

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON APRIL 3, 2012**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, April 3, 2012, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 7:00 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Derek Bajema, Jerry Ketchum, John Hayhoe, DiAnne Warfield

Members Absent: None

Others Present: John Elsinga, Township Manager
Sandra Diorka, Director of Public Services
Tracy Miller, Director of Community Development
Jim Lenon, POTW Maintenance Supervisor
Wendy Thielen, Assistant Twp. Mgr. of Human Resources
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

BUSINESS

DEPARTMENT OF PUBLIC SERVICES – MARCH ACTIVITY REPORT

Sandra Diorka, Director of Public Services, reported on the highlights of the March Activity Report (ATTACHMENT I).

PUBLIC COMMENT - Mike Hamilton, 4541 Sycamore St., Holt, commented on various issues.

ADJOURNMENT

Meeting adjourned at 7:29 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

SUBJECT TO APPROVAL

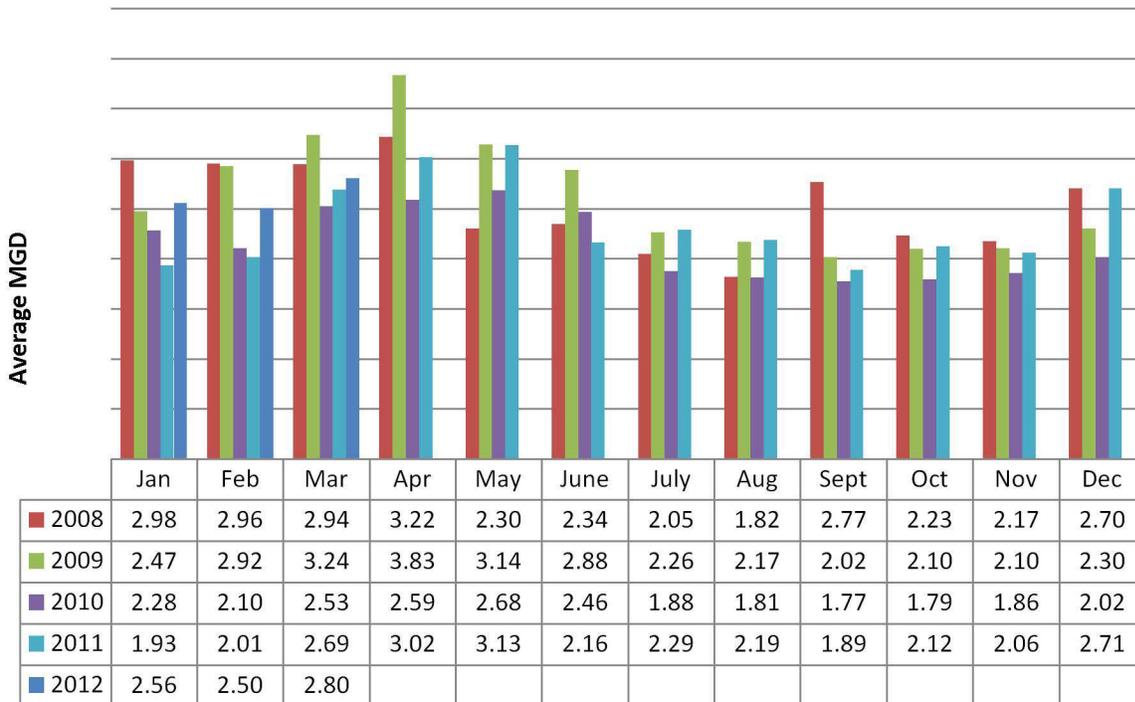


DEPARTMENT OF PUBLIC SERVICES

Monthly Report

March 2012

Effluent Flow Data – (Average MGD)

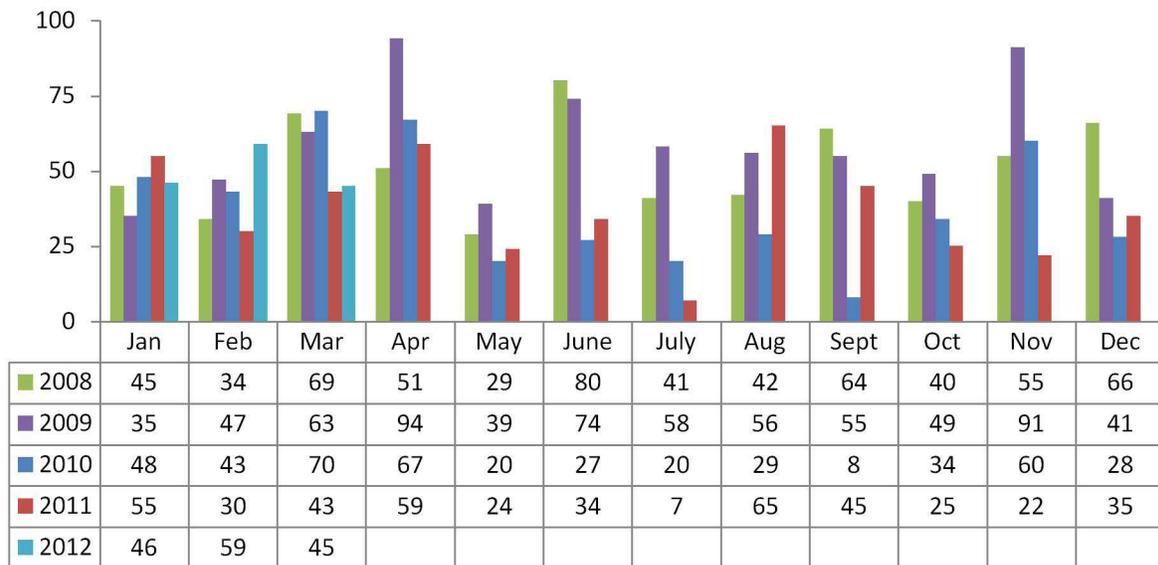


Laboratory Testing and Quality Control – Quality Assurance Program

| Tests Run For | Number Run | % Passing |
|----------------------------|-------------|------------|
| Permit Compliance | 234 | |
| Process Control | 1757 | |
| Quality Control | 96 | 99% |
| Check Samples | 11 | 91% |
| DMRQA-Study 30 Proficiency | | |
| Miscellaneous Sampling | | |
| Totals | 2098 | 95% |

Maintenance

WORK ORDERS



Note: Work order totals do not include monthly, weekly and daily preventive maintenance tasks.

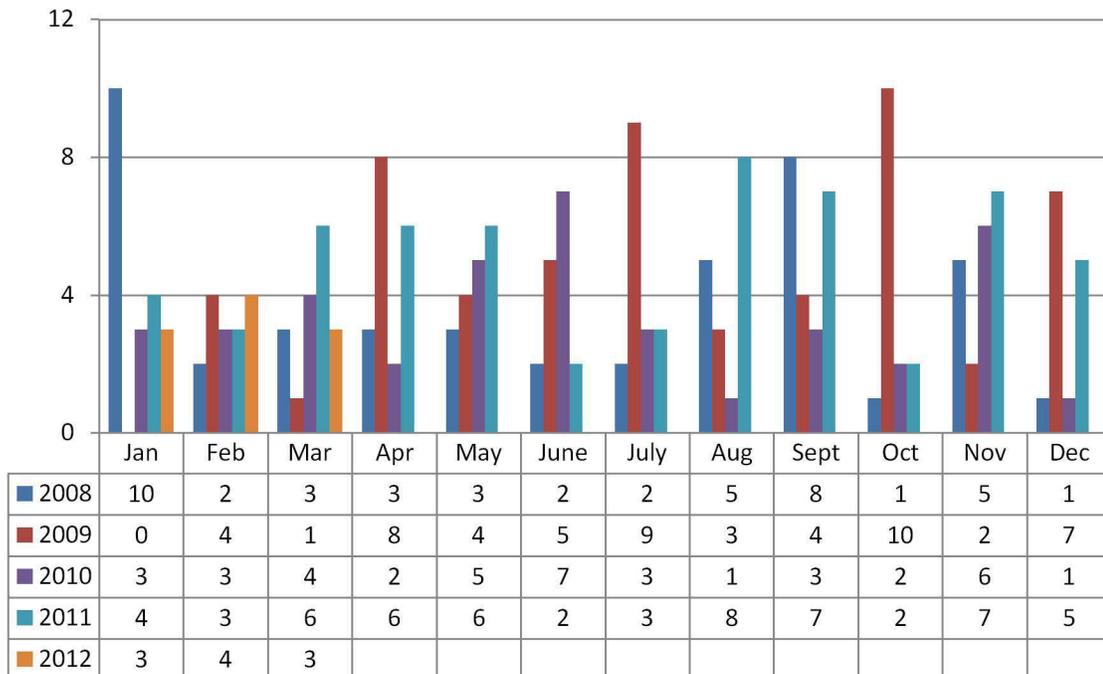
- Picked up trash from the township corners and streets. Cedar Street from Holt to College Roads has been completed.
- Snow equipment was removed and serviced.
- All mats and sidewalk entrances at CSC were power washed.
- Equipment maintenance was performed on the power washer, bead blaster, drill press and grinder.
- A rack was modified on one of the fire trucks for transporting the rescue boat.
- Election equipment was set up and taken down.
- Replaced missing roof shingles on the CSC roof.
- Repaired and inspected dewatering pump located at the RBC building.
- Pulled supernate pump to check for struvite build-up.
- Performed maintenance on vactor truck.
- Cemetery grounds were rolled in preparation for the mow season.
- Tested and serviced three (3) trailer mounted emergency generators.

Training

| Date | # of Employees Attended | Training Course Description |
|------------|-------------------------|--------------------------------------------------------------------|
| 3/5/2012 | 2 | Ingham County Temp. Food Establishment Training |
| 3/6/2012 | 1 | Great Lakes Conference |
| 3/6/2012 | 3 | Pesticide Application Course |
| 3/13-15/12 | 1 | D Hill Trickling Filters & Rotating Biological Contactors Workshop |
| 3/20-21-12 | 1 | D Hill Phosphorus Removal Workshop |
| 3/28/2012 | 2 | MWEA Watershed Summit |

Cemetery

BURIALS



Storm Water

Staff attended and participated in the following storm water meetings:

- The Middle Grand River Watershed stakeholder group at the Delta Township Library
- The Middle Grand River Watershed Planning group at the Constitution Hall

Community Outreach

On March 10, Gill participated in the Girl Scouts parade celebrating their 100 year anniversary in downtown Lansing.

The community gardens were rototilled at both Pine Tree and Grovenburg locations. Lattice fencing was installed around the water totes at the Pine Tree location to make them more aesthetically presentable for local residents.

A video was posted on the township website under the section Wastewater Facility Improvements with Grants will go to vote called, "What is a Sludge Dryer." This video demonstrates how a solar sludge dryer works.

A PowerPoint presentation was created for the Horizons Elementary school demonstrating Scrappy and what his purpose it. Scrappy was implemented to use food waste as another way to produce energy. Containers have been set up at the school to collect food waste for Scrappy.

Two new baby Moreno lambs have been added to our sheep herd.

Construction Projects

The Lift Station D project continues to progress. The masons are installing the brick on the screening building at the POTW. And the cement base was poured for the stairwell at lift station D.



Lift Station D – Cutting and removing the wall at LSD to install a stairway



POTW Screening Project





Twin Baby Moreno Lambs



Industrial Pretreatment Program

| March IPP Activities | | |
|-----------------------------------|-----------|------------------------------------------------------------------------|
| Site Plan Review | | |
| | 3/21/2012 | 4495 Holt Road - Fuel Station 2770 Eaton Rapids Road - Fuel Station |
| Review/Approval | | |
| building plan approval | 03/08/12 | 1845 Cedar - Block Imaging |
| building plan review | 03/19/12 | 2495 Cedar - Kroger |
| building plan approval | 03/27/12 | 1325 N Cedar - Schram's Auto Parts |
| Inspections - Grease Traps | | |
| Compliant | 03/23/12 | 7-11 1997 Aurelius |
| Non Compliant | 03/23/12 | Biggby Coffee - 2006 Cedar |
| Compliant | 03/23/12 | Buddies Grill - 2040 Aurelius |
| Compliant | 03/23/12 | Big Ten Holt - 2005 Eifert |
| Compliant | 03/23/12 | Burger King - 2464 Cedar |
| Compliant | 03/23/12 | Burger King - 2520 E. Jolly |
| Compliant | 03/26/12 | Champions - 2440 N. Cedar |
| Compliant | 03/23/12 | Chisholm Hills - 2395 Washington |
| Compliant | 03/23/12 | Coach's - 6201 Bishop |
| Compliant | 03/23/12 | Coffee Barrel - 2237 Aurelius |
| Compliant | 03/23/12 | Cottage Inn Pizza - 1995 Cedar |
| Compliant | 03/23/12 | Delhi Café - 4625 Willoughby |
| Compliant | 03/23/12 | Fat Boys Pizza - 2040 Aurelius |
| Compliant | 03/23/12 | Eagles - 1111 N. Cedar |
| Compliant | 03/23/12 | Hometown Nutrition - 2380 N. Cedar Ste. 3 |
| Compliant | 03/23/12 | Incu-Bake 1967 Aurelius |
| Compliant | 03/23/12 | IngCredible - 2454 S. Cedar |
| Non Compliant | 03/23/12 | Jade Garden - 1979 Aurelius |
| Compliant | 03/23/12 | Kroger - 2495 N. Cedar |
| Compliant | 03/23/12 | Little Caesar's - 2221 N. Cedar |
| Compliant | 03/23/12 | McDonald's 2775 Eaton Rapids Rd. |
| Compliant | 03/23/12 | McDonald's 2530 E. Jolly |
| Compliant | 03/23/12 | McDonald's 2400 N. Cedar |
| Compliant | 03/23/12 | Sam Corey Senior Center- 2108 N. Cedar |
| Compliant | 03/23/12 | Sammy's II - 1957 Cedar |
| Compliant | 03/23/12 | Subway - 2765 Eaton Rapids Rd. |
| Compliant | 03/23/12 | Tacos E Mas - 1850 Cedar |
| Non Compliant | 03/23/12 | Tim Horton's - 2450 E. Jolly |
| Compliant | 03/23/12 | Tim Horton's - 2350 Cedar |
| Compliant | 03/23/12 | Wendy's - 2727 Eaton Rapids Rd. |

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON APRIL 3, 2012**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, April 3, 2012 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:34 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Derek Bajema, John Hayhoe, Jerry Ketchum, DiAnne Warfield

Members Absent: None

Others Present: John Elsinga, Township Manager
Sandra Diorka, Director of Public Services
Tracy Miller, Director of Community Development
Jim Lenon, POTW Maintenance Supervisor
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Wendy Thielen, Assistant Twp. Mgr. of Human Resources
Amy Finch, Assistant Township Clerk/Deputy Clerk

COMMENTS FROM THE PUBLIC – Mike Hamilton, 4541 Sycamore St., Holt, commented on the financing of the sludge dryer .

