

**DELHI CHARTER TOWNSHIP  
COMMITTEE OF THE WHOLE MEETING HELD ON MAY 15, 2007**

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The members of the Delhi Charter Township Committee of the Whole met on Tuesday, May 15, 2007, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 6:01 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager  
Marian Frane, Dir. of Accounting  
Rick Royston, Fire Chief  
Sandra Diorka, Director of Public Services  
Tracy Carney-Miller, Dir. of Community Development  
Sgt. Danielle Patrick, Ing. Cty. Sheriff's Office/Delhi Div.  
Wendy Thielen, Assist. Twp. Mgr. of Human Resources  
Tricia Vander Ploeg, Admin. Assistant/Deputy Supervisor  
Amy Finch, Assistant Twp. Clerk/Deputy Clerk

**BUSINESS**

**PRESENTATION OF AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR  
ENDING DECEMBER 31, 2006**

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The Board reviewed the Audited Financial Statements for Fiscal Year ending December 31, 2006 (on file in the Clerk's office).

Marian Frane, Director of Accounting, reported on the Comprehensive Annual Financial Report (CAFR). Ms. Frane stated that this is the first year the Township has prepared a CAFR.

Dave Fisher, Rehmann Robson, stated that his firm audits the Township's financial statements. Mr. Fisher stated that the financial statement numbers are in accordance with generally accepted accounting principles rendering the Township a clean opinion. There were no findings in the financial statement level and no significant deficiencies in internal control. Starting with 2006, with the new suite of audit standards, it is required to disclose any significant weaknesses in an internal control of a government entity. Mr. Fisher stated that the Township had none. Mr. Fisher stated that the Township has positive balances in all of the funds.

**COMMUNITY DEVELOPMENT DEPARTMENT – APRIL ACTIVITY REPORT**

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The Board reviewed the Community Development April Activity Report (ATTACHMENT I).

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Tracy Miller, Director of Community Development, reported on the highlights of the Community Development Department April Activity Report.

**INGHAM COUNTY SHERIFF'S DEPARTMENT/DELHI DIVISION – APRIL ACTIVITY REPORT**

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The Board reviewed the Sheriff's Department April Activity Report (ATTACHMENT II).

Sgt. Danielle Patrick, Ingham County Sheriff's Department/Delhi Division, reported on the highlights of the Sheriff's Department April Activity Report.

**FIRE DEPARTMENT – APRIL ACTIVITY REPORT**

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The Board reviewed the Fire Department April Activity Report (ATTACHMENT III).

Richard Royston, Fire Chief, reported on the highlights of the Fire Department April Activity Report.

**PROPOSED FIRE LANE ORDINANCE**

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The Board reviewed a memorandum dated April 17, 2007 from Richard Royston, Fire Chief (ATTACHMENT IV).

Richard Royston, Fire Chief, stated that the proposed ordinance results in more enforceable traffic control within fire lanes and makes it possible for police officers to issue civil infractions and/or have the vehicles towed from the fire lanes.

Chief Royston stated that Township Attorney J. Richard Robinson drafted the proposed Ordinance which states that a request by a private party has to be made to the Clerk's Office to establish fire lanes. After a request has been made, the Clerk notifies both the Police and Fire Departments. The fire lane is posted which identifies it as a tow away zone. Chief Royston stated that there is currently one request pending approval of this ordinance from the Holt Public Schools.

Chief Royston stated that the Fire Department is responsible for identifying fire lanes on existing properties and the developer is responsible for requesting them on new constructions. Trustee Ketchum asked if the Fire Department can require a developer of a new construction to establish fire lines if the developer does not request them. Chief Royston stated that they cannot; however, Pat Brown, Assistant Chief-EMS/Fire Marshall, works with new developers during the site plan review process and at that time could suggest fire lanes, but the developer has to request them.

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**SOIL EROSION PERMITS**

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Tracy Miller, Director of Community Development, stated that currently the Ingham County Drain Commissioner issues soil erosion permits; however, the Township does have the ability and the option to take over the soil erosion control permitting. If the Township decided to do the permitting, a Township Ordinance and Soil Erosion Program would have to be approved by the Michigan Department of Environmental Quality (DEQ). Ms. Miller stated that some projects, particularly where there is a direct interface with County Drains would be of joint jurisdiction between the Township and the Ingham County Drain Commissioner's office.

