

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON AUGUST 4, 2009**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, August 4, 2009 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:35 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor Stuart Goodrich, Treasurer Harry Ammon, Clerk Evan Hope, Trustees Derek Bajema, John Hayhoe, Jerry Ketchum

Members Absent: Trustee Roy Sweet

Others Present: John Elsinga, Township Manager
Sandra Diorka, Director of Public Services
Tracy Carney-Miller, Director of Community Development
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

COMMENTS FROM THE PUBLIC – None

CONSENT AGENDA

- A) Approval of Minutes – Committee Meeting of July 21, 2009
- B) Approval of Minutes – Regular Meeting of July 21, 2009
- C) Approval of Claims – July 28, 2009 (ATTACHMENT I)
- D) Approval of Payroll – July 23, 2009 (ATTACHMENT II)
- E) Resolution No. 2009-028 – Set Public Hearing – Application for Industrial Facilities Exemption Certificate – Draths Corporation (ATTACHMENT III)
- F) Petition Lansing Board of Water and Light for Water District – Woodland Park Estates (ATTACHMENT IV)

AMMON MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED.

A Roll Call Vote was recorded as follows:

Ayes: Bajema, Goodrich, Hayhoe, Hope, Ketchum, Ammon

Absent: Sweet

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
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NEW BUSINESS

AMENDMENT NO. 1 TO RESOLUTION NO. 2008-064 – DESIGNATION OF NON-MOTORIZED TRANSPORTATION PATHWAY

The Board reviewed memorandums dated July 30, 2009 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT V).

HOPE MOVED TO ADOPT AMENDMENT NO. 1 TO RESOLUTION NO. 2008-064 WHICH DESIGNATES THE LAND AREA DESCRIBED IN ATTACHMENT A OF SAID RESOLUTION AS A NON-MOTORIZED TRANSPORTATION PATHWAY.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Ammon, Bajema

Absent: Sweet

MOTION CARRIED

REPORTS

SUPERVISOR

MICHIGAN MUNICIPAL LEAGUE

Supervisor Goodrich stated that he would be attending a portion of the Michigan Municipal League Conference to be held September 22-25, 2009.

TREASURER

SUMMER PROPERTY TAXES

Treasurer Ammon reported on the progress of the Summer Property Tax collections.

CLERK

HOLT COMMUNITY ARTS COUNCIL

Clerk Hope stated that the Music in the Garden concert series has been very successful. The Arts Council will be holding their annual cookout in conjunction with the August 6th concert. The "Moonlight Movies" will begin August 7th.

TRUSTEES

TRUSTEE BAJEMA

MICHIGAN STATE UNIVERSITY FLAGS

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
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Trustee Bajema questioned the purchase and cost of Michigan State University Flags. It was stated that the initial flags purchased by LEAP over a year ago were in need of replacement. The Township purchased these flags at a cost of \$300.

TRUSTEE KETCHUM

RECYCLE CENTER

Trustee Ketchum commented that on a Saturday visit to the recycle center the gates were not opened until 10:00 a.m.

PUBLIC HEARING – 8:00 P.M.

**APPLICATION FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE – DART
CONTAINER OF MICHIGAN, LLC**

**HOPE MOVED TO OPEN THE PUBLIC HEARING ON THE APPLICATION FOR
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE – DART CONTAINER OF
MICHIGAN, LLC**

A Voice Poll was recorded as follows: All Ayes

Absent: Sweet

MOTION CARRIED

Tracy Miller, Director of Community Development, stated that Dart Container/Development's speculative building is currently under construction on English Oak Drive. This will allow the building to be constructed as a shell with completion to take place when an eligible tenant is identified. If an eligible tenant is not identified the abatement will not materialize. Ms. Miller pointed out that the abatement application does not include language regarding job creation as this would be contingent on the tenant. The abatement will be for approximately \$350,000.

Motion to Close Public Hearing – 8:02 p.m.

HOPE MOVED TO CLOSE THE PUBLIC HEARING.

A Voice Poll was recorded as follows: All Ayes

Absent: Sweet

MOTION CARRIED

**RESOLUTION NO. 2009-029 – APPLICATION FOR INDUSTRIAL FACILITIES EXEMPTION
CERTIFICATE – DART CONTAINER OF MICHIGAN, LLC**

The Board reviewed memorandums dated July 29, 2009 from Twp. Mgr. Elsinga and July 27, 2009 from Tracy Miller, Director of Community Development (ATTACHMENT VI).

**BAJEMA MOVED TO ADOPT RESOLUTION NO. 2009-029 WHICH APPROVES THE
APPLICATION FOR INDUSTRIAL FACILITIES TAX (IFT) ABATEMENT CERTIFICATE
FOR DART CONTAINER OF MICHIGAN, LLC.**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON AUGUST 4, 2009**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Ammon, Bajema, Goodrich

Absent: Sweet

MOTION CARRIED

REPORTS cont'd

TOWNSHIP MANAGER

Twp. Mgr. Elsinga stated that the Downtown Development Authority will be demolishing the house located at 4904 Holt Road.

Twp. Mgr. Elsinga stated that the house located at 4240 Woodworth, purchased for \$1 under a HUD program has been completed and is now listed for sale for \$48,000. Approximately \$22,000 was put into the repair of the home. As a requirement under the HUD program, when the home is sold, a rider will be placed on the deed stating that the home has to be owner occupied for five years.

ADJOURNMENT

Meeting adjourned at 8:08 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

SUBJECT TO APPROVAL

ACCOUNTS PAYABLE APPROVAL

July 28, 2009

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated July 28, 2009, numbered 75149 through 75253 & ACH #1110. Every invoice has a payment authorizing signature(s).

Dated: July 28, 2009

 Lora Behnke, Accounting Clerk
II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated July 28, 2009 show payments made from the following funds:

General Fund	\$	212,849.99	
Parks & Recreation		14,330.45	
Fire Equipment Fund		10,078.69	
Downtown Development Authority		34,903.63	
DDA /college Wat/Sew Bond		137.50	
Community Development Fund		11,763.87	
Trust & Agency Fund		3,008.44	
Subtotal Common Savings*	\$	287,072.57	
Sewer Fund Receiving**	\$	60,754.77	
			<hr/>
Grand Total	\$	347,827.34	<hr/>

Includes the following to be reimbursed from separate bank accounts:

None

Dated: July 28, 2009

 Marian Frane, Director of Accounting

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (HRC \$12,906.58 for Engineering-Digester Rehab. Pymt#61, 2/21/04, HRC \$20,785.83 for SRF Study Plan Review, 2/17/09)

Dated: July 28, 2009

 John B. Elsinga, Township Manager

 Evan Hope, Township Clerk

 Harry R. Ammon, Treasurer

IV. Board Audit and Approval: At a regular meeting of the Township Board held on August 4, 2009, a motion was made by _____ and passed by _____ yes votes and _____ no votes (_____ absent) that the list of claims dated July 28, 2009, was reviewed, audited and approved.

 Evan Hope, Township Clerk

INVOICE DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
 INVOICES TO BE PAID 07/15/2009 - 07/28/2009
 Paid Invoices Only

Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND		
Dept 101.00 LEGISLATIVE		
HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	11.40
VERIZON WIRELESS	JUNE CELLULAR PHONES	29.18
Total for Dept 101.00 LEGISLATIVE:		40.58
Dept 171.00 MANAGER		
HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	99.19
VERIZON WIRELESS	JUNE CELLULAR PHONES	84.48
Total for Dept 171.00 MANAGER:		183.67
Dept 191.00 ACCOUNTING		
HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	51.87
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	29.97
Total for Dept 191.00 ACCOUNTING:		81.84
Dept 215.00 CLERK		
HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	68.24
PRINTING ESSENTIALS	TONER & CARTRIDGES	555.00
SAM'S CLUB DIRECT	COPY PAPER / TOWNSHIP WIDE	577.20
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	580.69
VERIZON WIRELESS	JUNE CELLULAR PHONES	85.08
Total for Dept 215.00 CLERK:		1,866.21
Dept 228.00 INFORMATION TECHNOLOGY		
HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	30.94
VERIZON WIRELESS	JUNE CELLULAR PHONES	84.66
Total for Dept 228.00 INFORMATION TECHNOLOGY:		115.60
Dept 253.00 TREASURERS		
HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	74.16
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	109.99
VERIZON WIRELESS	JUNE CELLULAR PHONES	29.38
Total for Dept 253.00 TREASURERS:		213.53
Dept 257.00 ASSESSING		
HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	51.87
SAM'S CLUB DIRECT	COPY PAPER / TOWNSHIP WIDE	144.30
VERIZON WIRELESS	JUNE CELLULAR PHONES	58.36
Total for Dept 257.00 ASSESSING:		254.53

Dept 262.00 ELECTIONS		
MC&E ELECTION SOURCE	12 OPTECH MEMORY PACK BATTERY	637.20

Total for Dept 262.00 ELECTIONS: 637.20

Dept 265.00 BUILDING & GROUNDS

HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	31.63
LANSING ICE & FUEL CO	GASOLINE 7/1-15/09	115.92
SAFETY SYSTEMS, INC	MONITORING FIRE ALARM	126.00
SAFETY SYSTEMS, INC	MONITORING REPORTS	132.00
MAID BRIGADE OF LANSING	CLEANING SERVICES/CSC	975.00
BOARD OF WATER & LIGHT	WATER & ELECTRIC	517.83
DELHI CHARTER TOWNSHIP	SEWER	350.00
CARQUEST THE PARTS PLACE	24 MOTOR OIL/SWITCH/2 FUSES/	65.76
LOWE'S CREDIT SERVICES	2 HOSES/2 FILTER CARTRIDGES	85.46

Total for Dept 265.00 BUILDING & GROUNDS: 2,399.60

Dept 276.00 CEMETERY

HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	20.93
LANSING ICE & FUEL CO	GASOLINE 7/1-15/09	76.73
ACE HARDWARE	4) MOTH BALLS	19.96
ACE HARDWARE	KEYS/CLAMPS/COUPLERS/TAPE	19.64
LOWE'S CREDIT SERVICES	LIGHTS/BOX COVER/EXT RING	80.08

Total for Dept 276.00 CEMETERY: 217.34

Dept 301.00 POLICE

INGHAM COUNTY TREASURER	JULY POLICE CONTRACT	200,631.17
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Total for Dept 301.00 POLICE: 200,631.17

