

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON MARCH 20, 2012**

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The members of the Delhi Charter Township Committee of the Whole met on Tuesday, March 20, 2012, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 7:00 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Derek Bajema, Jerry Ketchum, John Hayhoe, DiAnne Warfield

Members Absent: None

Others Present: John Elsinga, Township Manager  
Lt. Mike DeBruin, Ingham County Sheriff's Office/Delhi Division  
Rick Royston, Fire Chief  
Sandra Diorka, Director of Public Services  
Tracy Miller, Director of Community Development  
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor  
Amy Finch, Assistant Township Clerk/Deputy Clerk

**BUSINESS**

**INGHAM COUNTY SHERIFF'S OFFICE/DELHI DIVISION – FEBRUARY ACTIVITY REPORT**

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Lt. DeBruin, Ingham County Sheriff's Office/Delhi Division, introduced Lt. Eric Trojanowicz who will replace him at the Delhi Division.

Lt. DeBruin, Ingham County Sheriff's Office/Delhi Division, reported on the highlights of the February Ingham County Sheriff's Office/Delhi Division Activity Report (ATTACHMENT I).

**COMMUNITY DEVELOPMENT DEPARTMENT – FEBRUARY ACTIVITY REPORT**

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Tracy Miller, Director of Community Development, reported on the highlights of the February Community Development Department Activity Report (ATTACHMENT II).

**FIRE DEPARTMENT – FEBRUARY ACTIVITY REPORT**

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Rick Royston, Fire Chief, reported on the highlights of the February Fire Department Activity Report (ATTACHMENT III).

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
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**ADJOURNMENT**

Meeting adjourned at 7:26 p.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Stuart Goodrich, Supervisor

/af

SUBJECT TO APPROVAL

**COUNTY of INGHAM**

State of Michigan

SHERIFF'S OFFICE

**Gene L. Wriggelsworth**

Sheriff

Allan C. Spyke  
Undersheriff630 North Cedar Street  
Mason, Mi 48854  
(517) 676-2431  
FAX (517) 676-8299Greg S. Harless  
Chief DeputySam Davis  
MajorJoel Maatman  
Major**TO:** Delhi Township Board of Trustees**FROM:** Lt. Michael J. DeBruin**DATE:** March 12, 2012**RE:** February 2012 Monthly Report**HIGHLIGHTED CASES & INCIDENTS:**

- 02-01-12 Dep. Shattuck responded to a call of a Domestic Assault that occurred in the 1900 block of Pageant Way. Just prior to arriving at the residence, Dep. Shattuck found the suspect walking east bound on Holt Rd. Dep. Shattuck detained the suspect for the investigation. Dep. Shattuck arrived at the residence and learned that the victim had been slapped by her boyfriend (the suspect) after a heated argument. The victim had a red mark on the right side of her face consistent with being slapped. The victim told the suspect to leave to which he said that he would not leave the residence unless she called the police and so she did. The suspect was arrested and lodged on a charge of Domestic Assault.
- 02-01-12 Dep. Shattuck responded to the intersection of Cedar & Fay for a 2 car accident. The south bound vehicle struck the curb and blew a tire. The vehicle then went off the roadway, striking a sign, back onto the roadway and into the north bound lane striking a north bound vehicle. All occupants of both vehicles were transported to area hospitals to be treated for minor injuries. Dep. Shattuck's investigation revealed that the driver of the south bound vehicle was intoxicated and is being charged with Operating While Intoxicated 1<sup>st</sup>.
- 02-04-12 Dep. Huhn made a traffic stop on a vehicle at Holt & Gilbert, for Improper Lane Use (weaving). Dep. Huhn had observed the vehicle to drive over the fog line and almost off the roadway. The investigation revealed the driver to be intoxicated as well as driving with a suspended driver's license. The driver was arrested and lodged on charges of

Operating While Intoxicated 1<sup>st</sup> and Driving While License Suspended 1<sup>st</sup>.

- 02-05-12 Dep. J. Kuch stopped a vehicle for an Equipment Violation at Aurelius & Spahr; the vehicle was emitting excessive smoke. The investigation revealed that the driver had a warrant for her arrest out of the Lansing Police Department. Further investigation revealed the driver to be in possession of marijuana, cocaine and prescription narcotics. The driver was arrested and lodged on the warrant as well as charges of Possession of Marijuana, Possession of Cocaine and Illegal Possession of Prescription Drugs.
- 02-07-12 Dep. Hoeksema investigated a Larceny From Auto complaint that occurred at RSDC located at 1775 Holloway Dr. At approximately 10:00 PM, suspect(s) entered the victim's vehicle by first prying on the driver's door then breaking out the window glass of the driver's door. The suspect(s) then entered the vehicle and hit the trunk release. Upon entering the trunk, the suspect(s) took the victim's speakers and amplifiers located in the trunk. The scene was processed and the area canvassed. Security video was also obtained. This case is under investigation.
- 02-09-12 Dep. J. Kuch investigated a complaint of Identity Theft and Credit Card Fraud which occurred in the 5000 block of Holt Rd. The victim had her identity used to obtain a new credit card along with an existing account used. The victim also had two convenience checks stolen from her mailbox and used. The suspect was identified through follow-up investigation. Deputies conducted a search warrant of the suspect's residence (in the city of Lansing) along with an interview of the suspect. Property and paperwork associating the suspect with the use of the victim's identity along with fraudulently obtained property was seized. The suspect during the interview confessed to numerous crimes involving the victim's identity and credit card accounts. Multiple Charges of Illegal Use of Financial Transaction Device and Identity Theft are being sought against the suspect.
- 02-10-12 Sgt. Jungel responded to a call of a suspicious subject walking through the Aspen Lakes complex, looking in vehicles with a flashlight. Upon arrival, Sgt. Jungel located the subject. The subject was attempting to conceal a purse he had just stolen from a vehicle in the Aspen Lakes complex. A GPS unit was also located on the subject (which was also stolen from a vehicle at Aspen Lakes). The subject was arrested and lodged on charges of Larceny From Auto. In a subsequent interview, the suspect confessed to entering numerous vehicles at the Aspen Lakes complex and stealing items.
- 02-15-12 Dep. Shattuck came upon a vehicle that was stopped on Don at Aurelius (at about 2:00 AM). The vehicle had been sitting there for a while and there was no other traffic preventing it from turning onto Aurelius. The vehicle was running and occupied by one occupant, the driver. Dep. Shattuck made contact with the driver who seemed much disoriented. The investigation revealed that the driver was under the influence of prescription drugs. The driver was arrested and lodged on a charge of Operating While Under the Influence of Drugs 3<sup>rd</sup> (Felony).
- 02-17-12 Dep. Shattuck stopped a vehicle for an Equipment Violation at Cedar Park Dr. & Cedar St. The subsequent investigation revealed that the driver was in possession of a quantity of marijuana and a small quantity of cocaine. Both substances were field tested and tested positive for their suspected drug types. The driver was arrested and lodged on charges of

## Possession With Intent to Deliver Marijuana and Possession of Cocaine.

- 02-21-12 Dep. Torok investigated a Larceny of a laptop computer which occurred in the 700 block of Aurelius Rd. The victim stated that he had a new laptop stolen from his home office and he believes it was by one of his employees. The victim went to retrieve his laptop and all he found was an empty box. When he got to his main office, he called the employee he suspected of taking the laptop and asked him about it. The employee denied taking the laptop. Another employee came to the victim and said that he bought a laptop from the employee suspected of taking the laptop and when the serial number was compared to that of the one on the box it matched. The victim recovered his laptop. A subsequent interview with the suspect did not provide a confession. Charges will still be sought against the suspect for Larceny.
- 02-24-12 Dep. Kindervater investigated a Breaking & Entering which occurred at the Williams Kitchen & Bath business located at 3186 Pine Tree. Suspect(s) cut the phone lines to the building then pried open the rear door to the business. Desks were ransacked and a cash box located. The cash box was pried open and the contents taken. No other items were taken. The scene was processed for evidence and the area canvassed. This case is under investigation.
- 02-26-12 Dep. Narlock investigated a Larceny From Auto which occurred in the 4400 block of Norwood. Suspect(s) entered the victim's conversion van by smashing out the left rear window. Taken was a digital camera, a trailer hitch and a small amount of cash. The scene was processed for evidence and the area canvassed. Due to a lack of investigative leads/witnesses this case will be closed.
- 02-29-12 Dep. Bennehoff investigated a Larceny From Auto which occurred in the 2200 block of Aurelius. The victim's vehicle was parked outside her residence overnight and she believed it to be secure. During the investigation Dep. Bennehoff noted there was no sign of forced entry to the vehicle. Suspect(s) entered the vehicle and stole a GPS unit, a speaker box and tow car stereo amps. The vehicle was processed for evidence and the area canvassed. Due to a lack of investigative leads/witnesses this case will be closed.

### **STATISTICS:**

During the month of February, Deputies responded to 422 calls for service (written & blotter). They made 83 arrests of which 52 were self initiated. Deputies issued 272 citations. Deputies conducted 256 business/property checks, 33 liquor inspections and spent 98 hours in Community Policing. Deputies participated in 240 hours of training.

**Calls for Service**

	<b>2010</b>	<b>2011</b>	<b>2012</b>
February	458	433	422
Year to Date	905	870	900

**Total Arrests**

	<b>2010</b>	<b>2011</b>	<b>2012</b>
February	112	70	83
Year to Date	225	153	188

**Total Self Initiated Arrests**

	<b>2010</b>	<b>2011</b>	<b>2012</b>
February	94	54	52
Year to Date	189	113	113

**Citations Issued**

	<b>2010</b>	<b>2011</b>	<b>2012</b>
February	149	174	272
Year to Date	372	414	509

*COUNTY of INGHAM*

State of Michigan

SHERIFF'S OFFICE



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**Sheriff**

**Allan C. Spyke**  
Undersheriff

630 North Cedar Street  
Mason, Mi 48854  
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**Greg S. Harless**  
Chief Deputy

**Sam Davis**  
Major

**Joel Maatman**  
Major

**TO:** Lt. M. DeBruin  
**FROM:** Dep. Kelly Bowden #5379  
**DATE:** Tuesday, March 06, 2012  
**RE:** February 2012 Monthly Business Officer Report

Total Complaints:	29
Traffic Stops:	21
Citations:	10
Property/ Business Checks:	58
Community Policing Hours:	14.6

**Community Policing Highlights:**

I assisted with traffic control at the Greater Lansing Feed the Hungry project held at Holt High School. There was a large turn out for this annual event and we worked multiple traffic points to ensure the smooth flow of traffic on Holt and Grovenburg Roads.

I assisted an elderly resident with contacting a law enforcement agency in Florida after she was notified of a family member's death in their jurisdiction. The resident had not been able to locate the name of the agency who notified her or a number for her to call to get further information.

I responded to a local apartment complex after the manager complained of a rental truck blocking the sidewalk. I checked the rental truck and determined it was not stolen. The rental truck was supposed to have been returned to the rental company the day before. I attempted contact with the subject who had rented the truck and was unable to locate her. The rental agency was advised the truck was blocking the entry to the apartment building and would be towed by the management. The rental company sent their own tow service to collect the truck.

I attended the Holt School/ Business alliance breakfast and gave a powerpoint presentation about a recent pursuit and apprehension involving myself and other deputies. It was well received by the audience.

**Other Highlights:**

I investigated a prescription fraud case involving a local doctor's office. A staff member had been calling in narcotic prescriptions for another family member without authorization. I met with the suspect and obtained a confession. The matter was forwarded to the Ingham County Prosecutor's Office.

I investigated the larceny of a utility trailer from a local business. There was a significant lapse of time between when the trailer was last seen and when it was reported stolen. The trailer was entered into the stolen items computer database.

I responded to a local golf course for a reported possible structure fire. It was determined staff was burning brush in preparation for the upcoming season. They had the proper permits from the fire department.

I responded to a local business for a harassment complaint. The clerical staff at the business was receiving repeated calls from a subject who was making lewd comments to them when they answered the phone. Two phone numbers were identified and the business chose to block those numbers. No further enforcement action was required.

Respectfully Submitted,

Deputy Kelly Bowden, Badge #5379

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Major

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Major

**TO:** Sgt. Matt Flint  
**FROM:** Deputy Mary Hull #5353  
**DATE:** Friday, March 02, 2012  
**RE:** February 2012 Monthly Report

Total Complaints: 21  
Community policing hours: 61  
School contacts: 55  
Citations: 1

Community Policing Highlights:

During the month, I had the opportunity to speak with a number of students at the High School and Jr. High level about a number of different issues they were having. Some of these issues included problems with truancy, problems at home and/or school issues, and future life and career plans. For example, I spoke with one teen that has been having troubles at home, which in turn is causing problems at school. I was afforded the opportunity to spend a number of hours talking with this student about things she could do at home to improve her relationship with her mother and some things she could do at school to improve her academic performance. I also had a number of opportunities to sit down with students that are having conflicts with one another. As an impartial person, I am in a position to help these students realize what the underlying problem is and help with conflict resolution.

In addition to speaking with students about some of the issues they were having, I also had contact with school employees that had questions about a number of different issues, including Child Protective Services matters, disruptive students and potential criminal matters.

Other Highlights:

During the month of February, I took 21 complaints; these complaints included criminal sexual conduct investigations, assaults, arson, weapon free school zone violations, larcenies, violation of controlled substance act, threats/harassment, truancy, private property accident, suspicious persons, and Child Protective Service referrals.

During the month, I was contacted by Holt Transportation Department and the Principal at Sycamore Elementary reference an incident that occurred on the bus between two elementary students. Two female students reported to the bus driver that a boy had inappropriately touched another female student while on the bus. Mrs. Usiak and Mr. Gierhart conducted interviews of the victim, the suspect and two witnesses. With Mrs. Usiak and Mr. Gierhart's help in interviewing the students, I was able to close out the report.

Throughout the month, I took three assault complaints; One at the Jr. High, one at the 9<sup>th</sup> grade campus and one at the High School. The assault at the Jr. High was between two female students that had an incident outside of school at Edru Roller Skating Rink. Although the victim of the assault had a minor injury, the parents did not want to pursue charges against the aggressor. The assault at the High School was also between two female students. Although the victim had minor injuries the parents did not want to pursue charges. The assault at the 9<sup>th</sup> grade campus involved a female student that reported to her parent that she was "jumped" outside of the school. After interviewing the victim a second time, she reported that she had not been truthful about the assault and had made up the story. Because this student lied about the assault, I am seeking charges for filing a false police report.

Near the beginning of the month, I responded to Holt Jr. High for an arson complaint. During the school day a student lit a tissue on fire and threw it into the garbage can in the restroom. The student then walked away. In turn, the tissue caught other pieces of paper and the plastic garbage bag on fire. The fire melted the garbage can. An alert teacher smelled the trash can burning in the restroom and put the fire out with an extinguisher.

During the first part of February, I took a weapons complaint at the Jr. High. A student brought four small folding knives to school for what she says was for protection. Although the knives did not meet the legal requirement for a concealed weapon it did violate the Weapon Free School Zone. A petition is being submitted to the Ingham County Prosecutor's Office for review.

Near the end of the month, I took two larceny complaints. Two separate victims reported that while at the High School for a basketball game, their cellular telephones were taken from their gym bag. The next day the cellular telephones were located in a High School locker and returned to the rightful owners. The individual that had the cellular telephones

in his locker was identified and another potential suspect has also been identified in this case. One of the victims are asking that this report be submitted to Ingham County Prosecutor's Office for review. The other victim was content that the cellular telephone was returned.

During the month, I took four drug complaints. In two of the incidents, students had a small amount of suspected marijuana and in the other two incidents students were found to be in possession of a controlled substance (ADHD medication). A petition is being submitted to Ingham County Prosecutor for one of the students that had marijuana. This is his third time having an illegal substance at school. In addition, petitions are being submitted to Ingham County Prosecutor's Office for the two students that were found to be in possession of the ADHD medications.

Cc: Lt. Debruin



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Chief Deputy

Sam Davis  
Major

Joel Maatman  
Major

TO: Sgt. M. Flint

FROM: Dep. P. Richards

DATE: 03/09/12

RE: February Monthly

Traffic: (08)  
Citations: (5)  
Complnts: (13)  
Comm. Pol. (37)  
School Cntcts: (2)  
Nbrhd Mtgs: (2)  
Special Asngmnt. (4.5)  
Training (1.5)

**COMMUNITY POLICING HIGHLIGHTS:**

I have patrolled many streets within my district while on regular patrol. I have spoken to several citizens during the day while on patrol and have located several areas within my district where residents feel extra patrols are needed. Extra patrols have been requested in the areas of Park Lane, Meadowlawn, Coolridge, Bond, Vernon and Norwood. I have located several key locations that I can monitor and safely administer traffic stops while on the mountain bike or in the patrol vehicle. These locations will be patrolled over the next several months either in vehicle or on the Mountain bike. I have made several stops and have issued several traffic

citations for various offenses. This type of patrolling will continue throughout the spring and summer.

I met with Jim Combs of the Woodlands Lakes Estate Neighborhood watch at his office. Several topics were discussed, including larcenies and suspicious persons. We are planning an additional meeting later this spring to discuss late spring/summer activities.

I conducted a Neighborhood watch meeting at Windmill Trailer Community. We discussed current matters involving larcenies from autos and possible drug violations. I advised the management to add to their own internal fliers to mention that residents keep their vehicles/homes locked; and to keep valuables out of sight (especially in their automobiles).

I assisted the road patrol by meeting with the manager of Aspen Lakes Estates to have them post messages to their community for additional information on larcenies that may not have been reported after the capture of a larceny suspect. I also went to several buildings within the complex to seek information on any larcenies from an automobile in the past that had not been reported to the police; I found several new complaints. One of the victims responded to our office to look through the collected evidence; the complainant was able to locate several items that was taken from their vehicle. The items were photographed and returned to the victim. The suspect in the larcenies will receive additional charges against them do to the new complainants that were found with the canvassing of the neighborhood. There were over 40 larcenies charged in the Aspen Lakes Community.

I've met with Delhi Fire (Jeff Butcher) to discuss upcoming shared summer events; Holt Hometown days, National Night Out, Kids day at Valhalla Park. We also discussed gathering additional information on the possible development of a CERT group with-in the Holt area. CERT members assist the police and fire with locating missing members of the community. Future meetings are being planned with area developers of this group. I also contacted the Parks Dept. to set scheduling for the upcoming summer agenda.

I assisted the Ingham County Sheriff's Office Traffic Unit/ Delhi Fire/EMS on a Child Safety restraint seat information / checking program. The event drew many parents (and their vehicles) to the bay of the Delhi Fire Dept. to have their car seats inspected. This also presented an ideal time to introduce Neighborhood Watch to the participants. Stickers and information were supplied during the event.

I attended a planning meeting for an upcoming 5K run/walk race that will be taking place during the early summer. Many routes for the race were discussed; I advised the planners on the use of police vehicles for this race.

I have continued to add several helpful parental tips and safety concern topics to the Ingham County Sheriff's Office //Delhi Div. Facebook webpage. I equally forwarded all of these safety tips on to all my Neighborhood Watch groups. The Watch groups then forward them on to many individual accounts for their viewing.

