

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON JULY 15, 2008**

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The members of the Delhi Charter Township Committee of the Whole met on Tuesday, July 15, 2008, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 6:30 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager  
Lt. Mike DeBruin, Delhi Division, Ingham County Sheriff's Office  
Rick Royston, Fire Chief  
Tracy Carney-Miller, Director of Community Development  
Wendy Thielen, Assistant Township Manager of Human Resources  
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor  
Amy Finch, Assistant Township Clerk/Deputy Clerk

**BUSINESS**

**PROPOSED AMENDMENTS TO ORDINANCE NO. 91 AND TOWNSHIP POLICY NO. 105 - SIDEWALKS**

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The Board reviewed a memorandum dated July 11, 2008 from Tracy Miller, Director of Community Development (ATTACHMENT I).

Tracy Miller, Director of Community Development, stated that the Community Development Department has been administering the Township's sidewalk program for approximately three years and have identified some areas in the ordinance and policy that needs modifying.

Ms. Miller gave an account of the proposed changes to the ordinance, stating that much of what is currently in the policy should be moved to the ordinance in order for it to be enforceable. Amendments to the ordinance incorporate the areas of the policy that need to be an ordinance. Amendments to the policy will accurately reflect the changes that will be made to the ordinance and the actual practice.

**PROPOSAL FOR ACTUARIAL VALUATION OF THE DELHI CHARTER TOWNSHIP RETIREE HEALTH CARE PLAN**

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The Board reviewed a memorandum dated July 11, 2008 from Twp. Mgr. Elsinga (ATTACHMENT II).

Wendy Thielen, Assistant Township Manager of Human Resources, stated that Gabriel Roeder Smith & Company, at the request of the Township, put together a proposal to do an actuarial valuation of the Township's retiree health care benefits. Their proposal would provide the Township with an actuarial valuation for 2008-2010 at the cost of \$11,875.

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The valuation would be in compliance with the Governmental Accounting Standards Board (GASB) Statement No. 45 which requires employers to report in their financial statements what their liability would be for their retiree benefits. Currently, the Township has \$300,000 set aside for this liability.

Ms. Thielen stated that later this year, the Board will be asked to approve a trust for this money, such as is done with the Township's employee pension.

**INGHAM COUNTY SHERIFF'S OFFICE/DELHI DIVISION – JUNE ACTIVITY REPORT**

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Lt. Michael J. DeBruin, Ingham County Sheriff's Office/Delhi Division, reported on the highlights of the Ingham County Sheriff's Office/Delhi Division June Activity Report (ATTACHMENT III).

**COMMUNITY DEVELOPMENT DEPARTMENT – JUNE ACTIVITY REPORT**

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Tracy Miller, Director of Community Development, reported on the highlights of the Community Development June Activity Report (ATTACHMENT IV).

**FIRE DEPARTMENT – JUNE ACTIVITY REPORT**

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Rick Royston, Fire Chief, reported on the highlights of the Fire Department June Activity Report (ATTACHMENT V).

**ADJOURNMENT**

Meeting adjourned at 7:28 p.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Stuart Goodrich, Supervisor

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**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON JULY 15, 2008**

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The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, July 15, 2008 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Supervisor Stuart Goodrich, Treasurer Harry Ammon, Clerk Evan Hope, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager  
Steve Hudson, Assessor  
Tracy Carney-Miller, Director of Community Development  
Pete Stoughton, Planner  
Wendy Thielen, Assistant Township Manager of Human Resources  
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor  
Amy Finch, Assistant Township Clerk/Deputy Clerk

**COMMENTS FROM THE PUBLIC**

Chuck Grinnell reported on the successful July 12, 2008 Grand Opening of the Farmer's Market.

**SET/ADJUST THE AGENDA**

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**HOPE MOVED TO ADD AGENDA ITEM NO. 25 – TOWNSHIP MANAGER'S REPORT.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

**2007 ANNUAL REPORT – ASSESSING DEPARTMENT**

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Steve Hudson, Assessor, gave the 2007 Annual Assessing Department Report (ATTACHMENT I).

