

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 1, 2009**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, December 1, 2009 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor Stuart Goodrich, Treasurer Harry Ammon, Clerk Evan Hope, Trustees Derek Bajema, John Hayhoe, Jerry Ketchum, Roy Sweet

Members Absent: None

Others Present: John Elsinga, Township Manager
Marian Frane, Director of Accounting
Mark Jenks, Director of Parks and Recreation
Sandra Diorka, Director of Public Services
John E. Parker, Parks Superintendent
Wendy Thielen, Assistant Twp. Mgr. of Human Resources
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

COMMENTS FROM THE PUBLIC

Kari DeRosa, 1366 Eifert Road, stated that with the current economy, she requests that there be no new millages.

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of November 17, 2009
- B. Approval of Minutes – Regular Meeting of November 17, 2009
- C. Approval of Claims – November 17, 2009 (ATTACHMENT I)
- D. Approval of Payroll – November 25, 2009 (ATTACHMENT II)

**HAYHOE MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED WITH
ITEM C - APPROVAL OF CLAIMS – NOVEMBER 17, 2009 REMOVED FROM THE
CONSENT AGENDA FOR DISCUSSION.**

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Sweet, Ammon, Bajema

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
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NEW BUSINESS

RESOLUTION NO. 2009-040 – FY 2010 GENERAL FUND BUDGET

The Board reviewed a memorandum dated November 23, 2009 from Twp. Mgr. Elsinga (ATTACHMENT III).

**SWEET MOVED TO ADOPT RESOLUTION NO. 2009-040, WHICH ADOPTS THE
DELHI CHARTER TOWNSHIP FY 2010 GENERAL FUND BUDGET.**

Treasurer Ammon stated that the Board received a copy of Trustee Bajema's ideas regarding the budget. A study will be completed in January by Plante & Moran PLLC to help better determine the future needs of the Township. Treasurer Ammon further stated that it was his thought to approve the budget this evening and spend time in February 2010 to review possible further reductions.

Trustee Bajema stated that he sees some value in Treasurer Ammon's comments; however, he would like to see his recommended changes made or table the items at this evening's meeting. If this does not happen, Trustee Bajema stated that he will be voting no on a few of the budgets.

Trustee Ketchum stated that he has spent some time reviewing the budget and found items that could be cut. If the budgets are approved as presented, Trustee Ketchum stated that he will be voting no on the budgets.

Clerk Hope clarified that this is not the first night that the Board has worked on the budget. The budget process started in September. During those meetings, suggestions were made to reduce various budgets.

Trustee Hayhoe stated that in the past, budgets have been amended after adopted.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Sweet, Ammon, Goodrich

Nays: Ketchum, Bajema

MOTION CARRIED

RESOLUTION NO. 2009-041 – FY 2010 PARKS AND RECREATION FUND BUDGET

The Board reviewed a memorandum dated November 23, 2009 from Twp. Mgr. Elsinga (ATTACHMENT IV).

**HAYHOE MOVED TO ADOPT RESOLUTION NO. 2009-041, WHICH ADOPTS THE
DELHI CHARTER TOWNSHIP FY 2010 PARKS AND RECREATION FUND BUDGET.**

Trustee Bajema asked if this budget could be amended to incorporate a fee increase stating that fees would have to be set ahead of time. Twp. Mgr. Elsinga stated that during the budget workshop, discussion was held regarding fees; however, the Parks and Recreation Commission is the body that has the ability to set the fees which can be done at any time the Commission so chooses.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
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Trustee Ketchum stated that he slightly agrees with the increase of fees; however, is against passing the increase on to the residents.

A Roll Call Vote was recorded as follows:
Ayes: Hope, Sweet, Ammon, Goodrich, Hayhoe
Nays: Ketchum, Bajema

MOTION CARRIED

**RESOLUTION NO. 2009-042 – FY 2010 FIRE EQUIPMENT, TRAINING AND APPARATUS
FUND BUDGET**

The Board reviewed a memorandum dated November 23, 2009 from Twp. Mgr. Elsinga (ATTACHMENT V).

**SWEET MOVED TO ADOPT RESOLUTION NO. 2009-042, WHICH ADOPTS THE
DELHI CHARTER TOWNSHIP FY 2010 FIRE EQUIPMENT, TRAINING AND
APPARATUS FUND BUDGET.**

Trustee Bajema stated that he would like to see the Capital Area Safety Council moved to the FETA fund.

A Roll Call Vote was recorded as follows:
Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope
Nays: Ketchum, Bajema

MOTION CARRIED

RESOLUTION NO. 2009-043 – FY 2010 WATER IMPROVEMENT FUND BUDGET

The Board reviewed a memorandum dated November 23, 2009 from Twp. Mgr. Elsinga (ATTACHMENT VI).

**HAYHOE MOVED TO ADOPT RESOLUTION NO. 2009-043, WHICH ADOPTS THE
DELHI CHARTER TOWNSHIP FY 2010 WATER IMPROVEMENT FUND BUDGET.**

A Roll Call Vote was recorded as follows:
Ayes: Sweet, Ammon, Bajema, Goodrich, Hayhoe, Hope
Nays: Ketchum

MOTION CARRIED

RESOLUTION NO. 2009-044 – FY 2010 DEBT SERVICE FUND BUDGETS

The Board reviewed a memorandum dated November 23, 2009 from Twp. Mgr. Elsinga (ATTACHMENT VII).

**HAYHOE MOVED TO ADOPT RESOLUTION NO. 2009-044, WHICH ADOPTS THE
DELHI CHARTER TOWNSHIP FY 2010 DEBT SERVICE FUND BUDGETS.**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 1, 2009**

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet

MOTION CARRIED

RESOLUTION NO. 2009-045 – FY 2010 COMMUNITY DEVELOPMENT FUND BUDGET

The Board reviewed a memorandum dated November 23, 2009 from Twp. Mgr. Elsinga (ATTACHMENT VIII).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2009-045, WHICH ADOPTS THE
DELHI CHARTER TOWNSHIP FY 2010 COMMUNITY DEVELOPMENT FUND
BUDGET.**

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Sweet, Ammon

Nays: Bajema, Ketchum

MOTION CARRIED

RESOLUTION NO. 2009-046 – FY 2010 SEWER FUND BUDGET

The Board reviewed a memorandum dated November 23, 2009 from Twp. Mgr. Elsinga (ATTACHMENT IX).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2009-046, WHICH ADOPTS THE
DELHI CHARTER TOWNSHIP FY 2010 SEWER FUND BUDGET.**

Trustee Bajema stated that sewer service is an important function of local government; however, part of this budget's revenue is based on a second year fee increase. Because of the fee increase, as well as some other expenditures, he will be voting no.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Sweet, Ammon

Nays: Ketchum, Bajema

MOTION CARRIED

RESOLUTION NO. 2009-047 – FY 2010 DOWNTOWN DEVELOPMENT AUTHORITY FUND BUDGET

The Board reviewed a memorandum dated November 23, 2009 from Twp. Mgr. Elsinga (ATTACHMENT X).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2009-047, WHICH APPROVES THE
DELHI CHARTER TOWNSHIP FY 2010 DOWNTOWN DEVELOPMENT AUTHORITY
FUND BUDGET.**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Sweet, Ammon, Bajema, Goodrich

Nays: Ketchum

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON DECEMBER 1, 2009**

RESOLUTION NO. 2009-048 – FY 2010 BROWNFIELD REDEVELOPMENT FUND BUDGET

The Board reviewed a memorandum dated November 23, 2009 from Twp. Mgr. Elsinga (ATTACHMENT XI).

**KETCHUM MOVED TO ADOPT RESOLUTION NO. 2009-048, WHICH APPROVES
THE DELHI CHARTER TOWNSHIP FY 2010 BROWNFIELD REDEVELOPMENT FUND
BUDGET.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Sweet, Ammon, Bajema, Goodrich, Hayhoe

Nays: Ketchum

MOTION CARRIED

**ITEM REMOVED FROM CONSENT AGENDA FOR DISCUSSION – ITEM C – APPROVAL OF
CLAIMS – NOVEMBER 17, 2009**

HOPE MOVED TO APPROVE THE CLAIMS OF NOVEMBER 17, 2009.

Trustee Bajema had various questions regarding the November 17, 2009 claims which Marian Frane, Director of Accounting, answered to his satisfaction.

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Sweet, Ammon, Bajema, Goodrich, Hayhoe, Hope

MOTION CARRIED

REPORTS

SUPERVISOR

TREE LIGHTING CEREMONY

Supervisor Goodrich reminded the Board Members of the Tree Lighting Ceremony to be held on December 2, 2009.

TREASURER

WINTER TAX BILLS

Treasurer Ammon reported on the 2009 Winter Tax Bills.

TOWNSHIP MANAGER

Twp. Mgr. Elsinga stated that Community Development is sending out a new flood hazard mapping letter to properties that are located in high risk flood plain areas for flood insurance purposes.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
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ADJOURNMENT

Meeting adjourned at 6:35 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

SUBJECT TO APPROVAL

ACCOUNTS PAYABLE APPROVAL

November 17, 2009

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated November 17, 2009, numbered 75960 thru 76045 & ACH #1124 thru #1126 . Every invoice has a payment authorizing signature(s).

Dated: November 17, 2009

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated November 17, 2009 show payments made from the following funds:

General Fund	\$	205,881.86	
Parks & Recreation		29,194.55	
Fire Equip. & Apparatus Fund		10,754.60	
Downtown Development Fund		521,234.20	
CSC Bond Issue Fund		750.61	
DDA College Bond Issue		28,980.00	
Community Development Fund		48,500.66	
Trust & Agency Fund		766.43	
Current Tax Fund		5,686.03	
Subtotal Common Savings*	\$	851,748.94	
Sewer Fund Receiving**	\$	176,272.38	
Grand Total	\$	1,028,021.32	

Includes the following to be reimbursed from separate bank accounts:

*Current Tax Fund \$ 5,686.03

Dated: November 17, 2009

Marian Frane, Director of Accounting

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (\$16,091.15 Environmental Systems Research Inst. for Web Mapping Software GIS, 10/20/09, Irish Construction \$19,385.00 for Digester Rehab Project pymt #25,10/02/07)

Dated: November 17, 2009

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Harry R. Ammon, Treasurer

IV. Board Audit and Approval: At a regular meeting of the Township Board held on December 1, 2009, a motion was made by _____ and passed by _____ yes votes and _____ no votes (_____ absent) that the list of claims dated November 17, 2009, was reviewed, audited and approved.

