

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 16, 2007**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, October 16, 2007, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 6:01 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager
Lt. Jeff Cook, Delhi Div., Ing. County Sheriff's Office
Marian Frane, Dir. of Accounting
Rick Royston, Fire Chief
Tracy Carney-Miller, Dir. of Community Development
Wendy Thielen, Assist. Twp. Mgr. of Human Resources
James Lenon, POTW Maintenance Supervisor
Tricia Vander Ploeg, Admin. Assistant/Deputy Supervisor
Amy Finch, Assistant Twp. Clerk/Deputy Clerk

BUSINESS

FIRE DEPARTMENT – SEPTEMBER ACTIVITY REPORT

Rick Royston, Fire Chief, reported on the highlights of the September Fire Department Activity Report (ATTACHMENT I).

Fire Chief Royston introduced and welcomed two new Delhi Township Firefighters, Steve Schroeder and Brett Justice. Also present were Delhi Township Firefighters Brian Ball, Matt Sterling, Jeff Young and Dustin Dickerson.

PROPOSED DELHI TOWNSHIP POLICY NO. 125 – DEBT / DISCUSSION ON LINKING BOARD GOALS AND OBJECTIVES TO BUDGET

The Board reviewed a memorandum dated September 26, 2007 from Marian Frane, Director of Accounting (ATTACHMENT II).

Marian Frane, Director of Accounting, stated that the Township has received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the past three years for its budget. Each year the Township receives comments to improve the budget. One requirement is that all municipalities that receive this award have a Debt Policy; which the Township currently does not have. Ms. Frane stated that the items on the proposed policy are currently followed by the Township; however, the policy needs to be formally adopted by the Board.

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 16, 2007**

Ms. Frane stated that another recommendation was to improve the connection of the goals and priorities to the budget dollars. Ms. Frane stated that during the Goals and Objectives meeting (June 18, 2007) the Board established 15 Board objectives. Ms. Frane stated that she added two additional objectives and added broader Board goals. She then linked the goals to the specific Board objectives for the year.

**INTRODUCTION OF AGREEMENT BETWEEN DELHI CHARTER TOWNSHIP AND
INGHAM COUNTY EMPLOYEES ASSOCIATION/PUBLIC EMPLOYEES
REPRESENTATIVE ASSOCIATION**

The Board reviewed the Delhi Charter Township and Ingham County Employees Association/Public Employees Representative Association Collective Bargaining Agreement dated October 1, 2007 (ATTACHMENT III).

Wendy Thielen, Assist. Twp. Mgr. of Human Resources, stated that in January 2007, a petition was filed by the Department of Public Services employees to unionize. A vote was taken at the end of January. In February the vote was certified by the State. Ms. Thielen stated that there are 19 employees that are part of the bargaining unit. The first proposal was received in the middle of May. The proposal was reviewed and a counter proposal was submitted in June. The first negotiation session was held in June and the second session was held in July. The entire package was proposed to the unit and ratified on October 11, 2007.

The Union gave the Township their proposal which was similar to the current Township policy manual with the exception of a few changes. The contract will expire, once approved by the Board, on December 31, 2009.

Ms. Thielen stated that it was important for the unit to include a classification of employees which comes into play during requests for time off.

It was proposed to the Maintenance Division employees to work a straight eight hour shift (beginning at 7:00 a.m. and ending at 3:00 p.m.) and forfeit their lunch period which consists of a half hour. Ms. Thielen stated that this option would work well for the employees since they are normally working away from the facility and would have to stop their work to return to the facility for their lunch period. The employees are still allowed to eat their lunch during break periods, etc. The POTW Division employees were given the same option; however, because they work primarily at the Plant they chose to keep their half hour lunch period.

A third shift has been added for the POTW Division employees. Currently there are two shifts. The first shift runs from 7:00 a.m. to 3:30 p.m., the second shift from 3:00 p.m. to 11:30 p.m. and the third shift from 11:00 p.m. to 7:30 a.m.

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 16, 2007**

A maximum of forty-eight hours has been added for the amount of compensatory time that can be earned in a calendar year. Any compensatory time remaining in the employee's leave bank at the end of each calendar year shall be paid to the employee on the last payroll in December of each year.

