

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON SEPTEMBER 21, 2010**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, September 21, 2010, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 6:30 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees Derek Bajema, Jerry Ketchum, John Hayhoe, Roy Sweet

Members Absent: None

Others Present: John Elsinga, Township Manager
Lt. Mike DeBruin, Delhi Division, Ingham County Sheriff's Office
Rick Royston, Fire Chief
Sandra Diorka, Director of Public Services
Tracy Miller, Director of Community Development
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

BUSINESS

PRESENTATION BY MANER, COSTERISAN & ELLIS, P.C.

Twp. Mgr. Elsinga stated that Request for Proposals (RFPs) were sent to eight auditing firms. Responses were reviewed by the Auditing Committee. Plante & Moran, Maner Costerisan & Ellis and Rehmann Robson were selected as the top candidates. Plante & Moran gave an overview of their firm and their proposal at the September 7, 2010 Committee of the Whole meeting.

Jeff Stevens, Vice President, and Steve Piesko, Senior Manager from Maner, Costerisan & Ellis, gave an overview of their firm and proposal at this evening's meeting.

FIRE DEPARTMENT – AUGUST ACTIVITY REPORT

Rick Royston, Fire Chief, reported on the highlights of the Fire Department August Activity Report (ATTACHMENT I).

INGHAM COUNTY SHERIFF'S OFFICE/DELHI DIVISION – AUGUST ACTIVITY REPORT

Lt. DeBruin, Ingham County Sheriff's Office/Delhi Division, reported on the highlights of the Ingham County Sheriff's Office/Delhi Division August Activity Report (ATTACHMENT II).

COMMUNITY DEVELOPMENT DEPARTMENT – AUGUST ACTIVITY REPORT

Tracy Miller, Director of Community Development, reported on the highlights of the Community Development Department August Activity Report (ATTACHMENT III).

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON SEPTEMBER 21, 2010**

Ms. Miller gave an overview of the forthcoming Medical Marihuana Moratorium item that will be presented to the Board of Trustees at this evening's Board of Trustees meeting.

ADJOURNMENT

Meeting adjourned at 7:29 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

Delhi Township Fire Department Monthly Report

August, 2010

Total Calls

	Delhi	Alaiedon	Total
EMS / Medical	172	-	172
Fire / Rescue	28	5	33
Total	200	5	205

Total calls in 2010 to date: 1,523

Total calls for 2009: 2,182

Given Received

Mutual Aid this Month: 11 9

Training: 495 Man Hours

Inspections: 61

Activities for August, 2010

Activity	Staff Hours	Adults	Children
Senior Citizen Prgms	1.5	16	-
CPR Classes	1	22	-
School Activities	-	-	-
Station Tours	12	75	150
Misc. Community Prg	58	15	25
Total	72.5	118	175

Activities:

- 2 cardiac arrests during August where a heartbeat was restored prior to arrival at hospital.
- 40 acre field fire in Alaiedon Township caused by careless burning of brush
- Participated in Holt Hometown Festival Activities

2009	AMBULANCE				FIRE			
	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLLECTIONS	RECD FROM COLLECTIONS	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLLECTIONS	RECD FROM COLLECTIONS
JANUARY	\$87,192.00	\$49,773.88			\$1,747.74	\$1,952.87		
FEBRUARY	\$91,210.00	\$51,437.95				\$682.38		
MARCH	\$78,300.00	\$57,757.76			\$4,605.90	\$3,408.68		
APRIL	\$79,220.00	\$54,220.29			\$1,539.95	\$163.58		
MAY	\$85,500.00	\$44,014.52			\$1,384.19	\$353.88		
JUNE	\$79,310.00	\$48,572.99			\$1,264.74	\$1,057.13		
JULY	\$70,400.00	\$51,534.90	\$39,487.45		\$2,034.50	\$1,025.99	\$2,862.06	
AUGUST	\$77,505.00	\$38,937.23	\$37,919.51			\$440.00	\$2,453.21	
SEPTEMBER	\$76,550.00	\$39,196.55		\$231.14	\$1,056.04	\$410.37		
OCTOBER	\$91,835.00	\$36,399.18	\$13,153.06	\$38.14	\$2,404.02	\$233.35	\$214.69	\$6.50
NOVEMBER	\$71,910.00	\$38,210.87		\$322.37	\$1,154.84	\$233.49		\$616.95
DECEMBER	\$81,390.00	\$51,121.18	\$7,019.88	\$543.21		\$767.09	\$691.09	\$38.00
TOTAL	\$970,322.00	\$561,177.30	\$97,579.90	\$1,134.86	\$17,191.92	\$10,728.81	\$6,221.05	\$661.45

2010	AMBULANCE				FIRE			
	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLLECTIONS	RECD FROM COLLECTIONS	AMOUNT BILLED	PAYMENTS RECEIVED	SENT TO COLLECTIONS	RECD FROM COLLECTIONS
JANUARY	\$88,190.00	\$27,819.86		\$666.75	\$437.39	\$1,354.89		\$142.88
FEBRUARY	\$78,690.00	\$42,969.34		\$790.00		\$214.69		\$141.08
MARCH	\$86,660.00	\$59,738.85	\$6,498.79	\$664.47	\$3,166.03	\$1,127.54	\$858.24	\$170.94
APRIL	\$87,040.00	\$36,452.66		\$511.89	\$175.95	\$978.86		\$224.98
MAY	\$97,665.00	\$50,954.18		\$734.80	\$290.04	\$499.84		
JUNE	\$87,290.00	\$53,174.70		\$540.88	\$1,053.98	\$692.14		\$24.23
JULY	\$74,780.00	\$53,398.31	\$17,811.56	\$882.57	\$2,128.50	\$687.33	\$700.49	\$207.65
AUGUST	\$102,400.00	\$53,602.92	\$30,437.98	\$546.75	\$764.34	\$719.51	\$536.62	
SEPTEMBER								
OCTOBER								
NOVEMBER								
DECEMBER								
TOTAL	\$702,715.00	\$378,110.82	\$54,748.33	\$5,338.11	\$8,016.23	\$6,274.80	\$2,095.35	\$911.76

COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE



Gene L. Wriggelsworth
Sheriff

Allan C. Spyke
 Undersheriff

630 North Cedar Street
 Mason, MI 48854
 (517) 676-2431
 FAX (517) 676-8299

Greg S. Harless
 Chief Deputy

Sam Davis
 Major

Joel Maatman
 Major

TO: Delhi Township Board of Trustees

FROM: Lt. Michael J. DeBruin

DATE: September 13, 2010

RE: August 2010 Monthly Report

HIGHLIGHTED CASES & INCIDENTS:

- 08-02-10 Dep. Treat stopped a vehicle for an equipment violation at Cedar & Willoughby. The investigation revealed the driver to be operating on a suspended driver's license. The driver was arrested and lodged on a charge of Driving While License Suspended 2nd.
- 08-02-10 Dep. Treat investigated an internet scam complaint that occurred in the 1800 block of Pageant Way. The victim met the suspect on an internet chat room. The suspect claimed he was over seas and asked for money to help with taxes. The suspect also asked for money to help with a hotel room and for airfare to come back to the states in July. The victim sent money for each of the three requests. The suspect never showed and has not responded to emails sent by the victim. This case is closed due to the lack of positive identification and location of the suspect.
- 08-05-10 Dep. Richards investigated a larceny of prescription drugs which occurred in the 1600 block of Gunn. The victim had a lockbox taken from her bedroom which contained her prescription medications. This case is under investigation.
- 08-06-10 Dep. Delaney investigated a fraud complaint which occurred at the Speedway gas station located at 2558 E. Jolly. The suspect contacted a night shift employee and claiming to be from Speedway America Corporate Headquarters, asked that a Speedway prepaid debit card be activated with a large amount. After the amount had been authorized the suspect was given the card number. The cash was then transferred from the card to another account. Dep. Delaney contacted Speedway America and they advised that they wanted this incident documented but did not wish any further

follow up as they were had numerous identical incidents throughout the Midwest occur. This case is closed per Speedway America.

- 08-06-10 Dep. Brower investigated a Breaking & Entering which occurred at the About Face Youth Center located at 4465 Keller Rd. Suspect(s) entered the establishment through a door, by forcing it open, and took 4 desktop computers, a router and video games. The scene was processed and the area canvassed. Due to the lack of identifiable suspects and evidence this case is closed.
- 08-08-10 Dep. Shattuck was responding to the area of Grovenburg & Horstmeyer on a complaint that a pickup truck had possibly struck a house when he was almost struck by the vehicle after turning onto Grovenburg. The pickup truck crossed over into Dep. Shattuck's lane then swerved back into its own lane. Dep. Shattuck stopped the pickup truck at Grovenburg & Holt. The investigation revealed the driver to be intoxicated. The driver was arrested and lodged on a charge of Operating While Intoxicated 1st. The investigation also revealed the pickup truck never struck the house; it only drove off the roadway and into a field.
- 08-09-10 Dep. J. Kuch responded to a Domestic Assault which occurred in the 6100 block of Halifax. The victim was punched by her daughter after a verbal altercation. The victim's husband then called police. The daughter admitted to punching her mother. The daughter was arrested and lodged on a charge of Domestic Assault. During the course of the arrest the daughter resisted arrest and was charged with Resisting/Obstructing as well.
- 08-10-10 Dep. J. Kuch investigated a Larceny From Auto complaint and a Stolen Motor Vehicle complaint at the apartment complex located at 4330 Keller Rd. The suspect was staying with friends and during the night left the apartment and took with him a laptop computer and a game console. He also stole his friend's vehicle. Prior to leaving the suspect broke into another vehicle and stole a GPS, numerous CDs and a pair of sunglasses. The suspect has been identified and charges are being sought.
- 08-12-10 Dep. Lo was at the apartments located at 4358 Dell Rd. assisting Lansing Police Department with interviews of subjects involved in a Domestic Assault that occurred in the city of Lansing. During the interview of one of the witnesses a subject that is friends with the suspect continued to interrupt the interview. Officers had asked him not to interrupt the interview several times. Officers has also warned the subject that if he continued to do so he would be arrested. After the 5th warning the subject was arrested and lodged on a charge of Disorderly Conduct.
- 08-13-10 Dep. Treat attempted to stop a vehicle for an obstructed license plate and an equipment violation in the vicinity of M-99 and Bishop. The vehicle did not stop and a pursuit began. The vehicle finally stopped at the apartments located at 1900 Georgetown Blvd. The driver was arrested and lodged on charges of Fleeing & Eluding and Driving While License Suspended 2nd.

- 08-13-10 Dep. Delaney responded to a Strong Arm Robbery which occurred at the Quality Dairy located at 2233 Cedar St. The suspect entered the store and located his victim and followed her out to the rear (south) parking lot. The suspect grabbed cash and a debit card from the suspects hand as she was getting into the passenger seat of her daughter's car. The suspect then ran south from the parking lot. After officers set up a perimeter for a K-9 track, the suspect and his girlfriend left their residence (4400 block of North) in a vehicle, northbound on Cedar. The vehicle was stopped and the suspect arrested for Strong Armed Robbery. A search warrant of the suspect's residence turned up the debit card taken from the victim as well as the shirt the suspect wore during the robbery.
- 08-13-10 Det. Lewis investigated skeletal remains that were unearthed during a construction project in front of the Patriot Cemetery on Aurelius Rd. Dr. Fenton from Michigan State University was contacted and responded to the scene. Dr. Fenton believed the remains to be from the cemetery and were very old and that we did not have a crime scene. The remains were turned over to Dr. Fenton temporarily. This case is closed.
- 08-16-10 Dep. Khan stopped a vehicle for an equipment violation at Aurelius & Miller. The investigation revealed the driver to be operating on a suspended driver's license. The driver tried to convince Dep. Khan that he was his twin brother. The driver was arrested and lodged on a charge of Driving While License Suspended 1st and positively identified at the Ingham County Jail.
- 08-19-10 Dep. Khan responded to a Domestic Assault in the 1900 block of Adelpha. The investigation revealed that the suspect physically assaulted his brother and mother and threatened to stab his brother with a knife while holding the knife near his brother's face. The suspect was arrested and lodged on charges of Felonious Assault and 2 counts of Domestic Assault.
- 08-21-10 Dep. Lo stopped a vehicle for improper lane use after witnessing the vehicle drive across the centerline and onto a lawn, then return to the roadway at Aurelius & Doncaster. Investigation revealed the driver to be intoxicated. The driver was arrested and lodged on a charge of Operating While Intoxicated 1st.
- 08-23-10 Dep. Delaney investigated a Fraud complaint at the Speedway gas station located at 2765 Eaton Rapids Hwy. The suspect purchased several Speedway gift cards with cloned credit cards. Through the investigation a suspect has been identified. It was also learned that this same type of transaction had been occurring throughout lower Michigan and that the US Secret Service is investigating many of these complaints. This case has been turned over to the US Secret Service.
- 08-24-10 Dep. Bennehoff investigated a Home Invasion which occurred in the 2000 block of Auburn. The victim had been gone on vacation from 08/16/10 through 08/23/10. During this time suspect(s) broke into her residence and stole a game console and a flat screen television. The victim's daughter discovered the crime on 08/19/10 and notified her mother via telephone. The victim elected to wait until she returned from

vacation to report the Home Invasion. The scene was processed for evidence and the area canvassed. Due to a lack of evidence, identification of suspect(s) and any leads this case is closed.

- 08-28-10 Dep. Treat investigated a Home Invasion which occurred in the 3900 block of Circle. Suspect(s) gained entry to the residence by breaking out a bedroom window. Taken was a flat screen television, a laptop computer, a DVD player, a video camera, numerous items of jewelry and clothing. The scene was processed for evidence. This case is under investigation.
- 08-29-10 Dep. J. Kuch investigated a motor vehicle accident that occurred on Holt Rd. east of Eifert Rd. The vehicle was occupied by 2 male subjects. The vehicle was traveling west bound on Holt Rd. when it swerved left and then swerved right. The vehicle went off the roadway to the right striking a telephone pole. Both the driver and passenger were injured and transported to the hospital for treatment. The driver is being charged with Operating While Intoxicated – Accident Serious Injury.
- 08-30-10 Dep. Delaney investigated a Larceny of tools at Holt Products located at 1875 Walnut. The victim (an employee) had his tool box and tools taken from his work station. The suspect (another employee) has been identified. This case is under investigation.
- 08-30-10 Dep. A. Harrison investigated a Fraud complaint that occurred in the 4400 block of North. The victim responded to an email soliciting individuals to become “Secret Shoppers.” She was sent package containing 2 money orders and instructions on depositing them into her account then wiring money to an overseas destination through Western Union. The victim complied with the instructions and was later contacted by her bank and notified that the money orders were fakes. This case was turned over to the Postal Inspector in Detroit.
- 08-31-10 Dep. McElmurray stopped a vehicle for speeding and improper lane use at Willoughby & Cedar. Investigation revealed the driver to be intoxicated. The driver was arrested and lodged on a charge of Operating While Intoxicated 2nd.

STATISTICS:

During the month of August, deputies responded to 589 calls for service (written/blotter complaints). The made 90 arrests of which 77 were self initiated. Deputies issued 189 citations. Deputies conducted 302 business/property checks, 34 liquor inspections and spent 129 hours in Community Policing. Deputies participated in 58 hours of training.

Calls for Service

	2008	2009	2010
August	600	622	589
Year to Date	4721	4585	4306

Total Arrests

	2008	2009	2010
August	74	148	90
Year to Date	727	1029	852

**Total Self
Initiated Arrests**

	2008	2009	2010
August	57	131	77
Year to Date	525	848	714

Citations Issued

	2008	2009	2010
August	150	166	189
Year to Date	1720	1607	1558

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State of Michigan
SHERIFF'S OFFICE



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Mason, MI 48854
(517) 676-2431
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Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Sgt. Patrick
FROM: Dep. Brad Delaney
DATE: Sept 9, 2010
RE: August Business Officer Monthly Report

Felony Arrests:	1
Misdemeanor Arrests:	2
Total Complaints:	42
Traffic Stops:	8
Citations:	4
Property / Business Checks:	57
Liquor Inspections:	1
Community Policing Hours:	13.9

Community Policing Highlights:

I assisted Lt. DeBruin with information pertaining to the Tri-County Emergency Alarm Response. I made contact with employees of Dart Bank to update and clarify some issues of the response plan. This plan is designed so all banks in the tri-county area operate under the same guidelines. The plan is precise and extensive.

Other Highlights:

I received a tip via Crime Stoppers about a suspect involved in the larceny at Kitsmiller RV. The tip was specific, however I have been unable to substantiate any of the information. The investigation is still open.

I am still investigating the break in at Rocky's Roadhouse. More information has been obtained giving further evidence against the suspect. I will be seeking a warrant for his arrest shortly.

I investigated a purse snatching at Quality Dairy. The suspect stole the victims cash and ATM card from her hand when she was trying to get into her vehicle. The suspect was located and arrested a short time later after trying to flee the area in a vehicle. This case is currently going to trial. The suspect was charged with Larceny from a Person and Driving While License Suspended. The suspect also had a stolen license plate on his vehicle. I located the owner of the license plate and a Breaking and Entering had occurred in his barn. I am currently requesting charges for the B&E against the same suspect.

Respectfully submitted,

Dep. Brad Delaney

**COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE**



**Gene L. Wriggelsworth
Sheriff**

Allan C. Spyke
Undersheriff

630 North Cedar Street
Mason, Mi 48854
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Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Lieutenant DeBruin / Sergeant Patrick

FROM: Deputy Annie Harrison #5371

DATE: September 3, 2010

RE: August Monthly

MONTHLY STATISTICS

Community Policing Hours:	35.6
Complaints Taken:	33
Neighborhood watch meetings/contact:	11
Community Policing meetings/contact:	7
Email & Facebook Alerts:	18

COMMUNITY POLICING HIGHLIGHTS

I took 6 days off in the month of August for vacation.

This month the facebook page continued to gain support and I added the new neighborhood watch contacts to my email group. I shared information on the Delhi Law Enforcement Protection millage. I advertised for National Night Out. I alerted the community to increased mischief, such as eggings and requested people discuss the financial, criminal and social consequences with their teenagers. I put out a link to the STOPPED program, a voluntary system for police to report to parents any contact with teenage drivers. I also linked the Office of Highway and Safety Planning site advertisements on texting while driving, seatbelt use and more. I put out information on the Holt Hometown Festival. I alerted the public to the Secret Shopper employment fraud.

I am proud to announce the creation of the Aspen Woods West and The Dells neighborhood watches. In addition, I re-established contact with the Aspen Woods East neighborhood watch. They have all begun a neighborhood roster and joined my email group.

The National Night Out Celebration hosted by the Ingham County Sheriff's Office Delhi Division at the Veteran's Memorial Gardens was held on August 3rd. This event was an opportunity to strengthen neighborhood spirit and police-community partnerships, while at the same time sending a message to criminals letting them know neighborhoods are organized and fighting back. At the event we generated support for growing Neighborhood Watches in Delhi Township. The event was also a success due to the generous efforts of the Parks Department, Delhi Fire Department, Nifty the Clown and community volunteers. After the event, there was an article featured in the Holt Community News.

I attended the Holt Hometown Days Festival. The Sheriff's Office offers a strong presence at the Hometown Days with the goal of providing a safe event for all. The Sheriff's Office set up a command station on site, which offered officer presence, as well as bicycle registration and child identification. Due to last year's elimination of 2 community police officer positions, I was the only available deputy to attend this event. I utilized the volunteer motor unit and explorer post to assist with both the parade and festival. With their assistance, we were happy to be able to provide the same quality service that the citizens expect.

I attended the Frank Street (Prescott Neighborhood) watch meeting. I discussed property crime prevention, suspicious activity, how to report crime and answered citizen questions. The meeting had an excellent turn-out and was a great opportunity for the neighbors to gather in the spirit of supporting a safe community to live in.

I resumed monthly management meetings with Windmill Park management. We discussed calls of service to the property and problem-solved many issues. Several no trespass letters were issued to problem people who are not registered residents of the park.

OTHER HIGHLIGHTS

I received a report of email fraud. A citizen responded to an email advertising a "Secret Shopper" employment opportunity & wired a large sum of money before discovering this was a scam. This investigation was turned over to the FBI and Postal Inspector.

