

DELHI CHARTER TOWNSHIP COMMITTEE OF THE WHOLE

Community Services Center
2074 Aurelius Road, Holt, MI 48842
(517) 694-2137

Tuesday
October 3, 2017

6:00 p.m.

Agenda

- A. Budget Goals and Objectives
- B. Department of Public Services – September Activity Report

Public Comment

**Delhi Charter Township
2017 - 2022 Strategic Plan
Workshop Summary**

CONTENTS

- I. OVERVIEW**
 - II. BOARD VISION TOUR**
 - III. MAJOR GOALS AREAS**
 - IV. NEXT STEPS**
-

I. OVERVIEW

On June 13 and 14, 2017, the Board of Trustees, Township Manager and Departments Heads of Delhi Charter Township met to begin the process of creating a shared vision of the Township's future with major goal areas, key objectives and one-year tasks. The following summary reflects the main points of the discussion that takes the Township forward.

II. BOARD VISION TOUR

In 2022, a visitor to Delhi Charter Township could be given a tour and see the following:

- A. Awareness of public safety, community, entertainment, arts and gathering
- B. Increase opportunities for community interaction through activities and destination events
- C. Increase communication and awareness of the accessibility and connectivity of our community
- D. A strong connection between the Township and school district
- E. Downtown – restaurants, retail, apartments
- F. Trails and sidewalks creating connectivity
- G. Realize Cedar Street – A new Cedar Street with vibrant businesses and residential living providing a place of community activity
- H. Cedar Lake Park
- I. A collaborative community engagement

III. MAJOR GOALS AREAS (Not in Order of Priority)

1) **Connectivity – Community Life**

a. Downtown destination – retail, restaurants and unique residential opportunities

One Year Tasks

- Develop legitimate identity for “new” downtown area
- Implement Realize Cedar Project
- Create and implement wayfinding system

b. Parks – Cedar Lake Park

One Year Tasks

- Construct Cedar Lake Park

c. Trail and sidewalk connections

One Year Tasks

- Obtain funding from Ingham County for Ram to Burchfield trail construction
- Implement Safe Routes to School project

d. Activities and events

One Year Tasks

- Create a successful volunteer bureau
- Develop/Increase the number and type of events and community activities for engagement and participation

2) **Community Engagement**

a. Increased/expanded ongoing two-way communication

One Year Tasks

- Public participation in strategic planning through workshop opportunity
- Create surveys on events and Township services to obtain community input

b. Increased awareness of Township government and community events

One Year Tasks

- Work with schools on presenting to youth what township government entails
- Provide Township information and receive feedback at various community events

3) Infrastructure

a. Realize Cedar Street

One Year Tasks

- Build infrastructure (roads, sidewalks, crosswalks, etc.) to support the envisioned “new” downtown

b. Pedestrian Improvements

One Year Tasks

- Create Wayfinding System
- Continue to implement ADA Transition Plan
- Build Ram to Burchfield Trail
- Implement Safe Routes to School project
- Maintain and repair existing sidewalks through cost-sharing program

IV. NEXT STEPS

1. The Township Manager and team will review, revise and propose a final strategic plan to the Board of Trustees.
2. After formal adoption, the Board will:
 - Hold monthly discussions regarding some element of this strategic plan.
 - Approximately six months after the adoption of the plan, the Board, Manager and Department Heads will review the strategic plan and revise as appropriate.
 - Approximately on year after formal adoption, the Board and Staff will review and revise the plan and identify the one-year tasks for fiscal year 2019.
3. Future decisions by the Board should be reviewed in light of the strategic plan.