Evan Hope, Township Clerk

INVOICE DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
 INVOICES TO BE PAID 11/04/2009 - 11/23/2009
 Paid Invoices Only

Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
BANK OF AMERICA	CREDIT	(4.05)
BANK OF AMERICA	CREDIT	(18.72)
SBAM	RETIREEES HEALTH INSURANCE DEC	182.18
BANK OF AMERICA	CREDIT	(11.97)
IMAGIN, INC	ANNUAL MEMBERSHIP DUES	40.00
STATE OF MICHIGAN	RENEWAL FEE LEVEL 2/MUNSON	75.00
STATE OF MICHIGAN	RENEWAL FEE LEVEL 3/WILSON	125.00
INTERNATIONAL INSTITUTE OF	ANNUAL RENEWAL/FINCH	75.00
MICHIGAN STATE FIREMEN'S	2010 DUES/ROYSTON	75.00
MICHIGAN ASSOCIATION OF	2010 MAAS MEMBERSHIP	155.00
INGHAM COUNTY TREASURER	CUR REAL & PERS PROP TAX	5,864.57
INGHAM COUNTY TREASURER	DELQ TAX & INT & PENALTIES	192.72
INGHAM COUNTY TREASURER	PROPERTY TAX ADMIN FEE	950.25
INGHAM COUNTY TREASURER	STREETLIGHT SPECIAL ASSESS	3,989.41
Total for Dept 000.00 :		11,689.39
Dept 101.00 LEGISLATIVE		
BANK OF AMERICA	CREDIT	(324.00)
Total for Dept 101.00 LEGISLATIVE:		(324.00)
Dept 171.00 MANAGER		
SBAM	HEALTH INSURANCE DECEMBER	689.76
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	137.46
DELHI TOWNSHIP TREASURER	DONUTS/QTLY MEETING	28.80
DELHI TOWNSHIP TREASURER	LUNCH MEETING/ELSINGA	44.06
BANK OF AMERICA	PARKING/ELSINGA	8.00
BANK OF AMERICA	TREE STAR	77.93
BANK OF AMERICA	PARKING/ELSINGA	2.00
BANK OF AMERICA	PARKING/ELSINGA	1.00
BANK OF AMERICA	HRMAMM DUES/THIELEN	45.00
BANK OF AMERICA	PROGRAM REGISTRATION/THIELEN	80.00
Total for Dept 171.00 MANAGER:		1,114.01

Dept 191.00 ACCOUNTING		
SBAM	HEALTH INSURANCE DECEMBER	306.56
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	71.80
BANK OF AMERICA	2010 MGFOA DUES/FRANE	75.00
BANK OF AMERICA	CREDIT	(6.24)
DELHI TOWNSHIP TREASURER	5/26/09 MILEAGE/MEREDITH	13.20

Total for Dept 191.00 ACCOUNTING: 460.32

Dept 215.00 CLERK		
SBAM	HEALTH INSURANCE DECEMBER	2,207.25
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	94.49
PRINTING ESSENTIALS	TONER CARTRIDGE HP 2400	125.00
BANK OF AMERICA	POSTAGE MACHINE RENTAL 11/16/09-2/	150.00
GANNETT MICHIGAN NEWSPAPER	OCTOBER LEGAL PUBLILSHING	1,097.70

Total for Dept 215.00 CLERK: 3,674.44

Dept 228.00 INFORMATION TECHNOLOGY		
SBAM	HEALTH INSURANCE DECEMBER	689.76
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	42.75
COMMUNICATION CONSULTANTS	PC REPAIR PHONE SYSTEM	199.00
BANK OF AMERICA	HP 8500 PRINTER/TRICIA	349.99
BS&A SOFTWARE	YEARLY SUPPORT/EQUALIZER PREA	115.00
BS&A SOFTWARE	YEARLY SUPPORT/EQUALIZER PO	1,330.00
BS&A SOFTWARE	YEARLY SUPPORT/ACCOUNTS PAY	1,330.00
BS&A SOFTWARE	YEARLY SUPPORT/EQUALIZER CASH	1,330.00
BS&A SOFTWARE	GEN LEDGER/BUDGETING SYSTEM	1,670.00
BS&A SOFTWARE	UTILITY BILLING YEARLY SUPPORT	1,880.00
BS&A SOFTWARE	PAYROLL SYSTEM YEARLY SUPPORT	1,910.00
BS&A SOFTWARE	INTERNET SERVICES/YEARLY SUP	6,360.00
BS&A SOFTWARE	EQUALIZER BUILDING INTERFACE	1,000.00

Total for Dept 228.00 INFORMATION TECHNOLOGY: 18,206.50

Dept 253.00 TREASURERS		
SBAM	HEALTH INSURANCE DECEMBER	1,517.49
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	103.01
BANK OF AMERICA	LOAD PHONE BOOK INTO NEW	10.00
DELHI TOWNSHIP TREASURER	MILEAGE 9/17-10/30/09/CURTIS	15.53
DELHI TOWNSHIP TREASURER	TAX DAY PIZZAS/TREASURER	19.50
INGHAM COUNTY TREASURER	TAX ADJUSTMENTS TO COUNTY/TWP	299.80

Total for Dept 253.00 TREASURERS: 1,965.33

Dept 257.00 ASSESSING		
SBAM	HEALTH INSURANCE DECEMBER	1,134.29
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	96.04
LANSING ICE & FUEL CO	GASOLINE 10/16-31/09	67.40
DELHI TOWNSHIP TREASURER	DOCKET #033-9352 WALK IN FEE	25.00
THRUN LAW FIRM, P.C.	LEGAL FEES OCTOBER	721.60
BANK OF AMERICA	MEALS/WILSON	6.36
BANK OF AMERICA	MEALS/WILSON	20.45
BANK OF AMERICA	MEALS/WILSON	9.36
BANK OF AMERICA	MEALS/WILSON	4.98
BANK OF AMERICA	MEALS/WILSON	21.07
BANK OF AMERICA	MEALS/WILSON	8.59
BANK OF AMERICA	MEALS/WILSON	8.47
BANK OF AMERICA	MEALS/WILSON	8.87
BANK OF AMERICA	MEALS/WILSON	13.65

Total for Dept 257.00 ASSESSING: 2,146.13

Dept 265.00 BUILDING & GROUNDS		
SBAM	HEALTH INSURANCE DECEMBER	706.31
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	40.50
LANSING ICE & FUEL CO	GASOLINE 10/16-31/09	96.02
BANK OF AMERICA	MANLIFT RENTAL INSTALL LIGHTS	225.00
SIEMENS INDUSTRY, INC.	SERVICE AGREEMENT 11/1/09-1/31/10	4,405.10
MAID BRIGADE OF LANSING	CLEANING SERVICES CSC	975.00
METRONET LONG DISTANCE	OCTOBER LONG DISTANCE	37.17
FIELD'S FIRE PROTECTION, INC.	INSTALL 2 SPRINKLER GAUGES	150.00
CUMMINS BRIDGEWAY, LLC	GENERATOR REPAIR/FIRE DEPART	375.30
ACE HARDWARE	GLUE GOOP/LIGHT BULBS	18.78
KENT COMPANIES, INC.	RAISING CONCRETE/CSC	2,930.00

Total for Dept 265.00 BUILDING & GROUNDS: 9,959.18

Dept 276.00 CEMETERY		
SBAM	HEALTH INSURANCE DECEMBER	467.55
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	26.81
LANSING ICE & FUEL CO	GASOLINE 10/16-31/09	63.56
WASTE MANAGEMENT OF MICH	DUMPSTER SERVICE	49.00
ACE HARDWARE	2 EYE BOLTS W/NUT	3.38

Total for Dept 276.00 CEMETERY: 610.30

Dept 336.00 FIRE DEPARTMENT		
SBAM	HEALTH INSURANCE DECEMBER	7,985.96
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	450.48
BANK OF AMERICA	PRINTER CARTRIDGES/MARKERS	97.55
BANK OF AMERICA	BLACKBERRY SHIFT CALENDAR	10.00
PAPER IMAGE PRINTING	AMBULANCE FORMS	76.80
LANSING ICE & FUEL CO	GASOLINE 10/16-31/09	881.51
LIFEGAS LLC	CYLINDER RENTAL	185.31
BIO-CARE, INC.	RESPIRATORY SURVEILLANCE/	75.00
PRO AIR	SERVICE AGREEMENT 10/1/09-9/30/10	1,110.00
HARRIS CORPORATION	RADIO REPAIR	229.40
METRONET LONG DISTANCE	OCTOBER LONG DISTANCE	2.97
BOARD OF WATER & LIGHT	WATER 6139 BISHOP	23.27
DELHI TOWNSHIP TREASURER	TOLLS/ROYSTON	12.50
DELHI TOWNSHIP TREASURER	SAFETY COUNCIL LUNCH/ROYSTON	9.00
DELHI TOWNSHIP TREASURER	SAFETY COUNCIL LUNCH/BROWN	9.00
SHIFT CALENDARS, INC.	SHIFT CALENDARS & FREIGHT	131.33
ACE HARDWARE	MOUNTING TAPE	5.99
ACE HARDWARE	SCREWS/BOLTS/NAILS	1.68
KAESER AND BLAIR, INC	16 LED FLASHERS/SET UP/INK/	358.28
KAESER AND BLAIR, INC	500 RED FIRE HATS & SHIPPING	574.28

Total for Dept 336.00 FIRE DEPARTMENT: 12,230.31

Dept 446.00 INFRASTRUCTURE		
CONSUMERS ENERGY	ELECTRIC & STREETLIGHTS	82.66
CONSUMERS ENERGY	ELECTRIC & STREETLIGHTS	21,423.90
THRUN LAW FIRM, P.C.	LEGAL FEES OCTOBER	98.40
HUBBELL, ROTH & CLARK, INC	COOK/THORBURN/HANCOCK DRAINS E'	1,550.14
LANDSCAPE ARCHITECTS	WASHINGTON AVE SIDEWALK STUDY	2,800.00