DELHI CHARTER TOWNSHIP
Department of Community Development

August 2010 Activity Report

New Permits:

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits</u>	<u>Total Inspections</u>
Building	17	49	167
Electrical	7	26	25
Mechanical	8	34	61
Plumbing	0	9	17
Fire Inspections	N/A	N/A	59
Totals	32	118	329

Soil Erosion Permits & APA Projects:

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits/New Projects</u>	<u>Total Inspections</u>
Soil Erosion	2	11	9
Soil Erosion Waivers	1	3	11
APA Projects	2	2	5
Totals	5	16	25

New Code Enforcement Cases:

<u>Category</u>	<u>DDA Area Cases</u>	<u>Total Cases</u>
Building Maintenance	1	3
Fence Violation	0	1
Junk & Debris	3	9
Junk Vehicles	3	5
Miscellaneous	3	8
Noxious Weeds	7	32
Sidewalk Snow	0	0
Sign	5	6
Site Plan	0	0
Yard Parking	2	3
Improper Zoning Use	2	4
Totals	26	71
Total # of Inspections	116	

Rental Program Information:

Number of New Registered Rental Properties	5
Number of Rental Re-inspections	10
Number of Rental Investigations	2
Number of Rental Cycle Inspections	5

Civil Infraction/Abatement Information:

Abatement/Clean-ups	16
<i>Abatement/Clean-up Fees Issued (Year to date)</i>	\$13,584.72
Civil Infractions Issued	6
<i>Civil Infraction Fines Issued (Year to date)</i>	\$4,475.00

09/01/2010

DELHI CHARTER TOWNSHIP
Building Permit Details

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DDA? Permits

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
COMMERCIAL ALTERATION							
PB10-324	2111 AURELIUS ROAD	STRATHMAN, ROBERT J	REMOVING NON STRUCTURAL WALLS	\$1,000	\$50.00		
				\$1,000	\$50.00		1
COMMERCIAL MISCELLANEOUS							
PB10-326	4224 KELLER ROAD	MOORE TROSPER CONSTRUCTIO	CONSTRUCTING A STORAGE CANOPY	\$12,000	\$79.20	Y	
PB10-331	1957 CEDAR STREET	MARMIKE INVESTMENT COMPA	ERECT TENT FOR HOLT HOMETOWN FESTIVAL	\$0	\$50.00	Y	
PB10-353	2040 AURELIUS ROAD UNIT	BUDDIE'S PUB & GRILL	ERECT TENT FOR HOLT HOMETOWN FESTIVAL	\$0	\$50.00	Y	
				\$12,000	\$179.20		3
COMMERCIAL NEW STRUCTURE							
PB10-362	3800 FLYING	DTN PROPERTIES LLC	COMPLETING CONSTRUCTION ON AN EIGHT UNIT APARMENT BUILDING.	\$714,220	\$4,290.00	N	
				\$714,220	\$4,290.00		1
DECK							
PB10-325	3711 TRIANON TRAIL	KENNETH WAYNE INTVELD	INSTALLING 12' X 16' DECK	\$1,728	\$50.00		
PB10-339	2211 AUBURN AVENUE	MURTON, JASON CHANDLER	REPLACING EXISTING DECK OFF BACK OF HOUSE	\$400	\$50.00		
PB10-349	1849 TUPELO TRAIL	BAKER, OSCAR	INSTALLING DECK WITH SCREEN PORCH	\$5,049	\$50.00		
PB10-352	4552 WILCOX ROAD	JACK'S CUSTOM BUILDING & REM	INSTALLING DECK ON FRONT OF HOUSE	\$540	\$50.00		
PB10-363	3799 CALYPSO LANE	ZIEGER, JERRY AND MARY LOU	INSTALLING 12' X 20' DECK	\$2,160	\$50.00	Y	
				\$9,877	\$250.00		5
DEMOLITION							

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DELHI CHARTER TOWNSHIP
Building Permit Details

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DDA? Permits

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
PB10-328	3960 HEARTHSIDE	MILLER, CHRISOPHER D.	DEMOLISH AND FILL IN-GROUND POOL	\$0	\$50.00		
				\$0	\$50.00		1
FENCE							
PB10-319	1820 HOLLOWBROOK	POWELL, CLARK W.	INSTALLING 6 FOOT PRIVACY FENCE IN REAR YARD	\$0	\$50.00		
PB10-329	3960 HEARTHSIDE	MILLER, CHRISOPHER D.	REPLACING PORTIONS OF EXISTING FENCE	\$0	\$0.00		
PB10-340	4450 E NORWOOD	DENBY, BRANDON	INSTALLING FENCE IN REAR YARD	\$0	\$50.00	Y	
PB10-343	4736 WILCOX ROAD	HARTLEY, ROBERT F	INSTALLING 4' CHAIN LINK FENCE IN REAR YARD	\$0	\$50.00		
PB10-364	3701 W HARPER ROAD	EPPLE, WILLIAM	INSTALLING 3' FENCE IN FRONT YARD	\$0	\$50.00		
				\$0	\$200.00		5
POOL							
PB10-334	3815 ASHBROOK DRIVE	DONAHUE, TOM	INSTALLATION OF AN INGROUND POOL	\$35,000	\$50.00		
PB10-342	1368 DAYLILY	BOZUNG, VINCENT & LISA	INSTALLATION OF AN ABOVE GROUND POOL	\$0	\$50.00		
PB10-355	1615 HOLBROOK	PENFIELD, NAPOLEON	INSTALLATION OF AN ABOVE GROUND POOL	\$0	\$50.00	Y	
				\$35,000	\$150.00		3
RESIDENTIAL ADDITION							
PB10-335	3640 CREOLE WAY	KINGDOM HOMES INC	GARAGE ADDITION	\$5,544	\$50.00		
				\$5,544	\$50.00		1
RESIDENTIAL ALTERATION							
PB10-323	3980 HEARTHSIDE	GRANITE CONSTRUCTION	BASEMENT FINISH	\$4,000	\$50.00		

09/01/2010

DELHI CHARTER TOWNSHIP
Building Permit Details

of

DDA? Permits

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
PB10-333	4535 GARDEN GATE	DONALDSON, SARAH JO	<i>BASEMENT FINISH</i>	\$8,820	\$54.00		
PB10-337	3560 OBSERVATORY	ROBIADEK CONSTRUCTION	<i>BASEMENT FINISH</i>	\$15,840	\$96.00	N	
PB10-348	2541 SCHIPPELL	WASHBURN, NATHAN	<i>INSTALLING EGRESS WINDOW IN UNFINISHED BASEMENT WITH WINDOW WELL</i>	\$2,000	\$50.00	Y	
PB10-350	3934 CALYPSO LANE	CUSTOM BUILT INC.	<i>BASEMENT FINISH AND INSTALLING NEW EGRESS WINDOW WELL</i>	\$16,000	\$96.00	Y	
PB10-368	3909 MAYAPPLE LANE	VANPELT, DARRIN J	<i>BASEMENT FINISH</i>	\$23,000	\$138.00		
PB10-370	725 ONONDAGA ROAD	HOLT BUILDERS LLC	<i>RESIDENTIAL REMODEL</i>	\$30,650	\$186.00		
				\$100,310	\$670.00		7

RESIDENTIAL DWELLING/GARAGE

PB10-345	4812 HOLT ROAD	COUNTRY VIEW ESTATES LLC	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$0	\$50.00		
PB10-347	3641 FERNWOOD LANE	MAYBERRY HOMES, INC.	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$153,658	\$924.00	Y	
PB10-354	3589 CREOLE WAY	HDI BUILDERS	<i>CONSTRUCTING SINGLE FAMILY HOME</i>	\$334,729	\$2,010.00		
				\$488,387	\$2,984.00		3

RESIDENTIAL MISCELLANEOUS

PB10-327	1274 SUMAC LANE	GARN RESTORATION SERVICES IN	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00		
PB10-330	1902 ADELPHA AVENUE	GROSSMAN, JOHN M	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00		
PB10-332	1885 HOLLOWBROOK	GRAY, DENNIS	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00		
PB10-336	6162 MCCUE ROAD	DE NIKE ROOFING/EXTERIORS	<i>TEAR OFF AND RE-ROOF</i>	\$8,000	\$50.00		

09/01/2010

DELHI CHARTER TOWNSHIP
Building Permit Details

Page: 4
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 # of

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
PB10-338	4443 KELLER ROAD	OSBORN, VICKIE M	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
PB10-341	4348 KELLER ROAD	ANDERSON, DAN	TEAR OFF AND RE-ROOF	\$2,800	\$50.00	Y	
PB10-344	2223 AURELIUS ROAD	HANKS, STEVEN W	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-346	2057 THORBURN STREET	HANSON'S WINDOW AND CONST	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
PB10-351	2195 AURELIUS ROAD	JORDAN ROOFING	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-360	4231 WATSON AVENUE	ROBERTSON, KYLE	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
PB10-359	1589 GRAYFRIARS	JORDAN ROOFING	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-358	6300 MCCUE ROAD	HANSON'S WINDOW AND CONST	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-357	3556 DELL ROAD	HANSON'S WINDOW AND CONST	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-356	2361 ANCHOR COURT	MOREFIELD CONSTRUCTION	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-367	4239 WATSON AVENUE	SUNRISE CLEANING AND CONSTR	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
PB10-366	4821 TARTAN LANE	JOB, LYLE E & JEANNINE E	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-365	1950 HOLLOWBROOK	MOREFIELD CONSTRUCTION	TEAR OFF AND RE-ROOF	\$8,000	\$50.00		
PB10-369	4415 DECAMP STREET	KATZ ROOFING & SIDING INC	TEAR OFF AND RE-ROOF	\$8,000	\$50.00	Y	
				\$138,800	\$900.00		18

SIGN							
PS10-008	2400 CEDAR STREET	ALLIED ELECTRIC	INSTALLING 129.7 SQ FT OF SIGNS FOR NEW COMMERCIAL BUILDING - MCDONALDS	\$0	\$180.00	Y	

09/01/2010

DELHI CHARTER TOWNSHIP
Building Permit Details

of

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
				\$0	\$180.00		1

Totals:	\$1,505,138	\$9,953.20	49
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PerDateIssued Range from 08/01/2010 to 08/31/2010
And PerPermitType = Preman Home on Lot
Or PerPermitType = POOL
Or PerPermitType = SIGN
Or PerPermitType = DEMOLITION
Or PerPermitType = BUILDING

SUMMARY OF CONSTRUCTION VALUES

Year	2004		2005		2006		2007		2008		2009	
Type	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value
Commercial Addition, Alteration & Commercial Misc	36	\$ 2,780,266.00	21	\$ 2,834,122.00	32	\$ 1,895,384.00	49	\$ 9,353,080.00	30	\$ 2,830,791.00	29	\$ 1,215,220.00
Commercial New Structures	12	\$ 6,193,397.00	4	\$ 599,072.00	6	\$ 5,665,672.00	6	\$ 2,230,506.00	1	\$ 875,903.00	5	\$ 4,360,107.00
Deck, Fence, Pool, Residential Misc, Residential Storage/Garage, Demolition, Sign, Sign Business, Sign Grand Openings	243	\$ 744,334.33	260	\$ 1,221,543.00	249	\$ 681,722.00	255	\$ 834,376.00	165	\$ 1,118,676.00	487	\$ 3,105,297.00
Pre-Manufactured Home, Residential Condo w/Garage, Residential Dwelling, Residential Dwelling/Garage	280	\$ 29,204,352.00	214	\$ 33,037,054.00	122	\$ 20,311,984.00	58	\$ 8,856,775.00	27	\$ 5,189,435.00	22	\$ 3,861,101.00
Residential Addition, Residential Alteration	96	\$ 1,127,953.00	70	\$ 1,274,922.00	70	\$ 1,510,922.00	47	\$ 972,435.00	51	\$ 1,013,207.00	43	\$ 1,085,548.00
Residential Multiple Family	2	\$ 123,540.00	9	\$ 8,556,012.00	3	\$ 2,738,265.00	6	\$ 7,621,380.00	0	\$ -	0	\$ -

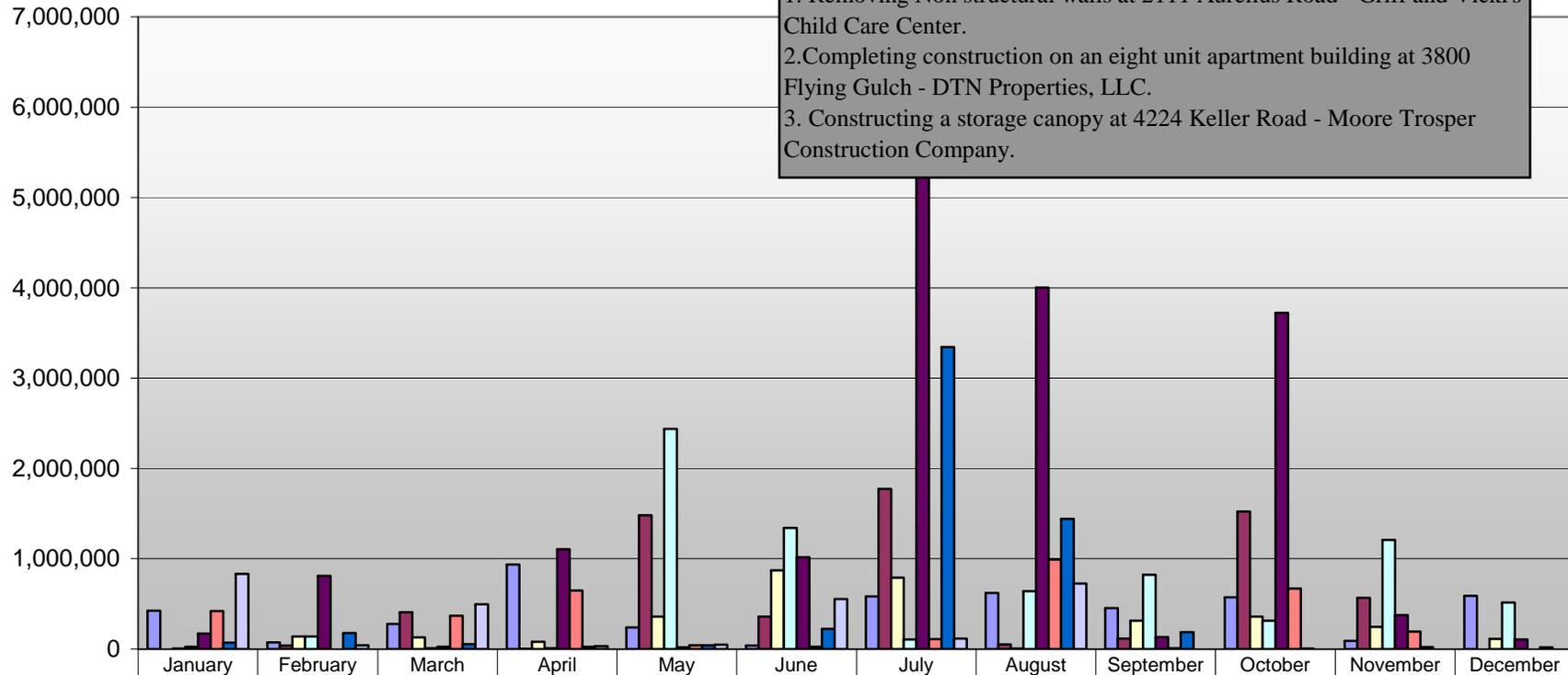
2010 Year to date Construction Values:

Commercial / Industrial:	\$ 2,853,142.00
Residential:	\$ 6,541,603.00
Total Single Family Homes:	22

Commercial/Industrial Building Permits

August 2010 Activity Includes:

1. Removing Non structural walls at 2111 Aurelius Road - Griff and Vicki's Child Care Center.
2. Completing construction on an eight unit apartment building at 3800 Flying Gulch - DTN Properties, LLC.
3. Constructing a storage canopy at 4224 Keller Road - Moore Trospen Construction Company.

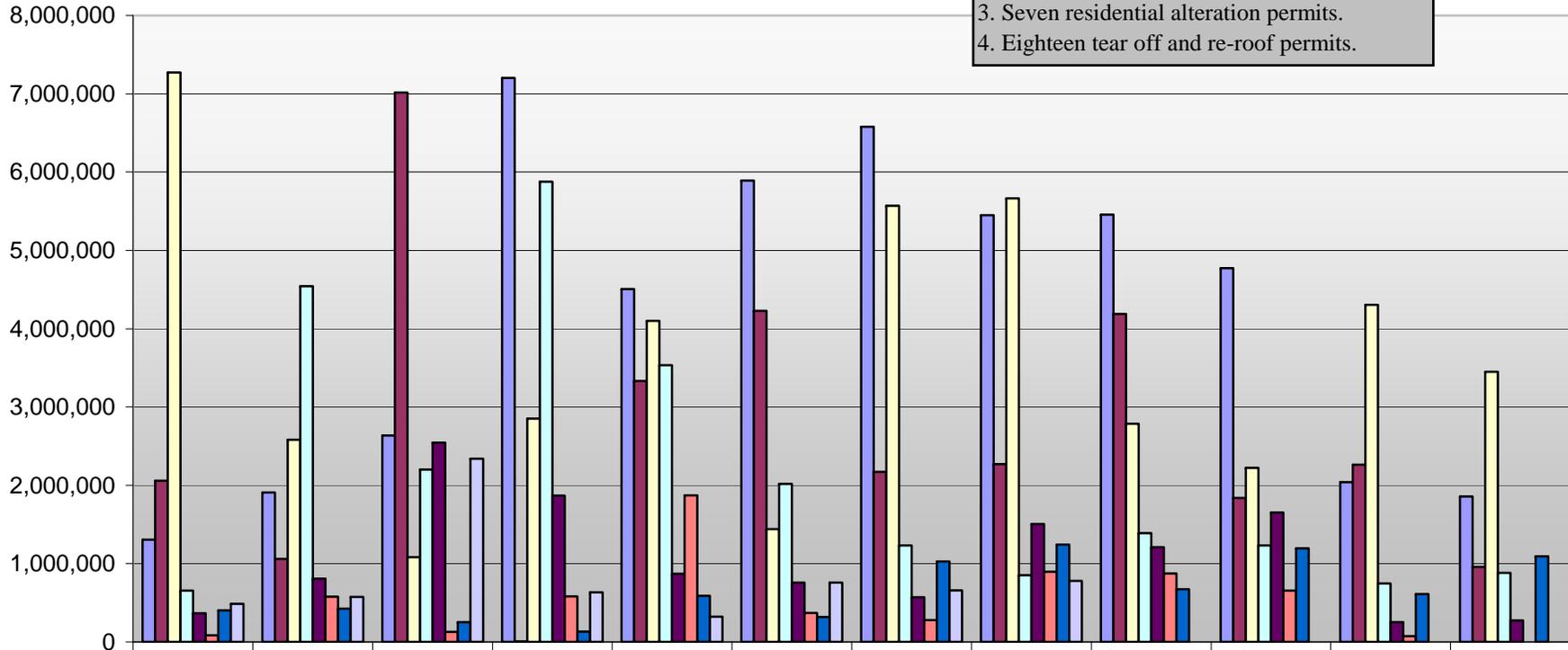


	January	February	March	April	May	June	July	August	September	October	November	December
2003	425,040	72,962	279,550	935,214	240,500	40,350	584,439	621,851	454,370	574,016	89,400	590,100
2004	0	40,000	409,002	4,000	1,480,444	359,950	1,773,063	52,425	115,160	1,522,191	566,020	1,000
2005	7,760	140,049	129,496	81,459	358,820	871,298	791,555	8,000	312,938	358,465	247,127	114,525
2006	27,000	138,900	9,000	9,540	2,438,077	1,341,443	106,100	641,986	821,772	313,363	1,209,475	513,940
2007	172,221	808,786	25,206	1,105,534	20,293	1,016,148	5,714,648	4,000,820	134,031	3,722,518	376,371	108,000
2008	421,042	0	370,000	647,000	41,000	25,000	110,000	990,923	9,500	670,442	195,000	0
2009	72,000	178,233	54,600	25,000	41,440	222,525	3,343,047	1,443,417	187,500	8,000	22,000	19,005
2010	834,198	40,992	496,441	32,997	50,000	553,319	117,975	727,220				

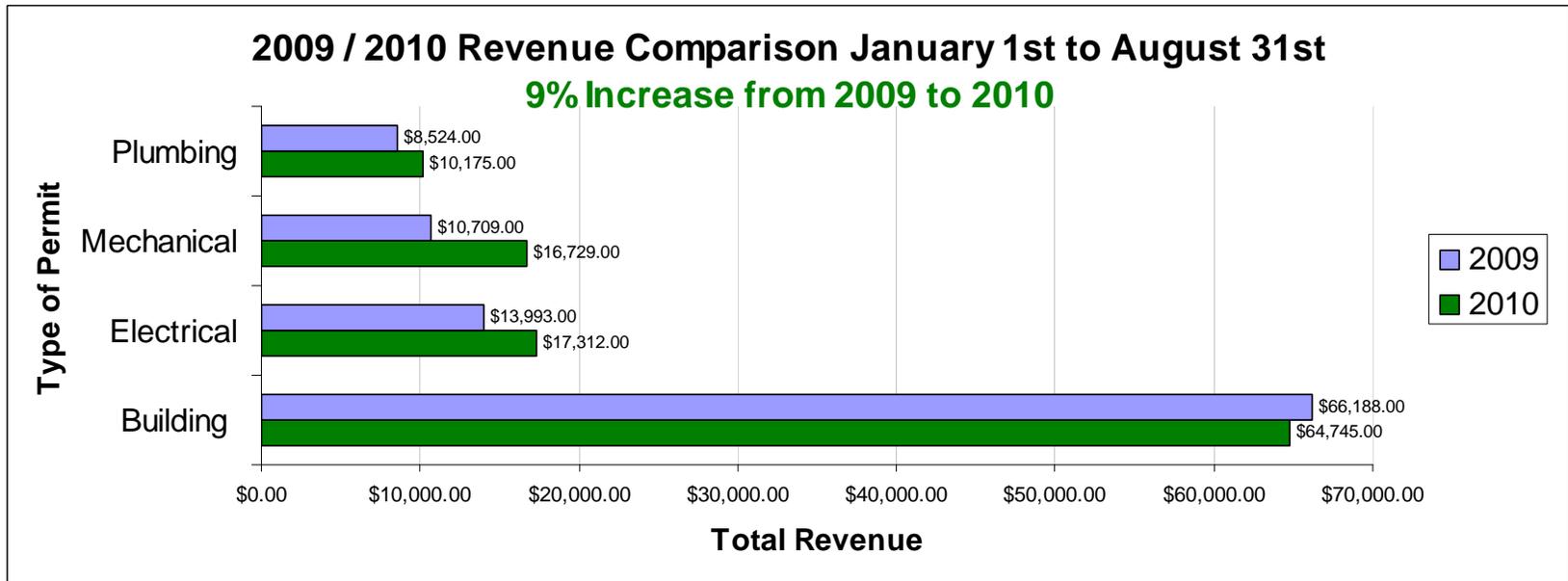
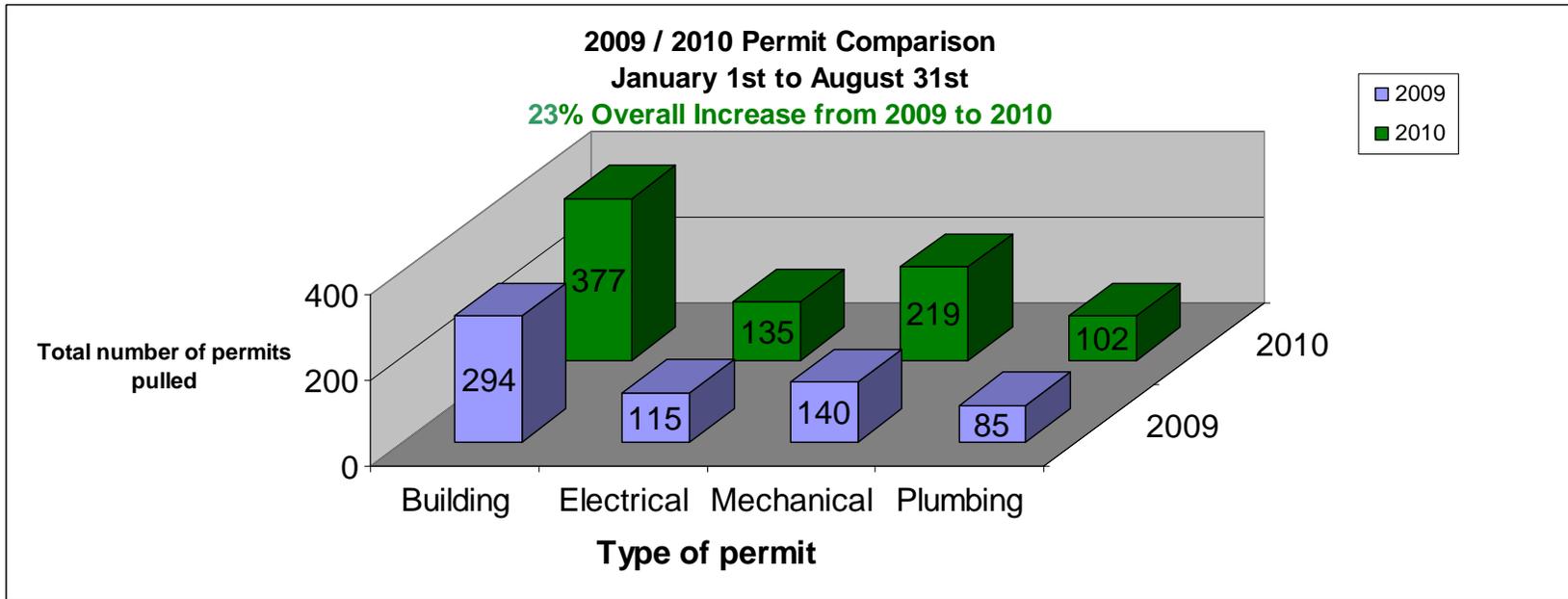
Residential Building Permits

August 2010 Activity Includes:

1. Two new residential dwelling permits.
2. One residential addition permit.
3. Seven residential alteration permits.
4. Eighteen tear off and re-roof permits.