Respectfully submitted:

Lewis G. Bender, PhD.

lew_bender@aol.com

618-792-6103

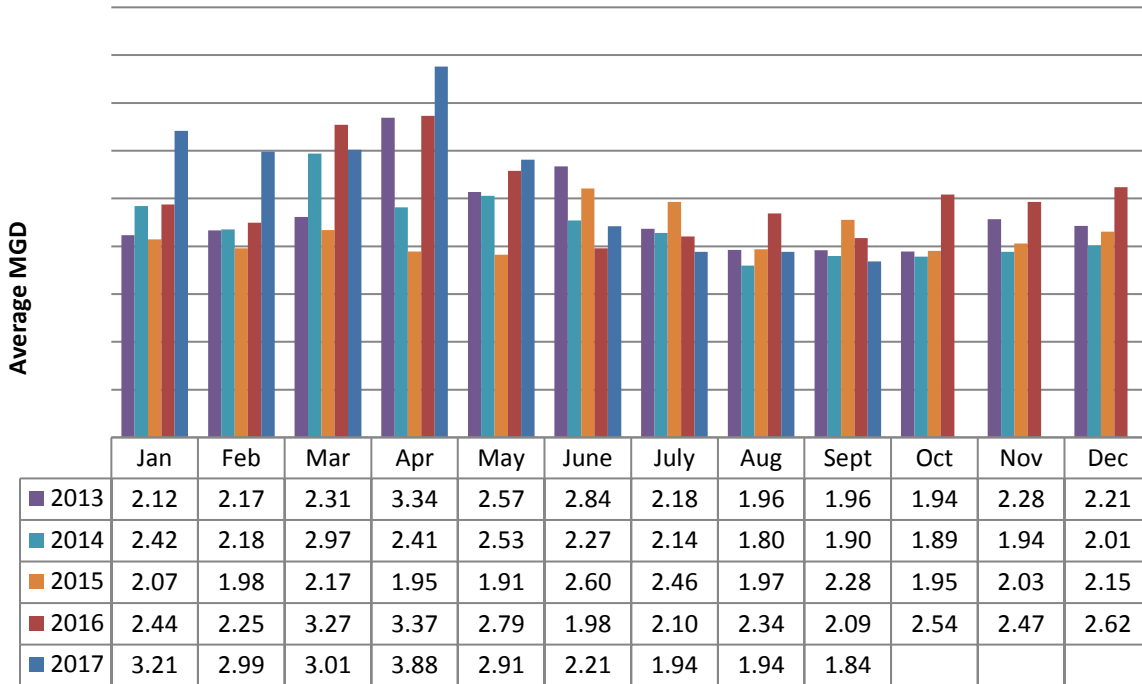
September 28, 2017



DEPARTMENT OF PUBLIC SERVICES

Monthly Report September 2017

Flow Data – (Million Gallons per Day of water processed by the plant)



Laboratory Testing and Quality Control – Quality Assurance Program

Tests Run For		% Passing
Permit Compliance	230	
Process Control	1816	
Quality Control	96	97%
Check Samples	0	
DMRQA-Study 37 Proficiency		100%
Miscellaneous Sampling	24	
Totals	2166	99%

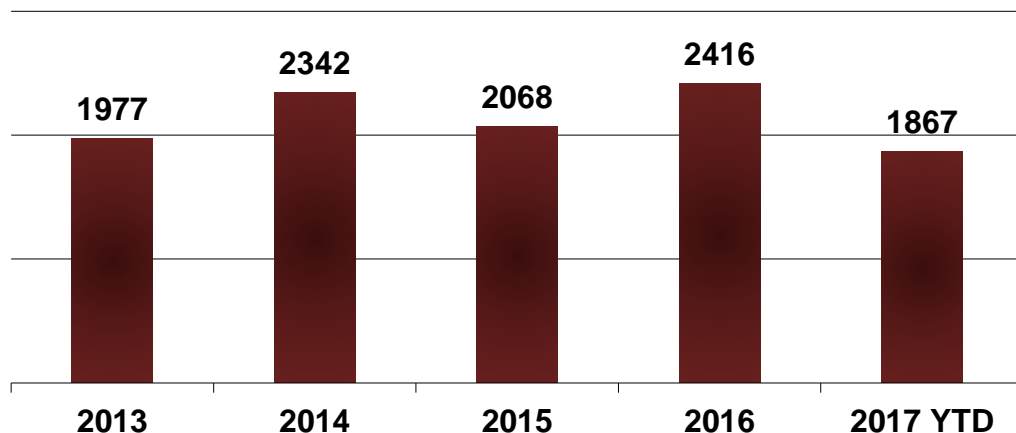
Training

Date	# of Employees Attended	Training Course Description
9/6/2017	2	MISS DIG 811
9/7/2017	2	MISS DIG 811
9/12-14/2017	2	RapidView-IBAK September Fest
9/14/2017	2	DEQ SRF/DWRF Workshop
9/19/2017	2	MWEA Health & Safety Seminar
9/20/2017	2	SARA Title III Tier Two Reporting Webinar
9/21/2017	1	MWEA IPP Seminar