I assisted with traffic on a special event (Feed the People program) that took place at the Holt High School. Over a thousand people attended this event; over three thousand gift (food) baskets were distributed to the participants to take to local Lansing area shut-ins/needly.

**OTHER HIGHLIGHTS:**

I have investigated several larcenies from automobiles this past month (those that were dispatched and those that I found during a canvass of Aspen Lakes Estates). All of the victims were identified and interviewed. I had the complainant view the re-collected stolen items at our office.

I investigated several automobile accidents with no injuries. All vehicles had received minor to moderate damage. Several citations were issued to the at-fault driver. Several of the vehicles involved with these accidents were still drivable.

I also investigated a civil matter between family members; non-threatening, non-assaultive argument within the framework of the family. A fraud case was also investigated involving use of debit/credit card to pay for credit rating research from Experian.

**DELHI CHARTER TOWNSHIP**  
**Department of Community Development**

***Februray 2012 Activity Report***

**New Permits:**

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits</u>	<u>Total Inspections</u>
Building	10	20	67
Electrical	6	13	15
Mechanical	5	22	39
Plumbing	3	14	22
Fire Inspections	N/A	N/A	77
<b>Totals</b>	<b>24</b>	<b>69</b>	<b>220</b>

**Soil Erosion Permits & APA Projects:**

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits/New Projects</u>	<u>Total Inspections</u>
Soil Erosion	0	2	11
Soil Erosion Waivers	0	0	0
APA Projects	0	0	0
<b>Totals</b>	<b>0</b>	<b>2</b>	<b>11</b>

**New Code Enforcement Cases:**

<u>Category</u>	<u>DDA Area Cases</u>	<u>Total Cases</u>
Building Maintenance	0	2
Fence Violation	0	0
Junk & Debris	0	1
Junk Vehicles	0	1
Miscellaneous	1	5
Noxious Weeds	0	0
Sidewalk Snow	0	0
Sign	2	2
Site Plan	0	0
Yard Parking	0	0
Improper Zoning Use	1	1
<b>Totals</b>	<b>4</b>	<b>12</b>
<b>Total # of Inspections</b>	<b>28</b>	

**Rental Program Information:**

Number of New Registered Rental Properties	6
Number of Rental Re-inspections	515
Number of Rental Investigations	1
Number of Rental Cycle Inspections	84

**Civil Infraction/Abatement Information:**

<b>Abatement/Clean-ups</b>	<b>1</b>
<i>Abatement/Clean-up Fees Issued (Year to date)</i>	<b>\$599.49</b>
<b>Civil Infractions Issued</b>	<b>1</b>
<i>Civil Infraction Fines Issued (Year to date)</i>	<b>\$375.00</b>

# DELHI CHARTER TOWNSHIP

## Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	# of Permits
<b>COMMERCIAL ADDITION</b>							
PB12-020	6201 BISHOP ROAD	MILLS ELECTRIC	<i>19' X 38' ADDITION AND REMODEL BAR AND KITCHEN</i>	\$46,000	\$303.60		
COMMERCIAL ADDITION				\$46,000	\$303.60		Total: 1
<b>COMMERCIAL ALTERATION</b>							
PB12-010	1489 N CEDAR ROAD	MILESTONE CONSTRUCTION	<i>ENLARGING EXISTING BREAKROOM</i>	\$32,000	\$211.20	Y	
PB12-019	2495 CEDAR ST C25	COOL, LARRY	<i>INTERIOR BUILDOUT FOR NEW TENANT</i>	\$277,875	\$1,834.80		
PB12-023	2263 CEDAR STREET	WEC 98D-18 LLC	<i>MINOR INTERIOR ALTERATIONS WITH CONSTRUCTION OF A NEW CONSULATION ROOM AND RELOCATING EXISTING WAITING AREA</i>	\$105,000	\$693.00	Y	
COMMERCIAL ALTERATION				\$414,875	\$2,739.00		Total: 3
<b>COMMERCIAL MISCELLANEOUS</b>							
PB12-011	2417 CEDAR STREET	DEROSA, ANTHONY & IDA	<i>THE BOOKSHELF MOVING INTO SPACE VERIFYING EXIT LIGHTING ETC. FOR OCCUPANCY</i>	\$0	\$50.00	Y	
PB12-018	4465 KELLER ROAD	SCOOTER'S HOLT PRO CYCLE	<i>SCOOTERS PRO CYCLE MOVING INTO SPACE</i>	\$0	\$50.00	Y	
PB12-021	891 N CEDAR ROAD	BARKLEY, SUSAN	<i>NEW BUSINESS WALK THRU</i>	\$0	\$50.00	Y	
COMMERCIAL MISCELLANEOUS				\$0	\$150.00		Total: 3
<b>FENCE</b>							
PB12-013	4860 OHCHI COURT	BOOMERSHINE, DONALD & PERRY KAREN	<i>INSTALLING 6' PRIVACY FENCE ON THE BACK LOT LINE</i>	\$0	\$50.00		
FENCE				\$0	\$50.00		Total: 1
<b>RESIDENTIAL ADDITION</b>							
PB12-022	987 EIFERT ROAD	ANDERSON, DAN	<i>SUNROOM ADDITION OVER EXISTING PORCH</i>	\$16,320	\$102.00		
RESIDENTIAL ADDITION				\$16,320	\$102.00		Total: 1
<b>RESIDENTIAL ALTERATION</b>							
PB12-008	2101 THORBURN STREET	JECKS, STEVEN EDWARD	<i>GUT INTERIOR AND REBUILD HOUSE</i>	\$66,500	\$402.00	Y	
PB12-016	1523 WITHERSPOON WAY	HARRIS, HENDERSON & NIELSEN, ERIN	<i>FINISHING 900 SQ FT OF BASEMENT</i>	\$18,000	\$108.00		
PB12-024	1876 HEATHERTON DRIVE	STURM CONSTRUCTION LLC	<i>BASEMENT FINISH</i>	\$22,000	\$132.00		

# DELHI CHARTER TOWNSHIP

## Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	# of Permits
RESIDENTIAL ALTERATION				\$106,500	\$642.00	Total:	3
<b>RESIDENTIAL MISCELLANEOUS</b>							
PB12-009	3630 TRIANON TRAIL	BERNIE'S EXTERIORS	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00		
PB12-012	2217 AUBURN AVENUE	HANSON'S WINDOW AND CONSTRUCTION IN	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00		
PB12-014	2530 KATE STREET	TIM LEA BUILDERS LLC	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00	Y	
PB12-015	1975 DEAN AVENUE	Sir Home Improvements	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00		
PB12-017	1964 DEAN AVENUE	NELSON, CHRISTOPHER F	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00		
RESIDENTIAL MISCELLANEOUS				\$40,000	\$250.00	Total:	5
<b>SIGN</b>							
PS12-002	4465 KELLER ROAD	SCOOTER'S HOLT PRO CYCLE	<i>16 SQ FT FREE STANDING SIGN</i>	\$0	\$66.00	Y	
PS12-003	4465 KELLER ROAD	SCOOTER'S HOLT PRO CYCLE	<i>30 SQ FT WALL MOUNTED SIGN</i>	\$0	\$80.00	Y	
PS12-004	2460 CEDAR STREET	SIGN EMPORIUM INC	<i>RELOCATING WALL SIGN FROM SIDE OF BUILDING TO FRONT OF BUILDING</i>	\$0	\$80.00	Y	
SIGN				\$0	\$226.00	Total:	3

<b>Totals:</b>	<b>\$623,695</b>	<b>\$4,462.60</b>	<b>20</b>
----------------	------------------	-------------------	-----------

Permit.DateIssued Between 02/01/2012 AND 02/29/2012  
 AND  
 Permit.PermitType = Building OR  
 Permit.PermitType = Sign

## SUMMARY OF CONSTRUCTION VALUES

Year	2006		2007		2008		2009		2010		2011	
Type	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value
Commercial Addition, Alteration & Commercial Misc	32	\$ 1,895,384.00	49	\$ 9,353,080.00	30	\$ 2,830,791.00	29	\$ 1,215,220.00	27	\$ 1,665,320.00	37	\$1,029,347
Commercial New Structures	6	\$ 5,665,672.00	6	\$ 2,230,506.00	1	\$ 875,903.00	5	\$ 4,360,107.00	3	\$ 1,712,188.00	5	\$3,951,772
Deck, Fence, Pool, Residential Misc, Residential Storage/Garage, Demolition, Sign, Sign Business, Sign Grand Openings	249	\$ 681,722.00	255	\$ 834,376.00	165	\$ 1,118,676.00	487	\$ 3,105,297.00	372	\$ 2,103,596.00	233	\$ 1,262,153.00
Pre-Manufactured Home, Residential Condo w/Garage, Residential Dwelling, Residential Dwelling/Garage	122	\$ 20,311,984.00	58	\$ 8,856,775.00	27	\$ 5,189,435.00	22	\$ 3,861,101.00	37	\$ 5,998,675.00	28	\$ 3,849,279.00
Residential Addition, Residential Alteration	70	\$ 1,510,922.00	47	\$ 972,435.00	51	\$ 1,013,207.00	43	\$ 1,085,548.00	51	\$ 1,105,827.00	46	\$ 1,021,182.00
Residential Multiple Family & Apartment Units	3	\$ 2,738,265.00	6	\$ 7,621,380.00	0	\$ -	0	\$ -	2	\$ 1,237,795.00	3	\$ 3,694,734.00

**2012 Year to date Construction Values:**

<b>Commercial / Industrial:</b>	\$	545,783.00
<b>Residential:</b>	\$	398,990.00
<b>Total Single Family Homes:</b>		1





# Delhi Township Fire Department Monthly Report

*February, 2012*

## **Total Calls**

	<b><i>Delhi</i></b>	<b><i>Alaiedon</i></b>	<b><i>Total</i></b>
EMS / Medical	170	-	170
Fire / Rescue	43	9	52
Total Calls	213	9	222
Staff Hours	434	26	460

*Total calls in 2012: 450*  
*Total calls for 2011: 2,477*

## ***Mutual Aid this Month***

Aid Given: 7      Aid Received: 5

Overlapping Incidents during this period: 48

Training Staff Hours: 412 Hours

Inspection Activities: 81  
Inspection Staff Hours: 25

## **Miscellaneous**

House Fire – 2065 Hamilton Street – Careless smoking - \$35,000 damage  
House Fire – 3865 Willoughby Road – Electrical - \$40,000 damage

**2010****AMBULANCE****FIRE**

	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLL.	RECD FROM COLL.	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLL.	RECD FROM COLL.
JANUARY	\$88,190.00	\$27,819.86		\$666.75	\$437.39	\$1,354.89		\$142.88
FEBRUARY	\$78,690.00	\$42,969.34		\$790.00		\$214.69		\$141.08
MARCH	\$86,660.00	\$59,738.85	\$6,498.79	\$664.47	\$3,166.03	\$1,127.54	\$858.24	\$170.94
APRIL	\$87,040.00	\$36,452.66		\$511.89	\$175.95	\$978.86		\$224.98
MAY	\$97,665.00	\$50,954.18		\$734.80	\$290.04	\$499.84		
JUNE	\$87,290.00	\$53,174.70		\$540.88	\$1,053.98	\$692.14		\$24.23
JULY	\$74,780.00	\$53,398.31	\$17,811.56	\$882.57	\$2,128.50	\$687.33	\$700.49	\$207.65
AUGUST	\$102,400.00	\$53,602.92	\$30,437.98	\$546.75	\$764.34	\$719.51	\$536.62	
SEPTEMBER	\$74,015.00	\$40,113.47		\$245.88	\$824.79	\$457.88		
OCTOBER	\$95,865.00	\$55,307.20		\$672.77	\$677.08	\$610.63		\$580.58
NOVEMBER	\$79,465.00	\$65,546.57		\$1,139.40	\$1,729.81	\$497.26		
DECEMBER	\$99,080.00	\$60,542.20	\$12,235.59	\$880.05	\$750.80	\$423.18		
TOTAL	\$1,051,140.00	\$599,620.26	\$66,983.92	\$8,276.21	\$11,998.71	\$8,263.75	\$2,095.35	\$1,492.34

**2011****AMBULANCE****FIRE**

	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLL.	RECD FROM COLL.	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLL.	RECD FROM COLL.
JANUARY	\$94,907.00	\$58,462.55			\$885.87	\$70.00		
FEBRUARY	\$74,763.00	\$47,973.39	\$43,779.87	\$228.48	\$597.17	\$1,494.52	\$2,180.97	
MARCH	\$103,058.00	\$61,424.86		\$626.99	\$565.38	\$838.66		
APRIL	\$87,665.00	\$45,568.93		\$383.26	\$397.86	\$466.49		
MAY	\$97,930.00	\$61,870.76		\$639.26	\$2,526.56	\$144.01		\$78.26
JUNE	\$79,724.00	\$58,948.53		\$1,175.87	\$680.28	\$1,340.87		
JULY	\$90,786.00	\$38,142.39		\$343.59		\$2,144.22		
AUGUST	\$105,201.00	\$52,450.35		\$450.50	\$2,017.20	\$601.39		
SEPTEMBER	\$94,484.00	\$57,637.01		\$1,041.76		\$683.25		
OCTOBER	\$99,281.00	\$58,737.68		\$116.07	\$957.51	\$283.99		
NOVEMBER	\$84,238.00	\$50,625.21		\$712.71	\$199.27	\$65.00		
DECEMBER	\$89,133.00	\$40,330.38	\$51,742.97	\$267.90	\$742.44	\$25.00	\$3,289.47	
TOTAL	\$1,101,170.00	\$632,172.04	\$95,522.84	\$5,986.39	\$9,569.54	\$8,157.40	\$5,470.44	\$78.26

**2012****AMBULANCE****FIRE**

	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLL.	RECD FROM COLL.	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLL.	RECD FROM COLL.
JANUARY	\$105,297.00	\$36,464.02						
FEBRUARY	\$98,556.00	\$59,382.32		\$392.50	\$1,415.74	\$426.00		
MARCH								
APRIL								
MAY								
JUNE								
JULY								
AUGUST								
SEPTEMBER								
OCTOBER								
NOVEMBER								
DECEMBER								
TOTAL	\$203,853.00	\$95,846.34	\$0.00	\$392.50	\$1,415.74	\$426.00	\$0.00	\$0.00

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON MARCH 20, 2012**

---

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, March 20, 2012 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Derek Bajema, John Hayhoe, Jerry Ketchum, DiAnne Warfield

Members Absent: None

Others Present: John Elsinga, Township Manager  
Rick Royston, Fire Chief  
Sandra Diorka, Director of Public Services  
Tracy Miller, Director of Community Development  
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor  
Wendy Thielen, Assistant Twp. Mgr. of Human Resources  
Amy Finch, Assistant Township Clerk/Deputy Clerk

**COMMENTS FROM THE PUBLIC** - None

**2011 ANNUAL REPORT – FIRE DEPARTMENT**

---

Rick Royston, Fire Chief, gave the Fire Department 2011 Annual Report (ATTACHMENT I).

**CONSENT AGENDA**

- A. Approval of Minutes – Committee Meeting of February 21, 2012
- B. Approval of Minutes – Regular Meeting of February 21, 2012
- C. Approval of Minutes – Joint Meeting of Township Board and Holt Public Schools Board of Education of March 12, 2012
- D. Approval of Claims – February 21, 2012 (ATTACHMENT II)
- E. Approval of Claims – March 6, 2012 (ATTACHMENT III)

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON MARCH 20, 2012**

---

- F. Approval of Payroll – March 1, 2012 (ATTACHMENT IV)
- G. Approval of Payroll – March 15, 2012 (ATTACHMENT V)

Trustee Bajema requested that Item D – Approval of Claims-February 21, 2012 and Item E – Approval of Claims-March 6, 2012 be removed from the Consent Agenda for discussion.

**Sweet moved to approve the Consent Agenda as presented with Item D Approval of Claims – February 21, 2012 & Item E – Approval of Claims – March 6, 2012 removed from the Consent Agenda for discussion.**

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet

**MOTION CARRIED**

**NEW BUSINESS**

**2012 SPARTAN SPEEDWAY SCHEDULE**

---

The Board reviewed a memorandum dated February 27, 2012 from Twp. Mgr. Elsinga (ATTACHMENT VI).

**Hayhoe moved to approve the 2012 Race Schedule for Spartan Speedway (Exhibit A).**

A Roll Call Vote was recorded as follows:

Ayes: Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet, Warfield

**MOTION CARRIED**

**ITEMS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION / ACTION - APPROVAL OF CLAIMS – FEBRUARY 21, 2012 AND MARCH 6, 2012**

---

**Hope moved to approve the Claims of February 21, 2012 and March 6, 2012.**

Trustee Bajema had various questions in regard to the claims of February 21 and March 6, 2012.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Sweet, Warfield, Bajema

**MOTION CARRIED**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON MARCH 20, 2012**

---

**REPORTS**

**SUPERVISOR**

Supervisor Goodrich distributed an informational memo from CATA dated March 12, 2012 regarding the Delhi Redi-Ride Ridership (ATTACHMENT VII).

**TREASURER**

Treasurer Sweet stated that the Township received slightly over \$313,000 in State Revenue Sharing for the November-December period and \$6,480 from the Economic Vitality Incentive Program.

**CLERK**

Clerk Hope stated that the May 8, 2012 election absentee voter applications were received and mailed on March 19, 2012. The Election Commission approved the 2012 precincts and polling locations which will take effect for the August 2012 primary election.

**TOWNSHIP MANAGER**

Twp. Mgr. Elsinga stated that the Township received a letter from the State of Michigan Department of Environmental Quality regarding the approved use of Delhi Township's dried sludge as a fuel for boilers, industrial furnaces or power plants. The letter is a follow-up from the Environmental Protection Agency's approval for the use of the sludge as a non-waste fuel that was given to the Township in December 2011. Michigan State University has indicated that they will incorporate the use of the dried sludge into their air quality permit as part of their biomass in lieu of coal (ATTACHMENT VIII).

**LIMITED COMMENTS** – Ingham County Commissioner-District 14, Steve Dougan, spoke in regard to the Ingham County Road Commission and the Ingham County Fair Board.

