

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON MARCH 17, 2009**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, March 17, 2009, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 6:30 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Trustees Derek Bajema, John Hayhoe, Roy Sweet

Members Absent: Treasurer Harry Ammon, Trustee Jerry Ketchum

Others Present: John Elsinga, Township Manager
Lt. Mike DeBruin, Delhi Division, Ingham County Sheriff's Office
Mark Jenks, Director of Parks & Recreation
Rick Royston, Fire Chief
Sandra Diorka, Director of Public Services
Tracy Carney-Miller, Director of Community Development
Wendy Thielen, Assistant Township Manager of Human Resources
Amy Finch, Assistant Township Clerk/Deputy Clerk

BUSINESS

CONSUMERS ENERGY PRESENTATION ON FORESTRY LINE CLEARING

John Hall, Consumers Energy Forestry Department Communications Director, gave a Power Point presentation on forestry line clearing (ATTACHMENT I).

John Hall, Consumers Energy Forestry Department Communications Director, stated that there are approximately 1.8 million homes and businesses in Michigan's Lower Peninsula that Consumers Energy supplies power to with over 70,000 miles of lines to maintain.

Many factors influence Consumers Energy's ability to deliver electricity safely and reliably including weather; exposure of equipment; and trees, with trees being the number one cause for outages. Mr. Hall explained various clearances based on voltage of line, construction style and species as well as location of the trees. Considerations are given depending on the species of tree, health of the tree, location in relation to the line, line configuration and voltage and future maintenance requirements. Trees and brush are marked by Consumers Energy forest planners who will meet with residents wishing to discuss the trimming or removal of their trees or brush.

2009 LOCAL ROAD IMPROVEMENT PROGRAM

The Board reviewed a memorandum dated March 13, 2009 from Tracy Miller, Director of Community Development (ATTACHMENT II).

Tracy Miller, Director of Community Development, stated that there are approximately 96 miles of local/neighborhood roads in the Township that are the subject of the Ingham County Road Commission's (ICRC) 50/50 Cost Sharing Road Improvement Program. There are approximately 51 miles of primary roads which are funded by the County and 24 miles of state

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON MARCH 17, 2009**

SUBJECT TO APPROVAL

trunk lines that are State funded. It was stated that there are more local roads in the Township than the Township has money to upkeep through the 50/50 program.

Last year, the road repairs that were accomplished were done by using two years worth of funding that had been rolled over from 2007 making it a larger project year than 2009 will be.

An ICRC 2009 Budget of \$66,000 to fund their 50% share of Delhi road improvements is available; the Township will fund the other \$66,000 from special assessments for a total budget of \$132,000. The ICRC takes into consideration any concerns that the Township may have in regards to road repair. Two projects are being recommended for repair by the ICRC, the first being Archwood Drive and Dublin Circle and the second being Veltema Drive and Wachtel Drive. These projects will exceed the \$132,000 that has been budgeted. As road repairs have been portrayed to the residents as a 50/50 match program in the past, approximately \$2,000 that exceeds the budget amount will be funded from the Township's general fund. It is proposed that these two project areas will be done during the summer. The special assessments will be spread over a period of time (maximum ten years).

The Township received notice that the ICRC will change the way that they assess their administrative fees. In the past, they have done a flat 7% fee. It has been decided that from this year forward, the ICRC will charge a time and materials, actual cost for their administrative fee; thus, making it difficult to budget. To cover the cost, ten percent will be budgeted.

If the Board agrees to these projects, an informational meeting would be held for the residents in these areas. If one of the projects decides not to move forward, another project could replace it.

It was asked how the ICRC decides on an amount of money that it gives a municipality. Twp. Mgr. Elsinga stated that it determines the figures based on the miles of local roads and availability of funds.

Ms. Miller spoke of the RoadSoft software, an Asset Management Program, which is a free program which rates the condition of each road. It was stated that to meet the ongoing maintenance of the liability of local road improvements, \$1,000,000 a year should be spent on the roads. To meet this liability, a millage may have to be considered.

INGHAM COUNTY SHERIFF'S OFFICE/DELHI DIVISION – FEBRUARY ACTIVITY REPORT

Lt. Michael DeBruin, Ingham County Sheriff's Office/Delhi Division, reported on the highlights of the Ingham County Sheriff's Office/Delhi Division February Activity Report (ATTACHMENT III).

COMMUNITY DEVELOPMENT DEPARTMENT – FEBRUARY ACTIVITY REPORT

The Board reviewed the Community Development Department February Activity Report (ATTACHMENT IV).

**DELHI CHARTER TOWNSHIP
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FIRE DEPARTMENT – FEBRUARY ACTIVITY REPORT

Rick Royston, Fire Chief, reported on the highlights of the Fire Department February Activity Report (ATTACHMENT V).

ADJOURNMENT

Meeting adjourned at 7:32 p.m.

SUBJECT TO APPROVAL

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af



Forestry Operations Briefing

Consumers Energy



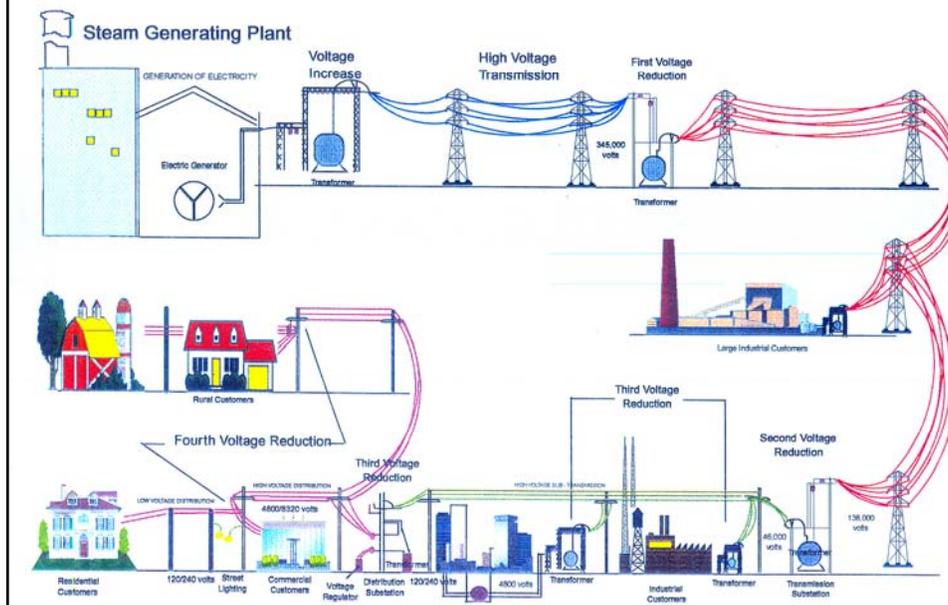
Delivering Electricity Safely and Reliably

- Consumers Energy is responsible for delivering electricity – safely and reliably – to 1.8 million homes and businesses in Michigan’s Lower Peninsula
- We have more than 70,000 miles of lines
- Many factors influence our ability to deliver electricity safely and reliably including weather, exposure of equipment, and trees
- Consumers Energy works to minimize avoidable interruptions, like those caused by trees.

Consumers Energy



Electricity . . . HOW IT IS MADE AND DISTRIBUTED



Trees and Reliability

- Trees are the #1 cause for outages
- Nearly 30% of interruptions involve trees including the August 14, 2003 northeast US outage
- Trees growing into power lines can cause dangerous situations

Consumers Energy





Our Commitment to Reduce Tree-Related Outages

- Identify problem areas through system analysis
- Communicate directly with affected property owners
 - Postcards and letters
 - Personal contact, door cards
- Field work is completed by line clearance-qualified contractors, under the supervision of Consumers Energy's Foresters
- All work is inspected by Consumers Energy Foresters after work is complete
- All CE Foresters have been certified by the International Society of Arboriculture

Consumers Energy



Distribution Line Clearing

- Distribution lines comprise about 90% of Consumers Energy's electric system
- Carry from 4,800 volts to 46,000 volts
- Clearances vary based on voltage of line, construction style and species and location of tree

Consumers Energy





Line Clearing Priorities

- Achieve minimum clearance
- Promote future growth away from lines
- Minimize risk to tree's health

Consumers Energy





Line Clearing Considerations

- Species of tree
 - Growth characteristics
 - Growth rates
- Health of tree
- Location in relation to line
- Line configuration and voltage
- Future maintenance requirements

Consumers Energy



Before and After Line Clearing



Consumers Energy





Consumers Energy



Consumers Energy





Marking on Trees - Distribution

- Consumers Energy forestry planners will mark with BLUE paint trees that need work
 - An “X” means the tree is to be removed
 - A “●” means the tree is to be trimmed
 - A “/” means a small tree or brush is to be removed
 - The paint used will not harm the tree
- After the marking, a planner will visit if residents wish to discuss trimming or removal plans

Consumers Energy



Marking Examples



Consumers Energy





Line Clearing Examples

Deciduous Tree Line Clearing



Consumers Energy



Line Clearing Examples

Evergreen Line Clearing



Notched Pine



Side-Trimmed Pine



Topped Spruce

Consumers Energy





Mechanical Clearing



Side Trimmer



Hydro Ax Mower

Consumers Energy



Consumers Energy





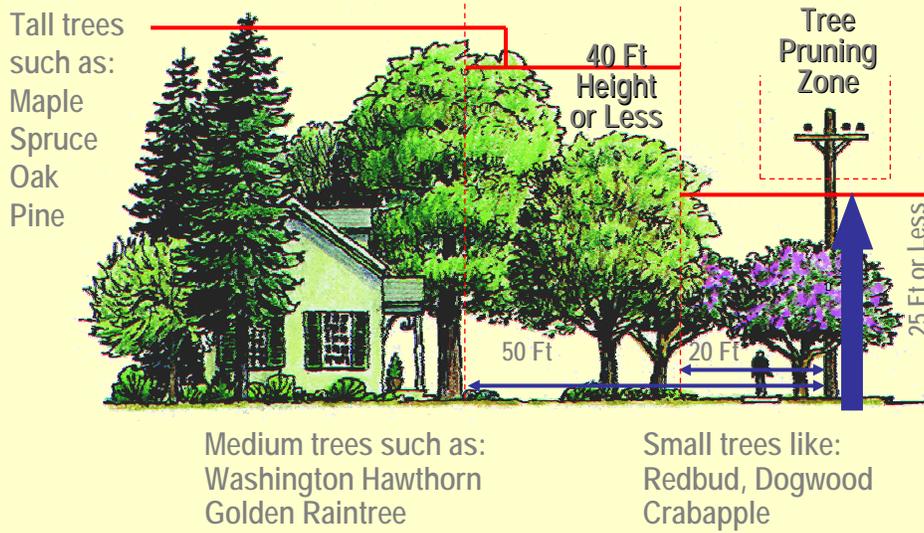
Minimum Clearance Requirements

Voltage	Minimum Clearance
Distribution (4,800 – 14,400 volts)	10 feet away from wire 15 feet on both sides of pole line in undeveloped or unmaintained areas
46,000 volts	15 feet from wire in yards and other maintained areas 40 feet on both sides of pole line in undeveloped or unmaintained areas
138,000 volts	20 feet from wire in yard and other maintained areas 45 to 60 feet on both sides of pole line or tower depending on construction style in undeveloped or unmaintained areas

Consumers Energy



Right Tree, Right Place Plant Taller Trees Away From Overhead Electric Distribution Lines





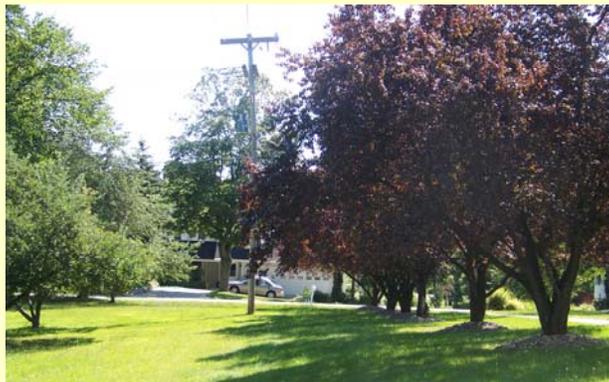
Wrong Tree, Wrong place



Consumers Energy



Right Tree Example



Consumers Energy





More Information

www.consumersenergy.com/forestry

www.arboday.org

Consumers Energy





**Delhi Charter Township
Department of Community Development**

MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Friday, March 13, 2009

RE: 2009 Local Road Improvement Program

In late February we received information from the Ingham County Road Commission (ICRC) on possible local road improvements for the 2009 construction season. The recommendation included street within two areas of the Township. The first area is Archwood Drive and Dublin Circle in the Holbrook Hills subdivision. The second area includes streets within the Willoughby Heights/Dutch Meadows subdivision areas.

As you know, the “local roads” program is a 50/50 cost sharing program between the ICRC and the benefiting property owners. This year the ICRC has budgeted \$66,000 for this program, which will need to be matched by the Township via the establishment of a Special Assessment District (SAD). This will result in a total budget of approximately \$132,000. Based on this information we are recommending that the following roads be completed using the 2009 program budget:

Project Area 1:

Archwood Drive (Catalina Drive to End) & Dublin Circle (Archwood Drive to End)

Project Area 2:

Veltema Drive (Willoughby Road to Bush Gardens Lane) &
Wachtel Drive (Veltema Drive to End)

I have attached a cost breakdown estimate for these two projects based on the ICRC’s estimate of costs. You will notice that the SADs will include an additional 10% to cover the ICRC’s costs for administration and construction oversight. This is different than in past years. In prior years the administrative fee was charged as a “flat percentage” of 7% . This year, the ICRC will be charging on a “time and materials” basis. Discussion with the ICRC has indicated that budgeting 10% for this cost is a conservative approach. For clarity, none of this fee goes to the Township for its time and effort spent in facilitation of this process. Additionally, since the projects could not be selected in such a way as to ensure that the cost is exactly \$132,000 (\$66K from ICRC & \$66K from SAD), there will be a small amount of the total cost that will be paid by the Township at large.

It is anticipated that in 2010 some or all of the remaining roads suggested within the Willoughby Heights/Dutch Meadow’s subdivisions will pursued. However, if for any reason the

establishment of an SAD for the selected improvements is not possible, we will move onto the next street on our list for 2009 and subsequent years. This will help us to ensure that we make the full use of the funds set aside for Delhi Township by the ICRC.

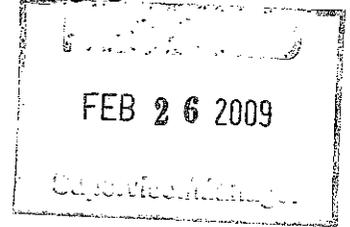
If you have any questions, or need additional information, please do not hesitate to ask. Otherwise, I would proposed that we present this recommendation to the Township Board at their Committee of the Whole meeting on March 17th. If the Board agrees, we will schedule an informational meeting for each of the project areas and begin the process of establishing the SADs and then contracting with the ICRC. Thank you.

INGHAM COUNTY ROAD COMMISSION

AUSTIN E. CAVANAUGH ADMINISTRATION BUILDING
301 Bush Street, P.O. Box 38, Mason MI 48854-0038

Joseph A. Guenther, Chair
Shirley M. Rodgers, Vice Chair
Thomas M. Mitchell, Member
James Dravenstatt-Mocerri, Member
Norman L. Gear, Member

William M. Conklin, P.E.
Managing Director



February 25, 2009

Mr. John B. Elsinga, Manager
Delhi Charter Township
2074 Aurelius Road
Holt, Michigan 48842-6320

RE: 2009 Estimates

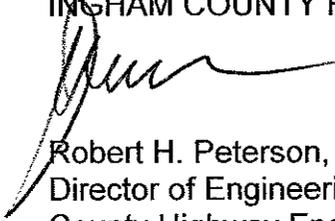
Dear Mr. Elsinga:

As requested by the Township, enclosed are estimates for improvements on the following streets:

- *1) Archwood Drive – Catalina Drive to End.
- *2) Dublin Circle – Archwood Drive to End.
- 3) Bush Gardens Lane – Veltema Drive to Wachtel Drive.
- 4) Wachtel Drive – Veltema Drive to End.
- 5) Van Raalte Court – Wachtel Drive to Cul-de-sac.
- 6) Wachtel Drive – Veltema Drive to Tiffany Lane.
- *7) Veltema Drive – Willoughby Road to Bush Gardens Lane.
- 8) Walenjus Court – Wachtel Drive to Cul-de-sac.

Please note that under separate cover by Managing Director Bill Conklin, the Road Commission will be figuring the Administrative Fee differently this year. Please contact me if you have any questions.

