12-102-008	3910 CAMPERDOWN DRIVE
33-25-05-12-103-015	3880 MAYAPPLE LANE	33-25-05-12-103-010	3925 CAMPERDOWN DRIVE
33-25-05-12-103-005	3965 CAMPERDOWN DRIVE	33-25-05-12-102-013	3960 CAMPERDOWN DRIVE
33-25-05-12-102-001	2950 WHISTLEWOOD WAY	33-25-05-12-102-004	3929 MAYAPPLE LANE
33-25-05-12-103-011	3915 CAMPERDOWN DRIVE	33-25-05-12-103-008	3945 CAMPERDOWN DRIVE
33-25-05-12-103-009	3935 CAMPERDOWN DRIVE	33-25-05-12-102-002	3949 MAYAPPLE LANE
33-25-05-12-103-014	3885 CAMPERDOWN DRIVE	33-25-05-12-103-024	2980 WHISTLEWOOD WAY
33-25-05-12-103-016	3886 MAYAPPLE LANE	33-25-05-12-102-009	3920 CAMPERDOWN DRIVE
33-25-05-12-103-022	3930 MAYAPPLE LANE	33-25-05-12-103-007	3955 CAMPERDOWN DRIVE
33-25-05-12-101-017	3970 CAMPERDOWN DRIVE	33-25-05-12-102-006	3909 MAYAPPLE LANE
33-25-05-12-102-012	3950 CAMPERDOWN DRIVE	33-25-05-12-101-019	3990 CAMPERDOWN DRIVE

and excluding all streets and other land deemed not benefited.

5. The Delhi Township Supervisor is hereby directed to make a special assessment roll in which shall be described all the parcels of land to be assessed as set forth with the names of the owners thereof, if known, and the total amount to be assessed against each parcel of land, which amount shall be such relative portion of the whole sum to be levied against all parcels of land in the assessment as the benefit to such parcel bears to the total benefit of all parcels of land in the special assessment district.
6. When the Supervisor shall have completed the special assessment roll, he shall affix thereto his certificate stating that said roll was made pursuant to this resolution of the Township Board of the Charter Township of Delhi, adopted

August 8, 2012, and that in making the assessment roll he has, according to his best judgment, conformed in all respects to the directions contained in said resolution and the statutes of the State of Michigan, and the Supervisor shall then report the special assessment roll with his certificate attached hereto to the Township Board.

- 7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

AYES:
NAYS:
ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 8th day of August, 2012.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of August, 2012.

Evan Hope, Township Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board of Trustees

FROM: John B. Elsinga, Township Manager

DATE: July 31, 2012

RE: Resolution No. 2012-008 – Set Public Hearing – Road Improvement
Special Assessment District – Ivywood Subdivision South

Subject to the Township Board adopting Resolution No. 2012-007 (the third of five resolutions), enclosed is the fourth of five resolutions which sets a public hearing to hear objections to the special assessment district roll for construction of road improvements for Ivywood Subdivision South.

This project was let out for bid by the Ingham County Department of Roads and Transportation and final cost estimates will be received on August 8, 2012. Once the final cost estimates have been received, a tentative Special Assessment Roll consisting of the 44 benefiting parcels within the district will be established, introduced to the Board at the August 8th Board meeting and then placed on file in the Clerk's Office for reference prior to the public hearing.

Therefore, enclosed for your review and approval is Resolution No. 2012-008, which is the fourth of five resolutions, which creates the special assessment district roll and sets a public hearing to hear objections to the same.

Recommended Motion:

To adopt Resolution No. 2012-008, which is the fourth of five resolutions which creates a special assessment district and roll for road improvements for Ivywood Subdivision South and sets a public hearing for August 21, 2012 at 8:00 p.m. to hear objections to the same.



