

**DELHI CHARTER TOWNSHIP
MINUTES OF THE PLANNING COMMISSION HELD ON NOVEMBER 14, 2016**

The Delhi Charter Township Planning Commission held a regular meeting on Monday, November 14, 2016 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Commissioner Lincoln called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Kimberly Berry-Smokoski, Rita Craig, Jon Harmon, Don Leaf, Matthew Lincoln, Ken O'Hara, Betsy Zietlow

Members Absent: Michael Goodall, Tonia Olson

Others Present: Tracy Miller, Director of Community Development
Noelle Tobias, Building Secretary

AMENDMENTS TO THE AGENDA: None

APPROVAL OF THE OCTOBER 24, 2016 PLANNING COMMISSION MINUTES

Zietlow moved and Craig seconded to approve the October 24, 2016 meeting minutes.

A Voice Poll was recorded as follows: All Ayes

Absent: Goodall, Olson

MOTION CARRIED

PUBLIC COMMENT (Non-Agenda Items): Brant Johnson, 2875 Northwind Drive, East Lansing, Michigan 48823, came to discuss the benefits of the Township considering changing the Medical Marijuana restrictions in the Zoning Ordinance.

FINAL SITE PLAN APPROVAL, 4641 Willoughby Road, SP16-006, THE IDEA PEOPLE, 4,512 SF BUILDING, 33-25-05-15-202-024

Ms. Miller presented the staff report for this case. The applicant is proposing the construction of a new building. There is an existing 1-story building on this parcel. The company has outgrown their current space and proposes a new 4,512 SF building. Ms. Miller stated that we have received reviews and/or approval from all agencies with the exception of the Ingham County Drain Commission. We are expecting this approval to occur in the next couple of days as there do not appear to be any significant issue holding up their approval. Due to the company's desire

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to get started on construction, staff proposes that the plan be approved with the condition that the Ingham County Drain Commissioner's Office must approve the plan prior to the issuance of building permits.

Ms. Elizabeth Dinkel, the applicant for this project, was present and explained that The Idea People was a business that sold promotional items and are in need of more space.

Discussion: There was no discussion.

Harmon moved, seconded by Leaf, to approve the Final Site Plan submitted by RA Dinkel & Associates, Inc., "The Idea People", for the construction of a second commercial building located at 4641 Willoughby Road, Holt, MI (Parcel Number 33-25-05-15-202-024) based on meeting the Zoning Ordinance requirements for Site Plan Review and approval pursuant to Section 3.3., with the following condition to apply:

- 1. The plan must be approved by the Ingham County Drain Commissioner's Office prior to the issuance of building permits.**

A Roll Call Vote was recorded as follows:

Ayes: Berry-Smocoski, Craig, Harmon, Leaf, Lincoln, O'Hara, Zietlow
Nays: None
Absent: Goodall, Olson
Abstain: None

MOTION CARRIED

GENERAL DISCUSSION AND UPDATES

There was general discussion about that status of ongoing projects.

ADJOURNMENT

Meeting adjourned at approximately 7:11 p.m.

Date: _____

Kimberly Berry-Smocoski, Secretary

/nt

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