

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON DECEMBER 2, 2008**

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The members of the Delhi Charter Township Committee of the Whole met on Tuesday, December 2, 2008, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 7:02 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees Derek Bajema, John Hayhoe, Jerry Ketchum, Roy Sweet

Others Present: John Elsinga, Township Manager  
Sandra Diorka, Director of Public Services  
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor  
Amy Finch, Assistant Township Clerk/Deputy Clerk

**BUSINESS**

**DEPARTMENT OF PUBLIC SERVICES–NOVEMBER MONTHLY REPORT**

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Sandra Diorka, Director of Public Services, reported on the highlights of the Department of Public Services November 2008 Monthly Report (ATTACHMENT I).

**TOWNSHIP MANAGER'S REPORT**

**KELLER'S RIDGE STORMWATER UPDATE**

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The Board reviewed a Public Notice from the State of Michigan Department of Environmental Quality dated November 12, 2008 (ATTACHMENT II).

Twp. Mgr. Elsinga stated that the Drain Commissioner's Office is requesting a letter of support from the Township Clerk supporting the conversion of the enclosed storm sewer pipeline of the Keller's Ridge and Burgess Drain into an open drainage ditch and sediment basin. Staff from the Drain Commissioner's Office will be in attendance at the December 16, 2008 meeting to explain the project.

**ACTUARIAL VALUATION OF RETIREE HEALTH CARE PLAN**

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Twp. Mgr. Elsinga stated that earlier this year, Gabriel Roeder Smith & Company was hired to conduct an actuarial valuation of retiree health care benefits. The valuation came back with a reduced liability. The Board will be presented with a resolution for their approval to create a Trust Account where these monies will be set aside and invested.

**ADJOURNMENT**

Meeting adjourned at 7:25 p.m.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON DECEMBER 2, 2008**

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Date: \_\_\_\_\_

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Stuart Goodrich, Supervisor

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SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON DECEMBER 2, 2008**

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The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, December 2, 2008 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Supervisor Stuart Goodrich, Treasurer Harry Ammon, Clerk Evan Hope, Trustees Derek Bajema, John Hayhoe, Jerry Ketchum, Roy Sweet

Members Absent: None

Others Present: John Elsinga, Township Manager  
Marian Frane, Director of Accounting  
Mark Jenks, Director of Parks & Recreation  
Sandra Diorka, Director of Public Services  
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor  
Amy Finch, Assistant Township Clerk/Deputy Clerk

**COMMENTS FROM THE PUBLIC** – Shelley Slee, owner of Charlar Place, questioned the anticipated activities of the new Senior Citizen Center.

**CONSENT AGENDA**

- A. Approval of Minutes – Committee Meeting of November 18, 2008
- B. Approval of Minutes – Regular Meeting of November 18, 2008
- C. Approval of Claims – November 18, 2008 (ATTACHMENT I)
- D. Approval of Payroll – November 26, 2008 (ATTACHMENT II)
- E. Resolution No. 2008-077 – Poverty Exemption Guidelines for 2009 (ATTACHMENT III)

**KETCHUM MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED.**

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet

**MOTION CARRIED**

**NEW BUSINESS**

**RESOLUTION NO. 2008-066 – FY 2009 GENERAL FUND BUDGET**

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SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON DECEMBER 2, 2008**

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The Board reviewed a memorandum dated November 20, 2008 from Twp. Mgr. Elsinga (ATTACHMENT IV).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2008-066, WHICH ADOPTS THE DELHI CHARTER TOWNSHIP FY 2009 GENERAL FUND BUDGET.**

A Roll Call Vote was recorded as follows:  
Ayes: Goodrich, Hayhoe, Hope, Ketchum, Sweet, Ammon  
Nays: Bajema  
**MOTION CARRIED**

**RESOLUTION NO. 2008-067 – FY 2009 FIRE EQUIPMENT, TRAINING & APPARATUS FUND BUDGET**

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The Board reviewed a memorandum dated November 20, 2008 from Twp. Mgr. Elsinga (ATTACHMENT V).