**ADJOURNMENT**

Meeting adjourned at 8:15 p.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Stuart Goodrich, Supervisor

/af

SUBJECT TO APPROVAL

# Delhi Township Fire Department



Annual  
Report  
For  
2011

# Table of Contents

<b>PERSONNEL ROSTER.....</b>	<b>3</b>
<b>SUMMARY OF ACTIVITY.....</b>	<b>4</b>
<b>DETAILED SUMMARY OF ACTIVITY .....</b>	<b>5</b>
<b>MUTUAL AID ACTIVITY .....</b>	<b>6</b>
<b>HISTORY OF CALLS .....</b>	<b>7</b>
<b>EMS ACTIVITY FOR .....</b>	<b>8</b>
<b>EMS / FIRE REVENUE.....</b>	<b>9</b>
<b>FIRE/RESCUE ACTIVITY.....</b>	<b>10</b>
<b>STRUCTURE FIRE CALL ANALYSIS .....</b>	<b>11</b>
<b>TOTAL FIRE LOSS – ALL FIRES.....</b>	<b>12</b>
<b>ALAIEDON TOWNSHIP ACTIVITY .....</b>	<b>13</b>
<b>EQUIPMENT AND APPARATUS STATUS.....</b>	<b>14</b>
<b>VEHICLE RESPONSES .....</b>	<b>14</b>
<b>FIRE STATION MAINTENANCE AND NEEDS.....</b>	<b>15</b>
<b>TRAINING REPORT .....</b>	<b>16</b>
<b>RECRUITMENT/RETENTION .....</b>	<b>17</b>
<b>MEMBERSHIP STATUS .....</b>	<b>18</b>
<b>SUMMARY .....</b>	<b>19</b>

Delhi Township Fire Department  
Personnel Roster  
December 31, 2011

Richard J. Royston, Chief

Patrick Brown, Assistant Chief

Deputy Chiefs

Michael Grant

Michael Malone

Lieutenants

Brian Britten

Brian Ball

Jeffrey Young

Brenda Coscarelli, Secretary

Melissa Rowland, Billing Clerk

Michael Adams, FF/EMT

Anthony Alvord, FF

Christopher Baldwin, FF/PM

Matthew Bennett, FF

Rebecca Bird, FF/EMT

Jeffrey Butcher, FF/PM

Jacquelyn Chapman, Cadet/EMT

Brandon Childers, Cadet/FF

Brian Crippen, FF/EMT

Johnathan Colbeck, FF/EMT

Dustin Dickerson, FF/PM

Corey Drolett, FF/PM

Adam Gaukel, FF/PM

Albert Gillison, FF/EMT

Andrew Harmon, FF/EMT

Jay Hileman, FF

Brett Justice, FF/PM

Thomas Keys, Cadet

Daniel Kreft, FF/EMT

Jeremy Landfair, FF/EMT

Philip McGill, FF/EMT

Shawn Norris, FF/EMT

William Oberst, FF/PM

Michael Patterson, FF

Nathan Perdue, FF

Matthew Price, FF/EMT

Bradley Reedy, FF/EMT

Frank Russo, FF/EMT

Dominique Scott, FF

Steven Schroeder, FF/PM

Matthew Sterling, FF/PM

Bobby Stimbert, FF/EMT

Michael Updyke, Cadet

Matthew Wooten, FF/PM

Zachary Yager, Cadet

Michael Yanz, FF/PM

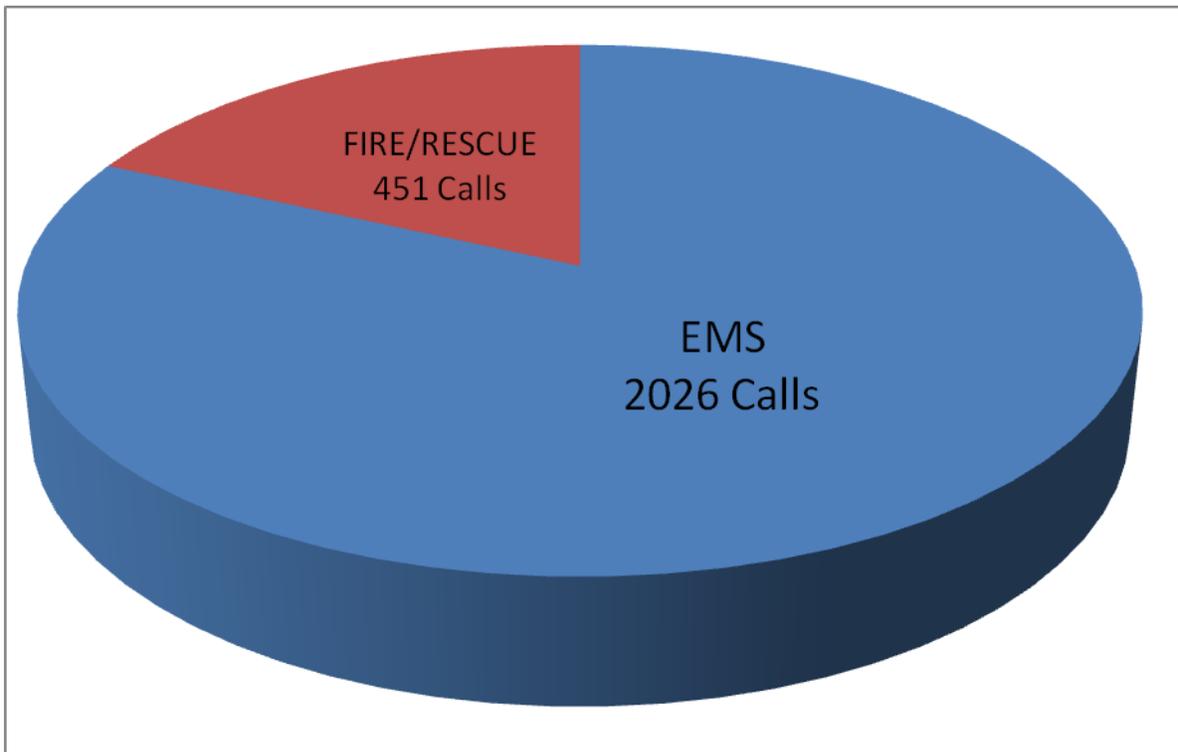
Kurt Zolnierek, FF

Fred Froman, Chaplain

Michael Keith, Photographer

Delhi Township Fire Department  
Summary of Activity for 2011

	Delhi	Alaiedon	Total
<b>Medical Calls:</b>	2,026	-----	2,026
<b>Fire / Rescue Calls:</b>	384	67	451
<b>Total :</b>	2,410	67	2,477



# Delhi Township Fire Department Detailed Summary of Activity for 2011

## Mutual Aid Assistance

Mutual Aid Granted:	112
Mutual Aid Requested:	57

## Burning Permits Issued

Delhi Township Burn Permits Issued:  
Recreational Campfire Permits Issued:

## Inspection Activity

Inspection Activities:	826
Inspection Staff Hours:	260.5

## Training Activity

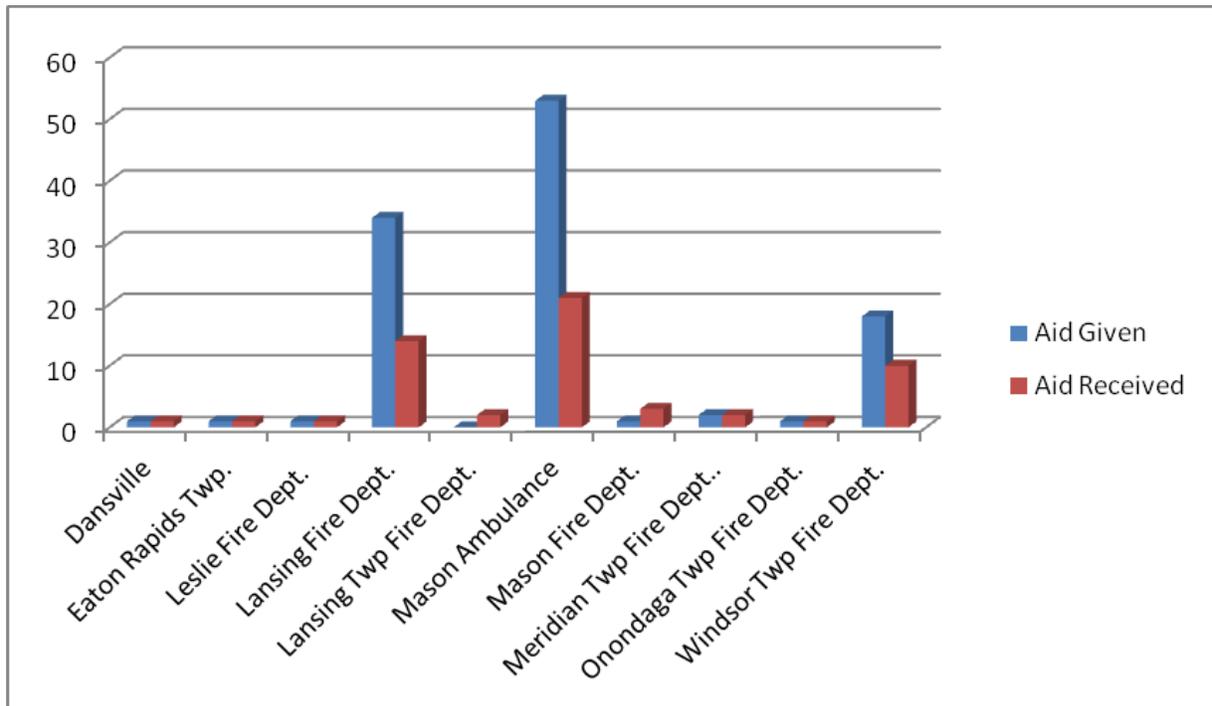
Fire Training Hours:	2706
EMS Training Hours:	1381
Miscellaneous Hours:	1702
Total Training Hours:	5789

## Multiple Calls

Overlapping Calls	546
Days with 10 Calls or More:	50
Most Calls in One Day: (3/19/11)	20

## Delhi Township Fire Department Mutual Aid Activity for 2011

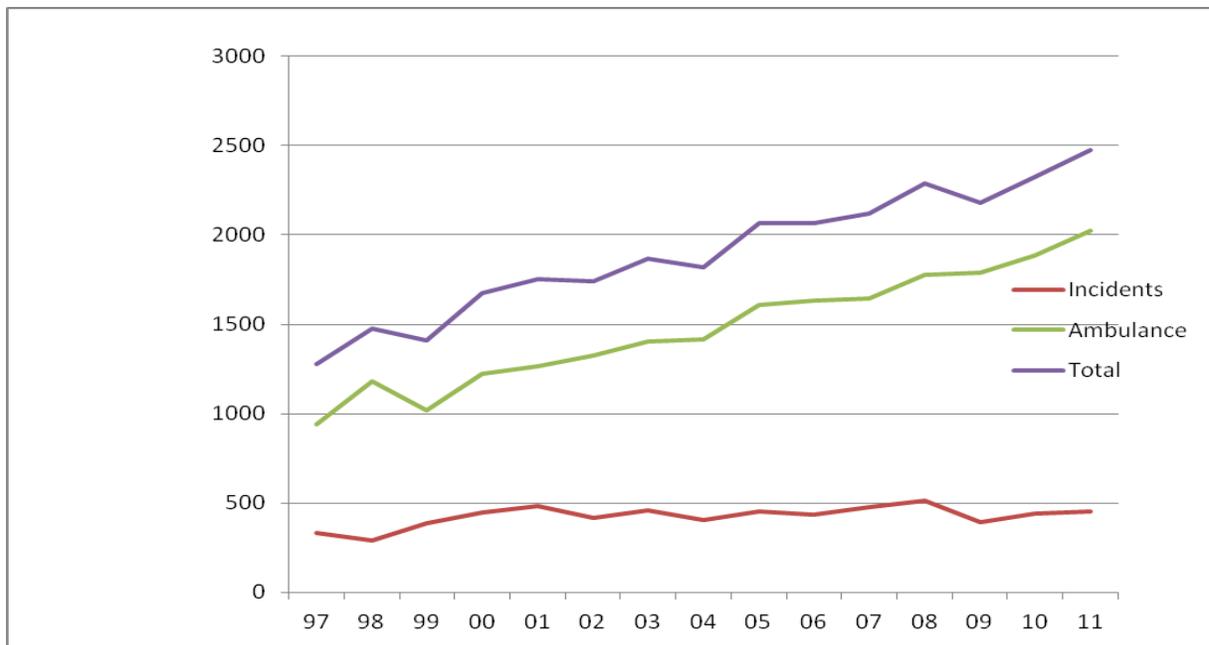
Department	Aid Given	Aid Received
Dansville	1	1
Eaton Rapids Twp.	1	1
Leslie Fire Dept.	1	1
Lansing Fire Dept.	34	14
Lansing Twp Fire Dept.	0	2
Mason Ambulance	53	21
Mason Fire Dept.	1	3
Meridian Twp Fire Dept..	2	2
Onondaga Twp Fire Dept.	1	1
Windsor Twp Fire Dept.	18	10
Williamston Fire Dept.	0	1
Total	112	57



Delhi Township Fire Department  
History of Calls  
1997 – 2010

<u>Year</u>	<u>Incidents</u>	<u>Ambulance</u>	<u>Total</u>
1997	336	943	1,279
1998	290	1,184	1,474
1999	390	1,018	1,408
2000	450	1,226	1,676
2001	482	1,268	1,750
2002	418	1,324	1,742
2003	460	1,406	1,866
2004	403	1,415	1,818
2005	452	1,611	2,063
2006	433	1,632	2,065
2007	478	1,644	2,122
2008	512	1,775	2,287
2009	392	1,790	2,182
2010	439	1,885	2,324
2011	451	2,026	2,477

*History of Calls – 1997 through 2011*



## Delhi Township Fire Department

### EMS Activity for 2011

Total Ambulance Responses: 2,026  
 Total Patients: 2,184

#### *Patient Analysis*

<b>Type of Call</b>	<b>Total</b>
Abdominal Pain	147
Altered State of Consciousness	125
Attempt Suicide	38
Cardiac Arrest	12
Chest Pain	165
Diabetic	45
Lift Assist – No transport	107
Miscellaneous Medical	566
Miscellaneous Trauma	22
Musculoskeletal Injuries	239
Overdose / Poisoning	2
Refusal of Service	326
Respiratory Distress	206
Seizure	74
Soft Tissue Injuries / Burns	71
Stroke	27
Cancelled Enroute	12

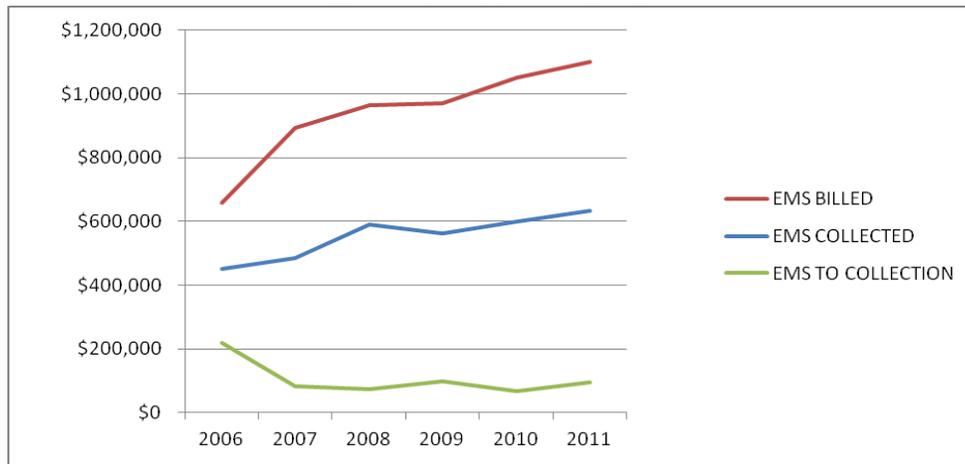
# Delhi Township Fire Department

## EMS / Fire Revenue

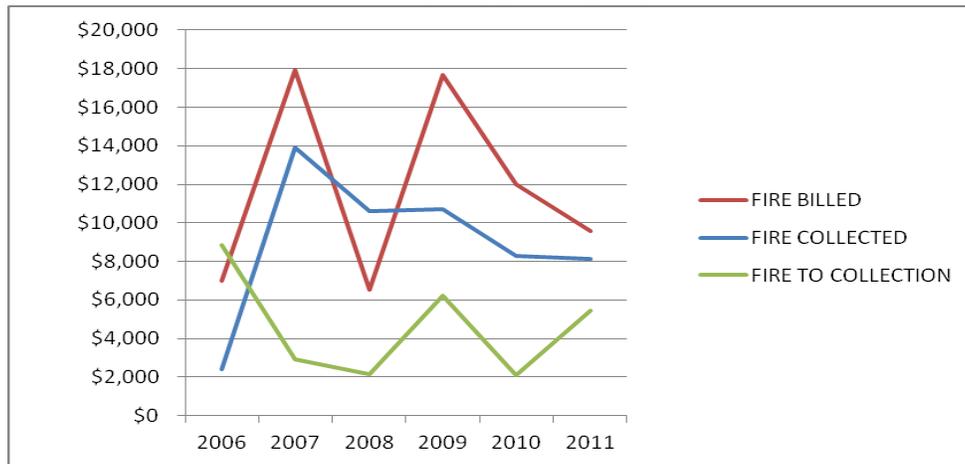
### 2006 - 2011

YEAR	EMS			FIRE		
	EMS BILLED	EMS COLLECTED	EMS TO COLLECTION	FIRE BILLED	FIRE COLLECTED	FIRE TO COLLECTION
2006	\$658,357	\$451,750	\$218,791	\$6,993	\$2,393	\$8,879
2007	\$892,761	\$485,728	\$82,018	\$17,947	\$13,917	\$2,911
2008	\$964,045	\$590,502	\$71,748	\$6,527	\$10,621	\$2,161
2009	\$970,322	\$561,177	\$97,580	\$17,677	\$10,729	\$6,221
2010	\$1,051,140	\$599,620	\$66,983	\$11,998	\$8,263	\$2,095
2011	\$1,101,170	\$632,172	\$95,523	\$9,570	\$8,157	\$5,470

### EMS REVENUE HISTORY

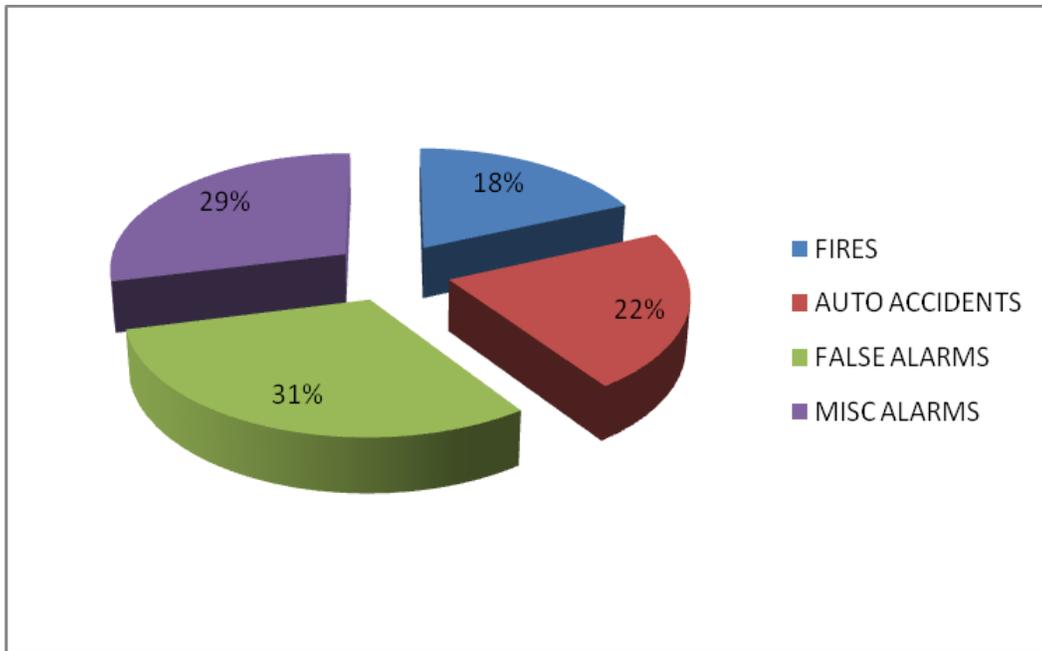


### FIRE REVENUE HISTORY



## Delhi Township Fire Department Fire/Rescue Activity for 2011

<b>Type of Call</b>	<b>Delhi</b>	<b>Alaiedon</b>	<b>Total</b>
Structure Fires	30	3	33
Vehicle Fires	7	4	11
Grass Fires	7	2	9
Trash Fires	8	1	9
Miscellaneous Fires	19	2	21
Good Intent / Smoke	68	16	84
Wires Down / Arcing Wires	20	5	25
Auto Accidents / Extrication	85	14	99
Gas Leak / Hazardous Situation	10	1	11
False Alarms	120	19	139
Miscellaneous Calls	10	0	10
<b>Total Calls</b>	<b>384</b>	<b>67</b>	<b>451</b>