	January	February	March	April	May	June	July	August	September	October	November	December
2003	1,303,222	1,907,265	2,634,726	7,202,298	4,506,568	5,890,225	6,577,503	5,449,464	5,455,775	4,772,708	2,040,811	1,856,139
2004	2,057,874	1,061,075	7,018,665	2,409	3,332,125	4,230,009	2,171,175	2,269,297	4,189,316	1,838,373	2,261,219	958,547
2005	7,272,620	2,580,999	1,080,570	2,848,833	4,100,194	1,438,787	5,569,135	5,666,330	2,785,505	2,223,344	4,305,671	3,448,286
2006	653,107	4,544,462	2,200,224	5,876,530	3,533,055	2,016,011	1,231,992	852,573	1,387,170	1,230,662	745,550	881,456
2007	366,901	807,589	2,542,647	1,865,777	870,683	755,569	571,666	1,504,157	1,209,407	1,651,929	251,475	274,952
2008	84,176	576,220	127,628	579,796	1,872,379	368,071	279,260	896,898	873,804	652,707	73,000	0
2009	401,319	425,655	252,651	130,696	589,254	319,608	1,028,683	1,240,799	674,200	1,194,808	611,112	1,094,312
2010	484,464	571,973	2,339,559	633,374	323,160	755,450	656,705	777,918				



DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: September 13, 2010

RE: Resolution No. 2010-013 – A Resolution to Establish Land Use Moratorium Regarding Commercial Medical Marihuana

Enclosed for your review and approval is Resolution No. 2010-013 regarding the establishment of a land use moratorium regarding commercial medical marihuana.

In 2008 Michigan voters overwhelmingly approved the Michigan Medical Marihuana Act. This Act permits qualifying patients and caregivers to legally cultivate, possess or use marihuana. However, the State of Michigan does not have adequate or comprehensive regulations, technical criteria, state requirements or safety and review procedures for determining appropriate site requirements for this land use.

Therefore, staff highly recommends the Board establish a land use moratorium for commercial medical marihuana until staff, working with the Planning Commission, can evaluate and adopt appropriate criteria for such use as an amendment to the existing Township Zoning Ordinance.

Recommended Motion:

To adopt Resolution No. 2010-013 to establish a land use moratorium regarding commercial medical marihuana.



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Tuesday, September 14, 2010

RE: Medical Marihuana Moratorium

Attached please find a draft resolution which would establish a 180 day moratorium on commercialized medical Marihuana land uses. As you know, in 2008 voters overwhelmingly approved the Michigan Medical Marihuana Act (MMMA). Although there are many components of the act and some grey areas which will only be clarified by future court cases, in very basic terms, the MMMA permits qualifying patients who register with the Michigan Department of Community Health to legally cultivate and possess up to 12 Marihuana plants and 2.5 ounces of useable Marihuana. The MMMA also permits individuals who are registered caregivers to assume up to 5 patients' possession and cultivation quantities. Caregivers are also permitted to assist qualifying patients with their use of Marihuana.

Many of the communities in our region, and across the State, have adopted moratorium's in order to give themselves a reasonable period of time to consider this new piece of legislation and its potential land use impacts on our community. The results of these deliberations have been quite varied. Although not a recommended approach at this point, some communities are taking the stance that marihuana is illegal under federal law and therefore a local law can not be less restrictive, regardless of the MMMA. Communities at the other end of the spectrum view the potential influx of dispensaries, compassion clubs, bakeries, etc. as a potential economic boom. However, the majority of communities are evaluating the potential land uses that are associated with the MMMA and determining if, how and where they can be appropriately accommodated in the community. I would suggest that Delhi Township should enact the proposed moratorium in order to provide us with the time to consider these topics and reach a conclusion that is appropriate for us. To be clear, this moratorium will apply only to related commercial activities and not affect the rights of individual under the Act. I would propose that this work be done by the Planning Commission (PC) and delivered as a recommendation to the Board via an ordinance amendment.

You'll notice that the attached resolution calls for a report by staff within 90 days. I don't know if the PC will be ready with a formal recommendation by that time, but it will provide an opportunity for me to report the findings at that point and brief the Board on the discussion which has occurred.

For informational purposes, I've attached a listing which was prepared by Mark Graham from Delta Township that provides a summary of what local communities are doing with regards to this matter (as of Aug. 17th). If you would like additional information or have any questions, please don't hesitate to ask. Otherwise, I respectfully request that you forward the attached, along with your concurrence, to the Township Board for their consideration and action at the September 21st meeting. Thank you.

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2010-013

**A RESOLUTION TO ESTABLISH LAND USE MORATORIUM
REGARDING COMMERCIAL MEDICAL MARIHUANA**

At a regular meeting of the Delhi Charter Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan 48842 on Tuesday, the 21st day of September, 2010, at 7:30 p.m.

PRESENT:

ABSENT:

The following Preamble and Resolution were offered by _____ and supported by _____:

WHEREAS, the Township expects to receive applications for land use approval for commercial medical marihuana-based entities; and

WHEREAS, adequate and comprehensive regulations taking into consideration siting requirements, impact on surrounding areas, technical criteria, state requirements, safety and review procedures do not presently exist;

NOW THEREFORE IT IS RESOLVED THAT:

1. The Township shall and does hereby establish a land use moratorium for a period of one hundred eighty (180) days from and after the date hereof for the purpose of evaluating and adopting criteria deemed necessary for the equitable and reasonable regulation of land uses pertaining to commercial medical marihuana-based entities and medical marihuana use, during which period no applications for such land use will be processed or granted.

2. The Director of Community Development or her designee shall report to the Township Board within ninety (90) days from the date hereof as to the progress of staff and the Planning Commission regarding the evaluation and adoption of such criteria as an amendment

to the existing Township Zoning Ordinance. If, upon hearing such report, the Township Board shall determine that additional time is required or is appropriate for such evaluation and adoption, the moratorium established hereunder may be extended for a reasonable period necessary for the adoption of an appropriate ordinance.

AYES:

NAYES:

ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 21st day of September, 2010.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of _____, 2010.

Evan Hope, Township Clerk

Lansing Area Municipalities that have Adopted or
are Considering Medical Marihuana Ordinances

September 13, 2010

City of Howell

Adopted a zoning ordinance amendment prohibiting uses that violate federal, state or local law.

City of Charlotte

Existing clause in their zoning ordinance prohibits uses that violate federal, state or local law.

City of Battle Creek

On July 6, 2010 the City Council passed a 6 month moratorium on medical marihuana operations to provide them time to determine how to regulate such establishments.

City of Grand Ledge

On May 24, 2010 the City Council passed a 120 day moratorium on medical marihuana operations to provide them time to determine how to regulate such establishments.

City of Eaton Rapids

In August 2010 the City Council passed a one year moratorium on medical marihuana operations. The law firm of Plunkett & Cooney is assisting the City of Eaton Rapids.

City of Laingsburg

City officials reviewing a second draft of zoning ordinance amendments which would permit caregivers only in commercial zoning districts.

City of Olivet

Working on the passage of a 6 month moratorium on medical marihuana operations to provide them time to determine how to regulate such establishments.

City of East Lansing

On August 18, 2010 the City Council adopted two ordinances. The first ordinance mandated an annual license for a primary caregiver operation (being 1 caregiver) as well as a dispensary which is two or more caregivers operating together to grow, store, or dispense marihuana. The second ordinance placed a 90 day moratorium on the issuance of any licenses.

City of Lansing

Proposed amendments to the Home Occupation regulations permitting one caregiver per dwelling unit and forbidding the growing/storage of marihuana within 1,000 ft. of a school. Compassion Centers, being a non-profit, members only establishment, would be allowed “by right” in commercial zoning districts with a 1,000 ft. setback from schools. The Lansing Planning Board held a public hearing on the proposed ordinance amendments on August 4th.

Delta Township

Adopted a six month moratorium on March 15, 2010. Adopted a second six month moratorium on September 7, 2010.

DeWitt Township

DeWitt Township has adopted a six month moratorium but a Medical Marihuana business was established on Old U.S. 27 prior to passage of the moratorium. The Township Board is considering proposed amendments to the Home Occupation regulations permitting one caregiver per dwelling unit and forbidding caregivers within 1,000 ft. of a church or school. Caregivers must register with the Police Department and identify their patients. Proposed zoning ordinance amendments would permit “growing operations”, being more than one caregiver, as a “Use Permitted by Right” in the Township’s industrial districts subject to 1,000 ft. spacing from a dwelling, church, school or other growing operation.

Windsor Township

Proposed Zoning Ordinance amendments nearly identical to DeWitt Township.

Bath Township

Proposed Zoning Ordinance amendments similar to DeWitt Township.

Clinton County

Public hearing scheduled before the County Board of Commissioners on September 9, 2010. The draft ordinance would limit medical marihuana use to qualifying patients and primary caregivers and prohibit dispensaries and grow facilities.

Shiawassee County

County officials are considering the adoption of a moratorium regarding medical marihuana facilities.

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 21, 2010**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, September 21, 2010 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor Stuart Goodrich, Treasurer Harry Ammon, Clerk Evan Hope, Trustees Derek Bajema, John Hayhoe, Jerry Ketchum, Roy Sweet

Members Absent: None

Others Present: John Elsinga, Township Manager
Nicole Wilson, Assessor
Sandra Diorka, Director of Public Services
Tracy Miller, Director of Community Development
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

COMMENTS FROM THE PUBLIC - None

2009 ANNUAL REPORT – ASSESSING DEPARTMENT

Nicole Wilson, Assessor, gave the 2009 Annual Assessing Department Report (ATTACHMENT I).

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of September 7, 2010
- B. Approval of Minutes – Regular Meeting of September 7, 2010
- C. Approval of Claims – September 7, 2010 (ATTACHMENT II)
- D. Approval of Payroll – September 16, 2010 (ATTACHMENT III)
- E. Set Delhi Township Halloween Trick-or-Treat Hours (ATTACHMENT IV)

**AMMON MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED WITH
ITEM C – APPROVAL OF CLAIMS-SEPTEMBER 7, 2010 REMOVED FROM THE
CONSENT AGENDA FOR DISCUSSION.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Bajema, Goodrich, Hayhoe, Hope, Ketchum

MOTION CARRIED

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 21, 2010**

NEW BUSINESS

RESOLUTION NO. 2010-013 – LAND USE MORATORIUM REGARDING COMMERCIAL MEDICAL MARIHUANA

The Board reviewed memorandums dated September 13, 2010 from Twp. Mgr. Elsinga and September 14, 2010 from Tracy Miller, Director of Community Development (ATTACHMENT V).

HAYHOE MOVED TO ADOPT RESOLUTION NO. 2010-013 TO ESTABLISH A LAND USE MORATORIUM REGARDING COMMERCIAL MEDICAL MARIHUANA.

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet

MOTION CARRIED

RESOLUTION NO. 2010-014 – RATIFYING THE 2010 DOWNTOWN DEVELOPMENT REFUNDING BONDS

The Board reviewed a memorandum dated September 14, 2010 from Twp. Mgr. Elsinga (ATTACHMENT VI).

SWEET MOVED TO ADOPT RESOLUTION NO. 2010-014 RATIFYING THE 2010 DOWNTOWN DEVELOPMENT REFUNDING BONDS AND AUTHORIZING THE TOWNSHIP SUPERVISOR, CLERK, TREASURER AND/OR MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS.

A Roll Call Vote was recorded as follows:

Ayes: Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet, Ammon

MOTION CARRIED

SPECIAL USE PERMIT 10-263 – TIM’S GARAGE – TIM STAWASZ – 2200 DEPOT STREET – TAX PARCEL #33-25-05-14-427-011 – OUTDOOR STORAGE

The Board reviewed a memorandum dated September 14, 2010 from Tracy Miller, Director of Community Development (ATTACHMENT VII).

BAJEMA MOVED TO ADOPT SPECIAL USE PERMIT NO. 10-263 FOR TIM’S GARAGE, TIM STAWASZ, 2200 DEPOT STREET, TAX PARCEL NUMBER 33-25-05-14-427-011, FOR OUTDOOR STORAGE, AS RECOMMENDED BY THE PLANNING COMMISSION AT THEIR SEPTEMBER 13, 2010 MEETING.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Sweet, Ammon, Bajema

MOTION CARRIED

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 21, 2010**

**ITEM REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION / ACTION –APPROVAL
OF CLAIMS-SEPTEMBER 7, 2010**

HOPE MOVED TO APPROVE THE CLAIMS OF SEPTEMBER 7, 2010.

Trustee Bajema questioned the cost of the “Friday Movies” funded by the DDA and asked if there were a way to host this or another similar function at a lower cost.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Bajema, Goodrich, Hayhoe, Hope, Ketchum

MOTION CARRIED

REPORTS

SUPERVISOR

Supervisor Stuart Goodrich invited the Board to the October 6, 2010 Fire Department Open House.

TREASURER

Treasurer Harry Ammon reported on the collection of the summer 2010 Property Taxes.

CLERK

Clerk Hope stated that the software that is currently being used enabling him to update the Township website is no longer available so he has been researching different companies that offer a more integrated software with updated technology as well as allowing other departments the opportunity to update their own web pages. Clerk Hope stated that he has found a company that could offer this service for \$1,500 a year. For an additional \$2,000, this company can redesign the Township website.

TOWNSHIP MANAGER

Twp. Mgr. Elsinga stated that the October 5, 2010 Committee of the Whole will begin at 6:00 p.m. to allow for time to further discuss the 2011 Budget.

Twp. Mgr. Elsinga reported on the Michigan Economic Development Association conference that he attended last week.

ADJOURNMENT

Meeting adjourned at 8:20 p.m.

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 21, 2010**

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

ASSESSING DEPARTMENT

2009 ANNUAL REPORT



ASSESSING DEPARTMENT STAFF

Nicole Wilson, Assessor
Hire Date 06/15/2009

Jim Munson, Property Appraiser
Hire Date 10/04/2005

Jeff Hanes, Property Appraiser
Hire Date 07/27/2009

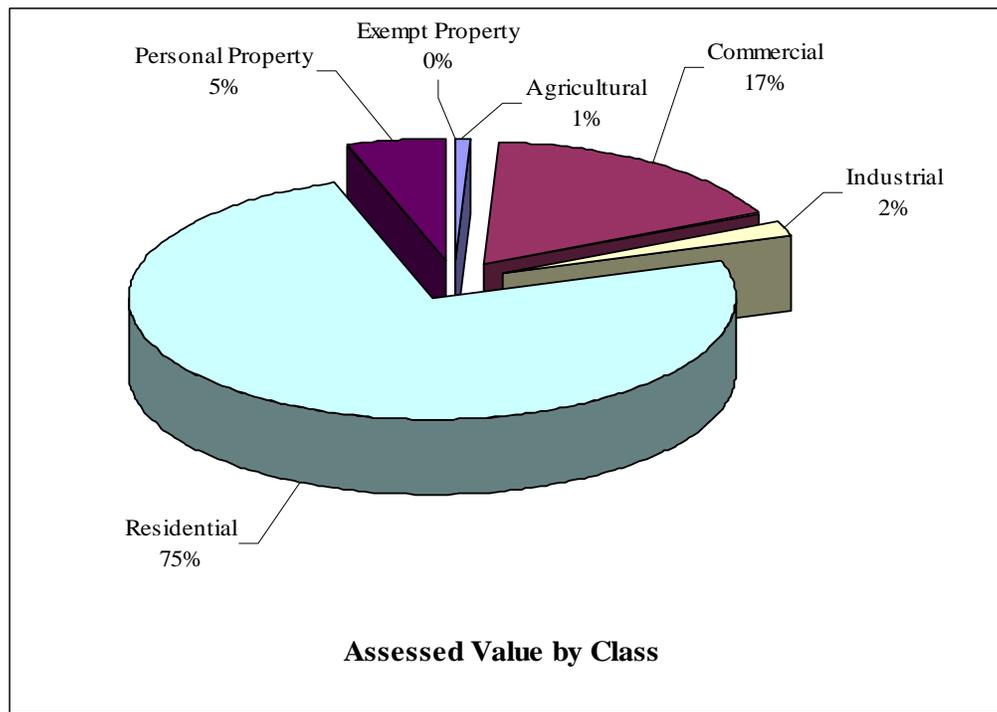
DEPARTMENT RESPONSIBILITIES AND ACTIVITIES

The Delhi Township Assessing Department is dedicated to the establishment of fair, accurate and equitable property assessments for township residents and businesses. Our department is committed to provide accurate property information to the various township departments, property owners, realtors, and private appraisers. Additionally, we are responsible for identifying the taxable status of each property within the township. Each year, we prepare and submit reports to the State and County in accordance with Michigan's General Property Tax law.

As of January 1, 2010, Delhi Township had a total of 9,501 real property and 746 personal property parcels. At present, the affects of the failing Michigan economy are affecting both the Township Assessed Value (50% True Cash Value) and Taxable Value (Value taxes are levied on). For the second year in a row; the Taxable Value has decreased significantly, and has diminished from just over \$784 million to slightly over \$737 million. However, despite these decreases Delhi Township remains the fourth largest jurisdiction in Ingham County.

ASSESSED AND TAXABLE VALUE BY CLASS

Property Class	Assessed Value	Taxable Value	No. of Parcels
Agricultural	8,066,800	2,575,559	59
Commercial	142,118,100	129,201,749	448
Industrial	16,332,600	15,211,328	84
Residential	624,099,950	592,190,424	8,842
Personal Property	45,226,200	45,226,200	712
Exempt Property	0	0	292
Total	835,843,650	784,405,260	10,437

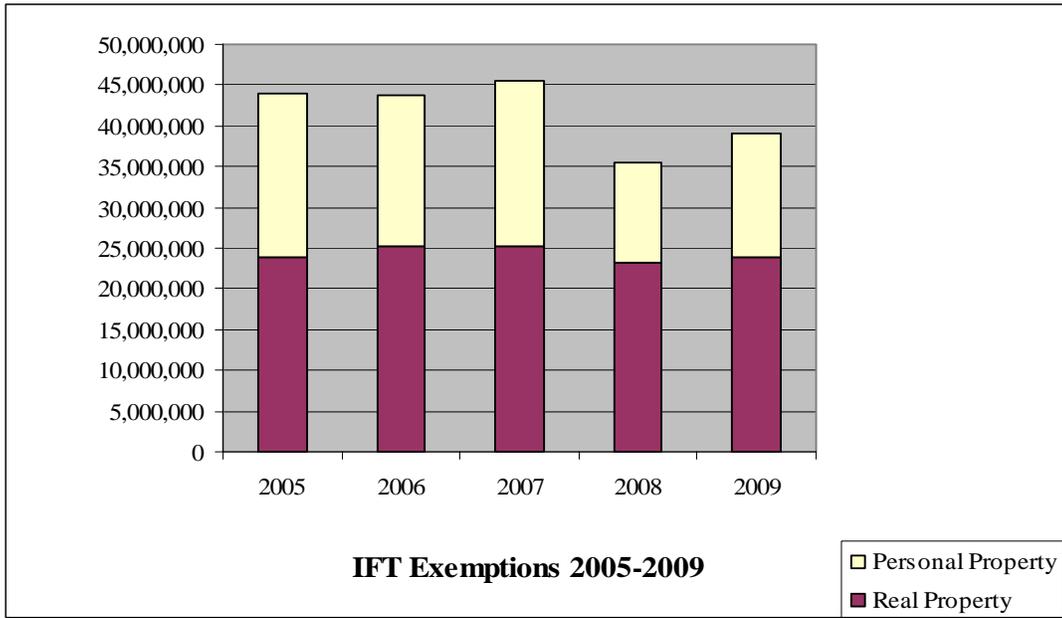


INDUSTRIAL FACILITIES TAX EXEMPTIONS (IFT)

Public Act 198 of 1974 allows local governments to grant a partial tax exemption to manufacturing businesses. This exemption allows any new industrial building or manufacturing process located in an industrial district to be taxed at roughly half the Millage rate. This abatement can be for either real or personal property, or for both, and can be granted for up to twelve years.

Delhi Township had 27 IFT accounts, which included real and personal property tax exemptions for 14 businesses.

Year	Real Property	Personal Property	Assessed Value Total	No. of Parcels
2005	23,874,100	20,015,700	43,889,800	16
2006	25,120,550	18,617,100	43,737,650	21
2007	25,274,700	20,182,400	45,457,100	23
2008	23,188,050	12,382,050	35,570,100	24
2009	23,824,200	15,238,900	39,063,100	27

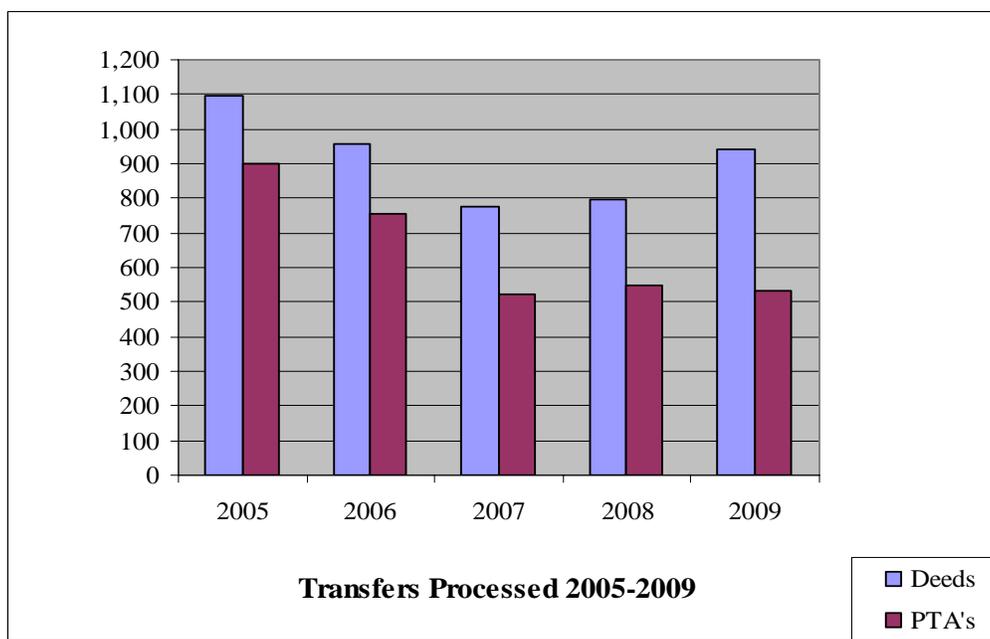


Property Transfers

Property Transfer Affidavits – A property transfer affidavit is required to be filed for all properties transferred within the State of Michigan. The purpose of this document is to assist the Assessor’s office with determining how much, if at all, a property’s taxable value should “uncap” for the following year. Not all transfers come with a transfer affidavit, therefore, deeds are also used to post the transfer of the property and subsequently determine the percent transferred for uncapping.

Deeds – Generally, when a property is transferred, a deed is recorded with the County Register of Deeds office, then, the Register of Deeds forwards a copy to the local Assessor’s Office. The deed provides valuable data such as ownership information and the mailing address along with the sales price for the property transferred. It should be noted that a transfer of ownership does not necessarily occur with every deed.

