

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON JUNE 17, 2008**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, June 17, 2008, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 6:31 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager
Lt. Mike DeBruin, Delhi Division, Ingham County Sheriff's Office
Rick Royston, Fire Chief
Sandra Diorka, Director of Public Services
Tracy Carney-Miller, Director of Community Development
Wendy Thielen, Assistant Township Manager of Human Resources
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

SET/ADJUST AGENDA

**HOPE MOVED TO REMOVE AGENDA ITEM F – TOWNSHIP MANAGER'S REPORT
AND ADD LATE AGENDA ITEM F– RESOLUTION NO. 2008-050 – AUTHORIZE
TOWNSHIP SUPERVISOR TO SUBMIT A LETTER OF SUPPORT TO CARE ✓CK.**

A Voice Poll was recorded as follows: All Ayes
MOTION CARRIED

BUSINESS

2009 BUDGET INDICATORS

The Board reviewed a table showing the Historical Wage Rate Increases from 1998 to present (ATTACHMENT I).

Wendy Thielen, Assistant Township Manager of Human Resources, stated that this year the Consumer Price Index (CPI) for wages is 1.87% which is rounded up to 1.9%. This is the CPI for all urban customers for the Detroit, Ann Arbor and Flint areas. Recommendation is an increase of 2.0% which keeps the rate consistent with all Delhi Township employees as there is a minimum increase of 2.0% with both of the Township's unions. The impact of the proposed 2009 wage increase is just under \$70,000 which includes gross wages, FICA, pension, life insurance, disability insurance and workers' compensation costs. This excludes contract employees, DDA, election workers, volunteer paid on-call fire, seasonal, boards and commissions and certain per diem employees.

Health and dental insurance increases of 5% are recommended for 2009 for budgeting purposes.

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON JUNE 17, 2008**

AMENDMENT TO TOWNSHIP POLICY NO. 110 – USE OF COMPUTER, INTERNET, E-MAIL, TELEPHONE OR ANY OTHER TOWNSHIP OWNED ELECTRONIC COMMUNICATION EQUIPMENT – INTRODUCTION

The Board reviewed a copy of Policy No. 110 as amended (ATTACHMENT II).

Wendy Thielen, Assistant Township Manager of Human Resources, stated that the recommendation from the Township Auditor is that employees change their computer passwords to access the Township computers every six months. Section D was added to Township Policy No. 110 to address this item.

FIRE DEPARTMENT – MAY ACTIVITY REPORT

Rick Royston, Fire Chief, reported on the highlights of the Fire Department May Activity Report (ATTACHMENT III).

INGHAM COUNTY SHERIFF'S OFFICE/DELHI DIVISION – MAY ACTIVITY REPORT

Lt. Michael DeBruin, Ingham County Sheriff's Office/Delhi Division reported on the highlights of the Ingham County Sheriff's Office/Delhi Division May Activity Report (ATTACHMENT IV).

COMMUNITY DEVELOPMENT DEPARTMENT – MAY ACTIVITY REPORT

Tracy Miller, Director of Community Development, reported on the highlights of the Community Development Department May Activity Report (ATTACHMENT V).

RESOLUTION NO. 2008-050 – AUTHORIZE TOWNSHIP SUPERVISOR TO SUBMIT A LETTER OF SUPPORT TO CARE√CK

The Board reviewed a memorandum dated June 16, 2008 from Twp. Mgr. Elsinga (ATTACHMENT VI).

Twp. Mgr. Elsinga stated that Care√Ck is requesting support in launching their program in the Greater Lansing region. By approving Resolution No. 2008-050, the Board is authorizing Supervisor Goodrich to send a letter of support endorsing the program and allows the Township to promote the program to their employees. The first year, the Township will pay \$50 per insured employee that would like to participate in the program with a reduction in costs for subsequent years.

Trustee Ketchum stated that he contacted a Blue Cross employee who stated that Blue Cross is moving toward the same type of program and are currently investigating different systems. Trustee Ketchum further stated that he feels that any savings that may be realized will not be passed down to the public. Trustee Ketchum further stated that he will not support this program.

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON JUNE 17, 2008**

Twp. Mgr. Elsinga stated that the support he has for this program is the direction of health information for the patient, any money saved will be over a long term basis. The most important item is the sole source of data that this program would provide. Treasurer Ammon stated that he is in support of this program. Trustees Krepps and Sweet stated that they are supportive of this program as is Supervisor Goodrich.