Total for Dept 446.00 INFRASTRUCTURE: 25,955.10

Dept 850.00 OTHER FUNCTIONS		
SBAM	RETIREE'S HEALTH INSURANCE DEC	4,190.10
VANTAGEPOINT TRANSFER AGENT	RETIREE'S BENEFITS	111,880.40
THRUN LAW FIRM, P.C.	LEGAL FEES OCTOBER	1,328.40
BANK OF AMERICA	EQUIPMENT MAIN-FEED 11/1/09-10/31	228.00
BANK OF AMERICA	EQUIPMENT MAIN-BASE 11/1/09-10/31	317.00
BANK OF AMERICA	WUFOO MONTHLY SUBSCRIPTION	9.00
BANK OF AMERICA	CLOCK/CSC BOARD ROOM	46.95
BANK OF AMERICA	SBAM ANNUAL MEMBERSHIP DUES	195.00

Total for Dept 850.00 OTHER FUNCTIONS: 118,194.85

Total for Fund 101 GENERAL FUND: 205,881.86

Fund 208 PARKS & RECREATION FUND

Dept 752.00 ADMINISTRATION

VANTAGEPOINT TRANSFER AGENT	ANNUAL REQUIRED CONTRIBUTION	23,234.00
SBAM	HEALTH INSURANCE DECEMBER	613.12
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	67.23
BANK OF AMERICA	NAME BADGES	71.99
HOLT PUBLIC SCHOOLS	FLYERS	23.64
METRONET LONG DISTANCE	OCTOBER LONG DISTANCE	1.81
BANK OF AMERICA	CELL PHONE/PARKER	20.00
BANK OF AMERICA	NEW CELL PHONES	20.00
BANK OF AMERICA	2 CARD TABLES	79.98
BANK OF AMERICA	2 PHONES/SENIOR CENTER	44.98
BANK OF AMERICA	BAGGAGE CLAIM/JENKS	20.00
BANK OF AMERICA	BAGGAGE CLAIM/TILMA	20.00
BANK OF AMERICA	AIR FARE/TILMA & JENKS	879.60
BANK OF AMERICA	LUGGAGE FEE	40.00
BANK OF AMERICA	AIRPORT PARKING	80.00
BANK OF AMERICA	LODGING/JENKS	326.84

Total for Dept 752.00 ADMINISTRATION: 25,543.19

Dept 771.00 PARKS

SBAM	HEALTH INSURANCE DECEMBER	827.73
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	26.81
LANSING ICE & FUEL CO	GASOLINE 10/16-31/09	197.00
ACE HARDWARE	RECIP BLADE	13.99
ACE HARDWARE	SPRAY PAINT/SCREWS/BOLTS	7.77
RED WING SHOES	SAFETY BOOKS/LUCE	152.15
WASTE MANAGEMENT OF MICH	DUMPSTER SERVICE	148.00
AMERICAN RENTAL	PORTABLE TOILET	70.00
AMERICAN RENTAL	PORTABLE TOILET	70.00
MODEL COVERALL SERVICE	UNIFORM PANTS	20.47
MODEL COVERALL SERVICE	UNIFORM PANTS	20.47
MODEL COVERALL SERVICE	UNIFORM PANTS	20.47
BOARD OF WATER & LIGHT	WATER 1750 MAPLE	13.93
BOARD OF WATER & LIGHT	WATER 2287 PINE TREE	28.26
BOARD OF WATER & LIGHT	WATER 4030 KELLER	23.27
BOARD OF WATER & LIGHT	WATER 4111 HOLT	8.94
CONSUMERS ENERGY	ELECTRIC 1771 MAPLE	98.43
BANK OF AMERICA	DOGGIE BAGS & SHIPPPING	165.60
MENARDS LANSING SOUTH	8 TARP STRAPS/TARPS	93.29
MENARDS LANSING SOUTH	5 PVC CLEANOUT PLUGS	7.50
CARQUEST THE PARTS PLACE	WIPER BLADE	8.09
MENARDS LANSING SOUTH	5 SHEETS OF PLYWOOD	127.45
CATHEY COMPANY	HOSE FOR SPRAYER	5.82
FRANKIE D'S AUTO & TRUCK	BRAKES PARTS LABOR/UNIT #43	774.00

Total for Dept 771.00 PARKS: 2,929.44

Dept 774.00 RECREATION		
SBAM	HEALTH INSURANCE DECEMBER	689.76
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	<u>32.16</u>

Total for Dept 774.00 RECREATION: 721.92

Total for Fund 208 PARKS & RECREATION FUND: 29,194.55

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 000.00

INGHAM COUNTY TREASURER	CUR REAL & PERS PROP TAX	<u>659.63</u>
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Total for Dept 000.00 : 659.63

Dept 339.00 EQUIPMENT & APPARATUS

BANK OF AMERICA	UPS SHIPPING	20.41
BANK OF AMERICA	UPS SHIPPING	14.03
BANK OF AMERICA	UPS SHIPPING	31.18
BANK OF AMERICA	RESCUE ROPE & SHIPPING	591.93
ERT SYSTEMS, LLC	ACCOUNTABILITY TAGS	320.00
CARQUEST THE PARTS PLACE	LIFT SUPPORT/OIL DRI/2 QTS OIL/	54.58
BANK OF AMERICA	3 SHELVES	71.97
BANK OF AMERICA	WATER/FRUIT/GRAN BARS/PAPER	45.88
BANK OF AMERICA	PIZZA	35.93
BANK OF AMERICA	MEAL/BROWN	24.56
BANK OF AMERICA	PIZZA	111.60
BANK OF AMERICA	MEAL/BROWN	12.58
BANK OF AMERICA	MEAL/BROWN	22.16
BANK OF AMERICA	LODGING/BROWN	280.27
BANK OF AMERICA	LODGING/PORCELLO	67.32
TARGETSAFETY	ONLINE TRAINING	345.00
ENVIRONMENTAL SYS RESEARCH	WEB MAPPING SOFTWARE GIS	<u>8,045.57</u>

Total for Dept 339.00 EQUIPMENT & APPARATUS: 10,094.97

Total for Fund 211 FIRE EQUIP. & APPARATUS FUND: 10,754.60

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00

CHRISTOPHER MANNING CONST	RETAINAGE PAYABLE-C MANNING	<u>(3,500.00)</u>
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Total for Dept 000.00 : (3,500.00)

Dept 728.00 DDA ADMINISTRATION

VANTAGEPOINT TRANSFER AGENT	RETIREE'S BENEFITS	10,883.00
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	54.29
CDW GOVERNMENT, INC.	ADOBE ACROBAT 9/HARRISON	166.93
FOSTER, SWIFT, COLLINS	GOFF PROPERTY EXCHANGE	1,104.00

METRONET LONG DISTANCE	OCTOBER LONG DISTANCE	2.60
GANNETT MICHIGAN NEWSPAPER	2010 BUDGET LEGAL NOTICE/DDA	145.49
FIELD'S FIRE PROTECTION, INC.	INSTALL 2 SPRINKLER GAUGES	150.00
BANK OF AMERICA	WATER	5.99
BANK OF AMERICA	MAEDC CONFERENCE REGISTRAT	400.00

Total for Dept 728.00 DDA ADMINISTRATION: 12,912.30

Dept 729.00 DDA MARKETING & PROMOTION

BANK OF AMERICA	12 PK LEGAL PADS/NAME BADGE	24.98
BANK OF AMERICA	NAME BADGES/PACKING TAPE	13.37
BLOHM CREATIVE PARTNERS	10,200 COPIES OCTOBER OUR TOWN	13,540.00
CHARLAR PLACE	12/1 CEDAR ST CHANGES/RENTAL	1,020.00
ACE HARDWARE	TOILET PAPER/DUCT TAPE/HOOKS	17.13
ACE HARDWARE	3 PACKAGES OF LIGHT BULBS	5.37
BLOHM CREATIVE PARTNERS	BUSINESS EXPO FARMERS MARKET	165.00
CHARLES GRINNELL	47 HOURS @ \$20	940.00

Total for Dept 729.00 DDA MARKETING & PROMOTION: 15,725.85

Dept 730.00 COMM REHABILITATION REBATE PGM

ICS MARKETING SUPPORT SERV	REPLACE 2 TREES/ISC MARKETING	374.00
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Total for Dept 730.00 COMM REHABILITATION REBATE PGM: 374.00

Dept 731.00 DDA INFRASTRUCTURE PROJECTS

BANK OF AMERICA	MANLIFT RENTAL INSTALL LIGHTS	225.00
HAMMOND FARMS SOUTH	ROLLS OF SEED BLANKET	117.00
HAMMOND FARMS SOUTH	YDS OF MISTY BLACK MULCH	499.20
HAMMOND FARMS SOUTH	STAKES FOR SEED BLANKET	6.00
HAMMOND FARMS SOUTH	DELIVERY CHARGE	39.00
DLZ	KELLER RD LANDSCAPE PLAN	3,015.00
DLZ	HOLT/AURELIUS PARK FINISH WORK	575.70
CHURCHHILL COMMUNICATIONS	HOLLOWAY DRIVE FIBER/APP	745.40
HUBBELL, ROTH & CLARK, INC	COOK/THORBURN/HANCOCK DRAINS E'	1,550.15
BANK OF AMERICA	50# FIELD RYE SEED	14.00
C2AE	I-96 UNDERPASS & N CONNECTOR	2,000.00
LANDSCAPE ARCHITECTS	WILLOUGHBY ROAD CONNECTOR	1,500.00

Total for Dept 731.00 DDA INFRASTRUCTURE PROJECTS: 10,286.45

Dept 850.00 OTHER FUNCTIONS

SBAM	HEALTH INSURANCE DECEMBER	656.57
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	37.65
LANSING ICE & FUEL CO	GASOLINE 10/16-31/09	89.26
WASTE MANAGEMENT OF MICH	DUMPSTER SERVICE	98.00
SIEMENS INDUSTRY, INC.	SERVICE AGREEMENT 11/1/09-1/31	629.30
MAID BRIGADE OF LANSING	CLEANING SERVICES/SHERIFF	480.00