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of March 20, 2012
- B. Approval of Minutes – Regular Meeting of March 20, 2012
- C. Approval of Claims – March 20, 2012 (ATTACHMENT I)
- D. Approval of Payroll – March 29, 2012 (ATTACHMENT II)
- E. Reappointment to the Delhi Township Planning Commission – Donald Leaf (ATTACHMENT III)

Ketchum moved to approve the Consent Agenda as presented.

A Roll Call Vote was recorded as follows:

Ayes: Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet, Warfield

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON APRIL 3, 2012**

ZONING AND DEVELOPMENT

SPECIAL USE PERMIT #12-270 – HOLT ROAD INVESTMENTS, LLC – 4495 HOLT ROAD – TAX PARCEL #33-25-05-23-101-049 – FUELING STATION

The Board reviewed a memorandum dated March 27, 2012 from Tracy Miller, Director of Community Development (ATTACHMENT IV).

Hayhoe moved to adopt Special Use Permit No. 12-270 for Holt Road Investments, LLC, 4495 Holt Road, Tax Parcel #33-25-05-23-101-049, to permit a Fueling Station, as recommended by the Planning Commission at their March 26, 2012 meeting.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Sweet, Warfield, Bajema

MOTION CARRIED

SPECIAL USE PERMIT #12-271 – MARSH INVESTORS, LLC – 2270 EATON RAPIDS ROAD – TAX PARCEL #33-25-05-07-252-008 – FUELING STATION

The Board reviewed a memorandum dated March 27, 2012 from Tracy Miller, Director of Community Development (ATTACHMENT V).

Hayhoe moved to adopt Special Use Permit No. 12-271 for Marsh Investors, LLC, 2770 Eaton Rapids Road, Tax Parcel #33-25-05-07-252-008, to permit a Fueling Station, as recommended by the Planning Commission at their March 26, 2012 meeting.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Sweet, Warfield, Bajema, Goodrich

MOTION CARRIED

AMENDMENT TO ZONING ORDINANCE NO. 39 – FLOODPLAIN REGULATIONS (ZONING ORDINANCE NO. 39.158)

The Board reviewed a memorandum dated March 28, 2012 from Tracy Miller, Director of Community Development (ATTACHMENT VI).

Sweet moved to amend Zoning Ordinance No. 39 relative to the regulation of floodplains, as recommended by the Planning Commission at their March 26, 2012 meeting (Zoning Ordinance No. 39.158).

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON APRIL 3, 2012**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Warfield, Goodrich, Hayhoe

Nay: Bajema

MOTION CARRIED

REPORTS

SUPERVISOR

Supervisor Goodrich requested that the Board send letters to Senators Levin and Stebenow and Congressman Rogers in opposition to the proposed closing of the Lansing Processing & Distribution Center on Collins Road in Lansing.

TREASURER

Treasurer Sweet stated that the Treasurer's office has settled with the Ingham County Treasurer for the 2011 property tax roll.

TRUSTEES

Trustee Warfield stated that she attended a public hearing on March 27, 2012 to hear comments in regard to the transfer of powers, duties, and functions of the Board of Ingham County Road Commissioners to the Ingham County Board of Commissioners.

ADJOURNMENT

Meeting adjourned at 8:23 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

SUBJECT TO APPROVAL

ACCOUNTS PAYABLE APPROVAL

March 20, 2012

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated March 20, 2012 numbered 80906 thru 80972 & ACH 1956 thru 1971. Every invoice has a payment authorizing signature(s).

Dated: March 20, 2012

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated March 20, 2012 show payments made from the following funds:

| | | |
|-------------------------------|----|-------------------|
| General Fund | \$ | 132,785.73 |
| Fire Fund | | 20,096.96 |
| Police Fund | | 2,180.00 |
| Fire Equip. & Apparatus Fund | | 1,744.84 |
| Brownfield Redevelopment Fund | | 1,500.00 |
| Downtown Development Fund | | 33,715.75 |
| Sewer Fund | | 459,099.97 |
| Current Tax Fund | | 63,344.19 |
| Trust & Agency Fund | | 2,035.28 |
| Grand Total | \$ | <u>716,502.72</u> |

Includes the following to be reimbursed from separate bank accounts:

| | | |
|-------------|----|-----------|
| Current Tax | \$ | 63,344.19 |
|-------------|----|-----------|

Dated: March 20, 2012

John B. Elsinga, Township Manager

invoices over \$10,000.00 have been approved by general policy or previous motions of the board.(C2AE \$ 21,200.00 For Design Engineering LSD, 12/15/09, Irish Construction \$359,195.74 For LSD Construction Pymt #11, 7/20/10, Parish Corporation \$51,204.00 For Valhalla Park Restroom Construction, 9/20/11, Siemens Industry \$12,837.00 For 2012 Service Agreement, 2/15/11) .

Dated: March 20, 2012

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV. Board Audit and Approval: At a regular meeting of the Township Board held on April 3, 2012 a motion was made by _____ and passed by _____ yes votes and _____ no votes (_____ absent) that the list of claims dated March 20, 2012, was reviewed, audited and approved.

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
EXP CHECK RUN DATES 03/20/2012 - 03/20/2012

| Vendor | Invoice Desc. | Amount |
|------------------------------------|---------------------------------------|----------|
| Fund 101 GENERAL FUND | | |
| Dept 000.00 | | |
| SBAM | HEALTH INSURANCE APRIL | 216.61 |
| MATS | MATS SPRING CONFERENCE/GOODRICH | 60.00 |
| G & C PLUMBING | REFUND PLUMBING PERMIT 5180 RUNNYMEDE | 25.00 |
| MICHAEL MORENO | REFUND-EMP. PD AMB BILL IN FULL | 10.00 |
| | Total For Dept 000.00 | 311.61 |
| Dept 101.00 LEGISLATIVE | | |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 25.50 |
| BANK OF AMERICA | SEMINAR & CONFERENCE REGISTRATIONS | 89.00 |
| MATS | MATS SPRING CONFERENCE/GOODRICH | 225.00 |
| | Total For Dept 101.00 LEGISLATIVE | 339.50 |
| Dept 171.00 MANAGER | | |
| SBAM | HEALTH INSURANCE APRIL | 977.76 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 93.50 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 138.90 |
| WENDY L THIELEN | 3/15/12 MILEAGE/THIELEN | 35.52 |
| BANK OF AMERICA | SEMINAR & CONFERENCE REGISTRATIONS | 25.00 |
| BANK OF AMERICA | SEMINAR & CONFERENCE REGISTRATIONS | 100.00 |
| BANK OF AMERICA | SEMINAR & CONFERENCE REGISTRATIONS | 90.00 |
| BANK OF AMERICA | REGISTRATION/MSU JOB FAIR | 90.00 |
| BANK OF AMERICA | REGISTRATION/MSU JOB FAIR | 50.00 |
| | Total For Dept 171.00 MANAGER | 1,600.68 |
| Dept 191.00 ACCOUNTING | | |
| SBAM | HEALTH INSURANCE APRIL | 977.76 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 19.97 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 29.63 |
| ABRAHAM & GAFFNEY, P.C. | ACCOUNTING SERVICES | 7,078.75 |
| NEW HORIZONS - WEST MICH | 3/28/12 PUBLISHER 2007 CLASS/MEREDITH | 325.00 |
| | Total For Dept 191.00 ACCOUNTING | 8,431.11 |
| Dept 215.00 CLERK | | |
| SBAM | HEALTH INSURANCE APRIL | 2,607.34 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 64.16 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 95.55 |
| CAPITOL COMMUNICATION SYST | 4/1-7/1/12 MAINTENANCE AGREEMENT | 62.00 |
| MUNICODE | CODE ON INTERNET 3/12-2/13 | 500.00 |
| GANNETT MICHIGAN NEWS | PUBLISHING LEGALS FEBRUARY | 616.50 |
| | Total For Dept 215.00 CLERK | 3,945.55 |
| Dept 228.00 INFORMATION TECHNOLOGY | | |
| SBAM | HEALTH INSURANCE APRIL | 977.76 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 48.46 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 71.84 |
| BANK OF AMERICA | UPGRADE/MEMORY/FUSER | 121.44 |

| | | |
|----------------------------------------------|------------------------|----------|
| BANK OF AMERICA | UPGRADE/MEMORY/FUSER | 24.98 |
| BANK OF AMERICA | UPGRADE/MEMORY/FUSER | 99.96 |
| BANK OF AMERICA | UPGRADE/MEMORY/FUSER | 55.96 |
| ACD.NET, INC. | MARCH INTERNET | 199.95 |
| BANK OF AMERICA | UPGRADE/MEMORY/FUSER | 788.97 |
| BANK OF AMERICA | UPGRADE/MEMORY/FUSER | 59.12 |
| BANK OF AMERICA | UPGRADE/MEMORY/FUSER | 59.12 |
| BANK OF AMERICA | UPGRADE/MEMORY/FUSER | 12.60 |
| APPLICATION SPECIALIST KOM | ANTI SPAM 3/20-4/19/12 | 270.00 |
| Total For Dept 228.00 INFORMATION TECHNOLOGY | | 2,790.16 |

| | | |
|----------------------------------|----------------------------|----------|
| Dept 253.00 TREASURERS | | |
| SBAM | HEALTH INSURANCE APRIL | 1,222.19 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 42.50 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 63.29 |
| D & K INVESTIGATIVE SERVICES | SERVICE OF COURT PAPERS | 39.08 |
| Total For Dept 253.00 TREASURERS | | 1,367.06 |

| | | |
|---------------------------------|----------------------------|----------|
| Dept 257.00 ASSESSING | | |
| SBAM | HEALTH INSURANCE APRIL | 1,222.19 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 69.27 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 102.87 |
| BANK OF AMERICA | 360 SERVICES | 3,475.00 |
| BANK OF AMERICA | 360 SERVICES | 273.00 |
| Total For Dept 257.00 ASSESSING | | 5,142.33 |

| | | |
|---------------------------------|-------------------------|----------|
| Dept 262.00 ELECTIONS | | |
| HOLT POSTMASTER | POSTAGE FOR PERMIT #615 | 1,000.00 |
| Total For Dept 262.00 ELECTIONS | | 1,000.00 |

| | | |
|------------------------------------------|----------------------------|----------|
| Dept 265.00 BUILDING & GROUNDS | | |
| SBAM | HEALTH INSURANCE APRIL | 519.19 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 14.22 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 21.17 |
| MAID BRIGADE OF LANSING | CLEANING SERVICES/CSC | 975.00 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 493.24 |
| SIEMENS INDUSTRY, INC. | MOVE DIFFUSER/GOULET DESK | 234.06 |
| Total For Dept 265.00 BUILDING & GROUNDS | | 2,256.88 |

| | | |
|--------------------------------|----------------------------|--------|
| Dept 276.00 CEMETERY | | |
| SBAM | HEALTH INSURANCE APRIL | 850.89 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 23.32 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 34.70 |
| Total For Dept 276.00 CEMETERY | | 908.91 |

| | | |
|----------------------------------|----------------------------|--------|
| Dept 281.00 STORMWATER | | |
| SBAM | HEALTH INSURANCE APRIL | 360.55 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 9.88 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 14.71 |
| Total For Dept 281.00 STORMWATER | | 385.14 |

| | | |
|--------------------------------------|------------------------------------|-----------|
| Dept 446.00 INFRASTRUCTURE | | |
| CONSUMERS ENERGY | ELECTRIC/GAS/STREETLIGHTS | 22,350.88 |
| CONSUMERS ENERGY | ELECTRIC/GAS/STREETLIGHTS | 113.84 |
| LANDSCAPE ARCHITECTS | EASEMENT AQUISITION WASH & WILLOUG | 1,500.00 |
| Total For Dept 446.00 INFRASTRUCTURE | | 23,964.72 |

| | | |
|------------------------------------------------------|------------------------------|----------|
| Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT | | |
| SBAM | HEALTH INSURANCE APRIL | 5,051.72 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 135.58 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 201.88 |
| BANK OF AMERICA | CAR WASH & EAR PLUGS | 14.94 |
| BANK OF AMERICA | CAR WASH & EAR PLUGS | 15.84 |
| BANK OF AMERICA | CAR WASH & EAR PLUGS | (15.84) |
| MICHIGAN ECONOMIC DEVEL | 2012 MEMBERSHIP DUES/MILLER | 260.00 |
| GANNETT MICHIGAN NEWS | PUBLISHING LEGALS FEBRUARY | 77.58 |
| BANK OF AMERICA | CAR WASH & EAR PLUGS | 7.00 |
| TRACY L. C. MILLER | WINTER SEMESTER/MILLER | 1,000.00 |
| TRI-COUNTY REGIONAL | TCRPC 3/29/12 PROGRAM/MILLER | 10.00 |
| Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT | | 6,758.70 |

