

**DELHI CHARTER TOWNSHIP
MINUTES OF THE PLANNING COMMISSION HELD ON OCTOBER 27, 2014**

The Delhi Charter Township Planning Commission held a regular meeting on Monday, October 27, 2014 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Chairperson Leaf called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Kimberly Berry-Smokoski, Rita Craig, Michael Goodall, Jon Harmon, Donald Leaf, Matthew Lincoln, Ken O'Hara, Tonia Olson, Betsy Zietlow

Members Absent: None

Others Present: Tracy Miller, Director of Community Development
Kathy Malone, Planning/Zoning Secretary

AMENDMENTS TO THE AGENDA: None

APPROVAL OF THE SEPTEMBER 22, 2014 PLANNING COMMISSION MINUTES

Goodall moved and Zietlow seconded to approve the September 22, 2014 meeting minutes.

A Voice Poll was recorded as follows: All Ayes

Absent: None

MOTION CARRIED

PUBLIC COMMENT (Non-Agenda Items): None

FINAL SITE PLAN APPROVAL 2419 CEDAR STREET - THE WATER STORE, 33-25-05-15-201-004

Ms. Miller reviewed the staff report on The Water Store for final site plan approval. The site is located at 2419 Cedar Street. They have met all the requirements and the plan has been approved by all the reviewing agencies. The Water Store will have a shared driveway with NAPA (formerly Car Quest), the business to the north. However, the driveway is under the control of the applicant as a result of the Ingham County Road Department's approval and authority.

Roy Tong, 3603 Page Avenue, Jackson, MI, the owner and applicant was present to answer Planning Commission (PC) questions.

Public Comments:

There was no public comment.

SUBJECT TO APPROVAL

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Olson moved, seconded by O'Hara to approve the Final Site Plan submitted by Tong Properties, LLC for the construction of a commercial building to be located at 2419 Cedar Street (Parcel Number 33-25-05-15-201-004) based on meeting the Zoning Ordinance requirements for Site Plan Review and approval pursuant to Section 3.3.

Discussion: None

A Roll Call Vote was recorded as follows:

Ayes: Zietlow, Olson, O'Hara, Lincoln, Leaf, Harmon, Goodall, Craig, Berry-Smocoski
Nays: None
Absent: None
Abstain: None

MOTION CARRIED

2015 TENTATIVE MEETING DATES FOR THE PLANNING COMMISSION

Ms. Miller presented the tentative PC meeting dates. She wondered if the PC would like to change the starting time for the second meeting of the month to 6 p.m. or 6:30 p.m.? Commissioner Leaf thought that might cause confusion for the public, but there was also discussion about the earlier time potentially being better for applicants and the public.

Olson moved, seconded by Lincoln to approve the 2015 Tentative Meeting dates with a start time for all meetings of 6:30 p.m., if the Zoning Board of Appeals will move their meeting to 5:30 p.m., otherwise the Planning Commission will meet on the listed dates at 7 p.m.

A Voice Poll was recorded as follows: All Ayes

Absent: None

MOTION CARRIED

GENERAL DISCUSSION AND UPDATES

Staff updated the PC with the status of current projects.

ADJOURNMENT

Meeting adjourned at 7:27 p.m.

Date: _____

Matthew Lincoln, Secretary

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SUBJECT TO APPROVAL