**SWEET MOVED TO ADOPT RESOLUTION NO. 2008-067, WHICH ADOPTS THE DELHI CHARTER TOWNSHIP FY 2009 FIRE EQUIPMENT, TRAINING AND APPARATUS FUND BUDGET.**

A Roll Call Vote was recorded as follows:  
Ayes: Goodrich, Hayhoe, Hope, Ketchum, Sweet, Ammon, Bajema  
**MOTION CARRIED**

**RESOLUTION NO. 2008-068 – FY 2009 PARKS AND RECREATION FUND BUDGET**

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The Board reviewed a memorandum dated November 20, 2008 from Twp. Mgr. Elsinga (ATTACHMENT VI).

**HAYHOE MOVED TO ADOPT RESOLUTION NO. 2008-068, WHICH ADOPTS THE DELHI CHARTER TOWNSHIP FY 2009 PARKS AND RECREATION FUND BUDGET.**

A Roll Call Vote was recorded as follows:  
Ayes: Hayhoe, Hope, Ketchum, Sweet, Ammon, Bajema, Goodrich  
**MOTION CARRIED**

**RESOLUTION NO. 2008-069 – FY 2009 WATER IMPROVEMENT FUND BUDGET**

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The Board reviewed a memorandum dated November 20, 2008 from Twp. Mgr. Elsinga (ATTACHMENT VII).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2008-069, WHICH ADOPTS THE DELHI CHARTER TOWNSHIP FY 2009 WATER IMPROVEMENT FUND BUDGET.**

A Roll Call Vote was recorded as follows:  
Ayes: Hope, Ketchum, Sweet, Ammon, Bajema, Goodrich, Hayhoe  
**MOTION CARRIED**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON DECEMBER 2, 2008**

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**RESOLUTION NO. 2008-070 – FY 2009 SEWER FUND BUDGET**

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The Board reviewed a memorandum dated November 20, 2008 from Twp. Mgr. Elsinga (ATTACHMENT VIII).

**HOPE MOVED TO ADOPT RESOLUTION NO. 2008-070, WHICH ADOPTS THE DELHI CHARTER TOWNSHIP FY 2009 SEWER FUND BUDGET.**

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Sweet, Ammon, Bajema, Goodrich, Hayhoe, Hope

**MOTION CARRIED**

**RESOLUTION NO. 2008-071 – FY 2009 COMMUNITY DEVELOPMENT FUND BUDGET**

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The Board reviewed a memorandum dated November 20, 2008 from Twp. Mgr. Elsinga (ATTACHMENT IX).

**SWEET MOVED TO ADOPT RESOLUTION NO. 2008-071, WHICH ADOPTS THE DELHI CHARTER TOWNSHIP FY 2009 COMMUNITY DEVELOPMENT FUND BUDGET.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Bajema, Goodrich, Hayhoe, Hope, Ketchum

**MOTION CARRIED**

**RESOLUTION NO. 2008-072 – FY 2009 DOWNTOWN DEVELOPMENT AUTHORITY BUDGET**

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The Board reviewed a memorandum dated November 20, 2008 from Twp. Mgr. Elsinga (ATTACHMENT X).

**HAYHOE MOVED TO ADOPT RESOLUTION NO. 2008-072, WHICH APPROVES THE FY 2009 DOWNTOWN DEVELOPMENT AUTHORITY BUDGET.**

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet

**MOTION CARRIED**

**RESOLUTION NO. 2008-073 – FY 2009 BROWNFIELD REDEVELOPMENT AUTHORITY BUDGET**

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The Board reviewed a memorandum dated November 20, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XI).

**KETCHUM MOVED TO APPROVES RESOLUTION NO. 2008-073, WHICH APPROVES THE DELHI CHARTER TOWNSHIP FY 2009 BROWNFIELD REDEVELOPMENT AUTHORITY BUDGET.**

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON DECEMBER 2, 2008**

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A Roll Call Vote was recorded as follows:

Ayes: Bajema, Goodrich, Hayhoe, Hope, Ketchum, Sweet, Ammon

**MOTION CARRIED**

**RESOLUTION NO. 2008-074 – FY 2009 DEBT SERVICE BUDGETS**

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The Board reviewed a memorandum dated November 20, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XII).