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Thursday, August 02, 2012

RE: Street Improvements – Ivywood Subdivision South (of Sandhill Road)

At the meeting on August 8th, the Township Board will hold the first of two required public hearings regarding the establishment of a special assessment district to pay for costs associated with street improvements in the southern section of the Ivywood Subdivision. The purpose of the public hearing is to receive comments and objections to these improvements. It is important to remember that a valid petition containing the signatures of over 51% of the benefitting property owners has already been submitted to the Township.

The next step, after the public hearing has been held, is for the Board to make a determination regarding the “need and necessity” of the proposed improvements. A draft resolution is attached which accomplishes this. It is the third of five required resolutions.

The Board will then need to schedule another public hearing to receive objections to or comments on the proposed special assessment roll. The roll will detail how the cost of the project will be apportioned to each benefitting property owner. You will recall that the estimated cost of the improvements is \$75,000 spread over a period of 7 years. This means that each benefitting property will be responsible for approximately \$1,704.55, or an annual payment of approximately \$295.

While the estimated costs are based on unit prices already being used by the ICDRT, the actual cost of the improvements is being verified. The Ingham County Department of Roads and Transportation (ICDRT) has sent this project out to bid. Bids will be received by the ICDRT on August 8th. Once the bid numbers have been identified, I will finalize the proposed special assessment roll based on the final cost estimates. The roll will be available for public inspection prior to the required public hearing.

With this information in mind, I request that you forward the attached draft resolutions, along with your concurrence, to the Township Board for their consideration and action at the August 8th meeting. As always, if you have any questions or require additional information, please do not hesitate to ask. Thank you.

DELHI CHARTER TOWNSHIP

RESOLUTION 2012-008

THIS IS THE FOURTH OF FIVE RESOLUTIONS WHICH SETS A PUBLIC HEARING FOR AUGUST 21, 2012 AT 8:00 P.M. TO HEAR OBJECTIONS TO THE SPECIAL ASSESSMENT DISTRICT ROLL FOR THE CONSTRUCTION OF STREET IMPROVEMENTS FOR CAMPERDOWN DRIVE, MAYAPPLE LANE AND WHISTLEWOOD WAY

At a Regular Meeting of the Township Board of Trustees, of the Charter Township of Delhi, Ingham County, Michigan, held in the Community Services Center, 2074 Aurelius Road, Holt, Michigan on Wednesday, the 8th day of August, 2012, at 7:30 o'clock, p.m.

PRESENT:

ABSENT:

The following Resolution was offered by _____ and supported by _____ .

WHEREAS, by resolution adopted July 17, 2012, the Township Board of the Charter Township of Delhi, determined to acquire and construct the more particularly hereinafter described "construction of street improvements to include hot in place pavement recycling with a 1" to 1.5" overlay on Camperdown Drive, Mayapple Lane and Whistlewood Way" and assess the cost thereof to the property deemed benefited by said improvements, all in accordance with Act 188, Public Acts of Michigan, 1954, as amended; and

WHEREAS, the Supervisor has prepared and reported to the Township Board a special assessment roll assessing the cost of said improvements to the property benefited thereby with his certificate attached thereto:

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll shall be filed with the office of the Township Clerk and shall be available for public examination during regular working hours on regular working days.
2. The Township Board shall meet at 8:00 o'clock, p.m. on Tuesday, the 21st day of August, 2012, in the Community Services Center, 2074 Aurelius Road, Holt, Michigan, in the Charter Township of Delhi, for the purpose of reviewing and hearing objections to the special assessment roll.
3. The Township Clerk shall cause notice of such hearing and filing of the assessment roll to be published twice in a newspaper of general circulation in the Township

Exhibit A to Resolution No. 2012-008

NOTICE OF REVIEW OF SPECIAL ASSESSMENT ROLL FOR
STREET IMPROVEMENTS TO CAMPERDOWN DRIVE, MAYAPPLE LANE AND WHISTLEWOOD WAY

CHARTER TOWNSHIP OF DELHI
INGHAM COUNTY, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