**PUBLIC HEARINGS – 8:00 P.M.**

**STREETLIGHT SPECIAL ASSESSMENT DISTRICTS/ROLLS AND RESOLUTION NO. 2008-048 – INDUSTRIAL FACILITIES TAX ABATEMENT – MOLDED PLASTIC INDUSTRIES, INC.**

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**HOPE MOVED TO OPEN THE PUBLIC HEARING ON THE STREETLIGHT SPECIAL ASSESSMENT DISTRICTS/ROLLS AND RESOLUTION NO. 2008-048 – INDUSTRIAL FACILITIES TAX ABATEMENT – MOLDED PLASTIC INDUSTRIES, INC.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

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**STREETLIGHT SPECIAL ASSESSMENT DISTRICTS/ROLLS**

Pete Stoughton, Planner, stated that the phases of two districts, Meadow Ridge and Moorwood Subdivisions, are being combined as they are all receiving the same benefit and will be paying the same amount. This will also make the management of these streetlight districts simpler.

The Legacy Park Subdivision and Pine Tree Road streetlight districts both had changes which have been corrected.

Also, a 7% increase in the Board of Water and Light fees will be reflected in these districts.

**Resolution No. 2008-044- Meadow Ridge Subdivision**

Howard Failer, 1985 Hollowbrook, questioned the special assessment. Mr. Stoughton explained the process of streetlight special assessments and how the assessment is calculated.

**Resolution No. 2008-045 – Moorwood Subdivision**

There were no comments from the public.

**Resolution No. 2008-046 – Pine Tree Road**

A letter was received and reviewed by the Board from Tribhuwan Bisht, 3253 Pine Tree Road, opposing the special assessment.

**Resolution No. 2008-047 – Legacy Park Subdivision**

There were no comments from the public.

**RESOLUTION NO. 2008-048 – INDUSTRIAL FACILITIES TAX ABATEMENT – MOLDED PLASTIC INDUSTRIES, INC.**

Tracy Miller, Director of Community Development, stated that Molded Plastic Industries is interested in acquiring approximately \$275,000 in new equipment which will allow the company to retain three positions and add three new positions within two years of project completion.

There were no comments from the public.

Motion to Close Public Hearing – 8:17 p.m.

**AMMON MOVED TO CLOSE THE PUBLIC HEARING.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

**REAPPOINTMENT TO THE DELHI CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY AND BROWNFIELD REDEVELOPMENT AUTHORITY – NANETTE MILLER**

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The Board reviewed a memorandum dated July 9, 2008 from Supervisor Goodrich (ATTACHMENT II).

**HOPE MOVED TO REAPPOINT NANETTE MILLER TO THE DELHI TOWNSHIP  
DOWNTOWN DEVELOPMENT AUTHORITY BOARD AND THE DELHI TOWNSHIP  
BROWNFIELD REDEVELOPMENT AUTHORITY FOR A FOUR-YEAR TERM,  
EFFECTIVE JULY 21, 2008 – JULY 21, 2012.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe

**MOTION CARRIED**

**CONSENT AGENDA**

- A. Approval of Minutes – Committee Meeting of June 17, 2008
- B. Approval of Minutes – Regular Meeting of June 17, 2008
- C. Approval of Minutes – Goals and Objectives Meeting of June 16, 2008
- D. Approval of Claims – July 1, 2008 (ATTACHMENT III)
- E. Approval of Payroll – June 26, 2008 (ATTACHMENT IV)
- F. Approval of Payroll – July 10, 2008 (ATTACHMENT V)
- G. Utility Agreement for Sanitary Sewer – Dart Container of Michigan, LLC (ATTACHMENT VI)

**AMMON MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED.**

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

**MOTION CARRIED**

**NEW BUSINESS**

**RESOLUTION NO. 2008-057 – HOLT BAND BOOSTERS – CHARITABLE GAMING LICENSE**

The Board reviewed a memorandum dated July 10, 2008 from Twp. Mgr. Elsinga (ATTACHMENT VII).