There is a slight change to the POTW Division employees' on-call schedule. The employees will be given the opportunity to determine their preference of on-call weeks based on seniority, which is currently being practiced with the Maintenance Division employees. Back-up for on-call has been a practice; however, it has not been specific to the personnel manual or in writing so that has been added. Trade-off of on-call weeks was added which allows the employee to trade on-call weeks as long as the employee finds coverage through backwards rotation of the on-call list. The employee is also permitted to drop an on-call day if something unexpected arises.

Nuisance calls were explained. Ms. Thielen stated that in the past the employee was compensated for these calls; however, in the proposed agreement the employee will not be compensated for these calls.

A 5% night shift premium has been added due to the addition of the POTW third shift.

In regards to sick leave credits, the proposed agreement states that employees who have not completed one year of employment from their date of hire shall not be entitled to unused sick leave credits.

Ms. Thielen stated that the language for health and dental insurance, life insurance, retirement benefits and pension is the same as eligible non-union full-time employees.

Article 40 – Wages was added which states that wages shall be paid according to the "2007 Employee Compensation Schedule".

Article 41 – Certification is an item that the employees have been receiving. The item was negotiated in the past that the employees would receive certification pay however it was not put in writing.

DISCUSSION ON RENTAL PROGRAM FEES

The Board reviewed the Rental Program Fee Amendments dated October 16, 2007 (ATTACHMENT IV).

Tracy Miller, Director of Community Development, explained that registration fees and re-inspection fees were estimated. Ms. Miller stated that the re-inspection fees were not previously included in some of the calculations because the whole point of the program is to limit re-inspections in hopes of achieving greater compliance with each year. If the

DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 16, 2007

fees were weighed heavily toward re-inspection fees a depreciated revenue source would be created.

Ms. Miller went over the four examples that were provided. Ms. Miller stated that in order to cover program costs, the program would need to generate approximately \$266,000 every two years.

Trustee Krepps questioned the number of re-inspections. Ms. Miller stated that the calculations were based on historical knowledge that one and two family units are inspected 2.06 times per unit. So if you back out one inspection from that number for the initial inspection, statically, the staff will return 106% of the time. The total re-inspections were estimated to be that number.

Clerk Hope stated that discussion was held at the October 2, 2007 Committee of the Whole meeting that if a minor problem was discovered at the initial inspection, the problem could be corrected without an actual physical re-inspection. Clerk Hope asked if that was taken into account. Ms. Miller answered in the affirmative.

Clerk Hope stated that he favors Example One. The per unit fee remains the same as it currently is, the registration fee is slightly increased and the example focuses on a graduated re-inspection fee. Clerk Hope stated that he feels that this example is fair to the property owner and will achieve what the Board has set out to do.

Supervisor Goodrich stated that there was discussion on a rental origination fee and asked if the fee was addressed in these examples. Ms. Miller answered in the negative, stating that she will provide the information. Ms. Miller stated that the Township could plan on five parcels, not necessarily units, of property per year turning into rental properties. Ms. Miller stated that a rental origination fee would take down the \$266,000 figure by whatever was collected allowing the other numbers to be adjusted.

Supervisor Goodrich stated that he is in favor of Example One; however, if the re-inspections were reduced, the fees may need to be revisited in the future. Supervisor Goodrich stated that he would also like to see a rental origination fee and stated that a \$1,000.00 fee does not seem out of range.

Treasurer Ammon stated that the object of the rental origination fee is to stop a neighborhood from being converted into an apartment complex. Treasurer Ammon further stated that as the re-inspections drop, the Township may lose a small amount of money which would not bother him.

Trustee Sweet stated that he approves of Example One as well.

Lonnie Smrkowski, 4829 Tartan Lane, thanked the Board for reconsidering the rental program fees. Mr. Smrkowski asked the Board to consider the need for a re-inspection

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 16, 2007**

for minor items. Mr. Smrkowski stated that an advisory board could be helpful to review the fees.

Treasurer Ammon responded to Mr. Smrkowski's comment regarding the re-inspection of minor items, stating that this is the kind of control the Board wants to put into the program and it may mean that some rules need to be written to address this.