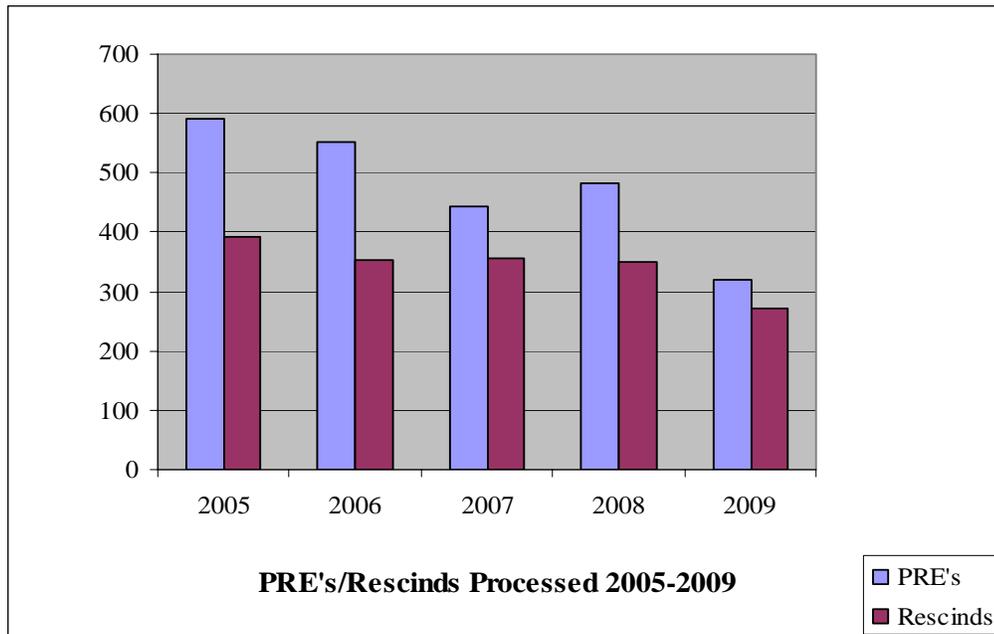
Year	Deeds	Property Transfer Affidavits	Total
2005	1,095	899	1,994
2006	959	756	1,715
2007	778	524	1,302
2008	795	548	1,343
2009	939	533	1,472



PRINCIPAL RESIDENCE EXEMPTIONS/RECISSIONS (HOMESTEADS)

Property owners who own and occupy their homes as their primary residence can apply for an exemption from the school operating tax. A Principal Residence Exemption Affidavit (PRE-formally known as Homestead) must be filed in order to receive this exemption. Property owners are allowed only one Principal Residence Exemption. Upon transfer of a property, our office generally receives both the new owner’s exemption request and the previous owners request to rescind the exemption on the home. New construction of homes in the Township along with a change in occupancy of a house can cause a difference in the number of principal residence exemptions and requests to rescind filed.

Year	PRE's	Request to Rescind PRE's	Total No. Processed
2005	592	393	985
2006	553	354	907
2007	443	355	798
2008	483	351	834
2009	320	272	592

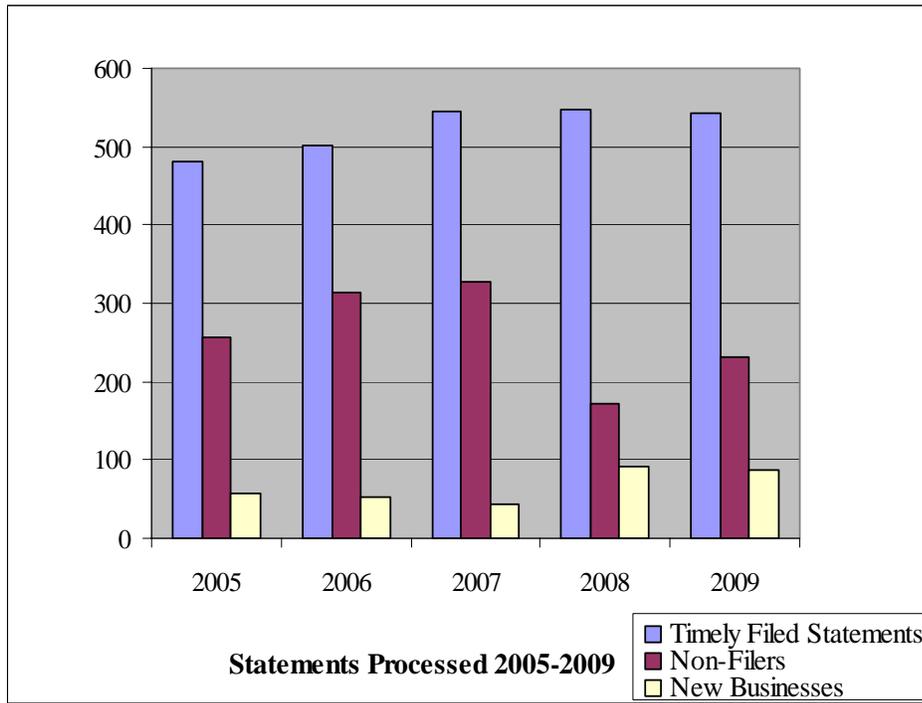


PERSONAL PROPERTY STATEMENTS

All businesses located in the State of Michigan are required to file a personal property statement with their local taxing jurisdiction. Assessable personal property includes such things as: furniture and fixtures; machinery and equipment; rental videotapes and games; electronic, video and testing equipment; consumer coin operated equipment; and computer equipment. Special tooling, art work, law book libraries, and certain leasehold improvements can also be categorized as personal property.

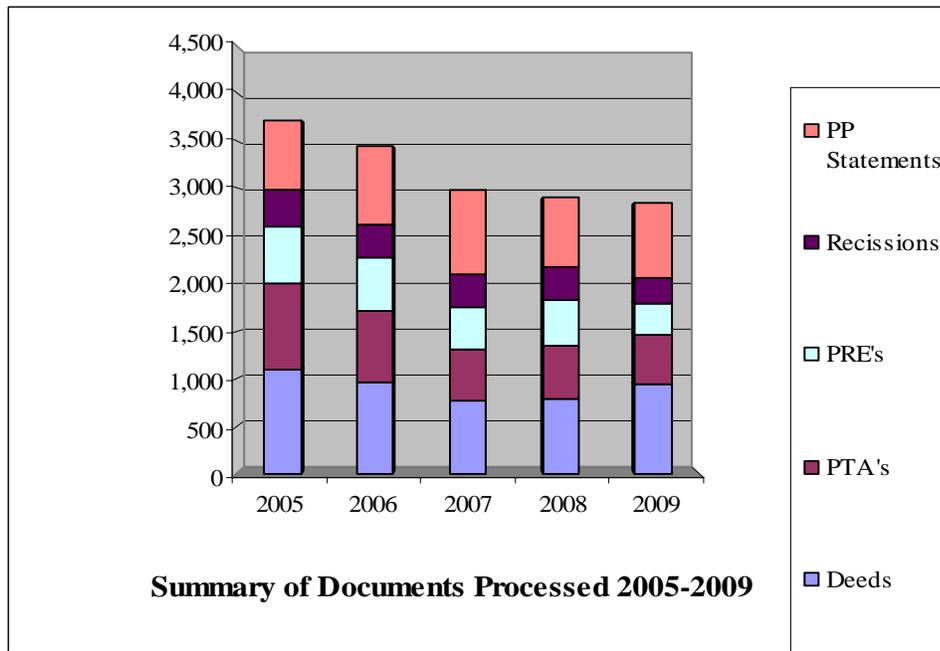
For the 2009 assessment roll, 774 personal property statements were processed which included 87 new businesses. Please refer to the Addendum for a listing of new parcel numbers, which informs the reader of who the new account belongs to and the situs address of the personal property.

Year	No. of New Businesses	Timely Filed Statements Processed	Stmt. Not Filed- Estimated or Terminated Accounts	Total No. Processed
2005	58	482	257	739
2006	52	501	313	814
2007	43	545	328	873
2008	91	547	172	719
2009	87	542	232	774



SUMMARY OF DOCUMENTS PROCESSED

Year	2005	2006	2007	2008	2009
Deeds	1,095	959	778	795	939
PTA's	899	756	524	548	533
PRE's (Homesteads)	592	553	443	483	320
Recessions	393	354	355	351	272
PP Statements	739	814	873	719	774
Totals	3,718	3,436	2,973	2,896	2,838



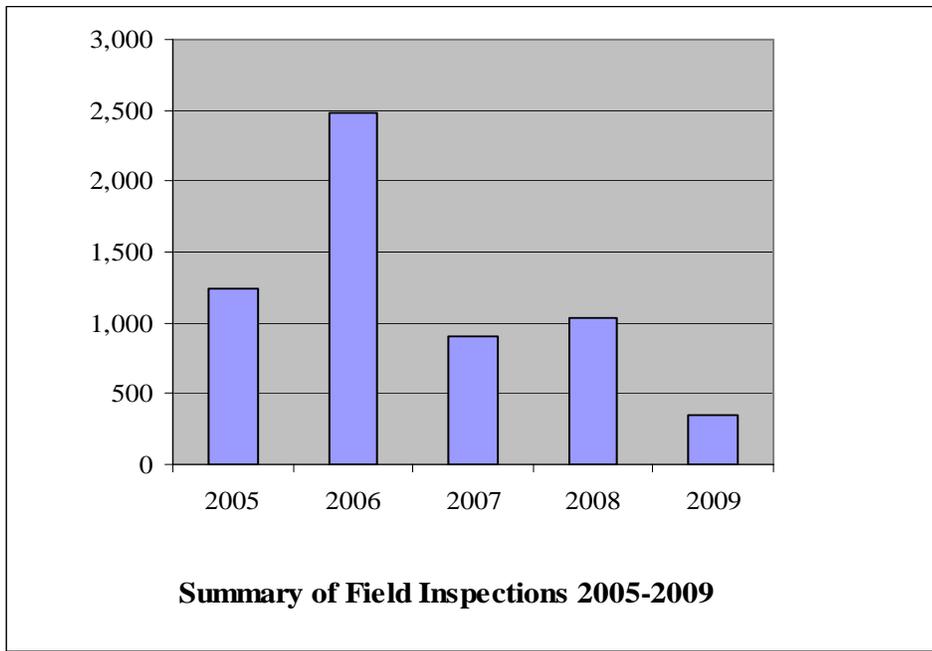
FIELD INSPECTIONS

Inspection of parcels in the Township is an ongoing process from year to year. Each building on a property is measured and all information is verified for accuracy. The State Tax commission recommends that all property be visited once every five years. In keeping with that recommendation, several plats and condominiums, as well as several Metes & Bounds (acreage) properties were reinspected.

The actual number of inspections has varied from year to year. Changes in staffing levels and the amount of time devoted to the staff's professional development have greatly affected the amount of inspections and the length of time it has taken to undergo the current re-appraisal of the Township.

Year	2005	2006	2007	2008	2009
Agricultural	1	0	20	5	1
Commercial	31	29	30	19	310
Industrial	1	0	1	1	33
Residential	1,209	2,456	825	997	0
Exempt	N/A	N/A	23	13	0
Total	1,242	2,485	899	1,035	344

*2009 See note below under Permit Inspections

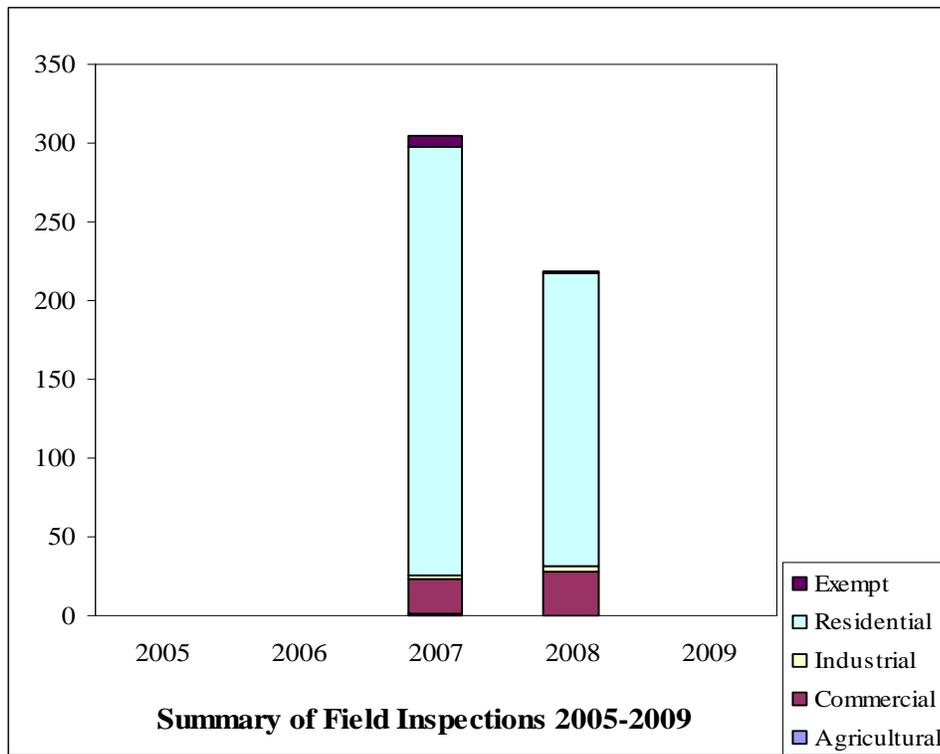


PERMIT INSPECTIONS

Generally speaking, any time there is new construction, a structural change, or replacement of a major component of a building, plumbing, mechanical or electrical system, a permit must be obtained.

The Assessing Department inspects these permits, updates the property information and determines if these changes affect the value of the property as well. Unfortunately for 2009 field and permit inspections were not noted correctly throughout the year and a proper count cannot be accounted for.

Year	2005	2006	2007	2008	2009
Agricultural	0	0	1	0	N/A
Commercial	0	0	22	28	N/A
Industrial	0	0	3	3	N/A
Residential	0	0	272	186	N/A
Exempt	0	0	7	2	N/A
Totals	0	0	305	219	N/A



LAND DIVISION/ COMBINATIONS

The Community Development Department is now responsible for the initial work up of all land divisions and combination requests in the Township. However, prior to August 2008 the Assessing Department processed all requests for these types of transactions.

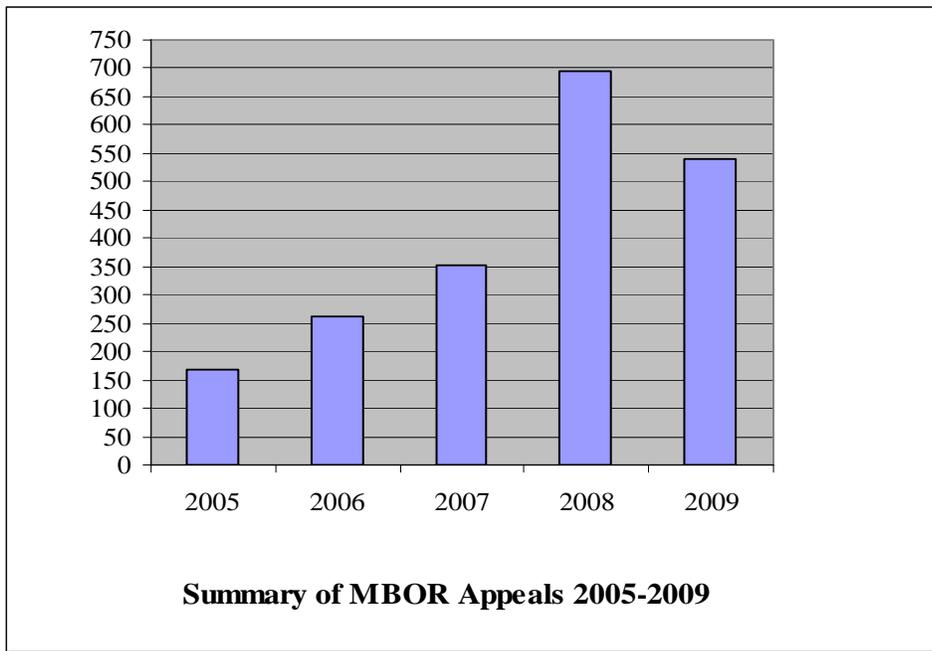
A proposed land division/combination is also reviewed by the Manager, Assessing Department, and the Treasurer's office. Once Township approval is granted, the information is then forwarded to County Tax Mapping to obtain new parcel numbers. After the new parcel numbers are assigned, the Assessing Department will then perform the division/combination on the assessment roll for the upcoming tax year.

Year	Applications Processed	New Parcels Created	New Plats or Condos	Plat or Condo Parcels Created	Total Parcels Created
2005	17	33	11	331	364
2006	12	19	6	141	160
2007	19	18	9	142	160
2008	11	18	0	32	50
2009	8	11	2	70	81

MARCH BOARD OF REVIEW

After property owners receive their assessment notices, they have the opportunity to protest their assessment during the March Board of Review. A total of 541 real and personal property accounts were appealed in 2009 representing a decrease of 153 parcels from 2008.

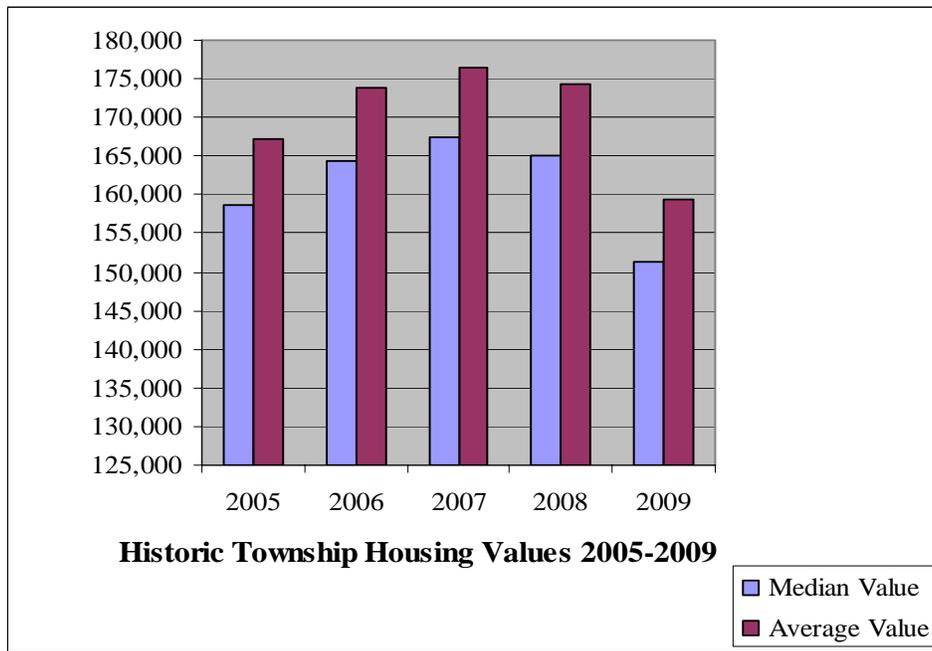
Year	2005	2006	2007	2008	2009
Appeals	169	262	352	694	541



HISTORIC TOWNSHIP HOUSING VALUES

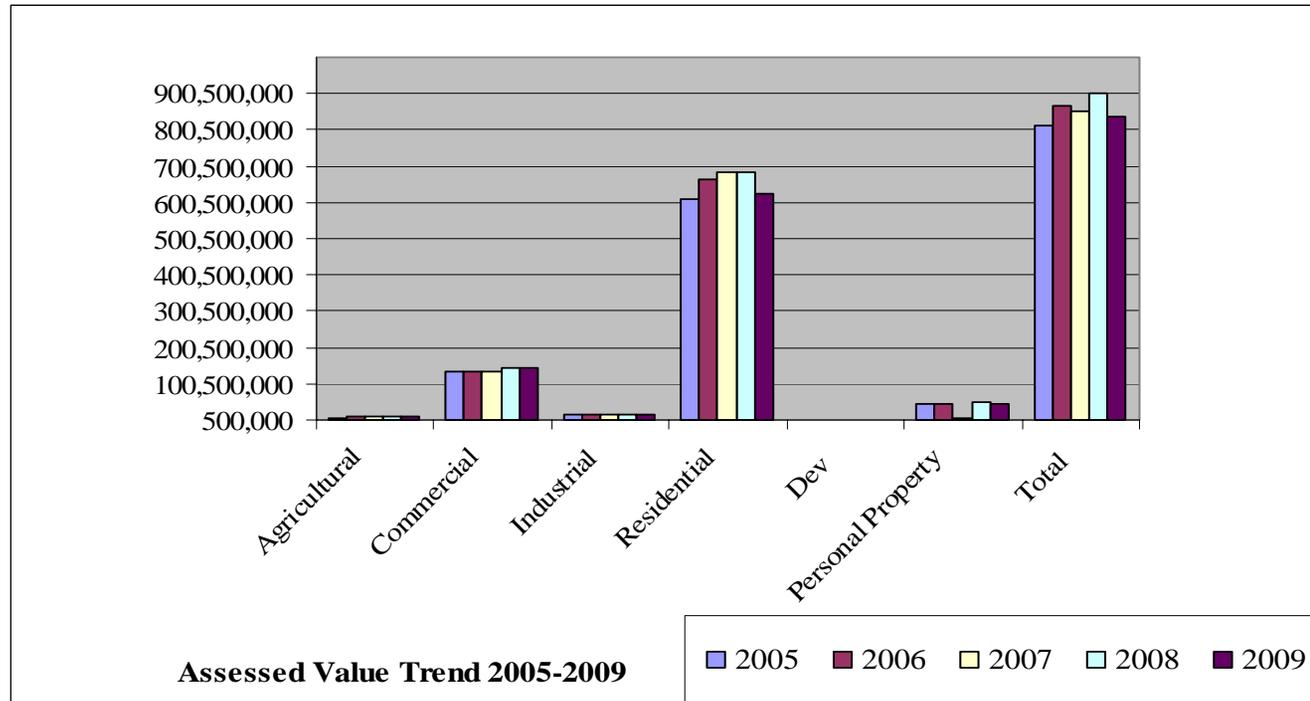
The residential class accounts for over three-quarters of the Township's taxable value. Over the past few years both the average and median values of residential properties in the Township have decreased. In 2009, the average residential value of \$159,416 was an 8.0+/- % decrease from the previous year.