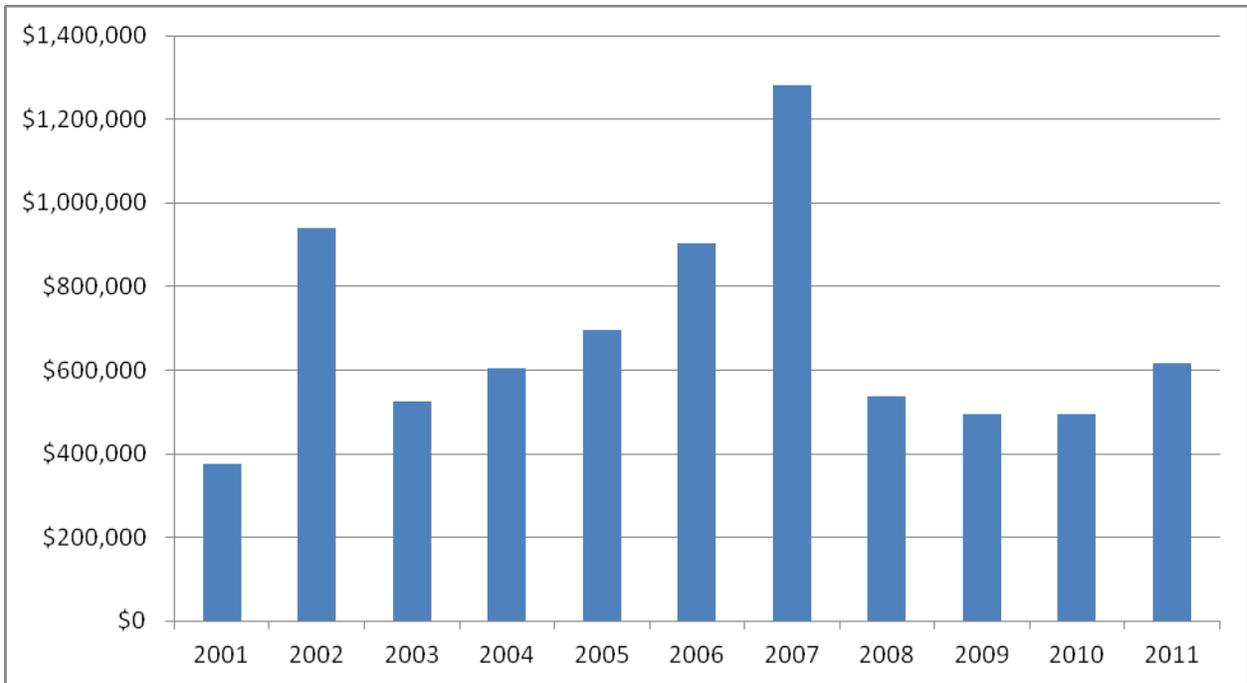
Delhi Township Fire Department  
 Structure Fire Call Analysis for 2011  
 (Loss of more than \$1,000)

<b>Date</b>	<b>Address</b>	<b>Type Structure</b>	<b>Loss</b>
1/16/11	617 Cedar	Dwelling*	\$10,000
1/27/11	714 Hogsback	Barn*	\$7,600
4/11/11	2294 Main	Apartment	\$100,000
5/22/11	2289 Cedar	Church	\$100,000
6/17/11	2797 Pine Tree	Dwelling	\$10,000
6/24/11	4632 Miles	Dwelling	\$25,000
9/15/11	1937 Cromwell	Dwelling	\$80,000
10/6/11	5791 Ambler	Dwelling	\$200,000
10/29/11	2667 Frank	Dwelling	\$10,000
11/29/11	2101 Thorburn	Dwelling	\$75,000
		<b>Total Loss</b>	<b>\$617,600</b>

Denotes call in Alaieton Township \*

Delhi Township Fire Department  
Total Fire Loss – All Fires  
2001– 2011

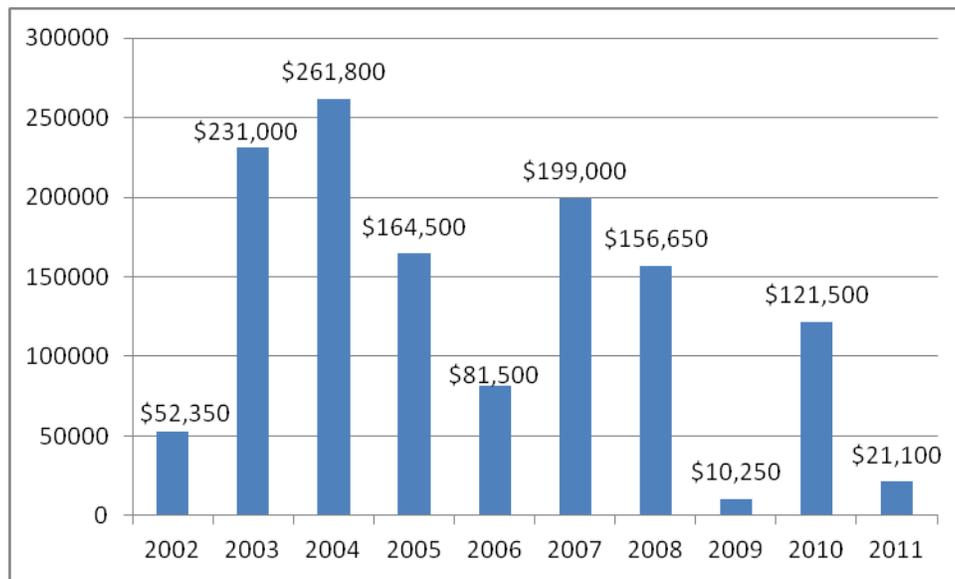
2001	\$376,600
2002	\$940,265
2003	\$526,020
2004	\$603,750
2005	\$694,650
2006	\$901,930
2007	\$1,280,450
2008	\$538,025
2009	\$493,550
2010	\$494,300
2011	\$617,600



Delhi Township Fire Department  
Alaiedon Township Activity  
2001 – 2011

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Structure Fires	3	6	3	3	1	3	6	0	3	3
Vehicle Fires	12	11	16	6	6	9	12	8	5	4
Grass Fires	2	3	3	7	1	1	1	4	6	2
Misc. Fires	1	1	0	5	3	6	1	1	1	2
Good Intent / Smoke	18	17	25	17	18	14	21	11	9	15
Wires Down/Arcing	2	2	3	5	1	5	2	3	5	5
Auto Accidents	13	15	17	22	13	19	21	14	11	14
Gas Leaks/Hazards	5	8	2	1	5	3	2	1	3	2
False Alarms	13	21	15	13	17	8	28	10	14	19
Miscellaneous Calls	4	2	0	6	7	6	0	4	0	0
<b>Total</b>	73	86	84	85	70	74	94	56	57	66

Alaiedon Township Fire Loss  
2002 – 2011  
All Fires



## Delhi Township Fire Department Equipment and Apparatus Status 2011

In January of 2011, notice was received from the Federal Emergency Management Agency that Delhi Township had received a 2010 FIRE Act grant in the amount of approximately \$89,000 for purchase of 2 new Lifepack 15 defibrillators, 2 chest compression machines, 2 carbon monoxide monitors and reimbursement for physical examinations for all personnel. Excess funds in the amount of \$500 were also approved from this grant for the purchase of a new portable projector for training. Additionally, in 2011 the traffic pre-emption equipment was upgraded at all major intersections at a cost of \$45,164.

All fire department apparatus and equipment is continually evaluated, inspected, and repaired to maintain a continuous state of readiness. During 2011, inspections such as pump testing, hose testing, department of transportation safety inspections, and ladder testing were all completed as is the norm. This continuous monitoring insures compliance with state and federal statute, in addition to providing personnel with a safe work environment.

At the present time, all pumping apparatus are in a condition that should provide the taxpayers of Delhi Township with adequate protection for the next several years. At this time there are no scheduled apparatus replacements.

### Vehicle Responses for 2011

<b>Vehicle</b>	<b>Number of Responses</b>
2006 Ambulance	650
2008 Ambulance	598
2010 Ambulance	827
2002 Tahoe	262
2004 Durango	30
2004 Durango -FM	67
2000 Ford Pickup	26
1995 Ford Pickup	3
2006 Expedition	71
1997 Tanker	7
1994 Pumper	84
2003 Ladder/Quint	91
2008 Rescue/Pumper	175

# Delhi Township Fire Department

## Fire Stations

Both of Delhi Township fire stations are in need of changes of one type or another. The main station at 2074 Aurelius Road is in need of updating to provide for the full time staffing that it was never intended to house. As an example, there are no simple restrooms on the main floor of the station for use of the fire personnel when they are working at the fire station. All restroom, training and meeting facilities are in the basement and the full time staff make frequent trips up and down the stairs during their daily duties.

The station does not have adequate storage and for simple things such as training aids and extra equipment. The post building on 4202 Veterans Drive that the DDA has loaned to the department is being used as a storage area at this time. Delhi Fire Station #2 on Bishop Road does not provide any type of facilities for any permanent staffing without some type of major remodeling. As of this writing, this station is getting a new roof which was not planned in the 2011 budget.

## Delhi Township Fire Department Training Report for 2011

Delhi Township firefighters are provided training that meets and or exceeds current emergency services standards, in all areas of emergency services, which include firefighting, rescue, vehicle extrication, hazardous materials response and emergency medicine. 2011 was again a successful and busy year; there was a total of approximately 6,000 man hours of training logged.

Delhi continues to participate with the Lansing area departments in the EMS training consortium. This group plans training on a monthly basis with each of the area departments taking a turn at training EMS personnel in the area.

Annual recertification training was provided to all personnel in Driver Training, and Hazardous Material Operations, along with classroom/online annual refreshers in Hazard Communications, Bloodborn Pathogens, Respiratory Protections, Personal Protective Equipment and Sexual Harassment. All of these programs are required annually by our department in the interest of safety and liability of our personnel.

Through the leadership of Lt. Brian Ball, our regularly scheduled training continues to be accomplished as planned. In 2011, Lt. Ball became one of only a handful of instructors in the State of Michigan to become certified in the new fire instructor curriculum.

In October, a live fire training evolution was completed using an acquired structure. Fire fighters were able to experience actual hands-on training and experience in areas of Fire Suppression, Forcible Entry, Salvage / Overhaul and Water Supply (hydrants and tanker operations.) This live-burn training is invaluable in providing new personnel the opportunity to actually see fire behavior and use those tasks learned in the fire classes.

Full time personnel are expected to train daily while on-duty. This training keeps personnel up to date on changing EMS rules and procedures, along with fire fighting techniques. Paid on-call personnel training twice monthly in the same types of evolutions.

As we move into 2012, fire department administration is continually striving for ways to keep personnel up to date in new EMS and fire fighting techniques.

## Recruitment/Retention 2012

As a result of a 2010 SAFER (Staffing for Adequate Fire and Emergency Resources) grant request, Delhi Township Fire Department was awarded this staffing grant in the summer of 2011. This grant, in the amount of \$682,502 provides for the hiring of a full-time Recruitment/Retention Coordinator, and on-the job training to pay for tuition, books and wages while new paid, on-call personnel are going to FFI, FFII, EMT and Paramedic classes. In September, the position of Recruitment and Retention Coordinator was filled with existing FF/PM Jeffrey Butcher accepting the position.

In kicking off the RR programs for Delhi Township, it was found that the resources are very limited nationally due to the extreme limited number of personnel who actually fill this position across the country. Several hiring and training criteria have been changed since this position started including the following:

- Interviews with all existing personnel relative to department likes and dislikes
- Agility/fitness testing established for all new paid, on call personnel
- Establishment of an interview committee for all new paid, on-call personnel
- Employee interview established/modified to become more consistent
- Establishment of new training criteria for new recruits
- Establishment of an Explorer Program through the Boy Scouts of America
- Establishment of a Fire Department Auxiliary for spouses/friends of personnel
- Establishment of social programs to pull department members together

As of this report, the RR Coordinator is working on methods by which to improve the marketing/branding of the fire department. Additionally, methods and processes are continuing to be examined in an effort to formulate a networking system of other departments across the country who have the same challenges of Delhi Township in the recruitment and retention of personnel.

I look forward to 2012 and the challenges that I may face in the development of programs to increase the service and efficiency of our fire department.

Jeff Butcher, FF/PM  
Recruitment/Retention Coordinator

**Delhi Township Fire Department  
Membership Status  
2011**

The membership of the Delhi Township Fire Department on December 31, 2011 is at a total of 45 uniformed personnel, plus 2 civilian positions of secretary, and billing clerk. This is an increase of 7 uniformed personnel of one year ago, and is, in fact the most on the highest membership on the uniformed roster since 2008. This can be directly attributed to the recruiting efforts which have resulted from the Staffing for Adequate Fire and Emergency Resources (SAFER) grant which was received in 2011.

Recruitment and retention continued to be a major goal during 2011 and the SAFER grant activities have shown their value. During the year, a total of 11 personnel were hired as new members of the organization. Included in this new membership are:

William Oberst	Bobby Stimbert	Dominique Scott	Brandon Childers
Zachary Yager	Michael Updyke	Thomas Keyes	Jacquelyn Chapman
Shawn Norris	Lindsey Howley	Chad Studley	

Of these 11 personnel, Brandon Childers, Zachary Yager, Michael Updyke, Thomas Keyes, Jacquelyn Chapman and Chad Studley are currently enrolled in FFI / FFII class from the SAFER grant program. Two existing personnel, Kurt Zolnierek and Jay Hileman, along with new employee Dominique Scott are enrolled in the EMT program through the SAFER program.

Several personnel resigned from the department due to an assortment of reasons during 2011. These personnel included:

Manuel Garcia	Minda Gorsline	Gregory Milbauer
	Benjamin Phinney	

With the opportunity to use our SAFER grant, a continued emphasis will be placed on recruitment and retention in 2012 in an effort to increase our part time firefighting staff.

## Summary

In 2011, the Delhi Township Fire Department fire/recue call volume was virtually unchanged from the 2010 level, however a 7.5% increase in demand for EMS service was experienced by the department.

As we continue in our 9<sup>th</sup> year of being a true combination fire department composed of both full time and part time personnel, it is important to remember that in 2003, it was the demand for EMS services by our community that actually determined that we needed to hire our full time firefighter/paramedic personnel. Since that time, fire and rescue calls have remained relatively stable, but the volume of EMS calls have increased 31%.

As stated previously in this report, one of the highlights of 2011 was the award from FEMA for a SAFER (staffing adequate fire and emergency resources) grant. This grant in the amount of \$682,502 has permitted Delhi Township to hire a full time recruitment/retention coordinator and actually pay Delhi Township Fire Department personnel for attending training classes. This grant should permit our department to meet our goal of increasing part time staffing by 5 personnel per year over the 4 year grant cycle, resulting in having a total staffing of 14 full time personnel and 50 part time personnel by the end of 2015.

As in years past, we continue to be aware of the economic challenges that face us, and we continue to look for ways to save money and prioritize and spend our limited resources on those things that we really need.

Thanks to the full time personnel, under the direction of Lieutenants Ball, Britten and Young, for coming to their workplace and doing completing those tasks, however unpleasant they may be, when required. Thank you to those paid, on-call personnel who leave their warm homes at night to help out in their community. Last, and certainly not least, A/C Pat Brown and clerical staff Jeff Brenda Coscarelli, and Melissa Rowland are certainly responsible for the Delhi Township Fire Department running smoothly on a 24 hour basis.

Through the group efforts of all involved, and with the continued support of the Township Board and Township Manager John Elsinga, the fire department continues to ***“minimize the impact of community emergencies through education, prevention and service.”***

Respectfully submitted,

Richard J. Royston  
Chief

**ACCOUNTS PAYABLE APPROVAL**

February 21, 2012

**I. Certification of Authorized Signatures:** The attached Check Register and Invoice Distribution Report encompass checks dated February 21, 2012 numbered 80734 thru 80810 & ACH 1922 thru 1936. Every invoice has a payment authorizing signature(s).

Dated: February 21, 2012

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

**II. Certification of Fund Totals:**

The attached Invoice Distribution Report and Check Register for checks dated February 21, 2012 show payments made from the following funds:

General Fund	\$	34,568.23
Fire Fund		8,698.28
Police Fund		2,500.00
Fire Equip. & Apparatus Fund		7,690.47
Water Improvement Fund		9,073.05
Brownfield Redevelopment Fund		60.00
Downtown Development Fund		5,774.10
Sewer Fund		452,858.93
Current Tax Fund		18,155.98
Grand Total	\$	<u>539,379.04</u>

**Includes the following to be reimbursed from separate bank accounts:**

Current Tax	\$	18,155.98
Combined Sewer Savings	\$	189,527.45

Dated: February 21, 2012

\_\_\_\_\_  
John B. Elsinga, Township Manager

**III. Approval for Distribution:** I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (Irish Construction \$231,265.14 for LSD Project Pymt 10, 7/20/10) .

Dated: February 21, 2012

\_\_\_\_\_  
John B. Elsinga, Township Manager

\_\_\_\_\_  
Evan Hope, Township Clerk

\_\_\_\_\_  
Roy W. Sweet, Treasurer

**IV. Board Audit and Approval:** At a regular meeting of the Township Board held on March 20, 2012 a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes ( \_\_\_\_\_ absent) that the list of claims dated February 21, 2012, was reviewed, audited and approved.

