

**SPECIAL JOINT MEETING OF THE DELHI CHARTER TOWNSHIP
BOARD OF TRUSTEES AND THE HOLT PUBLIC
SCHOOLS BOARD OF EDUCATION
HELD ON MONDAY, MARCH 6, 2007**

The Delhi Charter Township Board met in a special joint meeting with the Holt Public Schools Board of Education on March 6, 2007 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Stuart Goodrich called the meeting to order at 6:00 p.m. Deborah Roeske, School Board Vice President called their meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Township Board Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Township Board Members Absent: None

Holt Public Schools Board of Education Members Present: Deborah Roeske, Vice President; Jeana McKee, Secretary; Trustees Keith Ledbetter, Lori Murphy, Lori Zajac

Holt Public Schools Board of Education Members Absent: John Malatinsky, President; Fred Ford, Treasurer

Also Present: John Elsinga, Township Manager
Tom Davis, Holt Public Schools Superintendent
Lt. Jeff Cook, Delhi Div., Ing. County Sheriff's Office
Marian Frane, Dir. of Accounting
Kim Cosgrove, Holt Public Schools Finance Director
Mark Jenks, Dir. of Parks & Recreation
Sandra Diorka, Director of Public Services
Pat McNeill, Holt Public Schools Assistant Superintendent
Scott Szpara, Holt Public Schools Assistant Superintendent
Tricia Vander Ploeg, Admin. Assistant/Deputy Supervisor
Jan Dodge, Holt Public Schools Recording Secretary
Amy Finch, Assistant Twp. Clerk/Deputy Clerk

BUSINESS

PARK SECURITY

Twp. Mgr. John Elsinga reported that Delhi Township is currently looking into contracting park security with the Ingham County Park's Office for a Parks Security Officer who would be deputized by the Ingham County Sheriff. A preliminary estimate for the service, that would include a uniformed police officer and vehicle, is \$15,000 to \$20,000 per year, and would give officers authority to issue citations and make arrests. This is in response to disruptive behavior issues that have occurred in the past few years. The patrol area would include all of Delhi Township's parks, its library, and the Skate/Bike Park at Holt Junior High School. Additionally, an ordinance will be introduced to the Board that will blend the Township owned-park and non-park properties and provide for the enforcement of the rules associated with Public Land Areas.

STORM WATER MANAGEMENT UPDATE

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Twp. Mgr. Elsinga reported that last summer Delhi Township and Holt Public Schools entered into an inter-agency agreement for a storm water phase II permit. Holt Public Schools has appointed teacher William Hodges as its representative, responsible as part of the agreement for the education and volunteer components of the permit by teaching students about storm water management and pollution. Twp. Mgr. Elsinga invited Board members to attend the Delhi Wastewater Treatment Plant's open house and re-use rally on May 12, 2007. Students will be invited to participate as well.

“SAFE ROUTES 2 SCHOOL” PROJECT

Kim Cosgrove, Finance Director for Holt Public Schools, reported that grants totaling \$12 million are available through the State of Michigan during the next five years to provide money for the construction of sidewalks, crosswalks, or re-engineered intersections, in an effort to encourage K-8 students to walk to school and reduce bussing and vehicle transportation. As a grant requirement, second and fifth grade parents and students were surveyed in Delhi Township to determine why they are not walking to school and to identify the needs. Tracy Miller, Director of Community Development, has been tabulating the results of the surveys, and also using the District's plotters and demographic data to identify the location of its walkers and bus riders. If grant funds are secured and projects are completed, parents in the improved areas must be surveyed again in two years to determine the grant's success. Superintendent Davis added that although school districts are not required to provide transportation, nor are they reimbursed for the considerable expense, it is an important service for parents and students. The school district continues to modify and consolidate pick-up points in an effort to reduce transportation costs.

