

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON NOVEMBER 16, 2010**

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The members of the Delhi Charter Township Committee of the Whole met on Tuesday, November 16, 2010, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 6:30 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees Derek Bajema, John Hayhoe, Roy Sweet

Member Absent: Trustee Jerry Ketchum

Others Present: John Elsinga, Township Manager  
Al McFadyen, DDA Executive Director  
Sgt. Dennis Hull, Ingham County Sheriff's Office/Delhi Division  
Marian Frane, Director of Accounting  
Sandra Diorka, Director of Public Services  
Tracy Miller, Director of Community Development  
Karin Tebeau, Assistant Township Treasurer/Deputy Clerk  
Wendy Thielen, Assistant Township Manager of Human Resources  
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor  
Amy Finch, Assistant Township Clerk/Deputy Clerk

SUBJECT TO APPROVAL

**BUSINESS**

**PRESENTATION/UPDATE BY INGHAM COUNTY TREASURER ERIC SCHERTZING**

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The Board reviewed documents distributed by Eric Schertzing, Ingham County Treasurer (ATTACHMENT I).

Eric Schertzing, Ingham County Treasurer, gave a brief history of home foreclosures and delinquent property taxes in the Township. Mr. Schertzing also reported on the process of the Ingham County Land Bank. Discussion was held in regard to "brownfield plans" that are characterized and owned by the Land Bank. Under statute, the County is entitled to receive the entire amount of property taxes collected on brownfield plan properties for a number of years (17-20 years). The question was raised as to why properties would be labeled brownfields as opposed to specific tax captures which would only be in effect for five years. Discussion continued on deed restrictions that would require the homes to be owner occupied.

**COMMUNITY DEVELOPMENT DEPARTMENT – OCTOBER ACTIVITY REPORT**

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Tracy Miller, Director of Community Development, reported on the highlights of the Community Development Department October Activity Report (ATTACHMENT II).

**INGHAM COUNTY SHERIFF'S OFFICE/DELHI DIVISION – OCTOBER ACTIVITY REPORT**

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Sgt. Dennis Hull, Ingham County Sheriff's Office/Delhi Division, reported on the highlights of the Ingham County Sheriff's Office/Delhi Division October Activity Report (ATTACHMENT III).

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON NOVEMBER 16, 2010**

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**INTRODUCTION OF BLIGHT PREVENTION AND NEIGHBORHOOD PROTECTION**

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The Board reviewed a memorandum dated November 5, 2010 from Tracy Miller, Director of Community Development (ATTACHMENT IV).

Tracy Miller, Director of Community Development, stated that the Township purchased a HUD home in 2009 under the \$1 Homes for Local Governments Program. The home was refurbished and sold as an owner occupied home, netting the Township approximately \$20,000. Since the home was purchased under a Federal program, the profits retain a federal identity which limits, to some extent, how the dollars can be spent. The intent appears to be to continue to invest in neighborhoods and in housing.

Community Development would like to acquire another property for a reasonable price to reinvest this profit into and begin a program in doing so. Ms. Miller stated that the Township will have to move fast once a house is identified in order to acquire it.

Although the Township's ability to make a significant impact at this time is limited, if the program were successful, over time the Township would have the ability to build a reasonable revolving fund to be geared toward a neighborhood preservation stabilization program. It was suggested to come up with a program policy so that the Township could move forward on a project house once one became available.

This topic will be discussed further at the next Board meeting.

**FIRE DEPARTMENT – OCTOBER ACTIVITY REPORT**

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Rick Royston, Fire Chief, reported on the highlights of the Fire Department October Activity Report (ATTACHMENT V).

**PUBLIC COMMENT**

Brian Stiles, 2384 Houghton Hollow, asked if additional police officers will be added to the Ingham County Sheriff's Office/Delhi Division. Mr. Stiles further questioned how fees could be raised to obtain additional officers.

**ADJOURNMENT**

Meeting adjourned at 7:34 p.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Stuart Goodrich, Supervisor

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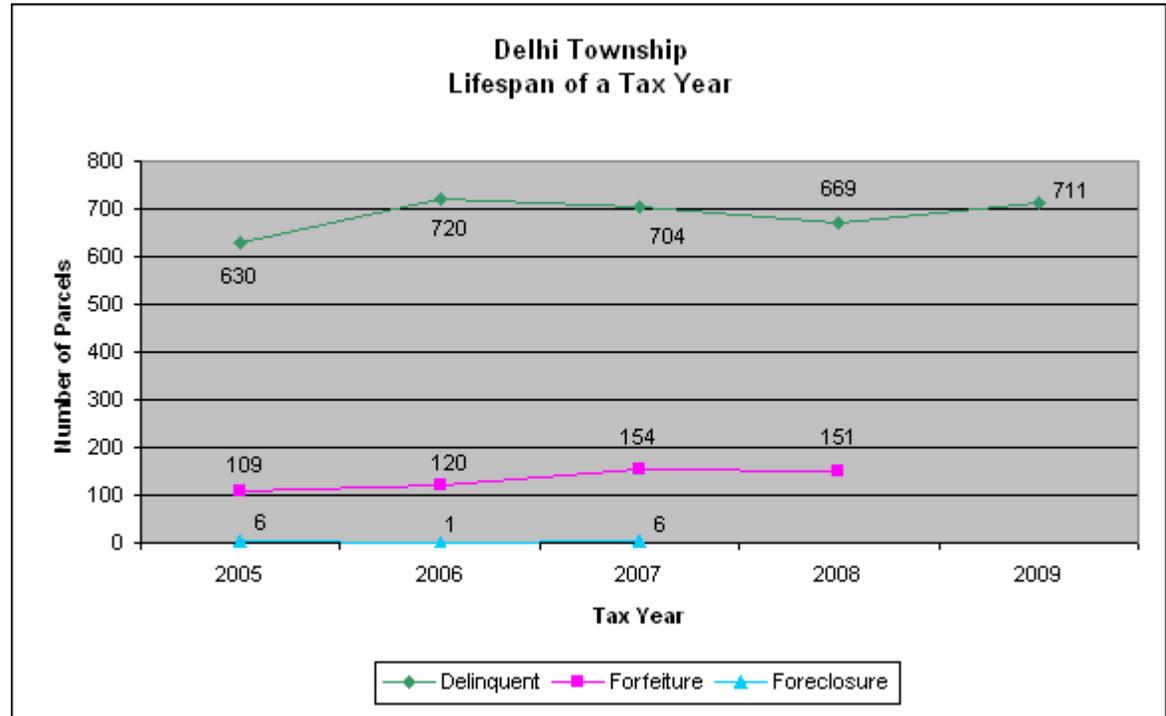
SUBJECT TO APPROVAL

**Delhi Township  
Delinquent Property Tax Cycle**

FRC Year	FRC Properties	Address	Acres	Initial Result	End Result
2008	33-25-05-11-358-018	Beryl St	0.06	Sold at Auction	Sold by ICT @ Auction for \$136.82**
2008	33-25-05-14-176-015	Keller Rd	0.71	Tx to ICLB	ICLB
2008	33-25-05-14-382-008	Park Lane	0.19	Tx to Local Unit	Purchased by DDA for \$3,005.43
2008	33-25-05-18-226-017	Horstmeyer Rd	0.04	Tx to ICLB	ICLB
2008	33-25-05-23-351-005	1607 Grayfriars Ave	0.15	Tx to ICLB	ICLB selling on L/C for \$109,900
2008	33-25-05-32-100-008	Harper Rd	1.00	Tx to ICLB	ICLB sold for \$15,400
2009	33-25-05-13-177-015	Knotwood Dr	2.31	Tx to Local Unit	Purchased by Delhi Twp for \$380.16
2010	33-25-05-08-152-003	Grovenburg Rd	0.45	Tx to ICLB	ICLB
2010	33-25-05-08-152-007	Grovenburg Rd	6.43	Tx to ICLB	ICLB
2010	33-25-05-11-357-012	Selma St	0.17	Sold at Auction	Sold by ICT @ Auction for \$2,929.40
2010	33-25-05-16-226-017	Eifert Rd	1.42	Sold at Auction	Sold by ICT @ Auction for \$1400
2010	33-25-05-17-127-001	Sanibel Hollow	0.34	Sold at Auction	Sold by ICT @ Auction for \$550
2010	33-25-05-22-381-007	Stonehaven Dr	0.04	Tx to ICLB	ICLB
**Parcel recycling through PA123 foreclosure process					

### Delhi Township

2005	March 1, 2006 Delinquent	March 1, 2007 Forfeiture	March 31, 2008 Foreclosure
	630	109	6
2006	March 1, 2007 Delinquent	March 1, 2008 Forfeiture	March 31, 2009 Foreclosure
	720	120	1
2007	March 1, 2008 Delinquent	March 1, 2009 Forfeiture	March 31, 2010 Foreclosure
	704	154	6
2008	March 1, 2009 Delinquent	March 1, 2010 Forfeiture	March 31, 2011 Foreclosure
	669	151	-
2009	March 1, 2010 Delinquent	March 1, 2011 Forfeiture	March 31, 2012 Foreclosure
	711	-	-



### Delhi Township Delinquent Property Tax Cycle

**DELHI CHARTER TOWNSHIP**  
**Department of Community Development**  
**October 2010 Activity Report**

**New Permits:**

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits</u>	<u>Total Inspections</u>
Building	6	33	82
Electrical	4	9	30
Mechanical	8	34	52
Plumbing	2	13	30
Fire Inspections	N/A	N/A	20
<b>Totals</b>	<b>20</b>	<b>89</b>	<b>214</b>

**Soil Erosion Permits & APA Projects:**

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits/New Projects</u>	<u>Total Inspections</u>
Soil Erosion	1	10	35
Soil Erosion Waivers	1	4	0
APA Projects	0	0	11
<b>Totals</b>	<b>2</b>	<b>14</b>	<b>46</b>

**New Code Enforcement Cases:**

<u>Category</u>	<u>DDA Area Cases</u>	<u>Total Cases</u>
Building Maintenance	1	2
Fence Violation	0	0
Junk & Debris	1	4
Junk Vehicles	1	10
Miscellaneous	1	6
Noxious Weeds	1	3
Sidewalk Snow	0	0
Sign	3	4
Site Plan	0	0
Yard Parking	0	4
Improper Zoning Use	0	0
<b>Totals</b>	<b>8</b>	<b>33</b>
<b>Total # of Inspections</b>	<b>65</b>	

**Rental Program Information:**

Number of New Registered Rental Properties	4
Number of Rental Re-inspections	5
Number of Rental Investigations	2
Number of Rental Cycle Inspections	97

**Civil Infraction/Abatement Information:**

<b>Abatement/Clean-ups</b>	<b>14</b>
<i>Abatement/Clean-up Fees Issued (Year to date)</i>	<b>\$17,265.31</b>
<b>Civil Infractions Issued</b>	<b>4</b>
<i>Civil Infraction Fines Issued (Year to date)</i>	<b>\$5,375.00</b>

11/01/2010

**DELHI CHARTER TOWNSHIP**  
**Building Permit Details**

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DDA? Permits

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
<b>APARTMENT UNIT</b>							
PB10-427	2455 AURELIUS ROAD C-	PAUL DAVIS RESTORATION	FIRE DAMAGE REPAIR TO UNIT 8 IN BUILDING C	\$30,000	\$180.00	Y	
PB10-425	3900 FLYING	DTN PROPERTIES LLC	FOUNDATION FOR NEW EIGHT UNIT APARTMENT BUILDING	\$45,000	\$297.00	N	
				\$75,000	\$477.00		2
<b>COMMERCIAL ADDITION</b>							
PB10-407	3585 WILLOUGHBY	GRANGER CONSTRUCTION	CLASSROOM ADDITION (THREE ROOMS)	\$451,626	\$2,983.20		
				\$451,626	\$2,983.20		1
<b>COMMERCIAL ALTERATION</b>							
PB10-433	2040 AURELIUS ROAD STE	HOLT SHOPPING CENTER LLC	REMODEL FOR NEW TENANT	\$10,000	\$66.00	Y	
				\$10,000	\$66.00		1
<b>DECK</b>							
PB10-406	2879 RIVER POINTE	GRACE AT HOME LLC	CONSTRUCTING DECK ON BACK OF HOUSE	\$4,536	\$50.00		
PB10-426	3818 HOLT ROAD	HURNI, HAROLD J	BUILD 7' X 7' COVERED PORCH ON FRONT OF BUILDING	\$686	\$50.00	Y	
PB10-429	1562 TAGALAK TRAIL	NETTLETON, ANTHONY & KAY	CONSTRUCTING 12' X 12' DECK ON BACK OF HOUSE	\$1,296	\$50.00		
				\$6,518	\$150.00		3
<b>DEMOLITION</b>							
PB10-415	3818 HOLT ROAD	HURNI, HAROLD J	POOL DEMOLITION	\$0	\$50.00	Y	
PB10-414	2165 EIFERT ROAD	LANGE ROBERT	DEMOLISHING DWELLING	\$0	\$50.00		
PB10-432	1560 EIFERT ROAD # 46	NICKENS, RONALD	DEMOLISH AND REMOVE TRAILER	\$0	\$50.00		

11/01/2010

**DELHI CHARTER TOWNSHIP**  
**Building Permit Details**

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DDA? Permits

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
				\$0	\$150.00		3
<b>FENCE</b>							
PB10-422	4957 DEER RUN LANE	RANCH LIFE PLASTICS, INC	INSTALLING 6' PRIVACY FENCE AND 3' PICKET FENCE	\$0	\$50.00		
				\$0	\$50.00		1
<b>RESIDENTIAL ADDITION</b>							
PB10-411	3547 W HARPER ROAD	COREY CUSTOM BUILDER INC	20' X 38' RESIDENTIAL ADDITION	\$75,328	\$456.00		
PB10-417	2663 DELLRIDGE	STUCKY, ROMANA	18' X 11.5' RESIDENTIAL ADDITION	\$19,872	\$120.00		
PB10-424	4837 TARTAN LANE	EXTERIORS OF LANSING	DORMER ADDITION TO BACK ROOFLINE OF HOME	\$10,880	\$66.00	N	
				\$106,080	\$642.00		3
<b>RESIDENTIAL ALTERATION</b>							
PB10-410	3675 SCHOLAR LANE	BYRUM BUILDERS	INSTALLING EGRESS WINDOW	\$2,500	\$50.00		
PB10-431	4096 PHEASANT RUN	CHRISTIE, MIKE	BASEMENT FINISH	\$11,400	\$72.00		
				\$13,900	\$122.00		2
<b>RESIDENTIAL DWELLING/GARAGE</b>							
PB10-416	5935 BOXWOOD AVENUE	COUNTRY VIEW ESTATES LLC	CONSTRUCTING SINGLE FAMILY HOME	\$167,942	\$1,008.00		
PB10-423	2294 KELLER ROAD	EASTBROOK HOMES	CONSTRUCTING SINGLE FAMILY HOME	\$225,784	\$1,356.00		
PB10-434	2574 WINTERBERRY	EASTBROOK HOMES	CONSTRUCTING SINGLE FAMILY HOME	\$119,212	\$720.00		
				\$512,938	\$3,084.00		3
<b>RESIDENTIAL MISCELLANEOUS</b>							

11/01/2010

**DELHI CHARTER TOWNSHIP  
Building Permit Details**

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Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
PB10-409	3954 CIRCLE	MACK, TIMOTHY J	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
PB10-408	1234 SUMAC LANE	SOUTHWELL CONSTRUCTION LL	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-413	5800 CALETA DRIVE	GARN RESTORATION SERVICES IN	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-412	5150 KILLARNEY	BENNETT, KENNETH & LINDA A	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-420	4055 BONNY VIEW	MESKO, ROBERT DALE	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-419	1791 SCHOOLCRAFT	OLIVER, TIMOTHY ALLEN	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-418	1752 SCHOOLCRAFT	SHEWCHUCK, J.F	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-421	1932 DEAN AVENUE	ERIE CONSTRUCTION	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-428	1920 HOLLOWBROOK	GARN RESTORATION SERVICES IN	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-430	2573 AYRSHIRE	PAGE HOME IMPROVEMENT LLC	TEAR OFF AND RE-ROOF (UPPER HOUSE ONLY)	\$8,000	\$50.00		
PB10-437	1847 MAPLE STREET	JORDAN ROOFING	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-436	1907 HAMILTON STREET	GAMET, KIMBERLY S	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
				\$96,000	\$600.00		12

**RESIDENTIAL STORAGE/GARAGE**

PB10-435	1955 PHILLIPS	VAN ALSTINE, NORMAN & CARO	CONSTRUCTING A 26' X 32' DETACHED POLE BARN IN REAR YARD	\$14,975	\$90.00		
				\$14,975	\$90.00		1

**SIGN**

11/01/2010

**DELHI CHARTER TOWNSHIP**  
**Building Permit Details**

# of

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
PS10-012	1288 N CEDAR ROAD	BIKERS CHURCH A MOUNT HOPE	INSTALLING 31.95 SQUARE FOOT WALL SIGN	\$0	\$82.00	Y	
				\$0	\$82.00		1

<b>Totals:</b>	<b>\$1,287,037</b>	<b>\$8,496.20</b>	<b>33</b>
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PerDateIssued Range from 10/01/2010 to 10/31/2010  
 And PerPermitType = Preman Home on Lot  
 Or PerPermitType = POOL  
 Or PerPermitType = SIGN  
 Or PerPermitType = DEMOLITION  
 Or PerPermitType = BUILDING

## SUMMARY OF CONSTRUCTION VALUES

Year	2004		2005		2006		2007		2008		2009	
Type	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value
Commercial Addition, Alteration & Commercial Misc	36	\$ 2,780,266.00	21	\$ 2,834,122.00	32	\$ 1,895,384.00	49	\$ 9,353,080.00	30	\$ 2,830,791.00	29	\$ 1,215,220.00
Commercial New Structures	12	\$ 6,193,397.00	4	\$ 599,072.00	6	\$ 5,665,672.00	6	\$ 2,230,506.00	1	\$ 875,903.00	5	\$ 4,360,107.00
Deck, Fence, Pool, Residential Misc, Residential Storage/Garage, Demolition, Sign, Sign Business, Sign Grand Openings	243	\$ 744,334.33	260	\$ 1,221,543.00	249	\$ 681,722.00	255	\$ 834,376.00	165	\$ 1,118,676.00	487	\$ 3,105,297.00
Pre-Manufactured Home, Residential Condo w/Garage, Residential Dwelling, Residential Dwelling/Garage	280	\$ 29,204,352.00	214	\$ 33,037,054.00	122	\$ 20,311,984.00	58	\$ 8,856,775.00	27	\$ 5,189,435.00	22	\$ 3,861,101.00
Residential Addition, Residential Alteration	96	\$ 1,127,953.00	70	\$ 1,274,922.00	70	\$ 1,510,922.00	47	\$ 972,435.00	51	\$ 1,013,207.00	43	\$ 1,085,548.00
Residential Multiple Family	2	\$ 123,540.00	9	\$ 8,556,012.00	3	\$ 2,738,265.00	6	\$ 7,621,380.00	0	\$ -	0	\$ -

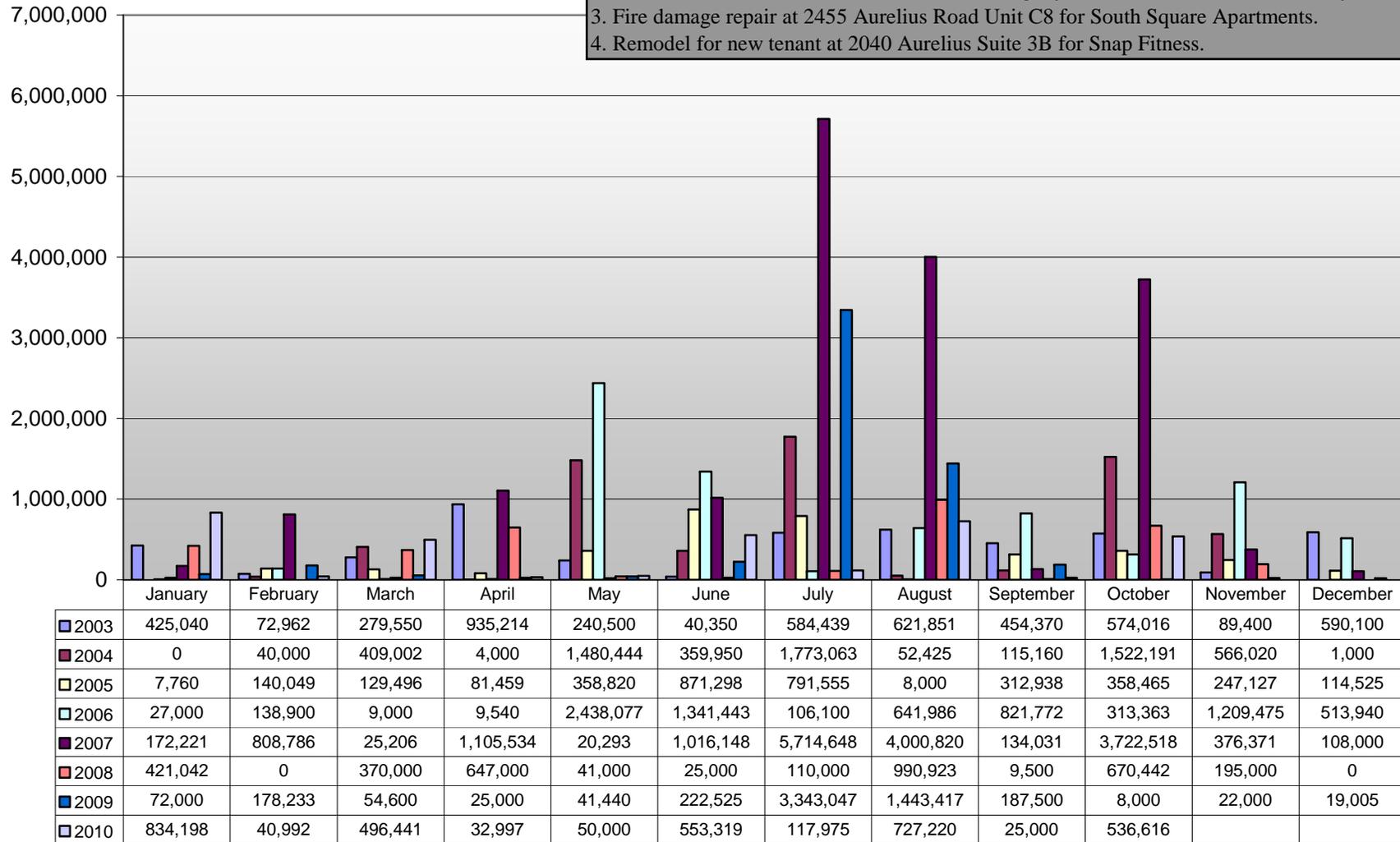
**2010 Year to date Construction Values:**

<b>Commercial / Industrial:</b>	\$ 2,953,142.00
<b>Residential:</b>	\$ 8,522,471.00
<b>Total Single Family Homes:</b>	28

## Commercial/Industrial Building Permits

### October 2010 Activity Includes:

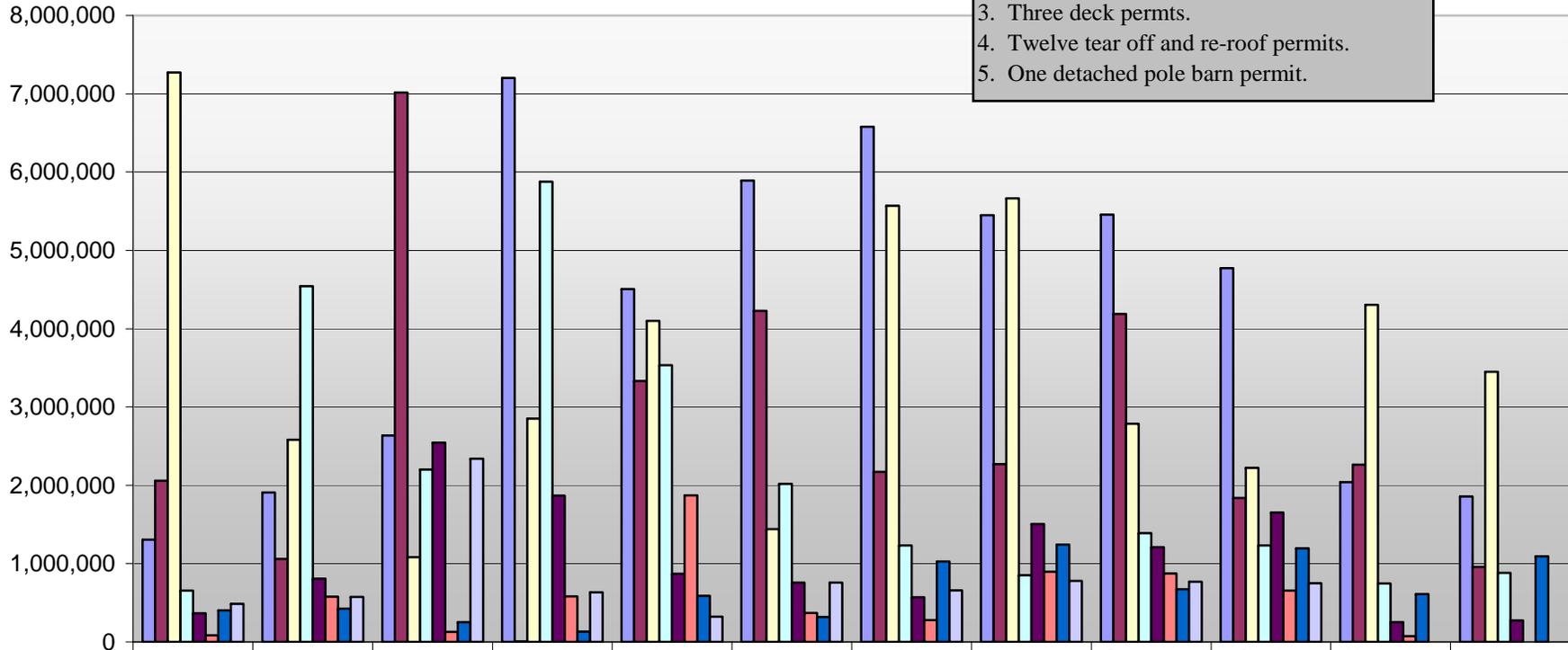
1. Foundation for eight unit apartment building at 3900 Flying Gulch.
2. Three room classroom addition at 3585 Willoughby Road for Riverview Community Church.
3. Fire damage repair at 2455 Aurelius Road Unit C8 for South Square Apartments.
4. Remodel for new tenant at 2040 Aurelius Suite 3B for Snap Fitness.