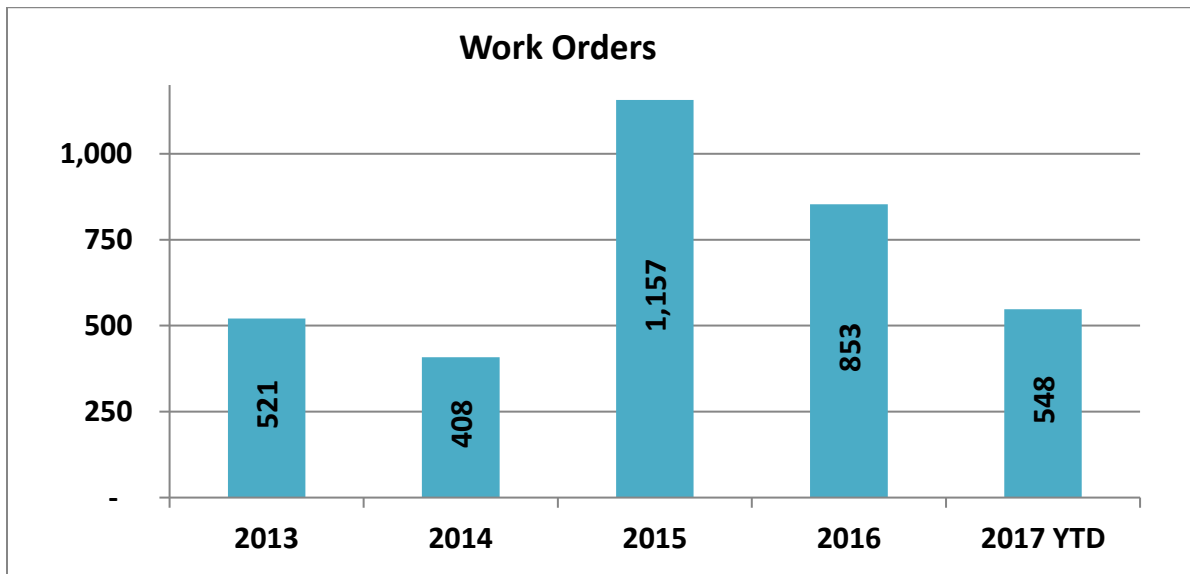
Safety

September Safety Activities	Date	Description
Confined Space Entries		
POTW	9/1/2017	SE Storage Tank (Rebuild 8ft Decant Valve)
POTW	9/1/2017	SW Storage Tank (Rebuild 8ft Decant Valve)
POTW	9/6/2017	SE Storage Tank (Rebuild 6ft Decant Valve)
POTW	9/11/2017	SE Storage Tank (Rebuild 6ft Decant Valve)
POTW	9/20/2017	Thermo 2 Digester (Clean Tanks)
POTW	9/21/2017	Thermo 2 Digester (Clean Cannon Mixer)
POTW	9/21/2017	NW Secondary Clarifier (Clean Wiers)
POTW	9/22/2017	NW Secondary Clarifier (Clean Sump)