| | | |
|--------------------------------------------|---------------------------------|----------|
| Dept 752.00 PARKS ADMINISTRATION | | |
| SBAM | HEALTH INSURANCE APRIL | 814.79 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 45.90 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 68.57 |
| BANK OF AMERICA | PESTICIDE TRAINING/SEAT REPAIRS | 300.00 |
| BANK OF AMERICA | MRPA LODGING/TILMA | 206.27 |
| Total For Dept 752.00 PARKS ADMINISTRATION | | 1,435.53 |

| | | |
|----------------------------|------------------------------------|----------|
| Dept 771.00 PARKS | | |
| SBAM | HEALTH INSURANCE APRIL | 1,222.19 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 20.83 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 31.24 |
| ACE HARDWARE | 1 CARDED TAP | 4.79 |
| ACE HARDWARE | 4 U-BOLTS | 10.36 |
| HAMMOND FARMS SOUTH | (18) 55 GAL DRUMS | 180.00 |
| AMERICAN RENTAL | PORTABLE TOILET | 70.00 |
| MODEL COVERALL SERVICE | UNIFORM PANTS | 169.88 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 13.20 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 202.25 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 38.03 |
| CONSUMERS ENERGY | ELECTRIC/GAS/STREETLIGHTS | 102.98 |
| DELTA ELECTRICAL | REPAIR LIGHT POLE/SENIOR CENTER | 117.00 |
| GRAINGER | ELECTRONIC BALLAST | 37.49 |
| ACE HARDWARE | 2 ROLLER FRAMES | 5.58 |
| ACE HARDWARE | TRIM ROLLER | 4.49 |
| MENARDS LANSING SOUTH | 2 BAGS 8" BLACK TIES | 39.94 |
| MENARDS LANSING SOUTH | ROOFING MATERIALS/VALHALLA | 906.71 |
| SAFETY SYSTEMS, INC | QUARTERLY MONITORING/SENIOR CENTER | 90.00 |
| SHERWIN WILLIAMS | 6 GAL PAINT | 268.94 |
| SHERWIN WILLIAMS | 1 GAL PAINT | 41.79 |
| ACE HARDWARE | HINGE & 2 HASPS | 24.97 |
| AYLES TREE SERVICE, INC | REMOVE DEAD ASH TREE/NO HAUL | 85.00 |
| CARQUEST THE PARTS PLACE | (1) 1 RV BLADE STYLE KIT/#12 | 22.99 |
| FASTENAL COMPANY | MOTOR & PINION | 47.84 |
| BANK OF AMERICA | PESTICIDE TRAINING/SEAT REPAIRS | 620.00 |

| | | |
|------------------------|----------------------------------|------------------|
| COMPLETE HITCH COMPANY | RECEIVER & INSTALL/#43 | 246.00 |
| COMPLETE HITCH COMPANY | WIRING LABOR/TRUCK #43 | 47.00 |
| BANK OF AMERICA | REGISTRATION/MSU JOB FAIR | 175.00 |
| LANDSCAPE ARCHITECTS | VALHALLA PARK PAVILLION/RESTROOM | 1,921.50 |
| PARISH CORPORATION | VALHALLA PARK PAVILLION/RESTROOM | 51,204.00 |
| | Total For Dept 771.00 PARKS | <u>57,971.99</u> |

| | | |
|----------------------------|----------------------------------|-----------------|
| Dept 774.00 RECREATION | | |
| SBAM | HEALTH INSURANCE APRIL | 977.76 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 22.10 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 32.81 |
| M.A.S.A. | 20 ADULT SOFTBALLS | 680.00 |
| PIONEER ATHLETICS | ATHLETIC FIELD PAINT | 3,486.00 |
| BANK OF AMERICA | SENIOR CITIZENS TRIPS | 984.00 |
| BANK OF AMERICA | SENIOR CITIZENS TRIPS | 28.00 |
| BANK OF AMERICA | SENIOR CITIZENS TRIPS | 24.00 |
| BANK OF AMERICA | SENIOR CITIZENS TRIPS | 100.00 |
| DEAN TRAILWAYS OF MICHIGAN | SENIOR CITIZENS TRIP | 710.00 |
| CHARLES GRINNELL | HOMETOWN FESTIVAL/GRINNELL | 110.00 |
| SCOTT R. BLANKENSHIP | BASKETBALL OFFICIAL | 50.00 |
| JEFF BRYAN | BASKETBALL OFFICIAL | 150.00 |
| DANIEL A. DUMENEY | BASKETBALL OFFICIAL | 75.00 |
| PAULA K. HARNEY | SENIOR CENTER FITNESS CLASSES | 100.00 |
| GERARD T. HOWLEY | BASKETBALL OFFICIAL | 175.00 |
| BRENDAN LIERMAN | BASKETBALL OFFICIAL | 150.00 |
| RASHAWN MOLDEN | BASKETBALL OFFICIAL | 100.00 |
| STEVEN E. ROGERS | BASKETBALL OFFICIAL | 150.00 |
| MICHAEL E. STEWART | BASKETBALL OFFICIAL | 50.00 |
| GRANT VANLIEW | BASKETBALL OFFICIAL | 75.00 |
| | Total For Dept 774.00 RECREATION | <u>8,229.67</u> |

| | | |
|-----------------------------|---------------------------------------|-----------------|
| Dept 850.00 OTHER FUNCTIONS | | |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 36.45 |
| SBAM | HEALTH INSURANCE APRIL | 5,457.49 |
| ENCOMPASS/EAP | 2ND QUARTER EAP SERVICES | 248.00 |
| BANK OF AMERICA | WEB HOSTING/DOMAIN FEE | 64.75 |
| BANK OF AMERICA | WEB HOSTING/DOMAIN FEE | 1.00 |
| BANK OF AMERICA | WEB HOSTING/DOMAIN FEE | 9.00 |
| BANK OF AMERICA | WEB HOSTING/DOMAIN FEE | 64.75 |
| BANK OF AMERICA | WEB HOSTING/DOMAIN FEE | 64.75 |
| | Total For Dept 850.00 OTHER FUNCTIONS | <u>5,946.19</u> |

Total For Fund 101 GENERAL FUND 132,785.73

| | | |
|-----------------------------|----------------------------|-----------|
| Fund 206 FIRE FUND | | |
| Dept 336.00 FIRE DEPARTMENT | | |
| SBAM | HEALTH INSURANCE APRIL | 13,036.71 |
| SBAM | HEALTH INSURANCE APRIL | 977.76 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 250.49 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 18.27 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 462.90 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 27.34 |
| COHL,STOKER & TOSKEY P.C. | IAFF LEGAL FEES JANUARY | 4,653.05 |
| ENCOMPASS/EAP | 2ND QUARTER EAP SERVICES | 294.50 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 34.39 |

| | | |
|---------------------------------------|---------------------------------|-----------|
| CONSUMERS ENERGY | ELECTRIC/GAS/STREETLIGHTS | 67.58 |
| CONSUMERS ENERGY | ELECTRIC/GAS/STREETLIGHTS | 231.09 |
| BANK OF AMERICA | REGISTRATION/MSU JOB FAIR | 7.48 |
| BANK OF AMERICA | PROJECTOR/WATER/GLOVES/SHIPPING | 35.40 |
| Total For Dept 336.00 FIRE DEPARTMENT | | 20,096.96 |

Total For Fund 206 FIRE FUND 20,096.96

Fund 207 POLICE FUND

Dept 301.00 POLICE

| | | |
|------------------------------|------------------------|----------|
| ROBERT J. ROBINSON, ATTN Y | MOTOR VEH ORD FEBRUARY | 2,180.00 |
| Total For Dept 301.00 POLICE | | 2,180.00 |

Total For Fund 207 POLICE FUND 2,180.00

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS

| | | |
|---------------------------------------------|---------------------------------|----------|
| FIRE SERVICE MANAGEMENT | TURNOUT GEAR CLEANING & FREIGHT | 74.79 |
| BANK OF AMERICA | PROJECTOR/WATER/GLOVES/SHIPPING | 278.89 |
| ACE HARDWARE | 2 TARPS/R21 | 13.48 |
| BANK OF AMERICA | PROJECTOR/WATER/GLOVES/SHIPPING | 1.85 |
| BANK OF AMERICA | PROJECTOR/WATER/GLOVES/SHIPPING | 169.16 |
| BANK OF AMERICA | PROJECTOR/WATER/GLOVES/SHIPPING | 16.40 |
| BANK OF AMERICA | PROJECTOR/WATER/GLOVES/SHIPPING | 21.19 |
| BANK OF AMERICA | PROJECTOR/WATER/GLOVES/SHIPPING | 18.46 |
| ACE HARDWARE | 7 FLOURESCENT LIGHTS/AMBULANCE | 55.93 |
| CARQUEST THE PARTS PLACE | 2 WINDOW KNOBS/21 | 7.58 |
| VICTORY LANE QUICK OIL | LOF/#577 | 44.97 |
| BANK OF AMERICA | PROJECTOR/WATER/GLOVES/SHIPPING | 25.46 |
| BANK OF AMERICA | 6 CERTIFICATE FRAMES | 11.94 |
| BANK OF AMERICA | PROJECTOR/WATER/GLOVES/SHIPPING | 10.59 |
| BANK OF AMERICA | PROJECTOR/WATER/GLOVES/SHIPPING | 384.50 |
| BANK OF AMERICA | PROJECTOR/WATER/GLOVES/SHIPPING | 1.05 |
| BANK OF AMERICA | PROJECTOR/WATER/GLOVES/SHIPPING | 599.99 |
| BANK OF AMERICA | PROJECTOR/WATER/GLOVES/SHIPPING | 8.61 |
| Total For Dept 339.00 EQUIPMENT & APPARATUS | | 1,744.84 |

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 1,744.84

Fund 243 BROWNFIELD REDEVELOPMENT AUTH

Dept 733.00 BROWNFIELD ADMINISTRATION

| | | |
|-------------------------------------------------|---------------------|----------|
| FOSTER, SWIFT, COLLINS | LEGAL FEES FEBRUARY | 120.00 |
| FOSTER, SWIFT, COLLINS | LEGAL FEES FEBRUARY | 1,380.00 |
| Total For Dept 733.00 BROWNFIELD ADMINISTRATION | | 1,500.00 |

Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH 1,500.00

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 728.00 DDA ADMINISTRATION

| | | |
|----------------------------|--------------------------------------|-------|
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 28.05 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 41.53 |
| BANK OF AMERICA | DATE STAMPER/CONFERENCE/SUBSCRIPTION | 16.99 |
| ENCOMPASS/EAP | 2ND QUARTER EAP SERVICES | 15.50 |
| BANK OF AMERICA | WEB HOSTING/DOMAIN FEE | 39.71 |

| | | |
|---------------------------------------------------|------------------------------------------------------|-----------|
| MICHIGAN ECONOMIC DEVEL | 2012 CAPITOL DAY/HAAS | 90.00 |
| MICHIGAN ECONOMIC DEVEL | 2012 CAPITOL DAY/MC FADYEN | 90.00 |
| | Total For Dept 728.00 DDA ADMINISTRATION | 321.78 |
| Dept 729.00 DDA MARKETING & PROMOTION | | |
| BANK OF AMERICA | DATE STAMPER/CONFERENCE/SUBSCRIPTION | 204.00 |
| BANK OF AMERICA | DATE STAMPER/CONFERENCE/SUBSCRIPTION | 75.00 |
| CHARLES GRINNELL | 25 HOURS @ \$22/GRINNELL | 550.00 |
| | Total For Dept 729.00 DDA MARKETING & PROMOTION | 829.00 |
| Dept 730.00 COMM REHABILITATION REBATE PGM | | |
| SJNTL PROPERTIES, LLC | BUILDING REHAB/2192 CEDAR | 11,332.05 |
| | Total For Dept 730.00 COMM REHABILITATION REBATE PGM | 11,332.05 |
| Dept 731.00 DDA INFRASTRUCTURE PROJECTS | | |
| DELTA ELECTRICAL | REPAIR POLE/ASPEN LAKES | 648.00 |
| USA BLUE BOOK | WET WELL FLOAT SWITCH & FREIGHT/ | 34.62 |
| ACE HARDWARE | PHOTOCELL | 11.49 |
| ACE HARDWARE | PHOTOCELL | 11.49 |
| C2AE | I-96 UNDERPASS & N CONNECTOR TRAIL | 18,959.28 |
| | Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS | 19,664.88 |
| Dept 850.00 OTHER FUNCTIONS | | |
| SBAM | HEALTH INSURANCE APRIL | 908.57 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 24.90 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 37.06 |
| MAID BRIGADE OF LANSING | CLEANING SERVICES/SHERIFF | 480.00 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 99.02 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 18.49 |
| | Total For Dept 850.00 OTHER FUNCTIONS | 1,568.04 |
| Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY | | 33,715.75 |
| Fund 590 SEWAGE DISPOSAL SYSTEM | | |
| Dept 000.00 | | |
| SBAM | HEALTH INSURANCE APRIL | 396.98 |
| | Total For Dept 000.00 | 396.98 |
| Dept 548.00 ADMINISTRATION & OVERHEAD | | |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 20.25 |
| SBAM | HEALTH INSURANCE APRIL | 2,977.90 |
| ENCOMPASS/EAP | 2ND QUARTER EAP SERVICES | 162.75 |
| | Total For Dept 548.00 ADMINISTRATION & OVERHEAD | 3,160.90 |
| Dept 558.00 DEPT OF PUBLIC SERVICE | | |
| SBAM | HEALTH INSURANCE APRIL | 11,782.61 |
| HARTFORD LIFE INSURANCE CO | LIFE INSURANCE APRIL | 322.88 |
| UNUM LIFE INSURANCE COMP | DISABILITY INSURANCE APRIL | 480.54 |
| MODEL COVERALL SERVICE | STAFF UNIFORMS | 79.66 |
| MODEL COVERALL SERVICE | STAFF UNIFORMS | 80.61 |
| MODEL COVERALL SERVICE | STAFF UNIFORMS | 79.66 |
| BANK OF AMERICA | UPGRADE/MEMORY/FUSER | 158.90 |
| BANK OF AMERICA | UPGRADE/MEMORY/FUSER | 104.97 |
| BANK OF AMERICA | UPGRADE/MEMORY/FUSER | 74.99 |
| BANK OF AMERICA | UPGRADE/MEMORY/FUSER | 177.98 |

