

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 7, 2008**

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The members of the Delhi Charter Township Committee of the Whole met on Tuesday, October 7, 2008, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 6:30 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager  
Sandra Diorka, Director of Public Services  
Tracy Carney-Miller, Director of Community Development  
Amy Finch, Assistant Township Clerk/Deputy Clerk

**BUSINESS**

**DEPARTMENT OF PUBLIC SERVICES – SEPTEMBER MONTHLY REPORT**

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Sandra Diorka, Director of Public Services, reported on the highlights of the Department of Public Services September 2008 Monthly Report (ATTACHMENT I).

**PROPOSED TOWNSHIP ORDINANCE NO. 117 – NON-MOTORIZED TRANSPORTATION PATH ORDINANCE - INTRODUCTION**

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The Board reviewed a memorandum dated September 30, 2008 from Tracy Miller, Director of Community Development (ATTACHMENT II).

Tracy Miller, Director of Community Development, stated that the first leg of the non-motorized path system has begun. This phase extends from Holt Road to Willoughby Road, running along Depot Street, through Valhalla Park and ending in Maple Ridge Cemetery.

The proposed ordinance is needed to prohibit inappropriate use of the paths by motorized vehicles. It is recommended that all of the non-motorized paths be designated as "Public Lands" under Ordinance No. 55.4.

**TOWNSHIP MANAGER REPORT**

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Twp. Mgr. Elsinga stated that with the construction of the parking lot extension to the northeast of the Community Services Center building, Mike & Son Asphalt, Inc., the contractor of this project, was asked to provide a proposal which would mill the Community Services Center parking lot and apply an overlay as well as remove some of the asphalt to the east of the Fire Department and replace it with concrete to eliminate some standing water and infiltration issues.

Maurice Mahieu, Wolverine Engineers & Surveyors, Inc., reported on the deteriorating condition of the parking lot located at the Community Services Center. Mr. Mahieu listed various alternatives to the parking lot repairs.

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**ADJOURNMENT**

Meeting adjourned at 7:32 p.m.

Date: \_\_\_\_\_

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Evan Hope, Township Clerk

Date: \_\_\_\_\_

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Stuart Goodrich, Supervisor

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**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON OCTOBER 7, 2008**

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The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, October 7, 2008 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:37 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager  
Sandra Diorka, Director of Public Services  
Tracy Carney-Miller, Director of Community Development  
Amy Finch, Assistant Township Clerk/Deputy Clerk

**COMMENTS FROM THE PUBLIC**

Steve Dougan, 2455 Pine Tree Road, Ingham County Commissioner, explained the Ingham County Proposal that would establish separate tax limitations for Ingham County, the Townships and the Intermediate School District that is on the November 2008 General Election ballot.

**LATE AGENDA ITEM**

**COMMUNITY SERVICES CENTER PARKING LOT RENOVATIONS**

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**HOPE MOVED TO ADD LATE AGENDA ITEM NO. 3 – COMMUNITY SERVICES CENTER PARKING LOT RENOVATIONS.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe

**MOTION CARRIED**

**CONSENT AGENDA**

- A. Approval of Minutes – Committee Meeting of September 16, 2008
- B. Approval of Minutes – Regular Meeting of September 16, 2008
- C. Approval of Minutes – Budget Workshop Meeting of September 15, 2008
- D. Approval of Minutes – Special Meeting of September 30, 2008
- E. Approval of Claims – September 23, 2008 (ATTACHMENT I)
- F. Approval of Payroll – September 18, 2008 (ATTACHMENT II)

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- G. Approval of Payroll – October 2, 2008 (ATTACHMENT III)
- H. Resolution No. 2008-060 – Streetlight Special Assessment District/Roll – Oakwood Executive Park (ATTACHMENT IV)
- I. Lansing Board of Water and Light Streetlight Proposal Request No. 2PN4-00 and 2PN4-02 – Oakwood Executive Park (ATTACHMENT V)
- J. Resolution No. 2008-061 – Amendment to Ingham County Brownfield Redevelopment Plan (ATTACHMENT VI)
- K. Set Date and Time for Halloween Trick-or-Treat (ATTACHMENT VII)

**SWEET MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED.**

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

**MOTION CARRIED**

**ZONING AND DEVELOPMENT**

**AMENDMENT TO ZONING ORDINANCE NO. 39 – CASE NO. 08-854 – USES IN PP DISTRICT: PUBLIC PROPERTY (PROPOSED ZONING ORDINANCE NO. 39.150)**

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The Board reviewed a memorandum dated September 30, 2008 from Tracy Miller, Director of Community Development (ATTACHMENT VIII).