\_\_\_\_\_  
Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP  
 EXP CHECK RUN DATES 02/21/2012 - 02/21/2012

Vendor	Invoice Desc.	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
BANK OF AMERICA	CREDIT SALES TAX	(8.01)
STATE OF MICHIGAN	2011 SALES TAX	163.02
	Total For Dept 000.00	155.01
Dept 101.00 LEGISLATIVE		
HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	25.50
GREATER LANS CLEAN CITIES	2012 MEMBERSHIP	250.00
MATS	2012 MATS MEMBERSHIP/GOODRICH	100.00
	Total For Dept 101.00 LEGISLATIVE	375.50
Dept 171.00 MANAGER		
HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	93.50
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	138.90
BANK OF AMERICA	MEALS & PARKING/ELSINGA	21.66
BANK OF AMERICA	MEALS & PARKING/ELSINGA	36.02
BANK OF AMERICA	MEALS & PARKING/ELSINGA	14.00
BANK OF AMERICA	SEMINAR - ELSINGA	25.00
BANK OF AMERICA	MTA MEALS/SEMINAR/CONFERENCE	7.84
BANK OF AMERICA	CONFERENCE - ELSINGA	110.00
BANK OF AMERICA	MTA MEALS - VANDERPLOEG	9.48
BANK OF AMERICA	MTA MEALS - VANDERPLOEG	2.81
BANK OF AMERICA	MTA PARKING	37.50
BANK OF AMERICA	MTA HOTEL - VANDERPLOEG	447.99
BANK OF AMERICA	MTA MEALS - VANDERPLOEG	24.94
BANK OF AMERICA	MTA MEALS - VANDERPLOEG	12.60
	Total For Dept 171.00 MANAGER	982.24
Dept 191.00 ACCOUNTING		
HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	19.97
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	29.63
	Total For Dept 191.00 ACCOUNTING	49.60
Dept 215.00 CLERK		
HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	64.16
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	95.55
BANK OF AMERICA	CONF/DUES/POSTAGE METER	298.66
BANK OF AMERICA	CONF/DUES/POSTAGE METER	250.00
BANK OF AMERICA	CONF/DUES/POSTAGE METER	175.00

BANK OF AMERICA	MTA MEALS	7.64
BANK OF AMERICA	MTA MEALS - FINCH	12.60
BANK OF AMERICA	MTA HOTEL - FINCH	485.49
BANK OF AMERICA	MTA MEALS - HOPE/FINCH	49.86
BANK OF AMERICA	MTA MEALS - FINCH	8.95
BANK OF AMERICA	MTA MEALS - FINCH	2.92
	Total For Dept 215.00 CLERK	1,450.83

Dept 228.00 INFORMATION TECHNOLOGY

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	48.46
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	71.84
BANK OF AMERICA	POWER SUPPLY/TONERS/SWITCH/	8.99
BANK OF AMERICA	POWER SUPPLY/TONERS/SWITCH/	23.49
BANK OF AMERICA	POWER SUPPLY/TONERS/SWITCH/	34.74
BANK OF AMERICA	POWER SUPPLY/TONERS/SWITCH/	79.99
BANK OF AMERICA	POWER SUPPLY/TONERS/SWITCH/	20.00
BANK OF AMERICA	POWER SUPPLY/TONERS/SWITCH/	127.88
BANK OF AMERICA	POWER SUPPLY/TONERS/SWITCH/	27.99
FACTORY DIRECT INK & TONER	2 TONER CARTRIDGES	111.98
FACTORY DIRECT INK & TONER	5 TONER CARTRIDGES/CLERK'S OFF	369.95
DELL MARKETING L.P.	5-OPTIPLEX 990 MINITOWER	2,189.00
	Total For Dept 228.00 INFORMATION TECHNOLOGY	3,114.31

Dept 253.00 TREASURERS

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	42.50
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	63.29
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	54.99
D & K INVESTIGATIVE SERV	SERVICE OF COURT PAPERS	59.60
IKON OFFICE SOLUTIONS	COPIER MAINTENANCE 1/30-4/29/12	163.97
LOWE'S CREDIT SERVICES	4 MASTER LOCKS & (1) 1 1/2" MAGNUM	43.55
BANK OF AMERICA	MTA MEALS/SEMINAR/CONFERENCE	24.94
ASSOC OF PUBLIC TREASURER	2012 MEMBERSHIP DUES/TEBEAU	180.00
	Total For Dept 253.00 TREASURERS	632.84

Dept 257.00 ASSESSING

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	69.27
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	102.87
360 SERVICES, INC.	2012 PERSONAL PROPERTY STATE	425.44
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	15.99
IKON OFFICE SOLUTIONS	COPIER MAINTENANCE 1/30-4/29/12	163.97
	Total For Dept 257.00 ASSESSING	777.54

Dept 262.00 ELECTIONS

BANK OF AMERICA	MANLIFT RENTAL/FLAG POLE/FUSES	9.73
DBI BUSINESS INTERIORS	11 EXP. WALLETS	61.49
PRINTING SYSTEMS, INC.	3,800 AV ENVELOPES IMPRINT	189.80

PRINTING SYSTEMS, INC.	3,800 AV RETURN ENV. IMPRINT	227.80
PRINTING SYSTEMS, INC.	3,800 IMPRINT AV APPS & FREIGHT	211.53
PRINTING SYSTEMS, INC.	MASTER CARDS & SECRECY ENVEL	140.00
PRINTING SYSTEMS, INC.	MASTER CARDS & SECRECY ENVEL	294.00
PRINTING SYSTEMS, INC.	MASTER CARDS & SECRECY ENVEL	64.13
WESCO DISTRIBUTION, INC	6 BULBS/VOTING BOOTHS	44.55
	Total For Dept 262.00 ELECTIONS	<u>1,243.03</u>

Dept 265.00 BUILDING & GROUNDS

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	14.22
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	21.17
LANSING ICE & FUEL CO	GASOLINE 2/1-15/12	60.78
MAID BRIGADE OF LANSING	CLEANING SERVICES/CSC	975.00
SIEMENS INDUSTRY, INC.	2012 HVAC CONTRACT - YEAR #4	5,052.60
BOARD OF WATER & LIGHT	WATER & ELECTRIC	546.52
BANK OF AMERICA	MANLIFT RENTAL/FLAG POLE/FUSES	8.00
BANK OF AMERICA	MANLIFT RENTAL/FLAG POLE/FUSES	9.43
BANK OF AMERICA	MANLIFT RENTAL/FLAG POLE/FUSES	118.63
LOWE'S CREDIT SERVICES	POWER LOCK TAPE MEASURE/PIPE	26.50
	Total For Dept 265.00 BUILDING & GROUNDS	<u>6,832.85</u>

Dept 276.00 CEMETERY

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	23.32
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	34.70
LANSING ICE & FUEL CO	GASOLINE 2/1-15/12	94.55
BARNHART & SON, INC.	2 GRAVE OPENINGS	1,097.10
	Total For Dept 276.00 CEMETERY	<u>1,249.67</u>

Dept 281.00 STORMWATER

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	9.88
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	14.71
LANSING ICE & FUEL CO	GASOLINE 2/1-15/12	50.65
INGHAM COUNTY HEALTH DEPT	21 WKS RIVER SAMPLING MAY-SEPT	2,205.00
	Total For Dept 281.00 STORMWATER	<u>2,280.24</u>

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	135.58
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	201.88
BANK OF AMERICA	FLASHLIGHT/LARNER	14.97
LANSING ICE & FUEL CO	GASOLINE 2/1-15/12	113.86
ASSOC GOVERNMENT SERV	12/16/11-1/15/12 AGS PAYROLL	1,360.00
BANK OF AMERICA	MTA MEALS/SEMINAR/CONFERENCE	25.00
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	<u>1,851.29</u>

Dept 752.00 PARKS ADMINISTRATION

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	45.90
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	68.57
CONSUMERS ENERGY	LAND LEASE	546.36
BANK OF AMERICA	TRAINING & LODGING/PARKER	1,348.70
JOHN D. PARKER	MILEAGE REIMBURSEMENT/TRAINING	453.99
Total For Dept 752.00 PARKS ADMINISTRATION		2,463.52

Dept 771.00 PARKS

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	20.83
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	31.24
RED WING SHOES	WORK BOOTS	148.75
RED WING SHOES	WORK BOOTS	153.00
RED WING SHOES	WORK BOOTS	131.75
LANSING ICE & FUEL CO	GASOLINE 2/1-15/12	139.90
BANK OF AMERICA	SENIOR CITIZENS TRIP DEPOSITS	12.34
BANK OF AMERICA	SENIOR CITIZENS TRIP DEPOSITS	131.37
ACE HARDWARE	28 SHEET METAL SCREWS	7.40
ACE HARDWARE	10 SPRAY PAINT/BONDO FILLER	49.89
ACE HARDWARE	4 SPRAY PAINT	17.96
AMERICAN RENTAL	PORTABLE TOILET	70.00
GRANGER CONTAINER SERV	MONTHLY DUMPSTER SERVICE	150.00
SAFETY SYSTEMS, INC	SERVICE CALL/SENIOR CENTER	105.00
SIEMENS INDUSTRY, INC.	ANNUAL HVAC CONTRACT/SR CTR	5,985.00
BOARD OF WATER & LIGHT	WATER & ELECTRIC	192.46
BOARD OF WATER & LIGHT	WATER & ELECTRIC	34.33
BOARD OF WATER & LIGHT	WATER & ELECTRIC	12.12
MENARDS LANSING SOUTH	1 QT BODY FILLER	8.97
MENARDS LANSING SOUTH	2 PLYWOOD	22.38
WESCO DISTRIBUTION, INC	12 LAMPS/VMG	286.97
ACE HARDWARE	5 SANDPAPER	3.45
CARQUEST THE PARTS PLACE	SWITCH/GOLF CART	10.99
Total For Dept 771.00 PARKS		7,726.10

Dept 774.00 RECREATION

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	22.10
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	32.81
BANK OF AMERICA	SENIOR CITIZENS TRIP DEPOSITS	100.00
BANK OF AMERICA	SENIOR CITIZENS TRIP DEPOSITS	104.00
BANK OF AMERICA	SENIOR CITIZENS TRIP DEPOSITS	100.00
DEAN TRAILWAYS OF MICHIGAN	SENIOR CITIZENS/BUS DEPOSIT	100.00
SCOTT R. BLANKENSHIP	BASKETBALL OFFICIAL	75.00
RAYMOND ELDRIDGE BOWEN	BASKETBALL OFFICIAL	50.00
JEFF BRYAN	BASKETBALL OFFICIAL	275.00
DANIEL A. DUMENEY	BASKETBALL OFFICIAL	175.00
PAULA K. HARNEY	SENIOR CENTER FITNESS CLASSES	100.00

GERARD T. HOWLEY	BASKETBALL OFFICIAL	100.00
RASHAWN MOLDEN	BASKETBALL OFFICIAL	125.00
STEVEN E. ROGERS	BASKETBALL OFFICIAL	325.00
PAUL ANTHONY SCHALAU	BASKETBALL OFFICIAL	50.00
MICHAEL E. STEWART	BASKETBALL OFFICIAL	125.00
GRANT VANLIEW	BASKETBALL OFFICIAL	75.00
BANK OF AMERICA	MANLIFT RENTAL/FLAG POLE/FUSES	331.31
BANK OF AMERICA	MANLIFT RENTAL/FLAG POLE/FUSES	225.00
BANK OF AMERICA	MANLIFT RENTAL/FLAG POLE/FUSES	(331.31)
Total For Dept 774.00 RECREATION		2,158.91

Dept 850.00 OTHER FUNCTIONS

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	36.45
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	111.40
BANK OF AMERICA	CONF/DUES/POSTAGE METER	298.00
BANK OF AMERICA	CONF/DUES/POSTAGE METER	150.00
BANK OF AMERICA	CONF/DUES/POSTAGE METER	1.00
BANK OF AMERICA	CONF/DUES/POSTAGE METER	9.00
AUDIO ARTS	2 MICROPHONES 11 WINDSCREENS	618.90
Total For Dept 850.00 OTHER FUNCTIONS		1,224.75

Total For Fund 101 GENERAL FUND 34,568.23

Fund 206 FIRE FUND

Dept 000.00

BANK OF AMERICA	GRAPHICS PROGRAM/SHIPPING/PINS	5.99
BANK OF AMERICA	GRAPHICS PROGRAM/SHIPPING/PINS	(75.69)
Total For Dept 000.00		(69.70)

Dept 336.00 FIRE DEPARTMENT

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	250.49
HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	18.27
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	462.90
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	27.34
ACE HARDWARE	2 ROLLS PACKING TAPE	14.98
LANSING ICE & FUEL CO	GASOLINE 2/1-15/12	1,087.47
BANK OF AMERICA	GRAPHICS PROGRAM/SHIPPING/PINS	32.53
BANK OF AMERICA	GRAPHICS PROGRAM/SHIPPING/PINS	87.98
BANK OF AMERICA	GRAPHICS PROGRAM/SHIPPING/PINS	9.67
LIFEGAS LLC	OXYGEN	137.45
LIFEGAS LLC	CYLINDER RENTAL	206.34
CHIEF OKEMOS COUNCIL- BSA	BOY SCOUTS EXPLORERS MEMBER	163.00
THE HUNDRED CLUB OF LANS	2012 MEMBERSHIP DUES	100.00

BOARD OF WATER & LIGHT	WATER & ELECTRIC	34.33
SIMON ROOFING	REPLACE ROOF/STATION #2	6,060.00
ACE HARDWARE	2 TARPS/2 HAMMERS/NAILS	45.25
CARQUEST THE PARTS PLACE	1 FLUID/1 ANTIFREEZE	29.98
	Total For Dept 336.00 FIRE DEPARTMENT	<u>8,767.98</u>

Total For Fund 206 FIRE FUND 8,698.28

Fund 207 POLICE FUND

Dept 301.00 POLICE

ROBERT J. ROBINSON, ATTN	MOTOR VEH ORD JANUARY	2,500.00
	Total For Dept 301.00 POLICE	<u>2,500.00</u>

Total For Fund 207 POLICE FUND 2,500.00

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS

BANK OF AMERICA	GRAPHICS PROGRAM/SHIPPING/PINS	6.51
FIRE SERVICE MANAGEMENT	TURNOUT GEAR CLEANING & FREIGHT	60.96
WITMER PUBLIC SAFETY	BULLARD HELMETS WITH SHIELDS (4)	557.97
WITMER PUBLIC SAFETY	BULLARD HELMETS WITH SHIELDS (4)	29.99
WITMER PUBLIC SAFETY	BULLARD HELMETS WITH SHIELDS (4)	185.99
WITMER PUBLIC SAFETY	BULLARD HELMETS WITH SHIELDS (4)	180.40
BANK OF AMERICA	GRAPHICS PROGRAM/SHIPPING/PINS	179.99
SWISSPHONE LLC	4 PAGERS & CHARGERS/FREIGHT	1,831.91
COMMUNICATIONS SERVICES	REPAIR RADIO & 1 ANTENNA	93.00
SUPERIOR SAW	(2) 20" CHAINS	35.34
HALT FIRE, INC.	MISCELLANEOUS REPAIR/#698	293.33
HOLT AUTO ALIGNMENT	FRONT-REAR BRAKE PADS & ROTORS	1,389.72
HOLT AUTO ALIGNMENT	DIAGNOSIS BRAKE PROBLEM/#533	30.00
VICTORY LANE QUICK OIL	LOF/#656	37.58
BANK OF AMERICA	GRAPHICS PROGRAM/SHIPPING/PINS	231.15
BANK OF AMERICA	GRAPHICS PROGRAM/SHIPPING/PINS	(0.61)
BANK OF AMERICA	AWARDS BANQUET	230.19
BANK OF AMERICA	GRAPHICS PROGRAM/SHIPPING/PINS	2.11
BANK OF AMERICA	GRAPHICS PROGRAM/SHIPPING/PINS	99.99
BANK OF AMERICA	GRAPHICS PROGRAM/SHIPPING/PINS	25.95
DELL MARKETING L.P.	5-OPTIPLEX 990 MINITOWER	2,189.00
	Total For Dept 339.00 EQUIPMENT & APPARATUS	<u>7,690.47</u>

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 7,690.47

Fund 225 WATER IMPROVEMENT FUND

Dept 536.00 ADMINISTRATION & CONSTRUCTION

MID-MICHIGAN WATER	DUES 2012	178.00
	Total For Dept 536.00 ADMINISTRATION & CONSTRUCTION	<u>178.00</u>

Dept 905.00 DEBT SERVICE		
USBANK TRUST N.A.	2011 REFUNDING BOND DELHI	8,895.05
	Total For Dept 905.00 DEBT SERVICE	8,895.05

Total For Fund 225 WATER IMPROVEMENT FUND	9,073.05
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Fund 243 BROWNFIELD REDEVELOPMENT AUTH

Dept 733.00 BROWNFIELD ADMINISTRATION		
FOSTER, SWIFT, COLLINS	LEGAL FEES JANUARY	60.00
	Total For Dept 733.00 BROWNFIELD ADMINISTRATION	60.00

Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH	60.00
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Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 728.00 DDA ADMINISTRATION		
HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	28.05
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	41.53
FOSTER, SWIFT, COLLINS	LEGAL FEES JANUARY	568.12
BANK OF AMERICA	CONF/DUES/POSTAGE METER	39.80
BANK OF AMERICA	MANLIFT RENTAL/FLAG POLE/FUSES	120.00
BANK OF AMERICA	2011 CONFERENCE & 2012 CONF	25.00
BANK OF AMERICA	2011 CONFERENCE & 2012 CONF	50.00
	Total For Dept 728.00 DDA ADMINISTRATION	872.50

Dept 729.00 DDA MARKETING & PROMOTION

ENVIRONMENTAL SYSTEMS	BUSINESS ANALYST SUBSCRIPTION	2,495.00
CHARLES GRINNELL	13 HRS @ \$22/GRINNELL	286.00
BLOHM CREATIVE PARTNERS	JANUARY WEB MAINT & HOSTING	313.75
	Total For Dept 729.00 DDA MARKETING & PROMOTION	3,094.75

Dept 731.00 DDA INFRASTRUCTURE PROJECTS

BANK OF AMERICA	MANLIFT RENTAL/FLAG POLE/FUSES	47.47
BANK OF AMERICA	MANLIFT RENTAL/FLAG POLE/FUSES	(331.32)
BANK OF AMERICA	MANLIFT RENTAL/FLAG POLE/FUSES	225.00
BANK OF AMERICA	MANLIFT RENTAL/FLAG POLE/FUSES	331.32
	Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS	272.47

Dept 850.00 OTHER FUNCTIONS

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	24.90
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	37.06
LANSING ICE & FUEL CO	GASOLINE 2/1-15/12	94.55
GRANGER CONTAINER SERV	MONTHLY DUMPSTER SERVICE	65.00
MAID BRIGADE OF LANSING	CLEANING SERVICES/SHERIFF	480.00

SIEMENS INDUSTRY, INC.	2012 HVAC CONTRACT - YEAR #4	721.80
BOARD OF WATER & LIGHT	WATER & ELECTRIC	94.10
BOARD OF WATER & LIGHT	WATER & ELECTRIC	16.97
	Total For Dept 850.00 OTHER FUNCTIONS	<u>1,534.38</u>