**HAYHOE MOVED TO ADOPT RESOLUTION NO. 2008-057 RECOGNIZING THE  
HOLT BAND BOOSTERS AS A NONPROFIT ORGANIZATION OPERATING IN DELHI  
TOWNSHIP FOR THE PURPOSE OF OBTAINING A CHARITABLE GAMING  
LICENSE, ISSUED BY THE MICHIGAN LOTTERY CHARITABLE GAMING DIVISION,  
RELATIVE TO THE OPERATION OF FUNDRAISING ACTIVITIES IN SUPPORT OF  
THE HOLT/DIMONDALE SCHOOL DISTRICT INSTRUMENTAL MUSIC PROGRAM.**

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Wendy Thielen, Assistant Township Manager of Human Resources, stated that this is the first time this organization has requested the Township Board's approval recognizing them as a nonprofit organization for the purpose of obtaining a gaming license to conduct fundraising activities in the community. In the past, the applications have been informal through the Holt School District as schools are exempt. However, because the Holt Band Boosters are not financially responsible to the Holt School District, the district is no longer able to provide them with the exemption under the district's exempt status.

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet

**MOTION CARRIED**

**AMENDMENT TO DELHI TOWNSHIP POLICY NO. 110 – USE OF COMPUTER, INTERNET, E-MAIL, TELEPHONE OR ANY OTHER TOWNSHIP OWNED ELECTRONIC COMMUNICATION EQUIPMENT**

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The Board reviewed memorandums dated July 10, 2008 from Twp. Mgr. Elsinga (ATTACHMENT VIII).

**SWEET MOVED TO ADOPT DELHI TOWNSHIP POLICY NO. 110 – USE OF COMPUTER, INTERNET, E-MAIL, TELEPHONE OR ANY OTHER TOWNSHIP OWNED ELECTRONIC COMMUNICATION EQUIPMENT AS AMENDED.**

Wendy Thielen, Assistant Township Manager of Human Resources, stated that this item was presented to the Board at the June 17, 2008 Committee of the Whole meeting. The main reason for the amendment to this policy is to incorporate computer security by regularly changing passwords as recommended by the Township's auditors. Township owned electronic communication equipment was also incorporated into the policy.

Trustee Krepps questioned Section IV, Subsection A – Permitted Uses, which reads "personal use that does not interfere with work". Ms. Thielen stated that employees that are granted access are expected to use good judgment and careful discretion. Trustee Hayhoe questioned if the Township monitors employee e-mails and phone calls. It was stated that the Township does not monitor phone calls; however, the policy does state that e-mail, data communications and information sent through or stored on the Township's computers or other electronic communication equipment will be subject to inspection and monitoring. Trustee Ketchum asked if this policy would conflict with the Township's Unions. Ms. Thielen answered in the negative.

A Roll Call Vote was recorded as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

**MOTION CARRIED**

**PROPOSAL FOR ACTUARIAL VALUATION OF THE DELHI CHARTER TOWNSHIP RETIREE HEALTH CARE PLAN**

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The Board reviewed a memorandum dated July 11, 2008 from Twp. Mgr. Elsinga (ATTACHMENT IX).

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**KREPPS MOVED TO APPROVE THE PROPOSAL FROM GABRIEL ROEDER SMITH & COMPANY FOR AN ACTUARIAL VALUATION OF RETIREE HEALTH CARE BENEFITS FOR DELHI CHARTER TOWNSHIP IN THE AMOUNT OF \$11,875.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps

**MOTION CARRIED**

**PARTIAL TOWNSHIP FUNDING OF DELHI NE/DEPOT STREET PROJECT**

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The Board reviewed memorandums dated July 10, 2008 from Twp. Mgr. Elsinga and June 12, 2008 from Marian Frane, Director of Accounting (ATTACHMENT X).