Matt Kolberg, 4753 Crampton, spoke in opposition of the rental fee increases.

Mike Hamilton, 4541 Sycamore St., questioned why Township businesses are inspected every year for free; however, rental property owners are charged. (Mr. Hamilton is referring to Fire Safety Inspections performed at businesses by the Fire Department).

Twp. Mgr. Elsinga suggested a combination of Examples One and Four, which would bring in a fixed income of 50% and anticipating a variable income of approximately 50%.

Ms. Miller stated that she would bring back to the Board an Example One, an Example Four, an example that is a blend between Examples One and Four that would try to hit the 50% mark. Ms. Miller stated that she will also present an example with a rental origination fee.

COMMUNITY DEVELOPMENT DEPARTMENT – SEPTEMBER ACTIVITY REPORT

The Board reviewed the September Community Development Department Activity Report (ATTACHMENT V).

INGHAM COUNTY SHERIFF'S DEPARTMENT/DELHI DIVISION – SEPTEMBER ACTIVITY REPORT

Lt. Jeff Cook, Ingham County Sheriff's Department/Delhi Division reported on the highlights of the September Ingham County Sheriff's Department/Delhi Division September Activity Report (ATTACHMENT VI).

CAPITAL AREA TRANSPORTATION AUTHORITY PRESENTATION

Due to the lack of time, this item was presented at the October 16, 2007 Board of Trustees meeting.

PUBLIC COMMENT - None

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON OCTOBER 16, 2007**

ADJOURNMENT

Meeting adjourned at 7:35 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON OCTOBER 16, 2007**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, October 16, 2007 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:40 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor Stuart Goodrich, Treasurer Harry Ammon, Clerk Evan Hope, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager
Rick Royston, Fire Chief
Tracy Carney-Miller, Director of Community Development
Pete Stoughton, Planner
Wendy Thielen, Assistant Township Manager of Human Resources
James Lenon, POTW Maintenance Supervisor
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

COMMENTS FROM THE PUBLIC

Judge Tom Boyd, 55th District Court, spoke about domestic violence.

CERTIFICATE OF APPRECIATION – WALTER DELL

Supervisor Goodrich presented a Certificate of Appreciation to Walter Dell for serving on the Capital Area Transportation Authority Board for thirty years.

CAPITAL AREA TRANSPORTATION AUTHORITY PRESENTATION

The Board reviewed a Capital Area Transportation Authority (CATA) News Release dated July 10, 2007 (ATTACHMENT I).

Debra Alexander, CATA Assistant Executive Director, stated that the American Public Transportation Association awarded the best transit system of its size in North America to CATA for the 2007 year. This is the second time CATA has won this award, the first time being in 1991.

Ms. Alexander stated that Delhi Township has three fixed routes in the Township. Ms. Alexander listed the various services that CATA offers to the Township residents.

Trustee Krepps questioned if CATA has annual performance objectives that are specific in terms of items such as reducing the number of late rides, missed stops, etc. or more general items such as providing quality service to the Lansing area residents. Ms. Alexander stated that CATA has both types of performance objectives.

PUBLIC HEARING – 8:00 P.M.

1) STREETLIGHT SPECIAL ASSESSMENT DISTRICT/ROLLS: A) CEDAR RIDGE SUBDIVISION, B) DEERFIELD ESTATES SUBDIVISION, C) DULING FARMS/GLENMOOR MANOR PHASES 1, 2, AND 3 SUBDIVISIONS, D) ENGLISH MEADOWS SUBDIVISION, E) GLENMOOR MANOR PHASES 4 AND 5 SUBDIVISION, F) GROVENBURG WOODS SUBDIVISION

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON OCTOBER 16, 2007**

2) RESOLUTION NO. 2007-064 – APPLICATION FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE – MPT LANSING, LLC

HOPE MOVED TO OPEN THE PUBLIC HEARING ON STREETLIGHT SPECIAL ASSESSMENT DISTRICT/ROLLS FOR CEDAR RIDGE SUBDIVISION, DEERFIELD ESTATES SUBDIVISION, DULING FARMS/GLENMOOR MANOR PHASES 1, 2, AND 3 SUBDIVISIONS, ENGLISH MEADOWS SUBDIVISION, GLENMOOR MANOR PHASES 4 AND 5 SUBDIVISION AND GROVENBURG WOODS SUBDIVISION AND ON RESOLUTION NO. 2007-064 – APPLICATION FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE – MPT LANSING, LLC.