Dept 336.00 FIRE DEPARTMENT

HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	255.12
BARYAMES CLEANERS	UNIFORM CLEANING	160.79
LANSING ICE & FUEL CO	GASOLINE 7/1-15/09	444.70
LIFEGAS LLC	CYLINDER RENTAL	172.35
MOORE MEDICAL, LLC	MEDICAL SUPPLIES	956.77
LIFEGAS LLC	OXYGEN	105.30
BOUND TREE MEDICAL, LLC	PATIENT CABLE 4 FT	173.45
SPARROW OCC HEALTH	MEDICAL EXPENSES	1,590.84
HARRIS CORPORATION	RADIO MAINTENANCE	600.00
VERIZON WIRELESS	JUNE CELLULAR PHONES	529.94
BOARD OF WATER & LIGHT	WATER & ELECTRIC	23.27
DELHI CHARTER TOWNSHIP	SEWER	30.00
ACE HARDWARE	(5) FLUR BULBS	27.45

Total for Dept 336.00 FIRE DEPARTMENT: 5,069.98

Dept 446.00 INFRASTRUCTURE

LANDSCAPE ARCHITECTS	WASHINGTON AVE EXTRA CONSULT	622.50
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Total for Dept 446.00 INFRASTRUCTURE: 622.50

Dept 850.00 OTHER FUNCTIONS

HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	16.24
MICHIGAN STATE UNIVERSITY	MI LOCAL GOVERNMENT BENCHMARK S	500.00

Total for Dept 850.00 OTHER FUNCTIONS: 516.24

Total for Fund 101 GENERAL FUND: 212,849.99

Fund 208 PARKS & RECREATION FUND

Dept 752.00 ADMINISTRATION

HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	48.68
HOLT PUBLIC SCHOOLS	BROCHURES & LETTERS	47.14
VERIZON WIRELESS	JUNE CELLULAR PHONES	247.11
SAM'S CLUB DIRECT	COOKIES,CUPS	104.01

Total for Dept 752.00 ADMINISTRATION: 446.94

Dept 771.00 PARKS

HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	19.11
LANSING ICE & FUEL CO	GASOLINE 7/1-15/09	590.67
LANSING SANITARY SUPPLY	MOP/CADDY	181.13
LANSING SANITARY SUPPLY	CLEANING SUPPLIES	939.23
ACE HARDWARE	SCREWS/BOLTS/TAP	7.39
ACE HARDWARE	BRASSO METAL POLISH	3.49
ACE HARDWARE	2 SANDPAPER	5.98
SAFETY SYSTEMS, INC	MONITORING REPORTS/VALHALLA	132.00
MODEL COVERALL SERVICE	UNIFORM PANTS	63.42
AMERICAN RENTAL	PORTABLE TOILETS	490.00
AMERICAN RENTAL	PORTABLE TOILET REPLACEMENT	350.00
JOSEPH A. YOUNG & ASSOC	SECURITY	1,670.86
MODEL COVERALL SERVICE	UNIFORM PANTS	92.92
BOARD OF WATER & LIGHT	WATER & ELECTRIC	29.03
BOARD OF WATER & LIGHT	WATER & ELECTRIC	134.84
BOARD OF WATER & LIGHT	WATER & ELECTRIC	194.85
BOARD OF WATER & LIGHT	WATER & ELECTRIC	147.26
BOARD OF WATER & LIGHT	WATER & ELECTRIC	74.46
BOARD OF WATER & LIGHT	WATER & ELECTRIC	30.81
BOARD OF WATER & LIGHT	WATER & ELECTRIC	216.83
BOARD OF WATER & LIGHT	WATER & ELECTRIC	11.46
DELHI CHARTER TOWNSHIP	SEWER	43.60
DELHI CHARTER TOWNSHIP	SEWER	15.95
DELHI CHARTER TOWNSHIP	SEWER	45.80
DELHI CHARTER TOWNSHIP	SEWER	239.35
ACE HARDWARE	BOX HANDY/COVER BOX/WALL PLATE	8.51
SAM'S CLUB DIRECT	SPRAYWAY/INK CART	68.75
JOHN DEERE LANDSCAPES	24 BAGS OF FERTILIZER	984.00
ACE HARDWARE	6 PAINT TRAY LINERS	7.74
ACE HARDWARE	3 PLANT FOOD	31.97
COLLEEN COOPER	FLOWERS	9.50
COLLEEN COOPER	FLOWERS	88.69

ACE HARDWARE	LIGHT GREASE	4.79
SUPERIOR SAW	SWITCH	3.50
BRADY LAWN EQUIPMENT	EDGER REPAIR	15.52
MENARDS LANSING SOUTH	1 UNIVERSAL BLADE/(1) 4X4-10' BD	20.15
ROGER'S CLINE TIRE	2 TUBES & LABOR	41.00
HENDERSON GLASS INC.	REPLACE F150 REAR WINDOW	310.41
GAMETIME	APPLICATION 2	<u>1,840.70</u>

Total for Dept 771.00 PARKS: 9,165.67

Dept 774.00 RECREATION		
HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	23.21
D & M SILKSCREENING	48 T-SHIRTS	337.00
D & M SILKSCREENING	60 T-SHIRTS	404.50
JOHNNY MAC'S	2 DZ SOFTBALLS	127.90
CLERY FENCE CO.	FENCING	3,405.00
CLERY FENCE CO.	FENCING	305.08
SAM'S CLUB DIRECT	HOT DOGS,LEMONADE	<u>115.15</u>

Total for Dept 774.00 RECREATION: 4,717.84

Total for Fund 208 PARKS & RECREATION FUND: 14,330.45

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS

FIRE SERVICE MANAGEMENT	TURNOUT GEAR CLEANING & FREIGHT	145.29
INTERSTATE ALL BATTERY	BATTERIES	27.52
SAFETY SERVICES, INC	GAS METER REPAIR & UPS CHARGES	266.73
VICTORY LANE QUICK OIL	LOF/#577	42.97
VICTORY LANE QUICK OIL	LOF/#656	52.57
FRANKIE D'S AUTO & TRUCK	LOF/#608	102.00
HOLT AUTO ALIGNMENT	CHAMBER SLEEVE & LABOR/#211	133.49
BILL SNETHKAMP	WARRENTY DEDUCTIBLE/#656	100.00
CRAIG'S AUTO BODY SHOP, LLC	PARTS & LABOR/#608	4,171.32
STRYKER SALES CORPORATION	2 STAIR CHAIR	<u>5,036.80</u>

Total for Dept 339.00 EQUIPMENT & APPARATUS: 10,078.69

Total for Fund 211 FIRE EQUIP. & APPARATUS FUND: 10,078.69

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 728.00 DDA ADMINISTRATION

HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	39.13
FOSTER, SWIFT, COLLINS	LEGAL FEES JUNE	336.00
AT&T	LED SIGN	29.06
VERIZON WIRELESS	JUNE CELLULAR PHONES	37.48
SHERRI L. POWERS	MILEAGE 7/1-16/09	55.05
CUMMINS BRIDGEWAY, LLC	BATTERY @DDA.ICSD	<u>166.38</u>

Total for Dept 728.00 DDA ADMINISTRATION: 663.10

Dept 729.00 DDA MARKETING & PROMOTION		
CURTIS REMINGTON	8/6/09 CONCERT	800.00
JOHN CLARKSON	7/30/09 CONCERT	800.00
R. A. DINKEL & ASSOCIATES	2500 LUGGAGE TAGS	1,335.00
CHARLES GRINNELL	49 HOURS @ \$20	980.00
ACE HARDWARE	PAPER TOWEL/4 TOILET PAPER/	9.83
CRAIG LAWSON	FARMERS MARKET ENTERTAINMENT	300.00
MARK GRINNELL	FARMERS MARKET ENTERTAINMENT	100.00
SAM'S CLUB DIRECT	TABLES/CUPS/LINERS	299.98

Total for Dept 729.00 DDA MARKETING & PROMOTION: 4,624.81

Dept 731.00 DDA INFRASTRUCTURE PROJECTS		
ACE HARDWARE	4) PLANT FOOD	35.96
KING LUMINAIRE COMPANY INC	6 STREET LIGHT GLOBES & BALLASTS	3,312.00
AIS CONSTRUCTION EQUIPMENT	BIKE RACK REPAIR/CSC	307.50
C2AE	I-96 UNDERPASS & NORTH CONNECT	22,375.27

Total for Dept 731.00 DDA INFRASTRUCTURE PROJECTS: 26,030.73

Dept 850.00 OTHER FUNCTIONS		
HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	29.40
LANSING ICE & FUEL CO	GASOLINE 7/1-15/09	107.75
MAID BRIGADE OF LANSING	CLEANING SERVICWES/SHERIFF	480.00
BOARD OF WATER & LIGHT	WATER & ELECTRIC	62.79
BOARD OF WATER & LIGHT	WATER & ELECTRIC	81.08
BOARD OF WATER & LIGHT	WATER & ELECTRIC	15.03
DELHI CHARTER TOWNSHIP	SEWER	12.00
DELHI CHARTER TOWNSHIP	SEWER	48.00
DELHI CHARTER TOWNSHIP	SEWER	25.76
DELHI CHARTER TOWNSHIP	SEWER	12.00
DELHI CHARTER TOWNSHIP	SEWER	31.75
DELHI CHARTER TOWNSHIP	SEWER	22.83
DELHI CHARTER TOWNSHIP	SEWER	12.00
DELHI CHARTER TOWNSHIP	SEWER	12.00
SAFETY SYSTEMS, INC	QUARTERLY MONITORING	99.00

Total for Dept 850.00 OTHER FUNCTIONS: 1,051.39

Dept 905.00 DEBT SERVICE		
ROBERT W BAIRD & CO., INC.	8/09 P & I PYMT-AMOCO CORNER	573.77
ROBERT HOLMES	8/09 P & I PYMT-AMOCO CORNER	573.77
WILLIAM THORBURN	8/09 P & I PYMT-AMOCO CORNER	1,147.54
ROBERT W BAIRD & CO., INC.	8/09 P & I PYMT-AMOCO CORNER	59.63
ROBERT HOLMES	8/09 P & I PYMT-AMOCO CORNER	59.63
WILLIAM THORBURN	8/09 P & I PYMT-AMOCO CORNER	119.26

