

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON APRIL 21, 2009**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, April 21, 2009, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 6:34 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees Derek Bajema, John Hayhoe, Jerry Ketchum, Roy Sweet

Members Absent: None

Others Present: John Elsinga, Township Manager
Mark Jenks, Director of Parks and Recreation
Lt. Mike DeBruin, Delhi Division, Ingham County Sheriff's Office
Rick Royston, Fire Chief
Sandra Diorka, Director of Public Services
Tracy Carney-Miller, Director of Community Development
Wendy Thielen, Assistant Township Manager of Human Resources
Amy Finch, Assistant Township Clerk/Deputy Clerk

SUBJECT TO APPROVAL

BUSINESS

INGHAM COUNTY SHERIFF'S OFFICE/DELHI DIVISION – MARCH MONTHLY REPORT

Lt. Michael DeBruin, Ingham County Sheriff's Office/Delhi Division, reported on the highlights of the Ingham County Sheriff's Office/Delhi Division March 2009 Monthly Report (ATTACHMENT I).

FIRE DEPARTMENT – MARCH MONTHLY REPORT

Rick Royston, Fire Chief, reported on the highlights of the Fire Department March 2009 Monthly Report (ATTACHMENT II).

COMMUNITY DEVELOPMENT – MARCH MONTHLY REPORT

The Board reviewed the Community Development March 2009 Monthly Report (ATTACHMENT III).

Tracy Miller, Director of Community Development, stated that Ingham County has a new program called Purchase of Development Rights Program (ATTACHMENT IV). This program compensates farmers for their willingness to accept a deed restriction on their land that limits future development of the land for non agricultural purposes. Landowners are compensated for the fair market value of their land, based on the difference between what it can be sold for on the open market with no restrictions and what it can be sold for once an easement is placed on the land.

Maynard Beery, 849 Aurelius Road, Mason, would like to sell the development rights to his property that is approximately 80 acres in size. The County is requiring applications to this

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program to be submitted by May 1, 2009. One of the key steps in the application process is that the municipality where the property is located has to sign off on the application. Since the Township does not yet have the application, the County has agreed that if the Township were to sign off on the application by May 1, 2009, they would accept the supporting resolution adopted at the May 6, 2009 Board meeting.

HVAC SERVICE AGREEMENT

The Board reviewed memorandums dated April 16, 2009 from Twp. Mgr. Elsinga and April 1, 2009 from Sandra Diorka, Director of Public Services (ATTACHMENT V).

Sandra Diorka, Director of Public Services, stated that the HVAC Service Agreement with John E. Green has expired. Quotes were solicited from John E. Green and Siemens Building Technologies, Inc. with Siemens providing the lowest bid.

Ms. Diorka cautioned the Board that many times when you change contractors, there may be items that might be discovered from the new contractor that the previous contractor missed. Ms. Diorka further stated that savings may not be realized in the first year; however, in the long run a savings will be realized with Siemens. Supervisor Goodrich stated that one concern that he has is that the new contractor would suggest the need for a new system. Ms. Diorka stated that the controls on the system do need to be updated which will need to be budgeted for.

POTW – GRAZING SHEEP

The Board reviewed a memorandum dated April 14, 2009 from Sandra Diorka, Director of Public Services (ATTACHMENT VI).

Sandra Diorka, Director of Public Services, stated that staff has been researching the use of sheep that could graze on the grass around the lagoon located at the POTW in lieu of hiring a seasonal employee to mow the grass. A guard animal, such as a dog or donkey, would need to be obtained to protect the sheep.

DELHI COMMUNITY GARDEN

The Board reviewed a memorandum dated April 14, 2009 from Sandra Diorka, Director of Public Services (ATTACHMENT VII).

Sandra Diorka, Director of Public Services, stated that initially the thought of a community garden could be located at the corner of Grovenburg and McCue Roads across from the POTW. However, the farmer that leased this property applied Atrazine to the field and plants will not grow in soil treated with this product for two years. Other sites were investigated with the best possible site being located on the Pine Tree Road property. It was decided that people that are assigned a plot in the Community Garden may agree to donate a portion of their produce to the Holt Food Bank.

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ADJOURNMENT

Meeting adjourned at 7:32 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

SUBJECT TO APPROVAL

COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE



Gene L. Wriggelsworth
Sheriff

Allan C. Spyke
Undersheriff

630 North Cedar Street
Mason, MI 48854
(517) 676-2431
FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Delhi Township Board of Trustees
FROM: Lt. Michael J. DeBruin
DATE: April 16, 2009
RE: March 2009 Monthly Report

MAJOR CASES AND INTERESTING INCIDENTS:

- 03-04-09 Dep. Delaney took a report of an Illegal Use Of A Transaction Device. This occurred in the 2100 block of Auburn. Several unauthorized charges were made on the victim's credit card. A suspect has been identified and this complaint is still under investigation.
- 03-06-09 Dep. Delaney investigated an Embezzlement complaint at the Burger King located at 2520 E. Jolly Rd. An employee had embezzled a large sum of cash utilizing gift card transactions. The employee confessed. The next day the employee paid back the money taken and the manager no longer wished to prosecute.
- 03-10-09 Dep. Calkins investigated a Strong Armed Robbery at Rich's Country store located at 6237 Bishop Rd. The suspect went to the cash register to get change for a \$5 dollar bill and when the register was opened the suspect grabbed cash and fled out of the store. The suspect left northbound on M-99 in an older white van.
- 03-10-09 Dep. Delaney investigated a Larceny From A Building complaint at the Big Ten Party store located at 2005 N. Eifert. The suspect distracted the clerk by having retrieve a cup of water and when doing so the suspect opened the cash register and took the cash and ran out of the store.

03-11-09 Dep. Delaney investigated a Larceny From A Building complaint at the Bargain Book Store located at 2495 Cedar St. The suspect entered the store and when the clerk was not paying attention, he grabbed her purse and ran from the store. The suspect then left the store on foot.

Note: On 03-12-09 a male subject was taken into custody and charged with the above 3 crimes.

03-11-09 Dep. Richards investigated a Home Invasion which occurred in the 1500 block of Antler. The victim's residence was broken into and two rifles and one shotgun were taken. On 03-20-09, all three long guns were located at the Dicker & Deal Secondhand store. The three long guns were seized and positive identification has been made of the suspect. The suspect is still at large. Charges will be sought in this case.

03-13-09 Dep. Calkins investigated a Domestic Assault complaint which occurred in the 5100 block of Killarney. The suspect assaulted his girlfriend by choking and striking her. The suspect was located and taken into custody. The suspect was lodged on charges of Domestic Assault 2nd.

03-14-09 Dep. Shattuck investigated bad No Account Check complaint at Spanky's Dry Clean Laundry located at 2495 N. Cedar St. A female suspect on two different occasions wrote checks to the dry cleaners. Both checks were rejected by the bank because the account was closed. The suspect has been identified and charges will be sought.

03-16-09 Dep. Treat attempted to stop a vehicle for an equipment violation at Aurelius and Miller. The vehicle did not stop and continued northbound to a residence north of Jolly Rd. where it pulled into the driveway. The driver was arrested and lodged on a charge of Fleeing & Eluding III.

03-25-09 Dep. Khan investigated a Larceny From A Building complaint that occurred in the 4400 block of Tuscany. The victim reported her laptop computer missing. Subsequent investigation revealed that the laptop was stolen by a subject who is friends with the victim's granddaughter. This case is still under investigation.

03-25-09 Dep. Khan stopped a vehicle for loud exhaust at Aurelius and Willoughby. The subsequent investigation revealed the driver to be intoxicated. The driver was arrested and lodged on a charge of Operating While Intoxicated.

03-26-09 Dep. McElmurray stopped a vehicle for a moving violation at Cedar and Fay. The subsequent investigation revealed the driver to be intoxicated. The driver was arrested and lodged on a charge of Operating While Intoxicated.

03-27-09 Dep. Shattuck investigated a Domestic Assault which occurred in the 2200 block of West Blvd. The victim was thrown to the ground after having her arm twisted by her boyfriend. The boyfriend was arrested and lodged on a charge of Domestic Assault.

- 03-28-09 Dep. J. Kuch stopped a vehicle for improper lane use and an equipment violation in the 4200 block of Holt Rd. The subsequent investigation revealed the driver to be intoxicated. The driver was arrested and lodged on a charge of Operating While Intoxicated 2nd.
- 03-30-09 Dep. Khan attempted to stop a vehicle for a moving violation at Willoughby and Kingdon. The vehicle did not stop but instead sped up. The vehicle then pulled into a residence. The driver was arrested and lodged on charges of Fleeing & Eluding and Driving While License Suspended Multiple.
- 03-31-09 Dep. Treat stopped a vehicle for improper lane use and loud exhaust at M-99 and I-96. The subsequent investigation revealed the driver to be intoxicated. The driver was arrested and lodged on charges of Operating While Intoxicated 3rd (Felony) and Driving While License Suspended Multiple.
- 03-31-09 Investigated a Counterfeit Money complaint at the Burger King located at 2727 Eaton Rapids Rd. An unidentified male purchased food using a counterfeit \$20 bill. The bill was seized and sent to the U.S. Secret Service. This case is under investigation.

STATISTICS:

In March 2009, deputies took 553 written and blotter complaints. They made 113 arrests (of which 94 were self initiated). Deputies issued 263 citations. Deputies conducted 384 property/business checks, made 80 liquor inspections and spent 187 hours in Community Policing. Deputies participated in 121 hours of training.

COMMUNITY POLICE OFFICERS:

CPOs met with numerous Neighborhood watch groups. Dep. Dral attended a Gang Task Force meeting at Lansing Police Department. Dep. Dral participated in Representative Barb Byrum's Child Car Seat Safety day at Delhi Fire. Dep. Richards conducted a tour of the Delhi Division offices for Cub Scout Troop #640. Dep. A. Harrison worked with Holt High School to facilitate their Mentorship Program.

COMMUNITY BUSINESS OFFICER:

Dep. Delaney gave a presentation on counterfeit currency to the Holt Dimondale School Business Alliance breakfast meeting. Dep. Delaney attended a Gang Task Force meeting at Lansing Police Department. Dep. Delaney investigated three daytime Robberies/Larceny From a Building complaints. The suspect was identified and taken into custody.

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**Gene L. Wriggelsworth
Sheriff**

Allan C. Spyke
Undersheriff

630 North Cedar Street
Mason, Mi 48854
(517) 676-2431
FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Sergeant Patrick
FROM: Deputy Annie Harrison #5371
DATE: April 4, 2009
RE: March Monthly

MONTHLY STATISTICS

Arrests:	2 misdemeanors
Traffic Stops:	18
Citations issued:	8
Community Policing Hours:	18.6 hours
Complaints Taken:	31
Business / Area / Property Checks:	13
Liquor Inspections / Checks:	5
School Contacts:	9
Training:	8.0 hours

COMMUNITY POLICINIG HIGHLIGHTS

I continued partnering with Holt High School to facilitate the mentorship program for students. We will have 4 students riding along with Delhi Deputies for the third trimester.

I met with Huntley Villa Management about neighborhood concerns and criminal activity in the neighborhood. I identified several problem apartments and discussed possible solutions with the management. I discussed plans for a future neighborhood watch meeting.

While Deputy Richards was off duty, I responded to Woodland Lakes Apartment complex for a report of a parking issue in the complex. They stated there is an ongoing

problem with residents and visitors parking in the fire lane. In one particular spot, it is a blind curve, and parking in the fire lane could result in a traffic collision. I wrote several citations for parking in the fire lane. As a result of the enforcement action, fire lane parking has dramatically reduced. This information was passed to Deputy Richards, who has increased patrols.

I met with a single mother who was concerned about her son posting inappropriate things on Myspace.com. I was able to assist the mother in having Myspace remove the postings. I discussed computer crime with both the mother and child.

I conducted foot patrol on Doncaster Avenue. I knocked on doors and spoke with neighbors about their concerns. I made several connections for a future neighborhood watch meeting.

I had a meeting with Melanie Allen, Holt Central High School principal about truant students. I have begun visiting the homes of several of the truant students attempting to solve the individual problems.

I have been investigating a report of a group of students possibly stealing from the 7-11 at Holt and Aurelius. An employee was able to catch and detain one of the minors stealing. 7-11 declined to prosecute, so the juvenile was turned over to her mother. I discussed the retail fraud laws with the mother and juvenile. The group has not returned to the store.

Several destruction of property reports were taken by other deputies while I was off duty in the neighborhood between Sycamore and Holt Roads, west of Aurelius. Several mailboxes were destroyed and vehicles damaged. I have increased patrols in the neighborhood and discussed the issue with neighbors. No additional crimes have been reported.

OTHER HIGHLIGHTS

I responded to Dakota Integrated systems for a trespass complaint. In October 2007 an employee had been fired and subsequently made threats against supervisors and other co-workers. The fired employee was served with a no trespass letter in 2007. In March 2008 he returned to the property and left additional threatening letters for staff. I made contact with the suspect and received a full confession. The suspect has agreed to not have further contact and Dakota declined to prosecute.

I responded to a home electrical fire on Chestnut Street. A smoke detector in the home went off after a minor electrical fire in the basement. I responded along with Delhi Fire Department. There were no injuries and only minor electrical damage.

I investigated a report of an assault between two Holt Junior High School Students on the school bus. Prosecution is pending.

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Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Sgt. Patrick
FROM: Dep. Brad Delaney
DATE: April 8, 2009
RE: March Business Officer Monthly Report

Total Complaints:	28
Traffic Stops:	14
Citations Issued:	1
Felony Arrests:	5
Property / Business Checks:	42
Liquor Inspections:	5
School Contacts:	3
Community Policing Hours:	24.3

Community Policing Highlights:

I attended the Holt Dimondale School Business Alliance breakfast meeting. I was the keynote speaker for the meeting. I conducted a counterfeit money presentation to educate community members and business owners to be able to identify counterfeit currency. I had several compliments from the attendants as well as an offer to make the presentation to a different professional group in May. I spent several hours preparing for the presentation. I was very proud of my work and I believe the group learned a lot.

I attended the Regional Gang Task Force meeting at the Lansing Police Department South Precinct. Dep. Dral and I presented several pictures of graffiti from the Delhi township area to the group and several pictures were positively identified as belonging to gangs. I also presented a handful of names to the group of suspected gang members. We also talked about a new

potentially dangerous gang that has confirmed membership in the Holt Junior High and Holt Central High schools. This information has also been forwarded to the schools.

I made a presentation to the Holt Public Schools bus drivers in response to an event that occurred on a school bus in Kalamazoo. There was an assault by a student on a bus driver that made national news. The student severely injured the bus driver. I was able to obtain a copy of the video from inside the school bus and present it to the bus drivers. Most of the drivers were shocked at the brutality of the incident. I then talked about what other options the bus driver had. The conversation between the bus drivers and I was productive and I believe I was able to provide answers to questions they had about safety.

Other Highlights:

Between 3-10-09 and 3-11-09 we responded to three daytime robberies at businesses in Delhi Township. On 3-11-09, after the third robbery, police officers including officers from Lansing Police Department and the Ingham County Sheriff's Office flooded the area trying to locate the suspect vehicle. I had seen surveillance video from one of the robberies that occurred on 3-10-09 and identified the suspect vehicle. The vehicle was very distinct. I was able to provide this information to the other officers in the area which aided in the apprehension of the suspect. Approximately an hour after the third robbery an Ingham County Sheriff's Office detective spotted the suspect vehicle. After a short vehicle and foot pursuit the suspect was apprehended. The suspect was charged with several felonies including unarmed robbery and 2 larceny from buildings in Delhi Township. I learned this same suspect is being investigated on over 10 other breaking and entering investigations that all occurred within a three day period. This suspect is being held at the jail on a 1 million dollar bond.

Respectfully submitted,

Dep. Brad Delaney

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Joel Maatman
Major

TO: Sgt. Danielle Patrick
FROM: Deputy Jessica Dral #5249
DATE: April 4, 2009
RE: March Monthly 2009

MONTHLY STATISTICS:

Arrests:	(01) Misdemeanor
Traffic Stops:	(15)
Citations:	(15)
Community Policing Hours	(33.7)
Complaints / Blotters	(20) (11)
Complaint Time	(49.6)

COMMUNITY POLICING HIGHLIGHTS:

I have spent numerous hours meeting with Windmill Community Park management and neighborhood watch. We have been working together to make the community there a safe place with specific concern for the young children that reside there. Most of my traffic stops have been made in Windmill Park. I have been using the radar often, in response to many of the complaints of speed through there. Since the warm weather outbreak, the children have been out playing and their safety is a great concern of everyone's.

I investigated an incident where juveniles that resided in Windmill Community Park had been involved in an altercation at the bus stop. There were approximately ten to twelve younger age juveniles involved in this incident and the parents were all contacted. Management and I elected to take preventive measures so that as warmer weather continues, these acts will not. Windmill management sent the families involved, letters of expected behavior from residents of the park.

I followed up with four anonymous drug complaints. Three of these homes were in my district and one in another. I forwarded the information to the Tri-County Metro Narcotics Team for their investigation.

I attended at Gang Task Force meeting at the Lansing Police, South Precinct.

I attended Representative Barb Byrum's Child car seat safety day at Delhi Fire. Representative Byrum set up an evening where she and experts taught how to properly secure a child car seat in a vehicle. I represented the Ingham County Sheriff's Office, speaking with the children, their parents and handed out ICSO bicycle safety and seatbelt safety cards.

I attended a neighborhood watch meeting at Windmill Community Park. Two new members attended this meeting as well. We spoke of the recent juvenile problem, and volunteers were organized to be at the bus stop at the end of school hours (mid-day) to prevent future problems.

I attended the community dinner at Windmill Community Park.

OTHER HIGHLIGHTS:

I assisted on a Robbery that occurred at the Big Ten Party Store. I assisted with perimeter and checking the area for the suspect.

I also assisted on another Robbery that occurred the following day. Two suspects were caught within hours. I transported one of the suspects to the Delhi Office where he was interviewed by the investigating officer.

I assisted Delhi Fire on a grass fire that spread out of control near M-99 and I-96 area

I assisted Sergeant Bob Ott with a fuel spill at the Speedway Station on Jolly Rd. Nearly 60 gallons of fuel had been dumped when the driver of a UHAUL had hit the fuel pump upon leaving with his vehicle. The business closed down for daily business until hazardous material cleaned up the fuel spill.

I responded to a medical on Grovenburg Rd. for a male not breathing. The subject was found to be deceased. The subject was transported to Sparrow for an autopsy and family was notified. I turned the complaint over to the Detective Bureau for further investigation.

I made an arrest on a male subject for violating a personal protection order. The subject was lodged at Ingham County Jail.

I am seeking a warrant on a female subject for possession of marijuana. I observed the subject in a vehicle and rolling a marijuana cigarette. During a consent search of the vehicle, marijuana was found in the rear seat. The report was turned over to the Ingham County Prosecutor's Office for a warrant request on the female subject.

I responded to Windmill Park for a suicidal person. I transported the subject to Community Mental Health for evaluation.

I conducted two forensic interviews on two sexual assault cases to assist other deputies.

I made 12 Business Checks and also conducted a liquor inspection this month.

TRAINING:

I attended sexual assault training for two days in Bay City.

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TO: Sgt. D. Patrick
FROM: Dep. P. Richards
DATE: 4/06/09
RE: March 2009 monthly

MONTHLY STATISTICS:

Traffic Stops:	(49)
Citations issued:	(13)
Arrests:	(04)MSD
Complaints:	(23)
Blotters:	(03)
(Total):	(26)
Comm. Pol. Hrs:	(28)
Trng:	(.05)
Court:	(.08)

COMMUNITY POLICING HIGHLIGHTS:

I met with the coordinators from the following Neighborhood Watch groups this month.

Cedar Heights Subdivision.

Hunters Glenn Subdivision.

PineDell Subdivision.

Ivywood Estates Subdivision.

Dutch Meadows Subdivision.

College Heights Subdivision.

Lamoreaux Subdivision .

I spoke with all coordinators about the current issues in their neighborhoods. I asked all if there were any upcoming meetings that I should be aware of.

I received information from several of the groups about possible late spring, early summer subdivision meetings. They will forward me the details as they receive them.

I conducted a tour of the Delhi office to the Cub Scout Troop #640 (Horizon Elem.). I led over fifteen children and adults through our office that is comprised of several sections that aid our police operations. I explained the various tools that we have not only on our persons, but also in our patrol vehicles. I explained the different duties that many officers have within the building/division. I briefly explained report writing and its importance in our profession. All enjoyed the tour. The police vehicle's siren and lights were a hit. I also spoke to them about the other police vehicle that I use; the Mountain bike. I emphasized the importance of wearing an approved helmet while riding a bicycle.

I patrolled many streets within neighborhoods/subdivisions in my district during the month of March. I patrolled not only in the patrol vehicle, but on the Mountain Bike. I made many stops (49) on vehicles for various infractions. I issued several citations for observed infractions. One traffic stop on the mountain bike resulted in a suspended driver. An arrest was made and I had an available Delhi unit transport the person for me to the Ingham County Jail.

OTHER HIGHLIGHTS:

I responded to a breaking and entering/MDOP of school property complaint at the Hope Middle School. I spoke with the reporting party who then showed me to their roof top boiler room. Apparently the roof had been accessed and the room entered over a weekend in March. Grease from a grease gun had been spread over several walls and a fire extinguisher had been set off. Approx. \$100.00 in damage. I took photos and dusted for prints. I spoke with an employee that gave me a name of a boy that may have additional information. I located this individual and interviewed him. This interview then led me to several other suspects and subsequent interviews. I received three confessions to the damage in the room. At this time Holt Schools is not seeking prosecution. They wish to deal with this internally.

I took a late report of a home invasion. I was advised that while they were gone for the day, someone had entered their home via the side service door of their garage. Taken were three long guns and an Ipod. I dusted for prints, fumed several items, and took photos. The victims suspect their brother who was currently staying with them. As a result of my investigation, I located the stolen guns at Dicker and Deal in Lansing. I recovered the guns from Dicker and Deal and placed them into Evidence. I received additional evidential information from Dicker and Deal identifying the brother as the suspect in this case. I am currently seeking a warrant for his arrest.

Delhi Township Fire Department Monthly Report

March, 2009

Total Calls

	<i>Delhi</i>	<i>Alaiedon</i>	<i>Total</i>
EMS / Medical	140	N/A	140
Fire / Rescue	30	6	36
Total	170	6	176

Total calls for 2009: 551

Mutual Aid this Month
Given **Received**

10

5

Training: 577.75 Man Hours

Fire Department Revenue – March, 2009

	EMS	FIRE	TOTAL
<i>AMOUNT BILLED</i>	\$78,300.00	\$0	\$78,300.00
<i>AMOUNT RECEIVED</i>	\$57,757.76	\$3,408.68	\$61,166.44
<i>SENT TO COLLECTION</i>	\$0	\$0	\$0

Fire Department Revenue for 2009

	EMS	FIRE	TOTAL
<i>AMOUNT BILLED</i>	\$256,702.00	\$1,110.98	\$257,812.98
<i>AMOUNT RECEIVED</i>	\$158,969.59	\$6,043.93	\$165,003.52
<i>SENT TO COLLECTION</i>	\$0	\$0	\$0

Inspection Activity

Total fire safety inspections for March – 11

Other Activity

- All personnel received annual SCBA air management training
- Received new SCBA units obtained through 2008 FIRE Act Grant - \$129,000
- Outdoor warning siren upgrade is complete. 1st audible test held on 4/4/09

DELHI CHARTER TOWNSHIP
Department of Community Development

March 2009 Activity Report

New Permits:

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits</u>	<u>Total Inspections</u>
Building	6	24	85
Electrical	6	12	12
Mechanical	3	12	35
Plumbing	2	8	15
Totals	17	56	147

Soil Erosion Permits & APA Projects:

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits/New Projects</u>	<u>Total Inspections</u>
Soil Erosion	0	2	79
Soil Erosion Waivers	0	1	0
APA Projects	0	1	35
Totals	0	4	114

New Code Enforcement Cases:

<u>Category</u>	<u>DDA Area Cases</u>	<u>Total Cases</u>
Building Maintenance	1	2
Fence Violation	0	0
Junk & Debris	2	9
Junk Vehicles	5	12
Miscellaneous	2	3
Noxious Weeds	0	0
Sidewalk Snow	0	0
Sign	4	4
Site Plan	0	0
Yard Parking	0	0
Improper Zoning Use	4	8
Totals	18	38
Total # of Inspections	70	

Rental Program Information:

Number of New Registered Rental Properties	1
Number of Rental Reinspections	65
Number of Rental Investigations	1
Number of Rental Cycle Inspections	275

Civil Infraction/Abatement Information:

Abatement/Clean-ups	0
<i>Abatement/Clean-up Fees Issued (Year to Date)</i>	0
Civil Infractions Issued	7
<i>Civil Infraction Fines Issued (Year to Date)</i>	\$925.00

DELHI CHARTER TOWNSHIP
Building Permit Details

Page: 1
Printed: 04/07/09

of

DDA? Permits

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
COMMERCIAL ALTERATION							
PB09-020	2040 AURELIUS ROAD STE	DTN MANAGEMENT	3640 SQ. FT. REMODEL	\$54,600	\$363.00	Y	
				\$54,600	\$363.00		1
DECK							
PB09-033	6201 BISHOP ROAD	JOHNICK PROPERTIES LLC	ADD ON TO EXISTING DECK - 544 SQ. FT.	\$4,896	\$50.00		
PB09-036	1826 NIGHTINGALE	SHARKEY, SCOTT W & BETH E	INSTALLING 12'X14' DECK ON HOUSE	\$0	\$50.00		
				\$4,896	\$100.00		2
DEMOLITION							
PB09-027	6308 BISHOP ROAD	DP INVIRONMENTAL	DEMOLITION OF HOUSE	\$0	\$50.00		
PB09-030	4217 HOLT ROAD	HOWARD, JESSE & DEROSE, MAR	Demolition of 20' x 20' garage. Will leave the existing slab.	\$0	\$50.00	Y	
				\$0	\$100.00		2
FENCE							
PB09-024	2510 KINLOCH	COX, FREDERICK A & KIMBERLY	INSTALL FENCE OFF BACKYARD AREA JOIN EXSISTING FENCE ACROSS REAR PROPERTY LINE	\$0	\$50.00		
PB09-026	4940 DEER RUN	GLADSTONE, TROY S & LINN A	REPLACE FENCE ON THREE SIDES OF BACKYARD	\$0	\$50.00		
PB09-032	1811 SCHOOLCRAFT	WILSON, RAY L JR & JOAN E	INSTALL CHAIN LINK FENCE	\$0	\$50.00		
				\$0	\$150.00		3
RESIDENTIAL ADDITION							
PB09-031	4537 WESWILMAR DRIVE	HILDEBRAND, JERRY	48 SQ. FT. ADDITION AND 72 SQ. FT. COVERED PORCH	\$5,088	\$50.00		
				\$5,088	\$50.00		1
RESIDENTIAL ALTERATION							

DELHI CHARTER TOWNSHIP
Building Permit Details

of

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
PB09-037	2107 DELHI NE	MARK SANDERS CONSTRUCTION	<i>INTERIOR REMODEL</i>	\$0	\$120.00	Y	
			<i>RE-SIDE EXTERIOR</i>				
				\$0	\$120.00		1
RESIDENTIAL DWELLING/GARAGE							
PB09-028	1950 BOYSENBERRY	Lynn D Keep	<i>COMPLETION OF NEW DWELLING</i>	\$180,021	\$50.00		
				\$180,021	\$50.00		1
RESIDENTIAL MISCELLANEOUS							
PB09-023	2635 GROVENBURG	HANSON'S WINDOW AND CONST	<i>TEAR OFF ROOF HOME AND GARAGE</i>	\$0	\$50.00		
PB09-025	2703 DELLRIDGE	LAUX CONSTRUCTION	<i>REMOVE EXISTING SHINGLES FROM HOME AND REPLACE WITH NEW</i>	\$0	\$50.00		
PB09-035	6285 BISHOP ROAD	EXTERIORS OF LANSING	<i>INSTALL NEW CONTINUOUS RIDGE VENT TEAR OFF AND RE-ROOF</i>	\$7,350	\$50.00		
PB09-038	2677 GILBERT ROAD	IRVINE, CHRISTIAN J & DANIELL	<i>TEAR OFF OLD SHINGLES, REPAIR ANY DAMAGED LUMBER AND INSTALL NEW ROOF. INSTALL FOOTING AND NEW ENTRY DOOR.</i>	\$0	\$50.00		
PB09-040	1425 BOYMAN DRIVE	NORWOOD, SUSAN	<i>TEAR OFF AND RE-ROOF</i>	\$0	\$50.00		
PB09-039	2058 DEAN AVENUE	CS ROOFING CO. LLC	<i>TEAR OFF AND REROOF HOUSE AND DETACHED GARAGE</i>	\$0	\$50.00		
PB09-041	2291 CEDAR STREET	SIMON ROOFING	<i>TEAR OFF ONE LAYER AND RE-ROOF</i>	\$0	\$50.00	Y	
PB09-042	4558 KATHY KOURT	LUTZ, JODI M	<i>TEAR OFF AND RE-ROOF</i>	\$0	\$50.00		
				\$7,350	\$400.00		8
RESIDENTIAL STORAGE/GARAGE							
PB09-029	1533 JACQUELINE	WALKER, DEBORAH	<i>24' x 28' DETACHED GARAGE</i>	\$12,096	\$78.00		

DELHI CHARTER TOWNSHIP
Building Permit Details

of

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
PB09-034	731 N EIFERT ROAD	MOORE, THERON E & AMY J	40' x 60' POLE BARN	\$43,200	\$264.00		
				\$55,296	\$342.00		2
SIGN							
PS09-003	3564 HOLT ROAD	SIMON, DOUG	INSTALL A 4' X 8' GROUND MOUNTED SIGN	\$0	\$82.00		
PS09-004	2108 CEDAR STREET	WIELAND DAVCO CORP	INSTALL A 24 SQ FT GROUND MOUNTED SIGN	\$0	\$0.00	Y	
				\$0	\$82.00		2
SIGN - BUSINESS EVENT							
PS09-005	2440 CEDAR STREET	TERRELL ASSOCIATE SIGNS	INSTALL TEMPORARY SPECIAL EVENT SIGN	\$0	\$50.00	Y	
				\$0	\$50.00		1
Totals:				\$307,251	\$1,807.00		24

SUMMARY OF CONSTRUCTION VALUES

Year	2003		2004		2005		2006		2007		2008	
Type	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value						
Commercial Addition, Alteration & Commercial Misc	35	\$ 2,940,575.00	36	\$ 2,780,266.00	21	\$ 2,834,122.00	32	\$ 1,895,384.00	49	\$ 9,353,080.00	30	\$ 2,830,791.00
Commercial New Structures	10	\$ 2,286,797.00	12	\$ 6,193,397.00	4	\$ 599,072.00	6	\$ 5,665,672.00	6	\$ 2,230,506.00	1	\$ 875,903.00
Deck, Fence, Pool, Residential Misc, Residential Storage/Garage, Demolition, Sign, Sign Business, Sign Grand Openings	227	\$ 585,643.00	243	\$ 744,334.33	260	\$ 1,221,543.00	249	\$ 681,722.00	255	\$ 834,376.00	165	\$ 1,118,676.00
Pre-Manufactured Home, Residential Condo w/Garage, Residential Dwelling, Residential Dwelling/Garage	243	\$ 27,363,270.00	280	\$ 29,204,352.00	214	\$ 33,037,054.00	122	\$ 20,311,984.00	58	\$ 8,856,775.00	27	\$ 5,189,435.00
Residential Addition, Residential Alteration	90	\$ 1,273,065.00	96	\$ 1,127,953.00	70	\$ 1,274,922.00	70	\$ 1,510,922.00	47	\$ 972,435.00	51	\$ 1,013,207.00
Residential Multiple Family	25	\$ 16,702,269.00	2	\$ 123,540.00	9	\$ 8,556,012.00	3	\$ 2,738,265.00	6	\$ 7,621,380.00	0	\$ -

2009 Year to Date Construction Values:

Commercial / Industrial:	\$	304,833.00
Residential:	\$	1,079,625.00
Total Single Family Homes:		4

Ingham County's Farmland Protection Efforts: Purchase of Development Rights Program

What is a Purchase of Development Rights (PDR) Program?