A Voice Poll was recorded as follows: All Ayes

MOTION CARRIED

Streetlight Special Assessment District/Rolls Public Hearing

Tracy Miller, Director of Community Development, stated that this Public Hearing is being held to take existing Streetlight Districts and combine them into single Streetlight Districts for each subdivision.

Treasurer Ammon questioned if the increase for Cedar Ridge Subdivision was due to the change of electric rates. Pete Stoughton, Planner, answered in the affirmative.

Doug Dutkiewicz, 2535 Kinloch Circle, questioned the calculation of the Streetlight Districts. Mr. Stoughton explained the rate calculation.

Industrial Facilities Exemption Certificate – MPT Lansing, LLC Public Hearing

Tracy Miller, Director of Community Development, stated that the total investment proposed by MPT Lansing is approximately \$5,200,000. The abatement would offer a 50% abatement on the new taxable value attributable to that investment. The company proposes to create 77 new positions and retain 126 positions. A letter was received from CATA requesting their millage to be exempt. Ms. Miller stated that this is not an authority provided to the Township by Act 198.

Trustee Krepps asked if a calculation was done on the estimated value of the 12 year abatement. Ms. Miller answered in the negative but would provide the calculations in the future.

Motion to Close Public Hearing – 8:12 p.m.

HOPE MOVED TO CLOSE THE PUBLIC HEARING.

A Voice Poll was recorded as follows: All Ayes

MOTION CARRIED

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of October 2, 2007
- B. Approval of Minutes – Regular Meeting of October 2, 2007
- C. Approval of Claims – October 9, 2007 (ATTACHMENT II)
- D. Approval of Payroll – October 4, 2007 (ATTACHMENT III)
- E. Resolution No. 2007-071 – Streetlight Special Assessment District/Roll – Cedar Ridge Subdivision, Phase 2 (ATTACHMENT IV)

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON OCTOBER 16, 2007**

- F. Resolution No. 2007-072 - Consumers Energy Change in Standard Streetlighting Contract – Request No. 02981611 – Cedar Ridge Subdivision, Phase 2 (ATTACHMENT V)
- G. Set Public Hearing – FY 2008 Budgets – General Fund and Special Revenue Funds (ATTACHMENT VI)
- H. 2008 Township Holiday Schedule (ATTACHMENT VII)

AMMON MOVED TO APPROVE THE CONSENT AGENDA ITEMS.

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

MOTION CARRIED

NEW BUSINESS

YEAR 2008 TOWNSHIP BOARD MEETING SCHEDULE

The Board reviewed a memorandum dated October 11, 2007 from Clerk Hope (ATTACHMENT VIII).

HAYHOE MOVED TO APPROVE THE YEAR 2008 SCHEDULE OF DELHI CHARTER TOWNSHIP BOARD OF TRUSTEES MEETING DATES.

Clerk Hope stated that due to the Michigan Townships Association Educational Conference, the January 15th Presidential Primary and the usual lack of business in January, only one meeting is proposed for January (January 22nd). Clerk Hope stated that the proposed Board meeting schedule shows the September 9, 2008 Budget Workshop meeting date as a Wednesday; however, September 9th is actually a Tuesday.

A Roll Call Vote was recorded as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

MOTION CARRIED

PURCHASE OF AN ONSITE EMERGENCY RESPONSE TRACKING ACCOUNTABILITY SYSTEM FROM ERT SYSTEMS, LLC

The Board reviewed memorandums dated October 10, 2007 from Twp. Mgr. Elsinga and September 24, 2007 from Fire Chief Royston (ATTACHMENT IX).

SWEET MOVED TO AUTHORIZE THE PURCHASE OF AN ONSITE EMERGENCY RESPONSE TRACKING ACCOUNTABILITY SYSTEM FROM ERT SYSTEMS, LLC FOR THE FIRE DEPARTMENT IN THE AMOUNT OF \$14,750.