**AMMON MOVED TO APPROVE PARTIAL FUNDING OF THE DOWNTOWN DEVELOPMENT AUTHORITY'S DELHI NE/DEPOT STREET PROJECT BY ASSUMING \$1 MILLION OF THE 2008 DOWNTOWN DEVELOPMENT BONDS, ALONG WITH A TRANSFER OF UP TO \$850,000 FROM THE TOWNSHIP SEWER FUND, FOR THE COST OF SANITARY SEWER IMPROVEMENTS ASSOCIATED WITH SAID PROJECT.**

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon

**MOTION CARRIED**

**REVISED AGREEMENT FOR LOCAL ROAD IMPROVEMENTS BETWEEN THE BOARD OF INGHAM COUNTY ROAD COMMISSIONERS AND DELHI CHARTER TOWNSHIP**

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The Board reviewed a memorandum dated July 11, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XI).

**HAYHOE MOVED TO APPROVE THE REVISED AGREEMENT FOR LOCAL ROAD IMPROVEMENT BETWEEN THE BOARD OF INGHAM COUNTY ROAD COMMISSIONERS AND DELHI CHARTER TOWNSHIP FOR GILBERT GLENS SUBDIVISION, PINE DELL SUBDIVISION, PHILLIPS SUBDIVISION AND HEARTHSIDE SUBDIVISION AT A COST OF \$328,325.87 (TOWNSHIP'S SHARE BEING \$167,350.66 UTILIZING \$16,276.55 FROM THE GENERAL FUND).**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich

**MOTION CARRIED**

**AMENDMENT TO TOWNSHIP ORDINANCE NO. 116 – SOIL EROSION AND SEDIMENTATION CONTROL, INTRODUCTION AND FIRST CONSIDERATION (PROPOSED TOWNSHIP ORDINANCE NO. 116.1)**

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The Board reviewed memorandums dated July 9, 2008 from Twp. Mgr. Elsinga and July 10, 2008 from Tracy Miller, Director of Community Development (ATTACHMENT XII).

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**SWEET MOVED UPON INTRODUCTION AND FIRST CONSIDERATION, TO AMEND  
TOWNSHIP ORDINANCE NO. 116 – DELHI CHARTER TOWNSHIP SOIL EROSION  
AND SEDIMENTATION CONTROL (PROPOSED TOWNSHIP ORDINANCE NO. 116.1)**

Tracy Miller, Director of Community Development, stated that this amendment is to amend the recently adopted Soil Erosion and Sedimentation Control Ordinance. Currently, the ordinance reads that the Community Development Department will collect a performance guarantee or bond for anything that is not a minor project or the construction of a single family residential home.

It became apparent that the actual application of that provision of the ordinance is not reasonable or practical and was unduly burdensome to the applicant. J. Richard Robinson, Delhi Township Attorney, suggested that the Township begin the process of amending the ordinance. The amendment was provided to the Department of Environmental Quality and their approval has been granted. The amended ordinance will grant additional latitude on the size and scope of the work.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe

**MOTION CARRIED**

**AGREEMENT BETWEEN DELHI TOWNSHIP AND TOM'S ADVANCED PAVING COMPANY  
FOR CONSTRUCTION OF SIDEWALKS ON HOLT ROAD FROM HEATHERTON DRIVE TO  
EIFERT ROAD**

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The Board reviewed a memorandum dated July 10, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XIII).

**KETCHUM MOVED TO APPROVE THE AGREEMENT BETWEEN DELHI CHARTER  
TOWNSHIP AND TOM'S ADVANCED PAVING CO. FOR THE CONSTRUCTION OF  
SIDEWALKS ON WEST HOLT ROAD FROM HEATHERTON DRIVE TO EIFERT  
ROAD IN THE AMOUNT OF \$63,287.80.**

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

**MOTION CARRIED**

**PROPOSAL FOR COST OF COMMUNITY SERVICES STUDY EXTENSION OF SERVICES –  
LSL PLANNING, INC.**

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The Board reviewed memorandums dated July 11, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XIV).

**AMMON MOVED TO APPROVE THE PROPOSAL FROM LSL PLANNING, INC. FOR  
THE COST OF COMMUNITY SERVICES STUDY – EXTENSION OF SERVICES IN THE  
AMOUNT NOT TO EXCEED \$11,500.**

Tracy Miller, Director of Community Development, stated that after the presentation given by LSL on the Cost of Community Services Study at the May 7, 2008 Community of the Whole meeting,

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the Board requested additional information in regards to high density residential development and the cost of services associated with such development. Ms. Miller has worked with LSL to develop this project scope and explained the process that would be used.