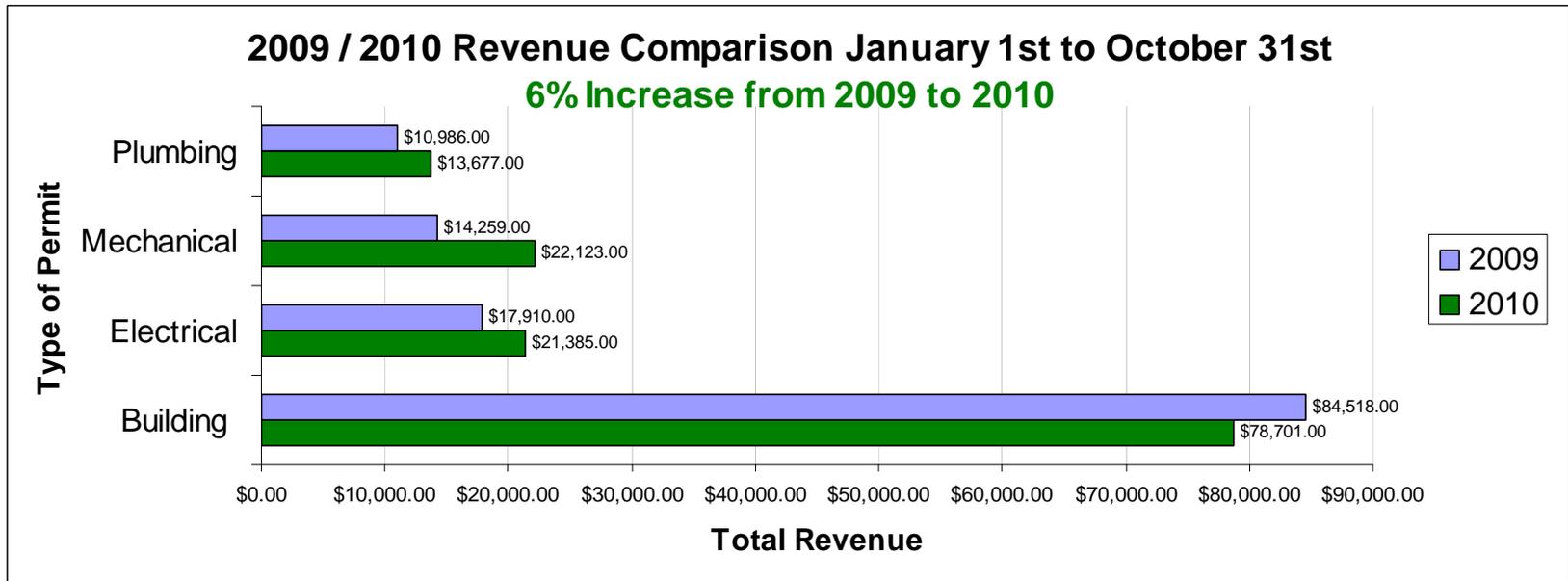
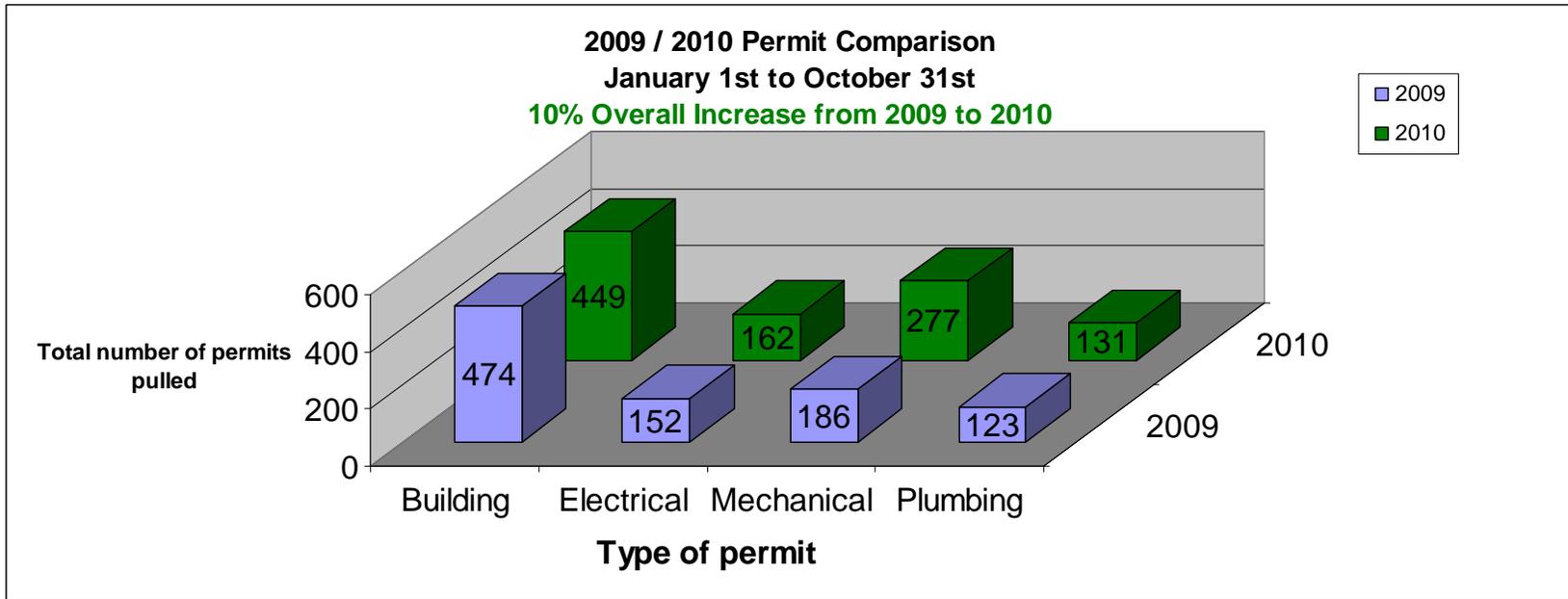
## Residential Building Permits

**October 2010 Activity Includes:**

1. Three new residential dwelling permits.
2. Three residential addition permit.
3. Three deck permts.
4. Twelve tear off and re-roof permits.
5. One detached pole barn permit.



	January	February	March	April	May	June	July	August	September	October	November	December
■ 2003	1,303,222	1,907,265	2,634,726	7,202,298	4,506,568	5,890,225	6,577,503	5,449,464	5,455,775	4,772,708	2,040,811	1,856,139
■ 2004	2,057,874	1,061,075	7,018,665	2,409	3,332,125	4,230,009	2,171,175	2,269,297	4,189,316	1,838,373	2,261,219	958,547
■ 2005	7,272,620	2,580,999	1,080,570	2,848,833	4,100,194	1,438,787	5,569,135	5,666,330	2,785,505	2,223,344	4,305,671	3,448,286
■ 2006	653,107	4,544,462	2,200,224	5,876,530	3,533,055	2,016,011	1,231,992	852,573	1,387,170	1,230,662	745,550	881,456
■ 2007	366,901	807,589	2,542,647	1,865,777	870,683	755,569	571,666	1,504,157	1,209,407	1,651,929	251,475	274,952
■ 2008	84,176	576,220	127,628	579,796	1,872,379	368,071	279,260	896,898	873,804	652,707	73,000	0
■ 2009	401,319	425,655	252,651	130,696	589,254	319,608	1,028,683	1,240,799	674,200	1,194,808	611,112	1,094,312
■ 2010	484,464	571,973	2,339,559	633,374	323,160	755,450	656,705	777,918	768,831	750,411		



COUNTY of INGHAM  
State of Michigan  
SHERIFF'S OFFICE



**Gene L. Wriggelsworth**  
Sheriff

Allan C. Spyke  
Undersheriff

630 North Cedar Street  
Mason, MI 48854  
(517) 676-2431  
FAX (517) 676-8299

Greg S. Harless  
Chief Deputy

Sam Davis  
Major

Joel Maatman  
Major

**TO:** Delhi Township Board of Trustees  
**FROM:** Lt. Michael J. DeBruin  
**DATE:** November 5, 2010  
**RE:** October 2010 Monthly Report

**HIGHLIGHTED CASES & INCIDENTS:**

- 10-01-10 Dep. Lo investigated a Motor Vehicle Accident that occurred at Howell & Edgar. The vehicle was westbound on Howell Rd., ran the stop sign at Edgar Rd. and struck a tree. The investigation revealed the driver to be intoxicated. On 10-10-10, we were informed that the passenger in the motor vehicle died and it is yet to be determined if she died as a result of injuries sustained in the accident. The driver is being charged with Operating While Intoxicated.
- 10-02-10 Dep. Lo investigated a Motor Vehicle Accident that occurred at Cedar & Holbrook. The vehicle was northbound on Cedar when it went out of control in the traffic circle at Holbrook. The vehicle left the roadway and rolled over. The vehicle righted itself and the driver was able to drive the vehicle from the scene to the 1900 block of Cedar. The investigation revealed both the driver and the passenger were injured as a result of the accident and were subsequently transported to area hospitals for treatment. It was also found that the driver was intoxicated. The driver is being charged with Operating While Intoxicated 1<sup>st</sup>.
- 10-05-10 Dep. Khan investigated a Home Invasion which occurred in the 2100 block of Coolridge. Suspect(s) entered the residence by kicking in the front door. Taken was a watch, a gold ring and a digital camera. The scene was processed for evidence and the area canvassed. The victim suspects a roommate however would not provide any additional information other than the roommate's first name. The victim has become uncooperative. This case is closed due to a lack of investigative leads.

- 10-08-10 Sgt. Patrick responded to the 4500 block of Glenberry to take a report of a female who was assaulted by her husband. The incident began in the 400 block of N. Waverly with the victim's husband physically assaulted her by striking her in the head. The victim's husband then forced her into her vehicle at knife point and drove her to the 1600 block of Aurelius. A short time later, the husband fell asleep and the victim escaped. During the investigation, the husband was located and arrested. The husband was charged with Kidnapping, Felonious Domestic Assault and Possession of Marijuana.
- 10-10-10 Dep. McElmurray stopped a vehicle for improper lane use/weaving at Aurelius & Willoughby. Investigation revealed the driver to be intoxicated. The driver was arrested and lodged on a charge of Operating While Intoxicated 2<sup>nd</sup>.
- 10-12-10 Dep. J. Kuch, Dep. A. Harrison and Dep. Richards investigated numerous Larceny From Auto complaints that occurred in the area of the 2400 block of Aurelius, the 4400 block of Cricket Ridge, the 3800 block of Lone Pine, the 1500 block of Huntshire and the 2300 block of Anchor Ct. All scenes were processed and areas canvassed. Numerous GPS units were taken along with cash and other electronics. These cases are under investigation.
- 10-15-10 Dep. Khan investigated a Larceny From Auto which occurred in the 4500 block of Weswilmar. The suspect entered the victim's unlocked vehicle and stole cash, medication and a knife. During the investigation the suspect was identified and some of the property recovered however, the suspect could not be located. Charges of Larceny From Auto are being sought against the suspect.
- 10-16-10 Dep. Treat stopped a vehicle for registered owner Driving While License Suspended at Aurelius & Holt. Dep. Treat observed a female that matched the description of the registered owner, driving the vehicle he had just ran the plate through Secretary of State's computer. Dep. Treat stopped the vehicle and confirmed the driver was the registered owner. The driver was arrested and lodged on a charge of Driving While License Suspended 2<sup>nd</sup>.
- 10-17-10 Sgt. Patrick responded to the 4000 block of Holt Rd. on a complaint of a domestic assault. The victim and her boyfriend became involved in a verbal argument which turned into a physical assault where the boyfriend dragged the victim out of the residence by her hair. The boyfriend was arrested and lodged on a charge of Domestic Assault.
- 10-18-10 Dep. Brower stopped a vehicle for improper lane use/weaving at Sorority & Allium. The investigation revealed the driver to have been smoking marijuana and was impaired. The driver was arrested and lodged on a charge of Operating Under the Influence of Drugs.
- 10-19-10 Dep. Huhn responded to a 2 car accident that occurred on I-96 eastbound, just east of US-127. The operator of the vehicle that lost control and collided with another vehicle

was found to be intoxicated. After the accident investigation was completed the driver of the vehicle was arrested and lodged on a charge of Operating While Intoxicated 2<sup>nd</sup>.

- 10-20-10 Dep. J. Kuch attempted to stop a vehicle at Washington & Willoughby for an equipment violation. The vehicle fled and did not stop. The pursuit was terminated after the vehicle crossed Miller Rd. in the city of Lansing, northbound on Washington. The vehicle was located moments later by Dep. Kuch and at the same time Lansing Police Department received numerous calls of subjects running through back yards near where the vehicle was located. The passenger was located by Michigan State Police and taken into custody by Lansing Police on their warrants. The passenger turned out to be the driver and is being charged with Fleeing & Eluding, Possession of Marijuana, Possession of Prescription Drugs and Driving While License Suspended Multiple.
- 10-23-10 Dep. McElmurray investigated a Breaking & Entering that occurred at the Delhi Café located at 4625 Willoughby Rd. Suspect(s) entered the business by smashing the glass out of the front door. The door to the office was then pried open. Taken was cash. The scene was processed for evidence and the area canvassed. This case is under investigation.
- 10-25-10 Dep. Richards responded to a Domestic Assault between a mother and her daughter which occurred in the 4000 block of Holt Rd. An argument ensued between the mother and daughter about the daughter not wanting to go to school. The daughter then obtained a large kitchen knife and held it to her mother's back threatening to kill her. When the daughter lowered the knife, the mother was able to take it away from her. The daughter was arrested and lodged on a charge of Felonious Assault – Domestic Violence.
- 10-26-10 Dep. Khan responded to a Felonious Assault which occurred in the 2500 block of Limerick Circle. The victim, who works for an auto repossession company, went to a residence to repossess a vehicle. The victim was met by the homeowner who was armed with a handgun. The homeowner ordered the victim off his property and pointed the gun at him. This was witnessed by the victim's assistant. The homeowner denied pointing a gun at the victim. Charges of Felonious Assault are being sought against the homeowner.
- 10-29-10 Dep. Lo stopped a vehicle at Cedar & Aurelius for numerous equipment violations. The investigation revealed the driver to be driving on a suspended license and he had two warrants for his arrest. The driver was arrested and lodged on a charge of Driving While License Suspended Multiple and the two warrants.
- 10-31-10 Dep. Richards investigated a Malicious Destruction of Property which occurred at Valhalla Park located at 4030 Keller Rd. Suspect(s) entered the park and damaged a security/perimeter fence as well as a trail marker. The scene was processed. No suspect(s) could be identified. This case is closed due to lack of investigative leads.

**STATISTICS:**

During the month of October, deputies responded to 541 calls for service (written/blotter complaints). They made 101 arrests of which 82 were self initiated. Deputies issued 215 citations. Deputies conducted 241 business/property checks, 37 liquor inspections and spent 148 hours in Community Policing. Deputies participated in 203 hours of training.

**Calls for Service**

	<b>2008</b>	<b>2009</b>	<b>2010</b>
October	532	617	541
Year to Date	5802	5821	5319

**Total Arrests**

	<b>2008</b>	<b>2009</b>	<b>2010</b>
October	80	144	101
Year to Date	899	1311	1039

**Total Self  
Initiated Arrests**

	<b>2008</b>	<b>2009</b>	<b>2010</b>
October	51	107	82
Year to Date	648	1061	868

**Citations Issued**

	<b>2008</b>	<b>2009</b>	<b>2010</b>
October	146	213	215
Year to Date	2048	2013	2032

**COUNTY of INGHAM  
State of Michigan  
SHERIFF'S OFFICE**



**Gene L. Wriggelsworth  
Sheriff**

Allan C. Spyke  
Undersheriff

630 North Cedar Street  
Mason, Mi 48854  
(517) 676-2431  
FAX (517) 676-8299

Greg S. Harless  
Chief Deputy

Sam Davis  
Major

Joel Maatman  
Major

**TO:** Lieutenant DeBruin / Sergeant Patrick

**FROM:** Deputy Annie Harrison #5371

**DATE:** November 8, 2010

**RE:** October Monthly

**MONTHLY STATISTICS**

Community Policing Hours:	49.8
Complaints Taken:	19
School Contacts:	10
Neighborhood watch meetings/contact:	4
Community Policing meetings/contact:	12
Email & Facebook Alerts:	11

**COMMUNITY POLICING HIGHLIGHTS**

I met with a resident in Delhi Manor Mobile Home Park to discuss beginning revitalizing their neighborhood watch. We discussed issues in the park and set plans for a future first neighborhood watch meeting.

I spoke to a group of Federal Employee Retirees at the Tri-County Office on Aging. One of the members of the group is in the Frank Street Neighborhood watch. I spoke to this group of retirees about crime prevention as it relates to the senior citizen population.

I attended an interview and resume workshop at Holt High School. Organized by the mentorship program, students had the opportunity to present their resumes and participate in a mock interview with community members.

I met with South Square Apartment Management to develop a community policing relationship and to problem solve tenant issues.

I continued to visit schools regularly to offer a police presence and increase our partnership.

I attended the annual Halloween Parade at Sycamore Elementary. I led the parade from the school to Tamarack Apartments and back.

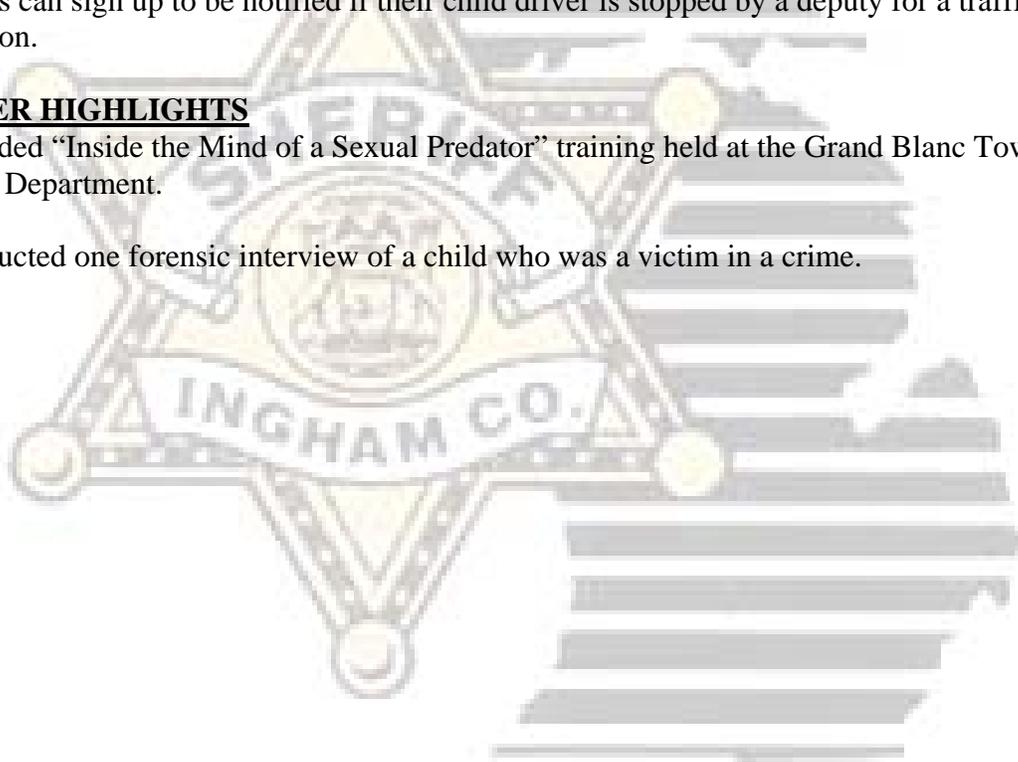
The facebook page and email group continues to gain support. As Delhi Township continues to be plagued by Larcenies from Automobiles, I posted crime prevention tips and suspect vehicle information. I also used the page and email to inform the public about Explorer Post 133, a group for students interested in Law Enforcement. I posted information about the “Crime Stoppers Breakfast” and the revised Operating While Intoxicated Law. In the spirit of Halloween, I forwarded and posted McGruff’s Tips for a Safe Halloween.

Along with two representatives from the Volunteer Motor Unit, I met with Holt Superintendent Dr. Scott to promote the “Get STOPPED” program. “Get STOPPED” is a voluntary parental notification system developed by the Michigan Sheriff’s Association. Parents can sign up to be notified if their child driver is stopped by a deputy for a traffic violation.

### **OTHER HIGHLIGHTS**

I attended “Inside the Mind of a Sexual Predator” training held at the Grand Blanc Township Police Department.

I conducted one forensic interview of a child who was a victim in a crime.



COUNTY of INGHAM  
State of Michigan  
SHERIFF'S OFFICE



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Greg S. Harless  
Chief Deputy

Sam Davis  
Major

Joel Maatman  
Major

**TO:** Sgt. Patrick  
**FROM:** Dep. Brad Delaney  
**DATE:** November 9, 2010  
**RE:** October Business Officer Monthly Report

Misdemeanor Arrests:	3
Total Complaints:	43
Traffic Stops:	10
Citations:	9
Property / Business Checks:	51
Liquor Inspections:	5
School Contacts:	2
Community Policing Hours:	26.2

**Community Policing Highlights:**

I attended the Delhi Business Expo at Holt High School. I was provided a table by the DDA and had several informative brochures and items to give away. I also had two 20 dollar counterfeit bills and asked people if they could identify which one was counterfeit. I received several compliments from the attendees about the information I provided.

I was assigned to assist Judge Allen at Holt High School for Courts in School program. Judge Allen holds his district court hearings at area high schools to educate students about the court process. I was assigned to the "courtroom" for extra security. Two of the subjects were sentenced to jail. I placed them in custody and transported them to the jail.

**Other Highlights:**

I investigated a larceny from auto complaint at Burger King on Jolly Rd. The victim stated he left his phone and cash on the front seat of his unlocked vehicle while he went inside for a short time. When he returned the items were gone. I was able to identify a suspect on scene based on witness information. I interviewed the suspect the same day. The original suspect led to another suspect that was responsible for the crime. Suspect number 2 arrived at the Delhi office to pick-up suspect #1, not knowing she would be met by me. After a short interview suspect 2 admitted to stealing the items. Suspect 1 had knowledge of the incident but did not have any involvement. I was also able to recover the victim's cell phone and return it to him the same day. Unfortunately none of the money was recovered. I am requesting felony larceny charges against suspect 2.

Dep. Treat and I made a traffic stop on a vehicle for a minor traffic offense. Dep. Treat observed the driver was acting very suspiciously, and extremely nervous. The driver eventually told us he was enroute to pick-up a large quantity of marijuana. The driver's cell phone rang several times during the conversation. The driver stated it was the dealer asking him where he was at. The driver told us where he was going to meet the dealer and gave a physical description and vehicle description of him. Dep. Treat and I were able to locate the dealer and recover 2 ounces of marijuana. The dealer is being charged with possession with intent to deliver marijuana, a felony.

Respectfully submitted,

Dep. Brad Delaney



## MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Friday, November 05, 2010

RE: Blight Prevention & Neighborhood Protection Program

As you know, Delhi Township currently has \$20,780 reserved in the 2011 Budget for community reinvestment via housing rehabilitation. These funds were realized from the sale of a home purchased by the Township from HUD under the \$1 Home Sales to Local Governments program. Under this program, Delhi bought the home on Woodworth Street completed necessary improvements to increase the quality of the home and comply with applicable building codes and then sold the house for a significant profit. A requirement of participation in the “\$1 Home Sales” program is that any profits must be utilized for future public reinvestment projects. To fulfill this requirement and to help provide stabilization of Township neighborhoods I am proposing that we implement the program outlined below.

Although our ability to make a large impact across the Township will be limited at first, the need for this type of program is evident. Even though many economic analysts are beginning to predict that the worst is now over with regards to the economy, we have seen an unprecedented number of foreclosures and property abandonments in recent years. The effects of this have been to flood the housing market with homes selling well below value and that have sustained damage due to vacancy or misuse. Many homes are being converted to rentals as a result of this glut. For example, in 2009, 50 homes were registered for the first time as rentals and to date in 2010 a total of 33 have already been converted. All of these are single-family homes.

Many rentals are very well managed and maintained. However, there is no question that the presence of many rentals in a concentrated area can have a blighting effect on a neighborhood. The presence of owner-occupied units is very important to maintaining the stability and value of an area. Additionally, ensuring that homes that are deteriorating or on the verge of decline are being maintained is essential to preserving the quality of a neighborhood. Evidence has shown that a single blighted house in a neighborhood can and will have a contagious effect on surrounding properties.

The program proposed below could help to offset some of the impacts mentioned above. It is not a unique concept, with many urbanized communities across the State implementing similarly geared programs. Over time a revolving fund could be established that would permit the program to be broadened. If the current conditions change in the future and the need to intervene in the housing rehabilitation process is reduced, the program funds could be redirected to another

housing effort at th at time. I've outlin ed the proposed process below for consideration at the upcoming Board meeting. Thank you.

