

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 4, 2007**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, September 4, 2007 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:38 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor Stuart Goodrich, Treasurer Harry Ammon, Clerk Evan Hope, Trustees John Hayhoe, Paul Krepps, Roy Sweet

Members Absent: Jerry Ketchum

Others Present: John Elsinga, Township Manager
Tracy Carney-Miller, Director of Community Development
James Lenon, POTW Maintenance Supervisor
Rich Miller, Collections Systems Supervisor
Tricia Vander Ploeg, Administrative Assistant/Deputy Supervisor
Amy Finch, Assistant Township Clerk/Deputy Clerk

COMMENTS FROM THE PUBLIC

The following individuals spoke in regards to rental inspection fees:

Mike Hamilton, 4541 Sycamore St. Jerry Ericks, 655 S. Waverly Rd., Eaton Rapids
Lonnie Smrkovski, 4829 Tartan Lane Nick Johnson, 2575 Hummingbird Lane

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of August 21, 2007
- B. Approval of Minutes – Regular Meeting of August 21, 2007
- C. Approval of Claims – August 28, 2007 (ATTACHMENT I)
- D. Approval of Payroll – August 23, 2007 (ATTACHMENT II)
- E. Supplemental Agreement No. 224 – Water Service Agreement between Delhi Township and the Lansing Board of Water and Light – Riverview Community Church (ATTACHMENT III)

AMMON MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Krepps, Sweet, Ammon

Absent: Ketchum

MOTION CARRIED

NEW BUSINESS

RESOLUTION NO. 2007-042 – CERTIFICATION OF DECEMBER 1, 2007 TAX LEVY

The Board reviewed memorandums dated August 27, 2007 from Twp. Mgr. Elsinga and August 29, 2007 from Steven Hudson, Assessor (ATTACHMENT IV).

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HAYHOE MOVED TO ADOPT RESOLUTION NO. 2007-042, WHICH CERTIFIES THE DECEMBER 1, 2007 TAX LEVY ON TAXABLE PROPERTY WITHIN DELHI CHARTER TOWNSHIP.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Krepps, Sweet, Ammon, Goodrich

Absent: Ketchum

MOTION CARRIED

SET PUBLIC HEARING – TRANSFER OF ON PREMISE CLASS C LIQUOR LICENSE – 2040 N. AURELIUS ROAD, SUITE #13 FROM 2 FEATHERS ROAD HOUSE, INC. TO SISTERS III, LLC

The Board reviewed a memorandum dated August 28, 2007 from Twp. Mgr. Elsinga (ATTACHMENT V).

KREPPS MOVED TO SET A PUBLIC HEARING ON THE APPLICATION FROM TERI LYNN COOK, SISTERS III, LLC, FOR THE TRANSFER OF AN EXISTING ON PREMISE CLASS C LIQUOR LICENSE WITH A DANCE-ENTERTAINMENT PERMIT LOCATED AT 2040 N. AURELIUS ROAD, SUITE #13, HOLT, MICHIGAN, FOR SEPTEMBER 18, 2007 AT 8:00 P.M., TO PROVIDE OPPORTUNITY TO BE HEARD FOR ANY PERSONS HAVING OBJECTIONS TO SUCH APPLICATION.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Krepps, Sweet, Ammon, Goodrich, Hayhoe

Absent: Ketchum

MOTION CARRIED

AMENDMENT TO ORDINANCE NO. 102 – INTERNATIONAL PROPERTY MAINTENANCE CODE, INTRODUCTION AND FIRST CONSIDERATION (PROPOSED TOWNSHIP ORDINANCE NO. 102.5)

The Board reviewed memorandums dated August 30, 2007 from Twp. Mgr. Elsinga and August 31, 2007 from Tracy Miller, Director of Community Development (ATTACHMENT VI).

SWEET MOVED UPON INTRODUCTION AND FIRST CONSIDERATION, TO AMEND TOWNSHIP ORDINANCE NO. 102, WHICH ADOPTS THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2006 EDITION AND REVISES THE TOWNSHIP RENTAL PROGRAM (TOWNSHIP ORDINANCE NO. 102.5).

A Roll Call Vote was recorded as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

Absent: Ketchum

MOTION CARRIED

Amendment to the Motion:

HAYHOE MOVED TO AMEND THE MOTION (IN SECTION 3-90.12 - MISCELLANEOUS PROVISIONS, SUBSECTION B – FEES, FIRST SENTENCE), TO REPLACE THE WORD “REINSPECTION” WITH “INSPECTION”.

Roll Call Vote on the Amended Motion as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

Absent: Ketchum

MOTION CARRIED

Roll Call Vote on the Main Motion as follows:

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Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope

Nays: Krepps

Absent: Ketchum

MOTION CARRIED

Main Motion Now Reads:

SWEET MOVED UPON INTRODUCTION AND FIRST CONSIDERATION, TO AMEND TOWNSHIP ORDINANCE NO. 102, WHICH ADOPTS THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2006 EDITION AND REVISES THE TOWNSHIP RENTAL PROGRAM (TOWNSHIP ORDINANCE NO. 102.5) AND TO REPLACE THE WORD "REINSPECTION" WITH "INSPECTION" (IN SECTION 3-90.12 - MISCELLANEOUS PROVISIONS, SUBSECTION B – FEES, FIRST SENTENCE).