Total for Dept 905.00 DEBT SERVICE: 2,533.60

Total for Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY: 34,903.63

Fund 398 DDA COLLEGE WAT/SEW BOND ISSUE

Dept 905.00 DEBT SERVICE

US BANK	BONDS PAYING AGENT FEES	137.50
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Total for Dept 905.00 DEBT SERVICE:	137.50
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Total for Fund 398 DDA COLLEGE WAT/SEW BOND ISSUE:	137.50
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Fund 542 COMMUNITY DEVELOPMENT FUND

Dept 000.00

MICHAEL&JENNIFER ALSPAUGH	2107 THORBURN BLDG PERMIT	25.00
WOLVERINE ENGINEERS	LOTS 27 & 28 OAKWOOD EX. PARK	330.00

Total for Dept 000.00 :	355.00
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Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT

HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	140.14
SAM'S CLUB DIRECT	COPY PAPER / TOWNSHIP WIDE USE	115.44
CLASSIC PRINTING, INC.	500 FIELD INSPECTION SLIPS	148.00
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	64.97
LANSING ICE & FUEL CO	GASOLINE 7/1-15/09	88.88
STATE OF MICHIGAN	CODE OFFICIAL RENEWAL/SIMON	225.00
STATE OF MICHIGAN	CODE OFFICIAL RENEWAL/MASTIN	225.00
STATE OF MICHIGAN	CODE OFFICIAL RENEWAL/ROYSTON	150.00
LANSING STATE JOURNAL	8/1/09-7/31/10 SUBSCRIPTION/MILLER	214.19
ASSOC GOVERNMENT SERVICE	AGS PAYROLL 5/16-7/15/09	2,418.00
VERIZON WIRELESS	JUNE CELLULAR PHONES	364.05
DELHI CHARTER TOWNSHIP	SEWER	43.60
BOARD OF WATER & LIGHT	WATER & ELECTRIC	29.03
JOSEPH E ROBIADEK	4240 WOODWORTH/HUD HOME WORK	3,300.00
AMERICAN FLOORING LLC	CARPET - 4240 WOODWORTH	2,027.76
OCE N AMERICA DOCUMENT	MONTHLY METER CHARGE-COPY	63.90
SCHAFFER'S INC.	MOWING 2376 AURELIUS	69.00
SCHAFFER'S INC.	MOWING 4184 WILLOUGHBY	69.00
SCHAFFER'S INC.	MOWING 4136 WILLOUGHBY	69.00
SCHAFFER'S INC.	MOWING 1308 YARROW	34.50
SCHAFFER'S INC.	MOWING 1213 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1282 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1246 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1236 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1228 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1218 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1192 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1184 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1180 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1179 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 1185 WILDFLOWER	34.50
SCHAFFER'S INC.	MOWING 2537 HORSTMAYER	69.00
LUMBERTOWN OF HOLT	2077 PHILLIPS/ABATEMENT SUPPLIES	33.15
SCHAFFER'S INC.	MOWING ALONG DELL ROAD	34.50
SCHAFFER'S INC.	MOWING 2670 BRIGANTINE	34.50

SCHAFFER'S INC.	MOWING 2702 YACHTSMAN	34.50
SCHAFFER'S INC.	MOWING 4474 BOWLINE	34.50
SCHAFFER'S INC.	MOWING 4482 BOWLINE	43.13
SCHAFFER'S INC.	MOWING 4502 BOWLINE	34.50
SCHAFFER'S INC.	MOWING 4436 BOWLINE	34.50
SCHAFFER'S INC.	MOWING 2678 BRIGANTINE	34.50
SCHAFFER'S INC.	MOWING 2696 BRIGANTINE	34.50
SCHAFFER'S INC.	MOWING 4428 BOWLINE	34.50
SCHAFFER'S INC.	MOWING 4485 HELMSWAY	43.13
SCHAFFER'S INC.	MOWING 4477 HELMSWAY	34.50
SCHAFFER'S INC.	MOWING 4409 KEELSON	34.50
SCHAFFER'S INC.	MOWING 4552 SYCAMORE	69.00
SCHAFFER'S INC.	MOWING 2077 PHILLIPS	69.00
SCHAFFER'S INC.	MOWING 3701 HARPER	69.00
MECHANICAL INSPECTORS	FALL CONFERENCE/SIMONS	<u>395.00</u>

Total for Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT: 11,408.87

Total for Fund 542 COMMUNITY DEVELOPMENT FUND: 11,763.87

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

KLOSKA, BRADLEY	REF SEWER 5458 CAPLINA	43.75
ANDERSON, JOHN	REF SEWER 4130 DUBLIN CIR	47.96
SCHERTZING DEVELOPMENT	REF SEWER 3551 FERNWOOD MASON	41.00
HOUSEHOLD FINANCE CORP	REF SEWER 2854 MEMORY LN LANS	258.12
COTE, ADAM	REF SEWER 1571 TAGALAK	23.85
STODDARD, BRAD	REF SEWER 2380 TIFFANY HOLT	21.74
VICINI, PAUL & MARY	REF SEWER 2440 WALENJUS HOLT	79.30
NASTALLY, CHRIS & NANCY	REF SEWER 2945 WHISTLEWOOD	23.85
TANNER, TORI	REF SEWER 1404 YARROW HOLT	<u>63.50</u>

Total for Dept 000.00 : 603.07

Dept 548.00 ADMINISTRATION & OVERHEAD

HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	10.15
SAM'S CLUB DIRECT	COPY PAPER / TOWNSHIP WIDE USE	173.16
HOLT POSTMASTER	AUGUST SEWER BILLS	<u>2,450.00</u>

Total for Dept 548.00 ADMINISTRATION & OVERHEAD: 2,633.31

Dept 558.00 DEPT OF PUBLIC SERVICE

HARTFORD LIFE INSURANCE	LIFE INSURANCE AUGUST	363.48
SAM'S CLUB DIRECT	COPY PAPER / TOWNSHIP WIDE USE	144.30
LANSING ICE & FUEL CO	GASOLINE 7/1-15/09	1,332.22
MODEL COVERALL SERVICE	STAFF UNIFORMS	151.97
MODEL COVERALL SERVICE	STAFF UNIFORMS	85.59
BARYAMES CLEANERS	UNIFORM DRY CLEANING	37.40
ENVIRONMENTAL SYSTEMS	ARC GIS EXTENSION - SPATIAL	2,040.00
FISHER SCIENTIFIC	POTW ANNUAL LAB ORDER	129.18
ACE HARDWARE	TAPE MEASURE	7.99
FISHER SCIENTIFIC	POTW ANNUAL LAB ORDER	1,301.85
ALEXANDER CHEMICAL CORP	CREDIT	(315.00)

ALEXANDER CHEMICAL CORP	SODIUM BISULFITE	725.00
ARGUS-HAZCO	(2) 58 LITER CALIBRATION GAS	500.00
ARGUS-HAZCO	(2) 58 LITER CALIBRATION GAS	32.32
HUBBELL, ROTH & CLARK, INC	2009 GENERAL ENGINEERING SERV	423.00
ENVIRONMENTAL RESOURCES	102MW10 DIESEL RELEASE	3,128.88
UNITED PARCEL SERVICE	SHIPPING	70.45
COMCAST	HIGH SPEED INTERNET	63.95
VERIZON WIRELESS	JUNE CELLULAR PHONES	642.46
BOARD OF WATER & LIGHT	WATER & ELECTRIC	191.71
BOARD OF WATER & LIGHT	WATER & ELECTRIC	56.00
BOARD OF WATER & LIGHT	WATER & ELECTRIC	91.26
BOARD OF WATER & LIGHT	WATER & ELECTRIC	51.90
DELHI CHARTER TOWNSHIP	SEWER	254.00
BOARD OF WATER & LIGHT	WATER & ELECTRIC	52.82
MORBARK, INC.	6 DOUBLE-EDGED KNIFE-BOLT ON	335.53
ACE HARDWARE	KEYS/CLAMPS/COUPLERS/TAPE	5.07
CARQUEST THE PARTS PLACE	6 OIL FILTERS	40.42
SAM'S CLUB DIRECT	IAMS PUPPY FOOD	26.88
ACE HARDWARE	UNION/COUPLER/COPPER PIPE	41.84
LOWE'S CREDIT SERVICES	2 HOSES/2 FILTER CARTRIDGES	12.66
SAM'S CLUB DIRECT	INK JET TONERS	89.88
ACE HARDWARE	(7) SCH40 PVC PLUGS	6.93
APPLIED INDUSTRIAL TECH.	4 SINGLE ROW BALL BEARINGS	160.92
FISHER SCIENTIFIC	2 THERMO COUPLE ASSEMBLY	150.00
FISHER SCIENTIFIC	2 THERMO COUPLE ASSEMBLY	23.25
APPLIED INDUSTRIAL TECH.	2 SINGLE ROW BALL BEARINGS	144.14
ACE HARDWARE	NIPPLE/TUBING/ELBOWS/COUPLINGS	38.48
CARQUEST THE PARTS PLACE	FUEL FILTER	13.41
ACE HARDWARE	HEX BUSHING	2.72
SAFETY SYSTEMS, INC	MONITORING REPORTS	141.00
SIEMENS BUILDING TECH	HP #3 REFRIG LEAK	1,002.72
MAID BRIGADE OF LANSING	CLEANING SERVICES/POTW	260.00
MAID BRIGADE OF LANSING	CLEANING SERVICES/MAINTENANCE	260.00
CARQUEST THE PARTS PLACE	24 MOTOR OIL/SWITCH/2 FUSES/WIRE	34.45
MIDSTATE SECURITY	REPLACE VIDEO INTERCOM	550.00
MIDSTATE SECURITY	REPLACE VIDEO INTERCOM	215.00
HARPER INDUSTRIAL CONST	REBUILD TERTIARY PUMP #1	1,982.50
HARPER INDUSTRIAL CONST	REBUILD TERTIARY PUMP #3	2,827.50
CARQUEST THE PARTS PLACE	24 MOTOR OIL/SWITCH/2 FUSES/WIRE	10.35
WINGFOOT COMMERCIAL TIRE	4 TIRES/UNIT 7	543.43
WINGFOOT COMMERCIAL TIRE	1 TIRE/UNIT 5	470.21
INTERSTATE BATTERIES OF	BATTERY/ UNIT 7	48.10
WINGFOOT COMMERCIAL TIRE	4 TIRES/UNIT 24	605.43
WINGFOOT COMMERCIAL TIRE	TIRES/UNIT #4	574.22
FRANKIE D'S AUTO & TRUCK	REPAIR UNIT 11/OLD CAMERA VAN	949.00
WINGFOOT COMMERCIAL TIRE	REPLACE WORN TIRES ON DPS VEH	157.73
SPARROW OCC HEALTH	MEDICAL EXPENSES	103.50
SPARROW OCC HEALTH	MEDICAL EXPENSES	64.00
ACE HARDWARE	2 HEAVY DUTY CUBE TAPS	7.98
SAM'S CLUB DIRECT	SONY CAM CORDER	364.00