**Blight Prevention & Neighborhood Protection Program**

**Program Purpose:** *To prevent the deterioration of otherwise stable neighborhood areas by strategically acquiring foreclosed or abandoned properties for rehabilitation by the Township and sale to private owner-occupants.*

**Targeted Properties are:**

- *Foreclosed or abandoned properties, that are neglected and blighted.*
- *Unlikely to be acquired by a private individual who intends to occupy the structure (i.e. owner-occupied) by the standard mechanisms.*
- *Located in an otherwise fairly stable neighborhood that will benefit from the Township's intervention as outlined.*
- *Can be acquired and rehabilitated without exceeding the ultimate value of the property.*

**Benefits:**

1. *Elimination of blight and helping to prevent the spread of blight within a neighborhood area.*
2. *Preventing the transition of a single-family home to a rental property by Encouraging home-owner occupancy within a neighborhood.*
3. *Preventing unsafe abandoned buildings within the Township.*
4. *Stabilize and reinvest in an existing neighborhood to help preserve property values.*
5. *Encourage private investment in nearby homes.*

**Process:**

1. *Community Development staff identifies a property that meets the criteria.*
  - a. *Prepare an initial estimate of rehabilitation costs/needs.*
2. *If acquisition is successful begin rehabilitation work.*
3. *Once completed (or nearly completed), list property with agent.*
  - a. *Advertise that the property is for owner-occupants only.*
  - b. *Ensure that list price recoups investment costs. Attempt to make a small gain (when possible) on the sale to provide additional funding for next project.*
4. *Sale of home occurs.*
  - a. *Set recouped funds and any new profits aside to continue to build a "revolving fund" for the program.*
  - b. *Evaluate project to identify where program improvement can be made and what worked well.*

# Delhi Township Fire Department Monthly Report

October, 2010

## Total Calls

	<i>Delhi</i>	<i>Alaiedon</i>	<i>Total</i>
EMS / Medical	175	-	175
Fire / Rescue	37	2	39
Total	212	2	214

Total calls in 2010 to date: 1,910

Total calls for 2009: 2,182

	<u>Given</u>	<u>Received</u>
Mutual Aid this Month:	6	7

Training: 726.25 Man Hours

Inspections: 23

## Activities for October, 2010

Activity	Staff Hours	Adults	Children
Senior Citizen Prgms	28	90	-
School Activities	19	51	636
Station Tours	8	100	125
Misc. Community Prg	6	120	-
Total	61	361	761

### Miscellaneous Activities:

- Assisted Meridian Township Fire with grass fire.
- Personnel provided fire safety education in all schools for Fire Prevention Week
- Personnel participated in the Senior Expo at Corey Senior Citizen Center

2009	AMBULANCE				FIRE			
	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLLECTIONS	RECD FROM COLLECTIONS	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLLECTIONS	RECD FROM COLLECTIONS
JANUARY	\$87,192.00	\$49,773.88			\$1,747.74	\$1,952.87		
FEBRUARY	\$91,210.00	\$51,437.95				\$682.38		
MARCH	\$78,300.00	\$57,757.76			\$4,605.90	\$3,408.68		
APRIL	\$79,220.00	\$54,220.29			\$1,539.95	\$163.58		
MAY	\$85,500.00	\$44,014.52			\$1,384.19	\$353.88		
JUNE	\$79,310.00	\$48,572.99			\$1,264.74	\$1,057.13		
JULY	\$70,400.00	\$51,534.90	\$39,487.45		\$2,034.50	\$1,025.99	\$2,862.06	
AUGUST	\$77,505.00	\$38,937.23	\$37,919.51			\$440.00	\$2,453.21	
SEPTEMBER	\$76,550.00	\$39,196.55		\$231.14	\$1,056.04	\$410.37		
OCTOBER	\$91,835.00	\$36,399.18	\$13,153.06	\$38.14	\$2,404.02	\$233.35	\$214.69	\$6.50
NOVEMBER	\$71,910.00	\$38,210.87		\$322.37	\$1,154.84	\$233.49		\$616.95
DECEMBER	\$81,390.00	\$51,121.18	\$7,019.88	\$543.21		\$767.09	\$691.09	\$38.00
TOTAL	\$970,322.00	\$561,177.30	\$97,579.90	\$1,134.86	\$17,191.92	\$10,728.81	\$6,221.05	\$661.45

2010	AMBULANCE				FIRE			
	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLLECTIONS	RECD FROM COLLECTIONS	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLLECTIONS	RECD FROM COLLECTIONS
JANUARY	\$88,190.00	\$27,819.86		\$666.75	\$437.39	\$1,354.89		\$142.88
FEBRUARY	\$78,690.00	\$42,969.34		\$790.00		\$214.69		\$141.08
MARCH	\$86,660.00	\$59,738.85	\$6,498.79	\$664.47	\$3,166.03	\$1,127.54	\$858.24	\$170.94
APRIL	\$87,040.00	\$36,452.66		\$511.89	\$175.95	\$978.86		\$224.98
MAY	\$97,665.00	\$50,954.18		\$734.80	\$290.04	\$499.84		
JUNE	\$87,290.00	\$53,174.70		\$540.88	\$1,053.98	\$692.14		\$24.23
JULY	\$74,780.00	\$53,398.31	\$17,811.56	\$882.57	\$2,128.50	\$687.33	\$700.49	\$207.65
AUGUST	\$102,400.00	\$53,602.92	\$30,437.98	\$546.75	\$764.34	\$719.51	\$536.62	
SEPTEMBER	\$74,015.00	\$40,113.47		\$245.88	\$824.79	\$457.88		
OCTOBER	\$95,865.00	\$55,307.20		\$672.77	\$677.08	\$610.63		\$580.58
NOVEMBER								
DECEMBER								
TOTAL	\$872,595.00	\$473,531.49	\$54,748.33	\$6,256.76	\$9,518.10	\$7,343.31	\$2,095.35	\$1,492.34

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 16, 2010**

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The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, November 16, 2010 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:39 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees Derek Bajema, John Hayhoe, Roy Sweet

Member Absent: Trustee Jerry Ketchum

Others Present: John Elsinga, Township Manager  
Al McFadyen, DDA Executive Director  
Marian Frane, Director of Accounting  
Rick Royston, Fire Chief  
Sandra Diorka, Director of Public Services  
Tracy Miller, Director of Community Development  
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor  
Amy Finch, Assistant Township Clerk/Deputy Clerk

**COMMENTS FROM THE PUBLIC** - None

**CONSENT AGENDA**

- A. Approval of Minutes – Committee Meeting of October 19, 2010
- B. Approval of Minutes – Regular Meeting of October 19, 2010
- C. Approval of Claims – October 19, 2010 (ATTACHMENT I)
- D. Approval of Claims – November 2, 2010 (ATTACHMENT II)
- E. Approval of Payroll – October 28, 2010 (ATTACHMENT III)
- F. Approval of Payroll – November 10, 2010 (ATTACHMENT IV)

Trustee Bajema requested that Item C – Approval of Claims-October 19, 2010 be removed from the consent agenda for discussion.

**SWEET MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED WITH  
ITEM C – APPROVAL OF CLAIMS-OCTOBER 19, 2010 BE REMOVED FROM THE  
CONSENT AGENDA FOR DISCUSSION.**

A Roll Call Vote was recorded as follows:  
Ayes: Goodrich, Hayhoe, Hope, Sweet, Ammon, Bajema  
Absent: Ketchum

**MOTION CARRIED**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 16, 2010**

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**NEW BUSINESS**

**INSTALLATION OF REPLACEMENT TRAFFIC SIGNAL PRE-EMPTION EQUIPMENT**

---

The Board reviewed memorandums dated November 5, 2010 from Twp. Mgr. Elsinga and October 29, 2010 from Rick Royston, Fire Chief (ATTACHMENT V).

**HAYHOE MOVED TO APPROVE THE PURCHASE AND INSTALLATION OF NEW TRAFFIC SIGNAL PRE-EMPTION EQUIPMENT BY THE INGHAM COUNTY ROAD COMMISSION AT AN ESTIMATED COST OF \$54,115.50.**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Sweet, Ammon, Bajema, Goodrich

Absent: Ketchum

**MOTION CARRIED**

**RESOLUTION NO. 2010-019 – SUPPORT OF GREENING MID-MICHIGAN PLAN AND TOOLKIT**

---

The Board reviewed a memorandum dated November 8, 2010 from Tracy Miller, Director of Community Development (ATTACHMENT VI).

**SWEET MOVED TO ADOPT RESOLUTION NO. 2010-019 WHICH SUPPORTS THE GREENING MID-MICHIGAN PLAN AND TOOLKIT.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Sweet, Ammon, Bajema, Goodrich, Hayhoe

Absent: Ketchum

**MOTION CARRIED**

**RESOLUTION NO. 2010-020 – FY 2011 GENERAL FUND BUDGET**

---

The Board reviewed a memorandum dated November 8, 2010 from Twp. Mgr. Elsinga (ATTACHMENT VII).

**HAYHOE MOVED TO ADOPT RESOLUTION NO. 2010-020, WHICH ADOPTS THE DELHI CHARTER TOWNSHIP FY 2011 GENERAL FUND BUDGET.**

Twp. Mgr. Elsinga stated that some editing was done to the budget after the October 19, 2010 Public Hearing. Twp. Mgr. Elsinga reported that Fire Department Burning Permits, Inspections, Ambulance & Service Fees and Education Revenue were transferred to the Fire Fund Budget; however, these items have been returned to the General Fund Budget which allows for tracking of fund balances in a specific area.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope

Nay: Bajema

Absent: Ketchum

**MOTION CARRIED**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 16, 2010**

---

**RESOLUTION NO. 2010-021 – FY 2011 FIRE FUND BUDGET**

The Board reviewed a memorandum dated November 8, 2010 from Twp. Mgr. Elsinga (ATTACHMENT VIII).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2010-021, WHICH ADOPTS THE  
DELHI CHARTER TOWNSHIP FY 2011 FIRE FUND BUDGET.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Bajema, Goodrich, Hayhoe, Hope

Absent: Ketchum

**MOTION CARRIED**

**RESOLUTION NO. 2010-022 – FY 2011 POLICE FUND BUDGET**

---

The Board reviewed a memorandum dated November 8, 2010 from Twp. Mgr. Elsinga (ATTACHMENT IX).

**SWEET MOVED TO ADOPT RESOLUTION NO. 2010-022, WHICH ADOPTS THE  
DELHI CHARTER TOWNSHIP FY 2011 POLICE FUND BUDGET.**

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Bajema, Goodrich, Hayhoe, Hope, Sweet

Absent: Ketchum

**MOTION CARRIED**

**RESOLUTION NO. 2010-023 – FY 2011 FIRE EQUIPMENT, TRAINING AND APPARATUS  
FUND BUDGET**

---

The Board reviewed a memorandum dated November 8, 2010 from Twp. Mgr. Elsinga (ATTACHMENT X).

**HAYHOE MOVED TO ADOPT RESOLUTION NO. 2010-23, WHICH ADOPTS THE  
DELHI CHARTER TOWNSHIP FY 2011 FIRE EQUIPMENT, TRAINING AND  
APPARATUS FUND BUDGET.**

A Roll Call Vote was recorded as follows:

Ayes: Bajema, Goodrich, Hayhoe, Hope, Sweet, Ammon

Absent: Ketchum

**MOTION CARRIED**

**RESOLUTION NO. 2010-024 – FY 2011 WATER IMPROVEMENT FUND BUDGET**

---

The Board reviewed a memorandum dated November 8, 2010 from Twp. Mgr. Elsinga (ATTACHMENT XI).

**SWEET MOVED TO ADOPT NO. RESOLUTION 2010-24, WHICH ADOPTS THE  
DELHI CHARTER TOWNSHIP FY 2011 WATER IMPROVEMENT FUND BUDGET.**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 16, 2010**

---

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Sweet, Ammon, Bajema

Absent: Ketchum

**MOTION CARRIED**

**RESOLUTION NO. 2010-025 – FY 2011 PINE TREE ROAD DEBT SERVICE FUND BUDGET**

---

The Board reviewed a memorandum dated November 8, 2010 from Twp. Mgr. Elsinga (ATTACHMENT XII).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2010-25, WHICH ADOPTS THE  
DELHI CHARTER TOWNSHIP FY 2011 PINE TREE ROAD DEBT SERVICE FUND  
BUDGET.**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Sweet, Ammon, Bajema, Goodrich

Absent: Ketchum

**MOTION CARRIED**

**RESOLUTION NO. 2010-026 – FY 2011 SEWER FUND BUDGET**

---

The Board reviewed a memorandum dated November 8, 2010 from Twp. Mgr. Elsinga (ATTACHMENT XIII).

**SWEET MOVED TO ADOPT RESOLUTION NO. 2010-26, WHICH ADOPTS THE  
DELHI CHARTER TOWNSHIP FY 2011 SEWER FUND BUDGET.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Sweet, Ammon, Bajema, Goodrich, Hayhoe

Absent: Ketchum

**MOTION CARRIED**

**RESOLUTION NO. 2010-027 – FY 2011 DOWNTOWN DEVELOPMENT AUTHORITY FUND  
BUDGET**

---

The Board reviewed a memorandum dated November 8, 2010 from Twp. Mgr. Elsinga (ATTACHMENT XIV).

**HAYHOE MOVED TO ADOPT RESOLUTION NO. 2010-27, WHICH ADOPTS THE  
DELHI CHARTER TOWNSHIP FY 2011 DOWNTOWN DEVELOPMENT AUTHORITY  
FUND BUDGET.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Bajema, Goodrich, Hayhoe, Hope

Absent: Ketchum

**MOTION CARRIED**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 16, 2010**

---

**RESOLUTION NO. 2010-028 – FY 2011 BROWNFIELD REDEVELOPMENT AUTHORITY  
FUND BUDGET**

---

The Board reviewed a memorandum dated November 8, 2010 from Twp. Mgr. Elsinga (ATTACHMENT XV).

**HAYHOE MOVED TO ADOPT RESOLUTION NO. 2010-28, WHICH APPROVES THE  
DELHI CHARTER TOWNSHIP FY 2011 BROWNFIELD REDEVELOPMENT  
AUTHORITY FUND BUDGET.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Bajema, Goodrich, Hayhoe, Hope

Absent: Ketchum

**MOTION CARRIED**

**RESOLUTION NO. 2010-029 – UPDATE POVERTY EXEMPTION GUIDELINES**

---

The Board reviewed a memorandum dated November 8, 2010 from Twp. Mgr. Elsinga (ATTACHMENT XVI).

**BAJEMA MOVED TO ADOPT NO. RESOLUTION 2010-029, WHICH AMENDS THE  
MINIMUM INCOME STANDARDS POVERTY GUIDELINES FOR EXEMPTIONS FROM  
PROPERTY TAXES.**

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Bajema, Goodrich, Hayhoe, Hope, Sweet

Absent: Ketchum

**MOTION CARRIED**

**ITEM REMOVED FROM CONSENT AGENDA FOR DISCUSSION / ACTION – APPROVAL OF  
CLAIMS – OCTOBER 19, 2010**

---

**HOPE MOVED TO APPROVE THE ACCOUNTS PAYABLE OF OCTOBER 19, 2010.**

Trustee Bajema questioned the lodging expenses and the beanie and Peruvian hats produced from the sheep's wool.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Sweet, Ammon, Bajema

Absent: Ketchum

**MOTION CARRIED**

**REPORTS**

**SUPERVISOR**

Supervisor Goodrich reminded the Board of the 15<sup>th</sup> Annual Christmas Tree Lighting Ceremony to be held on December 1, 2010.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON NOVEMBER 16, 2010**

---

**TREASURER**

Treasurer Ammon stated that the Township received their State Revenue Sharing check. The Township received \$255,388 in Constitutional and \$10,463 in Statutory.

Treasurer Ammon commented on the Land Bank and the Township's plan on rehabilitating some homes in the community. Treasurer Ammon stated that the Land Bank is a good program; however, it could put a strain on the community by taking tax dollars from the Township and other entities. Treasurer Ammon further stated that the only way to change the Land Bank process is through the State Legislature.

**TRUSTEES**

**TRUSTEE SWEET**

Trustee Sweet reported on the October 8, 2010 Zoning Board of Appeals meeting.

**TOWNSHIP MANAGER**

Twp. Mgr. Elsinga stated that the Township continues to receive calls for and against the firearms/weapons topic (proposed Ordinance 32.1) which was postponed indefinitely at the April 20, 2010 Board meeting. Twp. Mgr. Elsinga stated that the Board could drop, reintroduce or postpone the topic to a later date. The Board will receive an e-mail of the updated information and map for their review. Discussion on the topic can be held at the December 7<sup>th</sup> Board meeting under Supervisor's Report at which time the Supervisor can solicit a response from the Board.

Twp. Mgr. Elsinga reported on the sludge dryer project plan. Twp. Mgr. Elsinga stated that he received an e-mail from the Department of Natural Resources and Environment informing the Township that they are in contingency position for this project. The project plan identified the project as a \$6,000,000 project; however, Twp. Mgr. Elsinga stated that the project could possibly go up to \$7,000,000 to \$8,000,000. With this type of project two types of uses will be looked at with co-generation being the number one use. Michigan State University has showed an interest in the dried sludge to burn in lieu of coal. Twp. Mgr. Elsinga stated that if the project is labeled a green project, which he feels that it is, there would be a 50% forgiveness, in addition to possible grants to come from the House and Senate to pay for the engineering design work up-front. This project would complete the digester work. Twp. Mgr. Elsinga stated that if the project receives the state funding, the Board will be asked to approve funds to do a preliminary determination.

**ADJOURNMENT**

Meeting adjourned at 8:38 p.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Stuart Goodrich, Supervisor

/af

SUBJECT TO APPROVAL

# ACCOUNTS PAYABLE APPROVAL

October 19, 2010

**I. Certification of Authorized Signatures:** The attached Check Register and Invoice Distribution Report encompass checks dated October 19, 2010, numbered 78034 thru 78103 & ACH 1274 thru 1295 . Every invoice has a payment authorizing signature(s).

Dated: October 19, 2010

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

## II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated October 19, 2010 show payments made from the following funds:

General Fund	\$	86,234.56
Fire Equip. & Apparatus Fund		5,700.90
Water Improvement Fund		68.75
Downtown Development Fund		185,298.27
2008 Debt Retirement Fund		562,071.33
Trust & Agency Fund		150.94
Current Tax Fund		42,980.49
Pinetree Rd. Debt Fund		754.82
Sewer Fund		<u>850,481.77</u>
 Grand Total		 <u>\$ 1,733,741.83</u>

**Includes the following to be reimbursed from separate bank accounts:**

Combined Sewer Savings	\$	800,687.43
Sewer SAD	\$	2,620.18
Current Tax Fund	\$	42,980.49

Dated: October 19, 2010

\_\_\_\_\_  
Marian Frane, Director of Accounting

**III. Approval for Distribution:** I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$10,000.00 Leap, Inc. for Cornerstone Investment 2010, 10/5/10, )

Dated: October 19, 2010

\_\_\_\_\_  
John B. Elsinga, Township Manager

\_\_\_\_\_  
Evan Hope, Township Clerk

\_\_\_\_\_  
Harry R. Ammon, Treasurer

**IV. Board Audit and Approval:** At a regular meeting of the Township Board held on November 16, 2010 a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes ( \_\_\_\_\_ absent) that the list of claims dated October 19, 2010, was reviewed, audited and approved.

\_\_\_\_\_  
Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP  
 EXP CHECK RUN DATES 10/19/2010 - 10/26/2010

Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
BANK OF AMERICA	SALES TAX	6.42
BANK OF AMERICA	ACCTS RECEIVABLE-GENERAL	60.48
BANK OF AMERICA	CREDIT	(58.99)
BANK OF AMERICA	ACCTS RECEIVABLE-GENERAL	36.16
SBAM	RETIREEES HEALTH INSURANCE NOV	160.90
CRYSTAL MOUNTAIN	EMP. REIMBURSEMENT	66.00
FIRE SYSTEMS OF MICHIGAN	REFUND MECHANICAL PERMIT FEES	30.00
WISCONSINS PHYSICIANS	REFUND- SHIRLEY ELLSWORTH-AMBUL	376.85
JOE & CLARABELLE HERRICK	REFUND FOR SENIOR TRIP	84.00
	Total For Dept 000.00	761.82
Dept 101.00 LEGISLATIVE		
LEAP, INC.	2010 MEMBERSHIP	10,000.00
BANK OF AMERICA	LODGING DEPOSIT/GOODRICH	98.60
CRYSTAL MOUNTAIN	MATS CONF LODGING-GOODRICH	115.90
	Total For Dept 101.00 LEGISLATIVE	10,214.50
Dept 171.00 MANAGER		
SBAM	HEALTH INSURANCE NOVEMBER	678.98
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	137.46
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	34.97
FEDEX	SHIPPING	21.86
LANSING STATE JOURNAL	STATE JOURNAL 11/1/10-10/31/11	185.63
BANK OF AMERICA	BENCHMARKING SEMINAR/ELSINGA	20.00
BANK OF AMERICA	LODGING/ELSINGA	172.08
BANK OF AMERICA	SEMINAR/ELSINGA	89.00
BANK OF AMERICA	LODGING/THIELEN	253.00
	Total For Dept 171.00 MANAGER	1,592.98
Dept 191.00 ACCOUNTING		
SBAM	HEALTH INSURANCE NOVEMBER	301.77
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	71.80
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	27.47
BANK OF AMERICA	GAAFR REVIEW NEWSLETTER/FRANE	50.00
BANK OF AMERICA	MICHIGAN TOWNSHIP NEWS/FRANE	30.00
BANK OF AMERICA	MCFOA CONFERENCE LODGING/FRANE	450.36

BANK OF AMERICA	BENCHMARKING CONFERENCE/FRANE	20.00
BANK OF AMERICA	ANNUAL GAAP UPDATE WEBINAR/FRANE	135.00
BANK OF AMERICA	FALL CONFERENCE/FRANE	70.00
	Total For Dept 191.00 ACCOUNTING	1,156.40
Dept 215.00 CLERK		
SBAM	HEALTH INSURANCE NOVEMBER	1,795.57
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	94.49
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	22.08
GANNETT MICHIGAN NEWS	SEPTEMBER PUBLISHING	445.80
BANK OF AMERICA	LODGING/HOPE	112.35
	Total For Dept 215.00 CLERK	2,470.29
Dept 228.00 INFORMATION TECHNOLOGY		
SBAM	HEALTH INSURANCE NOVEMBER	678.98
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	42.75
BANK OF AMERICA	2- COMPACT FLASH READERS	3.58
BANK OF AMERICA	4 - 4GB COMPACT FLASH CARDS	63.96
BANK OF AMERICA	2 - 146 GB 2.5" - DISK DRIVES	697.98
ROBERT L SCHAFFER	2 DELL 2007FP MONITORS/TREASURER	293.54
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	5.99
	Total For Dept 228.00 INFORMATION TECHNOLOGY	1,786.78
Dept 253.00 TREASURERS		
SBAM	HEALTH INSURANCE NOVEMBER	1,493.80
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	103.01
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	49.46
KARIN S TEBEAU	MILEAGE 10/9-13/10 - TEBEAU	179.00
INGHAM COUNTY TREASURER	2008 & 2009 STREETLIGHT REIMBURSE	3,528.00
	Total For Dept 253.00 TREASURERS	5,353.27
Dept 257.00 ASSESSING		
SBAM	HEALTH INSURANCE NOVEMBER	1,493.80
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	96.04
LANSING ICE & FUEL CO	GASOLINE 9/16-30/2010	61.95
BANK OF AMERICA	DRY ERASE BOARD & MARKERS	59.13
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	28.98
HAFELI STARAN HALLAHAN	LEGAL FEES SEPTEMBER	37.74
THRUN LAW FIRM, P.C.	LEGAL FEES SEPTEMBER	426.40
BANK OF AMERICA	MEAL/WILSON	51.75
BANK OF AMERICA	MEAL/WILSON	24.43
BANK OF AMERICA	MEAL/WILSON	26.75
BANK OF AMERICA	MEAL/WILSON	10.41
BANK OF AMERICA	MEAL/WILSON	12.20
BANK OF AMERICA	MEAL/WILSON	14.38
BANK OF AMERICA	BAGGAGE CHECK/WILSON	60.00
BANK OF AMERICA	BAGGAGE CHECK/WILSON	25.00
BANK OF AMERICA	LODGING/WILSON	950.65

BANK OF AMERICA	MEAL/WILSON	4.84
BANK OF AMERICA	MEAL/WILSON	8.47
BANK OF AMERICA	MEAL/WILSON	11.87
BANK OF AMERICA	MEAL/WILSON	12.09
BANK OF AMERICA	MEAL/WILSON	11.62
Total For Dept 257.00 ASSESSING		3,428.50

Dept 262.00 ELECTIONS		
BANK OF AMERICA	1,000 NAME BADGES	42.49
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	201.84
MICH ELECTION RESOURCES	I VOTED STICKERS & SHIPPING	103.01
Total For Dept 262.00 ELECTIONS		347.34

Dept 265.00 BUILDING & GROUNDS		
SBAM	HEALTH INSURANCE NOVEMBER	595.71
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	34.62
LANSING ICE & FUEL CO	GASOLINE 9/16-30/2010	125.28
FIELD'S FIRE PROTECTION	DRY SPRINKLER TEST AT CSC	165.00
MAID BRIGADE OF LANSING	CLEANING SERVICES/CSC	975.00
METRONET LONG DISTANCE	SEPTEMBER LONG DISTANCE	33.75
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS	561.11
BANK OF AMERICA	HOSE ASSEMBLY/CSC	28.79
JACKSON AUTO SPRINKLER	PRESSURE CONTROL VALVE/CSC FIRE	989.00
JACKSON AUTO SPRINKLER	REPAIR FIRE SPRINKLER PIPE LEAKS	1,150.00
Total For Dept 265.00 BUILDING & GROUNDS		4,658.26

Dept 276.00 CEMETERY		
SBAM	HEALTH INSURANCE NOVEMBER	536.14
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	31.16
LANSING ICE & FUEL CO	GASOLINE 9/16-30/2010	112.75
BANK OF AMERICA	150 PINK MARKING FLAGS	25.35
WASTE MANAGEMENT OF MI	MONTHLY DUMPSTER SERVICE	49.00
BRENDA ANDERSON	BURIAL PLOT BUY BACK	325.00
VIRGINIA HULBERT	BURIAL PLOT BUY BACK	650.00
Total For Dept 276.00 CEMETERY		1,729.40

Dept 301.00 POLICE		
ROBERT J. ROBINSON, ATTN	SEPTEMBER MOTOR VEHICLE ORD	2,230.00
Total For Dept 301.00 POLICE		2,230.00

Dept 336.00 FIRE DEPARTMENT		
SBAM	HEALTH INSURANCE NOVEMBER	7,861.26
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	463.31
PAPER IMAGE PRINTING	500 HIPPA FORMS	113.85

DBI BUSINESS INTERIORS	OFFICE SUPPLIES	77.61
METRONET LONG DISTANCE	SEPTEMBER LONG DISTANCE	3.36
BOARD OF WATER & LIGHT	WATER 6139 BISHOP	26.87
BANK OF AMERICA	MEAL	34.98
KAESER AND BLAIR, INC	(250) 6" GLOWSTICKS & SHIPPING	324.50
	Total For Dept 336.00 FIRE DEPARTMENT	8,905.74

Dept 446.00 INFRASTRUCTURE		
CONSUMERS ENERGY	ELECTRIC & STREETLIGHTS	21,566.81
CONSUMERS ENERGY	ELECTRIC & STREETLIGHTS	86.08
BANK OF AMERICA	GRASS SEED SIDEWALK REPAIR	11.99
	Total For Dept 446.00 INFRASTRUCTURE	21,664.88

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
SBAM	HEALTH INSURANCE NOVEMBER	3,425.21
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	195.91
CLASSIC PRINTING, INC.	250 ORDINANCE VIOLATION TAGS	158.00
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	68.92
LANSING ICE & FUEL CO	GASOLINE 9/16-30/2010	144.21
BANK OF AMERICA	SCREEN CAPTURE SOFTWARE	14.95
THRUN LAW FIRM, P.C.	LEGAL FEES SEPTEMBER	399.08
METRONET LONG DISTANCE	SEPTEMBER LONG DISTANCE	13.78
BANK OF AMERICA	FLAT TIRE REPAIR	10.00
SCHAFFER'S INC.	MOWING 4691 KRENTAL	34.50
SCHAFFER'S INC.	MOWING 4477 HELMSWAY	51.75
SCHAFFER'S INC.	MOWING 4474 BOWLINE	51.75
SCHAFFER'S INC.	MOWING 4482 BOWLINE	51.75
SCHAFFER'S INC.	MOWING 4428 BOWLINE	51.75
SCHAFFER'S INC.	MOWING 4436 BOWLINE	51.75
SCHAFFER'S INC.	MOWING 2702 YACHTSMEN	51.75
SCHAFFER'S INC.	MOWING 2696 BRIGANTINE	51.75
SCHAFFER'S INC.	MOWING 2670 BRIGANTINE	51.75
SCHAFFER'S INC.	MOWING 4409 KEELSON	51.75
SCHAFFER'S INC.	MOWING 4485 HELMSWAY	51.75
SCHAFFER'S INC.	MOWING 4502 BOWLINE	51.75
SCHAFFER'S INC.	MOWING 2464 EIFERT	51.75
BANK OF AMERICA	LODGING/MILLER	187.68
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	5,273.24

