

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON JANUARY 22, 2008**

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The members of the Delhi Charter Township Committee of the Whole met on Tuesday, January 22, 2008, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 6:31 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager  
Lt. Mike DeBruin, Delhi Div., Ing. County Sheriff's Office  
Rick Royston, Fire Chief  
Sandra Diorka, Director of Public Services  
Tracy Carney-Miller, Dir. of Community Development  
Rebecca Stepp, Planning Secretary  
Wendy Thielen, Assist. Twp. Mgr. of Human Resources  
Amy Finch, Assistant Twp. Clerk/Deputy Clerk

**BUSINESS**

**INGHAM COUNTY SHERIFF'S DEPARTMENT/DELHI DIVISION – DECEMBER  
ACTIVITY REPORT**

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Lt. Mike DeBruin, Delhi Division, Ingham County Sheriff's Office, reported on the highlights of the December 2007 Ingham County Sheriff's Department/Delhi Division Activity Report. (ATTACHMENT I)

**COMMUNITY DEVELOPMENT DEPARTMENT – DECEMBER ACTIVITY REPORT**

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Tracy Miller, Director of Community Development, reported on the highlights of the December 2007 Community Development Department Activity Report (ATTACHMENT II).

**FIRE DEPARTMENT – DECEMBER ACTIVITY REPORT**

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Rick Royston, Fire Chief, reported on the highlights of the December 2007 Fire Department Activity Report (ATTACHMENT III).

**PURCHASE OF A PUMPER/RESCUE TRUCK FROM PIERCE MANUFACTURING,  
INC.**

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The Board reviewed memorandums dated January 15, 2008 from Twp. Mgr. Elsinga and January 14, 2008 from Rick Royston, Fire Chief (ATTACHMENT IV).

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Rick Royston, Fire Chief, stated that with the failure to receive the fire apparatus from Spartan/Elite, bid specifications were mailed out, with only one response from Pierce Manufacturing, for this piece of equipment. Chief explained the new PUC (The Pierce Ultimate Configuration) design to the Board which allows for a shorter wheel base. This truck will replace the 1991 engine and the 1998 rescue truck.

**PROPOSED TOWNSHIP ORDINANCE NO. 116 – SOIL EROSION AND SEDIMENTATION CONTROL, FIRST CONSIDERATION**

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The Board reviewed memorandums dated January 16, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT V).

Tracy Miller, Director of Community Development, stated that this ordinance has been discussed at several of the 2007 Committee of the Whole meetings. The ordinance was submitted to the Michigan Department of Environmental Quality (DEQ) who gave their final approval designating the Township as a Municipal Enforcing Agency (MEA). There is also a separate portion that would authorize the Township to become an Authorized Public Agency (APC) that would enable the Township to do soil erosion and sedimentation control work on Township projects. The APC review, which is separate from the MEA, is currently underway.

Ms. Miller stated that this ordinance would adopt Part 91, which is part of the State Natural Resources and Environmental Protection Act (1994 PA No. 451) that regulates soil erosion and sedimentation control. Ms. Miller stated that the ordinance is not seeking to be more restrictive than the State law. Almost everything that is in the ordinance is a mirror of what is in Part 91. Ms. Miller stated that one difference is that the Township is not requiring a financial guarantee for soil erosion and control measures on projects less than 500'.

Ms. Miller stated that a fee schedule needs to be adopted before the Township can get designated as an MEA by the DEQ. A draft fee schedule was presented to the Board for their review. The fee structure was taken from the Ingham County Drain Commissioner's fee schedule and adapted to fit the Township's circumstances. One difference between the two schedules is that the Drain Commissioner's Office escrows for inspections fees; however, based on feedback obtained by other municipalities that do these programs, there is a lot of paper work and accounting in doing these. Ms. Miller suggested re-evaluating the escrow portion of the schedule in a year or two.

Trustee Ketchum questioned the waiver fee. Ms. Miller stated that there would not be any fee for waivers. Trustee Ketchum asked if a permit was needed for an entire development as well as for each house. Ms. Miller answered in the affirmative, stating that usually what would happen is that it would be set up as a total permit and then as each lot is developed; portions of the permit would be transferred to that site development. In the case of a new home, the builder would pull a new permit.

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Trustee Hayhoe questioned if additional staff members would be needed if this ordinance is implemented. Ms. Miller stated that currently she believes this can be implemented with existing staff.