Sincerely,
INGHAM COUNTY ROAD COMMISSION



Robert H. Peterson, P.E.
Director of Engineering and
County Highway Engineer

RHP/dlb
Enclosures

Telephone: (517) 676-9722 1-800-968-9733 Fax: (517) 676-2085 TDD: (517) 676-7798
E-Mail: roads@inghamcrc.org Web Site: <http://www.inghamcrc.org>
An Equal Opportunity Employer

2009 PROPOSED TOWNSHIP LOCAL ROAD PROJECTS

DELHI CHARTER TOWNSHIP

Bituminous Resurfacing:

1. Pine Tree Road – the following locations:
 - a. Dell Road to N. Pine Dell Drive. 4725 feet.
 - b. Dell Road to Willoughby Road. 8865 feet.
 - c. Willoughby Road to Keller Road. 7720 feet.
2. Archwood Drive – Catalina Drive to End. 920 feet.
3. Dublin Circle – Entire length. 430 feet.
4. Willoughby Heights Subdivision:
 - a. Bush Gardens Lane. 1300 feet.
 - b. Veltema Drive. 1150 feet.
 - c. Wachtel Drive. 1675 feet.
5. Dunkel Road – Jolly Road to Five Oaks Drive. 300 feet.
6. Five Oaks Drive – Jolly Road southeast 200 feet.
7. Park Lane – Keller Road to End. 1150 feet.
8. Holbrook Drive – Cedar Street to Turnbridge Drive. 1200 feet.
9. Catalina Drive – Santa Clara Drive to Archwood Drive. 320 feet.
10. Sycamore Street – Aurelius Road to End. 2540 feet.
11. Schoolcraft Street – Sycamore Street to Hall Street. 970 feet.
12. Grove Street – Hall Street to Walnut Street. 620 feet.
13. Harding Avenue – Kate Street to End. 2400 feet.
14. Lamoreaux Subdivision #1, #2, and #3. 4880 feet.
15. Miles Road – Hamilton Street to Enfield Drive. 900 feet.
16. Bond Avenue – Elliott Street to Cedar Street. 1850 feet.
17. Delhi N.E. – Holt Road to Greenwood Avenue. 340 feet.

Reconstruct:

(Ditching, grading, graveling and bituminous surfacing)

1. Miriam Street - Willoughby Road to end. 225 feet.
2. Krantz Road – Kahres Road to Plat line of Evergreen Village. 2725 feet.

INGHAM COUNTY ROAD COMMISSION

LOCAL SUBDIVISION STREETS PREVENTIVE MAINTENANCE

To extend the life of local subdivision streets, you may want to consider using one of the preventive maintenance treatments listed below. Some of these treatments are less expensive than resurfacing and are generally more acceptable than chip sealing in neighborhoods. If these treatments are started soon enough (2-5 years) after the bituminous surface is placed, a less expensive treatment will be required. But, if it has been many years since the bituminous material has been placed, generally a more expensive treatment may be required. We have used these treatments in various locations throughout Ingham County and would be willing to view and explain them to you.

2-5 year old pavement - crack fill.

6-10 year old pavement - crack fill and micro-surface.

11-14 year old pavement - second crack fill and micro-surface treatment.

15+ year old pavement - repair sub-base and bituminous resurfacing.

Crack Filling - applied by a private contractor at \$1.20 per pound, or approximately \$1,500 to \$5,000 per mile. Fills all of premature cracking to shield from moisture entering sub-base.

Micro-Surface - applied by a private contractor at approximately \$2.00 to \$2.80 per square yard or approximately \$35,000 to \$50,000 per mile (on an estimated 30 foot wide street).

Bituminous Resurfacing - applied by a private contractor at approximately \$6.00 to \$6.60 per square yard or approximately \$105,600 to \$120,000 per mile (on an estimated 30 foot wide street).

Various other methods - chip sealing, slurry sealing and various geotextile materials with bituminous resurfacing. \$1.00/syd to \$3.75/syd.

Double sealing on lightly traveled roads can be substituted for bituminous surfacing.

**DELHI TOWNSHIP
ARCHWOOD DRIVE
From Catalina to End**

APPROXIMATELY 0.23 MILES

Existing Bituminous Restoration:		\$6,667
Cold Milling of Existing Asphalt to Facilitate Resurfacing:		\$4,333
Adjustment of Manhole Castings, Valve Boxes, and Monument Boxes:		\$2,100
Removal and Replacement of Concrete Curb & Gutter:		\$2,500
Placement of Asphalt Resurfacing Material:	220 lbs/syd	\$29,040
Placement of Gravel Shoulder Material:	2 inches	\$0
Restoration of Disturbed Areas with Topsoil, Seed, and Mulch:		\$500

TOTAL \$45,140

Notes: Curb reveal milling, repair of bad spots and pave with 2" Bit.

**DELHI TOWNSHIP
DUBLIN CIRCLE
From Archwood to End**

APPROXIMATELY 0.11 MILES

Existing Bituminous Restoration:		\$2,667
Cold Milling of Existing Asphalt to Facilitate Resurfacing:		\$2,076
Adjustment of Manhole Castings, Valve Boxes, and Monument Boxes:		\$300
Removal and Replacement of Concrete Curb & Gutter:		\$2,500
Placement of Asphalt Resurfacing Material:	220 lbs/syd	\$11,807
Placement of Gravel Shoulder Material:	2 inches	\$0
Restoration of Disturbed Areas with Topsoil, Seed, and Mulch:		\$500

TOTAL **\$19,850**

Notes: Curb reveal milling, repair of bad spots and pave with 2" Bit.

DELHI TOWNSHIP
Veltema Drive
From Willoughby Rd. to Bush Gardens

APPROXIMATELY 0.21 MILES

Bituminous Restoration:		\$2,778
Cold Milling of Existing Asphalt to Facilitate Resurfacing:		\$4,084
Adjustment of Manhole Castings, Valve Boxes, and Monument Boxes:		\$1,500
Removal and Replacement of Concrete Curb & Gutter:		\$10,000
Placement of Asphalt Resurfacing Material:	220 lbs/syd	\$28,200
Placement of Gravel Shoulder Material:	2 inches	\$0
Restoration of Disturbed Areas with Topsoil, Seed, and Mulch:		\$2,000
TOTAL:		\$48,562

Notes: Curb reveal milling, bit restoration and 2" paving.

DELHI TOWNSHIP
Wachtel Drive
From Veltema to ~~Dead~~ End

APPROXIMATELY 0.03 MILES

Bituminous Restoration:		\$2,778
Cold Milling of Existing Asphalt to Facilitate Resurfacing:		\$657
Adjustment of Manhole Castings, Valve Boxes, and Monument Boxes:		\$0
Removal and Replacement of Concrete Curb & Gutter:		\$1,250
Placement of Asphalt Resurfacing Material:	220 lbs/syd	\$4,938
Placement of Gravel Shoulder Material:	2 inches	\$0
Restoration of Disturbed Areas with Topsoil, Seed, and Mulch:		\$250
TOTAL:		\$9,873

Notes: Curb reveal milling, bit restoration and 2" paving.

2009 LOCAL ROAD IMPROVEMENT PROGRAM INITIAL PROPOSAL

Proposed Project Name:	ICRC Est.	Add ICRC 10% Admin.
Project 1		
Archwood Drive from Catalina to End	\$45,140	\$49,654
Dublin Circle from Archwood to End	\$19,850	\$21,835
<i>Project 1 Sub-Total:</i>		\$71,489
$\$71,489 \times 50\% = \$35,745$ Total SAD Share $\$35,745 / 30$ benefits = \$1,192 per benefit		
Project 2		
Veltema Drive from Willoughby Rd. to Bush Gardens	\$48,562	\$53,418
Watchel Drive from Veltema to End	\$9,873	\$10,860
<i>Project 2 Sub-Total:</i>		\$64,279
$\$64,279 \times 50\% = \$32,140$ Total SAD Share $\$32,140 / 14$ benefits = \$2,296 per benefit		
TOTAL 2009 LOCAL ROAD IMPROVEMENTS EST. COST:		\$135,768
ICRC & Twp. Share:		\$67,885
SAD Share:		\$67,885

SAD/ICRC Cost Breakdown:

ICRC & Township 2009 Local Road Improvement Funds = \$67,885

ICRC = \$66,000

Township = \$1,885

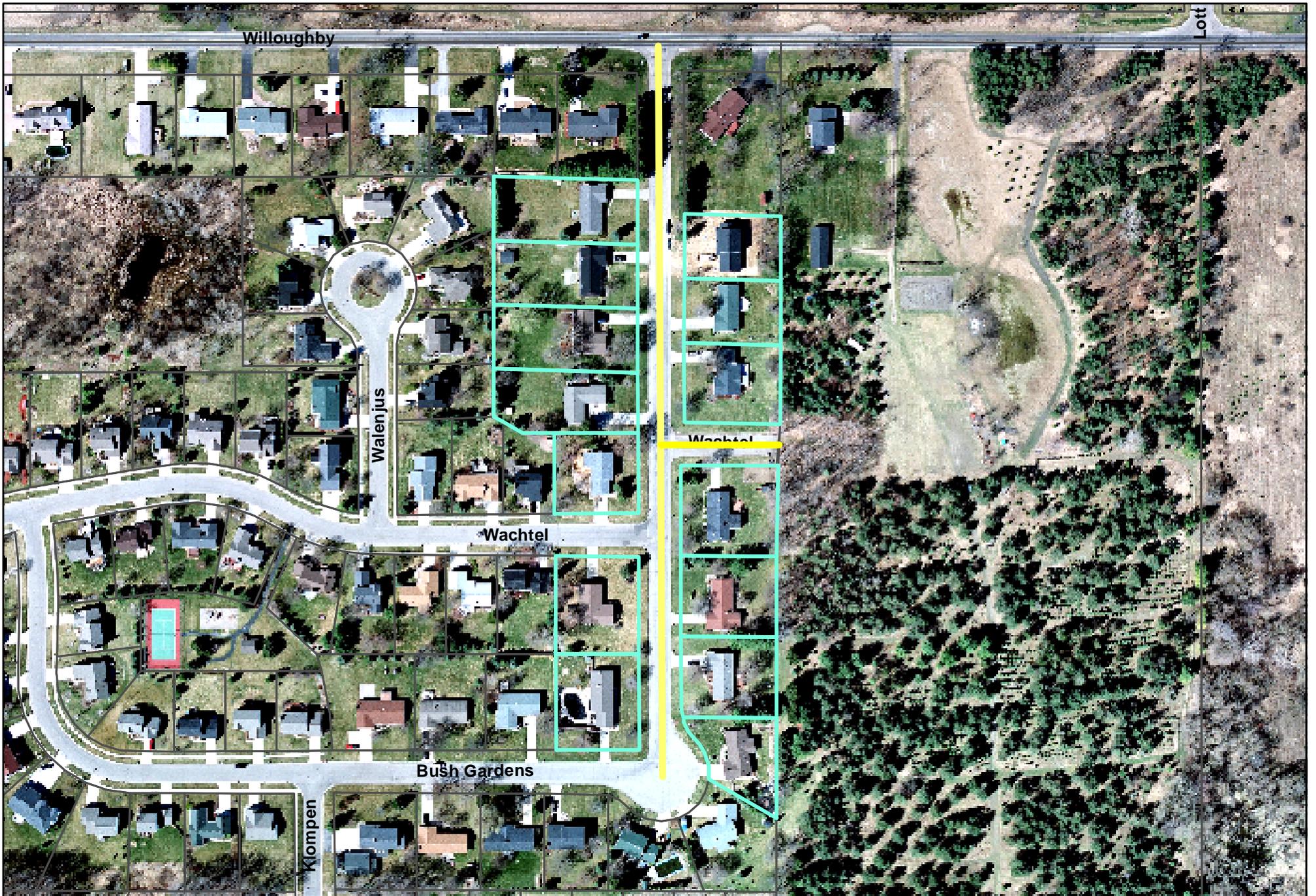
SAD Share = \$67,885

In the past, the Board has permitted the SAD amounts to be paid over time, at a pre-set interest rate.

*For simplicity, all numbers have been rounded up to the nearest whole dollar.



Archwood & Dublin Circle



Veltema Drive & Watchel

COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE



Gene L. Wriggelsworth
Sheriff

Allan C. Spyke
Undersheriff

630 North Cedar Street
Mason, MI 48854
(517) 676-2431
FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Delhi Township Board Of Trustees
FROM: Lt. Michael J. DeBruin
DATE: March 12, 2009
RE: February 2009 Monthly Report

MAJOR CASES AND INTERESTING INCIDENTS:

- 02-01-09 Dep. Calkins investigated a Breaking & Entering of Holt Auto Sales located at 2237 N. Cedar St. Suspect(s) broke into the business and moved several vehicles out of business and into the lot. No vehicles taken. The scene was processed for evidence. This case is under investigation.
- 02-03-09 Dep. Treat stopped a vehicle at Holt Rd. and Park Lane for Fail to Yield. The subsequent investigation revealed the driver to be intoxicated and in possession of marijuana. The driver was arrested and lodged on charges of OWI 1st and Possession of Marijuana.
- 02-04-09 Dep. Grant investigated a complaint of Illegal Use of a Financial Transaction Devise in the 1400 block of Flanders. The victim's son took her debit card and used it without her permission to make two withdrawals. The son confessed to using the debit card. This case has been forwarded to the Family Court for their review (charges being sought).
- 02-05-09 Dep. Delaney investigated a complaint of Illegal Use of a Financial Transaction Devise in the 2000 block of Cedar. The little sister of the victim's boyfriend had taken a debit card from the victim and made two withdrawals. During the course of the investigation, Dep. Delaney was contacted by the victim who stated the money had been returned to her and she no longer wished to prosecute.

- 02-07-09 Det. Buckland investigated a Home Invasion in the 3900 block of Moonlight. The suspect entered the victim's residence and stole three rifles and one shotgun barrel. Entry was made through an unlocked door. Suspect has been identified and charges will be sought for Home Invasion.
- 02-11-09 Dep. A. Harrison investigated a Fraud complaint which occurred in the 4300 block of Holt Rd. The victim's brother had forged a withdrawal slip and withdrew funds from the victim's bank. A full confession was obtained from the victim's brother. Charges of Forgery are being sought.
- 02-12-09 Dep. Calkins stopped a vehicle at Holt and Onondaga for Disobeying a Traffic Control Device which occurred at Holt and Kahres. The subsequent investigation showed the driver to be under the influence of drugs. The driver was arrested and lodged on a charge of Operating While Intoxicated (drugs).
- 02-13-09 Dep. Calkins investigated a Prescription Fraud complaint at the CVS Pharmacy located at 2240 Cedar St. The suspect attempted to pass forged prescriptions at the pharmacy. The suspect has been positively identified and charges are being sought for Prescription Fraud.
- 02-15-09 Dep. Young investigated a Prescription Fraud complaint at the CVS Pharmacy located at 2240 Cedar St. The suspect attempted to pass forged prescriptions at the pharmacy. While Dep. Young was on scene the suspect returned to the pharmacy. The suspect was taken into custody and gave a full confession. The suspect was also found to be in possession of prescription drugs not prescribed to her. The suspect was arrested and lodged on charges of Prescription Fraud and Possession of Controlled Substances.
- 02-15-09 Dep. Khan investigated a Counterfeit Money complaint at Rich's Country Store located at 5237 Bishop Rd. A male subject bought ten \$1 lottery tickets and a soft drink paying for them with two counterfeit \$10 bills.
- 02-18-09 Dep. Calkins investigated a Counterfeit Money complaint at the Burger King located at 2520 E. Jolly Rd. Suspect(s) had purchased food using a counterfeit \$10 bill.
- 02-18-09 Dep. J. Kuch investigated a Counterfeit Money complaint at Buddie's Pub & Grill located at 2040 N. Aurelius. Two suspects each passed a counterfeit \$10 bill at the pub obtaining change for the bills.
- 02-18-09 Dep. A. Harrison investigated a Counterfeit Money complaint at the Dollar General store located at 2040 N. Aurelius. The suspect bought \$1 worth of items and used a counterfeit \$10 bill to pay for the items.
- 02-23-09 **NOTE:** Two subjects were arrested by Dep. Delaney and Dep. Rogers for the above counterfeit complaints on charges of Counterfeiting. Charges are being sought against a third subject in this complaint for Counterfeiting.