A Purchase of Development Rights Program is an economic and conservation tool to protect valuable farmland that is economically important to Michigan's second largest industry, agriculture. A PDR Program is a voluntary program that compensates owners of agricultural property for their willingness to accept a permanent deed restriction on their land that limits future development of the land for non agricultural purposes. Landowners are compensated for the fair market value of their land, based on the difference between what it could be sold for on the open market with no restrictions for developmental purposes and what it can be sold for agricultural purposes. After an agreement is reached with the landowner, an agricultural conservation easement is executed, protecting the agricultural use of the land for future generations. Once the easement is in place, the landowner still owns the land, retains all private property rights, can sell the land or pass it on to heirs, and has been fairly compensated for not exercising the developmental rights. The goal is to create blocks of protected farmland, thereby helping to create a long-term business environment for agriculture.

Why is preserving farmland important to Ingham County?

The purpose of the farmland preservation program is to enhance the quality of life and viability of our rural and urban communities through the voluntary protection of valuable farmland in Ingham County. The program targets the following benefits:

- Economic Benefits of Farmland Protection
 - Agriculture provides economic diversity to the local economy
 - Creates a long term business environment for the future growth and changing market opportunities of the local agriculture industry
 - Ensures a safe, adequate local food supply
- Environmental Benefits of Farmland Protection
 - Watershed Program
 - Protects wildlife habitat
 - Preserves integral part of natural resource infrastructure
- Social Benefits of Farmland Protection
 - Helps maintain a quality of life for all citizens
 - Protects rural character, beautiful country side and scenic vistas
 - Promotes a sustainable and viable urban-rural community relationship

How important is agriculture to Ingham County?

Ingham County is one of the most agriculturally productive counties in the state, with a market value for agricultural products of over \$51 million annually. It is an important sector of the economy and provides many jobs. The farm gate value is multiplied seven-fold when one considers the impact on agribusinesses, processors, retailers and the impact of those dollars circulating in the local economy. Without the farmland base, agriculture cannot thrive or grow.

Why is a farmland protection program important to agriculture?

Once farmland is converted to development, it cannot be returned to farming. In today's marketplace, large blocks of farmland are needed to create a long term business environment for farm operations. Essential infrastructure such as farm equipment suppliers, processors, and other agribusinesses will leave if they do not have a sustainable customer base. In addition, the investment in farming operations requires a long term business environment to generate a return over the next 10-15 years. The uncertainty of land use patterns creates an "impermanence syndrome," whereby farmers are not willing to make additional investments because of the likelihood that they will be surrounded by non-

farm neighbors who do not understand normal farming practices and the associated noise, dust and odors. Farmland protection is all about creating a long term business environment for agriculture, similar to what communities do for other commercial industrial businesses.

Why is PDR in the best interest of the farmer?

First, it is important to remember that the program is completely voluntary. Not every farmer may wish to participate, but the track record across the country indicates that there are more than 7 farmers on a waiting list for every farm that is preserved. The following aspects make this program attractive to farmers:

- Participation is completely voluntary and landowners receive fair market value for the development rights.
- All other private property rights remain intact.
- The landowner can access a portion of the land equity while still maintaining ownership and agricultural use of the land without having to sell it for development or non-farm uses.
- Cash from the sale of the development rights can be used for reducing debt, lowering operation costs, improving or expanding farm operations, investing in value-added agriculture initiatives, retirement, or be passed on to heirs with proper estate planning.
- Proceeds from easement sales are often recycled back into the local economy, supporting agribusiness and creating additional economic development.
- Property taxes and inheritance taxes are based only on the residual agricultural value, of the land rather than the full developmental value thereby reducing the tax burden on farmers and enhancing the annual bottom line and overall profitability.
- Farmland is now more affordable for younger farmers; the program eases the transfer of property to future generations and other farmers who are interested in farming. Expanding farming operations is often not an option when competing with developmental values.
- The landowner can still borrow against the reduced equity in their land. Other states' track records show remaining land retains excellent (and increasing) resale value.

What is a Purchase of Development Rights Program?

A purchase of development rights (PDR) program is a means of compensating farmers for their willingness to accept a deed restriction on their land that limits future development of the land for non agricultural purposes. Landowners are compensated for the fair market value of their land, based on the difference between what it can be sold for on the open market with no restrictions and what it can be sold for once an easement is placed on the land. State certified appraisers determine these values and the agreement is negotiated on an individual basis with the farmer in a willing seller, willing buyer atmosphere.

- Permanent protection of farmland – community benefits from economic activity generated by agriculture, stable land use patterns, fewer infrastructure needs, lower cost of community services and from enhanced rural character.
- Participation is completely voluntary and landowners receive fair market value for development rights. All private property rights remain intact.
- Cash from sale of development rights can be used for reducing debt, lowering operating cost, improving or expanding farm operations, college educations, retirement, etc. Proceeds from easement sales are often recycled back into local economy.
- Landowner can access a portion of land equity while still maintaining ownership and agricultural use of land and without having to sell it for development or non-farm uses.
- Property taxes and inheritance taxes are based only on residual agricultural value of the land rather than the full developmental value.
- Farmland is now affordable for younger farmers, and eases transfer of property to future generations.
- Landowner can still borrow against reduced equity in their land. Other states' track records show remaining land retains excellent (and increasing) resale value.

Ingham County Purchase of Development Rights Program

Potential Questions and Answers

Q. *If I sell my development rights to the county in exchange for a permanent agricultural conservation easement, do I still own the land?*

A. Yes, you are simply ensuring that your farmland will be preserved for future agricultural use and generations. You still own the farm and may continue to enjoy its use.

Q. *What is an agricultural Conservation Easement?*

A. An easement is a right. A "conservation easement" is a recorded legal document that limits the type and amount of development that may occur on a property. You may own a particular farm property "fee simple" meaning that you have all rights to occupy, use, and enjoy the land. One right you have is the right to develop that property for commercial, residential, or other uses as prescribed in your township's zoning ordinance. When we say that we would like to purchase an agricultural conservation easement on your property, we mean we would like to purchase only the development rights associated with farm parcels so that they are preserved as farmland for the future.

Q. *Why should I sell my development rights to the county?*

A. Landowners have chosen to participate in the program for many reasons. Some farmers do not plan to develop their property, and appreciate the ability to access some of the land's equity while continuing to farm. Proceeds from easement sales have been used, for example, for the payments of debts or to finance needed capital investments. If you intend to pass the farm on to heirs, selling your development rights may offer special tax advantages. Only you can determine if the benefits of the program will work for you and your family.

Q. *Is there a market for deed restricted farmland?*

A. Yes. Due to its relatively low cost, there is a high demand for deed-restricted farmland among established farmers looking to increase their landholdings and new farmers who want to purchase affordable farmland. Some participants in the program have sold their development rights as a first step to selling the farm. This ensures the land is not developed and will remain as farmland.

Q. *How do you determine the value of my development rights?*

A. The easement value of your farm is affected by a number of variables including; location, zoning, road frontage, soil types, and development pressure. To determine the easement value, a state certified appraiser will be hired to appraise the property. The appraiser values the fee simple or "before easement" value of your land and its restricted or "after easement" value. The difference between the two values is the appraised value of your "development rights," or what the county will pay you for your agricultural easement. For example:

Before Easement =	\$3000.00 per acre, value of land unrestricted
After Easement =	\$1200.00 per acre, value of land restricted
Payment =	\$1800 per acre, value of development rights

(The price the county would pay to preserve the land)

Q. *If I sell my development rights to the county, will the public have the right to come on my property?*

A. No. The public is not granted any right to use your land. County elected officials remain strong proponents for the strengthening of right-to-farm laws and ordinances to protect farm properties that are preserved under the program. This will help to further strengthen your protection from public violations of your rights as a landowner.

Q. ***When would the county buy my development rights?***

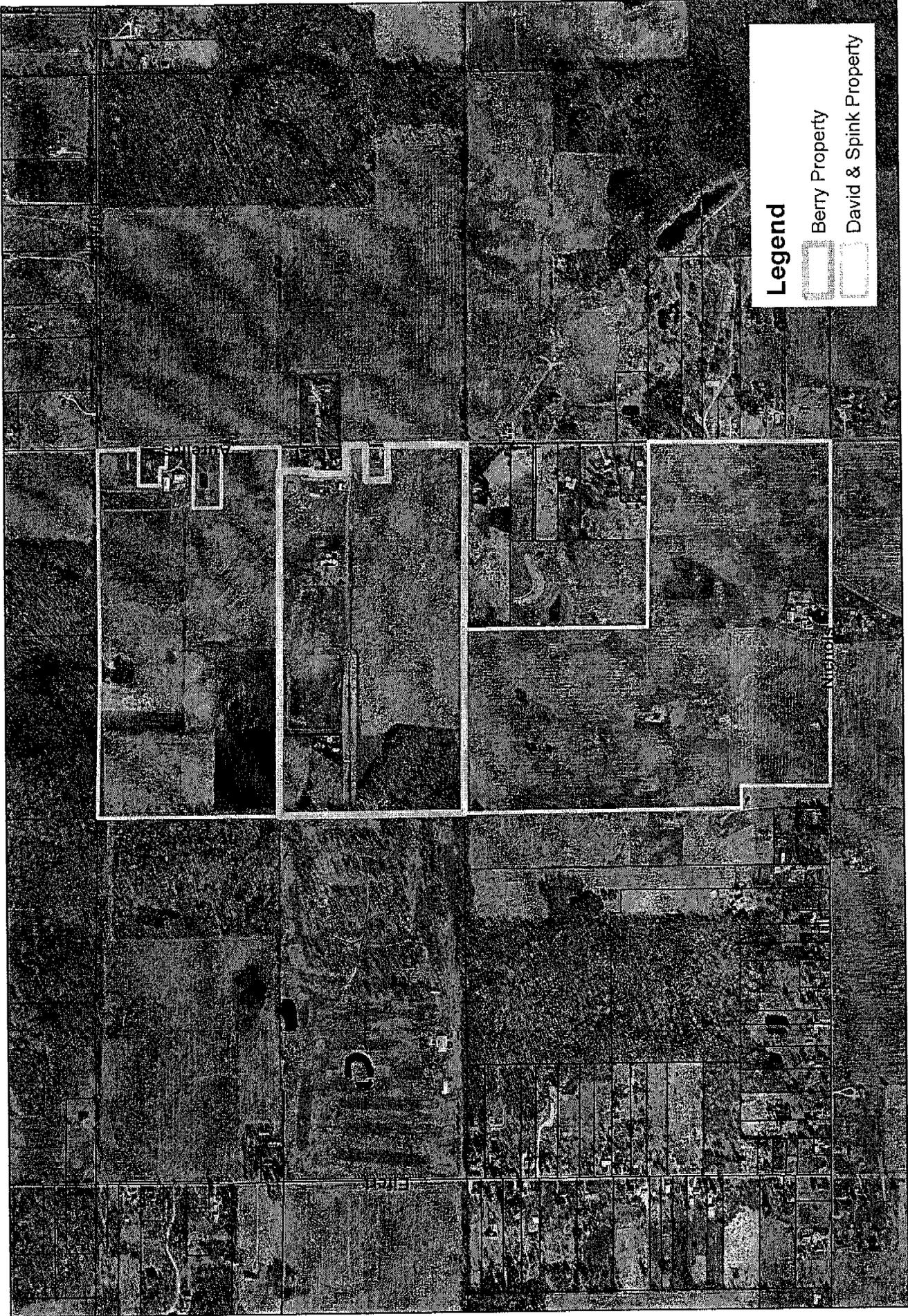
A. The county reviews all of the applications submitted by the application deadline. Following preliminary approval by the Agricultural Preserve Board, it is anticipated that the landowners will be made an offer within six months. Once a contract of sale is executed, the easement sale will close within approximately six months. In the event that a large number of applications are received, the appraisals, and consequently, offers would be done in batches so the timeline might be slightly longer.

Q. ***What happens after I submit my application?***

A. All applications are reviewed to determine their relative ranking according to the county's adopted scoring system. The scoring includes soil classifications, parcel size, surrounding land uses, proximity to existing livestock farms, development pressure and more (see attached selection criteria). Based on the results of the ranking, the county will determine which applications will receive preliminary approval. Approved farms are then appraised in order to determine their easement value.

Q. ***Am I required to accept the county's offer?***

A. No. The Purchase of Development Rights Program is entirely voluntary. After you are informed of the offer you can either accept the value or reject it and "walk away." It is up to you.



Ingham Co. Ag. Preservation Board - Purchase of Development Rights Program

We expect Maynard Berry to submit an application in 2009, which the Township will need to sign-off on by May 1st. A resolution of support of the application will need to be passed, presumably at the May 6th meeting.



DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members
FROM: John B. Elsinga, Township Manager
DATE: April 16, 2009
RE: HVAC Service Agreement

Enclosed for your review and approval is a HVAC Service Agreement from Siemens Building Technologies, Inc. This is a five-year service agreement in the total amount of \$143,708 to maintain equipment at the CSC (energy recovery units, heat pumps, cooling tower and basin, VAV boxes, radiant heating, boilers, miscellaneous exhaust fans, and building temperature controls); Maintenance Facility and Pump Stations (furnaces, condensing units, infrared heaters, make-up air units, miscellaneous exhaust fans, and unit heaters); DDA/Sheriff Station (RTU's, and miscellaneous exhaust fans).

This Agreement provides for a two (2) hour response time Monday through Friday (7:00 a.m. to 5:00 p.m.) with a four (4) hour response time after 5:00 p.m., including Saturday and Sunday along with telephone support. This Agreement is based around quarterly preventative maintenance visits.

We solicited quotes from John E. Green and Siemens Building Technologies with Siemens providing the lowest responsive bid. We've had a long-standing relationship with Siemens providing similar and very satisfactory maintenance services at our POTW.

RECOMMENDED MOTION:

To approve the five-year HVAC Service Agreement for Township facilities with Siemens Building Technologies, Inc. in the amount of \$143,708.

INTEROFFICE MEMORANDUM

TO: JOHN ELSINGA, TOWNSHIP MANAGER
FROM: SANDRA DIORKA, DIRECTOR OF PUBLIC SERVICES
SUBJECT: SIEMENS TECHNICAL SUPPORT CONTRACT
DATE: APRIL 1, 2009
COPY TO: TERRY L. POWERS, FILE

Over the past five years, Delhi has contracted with John E. Green Company to provide technical support for the heating, ventilation and air conditioning (HVAC) system at the Community Services Center (CSC) and the Downtown Development Authority (DDA) for a total cost of over \$340,000. The service contract for these facilities has expired.

Bids were solicited for a five year contract from John E. Green Company and Siemens Building Technologies (Siemens) for the CSC, DDA and the Maintenance Building of the Department of Public Services (DPS) and received as follows.

Company Name	Average Annual Cost	Contract Cost
John E. Green Company	\$36,225.20	\$181,126.00
Siemens Building Technologies	\$28,741.60	\$143,708.00

The Publicly Owned Treatment Works has been working with Siemens, the apparent low bid, to maintain a safe and comfortable environment within the laboratory and adjacent offices for many years.

The proposed technical support program will include cooling tower cleaning/chemical treatment, fireside tube brush cleaning, HVAC air filter changing service, operating inspection (heat and cool), repair and replacement services, seasonal inspection (heat and cool) and start-up inspections. This contract will also set repair rates and Siemens' response requirements. The Siemens contract will last five years with an annual contract price for year one (1) of \$25,172, year two (2) of \$27,492, year three (3) of \$28,872, year four (4) of \$30,324 and year five (5) of \$31,848 for an average of \$28,741 annually.

We have included in this contract the cooling tower maintenance at the CSC, which was previously contracted separately for an annual cost of \$1,600, and the HVAC system at the DPS Maintenance facility.

Based upon the quoted prices received I respectfully request that you recommend to the board to approve the five-year contract with Siemens Building Technologies, Inc. This expenditure was planned for in the 2009 Budget and funds are available in the Building and Grounds, Downtown Development Authority and the Department of Public Services accounts.



TWO – YEAR STANDARD PLANNED MAINTENANCE AGREEMENT

As a Planned Maintenance customer you will receive a discount off of John E. Green Company's published standard hourly labor rates.

This agreement is firm for 30 days after submitted to owner's representative. If accepted, please return the signed original copy to our office and keep a copy for your records. *Initial and date all options as acceptance.*

Total For Two Years of Standard Planned Maintenance Agreement.....\$67,050.00

Options:

A) Five-Year Standard Planned Maintenance Agreement.....\$181,126.00

Initial _____ Date _____

Accepted By: _____

Submitted By Randy A. Petto

Title: _____

Title: Director Service Operations

Date: _____

Date: February 17, 2009

This agreement is subject to our standard payment terms of net thirty (30) days unless other contractual arrangements are made. If said customer fails to timely pay any invoice said customer also agrees to pay finance charges at 1.5% per month, and will also pay reasonable actual attorney fees of John E. Green Company should collection activity be necessary.



4 Siemens Building Technologies, Inc.

4.1 Signature Page and Investment

By and Between:

Siemens Building Technologies, Inc. 45470 Commerce Center Plymouth Twp, Michigan 48170 Dan Bonfiglio (734)456-3800	Delhi Township 1492 Aurelius Holt, Michigan 48842 Sandra Diorka (517)699-3874
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Services shall be provided at 1492 Aurelius, Holt, Michigan 48842.

Siemens Building Technologies, Inc. shall provide the services as outlined in the attached proposal dated 1/13/2008 and the attached terms and conditions.

Duration: This agreement shall remain in effect for an original term of 5 Years beginning 2/1/2009 and from year to year thereafter.

Investments:

Year 1	2/1/2009 to 1/31/2010	\$25,172 annually	paid \$25,172 annually
Year 2	2/1/2010 to 1/31/2011	\$27,492 annually	paid \$27,492 annually
Year 3	2/1/2011 to 1/31/2012	\$28,872 annually	paid \$28,872 annually
Year 4	2/1/2012 to 1/31/2013	\$30,324 annually	paid \$30,324 annually
Year 5	2/1/2013to 1/31/2014	\$31,848 annually	paid \$31,848 annually

Prices quoted in this proposal are firm for 30 days.

Proposal accepted by:

Sandra Diorka
Director
Delhi Township

Proposal submitted by:

Dan Bonfiglio
Account Executive
Siemens Building Technologies, Inc.

Signature Date

Signature Date

Approved for Siemens Building Technologies, Inc. by:

Tom Polyzois
Sales Manager

Signature Date

P.O.# _____

INTEROFFICE MEMORANDUM

TO: JOHN ELSINGA, TOWNSHIP MANAGER
FROM: SANDRA DIORKA, DIRECTOR OF PUBLIC SERVICES
SUBJECT: POTW – GRAZING SHEEP
DATE: APRIL 14, 2009
COPY TO: JEFF RANES, JIM LENON, FILE

The Publicly Owned Treatment Works (POTW) maintains several grass acres around the ponds on the west side of Grovenburg Road and also at the main facility on the east side of Grovenburg Road. Historically, the POTW has hired a seasonal laborer for six (6) months to mow and weed-whip these grounds at a labor cost of approximately \$11,800.

To offset these costs I have researched purchasing culled ewes to maintain these grounds. Approximately six (6) ewes would need to be purchased in April of each year at a cost of \$50 to \$100 each plus delivery. The ewes would graze the grounds at the facility until fall at which time they would be sold, thus recouping the purchase costs.

However, coyotes and wild dogs that are native to our area prey on sheep. To guard against this problem we would like to adopt a rescue dog that is suitable for sheep. The dog would protect the sheep in the spring until they were sold in the fall and would then live at the POTW in the winter where it would be sheltered from the elements.

I respectfully request that you seek the Boards approval to use public land for grazing six (6) culled ewes and allow staff to locate and adopt a guard dog from an area rescue facility to be cared for at the Publicly Owned Treatment Works.

INTEROFFICE MEMORANDUM

TO: JOHN ELSINGA, TOWNSHIP MANAGER
FROM: SANDRA DIORKA, DIRECTOR OF PUBLIC SERVICES
SUBJECT: DELHI COMMUNITY GARDEN
DATE: APRIL 14, 2009
COPY TO: JEFF RANES, JIM LENON, FILE

Several years ago, Delhi Charter Township purchased 20 acres of farm land on the corner of Grovenburg and McCue Road across from the Publicly Owned Treatment Works (POTW). This land has since been available for lease to local farmers.

I propose to make a small portion of this property, one to two acres, available to the Delhi community to use for garden space. An access drive with a small parking area, which was used for the temporary Recycling Center, exists on Grovenburg Road making this an ideal location.

Residents would be able to reserve a garden space to plant herbs and vegetables for their use. They would be responsible for the planting, care and maintenance of their garden. Delhi would provide the initial tilling of the land only.

The township would lose a small amount of lease revenue for the area reserved to the community. However, the board could choose to rent the area to residents at a nominal fee to recoup this loss or provide it to the community free of charge on a first come first serve basis.

I respectfully request that you seek the Boards approval to use public land for a community garden on the property across from the Publicly Owned Treatment Works.

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON APRIL 21, 2009**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, April 21, 2009 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:42 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor Stuart Goodrich, Treasurer Harry Ammon, Clerk Evan Hope, Trustees Derek Bajema, John Hayhoe, Jerry Ketchum, Roy Sweet

Members Absent: None

Others Present: John Elsinga, Township Manager
Al McFadyen, DDA Executive Director
Mark Jenks, Director of Parks and Recreation
Sandra Diorka, Director of Public Services
Tracy Carney-Miller, Director of Community Development
Wendy Thielen, Assistant Township Manager of Human Resources
Amy Finch, Assistant Township Clerk/Deputy Clerk

COMMENTS FROM THE PUBLIC

55th District Court Judge Thomas Boyd introduced District Court Judge Donald Allen to the Board members.

SET/ADJUST AGENDA

HOPE MOVED TO ADD LATE AGENDA ITEM NO. 12 – RESOLUTION NO. 2009-011 – HOLT JR. RAMS BASEBALL – CHARITABLE GAMING LICENSE, LATE AGENDA ITEM NO. 13 – LETTER OF SUPPORT FOR CONGRESSIONALLY DESIGNATED FUNDING FOR HIGH PRIORITY PROJECTS UNDER SAFETEA-LU REPLACEMENT LEGISLATION AND LATE AGENDA ITEM NO. 14 – SET PUBLIC HEARING FOR JUNE 2, 2009 AT 8:00 P.M. TO HEAR COMMENTS ON THE PROJECT PLAN FOR STATE REVOLVING FUND (SRF) FUNDING FOR POTW IMPROVEMENTS.

A Voice Poll was recorded as follows: All Ayes

MOTION CARRIED

2008 ANNUAL REPORT – DOWNTOWN DEVELOPMENT AUTHORITY/BROWNFIELD AUTHORITY

Al McFadyen, DDA Executive Director, gave the Downtown Development Authority/Brownfield Authority 2008 Annual Report (ATTACHMENT I).

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON APRIL 21, 2009**

CONSENT AGENDA

- A. Approval of Minutes – Special Joint Planning Commission Meeting of April 7, 2009
- B. Approval of Minutes – Regular Meeting of April 7, 2009
- C. Approval of Claims – April 7, 2009 (ATTACHMENT II)
- D. Approval of Payroll – April 16, 2009 (ATTACHMENT III)

SWEET MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

A Roll Call Vote was recorded as follows:

Ayes: Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet, Ammon

MOTION CARRIED

NEW BUSINESS

AMENDMENT TO TOWNSHIP ORDINANCE NO. 91 – SIDEWALK ORDINANCE, SECOND CONSIDERATION (PROPOSED TOWNSHIP ORDINANCE NO. 91.5)

The Board reviewed memorandums dated April 14, 2009 from Twp. Mgr. Elsinga and April 1, 2009 from Tracy Miller, Director of Community Development (ATTACHMENT IV).

HAYHOE MOVED UPON SECOND CONSIDERATION, TO AMEND TOWNSHIP ORDINANCE NO. 91 – DELHI CHARTER TOWNSHIP SIDEWALK ORDINANCE (TOWNSHIP ORDINANCE NO. 91.5).

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Sweet, Ammon, Bajema

MOTION CARRIED

RESOLUTION NO. 2009-006 – TOWNSHIP INITIATED ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – VELTEMA DRIVE (FROM WILLOUGHBY ROAD TO BUSH GARDENS)

The Board reviewed memorandums dated April 16, 2009 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT V).

KETCHUM MOVED TO ADOPT RESOLUTION NO. 2009-006, WHICH IS THE FIRST OF FIVE RESOLUTIONS, TO INITIATE A SPECIAL ASSESSMENT DISTRICT TO DEFRAY FIFTY PERCENT (50%) OF THE COST OF CONSTRUCTION FOR ROAD IMPROVEMENTS ON VELTEMA DRIVE FROM WILLOUGHBY ROAD TO BUSH GARDENS.

Tracy Miller, Director of Community Development, stated that two projects are being recommended for repair by the Ingham County Road Commission. The first being Archwood Drive and Dublin Circle and the second being Veltema Drive. An informational meeting was held

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON APRIL 21, 2009**

by the Ingham County Road Commission, and attended by Township staff and area residents. Proposed repairs and cost proposals were discussed at the meeting. In the discussion, it was decided to remove the small stub street improvement on Wachtel Drive, which will decrease the project cost by approximately \$10,000. It is a possibility that one or both of these neighborhoods may submit petitions to cancel the project(s).

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Sweet, Ammon, Bajema, Goodrich

MOTION CARRIED

RESOLUTION NO. 2009-008 – TOWNSHIP INITIATED ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – ARCHWOOD DRIVE AND DUBLIN CIRCLE

The Board reviewed memorandums dated April 16, 2009 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT VI).

AMMON MOVED TO ADOPT RESOLUTION NO. 2009-008, WHICH IS THE FIRST OF FIVE RESOLUTIONS, TO INITIATE A SPECIAL ASSESSMENT DISTRICT TO DEFRAY FIFTY PERCENT (50%) OF THE COST OF CONSTRUCTION FOR ROAD IMPROVEMENTS ON ARCHWOOD DRIVE (FROM CATALINA TO THE END) AND DUBLIN CIRCLE (FROM ARCHWOOD DRIVE TO THE END).

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Ammon, Bajema, Goodrich, Hayhoe

MOTION CARRIED

RESOLUTION NO. 2009-007 – SET PUBLIC HEARING – ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – VELTEMA DRIVE (FROM WILLOUGHBY ROAD TO BUSH GARDENS)

The Board reviewed a memorandum dated April 16, 2009 from Twp. Mgr. Elsinga (ATTACHMENT VII).

HOPE MOVED TO ADOPT RESOLUTION NO. 2009-007, WHICH IS THE SECOND OF FIVE RESOLUTIONS IN WHICH PLANS AND ESTIMATES FOR THE CONSTRUCTION OF ROAD IMPROVEMENTS FOR THE PROPOSED VELTEMA DRIVE (FROM WILLOUGHBY ROAD TO BUSH GARDENS) SPECIAL ASSESSMENT DISTRICT BE FILED WITH THE TOWNSHIP CLERK, AND SETS A PUBLIC HEARING FOR MAY 6, 2009 AT 8:00 P.M. TO DETERMINE ITS NEED AND NECESSITY.

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Sweet, Ammon, Bajema, Goodrich, Hayhoe, Hope

MOTION CARRIED

RESOLUTION NO. 2009-009 – SET PUBLIC HEARING – ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – ARCHWOOD DRIVE AND DUBLIN CIRCLE

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON APRIL 21, 2009**

The Board reviewed a memorandum dated April 16, 2009 from Twp. Mgr. Elsinga (ATTACHMENT VIII).

HAYHOE MOVED TO ADOPT RESOLUTION NO. 2009-009, WHICH IS THE SECOND OF FIVE RESOLUTIONS IN WHICH PLANS AND ESTIMATES FOR THE CONSTRUCTION OF ROAD IMPROVEMENTS FOR THE PROPOSED ARCHWOOD DRIVE (FROM CATALINA AVENUE TO THE END) AND DUBLIN CIRCLE (FROM ARCHWOOD DRIVE TO THE END) SPECIAL ASSESSMENT DISTRICT BE FILED WITH THE TOWNSHIP CLERK, AND SETS A PUBLIC HEARING FOR MAY 6, 2009 AT 8:00 P.M. TO DETERMINE ITS NEED AND NECESSITY.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Bajema, Goodrich, Hayhoe, Hope, Ketchum

MOTION CARRIED

RESOLUTION NO. 2009-010 – MICHIGAN’S WETLAND PROTECTION ACT

The Board reviewed a memorandum dated April 16, 2009 from Twp. Mgr. Elsinga (ATTACHMENT IX).