Dept 752.00 ADMINISTRATION		
SBAM	HEALTH INSURANCE NOVEMBER	603.54
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	67.23
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	42.45
HOLT PUBLIC SCHOOLS	FLOOR HOCKEY FLIERS	40.68
METRONET LONG DISTANCE	SEPTEMBER LONG DISTANCE	1.76
TDS METROCOM	TELEPHONE SENIOR CENTER	282.05
	Total For Dept 752.00 ADMINISTRATION	1,037.71

Dept 771.00 PARKS		
SBAM	HEALTH INSURANCE NOVEMBER	814.82
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	27.98
LANSING ICE & FUEL CO	GASOLINE 9/16-30/2010	545.88
LOWE'S CREDIT SERVICES	80 GAL AIR COMPRESSOR & ELECTRICAL	808.94
BANK OF AMERICA	FLAGS	156.60
BANK OF AMERICA	FLAGS	123.00
ACE HARDWARE	STAPLES	3.29
DK SECURITY	SECURITY	1,409.27
AMERICAN RENTAL	PORTABLE TOILET	70.00
AMERICAN RENTAL	PORTABLE TOILETS	140.00
WASTE MANAGEMENT OF MI	MONTHLY DUMPSTER SERVICE	148.00
BOARD OF WATER & LIGHT	WATER 2287 PINE TREE	32.17
BOARD OF WATER & LIGHT	WATER 4030 KELLER	32.17
BOARD OF WATER & LIGHT	WATER 4050 KELLER	126.52
BOARD OF WATER & LIGHT	WATER 1750 MAPLE	18.27
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS #PARK	118.72
BOARD OF WATER & LIGHT	WATER & LATE CHARGES 2108 CEDAR	174.92
CONSUMERS ENERGY	ELECTRIC 1771 MAPLE	96.67
ACE HARDWARE	HEX BUSHING/NIPPLE	7.78
ACE HARDWARE	CREDIT	(1.00)
DELTA ELECTRICAL	LABOR ON FOUNTAIN	164.00
FIELD'S FIRE PROTECTION	ANNUAL FIRE SPRINKLER INSPECTION	235.00
BANK OF AMERICA	FLAGS	(170.00)
ACE HARDWARE	2 WHITE STRIPING PAINT	14.98
JOHN DEERE LANDSCAPES	(4) 2.5 GAL HERBICIDE	575.28
LOWE'S CREDIT SERVICES	2 NO SMOKING SYMBOLS/4 BOARD	23.76
SCHAFFER'S INC.	SCREENED TOP SOIL	11.00
SUPERIOR SAW	PART/WEED WHIP	11.95
CAPITAL EQUIP & SUPPLY	CABLE & PIN/GAS CYLINDER/LABOR	72.34
INTERSTATE BATTERIES OF	BATTERY/DUMP TRUCK	75.95
TASMANIAN TIRE CO.	2 TRAILER TIRES	149.00
CONSUMERS ENERGY	LAND RENTS/LEASE	530.45
Total For Dept 771.00 PARKS		6,547.71

Dept 774.00 RECREATION		
SBAM	HEALTH INSURANCE NOVEMBER	678.98
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	32.16
JOHNNY MAC'S	24 FLOOR HOCKEY PUCKS	30.00
BANK OF AMERICA	SENIOR TRIP	693.11
DEAN TRAILWAYS OF MICH	BUS FOR SENIOR TRIP	841.00
LANSING PARKS AND REC	SHOWMOBILE FOR TREE LIGHTING	650.00
Total For Dept 774.00 RECREATION		2,925.25

Dept 850.00 OTHER FUNCTIONS		
SBAM	HEALTH INSURANCE NOVEMBER	3,700.70
DBI BUSINESS INTERIORS	24 BINDERS	49.98
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	40.48
THRUN LAW FIRM, P.C.	LEGAL FEES SEPTEMBER	114.80
BANK OF AMERICA	WUFOO MONTHLY SUBSCRIPTION	9.00
BANK OF AMERICA	WEB HOSTING-GIS (9/10-10/9/10)	1.00
BANK OF AMERICA	WEB HOSTING (9/10-12/9/10)	65.85

BANK OF AMERICA	REFRESHMENTS/QUARTERLY MEETING	20.56
BANK OF AMERICA	REFRESHMENTS/QUARTERLY MEETING	29.28
BANK OF AMERICA	PIZZA/BUDGET WORKSHOP	56.65
BANK OF AMERICA	REFRESHMENTS/QUARTERLY MEETING	62.19
	Total For Dept 850.00 OTHER FUNCTIONS	4,150.49

Total For Fund 101 GENERAL FUND 86,234.56

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 000.00

BANK OF AMERICA	ACCTS RECEIVABLE-GENERAL	34.25
	Total For Dept 000.00	34.25

Dept 339.00 EQUIPMENT & APPARATUS

BANK OF AMERICA	GASOLINE/AMBULANCE	50.00
BANK OF AMERICA	GASOLINE/AMBULANCE	50.00
BANK OF AMERICA	GASOLINE/AMBULANCE	53.00
BANK OF AMERICA	GASOLINE/AMBULANCE	50.00
LANSING ICE & FUEL CO	GASOLINE 9/16-30/2010	764.67
NYE UNIFORM COMPANY	3 PANTS/3 SHIRTS & FREIGHT/ROYSTON	258.01
NYE UNIFORM COMPANY	3 SHIRTS/BROWN	117.15
LIFEGAS LLC	OXYGEN	186.95
24-7 EMS REMITTANCE	1 YEAR SUBSCRIPTION	899.00
STATE OF MICHIGAN	LIFE SUPPORT VEHICLE LICENSE 2010	25.00
PRO AIR	SERVICE AGREEMENT 11/1/10-10/31/11	1,110.00
BANK OF AMERICA	AA & AAA BATTERIES & FREIGHT	151.83
ACE HARDWARE	CREDIT	(1.20)
ACE HARDWARE	SCREWS, BOLTS, NAILS	6.00
ROGER'S CLINE TIRE	ROTORS/BRAKES/ALIGNMENT/LABOR	700.96
VICTORY LANE QUICK OIL	LOF/#657	35.58
BANK OF AMERICA	LODING/BROWN	78.39
BANK OF AMERICA	LODGING/ROYSTON	78.39
BANK OF AMERICA	MEAL/BROWN & ROYSTON	11.20
BANK OF AMERICA	MEAL/BROWN & ROYSTON	24.00
BANK OF AMERICA	MEAL/ROYSTON	34.50
BANK OF AMERICA	MEAL/ROYSTON	13.50
BANK OF AMERICA	7TH ED. RESCUERS GUIDE CD-ROM	156.71
ACE HARDWARE	CREDIT	(6.99)
OUTSIDE THE LINES	2010 AMBULANCE GRAPHICS	820.00
	Total For Dept 339.00 EQUIPMENT & APPARATUS	5,666.65

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 5,700.90

Fund 225 WATER IMPROVEMENT FUND

Dept 905.00 DEBT SERVICE

US BANK	BONDS PAYING AGENT FEES	68.75
	Total For Dept 905.00 DEBT SERVICE	68.75

Total For Fund 225 WATER IMPROVEMENT FUND 68.75

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 728.00 DDA ADMINISTRATION

UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	54.29
BANK OF AMERICA	INK CARTRIDGE/DDA	32.99
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	11.18
THRUN LAW FIRM, P.C.	LEGAL FEES SEPTEMBER	1,879.20
FOSTER, SWIFT, COLLINS	LEGAL FEES SEPTEMBER	58.00
MICHIGAN DOWNTOWN ASSOC	ANNUAL DUES/MC FADYEN	200.00
METRONET LONG DISTANCE	SEPTEMBER LONG DISTANCE	5.62
FIELD'S FIRE PROTECTION	ANNUAL FIRE SPRINKLER INSPECTION	240.00
WESCO DISTRIBUTION, INC	LED BUILDING LIGHT(MAINTENANCE)	45.00
	Total For Dept 728.00 DDA ADMINISTRATION	2,526.28

Dept 729.00 DDA MARKETING & PROMOTION

BLOHM CREATIVE PARTNERS	BUSINESS EXPO BILLBOARD DESIGN	290.00
BLOHM CREATIVE PARTNERS	BUSINESS EXPO NEWSPAPER DESIGN	155.00
BLOHM CREATIVE PARTNERS	150 BUSINESS EXPO POSTERS	1,332.00
CHARLES GRINNELL	FOOD SAFETY WORKSHOP-GRINNELL	85.00
CHARLES GRINNELL	45 HOURS @ \$22/GRINNELL	990.00
	Total For Dept 729.00 DDA MARKETING & PROMOTION	2,852.00

Dept 730.00 COMM REHABILITATION REBATE PGM

ORCHID ORTHOPEDIC SOLUT	PAINTING 1485 CEDAR ORCHID ORTHO	9,145.50
ORCHID ORTHOPEDIC SOLUT	PAINTING 1489 CEDAR ORCHID ORTHO	5,304.00
	Total For Dept 730.00 COMM REHABILITATION REBATE PGM	14,449.50

Dept 731.00 DDA INFRASTRUCTURE PROJECTS

LANDSCAPE ARCHITECTS	WILLOUGHBY RD CONSTRUCTION OBSER	1,750.00
HTA COMPANIES, INC.	PIONEER CEMETERY IMPROVEMENTS	85,246.80
LANDSCAPE ARCHITECTS	PIONEER CEMETERY CONSTRUCTION	3,400.00
WILDTYPE DESIGN	105 PLANTS/RAIN GARDEN	302.15
	Total For Dept 731.00 DDA INFRASTRUCTURE PROJECTS	90,698.95

Dept 850.00 OTHER FUNCTIONS

SBAM	HEALTH INSURANCE NOVEMBER	754.57
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	43.86
LANSING ICE & FUEL CO	GASOLINE 9/16-30/2010	158.68
MAID BRIGADE OF LANSING	CLEANING SERVICES/SHERIFF	480.00
WASTE MANAGEMENT OF MI	MONTHLY DUMPSTER SERVICE	98.00
BOARD OF WATER & LIGHT	WATER 2004 AURELIUS	123.28
BOARD OF WATER & LIGHT	WATER 2045 CEDAR	88.70
BOARD OF WATER & LIGHT	WATER 2150 CEDAR	14.45
	Total For Dept 850.00 OTHER FUNCTIONS	1,761.54

Dept 905.00 DEBT SERVICE		
USBANK TRUST N.A.	2003 DDA BOND PAYMENT 4589_5	60,000.00
USBANK TRUST N.A.	2003 DDA BOND PAYMENT 4589_5	13,010.00
	Total For Dept 905.00 DEBT SERVICE	73,010.00

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY	185,298.27
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Fund 392 2008 DEBT RETIREMENT FUND

Dept 905.00 DEBT SERVICE		
USBANK TRUST N.A.	2008 DDA BOND PAYMENT 802503100	395,912.00
USBANK TRUST N.A.	2008 DDA BOND PAYMENT 802503100	166,159.33
	Total For Dept 905.00 DEBT SERVICE	562,071.33

Total For Fund 392 2008 DEBT RETIREMENT FUND	562,071.33
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Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00		
SBAM	RETIREEES HEALTH INSURANCE NOV	298.92
	Total For Dept 000.00	298.92

Dept 548.00 ADMINISTRATION & OVERHEAD

SBAM	HEALTH INSURANCE NOVEMBER	2,208.25
THRUN LAW FIRM, P.C.	LEGAL FEES SEPTEMBER	1,579.20
CUSTOM MAILERS, INC.	SEPTEMBER SEWER BILLS	447.71
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	4,235.16

Dept 558.00 DEPT OF PUBLIC SERVICE

SBAM	HEALTH INSURANCE NOVEMBER	8,042.09
UNUM LIFE INSURANCE COMP	DISABILITY INSURANCE NOVEMBER	467.41
LANSING ICE & FUEL CO	GASOLINE 9/16-30/2010	1,691.25
BANK OF AMERICA	4 SHIRTS & SHIPPING/BRYANT	104.96
BANK OF AMERICA	5 SHIRTS & SHIPPING/ARCHER	103.99
BANK OF AMERICA	5 SHIRTS & SHIPPING/LENON	108.95
BANK OF AMERICA	5 SHIRTS & SHIPPING/RANES	88.50
MODEL COVERALL SERVICE	STAFF UNIFORMS	68.45
MODEL COVERALL SERVICE	STAFF UNIFORMS	87.48
MODEL COVERALL SERVICE	STAFF UNIFORMS	87.48
MODEL COVERALL SERVICE	STAFF UNIFORMS	68.45
BANK OF AMERICA	2 BATTERIES	45.90
AIRGAS GREAT LAKES	MONTHLY CYLINDER RENTAL	93.37
BANK OF AMERICA	DRILLS/BLADES/GRINDING WHEELS/	214.52
LOWE'S CREDIT SERVICES	DEWALT 1/2" DRILL & 16 HANDLES	139.00
ENVIRONMENTAL RESOURCE	2010 QA/QC QUARTERLY SAMPLES/	744.75
ALEXANDER CHEMICAL CORP	SODIUM BISULFITE	815.00
ALEXANDER CHEMICAL CORP	CREDIT	(225.00)
ALEXANDER CHEMICAL CORP	CALCIUM NITRATE	9,338.75
MASON ELEVATOR CO	HYDRATED LIME	382.50
MASON ELEVATOR CO	DELIVERY CHG.	35.00
ALS LABORATORY GROUP	SLUDGE ANALYSES	330.00
ALS LABORATORY GROUP	SLUDGE ANALYSES	150.00
UNISON SOLUTIONS, INC.	GAS TESTING FOR SILOXANES & SULFUR	2,985.00

BANK OF AMERICA	CHAIN SAFETY VIDEO	5.95
ARGUS-HAZCO	REPAIR METER 21706	271.00
UNITED PARCEL SERVICE	SHIPPING & SERVICE CHARGE	95.30
UNITED PARCEL SERVICE	SHIPPING	73.95
WASTE MANAGEMENT OF MI	MONTHLY DUMPSTER SERVICE	298.96
METRONET LONG DISTANCE	SEPTEMBER LONG DISTANCE	7.17
USA MOBILITY WIRELESS, INC.	PAGER SERVICES	55.54
COMCAST	COMCAST HIGH-SPEED INTERNET/POTW	104.90
COMCAST	COMCAST HIGH-SPEED INTERNET/MAINT	104.90
BOARD OF WATER & LIGHT	WATER 1988 WAVERLY	158.31
BOARD OF WATER & LIGHT	WATER 4280 DELL	186.60
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	61.00
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	131.82
BOARD OF WATER & LIGHT	ELECTRIC 1870 NIGHTINGALE	63.65
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2723	50.01
BANK OF AMERICA	BUI2 HOG PANELS FENCING/SHEEP	47.98
BANK OF AMERICA	2 FLAT TIRES REPAIRED	20.00
BANK OF AMERICA	2 BALL BEARINGS/2 RETAINERS	38.56
BANK OF AMERICA	DOG FOOD & FISH FOOD	56.48
BANK OF AMERICA	CLEANING BRUSH	6.89
ACE HARDWARE	2 KICK-DOWN DOOR STOPS	14.98
ACE HARDWARE	PUSHBROOM & TRASH BAGS	19.99
ACE HARDWARE	3 SILICON CAULKS	8.97
SHERWIN WILLIAMS	BRONZE SW7048	115.47
WESCO DISTRIBUTION, INC	WALL PACK LED/DPS	372.00
BANK OF AMERICA	VENT FAN/LIFT STATION D RESTROOM	90.00
BANK OF AMERICA	15" & 24" RAT GUARD	126.33
BANK OF AMERICA	BED LINER/UNIT 15	959.00
GRAINGER	(2) URETHANE INSERTS	15.18
ACE HARDWARE	2 HEX BUSHINGS	9.98
ACE HARDWARE	TRASH BAGS	14.99
ACE HARDWARE	STEEL WOOL PADS & WASHER	4.41
ACE HARDWARE	FITTINGS & 4 HEX BUSHINGS	16.08
FIELD'S FIRE PROTECTION	ANNUAL FIRE SPRINKLER INSPECTION	165.00
MAID BRIGADE OF LANSING	CLEANING SERVICES/MAINTENANCE	260.00
MAID BRIGADE OF LANSING	CLEANING SERVICES/POTW	260.00
SIEMENS INDUSTRY, INC.	REPLACE BAD SEAL ON HEAT PUMP	412.16
BANK OF AMERICA	REGRIGERATOR REPAIR/POTW	135.00
CARQUEST THE PARTS PLACE	SWITCH/UNIT 10	5.39
FRANKIE D'S AUTO & TRUCK	LOF/UNIT 14	28.00
FRANKIE D'S AUTO & TRUCK	FLUSH & FILL TRANSMISSION/UNIT 2	149.00
LOWE'S CREDIT SERVICES	16 HANDLES/FLAT BED TRUCK	60.48
LEXISNEXIS OCC. HEALTH	CLINIC COLLECTION	4.11
BANK OF AMERICA	129 WOOL BEANIE HATS/SHEEP	832.91
BANK OF AMERICA	135 WOOL PERUVIAN HATS/SHEEP	810.00
BANK OF AMERICA	5 BARS BATH SOAP	20.65
BANK OF AMERICA	3,000 BLACK WIRE TIES/FILL	77.40
SHERWIN WILLIAMS	CLEAR COAT U-V PROTECTION/GILL	95.80
BANK OF AMERICA	WEFTEC LODGING DEPOSIT/DIORKA	249.00
BANK OF AMERICA	WEF MEMBERSHIP/NEEB	98.00
Total For Dept 558.00 DEPT OF PUBLIC SERVICE		33,237.05

Dept 578.01 CAPITAL IMPR-TREATMENT PLANT		
C2AE	LIFT STATION D PERMITS	350.00
C2AE	LIFT STATION D ENGINEERING	7,413.81
GANNETT MICHIGAN NEWS	SEPTEMBER PUBLISHING	1,639.22
Total For Dept 578.01 CAPITAL IMPR-TREATMENT PLANT		9,403.03

Dept 588.01 G.O. BOND INDEBTEDNESS		
INGHAM COUNTY TREASURER	INGHAM COUNTY 1998 REFUNDING BOND	680,000.00
USBANK TRUST N.A.	2008 DDA BOND PAYMENT 802503100	44,088.00
INGHAM COUNTY TREASURER	INGHAM COUNTY 1998 REFUNDING BOND	55,350.00
USBANK TRUST N.A.	2008 DDA BOND PAYMENT 802503100	18,503.18
USBANK TRUST N.A.	1996 DELL/WILLOUGHBY BONDS 3016_5	2,565.00
US BANK	BONDS PAYING AGENT FEES	68.75
US BANK	BONDS PAYING AGENT FEES	112.50
Total For Dept 588.01 G.O. BOND INDEBTEDNESS		800,687.43

Dept 588.02 SPECIAL ASSESSMENT BONDS		
USBANK TRUST N.A.	PINETREE/DELL S/A BONDS 3014_5	2,620.18
Total For Dept 588.02 SPECIAL ASSESSMENT BONDS		2,620.18

Total For Fund 590 SEWAGE DISPOSAL SYSTEM	850,481.77
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Fund 701 TRUST & AGENCY FUND		
Dept 000.00		
SBAM	WITH DEDUCT-FAMILY CONTINUATION	150.94
Total For Dept 000.00		150.94
Total For Fund 701 TRUST & AGENCY FUND		150.94

Fund 703 CURRENT TAX ACCOUNT		
Dept 000.00		
STATE OF MICHIGAN	DELHI TWP 2010 SET IFT	42,980.49
Total For Dept 000.00		42,980.49
Total For Fund 703 CURRENT TAX ACCOUNT		42,980.49

Fund 811 PINETREE ROAD DEBT SERVICE		
Dept 905.00 DEBT SERVICE		
USBANK TRUST N.A.	PINETREE/DELL S/A BONDS 3014_5	754.82
Total For Dept 905.00 DEBT SERVICE		754.82
Total For Fund 811 PINETREE ROAD DEBT SERVICE		754.82

Total For All Funds:	1,733,741.83
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TO: DELHI CHARTER TOWNSHIP BOARD  
 FROM: GAIL MEREDITH, ACCOUNTING TECHNICIAN  
 DATE: 10/18/10  
 RE: Electronic Fund Transfers\*  
 For July 1 through September 30, 2010

Fund	Payee	Date	Explanation	Amount
Sewer Fund	Fifth Third Bank	7/2/2010	3rd Qtr 2010 Retirees H.S.A. Cr	1,000.00
Sewer Fund	MI Municipal Bond Auth.	9/22/2010	SRF Loan Payment	505,693.70

\*Does not include payroll related electronic transfers or tax distributions.

# ACCOUNTS PAYABLE APPROVAL

November 2, 2010

**I. Certification of Authorized Signatures:** The attached Check Register and Invoice Distribution Report encompass checks dated Oct. 28 & Nov.2, 2010, numbered 78104 thru 78188 & ACH 1296 thru 1314 . Every invoice has a payment authorizing signature(s).

Dated: November 2, 2010

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

## II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated November 2, 2010 show payments made from the following funds:

General Fund	\$ 226,394.71
Fire Equip. & Apparatus Fund	10,685.09
Downtown Development Fund	16,861.86
Trust & Agency Fund	3,868.34
Sewer Fund	<u>158,123.68</u>
 Grand Total	 <u>\$ 415,933.68</u>

**Includes the following to be reimbursed from separate bank accounts:**

Flexible Spending Account	\$ 30.00
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Dated: November 2, 2010

\_\_\_\_\_  
Marian Frane, Director of Accounting

**III. Approval for Distribution:** I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$106,340.00 C2AE for Design Lift Station D, 4/20/10 )

Dated: November 2, 2010

\_\_\_\_\_  
John B. Elsinga, Township Manager

\_\_\_\_\_  
Evan Hope, Township Clerk

\_\_\_\_\_  
Harry R. Ammon, Treasurer

**IV. Board Audit and Approval:** At a regular meeting of the Township Board held on November 16, 2010 a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes ( \_\_\_\_\_ absent) that the list of claims dated November 2, 2010, was reviewed, audited and approved.

\_\_\_\_\_  
Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP  
 EXP CHECK RUN DATES 10/28/2010 - 11/02/2010

Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
INGHAM COUNTY TREASURER	2010 MTT TAX VALUE CHANGES	469.42
ROBERT HOLLOWICK	REFUND- AMB FEE PD BY INSURANCE	40.00
	Total For Dept 000.00	509.42
Dept 101.00 LEGISLATIVE		
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	11.40
VERIZON WIRELESS	SEPTEMBER CELL PHONES	4.12
	Total For Dept 101.00 LEGISLATIVE	15.52
Dept 171.00 MANAGER		
DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	293.42
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	99.19
VERIZON WIRELESS	SEPTEMBER CELL PHONES	51.38
ADP SCREENING & SELECTION	SUBSCRIPTION FEE	25.25
	Total For Dept 171.00 MANAGER	469.24
Dept 191.00 ACCOUNTING		
DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	266.16
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	51.87
	Total For Dept 191.00 ACCOUNTING	318.03
Dept 215.00 CLERK		
DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	256.02
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	68.24
DBI BUSINESS INTERIORS	CREDIT	(32.98)
DBI BUSINESS INTERIORS	CD/DVD LABELS	32.98
MUNICIPAL CODE CORP	CODIFICATION OF TWP ORDINANCES	4,522.00
VERIZON WIRELESS	SEPTEMBER CELL PHONES	51.13
	Total For Dept 215.00 CLERK	4,897.39
Dept 228.00 INFORMATION TECHNOLOGY		
DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	80.17
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	30.94
FACTORY DIRECT INK & TONER	3 TONER CARTRIDGES	199.97
FACTORY DIRECT INK & TONER	TONER CARTRIDGE/SENIOR CENTER	50.99
VERIZON WIRELESS	SEPTEMBER CELL PHONES	51.13
ROBERT L SCHAFFER	2 DELL 2007FP MONITORS/TREAS	282.00

APEX SOFTWARE	YEARLY SUPPORT/ASSESSOR	645.00
APPLICATION SPECIALIST KOMP	SUPPORT NETWORK MEETINGS	261.25
I.T. RIGHT	SUPPORT PRINTER PROBLEM	101.25
Total For Dept 228.00 INFORMATION TECHNOLOGY		1,702.70

Dept 253.00 TREASURERS		
DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	346.33
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	74.17
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	99.27
HOLT POSTMASTER	WINTER 2010 TAX BILLS	3,700.00
MUZZALL GRAPHICS	WINTER TAX BILL PAPER	542.51
VERIZON WIRELESS	SEPTEMBER CELL PHONES	18.83
INGHAM COUNTY TREASURER	2010 MTT TAX VALUE CHANGES	58.43
Total For Dept 253.00 TREASURERS		4,839.54

Dept 257.00 ASSESSING		
DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	213.25
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	69.16
LANSING ICE & FUEL CO	GASOLINE 10/1-15/10	28.28
Total For Dept 257.00 ASSESSING		310.69

Dept 265.00 BUILDING & GROUNDS		
DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	116.73
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	23.86
LANSING ICE & FUEL CO	GASOLINE 10/1-15/10	53.58
MAID BRIGADE OF LANSING	CLEANING SERVICES/CSC	975.00
SAFETY SYSTEMS, INC	QTR FIRE ALARM MONITORING	126.00
SAFETY SYSTEMS, INC	QTR MONITORING REPORTS	132.00
VERIZON WIRELESS	POWERS CELL PHONE ALLOCATION	12.92
DELHI TOWNSHIP TREASURER	SEWER 2074 AURELIUS	313.30
CONSUMERS ENERGY	ELECTRIC-2074 AURELIUS	5,507.46
CONSUMERS ENERGY	GAS-2074 AURELIUS	871.48
ACE HARDWARE	2 THREAD TUBE	13.98
ACE HARDWARE	10 SILICON CAULKS	39.90
INTEGRATED DESIGN SOLUTION	TECHNICAL ENERGY ANALYSIS/CSC	3,000.00
LOWE'S CREDIT SERVICES	COUPLINGS/PACKINGS	20.98
SAFETY SYSTEMS, INC	SERVICE CALL CHECK ZONES	100.00
OVERHEAD DOOR CO OF LANS	SPRINGS & LABOR/FIRE STATION	489.65
Total For Dept 265.00 BUILDING & GROUNDS		11,796.84

Dept 276.00 CEMETERY		
DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	105.06
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	21.47
LANSING ICE & FUEL CO	GASOLINE 10/1-15/10	48.22
VERIZON WIRELESS	POWERS CELL PHONE ALLOCATION	12.92
CONSUMERS ENERGY	ELECTRIC-4149 WILLOUGHBY	37.48
DAVID TOMLINSON	BURIAL PLOT BUY BACK	975.00
Total For Dept 276.00 CEMETERY		1,200.15