Ms. Miller stated that some of the pros to issuing these permits would be convenience to the residents, experienced staff and synchronizing inspections of the soil control erosion measures with the inspections that the Community Development Department already does, thus ensuring a greater level of compliance. There appears to be feedback from the development community in support of this service. The program would be supported by its own set of fees.

Ms. Miller stated that some cons associated with taking this area of permitting over would be legal fees in accordance with redrafting ordinances, staff would have to be maintained for issuing these permits as well as some individuals will not be receptive to following the standards put forth by the DEQ. Ms. Miller further stated that the Township will have to submit a program audit every five years to the DEQ.

Trustee Ketchum stated that he is not in favor of implementing this program at the Township level. Trustee Krepps stated that he agrees with Trustee Ketchum. Treasurer Ammon stated that he is in favor of this program. Trustee Hayhoe asked if the permitting could be done in house without hiring any new staff members. Ms. Miller stated that is her intent. Trustee Hayhoe stated that he would be in favor of the Township taking on this program as long as it would not cost the Township more money.

Trustee Sweet asked what the approximate number of permits issued annually would be. Ms. Miller stated that in 2004, they would have processed 520 applications, issued 409 permits and 111 waivers and in 2006, they would have processed 259 applications, issued 180 permits and 79 waivers. Ms. Miller stated that the figures track building activity.

Supervisor Goodrich stated that he is in favor of the program if the Township can provide this service to its residents without hiring additional staff. Trustee Krepps asked if the department could issue these permits without hiring additional staff. Ms. Miller stated that currently the department could handle these permits because many of these permits would be reviewed at the same time the site plan is being reviewed.

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Trustee Krepps asked if 100% of the staff time used doing these permits would be covered by the fees generated as a result of the permits. Ms. Miller stated that if the Township decides to pursue the program it would have to prove to the State that the program was self funding.

Trustee Sweet asked if there were municipalities in the area that are currently issuing these permits. Ms. Miller stated that there are many municipalities in the Livingston County and Oakland County areas that issue their own permits.

Twp. Mgr. Elsinga stated that this process has to be self supporting. The level of activity will determine the staffing requirements.

Tracy Miller, Director of Community Development, stated that this is an efficiency issue. The Township can integrate the soil erosion permitting into its existing process whereas the Drain Commissioner has to deal with the entire County.

Supervisor Goodrich asked Ms. Miller to develop a draft ordinance to be presented to the Board in the near future.

**ADJOURNMENT**

Meeting adjourned at 7:11 p.m.

Date: \_\_\_\_\_

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Stuart Goodrich, Supervisor

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**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON MAY 15, 2007**

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The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, May 15, 2007 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Members Present: Supervisor Stuart Goodrich, Treasurer Harry Ammon, Clerk Evan Hope, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager  
Marian Frane, Dir. of Accounting  
Rick Royston, Fire Chief  
Sandra Diorka, Director of Public Services  
Tracy Carney-Miller, Dir. of Community Development  
Wendy Thielen, Assist. Twp. Mgr. of Human Resources  
Tricia Vander Ploeg, Admin. Assistant/Dep. Supervisor  
Amy Finch, Assistant Twp. Clerk/Deputy Clerk

**REAPPOINTMENT TO THE PLANNING COMMISSION – ROGER DONALDSON**

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The Board reviewed a memorandum dated May 7, 2007 from Stuart Goodrich, Twp. Supervisor (ATTACHMENT I).

**AMMON MOVED TO REAPPOINT ROGER DONALDSON TO THE DELHI TOWNSHIP PLANNING COMMISSION FOR A THREE-YEAR TERM, EFFECTIVE JUNE 1, 2007, EXPIRING JUNE 1, 2010.**

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe

**MOTION CARRIED**

**REAPPOINTMENT TO THE PLANNING COMMISSION – CHARLES GRINNELL**

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The Board reviewed a memorandum dated May 7, 2007 from Stuart Goodrich, Twp. Supervisor (ATTACHMENT II).