Year	True Cash Value		Median Value	Average Value	+/- in Average Value
	Low	High			
2005	43,200	917,000	158,600	167,100	-
2006	44,400	917,000	164,400	173,900	1.04
2007	44,400	917,000	167,400	176,500	1.01
2008	49,200	917,000	165,000	174,208	0.99
2009	44,800	852,800	151,400	159,416	0.92



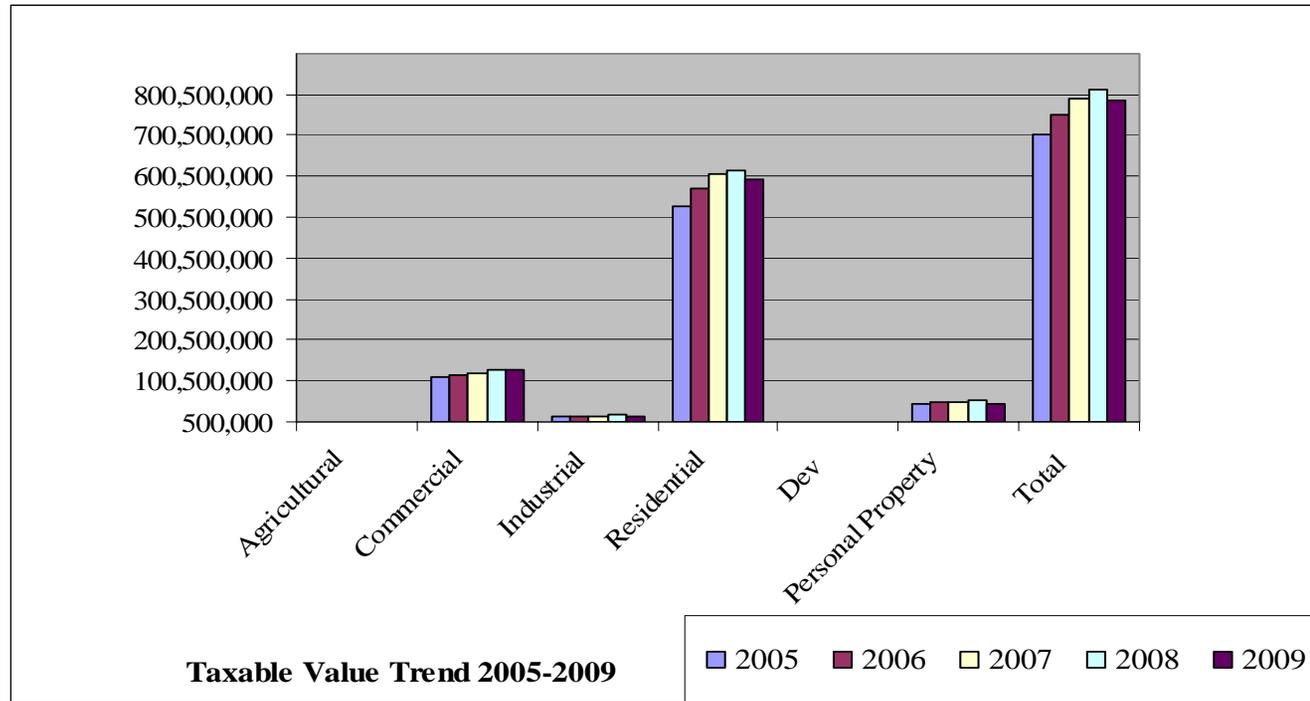
ASSESSED VALUE TREND

Year	Agricultural	Commercial	Industrial	Residential	Dev	Personal Property	Total
2005	7,876,600	131,772,900	16,643,300	609,828,750	0	45,210,400	811,331,950
2006	8,556,100	134,129,300	16,330,850	661,917,750	0	46,827,750	867,761,750
2007	8,574,050	136,453,250	15,256,000	683,264,230	0	6,577,255	850,124,785
2008	8,162,400	143,297,400	17,121,350	682,337,550	0	52,132,300	903,051,000
2009	8,066,800	142,118,100	16,332,600	624,099,950	0	45,226,200	835,843,650



TAXABLE VALUE TREND

Year	Agricultural	Commercial	Industrial	Residential	Dev	Personal Property	Total
2005	2,590,787	111,556,779	15,460,638	525,702,625	0	45,210,400	700,521,229
2006	2,218,367	114,964,632	15,051,118	572,239,358	0	46,827,750	751,301,225
2007	2,468,072	121,108,641	14,121,340	606,104,452	0	46,577,255	790,379,760
2008	2,514,938	126,663,528	16,032,179	615,416,841	0	52,132,300	812,759,786
2009	2,575,559	129,201,749	15,211,328	592,190,424	0	45,226,200	784,405,260

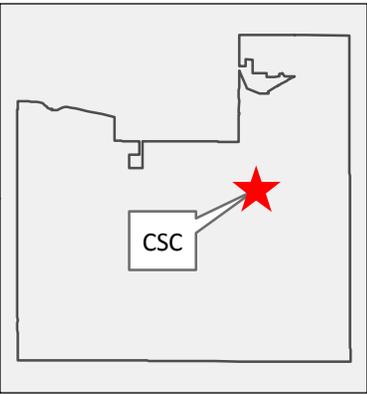
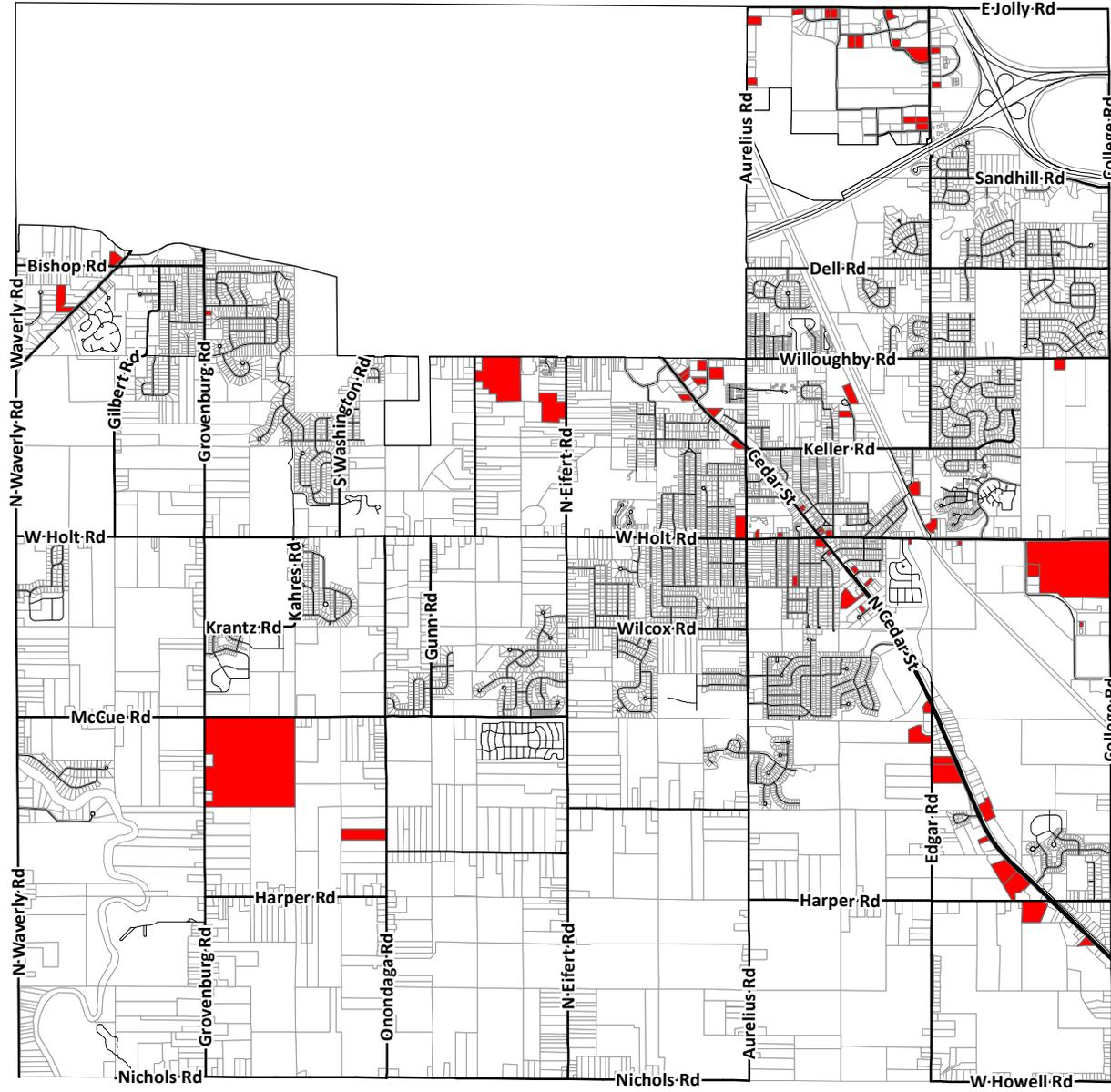


TOP 10 TAXPAYERS SORTED BY ASSESSED VALUE TOTAL

as of 12/31/2009

Name	Type of Business	# Parcel(s)	SEV	TV	# Parcels(s)	IFT SEV	IFT TV	Total SEV	Total TV
RSDC of Michigan	Automotive	2	1,732,000	1,732,000	2	25,625,100	25,625,100	27,357,100	27,357,100
Consumers Energy Company	Utilities	25	10,855,900	10,802,889				10,855,900	10,802,889
Woodland Lakes Investment Group LLC	Apartments	1	7,151,900	7,151,900				7,151,900	7,151,900
Dart Container Corp	Food Service Products, Various Blgs w/Tenants	23	5,608,900	5,331,671	2	1,184,900	1,184,900	6,793,800	6,516,571
MPT Lansing LLC	Automotive	1	11,300	11,300	4	5,413,700	5,413,700	5,425,000	5,425,000
Theroux Development Co	Mobile Home Park/Homes	7	5,032,800	3,623,208				5,032,800	3,623,208
Bondarenko Ltd LLC	Cricket Ridge Condos	30	4,871,500	4,265,076				4,871,500	4,265,076
Parker Hannifin Corp	Manufacturing	2	4,515,000	4,515,000				4,515,000	4,515,000
Stealth Medical Technologies	Exotic Alloy Orthopedic Implant Industry	1	3,468,600	3,468,600	1	94,900	94,900	3,563,500	3,563,500
Aspen Lakes Estates II LLC	Apartments	1	3,455,700	3,455,700				3,455,700	3,455,700

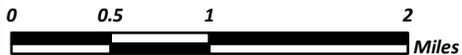
2009 New Personal Property Accts.



Legend

- Roads
- Personal Property
- Parcels

1 inch = 5,091.7 feet



This map is intended for use as generalized township wide planning and there are no warranties that accompany this product. The Township recommends users of this map to confirm the data used in this map by visual inspection of the geographic area. The township is not liable for decisions made with the use of this product.

Map Source: Delhi Charter Township
Map Printed: September 15, 2010



Notes:

PERSONAL PROP #	SITE (LAND) PARCEL #	OWNER NAME	SITE ADDRESS
33-25-05-90-939-001	33-25-05-15-202-025	COMPUTER DATA RECOVERY INC	4625 WILLOUGHBY ROAD STE 5
33-25-05-90-939-002	33-25-05-15-279-018	AUTO TECH	2237 AURELIUS ROAD
33-25-05-90-939-003	33-25-05-15-126-010	SPANKY CLEAN LAUNDRY	2495 CEDAR STREET STE 11B
33-25-05-90-939-004	33-25-05-13-351-014	CEDAR STREET PROPERTIES	4025 HOLT ROAD D
33-25-05-90-939-005	33-25-05-14-478-003	M & Q TRANSPORT	2070 DEPOT STREET
33-25-05-90-939-007	33-25-05-23-226-004	CHU'S PEARLS	4061 HOLT ROAD
33-25-05-90-939-008	33-25-05-15-201-005	T N T POOLS	2415 CEDAR STREET
33-25-05-90-939-009	33-25-05-24-200-006	MID MICHIGAN TAX	1778 HOLLOWAY DRIVE
33-25-05-90-939-010	33-25-05-25-376-009	JOHN E GREEN COMPANY	1125 N CEDAR ROAD
33-25-05-90-939-011	33-25-05-23-251-030	P S I SERVICES	4202 CHARLAR DRIVE STE 1
33-25-05-90-939-012	33-25-05-14-353-017	SONSHINE CHILD CARE	4410 HOLT ROAD
33-25-05-90-939-013	33-25-05-02-127-008	NATHAN DAY DMD	2500 E JOLLY ROAD
33-25-05-90-939-014	33-25-05-14-251-005	SWIKMOS SNAKES	3186 PINE TREE ROAD STE D
33-25-05-90-939-015	33-25-05-23-135-009	P & S SHOE REPAIR	1967 CEDAR STREET
33-25-05-90-939-016	33-25-05-02-401-003	CAPITAL CHEER ALLSTARS	3125 PINE TREE ROAD STE B
33-25-05-90-939-017	33-25-05-23-206-002	HALLER'S PLUMBING INC	1904 CEDAR STREET
33-25-05-90-939-018	33-25-05-15-277-024	TIM HORTONS	2350 CEDAR STREET
33-25-05-90-939-019	33-25-05-13-200-009	STONECIRCLE BAKEHOUSE	3647 WILLOUGHBY ROAD
33-25-05-90-939-020	33-25-05-14-382-003	BIGGBY COFFEE	2006 CEDAR STREET
33-25-05-90-939-021	33-25-05-14-382-001	JORDAN ROOFING	2018 CEDAR STREET STE B-2
33-25-05-90-939-022	33-25-05-14-382-001	THE DROP SHOP	2018 CEDAR STREET STE B-1
33-25-05-90-939-023	33-25-05-14-382-001	BARK AVENUE PET BOUTIQUE & SPAW	2018 CEDAR STREET STE A
33-25-05-90-939-024	33-25-05-14-382-001	MULLEYS CONSTRUCTION	2018 CEDAR STREET STE B-1
33-25-05-90-939-025	33-25-05-25-304-003	PROGRESSIVE DRYWALL SERVICES	1185 N CEDAR ROAD
33-25-05-90-939-026	33-25-05-25-304-003	ELIAS AUTO SALES	1185 N CEDAR ROAD
33-25-05-90-939-027	33-25-05-25-176-007	R & D AUTO SERVICE	1250 N CEDAR ROAD
33-25-05-90-939-029	33-25-05-02-200-036	LEGAL SERVICES OF MID MICHIGAN	3490 BELLE CHASE WAY STE 50
33-25-05-90-939-030	33-25-05-02-200-036	VELOCITY	3490 BELLE CHASE WAY STE 150
33-25-05-90-939-031	33-25-05-02-200-036	FARMERS INSURANCE COMPANY	3490 BELLE CHASE WAY STE 55
33-25-05-90-939-032	33-25-05-02-200-036	FARMERS INSURANCE COMPANY	3490 BELLE CHASE WAY STE 55
33-25-05-90-939-034	33-25-05-23-208-012	TACOS E MAS	1850 CEDAR STREET
33-25-05-90-939-035	33-25-05-36-201-001	S & J TRUCKING	991 N CEDAR ROAD
33-25-05-90-939-036	33-25-05-02-100-008	THE PROPANE STORE	5601 AURELIUS ROAD
33-25-05-90-939-037	33-25-05-02-100-005	SATECOM SPARTA OF MICHIGAN INC	5127 AURELIUS ROAD STE B
33-25-05-90-939-038	33-25-05-15-202-019	ALLEGRA DANCE WEAR	2458 CEDAR STREET
33-25-05-90-939-039	33-25-05-15-202-006	HDD INTERIOR DESIGN SERVICES	2460 CEDAR STREET
33-25-05-90-939-040	33-25-05-15-202-006	VERIZON WIRELESS	2460 CEDAR STREET STE 1A
33-25-05-90-939-041	33-25-05-15-202-029	DIRECT RECYCLE.COM	2385 DELHI COMMERCE DRIVE STE 6
33-25-05-90-939-042	33-25-05-15-226-026	POLARIS HOME FUNDING	2450 DELHI COMMERCE DRIVE STE 16

PERSONAL PROP #	SITE (LAND) PARCEL #	OWNER NAME	SITE ADDRESS
33-25-05-90-939-043	33-25-05-15-226-026	QUEST DIAGNOSTICS	2450 DELHI COMMERCE DRIVE HEU
33-25-05-90-939-044	33-25-05-16-276-016	TWO GUYS AND A WRENCH	2373 EIFERT ROAD
33-25-05-90-939-045	33-25-05-24-276-002	STRATEGIC BREAKTHROUGHS	1798 HOLLOWAY DRIVE
33-25-05-90-939-046	33-25-05-24-100-014	CLARK ROAD TRANSPORT	3927 HOLT ROAD
33-25-05-90-939-047	33-25-05-02-126-007	METRO PCS	2181 WEST BOULEVARD
33-25-05-90-939-049	33-25-05-23-251-011	DART CONTAINER CORP	1845 CEDAR STREET BLDG D
33-25-05-90-939-052	33-25-05-02-200-012	JOHN DEERE LANDSCAPES	4215 LEGACY PARKWAY
33-25-05-90-939-053	33-25-05-02-401-002	WORK SQUARED	3135 PINE TREE ROAD STE A
33-25-05-90-939-054	33-25-05-01-100-014	GILCO TELE SERVICES	3400 PINE TREE ROAD STE 106
33-25-05-90-939-055	33-25-05-01-100-014	CAMBRIDGE MARKETING	3400 PINE TREE ROAD STE 105
33-25-05-90-939-056	33-25-05-01-100-014	SAFE DEVELOPMENT	3400 PINE TREE ROAD STE 105
33-25-05-90-939-057	33-25-05-02-401-005	AUTO ID RESEARCH & TESTING CENTER	3130 SOVEREIGN DRIVE STE D
33-25-05-90-939-058	33-25-05-36-226-006	LIBERTY SOUTH COUNTRY STORE	891 N CEDAR ROAD
33-25-05-90-939-059	33-25-05-02-200-019	PARISH CORPORATION	4225 LEGACY PARKWAY EQPMT
33-25-05-90-939-060	33-25-05-13-326-001	LONG BROTHERS	3701 FLYING GULCH DRIVE EQPMT
33-25-05-90-939-061		UNDERGROUND SPECIALTIES	SOVEREIGN DRIVE EQPMT
33-25-05-90-939-062	33-25-05-24-200-018	OCE IMAGISTICS INC	3440 DUNCKEL ROAD
33-25-05-90-939-063	33-25-05-15-279-014	MOBILE MINI INC	2263 CEDAR STREET
33-25-05-90-939-064	33-25-05-14-353-023	HP FINANCIAL SERVICES	4488 HOLT ROAD
33-25-05-90-939-065	33-25-05-25-151-001	US BANCORP EQUIPMENT FINANCE GROUF	1355 N CEDAR ROAD
33-25-05-90-939-066	33-25-05-25-376-013	BANC OF AMERICA LEASING & CAPITAL	5300 AURELIUS ROAD LESSOR
33-25-05-90-939-067	33-25-05-07-251-009	NUC02 SUPPLY LLC	2765 EATON RAPIDS ROAD
33-25-05-90-939-068	33-25-05-15-482-014	GECF LOAN LEASE HOLDING INC	2021 AURELIUS ROAD LESSOR
33-25-05-90-939-069	33-25-05-26-200-011	GE CAPITAL INFORMATION TECH	1445 N EDGAR ROAD LESSOR
33-25-05-90-939-070		EDUCATIONAL MEDIA FOUNDATION DBA	HOLLOWAY DRIVE
33-25-05-90-939-071	33-25-05-07-301-022	MIDWEST AMUSEMENT COMPANY	2631 EATON RAPIDS ROAD LESSOR
33-25-05-90-939-072		SBA TOWERS II LLC	HOLLOWAY DRIVE TOWER
33-25-05-90-939-073	33-25-05-14-382-012	AT&T SERVICES INC	4276 HOLT ROAD
33-25-05-90-939-074	33-25-05-02-126-006	TIM HORTONS USA INC	2540 E JOLLY ROAD
33-25-05-90-939-075	33-25-05-23-127-026	BRINKS HOME SECURITY	1995 CEDAR STREET LESSOR
33-25-05-90-939-076	33-25-05-25-376-013	DELL FINANCIAL SERVICES LP	691 N COLLEGE ROAD LESSOR
33-25-05-90-939-078	33-25-05-02-200-046	MUZAK LLC	3410 BELLE CHASE WAY LESSOR
33-25-05-90-939-079	33-25-05-29-400-006	SAFETY SYSTEMS INC	1173 ONONDAGA ROAD LESSOR
33-25-05-90-939-080	33-25-05-02-200-043	SAFETY SYSTEMS INC	3400 BELLE CHASE WAY LESSOR
33-25-05-90-939-081	33-25-05-14-303-028	DRAIN WORKS INC	2068 CEDAR STREET
33-25-05-90-939-082	33-25-05-29-100-013	NES RENTALS	5961 MCCUE ROAD LESSOR
33-25-05-90-939-083	33-25-05-16-201-015	GE CAPITAL INFORMATION TECHNOLOGY	5100 WILLOUGHBY ROAD LESSOR
33-25-05-90-939-084	33-25-05-08-351-007	ERVIN LEASING COMPANY	2620 GROVENBURG ROAD LESSOR
33-25-05-90-939-085	33-25-05-25-376-009	ERVIN LEASING COMPANY	1125 N CEDAR ROAD LESSOR

PERSONAL PROP #	SITE (LAND) PARCEL #	OWNER NAME	SITE ADDRESS
33-25-05-95-023-100	33-25-05-95-203-100	HOLT PRODUCTS CO INC	1875 WALNUT STREET
33-25-05-95-024-101	33-25-05-24-200-012	FIBERTEC INC	1914 HOLLOWAY DRIVE
33-25-05-95-024-104	33-25-05-24-200-012	FIBERTEC INC	1914 HOLLOWAY DRIVE
33-25-05-95-025-101	33-25-05-23-103-032	HOLT PRODUCTS COMPANY	1875 WALNUT STREET
33-25-05-95-025-103	33-25-05-24-200-012	FIBERTEC INC	1914 HOLLOWAY DRIVE
33-25-05-95-026-102	33-25-05-23-400-024	STEALTH MEDICAL TECHNOLOGIES LLC	1489 N CEDAR ROAD
33-25-05-95-026-103	33-25-05-02-402-007	MPT LANSING LLC	3140 SPANISH OAK DRIVE
33-25-05-95-027-101	33-25-05-24-200-012	FIBERTEC INC	1914 HOLLOWAY DRIVE
33-25-05-95-027-102	33-25-05-14-201-004	MOLDED PLASTICS INDUSTRIES INC	2382 JARCO DRIVE
33-25-05-95-028-101	33-25-05-14-428-022	DART CONTAINER OF MICHIGAN LLC	2148 DEPOT STREET
33-25-05-95-028-102	33-25-05-25-101-013	ORCHID STEALTH ORTHOPEDICS SOLUTION	1365 N CEDAR ROAD
33-25-05-95-028-103	33-25-05-02-402-007	MPT LANSING LLC	3140 SPANISH OAK DRIVE
33-25-05-95-028-104	33-25-05-25-101-013	ORCHID STEALTH ORTHOPEDICS SOL	1489 N CEDAR ROAD
33-25-05-95-029-101	33-25-05-01-100-020	EISEN ELECTRIC CORPORATION	3340 PINE TREE ROAD
33-25-05-95-029-102	33-25-05-14-201-004	MOLDED PLASTIC INDUSTRIES INC	2382 JARCO DRIVE

ACCOUNTS PAYABLE APPROVAL

September 7, 2010

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated September 7, 2010, numbered 77774 thru 77848 & ACH 1232 thru 1245 . Every invoice has a payment authorizing signature(s).

Dated: September 7, 2010

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated September 7, 2010 show payments made from the following funds:

General Fund	\$	213,778.67
Parks & Recreation		10,892.72
Fire Equip. & Apparatus Fund		2,614.21
Water Improvement Fund		500.00
Downtown Development Fund		11,610.06
Community Development Fund		3,431.82
Trust & Agency Fund		5,683.34
Sewer Fund		<u>132,368.01</u>
 Grand Total	 \$	 <u>380,878.83</u>

Includes the following to be reimbursed from separate bank accounts:

Employee Flexible Spending Acct	\$	30.00
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Dated: September 7, 2010

Marian Frane, Director of Accounting

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (Barnhart & Sone, \$77,686.98 for Sanitary Sewer Replacement-Cook & Thorburn Drain 2/16/10)

Dated: September 7, 2010

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Harry R. Ammon, Treasurer

IV. Board Audit and Approval: At a regular meeting of the Township Board held on September 21, 2010 a motion was made by _____ and passed by _____ yes votes and _____ no votes (_____ absent) that the list of claims dated September 7, 2010, was reviewed, audited and approved.