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 5,774.10

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

SOIL & MATERIALS ENGINEERS	HELICAL PIER/CONCRETE TESTING	991.04
SCARLETT EXCAVATING	SEWER LEAD REPAIR- 2106 AUBURN	10,000.00
STATE OF MICHIGAN	2011 SALES TAX	198.90
	Total For Dept 000.00	<u>11,189.94</u>

Dept 548.00 ADMINISTRATION & OVERHEAD

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	20.25
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	<u>20.25</u>

Dept 558.00 DEPT OF PUBLIC SERVICE

HARTFORD LIFE INSURANCE	LIFE INSURANCE MARCH	322.88
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE MARCH	480.54
LANSING ICE & FUEL CO	GASOLINE 2/1-15/12	1,387.89
MODEL COVERALL SERVICE	STAFF UNIFORMS	80.61
MODEL COVERALL SERVICE	STAFF UNIFORMS	109.66
MODEL COVERALL SERVICE	STAFF UNIFORMS	80.61
MODEL COVERALL SERVICE	STAFF UNIFORMS	79.66
MODEL COVERALL SERVICE	STAFF UNIFORMS	108.11
MODEL COVERALL SERVICE	STAFF UNIFORMS	79.66
MODEL COVERALL SERVICE	STAFF UNIFORMS	79.66
MODEL COVERALL SERVICE	STAFF UNIFORMS	80.61
BANK OF AMERICA	POWER SUPPLY/TONERS/SWITCH/	0.50
BANK OF AMERICA	POWER SUPPLY/TONERS/SWITCH/	50.00
BANK OF AMERICA	POWER SUPPLY/TONERS/SWITCH/	12.50
FACTORY DIRECT INK & TONER	4 TONER CARTRIDGES	149.99
FACTORY DIRECT INK & TONER	4 TONER CARTRIDGES	199.99
FACTORY DIRECT INK & TONER	4 TONER CARTRIDGES	199.99
FACTORY DIRECT INK & TONER	4 TONER CARTRIDGES	199.99
INTERSTATE ALL BATTERY	4 BATTERIES & SHIPPING	85.92
AIRGAS USA, LLC	THERMAL DYNAMICS PLASMA CUTTER	1,000.00
AIRGAS USA, LLC	CYLINDER RENTAL	112.29
ACE HARDWARE	CAP/ELBOW/NIPPLES/HEX BUSHING	6.99
LOWE'S CREDIT SERVICES	POWER LOCK TAPE MEASURE/PIPE	15.98
ACE HARDWARE	BRUSH BOTTLE 11"	3.29
ALS LABORATORY GROUP	QUARTERLY SLUDGE TESTING	440.00
UNITED PARCEL SERVICE	SHIPPING CHARGES	72.91
UNITED PARCEL SERVICE	SHIPPING CHARGES	40.07

GRANGER CONTAINER SERV	MONTHLY DUMPSTER SERVICE	201.21
USA MOBILITY WIRELESS, INC.	PAGER SERVICE	55.84
COMCAST	HIGH SPEED INTERNET/MAINTENANCE	114.90
COMCAST	HIGH SPEED INTERNET/POTW	121.90
BOARD OF WATER & LIGHT	WATER & ELECTRIC	148.72
BOARD OF WATER & LIGHT	WATER & ELECTRIC	19.75
BOARD OF WATER & LIGHT	WATER & ELECTRIC	1,728.53
BOARD OF WATER & LIGHT	WATER & ELECTRIC	70.34
BOARD OF WATER & LIGHT	WATER & ELECTRIC	123.68
BOARD OF WATER & LIGHT	WATER & ELECTRIC	66.00
BOARD OF WATER & LIGHT	WATER & ELECTRIC	70.16
BOARD OF WATER & LIGHT	WATER & ELECTRIC	198.85
BRADY LAWN EQUIPMENT	PUSH MOWER PARTS (TORO BRAND)	15.54
BRADY LAWN EQUIPMENT	PUSH MOWER PARTS (TORO BRAND)	18.10
BRADY LAWN EQUIPMENT	PUSH MOWER PARTS (TORO BRAND)	49.02
BRADY LAWN EQUIPMENT	2 BELTS	63.04
ACE HARDWARE	1 DUCO CEMENT/2 V- BELTS	3.49
ACE HARDWARE	ACE RUG CLEANER	21.99
BARNHART & SON, INC.	25.36 TONS OF SAND	329.68
CARQUEST THE PARTS PLACE	3 OVAL STOP SEAL/TRAILER	17.85
SVE PORTABLE ROADWAY SYS	4 MUD TRAKS/FREIGHT	1,092.00
SVE PORTABLE ROADWAY SYS	FREIGHT	122.00
LOWE'S CREDIT SERVICES	POWER LOCK TAPE MEASURE/PIPE	168.00
BANK OF AMERICA	DVD RECORDER/LASER LENS CLEAN	150.98
BANK OF AMERICA	FILTERS & OIL	81.36
BANK OF AMERICA	MANLIFT RENTAL/FLAG POLE/FUSES	78.80
GRAINGER	DELAY RELAY/ AERATION BLOWERS	369.25
ACE HARDWARE	1 DUCO CEMENT/2 V- BELTS	13.98
ACE HARDWARE	CAP/ELBOW/NIPPLES/HEX BUSHING	17.95
CARQUEST THE PARTS PLACE	2 SPARK PLUGS/POWER WASHER	4.98
HESCO, INC.	PENN VALLEY/ REPAIR PARTS	2,898.00
HESCO, INC.	PENN VALLEY/ REPAIR PARTS	656.00
HESCO, INC.	PENN VALLEY/ REPAIR PARTS	15.00
HESCO, INC.	PENN VALLEY/ REPAIR PARTS	33.00
INTERSTATE BATTERIES OF	TRUCK BATTER /GREASER BATTERIES	84.00
J.O. GALLOUP COMPANY	PIPE FITTINGS/ WASTE TANK	117.18
J.O. GALLOUP COMPANY	PIPE FITTINGS/ WASTE TANK	171.57
J.O. GALLOUP COMPANY	PIPE FITTINGS/ WASTE TANK	56.22
J.O. GALLOUP COMPANY	PIPE FITTINGS/ WASTE TANK	93.48
J.O. GALLOUP COMPANY	PIPE FITTINGS/ WASTE TANK	53.50
MAID BRIGADE OF LANSING	CLEANING SERVICES/POTW	260.00
MAID BRIGADE OF LANSING	CLEANING SERVICES/MAINTENANCE	260.00
SIEMENS INDUSTRY, INC.	2012 HVAC CONTRACT - YEAR #4	1,443.60
RS TECHNICAL SERVICES, INC.	SERVICE BLOWER 1 CONTROL	982.99
METTLER-TOLEDO, LLC	ANNUAL BALANCE CALIBRATION	282.00
METTLER-TOLEDO, LLC	ANNUAL BALANCE CALIBRATION	10.00
SIEMENS INDUSTRY, INC.	DIGESTER BLDG GAS ROOM HEAT	522.00

W. W. WILLIAMS	EMERGENCY GENERATOR MAINT	395.99
W. W. WILLIAMS	PARTS & LABOR/BLOCK HEATER	168.29
CARQUEST THE PARTS PLACE	2 BRAKE FLUID	39.98
BANK OF AMERICA	CONFERENCE REGISTRATION/DIORKA	711.66
BANK OF AMERICA	PARKING/DIORKA	4.00
BANK OF AMERICA	CONFERENCE REGISTRATION/DIORKA	315.00
Total For Dept 558.00 DEPT OF PUBLIC SERVICE		<u>20,591.65</u>

Dept 578.01 CAPITAL IMPROVEMENTS

SOIL & MATERIALS ENGINEERS	CONCRETE TESTING/POTW SCREEN	264.50
IRISH CONSTRUCTION COMP	LSO PROJ-POTW/FM/LSO PAYMENT 10	231,265.14
Total For Dept 578.01 CAPITAL IMPROVEMENTS		<u>231,529.64</u>

Dept 588.01 G.O. BOND INDEBTEDNESS

USBANK TRUST N.A.	2011 REFUNDING BOND DELHI	44,528.70
USBANK TRUST N.A.	2003 CAPITAL IMPV 4571_5	144,998.75
Total For Dept 588.01 G.O. BOND INDEBTEDNESS		<u>189,527.45</u>

Total For Fund 590 SEWAGE DISPOSAL SYSTEM	<u><u>452,858.93</u></u>
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Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

84 LUMBER COMPANY #1402	SUMMER REF#332505-11-101-022	627.39
84 LUMBER COMPANY #1402	WIN REF #332505-11-101-002	2,670.02
DELHI DEVELOPMENT INC	DUPLICATE PAYMENT 5917 HEMLOCK	138.43
DIVERSIFIED PROPERTY SOL	TAX SUMMER #332505-02-200-037	1,056.08
DIVERSIFIED PROPERTY SOL	SUMMER #332505-02-200-037	4,494.33
HOLT MANOR INC	SUM TAX REF#332505-15-276-002	732.72
HOLT MANOR INC	WIN TAX REF #332505-15-276-002	3,118.26
WEC 2000B-CSF-9 LLC	WINTER TAX OVRPMT #332505-14-152-	5,318.75
Total For Dept 000.00		<u>18,155.98</u>

Total For Fund 703 CURRENT TAX ACCOUNT	<u><u>18,155.98</u></u>
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Total For All Funds:	<u><u>539,379.04</u></u>
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**ACCOUNTS PAYABLE APPROVAL**

March 6, 2012

**I. Certification of Authorized Signatures:** The attached Check Register and Invoice Distribution Report encompass checks dated March 6, 2012 numbered 80811 thru 80905 & ACH 1937 thru 1955. Every invoice has a payment authorizing signature(s).

Dated: March 6, 2012

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

**II. Certification of Fund Totals:**

The attached Invoice Distribution Report and Check Register for checks dated March 6, 2012 show payments made from the following funds:

General Fund	\$	90,657.69
Fire Fund		33,903.37
Police Fund		190,364.66
Fire Equip. & Apparatus Fund		2,576.48
Downtown Development Fund		7,567.46
Sewer Fund		98,297.65
Current Tax Fund		529.67
Trust & Agency Fund		4,460.28
Grand Total	\$	<u>428,357.26</u>

**Includes the following to be reimbursed from separate bank accounts:**

Current Tax	\$	529.67
Employee Flex Spending Acct.	\$	25.00

Dated: March 6, 2012

\_\_\_\_\_  
John B. Elsinga, Township Manager

**III. Approval for Distribution:** I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board.(None) .

Dated: March 6, 2012

\_\_\_\_\_  
John B. Elsinga, Township Manager

\_\_\_\_\_  
Evan Hope, Township Clerk

\_\_\_\_\_  
Roy W. Sweet, Treasurer

**IV. Board Audit and Approval:** At a regular meeting of the Township Board held on March 20, 2012 a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes ( \_\_\_\_\_ absent) that the list of claims dated March 6, 2012, was reviewed, audited and approved.

\_\_\_\_\_  
Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP  
 EXP CHECK RUN DATES 03/06/2012 - 03/06/2012

Vendor	Invoice Desc.	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
SBAM	HEALTH INSURANCE MARCH	216.61
REVIZE LLC	SOFTWARE SERVICE-BALANCE 2011	1,000.00
UNITED OF OMAHA	REFUND (2012A-0015 SUNDERMEYER)	125.78
	Total For Dept 000.00	1,342.39
Dept 101.00 LEGISLATIVE		
VERIZON WIRELESS	CELLULAR FEBRUARY	4.88
	Total For Dept 101.00 LEGISLATIVE	4.88
Dept 171.00 MANAGER		
BASIC	HSA 2012 ADMINISTRATION FEE	37.50
SBAM	HEALTH INSURANCE MARCH	985.04
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	308.38
ADP SCREENING & SELECT	SUBSCRIPTION	26.51
VERIZON WIRELESS	CELLULAR FEBRUARY	52.25
	Total For Dept 171.00 MANAGER	1,409.68
Dept 191.00 ACCOUNTING		
BASIC	HSA 2012 ADMINISTRATION FEE	37.50
SBAM	HEALTH INSURANCE MARCH	985.04
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	84.26
	Total For Dept 191.00 ACCOUNTING	1,106.80
Dept 215.00 CLERK		
BASIC	HSA 2012 ADMINISTRATION FEE	112.50
SBAM	HEALTH INSURANCE MARCH	2,626.75
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	269.07
CERTIFIED DOC DESTRUCT	DOCUMENT DESTRUCTION-598 LBS	38.87
CERTIFIED DOC DESTRUCT	DOCUMENT DESTRUCTION-2340 LBS	152.10
VERIZON WIRELESS	CELLULAR FEBRUARY	52.00
	Total For Dept 215.00 CLERK	3,251.29
Dept 228.00 INFORMATION TECHNOLOGY		
BASIC	HSA 2012 ADMINISTRATION FEE	37.50
SBAM	HEALTH INSURANCE MARCH	985.04
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	84.26
FACTORY DIRECT INK & TONE	BLACK TONER CARTRIDGE	59.99
SAM'S CLUB DIRECT	APC UPS (2), 2-WHEEL DOLLY, 940 INK	21.98
SAM'S CLUB DIRECT	APC UPS (2), 2-WHEEL DOLLY, 940 INK	57.84
VERIZON WIRELESS	CELLULAR FEBRUARY	51.75
SAM'S CLUB DIRECT	APC UPS (2), 2-WHEEL DOLLY, 940 INK	289.76
ACS FIREHOUSE SOFTWARE	YEARLY FIREHOUSE SUPPORT	1,535.00
ENVIRONMENTAL SYSTEMS	GIS SOFTWARE MAINTENANCE	5,940.00
	Total For Dept 228.00 INFORMATION TECHNOLOGY	9,063.12

Dept 253.00 TREASURERS		
BASIC	HSA 2012 ADMINISTRATION FEE	37.50
SBAM	HEALTH INSURANCE MARCH	1,231.29
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	279.73
D & K INVESTIGATIVE SERV	SERVICE OF COURT PAPERS	93.80
	Total For Dept 253.00 TREASURERS	<u>1,642.32</u>

Dept 257.00 ASSESSING		
BASIC	HSA 2012 ADMINISTRATION FEE	75.00
SBAM	HEALTH INSURANCE MARCH	(702.40)
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	363.98
THRUN LAW FIRM, P.C.	LEGAL FEES JANUARY	993.50
TAX MANAGEMENT ASSOC	PP ESTIMATOR SOFTWARE ANNUAL	2,995.00
	Total For Dept 257.00 ASSESSING	<u>3,725.08</u>

Dept 262.00 ELECTIONS		
HOLT POSTMASTER	POSTAGE DUE ACCOUNT 95007000	200.00
HOLT POSTMASTER	RENEW PERMIT #615	190.00
U-HAUL	14' TRUCK RENTAL/ELECTION EQUIP	44.97
U-HAUL	14' TRUCK RENTAL/ELECTION EQUIP	43.86
	Total For Dept 262.00 ELECTIONS	<u>478.83</u>

Dept 265.00 BUILDING & GROUNDS		
BASIC	HSA 2012 ADMINISTRATION FEE	21.60
SBAM	HEALTH INSURANCE MARCH	523.05
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	72.19
LANSING ICE & FUEL CO	GASOLINE 2/16-29/2012	46.81
MAID BRIGADE OF LANSING	CLEANING SERVICES/CSC	812.50
METRONET LONG DISTANCE	LONG DISTANCE FEBRUARY	53.29
VERIZON WIRELESS	CELLULAR FEBRUARY	13.08
TDS METROCOM	LOCAL SERVICE FEBRUARY	1,220.10
DELHI TOWNSHIP TREASURER	SEWER CHARGES-JANUARY 2012	505.50
CONSUMERS ENERGY	ELECTRIC & GAS	5,030.11
CONSUMERS ENERGY	ELECTRIC & GAS	1,916.68
ACE HARDWARE	DOOR & POWER WASHER REPAIR	18.77
ACE HARDWARE	CAULK & SCREWS FOR REPAIRS	7.96
	Total For Dept 265.00 BUILDING & GROUNDS	<u>10,241.64</u>

Dept 276.00 CEMETERY		
BASIC	HSA 2012 ADMINISTRATION FEE	35.40
SBAM	HEALTH INSURANCE MARCH	857.22
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	118.32
LANSING ICE & FUEL CO	GASOLINE 2/16-29/2012	72.81
LOWE'S CREDIT SERVICES	TOPSOIL & 20A TR GFCI	33.12
BARNHART & SON, INC.	2 GRAVE OPENINGS	789.91
VERIZON WIRELESS	CELLULAR FEBRUARY	13.08
CONSUMERS ENERGY	ELECTRIC & GAS	31.31
Total For Dept 276.00 CEMETERY		1,951.17

Dept 281.00 STORMWATER		
BASIC	HSA 2012 ADMINISTRATION FEE	15.00
SBAM	HEALTH INSURANCE MARCH	363.23
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	50.13
LANSING ICE & FUEL CO	GASOLINE 2/16-29/2012	39.00
Total For Dept 281.00 STORMWATER		467.36

Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT	STREETLIGHTS 2/1-3/1/12	6,178.32
BRUCE E. & LENA M SMALTZ	EASEMENT/7012 S. WASHINGTON RD.	188.64
KATHLEEN J. MALONE	4 SIDEWALK EASEMENT RECORDING	96.30
LANDSCAPE ARCHITECTS	WASH & WILLOUGHBY EASEMENTS	1,500.00
LANDSCAPE ARCHITECTS	CAMPUS ROAD SIDEWALK	3,388.75
Total For Dept 446.00 INFRASTRUCTURE		11,352.01

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
BASIC	HSA 2012 ADMINISTRATION FEE	187.50
SBAM	HEALTH INSURANCE MARCH	5,089.32
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	727.97
LANSING ICE & FUEL CO	GASOLINE 2/16-29/2012	113.92
METRONET LONG DISTANCE	LONG DISTANCE FEBRUARY	10.37
VERIZON WIRELESS	CELLULAR FEBRUARY	56.15
VERIZON WIRELESS	CELLULAR FEBRUARY	217.98
TDS METROCOM	LOCAL SERVICE FEBRUARY	100.66
OCE NORTH AMERICA DOC	COPY MACHINE METER CHARGES	91.05
SCHAFFER'S INC.	ABATEMENT @ 2094 AUBURN AVE.	549.49
MECHANICAL INSPECTORS	MIAM APRIL CONFERENCE/SIMONS	225.00
PLUMBING INSPECTORS	PIAM MARCH CONFERENCE/SIMONS	210.00
Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		7,579.41

Dept 752.00 PARKS ADMINISTRATION		
BASIC	HSA 2012 ADMINISTRATION FEE	75.00
SBAM	HEALTH INSURANCE MARCH	820.85
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	89.90
METRONET LONG DISTANCE	LONG DISTANCE FEBRUARY	1.10

VERIZON WIRELESS	CELLULAR FEBRUARY	0.27
VERIZON WIRELESS	CELLULAR FEBRUARY	115.97
TDS METROCOM	LOCAL SERVICE FEBRUARY	146.59
TDS METROCOM	TELEPHONES/SENIOR CENTER	285.45
DELHI CHARTER TOWNSHIP	PETTY CASH REIMBURSEMENT	7.00
DELHI CHARTER TOWNSHIP	PETTY CASH REIMBURSEMENT	7.50
Total For Dept 752.00 PARKS ADMINISTRATION		1,549.63