HOPE MOVED TO ADOPT RESOLUTION NO. 2009-010, A RESOLUTION TO OPPOSE THE REPEAL OF MICHIGAN’S WETLAND PROTECTION PROGRAM.

Twp. Mgr. Elsinga stated that other communities are adopting or proposing to adopt resolutions opposing the repeal of the Michigan’s Wetland Protection Program. The Michigan Department of Environmental Quality, with the reduction of funding would like to relinquish the Wetland Protection Program.

It was asked if the Township could take over the wetland protection permitting. Twp. Mgr. Elsinga answered in the affirmative, stating that there are at least 40 municipalities in the State of Michigan that currently do permitting. A discussion was held regarding a wetlands ordinance at the June 7, 2006 Goals and Objectives meeting; however, at that time there was not a consensus of the Board as to the parcel size to be regulated.

It was stated that Michigan is unique in the amount of water and wetlands it has. It is seldom that a project can begin without first permitting for wetlands, so this could effect a lot of activity. Discussion was held regarding Michigan’s economy and the Department of Environmental Quality.

SWEET MOVED TO POSTPONE (THE ADOPTION OF RESOLUTION NO. 2009-010, A RESOLUTION TO OPPOSE THE REPEAL OF MICHIGAN’S WETLAND PROTECTION PROGRAM) INDEFINITELY.

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Bajema, Goodrich, Hayhoe, Ketchum, Sweet

Nays: Hope

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON APRIL 21, 2009**

HVAC SERVICE AGREEMENT

The Board reviewed memorandums dated April 16, 2009 from Twp. Mgr. Elsinga and April 1, 2009 from Sandra Diorka, Director of Public Services (ATTACHMENT X).

BAJEMA MOVED TO APPROVE THE FIVE-YEAR HVAC SERVICE AGREEMENT FOR TOWNSHIP FACILITIES WITH SIEMENS BUILDING TECHNOLOGIES, INC. IN THE AMOUNT OF \$143,708.

Supervisor Goodrich stated that he would be opposed to the purchase of a new HVAC system.

A Roll Call Vote was recorded as follows:

Ayes: Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet, Ammon

MOTION CARRIED

LATE AGENDA ITEMS

RESOLUTION NO. 2009-011 – HOLT JR. RAMS BASEBALL – CHARITABLE GAMING LICENSE

The Board reviewed a memorandum dated April 21, 2009 from Harry Ammon, Treasurer (ATTACHMENT XI).

HAYHOE MOVED TO ADOPT RESOLUTION NO. 2009-011 RECOGNIZING THE HOLT JR. RAMS BASEBALL AS A NON-PROFIT ORGANIZATION OPERATING IN DELHI TOWNSHIP FOR THE PURPOSE OF OBTAINING A CHARITABLE GAMING LICENSE, ISSUED BY THE MICHIGAN LOTTERY CHARITABLE GAMING DIVISION, RELATIVE TO THE OPERATION OF FUNDRAISING ACTIVITIES.

Clerk Hope stated that in order for a non-profit organization to obtain a Charitable Gaming License from the State of Michigan to operate in the Township, the Board has to adopt a resolution recognizing the organization as a non-profit.

Bob Clone, President of the Holt Jr. Rams Baseball, stated that this organization has been in operation for three years and explained how the baseball organization operated.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Sweet, Ammon, Bajema

Nays: Ketchum

MOTION CARRIED

LETTER OF SUPPORT FOR CONGRESSIONALLY DESIGNATED FUNDING FOR HIGH PRIORITY PROJECTS UNDER SAFETEA-LU REPLACEMENT LEGISLATION

The Board reviewed a memorandum dated April 21, 2009 from Twp. Mgr. Elsinga (ATTACHMENT XII).

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON APRIL 21, 2009**

**SWEET MOVED TO APPROVE THE LETTER OF SUPPORT FOR
CONGRESSIONALLY DESIGNATED FUNDING FOR HIGH PRIORITY PROJECTS
UNDER SAFETEA-LU REPLACEMENT LEGISLATION.**

Tracy Miller, Director of Community Development, stated that Congressman Mike Roger's office was contacted regarding the progress, consideration and acceptance of High Priority Projects under the SAFETEA-LU replacement legislation. It was stated that the Township could supply the information to Congressman Roger's office for consideration to be added to the list as a High Priority Project.

A questionnaire was completed listing the Cedar Street Phase II Reconstruction Project information which will be submitted along with a letter of support to Congressman Mike Rogers, Senator Debbie Stabenow and Senator Carl Levin.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Sweet, Ammon, Bajema, Goodrich

MOTION CARRIED

SET PUBLIC HEARING – STATE REVOLVING FUND (SRF) – POTW IMPROVEMENTS

The Board reviewed a memorandum dated April 21, 2009 from Twp. Mgr. Elsinga (ATTACHMENT XIII)

**AMMON MOVED TO SET A PUBLIC HEARING FOR JUNE 2, 2009 AT 8:00 P.M. TO
HEAR COMMENTS ON THE PROJECT PLAN FOR STATE REVOLVING FUND (SRF)
FUNDING FOR POTW IMPROVEMENTS.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Ammon, Bajema, Goodrich, Hayhoe

MOTION CARRIED

REPORTS

SUPERVISOR

**JOINT PARKS & RECREATION COMMISSION/BOARD OF TRUSTEES MEETING – MAY 19th
AT 6:00 P.M.**

Supervisor Goodrich stated that a Joint Parks & Recreation/Board of Trustees meeting will be held on May 19th at 6:00 p.m.

TREASURER

FIRST QUARTER INVESTMENT REPORT

The Board reviewed the First Quarter Investment Report (ATTACHMENT XIV).

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON APRIL 21, 2009**

Treasurer Ammon reported on the First Quarter Investment Report.

TRUSTEES

TRUSTEE SWEET

ZONING BOARD OF APPEALS

Trustee Sweet stated that the April 13, 2009 Zoning Board of Appeals meeting heard a case in regards to a sideyard setback issue for a property located at 2295 Fay Avenue. Another case was heard that evening regarding a variance on the placement of a garage for a property located at 2282 Grovenburg Road. Both variances were granted.

TOWNSHIP MANAGER

ALL SEASON ROADS IN DELHI TOWNSHIP

The Board reviewed at letter dated April 10, 2009 from Twp. Mgr. Elsinga (ATTACHMENT XV).

Twp. Mgr. Elsinga stated that the Township is working with the Ingham County Road Commission to provide "all season" roads in industrial, rural and commercial areas in the Township.

TAMARACK APARTMENT – PILOT PROGRAM

Twp. Mgr. Elsinga stated that Tamarack Apartments will be doing some reinvesting in their apartments for tax credits and have asked the Township if they can resume a PILOT program.

ADJOURNMENT

Meeting adjourned at 9:05 p.m.

FYI

1. Letter dated April 14, 2009 from Twp. Mgr. Elsinga to Ingham County Undersheriff Allan Spyke re: reduction of deputies.
2. Letter dated March 30, 2009 from the Michigan Department of Environmental Quality, Water Bureau Re: National Pollutant Discharge Elimination System
3. Letter dated March 31, 2009 from Comcast Re: new service offerings.
4. CATA Fiscal Year 2008 Annual Report.
5. Letter from Lt. Brian Britten Re: the Managing Company Tactics and Strategies and Decision Making class.
6. Letter dated April 13, 2009 to CBCS-Credit Bureau Collection Service Re: agreement termination.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON APRIL 21, 2009**

Date: _____

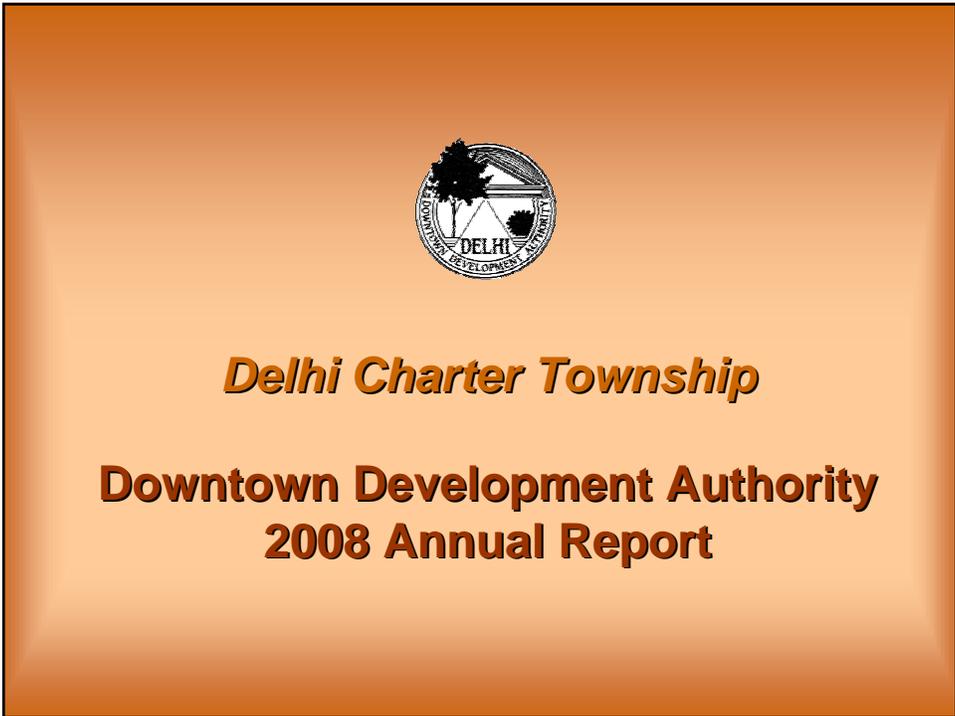
Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

SUBJECT TO APPROVAL



DDA BOARD OF DIRECTORS

C. Howard Haas, Chairman
Jane Olney, Vice-Chairperson
DiAnne Warfield, Secretary
Kim Cosgrove, Treasurer
Stuart Goodrich, Supervisor
Howard Brighton
Nanette Miller
David Leighton
Rodger Enos

DDA Staff
Al McFadyen
Helen Harrison



2008 MAJOR ACCOMPLISHMENTS

- **CEDAR STREET DECORATIVE LIGHTING.**
Substantially completed Cedar Street Decorative Lighting Project, Holt to Aurelius, including relocation underground of most overhead utilities; installation of over 50 decorative light poles and fixtures; sidewalk replacement and grass planting.



2008 ACCOMPLISHMENTS (Cont'd)



- **SAM COREY SENIOR CENTER.**
Completed final design, obtained bids and awarded contract for new Sam Corey Senior Center on Cedar, a 7,700 sq. ft., \$ 1.7 million facility being constructed to LEED certification standards. Work on the building will be finalized in May, 2009.



2008 ACCOMPLISHMENTS (Cont'd)

- **CEDAR HEIGHTS NEIGHBORHOOD IMPROVEMENTS.**
Finalized plans, specifications and permitting and executed a construction management contract with Fleis and Vandenberg for the Cedar Heights street, curb/gutter, sidewalk and storm drainage project. Total project cost will be approximately \$2 million and the work was 60% completed at the end of the calendar year with final completion expected by July, 2009.



2008 ACCOMPLISHMENTS (Cont'd)

- **DELHI NE/DEPOT STREET SANITARY AND STORM SEWER PROJECT.**
Substantial completion of \$4.3 million project to extend or replace sanitary sewers; install storm sewers; reconstruct streets and provide for storm water retention ponds. DDA's portion of project is \$2.8 million, Township Sewer Fund's portion is \$1.5 million.



2008 ACCOMPLISHMENTS (Cont'd)

- **CEDAR STREET RECONSTRUCTION PROJECT.**
\$ 2.7 million reconstruction of Cedar between Dallas and Holbrook. Substantially completed during 2008 with final completion expected in the spring of 2009.
- **NON-MOTORIZED TRAIL.**
DDA funds along with Federal Congestion Mitigation Grant funds were utilized to design and construct the first mile of non-motorized pathway in Delhi between Holt Rd. and Willoughby. Most of the work on this path was completed in the fall of 2008.

2008 ACCOMPLISHMENTS (Cont'd)

- **HOLT PLAZA ENTRY FEATURE.** Construction completed of an entry feature at the northeast corner of Holt and Aurelius adjacent to Holt Plaza including arches, hardscape, landscaping and an LED message board sign.





2008 ACCOMPLISHMENTS (Cont'd)

- **ESTABLISHMENT OF HOLT FARMERS' MARKET.** Minor renovations were completed to convert the former fire hall on Cedar to the Holt Farmers' Market. A market manager (Chuck Grinnell) was hired by the DDA Board and the organization of the market was finalized. This very successful market operated two days per week through the fall and attracted many vendors and patrons.





2008 ACCOMPLISHMENTS (Cont'd)

- **CSC OVERFLOW PARKING LOT.** Final design was completed and the contract for construction of an overflow parking lot with rain garden at the CSC was awarded. Work was two-thirds completed by the end of 2008 with final completion expected by early summer 2009.
- **ENHANCED CRRP.** The DDA Board approved various additions to the Commercial Rehabilitation Rebate Program, including the inclusion for rebate eligibility of exterior alternative energy devices such as wind turbines and solar panels.



2008 ACCOMPLISHMENTS (Cont'd)

- **SUPPORT OF COMMUNITY FUNCTIONS.**
Provided financial support to the Holt Hometown Festival, Veterans Memorial Gardens movie nights, and the Holt Community Arts Council outdoor concert series.



2008 ACCOMPLISHMENTS (Cont'd)

- **LOCAL BUSINESS PROMOTION.**
Continued and expanded size of the quarterly "Our Town" newsletter and expanded the Cooperative TV Holiday Advertising campaign.





DDA - DELHI CHARTER TOWNSHIP PARTNERSHIPS IN 2008

• <i>Community Policing</i>	\$ 98,000
• <i>Community Development</i>	\$170,000
• <i>Maintenance Personnel</i>	\$ 81,500
• <i>Street Lighting Energy Costs</i>	\$ 11,500
• <i>LEAP dues (50%)</i>	\$ 17,500
↓ <i>Total Payments for Services and shared payments</i>	\$378,500

REVENUE SHARING

- 2008 was the fourth year for revenue sharing between the DDA and the other taxing jurisdictions with revenue subject to capture by the DDA.
- Per the agreements entered into with these jurisdictions in 2003, the 2008 distribution of shared revenues were as follows:

– Ingham County	\$370,040
– Delhi Charter Township	\$168,833
– Lansing Community College	\$149,157
– CATA	\$ 85,555
– CADL	\$ 61,116
TOTAL	\$834,701

 - Revenue Sharing Basis Per Agreements with Other Taxing Jurisdictions:
 - 80% DDA 20% Other Jurisdictions, Years 2005-2010
 - 60% DDA 40% Other Jurisdictions, Years 2011-2015
 - 40% DDA 60% Other Jurisdictions, Years 2016-2020
 - 25% DDA 75% Other Jurisdictions, Years 2021-2024

THANK YOU:

- ◇ Delhi Charter Township Board of Trustees
- ◇ Township Manager John Elsinga
- ◇ Township Staff



ACCOUNTS PAYABLE APPROVAL

April 7, 2009

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated April 7, 2009, numbered 74376 through 74452. Every invoice has a payment authorizing signature(s).

Dated: April 7, 2009

 Lora Behnke, Accounting Clerk
II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated April 7, 2009 show payments made from the following funds:

General Fund	\$	21,422.48	
Parks & Recreation		2,566.44	
Fire Equipment Fund		3,460.15	
Downtown Development Authority		22,256.81	
Community Development Fund		10,320.91	
Trust & Agency Fund		30.00	
Subtotal Common Savings*	\$	60,056.79	
Sewer Fund Receiving**	\$	49,697.75	
Grand Total	\$	109,754.54	

Includes the following to be reimbursed from separate bank accounts:

*Employee Flexible Spending Account	\$	30.00
**Combined Sewer Savings Account	\$	250.00

Dated: April 7, 2009

 Marian Frane, Director of Accounting

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board.

Dated: April 7, 2009

 John B. Elsinga, Township Manager

 Evan Hope, Township Clerk

 Harry R. Ammon, Treasurer

IV. Board Audit and Approval: At a regular meeting of the Township Board held on April 21, 2009, a motion was made by _____ and passed by _____ yes votes and _____ no votes (_____ absent) that the list of claims dated April 7, 2009, was reviewed, audited and approved.

 Evan Hope, Township Clerk

INVOICE DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
 INVOICES TO BE PAID 04/07/2009 - 04/07/2009
 Paid Invoices Only

Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND Dept 101.00 LEGISLATIVE INGHAM COUNTY CHAPTER-MTA	2009 ANNUAL DUES	35.00
Total for Dept 101.00 LEGISLATIVE:		35.00
Dept 171.00 SUPERVISOR/MANAGER STATE OF MICHIGAN WENDY L THIELEN	UNEMPLOYMENT ASSESSMENT 3/25/09 MILEAGE	30.54 72.82
Total for Dept 171.00 SUPERVISOR/MANAGER:		103.36
Dept 215.00 CLERK PRINTING ESSENTIALS PITNEY BOWES, INC HOLT POSTMASTER	TONER CART. / CSC PRINTER POSTAGE MTR RENT 5/16-8/15/09 POSTAGE DUE ACCOUNT	66.00 150.00 200.00
Total for Dept 215.00 CLERK:		416.00
Dept 228.00 INFORMATION TECHNOLOGY MICROTECH SERVICES, INC.	MONTHLY DSL SERVICE	120.00
Total for Dept 228.00 INFORMATION TECHNOLOGY:		120.00
Dept 253.00 TREASURERS ASSC OF PUBLIC TREASURERS	CERTIFICATE APP./TEBEAU	200.00
Total for Dept 253.00 TREASURERS:		200.00
Dept 265.00 BUILDING & GROUNDS LANSING ICE & FUEL CO MAID BRIGADE OF LANSING COMMUNICATION CONSULTANTS METRONET LONG DIST. CALLING TDS METROCOM CONSUMERS ENERGY CONSUMERS ENERGY ACE HARDWARE ACE HARDWARE JOHN E. GREEN COMPANY OVERHEAD DOOR CO OF LANS.	GASOLINE 3/16-3/31/09 CLEANING SERVICES/CSC LABOR TO UPDATE LIBRARY EXT MARCH LONG DISTANCE MARCH LOCAL SERVICE ELECTRIC & GAS ELECTRIC & GAS GRAVEL MIX CAULK/TAPE/SPARK PLUG/KEYS CRACKED IGNITION ON BOILER LABOR-TIGHTEN CLUTCH/BELT	60.77 975.00 199.00 45.46 1,456.54 4,661.91 2,277.11 3.99 20.76 462.50 134.22
Total for Dept 265.00 BUILDING & GROUNDS:		10,297.26
Dept 276.00 CEMETERY		

LANSING ICE & FUEL CO	GASOLINE 3/16-3/31/09	40.22
PURE GREEN LAWN & TREE PRO.	FERTLIZE TREES/GROUNDS-MAPLE RIDGE	188.00
ACE HARDWARE	CAULK/TAPE/SPARK PLUG/KEYS	3.38
WASTE MG.T OF MICHIGAN	WASTE REMOVAL SERVICES	49.00
CONSUMERS ENERGY	ELECTRIC & GAS	52.26
Total for Dept 276.00 CEMETERY:		332.86
Dept 301.00 POLICE		
ROBERT J. ROBINSON, ATTN Y AT LAW FEB MOTOR VEH ORD		1,550.00
Total for Dept 301.00 POLICE:		1,550.00
Dept 336.00 FIRE DEPARTMENT		
PAPER IMAGE PRINTING	FIRE SAFETY INSPECT REPORT	282.05
LANSING ICE & FUEL CO	GASOLINE 3/16-3/31/09	584.11
GALLS	WORK SHOES-ROYSTON/SHIP.	110.98
METRONET LONG DIST. CALLING	MARCH LONG DISTANCE	6.32
TDS METROCOM	MARCH LOCAL SERVICE	65.68
CONSUMERS ENERGY	ELECTRIC & GAS 6139 BISHOP	54.43
CONSUMERS ENERGY	ELECTRIC & GAS 6139 BISHOP	314.25
ACE HARDWARE	2 FLUR BULBS	10.98
Total for Dept 336.00 FIRE DEPARTMENT:		1,428.80
Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT	STREETLIGHTS 3/1-4/1/09	5,875.40
Total for Dept 446.00 INFRASTRUCTURE:		5,875.40
Dept 850.00 OTHER FUNCTIONS		
JCR BUSINESS EQUIPMENT CO.	TYPEWRITER REPAIR/ASSESSING	129.00
FEDEX	SHIPPING	18.40
LIFE ENHANCING PROGRAMS	CUSTOMER SERVICE TRAINING	916.40
Total for Dept 850.00 OTHER FUNCTIONS:		1,063.80
Total for Fund 101 GENERAL FUND:		21,422.48
Fund 208 PARKS & RECREATION FUND		
Dept 000.00		
BUDDIES GRILL	REIMBRSMNT-ADULT SOFTBALL	430.00
SUSAN LEWIS	REIMBRSMNT-YOUTH VOLLEYBALL	25.00
HELEN HOSKINS	REIMBRSMNT-PAVILION	55.00
Total for Dept 000.00 :		510.00
Dept 752.00 ADMINISTRATION		
METRONET LONG DIST. CALLING	MARCH LONG DISTANCE	4.35
TDS METROCOM	MARCH LOCAL SERVICE	134.25
N. AMERICAN BUTTERFLY ASSOC.	BUTTERFLY GARDENING CERT.	100.00

Total for Dept 752.00 ADMINISTRATION: 238.60

Dept 771.00 PARKS

LANSING ICE & FUEL CO	GASOLINE 3/16-3/31/09	111.53
ACE HARDWARE	CHAIN/CABLES/BULB/PAINT/FER STOP	78.18
MODEL COVERALL SERVICE	UNIFORM PANTS	19.32
WASTE MGT. OF MICHIGAN	WASTE REMOVAL SERVICES	74.00
CONSUMERS ENERGY	ELECTRIC & GAS	42.77
CONSUMERS ENERGY	ELECTRIC & GAS	15.32
CONSUMERS ENERGY	ELECTRIC & GAS	15.00
CONSUMERS ENERGY	ELECTRIC & GAS	176.24
CONSUMERS ENERGY	ELECTRIC & GAS	17.27
CONSUMERS ENERGY	ELECTRIC & GAS	91.57
CONSUMERS ENERGY	ELECTRIC & GAS	211.32
CONSUMERS ENERGY	ELECTRIC & GAS	217.36
MENARDS LANSING SOUTH	LAWN MWR/CONCRETE/WIRE BRUSH	249.15
CARQUEST THE PARTS PLACE	OIL FILTERS/SPARK PLUG/CARB SPRY	78.05
CARQUEST THE PARTS PLACE	CREDIT	(78.05)
CARQUEST THE PARTS PLACE	HSE/LAMP/CARB SPRY/SPRK PLG/OIL FIL	86.92
SPARTAN DISTRIBUTORS	BELTS & FILTERS & FREIGHT	204.78
CAPITAL STEEL AND BUILDERS	2) 3/4X#9 STANDARD 37"X55"	123.55
CAPITAL STEEL AND BUILDERS	STEE;	40.26
SPARTAN DISTRIBUTORS	2 AIR FILTERS	43.30

Total for Dept 771.00 PARKS: 1,817.84

Total for Fund 208 PARKS & RECREATION FUND: 2,566.44

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS

ZORBIT TECHNOLOGIES, INC.	PEAT SORB HAZMAT ABSORBANT	344.70
ZORBIT TECHNOLOGIES, INC.	PEAT SORB HAZMAT ABSORBANT	348.00
ZORBIT TECHNOLOGIES, INC.	PEAT SORB HAZMAT ABSORBANT	48.63
HOLT AUTO ALIGNMENT	DIAGNOSIS FRONT SUSPENSION/#212	20.00
HOLT AUTO ALIGNMENT	BRAKES/ROTORS/SEALS/LABOR/#212	1,228.82
MATTHEW STERLING	3/24/09 PEDALS CLASS	100.00
SUMMIT FIRE DEPARTMENT	5/17/09 ART OF READING SMOKE SEM	200.00
PTS	OFFICER TRAINING	1,170.00

Total for Dept 339.00 EQUIPMENT & APPARATUS: 3,460.15

Total for Fund 211 FIRE EQUIP. & APPARATUS FUND: 3,460.15

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 728.00 DDA ADMINISTRATION

CD PUBLICATIONS	2 YR SUB COMMUNITY DEV DIGEST	1,043.00
AT&T	3/09 MESSAGE SIGN LINE	16.88
METRONET LONG DIST CALLING	MARCH LONG DISTANCE	2.23
TDS METROCOM	MARCH LOCAL SERVICE	110.82

HELEN C HARRISON	MILEAGE 1//4-3/31/09	108.35
LOWE'S CREDIT SERVICES	BOLTS/WASHERS/HINGES	75.12
PURE GREEN LAWN & TREE PRO.	FERTILIZE TREES/GROUNDS/DDA BLDGS	128.00
PURE GREEN LAWN & TREE PRO.	FERTILIZE TREES/GROUNDS/DDA BLDGS	40.00
ALASTAIR MC FADYEN	LODGING/AIR FARE/PARKING	694.17
MICHIGAN ECONOMIC DEV. ASSOC.	5/5 CONFERENCE/MC FADYEN	80.00

Total for Dept 728.00 DDA ADMINISTRATION: 2,298.57

Dept 729.00 DDA MARKETING & PROMOTION		
BLOHM CREATIVE PARTNERS	FARMERS MARKET WEB REVISION (MAR)	112.50
FARMERS MARKET COALITION	2009 MEMBERSHIP/GRINNELL	25.00
CHARLES GRINNELL	15 HOURS @ \$20	300.00

Total for Dept 729.00 DDA MARKETING & PROMOTION: 437.50

Dept 730.00 COMM REHABILITATION REBATE PGM		
GKDR, LLC	SIGN 4525 WILLOUGHBY ROAD	736.56

Total for Dept 730.00 COMM REHABILITATION REBATE PGM: 736.56

Dept 731.00 DDA INFRASTRUCTURE PROJECTS		
PURE GREEN LAWN & TREE PRO.	FERT TREES/SHRUBS/GRNDS/DDA STR	47.00
PURE GREEN LAWN & TREE PRO.	FERT TREES/SHRUBS/GRNDS/DDA STR	78.00
PURE GREEN LAWN & TREE PRO.	FERT TREES/SHRUBS/GRNDS/DDA STR	40.00
PURE GREEN LAWN & TREE PRO.	FERT TREES/SHRUBS/GRNDS/DDA STR	40.00
PURE GREEN LAWN & TREE PRO.	FERT TREES/SHRUBS/GRNDS/DDA STR	35.00

Total for Dept 731.00 DDA INFRASTRUCTURE PROJECTS: 240.00

Dept 850.00 OTHER FUNCTIONS		
LANSING ICE & FUEL CO	GASOLINE 3/16-3/31/09	56.50
MAID BRIGADE OF LANSING	CLEANING SERVICES/SHERIFF	480.00
WASTE MGT. OF MICHIGAN	WASTE REMOVAL SERVICES	98.00
CONSUMERS ENERGY	ELECTRIC & GAS	79.58
CONSUMERS ENERGY	ELECTRIC & GAS	710.83
CONSUMERS ENERGY	ELECTRIC & GAS	126.24
CONSUMERS ENERGY	ELECTRIC & GAS	921.52
CONSUMERS ENERGY	ELECTRIC & GAS	1,294.61
CONSUMERS ENERGY	ELECTRIC & GAS	279.37
CONSUMERS ENERGY	ELECTRIC & GAS	53.45
CONSUMERS ENERGY	ELECTRIC & GAS	118.56
CONSUMERS ENERGY	ELECTRIC & GAS	149.14
CONSUMERS ENERGY	ELECTRIC & GAS	544.35
CONSUMERS ENERGY	ELECTRIC & GAS	30.68
CONSUMERS ENERGY	ELECTRIC & GAS	382.86

Total for Dept 850.00 OTHER FUNCTIONS: 5,325.69

Dept 903.10 2008 CONSTRUCTION PROJECTS-DDA		
E. T. MAC KENZIE COMPANY	DELHI NE/DEPOT INFRASTRUCTURE	12,474.82
LANSING SANITARY SUPPLY INC	2) ENTRY RUGS	544.67

COMMUNICATION CONSULTANTS	BURIED CABLE FOR LED SIGN/LABOR	199.00
Total for Dept 903.10 2008 CONSTRUCTION PROJECTS-DDA:		13,218.49
Total for Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY:		22,256.81
Fund 542 COMMUNITY DEVELOPMENT FUND		
Dept 000.00		
MEM LEASING, INC.	REFUND REONING APPLICATION FEE	1,010.00
Total for Dept 000.00 :		1,010.00
Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
LANSING ICE & FUEL CO	GASOLINE 3/16-3/31/09	79.51
LSL PLANNING, INC.	FEBRUARY HD STUDY	570.00
DENNIS L LARNER	MILEAGE 4/1-2/09	131.60
TRACY L. C. MILLER	3/20/09 MILEAGE	129.80
TJ'S AUTO SALES	2007 CHEVROLET IMPALA	8,400.00
Total for Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT:		9,310.91
Total for Fund 542 COMMUNITY DEVELOPMENT FUND:		10,320.91
Fund 590 SEWAGE DISPOSAL SYSTEM		
Dept 548.00 ADMINISTRATION & OVERHEAD		
CUSTOM MAILERS, INC.	MARCH SEWER BILLS	446.03
Total for Dept 548.00 ADMINISTRATION & OVERHEAD:		446.03
Dept 558.00 DEPT OF PUBLIC SERVICE		
SAM'S CLUB DIRECT	1) BINDER/5) CD CASES/EASEL	120.96
LANSING ICE & FUEL CO	GASOLINE 3/16-3/31/09	698.42
MODEL COVERALL SERVICE	STAFF UNIFORMS	67.22
MODEL COVERALL SERVICE	STAFF UNIFORMS	68.77
FISHER SCIENTIFIC	MISC. LAB SUPPLIES	100.03
FISHER SCIENTIFIC	MISC. LAB SUPPLIES	70.62
FISHER SCIENTIFIC	MISC. LAB SUPPLIES	101.17
ALEXANDER CHEMICAL CORP	SODIUM BISULFITE	725.00
ALEXANDER CHEMICAL CORP	CREDIT	(225.00)
ALS LABORATORY GROUP	COOK/THORBURN DRAIN	581.00
ALS LABORATORY GROUP	GROVENBURG DRAIN	581.00
ARGUS-HAZCO	LEL SENSOR REPLACEMENT MET 34654	213.50
ARGUS-HAZCO	LEL SENSOR REPLACEMENT MET 34654	9.40
BIO-CARE, INC.	FIT TEST-TIRGO & SMITH	60.00
UNITED PARCEL SERVICE	SHIPPING CHARGES	68.87
UNITED PARCEL SERVICE	SHIPPING CHARGES	71.17
UNITED PARCEL SERVICE	SHIPPING CHARGES	195.96
GRANGER III & ASSOCIATES	GREASE JAUL	68.28
WASTE MGT. OF MICHIGAN	WASTE REMOVAL SERVICES	229.50
GRANGER CONTAINER SERVICE	YRD WASTE DUMPSTER/1492 AURELIUS	390.00