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
CHECK RUN DATES 08/27/2010 - 09/07/2010

Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND		
Dept 101.00 LEGISLATIVE		
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	11.40
VERIZON WIRELESS	JULY CELLULAR	6.25
	Total For Dept 101.00 LEGISLATIVE	17.65
Dept 171.00 MANAGER		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	293.42
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	99.19
BANK OF AMERICA	ICLE-EMP LAW SUPPLEMENT-2010	82.50
BANK OF AMERICA	CHEDDARS-MANAGERS MEETING	22.42
WENDY L THIELEN	8/19-21/10 MILEAGE-THIELEN	211.80
BANK OF AMERICA	IPMA-MEMBERSHIP	145.00
	Total For Dept 171.00 MANAGER	854.33
Dept 191.00 ACCOUNTING		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	266.16
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	51.87
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	77.35
BANK OF AMERICA	CPA CROSSINGS/ADOBE WEBINAR	79.00
	Total For Dept 191.00 ACCOUNTING	474.38
Dept 215.00 CLERK		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	256.02
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	68.24
CAPITOL COMMUNICATION SYS	4TH QUARTERLY MAINTENANCE CONT	55.00
GANNETT MICH NEWSPAPERS	PUBLISHING/LEGAL NOTICES	170.82
MICH ASSOC OF MUN CLERKS	ANNUAL CONFERENCE-HOPE	170.00
	Total For Dept 215.00 CLERK	720.08
Dept 228.00 INFORMATION TECHNOLOGY		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	80.17
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	30.94
BANK OF AMERICA	STAPLES-MONITOR/ASSESSING	64.98
CDW GOVERNMENT, INC.	MICROSOFT SQL FOR FIRE	499.35
MICROTECH SERVICES, INC.	WIRELESS NETWORK FOR CSC	280.00
MICROTECH SERVICES, INC.	MONTHLY DSL	120.00
APPLICATION SPECIALIST KO	MONTHLY SPAM FILTER	240.00
	Total For Dept 228.00 INFORMATION TECHNOLOGY	1,315.44

Dept 253.00 TREASURERS		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	346.33
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	74.17
VERIZON WIRELESS	JULY CELLULAR	7.38
INGHAM COUNTY TREASURER	JULY 2010 BOR TAX REFUNDS	167.79
	Total For Dept 253.00 TREASURERS	595.67
Dept 257.00 ASSESSING		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	288.05
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	69.16
BANK OF AMERICA	LOWES-MATERIAL & SUPPLIES	3.15
HAFELI STARAN HALLAHAN	LEGAL FEES THRU 7/31/10	132.09
THRUN LAW FIRM, P.C.	AUGUST LEGAL FEES	492.00
FRANKIE D'S AUTO & TRUCK	LOF/UPPER BALL JOINTS/#67	386.00
BANK OF AMERICA	DELTA AIR-IAAO CONF. WILSON	25.00
BANK OF AMERICA	DELTA AIR-IAAO CONF. WILSON	60.00
BANK OF AMERICA	MEARS TRANS-IAAO CONF. WILSON	66.00
BANK OF AMERICA	YAK & YETI'S-IAAO LUNCH-WILSON	10.64
MICHIGAN ASSESSORS ASSN	MAA MEMBERSHIP FEE HANES 9/01/10	75.00
MICHIGAN ASSESSORS ASSN	MAA MEMBERSHIP FEE WILSON 9/01/10	75.00
	Total For Dept 257.00 ASSESSING	1,682.09
Dept 262.00 ELECTIONS		
INGHAM COUNTY CLERK	FEES FOR AUGUST PRIMARY ELECTION	2,225.10
MICHIGAN ELECTION RESOUR	ELECTION POLL BOOK BINDER	57.26
HOLT POSTMASTER	"POSTAGE DUE" ACCOUNT	100.00
	Total For Dept 262.00 ELECTIONS	2,382.36
Dept 265.00 BUILDING & GROUNDS		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	110.38
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	24.93
U-HAUL	RENTAL TRUCK FOR ELECTION EQUIP.	59.69
MAID BRIGADE OF LANSING	CLEANING SERVICES- CSC	975.00
METRONET LONG DISTANCE	LONG DISTANCE CHARGES - AUGUST	40.47
TDS METROCOM	AUGUST LOCAL TELEPHONE SERVICE	1,253.34
DELHI TOWNSHIP TREASURER	SEWER 2074 AURELIUS	208.00
CONSUMERS ENERGY	ELECTRIC-2074 AURELIUS	7,139.94
CONSUMERS ENERGY	GAS-2074 AURELIUS	255.49
BANK OF AMERICA	INTERSTATE BATTERY-FIRE STA. #2	19.20
SIEMENS INDUSTRY, INC.	HEAT PUMP #7 - CSC	448.00
	Total For Dept 265.00 BUILDING & GROUNDS	10,534.44
Dept 276.00 CEMETERY		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	99.34
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	22.43
RUMSEY & SONS CONSTRUCT	4 CEMETERY FOUNDATIONS	98.00

WASTE MANAGEMENT	SEPTEMBER DUMPSTER SERVICE	49.00
CONSUMERS ENERGY	ELECTRIC-4149 WILLOUGHBY	37.70
	Total For Dept 276.00 CEMETERY	<u>306.47</u>
Dept 301.00 POLICE		
ROBERT J. ROBINSON, ATTN	AUGUST MOTOR VEHICLE ORDINANCE	1,955.00
INGHAM COUNTY TREASURER	AUGUST 2010 POLICE CONTRACT	180,258.17
	Total For Dept 301.00 POLICE	<u>182,213.17</u>
Dept 336.00 FIRE DEPARTMENT		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	1,370.41
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	255.12
METRONET LONG DISTANCE	LONG DISTANCE CHARGES - AUGUST	7.11
TDS METROCOM	AUGUST LOCAL TELEPHONE SERVICE	63.99
VERIZON WIRELESS	JULY CELLULAR	16.71
DELHI TOWNSHIP TREASURER	SEWER 6139 BISHOP	32.50
CONSUMERS ENERGY	ELECTRIC-6139 BISHOP	42.83
CONSUMERS ENERGY	GAS-6139 BISHOP	28.86
BANK OF AMERICA	SPARTAN HALL OF FAME-BROWN LUNCH	20.41
SAM'S CLUB DIRECT	10 OIL DRI	47.20
	Total For Dept 336.00 FIRE DEPARTMENT	<u>1,885.14</u>
Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT	STREETLIGHTS	6,658.98
ABLE CONCRETE, INC.	2010 SIDEWALK REPAIRS PER CONT	4,045.00
	Total For Dept 446.00 INFRASTRUCTURE	<u>10,703.98</u>
Dept 850.00 OTHER FUNCTIONS		
HARTFORD LIFE INSURANCE	RETIREE'S BENEFITS	32.40
BANK OF AMERICA	OFFICE MAX- SIGN HOLDERS	23.96
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	17.16
BANK OF AMERICA	WUFOO-MONTHLY SUBSCRIPTION	9.00
BANK OF AMERICA	HOSTWAY-WEB HOSTING	1.00
BANK OF AMERICA	HOSTWAY-WEB HOSTING	9.95
	Total For Dept 850.00 OTHER FUNCTIONS	<u>93.47</u>
Total For Fund 101 GENERAL FUND		<u>213,778.67</u>
Fund 208 PARKS & RECREATION FUND		
Dept 000.00		
BANK OF AMERICA	OFFICE MAX INK TO BE CREDITED	58.99
PAUL SCHABERG	REFUND TENNIS TOURNAMENT	12.00
BRAD COONTZ	REFUND FOR TENNIS TOURNAMENT	12.00
DUWAIN & ARMILLA SIMON	REFUND FOR FRANKENMUTH TRIP	100.00
SUSAN BAKER	REFUND FOR FRANKENMUTH TRIP	50.00
	Total For Dept 000.00	<u>232.99</u>

Dept 752.00 ADMINISTRATION		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	85.54
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	48.68
BANK OF AMERICA	ABAXTER-PRINTER/PARKS	295.00
DBI BUSINESS INTERIORS	CASH REGISTER TAPE-PARKS	124.99
METRONET LONG DISTANCE	LONG DISTANCE CHARGES - AUGUST	0.79
TDS METROCOM	AUGUST LOCAL TELEPHONE SERVICE	151.54
TDS METROCOM	AUGUST LOCAL PHONE SERV. SR. CENT	282.05
VERIZON WIRELESS	JULY CELLULAR	7.16
	Total For Dept 752.00 ADMINISTRATION	995.75

Dept 771.00 PARKS		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	133.08
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	20.02
BANK OF AMERICA	GFS-POPCORN	40.63
BANK OF AMERICA	OFFICE MAX LAMINENT	9.99
ACE HARDWARE	THREAD SEAL TAPE	2.49
ACE HARDWARE	HARDWARE	0.93
ACE HARDWARE	LAWN & GARDEN	9.87
ACE HARDWARE	DUCT TAPE	12.98
MENARDS LANSING SOUTH	CABLE TIES	35.98
MENARDS LANSING SOUTH	HANDICAPPED PARKING SIGNS	29.82
DK SECURITY	PARK SECURITY 8/08-8/21.10	1,537.85
MODEL COVERALL SERVICE	UNIFORMS FOR PARKS MAINTENANCE	44.52
MODEL COVERALL SERVICE	UNIFORMS PARKS MAINTENANCE	44.52
MODEL COVERALL SERVICE	UNIFORM PANTS	44.52
WASTE MANAGEMENT	SEPTEMBER DUMPSTER SERVICE	148.00
DELHI TOWNSHIP TREASURER	SEWER 1750 MAPLE	37.30
DELHI TOWNSHIP TREASURER	SEWER 2108 CEDAR	17.05
DELHI TOWNSHIP TREASURER	SEWER 2287 PINE TREE	44.65
DELHI TOWNSHIP TREASURER	SEWER 4030 KELLER	129.70
CONSUMERS ENERGY	ELECTRIC-4080 KELLER	100.96
CONSUMERS ENERGY	ELECTRIC-1750 MAPLE	38.83
CONSUMERS ENERGY	ELECTRIC-2177 WEST BLVD	19.79
CONSUMERS ENERGY	ELECTRIC-2287 PINETREE(2939)	77.57
CONSUMERS ENERGY	ELECTRIC-2287 PINETREE(3200)	124.75
CONSUMERS ENERGY	ELECTRIC-2074 AURELIUS #PARK	1,330.66
CONSUMERS ENERGY	ELECTRIC-2108 CEDAR	1,073.63
CONSUMERS ENERGY	GAS-2108 CEDAR	26.40
CONSUMERS ENERGY	GAS-2287 PINE TREE (2939)	19.02
BANK OF AMERICA	ROMAN FOUNTAIN-SKIMMER BASKETS	128.00
GRAINGER	2 WEATHERPROOF COVERS	47.26
ACE HARDWARE	HORNET SPRAY	4.49
ACE HARDWARE	JUTE TWINE	2.49
ACE HARDWARE	PLANT FOOD	9.99

COLLEEN COOPER	REIMBURSEMENT FOR FLOWERS	56.96
MENARDS LANSING SOUTH	6" PVC PLUG/YARD LIGHT	64.96
BANK OF AMERICA	CHIEF CART-TIRES GOLF CART	50.00
SUPERIOR SAW	PARTS & LABOR/CHAIN SAW	143.43
SUPERIOR SAW	REPAIR WEED WHIP/SAFETY GLASSES	34.90
SUPERIOR SAW	1 SPOOL WEED WHIP LINE	52.95
ACE HARDWARE	HANDWASH STATION REPAIR	5.98
CARQUEST THE PARTS PLACE	MINI LONG LIFE BATTERY	4.97
FRANKIE D'S AUTO & TRUCK	LOF/REPLACE BALL JOINTS/2 AXLE/#42	1,258.00
FRANKIE D'S AUTO & TRUCK	LOF/BATTERY/DRAIN PLUG/#43	129.00
	Total For Dept 771.00 PARKS	7,148.89

Dept 774.00 RECREATION		
DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	80.17
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	23.21
ON THE SPOT ENGRAVING	TROPHIES	287.32
BANK OF AMERICA	FULTON ELEC./STOPWATCH BATTERIES	13.04
JOHNNY MAC'S	FLAG FOOTBALL & SOCCER EQUIPMENT	280.60
BANK OF AMERICA	GFS/SENIOR CITIZEN PICNIC SUPPLIES	113.79
BANK OF AMERICA	L&L/SENIOR CITIZEN PICNIC SUPPLIES	349.30
DEAN TRAILWAYS OF MICH	SR. TRIP/BUS/FRANKENMUTH	926.00
SAM'S CLUB DIRECT	WATERMELON/WATER/CHARCOAL/LIGHT	232.28
SAM'S CLUB DIRECT	ROLLS/PANS/COFFEE/PLATES/SPICES	209.38
	Total For Dept 774.00 RECREATION	2,515.09

Total For Fund 208 PARKS & RECREATION FUND	10,892.72
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Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS

BANK OF AMERICA	GASOLINE-AMB. DELIVERY TO IOWA	50.01
BANK OF AMERICA	GASOLINE-AMB DELIVERY TO IOWA	61.35
BANK OF AMERICA	GASOLINE-AMB. DELIVERY TO IOWA	20.01
BANK OF AMERICA	SHOES-ROYSTON, BROWN,BUTCHER	169.00
NYE UNIFORM COMPANY	3 UNIFORM SHIRTS - B. BALL	113.58
EMERGENCY SERV MARKETING	PHONE CHGS-IAMRESPONDING	14.36
STATE OF MICHIGAN	2010-2011 LIFE SUPPORT LICENSES	175.00
WEST SHORE FIRE INC	SCBA MAINTENANCE	1,566.68
CARQUEST THE PARTS PLACE	RETAINER FOR TANKER 21 & SUPPLIES	9.37
BANK OF AMERICA	FLYING J-BRKFST ROYSTON BRITTEN	20.91
BANK OF AMERICA	BRKFST MTG ROYSTON BRITTEN	20.98
BANK OF AMERICA	HOLIDAY INN-ROYSTON-AMB. DEL.	97.44
BANK OF AMERICA	HOLIDAY INN-BRITTEN-AMB. DEL.	97.44
BANK OF AMERICA	TGI FRIDAYS-ROYSTON CONF. LUNCH	14.42
BANK OF AMERICA	AMTRAK-CREDIT FOR DOWNGRADE	(34.00)
BANK OF AMERICA	HYATT-ROYSTON CONF. BRKFST	24.59
BANK OF AMERICA	HYATT-ROYSTON CONF. DINNER	19.87

BANK OF AMERICA	MCDONALDS-ROYSTON CONF. LUNCH	9.55
BANK OF AMERICA	MCDONALDS-ROYSTON CONF. LUNCH	6.38
BANK OF AMERICA	MCDONALDS-ROYSTON CONF. BRKFST	5.00
ACE HARDWARE	MISC. HARDWARE FOR TRAINING	16.30
ACE HARDWARE	MISC. HARDWARE FOR TRAINING	18.99
ACE HARDWARE	MISC. SUPPLIES FOR TRAINING	14.97
LUMBERTOWN OF HOLT	2 X 4 'S FOR TRAINING	16.80
LUMBERTOWN OF HOLT	PLYWOOD FOR TRAINING	85.21
Total For Dept 339.00 EQUIPMENT & APPARATUS		<u>2,614.21</u>

Total For Fund 211 FIRE EQUIP. & APPARATUS FUND 2,614.21

Fund 225 WATER IMPROVEMENT FUND

Dept 000.00

COUNTRY VIEW ESTATES	REFUND BUILDING PERMITS-4812 HOLT	500.00
Total For Dept 000.00		<u>500.00</u>

Total For Fund 225 WATER IMPROVEMENT FUND 500.00

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 728.00 DDA ADMINISTRATION

DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	80.17
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	39.13
THRUN LAW FIRM, P.C.	AUGUST LEGAL FEES	142.14
THRUN LAW FIRM, P.C.	LEGAL FEES-GREEN/CLUCKY DRAIN 8/10	65.60
BANK OF AMERICA	AT&T- LED SIGN	32.25
METRONET LONG DISTANCE	LONG DISTANCE CHARGES - AUGUST	4.88
TDS METROCOM	AUGUST LOCAL TELEPHONE SERVICE	192.05
VERIZON WIRELESS	JULY CELLULAR	148.58
BANK OF AMERICA	MEIJER-WATER FOR MEETINGS	4.59
BANK OF AMERICA	MEDA-MCFADYEN ANNUAL CONF	260.00
Total For Dept 728.00 DDA ADMINISTRATION		<u>969.39</u>

Dept 729.00 DDA MARKETING & PROMOTION

BANK OF AMERICA	SWANK MOTION PICTURES/MOVIE NIGHT	271.00
BANK OF AMERICA	SWANK MOTION PICTURES/MOVIE NIGHT	296.00
BANK OF AMERICA	SWANK MOTION PICTURES/MOVIE NIGHT	321.00
FOR A SONG & DANCE	EQUIP RENTAL FOR 3 MOVIE NIGHTS	1,500.00
CHARLES GRINNELL	FARM MARKET MANAGER WAGES	1,441.00
HOLT VILLAGE SAMPLER SHOW	CRAFT SHOW ENTRY FARMERS MARKET	100.00
MID-MICHIGAN BUSINESS SOL	PARKING SIGNS FOR FARMERS MARKET	426.00
SAM'S CLUB DIRECT	2 ENTRY MATS/2 PICNIC TABLES	276.24
Total For Dept 729.00 DDA MARKETING & PROMOTION		<u>4,631.24</u>

Dept 850.00 OTHER FUNCTIONS

DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	139.82
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HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	31.57
MAID BRIGADE OF LANSING	CLEANING SERVICES-SHERIFF/DDA	480.00
SIEMENS INDUSTRY, INC.	REPLACE ECONOMIZER BD- SHERIFF	605.55
SIEMENS INDUSTRY, INC.	ADJUST AC ECONOMIZER -SHERIFF/DDA	448.00
WASTE MANAGEMENT	SEPTEMBER DUMPSTER SERVICE	98.00
CONSUMERS ENERGY	ELECTRIC-2116 CEDAR	282.48
CONSUMERS ENERGY	ELECTRIC-2150 CEDAR	254.87
CONSUMERS ENERGY	ELECTRIC-3970 HOLT	113.08
CONSUMERS ENERGY	ELECTRIC-2228 AURELIUS	131.97
CONSUMERS ENERGY	ELECTRIC-2004 AURELIUS	96.50
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #A	1,105.70
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #B	133.96
CONSUMERS ENERGY	ELECTRIC-4115 HOLT	214.05
CONSUMERS ENERGY	GAS-2150 CEDAR	32.14
J & D REPAIR	SERVICE DRIVE AND DECK MOTOR/	492.24
	Total For Dept 850.00 OTHER FUNCTIONS	4,659.93

Dept 903.00 CAPITAL OUTLAY-DDA

SOIL & MATERIALS ENGINEERS	DEMOLITION COMPLIANCE MONITORING	1,116.46
SOIL & MATERIALS ENGINEERS	HOLT AUTO CLINIC SUMMARY	233.04
	Total For Dept 903.00 CAPITAL OUTLAY-DDA	1,349.50

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY 11,610.06

Fund 542 COMMUNITY DEVELOPMENT FUND

Dept 000.00

BANK OF AMERICA	KOHL'S/TAX TO BE REFUNDED	6.30
COUNTRY VIEW ESTATES	REFUND BUILDING PERMITS	826.00
COUNTRY VIEW ESTATES	REFUND SOIL EROSION PERMIT	130.00
	Total For Dept 000.00	962.30

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT

DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	692.66
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	141.07
BANK OF AMERICA	KOHL'S/WORK PANTS/MASTIN	104.97
BANK OF AMERICA	KOHL'S/WORK PANTS/ SIMONS	104.97
BANK OF AMERICA	TARGET/FRIDGE & DRINKS BOARD MTGS	100.39
THRUN LAW FIRM, P.C.	AUGUST LEGAL FEES	104.20
METRONET LONG DISTANCE	LONG DISTANCE CHARGES - AUGUST	12.64
TDS METROCOM	AUGUST LOCAL TELEPHONE SERVICE	106.51
VERIZON WIRELESS	JULY CELLULAR	22.36
BANK OF AMERICA	SUNOCO/CAR WASH TWNSHP VEHICLE	9.00
SCHAFFER'S INC.	MOWING 3420 PINE TREE	51.75
SCHAFFER'S INC.	MOWING 1881 HEATHERTON	51.75
SCHAFFER'S INC.	MOWING 3200 PINE TREE	86.25
SCHAFFER'S INC.	MOWING 2121 PHILLIPS	69.00

SCHAFFER'S INC.	MOWING 3710 SCHOLAR	51.75
SCHAFFER'S INC.	MOWING @AURELIUS ROAD	69.00
SCHAFFER'S INC.	MOWING 4691 KRENTAL	51.75
SCHAFFER'S INC.	MOWING 4868 SUGARBUSH	51.75
SCHAFFER'S INC.	MOWING 2157 EIFERT	69.00
SCHAFFER'S INC.	MOWING 1596 BERKLEY	51.75
SCHAFFER'S INC.	ABATEMENT @ 3100 PINE TREE RD.	138.00
SCHAFFER'S INC.	ABATEMENT @ 3950 KELLER RD.	69.00
BANK OF AMERICA	MEDA-ANNUAL CONF-T MILLER	260.00
Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		<u>2,469.52</u>

Total For Fund 542 COMMUNITY DEVELOPMENT FUND 3,431.82

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

ALLEN, MICHAEL	REFUND SEWER 1872 ELM HOLT	28.49
BECKHORN, STEPHANIE	REFUND SEWER 2257 TIFFANY LN	18.60
BURT, MURIEL	REFUND SEWER 6361 PLEASANT RIVER	45.49
PERRY, MICHELLE	REFUND SEWER 1411 MOOSE	50.30
BOURNE, MERRITT	REFUND SEWER 2415-53 AURELIUS	12.15
ALLEN, MICHAEL	REFUND SEWER 1872 ELM HOLT	0.00
COUNTRY VIEW ESTATES	REFUND BUILDING PERMITS-4812 HOLT	2,850.00
M.C.S. EXCAVATING	REFUND SANITARY SEWER PERMIT	25.00
Total For Dept 000.00		<u>3,030.03</u>

Dept 548.00 ADMINISTRATION & OVERHEAD

HARTFORD LIFE INSURANCE	RETIREE'S BENEFITS	20.25
THRUN LAW FIRM, P.C.	AUGUST LEGAL FEES	563.06
BANK OF AMERICA	CONCLUSIVE MARKETING-POSTAGE	30.00
HOLT POSTMASTER	SEPTEMBER SEWER BILLS POSTAGE	2,450.00
CUSTOM MAILERS, INC.	AUGUST SEWER BILLS	447.15
Total For Dept 548.00 ADMINISTRATION & OVERHEAD		<u>3,510.46</u>

Dept 558.00 DEPT OF PUBLIC SERVICE

DELTA DENTAL PLAN OF	DENTAL INSURANCE-SEPTEMBER 2010	1,490.14
HARTFORD LIFE INSURANCE	SEPT. LIFE INSURANCE	336.51
HASSELBRING-CLARK	MAINTENANCE CARTRIDGE	190.00
HASSELBRING-CLARK	24"X150' ECONOMY BOND PAPER	32.60
HASSELBRING-CLARK	24"X66' ADHESIVE MATTE VINYL (11MIL)	151.65
HASSELBRING-CLARK	36"X66' ADHESIVE MATTE VINYL (11MIL)	227.55
HASSELBRING-CLARK	42"X66' ADHESIVE MATTE VINYL (11MIL)	265.50
HASSELBRING-CLARK	24"X40' BANNER (15MIL)	131.50
HASSELBRING-CLARK	36"X40' BANNER (15MIL)	394.60
MODEL COVERALL SERVICE	STAFF UNIFORMS	94.35
MODEL COVERALL SERVICE	STAFF UNIFORMS	91.45
MODEL COVERALL SERVICE	STAFF UNIFORMS	78.95

