

**DELHI CHARTER TOWNSHIP
MINUTES OF THE PLANNING COMMISSION HELD ON SEPTEMBER 28, 2015**

The Delhi Charter Township Planning Commission held a regular meeting on Monday, September 28, 2015 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Chairperson O'Hara called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Kim Berry-Smokoski, Rita Craig, Michael Goodall, Jon Harmon, Matthew Lincoln, Ken O'Hara, Betsy Zietlow

Members Absent: Don Leaf, Tonia Olson

Others Present: Tracy Miller, Director of Community Development
Kathy Malone, Planning/Zoning Secretary

AMENDMENTS TO THE AGENDA: None

APPROVAL OF THE AUGUST 10, 2015 PLANNING COMMISSION MINUTES

Goodall moved and Berry-Smokoski seconded to approve the August 10, 2015 meeting minutes.

A Voice Poll was recorded as follows: All Ayes

Absent: Leaf, Olson, Zietlow

MOTION CARRIED

PUBLIC COMMENT (Non-Agenda Items): None

MCKENNA ASSOCIATES CEDAR STREET REVISIONING PLAN PRESENTATION

Ms. Miller gave a quick brief introduction regarding the process for obtaining proposals from consulting firms for the Cedar Street Revisioning Plan. The proposals that were received were reviewed by five individuals. The results of the reviews were very consistent with the McKenna and Beckett-Raeder proposals being top rated by the reviewers. These two consulting firms were invited to provide a presentation to the Planning Commission at tonight's meeting.

Phillip McKenna, president of McKenna, introduced his team that would be working on the project if they are selected.

Paul Lippens, a principal planner with McKenna would be the project manager, spoke about the plan. Mr. Lippens specializes in complete streets and public spaces.

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Marc Russell, landscape architect with Russell Design, would also be consulted and involved.

Steven Wiltse, has extensive knowledge in transportation planning.

The McKenna team provided a presentation of their proposed approach to the project. The PC members asked questions and the McKenna team responded.

BECKETT & RAEDER CEDAR STREET REVISIONING PLAN PRESENTATION

Christy Summers, from Beckett & Raeder introduced herself and stated that she would be the principal lead for this project. John Iacoangeli, Community and Economic Development Manager and Leah DuMouchel, planner and public engagement facilitator, would make up the rest of the proposed team.

Ms. Summers and Ms. DuMouchel gave a presentation of their proposed approach to the project.

Ms. Summers and Ms. DuMouchel answered the questions posed by the PC members.

Public Comments:

There was no public comment.

The PC members discussed the McKenna and Beckett & Raeder presentations and their respective proposals. The PC concurred that the public input approach outlined by McKenna was preferable to that which was presented by Beckett & Raeder. They also felt that the McKenna approach was more flexible and would be more responsive to change as the project developed. The PC generally felt that Beckett & Raeder would provide excellent urban design work.

Lincoln moved, seconded by Goodall to recommend to the Township Board that McKenna be retained for the purpose of completing the Cedar Street Revisioning Plan and that the Board enter into a contract with same in the amount of \$79,000 for this effort.

Discussion: None.

A Roll Call Vote was recorded as follows:

Ayes: Berry-Smocoski, Craig, Goodall, Harmon, Lincoln, O'Hara, Zietlow

Nays: None

Absent: Leaf, Olson

Abstain: None

MOTION CARRIED

GENERAL DISCUSSION & UPDATES

Ms. Miller updated the PC members regarding the monthly activity reports, the Ram Trail and road construction along with the status of various projects.

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ADJOURNMENT

Meeting adjourned at 8:20 p.m.

Date: _____

Tonia Olson, Secretary

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