ACE HARDWARE	MOUNTING TAPE	4.99
METRONET LONG DIST. CALLING	MARCH LONG DISTANCE	13.66
TDS METROCOM	MARCH LOCAL SERVICE	399.22
CONSUMERS ENERGY	ELECTRIC & GAS	122.62
CONSUMERS ENERGY	ELECTRIC & GAS	1,549.95
CONSUMERS ENERGY	ELECTRIC & GAS	370.98
CONSUMERS ENERGY	ELECTRIC & GAS	525.57
CONSUMERS ENERGY	ELECTRIC & GAS	473.28
CONSUMERS ENERGY	ELECTRIC & GAS	406.84
CONSUMERS ENERGY	ELECTRIC & GAS	131.16
CONSUMERS ENERGY	ELECTRIC & GAS	102.16
CONSUMERS ENERGY	ELECTRIC & GAS	390.72
CONSUMERS ENERGY	ELECTRIC & GAS	243.10
CONSUMERS ENERGY	ELECTRIC & GAS	13,945.49
CONSUMERS ENERGY	ELECTRIC & GAS	553.79
CONSUMERS ENERGY	ELECTRIC & GAS	25.55
CONSUMERS ENERGY	ELECTRIC & GAS	238.87
CONSUMERS ENERGY	ELECTRIC & GAS	585.69
CONSUMERS ENERGY	ELECTRIC & GAS	803.66
CONSUMERS ENERGY	ELECTRIC & GAS	141.90
CONSUMERS ENERGY	ELECTRIC & GAS	35.72
CONSUMERS ENERGY	ELECTRIC & GAS	147.74
CONSUMERS ENERGY	ELECTRIC & GAS	273.88
CONSUMERS ENERGY	ELECTRIC & GAS	5,851.66
CONSUMERS ENERGY	ELECTRIC & GAS	76.09
CONSUMERS ENERGY	ELECTRIC & GAS	98.30
CARQUEST THE PARTS PLACE	12 GREASE/3 BLASTER PENET CAT	59.85
CARQUEST THE PARTS PLACE	3 GREASE/3 BLASTER PENET CAT	27.09
ACE HARDWARE	6) ENGINE CORDS	2.34
ACE HARDWARE	CAULK/TAPE/SPARK PLUG/KEYS	5.72
CARQUEST THE PARTS PLACE	4) HI-POP OIL FILTERS	31.16
ACE HARDWARE	HEX BSHG/CPLING/NIPPLES/CPLERED	9.11
ACE HARDWARE	AIR BLOWGUN	8.99
STATE ELECTRONICS COMPANY	5 VHF ANTENNAS	75.00
STATE ELECTRONICS COMPANY	5 VHF ANTENNAS	10.00
ACE HARDWARE	SCREWS/BOLTS/NAILS	9.06
CARQUEST THE PARTS PLACE	24 QTS OIL/SPARK PLUG	108.64
GRAINGER	START CAPACITOR	6.44
LIBERTY PROCESS EQUIPMENT	REBUILDING THE MOYNO PUMP	4.00
LIBERTY PROCESS EQUIPMENT	REBUILDING THE MOYNO PUMP	1,097.00
LIBERTY PROCESS EQUIPMENT	REBUILDING THE MOYNO PUMP	447.00
LIBERTY PROCESS EQUIPMENT	REBUILDING THE MOYNO PUMP	570.00
LIBERTY PROCESS EQUIPMENT	REBUILDING THE MOYNO PUMP	35.00
LIBERTY PROCESS EQUIPMENT	REBUILDING THE MOYNO PUMP	26.00
LIBERTY PROCESS EQUIPMENT	REBUILDING THE MOYNO PUMP	14.00
LIBERTY PROCESS EQUIPMENT	REBUILDING THE MOYNO PUMP	63.00
LIBERTY PROCESS EQUIPMENT	REBUILDING THE MOYNO PUMP	181.00
LIBERTY PROCESS EQUIPMENT	REBUILDING THE MOYNO PUMP	66.45
FLIER'S QUALITY WATER SYSTEMS	2) MIXED BED/FILTER	232.00
FLIER'S QUALITY WATER SYSTEMS	2) MIXED BED/FILTER	6.81
MAID BRIGADE OF LANSING	CLEANING SERVICES/POTW	260.00
MAID BRIGADE OF LANSING	CLEANING SERVICES/MAINTENANCE	260.00

OVERHEAD DOOR CO OF LANS.	LABOR-REINSTALL CABLE/LUBE/STRIGHTN	109.22
SIEMENS BUILDING TECH.	REPLACE E BOILER BLOWER MOTOR	1,212.00
PURE GREEN LAWN & TREE PRO.	TREE & SHRUB CARE	480.00
PURE GREEN LAWN & TREE PRO.	FERTILIZE TREES/GROUNDS/MAINT	128.00
SIEMENS BUILDING TECH.	INSTALL MOTOR IN LAB UNIT	1,635.97
WINGFOOT COMMERCIAL TIRE	2 TIRES/BALANCE/UNIT 26	145.40
ACE HARDWARE	SCREWS/BOLTS/NAILS	15.76
SAM'S CLUB DIRECT	BUTTER/SAUSAGE LINKS/ORANGE JUICE	29.62
MICHIGAN STATE UNIVERSITY	3 COMMERCIAL CORE MANLS/REG FEES	300.00

Total for Dept 558.00 DEPT OF PUBLIC SERVICE:		39,380.09
Dept 578.01 CAPITAL IMPR-TREATMENT PLANT		
HUBBELL, ROTH & CLARK, INC	DIGESTER REHABILITATION	8,910.33
HUBBELL, ROTH & CLARK, INC	ST REVOLVING FUND (SRF) PROJ PLAN PRE	72.30
HUBBELL, ROTH & CLARK, INC	ECONOMIC STIMULUS PROG ASSIST	639.00

Total for Dept 578.01 CAPITAL IMPR-TREATMENT PLANT:		9,621.63
Dept 588.01 G.O. BOND INDEBTEDNESS		
US BANK	BONDS PAYING AGENT FEES	137.50
US BANK	BONDS PAYING AGENT FEES	112.50

Total for Dept 588.01 G.O. BOND INDEBTEDNESS:		250.00
		=====
Total for Fund 590 SEWAGE DISPOSAL SYSTEM:		49,697.75
Fund 701 TRUST & AGENCY FUND		
Dept 000.00		
AFLAC	FSA FEE -MARCH	30.00

Total for Dept 000.00 :		30.00
		=====
Total for Fund 701 TRUST & AGENCY FUND:		30.00
Total - All Funds		109,754.54

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated April 16, 2009**

ATTACHMENT III

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 72011 through 72068 & direct deposits numbers: DD7456 through DD7517. The payroll was prepared in accordance with established payroll rates and procedures.

Lora Behnke, Accounting Clerk

The Treasurer's and Clerk's signatures were affixed to the payroll checks using the check signing machine.

Joyce Goulet, Accounts Payable Coordinator

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: April 16, 2009

Marian Frane, CPA, Director of Accounting

II. Payroll Report

The April 16, 2009 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$84,659.17	\$24,335.93	\$60,323.24
Parks & Recreation Fund	12,686.15	3,312.11	\$9,374.04
DDA	5,584.64	2,441.71	\$3,142.93
Comm. Development Fund	15,594.43	4,219.95	\$11,374.48
Subtotal-Common Savings	118,524.39	34,309.70	84,214.69
Sewer Fund/Receiving	37,788.34	10,692.29	\$27,096.05
Total Payroll	\$156,312.73	\$45,001.99	\$111,310.74
	Township FICA	Township Pension Plan & H.S.A.	Total Deductions & TWP Liabilities
General Fund	\$6,197.87	\$6,914.25	\$37,448.05
Parks & Recreation Fund	953.25	766.32	5,031.68
DDA	374.87	516.18	3,332.76
Comm. Development Fund	1,150.85	1,403.43	6,774.23
Sewer Fund/Receiving	2,780.42	3,850.76	17,323.47
Total Payroll	\$11,457.26	\$13,450.94	\$69,910.19

Marian Frane, CPA, Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on April 16, 2009 and identified as follows:

4/16 Net Pay Disbursement in Common Savings (\$84,214.69) 4/16 Net Pay Disbursement in Sewer Receiving (\$27,096.05)

4/16 Pay Deducts from Sewer Receiving to Common Savings (\$17,323.47)

Harry R. Ammon, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on April 21, 2009, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated April 16, 2009 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Ammon(1)Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: April 14, 2009

RE: Amendment to Township Ordinance No. 91 – Delhi Charter Township Sidewalk Ordinance, Second Consideration (Proposed Township Ordinance No. 91.5)

Enclosed for your review and second consideration is an amendment to Township Ordinance No. 91 – Delhi Charter Township Sidewalk Ordinance.

During the consolidation of the Sidewalk Policy into the Sidewalk Ordinance last year, a section of the Sidewalk Ordinance that pertained to snow removal was inadvertently left out. This amendment would add back the language that was previously in the ordinance prior to the summer of 2008 amendments.

Therefore, I recommend the Board, upon second consideration, amend Township Ordinance No. 91.

Recommended Motion:

Upon second consideration, to amend Township Ordinance No. 91 – Delhi Charter Township Sidewalk Ordinance (Township Ordinance No. 91.5).



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Wednesday, April 01, 2009

RE: Ordinance 91.5 – Sidewalk Ordinance
Snow Removal

As you will recall, the Township completed a comprehensive amendment to the Sidewalk Ordinance (SO) in summer of last year. That process consolidated the Sidewalk Policy, which existed at the time, into the SO as needed and appropriate. We worked at that time with the Township Attorney in an effort to ensure consistency in the ordinance between historical practices, laws regarding Special Assessment and our internal policies. Unfortunately, a section of the SO pertaining to snow removal which previously existed was removed during the amendment process by the Attorney. The missing section included the language that has historically permitted us to take immediate action to abate snow and ice accumulation when it is a repeat violation within a six month period of time. We did not recognize the significance of this omission until it came time this winter to do sidewalk snow removal enforcement.

We spoke with the Township Attorney about our concern relative to this section and inquired as to why it was previously recommended for deletion. After some research and consideration, it was determined that this recommendation was likely made in error and that we should amend the SO again to make the necessary correction. For clarity, it is important to reiterate that the amendment being proposed at this time does not change the way that snow removal enforcement has always been done. The amendment simply adds back the same basic language that was previously in the SO, prior to the summer 2008 amendments.

The above being said, attached you will find Ordinance 91.5. I would request that you forward the ordinance, along with your concurrence, to the Township Board for their first consideration at the April 7th meeting. As always, if you have any questions, or need additional information, please do not hesitate to ask. Thank you.

DELHI CHARTER TOWNSHIP
INGHAM COUNTY, MICHIGAN

ORDINANCE NO. 91.5

PREAMBLE

AN ORDINANCE TO AMEND THE DELHI CHARTER TOWNSHIP SIDEWALK ORDINANCE, AS AMENDED BY ORDINANCE 91.4, AND SPECIFICALLY SECTIONS 6 AND 7 THEREOF RELATING TO REMOVAL OF ICE AND SNOW; AND TO PROVIDE AN EFFECTIVE DATE HEREOF.

The Charter Township of Delhi, Ingham County, Michigan, ordains:

SECTION I. AMENDMENT OF ORDINANCE 91.4, SECTION 6(c) AS FOLLOWS.

Ordinance No. 91.4, Section 6(c) shall be and is hereby amended to read as follows:

SECTION 6. REMOVAL OF OBSTRUCTION AND REPAIR OF SIDEWALKS.

(a) It shall, in all cases, be the responsibility of the owner of every lot or parcel of land in the Township to keep sidewalks on or adjacent to said parcel in good repair and to remove obstructions from such sidewalks. Sidewalks shall be repaired or replaced when the condition of same is detrimental to the safety of the general public. Included as conditions requiring repair, but not limited to, are the following:

- (1) A rise or drop of more than one (1) inch between any two (2) sections of sidewalks;
- (2) More than two (2) cracks of one-quarter (1/4) inch in width or more in any two (2) lineal feet of sidewalk section;
- (3) Any section of sidewalk which is tilted in excess of one (1) inch per foot from inside edge to outside edge (the outside edge being the edge of the sidewalk nearest the street line).
- 4) If, in any five (5) foot lineal section of sidewalk, more than fifty percent (50%) of the surface has scaled off to a depth of one-quarter (1/4) inch or greater, that section of the sidewalk shall be replaced.

(b) Whenever the Township Manager or his designated agent shall determine that a sidewalk is in a state of disrepair or is obstructed (except as provided in subsection (c) below, a notice shall be sent by first class mail to the owner of the adjacent lot or parcel to repair or unobstruct the sidewalk. Said notice shall

specify the time within which such work shall be completed. In no case shall the time period allowed for repair of a sidewalk exceed ninety (90) days.

(c) Property owners, occupants, and/or other persons having authority and control over property where sidewalks are located or are adjacent shall cause the removal of accumulated ice and snow within twenty-four (24) hours after such accumulation or ice formation which blocks or impedes the use of the sidewalk or poses a danger to the public. Failure to clear or remove ice and snow which obstructs or impedes or constitutes a danger to the public with reference to use of the sidewalk within 24 hours after such accumulation or formation shall be deemed a violation of this Ordinance per se and shall subject said person to a civil fine of not less than Twenty-five and no/100 Dollars (\$25.00), nor more than Fifty and no/100 Dollars (\$50.00) for each such violation, as a municipal infraction. The Township Manager, Zoning Enforcement Officer, or designee of such person, or any law enforcement officer who shall observe such conditions, may serve a property owner with a violation notice, or accomplish service by mailing the notice by first class mail to the property owner at his/her last known address as shown on the property tax rolls, ~~and~~ **or** by posting a copy of the violation notice on the land or building on the land. The notice shall specify the nature of the violation, and the date and time the violation was observed, and inform the property owner of the proper response procedure. **Thereafter, the owner, occupant or the person having control or authority over the property shall cure the violation within five (5) days from the date of mailing or posting of the notice. If at any time within six (6) months after notice is provided as provided in this section, a subsequent violation may result in the removal of snow and ice accumulation by the Township, with the cost thereof to be placed as a lien against the property involved and collected as the Township shall deem appropriate, including the manner provided for collection of property taxes.**

(d) It shall be unlawful for any person to unreasonable or unnecessarily obstruct or block any street, sidewalk, bicycle path or public way. Upon observation of such conduct by any law enforcement officer and upon failure of the responsible person to remove any such obstruction or blockage, the responsible person shall be subject to a civil fine of not less than twenty-five dollars (\$25.00), nor more than fifty (\$50.00) as for a municipal civil infraction. Nothing in this section shall be construed to prohibit such officer from taking any other action for violation of the law which may be deemed appropriate in the premises. This section shall not be construed as prohibiting any parade or other public right-of-way closure authorized by the township or entity having jurisdiction over said right-of-way.

SECTION II. AMENDMENT OF ORDINANCE 91.4, SECTION 7 AS FOLLOWS.

SECTION 7. CONSTRUCTION, REPAIR BY THE TOWNSHIP AND REMOVAL OF ICE AND SNOW.

In addition to the remedies provided in Section 6(c) above, if any owner shall fail or neglect to construct or repair, or clear or remove ice and snow from any sidewalk adjacent to their lot or parcel of land within such time as herein required, ~~or as may be required by a resolution of the Township Board,~~ the Township ~~board~~ may cause the same to be done, and the cost of said construction or repair or removal of ice and snow may be paid by the Township. If the owner shall fail to pay the charges thus incurred within **fourteen (14) days** after a statement is mailed to said owner, the amount of the Township's expense and administrative fee and/or other applicable fees as established by the Township Board shall be a lien against the property and may be assessed against the lands on which the expenditures were made on the next general assessment roll of the Township, and shall be collected in the same manner as other taxes are collected.

SECTION III. CONTINUED EFFECT OF SECTIONS NOT AMENDED.

Except as expressly amended herein, all other provisions of Ordinance 91.4 shall remain in effect.

SECTION IV. SEVERABILITY. It is the legislative intent of the Township Board adopting this Ordinance that all provisions hereof shall be liberally construed to protect the public health, safety and general welfare of the inhabitants of the Township and all other persons affected by this Ordinance. Consequently, should any provision of this Ordinance be held to be unconstitutional, invalid or of no effect, such holding shall not be construed as affecting the validity of any of the remaining provisions of this Ordinance, it being the intent of the Delhi Charter Township Board that this Ordinance shall stand and remain in effect, notwithstanding the invalidity of any provision hereof.

SECTION V. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its adoption and publication as provided by law.

First Reading:	_____
First Publication:	_____
Second Reading:	_____
Second Publication (Posting):	_____
Effective Date:	_____

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board of Trustees

FROM: John B. Elsinga, Township Manager

DATE: April 16, 2009

RE: Resolution No. 2009-006 – Township Initiated Road Improvement Special Assessment District – Veltema Drive (from Willoughby Rd. to Bush Gardens)

Enclosed for your review and consideration is Resolution No. 2009-006 which is the first of five resolutions initiated by the Township Board for road improvements for the proposed Veltema Drive (from Willoughby Road to Bush Gardens) Special Assessment District.

During the past several years, the Township has undertaken a proactive approach toward road improvements for local access roads (typically subdivision roads). In accordance with Township Policy No. 111 – Road Improvements, as amended, the township may initiate a special assessment district in order to further our attempts at resurfacing the roads in our community as recommended by the Ingham County Road Commission.

Therefore, I recommend the board proceed with Resolution No. 2009-006 initiating a special assessment district for the purpose of road improvements for Veltema Drive (from Willoughby Road to Bush Gardens).

RECOMMENDED MOTION:

To adopt Resolution No. 2009-006, which is the first of five resolutions, to initiate a Special Assessment District to defray fifty percent (50%) of the cost of construction for road improvements on Veltema Drive from Willoughby Road to Bush Gardens.



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Thursday, April 16, 2009

RE: 2009 Local Street Improvement Program

Attached please find the first two resolutions (of five total) necessary for the establishment of the proposed Special Assessment Districts (SAD) for street improvements on Veltema Drive, Archwood Drive and Dublin Circle. As you know, this is the first *official* step which schedules the public hearing regarding the “need and necessity” of the proposed improvements. The hearing would be held at the May 6th meeting and this would be the time when residents can voice their opinions about the project. We did hold a public information meeting last night on the improvements. I believe that it went very well and was a good opportunity for affected residents to learn about what is being proposed, the process and what options are available to them.

I’ve also included a revised table showing the proposed cost for each project. You will notice that the total cost has decreased to \$124,907. This is due to removal of the Watchel Drive stub-street (east of Veltema) from the proposed improvements, lowering the proposed assessment per benefit from \$2,296 per benefit to \$1,908. There are no proposed changes to the Archwood/Dublin Circle area project costs at this time. The Ingham County Road Commission’s share can not exceed 50%. This means that the Township will receive \$62,453.50 this year if these projects go forward, opposed to the \$66,000 that was originally planned.

I would ask that you forward the attached resolutions to the Township Board for their consideration and action at the upcoming April 21st meeting. If you need any additional information, please do not hesitate to ask. Thank you.

2009 LOCAL ROAD IMPROVEMENT PROGRAM SECOND PROPOSAL

*Watchel has been removed from consideration based on public input
received at the information meeting on 4/14/09*

Proposed Project Name:	ICRC Est.	Add ICRC 10% Admin.
<u>Project 1</u>		
Archwood Drive from Catalina to End	\$45,140	\$49,654
Dublin Circle from Archwood to End	\$19,850	\$21,835
<i>Project 1 Sub-Total:</i>		\$71,489
$\$71,489 \times 50\% = \$35,745$ Total SAD Share $\$35,745 / 30$ benefits = \$1,192 per benefit		
<u>Project 2</u>		
Veltema Drive from Willoughby Rd. to Bush Gardens	\$48,562	\$53,418
<i>Project 2 Sub-Total:</i>		\$53,418
$\$53,418 \times 50\% = \$26,709$ Total SAD Share $\$26,709 / 14$ benefits = \$1,908 per benefit		
TOTAL 2009 LOCAL ROAD IMPROVEMENTS EST. COST:		\$124,907
ICRC Share:		\$62,453.50
SAD Share:		\$62,453.50

In the past, the Board has permitted the SAD amounts to be paid over time, at a pre-set interest rate.

*For simplicity, numbers have been rounded up to the nearest whole dollar where possible.

DELHI CHARTER TOWNSHIP

RESOLUTION 2009 - 006

THIS IS THE FIRST OF FIVE RESOLUTIONS REQUIRED FOR INITIATION OF A ROAD IMPROVEMENT AND TO DEFRAY 50% OF THE COST THEREOF BY SPECIAL ASSESSMENT ON THE BENEFITED PROPERTIES PURSUANT TO PA 1954 NO. 188 (MCL 41.721 *et seq.*) AND SPECIFICALLY FOR THE CONSTRUCTION OF STREET IMPROVEMENTS FOR VELTEMA DRIVE FROM WILLOUGHBY ROAD TO BUSH GARDENS.

At a Regular Meeting of the Township Board, of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan on Tuesday, the 21ST day of April, 2009, at 7:30 o'clock p.m.

PRESENT:

ABSENT:

The following Resolution was offered by _____ .

WHEREAS, the Delhi Charter Township Board, pursuant to Section 3 of PA 1954 No. 188, tentatively deems certain improvements described as follows:

Veltema Drive from Willoughby Road to Bush Gardens.

to be appropriate and advisable and that plans describing the improvement and the location thereof be prepared, together with an estimate of the cost;

NOW, THEREFORE, IT IS RESOLVED THAT:

1. That the Ingham County Road Commission is hereby requested to prepare plans showing improvements, the location thereof, and estimates of the costs thereof, pursuant to the project described above.
2. When the plans and estimates are completed, the Ingham County Road Commission is hereby directed to submit same for filing with the Township Clerk.
3. All resolutions and parts of resolutions insofar as they are in conflict with the provisions of this resolution be and the same are hereby rescinded.

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 21st day of April 2009.

IN WITNESS WHEREOF, I have affixed my official signature this ____ day of _____, 2009.

Evan Hope, Township Clerk

Stuart Goodrich, Supervisor

Evan Hope, Clerk

I, Evan Hope, Clerk of the Charter Township of Delhi, hereby certify that the foregoing constitutes a true and complete copy of Ordinance No. _____, duly adopted by the Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, on the ____ day of _____, 2009, and that the same was posted and published as required by law on the ____ day of _____, 2009.

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board of Trustees

FROM: John B. Elsinga, Township Manager

DATE: April 16, 2009

RE: Resolution No. 2009-008 – Township Initiated Road Improvement Special Assessment District – Archwood Drive and Dublin Circle

Enclosed for your review and consideration is Resolution No. 2009-008 which is the first of five resolutions initiated by the Township Board for road improvements for the proposed Archwood Drive (from Catalina to the end) and Dublin Circle (from Archwood Drive to the end) Special Assessment District.

During the past several years, the Township has undertaken a proactive approach toward road improvements for local access roads (typically subdivision roads). In accordance with Township Policy No. 111 – Road Improvements, as amended, the township may initiate a special assessment district in order to further our attempts at resurfacing the roads in our community as recommended by the Ingham County Road Commission.

Therefore, I recommend the board proceed with Resolution No. 2009-008 initiating a special assessment district for the purpose of road improvements for Archwood Drive and Dublin Circle.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-008, which is the first of five resolutions, to initiate a Special Assessment District to defray fifty percent (50%) of the cost of construction for road improvements on Archwood Drive (from Catalina to the end) and Dublin Circle (from Archwood Drive to the end).



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Thursday, April 16, 2009

RE: 2009 Local Street Improvement Program

Attached please find the first two resolutions (of five total) necessary for the establishment of the proposed Special Assessment Districts (SAD) for street improvements on Veltema Drive, Archwood Drive and Dublin Circle. As you know, this is the first *official* step which schedules the public hearing regarding the “need and necessity” of the proposed improvements. The hearing would be held at the May 6th meeting and this would be the time when residents can voice their opinions about the project. We did hold a public information meeting last night on the improvements. I believe that it went very well and was a good opportunity for affected residents to learn about what is being proposed, the process and what options are available to them.

I’ve also included a revised table showing the proposed cost for each project. You will notice that the total cost has decreased to \$124,907. This is due to removal of the Watchel Drive stub-street (east of Veltema) from the proposed improvements, lowering the proposed assessment per benefit from \$2,296 per benefit to \$1,908. There are no proposed changes to the Archwood/Dublin Circle area project costs at this time. The Ingham County Road Commission’s share can not exceed 50%. This means that the Township will receive \$62,453.50 this year if these projects go forward, opposed to the \$66,000 that was originally planned.

I would ask that you forward the attached resolutions to the Township Board for their consideration and action at the upcoming April 21st meeting. If you need any additional information, please do not hesitate to ask. Thank you.

2009 LOCAL ROAD IMPROVEMENT PROGRAM SECOND PROPOSAL

*Watchel has been removed from consideration based on public input
received at the information meeting on 4/14/09*

Proposed Project Name:	ICRC Est.	Add ICRC 10% Admin.
<u>Project 1</u>		
Archwood Drive from Catalina to End	\$45,140	\$49,654
Dublin Circle from Archwood to End	\$19,850	\$21,835
<i>Project 1 Sub-Total:</i>		\$71,489
$\$71,489 \times 50\% = \$35,745$ Total SAD Share $\$35,745 / 30$ benefits = \$1,192 per benefit		
<u>Project 2</u>		
Veltema Drive from Willoughby Rd. to Bush Gardens	\$48,562	\$53,418
<i>Project 2 Sub-Total:</i>		\$53,418
$\$53,418 \times 50\% = \$26,709$ Total SAD Share $\$26,709 / 14$ benefits = \$1,908 per benefit		
TOTAL 2009 LOCAL ROAD IMPROVEMENTS EST. COST:		\$124,907
ICRC Share:		\$62,453.50
SAD Share:		\$62,453.50

In the past, the Board has permitted the SAD amounts to be paid over time, at a pre-set interest rate.

*For simplicity, numbers have been rounded up to the nearest whole dollar where possible.

DELHI CHARTER TOWNSHIP

RESOLUTION 2009 - 008

THIS IS THE FIRST OF FIVE RESOLUTIONS REQUIRED FOR INITIATION OF A ROAD IMPROVEMENT AND TO DEFRAY 50% OF THE COST THEREOF BY SPECIAL ASSESSMENT ON THE BENEFITED PROPERTIES PURSUANT TO PA 1954 NO. 188 (MCL 41.721 *et seq.*) AND SPECIFICALLY FOR THE CONSTRUCTION OF STREET IMPROVEMENTS FOR ARCHWOOD DRIVE AND DUBLIN CIRCLE.

At a Regular Meeting of the Township Board, of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan on Tuesday, the 21ST day of April, 2009, at 7:30 o'clock p.m.

PRESENT:

ABSENT:

The following Resolution was offered by _____ and supported by _____.

WHEREAS, the Delhi Charter Township Board, pursuant to Section 3 of PA 1954 No. 188, tentatively deems certain improvements described as follows:

Archwood Drive from Catalina to the end and Dublin Circle from Archwood to the end.

to be appropriate and advisable and that plans describing the improvement and the location thereof be prepared, together with an estimate of the cost;

NOW, THEREFORE, IT IS RESOLVED THAT:

1. That the Ingham County Road Commission is hereby requested to prepare plans showing improvements, the location thereof, and estimates of the costs thereof, pursuant to the project described above.
2. When the plans and estimates are completed, the Ingham County Road Commission is hereby directed to submit same for filing with the Township Clerk.
3. All resolutions and parts of resolutions insofar as they are in conflict with the provisions of this resolution be and the same are hereby rescinded.

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 21st day of April 2009.

IN WITNESS WHEREOF, I have affixed my official signature this _____
day of _____, 2009.

Evan Hope, Township Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board of Trustees

FROM: John B. Elsinga, Township Manager

DATE: April 16, 2009

RE: Resolution No. 2009-007 – Set Public Hearing – Road Improvement
Special Assessment District – Veltema Drive (from Willoughby Road to
Bush Gardens)

Subject to the Township Board adopting Resolution No. 2009-006 (the first of five resolutions), enclosed is the second of five resolutions which sets a public hearing to determine the need and necessity of the road improvements for the proposed Veltema Drive (from Willoughby Road to Bush Gardens) Special Assessment District.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-007, which is the second of five resolutions in which plans and estimates for the construction of road improvements for the proposed Veltema Drive (from Willoughby Road to Bush Gardens) Special Assessment District be filed with the Township Clerk, and sets a public hearing for May 6, 2009 at 8:00 p.m. to determine its need and necessity.

DELHI CHARTER TOWNSHIP

RESOLUTION 2009-007

THIS IS THE SECOND OF FIVE RESOLUTIONS IN WHICH PLANS AND ESTIMATES FOR THE CONSTRUCTION OF STREET IMPROVEMENTS FOR VELTEMA DRIVE FROM WILLOUGHBY ROAD TO BUSH GARDENS ARE ON FILE WITH THE CLERK AND SETTING A PUBLIC HEARING FOR MAY 6, 2009 AT 8:00 O'CLOCK P.M. TO DETERMINE THE NEED AND NECESSITY FOR DISTRICT.