**HAYHOE MOVED TO REAPPOINT CHARLES GRINNELL TO THE DELHI TOWNSHIP PLANNING COMMISSION FOR A THREE-YEAR TERM, EFFECTIVE JUNE 1, 2007, EXPIRING JUNE 1, 2010.**

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

**MOTION CARRIED**

**REAPPOINTMENT TO THE PLANNING COMMISSION – NORMAN HETTINGER**

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The Board reviewed a memorandum dated May 7, 2007 from Stuart Goodrich, Twp. Supervisor (ATTACHMENT III).

**KREPPS MOVED TO REAPPOINT NORMAN HETTINGER TO THE DELHI TOWNSHIP PLANNING COMMISSION FOR A THREE-YEAR TERM, EFFECTIVE JUNE 1, 2007, EXPIRING JUNE 1, 2010.**

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON MAY 15, 2007**

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A Roll Call Vote was recorded as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

**MOTION CARRIED**

**CONSENT AGENDA**

- A. Approval of Minutes – Committee Meeting of May 1, 2007
- B. Approval of Minutes – Regular Meeting of May 1, 2007
- C. Approval of Minutes – Special Meeting of May 1, 2007
- D. Approval of Claims – May 8, 2007 (ATTACHMENT IV)
- E. Approval of Payroll – May 3, 2007 (ATTACHMENT V)
- F. Investment Transaction – Huntington National Bank (ATTACHMENT VI)

**SWEET MOVED TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps

**MOTION CARRIED**

**NEW BUSINESS**

**AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING DECEMBER 31, 2006**

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The Board reviewed a memorandum dated May 7, 2007 from Twp. Mgr. Elsinga (ATTACHMENT VII).

**AMMON MOVED TO ACCEPT DELHI CHARTER TOWNSHIP'S AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING DECEMBER 31, 2006, PREPARED BY REHMANN ROBSON CERTIFIED PUBLIC ACCOUNTANTS.**

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet

**MOTION CARRIED**

**DISPOSAL OF FIXED ASSETS – FIRE DEPARTMENT VEHICLES**

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The Board reviewed memorandums dated May 7, 2007 from Twp. Mgr. Elsinga and April 18, 2007 from Richard Royston, Fire Chief (ATTACHMENT VIII).

**HOPE MOVED TO DISPOSE OF THE 1992 PIERCE DASH ENGINE (VIN #4PICTO2D3NA000457) TO KNOTTS ISLAND FIRE DEPARTMENT, NC. FOR THE AMOUNT OF \$70,000 AND TO DISPOSE OF THE 1999 FREIGHTLINER/SVI RESCUE TRUCK (VIN #1FV6HLCBOXH957827) TO FILER FIRE DEPARTMENT FOR THE AMOUNT OF \$80,000.**

Richard Royston, Fire Chief, stated that the Fire Department has ordered a 2007 Pumper/Rescue truck that will replace these two vehicles. The replacement of these vehicles falls in line with the equipment/apparatus replacement schedule.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich

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**MOTION CARRIED**

**PUBLIC HEARING – 7:45 P.M.**

**RESOLUTION NO. 2007-020 – INDUSTRIAL FACILITIES TAX ABATEMENT –  
ORCHID STEALTH ORTHOPEDIC SOLUTIONS**

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**HOPE MOVED TO OPEN THE PUBLIC HEARING ON THE INDUSTRIAL  
FACILITIES TAX ABATEMENT – ORCHID STEALTH ORTHOPEDIC  
SOLUTIONS.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

Tracy Miller, Director of Community Development, stated that Orchid Stealth Orthopedic Solutions has leased a building on Cedar Street and intend to invest approximately 2.9 million dollars in real and personal property on the site. Additionally, Stealth intends to retain 12 jobs and create 15 new jobs. Stealth is requesting the standard 12 year tax abatement. Ms. Miller stated that the taxing authorities, as well as the Township Assessor, have been notified by certified mail. Ms. Miller stated that she received a letter from the Capital Area Transportation Authority in opposition of the abatement.