| | | |
|-----------------------------|------------------------------------------|-----------|
| BANK OF AMERICA | UPGRADE/MEMORY/FUSER | 124.97 |
| AIRGAS USA, LLC | CYLINDER RENTAL | 105.65 |
| CARQUEST THE PARTS PLACE | 1/2" F X 3/4" M ADAPTER | 9.79 |
| MICHIGAN PIPE & VALVE | FLYING WING BREAKER BREAK & TAKE | 600.00 |
| USA BLUE BOOK | ORP METER/CABLE/PROBE/FREIGHT | 974.55 |
| USA BLUE BOOK | ORP METER/CABLE/PROBE/FREIGHT | 177.45 |
| USA BLUE BOOK | ORP METER/CABLE/PROBE/FREIGHT | 21.73 |
| PVS NOLWOOD CHEMICALS | CALCIUM NITRATE | 5,981.94 |
| PVS NOLWOOD CHEMICALS | SODIUM HYPOCHLORITE | 3,789.92 |
| PVS NOLWOOD CHEMICALS | CALCIUM NITRATE | 3,184.00 |
| ALS LABORATORY GROUP | EFFLUENT SCAN | 466.00 |
| BANK OF AMERICA | 1 SLUDGE PATHOGEN REDUCTION | 1,100.00 |
| UNITED PARCEL SERVICE | SHIPPING CHARGES | 70.15 |
| UNITED PARCEL SERVICE | SHIPPING CHARGES | 32.18 |
| USA MOBILITY WIRELESS, INC. | PAGER SERVICE | 55.84 |
| COMCAST | HIGH SPEED INTERNET/POTW | 121.90 |
| COMCAST | HIGH SPEED INTERNET/MAINTENANCE | 114.90 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 18.49 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 1,764.35 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 389.45 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 76.66 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 67.45 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 134.80 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 73.92 |
| BOARD OF WATER & LIGHT | WATER & ELECTRIC | 180.39 |
| CONSUMERS ENERGY | ELECTRIC/GAS/STREETLIGHTS | 51.63 |
| CATHEY COMPANY | (1) V-BELT | 14.27 |
| DU BOIS-COOPER ASSOCIATES | GORMAN-RUPP IN-STATION AIR RELEIF VALVE | 7.20 |
| DU BOIS-COOPER ASSOCIATES | GORMAN-RUPP IN-STATION AIR RELEIF VALVE | 1,276.80 |
| DU BOIS-COOPER ASSOCIATES | GORMAN-RUPP IN-STATION AIR RELEIF VALVE | 1.20 |
| DU BOIS-COOPER ASSOCIATES | GORMAN-RUPP IN-STATION AIR RELEIF VALVE | 8.40 |
| DU BOIS-COOPER ASSOCIATES | GORMAN-RUPP IN-STATION AIR RELEIF VALVE | 175.80 |
| DU BOIS-COOPER ASSOCIATES | GORMAN-RUPP IN-STATION AIR RELEIF VALVE | 1.50 |
| USA BLUE BOOK | WET WELL FLOAT SWITCH & FREIGHT | 185.85 |
| USA BLUE BOOK | WET WELL FLOAT SWITCH & FREIGHT | 347.85 |
| USA BLUE BOOK | WET WELL FLOAT SWITCH & FREIGHT | 5.98 |
| USA BLUE BOOK | WET WELL FLOAT SWITCH & FREIGHT | 5.98 |
| USA BLUE BOOK | WET WELL FLOAT SWITCH & FREIGHT | 25.20 |
| SMITH & LOVELESS, INC | CHECK ARM PARTS & FREIGHT/EIFERT RD | 128.94 |
| SMITH & LOVELESS, INC | CHECK ARM PARTS & FREIGHT/EIFERT RD | 8.00 |
| ACE HARDWARE | YELLOW POLY ROPE | 6.99 |
| WOLVERINE ENGINEERS | BERRY FARMS CONSTRUCTION SERVICES | 9,487.59 |
| BANK OF AMERICA | (4) SINGLE ROW BALL BEARINGS | 45.00 |
| ACE HARDWARE | 3 VALVE BALLS/4 NIPPLES/6 HEX BUSHINGS | 108.17 |
| ACE HARDWARE | 1 HEX BUSHING | 6.49 |
| KENDALL ELECTRIC INC | ELECTRIC PLUGS/CHOPPER PUMP | 128.00 |
| KENDALL ELECTRIC INC | ELECTRIC PLUGS/CHOPPER PUMP | 138.00 |
| KENNEDY INDUSTRIES, INC | FLYGT 4620 SUBMERSIBLE EXPLOSION PROOF M | 6,500.00 |
| KERR PUMP AND SUPPLY | AURORA PUMP PARTS & FREIGHT | 475.32 |
| KERR PUMP AND SUPPLY | AURORA PUMP PARTS & FREIGHT | 189.72 |
| KERR PUMP AND SUPPLY | AURORA PUMP PARTS & FREIGHT | 13.90 |
| MAID BRIGADE OF LANSING | CLEANING SERVICES/POTW | 260.00 |
| MAID BRIGADE OF LANSING | CLEANING SERVICES/MAINTENANCE | 260.00 |
| SIEMENS INDUSTRY, INC. | REPAIRED COMBUSTION BLOWER | 1,830.00 |
| SIEMENS INDUSTRY, INC. | HVAC CONTRACT/POTW - YEAR #2 | 12,837.00 |

| | | |
|-----------------------------|----------------------------------------------|------------------|
| BANK OF AMERICA | MANUALS/HEADSET/REGISTRATION | 54.00 |
| RS TECHNICAL SERVICES, INC. | SERVICE GATE CONTROL SYSTEM | 1,728.21 |
| H & H WELDING & REPAIR LLC | FITTINGS TO ADAPT 6" CORRUGATED PLASTIC | 668.00 |
| H & H WELDING & REPAIR LLC | SPRAY WELD/REPAIR IMPELLER | 100.00 |
| SIEMENS INDUSTRY, INC. | GAS ANALYZER REPAIR | 4,144.00 |
| BANK OF AMERICA | POTW LUNCH | 65.61 |
| BANK OF AMERICA | REGISTRATION/MSU JOB FAIR | 175.00 |
| ACE HARDWARE | 6 BAGS GRAVEL MIX | 26.94 |
| ACE HARDWARE | CLEAR SPRAY PAINT | 4.49 |
| LOWE'S CREDIT SERVICES | WOOD FENCE & PARTS | 145.98 |
| BANK OF AMERICA | MANUALS/HEADSET/REGISTRATION | 85.73 |
| BANK OF AMERICA | MANUALS/HEADSET/REGISTRATION | 108.33 |
| BANK OF AMERICA | MANUALS/HEADSET/REGISTRATION | 50.00 |
| STATE OF MICHIGAN | OPERATOR CLASS D EXAM/DE YOUNG | 70.00 |
| STATE OF MICHIGAN | OPERATOR CLASS B EXAM/BRYANT | 70.00 |
| STATE OF MICHIGAN | OPERATOR CLASS C EXAM/TRIGO | 70.00 |
| STATE OF MICHIGAN | OPERATOR CLASS A EXAM/SMITH | 70.00 |
| | Total For Dept 558.00 DEPT OF PUBLIC SERVICE | <u>75,146.35</u> |

Dept 578.01 CAPITAL IMPROVEMENTS

| | | |
|----------------------------|--------------------------------------------|-------------------|
| C2AE | LIFT STATION D/FORCE MAIN/POTW SCREEN | 21,200.00 |
| IRISH CONSTRUCTION COMPANY | LSD PROJ POTW/FM/LSD PYMT 11 | 359,195.74 |
| | Total For Dept 578.01 CAPITAL IMPROVEMENTS | <u>380,395.74</u> |

Total For Fund 590 SEWAGE DISPOSAL SYSTEM 459,099.97

Fund 701 TRUST & AGENCY FUND

Dept 000.00

| | | |
|-------|---------------------|--------|
| AFLAC | EMPLOYEE DEDUCTIONS | 667.64 |
| AFLAC | EMPLOYEE DEDUCTIONS | 7.38 |
| AFLAC | EMPLOYEE DEDUCTIONS | 541.32 |
| AFLAC | EMPLOYEE DEDUCTIONS | 307.02 |
| AFLAC | EMPLOYEE DEDUCTIONS | 511.92 |

Total For Dept 000.00 2,035.28

Total For Fund 701 TRUST & AGENCY FUND 2,035.28

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

| | | |
|-------------------|---------------------------|------------------|
| STATE OF MICHIGAN | DELHI TWP 2011 IFT WINTER | 63,344.19 |
| | Total For Dept 000.00 | <u>63,344.19</u> |

Total For Fund 703 CURRENT TAX ACCOUNT 63,344.19

Total For All Funds: 716,502.72

DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated March 29, 2012

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 103542 through 103583 & direct deposits numbers: DD13324 through DD13397. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: March 29, 2012

Steven R. Kirinovic, CPA

II. Payroll Report

The March 29, 2012 payroll encompasses the following funds and expenditures:

| | Gross Payroll | Payroll Deductions | Net Pay |
|----------------------|--------------------------|---------------------------------------------------------|---------------------------------------------------|
| General Fund | \$67,537.50 | \$18,496.51 | \$49,040.99 |
| Fire Dept. Fund | 41,896.54 | 12,278.79 | \$29,617.75 |
| DDA | 5,454.77 | 2,403.16 | \$3,051.61 |
| Sewer Fund/Receiving | 33,647.71 | 9,297.78 | \$24,349.93 |
| Total Payroll | \$148,536.52 | \$42,476.24 | \$106,060.28 |
| | | | |
| | Township FICA | Township RHS & Pension Plan & H.S.A. | Total Deductions & TWP Liabilities |
| General Fund | \$4,704.23 | \$9,754.97 | \$32,955.71 |
| Fire Dept. Fund | 3,140.13 | 5,872.31 | 21,291.23 |
| DDA | 337.82 | 598.38 | 3,339.36 |
| Sewer Fund/Receiving | 2,437.91 | 5,915.75 | 17,651.44 |
| Total Payroll | \$10,620.09 | \$22,141.41 | \$75,237.74 |

Steven R. Kirinovic, CPA

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on March 29, 2012 and identified as follows:

03/29 Net Pay Disbursement in Common Savings (\$106,060.28)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on April 3, 2012, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated March 29, 2012 was reviewed, audited, and approved.

Attachment to Payroll Register
cc: Sweet(1)Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: Stuart Goodrich, Township Supervisor

DATE: March 28, 2012

RE: Recommendation for Reappointment to the Planning Commission

The appointment term of Planning Commission member Donald Leaf expires April 20, 2012. He has agreed to be reappointed for an additional three-year term. I therefore recommend the following motion:

RECOMMENDED MOTION:

To reappoint Donald Leaf to the Delhi Township Planning Commission for a three-year term, effective April 20, 2012, expiring April 20, 2015.



Delhi Charter Township
Department of Community Development

MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: March 27, 2012

RE: SUP #12-270 4495 Holt Road – Fueling Station

At their meeting last night, the Planning Commission (PC) voted unanimously to recommend approval of a Special Use Permit (SUP) to permit the reconstruction of a Fueling Station on the former Sunoco (Bay) station site on the corner of Holt and Aurelius Roads. The applicant proposes to demolish the existing gas station and rebuild a new Fueling Station in conformance with current Ordinance provisions. This will include removal of the old tanks and any necessary environmental remediation. The new Fueling Station is anticipated to have six pumps and an associated convenience store.

The PC's action included recommending several conditions of approval, as follows:

Commissioner Leaf moved and seconded by Commissioner Goodall to recommend to the Township Board approval of SUP #12-270 for construction of a new fueling station on property located at 4495 Holt Road (33-25-05-23-101-049). The following conditions to apply:

- 1. The entire exterior of the convenience store building shall be brick and/or decorative stone and shall be complementary to the visual appearance of the corner park area to the immediate north of the subject site.*
- 2. There shall be no outside display or sales of any kind, including but not limited to, washer fluid, firewood, softener salt, soda pop or similar items. This does not include the sale of fuels such as gasoline, kerosene, propane or similar provided those facilities are approved pursuant to Zoning Ordinance Section 3.3.*
- 3. The decorative fencing installed along Holt Road and Aurelius Road shall include a minimum of six (6) decorative permanent planters, to be approved prior to construction by the Community Development Director. The planters shall contain appropriate and attractive plant materials during the period of May 1 to October 31st of each year. The planters shall be a part of the irrigation system and be adequately maintained throughout the year.*
- 4. There shall be no overnight parking of vehicles.*
- 5. There shall be no repair or maintenance of vehicles conducted on the property.*
- 6. All lighting shall be directed downward and shall not cast unreasonable illumination, in the opinion of the Director of Community Development, onto adjacent properties or roadways. The intent is to*

maintain the general level of lighting currently present in the area and not create a "light island" at this site.