BOARD OF WATER & LIGHT	WATER 2045 CEDAR	83.49
BOARD OF WATER & LIGHT	WATER 2150 CEDAR	15.01
KENT COMPANIES, INC.	RAISING CONCRETE/DDA	<u>450.00</u>

Total for Dept 850.00 OTHER FUNCTIONS: 2,539.28

Dept 903.10 2008 CONSTRUCTION PROJECTS-DDA		
INGHAM COUNTY DRAIN COMM	CEDAR HEIGHTS OVERSIGHT	465.10
F & V CONSTRUCTION MANAGE	CEDAR HEIGHTS PAYMENT 10	408,304.03
FARR EXCAVATING INC.	SEWER INSTALLED 2189 DELHI NE	443.00
CHRISTOPHER MANNING CONST	DELHI/DEPOT SEWER CONNECTIONS	72,746.69
KEYSTONE DESIGN GROUP	SENIOR CENTER CONSTRUCTION	<u>937.50</u>

Total for Dept 903.10 2008 CONSTRUCTION PROJECTS-DDA: 482,896.32

Total for Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY: 521,234.20

Fund 301 COMMUNITY SERV CTR BOND ISSUE

Dept 000.00

INGHAM COUNTY TREASURER	CUR REAL & PERS PROP TAX	<u>750.61</u>
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Total for Dept 000.00 : 750.61

Total for Fund 301 COMMUNITY SERV CTR BOND ISSUE: 750.61

Fund 398 DDA COLLEGE WAT/SEW BOND ISSUE

Dept 905.00 DEBT SERVICE

USBANK TRUST N.A.	INTEREST	<u>28,980.00</u>
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Total for Dept 905.00 DEBT SERVICE: 28,980.00

Total for Fund 398 DDA COLLEGE WAT/SEW BOND ISSUE: 28,980.00

Fund 542 COMMUNITY DEVELOPMENT FUND

Dept 000.00

IMAGIN, INC	ANNUAL MEMBERSHIP DUES	<u>40.00</u>
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Total for Dept 000.00 : 40.00

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT

VANTAGEPOINT TRANSFER AGENT	RETIREE'S BENEFITS	31,961.00
SBAM	HEALTH INSURANCE DECEMBER	3,479.51
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	195.02
BANK OF AMERICA	CLASSIC MARINAC VEST/LARNER	40.50
BANK OF AMERICA	2 DELHI HATS/MASTIN	34.00
LANSING ICE & FUEL CO	GASOLINE 10/16-31/09	149.97
ENVIRONMENTAL SYS RESEARCH	WEB MAPPING SOFTWARE GIS	8,045.58

THRUN LAW FIRM, P.C.	LEGAL FEES OCTOBER	370.40
ASSOCIATED GOVERNMENT SERV	AGS PAYROLL 9/16-10/15/09	2,032.00
METRONET LONG DISTANCE	OCTOBER LONG DISTANCE	15.64
BANK OF AMERICA	TRANSFERRING PHONE BOOK	10.00
BANK OF AMERICA	TRANSFERRING PHONE BOOK	10.00
DELHI TOWNSHIP TREASURER	PARKING/MILLER	7.50
OCE NORTH AMERICA DOCUMENT	CM5520 COPIER LEASE	852.00
DELHI TOWNSHIP TREASURER	REG. PROPERTY IMPROVEMENT LIEN	17.00
DELHI TOWNSHIP TREASURER	NOTARY BOND FILING/MALONE	10.00
DELHI TOWNSHIP TREASURER	PARKING/MILLER	6.25
BANK OF AMERICA	CONFERENCE FEES/ALBERT	50.00
BANK OF AMERICA	LODGING/ALBERT	73.19
BANK OF AMERICA	GASOLINE FOR CONFERENCE	24.29
BANK OF AMERICA	GASOLINE FOR CONFERENCE	36.45
BANK OF AMERICA	GASOLINE FOR CONFERENCE	28.83
BANK OF AMERICA	DINNER/MILLER	12.65
BANK OF AMERICA	DINNER/MILLER	9.42
BANK OF AMERICA	LODGING/MILLER	171.46
BANK OF AMERICA	BUILDERS LIC COURSE/ROYSTON	369.00
BANK OF AMERICA	BUILDERS LIC COURSE/MASTIN	449.00

Total for Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT: 48,460.66

Total for Fund 542 COMMUNITY DEVELOPMENT FUND: 48,500.66

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

SBAM	HEALTH INSURANCE DECEMBER	401.40
IMAGIN, INC	ANNUAL MEMBERSHIP DUES	215.00
MICHIGAN MUNICIPAL LEAGUE	CDL CONSORTIUM DRIVERS FEE	700.00
SCARLETT CONSTRUCTION CO	SANITARY SEWER INSTALL ROW/	7,632.00

Total for Dept 000.00 : 8,948.40

Dept 548.00 ADMINISTRATION & OVERHEAD

SBAM	HEALTH INSURANCE DECEMBER	2,998.34
VANTAGEPOINT TRANSFER AGENT	RETIREE'S BENEFITS	91,733.24

Total for Dept 548.00 ADMINISTRATION & OVERHEAD: 94,731.58

Dept 558.00 DEPT OF PUBLIC SERVICE

SBAM	HEALTH INSURANCE DECEMBER	8,117.55
UNUM LIFE INSURANCE COMPANY	DISABILITY INSURANCE DECEMBER	465.45
LANSING ICE & FUEL CO	GASOLINE 10/16-31/09	1,103.54
BANK OF AMERICA	4 CARHARTT JACKETS & 3 BIBS	589.93
MODEL COVERALL SERVICE	STAFF UNIFORMS	67.68
MODEL COVERALL SERVICE	STAFF UNIFORMS	87.35
MODEL COVERALL SERVICE	STAFF UNIFORMS	138.35
MODEL COVERALL SERVICE	STAFF UNIFORMS	58.64

DELHI TOWNSHIP TREASURER	ICE	1.86
AIRGAS GREAT LAKES	CYLINDER RENTAL	85.59
ALEXANDER CHEMICAL CORP	SODIUM HYPOCHLORITE	4,153.60
HUBBELL, ROTH & CLARK, INC	SRF PROJECT PLAN	426.21
UNITED PARCEL SERVICE	SHIPPING	10.32
WASTE MANAGEMENT OF MICH	DUMPSTER SERVICE	285.52
BANK OF AMERICA	TRANSFER PHONEBOOK (3) DPS	30.00
METRONET LONG DISTANCE	OCTOBER LONG DISTANCE	11.10
USA MOBILITY WIRELESS, INC.	NOVEMBER PAGERS	108.82
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	116.22
BOARD OF WATER & LIGHT	WATER 3505 HOLT	51.90
BOARD OF WATER & LIGHT	WATER 4280 DELL	12.52
CONSUMERS ENERGY	ELECTRIC 5961 MC CUE	48.74
BOARD OF WATER & LIGHT	ELECTRIC 1870 NIGHTINGALE	81.21
BOARD OF WATER & LIGHT	ELECTRIC 2481 DELHI COMMERCE	101.90
DELHI TOWNSHIP TREASURER	3 BALES GRASS HAY	12.00
BANK OF AMERICA	PORT-A-HUT SHELTER & FREIGHT/	274.28
BANK OF AMERICA	HARNESS/6 HARNESS CRAYONS/	54.98
BANK OF AMERICA	2 5/16" BALL	12.21
BANK OF AMERICA	DOG FOOD	37.98
STATE OF MICHIGAN	10/6/09 BOILER INSPECTION/POTW	130.00
BANK OF AMERICA	DOG SUPPLIES	26.26
ACE HARDWARE	5 KEYS	8.45
ACE HARDWARE	5 KEYS	8.45
LOWE'S CREDIT SERVICES	6 SNOW SHOVELS/2 SALT SPREAD	170.82
LOWE'S CREDIT SERVICES	CREDIT	(82.68)
MICHIGAN COMPANY	38 X 60 TRASH BAGS (10 CASES)	208.80
MICHIGAN COMPANY	33X40 TRASH BAGS (8 CASES)	106.72
STATE OF MICHIGAN	BOILER INSPECTION/POTW	130.00
LOWE'S CREDIT SERVICES	2) MILKHOUSE UTILITY HEATERS	39.94
RS TECHNICAL SERVICES, INC.	TROUBLESHOOT COMMUNICATION	516.00
USA BLUE BOOK	ODOR KNOCKER INSERT & REFILL	706.11
BARNHART & SON, INC.	BISHOP ROAD SANITARY MANHOLE	8,511.50
ACE HARDWARE	4" PVC CLEANOUT PLUG	3.29
BANK OF AMERICA	STETHOSCOPE	9.99
BANK OF AMERICA	MECHANICAL FACE-TYPE SEAL	40.83
BANK OF AMERICA	REBUILD STARTER	100.00
BANK OF AMERICA	2 SWITCHES	20.97
D & S SALES	750-1500# CAPACITY WINCH ASSY/	757.00
ACE HARDWARE	14 PINS	4.48
ACE HARDWARE	5 DRILL BITS/5 KEYS	22.45
KENDALL ELECTRIC INC	PVC CONDUIT	374.84
KENDALL ELECTRIC INC	PVC 90 SWEEP EILLS	17.79
KENDALL ELECTRIC INC	PVC COUPLINGS	2.58
FIELD'S FIRE PROTECTION, INC.	INSTALL 2 SPRINKLER GAUGES	150.00
SIEMENS INDUSTRY, INC.	REPLACE PUMP IN LAB BUILDING	1,157.88
BOYNTON FIRE SAFETY SERVICE	ANNUAL FIRE EXTINGUISHER INSP	299.50
SIEMENS INDUSTRY, INC.	SERVICE AGREEMENT 11/1/09-1/31	4,875.00
SIEMENS INDUSTRY, INC.	SERVICE AGREEMENT 11/1/09-1/31	1,258.60
MAID BRIGADE OF LANSING	CLEANING SERVICES/POTW	260.00

