

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON JANUARY 16, 2007**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, January 16, 2007, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Goodrich called the meeting to order at 6:30 p.m.

Members Present: Supervisor Stuart Goodrich, Clerk Evan Hope, Treasurer Harry Ammon, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager
Lt. Jeff Cook, Delhi Div., Ing. County Sheriff's Office
Rick Royston, Fire Chief
Tracy Carney-Miller, Dir. of Community Development
James Lenon, POTW Maintenance Supervisor
Wendy Thielen, Assist. Twp. Mgr. of Human Resources
Tricia Vander Ploeg, Admin. Assistant/Deputy Supervisor
Amy Finch, Assistant Twp. Clerk/Deputy Clerk

BUSINESS

TRI-COUNTY OFFICE ON AGING – MEALS ON WHEELS PRESENTATION

The Board reviewed the Tri-County Office on Aging, October 1, 2003-September 30, 2005 Annual Report (ATTACHMENT I).

Jim Allen, Nutrition Director with the Tri-County Office on Aging, stated that last year the Tri-County Office on Aging requested \$8,000 from Delhi Township and the Township contributed \$8,500 which was very much appreciated.

This year, the request is significantly less. Mr. Allen stated that the calculations were done by staggering the requests to various municipalities based on fiscal year and instead of trying to recoup the already spent funds, Mr. Allen stated that he looked ahead to determine what would be needed for 2007. Mr. Allen stated that his office is in need of \$45,000. The Tri-County Office on Aging is asking that the Township contribute at least \$1,711 toward the Meals on Wheels program.

Supervisor Goodrich stated that a recommendation will be made at the February 6, 2007 Board of Trustees meeting.

COMMUNITY DEVELOPMENT DEPARTMENT – DECEMBER ACTIVITY REPORT

The Board reviewed the December Community Development Department Activity Report (ATTACHMENT II).

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Tracy Miller, Director of Community Development, reported on the highlights of the December Community Development Department Activity Report.

FIRE DEPARTMENT – DECEMBER ACTIVITY REPORT

The Board reviewed the December Fire Department Activity Report (ATTACHMENT III).

Rick Royston, Fire Chief, reported on the highlights of the December Fire Department Activity Report.

Chief Royston stated that with the adoption of the 2007 Budget, the Fire Department is scheduled to replace two vehicles with one rescue pumper purchase. Chief Royston stated that generic specifications will be sent out with bid packages.

INGHAM COUNTY SHERIFF’S DEPARTMENT / DELHI DIVISION – DECEMBER ACTIVITY REPORT

The Board reviewed the December Ingham County Sheriff’s Department/Delhi Division Activity Report (ATTACHMENT IV).

Lt. Jeff Cook, Ingham County Sheriff’s Department/Delhi Division, reported on the highlights of the December Activity Report.

ADJOURNMENT

Meeting adjourned at 7:22 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

/af

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JANUARY 16, 2007**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, January 16, 2007 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Goodrich called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor Stuart Goodrich, Treasurer Harry Ammon, Clerk Evan Hope, Trustees John Hayhoe, Jerry Ketchum, Paul Krepps, Roy Sweet

Others Present: John Elsinga, Township Manager
Rick Royston, Fire Chief
Tracy Carney-Miller, Dir. of Community Development
James Lenon, POTW Maintenance Supervisor
Wendy Thielen, Assist. Twp. Mgr. of Human Resources
Tricia Vander Ploeg, Admin. Assistant/Dep. Supervisor
Amy Finch, Assistant Twp. Clerk/Deputy Clerk

CONSENT AGENDA

- A. Approval of Minutes – Committee of the Whole Meeting of January 2, 2007
- B. Approval of Minutes – Regular Meeting of January 2, 2007
- C. Approval of Claims – January 2, 2007 (ATTACHMENT I)
- D. Approval of Payroll – January 11, 2007 (ATTACHMENT II)
- E. Petition Lansing Board of Water and Light for Water District – Delhi Four Seasons Apartments (ATTACHMENT III)

AMMON MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich

MOTION CARRIED

NEW BUSINESS

AGREEMENT FOR FIRE SERVICES BETWEEN ALAIEDON TOWNSHIP AND DELHI CHARTER TOWNSHIP

The Board reviewed a memorandum dated January 8, 2007 from Twp. Mgr. Elsinga (ATTACHMENT IV).