A Roll Call Vote was recorded as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

**MOTION CARRIED**

**RESOLUTION NO. 2008-051 – STREETLIGHT SPECIAL ASSESSMENT DISTRICT/ROLL –  
MEADOW RIDGE SUBDIVISION**

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The Board reviewed a memorandum dated July 7, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XV).

**KREPPS MOVED TO ADOPT RESOLUTION NO. 2008-051, WHICH IS THE SECOND  
OF TWO RESOLUTIONS, WHICH CREATES AND APPROVES THE STREETLIGHT  
SPECIAL ASSESSMENT DISTRICT NO. SL045 AND SPECIAL ASSESSMENT ROLL  
FOR MEADOW RIDGE SUBDIVISION.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps

**MOTION CARRIED**

**RESOLUTION NO. 2008-052 – STREETLIGHT SPECIAL ASSESSMENT DISTRICT/ROLL –  
MOORWOOD SUBDIVISION**

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The Board reviewed a memorandum dated July 7, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XVI).

**SWEET MOVED TO ADOPT RESOLUTION NO. 2008-052, WHICH IS THE SECOND  
OF TWO RESOLUTIONS, WHICH CREATES AND APPROVES THE STREETLIGHT  
SPECIAL ASSESSMENT DISTRICT NO. SL046 AND SPECIAL ASSESSMENT ROLL  
FOR MOORWOOD SUBDIVISION.**

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet

**MOTION CARRIED**

**RESOLUTION NO. 2008-053 – STREETLIGHT SPECIAL ASSESSMENT DISTRICT/ROLL –  
PINE TREE ROAD**

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The Board reviewed a memorandum dated July 7, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XVII).

**HAYHOE MOVED TO ADOPT RESOLUTION NO. 2008-053, WHICH IS THE SECOND  
OF TWO RESOLUTIONS, WHICH CREATES AND APPROVES THE STREETLIGHT  
SPECIAL ASSESSMENT DISTRICT NO. SL077 AND SPECIAL ASSESSMENT ROLL  
FOR PINE TREE ROAD (N OF I-96).**

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A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon

**MOTION CARRIED**

**RESOLUTION NO. 2008-054 – STREETLIGHT SPECIAL ASSESSMENT DISTRICT/ROLL –  
LEGACY PARK SUBDIVISION**

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The Board reviewed a memorandum dated July 7, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XVIII).

**KETCHUM MOVED TO ADOPT RESOLUTION NO. 2008-054, WHICH IS THE  
SECOND OF TWO RESOLUTIONS, WHICH CREATES AND APPROVES THE  
STREETLIGHT SPECIAL ASSESSMENT DISTRICT NO. SL081 AND SPECIAL  
ASSESSMENT ROLL FOR LEGACY PARK SUBDIVISION.**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich

**MOTION CARRIED**

**RESOLUTION NO. 2008-055 WHICH APPROVES THE APPLICATION OF INDUSTRIAL  
FACILITIES TAX (IFT) ABATEMENT CERTIFICATE FOR MOLDED PLASTIC INDUSTRIES,  
INC.**

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The Board reviewed memorandums dated July 8, 2008 from Twp. Mgr. Elsinga and July 1, 2008 from Tracy Miller, Director of Community Development (ATTACHMENT XIX).

**KREPPS MOVED TO ADOPT RESOLUTION NO. 2008-055 WHICH APPROVES THE  
APPLICATION FOR INDUSTRIAL FACILITIES TAX (IFT) ABATEMENT CERTIFICATE  
FOR MOLDED PLASTIC INDUSTRIES, INC.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe

**MOTION CARRIED**

**RESOLUTION NO. 2008-056 – EXTEND VALUE OF INDUSTRIAL FACILITIES TAX  
EXEMPTION CERTIFICATE – EISEN ELECTRIC CORPORATION**