Trustee Sweet asked if the estimates for revenue were based upon last year. Ms. Miller answered in the affirmative.

**ADJOURNMENT**

Meeting adjourned at 7:15 p.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: \_\_\_\_\_

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Stuart Goodrich, Supervisor

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**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON JANUARY 22, 2008**

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The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, January 22, 2008 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Supervisor Stuart Goodrich, Treasurer Harry Ammon, Clerk Evan Hope, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager  
Rick Royston, Fire Chief  
Sandra Diorka, Director of Public Services  
Tracy Carney-Miller, Director of Community Development  
Rebecca Stepp, Planning Secretary  
Wendy Thielen, Assistant Township Manager of Human Resources  
Amy Finch, Assistant Township Clerk/Deputy Clerk

**COMMENTS FROM THE PUBLIC** – None

**CONSENT AGENDA**

- A. Approval of Minutes – Committee Meeting of December 18, 2007
- B. Approval of Minutes – Regular Meeting of December 18, 2007
- C. Approval of Claims – December 18, 2007 (ATTACHMENT I)
- D. Approval of Claims – December 28, 2007 (ATTACHMENT II)
- E. Approval of Claims – January 2, 2008 (ATTACHMENT III)
- F. Approval of Claims – January 15, 2008 (ATTACHMENT IV)
- G. Approval of Payroll – December 28, 2007 (ATTACHMENT V)
- H. Approval of Payroll – January 10, 2008 (ATTACHMENT VI)
- I. Acceptance of Sanitary Sewer System – Cedar Ridge Subdivision, No. 2 (ATTACHMENT VII)
- J. Resolution No. 2008-002 – Set Public Hearing – Establishment of an Industrial Development District – 3340 Pine Tree Road (ATTACHMENT VIII)
- K. Resolution No. 2008-003 – Set Public Hearing – Application for Industrial Facilities Tax Exemption Certificate – Eisen Electric Corporation (ATTACHMENT IX)

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- L. Resolution No. 2008-004 – Abandon Streetlight Special Assessment District/Roll for SL064 – Midway Mobile Home Park (Holt Manor) (ATTACHMENT X)
- M. Resolution No. 2008-005 – Consumers Energy Change in Standard Streetlighting Contract – Request No. 987340 – Midway Mobile Home Park (Holt Manor) (ATTACHMENT XI)

**SWEET MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED.**

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon

**MOTION CARRIED**

**NEW BUSINESS**

**ANNUAL SALARY FOR SUPERINTENDENT OF DELHI CHARTER TOWNSHIP**

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The Board reviewed a memorandum dated January 16, 2008 from Supervisor Goodrich (ATTACHMENT XII).

**HAYHOE MOVED TO APPROVE AMENDMENT NO. 1 TO THE EMPLOYMENT AGREEMENT FOR THE SUPERINTENDENT OF DELHI CHARTER TOWNSHIP, WHICH PROVIDES FOR AN ANNUAL SALARY OF \$101,645, EFFECTIVE JANUARY 1, 2008.**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich

**MOTION CARRIED**

**PURCHASE OF A PUMPER/RESCUE TRUCK FROM PIERCE MANUFACTURING, INC.**

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The Board reviewed memorandums dated January 15, 2008 from Twp. Mgr. Elsinga and January 14, 2008 from Fire Chief Royston (ATTACHMENT XIII).

**HOPE MOVED TO APPROVE THE PURCHASE OF A PIERCE VELOCITY TOP MOUNT PUC PUMPER/RESCUE TRUCK FROM PIERCE MANUFACTURING, INC. IN THE AMOUNT OF \$555,521 FOR THE FIRE DEPARTMENT.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe

**MOTION CARRIED**

**AGREEMENT FOR FIRE SERVICES BETWEEN DELHI CHARTER TOWNSHIP AND ALAIEDON TOWNSHIP**

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**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON JANUARY 22, 2008**

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The Board reviewed a memorandum dated January 14, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XIV).