- 02-19-09 Dep. Delaney investigated an Armed Robbery that occurred at the Bargain Book store located at 2495 N. Cedar. A black male subject entered the store and demanded all the money from the cash register. The suspect indicated he had a gun but never showed it. The suspect fled the scene in a small gray/silver sedan. Possible identification has been made of the suspect. This case is still under investigation.
- 02-19-09 Dep. A. Harrison responded to a Domestic Assault in the 3500 block of Dell Rd. The victim was assaulted by her brother in front of witnesses. The brother was arrested and lodged on a charge of Domestic Assault.
- 02-20-09 Dep. Treat investigated a Home Invasion which occurred in the 6400 block of Quail Ridge. Suspect(s) kicked in a rear door of the residence to gain entry. Suspect(s) took two flat screen televisions, two laptop computers, a DVD player, loose change and a GPS unit. This complaint is under investigation.
- 02-21-09 Dep. Richards responded to a Domestic Assault in the 2100 block of Bertha. The victim had been struck in the face by her husband as well as being shoved to the ground a number of times. The husband was arrested and lodged on charges of Domestic Assault.
- 02-27-09 Dep. Hutting investigated a Home Invasion which occurred in the 2200 block of Reed. Suspect(s) gained entry to the residence through a window. Suspect(s) took two flat screen televisions, a laptop computer, a DVD player and a large quantity of currency. This complaint is under investigation.

STATISTICS:

In February 2009, deputies took 475 written and blotter complaints. They made 147 arrests (of which 113 were self initiated). Deputies issued 187 citations. Deputies conducted 363 property/business checks, made 76 liquor inspections and spent 160 hours in Community Policing. Deputies participated in 47 hours of training.

COMMUNITY POLICE OFFICERS:

All Community Police Officers attended various neighborhood meetings. Dep. Dral and Sgt. Patrick met with the Community Police Officers of Saginaw Township Police to learn more about their community policing programs. Dep. Richards has been working on coordinating the 2nd Annual Bicycle Safety Rodeo at the Capitol City Baptist Church. Dep. A. Harrison is working with Holt High School on their mentorship program.

COMMUNITY BUSINESS OFFICER:

Dep. Delaney attended a Burglary & Robbery training at the Ingham County Sheriff's Office. Dep. Delaney assisted in apprehending the suspects involved in the Counterfeiting cases.

**COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE**



**Gene L. Wriggelsworth
Sheriff**

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Undersheriff**

**630 North Cedar Street
Mason, Mi 48854
(517) 676-2431
FAX (517) 676-8299**

**Greg S. Harless
Chief Deputy**

**Sam Davis
Major**

**Joel Maatman
Major**

TO: Sergeant Patrick
FROM: Deputy Annie Harrison #5371
DATE: March 2, 2009
RE: February Monthly

MONTHLY STATISTICS

Arrests:	1 Civil, 1 Misdemeanor
Traffic Stops:	23
Citations issued:	7
Community Policing Hours:	6.2
Complaints Taken:	33
Business / Area / Property Checks:	10
Liquor Inspections / Checks:	2
School Contacts:	9

COMMUNITY POLICING HIGHLIGHTS

I was transferred to Community Policing at the end of January. I worked along with Deputy Cousino for several days as part of my training. Deputy Cousino introduced me to many community leaders, including management a Huntley Villa, Delhi Manor, and many of the administrators at the schools.

I have assisted Holt High School with facilitating the mentorship program for students.

I attended a Sugarbush neighborhood watch meeting with Deputy Cousino. I have been in contact with community leaders over email and working on continuing and developing neighborhood watches.

In response to a report of fast/careless driving in Huntley Villa, I increased patrols and made contact with the management. No additional complaints were received.

I assisted management at Valley Brook Trailer Park with an issue of a water leak creating a safety hazard behind a trailer. Due to the major leak, the water was required to be shut off to the residence. I also found a large amount of trash located on the front lawn. I have been monitoring this hazard from both a public safety standpoint and also to ensure safe conditions for the family, children and pets residing in the trailer. I have been in contact with the children's schools, child protective services, code compliance and animal control. Water has been turned back on and the residence is now clean. I am working to prevent future problems and providing resource information for the family.

I met with the administration at Holt JR High School regarding two students who have not been attended school. I made contact with the families and the students. Both students are now back in school working on a plan for their continued education.

I held a safety presentation for the Boy Scout troop at Sycamore Elementary. The scouts were learning about career fields. I talked to them about police officers and displayed a patrol car.

OTHER HIGHLIGHTS

I investigated a forgery and larceny of jewelry complaint. The suspect was interviewed and provided a full confession. I located the stolen jewelry at a pawn shop in Lansing. This suspect is housed at the Ingham County Jail pending prosecution. I was happy to be able to return all the stolen jewelry to the victim.

I followed up with Sycamore Elementary administration regarding a parent who made threats to the staff during school hours. Deputy Richards is handling the complaint and investigation. The suspect is being provided with mental health treatment and criminal prosecution is being sought. I have been following the case and keeping the school administration informed. Thanks to Deputy Richards and Sergeant Patrick's swift response, there were no injuries and no further criminal acts by this suspect.

I assisted with a report of a counterfeit \$10 bill at the Dollar General in Holt Plaza. I obtained suspect information from a citizen which later resulted in an arrest. The Detective Bureau has taken over this case.

I assisted a domestic violence victim with a complaint of violation of a personal protection order and stalking. I provided the victim with area services to assist her in safety and planning for the future. The victim has been successful in ending a violent relationship and starting a new safe life here in Holt. The suspect is currently housed at the Ingham County Jail.



COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE



Gene L. Wriggelsworth
Sheriff

Allan C. Spyke
Undersheriff

630 North Cedar Street
Mason, MI 48854
(517) 676-2431
FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Sgt. Patrick
FROM: Dep. Brad Delaney
DATE: 3-6-09
RE: February Business officer report

Complaints	15
Felony Arrests	2
Misdemeanor Arrests	1
Property / Business Checks	31
Liquor Inspections	2
Traffic Stops	8
Citations Issued	0
School Contacts	1
Community Policing Hours	11.5

Community Policing Highlights:

On 2-19-09 I attended the Holt Dimondale School Business Alliance meeting. I have also agreed to be the keynote speaker for the March meeting. I will be presenting information on counterfeit money as well as check frauds.

During the month of February several Delhi Businesses were being struck with counterfeit money complaints. I spent several hours telling businesses about the uprising in counterfeit bill activity. I was also able to provide businesses with things to look for when trying to determine if money is counterfeit. On 2-23-09 two suspects were located with counterfeit money and both were taken into custody. It is believed these two suspects as well as a third identified suspect are responsible for passing counterfeit money throughout the mid-Michigan area.

Other Highlights:

On or about February 1, Holt Auto Sales was broke into. Several vehicles were moved out of the building but none of them were stolen. I met with the owner to try to develop any suspect information. I was told several months previously two subjects had stolen keys from cars that were in the showroom during business hours. The two suspects were arrested by Eaton County on different charges but were found in possession of the keys. I contacted Eaton County and was given names of several subjects that were arrested together and the names of the two suspects that were in possession of the keys. Follow-up contact with the suspects has been attempted. I am still currently looking for the suspects to interview them about any knowledge of this current breaking and entering.

On 2-6-09, I investigated an attempt breaking and entering. Four suspects including three juveniles were located with the assistance of the other delhi units. All four suspects admitted trying to break into a storage garage when interviewed. Warrant requests on all four suspects will be sent to the Prosecutor's office.

On 2-17-09 and 2-18-09 I attended a burglary and robbery training at the Ingham County Sheriff's Office. The training discussed evidence, interviewing suspects, witnesses and victims as well as response from police departments. Ironically on 2-19-09 an armed robbery occurred at the Bargain Bookstore. The training from the previous two days helped me investigate this scene and develop a suspect. The suspect is currently being sought by the Michigan State Police fugitive team for questioning in three separate armed robberies.

Respectfully submitted,

Dep. Brad Delaney

COUNTY of INGHAM
State of Michigan
SHERIFF'S OFFICE



Gene L. Wriggelsworth
Sheriff

Allan C. Spyke
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Mason, Mi 48854
(517) 676-2431
FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Sergeant Danielle Patrick

FROM: Deputy Jessica Dral #5249

DATE: March 3, 2009

RE: February 2009 Monthly

MONTHLY STATISTICS:

ARRESTS:	(01) Felony, (01) Civil
TRAFFIC STOPS:	(18)
CITATIONS:	(06)
VERBAL WARNINGS:	(15)
COMPLAINTS:	(18)
COMPLAINT TIME:	(49.8)
COMMUNITY POLICING:	(29.8)
BUSINESS CHECKS:	(15)

COMMUNITY POLICING HIGHLIGHTS:

Sergeant Danielle Patrick and I attended a community policing meeting in Saginaw Township, with the community policing officers there. We met with them to learn more about innovative community policing programs they are utilizing. One of which is a partnership between law enforcement and rental property owners. It assists both sides with program solving techniques.

Saginaw Township advised this plan has lowered their crime rate drastically within the last few years, and it has also helped bridge community relations.

I attended the first community dinner of the year at Windmill Community Park. This was also the first neighborhood watch meeting of the year. I met four new members that signed up for the watch group at the event.

I have been patrolling a lot through Windmill Community Park, in response to the complaints of speed through there. Most of the drivers reside in the park, and I have issued several citations for the violations.

I have spent numerous hours with Windmill management, in problem solving meetings for residents are responsible for the majority of the calls in the park. Management and I have been working together to make the community there a safe place with specific concern for the young children that reside there. Currently, juveniles are the largest offender population. Larcenies, break-ins, vandalism, and drugs, are the largest problem those individuals are creating.

OTHER HIGHLIGHTS:

I conducted a Liquor Inspection at the Big Ten Party Store this month. There was no violation here.

I assisted Lansing Police on a missing person complaint in the Windmill Community Park. The female had left her vehicle in the middle of the road with the keys in the ignition in the city of Lansing. The Lansing Officer last knew the female was walking around the park in Delhi Twp. around 0400 hours, and had not been seen since. I remembered a Delhi Officer had taken a female to Community Mental Health in the early morning hours. I forwarded the name and information to the Lansing Police Officer, and he had found the missing female at Community Mental Health.

I responded to check the welfare of a female that had wanted to commit suicide. I assisted Delhi Ambulance and turned the female subject over to the Physician in charge at Ingham Regional Medical Center to be evaluated.

I investigated an assault that occurred between two 11 year olds after school at Washington Woods Middle School. This incident may be sent to the Ingham County Prosecutors Office at the request of the victim's parent. There was no evident injury.

I investigated a suspicious situation at the 9th grade campus in which two students used chemicals to explode in a trash can. I was dispatched to the complaint after the incident. The two juveniles involved were expelled and will be criminally charged through the Ingham County Prosecutor's Office. Parents and witnesses were contacted on scene.

I responded to a Domestic Assault in Windmill Community Park. This domestic was sent to the Ingham County Prosecutor's Office for their review.



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State of Michigan
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(517) 676-2431
FAX (517) 676-8299

Greg S. Harless
Chief Deputy

Sam Davis
Major

Joel Maatman
Major

TO: Sgt. D. Patrick
FROM: Dep. P. Richards
DATE: 03/05/09
RE: February 2009 monthly

MONTHLY STATISTICS:

Traffic Stops: (35)
Citations written: (7)
Complaints taken: (17)
Blotters: (8)
(total calls): (25)
Comm. Policing: (19)
Training: (20)
Arrests: (2)MSD

COMMUNITY POLICING HIGHLIGHTS:

I attended a formal neighborhood watch meeting for the Cedar Heights neighborhood during the month of February. This meeting took place at the Cedar Heights coordinators home (Randy and Shelly Yeadon). The meeting was well attended by many neighbors. There were many issues that were discussed during the meeting. Some of the items mentioned were the reporting of suspicious activity in the neighborhood. We also discussed the upcoming renewal of work that is to be done on the streets throughout the neighborhood. Concerns of safety during the construction phase especially with the many small children in the area. We spoke of generating a flier to be distributed to the neighbors advising to keep their children in sight during the work.

We also talked about parking during this process. Drainage of water during heavy rainfall may be a problem as well. I advised that the contractor and the DPW would be the people to call with any problems that may occur with flooding of the roads during the construction phase. Many believed that the mailbox(s) issues would be not a problem during the second phase of the construction. A second formal meeting is planned for the month of April. An update on the construction and its progress will be addressed at that time.

I had a meeting with Pastor Franzel of the Capitol City Baptist Church during the month of February. We discussed the upcoming 2nd annual Mid-Summer Bicycle Safety Rodeo. We discussed the option of having the 2nd annual bicycle safety rodeo sooner than last year's event. We decided to keep the main events of skill aptitude the same as last year's, as well as to keep the same grade/age levels for each event the same. We have decided to have fliers given to the many schools to hand out to the students before they exit for summer break. We also discussed keeping the fees the same and that every participant would receive a tee-shirt for being involved with the rodeo. The CPO's would conduct safety checks on all bikes that participate. All participants would be required to wear an approved bicycle helmet during the rodeo. We anticipate a large showing this upcoming year. I will post additional information as it becomes available.

I have patrolled many streets in my district this past month. I made over thirty-five traffic stops for various reasons. I issued many citations for both moving or non-moving violations. I have also made two misdemeanor arrests during this month. I have nineteen hours of community policing in for the month and twenty hours of annual training.

OTHER MATTERS:

I responded to a threats complaint at Sycamore Elementary School. A father of a student at the school had difficulties with an unknown individual in the parking lot of the school at the end of the school day. He then went into the main office and made threatening remarks involving the use of a weapon towards the principal and others that were in the main office. The suspect had left prior to our arrival. We went to his home for an interview with him. No weapon was found to be involved. The interview and investigation found that the suspect may need mental health treatment. He was placed into protective custody and taken to Community Mental Health for evaluation. Child Protective Services was also informed of the incident and are currently investigating the incident. I have completed my investigation and have sent a warrant request packet up to the Ingham County Prosecutor's Office. Dep. A. Harrison and I have continued to follow up with the school to advise them of the disposition of the investigation. They have been advised that the prosecutor's office has the warrant request at their office. I also provided them information to assist them if they wish to pursue further protective measures for the school with this individual.

I also responded to a road-rage assault and battery that took place on Willoughby Rd and Delhi Commerce. A driver of a semi-truck was apparently ran off the road by a driver of a van. The driver of the semi-truck then confronted the van driver. Both drivers were outside their vehicles. The driver of the semi-truck then pushed the other driver against his own van and then spit into his face. A witness came up quickly to stop any further incidents from occurring. The driver of the semi-truck then got back into his vehicle and left the area. I caught up to the driver several miles away from the scene. The victim reported no injuries. He did however complain that his glasses had been damaged in the pushing. I have sent a warrant packet up to the prosecutor's office for assault and battery, and for the damage to the glasses.

I was dispatched to two minor's caught in possession of alcohol at the Holt H.S. during an event that took place at night in the commons area. I spoke with the principal of the school, the suspects, and their parents. I interviewed the minors in the presence of their parents and the school administrator. Appearance citations were issued to both of the minors. Both parents agreed with the outcome of the investigation.