The Planning Commission has received the "Basis for Determination for Granting a Special Use Permit" and has found that the general and specific standards outlined in Section 8.1.3 have been satisfied and that those findings are accurately reflected in the document entitled "Basis for Determination for SUP 12-270" dated March 19, 2012 and is fully incorporated into this motion and the official meeting minutes.

Discussion: None

Roll Call Vote:

Ayes: Craig, Goodall, Hayhoe, Leaf, O'Hara, Todd, Zietlow

Nays: None

Absent: Olson, Weaver

Abstain: None

MOTION CARRIED

Attached is a copy of my staff report which provides detailed information about the application, the Basis for Determination, the SUP Document and a copy of the draft meeting minutes. Please forward this information, along with your concurrence, to the Township Board for their consideration and action at the upcoming April 3rd meeting. As always, if you have any questions or require additional information please do not hesitate to ask. Thank you.

Recommended Motion to APPROVE:

To adopt Special Use Permit No. 12-270 for Holt Road Investments, LLC, 4495 Holt Road, Tax Parcel #33-25-05-23-101-049, to permit a Fueling Station, as recommended by the Planning Commission at their March 26, 2012 meeting.

-OR-

Recommended Motion to DENY:

To deny Special Use Permit No. 12-270 for Holt Road Investments, LLC, 4495 Holt Road, Tax Parcel #33-25-05-23-101-049 .

**DELHI CHARTER TOWNSHIP
INGHAM COUNTY, MICHIGAN**

SPECIAL USE PERMIT NO. 12-270

APPLICANT: HOLT ROAD INVESTMENTS, LLC

SPECIAL USE PERMIT ADDRESS: 4495 HOLT ROAD
(33-25-05-23-101-049)

DATE ADOPTED: APRIL 3, 2012

PURPOSE: PERMIT A FUELING STATION PURSUANT TO ZONING
ORDINANCE SECTION 5.10.4(8) IN THE C-2: GENERAL
BUSINESS ZONING DISTRICT

CONDITIONS:

1. The entire exterior of the convenience store building shall be brick and/or decorative stone and shall be complementary to the visual appearance of the corner park area to the immediate north of the subject site.
2. There shall be no outside display or sales of any kind, including but not limited to, washer fluid, firewood, softener salt, soda pop or similar items. This does not include the sale of fuels such as gasoline, kerosene, propane or similar provided those facilities are approved pursuant to Zoning Ordinance Section 3.3.
3. The decorative fencing installed along Holt Road and Aurelius Road shall include a minimum of six (6) decorative permanent planters, to be approved prior to construction by the Community Development Director. The planters shall contain appropriate and attractive plant materials during the period of May 1 to October 31st of each year. The planters shall be a part of the irrigation system and be adequately maintained throughout the year.
4. There will be no overnight parking of vehicles.
5. There shall be no repair or maintenance of vehicles conducted on the property.
6. All lighting shall be directed downward and shall not cast unreasonable illumination, in the opinion of the Director of Community Development, onto adjacent properties or roadways. The intent is to maintain the general level of lighting currently present in the area and not create a "light island" at this site.

BASIS OF DETERMINATION: Pursuant to the Michigan Zoning Enabling Act, Act 110 of 2006, as amended, Section 125.3504 (4), conditions imposed by this Special Use Permit are:

(1) Reasonable conditions may be required with the approval of a special land use, planned unit development, or other land uses or activities permitted by discretionary decision. The conditions may include conditions necessary to insure that public services and facilities affected by a proposed land use or activity will be capable of accommodating increased service and facility loads caused by the land use or activity, to protect the natural environment and conserve natural resources and energy, to insure compatibility with adjacent uses of land, and to promote the use of land in a socially and economically desirable manner. Conditions imposed meet all of the following requirements:

(a) Are designed to protect natural resources, the health, safety, and welfare, as well as the social and economic well-being, of those who will use the land use or activity under consideration, residents and landowners immediately adjacent to the proposed land use or activity, and the community as a whole, and

(b) Are related to the valid exercise of the police power and purposes which are affected by the proposed use or activity, and

(c) Are necessary to meet the intent and purpose of the zoning requirements, are related to the standards established in the Zoning Ordinance for the land use or activity under consideration, and are necessary to insure compliance with those standards, and

(2) The conditions imposed with respect to the approval of a land use or activity is recorded in the record of the approval action and remain unchanged except upon the mutual consent of the approving authority and the landowner.

The foregoing Special Use Permit declared adopted on date written above.

Evan Hope, Township Clerk

STATE OF MICHIGAN)

)ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 3rd day of April, 2012.

IN WITNESS THEREOF, I have hereunto affixed my official signature this _____ day of April, 2012.

Evan Hope, Township Clerk

In most cases, Special Use Permits shall be assignable from one party to another, provided, however, that the site, location, and any other restrictions placed on the original Special Use Permit do not change. Assignability of said permit shall be subject to the following requirements and conditions:

- 1. Prior to reassignment of the Special Use Permit to any owner, lessee occupant, or operator, the current permit holder shall notify the Delhi Township Zoning Administrator of his/her intention to assign the permit to a third party.*
- 2. The assignee of the permit shall complete the appropriate application for continued use of the permitted operation.*
- 3. The assignee of the permit shall meet with the Zoning Administrator in an effort to become familiar with all existing requirements of the Special Use Permit. Unless provided elsewhere in Zoning Ordinance No. 39, the new assignee must comply with all Special Use Permit requirements of the current permit holder.*

Approved uses, except seasonal uses, which cease for a period of 180 days are hereby considered abandoned and any such abandonment shall render the Special Use Permit null and void. Seasonal uses which cease for a period of one (1) year must meet the requirements of Zoning Ordinance No. 39 and will require a new Special Use Permit as required in Section 8.1 of the Ordinance. Seasonal uses shall be defined as uses that require or are affected or caused by certain weather availability.

PLANNING COMMISSION STAFF REPORT

SPECIAL USE PERMIT, #12-270, Holt Road Investments LLC

March 19, 2012



Tracy LC Miller, *Director of Community Development*

PROPOSED USE:

The applicant has requested approval of a Special Use Permit (SUP) for a Fueling Station on property zoned C-2: General Business pursuant to Section 5.10.4(8) of the Zoning Ordinance (ZO).

DESCRIPTION:

This site has been used as a gas station/service station for many years. In recent years, the property has significantly deteriorated (see photos) and code enforcement actions have been initiated due to the condition. The property owner proposes to demolish the existing gas station site and rebuild a new Fueling Station consistent with the ZO requirements. The existing gas station is a legal non-conforming land use, since there is no SUP as currently required by the ZO. As a legal non-conforming use, the property must receive an SUP in order to be rebuilt as a Fueling Station.

The Zoning Board of Appeals (ZBA) has taken action to approve five variances for this development. This case was discussed at their meeting on March 12th. The variances will come into play during the later review and approval of the site plans.

Below are some key discussion points regarding the SUP request:

- The site meets the physical requirements (i.e. frontage, size) for a Fueling Station stipulated by the ZO. The ZO also requires that there be no outdoor sales or display (except obviously of fuels).
- The applicant proposes to construct six new pumps under a canopy and a 5000 sq.ft. (or smaller) convenience store.
- The store will have brick and/or decorative stone on all sides of the exterior.
- A decorative fence will be installed along Aurelius and Holt Road. The fence will be situated as to not cause site distance problems, but will be constructed of a mix of stone/brick and pickets of some type (metal, PVC, etc.) The fence will incorporate planters for seasonal flowers/display. The ground around the fence will be covered in grass or ground cover. Sprinkling will be necessary to ensure its health and attractive appearance. The decorative fencing was approved by the ZBA as a condition of the greenbelt variance that was granted.
- The Fueling Station may continue to also sell propane, racing fuel and kerosene (as it does now) but this will be determined as a part of site plan review if it is to be accommodated onsite. This is consistent with the definition of a Fueling Station within the ZO.
- The Fueling Station may be open 24 hours at some point in the future if demand dictates, but it is currently anticipated that the facility will operate from 6AM to midnight.
- There has been some concern expressed by a nearby convenience store (7-11)/property owner about the increased competition that could be created as a result of the proposed project. There are currently approximately 8 convenience stores within close proximity to the site

including DeRosa's, Browers, Quality Dairy, Ram's Party Store, Big10, Rite Aid and CVS. The concern that the addition of one more would be a problem seems to be unsubstantiated.

RECOMMENDATION

Staff recommends approval of the SUP. The issuance of the SUP will enable the property owner to redevelop this site into an attractive contribution to an important area of the community. Further, maintaining the opportunity to obtain fuel within the community service center of the Township is important for residents, shoppers and workers in the area. Improving the appearance and safety of the property will contribute to the overall redevelopment of this area and continue the efforts made by adjacent property owners.

RECOMMENDED MOTION TO APPROVE

Move to recommend to the Township Board approval of SUP #12-270 for construction of a new property located at 4495 Holt Road (33-25-05-23-101-049). The following conditions to apply:

1. The entire exterior of the convenience store building shall be brick and/or decorative stone and shall be complementary to the visual appearance of the corner park area to the immediate north of the subject site.
2. There shall be no outside display or sales of any kind, including but not limited to, washer fluid, firewood, softener salt, soda pop or similar items. This does not include the sale of fuels such as gasoline, kerosene, propane or similar provided those facilities are approved pursuant to Zoning Ordinance Section 3.3.
3. The decorative fencing installed along Holt Road and Aurelius Road shall include a minimum of six (6) decorative permanent planters, to be approved prior to construction by the Community Development Director. The planters shall contain appropriate and attractive plant materials during the period of May 1 to October 31st of each year. The planters shall be a part of the irrigation system and be adequately maintained throughout the year.
4. There will be no overnight parking of vehicles.
5. There shall be no repair or maintenance of vehicles conducted on the property.
6. All lighting shall be directed downward and shall not cast unreasonable illumination, in the opinion of the Director of Community Development, onto adjacent properties or roadways. The intent is to maintain the general level of lighting currently present in the area and not create a "light island" at this site.

The Planning Commission has received the "Basis for Determination for Granting a Special Use Permit" and has found that the general and specific standards outlined in Section 8.1.3 have been satisfied and that those findings are accurately reflected in the document entitled "Basis for Determination for SUP 12-270" dated March 19, 2012 and is fully incorporated into this motion and the official meeting minutes.

MOTION TO DENY

Move to recommend to the Township Board denial of SUP #12-270 that would permit a Fueling Station because the proposal does not comply with the require Basis for Determination Subsection ____ (fill in with specific citation).

DESCRIPTION OF THE SITE

The site is located on the southeast corner of Holt and Aurelius Roads. It is currently developed as a gas station (commonly known as the "Bay Station"). The property is in a state of significant disrepair and has been the subject of code enforcement activity. It remains the last "eyesore" property on this important corner in the *community services* area of the Township.

GENERAL INFORMATION

APPLICANT: Steve Haisha, Consultant on Behalf of Owner

OWNER OF RECORD: Holt Road Investments, LLC
30500 Northwestern Hwy., Ste. 525
Farmington Hills, MI 48334

LOCATION: 4495 Holt Road

PARCEL I.D. NO.: 33-25-05-23-101-049

ZONING: C-2: General Business

REQUESTED ACTIVITY: Approval of a SUP for construction of a Fueling Station.
Redevelopment of existing gas station site.

PROPERTY SIZE: .79 +/- acres

EXISTING LAND USE: Gas Station

ADJACENT LAND USE: North: DDA Corner Park Area & Holt Plaza
South: Existing Multi-Family Apartment Building
East: Existing Residential
West: Commercial Development (7-11/Jade Garden & Incu-Bake)

ADJACENT ZONING: North: C-2: General Business
South: RM-1: Multi-Family
East: R1-C: One-Family Medium Density Residential
West: C-2: General Business

MASTER PLAN OF DELHI CHARTER TOWNSHIP

The 2002 – 2020 Master Plan of Delhi Charter Township, as amended in 2007, (MP) shows the subject property as planned for the continued development of Community Activity Center land uses on the Future Land Use Map. Land uses in this area are intended to meet the local populations' needs for governmental, commercial and retail services and promote a sense of community identification and pride. Enhancing this retail service and redeveloping the property in a manner that enhances aesthesis will meet this goal.

CONFORMANCE WITH SECTION 8.1.3

Prior to action on any SUP application, the PC shall establish that the general and specific standards and requirement contained in Section 8.1.3 have been satisfied. The Planning Commission must review "Section 8.1.3 Basis for Determination for SUP 12-270, 4495 Holt Road" dated March 19, 2012 (attached) and make a determination regarding compliance with each finding.

PROPERTY PHOTOS

Current View of Gas Station



Section 8.1.3 Basis for Determination

SUP #12-270 4495 Holt Road

Section 8.1.3 1 a) Be harmonious and in accordance with the general principals and proposals of the Master Plan.

The Master Plan envisions this area continuing to be developed/redeveloped as “Community Activity Center”. This category is expected to accommodate, among other things, commercial and retail land uses that provide necessary services to residents and others in the area. While the current gas station has certainly fallen into disrepair, it continues to be used and supported by the community. The construction of a new fueling center is expected to better provide for this need within Holt’s community center.

Section 8.1.3 1 b) Be designed, constructed, operated and maintained so as to be harmonious in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the area in which it is proposed.

The project will be designed to be visually compatible with surrounding development and will take cues from the architectural design used in the Holt Shopping Center and DDA Corner Park to the north. The addition of green space and decorative fencing along the road frontages will help to reflect the character of the area.