ADJOURNMENT

Meeting adjourned at 7:18 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JUNE 17, 2008**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, June 17, 2008 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:31 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor Stuart Goodrich, Treasurer Harry Ammon, Clerk Evan Hope, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager
Rick Royston, Fire Chief
Sandra Diorka, Director of Public Services
Tracy Carney-Miller, Director of Community Development
Wendy Thielen, Assistant Township Manager of Human Resources
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

COMMENTS FROM THE PUBLIC - None

SET/ADJUST AGENDA

HOPE MOVED TO ADD LATE AGENDA ITEM NO. 13 – CANCEL THE JULY 1, 2008 BOARD MEETINGS AND ADD ITEM NO. 19 – TOWNSHIP MANAGER’S REPORT.

A Voice Poll was recorded as follows: All Ayes

MOTION CARRIED

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of June 3, 2008
- B. Approval of Minutes – Regular Meeting of June 3, 2008
- C. Approval of Minutes – Goals and Objectives Meeting of June 4, 2008
- D. Approval of Claims – June 3, 2008 (ATTACHMENT I)
- E. Approval of Claims – June 13, 2008 (ATTACHMENT II)
- F. Approval of Payroll – June 12, 2008 (ATTACHMENT III)
- G. Resolution No. 2008-044 – Set Public Hearing – Streetlight Special Assessment District/Roll – Meadow Ridge Subdivision (ATTACHMENT IV)

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JUNE 17, 2008**

- H. Resolution No. 2008-045 – Set Public Hearing – Streetlight Special Assessment District/Roll – Moorwood Subdivision (ATTACHMENT V)
- I. Resolution No. 2008-046 – Set Public Hearing – Streetlight Special Assessment District/Roll – Pine Tree Road (North of I-96) (ATTACHMENT VI)
- J. Resolution No. 2008-047 – Set Public Hearing – Streetlight Special Assessment District/Roll – Legacy Park Subdivision (ATTACHMENT VII)
- K. Resolution No. 2008-048 – Set Public Hearing – Industrial Facilities Tax Abatement Certificate – Molded Plastic Industries, Inc. (ATTACHMENT VIII)

AMMON MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon

MOTION CARRIED

NEW BUSINESS

PURCHASE OF AUTOMATED EXTERNAL DEFIBRILLATOR UNITS WITH FEMA GRANT MONEY

The Board reviewed memorandums dated June 11, 2008 from Twp. Mgr. Elsinga and June 10, 2008 from Rick Royston, Fire Chief (ATTACHMENT IX).

KREPPS MOVED TO APPROVE THE PURCHASE OF FIFTY (50) ZOLL AUTOMATED EXTERNAL DEFIBRILLATORS FROM NORTH STAR MEDICAL IN THE ESTIMATED AMOUNT OF \$63,000 TO BE REIMBURSED BY THE TOWNSHIP'S FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) GRANT UP TO \$63,000.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich

MOTION CARRIED

RESOLUTION NO. 2008-041 – WAIVE PENALTY AND INTEREST ON QUALIFIED DEFERRED SUMMER TAXES

The Board reviewed a memorandum dated June 9, 2008 from Treasurer Harry Ammon (ATTACHMENT X).

SWEET MOVED TO ADOPT RESOLUTION NO. 2008-041 WHICH WAIVES INTEREST AND PENALTY FOR THOSE WHO QUALIFY FOR SUMMER TAX DEFERMENT THROUGH THE STATE OF MICHIGAN.

Treasurer Ammon stated that residents that are having a difficult time paying their summer property taxes can apply for a deferral. With the approval of Resolution No. 2008-041, the Township will waive the interest charges from February 15th to the end of February to qualifying

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JUNE 17, 2008**

deferral recipients. Those recipients can then supply additional documentation to the County for an extended due date, which is typically April 30th.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe

MOTION CARRIED

SUPPLEMENTAL AGREEMENT NO. 228 – WATER SERVICE AGREEMENT BETWEEN DELHI TOWNSHIP AND THE LANSING BOARD OF WATER AND LIGHT – DUNKEL ROAD EXTENSION

The Board reviewed a memorandum dated June 12, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XI).

HAYHOE MOVED TO APPROVE SUPPLEMENTAL AGREEMENT NO. 228 TO THE WATER SERVICE AGREEMENT BETWEEN THE CHARTER TOWNSHIP OF DELHI AND THE LANSING BOARD OF WATER AND LIGHT, WHICH CREATES A WATER DISTRICT TO SERVE THE DUNCKEL ROAD EXTENSION.