DELHI CHARTER TOWNSHIP
Department of Community Development

February 2009 Activity Report

New Permits:

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits</u>	<u>Total Inspections</u>
Building	3	10	39
Electrical	4	11	16
Mechanical	1	12	35
Plumbing	3	7	19
Sanitary Sewer	1	2	4
Totals	12	42	113

Soil Erosion Permits & APA Projects:

<u>Category</u>	<u>DDA Area Permits</u>	<u>Total Permits/New Projects</u>	<u>Total Inspections</u>
Soil Erosion	0	1	44
Soil Erosion Waivers	0	1	0
APA Projects	0	2	32
Totals	0	4	76

New Code Enforcement Cases:

<u>Category</u>	<u>DDA Area Cases</u>	<u>Total Cases</u>
Building Maintenance	1	2
Fence Violation	0	0
Junk & Debris	2	4
Junk Vehicles	7	10
Miscellaneous	1	1
Noxious Weeds	0	0
Sidewalk Snow	1	5
Sign	1	2
Site Plan	0	0
Yard Parking	0	0
Improper Zoning Use	2	2
Totals	15	26
Total # of Inspections	52	

Rental Program Information:

Number of New Registered Rental Properties	4
Number of Initial Rental Inspections	2
Number of Rental Reinspections	73
Number of Rental Investigations	1
Number of Rental Cycle Inspections	517

Civil Infraction/Abatement Information:

Abatement/Clean-ups	0
<i>Abatement/Clean-up Fees Issued (Year to Date)</i>	0
Civil Infractions Issued	1
<i>Civil Infraction Fines Issued (Year to Date)</i>	\$125.00

DELHI CHARTER TOWNSHIP
Building Permit Details

of

DDA? Permits

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
COMMERCIAL ALTERATION							
PB09-014	1940 HALL STREET	HOLT NEW LIFE CHURCH OF GOD	INSTALL INTERIOR WALL ; EXPAND DOORWAYS TO MAKE HANDICAP ACCESSIBLE	\$1,000	\$50.00		
PB09-017	2495 CEDAR ST A02	PIERCE, VERN	REMODEL RESTROOM BUILDOUT WALLS INSIDE EXISTING BUILDING	\$126,400	\$838.20	Y	
PB09-019	1785 CEDAR STREET	POXSON, TIMOTHY E	RENOVATION OF EXISTING BUILDING	\$39,060	\$264.00	Y	
				\$166,460	\$1,152.20		3
COMMERCIAL MISCELLANEOUS							
PB09-022	4170 CHARLAR DRIVE	COLLINS BUILDERS	TEAR OFF ROOF / NEW ROOF / UNDERLAYMENT	\$11,773	\$72.00	Y	
				\$11,773	\$72.00		1
RESIDENTIAL ALTERATION							
PB09-013	3559 DELL ROAD	ODD FELLOWS CONTRACTING IN	WIDEN DOOR WAY - INSTALL NEW KITCHEN CABINETS	\$1,595	\$50.00		
PB09-016	6076 HOLT ROAD	GATLIN, CHARLES	REMODEL BATHROOM (UPSTAIRS) REPLACE WINDOW AND HEADER	\$8,000	\$50.00		
				\$9,595	\$100.00		2
RESIDENTIAL DWELLING/GARAGE							
PB09-018	1170 MATTHAEI COURT	MAYBERRY HOMES, INC.	CONSTRUCT SINGLE FAMILY HOME	\$228,510	\$1,374.00		
PB09-015	3669 WILLOUGHBY	KELLEY SLENTZ ELECTRIC	NEW HOUSE CONSTRUCTION WITH ATTACHED GARAGE	\$380,684	\$2,286.00		
				\$609,194	\$3,660.00		2
RESIDENTIAL MISCELLANEOUS							
PB09-021	3950 W HOWELL ROAD	MILLER, PETER S & KARIN B	ERECT BUILDING (GREENHOUSE, HOOP STRUCTURE, HEATED)	\$6,000	\$50.00		
				\$6,000	\$50.00		1

DELHI CHARTER TOWNSHIP
Building Permit Details

Permit No.	Property Address	Permit Applicant	Work Description	Estimated Cost	Permit Fee	DDA?	Permits
PB09-012	6386 BISHOP ROAD	SULSKI, STEVEN	1632 SQ FT ADDITION TO EXISTING POLE BARN	\$29,376	\$180.00	N	
				\$29,376	\$180.00		1



SUMMARY OF CONSTRUCTION VALUES

Year	2003		2004		2005		2006		2007		2008	
Type	Total Permits	Total Value	Total Permits	Total Value	Total Permits	Total Value						
Commercial Addition, Alteration & Commercial Misc	35	\$ 2,940,575.00	36	\$ 2,780,266.00	21	\$ 2,834,122.00	32	\$ 1,895,384.00	49	\$ 9,353,080.00	30	\$ 2,830,791.00
Commercial New Structures	10	\$ 2,286,797.00	12	\$ 6,193,397.00	4	\$ 599,072.00	6	\$ 5,665,672.00	6	\$ 2,230,506.00	1	\$ 875,903.00
Deck, Fence, Pool, Residential Misc, Residential Storage/Garage, Demolition, Sign, Sign Business, Sign Grand Openings	227	\$ 585,643.00	243	\$ 744,334.33	260	\$ 1,221,543.00	249	\$ 681,722.00	255	\$ 834,376.00	165	\$ 1,118,676.00
Pre-Manufactured Home, Residential Condo w/Garage, Residential Dwelling, Residential Dwelling/Garage	243	\$ 27,363,270.00	280	\$ 29,204,352.00	214	\$ 33,037,054.00	122	\$ 20,311,984.00	58	\$ 8,856,775.00	27	\$ 5,189,435.00
Residential Addition, Residential Alteration	90	\$ 1,273,065.00	96	\$ 1,127,953.00	70	\$ 1,274,922.00	70	\$ 1,510,922.00	47	\$ 972,435.00	51	\$ 1,013,207.00
Residential Multiple Family	25	\$ 16,702,269.00	2	\$ 123,540.00	9	\$ 8,556,012.00	3	\$ 2,738,265.00	6	\$ 7,621,380.00	0	\$ -

2009 Year to Date Construction Values:

Commercial / Industrial:	\$ 250,233.00
Residential:	\$ 826,974.00
Total Single Family Homes:	4

Delhi Township Fire Department Monthly Report

February, 2009

Total Calls

	<i>Delhi</i>	<i>Alaiedon</i>	<i>Total</i>
EMS / Medical	160	N/A	160
Fire / Rescue	19	5	24
Total	179	5	184

Total calls for 2009: 375

Mutual Aid this Month
Given **Received**

7

2

Training: 563.5 Man Hours

Fire Department Revenue - February

	EMS	FIRE	TOTAL
<i>AMOUNT BILLED</i>	\$91,210.00	\$0	\$91,210.00
<i>AMOUNT RECEIVED</i>	\$51,437.95	\$682.38	\$52,120.38
<i>SENT TO COLLECTION</i>	\$0	\$0	\$0

Fire Department Revenue for 2009

	EMS	FIRE	TOTAL
<i>AMOUNT BILLED</i>	\$178,402.00	\$1,110.98	\$179,512.98
<i>AMOUNT RECEIVED</i>	\$101,211.83	\$2,635.25	\$106,847.08
<i>SENT TO COLLECTION</i>	\$0	\$0	\$0

Other Activity

New Outdoor warning siren installed in Veterans Memorial Gardens.

All department heavy apparatus received annual Department of Transportation inspections.

All fire department personnel received annual driver training refresher.

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 17, 2009**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, March 17, 2009 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:38 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Trustees Derek Bajema, John Hayhoe, Roy Sweet

Members Absent: Treasurer Harry Ammon, Trustees Jerry Ketchum

Others Present: John Elsinga, Township Manager
Mark Jenks, Director of Parks & Recreation
Sandra Diorka, Director of Public Services
Tracy Carney-Miller, Director of Community Development
Wendy Thielen, Assistant Township Manager of Human Resources
Amy Finch, Assistant Township Clerk/Deputy Clerk

COMMENTS FROM THE PUBLIC - None

SET/ADJUST AGENDA

HOPE MOVED TO REMOVE AGENDA ITEM NO. 4 – AMENDMENT TO TOWNSHIP ORDINANCE NO. 91 – SIDEWALK ORDINANCE, FIRST CONSIDERATION AND ADD AGENDA ITEM NO. 14 – TOWNSHIP MANAGER’S REPORT.

A Voice Poll was recorded as follows: All Ayes
Absent: Ammon, Ketchum

MOTION CARRIED

2008 ANNUAL REPORT – COMMUNITY DEVELOPMENT REPORT

Tracy Miller, Director of Community Development, gave the Community Development 2008 Annual Report (ATTACHMENT I).

PUBLIC HEARING – 8:00 P.M.

AMEND STREETLIGHT SPECIAL ASSESSMENT DISTRICT/ROLL – MEADOW RIDGE SUBDIVISION

HOPE MOVED TO OPEN THE PUBLIC HEARING ON AMENDING STREETLIGHT SPECIAL ASSESSMENT DISTRICT/ROLL – MEADOW RIDGE SUBDIVISION.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 17, 2009**

A Voice Poll was recorded as follows: All Ayes
Absent: Ammon, Ketchum

MOTION CARRIED

Tracy Miller, Director of Community Development, stated that it was discovered that eight of the existing streetlights within Meadow Ridge Subdivision are currently outside of the platted subdivision but are included in the current special assessment roll. In order to correct this problem, the special assessment roll must be amended to remove these lights and redistribute the total costs for streetlights within the plat to the remaining benefiting properties. This will result in an increase to the remaining benefits of \$1.71 per year. The Community Development staff did receive a couple of calls with concerns of the eight lights being removed. Once it was explained that the lights would not be physically removed, the callers were satisfied. Those eight streetlights will be paid for from the Township's general fund as an at large cost until that subdivision phase is platted.

Motion to Close Public Hearing – 8:02 p.m.

HOPE MOVED TO CLOSE THE PUBLIC HEARING.

A Voice Poll was recorded as follows: All Ayes
Absent: Ammon, Ketchum

MOTION CARRIED

CONSENT AGENDA

- A. Approval of Minutes – Committee of the Whole Meeting of March 3, 2009
- B. Approval of Minutes – Regular Meeting of March 3, 2009
- C. Approval of Minutes – Joint School/Board Meeting of March 2, 2009
- D. Approval of Claims – March 10, 2009 (ATTACHMENT II).
- E. Approval of Payroll – March 5, 2009 (ATTACHMENT III).

BAJEMA MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

A Roll Call Vote was recorded as follows:
Ayes: Bajema, Goodrich, Hayhoe, Hope, Sweet
Absent: Ammon, Ketchum

MOTION CARRIED

NEW BUSINESS

SPARTAN SPEEDWAY 2009 RACE SCHEDULE

The Board reviewed a memorandum dated March 4, 2009 from Twp. Mgr. Elsinga (ATTACHMENT IV).

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 17, 2009**

HAYHOE MOVED TO APPROVE THE 2009 RACE SCHEDULE FOR SPARTAN SPEEDWAY (EXHIBIT A).

Trustee Hayhoe questioned the time the races would end in the evening. Jim Leisure, Spartan Speedway, stated that the deadline is 11:30 p.m. and he is unaware of going past the deadline.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Sweet, Bajema

Absent: Ammon, Ketchum

MOTION CARRIED

RESOLUTION NO. 2009-004 – AMEND STREETLIGHT SPECIAL ASSESSMENT DISTRICT/ROLL – MEADOW RIDGE SUBDIVISION

The Board reviewed memorandums dated February 20, 2009 from Twp. Mgr. Elsinga and March 13, 2009 from Tracy Miller, Director of Community Development (ATTACHMENT V).

HOPE MOVED TO ADOPT RESOLUTION NO. 2009-004, WHICH IS THE SECOND OF TWO RESOLUTIONS, WHICH AMENDS THE STREETLIGHT SPECIAL ASSESSMENT DISTRICT NO. SL045 AND SPECIAL ASSESSMENT ROLL FOR MEADOW RIDGE SUBDIVISION.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Sweet, Bajema, Goodrich, Hayhoe

Absent: Ammon, Ketchum

MOTION CARRIED

REPORTS

SUPERVISOR

RIBBON CUTTING CEREMONIES

Mark Jenks, Director of Parks and Recreation, gave a recap on the new Senior Citizen Center, the Non-Motorized Trail System and the Valhalla Park playground projects.

REMINDER OF APRIL 7, 2009 JOINT PLANNING COMMISSION MEETING AT 6:00 P.M.

Supervisor Goodrich reminded the Board members of the Joint Planning Commission meeting to be held on April 7, 2009 at 6:00 p.m.

TOWNSHIP MANAGER'S REPORT

Twp. Mgr. Elsinga spoke of being proactive on local road improvements. The Township met with the Ingham County Road Commission and it was decided that Holt Road improvements would take place in 2009. The DDA, along with the Township, may want to contribute to this project.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 17, 2009**

Cedar Street will be resurfaced in 2010 during which the street would be changed from a four lane road to a three lane road. Washington Road improvements will take place in 2010 at which time the Washington Road sidewalks will be completed. Funds to complete the Holt Road street improvements can come from the Fiscal Year 2009 Sidewalk Budget.

Twp. Mgr. Elsinga stated that the Board of Review met this week. It was stated that the needs of the property owners were met.

Twp. Mgr. Elsinga stated that Sandra Diorka, Director of Public Services, and Bob Farrier, C2AE, approached him regarding the timing of the Lift Station D and McCue Road Corridor Infrastructure Improvements. The Federal Stimulus Economic funding may be closer than what was first thought, making the timing very desirable for this project. Ms. Diorka and Mr. Farrier would like to hold off on any and all projects so that all attention could be focused on the Lift Station D and McCue Road Corridor Infrastructure Improvements in the event that the Township meets the deadline for the stimulus funding.

ADJOURNMENT

Meeting adjourned at 8:51 p.m.

FYI

1. Letter dated February 28, 2009 from Kathy Carlson, Holt Public Schools, thanking the Department of Public Services for their donation of grease recycling containers and pamphlets to be used during a two-week enrichment program.
2. Petition from the Ingham County Drain Commissioner for drain improvements to the Blakeslee Drain.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

SUBJECT TO APPROVAL

Department of Community Development



2008 Annual Report

Delhi Charter Township's Department of Community Development

- Provides Services relating to:
 - Planning & Zoning
 - Building & Construction Permitting/Inspection
 - Soil Erosion & Sedimentation Control
 - Code Enforcement
 - Rental Housing Program
 - Geographic Information Services
 - Land Division Processing & Approval
 - Other Services & Special Projects

- Provides staff for:
 - Planning Commission
 - Zoning Board of Appeals
 - Building Board of Appeals
 - Housing Board of Appeals
 - Township Board

Planning & Zoning

- ❑ Site Plan Review
- ❑ Plat, Condo & Planned Development Projects
- ❑ Review building plot plans for conformance to Zoning Ordinance
- ❑ Review all sign permit applications
- ❑ Administer & update Zoning Ordinance
- ❑ Assist residents, property owners, businesses and others with Zoning Ordinance and development issues.
- ❑ Provide review of proposed development for consistency with Master Plan and other planning documents.

Planning Commission – Case Data

Case Type	2007	2008
Re-zonings (Map Amendments)	5	7
Zoning Ordinance Text Amendments	21	5
Special Use Permits	4	6
Site Plans Submitted	10	3
Total Cases/Applications:	40	21

□ 2008 Data

- Total application fees = \$20,626
- 18 Public Hearing's were held



Zoning Board of Appeals

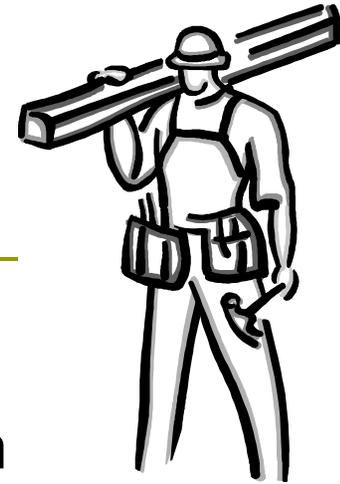
Type of Case/Application	2006	2007	2008
ZBA Meetings	7	8	5
Variance Requests	12	9	7
Variances Granted	12	9	6
Staff Interpretation Appeals	0	0	0
Other Cases Heard by Board	0	2	0

Other 2008 Stats

- 7 Public Hearings were held
- \$900 in fees were collected



Building & Construction

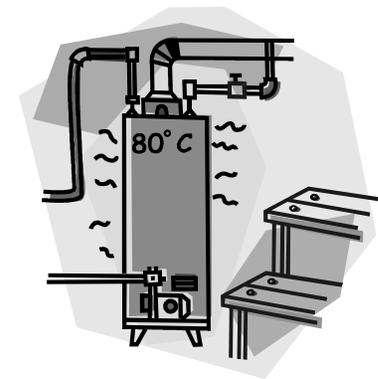
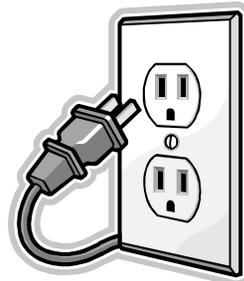


□ Building Permits / Inspections

- Residential/Commercial Construction
- Pool/Fences/Signs/Demolition/Manufactured & Mobile Home Setups

□ Trade Permits / Inspections

- Electrical
- Mechanical
- Plumbing



2008 Building Permit Activity

Building Permit Type	2007 Permits	2008 Permits	2007 Est. Value	2008 Est. Value	2007 Permit Revenue	2008 Permit Revenue
Apartment Unit	0	1	\$0	\$30,000	\$0	\$180
Commercial Addition	5	2	\$706,243	\$566,734	\$47,262	\$3,942
Commercial Alteration	36	20	\$2,132,604	\$1,993,270	\$15,814	\$14,265
Commercial Miscellaneous	8	8	\$152,233	\$270,787	\$1,266	\$592
Commercial New Structure	6	1	\$2,230,506	\$875,903	\$15,331	\$5,882
Deck	60	37	\$129,516	\$92,547	\$3,010	\$1,900
Demolition	10	8		\$11,000	\$520	\$300
Fence	48	63			\$2,200	\$2,800
Mobile Home In Park	2	2			\$300	\$300
Pool	19	4			\$900	\$200
Pre-manufactured Home	2	1	\$339,936	\$225,120	\$2,046	\$1,356
Residential Addition	22	27	\$717,655	\$742,267	\$4,248	\$4,594
Residential Alteration	25	24	\$254,780	\$270,940	\$1,788	\$1,876
Residential Condo w/Garage	12		\$1,404,568		\$8,668	
Residential Dwelling	44	26	\$7,112,271	\$4,964,315	\$42,106	\$24,438
Residential Miscellaneous	72	103	\$369,212	\$824,849	\$3,826	\$5,906
Residential Multiple Family	6		\$7,621,380		\$51,118	
Residential Storage/Garage	19	11	\$335,648	\$190,280	\$2,128	\$1,194
Signs	27	27			\$2,290	\$2,173
Totals	423	365	\$23,506,552	\$11,058,012	\$204,821	\$71,898

Trade Permits

Type of Permit	2007		2008	
	# of Permits Issued	Permit Revenue	# of Permits Issued	Permit Revenue
Electrical	279	\$42,236	207	\$30,394
Mechanical	289	\$39,374	279	\$26,641
Plumbing	166	\$26,527	135	\$14,581
Totals	734	\$108,137	621	\$71,616

- In 2008 the Department began using AGS, Inc. to provide electrical inspection services.