Section 8.1.3 1 c) Not be hazardous or disturbing to existing or future uses in the same general vicinity and will be a substantial improvement to the property in the immediate vicinity and to the community as a whole.

It is not anticipated that there would be any hazardous or disturbing conditions created for existing or future users. This site is currently used as a gas station, but the improvements will result in a substantial improvement to the property and area as a whole. The addition of modern pumps and fuel tanks will result in a less hazardous condition and the elimination and refinement of driveway entrances will result in safer traffic/pedestrian circulation.

Section 8.1.3 1 d) Be served adequately by essential public services, such as highways, streets, police, fire protection, drainage structures, refuse disposal, water and sewage facilities, or schools.

The development receives fire and police protection from Delhi Charter Township. All other infrastructure/public utilities are currently in place.

Section 8.1.3 1 e) Not involve uses, activities, processes, materials and equipment or conditions of operation that will be detrimental to any person, property or general welfare by reason of excess production of traffic, noise, smoke, fumes, glare or odors.

See 8.1.3 1 c) above.

Section 8.1.3 1 f) be consistent with the intent and purposes of the zoning district in which it is proposed to locate such use.

The C-2: General Business district is intended to cater to the entire community by accommodating retail and business activities used by the general consumer population. The proposed fueling station will provide this necessary amenity to the area and be centrally located to offer a convenient option for residents, workers and businesses.

Section 8.1.3 1 g) Be designed to protect natural resources, the health, safety, welfare, and social and economic well-being of those who will use the land use or activity, and the community as a whole.

There are no anticipated negative impacts. As listed in the staff report dated March 19, 2012, there are benefits of redevelopment, including increased safety, new investment and new tax revenue expected to result from this project. These are positive impacts expected to benefit the community as a whole.

Section 8.1.3 1 h) Be related to the valid exercise of the police power and purposes which are affected by imposed use of activity.

The Michigan Zoning Enabling Act provides the Township with the ability to require Special Use Permits for those uses that have the possibility of creating unacceptable or difficult circumstances for the community. As such the requirement that the proposed redevelopment of the Fueling Station receive an approved SUP prior to construction is a valid exercise of police power.

Section 8.1.3 1 i) Be necessary to meet the intent and purpose of the zoning ordinance, be related to the standards established in the ordinance for the land use or activity under consideration, and be necessary to insure compliance with those standards.

See 8.1.3 1 h) above.

Section 8.1.3 2) Conditions and Safeguards: The Planning Commission may impose such additional conditions and safeguards deemed necessary for the general welfare, for the protection of individual property rights and for insuring that the intent and objectives of this

Ordinance will be observed. The breach of any condition, safeguard, or requirement shall automatically invalidate the permit granted.

The requirement for Site Plan Review, pursuant to Section 3.3 of the ZO, is anticipated to be sufficient to ensure protection as outline above.

Section 8.1.3 3) Specific Requirements: The general standards and requirements of the Section are basic to all uses authorized by Special Use Permit. The specific and detailed requirements set forth in the following Sections relate to particular uses and are requirements which must be met by those uses in addition to the foregoing general standards and requirements where applicable.

See 8.1.3 2) above.

Date: March 19, 2012

Public Hearing, SUP No. 12-270 – Holt Road Investments, LLC, 4495 Holt Road, 33-25-05-23-101-049

Ms. Miller reviewed the staff report for the Special Use Permit (SUP) application for a Fuel Station in the C-2 General Business zoning district. A change in our Township Ordinance since the original station was constructed now requires a Special Use Permit (SUP) to have a fuel station in the C-2 and C-3 zoning districts. Therefore, the station is currently considered legally non-conforming since there is no SUP. The applicant proposes to demolish the existing station and build six new fuel pumps, a canopy and an approximately 5,000 sq. ft. convenience store. The Zoning Board of Appeals (ZBA) granted five variances. Planning Commission (PC) members discussed items from the staff report regarding times of operation, lighting and items outside, such as pop, water softener salt, etc. which is not allowed.

Steve Haisha, 5986 Bella Vista, West Bloomfield, MI, 48322, the applicant's representative, was present and spoke to the PC about the proposal.

Public Hearing Opened @7:25PM

Tom Cunningham, 1959 Elm Street, wondered if liquor and alcohol would be sold there. Holly Kershner, 4473 West Holt Road, is present to represent her mother, Dawn Kershner. She questioned the plans for the existing fence that is in disrepair. Ms. Miller responded that the ZBA required the fencing be replaced or repaired with solid fencing.

Public Hearing Closed @7:31PM

Commissioner Leaf moved and seconded by Commissioner Goodall to recommend to the Township Board approval of SUP #12-270 for construction of a new fueling station on property located at 4495 Holt Road (33-25-05-23-101-049). The following conditions to apply:

- 1. The entire exterior of the convenience store building shall be brick and/or decorative stone and shall be complementary to the visual appearance of the corner park area to the immediate north of the subject site.**
- 2. There shall be no outside display or sales of any kind, including but not limited to, washer fluid, firewood, softener salt, soda pop or similar items. This does not include the sale of fuels such as gasoline, kerosene, propane or similar provided those facilities are approved pursuant to Zoning Ordinance Section 3.3.**
- 3. The decorative fencing installed along Holt Road and Aurelius Road shall include a minimum of six (6) decorative permanent planters, to be approved prior to construction by the Community Development Director. The planters shall contain appropriate and attractive plant materials during the period of May 1 to October 31st of each year. The planters shall be a part of the irrigation system and be adequately maintained throughout the year.**
- 4. There shall be no overnight parking of vehicles.**
- 5. There shall be no repair or maintenance of vehicles conducted on the property.**
- 6. All lighting shall be directed downward and shall not cast unreasonable illumination, in the opinion of the Director of Community Development, onto adjacent properties or roadways. The intent is to maintain the general level of lighting currently present in the area and not create a "light island" at this site.**

The Planning Commission has received the “Basis for Determination for Granting a Special Use Permit” and has found that the general and specific standards outlined in Section 8.1.3 have been satisfied and that those findings are accurately reflected in the document entitled “Basis for Determination for SUP 12-270” dated March 19, 2012 and is fully incorporated into this motion and the official meeting minutes.

Discussion: None

Roll Call Vote:

Ayes: Craig, Goodall, Hayhoe, Leaf, O’Hara, Todd, Zietlow

Nays: None

Absent: Olson, Weaver

Abstain: None

MOTION CARRIED

DRAFT



**Delhi Charter Township
Department of Community Development**

MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: March 27, 2012

RE: SUP #12-271, 2770 Eaton Rapids Road – Fueling Station

At their meeting last night, the Planning Commission (PC) voted unanimously to recommend approval of a Special Use Permit (SUP) to permit the reconstruction of a Fueling Station on the Sunoco station site located at the corner of Eaton Rapids Road (M-99) and Bishop Road. The applicant proposes to demolish the existing gas station and rebuild a new Fueling Station in conformance with current Ordinance provisions. The new Fueling Station is anticipated to have six pumps and an associated convenience store.

The PC's action included recommending several conditions of approval, as follows:

Commissioner Hayhoe moved, seconded by Commissioner O'Hara to recommend to the Township Board approval of SUP #12-271 for construction of a new Fueling Station on property located at 2770 Eaton Rapids Road (33-25-05-07-252-008). The following conditions to apply:

1. The entire exterior of the convenience store building shall be brick and/or decorative stone.
2. There shall be no outside display or sales of any kind, including but not limited to, washer fluid, firewood, softener salt, soda pop or similar items. This does not include the sale of fuels such as gasoline, kerosene, propane or similar provided those facilities are approved pursuant to Zoning Ordinance Section 3.3.
3. There will be no overnight parking of passenger vehicles. In addition, there will be no parking of semi-trucks for any period of time in excess of the time necessary to accommodate normal deliveries to the Fueling Station itself.
4. There shall be no repair or maintenance of vehicles conducted on the property.
5. All lighting shall be directed downward and shall not cast unreasonable illumination, in the opinion of the Director of Community Development, onto adjacent properties or roadways. The intent is to maintain the general level of lighting currently present in the area and not create a "light island" at this site.

The Planning Commission has received the "Basis for Determination for Granting a Special Use Permit" and has found that the general and specific standards outlined in Section 8.1.3 have been satisfied and that those findings are accurately reflected in the document entitled "Basis for Determination for SUP 12-271" dated March 20, 2012 and is fully incorporated into this motion and the official meeting minutes.

Roll Call Vote:

Ayes: Zietlow, Todd, O'Hara, Leaf, Hayhoe, Goodall, Craig
Nays: None
Absent: Olson, Weaver
Abstain: None

MOTION CARRIED

Attached is a copy of my staff report which provides detailed information about the application, the Basis for Determination, the SUP Document and a copy of the draft meeting minutes. Please forward this information, along with your concurrence, to the Township Board for their consideration and action at the upcoming April 3rd meeting. As always, if you have any questions or require additional information please do not hesitate to ask. Thank you.

Recommended Motion to APPROVE:

To adopt Special Use Permit No. 12-271 for Marsh Investors, LLC, 2770 Eaton Rapids Road, Tax Parcel #33-25-05-07-252-008, to permit a Fueling Station, as recommended by the Planning Commission at their March 26, 2012 meeting.

-OR-

Recommended Motion to DENY:

To deny Special Use Permit No. 12-271 for Marsh Investors, LLC, 2770 Bishop Road, Tax Parcel #33-25-05-07-252-008.

**DELHI CHARTER TOWNSHIP
INGHAM COUNTY, MICHIGAN**

SPECIAL USE PERMIT NO. 12-271

APPLICANT: MARSH INVESTORS, LLC

SPECIAL USE PERMIT ADDRESS: 2770 EATON RAPIDS ROAD
(33-25-05-07-252-008)

DATE ADOPTED: APRIL 3, 2012

PURPOSE: PERMIT A FUELING STATION PURSUANT TO ZONING
ORDINANCE SECTION 5.11.5(9) IN THE C-3: HIGHWAY SERVICE
ZONING DISTRICT

CONDITIONS:

1. The entire exterior of the convenience store building shall be brick and/or decorative stone.
2. There shall be no outside display or sales of any kind, including but not limited to, washer fluid, firewood, softener salt, soda pop or similar items. This does not include the sale of fuels such as gasoline, kerosene, propane or similar provided those facilities are approved pursuant to Zoning Ordinance Section 3.3.
3. There will be no overnight parking of passenger vehicles. In addition, there will be no parking of semi-trucks for any period of time in excess of the time necessary to accommodate normal deliveries to the Fueling Station itself.
4. There shall be no repair or maintenance of vehicles conducted on the property.
5. All lighting shall be directed downward and shall not cast unreasonable illumination, in the opinion of the Director of Community Development, onto adjacent properties or roadways. The intent is to maintain the general level of lighting currently present in the area and not create a "light island" at this site.

BASIS OF DETERMINATION: Pursuant to the Michigan Zoning Enabling Act, Act 110 of 2006, as amended, Section 125.3504 (4), conditions imposed by this Special Use Permit are:

(1) Reasonable conditions may be required with the approval of a special land use, planned unit development, or other land uses or activities permitted by discretionary decision. The conditions may include conditions necessary to insure that public services and facilities affected by a

proposed land use or activity will be capable of accommodating increased service and facility loads caused by the land use or activity, to protect the natural environment and conserve natural resources and energy, to insure compatibility with adjacent uses of land, and to promote the use of land in a socially and economically desirable manner. Conditions imposed meet all of the following requirements:

(a) Are designed to protect natural resources, the health, safety, and welfare, as well as the social and economic well-being, of those who will use the land use or activity under consideration, residents and landowners immediately adjacent to the proposed land use or activity, and the community as a whole, and

(b) Are related to the valid exercise of the police power and purposes which are affected by the proposed use or activity, and

(c) Are necessary to meet the intent and purpose of the zoning requirements, are related to the standards established in the Zoning Ordinance for the land use or activity under consideration, and are necessary to insure compliance with those standards, and

(2) The conditions imposed with respect to the approval of a land use or activity is recorded in the record of the approval action and remain unchanged except upon the mutual consent of the approving authority and the landowner.

The foregoing Special Use Permit declared adopted on date written above.

Evan Hope, Township Clerk

STATE OF MICHIGAN)

)ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 3rd day of April, 2012.

IN WITNESS THEREOF, I have hereunto affixed my official signature this ____ day of April, 2012.

Evan Hope, Township Clerk

In most cases, Special Use Permits shall be assignable from one party to another, provided, however, that the site, location, and any other restrictions placed on the original Special Use Permit do not change. Assignability of said permit shall be subject to the following requirements and conditions:

- 1. Prior to reassignment of the Special Use Permit to any owner, lessee occupant, or operator, the current permit holder shall notify the Delhi Township Zoning Administrator of his/her intention to assign the permit to a third party.*
- 2. The assignee of the permit shall complete the appropriate application for continued use of the permitted operation.*
- 3. The assignee of the permit shall meet with the Zoning Administrator in an effort to become familiar with all existing requirements of the Special Use Permit. Unless provided elsewhere in Zoning Ordinance No. 39, the new assignee must comply with all Special Use Permit requirements of the current permit holder.*

Approved uses, except seasonal uses, which cease for a period of 180 days are hereby considered abandoned and any such abandonment shall render the Special Use Permit null and void. Seasonal uses which cease for a period of one (1) year must meet the requirements of Zoning Ordinance No. 39 and will require a new Special Use Permit as required in Section 8.1 of the Ordinance. Seasonal uses shall be defined as uses that require or are affected or caused by certain weather availability.