Dept 301.00 POLICE		
INGHAM COUNTY TREASURER	OCTOBER POLICE CONTRACT	180,258.17
	Total For Dept 301.00 POLICE	180,258.17

Dept 336.00 FIRE DEPARTMENT		
DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	1,370.41
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	255.12
SHIFT CALENDARS, INC.	SINGLE SHEETS	31.35
SHIFT CALENDARS, INC.	LAMINATED WALLETS	10.50
SHIFT CALENDARS, INC.	SHIFT POSTERS	73.45
SHIFT CALENDARS, INC.	PACKAGING	4.50
SHIFT CALENDARS, INC.	10% SHIPPING	11.53
VERIZON WIRELESS	SEPTEMBER CELL PHONES	306.58
VERIZON WIRELESS	SEPTEMBER CELL PHONES	15.97
DELHI TOWNSHIP TREASURER	SEWER 6139 BISHIP	32.50
BRIAN BALL	TUITION REIMBURSEMENT-BALL	700.00
KAESER AND BLAIR, INC	250 COLORING BOOKS & SHIPPING	208.50
	Total For Dept 336.00 FIRE DEPARTMENT	3,020.41

Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT	WATER & STREETLIGHTS	6,658.98
JOSEPH E ROBIADEK	REPAIR LITTLE HICKORY BOARDWALK	125.00
	Total For Dept 446.00 INFRASTRUCTURE	6,783.98

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	692.66
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	141.07
GOODRICH OPTICAL, INC.	SAFETY GLASSES/SIMONS	275.90
CLASSIC PRINTING, INC.	1,000 INSPECTION LABELS	145.00
LANSING ICE & FUEL CO	GASOLINE 10/1-15/10	86.86
AMERICAN ASSOC. OF CODE	MEMBERSHIP/LARNER	75.00
ASSOCIATED GOVERNMENT	9/16-10/15/10 PAYROLL	1,917.00
VERIZON WIRELESS	SEPTEMBER CELL PHONES	194.15
VERIZON WIRELESS	SEPTEMBER CELL PHONES	27.28
INTERSTATE BATTERIES OF	BATTERY/#58	78.95
OCE N AMERICA DOCUMENT	COPIER METER CHARGE	80.27
SCHAFFER'S INC.	MOWING 4434 WILLOUGHBY	34.50
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	3,748.64

Dept 752.00 ADMINISTRATION		
DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	85.54
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	48.68
TDS METROCOM	TELEPHONE/SENIOR CENTER	286.08
VERIZON WIRELESS	SEPTEMBER CELL PHONES	94.57
VERIZON WIRELESS	SEPTEMBER CELL PHONES	4.62
BOARD OF WATER & LIGHT	LEASE FEE	1.00
LANDSCAPE ARCHITECTS	VALHALLA PARK GRANT APP	755.00
	Total For Dept 752.00 ADMINISTRATION	1,275.49

Dept 771.00 PARKS

DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	133.08
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	20.02
LANSING ICE & FUEL CO	GASOLINE 10/1-15/10	370.17
CATHEY COMPANY	RED HOSE	7.70
DK SECURITY	SECURITY	112.07
AMERICAN RENTAL	PORTABLE TOILET	70.00
AMERICAN RENTAL	PORTABLE TOILETS	166.00
SAFETY SYSTEMS, INC	QTR LEASE/MAINT MONITORING	132.00
STATE OF MICHIGAN	WATER TESTING/VALHALLA	90.00
BOARD OF WATER & LIGHT	WATER 4050 KELLER	105.34
DELHI TOWNSHIP TREASURER	SEWER 1750 MAPLE	25.15
DELHI TOWNSHIP TREASURER	SEWER 2108 CEDAR	21.10
DELHI TOWNSHIP TREASURER	SEWER 2287 PINE TREE	40.60
DELHI TOWNSHIP TREASURER	SEWER 4030 KELLER	73.00
CONSUMERS ENERGY	ELECTRIC 1750 MAPLE	49.60
CONSUMERS ENERGY	ELECTRIC 2074 AURELIUS #PARK	1,305.10
CONSUMERS ENERGY	ELECTRIC 2108 CEDAR	1,041.28
CONSUMERS ENERGY	ELECTRIC 2177 WEST BLVD	29.41
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE	52.78
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE	108.50
CONSUMERS ENERGY	ELECTRIC 4080 KELLER	44.05
CONSUMERS ENERGY	GAS 2287 PINE TREE	26.40
CONSUMERS ENERGY	GAS 2108 CEDAR	27.22
ACE HARDWARE	WASP FOAM	4.29
ACE HARDWARE	SPRAY PAINT	5.99
ACE HARDWARE	SCREWS/BOLTS	2.37
ACE HARDWARE	2 SAND MIX	8.58
ACE HARDWARE	3 RV ANTIFREEZE/4 SPRING SNAPS	20.13
LOWE'S CREDIT SERVICES	STAKES & TWINE	21.10
BRADY LAWN EQUIPMENT	IGNITION FOR TORO	21.39
BRADY LAWN EQUIPMENT	WHEEL & RING	58.31
SUPERIOR SAW	FUEL LINE KIT	9.49
CARQUEST THE PARTS PLACE	SOLENOID	16.86
CARQUEST THE PARTS PLACE	CREDIT	(16.86)
CARQUEST THE PARTS PLACE	1 BATTERY/TORO	69.15
H & H WELDING & REPAIR LLC	BRACKET & LABOR/TANK SPRAYER	55.00
TASMANIAN TIRE CO.	1 TIRE/TORO	75.00
MENARDS LANSING SOUTH	4 TRAILER LIGHTS	34.36
	Total For Dept 771.00 PARKS	4,435.73

Dept 774.00 RECREATION

DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	80.17
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	23.21
ACE HARDWARE	2 WHITE STRIPING PAINT	14.98
TEE TO GREEN PRINTNG	1,000 SOFTBALL SCORE CARDS	87.15
VERIZON WIRELESS	CREDIT	(13.35)
	Total For Dept 774.00 RECREATION	192.16

Dept 850.00 OTHER FUNCTIONS

HARTFORD LIFE INSURANCE	RETIREES NOV LIFE INSURANCE	32.40
DBI BUSINESS INTERIORS	ADDING MACHINE INK	3.49
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	345.72
SECAP FINANCE	FOLDING MACHINE LEASE	189.00
MCR TECHNOLOGIES, INC	AVOTE HOSTING FEE	50.00
	Total For Dept 850.00 OTHER FUNCTIONS	620.61

Total For Fund 101 GENERAL FUND 226,394.71

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS

BARYAMES CLEANERS	UNIFORM CLEANING	178.25
LANSING ICE & FUEL CO	GASOLINE 10/1-15/10	708.41
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	421.15
MOORE MEDICAL, LLC	MEDICAL SUPPLIES	270.95
CLIA LABORATORY PROGRAM	CLIA LABORATORY USER FEES	150.00
SPARROW OCC HEALTH SERV	PHYSICALS	318.12
WEST SHORE SERVICES INC	PM OUTDOOR SIRENS	4,250.00
COMMUNICATIONS SERVICES	RADIO INSTALLED/AMBULANCE	525.50
CARQUEST THE PARTS PLACE	1 ANTI-FREEZE	10.99
CARQUEST THE PARTS PLACE	2 WIPER BLADES	31.98
ACE HARDWARE	SCREWS/BOLTS/NAILS	3.12
ACS FIREHOUSE SOFTWARE	FH MOBILE SOFTWARE	550.00
BRIAN BALL	LODING/MEALS/MILEAGE/TOLL-BALL	548.02
FIRE ENGINEERING	1 YR SUBSCRIPTION/BROWN	29.00
APOLLO FIRE EQUIPMENT	GENERAL PURPOSE VAULT	1,995.00
APOLLO FIRE EQUIPMENT	POWDER COATING - RED	140.00
APOLLO FIRE EQUIPMENT	TAILLIGHT KIT	129.00
APOLLO FIRE EQUIPMENT	EXTRA CHASSIS HITCH	129.00
APOLLO FIRE EQUIPMENT	VERTICAL DIVIDERS W/HARDWARE	180.00
APOLLO FIRE EQUIPMENT	UPS	116.60

Total For Dept 339.00 EQUIPMENT & APPARATUS 10,685.09

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 10,685.09

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 728.00 DDA ADMINISTRATION

DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	80.17
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	39.13
VERIZON WIRELESS	POWERS CELL PHONE ALLOCATION	12.92
VERIZON WIRELESS	SEPTEMBER CELL PHONES	56.93
HELEN C HARRISON	MILEAGE 8/23-10/28/10-HARRISON	64.50
MID-AMERICA ECON DEVEL	COMPETITIVENESS CONF/MC FADYEN	470.00

Total For Dept 728.00 DDA ADMINISTRATION 723.65

Dept 729.00 DDA MARKETING & PROMOTION

BLOHM CREATIVE PARTNERS	BUSINESS EXPO PRESS RELEASE	100.00
SAM'S CLUB DIRECT	42" LCD TV	538.00
CHARLES GRINNELL	54.5 HOURS @ \$22-GRINNELL	1,199.00
ACE HARDWARE	3 GAL PAINT	83.97
ACE HARDWARE	1 GAL PAINT	27.99
AUSTIN-FULLER HEATING	REPLACED THERMOCOUPLE- LABOR	94.35
GOODALL CONSTRUCTION CO	EXPAND SINK ROOM	6,530.00
MICHIGAN FOOD & FARMING	MEMBERSHIP/HOLT FARMERS MARK	150.00
SAM'S CLUB DIRECT	(8) 8' TABLES	637.92
BLOHM CREATIVE PARTNERS	SEPTEMBER WEB MAINTENANCE	900.00
Total For Dept 729.00 DDA MARKETING & PROMOTION		10,261.23

Dept 730.00 COMM REHABILITATION REBATE PGM

HOLT FAMILY PRACTICE	GUTTERS & SOFFITS/4378 HOLT	1,250.00
Total For Dept 730.00 COMM REHABILITATION REBATE PGM		1,250.00

Dept 850.00 OTHER FUNCTIONS

DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	147.86
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	30.23
LANSING ICE & FUEL CO	GASOLINE 10/1-15/10	67.87
MAID BRIGADE OF LANSING	CLEANING SERVICES/SHERIFF	480.00
CONSUMERS ENERGY	ELECTRIC-2004 AURELIUS	102.14
CONSUMERS ENERGY	ELECTRIC-2116 CEDAR	332.12
CONSUMERS ENERGY	ELECTRIC-2150 CEDAR	190.54
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #A	746.31
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #B	93.42
CONSUMERS ENERGY	ELECTRIC-2228 AURELIUS	137.42
CONSUMERS ENERGY	ELECTRIC-3970 HOLT	122.54
CONSUMERS ENERGY	ELECTRIC-4115 HOLT	228.61
CONSUMERS ENERGY	GAS-2150 CEDAR	55.08
CONSUMERS ENERGY	GAS-2045 CEDAR	43.84
SAFETY SYSTEMS, INC	QTR LEASE MAINT & MONITORING	99.00
Total For Dept 850.00 OTHER FUNCTIONS		2,876.98

Dept 905.00 DEBT SERVICE

ROBERT THOMAS CPA, LLC	BOND REFUNDING EXPENSE	1,750.00
Total For Dept 905.00 DEBT SERVICE		1,750.00

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY	16,861.86
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Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

BARBER, JOSHUA	REF SEWER 2453 WASHINGTON	20.25
BERGQUIST, JOHN	REF SEWER 4447 KELLER RD HOLT	16.20
FIRST AMERICAN TITLE INS	REF SEW 4140 TURNBRIDGE HOLT	61.60
JUDD, GERALD	REF SEWER 4626 AMMON HOLT	26.00
SIERRA HOMES OF MICHIGAN	REF SEWER 1133 CRANBROOK	13.00
WILSON, LINDA	UB refund for account: 0002-00668-01-1	152.59

BARBER, JOSHUA	REF SEWER 2453 WASHINGTON	0.00
FIRST AMERICAN TITLE INS	REF SEW 4140 TURNBRIDGE HOLT	0.00
SIERRA HOMES OF MICHIGAN	REF SEWER 1133 CRANBROOK	0.00
WILSON, LINDA	UB refund for account: 0002-00668-01-1	0.00
WILSON, LINDA	UB refund for account: 0002-00668-01-1	0.00
	Total For Dept 000.00	289.64

Dept 548.00 ADMINISTRATION & OVERHEAD

HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	20.25
HOLT POSTMASTER	NOVEMBER SEWER BILLS POSTAGE	2,450.00
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	2,470.25

Dept 558.00 DEPT OF PUBLIC SERVICE

DELTA DENTAL PLAN OF	DENTAL INSURANCE NOVEMBER	1,575.85
HARTFORD LIFE INSURANCE	LIFE INSURANCE NOVEMBER	322.14
DBI BUSINESS INTERIORS	GBC4000118 COMB SPINES 1" 100/	30.99
DBI BUSINESS INTERIORS	RTG33248 INDEX TAB 2" X 11/16"	4.58
DBI BUSINESS INTERIORS	RTG33148 INDEX TAB 1 1/16"	4.58
DBI BUSINESS INTERIORS	AVE6692 DVD LABELS	32.98
DBI BUSINESS INTERIORS	AVE5975 NEON LABELS	55.96
DBI BUSINESS INTERIORS	QUA46026 42"X3 1/2" TUBE (25/BOX)	159.99
LANSING ICE & FUEL CO	GASOLINE 10/1-15/10	723.39
BARYAMES CLEANERS	UNIFORM DRY CLEANING	57.60
MODEL COVERALL SERVICE	STAFF UNIFORMS	68.45
MODEL COVERALL SERVICE	STAFF UNIFORMS	87.48
MODEL COVERALL SERVICE	STAFF UNIFORMS	68.45
MODEL COVERALL SERVICE	STAFF UNIFORMS	80.75
FISHER SCIENTIFIC	ANNUAL LAB SUPPLY ORDER	180.12
ALEXANDER CHEMICAL CORP	SODIUM HYPOCHLORITE	3,585.64
ALS LABORATORY GROUP	BOILER DUST ANALYSIS	524.00
KAR LABORATORIES, INC.	INFLUENT SAMPLES	270.00
KAR LABORATORIES, INC.	EFFLUENT SAMPLES	270.00
HUBBELL, ROTH & CLARK, INC	SLUDGE DRYER PRELIMINARY INVEST	6,502.59
VERIZON WIRELESS	SEPTEMBER CELL PHONES	276.65
VERIZON WIRELESS	SEPTEMBER CELL PHONES	49.87
BOARD OF WATER & LIGHT	WATER 5961 MC CUE	1,802.66
BOARD OF WATER & LIGHT	WATER 3505 HOLT	59.91
DELHI TOWNSHIP TREASURER	SEWER 1490 AURELIUS	144.50
BOARD OF WATER & LIGHT	ELECTRIC 2481 DELHI COMMERCE	60.15
CONSUMERS ENERGY	ELECTRIC-1988 WAVERLY	367.95
CONSUMERS ENERGY	ELECTRIC-4000 N MICHIGAN#B	166.71
CONSUMERS ENERGY	ELECTRIC 1390 WAVERLY	139.33
CONSUMERS ENERGY	ELECTRIC 1490 AURELIUS	1,296.38
CONSUMERS ENERGY	ELECTRIC-2358 EIFERT	284.62
CONSUMERS ENERGY	ELECTRIC-2870 PINE TREE	374.86
CONSUMERS ENERGY	ELECTRIC-3505 HOLT	102.57
CONSUMERS ENERGY	ELECTRIC-4280 DELL	383.58
CONSUMERS ENERGY	ELECTRIC-4828 HOLT	50.29
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2509	14,504.29

CONSUMERS ENERGY	ELECTRIC-5999 HOLT	24.16
CONSUMERS ENERGY	ELECTRIC-6055 MC CUE	111.02
CONSUMERS ENERGY	ELECTRIC 1494 AURELIUS	190.63
CONSUMERS ENERGY	GAS-1988 WAVERLY	23.79
CONSUMERS ENERGY	GAS-5961 MC CUE #2	23.12
CONSUMERS ENERGY	GAS-5961 MC CUE #3	11.65
CONSUMERS ENERGY	GAS 5961 MC CUE #4	421.68
CONSUMERS ENERGY	GAS-5961 MC CUE #2319	802.77
CONSUMERS ENERGY	GAS-4280 DELL	18.21
CONSUMERS ENERGY	GAS-3505 HOLT	26.40
CONSUMERS ENERGY	GAS-2481 DELHI COMM	12.47
CONSUMERS ENERGY	GAS-1490 AURELIUS	14.93
CONSUMERS ENERGY	GAS-1492 AURELIUS	56.72
CONSUMERS ENERGY	GAS-1492 AURELIUIS #A	12.47
BRADY LAWN EQUIPMENT	PARTS/SCAG MOWER	216.25
ACE HARDWARE	14 STRAPS/TARP	46.05
DU BOIS-COOPER ASSOCIATES	GUIDE SHOE	213.90
DU BOIS-COOPER ASSOCIATES	FLANG GASKET	117.00
ACE HARDWARE	(2) 1/2" QUICK CHAIN LINK	13.98
HOLT & MASON TOWING	WINCHING PUMPS/WAVERLY L.S.	180.00
B & D ELECTRIC, INC.	REPLACEMENT LIGHT COVERS	376.50
GRAINGER	LOVEJOY SPIDER INSERT	18.00
GRAINGER	LOVEJOY SPIDER INSERT	23.40
JACK DOHENY SUPPLIES, INC	TIGER TAILS HOSE GUIDES	155.80
JACK DOHENY SUPPLIES, INC	800 FOOT ROLL OF VACTOR HOSE	2,480.00
JACK DOHENY SUPPLIES, INC	BLACK LEADER HOSE 25 FEET	250.00
JACK DOHENY SUPPLIES, INC	ESTIMATED SHIPPING	88.12
ACE HARDWARE	RUBBER PATCH/2 BALL VALVES	21.27
ACE HARDWARE	4 ELBOWS	7.16
COMPLETE HITCH COMPANY	BEARING PLATE	48.00
COMPLETE HITCH COMPANY	A FRAME ASSEMBLY	125.00
COMPLETE HITCH COMPANY	BEARING ASSEMBLYS	76.00
ELLIS SALES, INC.	1997 EZ-GO CART CARBORATER	132.45
ELLIS SALES, INC.	SHIPPING	9.15
LOWE'S CREDIT SERVICES	NYLON SPACER	1.51
WATERWORKS SYSTEMS	GASKET 2"	52.00
WATERWORKS SYSTEMS	GASKET 3"	102.00
WATERWORKS SYSTEMS	GASKET 4"	294.00
WATERWORKS SYSTEMS	SHIPPING	25.00
WESCO DISTRIBUTION, INC	T-6 BULBS	183.80
WESCO DISTRIBUTION, INC	FUSES	11.25
MAID BRIGADE OF LANSING	CLEANING SERVICES/MAINTENANCE	260.00
MAID BRIGADE OF LANSING	CLEANING SERVICES/POTW	260.00
SAFETY SYSTEMS, INC	QTR MONITORING REPORTS	141.00
DELTA ELECTRICAL	ELECTRICAL FOR LAB DISHWASHER	450.00
CARQUEST THE PARTS PLACE	2 SEALED BEAMS/#24	20.62
FRANKIE D'S AUTO & TRUCK	LOF & ROTATE TIRES & BALANCE/#21	73.00
WINGFOOT COMMERCIAL TIRE	NEW TIRES/UNIT #2 PLOW TRUCK	632.00
SPARROW OCC HEALTH SERV	PHYSICALS	159.00

ACE HARDWARE	4 PAINT BRUSHES/ 1 PAINT FOR GILL	34.25
ACE HARDWARE	3 TOUCH UP BRUSHES/GILL	7.47
ACE HARDWARE	2 SPRAY PAINT	8.98
STATE OF MICHIGAN	LAGOON COURSE/TRIGO	290.00
Total For Dept 558.00 DEPT OF PUBLIC SERVICE		44,023.79

Dept 578.01 CAPITAL IMPR-TREATMENT PLANT		
C2AE	LIFT STATION D & MC CUE RD	106,340.00
JERRY VANHAVEL	LIFT STATION D EASEMENT	5,000.00
Total For Dept 578.01 CAPITAL IMPR-TREATMENT PLANT		111,340.00

Total For Fund 590 SEWAGE DISPOSAL SYSTEM	158,123.68
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Fund 701 TRUST & AGENCY FUND

Dept 000.00		
INGHAM COUNTY TREASURER	SEPTEMBER TRAILER PARK FEES	2,230.00
AFLAC	AFLAC DISABILITY	583.40
AFLAC	AFLAC LIFE INSUR	7.38
AFLAC	AFLAC ACCIDENT INDEMNITY	465.54
AFLAC	AFLAC SICKNESS INDEMNITY	218.30
AFLAC	AFLAC CANCER INDEMNITY	333.72
AFLAC	FLEXIBLE SPENDING	30.00
Total For Dept 000.00		3,868.34

Total For Fund 701 TRUST & AGENCY FUND	3,868.34
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Total For All Funds:	415,933.68
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**DELHI CHARTER TOWNSHIP  
FUND TRANSFERS AND PAYROLL APPROVAL  
For Payroll Dated October 28, 2010**

**I. Certification of Preparation and Distribution**

The attached check and payroll registers encompass check numbers: 101753 through 101794 & direct deposits numbers: DD10394 through DD10473. The payroll was prepared in accordance with established payroll rates and procedures.

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

The Treasurer's and Clerk's signatures were affixed to the payroll checks using the check signing machine.

\_\_\_\_\_  
Joyce Goulet, Accounts Payable Coordinator

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: October 28, 2010

\_\_\_\_\_  
Marian Frane, CPA, Director of Accounting

**II. Payroll Report**

The October 28, 2010 payroll encompasses the following funds and expenditures:

	<b>Gross Payroll</b>	<b>Payroll Deductions</b>	<b>Net Pay</b>
General Fund	\$110,243.46	\$31,458.57	\$78,784.89
DDA	7,277.32	2,946.99	\$4,330.33
Sewer Fund/Receiving	33,706.82	9,867.00	\$23,839.82
Total Payroll	\$151,227.60	\$44,272.56	<b>\$106,955.04</b>
	<b>Township FICA</b>	<b>Township Pension Plan</b>	<b>Total Deductions &amp; TWP Liabilities</b>
General Fund	\$8,045.53	\$8,532.23	\$48,036.33
DDA	469.21	576.25	3,992.45
Sewer Fund/Receiving	2,464.49	2,879.02	15,210.51
Total Payroll	\$10,979.23	\$11,987.50	\$67,239.29

\_\_\_\_\_  
Marian Frane, CPA, Director of Accounting

**III. FUND TRANSFERS**

Transfers covering the foregoing payroll were made on October 28, 2010 and identified as follows:

**10/28 Net Pay Disbursement in Common Savings (\$106,955.04)**

\_\_\_\_\_  
Harry R. Ammon, Treasurer

**IV. Board Audit and Approval:**

At a regular meeting of the Township Board held on November 16, 2010, a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes(\_\_\_\_\_ absent) that the payroll dated October 28, 2010 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Ammon(1)Vander Ploeg(1)

\_\_\_\_\_  
Evan Hope, Clerk

**DELHI CHARTER TOWNSHIP  
FUND TRANSFERS AND PAYROLL APPROVAL  
For Payroll Dated November 10, 2010**

**I. Certification of Preparation and Distribution**

The attached check and payroll registers encompass check numbers: 101798 through 101924 & direct deposits numbers: DD10474 through DD10554. The payroll was prepared in accordance with established payroll rates and procedures.

\_\_\_\_\_  
Lora Behnke, Accounting Clerk

The Treasurer's and Clerk's signatures were affixed to the payroll checks using the check signing machine.

\_\_\_\_\_  
Joyce Goulet, Accounts Payable Coordinator

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: November 10, 2010

\_\_\_\_\_  
Marian Frane, CPA, Director of Accounting

**II. Payroll Report**

The November 10, 2010 payroll encompasses the following funds and expenditures:

	<b>Gross Payroll</b>	<b>Payroll Deductions</b>	<b>Net Pay</b>
General Fund	\$129,639.78	\$33,903.40	\$95,736.38
DDA	8,060.46	3,285.82	\$4,774.64
Sewer Fund/Receiving	37,511.34	10,894.99	\$26,616.35
Total Payroll	\$175,211.58	\$48,084.21	<b>\$127,127.37</b>
	<b>Township FICA</b>	<b>Township Pension Plan</b>	<b>Total Deductions &amp; TWP Liabilities</b>
General Fund	\$8,393.00	\$8,694.38	\$50,990.78
DDA	550.49	573.75	4,410.06
Sewer Fund/Receiving	2,765.54	2,856.10	16,516.63
Total Payroll	\$11,709.03	\$12,124.23	\$71,917.47

\_\_\_\_\_  
Marian Frane, CPA, Director of Accounting

**III. FUND TRANSFERS**

Transfers covering the foregoing payroll were made on November 10, 2010 and identified as follows:

**11/10 Net Pay Disbursement in Common Savings (\$127,127.37)**

\_\_\_\_\_  
Harry R. Ammon, Treasurer

**IV. Board Audit and Approval:**

At a regular meeting of the Township Board held on November 16, 2010, a motion was made by \_\_\_\_\_ and passed by \_\_\_\_\_ yes votes and \_\_\_\_\_ no votes(\_\_\_\_\_ absent) that the payroll dated November 10, 2010 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Ammon(1)Vander Ploeg(1)

\_\_\_\_\_  
Evan Hope, Clerk

**DELHI CHARTER TOWNSHIP**

**MEMORANDUM**

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** November 5, 2010

**RE:** Installing Replacement Traffic Signal Pre-Emption Equipment

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Enclosed for your review and approval is a quote from the Ingham County Road Commission for the installation of traffic signal pre-emption equipment at ten (10) major intersections within Delhi Township at an estimated cost of \$54,115.50.

The traffic signals are owned and operated by the Ingham County Road Commission and they have provided us with a quote of \$39,115.50 for the upgraded pre-emption equipment along with an estimate of \$15,000 for installation. These installations would be at existing traffic signals along Holt Road at the Grovenburg, Kahres, Washington, Eifert, Aurelius, Cedar and College Road intersections along with intersections along Aurelius at Sycamore, Cedar and Willoughby Roads and finally at the intersection of Cedar Street and College Road.

The existing pre-emption equipment is no longer serviceable and therefore needs to be replaced with updated equipment. This equipment provides for greater safety to our staff and public along with providing greater efficiency for our emergency services. Therefore, I recommend the replacement of traffic signal pre-emption equipment at an estimated cost of \$54,115.50.

**Recommended Motion:**

**To approve the purchase and installation of new traffic signal pre-emption equipment by the Ingham County Road Commission at an estimated cost of \$54,115.50.**

# Delhi Township Fire Department

# Memo

To: John Elsinga, Township Manager

From: Richard Royston, Fire Chief

Date: October 29, 2010

Re: Purchase of Traffic Pre-emption Equipment

Per my discussion with the Township Board of Trustees at their last meeting, I have now received a price from the Ingham County Road Commission for the replacement of our traffic pre-emption equipment. As you are aware, this equipment provides the fire department with a green light at intersections when needed on emergency calls.