All Building & Trades Permit Inspection Totals

Type of Permit	Number of Inspections	
	2007	2008
Building	1082	957
Demolition	8	7
Electrical	493	497
Mechanical	711	627
Mobile Home Setup & Pre-manufactured Homes	13	13
Plumbing	533	383
Pool	21	3
Signs	17	22
Total	2,878	2,509

Soil Erosion & Sedimentation Control (SESC)

- April 5, 2008– Designation as a Municipal Enforcing Agency (MEA)
 - MEA – administer & enforce SESC for Township
- July 1, 2008 Authorized Public Agency (APA).
 - APA – assume responsibility for our own projects.
- Conducted a staff training for Parks, DPS and other staff for APA projects.
- Established internal process for APA administration.
- Completed required quarterly reporting to State.

SESC Permit & Inspection Activity

<i>MEA Program Data</i>	<i>2008</i>
Permits Issued	46
Waivers Granted	6
Notices of Deficiency	19
Notices of Violation	1
Total Inspections	436
SESC Revenue	\$19,473
<i>APA Program Data</i>	
<i>2008</i>	
Total Projects	21
■ DDA	7
■ DPS	13
■ Parks	1
Total Inspections	192

QUICK NOTE:

- ❑ Our inspectors conducted 259 more total inspections in 2008 than in 2007, including SESC.
- ❑ Building Insp. were down 369 from 2007 to 2008, but 628 SESC inspections were added.
- ❑ Resulting in an increase in total inspections.

Enforcement Case Activity

<i>Type of Enforcement Case</i>	<i>2007</i>	<i>2008</i>
Building Maintenance	54	34
Fence Violation	11	7
Junk	81	73
Junk Vehicle	72	66
Miscellaneous	78	71
Noxious Weeds	142	169
Sidewalk Snow	26	16
Sign	59	42
Site Plan	10	13
Yard Parking	15	18
Zoning Violation	37	21
Total:	585	530

Ticket & Abatement Summary

	2007	2008
Number of Tickets Issued	64	41
Amt. of Fines Assessed	\$7,700	\$4,300
Amt. of Fines Collected	\$4,597	\$4,024
Number of Abatements	82	163
Resulting Tax Liens	\$27,977	\$22,359



Junk & Junk Cars...



Signs, Tires and...
what is that?

Rental Housing Program

- **Rental units within the Township are required to be registered and inspected once every two years.**
 - Insures quality of rental housing stock.
 - Protects property values, tax base and quality.

- **In 2008...**
 - New Rental Registration & Inspection Fees were implemented (effective 3/9/08).
 - Modified the way that Rental Inspections are tracked within our BS&A software system.
 - Implemented “New Rental” information packets.
 - Amended Township Property Maintenance Code.

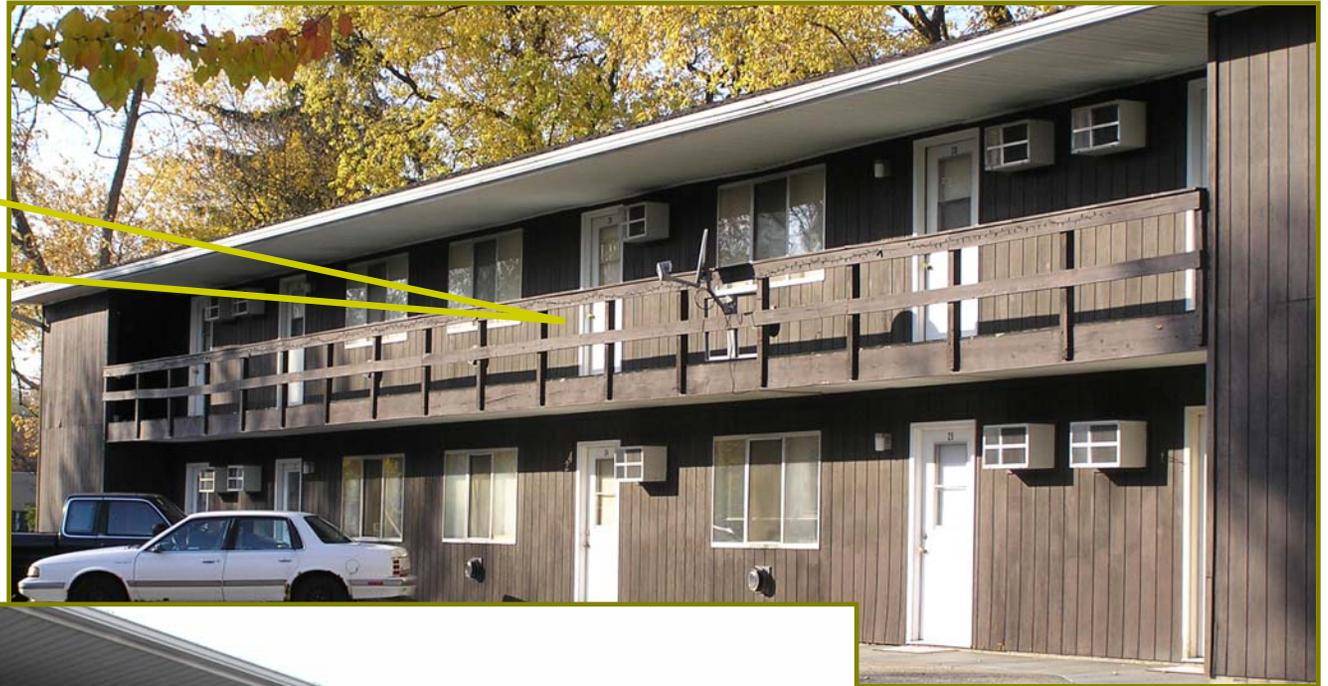
2008 Rental Program Statistics...

Category:	2008
Total Registered Units	2,480
Total Registered Properties	449
Newly Registered Properties	33
Rental Inspections	989
Rental Re-Inspections	411
Rental Program Fees Collected	\$63,295

Note of Explanation:

- In early 2008, single & two-family unit inspections were completed.
- In fall of 2008, multi-family unit inspections were started. These will be wrapped up in early 2009.

**Before...
Unsafe
guardrails.**



**After...
Guardrails
Enhanced
for Safety.**

Enforcement of the Property Maintenance Code helps to identify and remedy unsafe & unsanitary conditions...



Work Within the Region

- ❑ Staff participates in many local and regional organization and workgroups, including;
 - Lansing & Delhi Township Wellhead Protection Team
 - Regional Growth Project Implementation Committees
 - Capital Area Regional Transportation Study (CARTS)
 - Mid-Michigan Soil Erosion Group
 - Hart of Michigan Trails Group
 - Mid-Michigan Planner's Group
 - CEDS Local Economic Devlp. Group
 - Others as needed and appropriate!



Geographic Information Systems (GIS) Accomplishments...

- ❑ Centralized all usable GIS data into one location on GIS server. Archived old data.
- ❑ Digitized open water areas into polygons.
- ❑ Acquired 2008 parcel layer from County, moved to internal management of data. Fixed errors.
- ❑ Entered into data-sharing agreement and implemented 911 grade road data w/ City of Lansing.
- ❑ Implemented GeoConnector software to link GIS parcel layer with Assessing Database, non-conforming use and variance databases.

More GIS...

- ❑ Mapped streetlight districts, water payback districts, Industrial Development Districts and BWL service area.
- ❑ Created Township owned & parks property layer.
- ❑ Worked w/ Clerk's Dept. to update and create GIS layers that show the blocks, lots and plots within Maple Ridge Cemetery. Linked w/ BS&A software.
 - Also created GIS data showing polling locations, voting precincts and County commissioner districts for Clerk.
- ❑ Refined fire hydrant layer to show accurate co-ordinates.
- ❑ Created map book for the FD to use in field (and other departments).
- ❑ Change from shape files to Geodatabase in preparation for public web mapping site and increased editing efficiency and viewing.

Land Division Processing & Approval

- August 6, 2008 - CD gained responsibility for accepting, processing and acting on Land Division Applications.

- Since that date:
 - 5 applications have been received & approved.

- New... GIS Parcel Layer is Updated as Splits Occur!

2008 Tax Abatements = \$5.6 Million in New Investment!!

Company:	<u>Eisen Electric</u>	<u>Molded Plastics</u>	<u>Dart Container</u>
Personal Property	\$43,800	\$275,000	\$826,000
Real Property	\$300,000		\$4,194,000
Totals:	\$343,800	\$275,000	\$4,194,000
Jobs Retained	1	3	43
Jobs Created	2	3	4

New Industrial Development District

- 3340 Pine Tree Road – Eisen Electric

Sidewalk Program & Non-Motorized Trail

- Inspected 20 miles of sidewalk in Sections 8, 17, 18, 20 & 21.
 - 743 SF of existing sidewalk was removed and replaced.
- 1,980 LF of new sidewalk built along Southside of Holt Rd. from Heatherton to Eifert.
- 7,036 LF of new sidewalk (by DDA) along north side of Holt Rd. from Delhi NE to Wigman Rd. and south side from Delhi Manor to Norfolk Southern RR tracks.
 - CD staff provided technical/construction oversight assistance.

CMAQ Trail

- ❑ The pathway was completed from Holt Road to Willoughby Road.
- ❑ Project used CMAQ funding from Feds/State of MI at 80/20 match rate.



Streetlight District Work...

- ❑ All 11 Board of Water & Light Streetlight Districts were evaluated & updated to reflect rate changes and phase consolidations.
- ❑ Oakwood Executive Park district was amended to accommodate the new Development Drive area.
- ❑ Work in 2008 to update BWL districts resulted in annual savings to Township at-large of approximately \$6,300.

Local Street Improvement Program

Miles of Road Completed	3.07
Special Assessment Districts Created	5
Total Value of all SAD	\$155,736

Street Improvement Areas:

- Krantz Road
- Gilbert Glens Sub.
- Pine Dell Sub.
- Phillips Sub.
- Hearthside Sub.



Current Staff

- Tracy LC Miller, Director
- Randy Mastin, Building Official
- Rex Simons, Plumb./Mech. Inspector
- Dennis Larner, Code Enforcement Officer
- Kathy Malone, Planning Secretary
- Peter Stoughton, Planner
- Noelle Tobias, Building Secretary
- Darryl Albert, GIS Coordinator

Thank You!



Questions or Comments?

ACCOUNTS PAYABLE APPROVAL

ATTACHMENT II

March 10, 2009

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated March 10, 2009, numbered 74160 through 74254 & ACH#1096. Every invoice has a payment authorizing signature(s) signature(s).

Dated: March 10, 2009

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated March 10, 2009 show payments made from the following funds:

General Fund	\$	92,366.39	
Parks & Recreation		21,952.44	
Fire Equipment Fund		10,696.05	
Brownfield Redevelopment Fund		6,342.98	
Downtown Development Authority		67,234.53	
Community Development Fund		3,042.66	
Trust & Agency Fund		2,305.00	
Current Tax Fund		201,774.86	
Subtotal Common Savings*	\$	405,714.91	
Sewer Fund Receiving**	\$	96,917.67	
Grand Total	\$	<u>502,632.58</u>	

Includes the following to be reimbursed from separate bank accounts:

Employee Flexible Spending Account	\$	30.00
Current Tax Fund	\$	201,774.86

Dated: March 10, 2009

Marian Frane, Director of Accounting

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$10,000.00 have been approved by general policy or previous motions of the board. (Hubbell, Roth & Clark \$24,486.77 for Engineering Services for Digester Rehab Project 5/5/06, Ingham County Road Commission \$26,103.93 Local Road Improvements 3/04/09).

Dated: March 10, 2009

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Harry R. Ammon, Treasurer

IV. Board Audit and Approval: At a regular meeting of the Township Board held on March 17, 2009, a motion was made by _____ and passed by _____ yes votes and _____ no votes (_____ absent) that the list of claims dated March 10, 2009, was reviewed, audited and approved.

Evan Hope, Township Clerk

INVOICE DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
 INVOICES TO BE PAID 02/25/2009 - 03/10/2009
 Paid Invoices Only

Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
BANK OF AMERICA	EMS/ACLS CLASS/FIRE CODE BOOKS	11.97
Total for Dept 000.00 :		11.97
Dept 101.00 GENERAL GOVERNMENT		
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	11.40
VERIZON WIRELESS	JAN 09 CELLULAR CHARGES	28.98
Total for Dept 101.00 GENERAL GOVERNMENT:		40.38
Dept 171.00 SUPERVISOR/MANAGER		
BASIC	HSA 2009 ADMINISTRATION FEES	36.00
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	99.19
UNUM LIFE INSURANCE COMPANY	APRIL 09 DISABILITY INSURANCE	137.46
VERIZON WIRELESS	JAN 09 CELLULAR CHARGES	84.23
ADP SCREENING/SELECTION SER	EMPLOYMENT SCREENING	25.25
BANK OF AMERICA	REGISTRATION/DUES/POSTERS/PUBLICATION	206.70
BANK OF AMERICA	MTA CONF MEALS/PARKING/ROOMS	11.21
JOHN B ELSINGA	ICMA CONFERENCE REIMBURSEMENT	299.09
MICHIGAN LOCAL GOVERNMENT	MLGMA CONFERENCE - ELSINGA	272.00
BANK OF AMERICA	MLGMA CONF/09 CAPITAL CONF/WATERSHED MGT	16.23
BANK OF AMERICA	MLGMA CONF/09 CAPITAL CONF/WATERSHED MGT	27.00
BANK OF AMERICA	MLGMA CONF/09 CAPITAL CONF/WATERSHED MGT	100.00
BANK OF AMERICA	REGISTRATION/DUES/POSTERS/PUBLICATION	35.00
BANK OF AMERICA	REGISTRATION/DUES/POSTERS/PUBLICATION	175.00
BANK OF AMERICA	MTA CONF MEALS/PARKING/ROOMS	17.09
BANK OF AMERICA	MTA CONF MEALS/PARKING/ROOMS	447.99
BANK OF AMERICA	MTA CONF MEALS/PARKING/ROOMS	30.00
Total for Dept 171.00 SUPERVISOR/MANAGER:		2,019.44
Dept 191.00 ACCOUNTING		
BASIC	HSA 2009 ADMINISTRATION FEES	36.00
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	51.87
UNUM LIFE INSURANCE CO	APRIL 09 DISABILITY INSURANCE	71.80
BANK OF AMERICA	FOAM BOARD/ADHESIVE SPRAY MOUNT	15.49
BANK OF AMERICA	AGA DUES/GFOA BUDGET AWARD PROGRAM	97.50
BANK OF AMERICA	AGA DUES/GFOA BUDGET AWARD PROGRAM	315.00
Total for Dept 191.00 ACCOUNTING:		587.66
Dept 215.00 CLERK		
BASIC	HSA 2009 ADMINISTRATION FEES	72.00

HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	84.62
UNUM LIFE INSURANCE CO	APRIL 09 DISABILITY INSURANCE	117.12
SAM'S CLUB DIRECT	COPY PAPER FOR TOWNSHIP WIDE USE	631.40
DBI BUSINESS INTERIORS	GENERAL CSC SUPPLIES	3.21
DBI BUSINESS INTERIORS	GENERAL CSC SUPPLIES	10.04
DBI BUSINESS INTERIORS	GENERAL CSC SUPPLIES	9.66
DBI BUSINESS INTERIORS	GENERAL CSC SUPPLIES	3.39
DBI BUSINESS INTERIORS	GENERAL CSC SUPPLIES	14.98
DBI BUSINESS INTERIORS	GENERAL CSC SUPPLIES	6.41
DBI BUSINESS INTERIORS	GENERAL CSC SUPPLIES	19.66
DBI BUSINESS INTERIORS	GENERAL CSC SUPPLIES	29.45
DBI BUSINESS INTERIORS	GENERAL CSC SUPPLIES	12.18
DBI BUSINESS INTERIORS	GENERAL CSC SUPPLIES	15.30
DBI BUSINESS INTERIORS	GENERAL CSC SUPPLIES	4.04
VERIZON WIRELESS	JAN 09 CELLULAR CHARGES	84.39
GANNETT MICHIGAN NEWSPAPERS	FEB 09 LEGAL NOTICES	328.52
MI ASSOC OF MUNICIPAL CLERKS	MMC ACADEMY/HOPE	375.00
BANK OF AMERICA	MTA CONF MEALS/PARKING/ROOMS	17.09
BANK OF AMERICA	MTA CONF MEALS/PARKING/ROOMS	447.99
BANK OF AMERICA	MTA CONF MEALS/PARKING/ROOMS	30.00

Total for Dept 215.00 CLERK: 2,316.45

Dept 228.00 COMPUTER		
BASIC	HSA 2009 ADMINISTRATION FEES	36.00
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	30.94
UNUM LIFE INSURANCE COMPANY	APRIL 09 DISABILITY INSURANCE	42.75
BANK OF AMERICA	SWITCH/KEYBOARD/YEARLY SUPPORT/PRINTER	19.99
BANK OF AMERICA	SWITCH/KEYBOARD/YEARLY SUPPORT/PRINTER	65.69
BANK OF AMERICA	SWITCH/KEYBOARD/YEARLY SUPPORT/PRINTER	99.98
VERIZON WIRELESS	JAN 09 CELLULAR CHARGES	84.23
MICROTECH SERVICES, INC.	MONTHLY DSL SERVICE	120.00
BANK OF AMERICA	SWITCH/KEYBOARD/YEARLY SUPPORT/PRINTER	850.00

Total for Dept 228.00 COMPUTER: 1,349.58

Dept 253.00 TREASURERS		
BASIC	HSA 2009 ADMINISTRATION FEES	72.00
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	74.16
UNUM LIFE INSURANCE COMPANY	APRIL 09 DISABILITY INSURANCE	103.01
CAPITOL COMM SYSTEMS INC	TONER FOR TREASURER'S FAX	95.00
BANK OF AMERICA	MARRIOTT/GANNETT NEWSPAPER	207.72
VERIZON WIRELESS	JAN 09 CELLULAR CHARGES	39.25
BANK OF AMERICA	MARRIOTT/GANNETT NEWSPAPER	507.99
INGHAM COUNTY TREASURER	2008 FORECLOSURE CHARGEBACKS	163.62

Total for Dept 253.00 TREASURERS: 1,262.75

Dept 257.00 ASSESSING		
BASIC	HSA 2009 ADMINISTRATION FEES	72.00
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	57.78
UNUM LIFE INSURANCE COMPANY	APRIL 09 DISABILITY INSURANCE	79.94

INNOVATIVE COMPUTER SER, INC.	ASSESSMENT NOTICES	2,850.00
LANSING ICE & FUEL CO	2/16/09-2/28/09 GASOLINE CHARGE	25.08
SAM'S CLUB DIRECT	COPY PAPER FOR TOWNSHIP WIDE USE	157.85
DBI BUSINESS INTERIORS	GENERAL CSC SUPPLIES	14.60
DBI BUSINESS INTERIORS	GENERAL CSC SUPPLIES	14.76
J. RICHARD ROBINSON, P.C.	FEB 09 LEGAL FEES	387.60
ASSESSMENT AND VALUATION SER	FEB 09 ASSESSMENT SERVICES	4,505.00
VERIZON WIRELESS	JAN 09 CELLULAR CHARGES	57.96
ADP SCREENING/SELECTION SER	EMPLOYMENT SCREENING	61.27

Total for Dept 257.00 ASSESSING: 8,283.84

Dept 262.00 ELECTIONS		
HOLT POSTMASTER	RENEWAL FEE FOR PERMIT #615	180.00

Total for Dept 262.00 ELECTIONS: 180.00

Dept 265.00 BUILDING & GROUNDS		
BASIC	HSA 2009 ADMINISTRATION FEES	60.26
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	41.51
UNUM LIFE INSURANCE CO	APRIL 09 DISABILITY INSURANCE	54.88
LANSING ICE & FUEL CO	2-1 TO 2-15-09 GASOLINE CHARGES	43.67
LANSING ICE & FUEL CO	2/16/09-2/28/09 GASOLINE CHARGE	39.58
ACE HARDWARE	MR. CLEAN ERASER	8.00
LANSING SANITARY SUPPLY INC	YEARLY SUPPLY OF CUSTODIAL PRODUCTS	395.41
MAID BRIGADE OF LANSING	CLEANING SERVICES - CSC	1,353.95
TDS METROCOM	DECEMBER LOCAL SERVICE	1,314.24
TDS METROCOM	FEB 09 LOCAL TELEPHONE SERVICE	1,303.32
METRONET LONG DIST CALLING	FEB 09 LONG DISTANCE SERVICE	47.82
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	5,404.99
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	3,089.96
SAM'S CLUB DIRECT	FLOOR MATS	75.12
DELTA ELECTRICAL	ELECTRIC CIRCUIT INSTALLATION FOR THE LI	875.00
BANK OF AMERICA	KEYS/CYLINDERS REKEYED	20.00
BANK OF AMERICA	PUMP/SEMINARS/BOOTS/TONER/DUES/PLANNER	6.44

Total for Dept 265.00 BUILDING & GROUNDS: 14,134.15

Dept 276.00 CEMETERY		
BASIC	HSA 2009 ADMINISTRATION FEES	32.40
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	22.32
UNUM LIFE INSURANCE COMPANY	APRIL 09 DISABILITY INSURANCE	29.51
LANSING ICE & FUEL CO	2-1 TO 2-15-09 GASOLINE CHARGES	28.91
LANSING ICE & FUEL CO	TANK RENTAL	45.00
LANSING ICE & FUEL CO	2/16/09-2/28/09 GASOLINE CHARGE	26.20
WASTE MANAGEMENT OF MI	WASTE REMOVAL SERVICES	49.00
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	15.00
D & G EQUIPMENT INC	PARTS & LABOR/SNOWBLOWER	88.89

Total for Dept 276.00 CEMETERY: 337.23

Dept 336.00 FIRE DEPARTMENT

BASIC	HSA 2009 ADMINISTRATION FEES	468.00
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	240.95
UNUM LIFE INSURANCE COMPANY	APRIL 09 DISABILITY INSURANCE	425.51
CLASSIC PRINTING, INC.	BUSINESS CARD-BROWN	175.50
LYNN CARD COMPANY	BUSINESS CARDS FOR ROYSTON/BALL/BRITTEN/	127.45
LANSING ICE & FUEL CO	2-1 TO 2-15-09 GASOLINE CHARGES	543.55
LANSING ICE & FUEL CO	2/16/09-2/28/09 GASOLINE CHARGE	444.65
NYE UNIFORM COMPANY	BADGE - YOUNG	93.22
BANK OF AMERICA	GPS REPAIR/LUNCHEON MTGS/BATTERY/SHOES	100.99
LIFEGAS LLC	OXYGEN	115.15
MOORE MEDICAL, LLC	MISC. MEDICAL SUPPLIES	1,531.25
FIRE ENGINEERING	FIRE ENGINEERING - RENEWAL	67.95
SPARROW OCC HEALTH SERVICE	MEDICAL EXPENSES - PHYSICALS	1,610.84
TDS METROCOM	DECEMBER LOCAL SERVICE	80.35
VERIZON WIRELESS	JAN 09 CELLULAR CHARGES	355.60
TDS METROCOM	FEB 09 LOCAL TELEPHONE SERVICE	76.76
METRONET LONG DIST CALLING	FEB 09 LONG DISTANCE SERVICE	3.91
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	72.57
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	428.27
PHYSIO-CONTROL, INC.	SERVICE LIFE-PAKS	550.00
R & R FIRE TRUCK REPAIR INC	ANNUAL INSPECTION #491	112.50
VICTORY LANE QUICK OIL CHANGE	LOF #577	42.97
SAM'S CLUB DIRECT	SOAP/DEGREASER/CLEAN. SUPPLIES/BATTERIES	143.96
ADP SCREENING/SELECTION SER	EMPLOYMENT SCREENING	98.17
BANK OF AMERICA	GPS REPAIR/LUNCHEON MTGS/BATTERY/SHOES	9.31
BANK OF AMERICA	GPS REPAIR/LUNCHEON MTGS/BATTERY/SHOES	6.36
BANK OF AMERICA	GPS REPAIR/LUNCHEON MTGS/BATTERY/SHOES	14.97
BANK OF AMERICA	EMS/ACLS CLASS/FIRE CODE BOOKS	8.82
BANK OF AMERICA	EMS/ACLS CLASS/FIRE CODE BOOKS	199.50

Total for Dept 336.00 FIRE DEPARTMENT:		8,149.03
Dept 446.00 INFRASTRUCTURE		
BOARD OF WATER & LIGHT		5,366.62
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	18,789.31
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	81.65
HUBBELL, ROTH & CLARK, INC	POST LITIGATION ASST-COOK/THORBURN DRAIN	1,579.44
INGHAM CTY ROAD COMMISSION	2008 ROAD IMPROVEMENTS	26,103.93

Total for Dept 446.00 INFRASTRUCTURE:		51,920.95
Dept 850.00 OTHER FUNCTIONS		
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	16.24
BASIC	HSA 2009 ADMINISTRATION FEES	36.00
J. RICHARD ROBINSON, P.C.	FEB 09 LEGAL FEES	1,188.60
CAPITOL COMM SYSTEMS INC	2ND QUARTER MAINT. AGREEMENT	50.00
HOLT EDUCATION FOUNDATION	09 COMMUNITY RECOGNITION DINNER	450.00
BANK OF AMERICA	LAMP AND TIMER - 4240 WOODWORTH	32.12

Total for Dept 850.00 OTHER FUNCTIONS:		1,772.96
		=====

Total for Fund 101 GENERAL FUND: 92,366.39

Fund 208 PARKS & RECREATION FUND

Dept 000.00

RICK GRIFFITH	REIMBURSEMENT FOR PAVILION RENTAL	75.00
NATHAN HUNTOON	REIMBURSEMENT FOR PAVILION RENTAL	75.00

Total for Dept 000.00 : 150.00

Dept 752.00 ADMINISTRATION

BASIC	HSA 2009 ADMINISTRATION FEES	72.00
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	48.68
UNUM LIFE INSURANCE COMPANY	APRIL 09 DISABILITY INSURANCE	67.23
BANK OF AMERICA	3 CALCULATORS	20.97
TDS METROCOM	DECEMBER LOCAL SERVICE	181.26
VERIZON WIRELESS	JAN 09 CELLULAR CHARGES	245.11
TDS METROCOM	FEB 09 LOCAL TELEPHONE SERVICE	182.23
METRONET LONG DIST CALLING	FEB 09 LONG DISTANCE SERVICE	4.13
SAM'S CLUB DIRECT	MEMBERSHIP FEE - JOHN PARKER	15.00
BANK OF AMERICA	MRPA CONF/SR. CITIZEN WEIGHTS/CART MOTOR	424.92
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	50.00
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	305.00
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	419.58

Total for Dept 752.00 ADMINISTRATION: 2,036.11

Dept 771.00 PARKS

BASIC	HSA 2009 ADMINISTRATION FEES	36.00
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	19.11
UNUM LIFE INSURANCE COMPANY	APRIL 09 DISABILITY INSURANCE	26.81
LANSING ICE & FUEL CO	2-1 TO 2-15-09 GASOLINE CHARGES	118.85
LANSING ICE & FUEL CO	2/16/09-2/28/09 GASOLINE CHARGE	69.04
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	34.98
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	29.99
DELHI CHARTER TOWNSHIP OR	ALUMINUM	53.50
ACE HARDWARE	WRENCH	15.48
ACE HARDWARE	NUTS/BOLTS	15.68
ACE HARDWARE	GRINDER	57.99
ACE HARDWARE	PAINT	27.99
ACE HARDWARE	SCREWS/NAILS	15.89
ACE HARDWARE	PAINT	38.97
ACE HARDWARE	SAND PAPER, BONDO	6.15
ACE HARDWARE	SPRAY PAINT	8.58
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	623.52
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	24.74
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	68.41
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	325.76
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	226.22
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	33.20
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	51.36
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	(10.60)
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	31.70

BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	94.99
MODEL COVERALL SERVICE	UNIFORM PANTS FOR MAINTENANCE	19.32
AMERICAN RENTAL	PORTABLE TOILETS	70.00
WASTE MANAGEMENT OF MI	WASTE REMOVAL SERVICES	74.00
MODEL COVERALL SERVICE	UNIFORM PANTS FOR MAINTENANCE	19.32
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	86.10
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	15.00
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	15.00
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	186.38
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	25.29
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	106.99
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	461.57
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	334.42
ACE HARDWARE	PAINT	3.99
MENARDS LANSING SOUTH	PAINT/ROLLERS	48.16
GRAYBAR ELECTRIC COMPANY	GLOBE	336.79
ACE HARDWARE	PAINT	68.32
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	(39.97)
BRADY LAWN EQUIPMENT	BOLT & NUT	3.99
SPARTAN DISTRIBUTORS	EQUIPMENT MAINT/REPAIRS	194.99
BRADY LAWN EQUIPMENT	FILTERS/PLUGS/BELT	115.85
BRADY LAWN EQUIPMENT	FILTERS/SCAG	45.88
BRADY LAWN EQUIPMENT	FILTERS-SCAG	42.92
BRADY LAWN EQUIPMENT	FUEL FILTERS-SCAG	28.26
BRADY LAWN EQUIPMENT	PULLEY/BOLTS-SCAG	67.77
CARQUEST THE PARTS PLACE	OIL	99.24
CARQUEST THE PARTS PLACE	OIL	11.16
ROGER'S CLINE TIRE	TIRES - SCAG	185.72
SPARTAN DISTRIBUTORS	BELT - TORO	19.77
BANK OF AMERICA	MRPA CONF/SR. CITIZEN WEIGHTS/CART MOTOR	757.30
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	38.83
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	(38.83)
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	36.63
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	11.30
BANK OF AMERICA	TOOLS/PAINT/CONFERENCE/CABINETS/DOG BAGS	481.54

Total for Dept 771.00 PARKS: 5,977.31

Dept 774.00 RECREATION		
BASIC	HSA 2009 ADMINISTRATION FEES	36.00
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	23.21
UNUM LIFE INSURANCE CO	APRIL 09 DISABILITY INSURANCE	32.16
D & M SILKSCREENING	REVERSIBLE JERSEYS & COACHES SHIRTS	9,225.00
D & M SILKSCREENING	REVERSIBLE JERSEYS & COACHES SHIRTS	420.00
D & M SILKSCREENING	REVERSIBLE JERSEYS & COACHES SHIRTS	350.00
D & M SILKSCREENING	TENNIS T-SHIRTS AND REVERSIBLE JERSEYS	1,500.00
D & M SILKSCREENING	TENNIS T-SHIRTS AND REVERSIBLE JERSEYS	150.00
M.A.S.A.	SOFTBALLS FOR ADULT SOTBALL LEAGUE	1,713.40
BANK OF AMERICA	MRPA CONF/SR. CITIZEN WEIGHTS/CART MOTOR	299.25
MICHIGAN RECREATION	REGISTRATION-HERSHEY'S TRACK AND FIELD	40.00