**KETCHUM MOVED TO APPROVE THE AGREEMENT FOR FIRE SERVICES  
BETWEEN DELHI CHARTER TOWNSHIP AND ALAIEDON TOWNSHIP, EFFECTIVE  
JANUARY 1, 2008 THROUGH DECEMBER 31, 2008.**

Rick Royston, Fire Chief, stated that he and Supervisor Goodrich met with Alaiedon Township's Supervisor, Steven Lott and Clerk, Bruce Oesterle. Chief Royston stated that Alaiedon Township is happy with the service provided by Delhi Township. Chief Royston stated that the agreement will provide the same income for Delhi Township. The standby fee to Alaiedon Township will be slightly less on a monthly basis (the fee calculation is based on the average number of runs over the last three years). The hourly rate is \$500 per hour for the first hour and \$300 for additional hours over the first hour. Cancelled calls and inspection and site plan review charges will remain the same (the cost plus 15%).

Meridian Township will automatically be dispatched to any call that may be a threat to life or property because of the delayed response time to certain areas in Alaiedon Township.

Trustee Hayhoe questioned with the elimination of the EMS service provided by the Ingham County Sheriff's Department is it anticipated that there could be additional EMS runs in Alaiedon Township. Chief Royston stated that the Lansing/Mason Ambulance Service serves this area and he does not anticipate any additional runs because of this. If Delhi Township does make an ambulance call to the area, the patient would be billed directly.

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

**MOTION CARRIED**

**RESOLUTION NO. 2008-001 – AMENDED RESOLUTION TO CREATE A SPECIAL  
ASSESSMENT DISTRICT/ROLL FOR SANITARY SEWER IMPROVEMENTS TO 5587 MC  
CUE ROAD**

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The Board reviewed a memorandum dated January 15, 2008 from Twp. Mgr. Elsinga (ATTACHMENT XV).

**SWEET MOVED TO ADOPT RESOLUTION NO. 2008-001 WHICH CREATES A NEW  
SPECIAL ASSESSMENT DISTRICT AND CONFIRMS THE SPECIAL ASSESSMENT  
ROLL FOR SANITARY SEWER IMPROVEMENTS FOR PROPERTY LOCATED AT  
5587 MC CUE ROAD, TAX PARCEL #33-25-05-29-226-003.**

Twp. Mgr. Elsinga stated that the owners of this property contacted him after they received their property tax bill in December 2007. The sewer special assessment was substantially higher than they perceived and budgeted for in their mortgage escrow account. Twp. Mgr. Elsinga stated that he spoke with Township Attorney J. Richard Robinson, Treasurer Ammon and Steve Hudson, Assessor, in regards to the special assessment. It was decided that by extending the length of the assessment the bill would be reduced by approximately one-third per year which satisfied the property owner. The interest rate was reduced from 8% to 6%. With approval by the Board, the Township Assessor could eliminate the assessment on their Winter 2007 Tax Bill and the property owner could begin paying the special assessment in 2009.

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A Roll Call Vote was recorded as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

**MOTION CARRIED**

**PROPOSED TOWNSHIP ORDINANCE NO. 116 – SOIL EROSION AND SEDIMENTATION CONTROL**

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The Board reviewed memorandums dated January 16, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XVI).

**KREPPS MOVED UPON FIRST CONSIDERATION, TO ADOPT TOWNSHIP  
ORDINANCE NO. 116 – DELHI CHARTER TOWNSHIP SOIL EROSION AND  
SEDIMENTATION CONTROL.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps

**MOTION CARRIED**

**RESOLUTION NO. 2008-006 – TOWNSHIP INITIATED ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – SELECTED ROADS IN GILBERT GLENS SUBDIVISION**

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The Board reviewed memorandums dated January 17, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XVII).

**KETCHUM MOVED TO ADOPT RESOLUTION NO. 2008-006, WHICH IS THE FIRST  
OF FIVE RESOLUTIONS, TO INITIATE A SPECIAL ASSESSMENT DISTRICT TO  
DEFRAY FIFTY PERCENT (50%) OF THE COST OF CONSTRUCTION FOR ROAD  
IMPROVEMENTS IN GILBERT GLENS SUBDIVISION, SPECIFICALLY RENFREW  
WAY, TRUMBULL STREET AND HALIFAX DRIVE.**

Tracy Miller, Director of Community Development, gave a general overview of the proposed special assessment districts. The improvements are a part of the 50/50 cost share program that the Township partners with the Ingham County Road Commission on. Since this money has not been used in the past three years, there is over \$300,000 to be used towards street improvements. Fifty percent of the cost comes from the Ingham County Road Commission betterment funds and the other fifty percent is the Township's share that is done by special assessment to the benefiting properties. The areas were identified by the Road Commission and communicated to the Township as areas of priority. The process is done by adopting five resolutions. The first of five resolutions initiates the special assessment process; the second resolution sets the public hearing to determine the need and necessity. The Road Commission also recommended a street improvement on Miles Road; however, the project will be deferred until 2009 because the funds are not available. In the event that one of the special assessment districts is not successfully created, Miles Road could be reconsidered for 2008 implementation.