Total for Dept 558.00 DEPT OF PUBLIC SERVICE: 23,825.98

Dept 578.01 CAPITAL IMPR-TREATMENT PLANT		
HUBBELL, ROTH & CLARK, INC	ENGINEERING DIGESTER REHAB	12,906.58
HUBBELL, ROTH & CLARK, INC	STATE REVOLVING FUND (SRF) PROJ	<u>20,785.83</u>

Total for Dept 578.01 CAPITAL IMPR-TREATMENT PLANT: 33,692.41

Total for Fund 590 SEWAGE DISPOSAL SYSTEM: 60,754.77

Fund 701 TRUST & AGENCY FUND

Dept 000.00		
INGHAM COUNTY TREASURER	JUNE TRAILER PARK FEES	2,265.00
UNCLAIMED PROP DIVISION	UNCASHED PAYABLES CHECKS	243.44
XTREME CHEMICAL COMPANY	REFUND TRANSIENT LICENSE	250.00
T & B SALES	REFUND OF TRANSIENT LICENSE	<u>250.00</u>

Total for Dept 000.00 : 3,008.44

Total for Fund 701 TRUST & AGENCY FUND: 3,008.44

Total - All Funds 347,827.34

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated July 23, 2009**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 72606 through 72691 & direct deposits numbers: DD7914 through DD7980. The payroll was prepared in accordance with established payroll rates and procedures.

Lora Behnke, Accounting Clerk

The Treasurer's and Clerk's signatures were affixed to the payroll checks using the check signing machine.

Joyce Goulet, Accounts Payable Coordinator

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: July 23, 2009

Marian Frane, CPA, Director of Accounting

II. Payroll Report

The July 23, 2009 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$77,896.29	\$21,673.03	\$56,223.26
Parks & Recreation Fund	25,827.83	5,151.54	\$20,676.29
DDA	8,286.06	3,029.61	\$5,256.45
Comm. Development Fund	13,499.54	3,629.43	\$9,870.11
Subtotal-Common Savings	125,509.72	33,483.61	92,026.11
Sewer Fund/Receiving	40,703.30	11,638.45	\$29,064.85
Total Payroll	\$166,213.02	\$45,122.06	\$121,090.96
	Township FICA	Township Pension Plan	Total Deductions & TWP Liabilities
General Fund	\$5,669.84	\$6,254.56	\$33,597.43
Parks & Recreation Fund	1,958.60	766.32	7,876.46
DDA	547.63	531.26	4,108.50
Comm. Development Fund	986.88	1,189.74	5,806.05
Sewer Fund/Receiving	3,003.08	3,270.21	17,911.74
Total Payroll	\$12,166.03	\$12,012.09	\$69,300.18

Marian Frane, CPA, Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on July 23, 2009 and identified as follows:

7/23 Net Pay Disbursement in Common Savings (\$92,026.11) 7/23 Net Pay Disbursement in Sewer Receiving (\$29,064.85)

7/23 Pay Deducts from Sewer Receiving to Common Savings (\$11,638.45)

Harry R. Ammon, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on August 4, 2009, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated July 23, 2009 was reviewed, audited, and approved.

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: July 29, 2009

RE: Resolution No. 2009-028 – Set Public Hearing on the Application for Industrial Facilities Exemption Certificate – Draths Corporation

Enclosed for your review and approval is Resolution No. 2009-028 which sets a public hearing on the application for Industrial Facilities Exemption Certificate (IFT) for Draths Corporation.

Draths Corporation has submitted an IFT Application for a speculative building they are tentatively looking at located at 4055 English Oak Drive. If this company should choose to locate here their investment would be for \$2,000,000 in real property and \$5,000,000 in personal property for a total of \$7,000,000.

This resolution would set a public hearing for August 18, 2009 at 8:00 p.m. to provide the public an opportunity to comment on the proposed IFT Abatement and directs the Township Clerk to notify the legislative body of each taxing unit that levies property taxes within Delhi Township that they shall have an opportunity for hearing on the application (Exhibit A).

Therefore, I recommend approval of Resolution No. 2009-028 setting a public hearing for the application for Industrial Facilities Exemption Certificate for Draths Corporation.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-028 which sets a public hearing on the Application for Industrial Facilities Exemption Certificate by Draths Corporation for August 18, 2009 at 8:00 p.m.



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Wednesday, July 29, 2009

RE: IFT#09-03 – Draths Corporation (4055 English Oak Drive)

On July 24, 2009 Draths Corporation (Draths) filed an application for tax abatement under Public Act 198 of 1974, as amended, for real and personal property improvements associated with their potential occupancy of the speculative building located at 4055 English Oak Drive. The building, which is presently under construction, is owned by Dart Container of Michigan, LLC.

Draths is considering locating its administration, research and development and pilot plant facilities at the site. This would include specialty lab equipment, pilot plant production equipment and specific building improvements to handle the equipment operation. The total Real Property improvements will be \$2,000,000 and Personal Property will total \$5,000,000 for a total project investment of \$7,000,000. Draths is a qualified high-technology company which has spun-off from research associated with Michigan State University.

In addition to the local IFT, the State of Michigan has offered a MEGA (Michigan Economic Growth Authority) Tax Credit, which is estimated to have a value of approximately \$9.6 million over a 10 year period. Approval of the MEGA is conditional upon approval by the local jurisdiction of this tax abatement application.

The property is located in an existing Industrial Development District (IDD) which was created in April of 2005. We will need to hold a public hearing on the IFT application prior to taking action. I've attached a resolution which would set this hearing for the August 18th meeting.

If you have any questions or need any additional information, please do not hesitate to ask. Otherwise I respectfully request that you forward the attached information, along with your concurrence, to the Township Board for their consideration and action on August 4th. Thank you.

DELHI CHARTER TOWNSHIP
RESOLUTION NO. 2009-028

A Resolution to Set a Public Hearing on the
Application for Industrial Facilities Exemption
Certificate by Draths Corporation

At a Regular Meeting of the Township Board of Trustees, of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan on Tuesday, the 4th day of August, 2009, at 7:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by_____.

WHEREAS, on April 5, 2005, the Township Board, pursuant to 1974 PA 198, as amended, (the "Act") created an Industrial Development District comprised of approximately 41.29 acres of real property described in Exhibit A of Resolution No. 2005-007 (the "District"), and

WHEREAS, the Township received an Application for Industrial Facilities Exemption Certificate (the "IFT application") from Draths Corporation (the "Applicant") on July 24, 2009, pertaining to property within the District, and

WHEREAS, pursuant to Section 5 of the Act, the Township Clerk is required cause notification, in writing, to be provided to the Township Assessor and the legislative body of each taxing unit that levies ad valorem property taxes within the Township regarding the receipt of the IFT Application, and

WHEREAS, before acting upon the IFT Application, the Township Board shall afford the Applicant, the Township Assessor, the affected taxing units and others an opportunity to be heard regarding the IFT Application;

NOW, THEREFORE, BE IT RESOLVED;

1. The Township Board shall conduct a hearing regarding the request for an Industrial Facilities Exemption Certificate by the Applicant on the 18th day of August, 2009, at 8:00 p.m.

- 2. The Township Clerk is hereby directed to cause the notification of the Applicant, the Township Assessor, and the legislative body of each taxing unit that levies ad valorem property taxes within Delhi Charter Township about the IFT Application and advise them that they shall be afforded an opportunity for a hearing on the Application at the above specified time. Notice of such hearing shall be substantially in the form of Exhibit A.
- 3. All prior Resolutions or parts of Resolutions previously adopted that are inconsistent with this Resolution are hereby rescinded.

AYES:

NAYS:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 4th day of August, 2009.

IN WITNESS THEREOF, I have hereunto affixed my official signature this _____ day of August, 2009.

Evan Hope, Township Clerk

EXHIBIT A

DELHI CHARTER TOWNSHIP

NOTICE OF HEARING

APPLICATION FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
BY DRATHS CORPORATION

TO THE DELHI TOWNSHIP ASSESSOR AND THE LEGISLATIVE BODY OF EACH
TAXING UNIT THAT LEVIES AD VALOREM PROPERTY TAXES WITHIN THE
TOWNSHIP:

DRATHS CORPORATION
DELHI TOWNSHIP ASSESSOR
CATA
CAPITAL AREA DISTRICT LIBRARY
CAPITAL CITY AIRPORT AUTHORITY
HOLT BOARD OF EDUCATION
INGHAM COUNTY BOARD OF COMMISSIONERS
INGHAM INTERMEDIATE SCHOOL BOARD
LANSING COMMUNITY COLLEGE BOARD OF TRUSTEES
STATE TAX COMMISSION

PLEASE TAKE NOTICE, that on July 24, 2009, Delhi Charter Township received an Application for Industrial Facilities Exemption Certificate from Draths Corporation. A copy of the Application without exhibits and appendices is attached for your information and review. A complete copy of the Application and attachments may be obtained upon request from the Delhi Township Community Development Department by calling 517-694-8281 or by e-mail at: tracy.miller@delhitownship.com.

PLEASE TAKE FURTHER NOTICE, that the Township Board of Delhi Charter Township shall afford an opportunity for hearing on the referenced Application on the 18th day of August, 2009, at 8:00 p.m., held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan, in the Charter Township of Delhi, Ingham County.