Twp. Mgr. Elsinga stated that earlier this year, Dart Development asked the Board of Water and Light to create a water district to serve Dunckel Road from Jolly to Pine Tree. In addition to this extension, the Township thought this would be a good opportunity to loop the water in this area by connecting it to the dead end water main along Dunckel and English Drive.

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

MOTION CARRIED

RESOLUTION NO. 2008-042 – SOIL EROSION AND SEDIMENTATION CONTROL AUTHORIZED PUBLIC AGENCY PROCEDURES

The Board reviewed memorandums dated June 12, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XII).

KETCHUM MOVED TO ADOPT RESOLUTION NO. 2008-042 WHICH ADOPTS THE SOIL EROSION AND SEDIMENTATION CONTROL AUTHORIZED PUBLIC AGENCY (APA) PROCEDURES.

Tracy Miller, Director of Community Development, stated that this is the final piece of the comprehensive Soil Erosion and Sedimentation Control (SESC) program. This component will allow the Township to regulate its own SESC activities. The next step is to adopt these procedures and have them approved by the State of Michigan.

A Roll Call Vote was recorded as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

MOTION CARRIED

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JUNE 17, 2008**

RESOLUTION NO. 2008-043 – ANNUAL DETERMINATION OF STREETLIGHT ASSESSMENTS

The Board reviewed a memorandum dated June 10, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XIII).

SWEET MOVED TO ADOPT RESOLUTION NO. 2008-043 WHICH ADJUSTS THE ANNUAL STREETLIGHT ASSESSMENTS, PER EXHIBIT A, TO REFLECT RATE INCREASES IMPOSED BY THE LANSING BOARD OF WATER AND LIGHT.

Tracy Miller, Director of Community Development, stated that the majority of the Township's streetlight resolutions have language in them allowing for rate increases as they are received by the Board of Water and Light. Approval of this resolution allows adjustment of the annual streetlight assessments to reflect rate increases imposed by the Board of Water and Light.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps

MOTION CARRIED

2009-2014 DELHI CHARTER TOWNSHIP CAPITAL IMPROVEMENT PLAN

The Board reviewed memorandums dated June 10, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XIV).

AMMON MOVED TO APPROVE THE 2009-2014 DELHI CHARTER TOWNSHIP CAPITAL IMPROVEMENT PLAN, AS RECOMMENDED BY THE PLANNING COMMISSION AT THEIR JUNE 9, 2008 MEETING.

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet

MOTION CARRIED

AWARD BID FOR THE CONSTRUCTION OF SIDEWALKS ON WEST HOLT ROAD FROM HEATHERTON DRIVE TO EIFERT ROAD

The Board reviewed memorandums dated June 12, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XV).

HOPE MOVED TO AWARD THE BID FOR THE CONSTRUCTION OF SIDEWALKS ON WEST HOLT ROAD FROM HEATHERTON DRIVE TO EIFERT ROAD TO TOM'S ADVANCED PAVING COMPANY IN THE AMOUNT OF \$64,429.80.

Tracy Miller, Director of Community Development, stated that this sidewalk and the sidewalks going north on Washington Road were identified as priorities for construction in 2008 and 2009. The design, engineering and bidding out of the Holt Road portion has been done. It was originally thought that this project would cost approximately \$100,000 but when the bids were received they were just under \$65,000. It is recommended to award the bid for construction to Tom's Advanced Paving.

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JUNE 17, 2008**

Ms. Miller further stated that because \$110,000 was budgeted this year for sidewalk improvements, she would recommend that the Township fund the project entirely. Ms. Miller stated that there are eleven properties (nine property owners) that would be affected by this improvement which would make some of the assessments over \$10,000. This is not a reasonable amount of money for an individual to pay for a sidewalk. The implementation of the non-motorized transportation plan is a priority and goal of the community so as a result these types of projects are going to be budgeted for. In the past, it was thought that these types of projects would be totally funded by the developer or a 50/50 pay. However, these types of sidewalks, where new sidewalks are being developed in existing developed areas in conjunction with the non-motorized transportation plan, would never happen if they were sent to special assessment.

Clerk Hope stated that this is a fair to areas that were developed before the sidewalk ordinance (Ordinance No. 91) was adopted.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon

MOTION CARRIED

PROPOSAL FROM SECANT TECHNOLOGIES TO INVESTIGATE DATA/COMMUNICATION SOLUTIONS FOR THE POTW

The Board reviewed memorandums dated June 13, 2008 from Twp. Mgr. Elsinga and June 12, 2008 from Sandra Diorka, Director of Public Services (ATTACHMENT XVI).