Miss Digs Performed



Maintenance

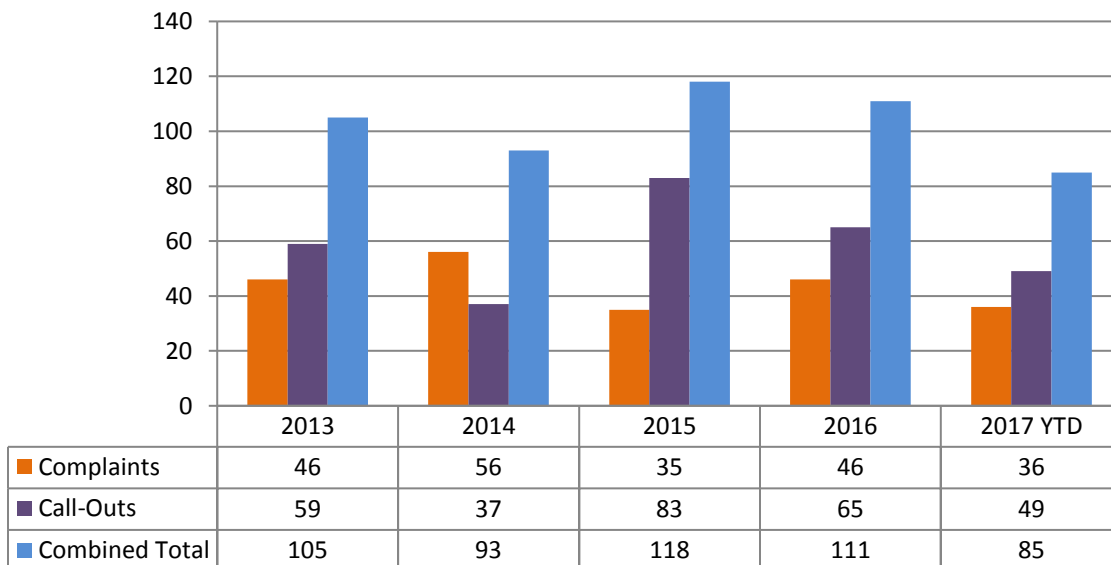


Note: Below are highlights of some of the repairs performed.

- Cleaned wet wells, floats, etc at the following lift stations: Delhi Commerce, Pleasant River, Grovenburg, Holt Rd, & Meadow Ridge
- Serviced & repaired the Morbark chipper
- Weekly lift stations checks
- Cleaned side stream pump at lift station D