The current equipment is now in excess of 15 years old, and, according to Gary Strickland, signal foreman at the Ingham County Road Commission, repair parts are not available to take care of the necessary repairs. There are a total of 10 signals in need of repair. The updated equipment will be a new technology, manufactured by 3M, which provides a "capture light" at the intersection, which is a white light which illuminates as soon as the signal is capture. This capture light is an acknowledgement to the emergency driver that the signal is changing to provide the requested green light.

Total cost of the project is estimated by Gary Stickland to be \$54,115, which includes \$15,000 for installation by the Road Commission personnel. A new maintenance agreement will be forwarded to us for approval, so that we have a formal, signed agreement for future repairs.

I have spoken with the Treasurer's office and, although this is not a budgeted expense, there are funds available for this purchase within the FETA investment accounts.

This is an extremely important purchase in order to provide a wider margin of safety to our personnel when responding to emergency calls.

I have attached a copy of the proposed purchase costs, and will be present at the meeting on November 16, 2010 to answer any questions which may arise.

Thank you for your support of this important project.

# INGHAM COUNTY ROAD COMMISSION

AUSTIN E. CAVANAUGH ADMINISTRATION BUILDING  
301 Bush Street, P.O. Box 38, Mason MI 48854-0038

Larry R. Smith, Chair  
Joseph A. Guenther, Vice Chair  
Shirley M. Rodgers

William M. Conklin, P.E.  
Managing Director

## FAX MESSAGE

TO: RICK ROYSTON PHONE 268-3043  
FAX 699-3879

ORGANIZATION: DEH TWP FIRE

DATE: 10-26-10

NUMBER OF PAGES TO FOLLOW: 3

FROM: GARY STRICKLAND ING CO ROAD

MESSAGE: CALL ME WITH ANY QUESTIONS RICK.  
LET ME KNOW ASAP IF YOU WANT TO  
PROCEED, AND I'LL GET THE ORDER GOING, COMPLETE  
WITH A NEW MAINTENANCE AGREEMENT.

517 676 9722 X331 719-1373

THANKS  
GARY

Telephone: (517) 676-9722 1-800-968-9733 Fax: (517) 676-2085 TDD: (517) 676-7798  
E-Mail: [roads@inghamcrc.org](mailto:roads@inghamcrc.org) Web Site: <http://www.inghamcrc.org>  
An Equal Opportunity Employer

**Delhi Township  
OptiCom Upgrade**

**Holt Rd & Waverly Rd**

No upgrade needed, has upgraded OptiCom system already

**Holt Rd & Grovenburg Rd**

Quantity	Part Number	Description	Price/Unit	Total
2	721	Optical eye	\$487.00	\$974.00
2		Span wire mount	\$12.00	\$24.00
1		Controller card - 2 Channel	\$1,876.00	\$1,876.00
1		Card Rack and Harness	\$180.00	\$180.00
250		Wire	\$0.45	\$112.50
2		Confirmation light assembly	\$93.00	\$186.00
				<b>\$3,352.50</b>

**Holt Rd & Karnes Rd**

Quantity	Part Number	Description	Price/Unit	Total
2	721	Optical eye	\$487.00	\$974.00
2		Span wire mount	\$12.00	\$24.00
1		Controller card - 2 channel	\$1,876.00	\$1,876.00
1		Card Rack and Harness	\$180.00	\$180.00
250		Wire	\$0.45	\$112.50
2		Confirmation light assembly	\$93.00	\$186.00
				<b>\$3,352.50</b>

**Holt Rd & Washington Rd**

Quantity	Part Number	Description	Price/Unit	Total
1	711	Optical eye	\$430.00	\$430.00
1	721	Optical eye	\$487.00	\$487.00
2		Span wire mount	\$12.00	\$24.00
1		Controller card - 2 channel	\$1,876.00	\$1,876.00
1		Card Rack and Harness	\$180.00	\$180.00
250		Wire	\$0.45	\$112.50
2		Confirmation light assembly	\$93.00	\$186.00
				<b>\$3,295.50</b>

**Holt Rd & Eifert Rd**

Quantity	Part Number	Description	Price/Unit	Total
1	721	Optical eye	\$487.00	\$487.00
1	722	Optical eye	\$680.00	\$680.00
2		Span wire mount	\$12.00	\$24.00
1		Controller card - 4 channel	\$2,935.00	\$2,935.00
1		Card Rack and Harness	\$180.00	\$180.00
250		Wire	\$0.45	\$112.50
2		Confirmation light assembly	\$93.00	\$186.00
				<b>\$4,117.50</b>

Delhi Township  
OptiCom Upgrade

## Holt Rd &amp; Aurelius Rd

Quantity	Part Number	Description	Price/Unit	Total
2	722	Optical eye	\$680.00	\$1,360.00
2		Mast arm mount	\$39.00	\$78.00
1		Controller card - 4 channel	\$2,935.00	\$2,935.00
1		Card Rack and Harness	\$180.00	\$180.00
250		Wire	\$0.45	\$112.50
2		Confirmation light assembly	\$93.00	\$186.00
				\$4,851.50

## Holt Rd &amp; Cedar St

Quantity	Part Number	Description	Price/Unit	Total
2	722	Optical eye	\$680.00	\$1,360.00
2		Mast arm mount	\$39.00	\$78.00
1		Controller card - 4 channel	\$2,935.00	\$2,935.00
1		Card Rack and Harness	\$180.00	\$180.00
250		Wire	\$0.45	\$112.50
2		Confirmation light assembly	\$93.00	\$186.00
				\$4,851.50

## Holt Rd &amp; College Rd

Quantity	Part Number	Description	Price/Unit	Total
2	721	Optical eye	\$487.00	\$974.00
2		Mast arm mount	\$39.00	\$78.00
1		Controller card - 2 channel	\$1,876.00	\$1,876.00
1		Card Rack and Harness	\$180.00	\$180.00
250		Wire	\$0.45	\$112.50
2		Confirmation light assembly	\$93.00	\$186.00
				\$3,406.50

## Aurelius Rd &amp; Sycamore St

Quantity	Part Number	Description	Price/Unit	Total
2	721	Optical eye	\$487.00	\$974.00
2		Span wire mount	\$12.00	\$24.00
1		Controller card - 2 channel	\$1,876.00	\$1,876.00
1		Card Rack and Harness	\$180.00	\$180.00
250		Wire	\$0.45	\$112.50
2		Confirmation light assembly	\$93.00	\$186.00
				\$3,352.50

## Aurelius Rd &amp; Cedar St

Quantity	Part Number	Description	Price/Unit	Total
1	722	Optical eye	\$680.00	\$680.00
2	711	Optical eye	\$430.00	\$860.00
3		Mast arm mount	\$39.00	\$117.00
1		Controller card - 4 channel	\$2,935.00	\$2,935.00
1		Card Rack and Harness	\$180.00	\$180.00
500		Wire	\$0.45	\$225.00
2		Confirmation light assembly	\$93.00	\$186.00
				\$5,183.00

2 of 3

Delhi Township  
OptiCom Upgrade

Aurelius Rd & Willoughby

No upgrade needed, has upgraded OptiCom system already

Cedar St & College

Quantity	Part Number	Description	Price/Unit	Total
2	721	Optical eye	\$487.00	\$974.00
2		Span wire mount	\$12.00	\$24.00
1		Controller card - 2 channel	\$1,876.00	\$1,876.00
1		Card Rack and Harness	\$180.00	\$180.00
250		Wire	\$0.45	\$112.50
2		Confirmation light assembly	\$93.00	\$186.00
				\$3,352.50
<b>Total:</b>				<b>\$39,115.50</b>

LABOR + EQUIPMENT PER INTERSECTION ESTIMATED  
AT \$1,500.00, BILLED IN WHOLE OR IN PART

10 INTERSECTIONS - LABOR + EQUIPMENT 15,000.00  
TOTAL COST OF OPTICOM UPGRADE 54,115.50



## MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Monday, November 08, 2010

RE: Greening Mid-Michigan Resolution of Support

In 2007 a group of project partners, lead by Tri-County Regional Planning Commission, engaged in a regional effort to identify existing and plan for future “Green Infrastructure” in the Mid-Michigan area. The group defined the term “Green Infrastructure” as “*An interconnected network of green space and other environmental assets that conserves the functions of the natural ecosystem and provides associated benefits to people.*” Over the course of the planning effort, a network of green infrastructure was identified and includes such things as: stands of trees in urbanized areas, wildlife habitats, best management practices, trail systems, parks and open spaces was identified.

The Township has already utilized one of the key deliverables from this project, the “Potential Conservation Area Inventory”, for our Wetlands Ordinance. Additionally, the Greening Mid-Michigan project provides support for our ongoing trail projects and park improvements. In fact, official support of the project enables the Township to receive additional points from the State of Michigan during consideration of our grant requests and provides us with a competitive advantage for funding. More detailed information about the project can be found at the website: [www.greeningmidmichigan.org](http://www.greeningmidmichigan.org) and in the attached poster plan.

At this time Tri-County Regional Planning Commission is asking that municipalities around the region adopt resolutions of support for the project. A brief presentation on the project was provided to the Planning Commission (PC) at their October 25<sup>th</sup> meeting. After discussion and consideration the PC passed the following motion encouraging the Township Board to adopt the attached Resolution of Support:

*Commissioner Todd moved, seconded by Commissioner O'Hara to recommend that the Delhi Township Board adopt the resolution in support of the Greening Mid-Michigan Plan and tool-kit.*

*A Voice Poll was recorded as follows: All Ayes*  
**MOTION CARRIED**

Based on the information presented, I respectfully request that you forward the attached resolution of support to the Township Board for their consideration and action at the upcoming November 16<sup>th</sup> meeting. If you have any questions, or require additional information, please do not hesitate to ask. Thank you in advance for your time and attention to this matter.

**Recommended Motion on Next Page.**

**Recommended Motion:**

**To adopt Resolution No. 2010-019 which supports the Greening Mid-Michigan Plan and Toolkit.**

DELHI CHARTER TOWNSHIP

**RESOLUTION NO. 2010-019**

A RESOLUTION IN SUPPORT OF THE  
GREENING MID-MICHIGAN PLAN AND TOOLKIT

At a regular meeting of the Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan on Tuesday, the 16<sup>th</sup> day of November, 2010 at 7:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by \_\_\_\_\_:

**WHEREAS**, the Tri-County Land Use and Health Resource Team embarked on the “Greening Mid-Michigan” project as next step for implementation of the Tri-County Regional Growth Study principles relative to natural resource protection, non-motorized transportation, parks and recreation opportunity and key cultural and historical resources; and

**WHEREAS**, in 2009/2010 Tri-County Regional Planning Commission, the Michigan Natural Features Inventory and regional partners conducted extensive data collection and outreach to raise awareness and gather community input regarding the Greening Mid-Michigan project; and

**WHEREAS**, from this effort an understanding of the region’s existing green infrastructure and a vision for the future was developed; and

**WHEREAS**, the term “Green Infrastructure” is defined as *an interconnected network of green space and other environmental assets that conserves the functions of the natural ecosystem and provides associated benefits to people*; and

**WHEREAS**, Delhi Charter Township recognizes the role that green infrastructure plays in preserving and enhancing the quality of life for its residents; and

**WHEREAS**, the Township recognizes the environmental, public health and economic values of its parks, trails, working lands, waterways, lakes, ponds, wetlands and floodplains, woodlands; and

**WHEREAS**, the Township promotes and enhances green infrastructure within its boundaries in a variety of ways, which include, parks and recreation planning, non-motorized pathway implementation and planning efforts, natural resource protection activities, low-impact development strategies including LEED Silver certification and state of the art wastewater treatment facilities, the farmers market, participation in the Safe Routes to School program, land conservation efforts through the implementation of

an Urban Services Boundary, community gardens, walk-ability enhancement efforts, and other elements included in the Greening Mid-Michigan Toolkit; and

**WHEREAS**, the Township has a demonstrated commitment to the implementation of its own planning efforts and green strategies and recognizes the benefits of working regionally or in partnership with other jurisdictions to enhance and protect its own green infrastructure system.

**NOW THEREFORE BE IT RESOLVED** that Delhi Charter Township declares its support for the Greening Mid-Michigan Plan and Toolkit.

AYES:

NAYS:

ABSENT:

The forgoing Resolution declared adopted on the date written above.

---

Evan Hope, Township Clerk

**STATE OF MICHIGAN)**  
**SS)**  
**COUNTY OF INGHAM)**

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 16<sup>th</sup> day of November, 2010.

**IN WITNESS THEREOF**, I have hereunto affixed my official signature this \_\_\_\_ day of November, 2010.

---

Evan Hope, Township Clerk

# GREENING MID-MICHIGAN

## A Vision for Green Infrastructure in Clinton, Eaton, and Ingham Counties

### What is Green Infrastructure?

Green Infrastructure is an interconnected network of greenspace that conserves natural ecosystem values and functions that we depend on for human well-being. It is the ecological framework that allows us to strive for and achieve environmental, social, and economic sustainability. Some have even called green infrastructure our nation's natural life support system.

Green Infrastructure differs from other conservation approaches, because it works in concert with land development, growth management, recreational planning, and built infrastructure planning, such as roads, bridges, and utilities. Integrating "Green and Gray" Infrastructure provides us with numerous benefits. It enhances our property values, and provides clean air and water, habitat for native animals and plants, floodwater storage, groundwater recharge, pest control, and atmospheric regulation. It also contributes to our communities economically by supporting natural resource based industries such as forestry, tourism, and agriculture, as well as attracting and retaining businesses and residents. At the personal level, green infrastructure provides life-giving places for people to exercise, find solitude, recreate and spend quality time with family and friends. Fundamentally, Green Infrastructure is the key for creating and maintaining the sense of place we all desire for our neighborhoods, communities, and the Tri-County region.

### What does our Regional "Greening Mid-Michigan" vision include?

In Clinton, Eaton, and Ingham Counties, our green infrastructure system is comprised of parks, natural areas, privately held conservancy lands, trails, rivers, lakes, streams forests, and wetlands. These are the natural places on the landscape that provide important habitat for birds, reptiles, amphibians, mammals, fish, insects, and wildflowers. They are the places we visit when we seek much needed tranquility, peace, and solitude from a long day - where our kids discover the treasures of the natural world and in turn discover themselves. They are our favorite fishing hole, the field we hunt in, the river we paddle, and the forest we hike in.

Ultimately, we envision the Tri-County region as a place where natural resource conservation is balanced with economic development, and a healthy environment is broadly recognized as a critical component to our long-term prosperity. To realize this vision, we will need to fully integrate these natural elements into our working lands (forests and farms), principal commercial districts, neighborhoods, and social and cultural destinations. Green infrastructure is not something that is just out there; it should be all around us.

**Hubs** represent the largest blocks of natural area in the region. Habitat fragmentation is extremely high in the Southern Lower Peninsula - large blocks of forest, grassland, and wetland are rare. Conserving these hubs (10 are identified in the Tri-County Region) is a core strategy to successfully achieve the vision. Fortunately, most of these hubs are at least partially publicly owned.

**Sites** - Priority Potential Conservation Areas (PCAs) determined to be of highest and high priority are indicated on the map regardless of location. All PCAs located within or intersecting an urban area (such as Lansing) are also indicated.

**Links** are linear corridors of natural area - "greenways". In addition to conservation, some serve a purpose for nonmotorized transportation and recreation. Links provide wildlife corridors that facilitate genetic diversity and gene flow, and certain ecological processes such as flooding, predation, and foraging. Typical to southern Lower Michigan, river systems are the only natural links remaining in our region. It is apparent from our study that much work is needed to protect our river systems and provide linkages between the hubs and priority PCAs. By combining recreation and conservation components along select corridors we provide opportunities for volunteer conservation and increase public awareness of the need for stewardship of our land and water.

#### -Data Sources:

Base Information: The Michigan Department of Technology, Management and Budget's Office of Shared Solutions

Trails: Tri-County Regional Planning Commission, 2009  
Proposed and Approved Trails: Tri-County Regional Planning Commission, 2009  
Proposed Trails: Greening Mid-Michigan Public Workshop, 2010

Highest Priority PCAs, Additional Priority PCAs, Urban PCAs, and Key Riparian Linkages: Tri-County Regional Planning Commission Land Use/Land Cover 1999, Michigan Natural Features Inventory Biotics Database 2007, and the National Hydrologic Database.



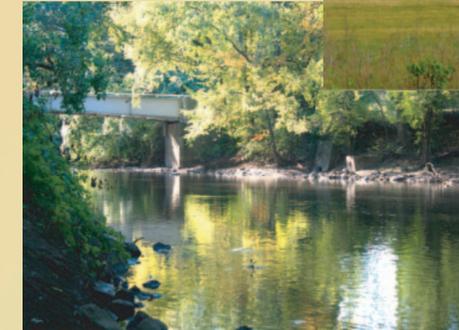
\* Regional farmers market



Accessibility for all user groups



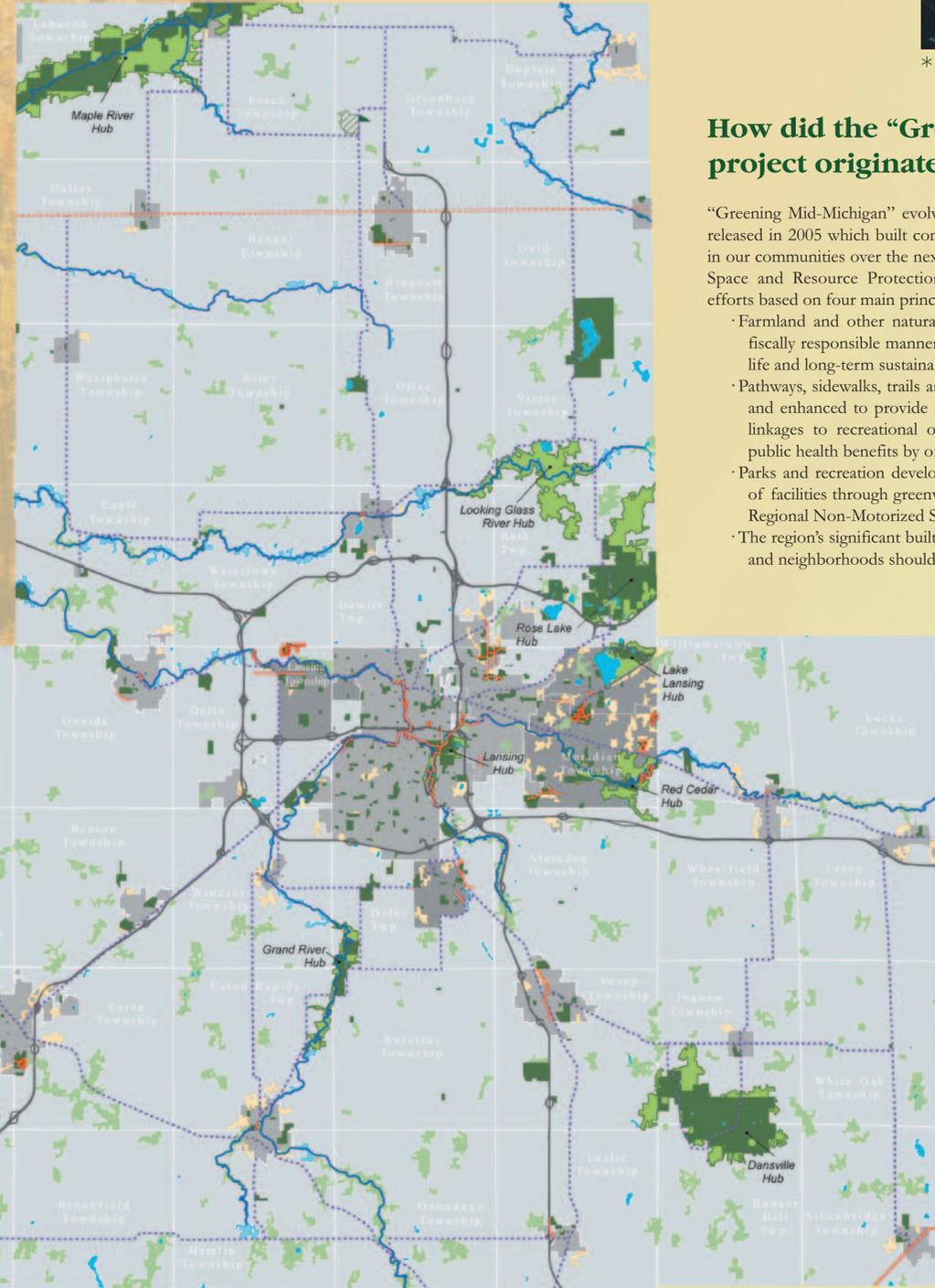
Our working lands



\* Banks of the Red Cedar River



Our youth enjoying the trail system



## LEGEND

<b>Links</b>	Existing Trails
	Proposed and Approved Trails
	Proposed Trails
<b>Hubs</b>	Highest Priority PCAs
	Additional Priority PCAs
	Urban PCAs
<b>Sites</b>	Key Riparian Linkages
<b>Base Data</b>	Major Rivers
	Lakes
	Proposed Park
	Parks
	County Boundary
	Census Designated Place, Village, or City
	Interstate/Freeway



**"a snapshot of the existing green infrastructure system throughout our region, with proposed linkages - a work in progress, to be promoted and implemented locally, county-wide and regionally"**

### How did the "Greening Mid-Michigan" project originate, and what is it?

"Greening Mid-Michigan" evolved from the Tri-County Regional Growth Study released in 2005 which built consensus on a preferred vision for land use growth in our communities over the next 25 years. The report recommended that "Open Space and Resource Protection" be promoted through region-wide planning efforts based on four main principles.

- Farmland and other natural resources should be protected in an equitable, fiscally responsible manner to preserve the heritage, environment, quality of life and long-term sustainability of the region,
- Pathways, sidewalks, trails and on-street bicycle facilities should be developed and enhanced to provide alternatives to motorized transportation, improve linkages to recreational opportunities for regional residents, and provide public health benefits by offering opportunities for physical activity,
- Parks and recreation development and expansions should emphasize linkage of facilities through greenways based on the regional vision and the adopted Regional Non-Motorized Systems Plan, and
- The region's significant built and living heritage, historic sites, cultural facilities and neighborhoods should be protected, preserved, and enhanced.



\* Mid-Michigan meadows



Greening Mid-Michigan Workshop



The Tri-County Land Use and Health Resource Team, a group of health and planning professionals from the three counties, first embarked on this project as a next step towards implementation of the Tri-County Regional Growth Study. In 2009 and 2010, Tri-County Regional Planning Commission in conjunction with Michigan Natural Features Inventory (MNFI) and a steering committee of governmental and private non-profit partners, took the next steps through comprehensive data collection and an extensive outreach effort to raise awareness and gather community input.

**The first phase** of the project identified and ranked Potential Conservation Areas (PCAs) in Clinton, Eaton, and Ingham Counties. PCAs are places on the landscape, regardless of jurisdictional boundaries, land use, and ownership that are dominated by native vegetation and have potential for harboring high quality natural areas. These areas provide critical ecological services, such as maintaining water quality and quantity, soil development and stabilization, pollination of cropland, wildlife travel corridors, stopover sites for migratory birds, sources of genetic diversity, and floodwater retention.

**The second phase** of the project provided a detailed analysis of flora and fauna, high quality natural communities, water resources and watershed integrity and land cover change within each county. By targeting focus areas for future study, local governments and non-governmental groups can develop plans to maintain, restore, and protect the region's most important natural features.

**The third phase** of Greening Mid-Michigan focused on public outreach and community engagement. Steering Committee representatives met with 55 local governments and community groups to raise awareness about the Greening Mid-Michigan project. A public charrette culminated Phase 3. Over 150 citizens and governmental representatives gathered to map potential connections between PCAs, publicly preserved lands and local destinations.

**The resulting map**, featured here, is a snapshot of the existing green infrastructure system throughout our region, with proposed linkages - a work in progress, to be promoted and implemented locally, county-wide and regionally. For local and county elected officials, staff, and citizens, this vision provides an opportunity to shape land use that will positively impact our communities in the years to come.

## BATTLE CREEK/THORNAPPLE RIVER

### Thornapple River

The high quality examples of floodplain forests, mesic southern forests, and shrub swamps located along segments of the Thornapple River in western Eaton County host a diverse population of plants and animals. Most notably, the Copperbelly Water Snake, Indiana Bat and Blanding's Turtle are likely to exist based on the type of vegetation within this area. Rare bird, insect and plant species could also inhabit this unique riparian area and its associated floodplains. A segment of the Thornapple River located within Chester Township is one of the top ten Potential Conservation Areas in our tri-county region. A northern tributary of the Thornapple, known as Scipio Creek in Vermontville Township is also listed in this group.

The Eaton Conservation District is working toward preserving and protecting the Thornapple River through dam removal activities, weir installations, macro-invertebrate monitoring, and river cleanup days. In addition, the Barry Conservation District recently received Section 319 monies through the Clean Water Act to continue watershed planning activities. On the local level, the Village of Vermontville, located on the western edge of Eaton County, is educating its residents and policymakers on the greater regional importance of the Thornapple River and its recreational opportunities and developing partnerships with the Eaton County Parks Department, the local school district and civic groups.

Eaton Conservation District: 517-543-5848, ext. 5 [www.eatoncounty.org/departments/ECD](http://www.eatoncounty.org/departments/ECD)  
 Eaton County Parks Department: 517-627-7351,  
[www.eatoncounty.org/departments/Eaton\\_County\\_Parks\\_Recreation.htm](http://www.eatoncounty.org/departments/Eaton_County_Parks_Recreation.htm)

### Battle Creek

Channelization has heavily disturbed the Battle Creek in certain areas, but remaining southern hardwood swamps, tamarack swamps, emergent and submergent swamps, bogs, forests and oak openings along the riparian corridor are very high quality. The potential for this area to harbor rare plants, insects and animals is high, including species such as bog bluegrass, white lady's slipper, ginseng, the Copperbelly Water Snake, Blanchard's Cricket Frog, Blanding's Turtle, and many others.

The Eaton Conservation District, Michigan Department of Natural Resources and Environment, U.S. Fish and Wildlife Service, City of Charlotte, Calhoun Conservation District, Eaton County Drain Commissioner's Office, Frontier City Fly Casters, and Michigan Department of Transportation recently became partners to environmentally enhance the Battle Creek River Watershed.

Public education is an important piece of preserving Battle Creek and its high quality natural habitat. Outreach to land owners is a continuing effort to shape land management strategies along Battle Creek and its tributaries.

Eaton Conservation District: 517-543-5848, ext. 5  
[www.eatoncounty.org/departments/ECD](http://www.eatoncounty.org/departments/ECD)



## GREEN INFRASTRUCTURE IMPLEMENTATION TOOLS

The regional green infrastructure system will be a living, constantly evolving picture needing many public and private partners for implementation. Fortunately, many strategies exist to help, whether at the governmental, business, or individual level. Here are a few:

### Low Impact Development (LID)

Tools such as native revegetation, porous pavement, rain gardens and other LID methods can be employed by local government, businesses and citizens to filter water of harmful nutrients before it returns to lakes, rivers and streams. Visit [www.mywatersheds.org](http://www.mywatersheds.org) to learn more about implementing LID strategies in your community.