AMMON MOVED TO APPROVE THE PROPOSAL FROM SECANT TECHNOLOGIES IN THE AMOUNT OF \$13,200 TO INVESTIGATE DATA/TELECOMMUNICATIONS SOLUTIONS TO IMPROVE CONNECTIVITY AMONGST VARIOUS TOWNSHIP BUILDINGS.

Sandra Diorka, Director of Public Services, stated that during the Goals and Objectives meeting, both she and Jim Felton, Director of Information Technology, talked about problems that are taking place between the POTW Plant, the Maintenance Building and the Community Services Center.

Upon recommendation from Al McFadyen, DDA Executive Director, Ms. Diorka contacted Secant Technologies and requested a quote from them to develop a Data Communication Master Plan, primarily focusing on these three locations in addition to the Parks Department, Fire Department, the DDA and the lift stations. Secant provided a proposal in the amount of \$13,200 to investigate several data/telecommunications solutions to improve the connectivity between the POTW, Maintenance and the CSC.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich

MOTION CARRIED

LATE AGENDA ITEMS

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JUNE 17, 2008**

RESOLUTION NO. 2008-050 – AUTHORIZE TOWNSHIP SUPERVISOR TO SUBMIT A LETTER OF SUPPORT TO CARE√CK, INC.

The Board reviewed a memorandum dated June 16, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XVII).

HOPE MOVED TO ADOPT RESOLUTION NO. 2008-050 WHICH AUTHORIZES THE TOWNSHIP SUPERVISOR TO SUBMIT A LETTER OF SUPPORT TO CARE√CK, INC.

A Roll Call Vote was recorded as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

Nays: Ketchum

MOTION CARRIED

PUBLIC HEARING – 8:00 P.M.

RESOLUTION NO. 2008-028 – ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT/ROLL – HEARTHSIDE SUBDIVISION

HOPE MOVED TO OPEN THE PUBLIC HEARING ON THE ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT/ROLL – HEARTHSIDE SUBDIVISION.

A Voice Poll was recorded as follows: All Ayes

MOTION CARRIED

Tracy Miller, Director of Community Development, stated that the public hearing for this street improvement was held on February 19, 2008. At that time a petition was submitted which stopped the improvement at that time. The Ingham County Road Commission met with the residents of the Hearthside Acres Subdivision in an informal meeting in regards to the road improvements to their neighborhood at which time several alternative methods were presented. Petitions were again circulated with 53% of the record property owners within the district in favor of the project which brought the topic of the improvement up again. A public hearing was set for this evening. Ms. Miller stated that this public hearing is on the Special Assessment Roll which contains a total of 36 benefitting properties. The cost of the project is \$38,354.50 with an individual cost per benefit of \$1,065.40.

Kimberly Blodgett, 4250 Tiffany Lane, asked the actual cost of the assessment. Twp. Mgr. Elsinga stated that the cost listed on the Special Assessment Roll is the actual cost of the assessment.

Motion to Close Public Hearing – 8:05 p.m.

GOODRICH MOVED TO CLOSE THE PUBLIC HEARING.

A Voice Poll was recorded as follows: All Ayes

MOTION CARRIED

RESOLUTION NO. 2008-049 – ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT/ROLL – HEARTHSIDE SUBDIVISION

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JUNE 17, 2008**

The Board reviewed a memorandum dated June 11, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XVIII).

SWEET MOVED TO ADOPT RESOLUTION NO. 2008-049, WHICH IS THE FIFTH OF FIVE RESOLUTIONS, WHICH ADOPTS AND CONFIRMS THE SPECIAL ASSESSMENT DISTRICT ROLL FOR ROAD IMPROVEMENTS FOR HEARTHSIDE SUBDIVISION IN THE AMOUNT OF \$38,354.50 FOR (10) YEARS AT AN INTEREST RATE OF 6.0% PER ANNUM.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe

MOTION CARRIED

AGREEMENT FOR LOCAL ROAD IMPROVEMENTS BETWEEN THE BOARD OF INGHAM COUNTY ROAD COMMISSIONERS AND DELHI CHARTER TOWNSHIP

The Board reviewed a memorandum dated June 10, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XIX).