PLANNING COMMISSION STAFF REPORT
SPECIAL USE PERMIT, #12-271, 2770 Eaton Rapids Road
March 20, 2012



Tracy LC Miller, Director of Community Development

PROPOSED USE:

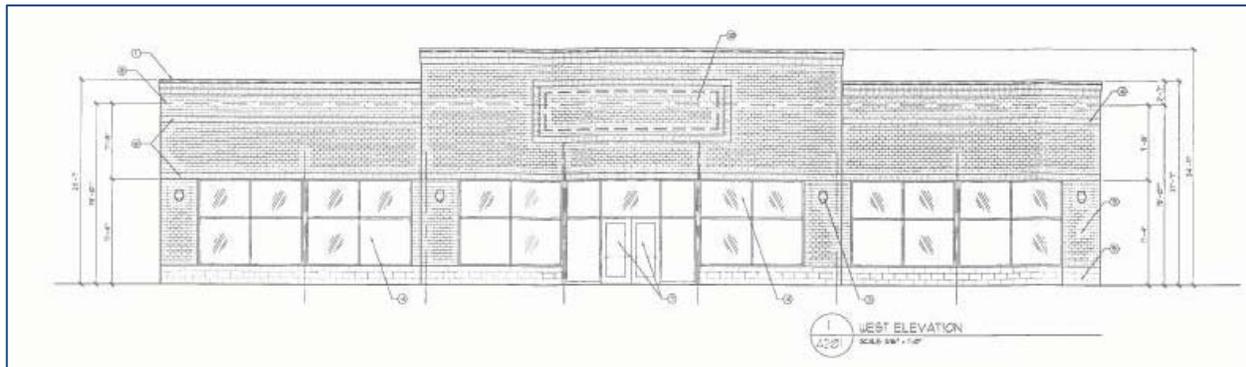
The applicant has requested approval of a Special Use Permit (SUP) for a Fueling Station on property zoned C-3: Highway Service pursuant to Section 5.11.5(9) of the Zoning Ordinance (ZO).

DESCRIPTION:

This site has been used as a gas station/service station for many years. In recent years it has deteriorated significantly. The property owner proposes to demolish the existing gas station site and rebuild a new Fueling Station consistent with current ZO requirements. The existing gas station is a legal non-conforming land use, since there is no SUP as currently required by the ZO. As a legal non-conforming use, the property must receive an SUP in order to be rebuilt as a Fueling Station.

Below are some key discussion points regarding the SUP request:

- The site meets the physical requirements (i.e. frontage, size) for a Fueling Station stipulated by the ZO. The ZO also requires that there be no outdoor sales or display (except obviously of fuels).
- The applicant proposes to construct six new pumps under a canopy and a 5000 sq.ft. (or smaller) convenience store.
- The store will have brick and/or decorative stone on all sides of the exterior. Landscaping and other site upgrades will also be required.



- The Fueling Station may be open 24 hours a day in this location, consistent with the needs of Highway users.
- There has been some discussion of a previous SUP or operational conditions placed on this site. Specifically, that semi-truck parking was not to occur on the site. There is currently a significant amount of truck parking taking place; however staff has been unable to locate any file information about this issue. However, truck terminal facilities are not permitted in the C-3 zoning district and are instead a use permitted within the industrial zoning. This is a

new opportunity to correct this zoning violation through the implementation of conditions placed on this SUP.

- The applicant has acquired rights to the former L&L Shoprite liquor license. The applicant anticipates initially transferring this license to this location. It is currently under review by the State Liquor Control Commission.
- The site will no longer provide diesel fueling for large trucks.

RECOMMENDATION

Staff recommends approval of the SUP. However, it is suggested that the addition of several conditions on the approval will help to clarify the expectations regarding the site and future operational issues. The suggested conditions are listed below in the “recommended motion to approve”.

RECOMMENDED MOTION TO APPROVE

Move to recommend to the Township Board approval of SUP #12-271 for construction of a new Fueling Station on property located at 2770 Eaton Rapids Road (33-25-05-07-252-008). The following conditions to apply:

1. The entire exterior of the convenience store building shall be brick and/or decorative stone.
2. There shall be no outside display or sales of any kind, including but not limited to, washer fluid, firewood, softener salt, soda pop or similar items. This does not include the sale of fuels such as gasoline, kerosene, propane or similar provided those facilities are approved pursuant to Zoning Ordinance Section 3.3.
3. There will be no overnight parking of passenger vehicles. In addition, there will be no parking of semi-trucks for any period of time in excess of the time necessary to accommodate normal deliveries to the Fueling Station itself.
4. There shall be no repair or maintenance of vehicles conducted on the property.
5. All lighting shall be directed downward and shall not cast unreasonable illumination, in the opinion of the Director of Community Development, onto adjacent properties or roadways. The intent is to maintain the general level of lighting currently present in the area and not create a “light island” at this site.

The Planning Commission has received the “Basis for Determination for Granting a Special Use Permit” and has found that the general and specific standards outlined in Section 8.1.3 have been satisfied and that those findings are accurately reflected in the document entitled “Basis for Determination for SUP 12-271” dated March 20, 2012 and is fully incorporated into this motion and the official meeting minutes.

MOTION TO DENY

Move to recommend to the Township Board denial of SUP #12-271 for a Fueling Station because the proposal does not comply with the require Basis for Determination Subsection ____ (fill in with specific citation).

DESCRIPTION OF THE SITE

The site is located on the northeast corner of Eaton Rapids Road (M-99) and Bishop Road. It is currently developed as a gas station (commonly known as the “Sunoco Station”). The property is in a state of disrepair and needs to be redeveloped. In addition, the site is being used for truck parking which is not permitted within the C-3: Highway Service zoning district.

GENERAL INFORMAITON

APPLICANT: Steve Haisha, Consultant on Behalf of Owner

OWNER OF RECORD: Marsh Investors, LLC
30500 Northwestern Hwy., Ste. 525
Farmington Hills, MI 48334

LOCATION: 2770 Eaton Rapids Road (M-99)

PARCEL I.D. NO.: 33-25-05-07-252-008

ZONING: C-3: Highway Service

REQUESTED ACTIVITY: Approval of a SUP for construction of a Fueling Station.
Redevelopment of existing gas station site.

PROPERTY SIZE: 2.66 +/- acres

EXISTING LAND USE: Gas Station

ADJACENT LAND USE: North: Car Wash
South: The Car Shop & Coach’s Bar
East: Existing Residential
West: Speedway

ADJACENT ZONING: North: C-3: Highway Service
South: C-2: General Business
East: R1-B: One-Family Low Density Residential
West: C-3: Highway Service

MASTER PLAN OF DELHI CHARTER TOWNSHIP

The 2002 – 2020 Master Plan of Delhi Charter Township, as amended in 2007, (MP) shows the subject property as planned for the continued development of Commercial land uses on the Future Land Use Map. Land uses in this area are intended to meet the need for commercial services.

CONFORMANCE WITH SECTION 8.1.3

Prior to action on any SUP application, the PC shall establish that the general and specific standards and requirement contained in Section 8.1.3 have been satisfied. The Planning Commission must review “Section 8.1.3 Basis for Determination for SUP 12-271, 2770 Eaton Rapids Road” dated March 20, 2012 (attached) and make a determination regarding compliance with each finding.

PROPERTY PHOTOS

Section 8.1.3 Basis for Determination

SUP #12-271

2770 Eaton Rapids Road

Section 8.1.3 1 a) Be harmonious and in accordance with the general principals and proposals of the Master Plan.

The Master Plan envisions this area continuing to be developed for commercial land uses. The redevelopment of this gas station site into a fueling station meeting the design, landscaping and other provisions of the Zoning Ordinance will help to ensure that the development is in accordance with the principals of the Master Plan.

Section 8.1.3 1 b) Be designed, constructed, operated and maintained so as to be harmonious in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the area in which it is proposed.

The site is currently used as a gas station and convenience store. Overnight parking of semi-trucks also is occurring on site. Redevelopment of the site, and the conditions placed on the SUP, will help to ensure that the site is designed and operated in a manner that is harmonious with the character of the area.

Section 8.1.3 1 c) Not be hazardous or disturbing to existing or future uses in the same general vicinity and will be a substantial improvement to the property in the immediate vicinity and to the community as a whole.

It is not anticipated that there would be any hazardous or disturbing conditions created for existing or future users. This site is currently used as a gas station, but the improvements will result in a substantial improvement to the property and area as a whole. The addition of modern pumps and fuel tanks will result in a less hazardous condition and the elimination of semi-truck parking will minimize disturbance to other properties in the area.

Section 8.1.3 1 d) Be served adequately by essential public services, such as highways, streets, police, fire protection, drainage structures, refuse disposal, water and sewage facilities, or schools.

The development receives fire and police protection from Delhi Charter Township. All infrastructure/public utilities are currently in place.

Section 8.1.3 1 e) Not involve uses, activities, processes, materials and equipment or conditions of operation that will be detrimental to any person, property or general welfare by reason of excess production of traffic, noise, smoke, fumes, glare or odors.

See 8.1.3 1 c) above.

Section 8.1.3 1 f) be consistent with the intent and purposes of the zoning district in which it is proposed to locate such use.

The C-3: Highway Service district is intended to cater to those traveling on the highways and in the locality. The proposed fueling station will provide this necessary amenity to the area and be centrally located to offer a convenient option for travelers, residents, workers and other businesses.

Section 8.1.3 1 g) Be designed to protect natural resources, the health, safety, welfare, and social and economic well-being of those who will use the land use or activity, and the community as a whole.

There are no anticipated negative impacts. As listed in the staff report dated March 20, 2012, there are benefits of redevelopment, including increased safety, new investment and new tax revenue expected to result from this project. These are positive impacts expected to benefit the community as a whole.

Section 8.1.3 1 h) Be related to the valid exercise of the police power and purposes which are affected by imposed use of activity.

The Michigan Zoning Enabling Act provides the Township with the ability to require Special Use Permits for those uses that have the possibility of creating unacceptable or difficult circumstances for the community. As such the requirement that the proposed redevelopment of the Fueling Station receive an approved SUP prior to construction is a valid exercise of police power.

Section 8.1.3 1 i) Be necessary to meet the intent and purpose of the zoning ordinance, be related to the standards established in the ordinance for the land use or activity under consideration, and be necessary to insure compliance with those standards.

See 8.1.3 1 h) above.

Section 8.1.3 2) Conditions and Safeguards: The Planning Commission may impose such additional conditions and safeguards deemed necessary for the general welfare, for the protection of individual property rights and for insuring that the intent and objectives of this Ordinance will be observed. The breach of any condition, safeguard, or requirement shall automatically invalidate the permit granted.

The requirement for Site Plan Review and the SUP, pursuant to Section 3.3 of the ZO, is anticipated to be sufficient to ensure protection as outline above.

Section 8.1.3 3) Specific Requirements: The general standards and requirements of the Section are basic to all uses authorized by Special Use Permit. The specific and detailed requirements set forth in the following Sections relate to particular uses and are requirements which must be met by those uses in addition to the foregoing general standards and requirements where applicable.

See 8.1.3 2) above.

Date: March 20, 2012

Public Hearing, SUP No. #12-271 – Marsh Investors, LLC. 2770 Eaton Rapids Road, 33-25-05-07-252-008

Ms. Miller reviewed the staff report for the Special Use Permit (SUP) application requesting approval of a Fueling Station in the C-3 Highway Service zoning district. The current gas station is legally non-conforming because there is no SUP as is now required by the ZO. The applicant proposes to demolish the existing station and rebuild a new one. There was discussion regarding general clean up of the area, the detention pond and overnight truck parking and storage.

Steve Haisha, 5986 Bella Vista, West Bloomfield, MI, 48322, the applicant, spoke to the PC members about the proposal. He voiced his concern about the requirement for no outside display or sales. The PC informed him that this was not specific to his application, but is a general requirement of the Zoning Ordinance.

Public Hearing Opened @8:03PM

There was no public comment.

Public Hearing Closed @8:03PM

Discussion: None

Commissioner Hayhoe moved, seconded by Commissioner O'Hara to recommend to the Township Board approval of SUP #12-271 for construction of a new Fueling Station on property located at 2770 Eaton Rapids Road (33-25-05-07-252-008). The following conditions to apply:

- 1. The entire exterior of the convenience store building shall be brick and/or decorative stone.**
- 2. There shall be no outside display or sales of any kind, including but not limited to, washer fluid, firewood, softener salt, soda pop or similar items. This does not include the sale of fuels such as gasoline, kerosene, propane or similar provided those facilities are approved pursuant to Zoning Ordinance Section 3.3.**
- 3. There will be no overnight parking of passenger vehicles. In addition, there will be no parking of semi-trucks for any period of time in excess of the time necessary to accommodate normal deliveries to the Fueling Station itself.**
- 4. There shall be no repair or maintenance of vehicles conducted on the property.**
- 5. All lighting shall be directed downward and shall not cast unreasonable illumination, in the opinion of the Director of Community Development, onto adjacent properties or roadways. The intent is to maintain the general level of lighting currently present in the area and not create a "light island" at this site.**

The Planning Commission has received the "Basis for Determination for Granting a Special Use Permit" and has found that the general and specific standards outlined in Section 8.1.3 have been satisfied and that those findings are accurately reflected in the document entitled "Basis for Determination for SUP 12-271" dated March 20, 2012 and is fully incorporated into this motion and the official meeting minutes.

Roll Call Vote:

Ayes: Zietlow, Todd, O'Hara, Leaf, Hayhoe, Goodall, Craig

Nays: None

Absent: Olson, Weaver

Abstain: None

MOTION CARRIED

DRAFT



**Delhi Charter Township
Department of Community Development**

MEMORANDUM

TO: John Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Wednesday, March 28, 2012

RE: Section 6.6 – Floodplain Regulations

As you know, in 2011 the Township was required to adopt the new Flood Insurance Rate Maps produced by FEMA. As a result of the new maps and in response to questions posed by residents, lenders and others, staff has had to focus increased attention on the current floodplain regulations in our Zoning Ordinance (ZO). As a result, it became apparent that the ZO provisions regarding construction and use of floodplain areas was not entirely clear.

