

**DELHI CHARTER TOWNSHIP
MINUTES OF THE PLANNING COMMISSION HELD ON JUNE 27, 2016**

The Delhi Charter Township Planning Commission held a regular meeting on Monday, June 27, 2016 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Commissioner Lincoln called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Kimberly Berry-Smokoski, Michael Goodall, Jon Harmon, Matthew Lincoln, Tonia Olson

Members Absent: Rita Craig, Don Leaf, Ken O'Hara, Betsy Zietlow

Others Present: Tracy Miller, Director of Community Development
Noelle Tobias, Building Secretary

AMENDMENTS TO THE AGENDA: None

APPROVAL OF THE June 13, 2016 PLANNING COMMISSION MINUTES

Goodall moved and Harmon seconded to approve the June 13, 2016 meeting minutes as amended.

A Voice Poll was recorded as follows: All Ayes

Absent: Craig, Leaf, O'Hara, Zietlow

MOTION CARRIED

PUBLIC COMMENT (Non-Agenda Items): None

PUBLIC HEARING, 2017-2022 CAPITAL IMPROVEMENTS PLAN

Ms. Miller explained the Capital Improvements Plan (CIP) process. The CIP is used by the administration to communicate anticipated capital projects and estimated costs to the Board prior to their annual budget process.

Discussion: Olson, Berry and Lincoln questioned some of the line items on the CIP and Ms. Miller explained each of these items to the Planning Commission.

Olson moved, seconded by Harmon to open the Capital Improvements Plan to Public Hearing.

Public Hearing Opened @ 6:40 p.m.

SUBJECT TO APPROVAL

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There were no comments from the public.

Olson moved, seconded by Harmon to close the Capital Improvements Plan Public Hearing.

Public Hearing Closed @ 6:41 p.m.

Harmon moved, seconded by Olson to approve the 2017 – 2022 Capital Improvements Plan as presented and forward it to the Township Board for their consideration during the preparation of the 2017 Annual Budget.

A Roll Call Vote was recorded as follows:

Ayes: Berry-Smokoski, Goodall, Harmon, Lincoln, Olson

Nays: None

Absent: Craig, Leaf, O'Hara, Zietlow

Abstain: Zietlow

MOTION CARRIED

ELECTION OF OFFICERS

Harmon moved, seconded by Goodall, to appoint Matthew Lincoln as Chairperson, Tonia Olson as Vice-Chairperson and Kimberly Berry-Smokoski as Secretary of the Planning Commission for the term beginning June 27, 2016 through June 30, 2017.

A Roll Call Vote was recorded as follows:

Ayes: Berry-Smokoski, Goodall, Harmon, Lincoln, Olson

Nays: None

Absent: Craig, Leaf, O'Hara, Zietlow

Abstain: None

MOTION CARRIED

GENERAL DISCUSSION AND UPDATES

There was general discussion about that status of ongoing projects.

ADJOURNMENT

Meeting adjourned at approximately 6:43 p.m.

Date: _____

Kimberly Berry-Smokoski, Secretary

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SUBJECT TO APPROVAL