Supervisor Goodrich questioned the Krantz Road improvement. Ms. Miller stated that the remainder of the road that is not included in the special assessment district would be completed by the Evergreen Village Development. Twp. Mgr. Elsinga stated that the Managing Director of the Ingham County Road Commission would like to have the two projects coordinated.

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Trustee Ketchum questioned if all of the betterment money would be depleted by doing these projects. Ms. Miller answered in the affirmative. Trustee Ketchum stated that he was concerned with the shape of some of the main roads, such as Holt Road. Twp. Mgr. Elsinga stated that the betterment money is allocated for local roads, not primary roads.

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet

**MOTION CARRIED**

**RESOLUTION NO. 2008-007 – TOWNSHIP INITIATED ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – KRANTZ ROAD**

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The Board reviewed memorandums dated January 17, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XVIII).

**HOPE MOVED TO ADOPT RESOLUTION NO. 2008-007, WHICH IS THE FIRST OF FIVE RESOLUTIONS, TO INITIATE A SPECIAL ASSESSMENT DISTRICT TO DEFRAY FIFTY PERCENT (50%) OF THE COST OF CONSTRUCTION FOR ROAD IMPROVEMENTS FOR KRANTZ ROAD FROM KAHRES ROAD TO APPROXIMATELY 500 FEET WEST OF KAHRES ROAD.**

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon

**MOTION CARRIED**

**RESOLUTION NO. 2008-008 – TOWNSHIP INITIATED ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – ELECTED ROADS IN PINE DELL SUBDIVISION**

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The Board reviewed memorandums dated January 17, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XIX).

**KREPPS MOVED TO ADOPT RESOLUTION NO. 2008-008, WHICH IS THE FIRST OF FIVE RESOLUTIONS, TO INITIATE A SPECIAL ASSESSMENT DISTRICT TO DEFRAY FIFTY PERCENT (50%) OF THE COST OF CONSTRUCTION FOR ROAD IMPROVEMENTS IN PINE DELL SUBDIVISION, SPECIFICALLY PINE DELL, MEMORY LANE, BONNYVIEW AND PINE CIRCLE.**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich

**MOTION CARRIED**

**RESOLUTION NO. 2008-009 – TOWNSHIP INITIATED ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – SELECTED ROADS IN HEARTHSIDE SUBDIVISION**

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The Board reviewed memorandums dated January 17, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XX).

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**KETCHUM MOVED TO ADOPT RESOLUTION NO. 2008-009, WHICH IS THE FIRST OF FIVE RESOLUTIONS, TO INITIATE A SPECIAL ASSESSMENT DISTRICT TO DEFRAY FIFTY PERCENT (50%) OF THE COST OF CONSTRUCTION FOR ROAD IMPROVEMENTS IN HEARTHSTONE SUBDIVISION, SPECIFICALLY RIDGEMOOR DRIVE, TIFFANY LANE AND TIMBERCREST CIRCLE.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe

**MOTION CARRIED**

**RESOLUTION NO. 2008-010 – TOWNSHIP INITIATED ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – SELECTED ROADS IN PHILLIPS SUBDIVISION**

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The Board reviewed memorandums dated January 17, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XXI).

**HAYHOE MOVED TO ADOPT RESOLUTION NO. 2008-010, WHICH IS THE FIRST OF FIVE RESOLUTIONS, TO INITIATE A SPECIAL ASSESSMENT DISTRICT TO DEFRAY FIFTY PERCENT (50%) OF THE COST OF CONSTRUCTION FOR ROAD IMPROVEMENTS IN PHILLIPS SUBDIVISION, SPECIFICALLY PHILLIPS AVENUE, ADELPHA AVENUE, BURTON AVENUE AND GROVE STREET.**

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

**MOTION CARRIED**

**RESOLUTION NO. 2008-011 – SET PUBLIC HEARING – ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – GILBERT GLENS SUBDIVISION**