ELIMINATION OF DARE OFFICER FUNDING

Twp. Mgr. Elsinga stated that Delhi Township would no longer fund a DARE officer after this school year due to financial constraints. The reduction in revenue sharing from the State of Michigan has resulted in a \$330,000 deficit in its 2007 budget. Therefore, at a cost of \$90,000 annually, Delhi Township can no longer support the DARE program.

In addition, Twp. Mgr. Elsinga stated that he would recommend Delhi Township ask for a one-mill public safety millage for police and fire services on the 2008 ballot. Superintendent Davis stated that Ingham County superintendents recently met to discuss options for generating additional revenue that included a countywide special education millage, a countywide enhancement millage, or a countywide Headlee override. No decision was made on whether to pursue any of these options. Mr. Davis stated that most taxpayers do not understand that their property taxes for school (State Education Tax) go directly to the State of Michigan, who then determines how much to send back to school districts in per-pupil funding. In past years, the per pupil foundation allowance determined by the Legislature has been less than the rate of inflation.

STATE OF PUBLIC SCHOOL FINANCE

Kim Cosgrove, Holt Public Schools Finance Director, reported that nine months into this school year the Legislature has not determined the level of public school funding for 2006-2007. On July 1, 2006, school districts received a \$210 per pupil increase; however, after the January 2007 revenue consensus conference, it was determined that the state aid fund was short by \$224 per pupil. The Legislature has a proposed reduction in the deficit to \$120 per student by changing the accounting method for the school employees retirement system. However, even this reduction would mean a loss of \$700,000 in revenue for Holt Public Schools for the current school year. Although Holt Public Schools could weather this reduction this year, many school districts in Michigan would go into deficit spending.

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Ms. Cosgrove stated that the State of Michigan projected a loss of 7,000 students this year, but after the September count it was discovered there were 15,000 fewer students in public schools. It is believed that most of these students have moved out of the state due to the poor economy. Demographers are projecting a loss of another 15,000 students next year. Superintendent Davis noted that because graduating classes are larger than the incoming kindergarten classes throughout the state, Holt Public Schools is fortunate to "hold its own" in terms of enrollment.

HIGH SCHOOL REFORM

Superintendent Davis reported that the secondary buildings (grades 7-12) would change to a modified five-period block schedule beginning next school year with more emphasis on core subjects, in response to the State of Michigan's new rigorous high school course requirements. The modified school day will increase instruction in core subjects by as much as 30%. The downside is that it reduces time and class periods for electives.

ENROLLMENT UPDATE

Superintendent Davis reported an increase of 68 students this fall. Fortunately, Holt Public Schools continues to experience growth due to Schools of Choice students, who comprise 791 of the 5,998 students enrolled. Although new home construction continues in Delhi Township, resident student enrollment has remained fairly stable. Mr. Davis answered questions regarding the Schools of Choice application process, emphasizing that a student with even a one-day previous suspension in the last two years is not accepted.

In response to questions regarding space, Mr. Davis stated that there are some grades, particularly at the secondary level, that are experiencing a temporary demographic bulge of students, and this is where Schools of Choice students are not accepted. Most elementary buildings each have three classrooms available and are not at risk of a space shortage.

"BOARD DIALOGUE: THE ART OF THINKING TOGETHER" WORKSHOP

Supervisor Goodrich invited the Board of Education to attend a workshop entitled "Board Dialogue: The Art of Thinking Together" which will be given on March 19, 2007 at 6:30 p.m. in the multi-purpose room of the Community Services Center. The speaker will be Susan Stratton, CAE, President, Leading Edge Monitoring.

ADJOURNMENT

Meeting adjourned at 7:00 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 6, 2007**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, March 6, 2007 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor Stuart Goodrich, Treasurer Harry Ammon, Clerk Evan Hope, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps (arrived at 9:00 p.m.), Roy Sweet

Others Present: John Elsinga, Township Manager
Mark Jenks, Director of Parks & Recreation
Sandra Diorka, Director of Public Services
Tricia Vander Ploeg, Admin. Assistant/Deputy Supervisor
Amy Finch, Assistant Twp. Clerk/Deputy Clerk

PUBLIC COMMENT

Alia Cobb apologized to the Board for breaking the sink plumbing in the women's restroom at the Community Services Center on March 5, 2007.