**BAJEMA MOVED TO ADOPT RESOLUTION NO. 2008-074, WHICH ADOPTS THE  
DELHI CHARTER TOWNSHIP FY 2009 DEBT SERVICE BUDGETS.**

Trustee Sweet questioned when the Community Services Center debt would be paid for and will be off this budget. Ms. Frane stated that the building will be paid for in 2010.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Sweet, Ammon, Bajema

**MOTION CARRIED**

**RESOLUTION NO. 2008-078 – INCREASE MONTHLY SANITARY SEWER USAGE FEES**

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The Board reviewed a memorandum dated November 25, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XIII).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2008-078 WHICH WOULD  
INCREASE THE MONTHLY SANITARY SEWER COMMODITY CHARGE FROM \$3.85  
TO \$3.95 PER CCF AND THE BASIC SERVICE CHARGE FROM \$11 TO \$12 PER  
MONTH EFFECTIVE JANUARY 1, 2009.**

Trustee Bajema stated that he would be voting nay on this item. Trustee Bajema further stated that he would be more comfortable supporting the ccf increase as the per usage basis rather than the increase in the service charge.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Sweet, Ammon, Goodrich

Nays: Bajema

**MOTION CARRIED**

**REPORTS**

**SUPERVISOR**

**LEAP MEETING**

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Supervisor Goodrich stated that he will be attending a LEAP meeting on December 3, 2008.

SUBJECT TO APPROVAL

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**CHRISTMAS TREE LIGHTING CEREMONY**

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Supervisor Goodrich stated that he would be attending the Christmas Tree Lighting Ceremony on December 3, 2008.

**TREASURER**

**WINTER TAX BILLS**

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Treasurer Ammon stated that the Winter Tax bills have been mailed out.

**TRUSTEES**

**TRUSTEE HAYHOE**

**INGHAM COUNTY LAND BANK**

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Trustee Hayhoe stated that he spoke with Ingham County Treasurer, Eric Schertzing while visiting one of the Delhi Township homes owned by the Ingham County Land Bank. Trustee Hayhoe stated that Mr. Schertzing stated that he visualizes obtaining eight to ten houses in Delhi Township in the future.

**EXTREME MAKEOVER HOME EDITION**

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Trustee Hayhoe stated that he attended the Extreme Makeover Home Edition event held at the Breslin Center on November 30, 2008 during the airing of the home makeover located at 2376 Eifert Road.

**EXECUTIVE SESSION – PENDING LITIGATION INTERVENTION REGARDING MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY AND THE INGHAM COUNTY DRAIN COMMISSIONER (INGHAM COUNTY CIRCUIT COURT FILE NO. 08-339-CE)**

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Enter into Executive Session 8:07 p.m.

**HOPE MOVED TO ENTER INTO CLOSED SESSION TO DISCUSS THE PENDING LITIGATION INTERVENTION REGARDING MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY AND THE INGHAM COUNTY DRAIN COMMISSIONER (INGHAM COUNTY CIRCUIT COURT FILE NO. 08-339-CE).**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Ammon, Bajema, Goodrich, Hayhoe

**MOTION CARRIED**

Regular Board meeting reconvened at 8:29 p.m.

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**RESOLUTION NO. 2008-079**

**HOPE MOVED TO ADOPT RESOLUTION NO. 2008-079 WHICH AUTHORIZES THE TOWNSHIP MANAGER TO INSTRUCT LEGAL COUNSEL TO WITHDRAW THE TOWNSHIP'S "COMPLAINT AS INTERVENING PLAINTIFF" IN CONNECTION WITH CASE NUMBER 08-339-CE REGARDING CEDAR LAKE, CONTINGENT UPON FINAL AGREEMENT BETWEEN THE TOWNSHIP AND THE INGHAM COUNTY DRAIN COMMISSIONER AS TO THE SCOPE OF THE PROJECT TO BE UNDERTAKEN.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Ammon, Bajema, Goodrich, Hayhoe

**MOTION CARRIED**

**ADJOURNMENT**

Meeting adjourned at 8:30 p.m.

Date: \_\_\_\_\_

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Evan Hope, Township Clerk

Date: \_\_\_\_\_

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Stuart Goodrich, Supervisor

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SUBJECT TO APPROVAL