Evan Hope, Township Clerk



Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of P.A. 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk 	Date received by Local Unit <u>07/24/09</u>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Draths Corporation	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (Four Digit Code) 2869	
1c. Address of Facility (real property or personal property location) 4055 English Oak Drive, Lansing, MI 48911	1d. Name of City/Township/Village (Indicate which) Delhi	1e. County Ingham
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy to only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))	3a. School District where facility is located Holt	3b. School Code 33070
	4. Amount of years requested for exemption (1-12 Years) 12	
5. Thoroughly describe the project for which exemption is sought; Real Property (Type of Improvements to Land, Building, Size of Addition); Personal Property (Explain New, Used, Transferred from Out-of-State, etc.) and Proposed Use of Facility. (Please attach additional page(s) if more room is needed). Draths Corporation will be locating its administration, research and development, and pilot plant facilities at this site. Therefore, within the 30,000 square foot facility, the company will require specialty lab equipment, pilot plant production equipment, and specific building improvements to handle the equipment operation. The equipment will be purchased new, with a small amount transferred in from other facilities.		
6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	<u>\$2,000,000.00</u> Real Property Costs	
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation plus total costs	<u>\$5,000,000.00</u> Personal Property Costs	
6c. Total Project Costs	<u>\$7,000,000.00</u> Total of Real & Personal Costs	
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.		
	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>
Real Property Improvements	<u>9/1/09</u>	<u>12/1/09</u> <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	<u>10/1/09</u>	<u>12/31/09</u> <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
9. Number of existing jobs at this facility that will be retained as a result of this project. <u>13</u>	10. Number of new jobs at this facility expected to be created within two years of project completion <u>40</u>	
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of valuation for the entire plant rehabilitation district. The SEV data below must be as of December 31 of the year prior to the rehabilitation		
a. SEV of Real Property (excluding land) _____		
b. SEV of Personal Property (excluding inventory) _____		
c. Total SEV _____		
12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District		
12b. Date district was established by local government unit (contact local unit) <u>4/1/05</u>	12c. Is this application for a speculative building (Sec. 3(8))? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name William Faulkner	13b. Phone Number (763) 404-8502	13c. Fax Number (763) 404-8261	13d. E-mail Address bill.faulkner@drathscorp.com
14a. Name of Contact Person William Faulkner	14b. Phone Number (763) 404-8502	14c. Fax Number (763) 404-8261	14d. E-mail Address bill.faulkner@drathscorp.com
15a. Name of Company Officer (No Authorized Agents) Dr. Karen Frost			
15b. Signature of Company Officer (No Authorized Agents) <i>Karen M. Frost</i>		15c. Fax Number (517) 999-3422	15d. Date <i>July 23, 2009</i>
15e. Mailing Address (Street, City, State, ZIP) 2367 Science Pkwy Suite 2, Lansing MI 48864		15f. Phone Number (517) 349-0669	15g. E-mail Address frostk@drathscorporation.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

<p>16a. Action taken by local government unit</p> <p><input type="checkbox"/> Abatement Approved for _____ Years (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Denied (Include Resolution Denying)</p>	<p>16b. The State Tax Commission Requires the following documents be filed for an administratively complete application:</p> <p>Check or Indicate N/A if Not Applicable</p> <p><input type="checkbox"/> 1. Original Application plus attachments, and one complete copy</p> <p><input type="checkbox"/> 2. Resolution establishing district</p> <p><input type="checkbox"/> 3. Resolution approving/denying application.</p> <p><input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant)</p> <p><input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant)</p> <p><input type="checkbox"/> 6. Building Permit for real improvements if project has already begun</p> <p><input type="checkbox"/> 7. Equipment List with dates of beginning of installation</p> <p><input type="checkbox"/> 8. Form 3222 (if applicable)</p> <p><input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)</p>
<p>16a. Documents Required to be on file with the Local Unit</p> <p>Check or Indicate N/A if Not Applicable</p> <p><input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district.</p> <p><input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing.</p> <p><input type="checkbox"/> 3. List of taxing authorities notified for district and application action.</p> <p><input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.</p>	
17. Name of Local Government Body	18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Phone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

STC USE ONLY			
LUCI Code	Begin Date	End Date	End Date2

Draths Corporation

Preliminary Equipment List for Delhi Township Abatement Program

Summary Equipment Costs

R&D	\$2,753,917
Pilot Plant	\$ 2,250,000
Total	\$5,003,917

Prepared 23 June 2009
William Faulkner

Preliminary Research and Development Facility Equipment List

Purchase Description	Units Needed	Cost Each	TotalCost
101 U/R IP21-Man/Auto Pump	1	2,185.79	2,185.79
101 U/R IP21-Man/Auto Pump	1	2,185.79	2,185.79
101 U/R IP21-Man/Auto Pump	1	2,185.79	2,185.79
101 U/R IP21-Man/Auto Pump	1	2,185.79	2,185.79
101 U/R IP21-Man/Auto Pump 5	1	2,185.79	2,185.79
101 U/R IP21-Man/Auto Pump	1	2,185.79	2,185.79
101 U/R IP21-Man/Auto Pump	1	2,185.79	2,185.79
101 U/R IP21-Man/Auto Pump	1	2,185.79	2,185.79
101 U/R Watson-Marlow Bred 2	1	2,194.46	2,194.46
101 U/R Watson-Marlow Bredel Peristaltic Pump	1	1,097.23	1,097.23
101 U/R Watson-Marlow Bredel Peristaltic Pump	1	1,097.23	1,097.23
220 x .01 MG	1	1,945.79	1,945.79
220 x .01 MG #2	1	1,945.79	1,945.79
220 x .01 MG #3	1	1,945.79	1,945.79
5000 Multiple Reactor System	1	48,396.63	48,396.63
5415R 24x1.5ML Rotor	1	3,876.66	3,876.66
ACD/1D NMR Manager	1	3,427.00	3,427.00
Agilent G1362A Refractive Index	1	23,147.58	23,147.58
Alpha-E FTIR with ZnSe ATR Module, Software & Pc	1	19,534.83	19,534.83
ASME Code Blowdown Tank	1	1,047.00	1,047.00
Balance 5100G x 0.08G	1	1,160.53	1,160.53
Balance 5100G X 0.08G	1	1,117.30	1,117.30
Balance 5100G x 0.08G #2	1	1,160.53	1,160.53
Ballast/Green Tank	1	1,126.91	1,126.91
Beckman JA20 High Performance J	1	30,541.78	30,541.78
Beckman UV/VISS Spectrophotomet	1	850.00	850.00
Boiler# 22	1	456.00	456.00
Boiler# 22	1	4,857.31	4,857.31
Busch Glass Oven Incubator	1	1,546.58	1,546.58
Carousel 6 Place(Radley's)	1	6,222.15	6,222.15
Co Control 3z 208/240V 50/60HZ	1	4,932.90	4,932.90
Computer & Monitor for titrator	1	577.24	577.24
Conference Table	1	250.00	250.00
Dell PS 410 01	1	1,208.00	1,208.00
DVR-200 Digital Vacuum Reg	1	1,097.00	1,097.00
DVR-200 Regulator for Diaphragm Pump	1	1,097.00	1,097.00
DVR-280 Regulator for Diap 78	1	1,204.44	1,204.44
DVR-280 Regulator for Diaphragm Pump	1	1,204.43	1,204.43
Engine Block	1	2,295.00	2,295.00
Flash Chromatography	1	1,809.98	1,809.98
Floor Stand Vertical Tube	1	1,571.93	1,571.93
Fume Hoods-Safeaire	1	4,500.00	4,500.00
Fume Hoods -Safeaire	1	4,500.00	4,500.00
Glass Double Door Lab Refrigerator	1	1,286.00	1,286.00
Hamilton Safe Air 6' Fume Hood	1	4,878.15	4,878.15
Harris Custom Deluxe DLT21V85D14 Ultra low Freezer	1	5,495.00	5,495.00
HP 6890-5973 GC MSD System	1	89,273.33	89,273.33
HP6890 Gas Chromatograph	1	29,510.67	29,510.67
Ice Machine and Installation	1	3,614.10	3,614.10
INCBTR ISOTMP STD MEC 3.7 120V	1	2,229.60	2,229.60
Kit, MJ Mini 48W Per Thrm Cycl	1	3,366.87	3,366.87
Kit, MJ Mini 48W Per Thrm Cycl	1	3,266.88	3,266.88
LabCompanion RW-0525G Refrigerated & Heating Bath	1	2,160.25	2,160.25
Laborota 4011 Dig/HB/G6	1	4,960.90	4,960.90
Laborota 4011 Dig/HB/G6	1	4,960.90	4,960.90
Liquid-Filled Pressure Gauge 0-30 psi	1	1,545.16	1,545.16
Mass Flow Controller	1	1,125.72	1,125.72

Purchase Description	Units Needed	Cost Each	TotalCost
Mini-ProteanTetra Cell	1	434.64	434.64
Mini-Sub Cell GT System	1	234.40	234.40
Mini-Sub Cell GT System	1	234.40	234.40
Molecular Imager Gen Doc XR System PC	1	16,422.12	16,422.12
Muf Furn Manual-Co 240V50/60HZ	1	1,934.23	1,934.23
Nanodrop 1000	1	8,572.10	8,572.10
Neslab RTE 111 Water Bath Circu	1	1,455.00	1,455.00
NesLab RTE100 Water Bath Circulator	1	1,095.00	1,095.00
New Brunswick Innovate 4080 High Temperature Incub	1	4,535.00	4,535.00
Oven Mech Conv Enml 240V	1	3,402.43	3,402.43
Poly Acid Cabinet	1	1,405.23	1,405.23
Powerpac Basic Power Supply	1	371.44	371.44
Powerpac Basic Power Supply	1	371.44	371.44
Pressure Vessel, 75ml, T31-18 B	1	2,529.33	2,529.33
Pressure Vessel, 75ml, T316 Stainless Steel	1	2,529.33	2,529.33
Pressure Vessel, 75ml, T316 Stainless Steel	1	2,529.33	2,529.33
Puffer Hubbard LR450 Double Door Refrigerator	1	1,486.67	1,486.67
Pump Cold Water 1/3 hp Mot 2	1	728.00	728.00
Purelab Ultra Genetic	1	3,327.88	3,327.88
Purelab Ultra Genetic2	1	3,327.88	3,327.88
Reach in Lab Refrigerator	1	1,786.00	1,786.00
Refrigerator	1	2,526.02	2,526.02
Refrigerator	1	252.28	252.28
RM6 Water Bath Circulator	1	1,195.00	1,195.00
RW-0525G REF	1	1,995.00	1,995.00
Safety Cabinet, Waste	1	1,507.90	1,507.90
Sears Dishwasher	1	529.99	529.99
Sparger Assembly/75L Fermentor #70	1	4,957.62	4,957.62
STR RAR 2021 with Chuck	1	2,191.12	2,191.12
Sussman Boiler	1	834.00	834.00
TB Furn 1200C 3z 2.5 208/240V	1	3,227.97	3,227.97
Temperature Controller	1	1,414.50	1,414.50
Thermoflex 900 PD2 1115/60 #2	1	3,348.79	3,348.79
Thermoflex 900 PD2 115/60	1	3,348.79	3,348.79
Titrand 836	1	19,250.87	19,250.87
Vacuum Oven MLD 285A 120 V	1	3,555.46	3,555.46
Vacuum Pump 115VAC 60HZ	1	2,125.48	2,125.48
Water Bath Circulator Forma CHP Circulator 20083	1	1,195.00	1,195.00
Widemini Subcell GT 15 x 10 TRA	1	323.20	323.20
Widemini Subcell GT, 15 x 10 TRA	1	323.20	323.20