At a Regular Meeting of the Township Board, of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan on Tuesday, the 21st day of April, 2009, at 7:30 o'clock p.m.

PRESENT:

ABSENT:

The following Resolution was offered by _____ .

WHEREAS, the Township Board of the Charter Township of Delhi is in receipt of plans and estimates relating to the construction of street improvements to the following street: *Veltema Drive from Willoughby Road to Bush Gardens* as requested in its Resolution No. 2009 - 006, and

WHEREAS, the Township Board desires to proceed with the improvements;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board does hereby tentatively declare its intention to make the improvement and does hereby tentatively designate the special assessment district against which fifty percent (50%) of the cost of the improvement will be assessed, said district being described as set forth in Exhibit A attached hereto and made a part hereof by reference.
2. The plans and cost estimates relating to said improvement shall be placed on file in the office of the Township Clerk and shall be available for public examination.
3. The Township Board shall meet in the Community Services Center, 2074 Aurelius Road, Holt, Michigan on May 6, 2009 at 8:00 o'clock p.m., at which time and place the Township Board will hear objections to the petition, the improvements, and to the special assessment district therefor.

4. The Township Clerk shall cause notice of such hearing to be published twice in a newspaper circulated within the Township, with the first publication to appear at least ten (10) days before the date of the hearing. In addition, the Clerk, by first class mail, shall give notice to each record owner of, or party of interest in, the property to be assessed whose name appears on the last Township assessment records at least then (10) days before the date of the hearing. For purpose of this notice, the "last Township tax assessment record" means the last assessment roll for ad valorem tax purposes which was reviewed by the Board of Review as supplemented by any subsequent changes in the name and address of the owners or parties listed on that roll. If a record owner's name does not appear on those records, notice shall be given by first class mail addressed to the record owner at the address shown on the record of the County Register of Deeds at least ten (10) days before the date of the hearing.
5. In addition to providing the date, time and place of the hearing, the Notice required herein shall also:
 - A. State that the plans and cost estimates are on file with the Township Clerk for public examination.
 - B. Contain a description of the proposed special assessment district.
 - C. State that, if periodic redeterminations of cost will be necessary without a change in the special assessment district, those redeterminations may be made without further notice to such record owners or parties in interest.
 - D. State that the proposed improvement and special assessment have been initiated pursuant to Resolution of the Township Board and that the Board may proceed unless it receives, at or before the public hearing, written objections to the improvements, signed by record owners of land constituting more than twenty percent (20%) of the total frontage on the road within the proposed special assessment district. If such objections are received, the Township will not proceed with the improvement or assessment unless a petition is filed with the Township Board signed by record owners of land constituting more than fifty percent (50%) of the total frontage on the road within the special assessment district.
 - E. The Notice of Hearing required herein shall, therefore, be in substantially the form shown in Exhibit B of this Resolution.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution shall be and the same are hereby rescinded.

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 21st day of April, 2009.

IN WITNESS WHEREOF, I have affixed my official signature this ___ day of April, 2009.

Evan Hope, Township Clerk

Resolution No. 2009-007
Exhibit A – Tentative Special Assessment District

Tentative Special Assessment District for Veltema Drive
Veltema Drive from Willoughby Road to Bush Gardens

PARCEL NUMBER	OWNER NAME	PROPERTY ADDRESS	BENEFIT
33-25-05-13-128-004	OLIVER, PAUL D & DEBRA J	2454 VELTEMA DRIVE	1
33-25-05-13-130-009	FIEDLER, JOHN T & MARJORIE	2396 VELTEMA DRIVE	1
33-25-05-13-128-003	BRUINING, HENRY & NANCY A	2460 VELTEMA DRIVE	1
33-25-05-13-128-002	KING, KEVIN J & SHERRI C	2468 VELTEMA DRIVE	1
33-25-05-13-130-006	DENSMORE, LEONA F	2430 VELTEMA DRIVE	1
33-25-05-13-130-007	COON, HEIDI & DOUGLAS	2418 VELTEMA DRIVE	1
33-25-05-13-130-008	LETNER, EARNEST & DONNA	2408 VELTEMA DRIVE	1
33-25-05-13-127-007	BETHKA, CAROLYN A	2457 VELTEMA DRIVE	1
33-25-05-13-127-008	STEWART, JAMES H & BEVERLY J	2451 VELTEMA DRIVE	1
33-25-05-13-127-009	ROSENTRETER, ROGER L	2435 VELTEMA DRIVE	1
33-25-05-13-129-005	DIETZ, GREGORY T & JENIFER	2401 VELTEMA DRIVE	1
33-25-05-13-129-004	FEINAUER, LORI A	2417 VELTEMA DRIVE	1
33-25-05-13-127-005	BENNETT, DAVID A & LINDA L	2471 VELTEMA DRIVE	1
33-25-05-13-127-006	HUBBARD, HARRY G & YVONNE	2463 VELTEMA DRIVE	1

Resolution No. 2009-007
Exhibit B – Proposed Notice of Public Hearing

NOTICE OF HEARING

DELHI TOWNSHIP RESIDENTS

TO THE OWNERS OF THE FOLLOWING PROPERTY:

33-25-05-13-128-004
33-25-05-13-130-009
33-25-05-13-128-003
33-25-05-13-128-002
33-25-05-13-130-006
33-25-05-13-130-007
33-25-05-13-130-008
33-25-05-13-127-007
33-25-05-13-127-008
33-25-05-13-127-009
33-25-05-13-129-005
33-25-05-13-129-004
33-25-05-13-127-005
33-25-05-13-127-006

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Delhi, Pursuant to PA 1954 No. 188, has initiated a road improvement project consisting of the following: *Veltema Drive from Willoughby Road to Bush Gardens*, and has tentatively declared its intention to proceed with said improvements.

The Township Board has caused plans and cost estimates to be prepared and placed in the office of the Township Clerk for public examination.

TAKE FURTHER NOTICE that the Township Board will meet on Wednesday, May 6, 2009, at 8:00 p.m. at the Community Service Center, 2074 Aurelius Road, Holt, Michigan, for the purpose of hearing objections to the improvements, to the special assessment, and to the special assessment district consisting of the properties identified above. If periodic re-determinations of the cost are necessary without a change in the special assessment district, such re-determinations may be made without further notice to record owners or to parties in interest as to said properties.

This improvement and special assessment have been initiated by Resolution of the Township Board and may proceed, unless on or before the public hearing, written objections to the improvement signed by record owners of land constituting more than twenty percent (20%) of the total frontage on the road within the special assessment district are received. If such

objection is received, the Board will not proceed with the improvement and assessment unless a petition containing signature of record owners of land constituting more than fifty percent (50%) of the road frontage within said district is received.

Appearance and protest at the hearing is required in order to appeal the special assessment to the State Tax Tribunal. A property owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance or protest by letter, and his or her personal appearance will not be required. Petitions contesting the assessment must be filed with the Michigan Tax Tribunal within thirty (30) days from the date the special assessment roll is confirmed.

Evan Hope, Township Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board of Trustees

FROM: John B. Elsinga, Township Manager

DATE: April 16, 2009

RE: Resolution No. 2009-009 – Set Public Hearing – Road Improvement
Special Assessment District – Archwood Drive and Dublin Circle

Subject to the Township Board adopting Resolution No. 2009-008 (the first of five resolutions), enclosed is the second of five resolutions which sets a public hearing to determine the need and necessity of the road improvements for the proposed Archwood Drive (from Catalina to the end) and Dublin Circle (from Archwood Drive to the end) Special Assessment District.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-009, which is the second of five resolutions in which plans and estimates for the construction of road improvements for the proposed Archwood Drive (from Catalina to the end) and Dublin Circle (from Archwood Drive to the end) Special Assessment District be filed with the Township Clerk, and sets a public hearing for May 6, 2009 at 8:00 p.m. to determine its need and necessity.

DELHI CHARTER TOWNSHIP

RESOLUTION 2009-009

THIS IS THE SECOND OF FIVE RESOLUTIONS IN WHICH PLANS AND ESTIMATES FOR THE CONSTRUCTION OF STREET IMPROVEMENTS FOR ARCHWOOD DRIVE AND DUBLIN CIRCLE ARE ON FILE WITH THE CLERK AND SETTING A PUBLIC HEARING FOR MAY 6, 2009 AT 8:00 O'CLOCK P.M. TO DETERMINE THE NEED AND NECESSITY FOR DISTRICT.

At a Regular Meeting of the Township Board, of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan on Tuesday, the 21st day of April, 2009, at 7:30 o'clock p.m.

PRESENT:

ABSENT:

The following Resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board of the Charter Township of Delhi is in receipt of plans and estimates relating to the construction of street improvements to the following street: *Archwood Drive from Catalina to the end and Dublin Circle from Archwood to the end* as requested in its Resolution No. 2009 - 008, and

WHEREAS, the Township Board desires to proceed with the improvements;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board does hereby tentatively declare its intention to make the improvement and does hereby tentatively designate the special assessment district against which fifty percent (50%) of the cost of the improvement will be assessed, said district being described as set forth in Exhibit A attached hereto and made a part hereof by reference.
2. The plans and cost estimates relating to said improvement shall be placed on file in the office of the Township Clerk and shall be available for public examination.
3. The Township Board shall meet in the Community Services Center, 2074 Aurelius Road, Holt, Michigan on May 6, 2009 at 8:00 o'clock p.m., at which time and place the Township Board will hear objections to the petition, the improvements, and to the special assessment district therefor.

4. The Township Clerk shall cause notice of such hearing to be published twice in a newspaper circulated within the Township, with the first publication to appear at least ten (10) days before the date of the hearing. In addition, the Clerk, by first class mail, shall give notice to each record owner of, or party of interest in, the property to be assessed whose name appears on the last Township assessment records at least then (10) days before the date of the hearing. For purpose of this notice, the "last Township tax assessment record" means the last assessment roll for ad valorem tax purposes which was reviewed by the Board of Review as supplemented by any subsequent changes in the name and address of the owners or parties listed on that roll. If a record owner's name does not appear on those records, notice shall be given by first class mail addressed to the record owner at the address shown on the record of the County Register of Deeds at least ten (10) days before the date of the hearing.
5. In addition to providing the date, time and place of the hearing, the Notice required herein shall also:
 - A. State that the plans and cost estimates are on file with the Township Clerk for public examination.
 - B. Contain a description of the proposed special assessment district.
 - C. State that, if periodic redeterminations of cost will be necessary without a change in the special assessment district, those redeterminations may be made without further notice to such record owners or parties in interest.
 - D. State that the proposed improvement and special assessment have been initiated pursuant to Resolution of the Township Board and that the Board may proceed unless it receives, at or before the public hearing, written objections to the improvements, signed by record owners of land constituting more than twenty percent (20%) of the total frontage on the road within the proposed special assessment district. If such objections are received, the Township will not proceed with the improvement or assessment unless a petition is filed with the Township Board signed by record owners of land constituting more than fifty percent (50%) of the total frontage on the road within the special assessment district.
 - E. The Notice of Hearing required herein shall, therefore, be in substantially the form shown in Exhibit B of this Resolution.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution shall be and the same are hereby rescinded.

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 21st day of April, 2009.

IN WITNESS WHEREOF, I have affixed my official signature this ____ day of April, 2009.

Evan Hope, Township Clerk

Resolution No. 2009-009
Exhibit A – Tentative Special Assessment District

*Tentative Special Assessment District for Archwood Drive and Dublin Circle
 Archwood Drive from Catalina to the end and Dublin Circle from Archwood to the end.*

PARCEL NUMBER	OWNER NAME	PROPERTY ADDRESS	BENEFIT
33-25-05-23-452-008	BOUCK, KYLE W & WENDY L	4160 DUBLIN CIRCLE	1
33-25-05-23-452-009	DOSS, GREGORY LEE & DEBRA A	4150 DUBLIN CIRCLE	1
33-25-05-23-452-007	SPANIOLO, JAMES & JOSEPHINE	4168 DUBLIN CIRCLE	1
33-25-05-23-453-006	BARE, RODNEY H & SANDRA L	1575 ARCHWOOD DRIVE	1
33-25-05-23-452-006	DUDLEY, JAY S	1560 ARCHWOOD DRIVE	1
33-25-05-23-452-013	RUDDY, NANCY L	4149 DUBLIN CIRCLE	1
33-25-05-23-451-001	CAMPBELL, PAMELA A	4119 ARCHWOOD DRIVE	1
33-25-05-23-406-012	GRASSE, ERIC J & CHERIS L	4120 ARCHWOOD DRIVE	1
33-25-05-23-453-001	BROWN, JEANNE K & COLLIN A	1535 ARCHWOOD DRIVE	1
33-25-05-23-452-004	COOK, CHRISTIAN D & CARRIE A	4155 ARCHWOOD DRIVE	1
33-25-05-23-452-010	JENSEN, RICK A & CYNTHIA S	4140 DUBLIN CIRCLE	1
33-25-05-23-453-002	GADSON, DAMION & LASHA	1543 ARCHWOOD DRIVE	1
33-25-05-23-453-005	SANDERS, TIMOTHY & DIANE B	1567 ARCHWOOD DRIVE	1
33-25-05-23-452-011	ANDERSON, JOHN M & CHERYL L	4130 DUBLIN CIRCLE	1
33-25-05-23-452-012	REUSCHLEIN, PHILIP & CHAVEZ, AMY L	4139 DUBLIN CIRCLE	1
33-25-05-23-453-007	WILLIAMS, THOMAS J & LORI A	4176 ARCHWOOD DRIVE	1
33-25-05-23-452-005	CHRISTENSEN, KATHLEEN A	4165 ARCHWOOD DRIVE	1
33-25-05-23-452-001	EATON INTERMEDIATE SCHOOL DISTRICT	4131 ARCHWOOD DRIVE	1
33-25-05-23-452-002	PHILO, JOSEPH H & DEBRA S	4139 ARCHWOOD DRIVE	1
33-25-05-23-453-013	NAEYAERT, ROBIN M	4128 ARCHWOOD DRIVE	1
33-25-05-23-452-014	BYRNE, MARGUERITE I AND	4159 DUBLIN CIRCLE	1
33-25-05-23-453-008	HUISJEN, HENRY J & JANINE M	4168 ARCHWOOD DRIVE	1
33-25-05-23-453-003	DANEFF, PHILLIP	1551 ARCHWOOD DRIVE	1
33-25-05-23-453-004	SMITH, CRAIG T & DOROTHY E	1559 ARCHWOOD DRIVE	1
33-25-05-23-452-003	PULIDO, ROLDOFO O & JULIA A	4147 ARCHWOOD DRIVE	1
33-25-05-23-453-012	DOMZALSKI, TERRY J & SUSAN M	4136 ARCHWOOD DRIVE	1
33-25-05-23-453-011	BUTLER, TIMOTHY R & MICHELLE D	4144 ARCHWOOD DRIVE	1
33-25-05-23-453-009	HICKMAN, TRICIA M	4160 ARCHWOOD DRIVE	1
33-25-05-23-452-015	BURNETT, PATRICIA AND	4169 DUBLIN CIRCLE	1
33-25-05-23-453-010	TRAVIS, ANGELA F	4152 ARCHWOOD DRIVE	1

Resolution No. 2009-009
Exhibit B – Proposed Notice of Public Hearing

NOTICE OF HEARING

DELHI TOWNSHIP RESIDENTS

TO THE OWNERS OF THE FOLLOWING PROPERTY:

33-25-05-23-452-008	33-25-05-23-452-004	33-25-05-23-452-002
33-25-05-23-452-009	33-25-05-23-452-010	33-25-05-23-453-013
33-25-05-23-452-007	33-25-05-23-453-002	33-25-05-23-452-014
33-25-05-23-453-006	33-25-05-23-453-005	33-25-05-23-453-008
33-25-05-23-452-006	33-25-05-23-452-011	33-25-05-23-453-003
33-25-05-23-452-013	33-25-05-23-452-012	33-25-05-23-453-004
33-25-05-23-451-001	33-25-05-23-453-007	33-25-05-23-452-003
33-25-05-23-406-012	33-25-05-23-452-005	33-25-05-23-453-012
33-25-05-23-453-001	33-25-05-23-452-001	33-25-05-23-453-011
33-25-05-23-453-010	33-25-05-23-452-015	33-25-05-23-453-009

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Delhi, Pursuant to PA 1954 No. 188, has initiated a road improvement project consisting of the following: *Archwood Drive from Catalina to end and Dublin Circle from Archwood to the end*, and has tentatively declared its intention to proceed with said improvements.

The Township Board has caused plans and cost estimates to be prepared and placed in the office of the Township Clerk for public examination.

TAKE FURTHER NOTICE that the Township Board will meet on Wednesday, May 6, 2009, at 8:00 p.m. at the Community Service Center, 2074 Aurelius Road, Holt, Michigan, for the purpose of hearing objections to the improvements, to the special assessment, and to the special assessment district consisting of the properties identified above. If periodic re-determinations of the cost are necessary without a change in the special assessment district, such re-determinations may be made without further notice to record owners or to parties in interest as to said properties.

This improvement and special assessment have been initiated by Resolution of the Township Board and may proceed, unless on or before the public hearing, written objections to the improvement signed by record owners of land constituting more than twenty percent (20%) of the total frontage on the road within the special assessment district are received. If such objection is received, the Board will not proceed with the improvement and assessment unless a petition containing signature of record owners of land constituting more than fifty percent (50%) of the road frontage within said district is received.

Appearance and protest at the hearing is required in order to appeal the special assessment to the State Tax Tribunal. A property owner or party in interest, or his or her agent,

4/21/09 Twp. Bd. Mtg.

may appear in person at the hearing to protest the special assessment or may file his or her appearance or protest by letter, and his or her personal appearance will not be required. Petitions contesting the assessment must be filed with the Michigan Tax Tribunal within thirty (30) days from the date the special assessment roll is confirmed.

Evan Hope, Township Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members
FROM: John B. Elsinga, Township Manager
DATE: April 16, 2009
RE: Resolution No. 2009-010

Enclosed for your review and approval is a resolution opposing the repeal of Michigan's Wetland Protection Act.

Governor Jennifer Granholm has requested her department heads to provide her with recommendations for reducing their departmental budget. In response to that request, Steven Chester, Director of the Michigan Department of Environmental Quality, recommends eliminating his staff that implements the Michigan Wetland Act and transfer that responsibility to the Federal Government.

After listening to him at a public hearing on this proposal, it is my understanding that state funding for this program has been reduced to the point where it can no longer be effective. Therefore, he offers it as a recommendation for elimination. His preference is that it be fully funded by the Michigan Legislature to protect our number one natural resource, water.

My experience with the Michigan Department of Environmental Quality over the past 30 years has had its challenges, but they are local, available, approachable and can partner with local jurisdictions to protect our natural resources in a timely manner. I cannot imagine a federal agency having adequate staff to provide quality and timely service needed to regulate our wetlands. This then becomes an environmental and economic issue that far outweighs the cost savings to the State of Michigan. I therefore recommend the Board adopt this resolution opposing such legislation.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-010, a resolution to oppose the repeal of Michigan's Wetland Protection Program.

FOR IMMEDIATE PRESS RELEASE

April 13, 2009

Michigan's Wetlands: down the drain with your wallet?

HOLT, Michigan--Just in time for summer, when water tourism could bring a much needed boost to the local economy, the Michigan Legislature is considering a proposal from the governor that would eliminate the state's authority to protect our water resources. The proposal would put thousands of acres of wetlands under federal regulation, and thousands more could be abandoned. I respect and support the Governor in seeking creative ways to save state dollars; however, in her suggested repeal of Michigan's wetland protection, the projected savings would be minimal compared to the potential economic and environmental costs.

What's the big deal about wetlands?

Since the bipartisan passage of the Wetlands Protection Act 30 years ago, Michiganders have worked hard to cleanup, restore and maintain our water resources, which attract thousands of visitors—and their dollars—to our state each year. According to the Tip of the Mitt Watershed Council, healthy wetlands protect the overall quality of all of our waterways by decreasing soil erosion, filtering pollutants and preserving nutrients that feed fish, wildlife and waterfowl. Wetlands safeguard us against floods by acting as a “sponge”, soaking up extra stormwater that might otherwise do extensive damage to a home, school or business.

Floods are the number one natural hazard in the state of Michigan, as indicated by the Michigan Stormwater and Floodplain Association. MSFA worries that local residents might experience more frequent flooding and expensive property damage because the federal 404 regulation program does not include many “isolated” wetlands. Isolated wetlands are those not located near the Great Lakes or streams, which are most often in developed areas, such as the neighborhoods near Holt High School and the Groesbeck area. A flooded basement would be an unbearable expense for any of us on a tight budget, and might be just the kind of unexpected thing to push some homeowners into foreclosure.

How do wetlands affect the local economy?

The last thing Michigan needs right now is one more financial obstacle. Allowing federal regulation of wetland protection could mean significantly delayed permit reviews, which would likely hinder vital economic development. Supporters of the proposal argue that federal regulation of our wetlands would free up state funds and possibly entitle us to federal monies. At first glance, that sounds pretty appealing, but you get what you pay for (or in this case, don't pay for). We have a short construction season in Michigan, so it is crucial

that workers don't wait unnecessarily for permits, which is exactly what has happened in Minnesota. Since allowing the federal government to take over their wetland regulation, Minnesota has a backlog of up to a year on wetland permits, which has snowballed into higher construction costs due to postponed development projects. In Michigan, federal regulators would likely have to go through a transition period of bureaucratic organization, training and research, which could slow down the permit process. Right now we are doing everything we can to attract business to our state, and this would be a big hurdle for anyone considering doing business in Michigan.

Are there other solutions to this issue?

Several environmental groups, the MacCommissioners (MACDC), and Ingham County Drain Commissioner Patrick

Lindemann are hopeful that the Legislature will view current economic challenges as an opportunity to streamline the existing wetland protection program, rather than eliminate it. MACDC has offered alternatives and assistance in improving efficiency and cost-effectiveness, which could surpass the proposed savings of the repeal and keep us moving forward, rather than backpedal Michigan to 1979.

This Tuesday, April 14, 2009, the Ingham County Board of Commissioners is scheduled to vote on a resolution opposing the state proposal to relinquish Michigan's authority to administer the federal wetland protection program. I will be voting in favor of the BOC resolution, because we cannot afford to allow three decades of hard work to go down the drain, taking our greatest resource and our local economy with it. Ingham County Commissioner Laura Davis represents district 15, Delhi and Aurelius Townships, and can be contacted at davisl@ingham.org or on facebook.

Release 2

Laura Davis
Ingham County Commissioner (15)
PO Box 319
Mason, MI 48854
Ph 517-676-7200
Fax 517-676-7264
davisl@ingham.org

DELHI CHARTER TOWNSHIP

RESOLUTION NO. 2009-010

A RESOLUTION OPPOSING THE REPEAL OF MICHIGAN'S WETLAND PROTECTION PROGRAM

At a regular meeting of the Township Board of Trustees of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan 48842 on the 21st day of April, 2009, at 7:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by _____.

WHEREAS, Michigan's wetlands are vital to both the environmental and economic future of the Great Lakes State; and,

WHEREAS, Wetlands provide Michigan communities with storm water filtration, groundwater recharge, erosion control, flood control and fish & wildlife habitat; and,

WHEREAS, the Michigan Wetland Protection Act—now Part 303 of the Natural Resources and Environmental Protection Act—was enacted in 1979 and since that time has dramatically slowed the degradation of these vital natural resources in our state; and,

WHEREAS, Michigan is one of only two states in the country that have been delegated the authority to enforce Section 404 of the Clean Water Act by the federal government; and,

WHEREAS, Governor Jennifer Granholm has proposed that Part 303, Wetland Protection, be repealed in its entirety and that the state of Michigan surrender the regulatory authority presently delegated to it under Section 404 to the Army Corps of Engineers and the federal Environmental Protection Agency; and,

WHEREAS, the Governors' proposal may leave, at a minimum, 930,856 acres of Michigan's wetlands unregulated and jeopardize 20,445 acres of wetlands in conservation easements; and,

WHEREAS, the Governors' proposal will eliminate the mandated completion timeframes for permits and will lead to permitting delays that will hamper economic development and negatively impact our States' business climate; and,

WHEREAS, local units of government rely on the authority granted under

Section 30307(4) of Part 303 to enact local wetland regulations, which in many cases, protect wetlands not covered by state or federal regulatory measures; and,

WHEREAS, Michigan communities rely on the locally-knowledgeable Department of Environmental Quality (DEQ) wetlands staff to help implement local wetland protection ordinances. The Governor's proposal would result in less support for local community ordinances; and

NOW THEREFORE, BE IT RESOLVED, that the Township Board of Trustees of Delhi Charter Township hereby urges the Michigan Legislature to oppose any attempt to repeal Part 303 of the Natural Resources and Environmental Protection Act or to relinquish Michigan's delegated regulatory authority under Section 404 of the Clean Water Act.

BE IT FURTHER RESOLVED, that the Township Board of Trustees of Delhi Charter Township hereby urges the Michigan Legislature to appropriate funds necessary to support the continued implementation of Part 303 for the coming fiscal year.

BE IT FURTHER RESOLVED, that the Township Board of Trustees of Delhi Charter Township hereby urges the Michigan Legislature, should it choose to move forward with a repeal of Part 303, to maintain the authority granted under Section 30307(4) that enables local units of government, like Delhi Charter Township, to enact and enforce local wetland regulations.

BE IT FURTHER RESOLVED, that copies of this resolution be sent to Governor Jennifer Granholm and Delhi Charter Township's delegation to the State House of Representatives and State Senate.

AYES:

NAYS:

ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY, that the foregoing is a true and complete copy

of the proceedings taken by the Township board at a regular meeting held on the 21st day of _____ 2009.

IN WITNESS WHEREOF, I have hereunto affixed my official signature the ____ day of _____ 2009.

Evan Hope, Township Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members
FROM: John B. Elsinga, Township Manager
DATE: April 16, 2009
RE: HVAC Service Agreement

Enclosed for your review and approval is a HVAC Service Agreement from Siemens Building Technologies, Inc. This is a five-year service agreement in the total amount of \$143,708 to maintain equipment at the CSC (energy recovery units, heat pumps, cooling tower and basin, VAV boxes, radiant heating, boilers, miscellaneous exhaust fans, and building temperature controls); Maintenance Facility and Pump Stations (furnaces, condensing units, infrared heaters, make-up air units, miscellaneous exhaust fans, and unit heaters); DDA/Sheriff Station (RTU's, and miscellaneous exhaust fans).

This Agreement provides for a two (2) hour response time Monday through Friday (7:00 a.m. to 5:00 p.m.) with a four (4) hour response time after 5:00 p.m., including Saturday and Sunday along with telephone support. This Agreement is based around quarterly preventative maintenance visits.

We solicited quotes from John E. Green and Siemens Building Technologies with Siemens providing the lowest responsive bid. We've had a long-standing relationship with Siemens providing similar and very satisfactory maintenance services at our POTW.

RECOMMENDED MOTION:

To approve the five-year HVAC Service Agreement for Township facilities with Siemens Building Technologies, Inc. in the amount of \$143,708.

INTEROFFICE MEMORANDUM

TO: JOHN ELSINGA, TOWNSHIP MANAGER
FROM: SANDRA DIORKA, DIRECTOR OF PUBLIC SERVICES
SUBJECT: SIEMENS TECHNICAL SUPPORT CONTRACT
DATE: APRIL 1, 2009
COPY TO: TERRY L. POWERS, FILE

Over the past five years, Delhi has contracted with John E. Green Company to provide technical support for the heating, ventilation and air conditioning (HVAC) system at the Community Services Center (CSC) and the Downtown Development Authority (DDA) for a total cost of over \$340,000. The service contract for these facilities has expired.

Bids were solicited for a five year contract from John E. Green Company and Siemens Building Technologies (Siemens) for the CSC, DDA and the Maintenance Building of the Department of Public Services (DPS) and received as follows.

Company Name	Average Annual Cost	Contract Cost
John E. Green Company	\$36,225.20	\$181,126.00
Siemens Building Technologies	\$28,741.60	\$143,708.00

The Publicly Owned Treatment Works has been working with Siemens, the apparent low bid, to maintain a safe and comfortable environment within the laboratory and adjacent offices for many years.

The proposed technical support program will include cooling tower cleaning/chemical treatment, fireside tube brush cleaning, HVAC air filter changing service, operating inspection (heat and cool), repair and replacement services, seasonal inspection (heat and cool) and start-up inspections. This contract will also set repair rates and Siemens' response requirements. The Siemens contract will last five years with an annual contract price for year one (1) of \$25,172, year two (2) of \$27,492, year three (3) of \$28,872, year four (4) of \$30,324 and year five (5) of \$31,848 for an average of \$28,741 annually.

We have included in this contract the cooling tower maintenance at the CSC, which was previously contracted separately for an annual cost of \$1,600, and the HVAC system at the DPS Maintenance facility.

Based upon the quoted prices received I respectfully request that you recommend to the board to approve the five-year contract with Siemens Building Technologies, Inc. This expenditure was planned for in the 2009 Budget and funds are available in the Building and Grounds, Downtown Development Authority and the Department of Public Services accounts.



TWO – YEAR STANDARD PLANNED MAINTENANCE AGREEMENT

As a Planned Maintenance customer you will receive a discount off of John E. Green Company's published standard hourly labor rates.

This agreement is firm for 30 days after submitted to owner's representative. If accepted, please return the signed original copy to our office and keep a copy for your records. *Initial and date all options as acceptance.*

Total For Two Years of Standard Planned Maintenance Agreement.....\$67,050.00

Options:

A) Five-Year Standard Planned Maintenance Agreement.....\$181,126.00

Initial _____ Date _____

Accepted By: _____

Submitted By Randy A. Petto

Title: _____

Title: Director Service Operations

Date: _____

Date: February 17, 2009

This agreement is subject to our standard payment terms of net thirty (30) days unless other contractual arrangements are made. If said customer fails to timely pay any invoice said customer also agrees to pay finance charges at 1.5% per month, and will also pay reasonable actual attorney fees of John E. Green Company should collection activity be necessary.



4 Siemens Building Technologies, Inc.

4.1 Signature Page and Investment

By and Between:

Siemens Building Technologies, Inc.	Delhi Township
45470 Commerce Center	1492 Aurelius
Plymouth Twp, Michigan 48170	Holt, Michigan 48842
Dan Bonfiglio	Sandra Diorka
(734)456-3800	(517)699-3874

Services shall be provided at 1492 Aurelius, Holt, Michigan 48842.