33-25-05-12-102-005	3919 MAYAPPLE LANE	33-25-05-12-102-010	3930 CAMPERDOWN DRIVE
33-25-05-12-102-011	3940 CAMPERDOWN DRIVE	33-25-05-12-101-016	2945 WHISTLEWOOD WAY
33-25-05-12-103-001	2920 PINE TREE ROAD	33-25-05-12-103-020	3910 MAYAPPLE LANE
33-25-05-12-101-013	2979 WHISTLEWOOD WAY	33-25-05-12-102-003	3939 MAYAPPLE LANE
33-25-05-12-101-014	2965 WHISTLEWOOD WAY	33-25-05-12-101-012	2989 WHISTLEWOOD WAY
33-25-05-12-103-018	3896 MAYAPPLE LANE	33-25-05-12-103-019	3900 MAYAPPLE LANE
33-25-05-12-103-023	2970 WHISTLEWOOD WAY	33-25-05-12-101-015	2955 WHISTLEWOOD WAY
33-25-05-12-101-018	3980 CAMPERDOWN DRIVE	33-25-05-12-103-013	3895 CAMPERDOWN DRIVE
33-25-05-12-103-025	2990 WHISTLEWOOD WAY	33-25-05-12-103-017	3890 MAYAPPLE LANE
33-25-05-12-103-021	3920 MAYAPPLE LANE	33-25-05-12-102-007	3899 MAYAPPLE LANE
33-25-05-12-103-012	3905 CAMPERDOWN DRIVE	33-25-05-12-103-003	3985 CAMPERDOWN DRIVE
33-25-05-12-103-004	3975 CAMPERDOWN DRIVE	33-25-05-12-102-008	3910 CAMPERDOWN DRIVE
33-25-05-12-103-015	3880 MAYAPPLE LANE	33-25-05-12-103-010	3925 CAMPERDOWN DRIVE
33-25-05-12-103-005	3965 CAMPERDOWN DRIVE	33-25-05-12-102-013	3960 CAMPERDOWN DRIVE
33-25-05-12-102-001	2950 WHISTLEWOOD WAY	33-25-05-12-102-004	3929 MAYAPPLE LANE
33-25-05-12-103-011	3915 CAMPERDOWN DRIVE	33-25-05-12-103-008	3945 CAMPERDOWN DRIVE
33-25-05-12-103-009	3935 CAMPERDOWN DRIVE	33-25-05-12-102-002	3949 MAYAPPLE LANE
33-25-05-12-103-014	3885 CAMPERDOWN DRIVE	33-25-05-12-103-024	2980 WHISTLEWOOD WAY
33-25-05-12-103-016	3886 MAYAPPLE LANE	33-25-05-12-102-009	3920 CAMPERDOWN DRIVE
33-25-05-12-103-022	3930 MAYAPPLE LANE	33-25-05-12-103-007	3955 CAMPERDOWN DRIVE
33-25-05-12-101-017	3970 CAMPERDOWN DRIVE	33-25-05-12-102-006	3909 MAYAPPLE LANE
33-25-05-12-102-012	3950 CAMPERDOWN DRIVE	33-25-05-12-101-019	3990 CAMPERDOWN DRIVE

and excluding all streets and other land deemed not benefited.

PLEASE TAKE NOTICE that a special assessment roll has been prepared and is on file in the office of the Township Clerk for public examination. Said special assessment roll has been prepared for the purpose of assessing a part of the cost of the following described improvements to the property benefited thereof: *Construction of street improvements to include hot in place pavement recycling with a 1" to 1.5" overlay on Camperdown Drive, Mayapple Lane and Whistlewood Way.*

TAKE FURTHER NOTICE that the Township Board will meet on Tuesday, August 21, 2012, at 8:00 o'clock, p.m. in the Community Services Center, 2074 Aurelius Road, Holt, Michigan, for the

purpose of reviewing said special assessment roll and hearing any objections thereto.

Appearance and protest at the hearing is required in order to appeal the amount of special assessment to the state tax tribunal. A property owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance or protest by letter, and his or her personal appearance will not be required.