MAID BRIGADE OF LANSING	CLEANING SERVICES/MAINTENANCE	260.00
DETROIT AIR COMPRESSOR CO	REPAIR LAMSON BLOWER	987.40
SHAHEEN COLLISION CENTER	BODY REPAIR/UNIT #25	4,808.16
WINGFOOT COMMERCIAL TIRE	19.5 L-24 INDUSTRIAL R-4	1,077.30
WINGFOOT COMMERCIAL TIRE	12-16.5 SUPER SINGLE SURE	236.25
WINGFOOT COMMERCIAL TIRE	TIRE DISPOSAL	55.00
WINGFOOT COMMERCIAL TIRE	SERVICE ON SITE/3 TIRES	360.00
BANK OF AMERICA	PARKING	5.00
BANK OF AMERICA	PARKING	4.75
ABSOPURE WATER COMPANY	DRINKING WATER	12.75
BANK OF AMERICA	3 MAGNETIC SAFETY LIGHTS	59.97
TARGETSAFETY	ONLINE TRAINING	660.00
D & G EQUIPMENT INC	(2) BOSS TGS06000 TAILGATE	3,900.00

Total for Dept 558.00 DEPT OF PUBLIC SERVICE: 48,807.60

Dept 578.01 CAPITAL IMPR-TREATMENT PLANT

HUBBELL, ROTH & CLARK, INC	DIGESTER REHABILITATION/PAYMENT €	4,399.80
IRISH CONSTRUCTION COMPANY	DIGESTER IMPROVEMENTS/PAYMENT 2	19,385.00

Total for Dept 578.01 CAPITAL IMPR-TREATMENT PLANT: 23,784.80

Total for Fund 590 SEWAGE DISPOSAL SYSTEM: 176,272.38

Fund 701 TRUST & AGENCY FUND

Dept 000.00

SBAM	COBRA (EMPLOYER)	398.52
SBAM	COBRA (EMPLOYEE)	214.60
SBAM	FAMILY CONT (SEWER)	153.31

Total for Dept 000.00 : 766.43

Total for Fund 701 TRUST & AGENCY FUND: 766.43

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

ASPEN LAKES ESTATES II LLC	REFUNDS DUE TAXPAYERS	5,686.03
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Total for Dept 000.00 : 5,686.03

Total for Fund 703 CURRENT TAX ACCOUNT: 5,686.03

Total - All Funds 1,028,021.32

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated November 25, 2009**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 73336 through 73388 & direct deposits numbers: DD8511 through DD8579. The payroll was prepared in accordance with established payroll rates and procedures.

Lora Behnke, Accounting Clerk

The Treasurer's and Clerk's signatures were affixed to the payroll checks using the check signing machine.

Joyce Goulet, Accounts Payable Coordinator

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: November 25, 2009

Marian Frane, CPA, Director of Accounting

II. Payroll Report

The November 25, 2009 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$83,163.24	\$22,970.71	\$60,192.53
Parks & Recreation Fund	11,387.46	3,055.41	\$8,332.05
DDA	6,444.48	2,705.01	\$3,739.47
Comm. Development Fund	13,562.75	3,635.10	\$9,927.65
Subtotal-Common Savings	114,557.93	32,366.23	82,191.70
Sewer Fund/Receiving	32,773.29	9,470.32	\$23,302.97
Total Payroll	\$147,331.22	\$41,836.55	\$105,494.67
	Township FICA	Township Pension Plan	Total Deductions & TWP Liabilities
General Fund	\$6,055.84	\$6,496.21	\$35,522.76
Parks & Recreation Fund	853.93	766.32	4,675.66
DDA	407.32	530.65	3,642.98
Comm. Development Fund	1,002.49	1,189.74	5,827.33
Sewer Fund/Receiving	2,407.02	2,990.38	14,867.72
Total Payroll	\$10,726.60	\$11,973.30	\$64,536.45

Marian Frane, CPA, Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on November 25, 2009 and identified as follows:

11/25 Net Pay Disbursement in Common Savings (\$82,191.70) 11/25 Net Pay Disbursement in Sewer Receiving (\$23,302.97)

11/25 Pay Deducts from Sewer Receiving to Common Savings (\$14,867.72)

Harry R. Ammon, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on December 1, 2009, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated November 25, 2009 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Ammon(1)Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: November 23, 2009

RE: Resolution No. 2009-040 – FY 2010 General Fund Budget

Enclosed for your review and consideration is Resolution No. 2009-040, which adopts the FY 2010 General Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2010 budget documents. This budget was developed during several public meetings, including a Public Hearing held on November 17, 2009; I therefore recommend the adoption of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-040, which adopts the Delhi Charter Township FY 2010 General Fund Budget.

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2009-040

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2010
GENERAL FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI, 48842, on Tuesday, December 1, 2009, at 6:00 P.M.

PRESENT:

ABSENT:

The following resolution was offered by

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds except trust or agency, internal service, enterprise, debt service, or capital project funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

WHEREAS, the FY 2010 General Fund Budget was presented to the Township Board members on September 1, 2009; and

WHEREAS, the Township Board met and deliberated over the FY 2010 General Fund Budget on September 21st, 2009; and

WHEREAS, a public hearing, properly noticed to the public, has been announced and held at the Township Board Meeting held on Tuesday, November 17th, 2009 at 8:00 p.m., and copies of the proposed General Fund Budget having been made available for public inspection; and

WHEREAS, the Township Board desires to appropriate monies for General Fund activities for FY 2010;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board adopts the F.Y. 2010 General Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each department or budget activity.
3. The Township Manager as Chief Administrative Officer is designated as responsible for the General Fund Budget and is hereby authorized to make budgetary transfers between General Fund Departmental/Activity Budgets in consultation with the department heads whose budgets are affected and in amounts not to exceed \$10,000 per transfer, with said transfers to be reported to the Board at its next regular meeting.

4. The Township Director of Accounting is hereby directed to transfer one-fourth of the annual General Fund contribution to the Parks & Recreation Fund at the beginning of each fiscal year quarter.

5. The Township Treasurer and Director of Accounting are hereby directed to transfer monies from the Sewer Fund to the General Fund for payment of administrative services for fiscal year 2010 in the total amount of \$364,450. These administrative services are performed by General Fund employees and include, but are not limited to, sewer billing and administration, payroll, accounts payable, accounting, personnel functions, engineering services, clerical and record retention services, and management services. One-fourth of this annual charge shall be transferred at the end of each fiscal year quarter.

The following itemization of accumulated surpluses/use of surpluses are accepted:

<u>GENERAL FUND</u>	
1-1-09 Total Fund Balance	\$2,585,691
2009 Estimated Revenue and Other Sources	7,207,210
2009 Estimated Expenditures and Other Uses	<u>(7,905,971)</u>
12-31-09 Estimated Total Fund Balance	1,886,930
2010 Budget – Revenues and Other Sources	6,929,240
2010 Budget – Expenditures and Other Uses	<u>(7,856,690)</u>
Projected Total Fund Balance 12-31-2010	<u>\$ 959,480</u>

Ayes:

Nays:

Absent:

Resolution declared adopted: 12/1/2009.

Evan Hope, Township Clerk

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 1st day of December, 2009.

Evan Hope, Township Clerk

Attachment - Exhibit A



GENERAL FUND REVENUE, EXPENDITURES AND FUND BALANCE

Description	2008 Actual	2009 Budget	2009 Projected	2010 Budget
Revenue				
Taxes	\$ 2,822,048	\$ 2,863,400	\$ 2,877,400	\$ 2,779,100
Special Assessments	379,464	323,590	310,200	281,100
Intergovernmental	1,886,942	1,746,350	1,706,350	1,553,550
Licenses and Permits	15,965	16,800	16,300	16,300
Charges for services	1,513,559	1,517,040	1,544,240	1,543,500
Interest	179,694	130,500	60,150	60,000
Other	697,105	710,970	692,570	695,690
Total Revenue	7,494,777	7,308,650	7,207,210	6,929,240
Expenditures				
Legislative	83,758	106,200	106,050	107,940
Manager	324,357	338,980	336,660	334,310
Accounting	177,573	186,020	185,200	186,000
Clerk	315,846	297,450	300,310	258,360
Information Technology	181,618	262,670	196,670	257,710
Treasurer	268,267	289,680	297,160	298,490
Assessing	276,564	288,030	274,200	273,220
Elections	83,736	38,710	35,360	86,900
Building & Grounds	383,744	391,090	378,870	328,220
Cemetery	78,860	99,020	79,360	90,340
Police	2,340,410	2,437,580	2,437,580	2,224,700
Fire	1,528,637	1,617,380	1,524,010	1,591,790
Infrastructure	591,665	659,950	508,130	600,510
Other Functions	333,331	251,430	347,450	363,750
Total Expenditures	6,968,366	7,264,190	7,007,010	7,002,240
Other Financing Sources (Uses)				
Sale of Fixed Assets	1,100			
Transfer Out to Parks	(595,388)	(657,360)	(696,650)	(649,210)
Transfer Out to Comm Dev	(235,286)	(236,860)	(202,311)	(205,240)
Total Other Financing Sources (Uses)	(829,574)	(894,220)	(898,961)	(854,450)
Revenues Over (Under) Expenditures	(303,163)	(849,760)	(698,761)	(927,450)
Fund Balance, Beginning	2,888,854	2,585,691	2,585,691	1,886,930
Total Fund Balance, Ending	\$ 2,585,691	\$ 1,735,931	\$ 1,886,930	\$ 959,480

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: November 23, 2009

RE: Resolution No. 2009-041 – FY 2010 Parks and Recreation Fund Budget

Enclosed for your review and consideration is Resolution No. 2009-041, which adopts the FY 2010 Parks and Recreation Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2010 budget documents. This budget was developed during several public meetings, including a Public Hearing held on November 17, 2009; I therefore recommend the adoption of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-041, which adopts the Delhi Charter Township FY 2010 Parks and Recreation Fund Budget.