Siemens Building Technologies, Inc. shall provide the services as outlined in the attached proposal dated 1/13/2008 and the attached terms and conditions.

Duration: This agreement shall remain in effect for an original term of 5 Years beginning 2/1/2009 and from year to year thereafter.

Investments:

Year 1	2/1/2009 to 1/31/2010	\$25,172 annually	paid \$25,172 annually
Year 2	2/1/2010 to 1/31/2011	\$27,492 annually	paid \$27,492 annually
Year 3	2/1/2011 to 1/31/2012	\$28,872 annually	paid \$28,872 annually
Year 4	2/1/2012 to 1/31/2013	\$30,324 annually	paid \$30,324 annually
Year 5	2/1/2013 to 1/31/2014	\$31,848 annually	paid \$31,848 annually

Prices quoted in this proposal are firm for 30 days.

Proposal accepted by:

Sandra Diorka
Director
Delhi Township

Proposal submitted by:

Dan Bonfiglio
Account Executive
Siemens Building Technologies, Inc.

Signature Date

Signature Date

Approved for Siemens Building Technologies, Inc. by:

Tom Polyzois
Sales Manager

P.O.# _____

Signature Date

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board of Trustees

FROM: Harry Ammon, Treasurer

DATE: April 21, 2009

RE: Resolution No. 2009-011 – Holt Jr. Rams Baseball – Charitable Gaming License

Enclosed for you review and consideration is Resolution No. 2009-011 for a Charitable Gaming License to be issued by the Michigan Lottery Charitable Gaming Division to the Holt Jr. Rams Baseball.

This Charitable Gaming License will allow the Holt Jr. Rams Baseball to promote and conduct fundraising activities as a local non-profit civic organization.

The Michigan Lottery Charitable Gaming Division requires a resolution of the local governing body which recognizes the organization as a non-profit organization operating in the community.

An officer of the Holt Jr. Rams Baseball will be available at the April 21, 2009 meeting of the Township Board to answer any questions you may have with regard to their request.

RECOMMENDED MOTION:

To adopt Resolution No. 2009-011 recognizing the Holt Jr. Rams Baseball as a non-profit organization operating in Delhi Township for the purpose of obtaining a Charitable Gaming License, issued by the Michigan Lottery Charitable Gaming Division, relative to the operation of fundraising activities.



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

Resolution No. 2009-011

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(9))

At a Regular meeting of the Delhi Township Board
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Supervisor Stuart Goodrich on April 21, 2009
DATE

at 7:30 p.m. a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Holt Jr. Rams Baseball of Holt,
NAME OF ORGANIZATION CITY

county of Ingham, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for Approval.
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the Delhi Township Board at a Regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on April 21, 2009.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

Evan Hope, Township Clerk

PRINTED NAME AND TITLE

2074 Aurelius Road, Holt, MI 48842

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.

BSL-CG-1153(R10/06)

July 30, 2008

CONSTITUTION AND BYLAWS
OF
HOLT JR. RAMS BASEBALL
March 2008

ARTICLE I: NAME

The name of the nonprofit organization shall be the Holt Jr. Rams Baseball, hereinafter referred to as HJRB or the "Organization".

ARTICLE II: OBJECTIVES

The objectives and purposes of this Organization shall be to provide a structured, competitive baseball program for youth in the Holt-Dimondale community, where coaches teach and lead by example and the emphasis is on a positive instructional experience in an environment that promotes sportsmanship, physical and mental well-being, teamwork and baseball skills development.

ARTICLE III: MEMBERSHIP

Section 1. General Membership

Membership consists of all elected officers, all standing committee members, all coaches, the Advisory Board, and all parents and guardians of HJRB players.

Section 2. Voting Membership

The Voting Membership consists of the Board of Directors, three Parent Representatives, three Coaching Representatives and the Advisory Board, which is comprised of the three head coaches of Holt High School Varsity, Junior Varsity and Freshman baseball teams. The general membership is entitled to vote during the election of board members at the July annual meetings.

Section 3. Player Membership

A player candidate who resides in Holt or Dimondale and/or currently attends Holt Public Schools or Dimondale Public Schools and meets age eligibility requirements shall be eligible to compete for participation but shall have no rights, duties or obligations in the management or in the property of the HJRB.

Section 4. Termination of Membership

An active member and/or elected board member may be terminated, after due notice and an opportunity for hearing, for conduct detrimental to the Organization, by at least a majority of the voting membership. The Secretary or President shall provide at least ten (10) days notice to the member to be expelled and to the members of the Board of Directors prior to the regular or special meeting at which the matter is to be resolved. The person shall be offered an opportunity to be heard at that meeting and to present others to testify on his/her behalf, prior to any final disposition by the Board.

Membership may also be terminated by voluntary withdrawal.

ARTICLE IV: BOARD OF DIRECTORS, OFFICERS, ELECTIONS

Section 1. Board of Directors

The Board of Directors is the governing body for HJRB and directly oversees all management of the property and affairs of the program. The Board shall establish the objectives of HJRB and determine the policy for the development of such objectives. The Board shall have the power to appropriate and expend the necessary monies as may be needed to accomplish the objectives of the program.

Exceptions are limited to the following restrictions:

1. Individuals who are vendors or employees of vendors who receive payment from the Organization for goods or services are precluded from serving. They must disqualify themselves and abstain from voting on any issue from which they may benefit.
2. Individuals involved with the management of any priority ship or are employees of any business must disqualify themselves and abstain from voting on any issue from which they may benefit.

Section 2. Officers

The officers shall be the President, Vice President, Secretary and Treasurer. Officers shall attend two out of every three consecutive HJRB meetings to remain in good standing. There will be six volunteer positions; a coaching representative from each age group and a parent representative from each age group, which will be approved by the Board of Directors.

Section 3. Term of Office

The officers shall hold office from the time of their election for a two-year term, July 1 through June 30. All officers, except the Secretary, shall be voted upon in odd-numbered years. The secretary shall be elected in even-numbered years, to provide more fluidity to the organization.

Section 4. Vacancies

In the event of a vacancy of one or more of the offices, the vacancy shall be filled by election at the next meeting of the Organization.

Section 5. Elections

All HJRB members are entitled to vote for election of the officers. Nominations may be made by any active member prior to the election or from the floor. The President may appoint a nominating committee to submit a list of nominees to the membership. A majority of the members present is required to elect an officer. Votes shall be cast via written ballots.

Election of officers shall be held at the annual July meeting of the HJRB program. The officers will remain in office until the elections have been held. The new officers will begin their duties following a one-month transition of duties from outgoing officers.

When a board member position becomes vacant, due to resignation, termination or other reasons, the Board of Directors shall, upon recommendation of the Executive Committee, appoint a member to serve the remainder of the two (2) year term

ARTICLE V: GOVERNMENT

Section 1. Government

The government of the organization shall be vested in the membership and a majority of the voting members in attendance at any meeting shall constitute a quorum. All decisions which include expending funds must be brought to a vote of the voting membership.

Section 2. President

The President shall be the chief executive officer, and it shall be his/her responsibility to supervise and coordinate the activities of the organization and to preside at all meetings.

Section 3. Vice President

In the absence of the President, the Vice President shall perform the duties of the President, and shall otherwise perform duties assigned by the President and officers.

Section 4. Secretary

The Secretary shall keep the records and minutes of the organization and shall maintain a current roll of members and all other documents of value. He/she shall receive and acknowledge all communications of the organization addressed to him/her or that may be submitted to him/her by the officers or members and perform such duties as assigned by the President.

Section 5. Treasurer

The Treasurer shall be custodian and depositor of the funds of the organization, shall distribute such funds as authorized by a majority membership vote, for purposes which promote the welfare and objects of this organization. The Treasurer shall present a financial statement at each meeting and at any time at the request of the Board, as well as an annual report at the July meeting, prior to the election of officers.

ARTICLE VI. EXECUTIVE COMMITTEES & STANDING COMMITTEES

Section 1. Executive Committee Composition

The Executive Committee shall have six (6) members and be composed of the President, Vice President, Secretary and Treasurer, the coaching representative and the parent representative.

Section 2. Executive Committee Duties

The Executive Committee, under the direction of the President, shall prepare policies, programs, and budgets for discussion, revision, and approval by the Board of Directors.

Section 3. The Standing Committees for this Organization shall be:

1. Rules Committee.

The Rules Committee shall investigate, consider, and may recommend for adoption by the Board of Directors, supplemental playing rules and/or regulations not specifically provided for by HRJB or USA Baseball. The Committee shall select one (1) member to be the liaison with the local Umpire Association. The Committee shall establish procedures to critique the officials working Organization games and shall present the results to the Umpire Association in the interest of improving all umpiring.

2. Publicity Committee.

The Publicity Committee shall promote the Organization and its programs among the general public and keep the membership informed of the policies, issues, programs, and activities of the Organization.

3. Equipment and Uniforms Committee.

The Equipment and Uniforms Committee will report to the Board of Directors and shall maintain inventory of all equipment and other supplies of the Organization and distribute such equipment and supplies to the members of the Organization as required supporting the Organization's programs. The Equipment Committee will keep a suitable ledger of equipment out on loan and of monies due the Organization for rental/use of equipment during off-season play. New equipment or supplies shall be purchased by this Committee. Prior Board of Directors approval shall be required. This committee shall further be responsible for developing specifications and soliciting bids for jerseys, and shall make recommendations to the Board of Directors as to vendors; quantity, quality and colors of jerseys and socks; and proposed contract agreement.

4. Fund Raising Committee.

The Fund Raising Committee shall select, subject to Board of Director approval, the fund raising activities of the Organization and supervise the participation of the membership in these activities. The Vice President shall be the Chairperson of the Fund Raising Committee.

5. Fields and Umpires Committee.

The Fields and Umpires Committee shall be responsible for securing maintenance and accessibility to all HJRB baseball fields for games and practices, and supplying coaches with base barrel keys. This committee will also interview, hire and review performance of all umpires for the league and arrange for payment of said umpires. The chair of this committee will provide coaches with a contact number in the event that umpires fail to show for games.

6. Pictures Committee

The Pictures Committee shall select, subject to Board of Directors approval, the vendor who will be responsible for taking the team pictures. The Committee will determine the scheduling of the teams, supervise the taking of pictures, and handle the distribution of all pictures. Arrangements must be made to have additional pictures of each team provided for the sponsor plaques.

7. Budget Committee.

The Budget Committee will be responsible for the development of fiscal year budget to be adopted by the Board of Directors. The Treasurer will chair this Committee.

8. Ethics and Disciplinary Committee.

The Ethics and Disciplinary Committee shall establish and revise, as needed, various codes of conduct contracts for players, coaches and spectators. When necessary, the committee will review and act upon all disputes regarding infractions of the HJRB Rules and Regulations. The Committee shall consist of the Executive committee of the board under whose jurisdiction the disputed activity occurred. Decisions of the Disciplinary Committee shall be final.

Due process should be followed.

First offense: 1 game suspension

Second offense: 3 game suspension

Third offense: Season suspension

Forth offense: Lifetime

Depending on the violation, a member's disciplinary action could forego the due process list above.

Section 4. Special Committees

The President, or a majority vote of the Board of Directors, may establish ad-hoc committees for specific purposes as necessary. The Chairperson may be any active member of the Organization and the Committee may meet as required for its purpose. A report on its membership and activities shall be submitted prior to the Annual Meeting. The Committee shall terminate at the completion of its assignment or at the next Annual Meeting.

Section 5. Committee Chairperson.

Chairpersons for the Standing Committees shall be appointed annually by the President from those members of the Board who are not on the Executive Committee, except where noted otherwise.

Section 6. Committee Members.

Each Chairperson shall select at his/her discretion at least two (2) members of the Organization to serve on the Committee. Members may serve on more than one Committee or as an officer or administrator on a Committee.

Section 7. Committee Meetings.

Each Standing Committee is required to meet formally as needed prior to the Annual Meeting. A Committee member should be delegated to take attendance and minutes at any meeting of the Committee.

Section 8. Annual Report.

Prior to the Annual Meeting, each Committee Chairperson shall file a written report with the Secretary of the Organization on the Committee's membership. The Secretary shall make such reports available to any Organization member at his/her request.

ARTICLE VII: MEETINGS

Section 1. Meetings

Meetings shall be held at times and places agreed to by the membership or upon reasonable notice to the membership by any officer of the organization. All meetings shall be open to all members and the public.

Section 2. Regular Meetings

Meetings of the Board of Directors shall be open to all members of the Organization for the first fifteen (15) minutes for the purpose of bringing items of concern to the attention of the board. Members may stay for the remainder of the meeting but will not be allowed to speak during the business session. The Board, during any regular or special meeting may, upon a vote of the majority of the Board members present, exclude all persons other than those serving on the Board, or whose presence is required by the Board from attending all or any portion of the meeting.

Section 3. Special Meetings

Special meetings of the Board of Directors may be called by the President or by at least five (5) members of the HJRB. The Secretary or President shall notify members of the Board of the date, time and place of the meeting at least five (5) days in advance.

Section 4. Order of Business

The order of business for meetings of the Board of Directors shall be as follows:

1. Roll call of the Board of Directors.
2. Public comment.
3. Minutes of the previous meeting.
4. Treasurer's report.
5. Executive Committee reports.
6. Communications.
7. Standing Committee reports.
8. Other Committee reports.
9. Old business.
10. New business.
11. Adjournment.

Section 5. Annual Meeting Order of Business

The order of business at the Annual Meeting in July shall be to elect members to the Board of Directors.

Section 6. Voting

A simple majority of the voting members present shall constitute a quorum to transact business. No member shall cast more than one vote.

ARTICLE VIII: FINANCIAL POLICY

Section 1. Financial Decisions and Disbursement of Funds

All matters pertaining to the finances of the HJRB, including disbursement of funds will be decided by the Board of

Directors. All funds of Jr. Rams Baseball shall be placed in a bank account in the name of Jr. Rams Baseball. The HJRB Fiscal Year runs concurrent to the calendar year.

Section 2. Registration Fees

Player registration fees will be set by the Board of Directors on a regular basis depending on the needs of the program. Fees will be established based on expenses of the program, but will be kept to the minimum possible. Cases in which it is demonstrated that a player is unable to participate for financial reasons will receive special consideration by the Board.

Section 3. Solicitation of Funds

The Board shall not permit the disbursement of funds in the name of HJRB until they have been placed in the Holt Jr. Rams Baseball bank account.

Section 4. Compensation

No Director, Officer, Coach or Member of HJRB shall receive, directly or indirectly, any salary or compensation from HJRB for services rendered as a Director, Officer, Member or Coach.

Section 5. Disbursements

All monies received shall be deposited to the credit of HJRB in a local bank account, and all disbursements over \$50.00 shall be made by check. All checks shall be signed by the HJRB Treasurer. Any disbursements over \$100 shall be signed by the Holt Jr. Rams Baseball Treasurer and one other member of the Board of Directors.

Section 6. Dissolution

In the event of the dissolution of the HJRB organization, all real property shall revert to the Holt Public School District. All currency in the HJRB bank account shall be donated to a charity voted upon by a majority of the Board of Directors.

ARTICLE IX: VOLUNTEERS

Section 1. Volunteers

The HJRB Board of Directors may conduct a background check for any member who acts in an official capacity on behalf of HJRB, including but not limited to officers, coaches, sponsors, and other program officials. Any requirement for background checks shall be determined by the Board of Directors as needed.

Section 2. Coaches

Any person interested in coaching HJRB will be required to complete the on-line training course sponsored by Frozen Ropes and to submit an application to the HJRB Board of Directors. Each application will be reviewed by a Committee and coaches will be appointed by the Board of Directors. All selected coaches and assistant coaches will be required to sign and comply with the HJRB Coach's Creed, and are subject to background checks.

ARTICLE X: AMENDMENTS TO BYLAWS

Section 1. Bylaws Changes

This Constitution and these Bylaws may be amended at any meeting by a vote of two-thirds (2/3) of the voting membership present; provided that written notice of the proposed amendment is mailed or emailed to the last known address of all members at least ten (10) days prior to any scheduled meeting.

Section 2. Enactment

These bylaws shall be effective immediately following their adoption by a majority vote of the voting members present at any duly held meeting of the Holt Jr. Rams Baseball Board of Directors.

These bylaws were approved by Holt Jr. Rams Baseball Board of Directors on March 4, 2008.

Revised 01/16/09

MICHIGAN DEPARTMENT OF LABOR & ECONOMIC GROWTH
BUREAU OF COMMERCIAL SERVICES

JF

Date Received	(FOR BUREAU USE ONLY)
	FILED
	NOV 26 2008

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

Tran Info: 14397937-1 11/24/08
Chk#: 1073 Amt: \$20.00
ID: HOLT JUNIOR RAMS BASEBALL

Name Holt Jr. Rams Baseball			
Address 2338 Anchor Court			
City Holt	State MI	Zip Code 48842	

Administrator
BUREAU OF COMMERCIAL SERVICES

EFFECTIVE DATE:

Document will be returned to the name and address you enter above.
If left blank document will be mailed to the registered office.

70462M

ARTICLES OF INCORPORATION
For use by Domestic Nonprofit Corporations
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

ARTICLE I

The name of the corporation is: **Holt Jr. Rams Baseball**

ARTICLE II

The purpose or purposes for which the corporation is organized are:
To provide a structured, competitive baseball program for youth in the Holt-Dimondale community, where coaches teach and lead by example and the emphasis is on a positive instructional experience in an environment that promotes sportsmanship, physical and mental well-being, teamwork and baseball skills development.

ARTICLE III

1. The corporation is organized upon a Nonstock basis.
(Stock or Nonstock)

2. If organized on a stock basis, the total number of shares which the corporation has authority to issue is N/A. If the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

JF

Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

I, (We), the incorporator(s) sign my (our) name(s) this 18th day of November, 2008.

Bob Core President

Jeff Spink Vice-President

Thomas VanDusen Treasurer

Quetta Middleton Recording Secretary

private foundation, you must complete the applicable lines of Part X of your exemption application (Form 1023). An extension of time for filing this application may be granted by the IRS if your request is timely and you demonstrate that additional time is needed. See *Application for Recognition of Exemption*, earlier in this chapter, for more information.

In determining the date on which a corporation is organized for purposes of applying for recognition of section 501(c)(3) status, the IRS looks to the date the corporation came into existence under the law of the state in which it is incorporated. For example, where state law provides that existence of a corporation begins on the date its articles are filed by a certain state official in the appropriate state office, the corporation is considered organized on that date. Later nonsubstantive amendments to the enabling instrument will not change the date of organization, for purposes of the notice requirement.

Notice filed late. An organization that states it is a private foundation when it files its application for recognition of exemption after the 15-month period will be treated as a section 501(c)(3) organization and as a private foundation only from the date it files its application.

An organization that states it is a publicly supported charity when it files its application for recognition of exemption after the 15-month period cannot be treated as a section 501(c)(3) organization before the date it files the application. Financial support received before that date may not be used for purposes of determining whether the organization is publicly supported. However, an organization that can reasonably be expected to meet the support requirements (discussed later under *Public Charities*) can obtain an advance ruling from the IRS that it is a publicly supported organization.

Excise taxes on private foundations. There is an excise tax on the net investment income of most domestic private foundations. See Chapter 5 for more information on excise taxes.

Governing instrument. A private foundation cannot be tax exempt nor will contributions to it be deductible as charitable contributions unless its governing instrument contains special provisions in addition to those that apply to all organizations described in section 501(c)(3).

Sample governing instruments. The following samples of governing instrument provisions illustrate the special charter requirements that apply to private foundations. Draft A is a sample of provisions in articles of incorporation, Draft B, a trust indenture.

Draft A

General

1. The corporation will distribute its income for each tax year at a time and in a manner as not to become subject to the tax on undistributed income imposed by section 4942 of the Internal Revenue Code, or the corresponding section of any future federal tax code.
2. The corporation will not engage in any act of self-dealing as defined in section

4941(d) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

3. The corporation will not retain any excess business holdings as defined in section 4943(c) of the Internal Revenue Code, or the corresponding section of any future federal tax code.
4. The corporation will not make any investments in a manner as to subject it to tax under section 4944 of the Internal Revenue Code, or the corresponding section of any future federal tax code.
5. The corporation will not make any taxable expenditures as defined in section 4945(d) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Draft B

Any other provisions of this instrument notwithstanding, the trustees shall distribute its income for each tax year at a time and in a manner as not to become subject to the tax on undistributed income imposed by section 4942 of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Any other provisions of this instrument notwithstanding, the trustees will not engage in any act of self-dealing as defined in section 4941(d) of the Internal Revenue Code, or the corresponding section of any future federal tax code; nor retain any excess business holdings as defined in section 4943(c) of the Internal Revenue Code, or the corresponding section of any future federal tax code; nor make any investments in a manner as to incur tax liability under section 4944 of the Internal Revenue Code, or the corresponding section of any future federal tax code; nor make any taxable expenditures as defined in section 4945 (d) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Effect of state law. A private foundation's governing instrument will be considered to meet these charter requirements if valid provisions of state law have been enacted that:

1. Require it to act or refrain from acting so as not to subject the foundation to the taxes imposed on prohibited transactions, or
2. Treat the required provisions as contained in the foundation's governing instrument.

The IRS has published a list of states with this type of law. The list is in Revenue Ruling 75-38, 1975-1 CB 161 (with updates).

Public Charities

A private foundation is any organization described in section 501(c)(3), unless it falls into one of the categories specifically excluded from the definition of that term in section 509(a), which lists four basic categories of exclusions. These categories are described under the Section 509(a) heading that begins this introduction.

If your organization falls into one of these categories, it is not a private foundation and you

should state this in Part X of your application for recognition of exemption (Form 1023).

If your organization does not fall into one of these categories, it is a private foundation and is subject to the applicable rules and restrictions until it terminates its private foundation status. Some private foundations also qualify as private operating foundations; these are discussed near the end of this chapter.

Generally speaking, a large class of organizations excluded under section 509(a)(1) and all organizations excluded under section 509(a)(2) depend upon a support test. This test is used to assure a minimum percentage of broad-based public support in the organization's total support pattern. Thus, in the following discussions, when the one-third support test (see *Qualifying As Publicly Supported*, later) is referred to, it means the following fraction normally must equal at least one-third.

$$\frac{\text{Qualifying support}}{\text{Total support}}$$



Including items of support in qualifying support (the numerator of the fraction) or excluding items of support from total support (the denominator of the fraction) may decide whether an organization is excluded from the definition of a private foundation, and thus from the liability for certain excise taxes. So it is very important to classify items of support correctly.

Section 509(a)(1) Organizations

Section 509(a)(1) organizations include:

1. A church or a convention or association of churches,
2. An educational organization such as a school or college,
3. A hospital or medical research organization operated in conjunction with a hospital,
4. Endowment funds operated for the benefit of certain state and municipal colleges and universities,
5. A governmental unit, and
6. A publicly supported organization.

Church. The characteristics of a church are discussed earlier in this chapter under *Religious Organizations*.

Educational organizations. An educational organization is one whose primary function is to present formal instruction, that normally maintains a regular faculty and curriculum, and that normally has a regularly enrolled body of pupils or students in attendance at the place where it regularly carries on its educational activities. The term includes institutions such as primary, secondary, preparatory or high schools, and colleges and universities. It includes federal, state, and other publicly supported schools that otherwise come within the definition. It does not include organizations engaged in both educational and noneducational activities, unless the latter are merely ancillary to the educational activities. A recognized university that incidentally operates a museum or sponsors concerts is



Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Notice Date: Jan 7, 2009
Notice Number: CP 5100

Employer Identification Number: 20-5276646
Tax Form: 1023
Document Locator Number:
17053-366-31602-8

For assistance, call: 1-877-829-5500



HOLT JR RAMS BASEBALL
c/o BOB CLONE
2338 ANCHOR CT
HOLT, MI 48842

Acknowledgement Notice

Information about the Application Process

We received your application for exemption from Federal income tax and your user fee payment.

During the initial review process, applications for exemption are separated into three groups:

1. Those that can be processed immediately based on information submitted,
2. Those that need minor additional information to be resolved, and
3. Those that require additional development.

If your application falls in the first group or second group, you will receive your determination letter stating that you are exempt from Federal income tax or a request for information via phone, fax, or letter. If your application falls within the third group, you will be contacted when your application has been assigned to an Exempt Organizations specialist for technical review. You can expect to be contacted within approximately 60 days from the date of this notice.

IRS does not issue "tax exempt numbers" or "tax exempt certificates" for state or local sales or income taxes. If you need exemption from these taxes, contact your state or local tax offices.

How to Get Additional Information

General information about the application process and tax-exemption can be found by visiting our website, www.irs.gov/eo. If you are unable to locate the information needed, you may call our toll free number shown above Monday through Friday. When communicating with us, please refer to the employer identification number and document locator number shown above.

Sign up for Exempt Organizations' EO Update, a regular e-mail newsletter that highlights new information posted on the Charities pages of irs.gov. To subscribe, go to www.irs.gov/eo and click on "EO Newsletter."

For general information, tax forms, and publications, visit www.irs.gov

As of 2/5/09

2008

<u>Revenues</u>	Current Period	Outstanding
Sponsors	\$350.00	
Registrations	\$20,300.00	\$675.00
Frozen Ropes	\$117.25	
T - Shirts	\$160.00	
Hungry Howies Fundraiser	\$2,190.00	
TOTAL REVENUES	\$23,117.25	\$675.00

Expenses

MBSC - League Fees	\$2,450.00	
Uniforms	\$8,700.00	
T - Shirts (Bob)	\$311.64	
Refunds - Registration	\$1,305.00	\$275.00
Tournaments	\$2,591.00	
Umpires	\$5,325.00	
State of Michigan Fee	\$20.00	
Insurance		\$550.00
Field Maintenance	\$250.00	
Balls	\$623.73	
Sponsor Plaques	\$60.00	
Hungry Howies coupons	\$1,595.00	
TOTAL EXPENSES	\$23,231.37	\$825.00

2007 Bal Forward \$368.90
BALANCE \$254.78

Adjusted Balance with outstanding figures \$104.78

2007

<u>Revenues</u>	YTD
Capital Investment (Brad)	\$8,125.00
Player Fees	\$7,450.00
Sponsor	\$1,800.00
T Shirts	\$640.00
Hungry Howies Fundraiser	\$730.00
TOTAL REVENUES	\$18,745.00

Expenses

Reimburse Capital Investment (Brad)	\$7,300.00
Checks	\$24.50
Brad - L Screens	\$230.00
Player Discount	\$50.00
MBSC - League	\$700.00
U 12 Upper Tournament	\$300.00
Uniforms - Athletes Connection	\$6,527.20
Umpire Fees	\$1,920.00
U 12 Open Tournament	\$300.00
Reimburse Bob Clone - T Shirts	\$254.40
U 14 Upper Tournament	\$325.00
Holt Baseball - Team bags (Athl Conn)	\$80.00
Hungry Howies for coupons purchased	\$365.00
TOTAL EXPENSES	\$18,376.10

BALANCE \$368.90

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: April 21, 2009

RE: Letter of Support for Congressionally Designated Funding for High Priority Projects under SAFETEA-LU Replacement Legislation

Enclosed for your review and approval is a letter of support for Congressionally Designated Funding for High Priority Projects under SAFETEA-LU Replacement Legislation.

The High Priority Project is the reconstruction of Cedar Street from Holbrook Drive to College Road. The DDA has been planning this project for almost a decade and has implemented the first phase from Dallas Avenue to Holbrook Drive in FY 2008.

The second and third phase would include the reconstruction of Cedar Street from Dallas Avenue to College Road, eliminating the dangerous driveway crossings that currently exist; enclose the Hancock Drain; and provide non-motorized pedestrian pathways along the entire route.

We have included this project as part of the Stimulus monies but its scope and cost would use up almost all of the monies budgeted for the Tri County Region's M.P.O. Therefore, staff recommends we request federal funding for this project through this proposed legislation which could provide eighty percent (80%) of the total project cost.

RECOMMENDED MOTION:

To approve the letter of support for Congressionally Designated Funding for High Priority Projects under SAFETEA-LU Replacement Legislation.



DELHI CHARTER TOWNSHIP

2074 AURELIUS ROAD
PHONE: (517) 694-2136

HOLT, MICHIGAN 48842-6320
FAX: (517) 268-3069

April 22, 2009

Congressman Mike Rogers
1000 West St. Joseph Street, Suite 300
Lansing, Michigan 48915

RE: Letter of Support for Congressionally Designated Funding for High Priority Projects
Under SAFETEA-LU Replacement Legislation

Dear Congressman Rogers:

We would like to voice our official **support for the Cedar Street improvement project being proposed for funding consideration as a High Priority Project**. It is our understanding that the Committee on Transportation and Infrastructure is currently crafting new transportation authorization language to replace the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) and that Members of Congress are able to provide projects to the Committee for consideration. We would request that you submit our Cedar Street Corridor project.

The Cedar Street Corridor project includes the complete reconstruction of Cedar Street, in Delhi Township (Ingham County), from Holbrook Drive to College Road. As you may know, at one time Cedar Street was a State Highway, which was turned over to the Ingham County Road Commission many years ago. This road still serves as one of the primary transportation routes between the City of Mason, Ingham County's Seat of Government, US-127, the City of Lansing and points to the north where it becomes M-27. Within Delhi Township, this stretch of roadway provides direct access to many local area employers including Orchid Stealth Orthopedic Solutions which employs approximately 160 people in high-skill/high-wage positions. Parker-Hannifin and the John E. Green Company are also located within this area. There are also many smaller manufacturers/trades and commercial businesses that use Cedar Street as their "gateway" to the world market.

Currently, Cedar Street is a divided highway that uses indirect left turns across informal median crossings. This provides an unsafe, inconvenient and unsightly condition that is not conducive to the following goals:

1. Improve access and efficiency for employers/businesses to support expansion and economic growth.
2. Create opportunities for pedestrian/bike travel in this area.

3. Improve the aesthetic qualities of the Cedar Street Corridor to encourage additional development and better highlight the high quality business environment that currently exists.

The new design will incorporate a boulevard with generous storage capacity for indirect left-turns. It will also include the construction of a non-motorized pathway within the right-of-way that will connect to the Township's existing network.