MODEL COVERALL SERVICE	STAFF UNIFORMS	107.95
MODEL COVERALL SERVICE	STAFF UNIFORMS	112.45
BANK OF AMERICA	SUPER WAREHOUSE-TONER POTW	806.96
CDW GOVERNMENT, INC.	ABODE ACROBAT/BRYANT	166.93
DELL, INC.	SUPPORT EXTENSION-LAB AND LENON	654.52
SAM'S CLUB DIRECT	INK CARTRIDGE	89.88
SAM'S CLUB DIRECT	INK CARTRIDGE	59.88
BANK OF AMERICA	PARKING-DIORKA MEETING	4.75
ACE HARDWARE	5 KEYS FOR POND GATE	8.45
HASSELBRING-CLARK	METER OVERAGE-MTC COPIER	29.36
LOWE'S CREDIT SERVICES	GRINDING WHEELS, PNT BRUSHES, TAPE	30.02
FISHER SCIENTIFIC	300ML BOD BOTTLES	211.34
FISHER SCIENTIFIC	DRAEGER TUBES HYDROGEN SULFIDE	55.88
FISHER SCIENTIFIC	DRAEGER TUBES HYDROGEN SULFIDE	60.25
FISHER SCIENTIFIC	FUEL SURCHARGE	3.30
ALEXANDER CHEMICAL CORP	SODIUM HYPOCHLORITE	3,582.52
MINERAL MASTERS CORPOR	POLYMER-SUPERNATE-542#S	738.40
UNISON SOLUTIONS, INC.	SILOXANES & SULFUR GAS TESTING	2,985.00
RED WING SHOES	SAFETY BOOTS-POWERS, RANES, SMITH	497.25
HUBBELL, ROTH & CLARK, INC	ORGANIZE/GIS LINK SANITARY PLANS	3,000.12
UNITED PARCEL SERVICE	SHIPPING	50.98
UNITED PARCEL SERVICE	SHIPPING	36.85
WASTE MANAGEMENT	SEPTEMBER DUMPSTER SERVICE	297.16
METRONET LONG DISTANCE	LONG DISTANCE CHARGES - AUGUST	6.70
TDS METROCOM	AUGUST LOCAL TELEPHONE SERVICE	446.11
VERIZON WIRELESS	JULY CELLULAR	17.08
DELHI TOWNSHIP TREASURER	SEWER 1490 AURELIUS	229.55
CONSUMERS ENERGY	ELECTRIC-1988 WAVERLY	371.95
CONSUMERS ENERGY	ELECTRIC-4000 N MICHIGAN#B	123.02
CONSUMERS ENERGY	ELECTRIC-2870 PINE TREE	448.79
CONSUMERS ENERGY	ELECTRIC-3505 HOLT	87.77
CONSUMERS ENERGY	ELECTRIC-2358 EIFERT	313.23
CONSUMERS ENERGY	ELECTRIC-4280 DELL	398.09
CONSUMERS ENERGY	ELECTRIC-4828 HOLT	55.03
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2509	15,054.69
CONSUMERS ENERGY	ELECTRIC-5999 HOLT	33.32
CONSUMERS ENERGY	ELECTRIC-6055 MC CUE	2,309.93
CONSUMERS ENERGY	ELECTRIC-1494 AURELIUS	138.32
CONSUMERS ENERGY	ELECTRIC-1390 WAVERLY	135.29
CONSUMERS ENERGY	ELECTRIC-1490 AURELIUS	1,523.64
CONSUMERS ENERGY	GAS-1490 AURELIUS	11.65
CONSUMERS ENERGY	GAS-1492 AURELIUS	46.89
CONSUMERS ENERGY	GAS-1492 AURELIUIS #A	11.65
CONSUMERS ENERGY	GAS-5961 MC CUE #2	23.95
CONSUMERS ENERGY	GAS-5961 MC CUE #3	11.65
CONSUMERS ENERGY	GAS-5961 MC CUE #2319	19.80

CONSUMERS ENERGY	GAS-4280 DELL	19.02
CONSUMERS ENERGY	GAS-2481 DELHI COMM	9.16
CONSUMERS ENERGY	GAS-3505 HOLT	14.11
CONSUMERS ENERGY	GAS-1988 WAVERLY	22.99
BANK OF AMERICA	FAMILY FARM-SHEEP SUPPLIES	63.45
BANK OF AMERICA	FAMILY FARM-SHEEP FEED	52.97
BANK OF AMERICA	SUPERIOR SAW-2 SAW CHAINS	37.33
ACE HARDWARE	SCREWS, BOLTS, & NAILS FOR POTW	9.96
THE COTTAGE GARDENS, INC.	SEDUM FOR RECYCLE CENTER SIGN	156.00
LANSING ICE & FUEL CO	PUMP OIL/WAVERLY RD LIFT STATION	673.75
BARNHART & SON, INC.	COOK/THORBURN SS DRAIN CROSSING	77,686.98
BANK OF AMERICA	TASMANIAN TIRE-TIRE REPAIR BOBCAT	10.00
BANK OF AMERICA	VALLEY FARM-PVC SENSOR FOR PUMP	3.62
ACE HARDWARE	MISC HARDWARE FOR W3 PUMP	23.20
ACE HARDWARE	METAL WHEEL GRINDER FOR MUFFIN	6.49
ACE HARDWARE	TRASH BAGS FOR MUFFIN MONSTER	29.98
MAID BRIGADE OF LANSING	CLEANING SERVICES-POTW	260.00
MAID BRIGADE OF LANSING	CLEANING SERVICES-MAINTENANCE	260.00
SIEMENS INDUSTRY, INC.	REPLACE CHILLER FLOW SWITCH IN LAB	762.66
SIEMENS INDUSTRY, INC.	SERVICE CALL-LAB AIR CONDITIONING	1,340.00
BANK OF AMERICA	MAYTAG-REPAIR MAINT. FRIDGE	225.00
ALTA EQUIPMENT COMPANY	FORK LIFT REPAIRS	248.22
HACH COMPANY	REPAIR PRIMARY SAMPLER CONTROL	327.35
THERMO FISHER SCIENTIFIC	MUFFLE FURNACE SERVICE CALL	225.00
THERMO FISHER SCIENTIFIC	MUFFLE FURNACE SERVICE CALL	821.25
BANK OF AMERICA	DMB SURPLUS-RACK FOR STAKE TRUCK	128.24
BANK OF AMERICA	H&H WELDING-STEEL BAR STAKE TRUCK	26.00
ACE HARDWARE	2 SETS SPARE KEYS TO SWEEPER	6.76
CARQUEST THE PARTS PLACE	MISC REPAIRS/FLAT BED TRUCK	32.22
FRANKIE D'S AUTO & TRUCK	LOF/#23	25.00
FRANKIE D'S AUTO & TRUCK	LOF/WIPER BLADES/#24	49.00
FRANKIE D'S AUTO & TRUCK	LOF/#25	25.00
FRANKIE D'S AUTO & TRUCK	LOF/EXHAUST GASKET/#22	86.00
FRANKIE D'S AUTO & TRUCK	LOF/#4	28.00
FRANKIE D'S AUTO & TRUCK	LOF/WIPER BLADES/#6	51.00
FRANKIE D'S AUTO & TRUCK	LOF/#12	28.00
FRANKIE D'S AUTO & TRUCK	TEST ELEC SYSTEM/DRIVERS DOOR	170.00
FRANKIE D'S AUTO & TRUCK	LOF/#9	36.00
FRANKIE D'S AUTO & TRUCK	INSPECT & REPAIR 99 ASTRO #26	35.00
LOWE'S CREDIT SERVICES	PRIMER & PAINT FOR FLAT BED RACKS	48.24
BANK OF AMERICA	ALMA BOLT-NYLON WIRE TIES FOR GILL	126.00
BANK OF AMERICA	ALMA BOLT-NYLON WIRE TIES FOR GILL	132.00
BANK OF AMERICA	ALMA BOLT-RETURN TIES FOR GILL	(126.00)
BANK OF AMERICA	ALMA BOLT-NYLON WIRE TIES FOR GILL	68.00
BANK OF AMERICA	ZEILINGER WOOL-SOCK PROCESSING	810.15
ACE HARDWARE	GROMMET KIT/HOMETOWN FESTIVAL	13.98

ACE HARDWARE	SUPPLIES/HOMETOWN FESTIVAL	61.63
LOWE'S CREDIT SERVICES	MAINT & REPAIR FOR "GILL"	45.93
BANK OF AMERICA	DELTA-DIORKA WEFTEC CONFERENCE	357.80
BANK OF AMERICA	MWEA-BRYANT IPP SEMINAR	105.00
BANK OF AMERICA	WEF-MEMBERSHIP RANES	98.00
BANK OF AMERICA	WEF-MEMBERSHIP LENON	98.00
BANK OF AMERICA	WEF-MEMBERSHIP BRYANT	98.00
BANK OF AMERICA	HARDEES-RANES, TRIGO CONF. LUNCH	15.44
BANK OF AMERICA	GLACIER HILLS-GASOLINE CONF.	51.51
BANK OF AMERICA	PIZZA HUT-RANES, TRIGO CONF. LUNCH	15.35
BANK OF AMERICA	ROCKBASS GRILL-RANES, TRIGO CONF	46.18
BANK OF AMERICA	TURKEY HILL STORE-GASOLINE CONF.	53.75
BANK OF AMERICA	PERKINS-RANES, TRIGO CONF. LUNCH	32.66
BANK OF AMERICA	PORTAGE VALERO-GASOLINE CONF.	43.41
BANK OF AMERICA	STAYBRIDGE SUITES-RANES, TRIGO	299.68
BANK OF AMERICA	GRANT WRITING-BRYANT CLASS	425.00
	Total For Dept 558.00 DEPT OF PUBLIC SERVICE	<u>125,827.52</u>
	Total For Fund 590 SEWAGE DISPOSAL SYSTEM	<u>132,368.01</u>
Fund 701 TRUST & AGENCY FUND		
Dept 000.00		
AFLAC	AFLAC DISABILITY	583.40
AFLAC	AFLAC LIFE INSUR	7.38
AFLAC	AFLAC ACCIDENT INDEMNITY	465.54
AFLAC	AFLAC SICKNESS INDEMNITY	218.30
AFLAC	AFLAC CANCER INDEMNITY	333.72
AFLAC	FLEXIBLE SPENDING	30.00
ABLE CONCRETE, INC.	REFUND CASH BOND-SIDEWALK	4,045.00
	Total For Dept 000.00	<u>5,683.34</u>
	Total For Fund 701 TRUST & AGENCY FUND	<u>5,683.34</u>
	Total For All Funds:	<u>380,878.83</u>

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated September 16, 2010**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 101619 through 101667 & direct deposits numbers: DD10160 through DD10236. The payroll was prepared in accordance with established payroll rates and procedures.

Lora Behnke, Accounting Clerk

The Treasurer's and Clerk's signatures were affixed to the payroll checks using the check signing machine.

Joyce Goulet, Accounts Payable Coordinator

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: September 16, 2010

Marian Frane, CPA, Director of Accounting

II. Payroll Report

The September 16, 2010 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$112,580.31	\$31,963.54	\$80,616.77
DDA	7,326.73	2,962.22	\$4,364.51
Sewer Fund/Receiving	34,942.03	10,298.65	\$24,643.38
Total Payroll	\$154,849.07	\$45,224.41	\$109,624.66
	Township FICA	Township Pension Plan	Total Deductions & TWP Liabilities
General Fund	\$8,215.89	\$8,757.60	\$48,937.03
DDA	474.47	586.60	4,023.29
Sewer Fund/Receiving	2,551.51	2,969.05	15,819.21
Total Payroll	\$11,241.87	\$12,313.25	\$68,779.53

Marian Frane, CPA, Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on September 16, 2010 and identified as follows:

09/02 Net Pay Disbursement in Common Savings (\$109,624.66)

Harry R. Ammon, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on September 21, 2010, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated September 16, 2010 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Ammon(1)Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members
FROM: John B. Elsinga, Township Manager
DATE: September 15, 2010
RE: Set Date and Time for Halloween Trick-or-Treat

The following dates and times are Halloween "Trick-or-Treat" hours as set by the Delhi Township Board in years past:

Monday, October 31, 2005	6 p.m. – 8 p.m.
Tuesday, October 31, 2006	6 p.m. – 8 p.m.
Wednesday, October 31, 2007	6 p.m. – 8 p.m.
Friday, October 31, 2008	6 p.m. – 8 p.m.
Saturday, October 31, 2010	6 p.m. – 8 p.m.

Typically, the Township has set dates and times, which are consistent with the City of Lansing, since they are the largest surrounding municipality to Delhi Township. Therefore, I recommend the Board set "Trick-or-Treat" hours for Sunday, October 31, 2010 from 6:00 p.m. to 8:00 p.m.

RECOMMENDED MOTION:

To set the Halloween "Trick-or-Treat" hours in Delhi Township for Sunday, October 31, 2010 from 6:00 p.m. to 8:00 p.m.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: September 13, 2010

RE: Resolution No. 2010-013 – A Resolution to Establish Land Use Moratorium Regarding Commercial Medical Marihuana

Enclosed for your review and approval is Resolution No. 2010-013 regarding the establishment of a land use moratorium regarding commercial medical marihuana.

In 2008 Michigan voters overwhelmingly approved the Michigan Medical Marihuana Act. This Act permits qualifying patients and caregivers to legally cultivate, possess or use marihuana. However, the State of Michigan does not have adequate or comprehensive regulations, technical criteria, state requirements or safety and review procedures for determining appropriate site requirements for this land use.

Therefore, staff highly recommends the Board establish a land use moratorium for commercial medical marihuana until staff, working with the Planning Commission, can evaluate and adopt appropriate criteria for such use as an amendment to the existing Township Zoning Ordinance.

Recommended Motion:

To adopt Resolution No. 2010-013 to establish a land use moratorium regarding commercial medical marihuana.



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Tuesday, September 14, 2010

RE: Medical Marihuana Moratorium

Attached please find a draft resolution which would establish a 180 day moratorium on commercialized medical Marihuana land uses. As you know, in 2008 voters overwhelmingly approved the Michigan Medical Marihuana Act (MMMA). Although there are many components of the act and some grey areas which will only be clarified by future court cases, in very basic terms, the MMMA permits qualifying patients who register with the Michigan Department of Community Health to legally cultivate and possess up to 12 Marihuana plants and 2.5 ounces of useable Marihuana. The MMMA also permits individuals who are registered caregivers to assume up to 5 patients' possession and cultivation quantities. Caregivers are also permitted to assist qualifying patients with their use of Marihuana.

Many of the communities in our region, and across the State, have adopted moratorium's in order to give themselves a reasonable period of time to consider this new piece of legislation and its potential land use impacts on our community. The results of these deliberations have been quite varied. Although not a recommended approach at this point, some communities are taking the stance that marihuana is illegal under federal law and therefore a local law can not be less restrictive, regardless of the MMMA. Communities at the other end of the spectrum view the potential influx of dispensaries, compassion clubs, bakeries, etc. as a potential economic boom. However, the majority of communities are evaluating the potential land uses that are associated with the MMMA and determining if, how and where they can be appropriately accommodated in the community. I would suggest that Delhi Township should enact the proposed moratorium in order to provide us with the time to consider these topics and reach a conclusion that is appropriate for us. To be clear, this moratorium will apply only to related commercial activities and not affect the rights of individual under the Act. I would propose that this work be done by the Planning Commission (PC) and delivered as a recommendation to the Board via an ordinance amendment.

You'll notice that the attached resolution calls for a report by staff within 90 days. I don't know if the PC will be ready with a formal recommendation by that time, but it will provide an opportunity for me to report the findings at that point and brief the Board on the discussion which has occurred.

For informational purposes, I've attached a listing which was prepared by Mark Graham from Delta Township that provides a summary of what local communities are doing with regards to this matter (as of Aug. 17th). If you would like additional information or have any questions, please don't hesitate to ask. Otherwise, I respectfully request that you forward the attached, along with your concurrence, to the Township Board for their consideration and action at the September 21st meeting. Thank you.

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2010-013

**A RESOLUTION TO ESTABLISH LAND USE MORATORIUM
REGARDING COMMERCIAL MEDICAL MARIHUANA**

At a regular meeting of the Delhi Charter Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan 48842 on Tuesday, the 21st day of September, 2010, at 7:30 p.m.

PRESENT:

ABSENT:

The following Preamble and Resolution were offered by _____ and supported by _____:

WHEREAS, the Township expects to receive applications for land use approval for commercial medical marihuana-based entities; and

WHEREAS, adequate and comprehensive regulations taking into consideration siting requirements, impact on surrounding areas, technical criteria, state requirements, safety and review procedures do not presently exist;

NOW THEREFORE IT IS RESOLVED THAT:

1. The Township shall and does hereby establish a land use moratorium for a period of one hundred eighty (180) days from and after the date hereof for the purpose of evaluating and adopting criteria deemed necessary for the equitable and reasonable regulation of land uses pertaining to commercial medical marihuana-based entities and medical marihuana use, during which period no applications for such land use will be processed or granted.

2. The Director of Community Development or her designee shall report to the Township Board within ninety (90) days from the date hereof as to the progress of staff and the Planning Commission regarding the evaluation and adoption of such criteria as an amendment

to the existing Township Zoning Ordinance. If, upon hearing such report, the Township Board shall determine that additional time is required or is appropriate for such evaluation and adoption, the moratorium established hereunder may be extended for a reasonable period necessary for the adoption of an appropriate ordinance.

AYES:

NAYES:

ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 21st day of September, 2010.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of _____, 2010.

Evan Hope, Township Clerk

Lansing Area Municipalities that have Adopted or
are Considering Medical Marihuana Ordinances

September 13, 2010

City of Howell

Adopted a zoning ordinance amendment prohibiting uses that violate federal, state or local law.

City of Charlotte

Existing clause in their zoning ordinance prohibits uses that violate federal, state or local law.

City of Battle Creek

On July 6, 2010 the City Council passed a 6 month moratorium on medical marihuana operations to provide them time to determine how to regulate such establishments.

City of Grand Ledge

On May 24, 2010 the City Council passed a 120 day moratorium on medical marihuana operations to provide them time to determine how to regulate such establishments.

City of Eaton Rapids

In August 2010 the City Council passed a one year moratorium on medical marihuana operations. The law firm of Plunkett & Cooney is assisting the City of Eaton Rapids.

City of Laingsburg

City officials reviewing a second draft of zoning ordinance amendments which would permit caregivers only in commercial zoning districts.

City of Olivet

Working on the passage of a 6 month moratorium on medical marihuana operations to provide them time to determine how to regulate such establishments.

City of East Lansing

On August 18, 2010 the City Council adopted two ordinances. The first ordinance mandated an annual license for a primary caregiver operation (being 1 caregiver) as well as a dispensary which is two or more caregivers operating together to grow, store, or dispense marihuana. The second ordinance placed a 90 day moratorium on the issuance of any licenses.

City of Lansing

Proposed amendments to the Home Occupation regulations permitting one caregiver per dwelling unit and forbidding the growing/storage of marihuana within 1,000 ft. of a school. Compassion Centers, being a non-profit, members only establishment, would be allowed “by right” in commercial zoning districts with a 1,000 ft. setback from schools. The Lansing Planning Board held a public hearing on the proposed ordinance amendments on August 4th.

Delta Township

Adopted a six month moratorium on March 15, 2010. Adopted a second six month moratorium on September 7, 2010.

DeWitt Township

DeWitt Township has adopted a six month moratorium but a Medical Marihuana business was established on Old U.S. 27 prior to passage of the moratorium. The Township Board is considering proposed amendments to the Home Occupation regulations permitting one caregiver per dwelling unit and forbidding caregivers within 1,000 ft. of a church or school. Caregivers must register with the Police Department and identify their patients. Proposed zoning ordinance amendments would permit “growing operations”, being more than one caregiver, as a “Use Permitted by Right” in the Township’s industrial districts subject to 1,000 ft. spacing from a dwelling, church, school or other growing operation.

Windsor Township

Proposed Zoning Ordinance amendments nearly identical to DeWitt Township.

Bath Township

Proposed Zoning Ordinance amendments similar to DeWitt Township.

Clinton County

Public hearing scheduled before the County Board of Commissioners on September 9, 2010. The draft ordinance would limit medical marihuana use to qualifying patients and primary caregivers and prohibit dispensaries and grow facilities.

Shiawassee County

County officials are considering the adoption of a moratorium regarding medical marihuana facilities.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: September 14, 2010

RE: Resolution No. 2010-014 – A Resolution Ratifying the 2010
Downtown Development Refunding Bonds

Enclosed for your review and approval is Resolution No. 2010-014 which ratifies the 2010 Downtown Development Refunding Bonds.

In July of this year the DDA requested their financial consultant, Tom Traciak, review their revenues and expenses, specifically their debt obligations in light of declining taxable value and increasing revenue sharing obligations. During that review Mr. Traciak determined there would be a significant savings if two (2) debt obligations were refinanced at lower interest rates along with a shortened repayment period. At the August 17, 2010 meeting, the Township Board adopted Resolution No. 2010-011 which requested the issuance of 2010 refunding bonds to accomplish this goal.

This resolution is the final step in the process of refinancing the DDA bonds and authorizes the Township Supervisor, Clerk, Treasurer and/or Manager to execute all necessary documents with regards to the 2010 Downtown Development Refunding Bonds. The Township through the life of the bonds will realize a net savings of \$184,661.30 and, therefore, I recommend approval of Resolution No. 2010-014.

Recommended Motion:

To adopt Resolution No. 2010-014 ratifying the 2010 Downtown Development Refunding Bonds and authorizing the Township Supervisor, Clerk, Treasurer and/or Manager to execute all necessary documents.

RESOLUTION NO. 2010-014

Charter Township of Delhi, Ingham County, Michigan (the "Issuer" or "Township")

A regular meeting of the Township Board of Trustees of the Township was held in the Community Services Center, on Tuesday, the 21st day of September, 2010, at 7:30 o'clock in the evening.

Present:

Absent:

The following preamble and resolution were offered by Board Member _____ and supported by Board Member _____:

WHEREAS:

1. By resolution adopted on August 17, 2010 (the "Bond Resolution"), the Issuer authorized not to exceed \$2,800,000 2010 Downtown Development Refunding Bonds (the "Bonds") for the purpose of refunding all or part of that portion of the Issuer's [A] 1997 Downtown Development Bonds, dated August 1, 1997, which are callable on or after November 1, 2010, and are due and payable May 1, 2011 through May 1, 2015, inclusive; and [B] 2001 Downtown Development Bonds, dated August 1, 2001, which are callable on or after December 1, 2010, and are due and payable June 1, 2011 through June 1, 2016, inclusive (collectively, the "Refunded Bonds"); and

2. In the Bond Resolution, the Issuer authorized certain Authorized Officers to accept the offer of Edward D. Jones & Co., L.P. (the "Underwriter") to purchase the Township's Bonds within the parameters set forth in the Bond Resolution; and

3. Based upon information provided by the Issuer's financial consulting firm and the Underwriter, the Issuer selected a negotiated sale to allow for flexibility in the timing, sale and structure of the Bonds in response to changing market conditions and to allow for flexibility in sizing the defeasance escrow necessary to accomplish the refunding of the Refunded Bonds; and

4. The Underwriter presented an offer to purchase the Bonds to the Township Manager on September 9, 2010.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The offer of the Underwriter as set forth in the bond purchase agreement (the "Bond Purchase Agreement") and the terms and conditions set forth therein, presented to the Township Manager on September 9, 2010, to purchase the Bonds in the principal amount of \$2,540,000 at a purchase price of \$2,515,762.50, which is the par value of the Bonds less the Underwriter's discount of \$24,237.50, is hereby ratified and affirmed. The Bonds shall be issued in the aggregate principal sum of \$2,540,000 and designated 2010 Downtown Development Refunding Bonds (General Obligation - Limited Tax).