Dept 771.00 PARKS

BASIC	HSA 2012 ADMINISTRATION FEE	37.50
SBAM	HEALTH INSURANCE MARCH	1,231.29
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	139.86
LANSING ICE & FUEL CO	GASOLINE 2/16-29/2012	199.97
ACE HARDWARE	PAINT	13.47
SAM'S CLUB DIRECT	FOOD BOX/PANS/MIXING BOWLS/	62.32
SAM'S CLUB DIRECT	FOOD BOX/PANS/MIXING BOWLS/	16.18
SAM'S CLUB DIRECT	FOOD BOX/PANS/MIXING BOWLS/	12.88
SAM'S CLUB DIRECT	FOOD BOX/PANS/MIXING BOWLS/	10.88
SAM'S CLUB DIRECT	FOOD BOX/PANS/MIXING BOWLS/	31.76
SAM'S CLUB DIRECT	FOOD BOX/PANS/MIXING BOWLS/	10.84
AMERICAN RENTAL	PORTABLE TOILET/DEADMAN'S HILL	70.00
AMERICAN RENTAL	PORTABLE TOILET/VALHALLA	70.00
DELHI TOWNSHIP TREASURER	SEWER CHARGES-JANUARY 2012	13.00
DELHI TOWNSHIP TREASURER	SEWER CHARGES-JANUARY 2012	17.25
DELHI TOWNSHIP TREASURER	SEWER CHARGES-JANUARY 2012	36.75
DELHI TOWNSHIP TREASURER	SEWER CHARGES-JANUARY 2012	32.50
CONSUMERS ENERGY	ELECTRIC & GAS	1,054.74
CONSUMERS ENERGY	ELECTRIC & GAS	17.20
CONSUMERS ENERGY	ELECTRIC & GAS	43.17
CONSUMERS ENERGY	ELECTRIC & GAS	867.90
CONSUMERS ENERGY	ELECTRIC & GAS	28.80
CONSUMERS ENERGY	ELECTRIC & GAS	194.14
CONSUMERS ENERGY	ELECTRIC & GAS	169.39
CONSUMERS ENERGY	ELECTRIC & GAS	36.31
DELTA ELECTRICAL	REPAIR LIGHT POLE/VETERANS PARK	405.24
DELTA ELECTRICAL	LIGHT REPAIR/CORNER PLAZA	285.57
LOWE'S CREDIT SERVICES	WELDING WIRE-10 LB SPOOL	65.98
MENARDS LANSING SOUTH	2 SETS BRUSHES/5 ROLLERS	44.09
WESCO DISTRIBUTION, INC	LAMPS/BALLASTS/FUSES/SR CENTER	95.28
WESCO DISTRIBUTION, INC	LAMPS/BALLASTS/FUSES/SR CENTER	271.40
WESCO DISTRIBUTION, INC	LAMPS/BALLASTS/FUSES/SR CENTER	26.58
WILLIAM PERRY CONSTRUCT	REPLACE 13 LIMESTONE SEAT CAPS	1,300.00
BRADY LAWN EQUIPMENT	SPARK PLUGS & FILTERS.	311.52
CARQUEST THE PARTS PLACE	DEGREASER	10.23
CARQUEST THE PARTS PLACE	BULBS & FINANCE CHARGES	6.89
CARQUEST THE PARTS PLACE	BULBS & FINANCE CHARGES	0.63
COMPLETE HITCH COMPANY	SPRING FOR PLOW/TRUCK #44	20.70
LANDSCAPE ARCHITECTS	VALHALLA PARK PAVILLION/REST	3,843.00
Total For Dept 771.00 PARKS		11,105.21

Dept 774.00 RECREATION		
BASIC	HSA 2012 ADMINISTRATION FEE	37.50
SBAM	HEALTH INSURANCE MARCH	985.04
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	84.26
POP-ITY POPCORN CO. LLC	2 CASES POPCORN	45.00
POP-ITY POPCORN CO. LLC	POPCORN POPPER AND CART	697.00
SCOTT R. BLANKENSHIP	BASKETBALL OFFICIAL	75.00
JEFF BRYAN	BASKETBALL OFFICIAL	150.00
DANIEL A. DUMENEY	BASKETBALL OFFICIAL	150.00
PAULA K. HARNEY	SENIOR CITIZEN FITNESS CLASSES	150.00
GERARD T. HOWLEY	BASKETBALL OFFICIAL	150.00
RASHAWN MOLDEN	BASKETBALL OFFICIAL	200.00
STEVEN E. ROGERS	BASKETBALL OFFICIAL	175.00
PAUL ANTHONY SCHALAU	BASKETBALL OFFICIAL	125.00
GRANT VANLIEW	BASKETBALL OFFICIAL	125.00
Total For Dept 774.00 RECREATION		<u>3,148.80</u>

Dept 850.00 OTHER FUNCTIONS		
SBAM	HEALTH INSURANCE MARCH	5,499.73
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	473.45
PAPER IMAGE PRINTING	500 LETTERHEAD	195.45
THRUN LAW FIRM, P.C.	LEGAL FEES JANUARY	128.44
MI MUNICIPAL RISK MANAGE	2012 PROPERTY/LIABILITY INSURANCE	12,807.00
PITNEY BOWES GLOBAL	FOLDING MACHINE LEASE	189.00
AFLAC	FSA FEE - FEBRUARY	25.00
HOLT EDUC FOUNDATION	COMMUNITY RECOGNITION DINNER	360.00
REVIZE LLC	ANNUAL SUBSCRIPTION SERVICES	1,560.00
Total For Dept 850.00 OTHER FUNCTIONS		<u>21,238.07</u>

Total For Fund 101 GENERAL FUND	<u><u>90,657.69</u></u>
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Fund 206 FIRE FUND		
Dept 336.00 FIRE DEPARTMENT		
BASIC	HSA 2012 ADMINISTRATION FEE	450.00
SBAM	HEALTH INSURANCE MARCH	10,671.18
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	1,395.32
SBAM	HEALTH INSURANCE MARCH	985.04
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	84.26
BARYAMES CLEANERS	UNIFORM CLEANING	158.20
LANSING ICE & FUEL CO	GASOLINE 2/16-29/2012	779.27
NYE UNIFORM COMPANY	3 SHIRTS/3 PANTS/FREIGHT-STAMATIS	312.68
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	1,324.06
COHL,STOKER & TOSKEY P.C.	IAFF LEGAL FEES JANUARY	2,185.52
EMERGENCY SERVICES MARK	PHONE CHARGES 1/1/2011-12/31/2011	23.83
METRONET LONG DISTANCE	LONG DISTANCE FEBRUARY	4.65
VERIZON WIRELESS	CELLULAR FEBRUARY	126.17
VERIZON WIRELESS	CELLULAR FEBRUARY	366.52
TDS METROCOM	LOCAL SERVICE FEBRUARY	61.18
MI MUNICIPAL RISK MANAGE	2012 PROPERTY/LIABILITY INSURANCE	13,249.00
DELHI TOWNSHIP TREASURER	SEWER CHARGES-JANUARY 2012	36.75

ADP SCREENING & SELECT	BACKGROUND CHECKS	235.33
ACE HARDWARE	2 MISC. MDSE.	4.98
CARQUEST THE PARTS PLACE	(5) 40# BAGS OIL DRY	38.95
MUNICIPAL CONSULTING	IAFF	570.48
JEFFREY BUTCHER	2012 BAKER WINTER SEM/BUTCHER	840.00
	Total For Dept 336.00 FIRE DEPARTMENT	33,903.37

Total For Fund 206 FIRE FUND 33,903.37

Fund 207 POLICE FUND

Dept 301.00 POLICE

INGHAM COUNTY TREASURER	POLICE CONTRACT FEBRUARY	190,364.66
	Total For Dept 301.00 POLICE	190,364.66

Total For Fund 207 POLICE FUND 190,364.66

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS

WEST SHORE FIRE INC	EXTINGUISHER CANNISTER	995.00
WEST SHORE FIRE INC	4 SCBA MASKS & SHIPPING	780.00
WEST SHORE FIRE INC	4 SCBA MASKS & SHIPPING	10.18
COMMUNICATIONS SERVICES	RADIO REPAIR & 1 SPEAKER	93.00
SWISSPHONE LLC	RADIO UPGRADE & SHIPPING	136.17
FLASHPOINTS CONCEPTS	MARCH WORKSHOP 7 PEOPLE	340.00
LUMBERTOWN OF HOLT	LUMBER	222.13
	Total For Dept 339.00 EQUIPMENT & APPARATUS	2,576.48

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 2,576.48

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 728.00 DDA ADMINISTRATION

DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	84.26
METRONET LONG DISTANCE	LONG DISTANCE FEBRUARY	0.71
VERIZON WIRELESS	CELLULAR FEBRUARY	9.17
VERIZON WIRELESS	CELLULAR FEBRUARY	13.07
TDS METROCOM	LOCAL SERVICE FEBRUARY	193.03
MI MUNICIPAL RISK MANAGE	2012 PROPERTY/LIABILITY INSURANCE	883.00
HOLT EDUC FOUNDATION	COMMUNITY RECOGNITION DINNER	360.00
	Total For Dept 728.00 DDA ADMINISTRATION	1,543.24

Dept 729.00 DDA MARKETING & PROMOTION

BLOHM CREATIVE PARTNERS	DELHI BOOTH PANELS	1,260.75
CHARLES GRINNELL	19 HOURS @ \$22/GRINNELL	418.00
CHARLES GRINNELL	6 CURTAIN PANELS & SALES TAX	84.12
CHARLES GRINNELL	FARMERS MARKET/GRINNELL	25.00
	Total For Dept 729.00 DDA MARKETING & PROMOTION	1,787.87

Dept 730.00 COMM REHABILITATION REBATE PGM

THE BOOKSHELF	SIGN AT 2417 CEDAR	207.50
	Total For Dept 730.00 COMM REHABILITATION REBATE PGM	207.50

Dept 850.00 OTHER FUNCTIONS

BASIC	HSA 2012 ADMINISTRATION FEE	37.80
SBAM	HEALTH INSURANCE MARCH	915.34
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	126.34
LANSING ICE & FUEL CO	GASOLINE 2/16-29/2012	72.81
MAID BRIGADE OF LANSING	CLEANING SERVICES/SHERIFF	400.00
CONSUMERS ENERGY	ELECTRIC & GAS	291.73
CONSUMERS ENERGY	ELECTRIC & GAS	50.75
CONSUMERS ENERGY	ELECTRIC & GAS	141.19
CONSUMERS ENERGY	ELECTRIC & GAS	276.74
CONSUMERS ENERGY	ELECTRIC & GAS	173.18
CONSUMERS ENERGY	ELECTRIC & GAS	900.59
CONSUMERS ENERGY	ELECTRIC & GAS	173.06
CONSUMERS ENERGY	ELECTRIC & GAS	80.84
CONSUMERS ENERGY	ELECTRIC & GAS	356.18
CONSUMERS ENERGY	ELECTRIC & GAS	32.30
Total For Dept 850.00 OTHER FUNCTIONS		4,028.85

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 7,567.46

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

FEDERAL HOME LOAN MORT	REF SEWER 3667 DELL RD	13.00
FRAZINE, JEFF	REF SEWER 4009 CANYON COVE	12.90
GRABIEL, STEPHANIE	REF SEWER 1935 HOLLOWBROOK	41.82
HOME TOWNE REALTY	REF SEWER 4911 WILCOX RD	26.00
HOOK, RICK & JODY	REF SEWER 3569 CREOLE WAY	17.15
HOUGHTON, WALTER	REF SEWER 1624 JACQUELINE DR	28.00
MOORE, MARGARET	REF SEWER 2118 AUBURN	13.00
NORRIS, BRIDGET & THOMAS	REF SEWER 5661 LADDERBACK	25.45
PNC MORTGAGE	REF SEWER 2578 SCHIPPELL	5.30
RED CARPET START PACKING	REF SEWER 1588 ANTLER CIR	17.15
SANFORD, JERRY	REF SEWER 4716 RICHARD ST	17.15
SBAM	HEALTH INSURANCE MARCH	396.98
Total For Dept 000.00		613.90

Dept 548.00 ADMINISTRATION & OVERHEAD

BASIC	HSA 2012 ADMINISTRATION FEE	75.00
SBAM	HEALTH INSURANCE MARCH	3,003.02
ICS MARKETING SUPPORT	FEBRUARY SEWER BILL MAILING	1,882.58
MI MUNICIPAL RISK MANAGE	2012 PROPERTY/LIABILITY INSURANCE	17,223.00
Total For Dept 548.00 ADMINISTRATION & OVERHEAD		22,183.60

Dept 558.00 DEPT OF PUBLIC SERVICE

BASIC	HSA 2012 ADMINISTRATION FEE	490.20
SBAM	HEALTH INSURANCE MARCH	11,870.33
DELTA DENTAL PLAN OF	DELTA DENTAL MARCH	1,638.39
LANSING ICE & FUEL CO	GASOLINE 2/16-29/2012	1,068.72
BARYAMES CLEANERS	STAFF UNIFORM DRY CLEANING	48.60
MODEL COVERALL SERVICE	STAFF UNIFORMS-MAINT	79.66
MODEL COVERALL SERVICE	STAFF UNIFORMS-MAINT	79.66
MODEL COVERALL SERVICE	STAFF UNIFORMS-POTW	80.61

MODEL COVERALL SERVICE	STAFF UNIFORMS - POTW	80.61
ENVIRONMENTAL SYSTEMS	GIS SOFTWARE MAINTENANCE	1,860.00
SAM'S CLUB DIRECT	(3) UPS 600VA BACKUPS	194.61
HASSELBRING-CLARK	DIGITAL SYSTEM-EXCESS RATE	102.05
FISHER SCIENTIFIC	FECAL COLIFORM BROTH	334.26
FISHER SCIENTIFIC	FECAL COLIFORM BROTH	10.50
ALEXANDER CHEMICAL CORP	SODIUM BISULFITE	855.00
ALEXANDER CHEMICAL CORP	BISULFITE DRUM RETURN	(270.00)
KEMIRA WATER SOLUTIONS	FERRIC CHLORIDE	5,007.33
THRUN LAW FIRM, P.C.	LEGAL FEES JANUARY	147.00
UNITED PARCEL SERVICE	SHIPPING CHARGES	36.85
GRANGER III & ASSOCIATES	GREASE HAUL	157.50
METRONET LONG DISTANCE	LONG DISTANCE FEBRUARY	6.13
VERIZON WIRELESS	CELLULAR FEBRUARY	55.24
VERIZON WIRELESS	CELLULAR FEBRUARY	315.66
TDS METROCOM	LOCAL SERVICE FEBRUARY	461.06
DELHI TOWNSHIP TREASURER	SEWER CHARGES-JANUARY 2012	142.25
CONSUMERS ENERGY	ELECTRIC & GAS	192.50
CONSUMERS ENERGY	ELECTRIC & GAS	461.66
CONSUMERS ENERGY	ELECTRIC & GAS	15,663.89
CONSUMERS ENERGY	ELECTRIC & GAS	1,640.80
CONSUMERS ENERGY	ELECTRIC & GAS	249.57
CONSUMERS ENERGY	ELECTRIC & GAS	305.38
CONSUMERS ENERGY	ELECTRIC & GAS	1,605.31
CONSUMERS ENERGY	ELECTRIC & GAS	470.01
CONSUMERS ENERGY	ELECTRIC & GAS	125.23
CONSUMERS ENERGY	ELECTRIC & GAS	405.98
CONSUMERS ENERGY	ELECTRIC & GAS	502.04
CONSUMERS ENERGY	ELECTRIC & GAS	179.79
CONSUMERS ENERGY	ELECTRIC & GAS	30.58
CONSUMERS ENERGY	ELECTRIC & GAS	36.31
CONSUMERS ENERGY	ELECTRIC & GAS	381.62
CONSUMERS ENERGY	ELECTRIC & GAS	518.13
CONSUMERS ENERGY	ELECTRIC & GAS	151.61
CONSUMERS ENERGY	ELECTRIC & GAS	94.70
CONSUMERS ENERGY	ELECTRIC & GAS	33.46
CONSUMERS ENERGY	ELECTRIC & GAS	164.80
CONSUMERS ENERGY	ELECTRIC & GAS	230.20
CONSUMERS ENERGY	ELECTRIC & GAS	2,220.37
CONSUMERS ENERGY	ELECTRIC & GAS	1,272.23
CONSUMERS ENERGY	ELECTRIC & GAS	90.67
MIDWEST POWER EQUIPMENT	(4) STIHL WEED WHIPS	1,021.04
TASMANIAN TIRE CO.	TIRE REPLACEMENTS / SCAG MOWERS	432.00
TASMANIAN TIRE CO.	FRONT TIRE REPAIR / SCAG MOWER	15.00
ACE HARDWARE	PIPE & HRDWR FOR LSD REPAIRS	72.47
BOND FLUIDAIRE INC	AIR FILTERS- DELL RD LS	92.85
BOND FLUIDAIRE INC	AIR FILTERS- DELL RD LS	93.00
BOND FLUIDAIRE INC	AIR FILTERS- DELL RD LS	8.77
LOWE'S CREDIT SERVICES	CONTROL COMPRESSOR	199.00
BARNHART & SON, INC.	REPLACE 2" CHECK VALVE	1,150.00
CATHEY COMPANY	PULLY SHEAVES & 2" SUCTION HOSE	68.40
MICHIGAN PIPE & VALVE	FERNCO COUPLING & SHIPPING	200.00