472,916.89

Item Name	Units Needed		
Fume hoods (8')	10	8,500.00	\$85,000
Fume hoods (8', walk in)	4	14,000.00	\$56,000
Biological Safety Cabinet	4	12,000.00	\$48,000
Freezer (-80 C)	2	7,000.00	\$14,000
Cold room	1	15,000.00	\$15,000
Autoclave	1	40,000.00	\$40,000
Sartorius Biostat Quad fermentors	4	55,000.00	\$220,000
Sartorius 30L fermentor	4	120,000.00	\$480,000
Coy chamber	1	28,000.00	\$28,000
HPLC	4	45,000.00	\$180,000
GC	2	80,000.00	\$160,000
HPLC/MS	1	65,000.00	\$65,000
GC/MS	1	70,000.00	\$70,000
Industrial Rotary Evaporator	2	30,000.00	\$60,000
Pilot Scale Karr Column	1	30,000.00	\$30,000
Parr pressure reactor (500 mL)	6	14,000.00	\$84,000
Parr pressure reactors (5 gallon)	4	52,000.00	\$208,000
FPLC	1	50,000.00	\$50,000

Purchase Description	Units Needed	Cost Each	TotalCost
Gel documentation system	1	25,000.00	\$25,000
Radley multiwell reaction system	4	7,000.00	\$28,000
Robot	1	335,000.00	\$335,000
			\$2,281,000

Grand Total

\$2,753,917

Preliminary Pilot Plant

Total Cost \$ 2,250,000 (quote from outside vendor)

Stage 1:

- Distillation column
 - Appropriately sized U-Tube Condenser
 - Appropriately sized Kettle Re-boiler
 - Appropriately sized Feed Pre-Heater, single pass tube in shell type.
 - Appropriately sized Bottoms Product Cooler, 4 pass tube in shell type
 - Appropriately sized Distillate Product Cooler, 4 pass tube in shell type
 - Appropriately sized Positive Displacement feed, bottoms, and distillate pumps.
 - Appropriately sized vacuum system, capable of reaching customer specified 2 kPa absolute pressure requirement.
- Instrumentation to include:
- 1 Ea. Coriolis type Mass Flow Meter
 - 1 Ea. Differential Pressure Transmitter to measure Column DP
 - 1 Ea. Absolute Pressure Transmitter.
 - 1 Lot of Thermocouples, placed at key process locations
- Note that the quoted range will cover anything from the Non-XP range to the Class I Div. II. Group B rating
- All necessary valves

Stage 2:

- Distillation column
 - Appropriately sized U-Tube Condenser
 - Appropriately sized Kettle Re-boiler
 - Appropriately sized Feed Pre-Heater, single pass tube in shell type.
 - Appropriately sized Bottoms Product Cooler, 4 pass tube in shell type
 - Appropriately sized Distillate Product Cooler, 4 pass tube in shell type
 - Appropriately sized Positive Displacement feed and bottoms pumps.
- Instrumentation to include:
- 1 Ea. Coriolis type Mass Flow Meter
 - 1 Ea. Differential Pressure Transmitter to measure Column DP
 - 1 Ea. Absolute Pressure Transmitter.
 - 1 Lot of Thermocouples, placed at key process locations
- Note that the quoted range will cover anything from the Non-XP range to the Class I Div. II. Group B rating
- All necessary valves

Common to 2-Stage System as a whole:

- Allen-Bradley Compactlogix Programmable Logic Controller
- Carbon steel support structure primed and painted to be floor mounted and self supporting.

Separate from the Skid:

- 2-Ea. 24 kW Hot Oil circulators to provide sufficient heating energy for the above specified re-boilers.

DELHI CHARTER TOWNSHIP**MEMORANDUM**

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: July 29, 2009

RE: Petition the Lansing Board of Water & Light for Water District –
Woodland Park Estates

In order to provide for the orderly extension of a public water supply within the Township, the Township is required to formally petition the Lansing Board of Water and Light to establish a water district for a specific area.

Enclosed is a formal request from Duck Gunn Development, LLC to provide their proposed development of Woodland Park Estates with a public water supply. This development company would be responsible for the entire cost of this water extension.

Therefore, I recommend that the Township Board respond favorably to this request and petition the Lansing Board of Water & Light to extend their public water system to serve Woodland Park Estates.

RECOMMENDED MOTION:

To petition the Lansing Board of Water and Light to establish a water district to serve Woodland Park Estates.

Duck Gunn Development, LLC
13183 Schavey Road
Dewitt, Michigan 48820
(517) 669-8118



July 21, 2009

Delhi Charter Township
Department of Community Development
Tracy LC Miller, Director
2074 Aurelius Road
Holt, MI 48842

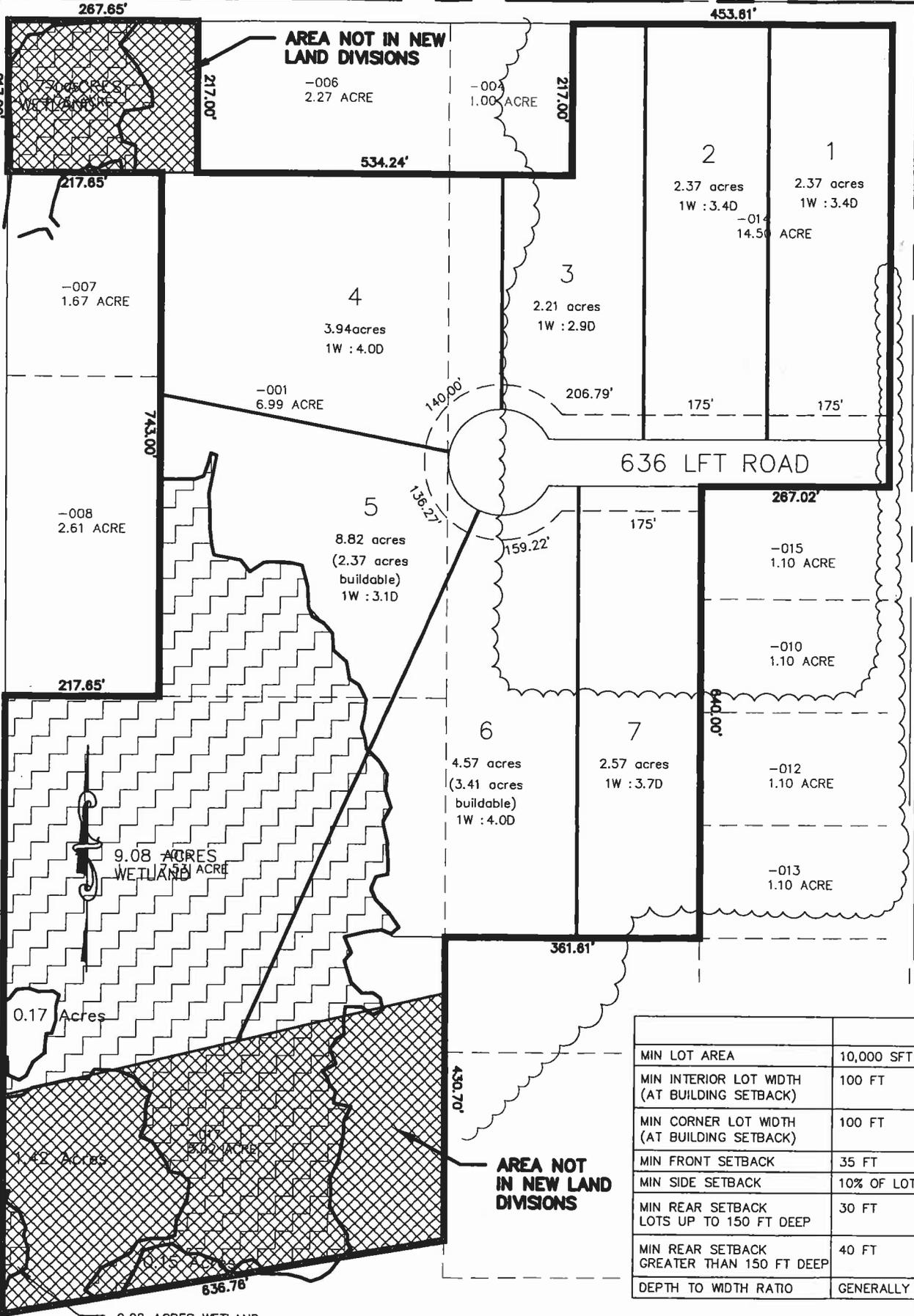
Dear Ms. Miller,

We would like to request an establishment of a water district for our land division off Gunn Road known as Woodland Park Estates. These new parcels will have frontage on a public road proposed as Aarons Way. We would design and construct the water main to Delhi Township and LBWL standards.

Sincerely,

Patrick Feldpausch, member.

HOLT ROAD



MIN LOT AREA	10,000 SFT
MIN INTERIOR LOT WIDTH (AT BUILDING SETBACK)	100 FT
MIN CORNER LOT WIDTH (AT BUILDING SETBACK)	100 FT
MIN FRONT SETBACK	35 FT
MIN SIDE SETBACK	10% OF LOT WIDTH
MIN REAR SETBACK LOTS UP TO 150 FT DEEP	30 FT
MIN REAR SETBACK GREATER THAN 150 FT DEEP	40 FT
DEPTH TO WIDTH RATIO	GENERALLY 4 TO 1

PREPARED FOR: MR. PETER FORTIN
 GUNN ROAD SUBDIVISION
 SECTION 21, T3N, R2W
 DELHI TOWNSHIP, INGHAM COUNTY
 NOVEMBER 5, 2007

CONCEPTUAL RESIDENTIAL
 DEVELOPMENT CONFIGURATION
 CONCEPT V
 SCALE 1"=200'



DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: July 30, 2009

RE: Amendment No. 1 to Resolution No. 2008-064 – Designation of Non-Motorized Transportation Pathway

Enclosed for your review and approval is Amendment No. 1 to Resolution No. 2008-064 which would designate the land area known as the Township's Non-Motorized Transportation Pathway.