**HOPE MOVED TO CLOSE THE PUBLIC HEARING.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

The public hearing closed at 7:52 p.m.

**NOTICE OF INTENT TO ISSUE BONDS FOR THE STATE OF MICHIGAN STATE  
REVOLVING FUND (SRF) DIGESTER REHABILITATION PROJECT**

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The Board reviewed a memorandum dated May 15, 2007 from Twp. Mgr. Elsinga (ATTACHMENT IX).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2007-026, NOTICE OF  
INTENT TO ISSUE BONDS FOR FINANCING PUBLICLY OWNED  
TREATMENT WORKS PLANT IMPROVEMENTS.**

Twp. Mgr. Elsinga stated that there is a 45 day referendum which enables feedback from the public before the bond is put out to bid.

Trustee Krepps questioned the 1.625% interest rate mentioned in Twp. Mgr. Elsinga's May 15, 2007 memo (see attachment). Trustee Krepps stated that in the second paragraph of the Notice of Intent it states "not to exceed six percent (6.0%) per annum" and in the fourth paragraph it states "at an effective interest rate of approximately 2.50% per annum". Trustee Krepps asked for an explanation of these rates. Twp. Mgr. Elsinga stated that it is his understanding that the 6.0% was boiler plate language of any bond issue as the ceiling that is offered on the regular market place. In regards to the 2.50%, Twp. Mgr. Elsinga stated that in the event that the Township missed the fourth quarter bond through the SRF there would be no guarantee that the rate would stay at 1.625%. Trustee Krepps questioned if the Notice of Intent should read "not to exceed 2.50% or 3%" instead of 6.0%. Twp. Mgr. Elsinga stated that the Notice of Intent was drafted by Pat Berardo, Bond Counsel, Thrun, Maatsch, and Nordberg, P.C., and feels that the notice should not be changed. Twp. Mgr. Elsinga stated that the expectation is that the Township is on target with the submittal for the fourth quarter and the 1.625% amount is anticipated.

Trustee Ketchum asked if the Township sells bonds fairly fast. Twp. Mgr. Elsinga answered in the affirmative.

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Trustee Sweet asked if this item will be presented to the Board again. Twp. Mgr. Elsinga stated that this motion is strictly approving a Resolution to notify the public of the Township's intent. This item will be presented to the Board again after the bids are let.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon

**MOTION CARRIED**

**PUBLIC HEARING – 8:00 P.M.**

**MICHIGAN DEPARTMENT OF NATURAL RESOURCES LAND & WATER  
CONSERVATION FUND 2007 GRANT APPLICATION – VALHALLA PARK  
PLAYGROUND EQUIPMENT**

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**HOPE MOVED TO OPEN THE PUBLIC HEARING ON THE MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES LAND & WATER  
CONSERVATION FUND 2007 GRANT APPLICATION – VALHALLA  
PARK PLAYGROUND EQUIPMENT.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

Phil Knapman, 3830 Kirkland Ridge, representing the Friends of Valhalla Park, stated that modern playground equipment, along with the swimming, ball fields, etc. at Valhalla Park would be a great addition to the Township. Mr. Knapman requested support of this grant application so that fund-raising could begin in earnest.

Robert Ford, Landscape Architects & Planners, stated that originally when the playground plan was submitted it did not include universal accessibility, some Consumer Product Safety Commission standards, etc. When applying for Federal monies these extra criteria need to be added.

Mr. Ford stated that Phase II of this project will include a 2-5 year olds area totaling \$150,000. Mr. Ford stated that \$75,000 could be the match and the split on the remainder could be allocated between a force account (Applicant's own paid labor or materials) contributed by the Township and actual hard dollars coming out of the budget.

Trustee Krepps asked for clarification in the change in finances. Initially, the Township's contribution was to be \$15,000. Mr. Ford stated that for this phase, if the Township could contribute some force accounts, such as the earth work, concrete work and some playground site preparation and the community could do a community build, the actual hard dollars would be approximately \$108,000 in cost of construction. Mr. Ford stated that there would be the \$75,000 match as well. The total cost, including the second phase, would be approximately \$200,000.