Rick Royston, Fire Chief, stated that the Emergency Response Tracking (ERT) Accountability System is a new state of the art accountability system that tracks Fire Department personnel on scene. Chief Royston explained how the system works.

Supervisor Goodrich questioned software upgrading. Chief Royston stated that the software would be updated for the first two years for approximately \$700 a year and after that the Township would pay the retail value for the updates.

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet

MOTION CARRIED

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON OCTOBER 16, 2007**

RESOLUTION NO. 2007-074 – DESIGNATION OF AN ALTERNATE AUTHORIZED PROJECT REPRESENTATIVE – SRF WASTEWATER TREATMENT IMPROVEMENTS PROJECT

The Board reviewed a memorandum dated October 11, 2007 from Twp. Mgr. Elsinga (ATTACHMENT X).

KREPPS MOVED TO ADOPT RESOLUTION NO. 2007-074 WHICH DESIGNATES THE ASSISTANT TOWNSHIP MANAGER OF HUMAN RESOURCES AS THE ALTERNATE AUTHORIZED PROJECT REPRESENTATIVE FOR THE WASTEWATER TREATMENT IMPROVEMENTS PROJECT IN ACCORDANCE WITH THE STATE REVOLVING FUND (SRF) FUNDING REQUIREMENTS.

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet

MOTION CARRIED

RESOLUTION NO. 2007-065 – STREETLIGHT SPECIAL ASSESSMENT DISTRICT/ROLL – CEDAR RIDGE SUBDIVISION, PHASE 1

The Board reviewed a memorandum dated October 9, 2007 from Twp. Mgr. Elsinga (ATTACHMENT XI).

KETCHUM MOVED TO ADOPT RESOLUTION NO. 2007-065, WHICH IS THE SECOND OF TWO RESOLUTIONS, WHICH CREATES AND APPROVES THE STREETLIGHT SPECIAL ASSESSMENT DISTRICT NO. SL028A AND SPECIAL ASSESSMENT ROLL FOR CEDAR RIDGE SUBDIVISION, PHASE 1.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon

MOTION CARRIED

RESOLUTION NO. 2007-066 – STREETLIGHT SPECIAL ASSESSMENT DISTRICT/ROLL NO. SL083 – DEERFIELD ESTATES SUBDIVISION

The Board reviewed a memorandum dated October 9, 2007 from Twp. Mgr. Elsinga (ATTACHMENT XII).

HAYHOE MOVED TO ADOPT RESOLUTION NO. 2007-066, WHICH IS THE SECOND OF TWO RESOLUTIONS, WHICH CREATES AND APPROVES THE STREETLIGHT SPECIAL ASSESSMENT DISTRICT NO. SL083 AND SPECIAL ASSESSMENT ROLL FOR DEERFIELD ESTATES SUBDIVISION.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich

MOTION CARRIED

RESOLUTION NO. 2007-067 – STREETLIGHT SPECIAL ASSESSMENT DISTRICT/ROLL NO. SL042 – DULING FARMS/GLENMOOR MANOR SUBDIVISION

The Board reviewed a memorandum dated October 9, 2007 from Twp. Mgr. Elsinga (ATTACHMENT XIII).

SWEET MOVED TO ADOPT RESOLUTION NO. 2007-067, WHICH IS THE SECOND OF TWO RESOLUTIONS, WHICH CREATES AND APPROVES THE STREETLIGHT SPECIAL ASSESSMENT DISTRICT NO. SL042 AND SPECIAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON OCTOBER 16, 2007**

**ASSESSMENT ROLL FOR DULING FARMS/GLENMOOR MANOR
SUBDIVISION.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe

MOTION CARRIED

**RESOLUTION NO. 2007-068 – STREETLIGHT SPECIAL ASSESSMENT
DISTRICT/ROLL NO. SL043 – ENGLISH MEADOWS SUBDIVISION AND
CONDOMINIUM**

The Board reviewed a memorandum dated October 9, 2007 from Twp. Mgr. Elsinga (ATTACHMENT XIV).