2. The Bonds shall be dated September 23, 2010, and shall mature on June 1 of the years 2011 through 2015, inclusive, on which interest is payable on each December 1 and June 1 commencing December 1, 2010, at the rates and in principal amounts set forth in Exhibit A. The Bonds shall be

initially offered to the public at the initial offering yields as set forth in Exhibit A hereto.

3. The Bonds shall not be subject to redemption prior to maturity.

4. Blank Bonds with the manual or facsimile signatures of the Township Supervisor and Township Clerk affixed thereto, shall, upon issuance and delivery and from time to time thereafter as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

The Bonds are registered as to principal and interest and are transferable as provided in the Bond Resolution only upon the books of the Issuer kept for that purpose by the Paying Agent, by the registered owner thereof in person or by an agent of the owner duly authorized in writing, upon the surrender of the Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the registered owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Bond Resolution, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this Resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.135, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

5. U.S. Bank National Association, Detroit, Michigan, is hereby approved as Escrow Agent. The Township Supervisor or Township Manager shall execute and deliver an Escrow Agreement in a form approved by Thrun Law Firm, P.C., in order to accomplish refunding the Refunded Bonds in accordance with the law and the Bond Resolution. The Escrow Agent is further authorized to act as the Issuer's Agent, an attorney-in-fact for the purpose of acquiring on behalf of the Issuer the federal securities, if necessary, as defined in the Escrow Agreement to meet the Board's obligations under the Escrow Agreement.

6. Upon delivery of the Bonds, the accrued interest, if any, shall be deposited in the Debt Retirement Fund for the Bonds and the balance of the Bond proceeds shall be used as follows:

A. The approximate sum of \$43,473.44 shall be used to pay the cost of issuance of the Bonds, and any balance remaining from that sum after paying the cost of issuance shall be deposited in the Debt Retirement Fund for the Bonds. The Township shall contribute the sum of \$40,890 from funds on hand from the Refunded Bonds' debt retirement fund accounts to pay a portion of the cost of issuance, with the remaining portion of the cost of issuance to be paid for from Bond proceeds.

B. The sum of \$2,513,179.06 from the Bonds shall be paid to the Escrow Agent and then invested by it as provided in the Bond Resolution and the Escrow Agreement for payment of principal and interest on the Refunded Bonds. Any funds from the Bond proceeds not used for the Escrow Account shall be deposited in the Costs of Issuance Fund.

7. The Township Supervisor and Township Clerk be, and they are hereby authorized to provide the Bonds in conformity with the specifications of this Resolution and the Bond Resolution by causing their manual or facsimile signatures to be affixed thereto, and upon the manual execution by the authorized signatory of the Paying Agent, the Treasurer be and is hereby authorized and directed to cause said Bonds to be delivered to the Underwriter upon receipt of the purchase price and accrued interest, if any.

8. The Preliminary Official Statement, dated August 31, 2010, is deemed final for purposes of SEC Rule 15c2-12(b)(1), relating to the Bonds and its use and distribution by the Underwriter is hereby authorized, approved and confirmed.

9. The Township Supervisor is authorized and directed to execute and deliver the final Official Statement on behalf of the Issuer. The Township Supervisor is further authorized to approve, execute and deliver any amendments and supplements to the final Official Statement necessary to assure that the statements therein are true, as of the time the Bonds are delivered to the Underwriter, and that it does not contain any untrue statement of a material fact and does not omit to state a material fact necessary in order to make the statements, in light of the circumstances under which they were made, not misleading. The Township Supervisor is further authorized to execute a Certificate of Issuer to enable the Underwriter to comply with Rule 15c2-12 under the Securities and Exchange Act of 1934 in connection with the offering and sale of the Bonds. In the absence of the Township Supervisor, the Township Manager may execute the above documents.

10. The Township Supervisor, Township Clerk, Township Treasurer, and/or Township Manager, and all other officers, agents and representatives of the Issuer and each of them shall execute, issue and deliver any certificates, statements, warranties, representations, or documents necessary to effect the purposes of this Resolution, the Bond Resolution, the Bonds or the Bond Purchase Agreement.

11. The officers, agents and employees of the Issuer are authorized to take all other actions necessary and convenient to facilitate sale and delivery of the Bonds.

12. The Issuer hereby appoints U.S. Bank National Association, Detroit, Michigan, as Paying Agent-Bond Registrar and directs the Township Manager to execute for and on behalf of the Issuer a Paying Agent-Bond Registrar Agreement.

13. The Issuer hereby designates the Bonds of this issue as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended. In making said designation, the Township Board determines that the reasonably anticipated amount of tax-exempt obligations which will be issued by the Issuer or entities which issue obligations on behalf of the Issuer during calendar year 2010 will not exceed \$30,000,000.

14. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes:

Nays:

Resolution declared adopted.

Evan Hope, Clerk
Charter Township of Delhi

The undersigned duly qualified and acting Clerk of the Charter Township of Delhi, County of Ingham, State of Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting held on Tuesday, September 21, 2010, the original of which resolution is a part of the Township Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Evan Hope, Clerk
Charter Township of Delhi

MDG/clb

EXHIBIT A

BOND PRICING

Charter Township of Delhi, MI
 County of Ingram, State of MI
 Series 2010 GO Limited Tax Refunding Bonds
 Refunding Series 1997 and 2001 Bonds
 2015 Final Maturity & COI Paid out of Funds on Hand
 Level Debt Structure
 FINAL NUMBERS

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Takedown
Serial Bond:						
	06/01/2011	495,000	0.875%	0.875%	100.000	5.000
	06/01/2012	500,000	1.050%	1.050%	100.000	10.000
	06/01/2013	505,000	1.300%	1.300%	100.000	10.000
	06/01/2014	515,000	1.550%	1.550%	100.000	10.000
	06/01/2015	525,000	2.050%	2.050%	100.000	12.500
		2,540,000				

Dated Date	09/23/2010	
Delivery Date	09/23/2010	
First Coupon	12/01/2010	
Par Amount	2,540,000.00	
Original Issue Discount		
Production	2,540,000.00	100.000000%
Underwriter's Discount	-24,237.50	-0.954232%
Purchase Price	2,515,762.50	99.045768%
Accrued Interest		
Net Proceeds	2,515,762.50	



Delhi Charter Township
Department of Community Development

MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Tuesday, September 14, 2010

RE: SUP #10-263, 2200 Depot Street - Outdoor Storage

At their meeting last night, the Planning Commission (PC) considered a Special Use Permit (SUP) to permit outdoor storage in the IM: Industrial Manufacturing zoning district. The subject property is located at 2200 Depot Street and is currently owned by the Steven Hanks Trust. The building is currently vacant. The applicant proposes to operate an auto repair facility from the property but will need the SUP in order to provide storage for vehicles that are awaiting repair. The outdoor storage will be completely enclosed by opaque fence and gates. The surface of the outdoor storage area is paved.

The PC unanimously recommended approval of the SUP with six conditions, as outlined in the attached SUP document. There were no members of the general public present at the meeting who wished to speak on the matter and after deliberation, the PC made the following motion:

Goodall moved, Leaf seconded, to recommend to the Township Board approval of SUP 10-263 that would permit outdoor storage at 2200 Depot Street (33-35-05-14-427-011) in the IM: Industrial Manufacturing zoning district with the listed conditions below pursuant to Section 5.15.6(1). The Planning Commission has reviewed the "Basis for Determination for Granting a Special Use Permit" and has found that the general and specific standards outlined in Sections 8.1.3 have been satisfied and that those findings are accurately reflected and fully incorporated into this motion and the official meeting minutes and the document titled "Basis for Determination for SUP 10-263 Outdoor Storage" dated September 7, 2010 and is hereby adopted.

- 1. A fence must be installed around the perimeter of the outdoor storage area. The entire fence, including gates, must be solid and uniformly finished and shall be high enough to provide screening of items intended to be stored.*
- 2. All equipment, materials and vehicles for repair shall be stored within the fenced outdoor storage area at all times.*
- 3. Passenger vehicles (i.e. cars, vans, pick-up trucks) may be parked outside the storage area provided they do not meet the definition of a junk vehicle pursuant to Township Code.*
- 4. Drip pans shall be placed under all leaking or potentially leaking vehicles.*
- 5. An oil separator must be installed to prevent contaminants from potentially entering the storm water catch basin located in proximity to the storage area. A*

different protection method may be accepted, at the discretion of the Director of Community Development, provided that the intent of this requirement is met.

6. *Work on vehicles outside of the building is not permitted.*

Discussion: none

ROLL CALL VOTE

Ayes: Craig, Goodall, Hayhoe, Leaf, O'Hara, Warfield, Zietlow.

Nays: None

Absent: Todd, Weaver

Motion passed.

Attached you will find the SUP document, the site map, a proposed plan drawing of the property, the staff report and basis for determination. If you need any additional information, please do not hesitate to ask. Otherwise, I respectfully request that you forward this information to the Township Board for their consideration and approval at the September 21st meeting. Thank you in advance for your time and attention to this matter.

Recommended Motion to APPROVE:

To adopt Special Use Permit No. 10-263 for Tim's Garage, Tim Stawasz, 2200 Depot Street, Tax Parcel Number 33-25-05-14-427-011, for outdoor storage, as recommended by the Planning Commission at their September 13, 2010 meeting.

-OR-

Recommended Motion to DENY:

To deny Special Use Permit No. 10-263 for Tim's Garage, Tim Stawasz, 2200 Depot Street, Tax Parcel Number 33-25-05-14-427-011, for outdoor storage.

**DELHI CHARTER TOWNSHIP
INGHAM COUNTY, MICHIGAN**

SPECIAL USE PERMIT NO. 10-263

APPLICANT: Timothy A. Stawasz, Tim's Garage
(Steven Hanks, Property Owner)

SPECIAL USE PERMIT ADDRESS: 2200 Depot Street (33-25-05-14-427-011)
LOT 12 SUPERVISOR'S PLAT NO 11 OF
DELHI.

DATE ADOPTED: September 21, 2010

PURPOSE: Permit Outdoor Storage in the IM: Industrial Manufacturing Zoning District
Pursuant to Zoning Ordinance Section 5.15.6 (1).

CONDITIONS:

1. A fence must be installed around the perimeter of the outdoor storage area. The entire fence, including gates, must be solid and uniformly finished and shall be high enough to provide screening of items intended to be stored.
2. All equipment, materials and vehicles for repair shall be stored within the fenced outdoor storage area at all times.
3. Passenger vehicles (i.e. cars, vans, pick-up trucks) may be parked outside the storage area provided they do not meet the definition of a junk vehicle pursuant to Township Code.
4. Drip pans shall be placed under all leaking or potentially leaking vehicles.
5. An oil separator must be installed to prevent contaminants from potentially entering the storm water catch basin located in proximity to the storage area. A different protection method may be accepted, at the discretion of the Director of Community Development, provided that the intent of this requirement is met.
6. Work on vehicles outside of the building is not permitted.

BASIS OF DETERMINATION: Pursuant to the Michigan Zoning Enabling Act, Act 110 of 2006, as amended, Section 125.3504 (4), conditions imposed by this Special Use Permit are:

(1) Reasonable conditions may be required with the approval of a special land use, planned unit development, or other land uses or activities permitted by discretionary decision. The conditions may include conditions necessary to insure that public services and facilities affected by a proposed land use or activity will be capable of accommodating increased service and facility loads caused by the land use or activity, to protect the natural environment and conserve natural resources and energy, to insure

original Special Use Permit do not change. Assignability of said permit shall be subject to the following requirements and conditions:

- 1. Prior to reassignment of the Special Use Permit to any owner, lessee, Occupant, or operator, the current permit holder shall notify the Delhi Township Zoning Administrator of his/her intention to assign the permit to a third party.*
- 2. The assignee of the permit shall complete the appropriate application for a continued use of the permitted operation.*
- 3. The assignee of the permit shall meet with the Zoning Administrator in an effort to become familiar with all existing requirements of the Special Use Permit. Unless provided elsewhere in Zoning Ordinance No. 39, the new assignee must comply with all Special Use Permit requirements of the current permit holder.*

Approved uses, except seasonal uses, which cease for a period of 180 days are hereby considered abandoned and any such abandonment shall render the Special Use Permit null and void. Seasonal uses which cease for a period of one (1) year must meet the requirements of Zoning Ordinance No. 39 and will require a new Special Use Permit as required in Section 8.1 of the Ordinance. Seasonal uses shall be defined as uses that require or are affected or caused by certain weather availability.

**PLANNING COMMISSION STAFF REPORT
SPECIAL USE PERMIT #10-263, 2200 Depot Street
September 3, 2010**



Tracy LC Miller, Director
Community Development Department

PROPOSED USE:

The applicant has requested a Special Use Permit (SUP) to allow the outdoor storage of equipment and vehicles waiting to be repaired. The auto repair use is permitted in the IM: Industrial Manufacturing district by right, pursuant to Section 5.18.2(1). However, outdoor storage of any type within an industrial district is only permitted after issuance of a SUP pursuant to Section 5.15.6(1) of the Zoning Ordinance.

DESCRIPTION:

The applicant, Mr. Timothy Stawasz is the owner/operator of Tim's Garage, Inc. which is currently located at 4161 Keller Road. The Township became aware of the business while conducting enforcement work with the property owner. Mr. Stawasz desires to relocate his business to the Depot Street location at this time in order to operate in a manner which is consistent with the Township's Zoning Ordinance (ZO).

Tim's Garage is a typical auto repair facility which provides service to the general public, corporate clients and fleets. A small amount of auto body repair work is conducted by this business currently, which is also a permitted use (by-right) within the IM district. When vehicles are brought to the shop for repair, they often must be stored for a short time. The applicant proposes to store the vehicles outdoors within an area that is fully enclosed by opaque fencing and gates. The proposed area for storage is currently paved and partially enclosed by a 6' wooden privacy fence. The application proposes to extend this fence as shown in his plan drawing.

There is a storm sewer located in the southeast portion of the paved area on the property. The applicant understands that an oil separator may need to be installed within the catch basin unless rainwater and any associated runoff from the storage area can be prevented from entering the storm sewer by some other method. Regardless, drip pans are used under all vehicles that may be leaking and spill kits are provided in several locations within the business. Staff is trained to use the spill kits properly.

RECOMMENDATION

Staff recommends approval of the requested SUP 10-263 to permit the outdoor storage with the following conditions:

1. A fence must be installed around the perimeter of the outdoor storage area. The entire fence, including gates, must be solid and uniformly finished and shall be high enough to provide screening of items intended to be stored.
2. All equipment, materials and vehicles for repair shall be stored within the fenced outdoor storage area at all times.
3. Passenger vehicles (i.e. cars, vans, pick-up trucks) may be parked outside the storage area provided they do not meet the definition of a junk vehicle pursuant to Township Code.
4. Drip pans shall be placed under all leaking or potentially leaking vehicles.

5. An oil separator must be installed to prevent contaminants from potentially entering the storm water catch basin located in proximity to the storage area. A different protection method may be accepted, at the discretion of the Director of Community Development, provided that the intent of this requirement is met.
6. Work on vehicles outside of the building is not permitted.

RECOMMENDED MOTION TO APPROVE:

Move to recommend to the Township Board approval of SUP 10-263 that would permit outdoor storage at 2200 Depot Street (33-35-05-14-427-011) in the IM: Industrial Manufacturing zoning district with the listed conditions below pursuant to Section 5.15.6(1). The Planning Commission has reviewed the "Basis for Determination for Granting a Special Use Permit" and has found that the general and specific standards outlined in Sections 8.1.3 have been satisfied and that those findings are accurately reflected and fully incorporated into this motion and the official meeting minutes and the document titled "Basis for Determination for SUP 10-263 Outdoor Storage" dated September 7, 2010 and is hereby adopted.

1. A fence must be installed around the perimeter of the outdoor storage area. The entire fence, including gates, must be solid and uniformly finished and shall be high enough to provide screening of items intended to be stored.
2. All equipment, materials and vehicles for repair shall be stored within the fenced outdoor storage area at all times.
3. Passenger vehicles (i.e. cars, vans, pick-up trucks) may be parked outside the storage area provided they do not meet the definition of a junk vehicle pursuant to Township Code.
4. Drip pans shall be placed under all leaking or potentially leaking vehicles.
5. An oil separator must be installed to prevent contaminants from potentially entering the storm water catch basin located in proximity to the storage area. A different protection method may be accepted, at the discretion of the Director of Community Development, provided that the intent of this requirement is met.
6. Work on vehicles outside of the building is not permitted.

MOTION TO DENY:

Move to recommend to the Township Board denial of SUP 10-263 that would permit outdoor storage at 2200 Depot Street (33-25-05-14-427-011) because the proposal does not comply with the required Basis of Determination Subsection _____ (fill in).

DESCRIPTION OF THE SITE

The applicant's property is located on the east side of Depot Street on a platted lot containing approximately 1.18 acre of land. The parcel measures approximately 144' wide x

390' deep (at the farthest point) and is surrounded on all sides by industrially used property. The property is flat, with a large open area to the rear of the building. The applicant proposes to enclose the rear portion of the paved area with an opaque fence and will use it as the outdoor storage area. Access to the rear storage area will be gained from the existing parking lot via gated access. The proposed fencing will be at least 6' high, but may be higher in compliance with the Zoning Ordinance. The fencing and gates shall be opaque and constructed of wood.

GENERAL INFORMATION

APPLICANT: Timothy A. Stawasz (Tim's Garage, Inc.)

OWNER OF RECORD: Steven Hanks (Trust)

LOCATION: 2200 Depot Street

PARCEL I.D. NO.: 33-25-05-14-427-011

ZONING: IM: Industrial Manufacturing

REQUESTED ACTIVITY: Outdoor Storage

PROPERTY SIZE: 1.18 acre/ ML

EXISTING LAND USE: Vacant

ADJACENT LAND USE: North: Residential structure – commercial use
South: Residential Rental SF Home
East: Vacant land – across from Delhi St. NE
West: Industrial Bldg. – owned by Dart (Dakota)

ADJACENT ZONING: North: IM: Industrial Manufacturing
South: IM: Industrial Manufacturing
East: A-1: Agricultural (vacant & across Delhi St. NE)
West: IM: Industrial Manufacturing

MASTER PLAN OF DELHI CHARTER TOWNSHIP:

The 2002-2020 *Master Plan of Delhi Charter Township (MP)* shows the subject property as planned for Industrial/Warehouse land uses on the Future Land Use Map.

CONFORMANCE WITH SECTION 8.1.3:

Prior to action on any SUP application, the Planning Commission shall establish that the general and specific standards and requirements contained in section 8.1.3 have been satisfied. The Planning Commission must review "Section 8.1.3 Basis for Determination for SUP 10-263 Outdoor Storage" dated September 7, 2010 (attached) and make a determination regarding compliance with each finding.



Front of Building viewed from Depot Street



Back of building & rear paved area that will be fenced for outdoor storage.



Storm drain in rear corner of paved area.

Section 8.1.3 Basis for Determination SUP #10-263 Outdoor Storage

Section 8.1.3 1 a) Be harmonious and in accordance with the general principals and proposals of the Master Plan.

The Future Land Use Map (FLUM) of the Master Plan (MP) continues to show the property as being used for Industrial and Warehouse activities. Outdoor storage is commonly a component of many industrial and warehouse businesses and exists elsewhere in the area and Township associated with these land use types.

Section 8.1.3 1 b) Be designed, constructed, operated and maintained so as to be harmonious in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the area in which it is proposed.

Several of the properties in the immediate vicinity of the subject site also include screened outdoor storage areas and land uses are predominately industrial in nature. The proposed outdoor storage area for Tim's Garage is not expected to be inconsistent with the existing or intended character of the general vicinity.

Section 8.1.3 1 c) Not be hazardous or disturbing to existing or future uses in the same general vicinity and will be a substantial improvement to the property in the immediate vicinity and to the community as a whole.

It is not anticipated that there would be any hazardous or disturbing conditions created for existing or future users in the area as a result of the outdoor storage on this site.

Section 8.1.3 1 d) Be served adequately by essential public services, such as highways, streets, police, fire protection, drainage structures, refuse disposal, water and sewage facilities, or schools.

The site receives fire and police protection from Delhi Charter Township. Additionally, the site is served by water, sanitary sewer, storm sewer, gas, electric, telephone and cable within the Depot Street right-of-way. All of the existing utilities currently serve the site and have adequate capacity to serve the proposed use.

Section 8.1.3 1 e) Not involve uses, activities, processes, materials and equipment or conditions of operation that will be detrimental to any person, property or general welfare by reason of excess production of traffic, noise, smoke, fumes, glare or odors.

The outdoor storage within the fenced area is not expected to create any objectionable traffic, noise, smoke, fumes, glare or odors. No work on vehicles will be performed outside of the building.

Section 8.1.3 1 f) Be consistent with the intent and purposes of the zoning district in which it is proposed to locate such use.

Outdoor storage is permitted within the IM: Industrial Manufacturing zoning district with an approved SUP.

Section 8.1.3 1 g) Be designed to protect natural resources, the health, safety, welfare, and social and economic well-being of those who will use the land use or activity, and the community as a whole.

The installation of protective measures for the storm water catch basin will offer the protection necessary for the community.

Section 8.1.3 1 h) Be related to the valid exercise of the police power and purposes which are affected by imposed use of activity.

The requirement for an SUP for outdoor storage in the IM: Industrial Manufacturing district is a reasonable and valid exercise of the police power authority provided to Delhi Township by enabling legislation and our properly adopted Zoning Ordinance.

Section 8.1.3 1 i) Be necessary to meet the intent and purpose of the zoning ordinance, be related to the standards established in the ordinance for the land use or activity under consideration, and be necessary to insure compliance with those standards.

It is the intent of the IM: Industrial Manufacturing district to provide locations for intensive industrial uses, including service establishments. Auto repair facilities frequently involve fairly intensive processes, while including a service component. The SUP is necessary to ensure compliance with the requirements that all outdoor storage on the subject site will occur within the confines of the opaque fencing. These requirements carry out the stated intent and purpose of the zoning ordinance.

Section 8.1.3 2) Conditions and Safeguards: The Planning Commission may impose such additional conditions and safeguards deemed necessary for the general welfare, for the protection of individual property rights and for insuring that the intent and objectives of this Ordinance will be observed. The breach of any condition, safeguard, or requirement shall automatically invalidate the permit granted.

The conditions and safeguards that are recommended to be made a part of requested SUP are listed in Section 8.1.3 (3) below.

Section 8.1.3 3) Specific Requirements: The general standards and requirements of the Section are basic to all uses authorized by Special Use Permit. The specific and detailed requirements set forth in the following Sections relate to particular uses and are requirements which must be met by those uses in addition to the foregoing general standards and requirements where applicable.

The following conditions are recommended to be made a part of any approved SUP for the applicant's site.

1. A fence must be installed around the perimeter of the outdoor storage area. The entire fence, including gates, must be solid and uniformly finished and shall be high enough to provide screening of items intended to be stored.
2. All equipment, materials and vehicles for repair shall be stored within the fenced outdoor storage area at all times.
3. Passenger vehicles (i.e. cars, vans, pick-up trucks) may be parked outside the storage area provided they do not meet the definition of a junk vehicle pursuant to Township Code.
4. Drip pans shall be placed under all leaking or potentially leaking vehicles.
5. An oil separator must be installed to prevent contaminants from potentially entering the storm water catch basin located in proximity to the storage area. A different protection method may be accepted, at the discretion of the Director of Community Development, provided that the intent of this requirement is met.
6. Work on vehicles outside of the building is not permitted

Date: September 7, 2010



2200 DEPOT STREET (1.14 A)
33-25-05-14-427-011
Tim's Garage