Total for Dept 774.00 RECREATION: 13,789.02

Total for Fund 208 PARKS & RECREATION FUND: 21,952.44

Fund 211 FIRE EQUIP. & APPARATUS FUND

Dept 339.00 EQUIPMENT & APPARATUS

FIRE SERVICE MANAGEMENT LLC	TURNOUT GEAR CLEANING	534.92
FIRE SERVICE MANAGEMENT LLC	TURNOUT GEAR - CLEANING	486.89
FIRE SERVICE MANAGEMENT LLC	TURNOUT GEAR - CLEANING	266.56
FIRE SERVICE MANAGEMENT LLC	TURNOUT GEAR - CLEANING	384.82
ALERT EMERGENCY EQUIPMENT	NEW BUNKER GEAR - ADAMS/OBERST/FRANCIS	3,436.98
ALERT EMERGENCY EQUIPMENT	NEW BUNKER GEAR - ADAMS/OBERST/FRANCIS	2,301.69
ALERT EMERGENCY EQUIPMENT	NEW BUNKER GEAR - ADAMS/OBERST/FRANCIS	19.85
AQUATIC SPORTS LTD.	HYDROSTAT	26.00
ACE HARDWARE	BULB/VEHICLE	2.29
R & R FIRE TRUCK REPAIR INC	ANNUAL INSPECTION #698	205.50
R & R FIRE TRUCK REPAIR INC	ANNUAL INSPECTION #037	112.50
BANK OF AMERICA	GPS REPAIR/LUNCHEON MTGS/BATTERY/SHOES	62.99
SAM'S CLUB DIRECT	UPS FOR SIREN SYSTEM	139.86
ARC - MID MICHIGAN CHAPTER	CPR - TOWNSHIP	130.00
WORLDPOINT ECC, INC.	ACLS CARDS	132.85
BANK OF AMERICA	GPS REPAIR/LUNCHEON MTGS/BATTERY/SHOES	25.35
BANK OF AMERICA	GPS REPAIR/LUNCHEON MTGS/BATTERY/SHOES	49.10
BOUND TREE MEDICAL, LLC	CPAP BREATHING DEVICES (2)	2,377.90

Total for Dept 339.00 EQUIPMENT & APPARATUS: 10,696.05

Total for Fund 211 FIRE EQUIP. & APPARATUS FUND: 10,696.05

Fund 243 BROWNFIELD REDEVELOPMENT AUTH

Dept 734.00 REMEDIATION PLANS

MEDAWAR PROPERTY CO LLC	2008 BROWNFIELD #2 DISTRIBUTION	6,342.98
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Total for Dept 734.00 REMEDIATION PLANS: 6,342.98

Total for Fund 243 BROWNFIELD REDEVELOPMENT AUTH: 6,342.98

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 728.00 DDA ADMINISTRATION

HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	39.13
UNUM LIFE INSURANCE COMPANY	APRIL 09 DISABILITY INSURANCE	54.29
TDS METROCOM	DECEMBER LOCAL SERVICE	197.76
AT&T	2/09 MESSAGE SIGN LINE	38.91
VERIZON WIRELESS	JAN 09 CELLULAR CHARGES	37.23
TDS METROCOM	FEB 09 LOCAL TELEPHONE SERVICE	197.11
METRONET LONG DIST CALLING	FEB 09 LONG DISTANCE SERVICE	6.12
DELTA ELECTRICAL	REPAIR PARKING LOT LIGHTING AT ICSD/DDA	1,697.26
LANSING SANITARY SUPPLY INC	YEARLY SUPPLY OF CUSTODIAL PRODUCTS	495.77

Total for Dept 728.00 DDA ADMINISTRATION: 2,763.58

Dept 729.00 DDA MARKETING & PROMOTION		
BLOHM CREATIVE PARTNERS	OUR TOWN - WINTER 09	14,499.62
CHARLES GRINNELL	6 HOURS - FARM MARKET MANAGEMENT	120.00
HOLT EDUCATION FOUNDATION	09 COMMUNITY RECOGNITION DINNER	450.00
BLOHM CREATIVE PARTNERS	WEBSITE REVISIONS-FARMERS MARKET	515.00
CRAIG'S AUTO BODY SHOP, LLC	REIMBURSE. FOR CONSTRUCTION DISTRIBUTOR	795.00

Total for Dept 729.00 DDA MARKETING & PROMOTION:		16,379.62

HART-DAVIDSON DESIGNS	CRRP FUNDING - SIGNAGE	433.26
HOLT AUTO ALIGNMENT	WIND TURBINE REBATE	5,588.00

Total for Dept 730.00 COMM REHABILITATION REBATE PGM:		6,021.26

Dept 731.00 DDA INFRASTRUCTURE PROJECTS		
ACE HARDWARE	HITCH PIN	7.49
BOBCAT OF LANSING	(5) SNOW TIRES WITH RIMS/BOBCAT	2,000.00
HUBBELL, ROTH & CLARK, INC	POST LITIGATION ASST-COOK/THORBURN DRAIN	1,579.44
J. RICHARD ROBINSON, P.C.	FEB 09 LEGAL FEES	836.40
LANDSCAPE ARCHITECTS	CONSTRUCTION OBSERVATION FOR CMAQ TRAIL	1,500.00
LANDSCAPE ARCHITECTS	CONSTRUCTION DOCUMENTS-PIONEER CEMETERY	1,500.00

Total for Dept 731.00 DDA INFRASTRUCTURE PROJECTS:		7,423.33

Dept 850.00 OTHER FUNCTIONS		
BASIC	HSA 2009 ADMINISTRATION FEES	35.00
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	24.10
UNUM LIFE INSURANCE COMPANY	APRIL 09 DISABILITY INSURANCE	31.87
LANSING ICE & FUEL CO	2-1 TO 2-15-09 GASOLINE CHARGES	40.59
LANSING ICE & FUEL CO	2/16/09-2/28/09 GASOLINE CHARGE	36.79
MAID BRIGADE OF LANSING	CLEANING SERVICES-DDA/ICSD	714.60
WASTE MANAGEMENT OF MI	WASTE REMOVAL SERVICES	98.00
BOARD OF WATER & LIGHT	2108 CEDAR - WATER	96.25
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	78.87
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	722.46
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	167.13
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	2,050.97
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	198.45
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	56.25
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	123.90
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	197.13
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	167.57
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	963.66
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	491.85

Total for Dept 850.00 OTHER FUNCTIONS:		6,295.44

Dept 903.00 CAPITAL OUTLAY-DDA		
PORTER REAL ESTATE SERVICES	2040 CEDAR - APPRAISAL	1,500.00

Total for Dept 903.00 CAPITAL OUTLAY-DDA: 1,500.00

Dept 903.10 2008 CONSTRUCTION PROJECTS-DDA

C2AE	CONSTRUCTION FOLLOWUP - DEPOT/DELHI NE	15,591.30
R&R FENCE, INC.	FENCING - EAST HOLT ROAD SIDEWALK	10,700.00
ELLIOTT FOOD EQUIPMENT, LLC	SENIOR CENTER - KITCHEN SUPPLIES	560.00

Total for Dept 903.10 2008 CONSTRUCTION PROJECTS-DDA: 26,851.30

Total for Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY: 67,234.53

Fund 542 COMMUNITY DEVELOPMENT FUND

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT

BASIC	HSA 2009 ADMINISTRATION FEES	144.00
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	165.62
UNUM LIFE INSURANCE COMPANY	APRIL 09 DISABILITY INSURANCE	230.50
SAM'S CLUB DIRECT	COPY PAPER FOR TOWNSHIP WIDE USE	126.28
BANK OF AMERICA	FOAM BOARD/ADHESIVE SPRAY MOUNT	15.49
LANSING ICE & FUEL CO	2-1 TO 2-15-09 GASOLINE CHARGES	56.69
LANSING ICE & FUEL CO	2/16/09-2/28/09 GASOLINE CHARGE	53.78
SAM'S CLUB DIRECT	PRINTER-DENNIS LARNER	139.78
J. RICHARD ROBINSON, P.C.	FEB 09 LEGAL FEES	937.00
ASSOC GOVERNMENT SER, INC	AGS PAYROLL 01-15-09 TO 02-14-09	758.00
VERIZON WIRELESS	JAN 09 CELLULAR CHARGES	360.52
BANK OF AMERICA	PUMP/SEMINARS/BOOTS/TONER/DUES/PLANNER	55.00

Total for Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT: 3,042.66

Total for Fund 542 COMMUNITY DEVELOPMENT FUND: 3,042.66

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 548.00 ADMINISTRATION & OVERHEAD

HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	10.15
BASIC	HSA 2009 ADMINISTRATION FEES	36.00
SAM'S CLUB DIRECT	COPY PAPER FOR TOWNSHIP WIDE USE	189.42
J. RICHARD ROBINSON, P.C.	FEB 09 LEGAL FEES	344.40
CUSTOM MAILERS, INC.	SEWER BILL MAILING CHARGES	445.47
SAM'S CLUB DIRECT	BINDERS/CANDY-IMSU NTERN FAIR	18.30
BANK OF AMERICA	SRF MTG WITH HRC,C2AE,OHM-DIORKA/ELSINGA	50.45
LIFE ENHANCING PROGRAMS	CUSTOMER SERVICE SEMINAR	458.20
BANK OF AMERICA	PUMP/SEMINARS/BOOTS/TONER/DUES/PLANNER	55.00

Total for Dept 548.00 ADMINISTRATION & OVERHEAD: 1,607.39

Dept 558.00 DEPT OF PUBLIC SERVICE

BASIC	HSA 2009 ADMINISTRATION FEES	520.34
HARTFORD LIFE INSURANCE CO	MARCH 09 LIFE INSURANCE	358.42
UNUM LIFE INSURANCE COMPANY	APRIL 09 DISABILITY INSURANCE	473.89
SAM'S CLUB DIRECT	COPY PAPER FOR TOWNSHIP WIDE USE	157.85
SAM'S CLUB DIRECT	BINDERS/CANDY-IMSU NTERN FAIR	11.57

HASSELBRING-CLARK	DIGITAL SYSTEM EXCESS RATE	10.00
BANK OF AMERICA	PUMP/SEMINARS/BOOTS/TONER/DUES/PLANNER	14.32
BANK OF AMERICA	PUMP/SEMINARS/BOOTS/TONER/DUES/PLANNER	53.84
BANK OF AMERICA	PUMP/SEMINARS/BOOTS/TONER/DUES/PLANNER	8.98
LANSING ICE & FUEL CO	2-1 TO 2-15-09 GASOLINE CHARGES	501.85
LANSING ICE & FUEL CO	2/16/09-2/28/09 GASOLINE CHARGE	454.88
MODEL COVERALL SERVICE	STAFF UNIFORMS	67.22
MODEL COVERALL SERVICE	STAFF UNIFORMS	68.77
MODEL COVERALL SERVICE	STAFF UNIFORMS	67.22
MODEL COVERALL SERVICE	STAFF UNIFORMS	68.77
BANK OF AMERICA	PUMP/SEMINARS/BOOTS/TONER/DUES/PLANNER	116.95
MICROTECH SERVICES, INC.	FI BER OPTIC SWITCHES	298.00
BANK OF AMERICA	PUMP/SEMINARS/BOOTS/TONER/DUES/PLANNER	805.95
THERMO FISHER SCIENTIFIC	SLUDGE JUDGES	152.19
ENVIRONMENTAL RESOURCE	DMRQA29 & QUARTERLY QAQC CHECK SAMPLES	673.78
PVS NOLWOOD CHEMICALS, INC.	TREATMENT CHEMICALS	5,220.47
PVS NOLWOOD CHEMICALS, INC.	TREATMENT CHEMICALS	(280.00)
PVS NOLWOOD CHEMICALS, INC.	CALCIUM NITRATE	10,780.10
ALS LABORATORY GROUP	QUARTERLY STUDY ANALYSIS	435.00
NORTHERN SAFETY CO., INC.	SAFETY HARD HATS	111.42
NORTHERN SAFETY CO., INC.	SAFETY HARD HATS	13.04
NORTHERN SAFETY CO., INC.	SAFETY HARD HATS	(2.23)
HUBBELL, ROTH & CLARK, INC	EARTHWORK DESIGN PHASE SERVICES/GILBERT	2,991.87
HUBBELL, ROTH & CLARK, INC	2009 GENERAL ENGINEERING SERVICES	131.79
UNITED PARCEL SERVICE	SHIPPING - GE MDS, LLC	42.46
GRANGER III & ASSOCIATES	GREASE OR RUBBISH DISPOSAL	68.28
WASTE MANAGEMENT OF MI	WASTE REMOVAL SERVICES	279.84
TDS METROCOM	DECEMBER LOCAL SERVICE	557.02
VERIZON WIRELESS	JAN 09 CELLULAR CHARGES	497.98
TDS METROCOM	FEB 09 LOCAL TELEPHONE SERVICE	562.46
METRONET LONG DIST CALLING	FEB 09 LONG DISTANCE SERVICE	11.45
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	42.87
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	382.48
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	101.04
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	1,501.79
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	359.80
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	413.61
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	389.74
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	399.28
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	153.96
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	115.50
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	411.77
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	264.66
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	14,903.59
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	272.19
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	726.96
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	1,248.67
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	281.66
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	30.68
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	350.56
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	428.27
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	6,903.41

CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	138.66
CONSUMERS ENERGY	FEB 09 GAS/ELECTRIC	258.74
SAM'S CLUB DIRECT	SOAP/DEGREASER/CLEAN. SUPPLIES/BATTERIES	254.57
CARQUEST THE PARTS PLACE	OIL	66.96
ACE HARDWARE	3-WAY QUIET SWITCH	4.58
ACE HARDWARE	WIRE ROPE/CLIPS/SNAPS	27.50
LANSING SANITARY SUPPLY INC	YEARLY SUPPLY OF CUSTODIAL PRODUCTS	388.75
BANK OF AMERICA	KEYS/CYLINDERS REKEYED	3.00
BANK OF AMERICA	KEYS/CYLINDERS REKEYED	3.00
ACE HARDWARE	MISC. HARDWARE	5.12
LOWE'S CREDIT SERVICES	APPEARANCE/FENCE BOARDS	12.51
ACE HARDWARE	WIRE ROPE CLIP	19.29
CARQUEST THE PARTS PLACE	OIL CHANGE - TV TRUCK	33.48
SIEMENS WATER TECH, ENVIREX	4) 3" PVR DIAPHRAMS & SHIPPING	784.00
SIEMENS WATER TECH, ENVIREX	4) 3" PVR DIAPHRAMS & SHIPPING	15.00
ACE HARDWARE	CLIP WIRE ROPE	4.15
GREAT LAKES SER & SUPPLIES, INC	TRACK ASSEMBLY PARTS	805.82
GREAT LAKES SER & SUPPLIES, INC	TRACK ASSEMBLY PARTS	38.61
GREAT LAKES SER & SUPPLIES, INC	TRACK ASSEMBLY PARTS	12.48
BANK OF AMERICA	RUBBER TAR/PAINT	32.98
MAID BRIGADE OF LANSING	CLEANING SERVICES - POTW	482.62
MAID BRIGADE OF LANSING	CLEANING SERVICES - MAINT.	390.00
CRAMPTON ELECTRIC CO INC.	INSTALLED GROUND BAR & BONDED	522.16
ADP SCREENING/SELECTION SER	EMPLOYMENT SCREENING	73.77
SPARROW OCC HEALTH SERVICE	MEDICAL EXPENSES - PHYSICALS	540.00
BANK OF AMERICA	MLGMA CONF/09 CAPITAL CONF/WATERSHED MGT	15.70
BANK OF AMERICA	REGISTRATION/DUES/POSTERS/PUBLICATION	415.00
BANK OF AMERICA	RUBBER TAR/PAINT	15.94
SAM'S CLUB DIRECT	MUFFINS/MILK/JUICE/FRUIT	79.52
BANK OF AMERICA	PUMP/SEMINARS/BOOTS/TONER/DUES/PLANNER	155.00
BANK OF AMERICA	PUMP/SEMINARS/BOOTS/TONER/DUES/PLANNER	55.00
BANK OF AMERICA	PUMP/SEMINARS/BOOTS/TONER/DUES/PLANNER	87.00

Total for Dept 558.00 DEPT OF PUBLIC SERVICE:		61,729.14
Dept 578.01 CAPITAL IMPR-TREATMENT PLANT		
HUBBELL, ROTH & CLARK, INC	ENGINEER-DIGESTER PROJECT: PAYMENT 56	24,486.77
INGHAM COUNTY DRAIN COMM	DIGESTER IMPROVEMENT SESC PERMIT RENEWAL	252.00
HUBBELL, ROTH & CLARK, INC	STIMULUS STRATEGIC PLANNING	5,288.31
C2AE	2009 GENERAL ENGINEERING SERVICES	3,554.06

Total for Dept 578.01 CAPITAL IMPR-TREATMENT PLANT:		33,581.14
Total for Fund 590 SEWAGE DISPOSAL SYSTEM:		96,917.67
Fund 701 TRUST & AGENCY FUND		
Dept 000.00		
INGHAM COUNTY TREASURER		2,275.00
AFLAC	FEB 09 FSA FEE	30.00

Total for Dept 000.00 :		2,305.00

Total for Fund 701 TRUST & AGENCY FUND:	2,305.00
Fund 703 CURRENT TAX ACCOUNT	
Dept 000.00	
CHAU HUA	1,000.00
STATE OF MICHIGAN	200,774.86

Total for Dept 000.00 :	201,774.86
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Total for Fund 703 CURRENT TAX ACCOUNT:	201,774.86
Total - All Funds	502,632.58

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated March 5, 2009**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 71818 through 71878 & direct deposits numbers: DD7275 through DD7332. The payroll was prepared in accordance with established payroll rates and procedures.