DELHI CHARTER TOWNSHIP
RESOLUTION NO. 2009-041

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2010
PARKS AND RECREATION FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842-6320, on Tuesday, December 1, 2009, at 6:00 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds, except trust or agency, internal service, enterprise, debt service, or capital projects;
- B. That responsibility for the budget be designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

WHEREAS, the FY 2010 Parks and Recreation Budget was presented to the Township Board members on September 1, 2009; and

WHEREAS, the Township Board met and deliberated over the FY 2010 Parks and Recreation Budget on September 21st; and

WHEREAS, a public hearing, properly noticed to the public, was held at a regular Township board meeting on Tuesday, November 17th, 2009 and

WHEREAS, The Township Board now desires to appropriate monies for Parks and Recreation activities for the Fiscal Year 2010.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board adopts the F.Y. 2010 Parks and Recreation Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each budget activity.
3. The Township Manager is designated as responsible for this Budget and is hereby authorized to make budgetary transfers between Parks and Recreation Fund Activity Budgets after consultation with the Director

of Parks and Recreation in amounts not to exceed \$ 10,000 per transfer, with said transfers to be reported to the Board at its next regular meeting.

4. The Township Director of Accounting is hereby directed to transfer one-fourth of the annual General Fund contribution to the Parks and Recreation Fund at the beginning of each fiscal year quarter.

5. The following itemization of accumulated surpluses/uses of surpluses is accepted:

PARKS AND RECREATION FUND

1-1-09 Total Fund Balance	\$ 10,571
2009 Projected Revenue & Other Sources	877,900
2009 Projected Expenditures	<u>(877,900)</u>
12-31-09 Projected Total Fund Balance	\$ 10,571
2010 Estimated Revenue & Other Sources	792,340
2010 Estimated Expenditure	<u>(792,340)</u>
12-31-2010 Projected Fund Balance	\$ <u>10,571</u>

Ayes:

Nays:

Absent:

Resolution declared adopted: 12/1/09

Evan Hope, Township Clerk

STATE OF MICHIGAN)

)SS

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 1st day of December, 2009.

Evan Hope, Township Clerk

Attachment - Exhibit A



PARKS AND RECREATION FUND SUMMARY

	2008 Actual	2009 Budget	2009 Projected	2010 Budget
Revenues				
Intergovernmental	\$ 85,030	\$ 15,300	\$ 17,360	\$ 15,350
Charges for Services	134,870	129,780	147,280	114,780
Other	65,937	13,000	16,610	13,000
Total Revenues	285,837	158,080	181,250	143,130
Expenditures				
Recreation and Cultural				
Administration	194,411	192,030	216,560	219,770
Parks	342,068	357,040	361,160	350,860
Recreation	170,347	180,870	204,790	177,270
Debt Service - Valhalla Park	46,712	45,500	45,560	44,440
Capital Outlay	129,687	40,000	49,830	-
Total Expenditures	883,225	815,440	877,900	792,340
Other Financing Sources				
Sale of Fixed Assets	2,000	-		
Transfers in	595,388	657,360	696,650	649,210
Total Other Financing Sources	597,388	657,360	696,650	649,210
Revenues over (under) expenditures	-	-	-	-
Fund Balance, Beginning	10,571	10,571	10,571	10,571
Fund Balance, Ending	\$ 10,571	\$ 10,571	\$ 10,571	\$ 10,571

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: November 23, 2009

RE: Resolution No. 2009-042 – FY 2010 Fire Equipment, Training and Apparatus Fund Budget

Enclosed for your review and consideration is Resolution No. 2009-042, which adopts the FY 2010 Fire Equipment, Training and Apparatus Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2010 budget documents. This budget was developed during several public meetings, including a Public Hearing held on November 17, 2009; I therefore recommend the adoption of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-042, which adopts the Delhi Charter Township FY 2010 Fire Equipment, Training and Apparatus Fund Budget.

DELHI CHARTER TOWNSHIP
RESOLUTION NO. 2009-042

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2010
FIRE EQUIPMENT, TRAINING, AND APPARATUS FUND
BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, December 1, 2009 at 6:00 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds, except trust or agency, internal service, enterprise, debt service, or capital projects funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

WHEREAS, the FY 2010 Fire Equipment, Training, and Apparatus Fund Budget was presented to the Township Board members on September 1, 2009; and

WHEREAS, the Delhi Township Board met and deliberated over the FY 2010 Fire Equipment, Training, and Apparatus Fund Budget on September 21, 2009; and

WHEREAS, a Public Hearing, properly noticed to the public, has been announced and held at the Township Board meeting on Tuesday, November 17, 2009 at 8:00 p.m., and copies of the proposed Fire Equipment, Training, and Apparatus Fund Budget have been made available for public inspection; and

WHEREAS, the Township Board now desires to appropriate monies for Fire Equipment, Training, and Apparatus Fund for FY 2010;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board adopts the FY 2010 Special Revenue Fund - Fire Equipment, Training, and Apparatus Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each

budget activity.

3. The Township Manager is designated as responsible for this Budget.
4. That the Township Director of Accounting is hereby directed to transfer one-fourth of the reimbursement from the Fire Equipment, Training and Apparatus Fund to the General Fund for a portion of wages and associated expenses related to training for the Fire Department at the beginning of each fiscal quarter.

The following itemization of accumulated surpluses/use of surplus is accepted:

FIRE EQUIPMENT REPLACEMENT FUND

1-1-09 Total Fund Balance	\$ 472,722
2009 Projected Revenue	525,990
2009 Projected Expenditures	<u>(734,410)</u>
12-31-09 Projected Fund Balance	\$ 264,302
2010 Estimated Revenue	400,700
2010 Estimated Expenditures	<u>(491,600)</u>
12-31-2010 Projected Fund Balance	\$ 183,402

Ayes:

Nays:

Absent:

Resolution declared adopted: 12/1/09

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 1st day of December, 2009.

Evan Hope, Township Clerk

Attachment - Exhibit A



FIRE EQUIPMENT, TRAINING, AND APPARATUS FUND SUMMARY

	2008 Actual	2009 Budget	2009 Projected	2010 Budget
Revenues				
Taxes	\$ 393,294	\$ 401,200	\$ 401,200	\$ 400,700
Intergovernmental	62,995	126,790	116,790	-
Interest	28,722	12,000	8,000	10,000
Other	-	-	-	-
Total Revenues	485,011	539,990	525,990	410,700
Expenditures				
Public Safety	240,925	281,170	274,410	339,600
Capital Outlay	748,641	437,100	460,000	152,000
Total Expenditures	989,566	718,270	734,410	491,600
Other Financing Sources				
Sale of Fixed Assets	100	50,000	-	-
Total Other Financing Sources	100	50,000	-	-
Revenues over (under) expenditures	(504,455)	(128,280)	(208,420)	(80,900)
Fund Balance, Beginning	977,177	472,722	472,722	264,302
Fund Balance, Ending	\$ 472,722	\$ 344,442	\$ 264,302	\$ 183,402

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: November 23, 2009

RE: Resolution No. 2009-043 – FY 2010 Water Improvement Fund Budget

Enclosed for your review and consideration is Resolution No. 2009-043, which adopts the FY 2010 Water Improvement Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2010 budget documents. This budget was developed during several public meetings, including a Public Hearing held on November 17, 2009; I therefore recommend the adoption of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-043, which adopts the Delhi Charter Township FY 2010 Water Improvement Fund Budget.

DELHI CHARTER TOWNSHIP
RESOLUTION NO. 2009-043

ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2010
WATER IMPROVEMENT FUND BUDGET

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842-6320, on Tuesday, December 1, 2009 at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) requires, among other things:

- A. That the Township pass a general appropriations act for all funds, except trust or agency, internal service, enterprise, debt services, or capital projects funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and

WHEREAS, the Delhi Township Board members received the Preliminary FY 2010 Water Improvement Fund Budget by September 1, 2009; and

WHEREAS, the Township Board met and deliberated over the FY 2010 Water Improvement Fund Budget on September 21, 2009; and

WHEREAS, a Public Hearing, properly noticed to the public, was held at the Township Board meeting on Tuesday, November 17, 2009 and

WHEREAS, the Delhi Township Board now desires to appropriate monies for the Water Improvement Fund activities for the fiscal year 2010;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board adopts the proposed FY 2010 Special Revenue Fund - Water Improvement Fund budget as itemized on the attached Exhibit A.
2. This budget is an Activity budget, and appropriations are made based on the total of the line items in each budget activity.
3. The Township Manager is designated as responsible for this Budget.
4. There shall be a designation of the December 31, 2009 and the December 31, 2010 Fund Balance in an amount equal to the five subsequent years' payment of principal and interest on

the water portion of the 2002 Capital Improvement Bond.

5. The following itemization of accumulated surpluses is accepted:

WATER IMPROVEMENT FUND

1-1-09 Fund Balance	\$ 502,693
2009 Projected Revenue	56,940
2009 Projected Expenditures	<u>(90,650)</u>
12-31-2009 Projected Fund Balance	<u>\$ 468,893</u>
2010 Estimated Revenue	50,980
2010 Estimated Expenditures	<u>(90,660)</u>
12-31-2010 Projected Fund Balance	<u>\$ 429,303</u>

Ayes:

Nays:

Absent:

Resolution declared adopted: 12/1/09

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)§
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 1st day of December 2009.

Evan Hope, Township Clerk

Attachment - Exhibit A



WATER IMPROVEMENT FUND SUMMARY

	2008 Actual	2009 Budget	2009 Projected	2010 Budget
Revenues				
Charges for Services	\$ 12,000	\$ 15,000	\$ 15,000	\$ 15,000
Special Assessments	26,937	18,600	16,940	15,980
Interest	16,149	4,000	5,000	5,000
Other	<u>4,669</u>	<u>18,100</u>	<u>20,000</u>	<u>15,000</u>
Total Revenues	59,755	55,700	56,940	50,980
Expenditures				
Other	3,362	9,050	9,050	9,050
Debt Service	80,577	81,600	81,600	81,610
Capital Outlay	<u>205,000</u>	<u>77,100</u>	<u>-</u>	<u>-</u>
Total Expenditures	288,939	167,750	90,650	90,660
Revenues over (under) expenditures	(229,184)	(112,050)	(33,710)	(39,680)
Fund Balance, Beginning	<u>731,877</u>	<u>502,693</u>	<u>502,693</u>	<u>468,983</u>
Fund Balance, Ending	<u>\$ 502,693</u>	<u>\$ 390,643</u>	<u>\$ 468,983</u>	<u>\$ 429,303</u>

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: November 23, 2009

RE: Resolution No. 2009-044 – FY 2010 Debt Service Fund Budgets

Enclosed for your review and consideration is Resolution No. 2009-044, which adopts the FY 2010 Debt Service Fund Budgets.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2010 budget documents. This budget was developed during several public meetings, including a Public Hearing held on November 17, 2009; I therefore recommend the adoption of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-044, which adopts the Delhi Charter Township FY 2010 Debt Service Fund Budgets.