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The Board reviewed memorandums dated January 17, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XXII).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2008-011, WHICH IS THE SECOND OF FIVE RESOLUTIONS IN WHICH PLANS AND ESTIMATES FOR THE CONSTRUCTION OF ROAD IMPROVEMENTS FOR THE PROPOSED GILBERT GLENS SUBDIVISION AREA SPECIAL ASSESSMENT DISTRICT BE FILED WITH THE TOWNSHIP CLERK, AND SETS A PUBLIC HEARING FOR FEBRUARY 19, 2008 AT 8:00 P.M. TO DETERMINE ITS NEED AND NECESSITY.**

A Roll Call Vote was recorded as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

**MOTION CARRIED**

**RESOLUTION NO. 2008-012 – SET PUBLIC HEARING – ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – KRANTZ ROAD**

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The Board reviewed memorandums dated January 17, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XXIII).

**HOPE MOVED TO ADOPT RESOLUTION NO. 2008-012, WHICH IS THE SECOND OF FIVE RESOLUTIONS IN WHICH PLANS AND ESTIMATES FOR THE CONSTRUCTION OF ROAD IMPROVEMENTS FOR THE PROPOSED KRANTZ ROAD (FROM KAHRES ROAD TO APPROXIMATELY 500 FEET WEST OF KAHRES ROAD) SPECIAL ASSESSMENT DISTRICT BE FILED WITH THE TOWNSHIP CLERK, AND SETS A PUBLIC HEARING FOR FEBRUARY 19, 2008 AT 8:00 P.M. TO DETERMINE ITS NEED AND NECESSITY.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps

**MOTION CARRIED**

**RESOLUTION NO. 2008-013 – SET PUBLIC HEARING – ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – PINE DELL SUBDIVISION**

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The Board reviewed memorandums dated January 17, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XXIV).

**KREPPS MOVED TO ADOPT RESOLUTION NO. 2008-013, WHICH IS THE SECOND OF FIVE RESOLUTIONS IN WHICH PLANS AND ESTIMATES FOR THE CONSTRUCTION OF ROAD IMPROVEMENTS FOR THE PROPOSED PINE DELL SUBDIVISION AREA SPECIAL ASSESSMENT DISTRICT BE FILED WITH THE TOWNSHIP CLERK, AND SETS A PUBLIC HEARING FOR FEBRUARY 19, 2008 AT 8:00 P.M. TO DETERMINE ITS NEED AND NECESSITY.**

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet

**MOTION CARRIED**

**RESOLUTION NO. 2008-014 – SET PUBLIC HEARING – ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – HEARTHSIDE SUBDIVISION**

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The Board reviewed memorandums dated January 17, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XXV).

**KETCHUM MOVED TO ADOPT RESOLUTION NO. 2008-014, WHICH IS THE SECOND OF FIVE RESOLUTIONS IN WHICH PLANS AND ESTIMATES FOR THE CONSTRUCTION OF ROAD IMPROVEMENTS FOR THE PROPOSED HEARTHSIDE SUBDIVISION AREA SPECIAL ASSESSMENT DISTRICT BE FILED WITH THE TOWNSHIP CLERK, AND SETS A PUBLIC HEARING FOR FEBRUARY 19, 2008 AT 8:00 P.M. TO DETERMINE ITS NEED AND NECESSITY.**

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon

**MOTION CARRIED**

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**RESOLUTION NO. 2008-015 – SET PUBLIC HEARING – ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT – PHILLIPS SUBDIVISION**

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The Board reviewed memorandums dated January 17, 2008 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XXVI).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2008-015, WHICH IS THE SECOND OF FIVE RESOLUTIONS IN WHICH PLANS AND ESTIMATES FOR THE CONSTRUCTION OF ROAD IMPROVEMENTS FOR THE PROPOSED PHILLIPS SUBDIVISION AREA SPECIAL ASSESSMENT DISTRICT BE FILED WITH THE TOWNSHIP CLERK, AND SETS A PUBLIC HEARING FOR FEBRUARY 19, 2008 AT 8:00 P.M. TO DETERMINE ITS NEED AND NECESSITY.**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich

**MOTION CARRIED**

**ZONING AND DEVELOPMENT**

**PRELIMINARY PLAT APPROVAL – CEDAR RIDGE SUBDIVISION, NO. 2**

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The Board reviewed a memorandum dated January 16, 2008 from Tracy Miller, Director of Community Development (ATTACHMENT XXVII).