Mr. Knapman stated that a second grant could be applied for on the second phase of this project.

Mr. Ford stated that the 2007 grant application would break down as follows:

General Funds	\$49,400
Force Account Labor and Materials	<u>\$25,600</u>
Total Match	\$75,000

Trustee Krepps asked if \$35,000 was the goal for fund-raising. Mr. Ford answered in the affirmative. Trustee Krepps asked if this amount would be deducted from the General Fund contribution. Mr. Ford stated that it could be if the \$35,000 was actually received as hard dollars; however, some of the contributions received could come from participatory contributions. The real dollars that need to be raised would be \$49,400.

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The following people spoke in favor of the grant proposal:

Ben Blomeke, 2517 Glencoe  
Mary Lee Hultin, 3925 Camperdown Drive  
Mike Hamilton, 4541 Sycamore  
Maureen Saxton, 3836 Bush Gardens

Dawn Haddad, 4361 Ringneck Lane  
Sue Allen, 2211 Meadowlawn  
Lois Furry, 3830 Kirkland Drive  
Mike Carr, 4731 Holt Road

**HOPE MOVED TO CLOSE THE PUBLIC HEARING.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

The public hearing closed at 8:28 p.m.

**PUBLIC HEARING – 8:15 P.M. (Began at 8:28)**

**RESOLUTION NO. 2007-019 – STREETLIGHT SPECIAL ASSESSMENT  
DISTRICT/ROLL – WESWILMAR DRIVE**

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**HOPE MOVED TO OPEN THE PUBLIC HEARING ON THE STREETLIGHT  
SPECIAL ASSESSMENT DISTRICT/ROLL – WESWILMAR DRIVE.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

Tracy Miller, Director of Community Development, stated that this Public Hearing was set to get public input of the proposed streetlight district. The district was initiated by a petition. The cost and design proposal was received from Consumers Energy.

One unidentified resident in the audience stated that he was in favor of this streetlight district.

**HOPE MOVED TO CLOSE THE PUBLIC HEARING.**

A Voice Poll was recorded as follows: All Ayes

**MOTION CARRIED**

The public hearing closed at 8:32 p.m.

**RESOLUTION NO. 2007-022 – MICHIGAN DEPARTMENT OF NATURAL  
RESOURCES LAND & WATER CONSERVATION FUND 2007 GRANT APPLICATION  
– VALHALLA PARK PLAYGROUND EQUIPMENT**

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The Board reviewed a memorandum dated May 10, 2007 from Twp. Mgr. Elsinga (ATTACHMENT X).

**HOPE MOVED TO ADOPT RESOLUTION NO. 2007-022 SUPPORTING THE  
SUBMITTAL OF A LAND AND WATER CONSERVATION FUND 2007 GRANT  
APPLICATION TO THE STATE OF MICHIGAN DEPARTMENT OF NATURAL  
RESOURCES.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps

**MOTION CARRIED**

The Township Board recessed at 8:34 p.m. and reconvened at 8:36 p.m.

**REQUEST FOR POSTPONEMENT OF CONSTRUCTION OF REQUIRED SIDEWALK  
FOR 3380 E. JOLLY ROAD – DELPHI GLASS**

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**DELHI CHARTER TOWNSHIP  
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The Board reviewed memorandums dated May 9, 2007 from Twp. Mgr. Elsinga and May 10, 2007 from Tracy Miller, Director of Community Development (ATTACHMENT XI).

**SWEET MOVED TO DENY THE REQUEST FROM MR. DAN DANIELS,  
PRESIDENT AND CEO OF DELPHI CREATIVITY CENTER, FOR  
POSTPONEMENT OF THE CONSTRUCTION OF A REQUIRED SIDEWALK  
FOR DELPHI GLASS LOCATED AT 3380 E. JOLLY ROAD.**

Tracy Miller, Director of Community Development, stated that she is required by the Township's Sidewalk Ordinance to deny this request for postponement. The Ordinance gives two specific instances where the Board can grant a postponement. These instances are where the nearest existing sidewalk is over one-quarter mile away or where it seems very unlikely that the required sidewalk will be directly linked with a future extension of the sidewalk system within three years.