CONSENT AGENDA

- A. Approval of Minutes – Committee of the Whole Meeting of February 20, 2007
- B. Approval of Minutes – Regular Meeting of February 20, 2007
- C. Approval of Claims – February 27, 2007 (ATTACHMENT I)
- D. Approval of Payroll – February 22, 2007 (ATTACHMENT II)
- E. Investment and Financial Transactions – Morgan Stanley (ATTACHMENT III)
- F. Supplemental Agreement No. 216 – Water Service Agreement between Lansing Board of Water and Light and Delhi Township – Evergreen Village No. 1 (ATTACHMENT IV)

HOPE MOVED TO APPROVE THE CONSENT AGENDA ITEMS.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

Absent: Krepps

MOTION CARRIED

NEW BUSINESS

**AMENDMENT TO TOWNSHIP ORDINANCE NO. 91 – SIDEWALK ORDINANCE,
FIRST CONSIDERATION**

The Board reviewed memorandums dated February 27, 2007 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT V).

**HAYHOE MOVED UPON FIRST CONSIDERATION, TO APPROVE THE
AMENDMENT TO DELHI TOWNSHIP ORDINANCE NO. 91 – SIDEWALK
ORDINANCE.**

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 6, 2007**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

Absent: Krepps

MOTION CARRIED

**SET PUBLIC HEARING – APPLICATION FOR NEW SPECIAL ACT TAVERN
LICENSE – SPARTAN CONCESSIONS, LLC**

The Board reviewed a memorandum dated February 27, 2007 from Twp. Mgr. Elsinga (ATTACHMENT VI).

**AMMON MOVED TO SET A PUBLIC HEARING ON THE APPLICATION FROM
SPEEDWAY CONCESSIONS, LLC FOR A NEW SPECIAL ACT TAVERN
LICENSE AT 779 N. COLLEGE ROAD, MASON, MICHIGAN, FOR MARCH 20,
2007 AT 8:00 P.M., TO PROVIDE OPPORTUNITY TO BE HEARD FOR ANY
PERSONS HAVING OBJECTIONS TO SUCH APPLICATION.**

Jim Leasure, Managing Member, 815 Ives Road, Mason, stated that a Special Act Tavern License is a temporary, seasonal use liquor license. This type of license is not attached to the property, cannot be sold and has to be renewed each year. The license will allow the Speedway to sell beer or wine and to manage alcohol consumption on the premises. Mr. Leasure stated that there will be a one-year time frame when this license is introduced to the patrons. It is the intention of the Speedway that eventually, outside alcohol will not be allowed to be brought into the Speedway.

A Roll Call Vote was recorded as follows:

Ayes: Ammon, Goodrich, Hayhoe, Hope, Ketchum, Sweet

Absent: Krepps

MOTION CARRIED

**RESOLUTION NO. 2007-011 – POSTPONE CONSTRUCTION OF A REQUIRED
SIDEWALK – CRAFT CARE HOMES, INC.**

The Board reviewed memorandums dated February 27, 2007 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT VII).

**KETCHUM MOVED TO ADOPT RESOLUTION NO. 2007-011 WHICH
POSTPONES THE CONSTRUCTION OF A REQUIRED SIDEWALK ALONG
CEDAR STREET FOR CRAFT CARE HOMES, INC. LOCATED AT 1800 N.
CEDAR STREET AND REQUIRES THE PROPERTY OWNER TO EXECUTE A
SIDEWALK AGREEMENT STATING THE SAME.**

Twp. Mgr. Elsinga stated that the construction of this sidewalk will be postponed due to the reconstruction of Cedar Street. At the completion of the Cedar Street improvements, the sidewalk will be installed at the owner's expense.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Ketchum, Sweet, Ammon

Absent: Krepps

MOTION CARRIED

**RESOLUTION NO. 2007-012 – AUTHORIZE LASALLE BANK TO REPLACE LOST
BOND CERTIFICATE - MURDOCK**

The Board reviewed a memorandum dated March 2, 2007 from Twp. Mgr. Elsinga (ATTACHMENT VIII).