HAYHOE MOVED TO APPROVE THE AGREEMENT FOR FIRE SERVICES BETWEEN DELHI CHARTER TOWNSHIP AND ALAIEDON TOWNSHIP, EFFECTIVE JANUARY 1, 2007 THROUGH DECEMBER 31, 2007.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Ketchum, Krepps, Sweet, Ammon, Goodrich, Hayhoe

MOTION CARRIED

**DELHI CHARTER TOWNSHIP
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PROPOSED DELHI TOWNSHIP ORDINANCE NO. 113 – DELHI FOUR SEASONS LIMITED DIVIDEND HOUSING ASSOCIATION LIMITED PARTNERSHIP – PROVIDE FOR AN ANNUAL SERVICE CHARGE FOR PAYMENT IN LIEU OF TAXES

The Board reviewed a memorandum dated January 12, 2007 from Twp. Mgr. Elsinga (ATTACHMENT V).

HOPE MOVED UPON INTRODUCTION AND FIRST CONSIDERATION, TO ADOPT PROPOSED DELHI TOWNSHIP ORDINANCE NO. 113 FOR DELHI FOUR SEASONS LIMITED DIVIDEND HOUSING ASSOCIATION LIMITED PARTNERSHIP TO PROVIDE AN ANNUAL SERVICE CHARGE FOR PAYMENT IN LIEU OF TAXES FOR A PROPOSED MULTIFAMILY HOUSING PROJECT FOR LOW INCOME CITIZENS.

Jackson McDaniel, Diversified Financial Realty Services, stated that demolition has begun on the remaining mobile homes located on this property. Approval of Ordinance No. 113, which would provide for a service charge in lieu of taxes, is one of the last legal steps to take with the Michigan State Housing Development Authority before building permits can be obtained.

Trustee Sweet questioned if Four Seasons has this type of agreement with the other taxing authorities as well. Mr. McDaniel stated that this program is a statewide ordinance that requires the local unit of government that assesses and collects taxes to extend support for affordable housing to the degree that they provide for an annual service charge for payment in lieu of taxes.

Trustee Krepps questioned what the difference was in what the Township could collect in taxes as opposed to the 5% service charge. Twp. Mgr. Elsinga stated that this is a project for affordable housing and the component thereof includes a payment in lieu of taxes program. Treasurer Ammon stated that the fee would equal approximately double the tax dollars that were collected when the property housed mobile homes.

A Roll Call Vote was recorded as follows:

Ayes: Ketchum, Sweet, Ammon, Goodrich, Hayhoe, Hope

Nays: Krepps

MOTION CARRIED

RESOLUTION NO. 2007-002 – SANITARY SEWER SPECIAL ASSESSMENT DISTRICT AND ROLL – PALMER BUSH JENSEN FUNERAL HOME (HOLT AND EIFERT ROADS)

The Board reviewed a memorandum dated January 9, 2007 from Twp. Mgr. Elsinga (ATTACHMENT VI).

HAYHOE MOVED TO ADOPT RESOLUTION NO. 2007-002 WHICH APPROVES THE SANITARY SEWER SPECIAL ASSESSMENT DISTRICT AND ASSESSMENT ROLL FOR SANNS, LLC FOR TAX PARCEL #33-25-05-21-200-012 (AT THE CORNER OF HOLT AND EIFERT ROADS).

Trustee Hayhoe stated that the hookup fee of \$37.50 per foot is 50% of the cost of a typical 8" sanitary sewer and asked if the Township is giving the funeral home a discount on the hookup. Twp. Mgr. Elsinga answered in the negative stating that the cost for this type of sewer is \$75.00 per lineal foot. Both sides of the road will contribute to the cost which means that the funeral home only contributes to 50% of the cost which is \$37.50.

A Roll Call Vote was recorded as follows:

Ayes: Krepps, Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum

MOTION CARRIED

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JANUARY 16, 2007**

**CONTRACT BETWEEN DELHI CHARTER TOWNSHIP AND E.T. MACKENZIE FOR
HOUSEHOLD WASTE RECYCLING DROP-OFF**

The Board reviewed a memorandum dated January 11, 2007 from Twp. Mgr. Elsinga (ATTACHMENT VII).