**HAYHOE MOVED TO ADOPT CASE NO. 08-854 AMENDING ZONING ORDINANCE NO. 39, SECTION 5.22 - PP DISTRICT: PUBLIC PROPERTY, FOR THE PURPOSE OF REVISING SECTION 5.22.2 TO INCLUDE INDOOR AND OUTDOOR STADIUMS, THEATERS AND SWIMMING BEACHES/AREAS AND SECTION 5.22.4 REGARDING YARD SETBACK PROVISIONS AND CLARIFY NOISE PRODUCTION ASSOCIATED WITH USES WITHIN THE PUBLIC PROPERTY DISTRICT, AS RECOMMENDED BY THE PLANNING COMMISSION AT THEIR SEPTEMBER 22, 2008 MEETING (ZONING ORDINANCE NO. 39.150).**

Tracy Miller, Director of Community Development, stated that when the PP district was initially created it was created with a vision of public uses such as treatment plants in mind. As a result, regulations were set regarding very large setbacks and very large properties. The intent and purpose that was stated in this district was to accommodate all of the types of land uses that the public entity engages in. Ms. Miller reported on the proposed amendments.

A Roll Call Vote was recorded as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

**MOTION CARRIED**

**LATE AGENDA ITEM**

**COMMUNITY SERVICES CENTER PARKING LOT RENOVATION**

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The Board reviewed a memorandum dated October 7, 2008 from Twp. Mgr. Elsinga (ATTACHMENT IX).

**AMMON MOVED TO APPROVE THE PROPOSAL FROM MIKE & SON ASPHALT, INC. IN THE AMOUNT OF \$115,967 FOR THE REPAIR AND RESTORATION OF THE COMMUNITY SERVICES CENTER PARKING LOT WITH A POTENTIAL CONTRIBUTION OF \$30,000 FROM THE DOWNTOWN DEVELOPMENT AUTHORITY, SUBJECT TO THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD'S APPROVAL.**

Trustee Krepps asked if this project was sent out to bid. Twp. Mgr. Elsinga stated that this would be an amendment to a contract for the parking lot extension that is currently taking place at the Community Services Center. Mike & Son Asphalt, Inc. already provided the Township with a base bid alternative of \$65,000 to place a layer of asphalt over the parking lot; however, the repair would probably only last a few years. Wolverine Engineers was asked to look at the parking lot to determine adequate repairs and costs. It was determined that the proposal received from the contractor was reasonable.

Jeff Lueder, 4180 Dallas, questioned the use of the concrete in this project.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps

**MOTION CARRIED**

## **REPORTS**

### **SUPERVISOR**

#### **EXTREME MAKEOVER HOME EDITION**

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Supervisor Goodrich thanked the Township for helping on the Extreme Makeover Home Edition project located at 2376 Eifert Road.

#### **VALHALLA PARK PLAYGROUND EQUIPMENT**

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Supervisor Goodrich stated that the new Valhalla Park playground equipment will be assembled on October 23-25, 2008 and asked for volunteers.

### **CLERK**

#### **NOVEMBER 2008 GENERAL ELECTION**

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Clerk Hope stated that his office is getting ready for the election. Approximately 2,400 Absent Voter ballots have been distributed to date. A record turnout is expected for this election.

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**TRUSTEES**

**TRUSTEE KREPPS**

Trustee Krepps reported on the Michigan Municipal League Conference that he attended.

**LIMITED PUBLIC COMMENTS**

Steve Dougan, 2455 Pine Tree, Ingham County Commissioner, complimented Clerk Hope in terms of his ability and user friendliness to candidates.

**ADJOURNMENT**

Meeting adjourned at 8:15 p.m.

Date: \_\_\_\_\_

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Evan Hope, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Stuart Goodrich, Supervisor

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