### Trails and Greenways

Nonmotorized facilities ease traffic congestion, providing cleaner air and connections between green spaces, further enhancing corridors in urban and suburban areas for plants, wildlife and people. To strengthen the regional and local non-motorized system and to promote a healthy lifestyle for citizens, Safe Routes to School and Complete Streets Programming should be promoted by local governments.

### Private Property Practices

Private property owners with land located in an identified priority conservation area may choose to donate or sell to a local government or land conservancy for preservation purposes. Conservation easements with private land owners affecting all or a portion of their land for natural preservation or restoration purposes can add to the green infrastructure system and increase property values. Many techniques are available to private property owners that can contribute to the preservation and enhancement of our green infrastructure system. The use of low-phosphorous fertilizer and removal of pet waste are two examples.

### Farmland Preservation

The identification and preservation of prime agricultural land is another tool to shape our land use policy. Farmers can adopt best practices to keep ecological systems intact, and policy makers can make informed land use decisions to avoid interference with farming operations. In addition, Community-Supported Agriculture, Farm to School programs and farmers markets should be encouraged by local governments.

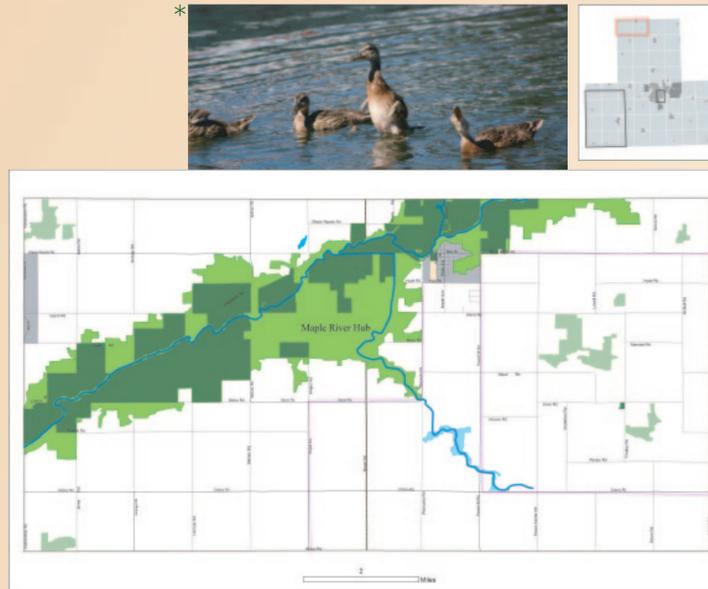
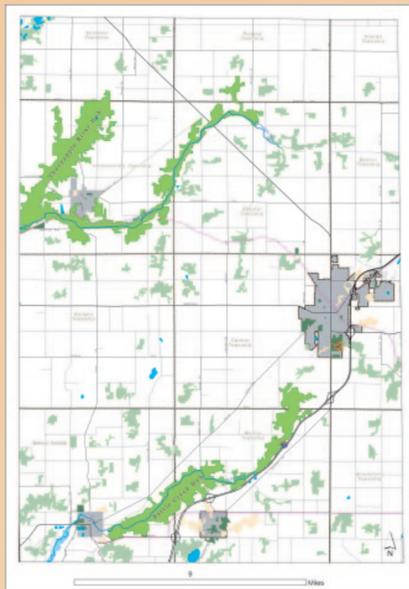
### Planning and zoning

Local governments and regional planning entities should incorporate features of the green infrastructure plan within their long-term planning processes. Master plans for transportation, recreation, and land use should compliment and promote enhancement of the regional green infrastructure network. Similarly, development patterns which incorporate and protect natural areas and preserve ecosystem functions can be encouraged.

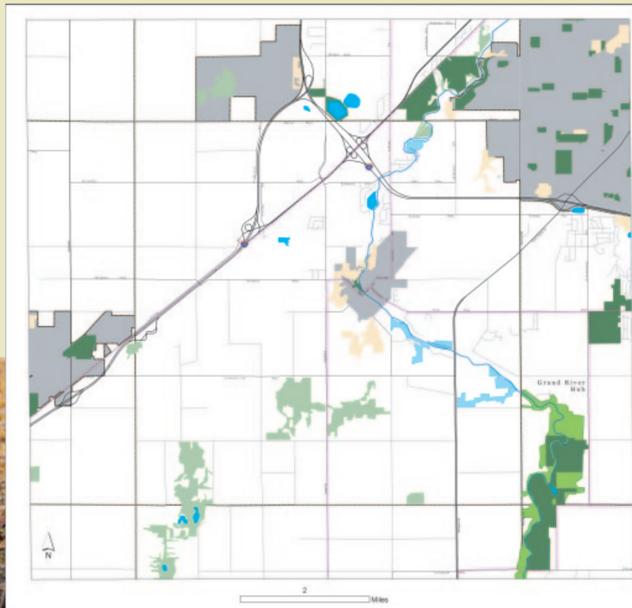
Additional information on these strategies and more is available in an online toolkit, assembled for the purpose of implementing the regional green infrastructure vision. Go to the [Greening Mid-Michigan website](http://www.greenmidmichigan.org), [www.greenmidmichigan.org](http://www.greenmidmichigan.org) for more details.

### WHAT'S NEXT FOR GREENING MID-MICHIGAN?

Continual education and outreach at all levels is essential to successfully implement the green infrastructure vision. The toolkit will be updated as new resources become available. Workshops and seminars will be made available as needs present themselves. Case studies of green infrastructure implementation will be documented on the Greening Mid-Michigan project website (address above). In the meantime, please feel free to call Tri-County Regional Planning Commission at 517-393-0342 or any of the project partners with questions about green infrastructure implementation.



## LAND USE AND GREEN INFRASTRUCTURE: A TYPICAL SCENE IN OUR REGION



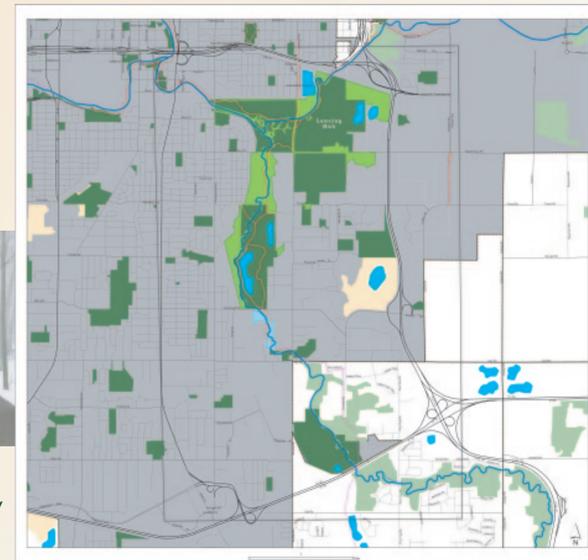
Throughout Clinton, Eaton and Ingham Counties, land use choices have impacted the quality of our natural areas. Between 1940 and 2000, the region's population grew by 134%, from 191,411 to 447,728 people. At the same time, total urbanized land increased by 342%, to 80,482 acres, or approximately 125 square miles. This substantial change caused a loss of farmland, tree canopy, wetlands, and wildlife habitat and reduced our access to healthy foods, public transit, and non-motorized systems. The Tri-County Regional Planning Commission's Regional Growth: Choices for our Future report offers goals and action items for addressing the impacts created by land use change. Greening Mid-Michigan is a significant step toward implementing policy change to enhance green infrastructure.

In the scenario shown here, a typical rural area is fragmented by an interstate freeway system, is experiencing urban encroachment, hosts an agribusiness sector, yet benefits by proximity to a city and two villages. The area also contains a river corridor and multiple significant areas for potential conservation; this scene is typical of rural areas found throughout our region.

Natural areas within our townships have been fragmented by human activity for more than a century, yet still harbor significant features for targeted conservation. Through local master planning efforts and with the aid of data and mapping from Greening Mid-Michigan, local governmental staff, residents, policy-makers, watershed and conservation officials and groups can identify and target areas for future conservation; they can also prioritize areas based on relative habitat values.



## SYCAMORE CREEK/ RED CEDAR RIVER



Sycamore Creek runs from Alaiedon Township, in Ingham County, to the City of Lansing where it meets the Red Cedar River. This corridor is significant for wildlife habitat in an otherwise urbanized and fragmented area. Scott Woods, located along the northern segment of Sycamore Creek, is one of the highest quality mesic southern forest areas in the tri-county region. Scott Woods offers sugar maple, American beech and white ash trees, with a significant shrub layer consisting of spicelush, wood nettle, Canada violet, wild geranium, and blue cohosh. This habitat area is significant, because our region has lost 96% of its mesic southern forest over the last 200 years.

This area also offers significant regional recreational amenities, being the convergence of two high quality riparian corridors and the site of a large system of city and county parks. This riparian/park complex connects to the greater Lansing River Trail allowing residents non-motorized access to local neighborhoods, downtown areas, smaller neighborhood parks, community gardens, farmers markets, schools and other cultural amenities in Lansing and East Lansing.

The City of Lansing Parks & Recreation Department: 517-483-4277 [www.lansingmi.gov/parks](http://www.lansingmi.gov/parks)  
 The City of Lansing Public Service Department: 517-483-4455 [www.lansingmi.gov/pubserv](http://www.lansingmi.gov/pubserv)  
 Ingham County Parks Department: 517-676-2233 [www.ingham.org/pk/home.htm](http://www.ingham.org/pk/home.htm)

The vision may change over time as local communities commit to preservation priorities. Public policy may need adjustment to more easily integrate green infrastructure components into local priorities.

**It is hoped this green infrastructure vision will catalyze regional collaboration and planning beyond jurisdictional borders in order to realize an economically viable, sustainable and vital region for businesses and citizens alike.**

With thanks to . . . . .

Clinton County Board of Commissioners  
 Eaton County Board of Commissioners  
 Ingham County Board of Commissioners

. . . . . and to our Funding Organizations\* and Partners

Clinton County Agricultural Preservation Board\*  
 Clinton County Conservation District  
 Clinton County Parks and Greenspace\*  
 Eaton County Community Development  
 Eaton Conservation District  
 Eaton County Parks and Recreation\*

Funding Organizations\* and Partners continued. . . . .

Greater Lansing Regional Committee for Stormwater Management\*  
 General Motors\*  
 Heart of Michigan Trails and Greenways Partnership  
 Ingham County Farmland & Open Space Preservation Board\*  
 Ingham County Health Department\*  
 Ingham County Parks and Recreation\*  
 Land Use and Health Resource Team  
 Leap, Inc.\*  
 Michigan Department of Natural Resources and Environment  
 DEQ (MDNRE) 319 Funds\*  
 Michigan Natural Features Inventory  
 Michigan Trails and Greenways Alliance  
 Natural Resources Conservation Service  
 People and Land (PAL) Program of the Kellogg Foundation\*  
 Power of We Consortium AmeriCorps Program  
 Tri-County Regional Planning Commission\*

**And Thanks to All the Workshop Participants and Facilitators!!**

Published Fall 2010  
 Design Assistance: Lovall Associates  
 \* Photos Courtesy of Hali Colandrea



# GREENING MID-MICHIGAN

## A Vision for Green Infrastructure in Clinton, Eaton, and Ingham Counties

"Our values are etched in the landscape.  
That is our enduring legacy."

*Interior Secretary, Bruce Babbitt, 2000*

**DELHI CHARTER TOWNSHIP**

**MEMORANDUM**

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** November 8, 2010

**RE:** Resolution No. 2010-020 – FY 2011 General Fund Budget

---

Enclosed for your review and consideration is Resolution No. 2010-020, which adopts the FY 2011 General Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2011 budget documents. This budget was developed during several public meetings, including a Public Hearing held on October 19, 2010; I therefore recommend the adoption of the same.

**RECOMMENDED MOTION:**

**To adopt Resolution No. 2010-020, which adopts the Delhi Charter Township FY 2011 General Fund Budget.**

**DELHI CHARTER TOWNSHIP**

**RESOLUTION NO. 2010-020**

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2011  
GENERAL FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI, 48842, on Tuesday, November 16, 2010, at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by

**WHEREAS**, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds except trust or agency, internal service, enterprise, debt service, or capital project funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

**WHEREAS**, the FY 2011 General Fund Budget was presented to the Township Board members on September 1, 2010; and

**WHEREAS**, the Township Board met and deliberated over the FY 2011 General Fund Budget on September 14<sup>th</sup>, 2010; and

**WHEREAS**, a public hearing, properly noticed to the public, has been announced and held at the Township Board Meeting held on Tuesday, October 19th, 2010 at 8:00 p.m., and copies of the proposed General Fund Budget having been made available for public inspection; and

**WHEREAS**, the Township Board desires to appropriate monies for General Fund activities for FY 2011;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:**

1. The Delhi Charter Township Board adopts the F.Y. 2011 General Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each department or budget activity.
3. The Township Manager as Chief Administrative Officer is designated as responsible for the General Fund Budget and is hereby authorized to make budgetary transfers between General Fund Departmental/Activity Budgets in consultation with the department heads whose budgets are affected and in amounts not to exceed \$10,000 per transfer, with said transfers to be reported to the Board at its next regular meeting.
5. The Township Treasurer and Director of Accounting are hereby directed to transfer monies from the Sewer Fund to the General Fund for payment of administrative services for fiscal year 2011 in the total amount of \$384,450. These administrative services are performed by General Fund employees and include, but are not limited to, sewer billing and administration, payroll, accounts payable, accounting, personnel functions, engineering services, clerical and record retention services, and management services. One-fourth of this annual charge shall be transferred at the end of each fiscal year quarter.

The following itemization of accumulated surpluses/use of surpluses are accepted:

<b><u>GENERAL FUND</u></b>	
1-1-10 Total Fund Balance	\$2,067,500
2010 Estimated Revenue and Other Sources	7,600,419
2010 Estimated Expenditures and Other Uses	<u>(8,323,050)</u>
12-31-10 Estimated Total Fund Balance	1,344,869
2011 Budget – Revenues and Other Sources	6,923,710
2011 Budget – Expenditures and Other Uses	<u>(6,002,278)</u>
Projected Total Fund Balance 12-31-2011	<u>\$2,266,301</u>

Ayes:

Nays:

Absent:

Resolution declared adopted: 11/16/2010.

---

Evan Hope, Township Clerk

**STATE OF MICHIGAN)**  
**)SS**  
**COUNTY OF INGHAM)**

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 16th day of November, 2010.

---

Evan Hope, Township Clerk

Attachment - Exhibit A



## GENERAL FUND REVENUE, EXPENDITURES AND FUND BALANCE

Description	2009 Actual	2010 Budget	2010 Projected	2011 Budget
<b>Revenue</b>				
Taxes	\$ 2,866,901	\$ 2,779,100	\$ 2,772,100	\$ 2,777,300
Special Assessments	321,681	281,100	284,500	270,500
Intergovernmental	1,694,169	1,553,550	1,824,910	1,436,600
Licenses and Permits	16,526	16,300	178,000	177,800
Charges for services	1,493,521	1,543,500	1,724,940	1,728,860
Interest	77,351	60,000	60,000	60,000
Other	659,472	695,690	693,450	470,650
<b>Total Revenue</b>	<b>7,129,621</b>	<b>6,929,240</b>	<b>7,537,900</b>	<b>6,921,710</b>
<b>Expenditures</b>				
Legislative	105,129	93,620	93,560	101,230
Manager	329,580	330,870	329,780	329,260
Accounting	180,516	186,000	183,600	185,300
Clerk	279,851	256,360	244,480	232,100
Information Technology	177,026	257,710	234,810	331,570
Treasurer	281,424	310,990	306,020	253,750
Assessing	248,035	273,220	267,040	266,900
Elections	29,088	88,900	67,450	43,750
Building & Grounds	328,832	328,220	437,110	298,830
Cemetery	70,068	90,340	88,550	103,110
Police	2,433,029	2,224,700	2,193,100	-
Fire	1,496,389	1,536,630	1,509,420	-
Infrastructure	551,319	600,510	635,210	775,000
Community Development	-	-	595,760	604,150
Parks Administration	-	-	217,500	207,780
Parks	-	-	358,240	381,680
Recreation	-	-	191,190	190,520
Other Functions	323,535	375,560	325,790	333,070
Debt Service	-	-	44,440	43,230
<b>Total Expenditures</b>	<b>6,833,821</b>	<b>6,953,630</b>	<b>8,323,050</b>	<b>4,681,230</b>
<b>Other Financing Sources (Uses)</b>				
Sale of Fixed Assets	140	-	-	2,000
Transfer in from Parks	-	-	13,295	-
Transfer in from Community Development	-	-	49,224	-
Transfer Out to Parks	(692,348)	(650,210)	-	-
Transfer Out to Comm Dev	(121,783)	(156,110)	-	-
Transfer Out to Fire Fund	-	-	-	(306,810)
Transfer Out to Police Fund	-	-	-	(988,400)
Transfer Out to Pine Tree Rd	-	-	-	(25,838)
<b>Total Other Financing Sources (Uses)</b>	<b>(813,991)</b>	<b>(806,320)</b>	<b>62,519</b>	<b>(1,319,048)</b>
<b>Revenues Over (Under) Expenditures</b>	<b>(518,191)</b>	<b>(830,710)</b>	<b>(722,631)</b>	<b>921,432</b>
<b>Fund Balance, Beginning</b>	<b>2,585,691</b>	<b>2,067,500</b>	<b>2,067,500</b>	<b>1,344,869</b>
<b>Total Fund Balance, Ending</b>	<b>\$ 2,067,500</b>	<b>\$ 1,236,790</b>	<b>\$ 1,344,869</b>	<b>\$ 2,266,301</b>

**DELHI CHARTER TOWNSHIP**

**MEMORANDUM**

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** November 8, 2010

**RE:** Resolution No. 2010-021 – FY 2011 Fire Fund Budget

---

Enclosed for your review and consideration is Resolution No. 2010-021, which adopts the FY 2011 Fire Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2011 budget documents. This budget was developed during several public meetings, including a Public Hearing held on October 19, 2010; I therefore recommend the adoption of the same.

**RECOMMENDED MOTION:**

**To adopt Resolution No. 2010-021, which adopts the Delhi Charter Township FY 2011 Fire Fund Budget.**

**DELHI CHARTER TOWNSHIP**

**RESOLUTION NO. 2010-021**

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2011  
FIRE FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, November 16, 2010 at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

**WHEREAS**, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds, except trust or agency, internal service, enterprise, debt service, or capital projects funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

**WHEREAS**, the FY 2011 Fire Fund Budget was presented to the Township Board members on September 1, 2010; and

**WHEREAS**, the Delhi Township Board met and deliberated over the FY 2011 Fire Fund Budget on September 14, 2010; and

**WHEREAS**, a Public Hearing, properly noticed to the public, has been announced and held at the Township Board meeting on Tuesday, October 19, 2010 at 8:00 p.m., and copies of the proposed Fire Fund Budget have been made available for public inspection; and

**WHEREAS**, the Township Board now desires to appropriate monies for Fire Fund for FY 2011;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:**

1. The Delhi Charter Township Board adopts the FY 2011 Special Revenue Fund - Fire Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each budget activity.
3. The Township Manager is designated as responsible for this Budget.

The following itemization of accumulated surpluses/use of surplus is accepted:

**FIRE FUND**

12-31-10 Projected Fund Balance	\$ -0-
2011 Estimated Revenue	1,609,390
2011 Estimated Expenditures	<u>(1,609,390)</u>
12-31-2011 Projected Fund Balance	\$ -0-

Ayes:

Nays:

Absent:

Resolution declared adopted: 11/16/2010

Evan Hope, Township Clerk

**STATE OF MICHIGAN)  
  )SS  
COUNTY OF INGHAM)**

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 16th day of November, 2010.

---

Evan Hope, Township Clerk

Attachment - Exhibit A



## FIRE FUND SUMMARY (206)

	2009 Actual	2010 Budget	2010 Projected	2011 Requested
<b>Revenues</b>				
Taxes	\$ -	\$ -	\$ -	\$ 1,130,000
Licenses and Permits				-
Charges for Services				-
Interest	-	-	-	1,000
Other	-	-	-	171,580
<b>Total Revenues</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,302,580</u>
<b>Expenditures</b>				
Public Safety	-	-	-	1,609,390
<b>Total Expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,609,390</u>
<b>Other Financing Sources</b>				
Sale of Fixed Assets	-	-	-	-
Transfer in from General Fund	-	-	-	306,810
<b>Total Other Financing Sources</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>306,810</u>
<b>Revenues over (under) expenditures</b>	-	-	-	-
<b>Fund Balance, Beginning</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund Balance, Ending</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**DELHI CHARTER TOWNSHIP**

**MEMORANDUM**

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** November 8, 2010

**RE:** Resolution No. 2010-022 – FY 2011 Police Fund Budget

---

Enclosed for your review and consideration is Resolution No. 2010-022, which adopts the FY 2011 Police Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2011 budget documents. This budget was developed during several public meetings, including a Public Hearing held on October 19, 2010; I therefore recommend the adoption of the same.

**RECOMMENDED MOTION:**

**To adopt Resolution No. 2010-022, which adopts the Delhi Charter Township FY 2011 Police Fund Budget.**

**DELHI CHARTER TOWNSHIP**

**RESOLUTION NO. 2010-022**

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2011  
POLICE FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, November 16, 2010 at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

**WHEREAS**, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds, except trust or agency, internal service, enterprise, debt service, or capital projects funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

**WHEREAS**, the FY 2011 Police Fund Budget was presented to the Township Board members on September 1, 2010; and

**WHEREAS**, the Delhi Township Board met and deliberated over the FY 2011 Police Fund Budget on September 14, 2010; and

**WHEREAS**, a Public Hearing, properly noticed to the public, has been announced and held at the Township Board meeting on Tuesday, October 19, 2010 at 8:00 p.m., and copies of the proposed Police Fund Budget have been made available for public inspection; and

**WHEREAS**, the Township Board now desires to appropriate monies for Police Fund for FY 2011;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:**

1. The Delhi Charter Township Board adopts the FY 2011 Special Revenue Fund - Police Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each budget activity.
3. The Township Manager is designated as responsible for this Budget.

The following itemization of accumulated surpluses/use of surplus is accepted:

**POLICE FUND**

12-31-10 Projected Fund Balance	\$ -0-
2011 Estimated Revenue	2,174,400
2011 Estimated Expenditures	<u>(2,174,400)</u>
12-31-2011 Projected Fund Balance	\$ -0-

Ayes:

Nays:

Absent:

Resolution declared adopted: 11/16/2010

Evan Hope, Township Clerk

**STATE OF MICHIGAN)  
  )SS  
COUNTY OF INGHAM)**

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 16th day of November, 2010.

---

Evan Hope, Township Clerk

Attachment - Exhibit A



## POLICE FUND SUMMARY (207)

	2009 Actual	2010 Budget	2010 Projected	2011 Requested
<b>Revenues</b>				
Taxes	\$ -	\$ -	\$ -	\$ 1,130,000
Interest	-	-	-	1,000
Other	-	-	-	55,000
<b>Total Revenues</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,186,000</u>
<b>Expenditures</b>				
Public Safety	-	-	-	2,174,400
<b>Total Expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,174,400</u>
<b>Other Financing Sources</b>				
Transfer-in from General Fund	-	-	-	988,400
<b>Total Other Financing Sources</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>988,400</u>
<b>Revenues over (under) expenditures</b>	-	-	-	-
<b>Fund Balance, Beginning</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund Balance, Ending</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**DELHI CHARTER TOWNSHIP**

**MEMORANDUM**

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** November 8, 2010

**RE:** Resolution No. 2010-023 – FY 2011 Fire Equipment, Training and Apparatus Fund Budget

---

Enclosed for your review and consideration is Resolution No. 2010-023, which adopts the FY 2011 Fire Equipment, Training and Apparatus Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2011 budget documents. This budget was developed during several public meetings, including a Public Hearing held on October 19, 2010; I therefore recommend the adoption of the same.

**RECOMMENDED MOTION:**

**To adopt Resolution No. 2010-023, which adopts the Delhi Charter Township FY 2011 Fire Equipment, Training and Apparatus Fund Budget.**

**DELHI CHARTER TOWNSHIP**  
**RESOLUTION NO. 2010-023**

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2011  
FIRE EQUIPMENT, TRAINING, AND APPARATUS FUND  
BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, November 16, 2010 at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

**WHEREAS**, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds, except trust or agency, internal service, enterprise, debt service, or capital projects funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

**WHEREAS**, the FY 2011 Fire Equipment, Training, and Apparatus Fund Budget was presented to the Township Board members on September 1, 2010; and

**WHEREAS**, the Delhi Township Board met and deliberated over the FY 2011 Fire Equipment, Training, and Apparatus Fund Budget on September 14, 2010; and

**WHEREAS**, a Public Hearing, properly noticed to the public, has been announced and held at the Township Board meeting on Tuesday, October 19, 2010 at 8:00 p.m., and copies of the proposed Fire Equipment, Training, and Apparatus Fund Budget have been made available for public inspection; and

**WHEREAS**, the Township Board now desires to appropriate monies for Fire Equipment, Training, and Apparatus Fund for FY 2011;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:**

1. The Delhi Charter Township Board adopts the FY 2011 Special Revenue Fund - Fire Equipment, Training, and Apparatus Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each budget activity.
3. The Township Manager is designated as responsible for this Budget.
4. That the Township Director of Accounting is hereby directed to transfer one-fourth of the reimbursement from the Fire Equipment, Training, and Apparatus Fund to the Fire Fund for a portion of wages and associated expenses related to training for the Fire Department at the beginning of each fiscal quarter.

The following itemization of accumulated surpluses/use of surplus is accepted:

**FIRE EQUIPMENT, TRAINING, AND APPARATUS FUND**

12-31-10 Projected Fund Balance	\$ 182,466
2011 Estimated Revenue	380,030
2011 Estimated Expenditures	<u>(321,090)</u>
12-31-2011 Projected Fund Balance	\$ 241,406

Ayes:

Nays:

Absent:

Resolution declared adopted: 11/16/2010

Evan Hope, Township Clerk

**STATE OF MICHIGAN)**  
**)SS**  
**COUNTY OF INGHAM)**

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of

Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 16th day of November, 2010.