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The Board reviewed memorandums dated July 9, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XX).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2008-056 WHICH EXTENDS THE  
VALUE OF THE INDUSTRIAL FACILITIES TAX (IFT) ABATEMENT CERTIFICATE  
FOR EISEN ELECTRIC CORPORATION TO REFLECT THE FULL VALUE OF REAL  
PROPERTY.**

Tracy Miller, Director of Community Development, stated that the Eisen Electric property owner did all of the general contracting on this building. What he represented on his abatement

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application was his costs of \$300,000. The abatement was approved for that amount of real property. When Steve Hudson, Assessor, did the permit inspection upon completion of the building, the true cash value of the building was established at \$409,000 which created a gap of \$109,000 between the IFT value and the true cash value of the building making the additional amount taxed at the ad valorem rate thus not allowing the property owner to receive the abatement on the full amount of his real property.

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

**MOTION CARRIED**

**REPORTS**

**SUPERVISOR**

**AUGUST 6<sup>TH</sup> BOARD OF TRUSTEES MEETING**

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Supervisor Goodrich reminded the Board that the next Board of Trustees meeting will be held on Wednesday, August 6<sup>th</sup> due to the Primary Election taking place on August 5<sup>th</sup>.

**CLERK**

**GRANGER LANDFILL TOUR**

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Clerk Hope stated that Granger has invited the Board on a guided bus tour of their current cell construction project on July 23, 2008 to learn how their landfills are designed and constructed.

**MUSIC IN THE GARDEN SERIES**

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Clerk Hope stated that the second concert in the Music in the Garden series will take place on Thursday, July 17, 2008. This event is presented by the Holt Community Arts Council.

**TRUSTEES**

**TRUSTEE KREPPS**

**ZONING BOARD OF APPEALS UPDATE**

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Trustee Krepps stated that a property owner requested a variance from the Zoning Board of Appeals on the location of his pole barn-type garage. Two alternative scenarios were presented to the property owner and the request was denied.

**TRUSTEE HAYHOE**

**PLANNING COMMISSION UPDATE**

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Trustee Hayhoe stated that the Planning Commission will recommend approval by the Township Board for a rezoning case for property located at 4136 & 4184 Willoughby Road, the former

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Décor Precast property, from IM, Industrial Manufacturing and A-1, Agricultural to RM, Multi-family residential. The property may be used as an assisted living facility.

**TOWNSHIP MANAGER'S REPORT**

**WOODLAND ESTATES PROPERTY**

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Twp. Mgr. Elsinga stated that at the June 3, 2008 Board of Trustees meeting, Steve Dougan, Ingham County Board Commissioner, addressed the Board regarding a vacant lot located on Creole Way that had been acquired by the Ingham County Land Bank Authority. An adjacent property owner was interested in purchasing the lot. Twp. Mgr. Elsinga stated that Treasurer Harry Ammon and Steve Hudson, Assessor, both agreed that there would be a better rate of return with a house built on this property. Eric Schertzing, Ingham County Treasurer, has requested a written position from the Township on this issue.

**KELLER'S RIDGE STORMWATER UPDATE**

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Twp. Mgr. Elsinga stated that during the past year, property owners in Keller's Ridge No. 3, with a stormwater detention pond in their back yard, have been seeking relief from the Ingham County Drain Commissioner from this unsafe situation. The Ingham County Drain Commissioner's office, along with the Township have been working together for a solution to this problem.

Twp. Mgr. Elsinga stated that a petition has been filed with the Ingham County Drain Commissioner eliminating the need for a spending resolution. A Board of Determination meeting will be held on August 18, 2008 at the Community Services Center. Twp. Mgr. Elsinga stated that the Township and Drain Commissioner's office worked well together for a positive outcome to this problem.

**HOLT PUBIC SCHOOLS – INFORMATION TECHNOLOGY SUPPORT**

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Twp. Mgr. Elsinga stated that the Holt Public Schools have offered to share their IT resources with the Township. This service would be beneficial to the Township.

**ADJOURNMENT**

Meeting adjourned at 9:22 p.m.

Date: \_\_\_\_\_

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Evan Hope, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Stuart Goodrich, Supervisor

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