Planning for this project has been underway for several years and the Township's Downtown Development Authority (DDA) has partnered with the Ingham County Road Commission to complete design work in preparation for future funding and construction. The total project is estimated to cost approximately \$7 Million, of which the DDA has already committed \$500,000 for preliminary design, final design and permitting. The Township is requesting Federal funding for construction of **\$5.3 Million with the remaining \$1.7 Million being funded by the DDA.** **This represents a cost share ratio of approximately 80/20.**

Please accept this letter of support and the attached project specific information and submit it to the Committee on Transportation and Infrastructure for funding as a High Priority Project. If you have any questions, or need additional information, please do not hesitate to contact either Ms. Tracy Miller, Director of Community Development at 517-268-3038 (tracy.miller@delhitownship.com) or Mr. Al McFadyen, Exec. Director of the Delhi Township Downtown Development Authority at 517-699-3867 (al.mcfadyen@delhitownship.com). Thank you in advance for your time and attention to this matter.

Sincerely,



Stuart Goodrich
Supervisor

Attachment

cc: Senator Debbie Stabenow
Senator Carl Levin
Bill Conklin, Managing Director, Ingham County Road Commission



DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: April 21, 2009

RE: Set Public Hearing on the Project Plan for State Revolving Fund (SRF) Funding for POTW Improvements

On February 17, 2009, the Township Board authorized Hubbell, Roth and Clark to develop a Project Plan for various capital improvements at the Publicly Owned Treatment Works (POTW) and collection system. It is our intent to include projects for the Project Plan for the purpose of becoming eligible for funding through the State of Michigan State Revolving Fund program.

In order to meet our July 1, 2009 submittal of the Project Plan, we need to set a Public Hearing on June 2, 2009. Therefore, I recommend the following.

Recommended Motion:

To set a public hearing for June 2, 2009 at 8:00 p.m. to hear comments on the Project Plan for State Revolving Fund (SRF) Funding for POTW Improvements.



HUBBELL, ROTH & CLARK, INC
Consulting Engineers

Principals	Senior Associates
George E. Hubbell	Gary J. Trease
Thomas E. Blehl	Lawrence R. Ancepa
Walter H. Alox	Kenneth A. Melchior
Peter T. Roth	Dennis M. Monara
Michael D. Waring	Randal L. Ford
Kelth D. McCormack	David P. Wilcox
Curt A. Christeson	Timothy H. Sullivan
Thomas M. Doran	
Chief Financial Officer	Associates
J. Bruce McFarland	Thomas G. Maxwell
	Nancy M.D. Flaught
	Jonathan E. Booth
	Michael C. MacDonald
	Marvin A. Olane
	Richard F. Beaubien
	William R. Davis
	Daniel W. Mitchell
	Jesse B. VanDeCreek
	Robert F. DeFrain
	Marshall J. Graziosi
	Thomas D. LaCross
	Dennis J. Benoit

February 10, 2009

Charter Township of Delhi
 2074 Aurelius Road
 Holt, Michigan 48842-6320

Attn John Elsinga, Township Manager

Re: Proposal for Professional Engineering Services
 State Revolving Fund (SRF) Project Plan Preparation

HRC Job No. 20090082

Dear Mr. Elsinga:

Hubbell, Roth & Clark, Inc. (HRC) is presenting this proposal to provide a new Project Plan as required for low interest funding through the State of Michigan State Revolving Fund (SRF) program for the wastewater collection, conveyance, treatment and stormwater related projects that were identified at our January 27, 2009 meeting and discussed further at our February 3, 2009 meeting.

STATEMENT OF UNDERSTANDING

It is our understanding that in recognition of the expected "Stimulus Legislation" that is about to be passed by the United States Congress and authorized by the President of the United States, the Township desires to have certain projects classified as "Shovel Ready" and potentially available for funding under this program.

As a brief summary, in 2006, the Township received an SRF loan for its Digestion System Improvements Project currently under construction at the POTW. To obtain this loan, HRC prepared a Project Plan in accordance with the requirements of the Michigan Department of Environmental Quality (MDEQ). As this Project Plan focused only on the Digestion System Improvements, the MDEQ indicated that a new project must be performed for the projects identified within this proposal.

It is our understanding that the Township intends to include the following projects in this new Project Plan:

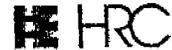
1. POTW Projects

- A new Sludge Drying process and facilities to dry the Class A biosolids soon to be produced for potential use as a renewable energy source
- New Headworks relocated to the South of the Grovenburg Drain
- New Primary Treatment Facilities relocated south of the Grovenburg Drain, including a new Scum Handling facility
- A second Nitrification Tower

Y:\200900\20090082\Proposal\Corrs\Delhi SRF Project Plan proposal 02-10-09.doc

801 Broadway NW, Suite 215
 Grand Rapids, Michigan 49504
 Telephone 616 454 4286 Fax 616 454 4278
 www.hrc-engr.com

Engineering. Environment. Excellence.



- Improvements at the Lagoon Site, including new disinfection system, combining three equipment sheds into a single building and permanently locating an existing Township portable generator for emergency power supply
- New Aeration Basin and Secondary Clarifier

2. *Sewerage System Projects*

- Improvements to and increasing the capacity of Lift Station D, including consideration of an additional force main to convey sewage from the lift station to the POTW
- Conversion of the existing open ditch located along McCue Road between Eiffert Road and the POTW to an enclosed structure
- Stormwater management associated with the open ditch conversion
- Removal of the Commerce Road lift station
- Relocation of the Pinetree Lift Station and discharge force main
- Improvements to the Dell Road lift station and discharge force main
- Removal of Infiltration/Inflow (I & I) from the Fay Tolland and Holt Road lift station areas, specifically from customer sewer leads and other inflow connections

To perform professional services for each of the projects listed above, the Township has decided that HRC will perform the engineering services for the POTW Projects and the Stormwater Management associated with the open ditch conversion project. The Township has also decided that C2AE, in conjunction with OHM, will perform the remaining items indicated under the Sewerage System Projects. However, the Project Plan will encompass all of the projects listed above. Therefore, HRC proposes to utilize C2AE and OHM as subconsultants in the preparation of this SRF Plan.

The time frame for completing the Plan and the lack of definition for some of these projects present special challenges. Close collaboration and communication between the Township, HRC, C2AE and OHM will be necessary to prepare a complete Plan in the allotted time. Furthermore, as the stimulus program proceeds some adjustment in these projects may also be necessary.

HRC EXPERIENCE

- Tom Grant's extensive experience at and knowledge of the plant
- Each of the team members we are proposing for the POTW projects have over 30 years experience with wastewater treatment processes; this is a seasoned team

SCOPE OF SERVICES

Following is the description of the services that will be provided in developing this Project Plan.

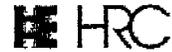
1. Before any work commences, HRC will deploy its Client Interview Process to first identify, and then document, track, and measure the outcomes the Township desires for this project. We consider this an essential element to obtain stakeholder input and to get the project right.
2. HRC will meet with the Township to review the scope of services and introduce the project team members.



3. The Project Plan will include the information required and will be organized per the requirements of the MDEQ. Work items that will be performed in developing, submitting and reviewing the Project Plan include.
 - a. Provide delineation of the study area including map(s), include land use in the study area and include discussion on surface and ground waters in the study area
 - b. Provide economic characteristics of the study area
 - c. Include discussion of the sewerage collection facilities, infiltration and inflow documentation and pumping stations capabilities
 - d. Include population data and develop projections for the study area for the next 20 years and obtain approval from the Tri-County Regional Planning Commission
 - e. Provide the environmental setting of the study area including air quality, wetlands, floodplains, etc
 - f. Identify and analyze potential alternatives for correcting the problems including the No Action alternative, monetary evaluations, construction staging, environmental evaluation, implementability and public participation and technical and other considerations
 - g. Describe the selected alternatives including sensitive features, mitigation of environmental impacts, cost summary, authority to implement the selected alternative and user costs
 - h. Describe and analyze environmental impacts as a result of implementing the improvements
 - i. Discuss mitigation of short-term and long-term impacts the improvements will have
 - j. Schedule and assist with a public hearing and potentially a public meeting on the Project Plan in accordance with MDEQ requirements
 - k. Request review by local, state and federal agencies as required for the Project Plan
 - l. Complete necessary application and related forms for the Project Plan

Certain exhibits included within the project plan (various maps and data tables) were included in the 2006 Project Plan and therefore, will not require significant effort to modify for this new Project Plan.

4. We anticipate the following deliverables:
 - Client Interview Process documentation
 - Draft Project Plan for Township and MDEQ review
 - (1) Public Hearing and (1) Public Meeting (if deemed necessary)
 - Submittal of Final Project Plan to the MDEQ by July 1, 2009



FEE

Based on the scope of services described above, and our understanding of the necessary effort and the Township's expectations, we propose to perform this project for an estimated time and materials fee of \$107,500, of which \$52,600 is HRC and \$54,900 is C2AE/OHM. This is based on our current understanding of the project list and degree of definition that will be necessary for an approvable Plan. This includes allocations for the services to be performed by C2AE and OHM.

WORK NOT PRESENTLY INCLUDED IN OUR SCOPE

1. Preliminary or design engineering services
2. Geotechnical investigations
3. Flow measurement, I/I studies

PERSONNEL

The majority of this work will be performed by our Grand Rapids-based staff. This project will be managed by Tom Grant, who has more than 30 years of experience. Mr Grant will be supported by Dennis Benoit, P.E., with over 30 years project experience at wastewater treatment plants.

We also anticipate the involvement of Curt Christeson, P.E. in a quality assurance role.

Thomas M. Doran, P.E., Vice President and Principal, will conduct HRC's Client Interview Process where the Township's desired outcomes will be identified, tracked, and measured, and will provide quality review of the work products.

We look forward to the opportunity to be of continued service to the Township. Please feel free to contact either Tom Grant at (616) 745-5045 or Tom Doran at (248) 454-6565 should you have any questions or comments on this proposal.

Very truly yours,

HUBBELL, ROTH & CLARK, INC

A handwritten signature in black ink, appearing to read 'Tom Doran'.

Thomas M. Doran, P.E.
Principal/Vice President

A handwritten signature in black ink, appearing to read 'Tom Grant'.

Thomas Grant, P.E.
Project Manager

TMG/tmg
pc: HRC; File

ATTACHMENT XIV

HARRY R. AMMON, CPFA
TREASURER
2074 AURELIUS ROAD
HOLT, MI 48842
517-694-0333 X3014

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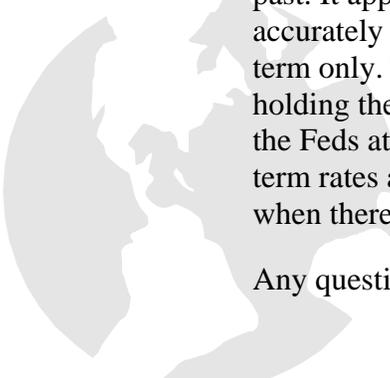
Delhi Charter Township

April 16, 2009

To: Delhi Charter Township Trustees

From: Harry R. Ammon, Treasurer

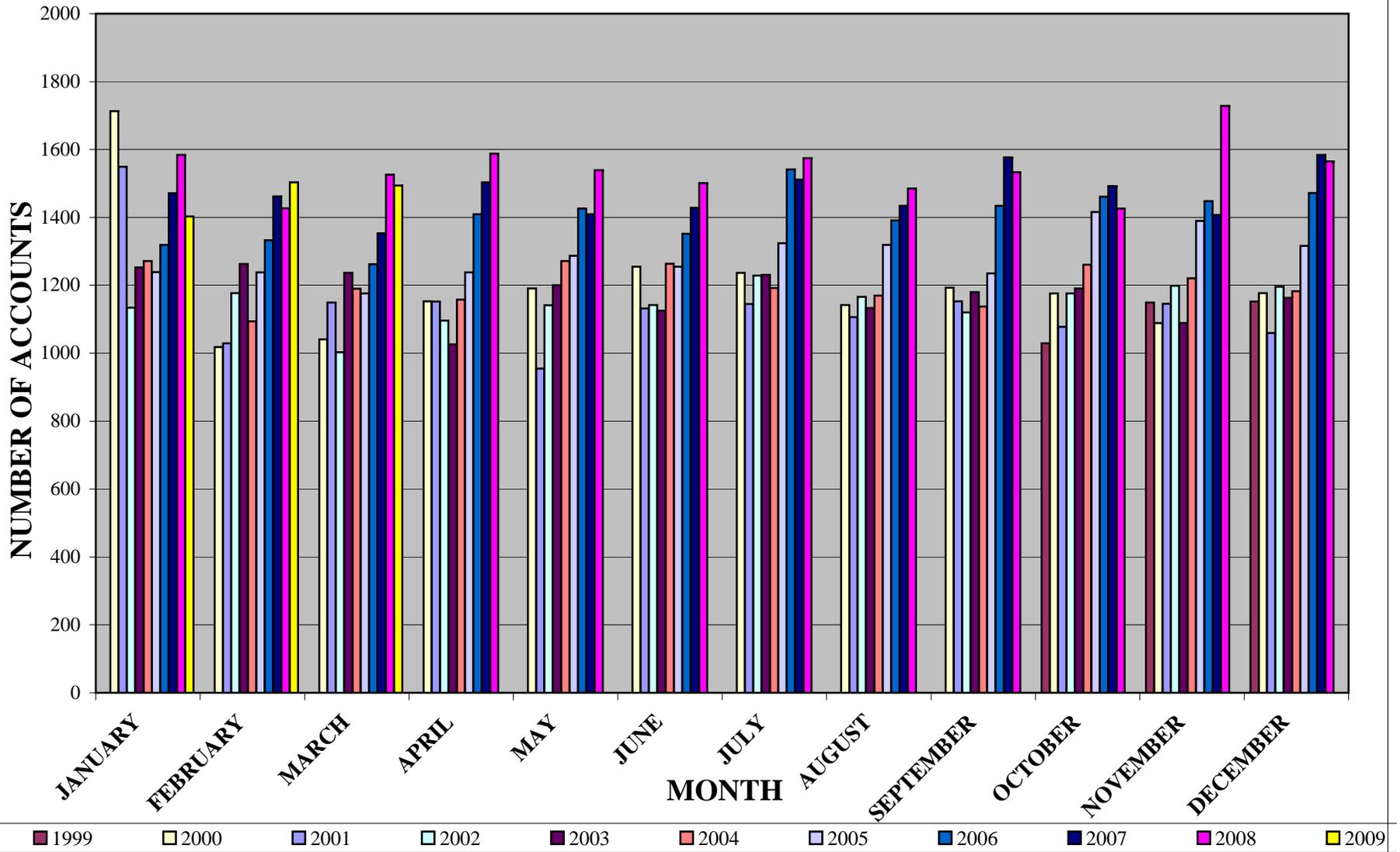
Subject: 1st Quarter Investment Report



The current rates of return may have hit the bottom or close from rates of the recent past. It appears that they will struggle to stay above 2.5% for a while, but who can accurately predict what will happen so we are keeping money invested for the short term only. The soft housing market and fears of and claims of recession appear to be holding the rates from moving up. It seems that the banks are starting to catch up to the Feds at this point. I will continue to search for higher yielding investments. Long term rates are looking less attractive but I will monitor and begin investing in them when there is more long term money available.

Any questions or comments please contact me at my office.

DELINQUENT SEWER ACCOUNTS



DELHI CHARTER TOWNSHIP CASH AND INVESTMENTS
First Quarter Report
March 31, 2009

Cash and Investments by Fund

INSTITUTION	Code	NAME OF ACCOUNT	3/31/09 G.L. Balance	INTEREST RATE, MATURITY, ETC.
General Fund (101):				
Bank of America	1	General Fund Sweep Pooled Account	\$ 2,414,762	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Chase	5	General Fund Investment - Pooled Account	45,590	March Yield = .50%
Class Pool	3	General Class Pool Investment	51	1.61% March Average Annualized Yield
UBS Financial	4	UBS Financial Investments	264,640	FHLMC, 3%, due 3/15/13, FNMA, 3%, due 3/27/12
Bank of America	1	Surplus Drain Acct	66,490	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Ambassador	23	General Fund Investment	50,109	General Fund/Water Impr Inv, March Ave = .8%
MultiBank Securities	9	Various CD's & Investments - General Fund	530,741	4.0, 4.5, 4.56, 4.65, 4.0, 5.0%; Matures 6/15/15, 11/16/09, 6/8/10, 3/27/13, 11/01/10, 12/9/11
MultiBank Securities	9	Money Fund - General Fund	3,338	March Interest - none earned
Comerica Securities	19	General Fund Securities	409,802	4%, 4.1%, 4.5%, 3.25%; Matures 7/2/10, 11/30/11, 6/17/13, 2/25/14;
Mercantile	15	G.F. CD's 321107277, 321107289, & 321107321	300,000	2.8%, 2.9%, 3%; due 4/27/09, 6/25/09, 8/24/09
		TOTAL		\$ 4,085,523

Parks & Recreation Fund (208):

Bank of America	1	Parks Fund Sweep Pooled Account	\$ 12,229	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
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Fire Equipment Fund (211):

Bank of America	1	Fire Equipment Sweep Pooled Account	\$ 166,170	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
MILAF	14	Fire Investment	191,167	March monthly yield = .74%
Mercantile	15	FETA CD's 321106945, 321106969, 321106977	300,000	2.8%, 2.85%, 2.90%; due 4/22/09, 5/22/09, 6/21/09
				657,337

Water Improvement (225):

Bank of America	1	Water Improvement Sweep Pooled Account	\$ 21,286	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Class Pool	3	Water Impr Class Pool Investment	101,616	1.61% March Average Annualized Yield
Irwin Union	22	Water Impr Investment	172,029	March average = 0.50%
Ambassador	23	Water Impr Investment	207,334	General Fund/Water Impr Inv, March Ave = .8%
				502,265

Brownfield Redevelopment (243)

Bank of America	1	Brownfield Redevelopment	\$ 10,081	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
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CSC Debt Service Fund (301):

Bank of America	1	CSC Debt Savings	\$ 454,948	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
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DELHI CHARTER TOWNSHIP CASH AND INVESTMENTS

First Quarter Report

March 31, 2009

INSTITUTION	Code	NAME OF ACCOUNT	3/31/09 G.L. Balance	INTEREST RATE, MATURITY, ETC.
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Community Development Fund (542):

Bank of America	1	Community Development Sweep Pooled Account	\$ 89,909	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
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Sewer Fund (590):

Bank of America	1	Sewer Receiving Account Sweep Pooled Account	\$ 366,608	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Dart Bank	6	Sewer Special Assmts	129,781	Muni Money Market, 3/31 Annual % Yield - 1.68%
MultiBank Securities	9	Various CD's & Investments - Sewer Fund	437,189	8.0, 4.56, 5.75, 4.75, 4.8, 4.1%; Matures 7/20/31, 6/8/10, 8/22/11, 11/5/09, 11/2/10, 5/2/11,
MultiBank Securities	9	Money Fund - Sewer Fund	913	March Interest - none earned
Class Pool	3	Sewer Class Pool Investments	536,348	1.61% March Average Annualized Yield
Citizens Bank	13	Combined Sewer Investment	125,135	1.0% March Average
SSB Bank	17	CD 84484	358,800	1.25%, Due 4/13/09
Dart Bank	6	Sewer SAD CD 41186	121,409	2.25%, Due 3/15/10
Dart Bank	6	Sewer Replacement CD 41210	273,075	1.99%, Due 9/18/09
Fifth Third Bank	8	Sewer CD 002-652188600	101,126	1.32%, Due 7/3/09
Flagstar Bank	16	Sewer CD 13961 & 40375	661,813	1.09 & 4.23%, Due 08/27/09 & 4/3/09
Huntington Bank	21	Sewer Fund CD 7382096434	385,389	1.42%, Due 09/22/09
Dart Bank	6	Combined Sewer Savings	1,045,588	Muni Money Market Pooled Account for Sewer Replacement, Surplus, and Bond Payment. 3/31 Annual % Yield - 2.02%
Comerica Securities	19	Bonds-Sewer Fund	221,349	2.0%, 4.25%, Matures 02/15/13, 1/25/10
		TOTAL		\$ 4,764,523

Trust and Agency Fund (701):

Bank of America	1	Trust & Agency Sweep Pooled Account	57,912	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Cash - SRF Loan Retainage	310,898	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Delinquent PP Tax Account	50,848	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Employee Flex Spending (Includes Twp deposit of \$9000)	5,184	Non-interest bearing account

424,842

Current Tax (703):

Bank of America	1	Current Tax Savings	\$ 93,928	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
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Falk Cemetery Trust Fund (765):

Bank of America	1	Falk Trust Savings	\$ 76,687	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
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Pine Tree Rd Debt Service (811):

Bank of America	1	Governemntal SAD Debt	\$ 59,508	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
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Total Delhi Township Cash & Investments \$ 11,231,780

DELHI CHARTER TOWNSHIP CASH AND INVESTMENTS

First Quarter Report

March 31, 2009

Cash and Investments by Institution

INSTITUTION	Code	NAME OF ACCOUNT	3/31/09 G.L. Balance	INTEREST RATE, MATURITY, ETC.
Bank of America	1	General Fund Sweep Pooled Account	\$ 2,414,762	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Parks Fund Sweep Pooled Account	12,229	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Fire Equipment Sweep Pooled Account	166,170	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Water Improvement Sweep Pooled Account	21,286	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Sewer Receiving Account Sweep Pooled Account	366,608	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Community Development Sweep Pooled Account	89,909	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Trust & Agency Sweep Pooled Account	57,912	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Cash - SRF Loan Retainage	310,898	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Surplus Drain Acct	66,490	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Brownfield Redevelopment	10,081	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	CSC Debt Savings	454,948	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Delinquent PP Tax Account	50,848	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Falk Trust Savings	76,687	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Employee Flex Spending (Includes	5,184	Non-interest bearing account
Bank of America	1	Current Tax Savings	93,928	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
Bank of America	1	Governemntal SAD Debt	59,508	Pooled Checking and Investment Account - Investment Portion of Account earns daily interest. March average daily rate = .75%
		TOTAL		\$ 4,257,448
Class Pool	3	General Class Pool Investment	51	1.61% March Average Annualized Yield
Class Pool	3	Water Impr Class Pool Investment	101,616	1.61% March Average Annualized Yield
Class Pool	3	Sewer Class Pool Investments	536,348	1.61% March Average Annualized Yield
		TOTAL		\$ 638,015
UBS Financial	4	UBS Financial Investments	264,640	FHLMC, 3%, due 3/15/13, FNMA, 3%, due 3/27/12
Chase	5	General Fund Investment - Pooled Account	45,590	March Yield = .50%
		TOTAL		\$ 45,590
INSTITUTION	Code	NAME OF ACCOUNT	3/31/09 G.L. Balance	INTEREST RATE, MATURITY, ETC.

DELHI CHARTER TOWNSHIP CASH AND INVESTMENTS

First Quarter Report

March 31, 2009

Dart Bank	6	Sewer Special Assmts	129,781	Muni Money Market, 3/31 Annual % Yield - 1.68%
Dart Bank	6	Combined Sewer Savings	1,045,588	Muni Money Market Pooled Account for Sewer Replacement, Surplus, and Bond Payment. 3/31 Annual % Yield - 2.02%
Dart Bank	6	Sewer SAD CD 41186	121,409	2.25%, Due 3/15/10
Dart Bank	6	Sewer Replacement CD 41210	273,075	1.99%, Due 9/18/09
		TOTAL		\$ 1,569,853
Fifth Third Bank	8	Sewer CD 002-652188600	101,126	1.32%, Due 7/3/09
MultiBank Securities	9	Various CD's & Investments - General Fund	530,741	4.0, 4.5, 4.56, 4.65, 4.0, 5.0%; Matures 6/15/15, 11/16/09, 6/8/10, 3/27/13, 11/01/10, 12/9/11
MultiBank Securities	9	Money Fund - General Fund	3,338	March Interest - none earned
MultiBank Securities	9	Various CD's & Investments - Sewer Fund	437,189	8.0, 4.56, 5.75, 4.75, 4.8, 4.1%; Matures 7/20/31, 6/8/10, 8/22/11, 11/5/09, 11/2/10, 5/2/11,
MultiBank Securities	9	Money Fund - Sewer Fund	913	March Interest - none earned
		TOTAL		\$ 972,181
Citizens Bank	13	Combined Sewer Investment	125,135	1.0% March Average
MILAF	14	Fire Investment	191,167	March monthly yield = .74%
Mercantile	15	G.F. CD's 321107277, 321107289, & 321107321	300,000	2.8%, 2.9%, 3%; due 4/27/09, 6/25/09, 8/24/09
Mercantile	15	FETA CD's 321106945, 321106969, 321106977	300,000	2.8%, 2.85%, 2.90%; due 4/22/09, 5/22/09, 6/21/09
				\$ 600,000
Flagstar Bank	16	Sewer CD 13961 & 40375	661,813	1.09 & 4.23%, Due 08/27/09 & 4/3/09
		TOTAL		\$ 661,813
SSB Bank	17	CD 84484	358,800	1.25%, Due 4/13/09
Comerica Securities	19	Bonds-Sewer Fund	221,349	2.0%, 4.25%, Matures 02/15/13, 1/25/10
Comerica Securities	19	General Fund Securities	409,802	4%, 4.1%, 4.5%, 3.25%; Matures 7/2/10, 11/30/11, 6/17/13, 2/25/14;
		TOTAL		\$ 631,151
Huntington Bank	21	Sewer Fund CD 7382096434	385,389	1.42%, Due 09/22/09
		TOTAL		\$ 385,389
Irwin Union	22	Water Impr Investment	172,029	March average = 0.50%
Ambassador	23	General Fund Investment	50,109	General Fund/Water Impr Inv, March Ave = .8%
Ambassador	23	Water Impr Investment	207,334	General Fund/Water Impr Inv, March Ave = .8%
				\$ 257,443
Total Delhi Township Cash & Investments			\$ 11,231,780	

DELHI CHARTER TOWNSHIP CASH AND INVESTMENTS

First Quarter Report

March 31, 2009

INSTITUTION	Code	NAME OF ACCOUNT	3/31/09 G.L. Balance	INTEREST RATE, MATURITY, ETC.
Downtown Development Authority Cash & Investments				
Bank of America		Pooled Savings	\$ 180,039	Pooled Checking and Investment Account - Investment Portion of Acct earns daily interest. March average daily rate = .75%
Dart Bank		Hi-Fi Savings	500,409	Muni Money Market, 3/31 Annual Yield = 2.02%
Class Pool		Investment	200,422	1.61% March Average Annualized Yield
Flagstar		Investment	323,821	March Annual Percentage Yield = .91%
SSB Bank		CD 84407	580,917	3.25%, Due 10/15/09
Dart Bank		CD 41230	289,163	2.00%, Due 9/28/09
Dart Bank		CD 40723	247,439	3.65%, Due 11/10/09
Dart Bank		CD 41107	500,000	1.77%, Due 4/6/09
Flagstar		CD 426780902	214,339	1.45%, Due 5/5/09
Flagstar		CD 426867824	213,406	0.81, Due 06/15/09
Mercantile Bank		CD 3210214901	585,082	3.40%, Due 08/10/09
Mercantile Bank		CD 321107009	500,000	2.95%, Due 6/22/09
Total DDA Cash & Investments			\$ 4,335,037	

April 10, 2009

Mr. William Conklin, Managing Director
Ingham County Road Commission
301 Bush Street
Mason, Michigan 48854

Re: All Season Roads in Delhi Township

Dear Mr. Conklin:

It has recently been brought to the Township's attention that several roads within our municipality that were believed to be "all season" roads, are in fact what you've called a "class A" road. As it has been recently explained, these roads are subject to seasonal weight restrictions. The roads that are the subject of this discussion are as follows:

- Dunkel Road
- Development Drive
- English Oak
- Sovereign Drive
- Spanish Oak
- Grand Oak
- Holloway Drive (Haul Route Section only)
- Alamo Drive

As you know, these roads are located in existing industrial and heavy commercial development areas and are used daily by businesses whose survival depends on large truck service. Several of the current industrial users are automotive suppliers who are tied to "just in time" contracts. These contracts typically require a specified number of trucks that contain an exact amount of product within a very narrow window of time. This makes dealing with load weight reductions impossible, since splitting loads and reducing load weight is not cost effective or efficient for the manufacturer or the supplier.

Additionally, there is land along the roads listed above that is available for future development. Because of the current zoning, availability of utilities and quality employment base these areas represent some of the regions best hope of attracting additional investment and employment opportunities. It is important that all of the necessary infrastructure is in place to facilitate this goal. This includes providing all-season roadways to serve these areas.

We know that the Ingham County Road Commission (ICRC) is committed to ensuring our ability to provide an attractive and financially viable location for industry. Delhi Township would like to extend our historical partnership with the ICRC by offering the following solution:

- Delhi Township will ensure that we have local ordinance language which requires the construction of "all season" roads within areas of the community that are zoned for or serve industrial users. We will begin pursuing the development of this ordinance language immediately.
- Based on the ICRC's re-designation of the roads listed above as "all season" roads, Delhi Township will participate with the ICRC in any future repairs or reconstruction of the roads either by direct contribution or via the establishment of a special assessment district. This will ensure that any extra wear and tear that is caused by the proposed re-designation will be addressed when necessary.

We hope that this is reflective of our recent conversations and that the ICRC can move quickly to address this matter. Thank you in advance for your time and attention to this matter and please do not hesitate to contact either myself or Ms. Miller should you have any questions or require additional information.

Sincerely,

John B. Elsinga
Township Manager

cc: Delhi Township Board
Ms. Tracy LC Miller, Director of Community Development
Mr. Al McFadyen, Exec. Director of Delhi DDA
Mr. Steve Mills, Dart Development



DELHI CHARTER TOWNSHIP

2074 AURELIUS ROAD
PHONE: (517) 694-2136

HOLT, MICHIGAN 48842-6320
FAX: (517) 268-3069

April 14, 2009

Undersheriff Allan Spyke
Ingham County Sheriff's Office
630 N. Cedar Street
Mason, Michigan 48854

Dear Allan:

State shared revenue has declined from its all-time high of \$2.3M to just over \$1.7M in FY 2008. With the depressed Michigan economy, I am projecting another 10% decline in both FY 2009 and FY 2010.