---

Evan Hope, Township Clerk

Attachment - Exhibit A



## FIRE EQUIPMENT, TRAINING, AND APPARATUS FUND SUMMARY

	2009 Actual	2010 Budget	2010 Projected	2011 Requested
<b>Revenues</b>				
Taxes	\$ 401,989	\$ 400,700	\$ 400,730	\$ 377,030
Intergovernmental	116,792	-	37,150	
Interest	8,996	10,000	3,000	3,000
Other	3,650	-	-	-
<b>Total Revenues</b>	<b>531,427</b>	<b>410,700</b>	<b>440,880</b>	<b>380,030</b>
<b>Expenditures</b>				
Public Safety	262,438	374,260	381,150	281,090
Capital Outlay	470,033	152,000	141,280	40,000
<b>Total Expenditures</b>	<b>732,471</b>	<b>526,260</b>	<b>522,430</b>	<b>321,090</b>
<b>Other Financing Sources</b>				
Sale of Fixed Assets	3,700	-	-	-
Transfers out	(11,362)	-	-	-
<b>Total Other Financing Sources</b>	<b>(7,662)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenues over (under) expenditures</b>	<b>(208,706)</b>	<b>(115,560)</b>	<b>(81,550)</b>	<b>58,940</b>
<b>Fund Balance, Beginning</b>	<b>472,722</b>	<b>264,016</b>	<b>264,016</b>	<b>182,466</b>
<b>Fund Balance, Ending</b>	<b>\$ 264,016</b>	<b>\$ 148,456</b>	<b>\$ 182,466</b>	<b>\$ 241,406</b>

**DELHI CHARTER TOWNSHIP**

**MEMORANDUM**

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** November 8, 2010

**RE:** Resolution No. 2010-024 – FY 2011 Water Improvement Fund Budget

---

Enclosed for your review and consideration is Resolution No. 2010-024, which adopts the FY 2011 Water Improvement Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2011 budget documents. This budget was developed during several public meetings, including a Public Hearing held on October 19, 2010; I therefore recommend the adoption of the same.

**RECOMMENDED MOTION:**

**To adopt Resolution No. 2010-024, which adopts the Delhi Charter Township FY 2011 Water Improvement Fund Budget.**

**DELHI CHARTER TOWNSHIP**  
**RESOLUTION NO. 2010-024**

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2011**  
**WATER IMPROVEMENT FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, November 16, 2010 at 7:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by \_\_\_\_\_:

**WHEREAS**, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds, except trust or agency, internal service, enterprise, debt service, or capital projects funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

**WHEREAS**, the FY 2011 Water Improvement Fund Budget was presented to the Township Board members on September 1, 2010; and

**WHEREAS**, the Delhi Township Board met and deliberated over the FY 2011 Water Improvement Fund Budget on September 14, 2010; and

**WHEREAS**, a Public Hearing, properly noticed to the public, has been announced and held at the Township Board meeting on Tuesday, October 19, 2010 at 8:00 p.m., and copies of the proposed Water Improvement Fund Budget have been made available for public inspection; and

**WHEREAS**, the Township Board now desires to appropriate monies for Water Improvement Fund activities for the fiscal year 2011;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:**

1. The Delhi Charter Township Board adopts the FY 2011 Special Revenue Fund - Water Improvement Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each budget activity.
3. The Township Manager is designated as responsible for this Budget.
4. There shall be a designation of the December 31, 2010 and December 31, 2011 fund balance in an amount equal to the five subsequent years' payment of principal and interest on the water portion of the 2002 capital Improvement Bond.
5. The following itemization of accumulated surpluses/use of surplus is accepted:

**WATER IMPROVEMENT FUND**

12-31-10 Projected Fund Balance	\$ 447,521
2011 Estimated Revenue	43,500
2011 Estimated Expenditures	<u>(90,470)</u>
12-31-2011 Projected Fund Balance	\$ 400,551

Ayes:

Nays:

Absent:

Resolution declared adopted \_\_\_\_\_.

Evan Hope, Township Clerk

**STATE OF MICHIGAN)**  
**)SS**  
**COUNTY OF INGHAM)**

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of

Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 16th day of November, 2010.

---

Evan Hope, Township Clerk

Attachment - Exhibit A



**WATER IMPROVEMENT FUND SUMMARY (225)**

	<b>2009 Actual</b>	<b>2010 Budget</b>	<b>2010 Projected</b>	<b>2011 Budget</b>
<b>Revenues</b>				
Charges for Services	\$ 17,350	\$ 15,000	\$ 17,500	\$ 17,500
Special Assessments	16,942	15,980	15,900	15,000
Interest	2,002	5,000	1,000	1,000
Other	18,189	15,000	10,000	10,000
<b>Total Revenues</b>	<b>54,483</b>	<b>50,980</b>	<b>44,400</b>	<b>43,500</b>
<b>Expenditures</b>				
Other	3,594	9,050	9,050	9,050
Debt Service	81,525	81,610	81,610	81,420
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>85,119</b>	<b>90,660</b>	<b>90,660</b>	<b>90,470</b>
<b>Other Financing Sources</b>				
Transfer from CSC Debt Serv Fund	-	-	21,724	-
<b>Total Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>21,724</b>	<b>-</b>
Revenues over (under) expenditures	(30,636)	(39,680)	(24,536)	(46,970)
Fund Balance, Beginning	502,693	472,057	472,057	447,521
Fund Balance, Ending	<u>\$ 472,057</u>	<u>\$ 432,377</u>	<u>\$ 447,521</u>	<u>\$ 400,551</u>

**DELHI CHARTER TOWNSHIP**

**MEMORANDUM**

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** November 8, 2010

**RE:** Resolution No. 2010-025 – FY 2011 Pine Tree Road Debt Service Fund Budget

---

Enclosed for your review and consideration is Resolution No. 2010-025, which adopts the FY 2011 Pine Tree Road Debt Service Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2011 budget documents. This budget was developed during several public meetings, including a Public Hearing held on October 19, 2010; I therefore recommend the adoption of the same.

**RECOMMENDED MOTION:**

**To adopt Resolution No. 2010-025, which adopts the Delhi Charter Township FY 2011 Pine Tree Road Debt Service Fund Budget.**

**DELHI CHARTER TOWNSHIP**  
**RESOLUTION NO. 2010-025**

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2011**  
**PINE TREE ROAD DEBT SERVICE BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, November 16, 2010, at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

**WHEREAS**, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) recommends, makes provision, or requires, among other things:

- A. That the Township may pass a general appropriations act for debt service funds;
- B. That responsibility for budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and

**WHEREAS**, the Delhi Township Board wishes to adopt Debt Service Budgets for government funds for fiscal management and received the FY 2011 Pine Tree Road Debt Service Budget on September 1, 2010; and reviewed and deliberated over the FY 2011 Pine Tree Road Debt Service Budget on September 14<sup>th</sup>, 2010

**WHEREAS**, a Public Hearing properly noticed to the Public, was held at the Township Board meeting on Tuesday, October 19, 2010;

**NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:**

1. The Delhi Charter Township Board adopts the FY 2011 Pine Tree Road Debt Service (Fund 811) as itemized on the attached Exhibit A, including accumulated surpluses.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each budget activity.

3. The Township Manager is designated as responsible for these Budgets.

4. The Township Treasurer is hereby authorized to make all bond payments of principal, interest, and agent paying fees according to the respective bond payment schedules and prior resolutions of the Township Board.

Ayes:

Nays:

Absent:

Resolution declared adopted: 11/16/2010

---

Evan Hope, Township Clerk

**STATE OF MICHIGAN)**  
**)SS**  
**COUNTY OF INGHAM)**

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 16th day of November, 2010.

---

Evan Hope, Township Clerk

Attachment - Exhibit A



## PINE TREE ROAD DEBT FUND SUMMARY (811)

Description	2009 Actual	2010 Budget	2010 Projected	2011 Budget
Revenues				
Special Assessments	\$ 6,858	\$ 6,470	\$ 6,470	\$ -
Interest	139	100	40	-
Total Revenues	<u>6,997</u>	<u>6,570</u>	<u>6,510</u>	<u>-</u>
Total Expenditures				
Debt Service	<u>34,656</u>	<u>33,220</u>	<u>33,220</u>	<u>31,340</u>
Total Expenditures	34,656	33,220	33,220	31,340
Other Financing Sources				
Contribution from General Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,838</u>
Total Other Financing Sources	-	-	-	25,838
Revenues over (under) expenditures	(27,659)	(26,650)	(26,710)	(5,502)
Fund Balance, Beginning	<u>59,871</u>	<u>32,212</u>	<u>32,212</u>	<u>5,502</u>
Fund Balance, Ending	<u>\$ 32,212</u>	<u>\$ 5,562</u>	<u>\$ 5,502</u>	<u>\$ -</u>

**DELHI CHARTER TOWNSHIP**

**MEMORANDUM**

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** November 8, 2010

**RE:** Resolution No. 2010-026 – FY 2011 Sewer Fund Budget

---

Enclosed for your review and consideration is Resolution No. 2010-026, which adopts the FY 2011 Sewer Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2011 budget documents. This budget was developed during several public meetings, including a Public Hearing held on October 19, 2010; I therefore recommend the adoption of the same.

**RECOMMENDED MOTION:**

**To adopt Resolution No. 2010-026, which adopts the Delhi Charter Township FY 2011 Sewer Fund Budget.**

**DELHI CHARTER TOWNSHIP**

**RESOLUTION NO. 2010-026**

**ADOPTING THE FISCAL YEAR ENDING DECEMBER 31, 2011  
SEWER FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, November 16, 2010, at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

**WHEREAS**, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) recommends, makes provision, or requires, among other things:

- A. That the Township may pass general appropriations act for enterprise funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and

**WHEREAS**, the Township Board now desires to appropriate monies for Sewer Fund activities for FY 2011;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:**

1. The Delhi Charter Township Board adopts the FY 2011 Sewer Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each budget activity.
3. The Township Manager is designated as responsible for this Budget and is hereby authorized to make budgetary transfers between Sewer Fund Activity Budgets in consultation with the department heads whose budgets are affected and in amounts not to exceed

\$10,000 per transfer, with said transfers to be reported to the Board at its next regular meeting.

4. The Township Treasurer and Director of Accounting are hereby directed to transfer monies from the Sewer Fund to the General Fund for payment of administrative services for fiscal year 2011 in the total amount of \$384,450. These administrative services are performed by General Fund employees and include, but are not limited to, sewer billing and administration, payroll, accounts payable, accounting, personnel functions, engineering services, clerical and record retention services, and management services. One-fourth of this annual charge shall be transferred at the end of each fiscal year quarter.

Ayes:

Nays:

Absent:

Resolution declared adopted: 11/16/2010

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Evan Hope, Township Clerk

**STATE OF MICHIGAN)**  
**)SS**  
**COUNTY OF INGHAM)**

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 16th day of November, 2010.

---

Evan Hope, Township Clerk

Attachment – Exhibit A



## SEWER FUND SUMMARY

	2009 Actual	2010 Budget	2010 Projected	2011 Budget
<b>Revenues</b>				
Licenses and Permits	\$ 126,632	\$ 71,250	\$ 71,500	\$ 71,500
Charges for Services	4,692,424	5,010,680	5,025,520	5,112,920
Interest	81,754	50,000	36,600	32,700
Other	46,992	26,020	19,580	34,950
<b>Total Revenues</b>	<b>4,947,802</b>	<b>5,157,950</b>	<b>5,153,200</b>	<b>5,252,070</b>
<b>Expenditures</b>				
Public Works				
Administration	656,593	659,570	640,680	659,520
Public Services	2,671,967	2,730,970	2,711,820	2,857,630
Depreciation	1,940,952			
General Obligation Debt*	641,326	2,139,200	2,141,700	2,210,100
S/A Bonds*	12,378	112,830	112,830	107,510
Capital Outlay**	191,190	605,600	1,101,740	4,740,000
<b>Total Expenditures</b>	<b>6,114,406</b>	<b>6,248,170</b>	<b>6,708,770</b>	<b>10,574,760</b>
<b>Other Financing Sources</b>				
Sale of Fixed Assets	-	1,500	1,500	21,700
<b>Total Other Financing Sources</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>	<b>21,700</b>
<b>Revenues Over (Under ) Expenditures</b>	<b>(1,166,604)</b>	<b>(1,088,720)</b>	<b>(1,554,070)</b>	<b>(5,300,990)</b>
<b>Capital Contributions</b>	<b>145,768</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Beginning Fund Balance</b>	<b>38,575,283</b>	<b>37,554,447</b>	<b>37,554,447</b>	<b>36,000,377</b>
<b>Ending Fund Balance</b>	<b>\$ 37,554,447</b>	<b>\$ 36,465,727</b>	<b>\$ 36,000,377</b>	<b>\$ 30,699,387</b>

The Sewer Fund uses the modified accrual basis for budgeting but the accrual basis for accounting.

\* 2009 Actual General Obligation Debt reflects interest and paying agent agent fees only. Principal payments have been reclassified against the liability.

\*\* 2009 Actual Capital Outlay reflects the number after capital outlay has been reclassified from expense to asset.

**DELHI CHARTER TOWNSHIP**

**MEMORANDUM**

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** November 8, 2010

**RE:** Resolution No. 2010-027 – FY 2011 Downtown Development Authority Budget

---

Enclosed for your review and approval is Resolution No. 2010-027, which approves the FY 2011 Downtown Development Authority Budget. On October 26, 2010, the DDA Board held a public hearing on this proposed budget to hear comments from the public and, subsequently, approved the budget for submittal to the Township Board for approval of the same.

**RECOMMENDED MOTION:**

**To adopt Resolution No. 2010-027, which approves the FY 2011 Downtown Development Authority Budget.**

**DELHI CHARTER TOWNSHIP  
RESOLUTION NO. 2010-027**

**APPROVING THE FISCAL YEAR ENDING DECEMBER 31, 2011  
DOWNTOWN DEVELOPMENT AUTHORITY BUDGETS**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, November 16, 2010, at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, Delhi Township Ordinance No. 80 established the Downtown Development Authority pursuant to Act 197, Public Acts of Michigan, 1975; and

WHEREAS, Section 10 (b) of Ordinance 80 requires that the Downtown Development Authority Board annually prepare a budget and submit same to the Township on the same date that the proposed budget for the Township is required to be submitted to the Township Board of Trustees; and

WHEREAS, the Downtown Development Authority Director submitted its proposed budgets on September 1, 2010 and discussed the DDA Budgets at the Township Budget Workshop held on September 14, 2010; and

WHEREAS, the Downtown Development Authority Board made a motion at its regular meeting held October 26, 2010 to submit the 2011 proposed budgets attached hereto as Exhibit A to the Township Board for approval;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:**

1. The Delhi Charter Township Board approves the FY 2011 Downtown Development Authority Budget, the DDA 2008 Bond Debt Service Fund, and the DDA 2010 Refunding Bond Debt Service Fund as itemized in the attached Exhibit A.
2. This approval is for an "Activity" budget, and approval is made based on the total of the line items in each budget activity.
3. This budgets shall be finally adopted by the Downtown Development Authority Board in accordance with the provisions of Michigan Public Act 2 of 1968, as amended, which requires an appropriations act adopting budgets for all Special Revenue Funds and requiring that responsibility for the budget be designated;





## DOWNTOWN DEVELOPMENT AUTHORITY FUND SUMMARY

Description	2009 Actual	2010 Budget	2010 Projected	2011 Budget
<b>Revenues</b>				
Property Taxes	\$ 3,624,633	\$ 3,510,000	\$ 3,445,500	\$ 2,462,500
Charges for Services	\$ 16,199	\$ 15,350	\$ 15,350	\$ 15,800
Interest and rentals	69,565	63,500	33,500	33,500
Other	<u>23,158</u>	<u>3,000</u>	<u>13,700</u>	<u>3,000</u>
<b>Total Revenues</b>	<b>3,733,555</b>	<b>3,591,850</b>	<b>3,508,050</b>	<b>2,514,800</b>
<b>Expenditures</b>				
Community and Economic Dev				
Administration	216,687	218,400	206,830	211,680
Marketing & Promotion	195,210	187,500	207,500	187,000
CCRP Program	218,648	400,000	320,000	280,000
Other Functions	492,479	522,080	504,730	415,970
Infrastructure Projects	453,456	825,000	567,000	125,000
Capital Outlay	80,553	166,000	165,000	28,040
2008 Construction Projects	1,883,842	-	-	-
Debt Service	<u>118,388</u>	<u>107,180</u>	<u>175,180</u>	<u>89,400</u>
<b>Total Expenditures</b>	<b>3,659,263</b>	<b>2,426,160</b>	<b>2,146,240</b>	<b>1,337,090</b>
<b>Other Financing Sources (Uses)</b>				
Bond Proceeds	-	-	2,540,000	-
Payment to Escrow Agent			(2,513,200)	
Transfer to DDA Debt Service Funds	<u>(1,084,832)</u>	<u>(1,086,650)</u>	<u>(1,034,560)</u>	<u>(1,258,490)</u>
<b>Total Other Financing Sources (Uses)</b>	<b>(1,084,832)</b>	<b>(1,086,650)</b>	<b>(1,007,760)</b>	<b>(1,258,490)</b>
<b>Revenues over (under) expenditures</b>	<b>(1,010,540)</b>	<b>79,040</b>	<b>354,050</b>	<b>(80,780)</b>
<b>Fund Balance, Beginning</b>	<b><u>1,380,369</u></b>	<b><u>369,829</u></b>	<b><u>369,829</u></b>	<b><u>723,879</u></b>
<b>Fund Balance, Ending</b>	<b><u>\$ 369,829</u></b>	<b><u>\$ 448,869</u></b>	<b><u>\$ 723,879</u></b>	<b><u>\$ 643,099</u></b>

DDA 2008 BOND DEBT SERVICE FUND SUMMARY (392)  
2008-2024 (17 YEARS)

	2009 Actual	2010 Budget	2010 Projected	2011 Budget
<b>Revenues</b>	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>				
Debt Service	<u>721,822</u>	<u>728,740</u>	<u>728,740</u>	<u>730,360</u>
<b>Total Expenditures</b>	<b>721,822</b>	<b>728,740</b>	<b>728,740</b>	<b>730,360</b>
<b>Revenues over (under) expenditures</b>	<b>(721,822)</b>	<b>(728,740)</b>	<b>(728,740)</b>	<b>(730,360)</b>
<b>Other financing sources (uses)</b>				
Transfer from DDA	<u>721,822</u>	<u>728,740</u>	<u>728,740</u>	<u>730,360</u>
<b>Total other financing sources (uses)</b>	<b>721,822</b>	<b>728,740</b>	<b>728,740</b>	<b>730,360</b>
<b>Fund Balance, Beginning</b>	-	-	-	-
<b>Fund Balance, Ending</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>



**DDA 2010 REFUNDING BOND SERVICE FUND SUMMARY (393)**  
**2010 - 2015 (6 Years)**

	<u>2009</u> <u>Actual</u>	<u>2010</u> <u>Budget</u>	<u>2010</u> <u>Projected</u>	<u>2011</u> <u>Budget</u>
<b>Revenues</b>				
Interest	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>				
Debt Service	-	-	6,800	528,130
<b>Total Expenditures</b>	<u>-</u>	<u>-</u>	<u>6,800</u>	<u>528,130</u>
<b>Other Financing Sources (Uses)</b>				
Transfer from DDA	-	-	6,800	528,130
<b>Total Otr Fin Sources (Uses)</b>	<u>-</u>	<u>-</u>	<u>6,800</u>	<u>528,130</u>
<b>Revenues over (under) expenditures</b>	-	-	-	-
<b>Fund Balance, Beginning</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund Balance, Ending</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**DELHI CHARTER TOWNSHIP**

**MEMORANDUM**

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** November 8, 2010

**RE:** Resolution No. 2010-028 – FY 2011 Brownfield Redevelopment Authority Budget

---

Enclosed for your review and approval is Resolution No. 2010-028, which approves the FY 2011 Brownfield Redevelopment Authority Budget. The Brownfield Authority Board held a public hearing on this proposed budget to hear comments from the public and approved the budget on October 26, 2010 for submittal to the Township Board for approval of the same.

**RECOMMENDED MOTION:**

**To adopt Resolution No. 2010-028, which approves the Delhi Charter Township FY 2011 Brownfield Redevelopment Authority Budget.**

**DELHI CHARTER TOWNSHIP**  
**RESOLUTION NO. 2010-028**

**APPROVING THE FISCAL YEAR ENDING DECEMBER 31, 2011  
BROWNFIELD REDEVELOPMENT AUTHORITY BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, November 16, 2010, at 7:30 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

**WHEREAS**, Delhi Township Resolution No. 2001-167 established the Brownfield Redevelopment Authority pursuant to Act 381, Public Acts of Michigan, 1996; and

**WHEREAS**, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) requires, among other things:

- A. That the Authority shall prepare and approve a budget for the operation of the Authority
- B. That the responsibility for the budget be designated
- C. That the budget includes revenue (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and
- E. That the Township pass a general appropriations act for all funds, except trust or agency, internal service, enterprise, public improvements, or special assessment funds;

**WHEREAS**, the Brownfield Redevelopment Authority Director submitted its proposed budget on September 1, 2010 and discussed the Budget at the Township Budget Workshop held on September 14, 2010; and

**WHEREAS**, the Brownfield Redevelopment Authority Board made a motion at its regular meeting held October 26, 2010 to submit the 2011 proposed budget attached hereto as Exhibit A to the Township Board for approval;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:**

1. The Delhi Charter Township Board approves the FY 2011 Brownfield Redevelopment Authority Budget as itemized in the attached Exhibit A.
2. This approval is for an "Activity" budget, and approval is made based on the total of the line items in each budget activity.
3. This budget shall be finally adopted by the Brownfield Redevelopment Authority Board in accordance with the provisions of Michigan Public Act 2 of 1968, as amended, which requires an appropriations act adopting budgets for all Special Revenue Funds and requiring that responsibility for the budget be designated;
4. The following of accumulated surpluses is approved as outlined in Exhibit A:

<b><u>BROWNFIELD REDEVELOPMENT AUTHORITY</u></b>	
1-1-10 Total Fund Balance	\$ 9,849
2010 Projected Revenue	205,530
2010 Projected Expenditures	<u>( 205,460)</u>
12-31-10 Projected Total Fund Balance	<u>\$ 9,919</u>
2011 Estimated Revenue	\$ 190,310
2011 Estimated Expenditures	<u>(190,240)</u>
12-31-2011 Projected Fund Balance	<u>\$ 9,989</u>

5. The Township shall approve subsequent amendments to this budget made by the Brownfield Redevelopment Authority Board that make a net increase or decrease in 2011 Estimated Use of Fund Balance. All other amendments made by the Brownfield Redevelopment Authority Board and budget transfers made by the Authority's Director shall be promptly reported to the Township Accounting Department.

YEAS:

NAYS:

ABSENT:

**RESOLUTION DECLARED ADOPTED: 11/16/2010**





## BROWNFIELD FUND SUMMARY

	2009 Actual	2010 Budget	2010 Projected	2011 Budget
<b>Revenues</b>				
Taxes	\$ 212,840	\$ 209,960	\$ 205,460	\$ 190,240
Interest	77	70	70	70
<b>Total Revenue</b>	<b>212,917</b>	<b>210,030</b>	<b>205,530</b>	<b>190,310</b>
<b>Expenditures</b>				
Community and Economic Dev				
Brownfield-Administration	1,535	5,080	5,080	5,080
Remediation	208,491	204,880	200,380	185,160
<b>Total Expenditures</b>	<b>210,026</b>	<b>209,960</b>	<b>205,460</b>	<b>190,240</b>
<b>Revenues over (under) expenditures</b>	<b>2,891</b>	<b>70</b>	<b>70</b>	<b>70</b>
<b>Fund Balance, Beginning</b>	<b>6,958</b>	<b>9,849</b>	<b>9,849</b>	<b>9,919</b>
<b>Fund Balance, Ending</b>	<b>\$ 9,849</b>	<b>\$ 9,919</b>	<b>\$ 9,919</b>	<b>\$ 9,989</b>

**DELHI CHARTER TOWNSHIP**

**MEMORANDUM**

**TO:** Delhi Township Board Members

**FROM:** John B. Elsinga, Township Manager

**DATE:** November 8, 2010

**RE:** Resolution No. 2010-029 – A Resolution to Amend the Minimum Income Standards and Maximum Asset Standards Poverty Guidelines for Exemptions from Property Taxes

---

Enclosed for your review and approval is Resolution No. 2010-029, which amends the minimum income standards and maximum asset standards for poverty exemptions from property taxes. The minimum income standards are set by the United States Department of Health and Human Services and provide poverty thresholds to be used as a guideline for our 2011 assessments. These thresholds were last updated by the Township in December 2008 and need to be brought into compliance with the Federal Poverty Income Standards. The Township Board also has the ability to set maximum asset standards for a household to be eligible for a poverty exemption from property taxes. The maximum asset standards have not been updated since before 2003 and therefore have been increased to reflect more accurate standards.

**RECOMMENDED MOTION:**

**To adopt Resolution No. 2010-029, which amends the Minimum Income Standards and Maximum Asset Standards Poverty Guidelines for exemptions from property taxes.**

**DELHI CHARTER TOWNSHIP**  
**RESOLUTION NO. 2010-029**

**A RESOLUTION to modify "Exhibit A" guidelines for poverty exemptions from property taxes as adopted by resolution 2/21/95.**

At a regular meeting of the Delhi Charter Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan 48842 on Tuesday, the 16<sup>th</sup> day of November 2010, at 7:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by \_\_\_\_\_:

**WHEREAS**, pursuant to Public Act 390, 1994 (MCL 211.7u), the Delhi Charter Township Board adopted the Guidelines for Poverty Exemptions from Property Taxes on February 21, 1995; and

**WHEREAS**, Section (5) of the Guidelines for Poverty Exemptions from Property Taxes provides for the establishment of minimum standards in Exhibit A; and

**WHEREAS**, based on the Federal Poverty Income Standards, the minimum standards set in Exhibit A may be modified from time to time by resolution of the Delhi Charter Township Board of Trustees; and

**WHEREAS**, the proposed changes will be in compliance with the Federal Poverty Income Standards for 2011 Assessments;

**NOW THEREFORE, BE IT RESOLVED THAT:** that the minimum income asset standards be modified as provided in Appendix A, effective November 16, 2010.

AYES:

NAYES:

The foregoing Resolution declared adopted on the date written above.

\_\_\_\_\_  
Evan Hope, Township Clerk

**STATE OF MICHIGAN)  
COUNTY OF INGHAM)§**

I, the undersigned, the duly qualified Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 16<sup>th</sup> day of November 2010.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this \_\_\_\_\_ day of November 2010.

\_\_\_\_\_  
Evan Hope, Township Clerk

**EXHIBIT A**

**Delhi Charter Township  
POVERTY GUIDELINES**

**MINIMUM INCOME STANDARDS**

MINIMUM INCOME STANDARDS

The following are the poverty thresholds as of December 31, 2010, to be used in establishing poverty guidelines for 2011 assessments

1 person	\$10,830
2 persons	\$14,570
3 persons	\$18,310
4 persons	\$22,050
5 persons	\$25,790
6 persons	\$29,530
7 persons	\$33,270
8 persons	\$37,010

For each additional person, add \$ 3,740

**MAXIMUM ASSET STANDARDS**

The following are the maximum asset standards for a household to be eligible for a poverty exemption from property taxes: (The Township Board may amend these standards from time to time.)

1 person	\$25,000
2 persons	\$31,250
3 persons	\$37,500
4 persons	\$43,750
5 persons	\$50,000
6 persons	\$56,250
7 persons	\$62,500
8 persons	\$68,750
9 persons or more	\$75,000

If your income exceeds the amounts shown **or** your assets exceed the amounts shown, you are NOT eligible for a POVERTY EXEMPTION.