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2009-044

**ADOPTING FISCAL YEAR ENDING DECEMBER 31, 2010
DEBT SERVICE BUDGETS**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, December 1, 2009, at 6:00 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) recommends, makes provision, or requires, among other things:

- A. That the Township may pass a general appropriations act for debt service funds;
- B. That responsibility for budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and

WHEREAS, the Delhi Township Board wishes to adopt Debt Service Budgets for government funds for fiscal management and received the FY 2010 Debt Service Budgets on September 1, 2009; and reviewed and deliberated over the FY 2010 Debt Service Budgets on September 21st, 2009

WHEREAS, a Public Hearing, properly noticed to the Public, was held at the Township Board meeting on Tuesday, November 17, 2009;

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board adopts the FY 2010 Debt Service Budgets for the Community Services Center (Fund 301); and Pine Tree Road Debt Service (Fund 811); as itemized on the attached Exhibit A, including accumulated surpluses.
2. These are activity budgets, and appropriations are made based on the total of the line items in each budget activity.
3. The Township Manager is designated as responsible for these Budgets.
4. The Township Treasurer is hereby authorized to make all bond payments of principal, interest, and agent paying fees according to the respective bond payment schedules and prior resolutions of the Township Board.

Ayes:

Nays:

Absent:

Resolution declared adopted: 12/1/09

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 1st day of December, 2009.

Evan Hope, Township Clerk

Attachment - Exhibit A



COMMUNITY SERVICE CENTER DEBT SERVICE FUND SUMMARY

Description	2008 Actual	2009 Budget	2009 Projected	2010 Budget
Revenues				
Taxes	\$ 415,887	\$ 458,730	\$ 457,820	\$ 478,010
Interest	<u>2,167</u>	<u>2,500</u>	<u>620</u>	<u>100</u>
Total Revenues	418,054	461,230	458,440	478,110
Expenditures				
Debt Service	<u>433,542</u>	<u>453,510</u>	<u>453,510</u>	<u>481,795</u>
Total Expenditures	433,542	453,510	453,510	481,795
Revenues over (under) expenditures	(15,488)	7,720	4,930	(3,685)
Fund Balance, Beginning	<u>37,805</u>	<u>22,317</u>	<u>22,317</u>	<u>27,247</u>
Fund Balance, Ending	<u>\$ 22,317</u>	<u>\$ 30,037</u>	<u>\$ 27,247</u>	<u>\$ 23,562</u>

PINE TREE ROAD DEBT FUND SUMMARY

Description	2008 Actual	2009 Budget	2009 Projected	2010 Budget
Revenues				
Special Assessments	\$ 7,234	\$ 6,850	\$ 6,850	\$ 6,470
Interest	<u>1,107</u>	<u>1,000</u>	<u>150</u>	<u>100</u>
Total Revenues	8,341	7,850	7,000	6,570
Total Expenditures				
Debt Service	<u>36,217</u>	<u>34,750</u>	<u>34,750</u>	<u>33,220</u>
Total Expenditures	36,217	34,750	34,750	33,220
Revenues over (under) expenditures	(27,876)	(26,900)	(27,750)	(26,650)
Fund Balance, Beginning	<u>87,747</u>	<u>59,871</u>	<u>59,871</u>	<u>32,121</u>
Fund Balance, Ending	<u>\$ 59,871</u>	<u>\$ 32,971</u>	<u>\$ 32,121</u>	<u>\$ 5,471</u>

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: November 23, 2009

RE: Resolution No. 2009-045 – FY 2010 Community Development Fund Budget

Enclosed for your review and consideration is Resolution No. 2009-045, which adopts the FY 2010 Community Development Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2010 budget documents. This budget was developed during several public meetings, including a Public Hearing held on November 17, 2009; I therefore recommend the adoption of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-045, which adopts the Delhi Charter Township FY 2010 Community Development Fund Budget.

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2009-045

**ADOPTING THE FISCAL YEAR ENDING DECEMBER 31, 2010
COMMUNITY DEVELOPMENT FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, December 1, 2009, at 6:00 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) recommends, makes provision, or requires, among other things:

- A. That the Township may pass general appropriations act for enterprise funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and

WHEREAS, the Township Board now desires to appropriate monies for Community Development Fund activities for FY 2010;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board adopts the FY 2010 Community Development Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each budget activity.
3. The Township Manager is designated as responsible for this Budget and is hereby authorized to make budgetary transfers between Community Development Fund Activity Budgets in consultation with the department heads whose budgets are affected and in amounts not to exceed \$10,000 per transfer, with said transfers to be reported to the Board at its next regular meeting.

Ayes:

Nays:

Absent:

Resolution declared adopted: 12/1/09

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 1st day of December, 2009.

Evan Hope, Township Clerk

Attachment – Exhibit A



COMMUNITY DEVELOPMENT FUND SUMMARY

	2008 Actual	2009 Budget	2009 Projected	2010 Budget
Revenues				
Intergovernmental	\$ 170,070	\$ 174,990	\$ 180,100	\$ 163,190
Licenses & Permits	179,889	126,500	127,700	113,800
Charges for Services	100,262	151,980	152,960	153,940
Interest	315	400	300	300
Other	822	3,610	33,780	600
Total Revenues	451,358	457,480	494,840	431,830
Expenditures				
Community Development	686,644	685,940	697,130	625,070
Capital Outlay	-	8,400	8,400	12,000
Total Expenditures	686,644	694,340	705,530	637,070
Other Financing Sources				
Transfer from General Fund	235,286	236,860	202,311	205,240
Total Other Financing Sources	235,286	236,860	202,311	205,240
Revenues over (under) expenditures	-	-	(8,379)	-
Fund Balance, Beginning	18,379	18,379	18,379	10,000
Fund Balance, Ending	\$ 18,379	\$ 18,379	\$ 10,000	\$ 10,000

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: November 23, 2009

RE: Resolution No. 2009-046 – FY 2010 Sewer Fund Budget

Enclosed for your review and consideration is Resolution No. 2009-046, which adopts the FY 2010 Sewer Fund Budget.

The Township Board met with staff earlier this year to discuss the Board's goals and objectives which were then used to help prepare the Township budgets. Then, in September, the Board met again to review, discuss and develop the proposed 2010 budget documents. This budget was developed during several public meetings, including a Public Hearing held on November 17, 2009; I therefore recommend the adoption of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-046, which adopts the Delhi Charter Township FY 2010 Sewer Fund Budget.

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2009-046

**ADOPTING THE FISCAL YEAR ENDING DECEMBER 31, 2010
SEWER FUND BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, December 1, 2009, at 6:00 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) and/or the Charter Township Act (Michigan Public Act 359 of 1947, as amended) recommends, makes provision, or requires, among other things:

- A. That the Township may pass general appropriations act for enterprise funds;
- B. That responsibility for the budget is designated;
- C. That the budget include revenues (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and

WHEREAS, the Township Board now desires to appropriate monies for Sewer Fund activities for FY 2010;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board adopts the FY 2010 Sewer Fund Budget as itemized in the attached Exhibit A.
2. This budget is an "Activity" budget, and appropriations are made based on the total of the line items in each budget activity.
3. The Township Manager is designated as responsible for this Budget and is hereby authorized to make budgetary transfers between Sewer Fund Activity Budgets in consultation with the department heads whose budgets are affected and in amounts not to exceed \$10,000 per transfer, with said transfers to be reported to the Board at its next regular meeting.
4. The Township Treasurer and Director of Accounting are hereby directed to transfer monies from the Sewer Fund to the General Fund for payment of administrative services for fiscal year 2010 in the total amount of \$364,450. These administrative services are performed by General Fund employees and include, but are not limited to, sewer billing and administration, payroll, accounts payable, accounting, personnel functions, engineering services, clerical and record retention services, and management services. One-fourth of this annual charge shall be transferred at the end of each fiscal year quarter.

Ayes:

Nays:

Absent:

Resolution declared adopted: 12/01/09

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Township Clerk for the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 1st day of December, 2009.

Evan Hope, Township Clerk

Attachment – Exhibit A



SEWER FUND SUMMARY

	2008 Actual	2009 Budget	2009 Projected	2010 Budget
Revenues				
Intergovernmental	\$ 4,006	\$ -	\$ -	\$ -
Licenses and Permits	179,924	200,000	71,250	71,250
Charges for Services	4,600,990	4,699,960	4,840,230	5,010,680
Interest	218,183	100,000	50,000	50,000
Other	21,504	31,600	20,870	26,020
Total Revenues	5,024,607	5,031,560	4,982,350	5,157,950
Expenditures				
Public Works				
Administration	624,330	662,730	655,240	648,570
Public Services	2,510,724	2,581,960	2,722,890	2,716,600
Depreciation	2,001,298	-	-	-
General Obligation Debt*	546,590	2,121,460	2,114,800	2,139,200
S/A Bonds*	17,965	118,470	118,070	112,830
Capital Outlay**	-	3,407,000	2,188,000	365,000
Total Expenditures	5,700,907	8,891,620	7,799,000	5,982,200
Other Financing Sources				
Sale of Fixed Assets	50	151,700	-	1,500
Total Other Financing Sources	50	151,700	-	1,500
Revenues Over (Under) Expenditures	(676,250)	(3,708,360)	(2,816,650)	(822,750)
Capital Contributions	401,403	-	-	-
Beginning Fund Balance	38,850,127	38,575,280	38,575,280	35,758,630
Ending Fund Balance	\$ 38,575,280	\$ 34,866,920	\$ 35,758,630	\$ 34,935,880

* 2008 Actual reflects interest and paying agent fees only. Principal payments have been reclassified against the payable.