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 6, 2007**

AMMON MOVED TO ADOPT RESOLUTION NO. 2007-012 WHICH AUTHORIZES LASALLE BANK, N.A. AS SUCCESSOR TO MICHIGAN NATIONAL BANK TO REPLACE LOST BOND CERTIFICATE #128 IN THE AMOUNT OF \$10,000, THE REGISTERED OWNER BEING RUBY MURDOCK IN CARE OF KENNETH HALL, REPRESENTATIVE OF ESTATE.

Treasurer Ammon stated that bonds can be misplaced or stolen. If the certificate that is replaced was attempted to be cashed, LaSalle Bank would indemnify the Township.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Sweet, Ammon, Goodrich

Absent: Krepps

MOTION CARRIED

RESOLUTION NO. 2007-013 – AUTHORIZE LASALLE BANK TO REPLACE LOST BOND CERTIFICATE - PATMOS

The Board reviewed a memorandum dated March 2, 2007 from Twp. Mgr. Elsinga (ATTACHMENT IX).

AMMON MOVED TO ADOPT RESOLUTION NO. 2007-013 WHICH AUTHORIZES LASALLE BANK, N.A. AS SUCCESSOR TO MICHIGAN NATIONAL BANK TO REPLACE LOST BOND CERTIFICATE #137 IN THE AMOUNT OF \$10,000, THE REGISTERED OWNERS BEING MARVIN AND JUNE PATMOS.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Sweet, Ammon, Goodrich, Hayhoe

Absent: Krepps

MOTION CARRIED

PROPOSAL FROM HUBBELL, ROTH & CLARK, INC. FOR DOCUMENT SCANNING DATABASE

The Board reviewed memorandums dated February 27, 2007 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development and Sandra Diorka, Director of Public Services (ATTACHMENT X).

SWEET MOVED TO APPROVE THE PROPOSAL FROM HUBBELL, ROTH & CLARK, INC. IN THE AMOUNT OF \$81,400 FOR THE PREPARATION OF A DOCUMENT SCANNING DATABASE AND THE SCANNING OF VARIOUS LARGE FORMAT DOCUMENTS.

Clerk Hope stated that this item has been discussed and budgeted for. This database will work with the Township's current Laserfiche scanning database. There are approximately 25,000 maps in the Township that can be scanned and indexed. Originally \$70,000 was budgeted for this project. The remaining \$11,400 will be budgeted for in 2008.

Sandra Diorka, Director of Public Services, stated that from the Sewer Fund prospective, it would be beneficial to link the as-built sewer drawings to the GIS which are linked to the camera data as these drawings are viewed on a daily basis. The scanned maps can also be viewed on a laptop computer at the location of a sewer complaint.

Jim Miller, Hubbell, Roth & Clark (HRC), will be overseeing this project and DSS Corporation will do the actual scanning and indexing of the documents.

The \$81,400 cost includes linking the sewer as-built drawings to GIS. The Community Development documents will be made ready to link to GIS but this project does not include that linking.

**DELHI CHARTER TOWNSHIP
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A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Sweet, Ammon, Goodrich, Hayhoe, Hope

Absent: Krepps

MOTION CARRIED

PURCHASE OF POTW LAB SUPPLIES

The Board reviewed memorandums dated February 27, 2007 from Twp. Mgr. Elsinga and February 28, 2007 from Sandra Diorka, Director of Public Services (ATTACHMENT XI).