**SWEET MOVED TO APPROVE THE CONTRACT BETWEEN DELHI CHARTER
TOWNSHIP AND E.T. MACKENZIE COMPANY FOR THE CONSTRUCTION OF
THE HOUSEHOLD WASTE RECYCLING DROP-OFF CENTER IN THE
AMOUNT OF \$363,358.**

Trustee Ketchum asked if the flood plain issue (discussed at the December 19, 2006 Board of Trustees meeting) was resolved. Twp. Mgr. Elsinga answered in the affirmative. Trustee Ketchum stated that the plan was to drive on the pad base for approximately a year before pouring concrete and questioned if this was still the plan. Twp. Mgr. Elsinga answered in the affirmative. Trustee Ketchum asked if additional soil borings were done. Twp. Mgr. Elsinga stated that he was unaware of any further soil borings being done. E.T. MacKenzie Company felt confident that they could proceed with the plan that was bid out.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Ammon, Goodrich, Hayhoe, Hope, Ketchum, Krepps

MOTION CARRIED

REPORTS

SUPERVISOR

JOINT SCHOOL BOARD MEETING – MARCH 6th AT 6:00 P.M.

Supervisor Goodrich stated that a Joint School Board meeting is scheduled for March 6, 2007 at 6:00 p.m. in the multipurpose room. The meeting will take place prior to the Committee of the Whole meeting.

WETLANDS TRAINING – JANUARY 29th AT 6:00 P.M.

Supervisor Goodrich stated that the Planning Commission will hold a wetlands training on January 29, 2007 at 6:00 p.m. in the multipurpose room. The Township Board and the Downtown Development Authority are encouraged to attend this training session.

STOP SIGNS

Supervisor Goodrich stated that he received an e-mail from a resident asking the Township to investigate the need for stop signs at the corners of Hollowbrook Drive and Nightingale Drive. Supervisor Goodrich investigated this request and then contacted the Ingham County Road Commission. The Road Commission agreed that stop signs should be placed in this area. The signs should be erected in approximately a month.

D.A.R.E. PROGRAM

Supervisor Goodrich stated that Twp. Mgr. Elsinga and himself attended the January 8, 2007 Holt School Board of Education meeting to discuss the D.A.R.E. Program. Discussion was held regarding the Township's desire to phase out of this program. The School Board has indicated that they do not wish to financially contribute to the program. Discussion will be held with the Board at a future date as to whether this program will be eliminated from the agreement that Delhi Township has with the Ingham County Sheriff's Department.

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TREASURER

WINTER PROPERTY TAXES

Treasurer Ammon stated that the Treasurer's Office has collected \$781,000 in Winter Property Taxes so far during the month of January.

MOTOR VEHICLE CODE ORDINANCE

Treasurer Ammon stated that in 2006, the Township received revenues of \$28,946 and expenses of \$15,000 totaling a net revenue of \$13,906 from the Motor Vehicle Code.

CLERK

MID-DECADE CENSUS UPDATE

Clerk Hope stated that there are only 622 call backs still outstanding. Enumerators are working to get information on every household possible.

Enumerators have started the 40 household per district re-check in 2 districts and have passed with no problems. Currently, there are 23,642 names on record.

INGHAM COUNTY ROAD COMMISSION APPOINTMENT

Clerk Hope stated that Shirley Rodgers was appointed to the Ingham County Road Commission vacancy, replacing Jean McDonald. Ms. Rodgers is a former Lansing Community College trustee and is retired from the Lansing School District. She lives in the City of Lansing.

TOWNSHIP MANAGER

CMU CEDAR LAKE STUDY

The Board reviewed the final draft of the Central Michigan University Cedar Lake Study (ATTACHMENT VIII).

Twp. Mgr. Elsinga stated that the Cedar Lake Study was received last week and encouraged the Board members to read the report.

NATIONAL RESEARCH CENTER, INC.

The Board reviewed the "Community Assessment Tools for Older Adults" from the National Research Center, Inc. (ATTACHMENT IX).

Twp. Mgr. Elsinga stated that the National Research Center, Inc. has asked the Township if they would like to participate in a survey aimed toward their older adult citizens at a cost of \$4,500. The total cost of this survey is \$12,000. National Research Center, Inc. will contribute \$7,500 towards their labor to perform this survey. The \$4,500 would cover their (National Research Center, Inc.) out of pocket expenses.

Twp. Mgr. Elsinga stated that he has asked the Downtown Development Authority and Community Development Department if they would be willing to contribute \$1,500 each leaving the General Fund to contribute \$1,500.

ADJOURNMENT

Meeting adjourned at 8:07 p.m.

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FYI

1. Consumers Energy newsletter "Touching Base" – Winter 2006/2007.

Date: _____

Evan Hope, Township Clerk

Date: _____

Stuart Goodrich, Supervisor

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