** The 2008 Actual Capital Outlay is zero because capital outlay has been reclassified from expense.

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: November 23, 2009

RE: Resolution No. 2009-047 – FY 2010 Downtown Development Authority Budget

Enclosed for your review and approval is Resolution No. 2009-047, which approves the FY 2010 Downtown Development Authority Budget. On October 27, 2009, the DDA Board held a public hearing on this proposed budget to hear comments from the public and, subsequently, approved the budget for submittal to the Township Board for approval of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-047, which approves the FY 2010 Downtown Development Authority Budget.

DELHI CHARTER TOWNSHIP
RESOLUTION NO. 2009-047

**APPROVING THE FISCAL YEAR ENDING DECEMBER 31, 2010
DOWNTOWN DEVELOPMENT AUTHORITY BUDGETS**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, December 1, 2009, at 6:00 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, Delhi Township Ordinance No. 80 established the Downtown Development Authority pursuant to Act 197, Public Acts of Michigan, 1975; and

WHEREAS, Section 10 (b) of Ordinance 80 requires that the Downtown Development Authority Board annually prepare a budget and submit same to the Township on the same date that the proposed budget for the Township is required to be submitted to the Township Board of Trustees; and

WHEREAS, the Downtown Development Authority Director submitted its proposed budgets on September 1, 2009 and discussed the DDA Budgets at the Township Budget Workshop held on September 21, 2009; and

WHEREAS, the Downtown Development Authority Board made a motion at its regular meeting held October 27, 2009 to submit the 2010 proposed budgets attached hereto as Exhibit A to the Township Board for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board approves the FY 2010 Downtown Development Authority Budget, the DDA 2008 Bond Debt Service Fund, the DDA Project 9 (RSDC) Debt Service Fund , and the DDA College Road Water/Sewer Debt Service Fund as itemized in the attached Exhibit A.
2. This approval is for an "Activity" budget, and approval is made based on the total of the line items in each budget activity.
3. This budgets shall be finally adopted by the Downtown Development Authority Board in accordance with the provisions of Michigan Public Act 2 of 1968, as amended, which requires an appropriations act adopting budgets for all Special Revenue Funds and requiring that responsibility for the budget be designated;
4. The following of accumulated surpluses is approved as outlined in Exhibit A:

DOWNTOWN DEVELOPMENT AUTHORITY

1-1-09 Total Fund Balance	\$ 1,380,368
2009 Projected Revenue & Other Sources	4,808,280
2009 Projected Expenditures & Other Uses	<u>(5,687,570)</u>
12-31-09 Projected Total Fund Balance	<u>\$ 501,078</u>
2010 Estimated Revenue & Other Sources	\$ 4,678,500
2010 Estimated Expenditures	<u>(4,599,460)</u>
12-31-2010 Projected Fund Balance	<u>\$ 580,118</u>



DOWNTOWN DEVELOPMENT AUTHORITY FUND SUMMARY (248)

Description	2008 Actual	2009 Budget	2009 Projected	2010 Budget
Revenues				
Property Taxes	\$ 3,401,772	\$ 3,520,750	\$ 3,620,000	\$ 3,510,000
Interest and rentals	257,203	115,300	80,860	78,850
Other	12,241	5,300	22,300	3,000
Total Revenues	3,671,216	3,641,350	3,723,160	3,591,850
Expenditures				
Community and Economic Dev				
Administration	206,885	211,920	211,570	218,400
Marketing & Promotion	180,777	214,500	175,500	187,500
CCRP Program	334,376	400,000	400,000	400,000
Other Functions	1,157,374	548,130	508,790	522,080
Infrastructure Projects	2,107,169	1,030,000	749,000	825,000
Capital Outlay	1,318,433	270,000	125,000	166,000
2008 Construction Projects	10,048,644	2,000,000	1,229,000	-
Debt Service	120,039	118,470	118,470	107,180
Total Expenditures	15,473,697	4,793,020	3,517,330	2,426,160
Other Financing Sources (Uses)				
Bond Proceeds	8,980,000	3,000,000	-	-
Premium on bond issuance	15,149			
Transfer to DDA Debt Service Funds	(448,709)	(1,084,620)	(1,085,120)	(1,086,650)
Total Other Financing Sources (Uses)	8,546,440	1,915,380	(1,085,120)	(1,086,650)
Revenues over (under) expenditures	(3,256,041)	763,710	(879,290)	79,040
Fund Balance, Beginning	4,636,409	1,380,368	1,380,368	501,078
Fund Balance, Ending	\$ 1,380,368	\$ 2,144,078	\$ 501,078	\$ 580,118

DDA 2009 BOND DEBT SERVICE FUND SUMMARY (392)

Description	2008 Actual	2009 Budget	2009 Projected	2010 Budget
Revenues	\$ -	\$ -	\$ -	\$ -
Expenditures				
Debt Service	107,415	721,580	722,080	728,740
Total Expenditures	107,415	721,580	722,080	728,740
Revenues over (under) expenditures	(107,415)	(721,580)	(722,080)	(728,740)
Other financing sources (uses)				
Transfer from DDA	107,415	721,580	722,080	728,740
Total other financing sources (uses)	107,415	721,580	722,080	728,740
Fund Balance, Beginning	-	-	-	-
Fund Balance, Ending	\$ -	\$ -	\$ -	\$ -

DDA PROJECT 9 DEBT SERVICE FUND SUMMARY (394)

Description	2008 Actual	2009 Budget	2009 Projected	2010 Budget
Revenues				
Interest	\$ 7	\$ 10	\$ -	\$ -
Total Revenues	7	10	-	-
Expenditures				
Debt Service	150,425	146,680	146,680	142,930
Total Expenditures	150,425	146,680	146,680	142,930
Revenues over (under) expenditures	(150,418)	(146,670)	(146,680)	(142,930)
Other financing sources (uses)				
Transfer from DDA	149,903	146,680	146,680	142,930
Total other financing sources (uses)	149,903	146,680	146,680	142,930
Fund Balance, Beginning	515	-	-	-
Fund Balance, Ending	\$ -	\$ 10	\$ -	\$ -

DDA COLLEGE ROAD DEBT SERVICE FUND SUMMARY (398)

	2008 Actual	2009 Budget	2009 Projected	2010 Budget
Revenues				
Interest	\$ 288	\$ 300	\$ -	\$ -
Total Revenues	288	300	-	-
Expenditures				
Debt Service	212,334	216,360	216,360	214,980
Total Expenditures	212,334	216,360	216,360	214,980
Other Financing Sources (Uses)				
Transfer from DDA	191,391	216,360	216,360	214,980
Total Otr Fin Sources (Uses)	191,391	216,360	216,360	214,980
Revenues over (under) expenditures	(20,655)	300	-	-
Fund Balance, Beginning	20,655	-	-	-
Fund Balance, Ending	\$ -	\$ 300	\$ -	\$ -

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: November 23, 2009

RE: Resolution No. 2009-048 – FY 2010 Brownfield Redevelopment Authority Budget

Enclosed for your review and approval is Resolution No. 2009-048, which approves the FY 2010 Brownfield Redevelopment Authority Budget. The Brownfield Authority Board held a public hearing on this proposed budget to hear comments from the public and approved the budget on October 27, 2009 for submittal to the Township Board for approval of the same.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-048, which approves the Delhi Charter Township FY 2010 Brownfield Redevelopment Authority Budget.

DELHI CHARTER TOWNSHIP
RESOLUTION NO. 2009-048

**APPROVING THE FISCAL YEAR ENDING DECEMBER 31, 2010
BROWNFIELD REDEVELOPMENT AUTHORITY BUDGET**

At a regular meeting of the Township Board of the Charter Township of Delhi, Ingham County, held at the Community Services Center, 2074 Aurelius Road, Holt, MI., 48842, on Tuesday, December 1, 2009, at 6:00 P.M.

PRESENT:

ABSENT:

The following resolution was offered by:

WHEREAS, Delhi Township Resolution No. 2001-167 established the Brownfield Redevelopment Authority pursuant to Act 381, Public Acts of Michigan, 1996; and

WHEREAS, the Uniform Budgeting and Accounting Act (Michigan Public Act 2 of 1968, as amended) requires, among other things:

- A. That the Authority shall prepare and approve a budget for the operation of the Authority
- B. That the responsibility for the budget be designated
- C. That the budget includes revenue (by source) and expenditures (by budgetary centers) for the most recently completed fiscal year, estimated revenues and expenditures for the current fiscal year, and estimated revenues and expenditures for the ensuing fiscal year; and
- D. That the budget include amounts of surplus or deficit that have accumulated from prior years, current year, and estimated surplus or deficits for the budget year; and
- E. That the Township pass a general appropriations act for all funds, except trust or agency, intragovernmental service, enterprise, public improvements, or special assessment funds;

WHEREAS, the Brownfield Redevelopment Authority Director submitted its proposed budget on September 1, 2009 and discussed the Budget at the Township Budget Workshop held on September 21, 2009; and

WHEREAS, the Brownfield Redevelopment Authority Board made a motion at its regular meeting held October 27, 2009 to submit the 2010 proposed budget attached hereto as Exhibit A to the Township Board for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF DELHI, INGHAM COUNTY, MICHIGAN, as follows:

1. The Delhi Charter Township Board approves the FY 2010 Brownfield Redevelopment Authority Budget as itemized in the attached Exhibit A.
2. This approval is for an "Activity" budget, and approval is made based on the total of the line items in each budget activity.



BROWNFIELD FUND SUMMARY

	2008 Actual	2009 Budget	2009 Projected	2010 Budget
Revenues				
Taxes	\$ 196,890	\$ 203,970	\$ 212,870	\$ 209,960
Interest	<u>208</u>	<u>150</u>	<u>70</u>	<u>70</u>
Total Revenue	197,098	204,120	212,940	210,030
Expenditures				
Community and Economic Dev				
Brownfield-Administration	6,248	5,080	5,050	5,080
Remediation	<u>188,708</u>	<u>199,040</u>	<u>207,820</u>	<u>204,880</u>
Total Expenditures	194,956	204,120	212,870	209,960
Revenues over (under) expenditures	2,142	-	70	70
Fund Balance, Beginning	<u>4,816</u>	<u>6,958</u>	<u>6,958</u>	<u>7,028</u>
Fund Balance, Ending	<u>\$ 6,958</u>	<u>\$ 6,958</u>	<u>\$ 7,028</u>	<u>\$ 7,098</u>