AMMON MOVED TO APPROVE THE AGREEMENT FOR LOCAL ROAD IMPROVEMENT BETWEEN THE BOARD OF INGHAM COUNTY ROAD COMMISSIONERS AND DELHI CHARTER TOWNSHIP FOR GILBERT GLENS SUBDIVISION, PINE DELL SUBDIVISION, PHILLIPS SUBDIVISION AND HEARTHSIDE SUBDIVISION AT AN ESTIMATED COST OF \$302,472.00 (TOWNSHIP'S SHARE BEING \$151,236).

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

MOTION CARRIED

LATE AGENDA ITEMS cont'd

CANCEL JULY 1, 2008 BOARD MEETINGS

HOPE MOVED TO CANCEL THE JULY 1, 2008 BOARD MEETINGS.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps

MOTION CARRIED

REPORTS

SUPERVISOR

EMERGENCY STORM BRUSH DROP-OFF

Supervisor Goodrich stated that an emergency storm brush drop-off is scheduled through July 11, 2008 at the Maintenance Facility located at 1492 Aurelius Road, Holt.

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JUNE 17, 2008**

TREASURER

SUMMER TAXES

Treasurer Ammon stated that summer tax bills will be printed this week and be in mail boxes on July 1, 2008. Taxes are due September 15, 2008.

CLERK

HOLT/DIMONDALE SCHOOL BUSINESS ALLIANCE

Clerk Hope stated that the Holt/Dimondale School Business Alliance will be introducing the new High School Football Coach on June 19, 2008. All Board members are encouraged to attend.

THE HOLT COMMUNITY ARTS COUNCIL – MUSIC IN THE GARDEN

Clerk Hope stated that the Holt Community Arts Council's first Music in the Garden concert will take place June 19, 2008 in the Veterans Memorial Gardens.

TRUSTEES

HOLT RELAY FOR LIFE

Trustee Hayhoe stated that the annual Holt Relay for Life event will be held June 20-21, 2008.

TOWNSHIP MANAGER'S REPORT

KELLER'S RIDGE STORMWATER UPDATE

The Board reviewed a memorandum dated June 12, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XX).

Twp. Mgr. Elsinga stated that a second meeting was held on June 11, 2008 with the residents of Keller's Ridge to discuss their stormwater issues. The Township provided the Ingham County Drain Commissioner's office \$7,500 to hire Spicer Engineering to study this problem and provide a reasonable solution.

It is recommended to construct an 18" outlet to replace the 6" outlet for an estimated cost of \$36,000 as well as doing some downstream corrections of approximately \$20,000. Also regrading of the existing detention pond with a weir structure that would control the depth of the pond at a cost of approximately \$8,000 to \$10,000 for a total project cost of \$64,000 to \$66,000 plus the cost of engineering and contingencies.

Twp. Mgr. Elsinga stated that \$8,000 to \$10,000 will be considered a direct benefit to Keller's Ridge No. 2 and the residual of approximately \$54,000 to \$56,000 can be spread against the entire district.

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JUNE 17, 2008**

COOK & THORBURN/HANCOCK DRAINS - CEDAR LAKE

The Board reviewed a memorandum dated June 13, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XXI).

Twp. Mgr. Elsinga stated that the Circuit Court allowed the Township to intervene in the case between MDEQ and the Ingham County Drain Commissioner regarding Cedar Lake. Legal and engineering costs will be incurred. The Court ordered that this matter be submitted to a facilitated mediation until October 30, 2008.

COOK & THORBURN DRAIN WATERSHED MANAGEMENT

The Board reviewed a letter dated June 5, 2008 from Cheryl Pitchford, Wetland and Coastal Resources (ATTACHMENT XXII).

Twp. Mgr. Elsinga stated that a comment letter was received by the Township for the Cook & Thorburn Watershed Management Plan. Wetlands and Coastal Resources were hired by the Ingham County Drain Commissioner's office to research a Watershed Management Plan. The Township was asked to participate but declined due to the pending litigation that is taking place. However, Township staff is working with the committee informally.

DDA BONDS

Twp. Mgr. Elsinga stated that the \$10,000,000 DDA Bonds were sold today for slightly over 4%. The Township Bond rating is AA- which is a very good rating. Formal action on this item will take place at the July 15, 2008 Board meeting.

LIMITED PUBLIC COMMENTS

Kimberly Blodgett, 4250 Tiffany Lane, asked the estimated start date of the Hearthside Road Improvement project. Ms. Blodgett also asked who the contractor would be. Twp. Mgr. Elsinga stated that he was not sure of the start date or the contractor.

ADJOURNMENT

Meeting adjourned at 8:22 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af