**AMMON MOVED TO APPROVE THE PUBLICLY OWNED TREATMENT
WORKS (POTW) EXPENDITURE FOR LABORATORY SUPPLIES FROM
FISHER SCIENTIFIC COMPANY IN THE AMOUNT OF \$26,764.07.**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

Absent: Krepps

MOTION CARRIED

**PROPOSAL FROM INSITUFORM TECHNOLOGIES USA, INC. FOR SEWER
RELINING – EIFERT & McCUE ROADS**

The Board reviewed memorandums dated February 28, 2007 from Twp. Mgr. Elsinga and Sandra Diorka, Director of Public Services (ATTACHMENT XII).

**HAYHOE MOVED TO APPROVE THE PROPOSAL FROM INSITUFORM
TECHNOLOGIES USA, INC. IN THE AMOUNT OF \$185,660 FOR THE
RELINING OF SEWER AND MANHOLES ON EIFERT AND McCUE ROADS.**

Sandra Diorka, Director of Public Services, stated that this proposal does not encompass the entire work that needs to be completed. Barnhart and Sons, Inc. will complete the project this summer.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

Absent: Krepps

MOTION CARRIED

REPORTS

SUPERVISOR

“BOARD DIALOGUE: THE ART OF THINKING TOGETHER”

Supervisor Goodrich reminded the Board of the workshop entitled “Board Dialogue: The Art of Thinking Together” which will be given on March 19, 2007. The speaker will be Susan Stratton, CAE, President, Leading Edge Monitoring.

HOLT SCHOOL EDUCATION FOUNDATION DINNER

Supervisor Goodrich invited the Board members to attend the Holt Foundation Dinner to be held on March 26, 2007.

TREASURER

4TH QUARTER 2006 INVESTMENT REPORT

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 6, 2007**

The Board reviewed a memorandum dated February 28, 2007 from Treasurer Ammon (ATTACHMENT XIII).

Treasurer Ammon reported on the 4th quarter 2006 investment report.

CLERK

MID-DECADE CENSUS

Clerk Hope updated the Board on the mid-decade census. Clerk Hope stated that the goal of a 10% population increase over the 2000 Census has been met. There are currently 24,758 names on record which is 12 more names than are needed for the 10% population increase. There are still approximately 100 call back sheets that have not been returned.

TOWNSHIP MANAGER

HEALTH CARE RENEWAL BENEFITS

Twp. Mgr. Elsinga stated that he and Wendy Thielen, Assist. Twp. Mgr. of Human Resources, met with the benefits broker last week relative to health care benefits. Current health care benefits are at a 19.9% renewal. Because of reorganization at PHP, this item will not be presented to the Board for another month or two. At that time, alternatives will be presented to the Board for consideration. Some broader long-term considerations will also be presented for discussion.

SECURITY IN TOWNSHIP PARKS

Twp. Mgr. Elsinga stated that security in Township Parks is needed. It is currently being handled by Parks and Recreation staff but it is felt that the Township could benefit from a uniformed Parks Officer handling the security.

Mark Jenks, Director of Parks and Recreation, stated that areas that could benefit from a uniformed Parks Officer would include the Veterans Memorial Gardens, the Skate/Bike Park and Valhalla Park. Mr. Jenks stated that a deputized person would be able to correct some problems that are occurring in these parks. This item will be presented to the Board at the March 20, 2007 Board of Trustees meeting.

EXECUTIVE SESSION TO DISCUSS PROPERTY DONATION

Enter into Executive Session 8:55 p.m.

AMMON MOVED TO ENTER INTO EXECUTIVE SESSION FOR LAND ACQUISITION.

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Ammon, Goodrich, Hope, Sweet, Hayhoe

Absent: Krepps

MOTION CARRIED

Trustee Krepps arrived at 9:00 p.m.

Regular Board meeting reconvened at 9:04 p.m.

ADJOURNMENT

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 6, 2007**

Meeting adjourned at 9:05 p.m.

FYI

1. Consumer Energy Newsletter re: Michigan Home Heating Credit

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af