Ms. Miller stated that this property has frontage on three streets (Jolly Road, Pine Tree Road and Legacy Parkway). There are currently sidewalks on Pine Tree and Jolly Roads. Ms. Miller stated that there should have been a sidewalk installed on Legacy Parkway as well when the building was constructed in 1992. Due to the expansion project, this item has come up again. Ms. Miller stated that another instance where the Board can grant a postponement is where the Board determines that strict application of the requirement would result in a practical difficulty such as severe variation in topography, unsuitable soils, etc. Ms. Miller stated that other than the expense of the installation of the sidewalk, she does not find any strict application under that portion of the Ordinance.

David Saks, General Manager, Delphi Glass, stated that when constructing the building for Delphi Glass in 1992, Delhi Township required them to install a sidewalk along Jolly Road. Since then, both adjoining and adjacent properties along Jolly Road have been developed without constructing sidewalks. Mr. Saks asked the Board to consider this postponement to allow Delphi to make a greater investment in their building expansion.

Supervisor Goodrich asked the length of the proposed sidewalk. Ms. Miller stated that approximately 305 feet of sidewalk would be installed. Mr. Saks stated the cost to install the sidewalk would be approximately \$5,000 to \$6,000. Trustee Krepps asked the cost of the expansion. Mr. Saks stated that the expansion would be approximately \$800,000. Supervisor Goodrich asked if Delphi Glass has requested funding from the DDA for the installation of this sidewalk. Mr. Saks stated that they are going to have a major parking lot expansion and would be asking the DDA for help with that.

Clerk Hope stated that he understands some of Delphi Glass' frustration with their sidewalk being the only sidewalk on Jolly Road and asked if existing businesses in this area will be installing sidewalks in the near future. Ms. Miller stated that she did not locate any sidewalk postponement agreements for the properties in this area; however, the Board has the authority to request the property owners to install sidewalks at any time. Clerk Hope stated that the sidewalk on Legacy Parkway will link the sidewalks on this road.

Treasurer Ammon stated that typically the Township does not charge residents whose residential properties front two streets and he questioned why the Township could not help this business whose property fronts three streets.

Trustee Hayhoe stated that he does not see how a sidewalk in this area would benefit the public. Supervisor Goodrich stated that he believes that a sidewalk should be installed and stated that possibly the Township could help the business owner by contributing with some of the costs toward the installation of this sidewalk.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich

Nays: Hayhoe

**MOTION CARRIED**

**DELHI CHARTER TOWNSHIP  
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**RESOLUTION NO. 2007-021 – INDUSTRIAL FACILITIES TAX ABATEMENT –  
ORCHID STEALTH ORTHOPEDIC SOLUTIONS**

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The Board reviewed memorandums dated May 8, 2007 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XII).

**KREPPS MOVED TO ADOPT RESOLUTION NO. 2007-021 WHICH  
APPROVES THE APPLICATION FOR INDUSTRIAL FACILITIES TAX (IFT)  
ABATEMENT CERTIFICATE FOR STEALTH ORCHID ORTHOPEDIC  
SOLUTIONS.**

A Roll Call Vote was recorded as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

**MOTION CARRIED**

**RESOLUTION NO. 2007-024 – REQUEST FOR POSTPONEMENT OF  
CONSTRUCTION OF A REQUIRED SIDEWALK FOR 3585 WILLOUGHBY ROAD –  
RIVERVIEW CHURCH**

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The Board reviewed memorandums dated May 9, 2007 from Twp. Mgr. Elsinga and May 10, 2007 from Tracy Miller, Director of Community Development (ATTACHMENT XIII).