The Planning Commission reviewed the existing requirements, held several discussions regarding the overall intent of the regulations and has ultimately recommended some minor amendments that, if adopted, will clarify this section of the ZO. The overall consensus of the PC's discussions can be summarized as follows:

- It is not the intent to completely prohibit development within floodplain areas.
- Any development that occurs must not result in a significant or unreasonable displacement of floodwaters in a way that would adversely impact other property owners.
- A playground, like the one on the east side of Okemos Road in Meridian Township, is an acceptable use of a floodplain area.
- A structure used for residential, commercial or other occupancy by people can be built, but that a special use permit should be required and that the structure must be elevated above the floodplain.

The attached ZO amendments reflect this consensus. The Township Attorney has reviewed the proposed amendments and required changes are reflected. At their meeting on March 26th, the PC held a public hearing regarding the proposed amendment. No one from the public spoke at the hearing. The PC made the following motion to recommend that the Township Board adopt the proposed amendments.

Public Hearing, Case 12-871, Text Amendment to Zoning Ordinance – 39.158 – Floodplain Regulations

Ms. Miller presented the final draft of the ordinance to the PC board.

*Public Hearing Opened @8:10PM
There was no public comment.
Public Hearing Closed @8:10PM*

Commissioner O'Hara moved, seconded by Commissioner Leaf to recommend approval of Ordinance 39.158 regarding amendments to the Zoning Ordinance to the Township Board.

Roll Call Vote:

Ayes: Craig, Goodall, Hayhoe, Leaf, O'Hara, Todd, Zietlow

Nays: None

Absent: Olson, Weaver

Abstain: None

MOTION CARRIED

I've attached a "bold and strikeout" copy of the proposed amendments here for your review. I respectfully request that you forward this information, along with your concurrence, to the Township Board for their consideration and action at the April 3rd meeting. As always, if you have any questions or require additional information, please do not hesitate to ask. Thank you.

Recommended Motion to APPROVE:

To amend Zoning Ordinance No. 39 relative to the regulation of floodplains, as recommended by the Planning Commission at their March 26, 2012 meeting (Zoning Ordinance No. 39.158).

-OR-

Recommended Motion to DENY:

To deny amending Zoning Ordinance No. 39 relative to the regulation of floodplains.

DELHI CHARTER TOWNSHIP
INGHAM COUNTY, MICHIGAN

ORDINANCE NO. 39.158

PREAMBLE

AN ORDINANCE TO AMEND THE DELHI CHARTER TOWNSHIP ZONING ORDINANCE RELATIVE TO SECTION 6.6 REGARDING FLOODPLAIN AREAS. SPECIFICALLY, TO AMEND SUB-SECTION 6.6.1 TO CLARIFY THE INTENT OF THE REGULATIONS, TO AMEND SUB-SECTION 6.6.3 TO CLARIFY THE USES PERMITTED BY RIGHT, TO AMEND SUB-SECTION 6.6.4 TO CLARIFY THE INFORMATION THAT MUST BE SUBMITTED IN CONSIDERATION OF A SPECIAL USE PERMIT FOR CERTAIN DEVELOPMENT WITHIN A FLOODPLAIN AREA AND TO ADD A NEW SUB-SECTION 3 TO 6.6.4 WHICH ALLOWS FOR THE ISSUANCE OF A SPECIAL USE PERMIT FOR STRUCTURES INTENDED FOR HUMAN OCCUPANCY AND THE CONDITIONS THEREOF, TO DELETE OLD SUB-SECTION 6.6.5 ENTITLED "RESTRICTED USES" AND REPLACE IT WITH NEW SUB-SECTION 6.6.5 REGARDING THE REQUIREMENTS FOR DATA SUBMISSION FOR DEVELOPMENT ADJACENT TO FLOODPLAIN AREAS. ALL AMENDMENTS LISTED ABOVE WILL AFFECT THE ENTIRE TOWNSHIP.

The Charter Township of Delhi, Ingham County, Michigan, ordains:

SECTION I. AMENDMENT OF SECTION 6.6 "FLOODPLAIN REGULATIONS"

SECTION 6.6 FLOODPLAIN REGULATIONS

6.6.1 INTENT AND PURPOSE: The purpose of these regulations is to protect those areas of the Township which are ~~subject to predictable flooding~~ in the **identified** floodplain areas ~~of the major rivers, their branches and tributaries within the Township~~ so that the reservoir capacity shall not be reduced **or modified in a manner that would**, ~~thereby creating~~ danger to areas previously not so endangered in time of high water, or to impede, retard, accelerate or change the direction of the flow or carrying capacity ~~of the river valley~~ or to otherwise increase the possibility of **flooding**. All land included in the floodplain area shall be subject to the requirements specified herein, in addition to the normal zoning district requirements in which said land ~~is shall be~~ located.

6.6.2 FLOODPLAIN AREAS:

As designated by the U.S. Army Corp of Engineers, the *Federal Emergency Management Agency – Flood Insurance Rate Maps* or as authorized by the Township Engineer, the intermediate regional floodplain information shall be mapped and superimposed on the official zoning map entitled "Zoning Districts of Delhi Township, Ingham County, Michigan" so as to delineate flood areas as they relate to

each district. Delineation of such flood areas shall be based upon reasonable flood expectancy, as determined by flood history, and shall be restricted as to use and occupancy so that human life is protected and future flood damage is minimized.

6.6.3 PERMITTED PRINCIPAL USES: Notwithstanding any other provisions of this Ordinance, no building or structure shall be erected, converted or structurally altered and no land and/or structure shall be used except for one or more of the following uses:

- 1) Open space uses, such as farms, ~~truck gardens~~, nurseries, parks, playgrounds, golf courses, preserves, bridle trails, nature paths, private or commercial recreation, and other similar open uses.
- 2) Off-street parking uses, PROVIDED that all parking shall be at **pre-construction** grade level and in conformance with the provisions of Article VI.
- 3) Utilities, roads, railroads, ~~dams~~ **dams**, rivers, structures and buildings for public or recreational uses, when designed so as not to increase the possibility of flood or be otherwise detrimental to the public health, safety **or** ~~and~~ welfare.
- 4) Yard and setback areas required for any district within the floodplain areas may be included within the floodplain areas. ~~However, the elevation of the lowest floor designed or intended for human habitation shall be at least three (3) feet above the established floodplain.~~

6.6.4 USES PERMITTED BY SPECIAL USE PERMIT: The following use of land ~~and~~ structures may be permitted **within the floodplain area** by ~~the application for and the issuance of a special use permit. with specified procedures and requirements, as outlined, and shall be~~ **Prior to the issuance of a Special Use Permit, the Township Engineer must find that** ~~subjected to an engineering finding by the Township Engineer that the requirements of this Section have been~~ **are** satisfied. **Further, applicants must furnish any and all engineering, design, topographic or other data necessary, relevant to the proposed use, as deemed necessary by the Township Engineer to make said finding.**

- 1) Dumping or backfilling in the floodplain areas with any material in any manner unless, through compensating excavation and shaping of the floodplain, PROVIDED the flow and natural impoundment capacity of the floodplain will be maintained or improved so that no significant or measurable change in flow or reduction in impoundment capacity of the floodplain would thereby result.
- 2) ~~The construction or location of outdoor play equipment, bleachers and similar outdoor equipment and appurtenances, storage of materials or equipment, provided such elements shall not cause any significant obstruction to the flow or reduction in the water impoundment capacity of the floodplain.~~

3) A structure intended for human occupancy as a place of residence, place of public gathering or employment, regardless of whether habitation is continuous or periodic in nature, subject to the following conditions:

- a) The proposed construction, including any basement, is elevated at least three (3) feet above the established floodplain elevation.
- b) The structure will not cause any significant obstruction to the flow or reduction in the water impoundment capacity of the floodplain.
- c) That the structure and its location have been approved by the Federal Emergency Management Agency (FEMA).
- d) Upon completion of a permitted structure, the owner shall submit to the Director of Community Development an elevation certificate showing the final elevation of the lowest habitable floor level, the highest and lowest adjacent grade elevations and the elevation of the floodplain.

~~6.6.5 RESTRICTED USES: Any structure where human habitation is contemplated either as a place of residence, places of public gathering or employment, shall be prohibited from locating within flood plain areas unless the proposed construction, including the basement, is elevated to or above the base flood elevation.~~

~~6.6.6~~ **6.6.5 DATA SUBMISSION REQUIREMENTS FOR DEVELOPMENT ADJACENT TO FLOODPLAIN AREAS**: Prior to the issuance of a building permit for structures adjacent to **or in close proximity to** floodplain areas the Building Inspector shall require the applicant **shall** for such permit to submit topographic data, engineering studies, proposed site plan, or other ~~similar~~ data needed to determine the possible effects of flooding on a proposed structure and/or the effect of the structure on the flow of water. All such required data shall be prepared by a **licensed professional qualified to perform such work.** ~~technically qualified persons.~~

SECTION II. SAVINGS CLAUSE

Except as expressly amended herein, all other provisions of the Delhi Charter Township Zoning Ordinance shall remain in full force and effect.

SECTION III. REPEAL

All Ordinances or parts of Ordinances of the charter township of Delhi inconsistent herewith shall be and are hereby repealed, insofar as they may be inconsistent with the provisions of this Ordinance. The adoption of this Ordinance shall not, however, invalidate any prosecution or other legal proceeding taken in connection with a similar subject matter under ordinances existing at the time such action was initiated.

SECTION IV. SEVERABILITY

It is the legislative intent of the township board adopting this Ordinance that all provisions hereof shall be liberally construed to protect the public health, safety and general welfare of the inhabitants of the Township and all other persons affected by the Ordinance. Consequently, should any provision of this Ordinance be held to be unconstitutional, invalid or of no effect, such holding shall not be construed as affecting the validity of any of the remaining provisions of this Ordinance, it being the intend of the Delhi Charter Township Board that this Ordinance shall stand and remain in effect, notwithstanding the invalidity of any provision hereof.

SECTION V. EFFECTIVE DATE

This Ordinance shall become effective seven (7) days after adoption and subsequent publication in a newspaper of general circulation.

A Roll Call Vote was recorded as follows:

Ayes:

Nay:

Absent:

MOTION _____

Stuart Goodrich, Supervisor

Evan Hope, Clerk

I, Evan Hope, Clerk of the Charter Township of Delhi, hereby certify that the foregoing constitutes a true and complete copy of Ordinance no. 39.158, duly adopted by the Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, on the ___ day of _____, 2012, and that the same was posted and published as required by law on the ___ day of _____, 2012.

Evan Hope, Clerk

April 3, 2012

Honorable Carl Levin
Michigan House of Senate
124 W. Allegan Street
Suite 1810
Lansing, MI 48933

RE: Lansing Processing & Distribution Center

Senator Levin:

We are writing to voice concern regarding the proposed closing of the Lansing Processing & Distribution Center on Collins Road in Lansing, Michigan. An analysis of the facts strongly suggests that the proposed closing does not make sense from a business operations standpoint.

There is ample evidence to suggest that the proposed closing of the Collins Road facility will negatively impact the ability of the United States Postal Service (Postal Service) to process and distribute mail in the Central Michigan area in an efficient and cost effective manner. Consider the following:

- The Grand Rapids leased facilities are landlocked and inefficient, which precludes smart consolidation and/or expansion at these locations;
- The geographic location of the Grand Rapids facilities on the far western side of the state is not convenient to many customers;
- The 262,686 sq. ft., *owned* Collins Road Processing and Distribution Center in Lansing is in an ideal location in the center of the State of Michigan. It is adjacent to major freeways, including U.S. 127 and I-96, which makes it very convenient for trucking access; and
- The Collins Road facility is expandable, both in terms of the building itself and the potential for expansion on open, adjacent land.

There are a number of businesses currently located in Delhi Township that are directly dependant on the services provided within the Collins Road facility. In fact, these businesses selected their location based largely on the presence of the facility and may be forced to relocate if the plan to close the facility moves forward. This will have a direct local impact to the economy of our community and region.

There also appears to be some question regarding the transparency and validity of the analysis that was performed leading to the proposal to close the Collins Road Center. The Area Mail Processing (AMP) study to consolidate processing from Lansing to Grand Rapids concluded that consolidation to Grand Rapids would have an acceptable impact on the processing and distribution of U.S. mail in the Central Michigan area. However, there was never an AMP study to consider the consolidation of processing from Grand Rapids to Lansing. The question then, is whether the result of relocating the Grand Rapids operations to Lansing could have the same or better result?

Additionally, the Postal Service did not solicit input from business and community leaders in the Greater Lansing region. Due to the magnitude of this issue and its impact on the State of Michigan and the Greater Lansing region, I respectfully request that a complete feasibility study, one that is public in nature and which includes a financial analysis considering the option of consolidating from Grand Rapids to Lansing, be completed.

We welcome any comments or questions you may have.

Sincerely,

The Delhi Charter Township Board

Stuart Goodrich, Supervisor

Evan Hope, Clerk

Roy W. Sweet, Treasurer

Derek J. Bajema, Trustee

John L. Hayhoe, Trustee

Jerry Ketchum, Trustee

DiAnne L. Warfield, Trustee

April 3, 2012

Honorable Mike Rogers
Michigan House of Congress
1000 W. Saint Joseph
Suite 300
Lansing, MI 48915

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April 3, 2012

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Michigan House of Senate
221 W. Lake Lansing Road
Suite 100
East Lansing, MI 48823

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