**SWEET MOVED TO APPROVE THE PRELIMINARY PLAT FOR CEDAR RIDGE SUBDIVISION, NO. 2, A PART OF THE SOUTHEAST ¼ OF SECTION 23, T3N, R2W, DELHI TOWNSHIP.**

Tracy Miller, Director of Community Development, stated that Delhi Township Subdivision Control Ordinance states that the Board's preliminary plat approval is good for three years; however, the State of Michigan says that it is only good for two years. In order to meet the State's requirement of two years, the plat needs to be re-approved by the Board. Ms. Miller stated that no changes have been made to the plat.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe

**MOTION CARRIED**

**FINAL PLAT APPROVAL – CEDAR RIDGE SUBDIVISION, NO. 2**

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The Board reviewed a memorandum dated January 16, 2008 from Tracy Miller, Director of Community Development (ATTACHMENT XXVIII).

**HAYHOE MOVED TO APPROVE THE FINAL PLAT FOR CEDAR RIDGE SUBDIVISION, NO. 2, A PART OF THE SOUTHEAST ¼ OF SECTION 23, T3N, R2W, DELHI TOWNSHIP.**

A Roll Call Vote was recorded as follows:

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Ayes: Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope  
**MOTION CARRIED**

**REPORTS**

**SUPERVISOR**

**VARIOUS MEETINGS**

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Supervisor Goodrich listed various meeting that he has attended as well as upcoming meetings.

**JOINT HOLT SCHOOL BOARD MEETING – MONDAY, MARCH 10, 2008**

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Supervisor Goodrich stated that there will be a Delhi Charter Township Board of Trustees / Holt Public Schools Board of Education joint meeting held on March 10, 2008 at 6:00 p.m. in the Holt Public Schools Administrative Board Room.

**TREASURER**

**INVESTMENT REPORT – 4<sup>TH</sup> QUARTER 2007**

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The Board reviewed the 4<sup>th</sup> Quarter 2007 Investment Report (ATTACHMENT XIX).

Treasurer Ammon reported on the highlights of the 4<sup>th</sup> Quarter 2007 Investment Report.

**CLERK**

**INGHAM COUNTY CHAPTER/MICHIGAN TOWNSHIPS ASSOCIATION**

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Clerk Hope reminded the Board that the Ingham County Chapter of the Michigan Townships Association meeting will be held on Wednesday, January 23, 2008 at 6:30 p.m. at the Stockbridge Township Hall.

**PRESIDENTIAL PRIMARY ELECTION – JANUARY 15, 2008**

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Clerk Hope stated that the turnout for the Presidential Primary Election was 23%. The average at the polls was approximately 17%.

**TRUSTEES**

**TRUSTEE SWEET**

**CAPITAL AREA TRANSPORTATION AUTHORITY PUBLIC HEARING**

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Trustee Sweet stated that he attended a public hearing regarding a rate increase as opposed to cutting services for the Capital Area Transportation Authority (CATA). Not many people from the

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public attended the hearing. Twp. Mgr. Elsinga questioned how long it has been since CATA raised their rates. Trustee Sweet stated that he believed it has been 14 years.

**TOWNSHIP MANAGER**

**NOVEMBER/DECEMBER 2007 REPORT**

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The Board reviewed the November/December 2007 Manager's Report (ATTACHMENT XXX).

Wendy Thielen, Assistant Township Manager of Human Resources, stated that the Blue Cross/Blue Shield health insurance plan that was represented by Blue Cross as being the same coverage for the active employees as for the retirees was misrepresented. The Township has since been informed by Blue Cross that the high deductible health care plan that is offered to active employees is not available to retirees that are 65 years of age and enrolled in Medicare. With Blue Cross stating that they would not provide retirees that are 65 and on Medicare with a high deductible plan, the retirees will be offered a supplemental plan which works in conjunction with Medicare. Because of the misrepresentation that was given by Blue Cross, the Township's Insurance Representative, Alan VanGorder, has indicated that he would like to reimburse the Township \$7,500 (\$500 for each person that received the \$2,000 payment from the Township).

Ms. Thielen stated that another informational meeting will be held for these individuals to explain the new plan.

**LIMITED PUBLIC COMMENTS** - None

**ADJOURNMENT**

Meeting adjourned at 8:44 p.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Stuart Goodrich, Supervisor

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