**KREPPS MOVED TO ADOPT RESOLUTION NO. 2007-068, WHICH IS THE
SECOND OF TWO RESOLUTIONS, WHICH CREATES AND APPROVES THE
STREETLIGHT SPECIAL ASSESSMENT DISTRICT NO. SL043 AND SPECIAL
ASSESSMENT ROLL FOR ENGLISH MEADOWS SUBDIVISION AND
CONDOMINIUM.**

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

MOTION CARRIED

**RESOLUTION NO. 2007-069 – STREETLIGHT SPECIAL ASSESSMENT
DISTRICT/ROLL NO. SL044b – GLENMOOR MANOR SUBDIVISION, PHASES 4
AND 5**

The Board reviewed a memorandum dated October 9, 2007 from Twp. Mgr. Elsinga (ATTACHMENT XV).

**KETCHUM MOVED TO ADOPT RESOLUTION NO. 2007-069, WHICH IS THE
SECOND OF TWO RESOLUTIONS, WHICH CREATES AND APPROVES THE
STREETLIGHT SPECIAL ASSESSMENT DISTRICT NO. SL044b AND
SPECIAL ASSESSMENT ROLL FOR GLENMOOR MANOR SUBDIVISION,
PHASES 4 AND 5.**

A Roll Call Vote was recorded as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

MOTION CARRIED

**RESOLUTION NO. 2007-070 – STREETLIGHT SPECIAL ASSESSMENT
DISTRICT/ROLL NO. SL054 – GROVENBURG WOODS SUBDIVISION**

The Board reviewed a memorandum dated October 9, 2007 from Twp. Mgr. Elsinga (ATTACHMENT XVI).

**HAYHOE MOVED TO ADOPT RESOLUTION NO. 2007-070, WHICH IS THE
SECOND OF TWO RESOLUTIONS, WHICH CREATES AND APPROVES THE
STREETLIGHT SPECIAL ASSESSMENT DISTRICT NO. SL054 AND SPECIAL
ASSESSMENT ROLL FOR GROVENBURG WOODS SUBDIVISION.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps

MOTION CARRIED

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON OCTOBER 16, 2007**

**RESOLUTION NO. 2007-073 – APPLICATION FOR INDUSTRIAL FACILITIES
EXEMPTION CERTIFICATE – MPT LANSING, LLC**

The Board reviewed a memorandum dated October 9, 2007 from Twp. Mgr. Elsinga (ATTACHMENT XVII).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2007-073 WHICH APPROVES
THE APPLICATION FOR INDUSTRIAL FACILITIES TAX (IFT) ABATEMENT
CERTIFICATE FOR MPT LANSING, LLC.**

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet

MOTION CARRIED

REPORTS

SUPERVISOR

CATA BUS STOP – AURELIUS/HOLT ROAD

Supervisor Goodrich stated that he received a letter regarding the condition of the bus stop located at the corner of Aurelius and Holt Roads. The letter was been forwarded to CATA.

GARY SMITH - RESIGNATION

Supervisor Goodrich stated that he received a letter indicating that Gary Smith, who has served on the Planning Commission and Delhi Downtown Development Authority Board for several years, has submitted his resignation.

CHRISTMAS TREE LIGHTING CEREMONY

Supervisor Goodrich stated that the Christmas Tree Lighting Ceremony will be held on Wednesday, December 5, 2007 at 6:30 p.m.

POTTER PARK WONDERLAND OF LIGHTS – DELHI NIGHT

Supervisor Goodrich stated that the Delhi Township night at the Potter Park Wonderland of Lights will be held on Thursday, December 13, 2007 from 5:00 p.m. to 8:00 p.m.

DDA PROJECT – SENIOR CENTER

Supervisor Goodrich gave an update to the Board on the Senior Center. The design will be shown to the Board in the near future.

CLERK

NOVEMBER 7, 2007 BOARD MEETING

Clerk Hope reminded the Board members that the next Board of Trustees meeting will be held on Wednesday, November 7, 2007 due to the November 6th General Election.

LIMITED PUBLIC COMMENTS - None

ADJOURNMENT

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON OCTOBER 16, 2007**

Meeting adjourned at 8:40 p.m.

FYI

1. Tri-County Metro Narcotics Squad - September 2007 Newsletter.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af