GRAINGER	10 FUSES	106.80
RS TECHNICAL SERVICES	HYPO PUMP PARTS & SHIPPING	555.76
RS TECHNICAL SERVICES	HYPO PUMP PARTS & SHIPPING	279.36
RS TECHNICAL SERVICES	HYPO PUMP PARTS & SHIPPING	12.46
ACE HARDWARE	GALVANIZED NIPPLE-DIGESTER	3.49
ACE HARDWARE	DOOR & POWER WASHER REPAIR	1.45
ACE HARDWARE	COUPLINGS FOR DIGESTER SENSORS	7.98
CARQUEST THE PARTS PLACE	FUEL PUMP & OIL FILTER	62.99
CARQUEST THE PARTS PLACE	FUEL PUMP & OIL FILTER	10.47
CATHEY COMPANY	PULLY SHEAVES & 2" SUCTION HOSE	13.32
FLUID PROCESS EQUIPMENT	MOYNO REPAIR PARTS & SHIPPING	2,807.42
FLUID PROCESS EQUIPMENT	MOYNO REPAIR PARTS & SHIPPING	2,154.46
FLUID PROCESS EQUIPMENT	MOYNO REPAIR PARTS & SHIPPING	1,534.61
FLUID PROCESS EQUIPMENT	MOYNO REPAIR PARTS & SHIPPING	22.37
LAKESIDE EQUIPMENT CORP	WOERNER GREASER REPAIR PARTS	1,665.00
LAKESIDE EQUIPMENT CORP	WOERNER GREASER REPAIR PARTS	824.00
LOWE'S CREDIT SERVICES	TOPSOIL & 20A TR GFCI	18.49
PRODUCTION TOOL SUPPLY	BEAD BLASTER PARTS	42.00
PRODUCTION TOOL SUPPLY	BEAD BLASTER PARTS	13.50
PRODUCTION TOOL SUPPLY	BEAD BLASTER PARTS	104.00
PRODUCTION TOOL SUPPLY	BEAD BLASTER PARTS	160.00
MAID BRIGADE OF LANSING	CLEANING SERVICES/POTW	260.00
MAID BRIGADE OF LANSING	CLEANING SERVICES/MAINTENANCE	260.00
RS TECHNICAL SERVICES	SUBMERSIBLE LEVEL TRANSMITTERS	1,172.74
RS TECHNICAL SERVICES	SIEMENS ENCORE MECH PUMP	5,583.12
ALTA EQUIPMENT COMPANY	EMERGENCY BRAKE REPAIR	1,046.96
SAM'S CLUB DIRECT	CANDY/MSU JOB FAIR	14.56
BLOHM CREATIVE PARTNERS	CONSULTING SERVICES	1,331.25
D HILL ENVIRONMENTAL	SPREADSHEET WORKSHOP/RANES	125.00
STATE OF MICHIGAN	PESTICIDE APP EXAM/DICKERSON	75.00
	Total For Dept 558.00 DEPT OF PUBLIC SERVICE	<u>75,500.15</u>
	Total For Fund 590 SEWAGE DISPOSAL SYSTEM	<u><u>98,297.65</u></u>

Fund 701 TRUST & AGENCY FUND

Dept 000.00

INGHAM COUNTY TREASURER	JANUARY 2012 TRAILER PARK FEES	2,150.00
AFLAC	EMPLOYEE DEDUCTIONS	667.64
AFLAC	EMPLOYEE DEDUCTIONS	7.38
AFLAC	EMPLOYEE DEDUCTIONS	541.32
AFLAC	EMPLOYEE DEDUCTIONS	307.02
AFLAC	EMPLOYEE DEDUCTIONS	511.92
AFLAC	FSA FEE - FEBRUARY	25.00
WEED MAN- LANSING	REFUND OF CASH BOND	250.00
	Total For Dept 000.00	<u>4,460.28</u>
	Total For Fund 701 TRUST & AGENCY FUND	<u><u>4,460.28</u></u>

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

MR. ARJAY D. PATRICK	TAX REFUNDS DUE TAXPAYER	163.41
BAC TAX SERVICES CORP	MTT WIN REFUND PARCEL#22-176-002	271.28
BAC TAX SERVICES CORP	MTT SUM REF PARCEL#22-176-002	94.98
	Total For Dept 000.00	<u>529.67</u>

Total For Fund 703 CURRENT TAX ACCOUNT 529.67

Total For All Funds: 428,357.26

**DELHI CHARTER TOWNSHIP  
FUND TRANSFERS AND PAYROLL APPROVAL  
For Payroll Dated March 1, 2012**

ATTACHMENT IV

**I. Certification of Preparation and Distribution**

The attached check and payroll registers encompass check numbers: 103396 through 103428 & direct deposits numbers: DD13172 through DD13245. The payroll was prepared in accordance with established payroll rates and procedures.

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

The Treasurer's and Clerk's signatures were affixed to the payroll checks using the check signing machine.

\_\_\_\_\_  
Joyce Goulet, Accounts Payable Coordinator

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: March 1, 2012

\_\_\_\_\_  
Steven R. Kirinovic, CPA

**II. Payroll Report**

The March 1, 2012 payroll encompasses the following funds and expenditures:

	<b>Gross Payroll</b>	<b>Payroll Deductions</b>	<b>Net Pay</b>
General Fund	\$67,130.92	\$18,394.90	\$48,736.02
Fire Dept. Fund	44,761.83	13,490.69	\$31,271.14
DDA	6,863.21	2,724.44	\$4,138.77
Sewer Fund/Receiving	35,178.32	9,683.76	\$25,494.56
<b>Total Payroll</b>	<b>\$153,934.28</b>	<b>\$44,293.79</b>	<b>\$109,640.49</b>
	<b>Township FICA</b>	<b>Township RHS &amp; Pension Plan &amp; H.S.A.</b>	<b>Total Deductions &amp; TWP Liabilities</b>
General Fund	\$4,695.07	\$5,447.81	\$28,537.78
Fire Dept. Fund	3,354.10	3,108.48	19,953.27
DDA	446.74	467.01	3,638.19
Sewer Fund/Receiving	2,552.06	3,135.18	15,371.00
<b>Total Payroll</b>	<b>\$11,047.97</b>	<b>\$12,158.48</b>	<b>\$67,500.24</b>

\_\_\_\_\_  
Steven R. Kirinovic, CPA

**III. FUND TRANSFERS**

Transfers covering the foregoing payroll were made on March 1, 2012 and identified as follows:

**03/01 Net Pay Disbursement in Common Savings (\$109,640.49)**

\_\_\_\_\_  
Roy W. Sweet, Treasurer

**IV. Board Audit and Approval:**

At a regular meeting of the Township Board held on March 6, 2012, a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes(\_\_\_\_\_ absent) that the payroll dated March 1, 2012 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Sweet(1)Vander Ploeg(1)

\_\_\_\_\_  
Evan Hope, Clerk

**DELHI CHARTER TOWNSHIP  
FUND TRANSFERS AND PAYROLL APPROVAL  
For Payroll Dated March 15, 2012**

ATTACHMENT V

**I. Certification of Preparation and Distribution**

The attached check and payroll registers encompass check numbers: 103431 through 103539 & direct deposits numbers: DD13246 through DD13323. The payroll was prepared in accordance with established payroll rates and procedures.

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

The Treasurer's and Clerk's signatures were affixed to the payroll checks using the check signing machine.

\_\_\_\_\_  
Joyce Goulet, Accounts Payable Coordinator

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: March 15, 2012

\_\_\_\_\_  
Steven R. Kirinovic, CPA

**II. Payroll Report**

The March 15, 2012 payroll encompasses the following funds and expenditures:

	<b>Gross Payroll</b>	<b>Payroll Deductions</b>	<b>Net Pay</b>
General Fund	\$76,840.15	\$18,483.09	\$58,357.06
Fire Dept. Fund	41,907.67	12,594.96	\$29,312.71
DDA	6,579.22	2,674.59	\$3,904.63
Sewer Fund/Receiving	33,588.77	9,683.24	\$23,905.53
<b>Total Payroll</b>	<b>\$158,915.81</b>	<b>\$43,435.88</b>	<b>\$115,479.93</b>
	<b>Township FICA</b>	<b>Township RHS &amp; Pension Plan &amp; H.S.A.</b>	<b>Total Deductions &amp; TWP Liabilities</b>
General Fund	\$4,479.85	\$5,692.82	\$28,655.76
Fire Dept. Fund	3,137.11	2,881.11	18,613.18
DDA	420.91	469.02	3,564.52
Sewer Fund/Receiving	2,427.01	3,137.54	15,247.79
<b>Total Payroll</b>	<b>\$10,464.88</b>	<b>\$12,180.49</b>	<b>\$66,081.25</b>

\_\_\_\_\_  
Steven R. Kirinovic, CPA

**III. FUND TRANSFERS**

Transfers covering the foregoing payroll were made on March 15, 2012 and identified as follows:

**03/15 Net Pay Disbursement in Common Savings (\$115,479.93)**

\_\_\_\_\_  
Roy W. Sweet, Treasurer

**IV. Board Audit and Approval:**

At a regular meeting of the Township Board held on March 20, 2012, a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes(\_\_\_\_\_ absent) that the payroll dated March 15, 2012 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Sweet(1)Vander Ploeg(1)

\_\_\_\_\_  
Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

M E M O R A N D U M

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: February 27, 2012

RE: Spartan Speedway 2012 Race Schedule

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Enclosed for your review and approval is the 2012 Race Schedule for Spartan Speedway. This schedule meets the requirements of the Stipulation and Agreement issued by Ingham County Circuit Court on April 16, 1999.

RECOMMENDED MOTION:

To approve the 2012 Race Schedule for Spartan Speedway (Exhibit A).



## Exhibit A

551 W. Columbia St.  
Mason, MI 48854  
Office: (517) 244-1042  
Fax: (517) 244-1043

[www.spartanspeedway.com](http://www.spartanspeedway.com)

February 10, 2012

Delhi Charter Township  
2074 Aurelius Rd.  
Holt, MI 48842

The following dates have been scheduled and are ready to submit for approval.

I have not scheduled the three club events yet so please keep in mind that there will be three Saturday club events on top of the scheduled race events.

### 2012 SEASON

04-21	Saturday	Practice 11:00 a.m. to 3:00 p.m.
04-22	Sunday	Practice 1:00 p.m. to 5:00 p.m.
04-27	Friday	Race Event
05-04	Friday	Race Event
05-11	Friday	Race Event
05-18	Friday	Race Event
05-25	Friday	Race Event
05-27	Sunday	Race Event
06-01	Friday	Race Event
06-08	Friday	Race Event
06-15	Friday	Race Event
06-22	Friday	Race Event
06-24	Sunday	Race Event
06-29	Friday	Race Event
07-06	Friday	Race Event
07-13	Friday	Race Event or Rain Date for 07-06
07-20	Friday	Race Event
07-22	Sunday	Race Event
07-27	Friday	Race Event
08-03	Friday	Race Event
08-10	Friday	Race Event
08-12	Sunday	Race Event
08-17	Friday	Race Event
08-24	Friday	Race Event
08-31	Friday	Race Event
09-02	Sunday	Race Event
09-07	Friday	Race Event
09-09	Sunday	Rain Date for 09-02
09-14	Friday	Rain Date for 09-07

Thank you,

Jim Leasure  
Spartan Speedway



# MEMORANDUM

TO: Debbie Alexander

FROM: Pete Brown *PB*  
Sharen Blowers *SB*

DATE: March 12, 2012

RE: Summary of Delhi Redi Ride Ridership by Hour and Passenger Attribute

July, August, October, and November of 2011 were selected for analysis so that the data reflects usage when school is in and not in session.

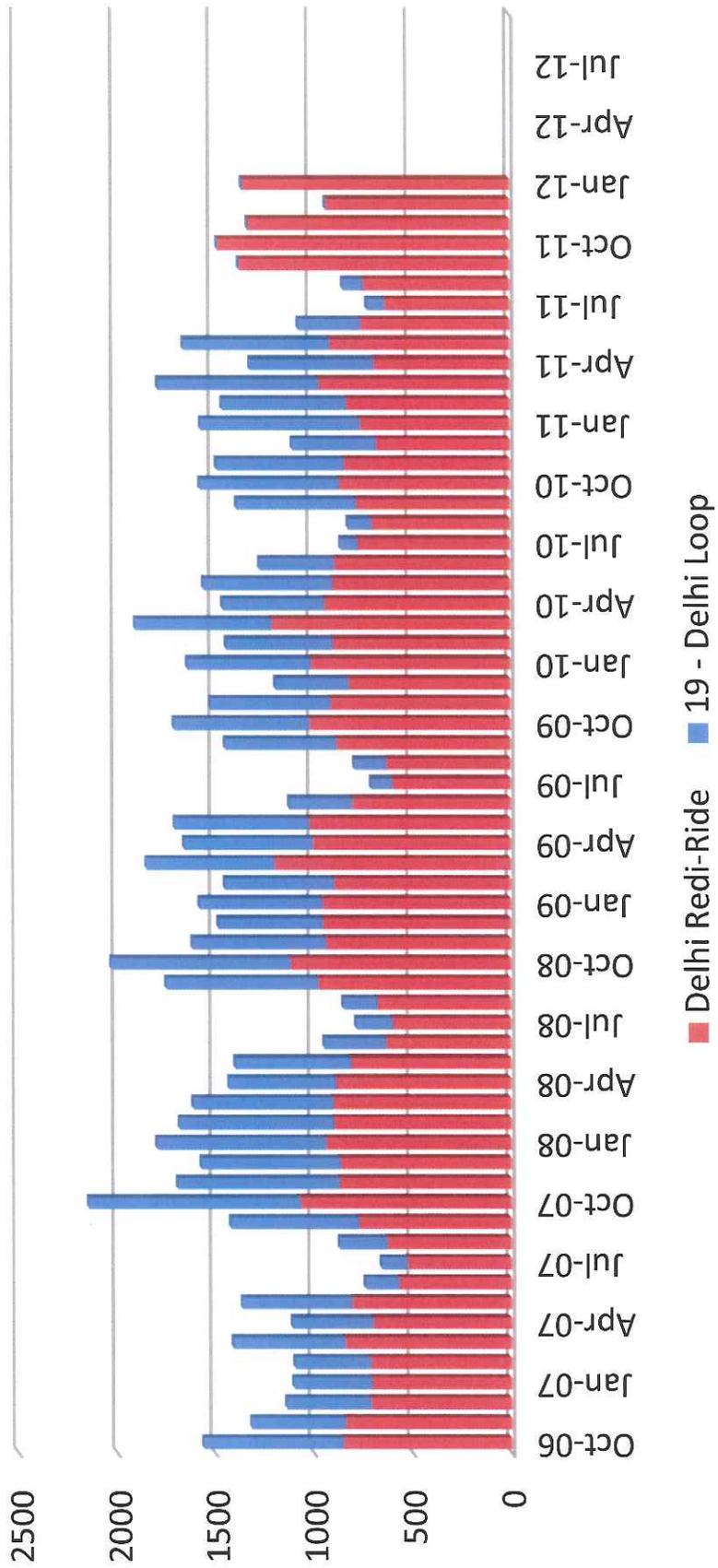
	July	August	October	November
Passengers who are seniors	9.67%	10.24%	6.90%	7.19%
Passengers with disabilities	50.40%	52.29%	20.77%	19.83%
All other passengers including students	39.94%	37.47%	72.33%	72.98%
Percentage of total trips to private school	.00%	.00%	1.22%	.91%
Percentage of total trips to public schools	6.97%	9.97%	36.87%	38.53%

## TRIPS BY DAY AND HOUR

DELHI REDI RIDE	600	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700
November 7 Monday	6	9	5	4	0	2	4	4	4	23	8	
November 8 Tuesday	5	10	2	1	3	6	4	10	22	3	1	
November 9 Wednesday	1	6	7	10	7	5	6	6	9	10	10	3
November 10 Thursday	2	8	4	3	2	0	15	3	14	11	2	4
November 11 Friday	5	5	4	2	4	2	14	2	6	5	3	1
	19	38	22	20	16	15	43	25	55	52	24	8
WKDY HRLY AVERAGE	3.8	7.6	4.4	4	3.2	3	8.6	5	11	10.4	4.8	1.6
November 12 Saturday				3	4	4	4	3	5	0	2	

Preliminary review indicates that service availability is most limited between 7:00 and 9:00 a.m. and 3:00 to 5:00 p.m.

# Delhi Ridership Monthly Totals October 2006 to Present





RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
LANSING



DAN WYANT  
DIRECTOR

March 5, 2012



Ms. Sandra Diorka, Director of Public Services  
Delhi Charter Township  
2074 Aurelius Road  
Holt, Michigan 48842-6320

Dear Ms. Diorka:

This is in response to the January 25, 2012, petition to the Department of Environmental Quality (DEQ), Resource Management Division (RMD), seeking a source-separated material exemption for dried sludge pellets (Materials) generated by Delhi Charter Township's Publicly Owned Treatment Works (POTW) located in Holt, Michigan. This request was made pursuant to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA). If approved, you intend to use the Materials as a fuel to be burned at various power plants in Michigan.

Your request is approved pursuant to R 299.4119 of the administrative rules promulgated under Part 115 under the following conditions:

1. This approval is limited to Materials generated by the Delhi Charter Township's POTW.
2. The Materials shall be managed as described in the June 16, 2011, petition to the US EPA for a non-waste determination.
3. The Materials shall be used as fuel in a boiler, industrial furnace, or power plant that is permitted under Part 55, Air Pollution Control, of the NREPA, to burn the Material at a facility that is approved to conduct a trial burn by the DEQ, Air Quality Division, provided the Materials are stored and managed in a manner approved, in writing by the DEQ, RMD, district office (list attached), prior to collecting Materials at their facility.
4. The use, processing, and storage of the Materials shall be done in compliance with Part 55, Air Pollution Control, and Part 31, Water Resources Protection, of the NREPA.
5. The use, processing, and storage of the Materials shall be done in a manner that does not cause the creation of a "facility" as defined by Part 201, Environmental Remediation, of the NREPA. Activity inconsistent with this approval does not constitute a permitted release as defined in Part 201.

6. The Materials shall not be stored in a manner constituting speculative accumulation prior to being used to produce a fuel per R 299.4119. This requires that during the calendar year, the amount of Materials that are used, or that is transferred to a different site for use, equals not less than 75 percent by weight or volume of the amount of Materials that were accumulated at the beginning of the year.
7. Transporting the Materials shall not cause a fugitive dust problem in violation of the administrative rules promulgated under Part 55.
8. The Materials shall not be mixed with other materials (solid waste) that must be removed prior to being used to produce a product.
9. By October 31<sup>st</sup> of each year, a report shall be submitted to the DEQ by Delhi Charter Township listing the total quantity of Material produced per month for the preceding year, a listing of facilities burning the Materials, and the amount of Materials each facility has burned. The report shall cover the period between October 1<sup>st</sup> of the previous year and September 30<sup>th</sup>. The report shall be sent to:

Mr. Duane Roskoskey  
Solid Waste and Land Application Section  
Resource Management Division  
Michigan Department of Environmental Quality  
P.O. Box 30241  
Lansing, Michigan 48909

10. This approval shall immediately become void for any of the following reasons:
  - a. Delhi Charter Township or the facilities burning the Materials do not comply with the conditions of this approval.
  - b. Additional information demonstrates that the use, processing, or storage of the Materials is causing environmental contamination.
  - c. New state/federal regulations are promulgated that would cause this approval to become invalid.

Since the Materials have been designated a source-separated material, the processing of the Materials will not require a processing plant construction permit or operating license pursuant to Part 115, provided they operate in compliance with the conditions contained in this approval.

If you have any questions concerning this approval, please contact Mr. Duane Roskoskey, Environmental Quality Specialist, Solid Waste and Land Application Section, RMD; at 517-335-4712; [roskoskeyd@michigan.gov](mailto:roskoskeyd@michigan.gov); at the address above; or you may contact me.

Sincerely,



Steven R. Sliver, Chief  
Solid Waste and Land Application Section  
Resource Management Division  
517-373-1976

Enclosure

cc: Mr. John Elsinga, Delhi Township Manager  
Mr. Brad Venman, NTH Consultants  
Mr. James Burton, Hubbell, Roth & Clark, Inc.  
Ms. Susan Mooney, U.S. EPA, Region V  
Mr. Thomas Hess, DEQ  
Ms. Bethel Skinker, DEQ  
Mr. Duane Roskoskey, DEQ