Subsequent to the adoption of Township Ordinance No. 117 (Non-Motorized Transportation Pathways) the Township Board must formally designate those land areas that are subject to the Ordinance as non-motorized transportation pathways. On November 5, 2008 the Township Board adopted Resolution No. 2008-064 which designated our current trail project (from Holt Road to Willoughby Road) as a non-motorized transportation pathway and allow for enforcement of Township Ordinance No. 117 on such property.

Since that time another portion of the trail has been completed and needs to be designated as a non-motorized transportation pathway. This new portion runs from approximately Dallas Avenue to Holbrook Drive. Therefore, I recommend the Board adopt Amendment No. 1 to Resolution No. 2008-064 which adds and designates the portion of trail from Dallas Avenue to Holbrook Drive as a non-motorized transportation trail.

Recommended Motion:

To adopt Amendment No. 1 to Resolution No. 2008-064 which designates the land area described in Attachment A of said Resolution as a Non-Motorized Transportation Pathway.



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Thursday, July 30, 2009

RE: Designation of Non-Motorized Pathway

In October of 2008 the Township Board adopted Ordinance No. 117 which provides the rules and regulations pertinent to the use of the Township's trails. Basically, these regulations can be summarized as follows: *No motorized vehicles of any type are allowed on the trails, except wheelchairs (amigos, etc.) necessary for personal mobility and maintenance/emergency vehicles.* Similar to the Parks & Public Land's Ordinance, the designation of areas within the Township that are subject to Ordinance No. 117 is done by resolution of the Township Board.

On November 5, 2008 the Township Board adopted Resolution No. 2008-064 which designated the CMAQ Trail (Holt Road to Willoughby Road) as our 1st section of regulated non-motorized pathway. Since that time, a second section of pathway has been completed. This section runs from approximately Dallas Avenue to Holbrook Drive, on the east side of Cedar Street. Attached is a draft resolution that amends Resolution No. 2008-064 to include this second section of pathway.

Please let me know if you have any questions or would like any additional information. Otherwise, please forward the attached, along with your concurrence, to the Township Board for their consideration and action at the August 4th meeting. Thank you.

DELHI CHARTER TOWNSHIP

AMENDMENT NO. 1
RESOLUTION NO. 2008-064

A RESOLUTION TO AMEND RESOLUTION NO. 2008-064 TO DESIGNATE CERTAIN AREAS WITHIN THE CHARTER TOWNSHIP OF DELHI AS "NON-MOTORIZED PATHWAYS"

At a regular meeting of the Delhi Charter Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan 48842 on the 4th day of August, 2009, at 7:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by _____:

WHEREAS, the Charter Township of Delhi has adopted Ordinance No. 117 (Code Section 14-37 et seq) which provides for the rules and regulations on the Non-Motorized Pathway system; and

WHEREAS, Ordinance 117 provides that designation of Township Non-Motorized Pathway shall be by Resolution of the Delhi Charter Township Board of Trustees;

NOW THEREFORE, in accordance with Ordinance No. 117 (Code Section 14-37 et seq) IT IS HEREBY RESOLVED THAT:

1. The area described in Attachment A to this Resolution shall be hereby declared to be Non-Motorized Pathways.
2. This resolution shall become effective immediately upon its adoption.

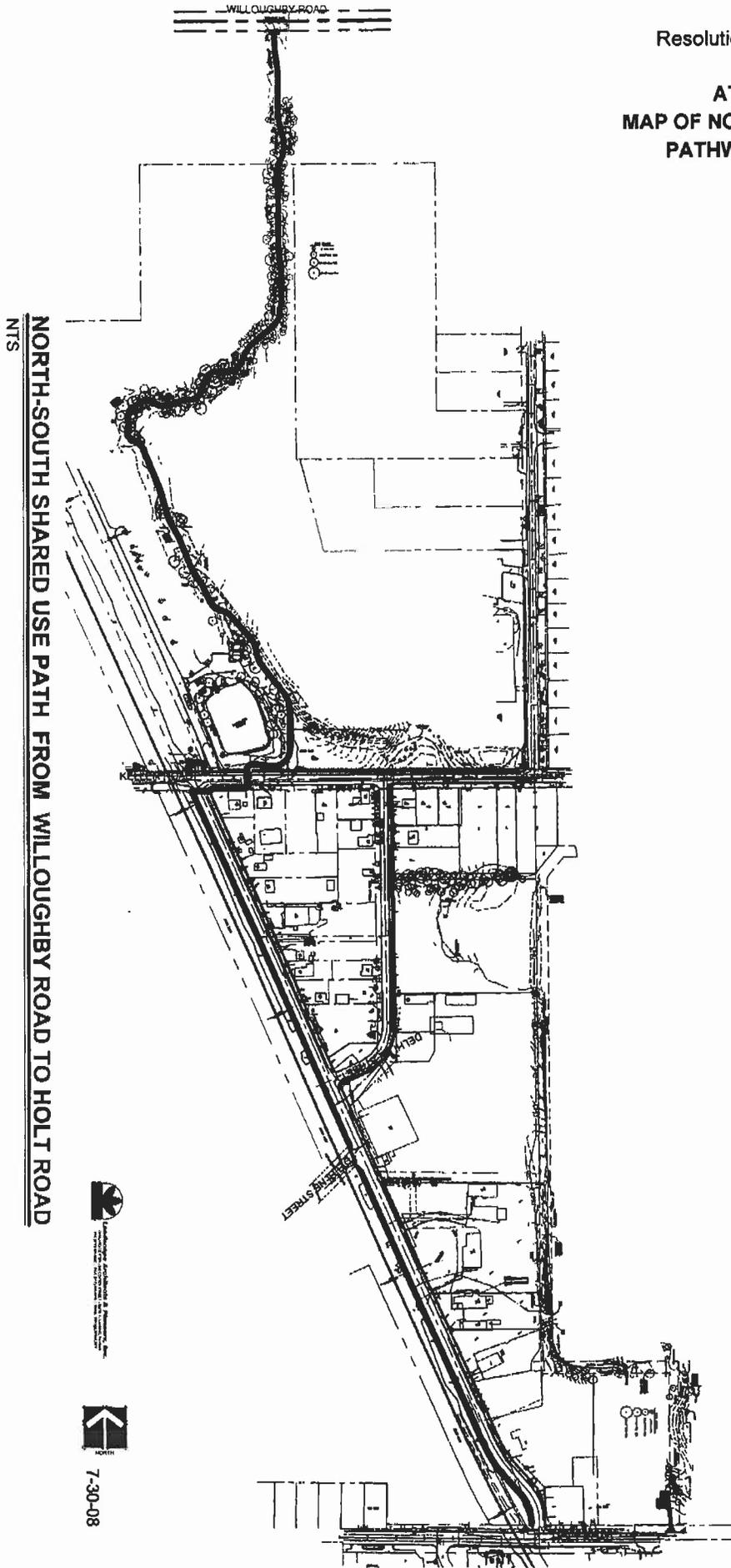
AYES:

NAYS:

ABSENT:

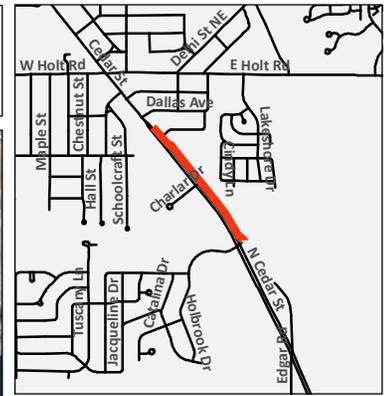
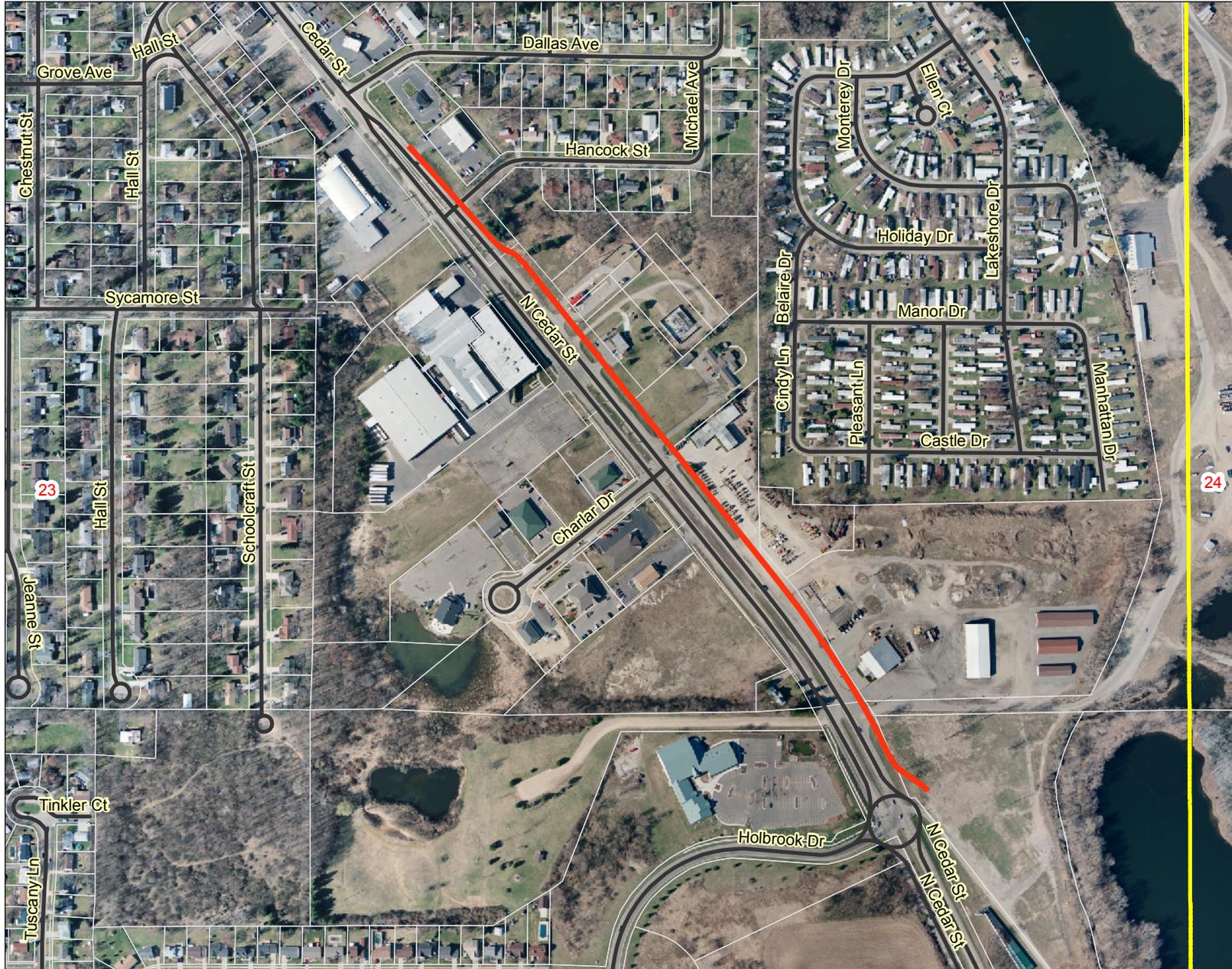
The forgoing Resolution declared adopted on the date written above.