Lora Behnke, Accounting Clerk

The Treasurer's and Clerk's signatures were affixed to the payroll checks using the check signing machine.

Joyce Goulet, Accounts Payable Coordinator

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: March 5, 2009

Marian Frane, CPA, Director of Accounting

II. Payroll Report

The March 5, 2009 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$85,229.88	\$24,548.07	\$60,681.81
Parks & Recreation Fund	12,055.23	3,145.17	\$8,910.06
DDA	6,197.92	2,612.72	\$3,585.20
Comm. Development Fund	16,041.94	4,370.26	\$11,671.68
Subtotal-Common Savings	119,524.97	34,676.22	84,848.75
Sewer Fund/Receiving	38,521.26	10,631.53	\$27,889.73
Total Payroll	\$158,046.23	\$45,307.75	\$112,738.48
	Township FICA	Township Pension Plan	Total Deductions & TWP Liabilities
General Fund	\$6,185.24	\$6,480.07	\$37,213.38
Parks & Recreation Fund	904.99	603.55	4,653.71
DDA	398.26	488.03	3,499.01
Comm. Development Fund	1,192.50	1,275.98	6,838.74
Sewer Fund/Receiving	2,839.18	3,152.54	16,623.25
Total Payroll	\$11,520.17	\$12,000.17	\$68,828.09

Marian Frane, CPA, Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on March 5, 2009 and identified as follows:

- 3/05 Net Pay Disbursement in Common Savings (\$84,848.75)
- 3/05 Net Pay Disbursement in Sewer Receiving (\$27,889.73)
- 3/05 Pay Deducts from Sewer Receiving to Common Savings (\$16,623.25)

Harry R. Ammon, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on March 17, 2009, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated March 5, 2009 was reviewed, audited, and approved.

DELHI CHARTER TOWNSHIP

M E M O R A N D U M

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: March 4, 2009

RE: Spartan Speedway 2009 Race Schedule

Enclosed for your review and approval is the 2009 Race Schedule for Spartan Speedway. This schedule meets the requirements of the Stipulation and Agreement issued by Ingham County Circuit Court on April 16, 1999.

RECOMMENDED MOTION:

To approve the 2009 Race Schedule for Spartan Speedway (Exhibit A).

SPARTAN SPEEDWAY
2009 RACE SCHEDULE

PRACTICE SESSIONS

Saturday - April 18, 2009

Sunday – April 19, 2009

REGULAR RACING EVENTS

FRIDAYS – SUPER LATE MODELS, MODIFIED, STREET STOCKS AND PONY STOCKS;
SUNDAYS – FIGURE EIGHTS, OTHER DIVISIONS

Friday – April 24

Friday – May 1

Friday – May 8

Friday – May 15

Sunday – May 17 (Rain Date: May 24)

Friday – May 22

Friday – May 29

Friday – June 6

Friday – June 12

Friday – June 19

Sunday – June 21 (Rain Date: June 28)

Friday – June 26

Friday – July 3

Friday – July 10

Friday – July 17

Sunday – July 19 (Rain Date: July 26)

Friday – July 24

Friday – July 31

Friday – August 7

Sunday – August 9 (Rain Date: Aug. 16)

Friday – August 14

Friday – August 21

Friday – August 28

Friday – September 4 - TBA

Sunday – September 6 (Rain Date Sept. 13)

Friday – September 11

CLUB EVENTS

Saturday – May 16

Saturday – June 13

Saturday – July 18

DELHI CHARTER TOWNSHIP

M E M O R A N D U M

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: February 20, 2009

RE: Resolution No. 2009-004 – Amend Streetlight Special Assessment District/Roll No. SL045 – Meadow Ridge Subdivision

Enclosed for your review and consideration is the second and final resolution which would amend the Streetlight Special Assessment District and Roll for Streetlight District No. SL045 for Meadow Ridge Subdivision.

At the February 17, 2009 Board meeting, we discussed the need to amend the District and Roll for Meadow Ridge Subdivision to adjust for 8 streetlights that were outside of the platted subdivision and adjust for that redistribution amongst benefiting property owners.

All benefiting property owners will be given the opportunity at the public hearing on March 17, 2009 at 8:00 p.m. to object to both the amended special assessment district and roll consisting of the proposed annual assessment of \$77.64 per benefit.

Pending the outcome of the public hearing, I offer the following motion:

RECOMMENDED MOTION:

To adopt Resolution No. 2009-004, which is the second of two resolutions, which amends the Streetlight Special Assessment District No. SL045 and Special Assessment Roll for Meadow Ridge Subdivision.



MEMORANDUM

TO: John B. Elsinga, Township Manager

FROM: Tracy L.C. Miller, Director of Community Development

DATE: Friday, March 13, 2009

RE: Meadow Ridge Streetlight District Amendment

At the Board meeting on February 17th a public hearing was set regarding a proposed amendment to the Special Assessment District (SAD) for streetlights within the Meadow Ridge Subdivision. As you know, it was recently discovered that eight (8) of the existing streetlights are currently outside of the platted subdivision but are included in the SAD. In order to correct this problem, the SAD must be amended to remove these lights and redistribute the total costs for streetlights within the plat to the remaining benefiting properties. The financial impact of this amendment would result in a slight increase of \$1.71 per year, for a new total annual assessment amount of \$77.64 per benefit, per year.

I have attached a copy of a draft resolution, the proposed new SAD roll and a copy of a sample letter that was mailed to each affected property owner within the district. The letter clearly noted the reason for the change and the financial impact to each recipient. A notice of the public hearing was also published in the newspaper on March 8, as is required by law. Our office has received a handful of phone call from property owners, but none were overly concerned about the rate increase. Rather, the majority of these residents were concerned that we were proposing to physically remove the streetlights and once we explained further, were no longer concerned.

I hope that this information is helpful and complete. However, as always, please feel free to let me know if there is anything additional that I can provide. Otherwise, I respectfully request that you forward the attached, along with your concurrence, to the Township Board for their consideration and action at the meeting on March 17th. Thank you.

DELHI CHARTER TOWNSHIP

RESOLUTION 2009-004

**A RESOLUTION WHICH AMENDS AND APPROVES THE MEADOW RIDGE
SUBDIVISION STREETLIGHT SPECIAL ASSESSMENT DISTRICT SL045 AND
CONFIRMS AND APPROVES THE SPECIAL ASSESSMENT DISTRICT ROLL.**

At the Regular Meeting of the Township Board of Trustees, of the Charter Township of Delhi, Ingham County, Michigan, held at the Community Services Center, 2074 Aurelius Road, Holt, Michigan, on Tuesday, the 17th day of March, 2009, at 7:30 o'clock, p.m.

PRESENT:

ABSENT:

The following Resolution was offered by _____.

WHEREAS, the Board of Trustees of Delhi, pursuant to P.A. 1931, No. 246, as amended by P.A. 1989, No. 80 (MCL 41.289b and c) on the 17th day of March, 2009, held a public hearing to consider objections to the creation of an amended special assessment district and an amended special assessment roll for the purpose of defraying, in whole or in part, the cost of streetlighting within the district described below; and

WHEREAS, the Supervisor has prepared a tentative special assessment roll;

NOW THEREFORE BE IT RESOLVED THAT:

1. An amended special assessment district for the purpose of defraying, in whole or in part, the cost of streetlights, said district consisting of Lots 1 through 169, inclusive, of Meadow Ridge Subdivision, Delhi Township, Ingham County, Michigan, shall be and hereby is created and approved.
2. The amended special assessment roll, prepared by the Supervisor, assessing the cost of said improvement within said district and the lots benefited thereby shall be and is hereby confirmed and approved.
3. Existing streetlight special assessment districts shall be and are hereby terminated in favor of the amended district described above.
4. Hereafter, the Township Board shall annually determine the amount to be assessed in the district for lighting of the roads and bridges and shall direct the Supervisor and Assessor to levy said amount within the

district pursuant to Section 19c of Act 246 of 1931, as amended (MCL 41.289c).

AYES:
NAYES:
ABSENT:

The foregoing Resolution declared adopted on the date written above.

Evan Hope, Township Clerk

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified Clerk of the Charter Township of Delhi, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on the 17th day of March, 2009.

IN WITNESS WHEREOF, I have hereto affixed my official signature this _____ day of March 2009.

Evan Hope, Township Clerk

Delhi Charter Township Special Assessment SL045

Meadow Ridge Subdivision Streetlight Assessment

<u>Lot #</u>	<u>Property #</u> <u>33-25-05-20</u>	<u>Benefits</u>	<u>2010 et al</u> <u>Roll</u>
1	201-001	1	\$77.64
2	201-002	1	\$77.64
3	201-003	1	\$77.64
4	201-004	1	\$77.64
5	201-005	1	\$77.64
6	201-006	1	\$77.64
7	201-007	1	\$77.64
28	201-008	1	\$77.64
29	201-009	1	\$77.64
30	201-010	1	\$77.64
31	201-011	1	\$77.64
8	202-001	1	\$77.64
9	202-002	1	\$77.64
10	202-003	1	\$77.64
11	202-004	1	\$77.64
12	202-005	1	\$77.64
13	202-006	1	\$77.64
14	202-007	1	\$77.64
15	202-008	1	\$77.64
16	202-009	1	\$77.64
17	202-010	1	\$77.64
18	203-001	1	\$77.64
19	203-002	1	\$77.64
20	203-003	1	\$77.64
21	203-004	1	\$77.64
22	203-005	1	\$77.64
23	203-006	1	\$77.64
24	203-007	1	\$77.64
25	203-008	1	\$77.64
26	203-009	1	\$77.64
27	203-010	1	\$77.64
38	203-011	1	\$77.64
37	203-012	1	\$77.64
36	203-013	1	\$77.64
35	203-014	1	\$77.64
53	203-015	1	\$77.64
52	203-016	1	\$77.64
51	203-017	1	\$77.64
50	203-018	1	\$77.64
49	203-019	1	\$77.64
48	203-020	1	\$77.64
47	203-021	1	\$77.64
54	203-022	1	\$77.64
32	204-001	1	\$77.64
33	204-002	1	\$77.64
34	204-003	1	\$77.64
39	204-004	1	\$77.64
40	204-005	1	\$77.64
41	204-006	1	\$77.64
42	204-007	1	\$77.64
43	204-008	1	\$77.64
44	204-009	1	\$77.64
45	204-010	1	\$77.64
46	204-011	1	\$77.64
55	250-001	1	\$77.64
56	250-002	1	\$77.64

57	250-003	1	\$77.64
58	250-004	1	\$77.64
59	250-005	1	\$77.64
60	250-006	1	\$77.64
61	250-007	1	\$77.64
62	250-008	1	\$77.64
63	250-009	1	\$77.64
112	250-010	1	\$77.64
111	250-011	1	\$77.64
110	250-012	1	\$77.64
109	250-013	1	\$77.64
108	250-014	1	\$77.64
107	250-015	1	\$77.64
106	250-016	1	\$77.64
105	250-017	1	\$77.64
64	251-001	1	\$77.64
65	251-002	1	\$77.64
66	251-003	1	\$77.64
67	251-004	1	\$77.64
68	251-005	1	\$77.64
69	251-006	1	\$77.64
70	251-007	1	\$77.64
71	251-008	1	\$77.64
72	251-009	1	\$77.64
73	251-010	1	\$77.64
74	251-011	1	\$77.64
75	251-012	1	\$77.64
76	252-001	1	\$77.64
77	252-002	1	\$77.64
78	252-003	1	\$77.64
79	252-004	1	\$77.64
80	252-005	1	\$77.64
81	252-006	1	\$77.64
82	252-007	1	\$77.64
83	252-008	1	\$77.64
84	252-009	1	\$77.64
85	252-010	1	\$77.64
104	253-001	1	\$77.64
103	253-002	1	\$77.64
102	253-003	1	\$77.64
101	253-004	1	\$77.64
100	253-005	1	\$77.64
99	253-006	1	\$77.64
98	253-007	1	\$77.64
97	253-008	1	\$77.64
96	253-009	1	\$77.64
95	253-010	1	\$77.64
94	253-011	1	\$77.64
93	253-012	1	\$77.64
92	253-013	1	\$77.64
91	253-014	1	\$77.64
90	253-015	1	\$77.64
113	253-016	1	\$77.64
114	253-017	1	\$77.64
115	253-018	1	\$77.64
116	253-019	1	\$77.64
117	253-020	1	\$77.64
118	253-021	1	\$77.64
119	253-022	1	\$77.64
120	253-023	1	\$77.64
121	253-024	1	\$77.64
122	253-026	1	\$77.64
123	253-027	1	\$77.64

124	253-028	1	\$77.64
125	253-029	1	\$77.64
128	253-030	1	\$77.64
129	253-031	1	\$77.64
130	253-032	1	\$77.64
131	253-033	1	\$77.64
132	253-034	1	\$77.64
133	253-035	1	\$77.64
134	253-036	1	\$77.64
135	253-037	1	\$77.64
136	253-038	1	\$77.64
87	254-001	1	\$77.64
88	254-002	1	\$77.64
89	254-003	1	\$77.64
126	276-001	1	\$77.64
127	276-002	1	\$77.64
169	276-003	1	\$77.64
168	276-004	1	\$77.64
167	276-005	1	\$77.64
166	276-006	1	\$77.64
165	276-007	1	\$77.64
164	276-008	1	\$77.64
163	276-009	1	\$77.64
162	276-010	1	\$77.64
161	276-011	1	\$77.64
160	276-012	1	\$77.64
159	276-013	1	\$77.64
158	276-014	1	\$77.64
157	276-015	1	\$77.64
156	276-016	1	\$77.64
155	276-017	1	\$77.64
154	276-018	1	\$77.64
153	276-019	1	\$77.64
144	277-001	1	\$77.64
145	277-002	1	\$77.64
146	277-003	1	\$77.64
147	277-004	1	\$77.64
148	277-005	1	\$77.64
149	277-006	1	\$77.64
150	277-007	1	\$77.64
151	277-008	1	\$77.64
152	277-009	1	\$77.64
137	277-010	1	\$77.64
138	277-011	1	\$77.64
139	277-012	1	\$77.64
140	277-013	1	\$77.64
141	277-014	1	\$77.64
142	277-015	1	\$77.64
143	277-016	1	\$77.64
86	400-016	1	\$77.64
	Total Roll	169	\$13,121.16

\$164.00 per light per year times 80 lights equals	\$13,120.00
\$13,120.00 divided by 169 benefits equals	\$77.64
\$77.64 times 169 benefits equals	\$13,121.16

Evan Hope, Township Clerk

Date

DELHI CHARTER TOWNSHIP
DEPT. OF COMMUNITY DEVELOPMENT

2074 Aurelius Road
Holt, MI 48842-6320

Phone (517) 694-8281
Fax (517) 694-1289



February 25, 2009

DELHI INC
6355 W HOLT ROAD
HOLT, MI 48842

Delhi Charter Township records reflect that you are the owner of the following described property:

Re: 0 HOLT ROAD
33-25-05-20-200-019

Please take note that upon motion of the Delhi Charter Township Board, a public hearing will be held at the Township Community Service Center, 2074 Aurelius Road, Holt, MI 48842, on the 17th day of March, 2009 at 8:00 PM for the purpose of considering and hearing objections to the amending of the existing special assessment districts and assessment rolls for the purpose of defraying, in whole or in part, the cost of the streetlighting system serving Meadow Ridge Subdivision. The amendment will reflect the deletion of lights from the district that serve a portion of an undeveloped future phase of Meadow Ridge. The existing rate is \$75.96 per year and the new rate will be \$77.64 per year.

A copy of said tentative roll for Meadow Ridge Subdivision is on file at the office of the Township Clerk and the office of Community Development and may be inspected between the hours of 8:00 AM and 5:00 PM, Monday through Friday.

Your appearance and protest at the public meeting in the special assessment proceedings is required in order to appeal the amount of the special assessment to the State Tax Tribunal. You may appear in person at the hearing to protest or file your protest by letter, which written protest must be received by Delhi Charter Township on or before the date of the hearing. Alternatively, you may designate an agent to appear in person at the hearing for the purpose of protesting said special assessment.

You are further notified that you may file a written appeal of the special assessment with the State Tax Tribunal within thirty (30) days after the confirmation of the special assessment roll, if the special assessment roll was protested at the hearing for the purpose of confirming the roll.

Tracy LC Miller
Community Development Director