**AMMON MOVED TO ADOPT RESOLUTION NO. 2007-024 WHICH  
POSTPONES THE CONSTRUCTION OF A REQUIRED SIDEWALK ALONG  
WILLOUGHBY ROAD FOR RIVERVIEW CHURCH LOCATED AT 3585  
WILLOUGHBY ROAD AND REQUIRES THE PROPERTY OWNER TO  
EXECUTIVE A SIDEWALK AGREEMENT STATING THE SAME.**

Tracy Miller, Director of Community Development, stated that Riverview Church submitted a site plan review for an expansion of their building. This expansion requires that Riverview Church install a sidewalk along Willoughby Road. Ms. Miller stated that Riverview Church has requested a postponement of approximately 588 feet of sidewalk along the Willoughby Road frontage. Ms. Miller stated that the nearest sidewalk on Willoughby Road is over three-quarters of a mile away and is located on the north side of Willoughby Road. Additionally, it is unlikely that in the next three years any sidewalk will be built to directly connect with this sidewalk. Ms. Miller also mentioned site constraints, such as drainage, that will need to be addressed before a sidewalk can be installed at this location. Additionally, this property is indicated in the adopted Non-Motorized Transportation Plan as being one of the locations of the future shared use path. Based on the drainage issues and likelihood that some design work will have to be completed to accommodate a shared use path, the most logical way of doing this would be to complete these two issues simultaneously when the shared use path is installed.

Trustee Krepps asked, due to the increase in sidewalk agreements, if the Board is creating a policy in which if new sidewalks do not connect with existing sidewalks they will be postponed. Twp. Mgr. Elsinga stated that in the past the Board did not see these sidewalk agreements as frequently because they were either done less formally or not at all which would explain the missing sections of sidewalks in the Township. Twp. Mgr. Elsinga stated that the Ordinance allows the Board to require the property owner to install a sidewalk.

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope

**MOTION CARRIED**

**RESOLUTION NO. 2007-023 – STREETLIGHT SPECIAL ASSESSMENT  
DISTRICT/ROLL – WESWILMAR DRIVE**

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The Board reviewed a memorandum dated May 10, 2007 from Twp. Mgr. Elsinga (ATTACHMENT XIV).

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**SWEET MOVED TO ADOPT RESOLUTION NO. 2007-023, WHICH IS THE SECOND OF TWO RESOLUTIONS, WHICH CREATES AND APPROVES THE SPECIAL ASSESSMENT DISTRICT AND CONFIRMS AND APPROVES THE SPECIAL ASSESSMENT DISTRICT ROLL FOR FOUR (4) 8,500 LUMEN HPS STREETLIGHTS FOR WESWILMAR DRIVE.**

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps, Sweet

**MOTION CARRIED**

**REPORTS**

**SUPERVISOR**

**GOALS AND OBJECTIVES DATES – JUNE 6<sup>TH</sup> AT 8:00 A.M. AND JUNE 19<sup>TH</sup> AT 3:00 P.M.**

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Supervisor Goodrich reminded the Board of the June 6<sup>th</sup> and June 19<sup>th</sup> Goals and Objectives Meetings.

**TREASURER**

**REVENUE SHARING**

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Treasurer Ammon stated that the Township has received the State Revenue Sharing check. Under the constitutional portion, the Township budgeted \$259,198 for the first payment and only received \$245,254. The second payment received was for \$251,258 and \$267,034 was budgeted. Treasurer Ammon stated that this is \$19,700 short from the budgeted amounts.

Under the statutory portion, the Township received slightly more than budgeted. Treasurer Ammon stated that the Board should expect in the next budget adjustment a change of approximately \$90,000 in revenue sharing.

**TOWNSHIP MANAGER**

**MONTHLY REPORT – APRIL**

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The Board reviewed the Manager's April Monthly Report (ATTACHMENT XV).

Twp. Mgr. Elsinga reported on the Manager's April Monthly Report.

**LIMITED COMMENTS**

Mike Hamilton, 4541 Sycamore, remarked on the Township's mowing program.

**ADJOURNMENT**

Meeting adjourned at 9:10 p.m.

**FYI**

1. Letter dated April 23, 2007 from Comcast Cable regarding payment options and reactivation fees.
2. Consumers Energy Spring 2007 newsletter.

**DELHI CHARTER TOWNSHIP  
MINUTES OF REGULAR MEETING HELD ON MAY 15, 2007**

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Date: \_\_\_\_\_

\_\_\_\_\_  
Evan Hope, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Stuart Goodrich, Supervisor

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