**ATTACHMENT A:
MAP OF NON-MOTORIZED
PATHWAY SECTION 1**



7-30-08

Cedar Street 10' Pathway



Legend

- Pathway
- Delhi Sections
- Roads
- Parcels

ATTACHMENT A:
NON-MOTORIZED PATHWAY
SECTION 2

1 inch = 450 feet



This map is intended for use as generalized township wide planning and there are no warranties that accompany this product. The Township recommends users of this map to confirm the data used in this map by visual inspection of the geographic area. The township is not liable for decisions made with the use of this product.

Map Source: Delhi Charter Township
Map Printed: July 30, 2009

Notes:

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: July 29, 2009

RE: Resolution No. 2009-029 – Application for Industrial Facilities Tax (IFT) Exemption – Dart Container of Michigan, LLC

Enclosed for your review and consideration is Resolution No. 2009-029 which would approve the Application for Industrial Facilities Tax (IFT) Exemption for Dart Container of Michigan, LLC for their speculative building located at 4055 English Oak Drive. This application is for \$2,000,000 in building and land improvements.

At the July 21, 2009 Board meeting, the Township Board set a public hearing on the Application for August 4, 2009 at 8:00 p.m. A Notice of Hearing was mailed certified to all legislative bodies of each taxing unit that levies ad valorem property taxes within Delhi Township and gives them the opportunity for comments on the application during the public hearing.

Therefore, subsequent to the public hearing, I recommend the Board approve the IFT application for Dart Container of Michigan, LLC.

Recommended Motion:

To adopt Resolution No. 2009-029 which approves the Application for Industrial Facilities Tax (IFT) Abatement Certificate for Dart Container of Michigan, LLC.



MEMORANDUM

TO: John Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: July 27, 2009

RE: Dart Container of Michigan, LLC – IFT Application

At the August 4th Township Board meeting, a hearing will be held regarding the consideration of Dart Container of Michigan's (the "Company") application for tax abatement under Public Act 198 of 1974, as amended (the "IFT"). After the hearing, I recommend that the Board take action to approve this IFT application for the Company and have prepared the attached resolution for their consideration. I have summarized the Company's application details below, but have also attached a copy of the application:

New Real Property:	\$2,000,000
Number of Jobs Retained & Created:	TBD – this is a "speculative building" and as such, the tenant has not yet been identified. Job creation and retention will be associated with a future occupant of the building.
Duration of Abatement:	12 years (plus up to 2 construction)
Est. Value of Abatement:	\$352,400

After action by the Township Board, I will prepare our standard Abatement Agreement as required by State Law. This Agreement will be executed by the Company and the Township.

If you have any questions or need additional information, please do not hesitate to ask. Thank you in advance for your time and attention to this matter.

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2009-029

A Resolution to Approve the Application of Dart Container of Michigan, LLC for Industrial Facilities Exemption Certificate.

At a Regular Meeting of the Township Board of Trustees, of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan on Tuesday, the 4th day of August, 2009, at 7:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by_____.

WHEREAS, pursuant to 1974 PA 198, as amended, the Township Board created an Industrial Development District (the "Industrial Development District") comprised of approximately 41.29 acres of land, with boundaries as outlined in Exhibit A of Resolution No. 2005-007; and

WHEREAS, the Township Clerk received an Application (the "Application") for an Industrial Facilities Exemption Certificate from Dart Container of Michigan, LLC (the "Applicant") on June 29, 2009 with respect to Real Property improvements described in the Application (the "Facility") to be acquired and installed within the Industrial Development District; and

WHEREAS, the applicant has requested that the building be established as a "Speculative Building" pursuant to the Act, and

WHEREAS, before acting on the Application, the Township Board held a hearing on August 4, 2009 at the Community Services Center, at 8:00 p.m., for which hearing the Applicant, the Township Assessor and a representative of each of the affected taxing units were given written notice, and at which hearing were afforded an opportunity to be heard on the Application; and

WHEREAS, acquisition and installation of the Facility is calculated to and will at the time of issuance of the Certificate have the reasonable likelihood to retain, create or prevent the loss of employment in Delhi Charter Township; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within Delhi Charter Township, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of Delhi Charter Township, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED;

1. The Township Board finds and determines that:

- a. The granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of Delhi Charter Township, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in Delhi Charter Township; and
 - b. Acquisition and installation of the Facility will not have the effect of transferring employment from one or more other local governmental units of this state to Delhi Charter Township.
2. The Application of the Applicant for an Industrial Facilities Exemption Certificate with respect to the Facility to be acquired and installed on the parcel of real property described in the Application and situated within the Industrial Development District and the same is hereby approved.
3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force and effect for a period of up to 12 years, plus up to 2 years construction.
4. The building to be constructed on the subject property, as outlined in the Application, is hereby established as a "Speculative Building" pursuant to the Act.
4. Subject to the condition that any written agreements, assurances, and representations otherwise made by the Applicant to Delhi Charter Township concerning the new Facility and the taxation thereof are not thereby superseded, the Township Clerk is hereby authorized to execute agreements pursuant to Section 22 of 1974 PA 198 as proposed by the Applicant, and such other certificates, instruments, and papers necessary or convenient to effectuate the Industrial Facilities Exemption Certificate, including enabling the Applicant to correct inadvertent errors in the Application prior to its submission to the Michigan Department of Treasury.

AYES:

ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk



Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of P.A. 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk 	Date received by Local Unit <u>06/29/2009</u>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

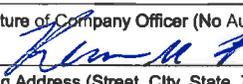
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Dart Container of Michigan, LLC		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (Four Digit Code) Primary 2893 Secondary 2796	
1c. Address of Facility (real property or personal property location) 4055 English Oak Drive		1d. Name of City/Township/Village (Indicate which) Delhi	1e. County Ingham
2. Type of Approval Requested <input type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy to only) <input checked="" type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located Holt	3b. School Code 33070
		4. Amount of years requested for exemption (1-12 Years) 12	
5. Thoroughly describe the project for which exemption is sought: Real Property (Type of Improvements to Land, Building, Size of Addition); Personal Property (Explain New, Used, Transferred from Out-of-State, etc.) and Proposed Use of Facility. (Please attach additional page(s) if more room is needed). <p style="text-align: center;">The project is a speculative 40,500 square foot light industrial building consisting of 24' clear warehouse ceiling, four truck docks and two grade level doors, with finish to suit office area for a prospective manufacturing tenant.</p>			
6a. Cost of land and building improvements (excluding cost of land).....		<u>\$2,000,000.00</u>	
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.		Real Property Costs	
6b. Cost of machinery, equipment, furniture and fixtures.....		Personal Property Costs	
* Attach itemized listing with month, day and year of beginning of installation plus total costs		<u>\$2,000,000.00</u>	
6c. Total Project Costs		Total of Real & Personal Costs	
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.			
	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements	<u>7/15/09</u>	<u>12/31/2011</u> ^{MZ}	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements			<input type="checkbox"/> Owned <input type="checkbox"/> Leased
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
9. Number of existing jobs at this facility that will be retained as a result of this project.		10. Number of new jobs at this facility expected to be created within two years of project completion. <u>TBD</u>	
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of valuation for the entire plant rehabilitation district. The SEV data below must be as of December 31 of the year prior to the rehabilitation.			
a. SEV of Real Property (excluding land)		<u>\$73,400.00</u>	
b. SEV of Personal Property (excluding inventory)		<u>\$73,400.00</u>	
c. Total SEV		<u>\$73,400.00</u>	
12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District			
12b. Date district was established by local government unit (contact local unit) <u>4/1/05</u>		12c. Is this application for a speculative building (Sec. 3(8))? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Marsha Zimmerman	13b. Phone Number (517) 244-2642	13c. Fax Number (517) 244-2698	13d. E-mail Address mzimmerman@dart.biz
14a. Name of Contact Person Marsha Zimmerman	14b. Phone Number (517) 244-2642	14c. Fax Number (517) 244-2698	14d. E-mail Address mzimmerman@dart.biz
15a. Name of Company Officer (No Authorized Agents) Kevin M. Fox., Treasurer of Dart Container Corporation, Managing Member of Dart Container of Michigan LLC			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (517) 244-2698	15d. Date 6/29/09
15e. Mailing Address (Street, City, State, ZIP) 500 HOGSBACK RD., MASON, MI 48854		15f. Phone Number (517) 244-2643	15g. E-mail Address kfox@dart.biz

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Years (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
17. Name of Local Government Body	18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Phone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971**

STC USE ONLY			
LUCI Code	Begin Date	End Date	End Date2



500 Hogsback Road, Mason, Michigan 48854

Phone (888) DART-001

Fax (517) 244-2698

Legal Description for IFT Application

4055 English Oak Drive, Lansing, MI 48911

33-25-05-02-405-001

LOT 27 OAKWOOD EXECUTIVE PARK SUBD. SEC. 2 T3NR2W.

4035 English Oak Drive, Lansing, MI 48911

33-25-05-02-405-002

LOT 28 OAKWOOD EXECUTIVE PARK SUBD. SEC. 2 T3NR2W.