To make matters worse, the State Tax Commission ordered the Assessing Department to use a one year sales study vs. the traditional two year study at the eleventh hour (February 3, 2009). That action resulted in a decline of property tax values which translates to a decline in property tax revenues of over \$100,000 in FY 2010. The result of these declining revenues is the need for declining expenses, including my recommendation to lay off three (3) deputies in FY 2010.

With declining state shared revenues since FY 2002, we have consciously evaluated the need to fill or replace vacant positions throughout the organization. In the Fire Department, we have reduced administrative support from two full time positions to one full time and one part time position. In Parks & Recreation, we've eliminated one full time position to two part time. The Engineering Department was eliminated by laying off two positions and contracting out services as needed. Also during this time, our Department of Public Services has changed many job descriptions as vacancies have occurred in order to better meet the needs of expanding services while limiting personnel.

As revenues continue their decline, the next department in line for streamlining is the Police Department which is under contract with Ingham County and its Sheriff's Department. My recommendation will be a reduction of three (3) deputies for FY 2010. In the event you are able to secure funding for these planned vacancies through the

COPS Hiring Recovery Program (CHRP), we may be able to weather the economic downturn for FY 2010, 2011 and 2012 and maintain current staffing levels.

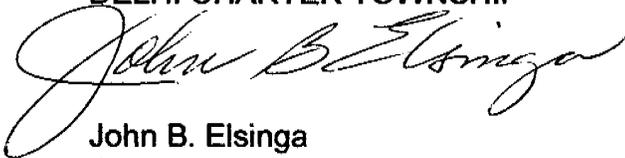
It is also my understanding you could apply for an additional crime scene investigator. Again, if funding were made available for such a position, it may assist an understaffed police department until the economy rebounds.

The "COPS Secure Our Schools Program" is of interest to both the schools and the Township and both are willing to support any grant funding you could obtain for such a position. We both understand the grant provides 50% funding and we each agreed to 25% funding of an entry level police officer.

I trust the foregoing provides you with sufficient background and support to apply for federal funding through CHRP for three (3) deputy positions (that will be laid off without the grant, effective January 1, 2010); one (1) crime scene investigator deputy; and one (1) deputy for schools. Thanks to you and your staff for applying for these five (5) positions.

Sincerely,

DELHI CHARTER TOWNSHIP

A handwritten signature in black ink, appearing to read "John B. Elsinga". The signature is written in a cursive style with a large, looping initial "J".

John B. Elsinga
Township Manager

Cc: Township Board
Marian Frane, Director of Accounting
Lt. Mike DeBruin



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING DISTRICT OFFICE

FYI



STEVEN E. CHESTER
DIRECTOR

March 30, 2009

APR - 3 2009

Mr. John Elsinga, Supervisor
Delhi Charter Township
2074 Aurelius Road
Holt, Michigan 48842

Dear Mr. Elsinga:

SUBJECT: National Pollutant Discharge Elimination System (NPDES)
Permit No. MI0022781
Designated Name: Delhi Twp WWTP
Biosolids Inspection

On March 27, 2009, staff of the Michigan Department of Environmental Quality (DEQ), Water Bureau (WB), Field Operations Division, conducted a Biosolids Inspection at the Delhi Township Wastewater Treatment Plant (WWTP) to assess compliance with the Michigan Part 24 Administrative Rules for the land application of biosolids.

These assessments included a tour of the plant, a thorough review of various biosolids files specifically the analytical results in order to ensure the quality of the biosolids which are processed, produced, and land applied by this facility.

During my visit, Mr. Nick Neeb, plant manager for the Delhi WWTP' biosolids program provided all necessary documents, and diligently answered all inspection questions.

Based on the material reviewed during this inspection, it appears that the Delhi Township WWTP is currently in compliance with Part 24: Land Application of Biosolids (promulgated pursuant to Part 31 of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended).

If you have any questions or comments, please feel free to contact me.

Sincerely,

Bahram Zamani, Ph.D., CPSS., IRSS.
Environmental Quality Analyst
Biosolids Specialist, Lansing District
Office 517-335-6110/517-242-3720 Cell

cc: Ms. Sandra Diorka, Delhi Township
Mr. Jeff Raney, Delhi Township
Mr. Nicholas Neeb, Delhi Township



March 31, 2009

John Elsinga, Manager
Delhi Township
2074 Aurelius Road
Holt, MI 48842

APR - 3 2009

Re: Service Changes

Dear Mr. Elsinga:

As part of Comcast's continuing effort to keep you informed of changes impacting our customers in your community, I am pleased to inform you of the introduction of a new service offering. Effective March 30, 2009, the Value Plus LD Triple Play bundle is available. This bundle includes the following: Digital Starter video service, On Demand, one standard definition cable box and remote, Comcast High-Speed Internet Economy Service, and Comcast Digital Voice® with the Unlimited calling plan that includes unlimited local and long-distance calls to the U.S., Canada, Puerto Rico and certain other U.S. territories. The standard price for this bundle is \$114.99, plus applicable fees and taxes.

Comcast is providing notice of this new service offering directly to our customers through a message on their monthly billing statement. Should residents contact you with questions regarding this service, please do not hesitate to direct them to our toll free customer service number: 1-800-COMCAST. Our Customer Account Executives are available 24 hours a day, 7 days a week to answer any questions they may have regarding Comcast products, services and prices. If you have any questions about this or any other issue, please feel free to contact me directly at 517-333-6028.

Sincerely,

John P. Gardner
Government Affairs Manager
Comcast, Midwest Region
1070 Trowbridge Road
East Lansing, MI 48823

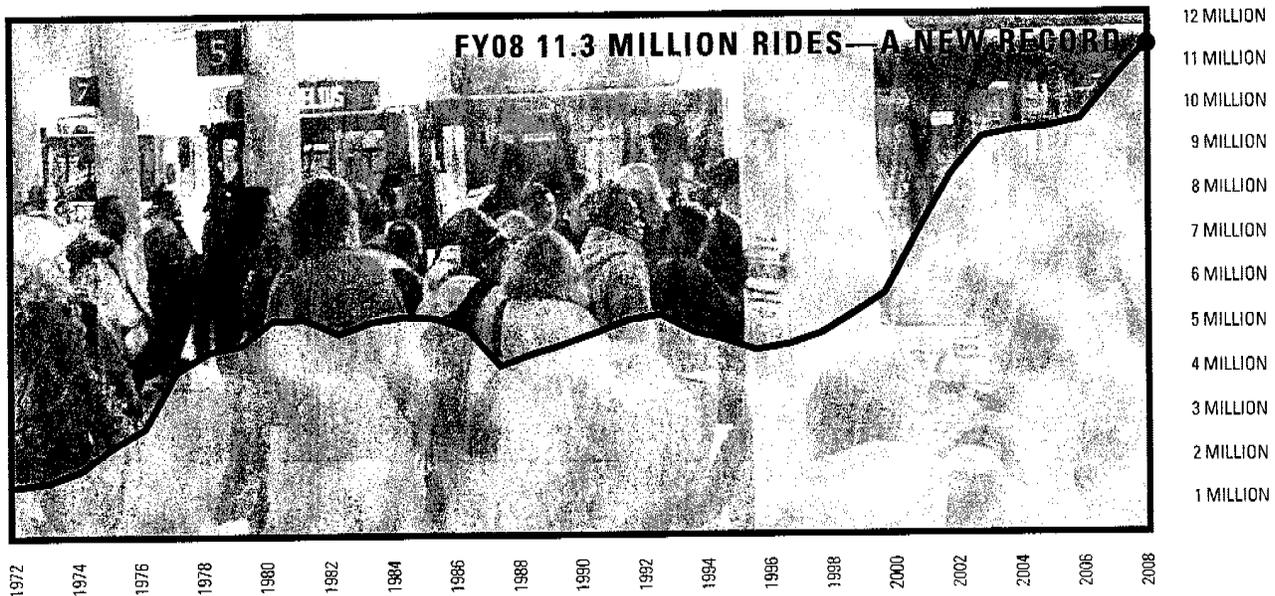
CATA FISCAL YEAR 2008 ANNUAL REPORT
 OCTOBER 1, 2007–SEPTEMBER 30, 2008

When
People Thrive,
 Communities
Thrive

CATA service is much more than a bus ride. Take a look at the many ways CATA helps residents thrive by getting them where they need and want to go. Not only do individual customers benefit, but a strong public transportation system helps our community thrive—in business, education, volunteerism, recreation and health. CATA connects our communities to boost the economy we all share. With access to affordable and convenient transportation, people are able to lead productive lives that add value to living in our communities.



CATA RIDERSHIP – 1972–2008



CATA LEADERSHIP

CATA BOARD OF DIRECTORS

Patricia Munshaw
Board Chair
Meridian Township

Pete Kuhnmuensch
Vice-Chair
City of Lansing

Joseph Sambaer
Secretary-Treasurer
Lansing Township

Pat Cannon
Meridian Township

Walter Dell
Delhi Township

Jean Golden
City of East Lansing

Ralph Monsma
City of East Lansing

R. John Strolle
City of Lansing

Robert W. Swanson
City of Lansing

Anne Wilson
City of Lansing

Non-Voting Representatives

Mark Grebner
Ingham County

Michael A. Rice
Michigan State University

CATA EXECUTIVE STAFF

Sandra L. Draggoo
CEO/Executive Director

Debbie Alexander
Assistant Executive Director

Craig Allen
Director of Maintenance

Pat Gilbert
Director of Marketing

Martin Mecher
Director of Finance

Dwight D. Smith
Director of Operations

AMALGAMATED TRANSIT UNION (ATU) #1039 LANSING, MI

Michael Cullimore
President

Steven Soliz
Vice-President

Kathleen M. Kelley
*Recording Secretary &
Financial Secretary*

Committee Persons

Donald Bean

Phillip Bean

Michael Cramer

Raymond Doty

David Stanfield

Natalie Stone

LOCAL ADVISORY COUNCIL (LAC)

Alphonse Swain
Chairperson
Capital Area Center for
Independent Living

Deb Wiese
Vice-Chairperson
Michigan Rehabilitation
Services

Walter Dell
LAC Liaison
CATA Board Member

Elma Arnold
Citizen Representative

Donna Hobart
Tri-County Office on Aging

Susan Langendonk
Ingham Intermediate
School District

Suzanne Love
Citizen Representative

Paul Palmer
Citizen Representative

Jane Spitzley
Citizen Representative

Mitch Tomlinson
Peckham Inc.

Capital Area Transportation Authority



March 2009

This past year was a rewarding and challenging one for the Capital Area Transportation Authority. We were proud to serve more people than ever before in our history. The need for local public transportation services continued to climb and reach historic levels, as did prices for fuel and other operating expenses. State funding has not kept pace. Just ten years ago State funding covered 50% of our operating costs. This past year, State funds covered less than one-third of those costs. This funding gap threatened our ability to maintain services at a time when record numbers of people rely on them. We decided to undertake grassroots, people-to-people communication efforts to raise citizen awareness of the funding situation. Subsequently, we developed brochures and other informational materials and made them available to employees, Board members, community agencies and neighborhood organizations to help us spread the word. Many public presentations and media interviews were conducted as part of this five-month effort. Hundreds of people worked long hours to help us achieve a high level of awareness about this critical issue. Their hard work allowed us to inform the community without incurring high expenses. It was a great team effort!

Many people boarded buses for the first time this past year as a way to help stretch household budgets. Others, who have used CATA for years, began riding more often. This all added up to more people on buses—particularly on urban routes. The chart on this report cover tells that story; last year, CATA provided a record 11.3 million rides. This is a phenomenal number, given the Ingham County population of approximately 277,000.

People from all walks of life use our services. Some take CATA to work or to school every day. Others take the bus to the doctor or to buy groceries. For many, including persons with disabilities and seniors, CATA, and especially our curb-to-curb Spec-Tran service, is a vital link to living independently. In this Annual Report, we present a review of CATA services and the year's most significant accomplishments.

The value of CATA to this community cannot be measured solely in buses, routes or millions of rides. The true measure is in the service provided to every individual passenger; allowing them to live a fuller life...contributing to the economic vitality of our community. This system belongs to its citizens and CATA works hard to keep our community moving. We take great pride in that service!

Sincerely,

Patricia K. Munshaw
Board Chair

Sandra L. Draggoo
CEO/Executive Director

FY08 IN REVIEW

Funding Shortage Threatens Operations

On June 20, 2007, the CATA Board of Directors voted to place a five-year millage increase request on the November 2007 ballot. It was narrowly defeated, by a 51–49% margin. This was the first millage defeat in CATA's 37-year history. The funding gap required decisive action if service on the street was to continue at current levels. CATA Staff further tightened the belt on an already lean operation. The Board took the next step by approving a fare increase. The April 2008 price increase applied to all CATA cash fares, tokens and passes. The Board of Directors approved the new rates following feedback obtained from a series of public hearings. The regular fixed-route cash fare was raised from \$1.00 to \$1.25—its first increase since 1994. Discount cash fares increased from 50¢ to 60¢. Spec-Tran's one-way fare went from \$2.00 to \$2.50. These efforts helped, but a large funding gap remained. Operational expenses were continuing to rise at a time when the demand for CATA services was at an all-time high.

CATA's Board of Directors was faced with a difficult choice – make major service cuts or go back to the voters. On May 21, 2008, the Board decided to ask local voters to approve a 0.787 mill increase to the CATA millage on November 4, 2008. The increase would be in effect for a five-year period—2008–2012. The funds would be used to meet operational costs and maintain service to meet the growing demand. FY08 concluded with an extensive community education effort to raise public awareness of the operational funding gap, the implications for service delivery and the upcoming millage vote.

Note- The Nov. 4th millage request passed by a 64.4% margin.



APTA Presents CATA with #1 Award

At its annual conference in October 2007, the American Public Transportation Association (APTA) formally recognized CATA as America's Best Transit System. The award was presented to CATA employees and Board representatives who accepted the award on behalf of CATA's 300 employees.

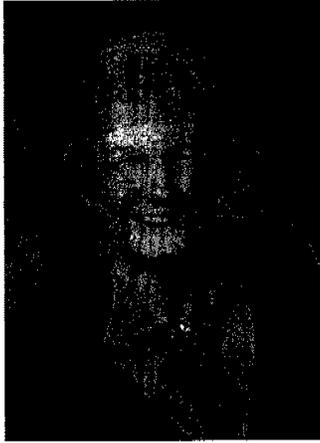
Demand for CATA Service Soars

Hard economic times, rising gas prices and a trend toward greener lifestyles contributed to new ridership records. Monthly records were achieved throughout the year. Urban fixed routes accounted for the majority of the month-to-month growth. Many months showed double-digit increases over the previous year.

Total fixed-route service surpassed last year's level by 611,000 rides, despite a decline in MSU on-campus ridership. Customers took 10.8 million fixed-route rides—a 6.0% growth compared to the previous year. Spec-Tran's record ridership exceeded 348,000 rides in FY08. That was a 3.2% annual increase.

CATA customers took 11.3 million total rides in FY08. That was a 5.8% increase over the previous year—a new ridership record.

FY08 IN REVIEW



Sandy Draggoo Named Michigan Transportation "Woman of the Year"

The Michigan Chapter of the Women's Transportation Society (WTS) honored Sandy Draggoo with their "2007 Woman of the Year" award. This award recognizes women transportation leaders who make an outstanding contribution to the transportation industry. In 1985, Sandy became one of the first women to lead a public transportation system in the country. She is viewed as a role model for women in the transportation field. Governor Jennifer Granholm and Senator Debbie Stabenow are among previous "Woman of the Year" recipients.

New Website Launched

An extensive redesign of CATA's website (cata.org) put new personalized trip planning features at the fingertips of CATA customers. The site redesign features were chosen to improve site visitors' access to key information. Launched in September 2008, the new site features more dynamic options for planning trips. Information is available down to the bus stop and trip level. A new Rider Alert subscription service pushes out detour and service change notices through email or text messages. Many other site amenities were added to improve the customer experience.

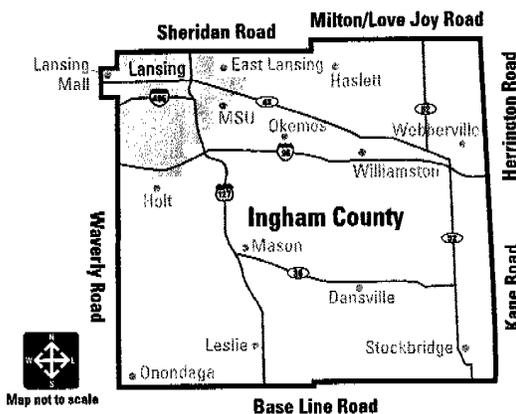


CATA PROGRAMS & SERVICES

Serving Greater Lansing since 1972, the Capital Area Transportation Authority was formed under Act 55 (Public Acts of Michigan 1963). The Authority's governmental membership includes the Cities of Lansing and East Lansing and the Townships of Delhi, Lansing and Meridian. CATA's growth is really a growth in opportunity for thousands of area residents. Throughout the CATA service area, employees, seniors, students and persons with disabilities step onto a CATA bus and step off into a wider world. At its beginning in 1972, CATA operated 14 fixed routes and provided 750,000 rides. Today, there are over 30 fixed routes and a variety of demand-response services designed to meet the varied transportation needs of our local population. Passengers took a record 11.3 million rides last year.

CATA Service Area at a Glance

Service Types	Lansing	East Lansing	Lansing Township	Delhi Township (Holt)	Meridian Township (Haslett/Okemos)	MSU	Dansville	Leslie	Mason	Onondaga	Stockbridge	Williamston/ Webberville
Fixed-Route	X	X	X	X	X	X						
Limiteds	X	X			X				X			X
Entertainment Express	X	X										
Spec-Tran	X	X	X	X	X	X						
Rural Service							X	X	X	X	X	X
Redi-Ride				X	X				X			X
Connector	X			X	X				X			X
Shopping Bus	X	X		X	X							
MSU Lot Link						X						
MSU Night Owl						X						



Fixed-Route Service

With over 30 routes, odds are CATA serves a bus stop within easy walking distance of most residents' homes. Fixed-route service is what most people are familiar with—big buses traveling regular routes at scheduled times throughout the greater Lansing area. This includes bus service on Michigan State University's campus, which operates during the fall and spring terms. This on-campus service is funded, in part, by MSU. Customers took 10.8 million rides on fixed routes in FY08. That is a 6.0% increase compared to 2007.

CATA PROGRAMS & SERVICES

Entertainment Express

The express CATA trolley service provides a unique option to get to entertainment establishments during an evening out on the town. The Entertainment Express operates evenings and late night—Thursday through Saturday. The trolley travels between Lansing and East Lansing downtown districts. Entertainment Express bus stops are identified by signs along the route. Passengers take the trolley to hotels, restaurants and other entertainment venues along the Michigan and Grand River corridor. The Express is funded, in part, by the Lansing Entertainment & Public Facilities Authority (LEPFA). People took nearly 11,000 trips on the Entertainment Express last year—6.9% more than in FY07.

Commuters Ride the Limiteds

During weekday morning and afternoon rush hours, CATA offers commuter services between the southern and eastern regions of the service area and downtown Lansing. The *Mason Limited* and the *Williamston/Webberville Limited* pick-up customers in their respective communities, and travel directly to downtown Lansing; making limited stops, to create a faster commute. The 33.7% rise in annual ridership on these two routes translated to 23,600 total commuter trips.

Spec-Tran Service

Spec-Tran is CATA's advance-reservation service for persons with disabilities who are unable to use fixed-route buses. Spec-Tran service is provided with small lift-equipped buses and low floor vans. The service operates seven days a week. Customers are certified in accordance with the Americans with Disabilities Act (ADA). The demand for this service rose by 3.2% in FY08. Spec-Tran customers took 10,800 more trips than the previous year; exceeding 348,000 total rides for FY08.

CATA Rural Service (CRS)

An advance-reservation, curb-to-curb service in the outlying areas of Ingham County, CATA Rural Service can be used for any trip purpose within the rural Ingham area. Rides are provided Monday through Friday, from 7 AM to 6 PM. This service is funded, in part, by Ingham County. CRS customers took over 4,500 more rides in FY08 raising total ridership to more than 48,000—a 10.7% increase.

Redi-Ride Service

This is a curb-to-curb, advance-reservation service operating in Delhi and Meridian Townships and the Mason and Williamston areas. The Meridian Redi-Ride service is funded, in part, by Meridian Charter Township. Rides are provided Monday through Saturday. The four Redi-Ride services provided over 58,000 rides in FY08—showing a 10.8% increase over the previous year.

CATA PROGRAMS & SERVICES

CATA Connector Service

CATA Connector Service offers regularly scheduled small-bus service connecting outlying communities and Lansing. No reservations are necessary. The service operates Monday through Saturday. The *Mason Connector* operates between the Mason Meijer and the South Pennsylvania Meijer, via Cedar Street. The *Williamston/Webberville Connector* travels from Webberville through Williamston to the Meridian Mall, via Grand River. Ridership climbed 17.3% on the two Connectors for a combined total of over 20,000 FY08 trips.

Shopping Bus

CATA provides regularly scheduled transportation between area senior housing complexes, grocery stores and shopping centers. The Shopping Bus operates Monday through Friday, traveling to major shopping locations each week. Reservations are not required. Seniors took nearly 12,000 Shopping Bus rides in FY08.

Lot Link & Night Owl

These phone-ahead evening and weekend services operate exclusively on MSU's campus during fall and spring semesters. Both services provide curb-to-curb transportation. The Lot Link travels between MSU's student parking lots—#83 on the west side of campus or #91 on the east side of campus and another university location. The Night Owl serves all campus locations at times when other CATA services are not running. The two services provided nearly 22,000 rides in FY08.

Accessibility

CATA vehicles and facilities are accessible to persons with disabilities. Service animals, such as guide dogs, are always welcome on CATA vehicles. Major intersections and bus boarding areas are announced on fixed-route buses. Passengers waiting at a bus stop hear the route name and number announced when the bus arrives at the stop. Large-print or audio route schedules are available through CATA Customer Service. The CATA website provides information in formats that meet federal accessibility guidelines. CATA bus hailing kits are also available to customers. They are designed for use at bus stops served by more than one route. The kit allows the user to signal the number of their route to operators of approaching buses. The kit consists of 3.5" x 4" double-sided cards with a large printed route number and Braille tag.

Bike Racks and Lockers

CATA fixed-route buses are equipped with easy-to-use bike racks. Bike rack use is free. In addition, CATA offers a bike locker rental program. Lockers are located at the CATA Transportation Center in downtown Lansing and at the East Lansing Division Street parking ramp.

CATA Transportation Center (CTC)

The main boarding center for CATA, the CTC, is located in downtown Lansing on Grand Avenue, between Lenawee and Kalamazoo Streets. This indoor facility is the transfer point for half of CATA's fixed routes. Customer Service Representatives are available at the CTC on weekdays, from 7 AM to 7 PM and weekends, from 9 AM to 5 PM to assist with trip planning, service information and bus pass sales. The Center also features Greyhound/Indian Trails operations.

CATA PROGRAMS & SERVICES

MSU-CATA Transportation Center (MSU-CTC)

The first public transportation center on MSU's campus, the MSU-CTC is the main boarding center for CATA bus routes serving campus. CATA and MSU partnered to build this facility, located on the ground level of the parking ramp between North and South Shaw Lanes. It is open 24 hours a day, 7 days a week.

The Way to Pay

CATA's fare payment system features a magnetic card reader and printer, offering fixed-route customers more payment flexibility and convenience. Bus pass options allow customers to select the payment plan that best meets their needs.

Clean Commute Options

CATA offers a free program dedicated to raising community awareness about the alternatives to driving alone. Information is provided to help choose commute alternatives such as the bus, walking and biking. The objective is to improve air quality in the tri-county area. A ride-matching service is available to those interested in car or vanpooling.

Rider Alerts

CATA customers get up-to-the-minute information on route changes by visiting the web at cata.org or by calling the Rider Alert phone line at 367-7277. The alerts help customers know when their bus is on detour due to road work or when service changes go into effect. Rider Alert subscribers receive automated notices of route changes via email or text messages. The Rider Alert phone line is accessible 24 hours a day, 7 days a week.

cata.org

The redesigned CATA website provides dynamic features for accessing a new trip planning program, route descriptions and service information, online bus pass sales, rider alerts, CATA business opportunities, job openings and much more.

Community Pride

Throughout the year, CATA looks for opportunities to serve area citizens. CATA programs such as *Santa Free Rides*, *New Year's Eve Safe Ride Home*, *We Love Riders Week*, and the *CATA Senior Health Fair* allow CATA to give back to customers and non-customers alike. CATA also participates in community-sponsored events such as *Be a Tourist in Your Own Town*, *Silver Bells in the City*, the Safety Council *Patrol Picnic* and holiday parades. Each year CATA employees give generously to the Capital Area United Way campaign, deliver Meals-on-Wheels on their noon hour and "adopt" Operation Santa families at a local elementary school, providing holiday gifts to those in need.

CAPITAL AREA TRANSPORTATION AUTHORITY STATEMENTS OF NET ASSETS

Year ended September 30

	2008	2007
ASSETS		
CURRENT ASSETS:		
Cash	\$ 522,692	\$ 1,062,517
Investments	15,163,718	13,664,671
Accounts receivable	473,782	240,081
Due from governmental units	2,363,405	1,385,653
Single business taxes receivable	15,522	15,522
Property tax receivable	89,691	33,851
Inventories	1,069,137	950,556
Prepaid expenses	428,469	399,163
TOTAL CURRENT ASSETS	20,126,416	17,752,014
CAPITAL ASSETS - net of depreciation	38,932,506	42,406,917
TOTAL ASSETS	\$ 59,058,922	\$ 60,158,931
LIABILITIES		
CURRENT LIABILITIES:		
Accounts payable	\$ 940,503	\$ 984,036
Accrued payroll	420,235	304,885
Accrued pension	466,304	473,783
Accrued interest	69,301	81,672
Accrued insurance	0	100,759
Accrued vacation, incentive and sick pay	973,313	912,833
Current portion of capital lease obligations	807,903	778,214
Reserve for workers' compensation claims	72,923	61,496
Reserve for health insurance costs	450,162	428,159
Other current liabilities	240,827	143,994
TOTAL CURRENT LIABILITIES	4,441,471	4,269,831
LONG TERM LIABILITIES:		
Capital lease obligations, net	3,551,813	4,359,717
Accrued severance pay	129,487	146,110
TOTAL LONG-TERM LIABILITIES	3,681,300	4,505,827
TOTAL LIABILITIES	8,122,771	8,775,658
NET ASSETS		
Invested in capital assets, net of related debt	34,572,790	37,268,986
Unrestricted - designated for post employment benefits	400,000	—
Unrestricted	15,963,361	14,114,287
TOTAL NET ASSETS	\$ 50,936,151	\$ 51,383,273

CAPITAL AREA TRANSPORTATION AUTHORITY STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

	Year ended September 30	
	<u>2008</u>	<u>2007</u>
OPERATING REVENUES	\$ 7,755,552	\$ 6,380,060
OPERATING EXPENSES	<u>41,087,653</u>	<u>37,716,018</u>
Operating loss	-33,332,101	-31,335,958
NON-OPERATING REVENUES	<u>30,068,810</u>	<u>28,374,199</u>
Net loss before capital contributions	-3,263,291	-2,961,759
CAPITAL CONTRIBUTIONS - GRANTS	<u>2,816,169</u>	<u>7,747,727</u>
Change in net assets	-447,122	4,785,968
NET ASSETS, BEGINNING OF YEAR	<u>51,383,273</u>	<u>46,597,305</u>
NET ASSETS, END OF YEAR	<u>\$ 50,936,151</u>	<u>\$ 51,383,273</u>



CAPITAL AREA TRANSPORTATION AUTHORITY

4615 Tranter Street • Lansing, Michigan 48910 • info@cata.org • cata.org

Customer Service: (517) 394-1000 • Administrative Offices: (517) 394-1100 • Fax: (517) 394-3733

Chief Royston
D.T.F.D
2074 Aurelius
Holt, MI. 48842

The class in Coldwater, Managing Company tactics strategies and decision making was very informative. The instructors were very knowledgeable in their fields. They taught some on reading smoke that was a very good refresher for me. They also talked about managing operations with initially little resources which I think relates to what we have at Delhi sometimes. Also ventilation tactics and the use of vent, enter, search were discussed at length. When appropriate and when not. All in all I would recommend these courses to others and I would be very interested in taking additional class's from these instructors. They are very informative and there is certain energy from these guys that you felt like you were in these situations with them. Thank you for the opportunity to attend this class.

Lieut. Brian Briten
D.T.F.D

John
FYI
This class was attended
on his day off
Deekhi Paid the \$50 registration
Thank you for your support!
Rick



DELHI CHARTER TOWNSHIP

2074 AURELIUS ROAD
PHONE: (517) 694-2136

HOLT, MICHIGAN 48842-6320
FAX: (517) 268-3069

April 13, 2009

Mr. Earl Thomas, Manager
CBCS – Credit Bureau Collection Service
4764 W. Fulton, Suite 101
Ada, MI 49301

Attention: Collections and Client Services

Dear Mr. Thomas:

On February 3, 2004, our Board approved a Collection Services Agreement between Delhi Charter Township (Healthcare Provider) and CBCS – Credit Bureau Collection Service (Business Associate).

In accordance with Article XIII, Termination, this letter shall serve as written notice to terminate this Agreement effective May 31, 2009. Upon termination of this Agreement, Business Associate shall immediately cease all collection activity for Healthcare Provider and return all patient account information and related documents to Healthcare Provider at Delhi Charter Township Fire Department, 2074 Aurelius Road, Holt, MI 48842, Attn: Richard Royston, Fire Chief.

Also upon termination, Business Associate shall within thirty (30) days, remit outstanding collections net of Business Associate on behalf of Healthcare Provider.

To the extent feasible, Business Associate shall return or destroy all protected health information [as defined by the Health and Human Services Department Standards for Privacy of Individually Identifiable Health Information, 45 C.F.R. Parts 160 and 164], received from, or created or received by the Business Associate on behalf of the Healthcare Provider that the Business Associate still maintains in any form. Business Associate shall retain no copies of such information or, if such return or destruction is not feasible, Business Associate shall extend the protections of this Agreement to the protected health information and limit further uses and disclosures to those purposes that make the return or destruction of the information infeasible.

Sincerely,


John B. Elsinga
Township Manager

Cc: Township Board
Rick Royston, Fire Chief
Marian Frane, Director of Accounting