PROPOSAL FROM SOIL AND MATERIALS ENGINEERS, INC. (SME) FOR SOIL TESTING FOR THE POTW DIGESTER PROJECT

The Board reviewed memorandums dated August 30, 2007 from Twp. Mgr. Elsinga and April 24, 2007 from Sandra Diorka, Director of Public Services (ATTACHMENT VII).

AMMON MOVED TO APPROVE THE PROPOSAL FROM SOIL AND MATERIALS ENGINEERS, INC. FOR SOIL AND MATERIALS TESTING SERVICES FOR THE POTW DIGESTER PROJECT AT AN ESTIMATED FEE OF \$35,000.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Krepps

Absent: Ketchum

MOTION CARRIED

AMENDMENT NO. 1 TO PROPOSAL FOR ENGINEERING SERVICES FOR EIFERT ROAD AND MC CUE ROAD SANITARY SEWER REPAIRS – C2AE

The Board reviewed memorandums dated August 31, 2007 from Twp. Mgr. Elsinga and August 29, 2007 from Sandra Diorka, Director of Public Services (ATTACHMENT VIII).

HOPE MOVED TO APPROVE AMENDMENT NO. 1 TO THE PROPOSAL FOR ENGINEERING SERVICES FROM C2AE FOR THE EIFERT ROAD AND MC CUE ROAD SANITARY SEWER REPAIRS AT AN ESTIMATED COST OF \$29,800.

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Goodrich, Hayhoe, Hope, Krepps, Sweet

Absent: Ketchum

MOTION CARRIED

CONSTRUCTION SERVICES BY BARNHART AND SON, INC. FOR EIFERT ROAD AND MC CUE ROAD SANITARY SEWER REPAIRS

The Board reviewed memorandums dated August 31, 2007 from Twp. Mgr. Elsinga and August 29, 2007 from Sandra Diorka, Director of Public Services (ATTACHMENT IX).

AMMON MOVED TO AUTHORIZE BARNHART AND SON, INC. TO MAKE THE NECESSARY REPAIRS/REPLACEMENT OF SANITARY SEWER AT EIFERT AND MC CUE ROADS BASED UPON TIME AND MATERIALS WHICH IS ESTIMATED BETWEEN \$250,000 AND \$275,000.

A Roll Call Vote was recorded as follows:

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Ayes: Goodrich, Hayhoe, Hope, Krepps, Sweet, Ammon
Absent: Ketchum

MOTION CARRIED

**PROPOSAL TO RELINE ELEVEN (11) SANITARY SEWER MANHOLES ALONG
EIFERT ROAD – PARADISE ECO SOLUTIONS, LLC**

The Board reviewed memorandums dated August 31, 2007 from Twp. Mgr. Elsinga and August 29, 2007 from Sandra Diorka, Director of Public Services (ATTACHMENT X).

**AMMON MOVED TO APPROVE THE PROPOSAL FROM PARADISE ECO
SOLUTIONS, LLC IN THE AMOUNT OF \$48,495.83 FOR THE RELINING OF
ELEVEN (11) MANHOLES ALONG EIFERT ROAD.**

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Krepps, Sweet, Ammon, Goodrich
Absent: Ketchum

MOTION CARRIED

REPAIR OF SECTION 17 SANITARY SEWER – BARNHART AND SON, INC.

The Board reviewed memorandums dated August 30, 2007 from Twp. Mgr. Elsinga and August 29, 2007 from Sandra Diorka, Director of Public Services (ATTACHMENT XI).

**KREPPS MOVED TO AUTHORIZE BARNHART AND SON, INC. TO MAKE
NECESSARY REPAIRS TO THE SANITARY SEWER IN SECTION 17 BASED
UPON TIME AND MATERIALS WHICH IS ESTIMATED BETWEEN \$25,000 AND
\$35,000.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Krepps, Sweet, Ammon, Goodrich, Hayhoe
Absent: Ketchum

MOTION CARRIED

REPORTS

SUPERVISOR

DDA UPDATE

Supervisor Goodrich reported on some of the DDA projects such as the engineering proposals for the Cedar Heights area, streetlighting on Cedar Street, design work on the former fire barn located on Cedar Street.

CAPITAL AREA DISTRICT LIBRARY-DELHI BRANCH FUTURE IMPROVEMENTS

Supervisor Goodrich stated that he and Twp. Mgr. Elsinga met with the Capital Area District Library-Delhi Branch staff in regards to future improvements.

**REMINDER OF BUDGET WORKSHOP ON WEDNESDAY, SEPTEMBER 12TH AT 8:00
A.M.**

Supervisor Goodrich reminded the Board members of the Budget Workshop to be held on September 12, 2007 at 8:00 a.m.

TREASURER

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SUMMER TAX COLLECTION

Treasurer Ammon stated that, as of the end of August, the Treasurer's Office has collected \$4,318,000 of \$10,106,000 that is due.

LIMITED PUBLIC COMMENTS - None

ADJOURNMENT

Meeting adjourned at 8:24 p.m.

FYI

1. Letter dated August 21, 2007 from Susan B. Christoph regarding service she received from Delhi Township fire personnel, Brian Britten and Dustin Dickerson.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

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