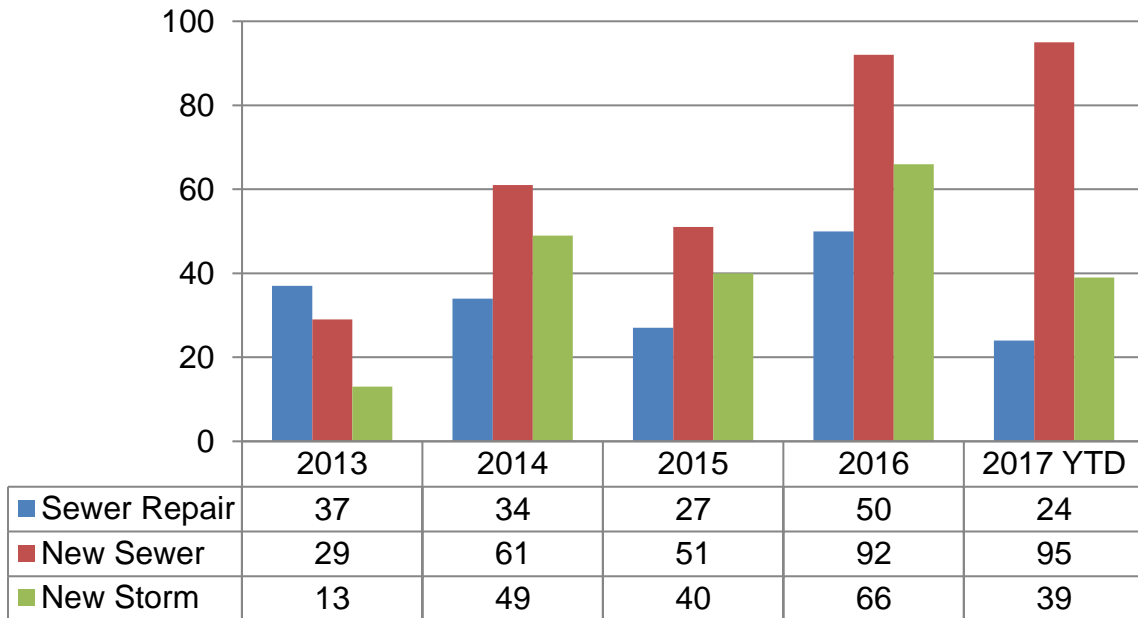
Unscheduled Service Calls

Collections Unscheduled Service Calls

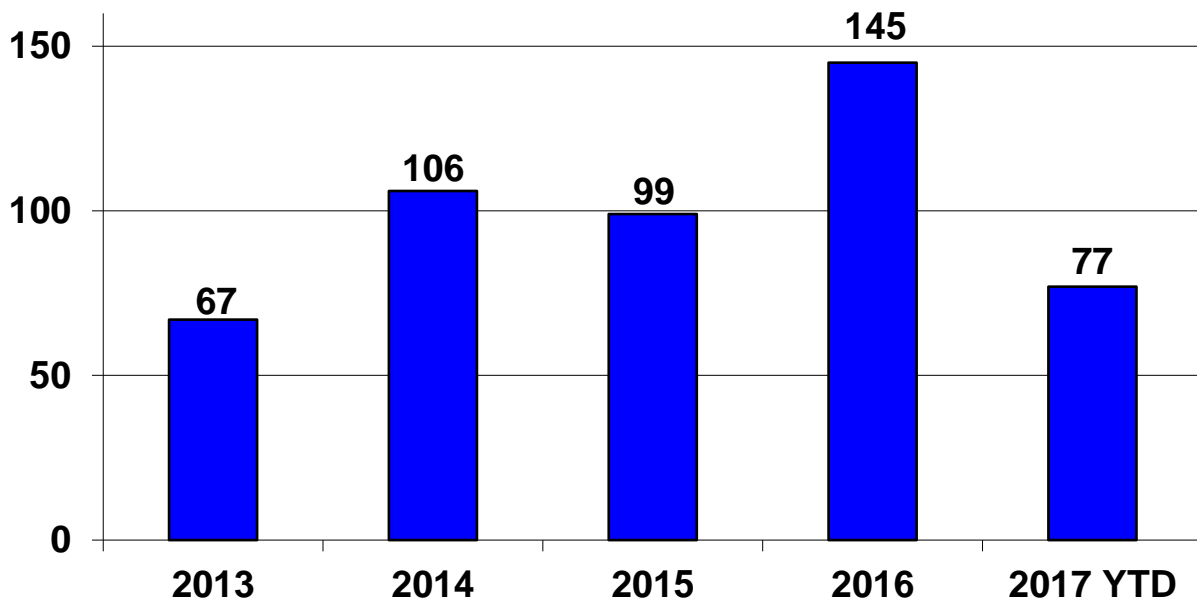


Sanitary Sewer Permits

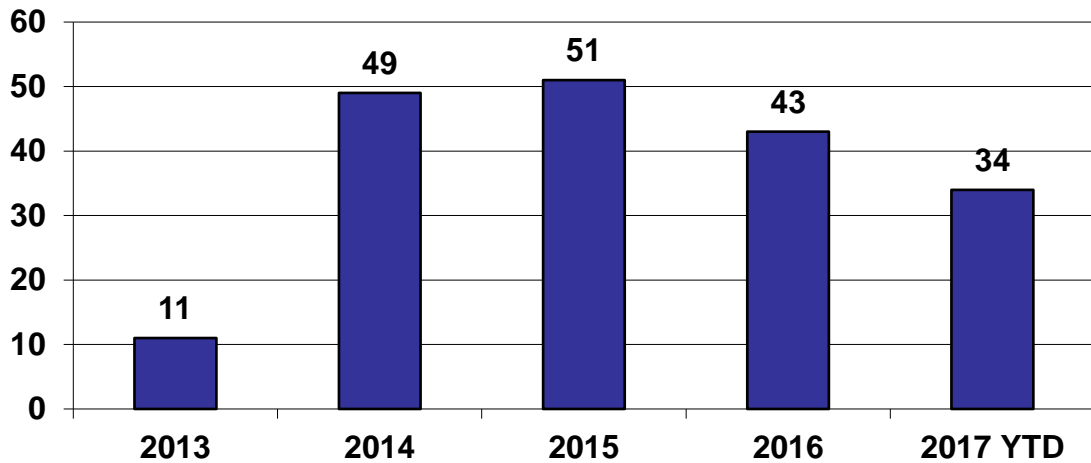
Sanitary Sewer Permits Issued



Sanitary Sewer Inspections Performed



Storm Sewer Inspections Performed

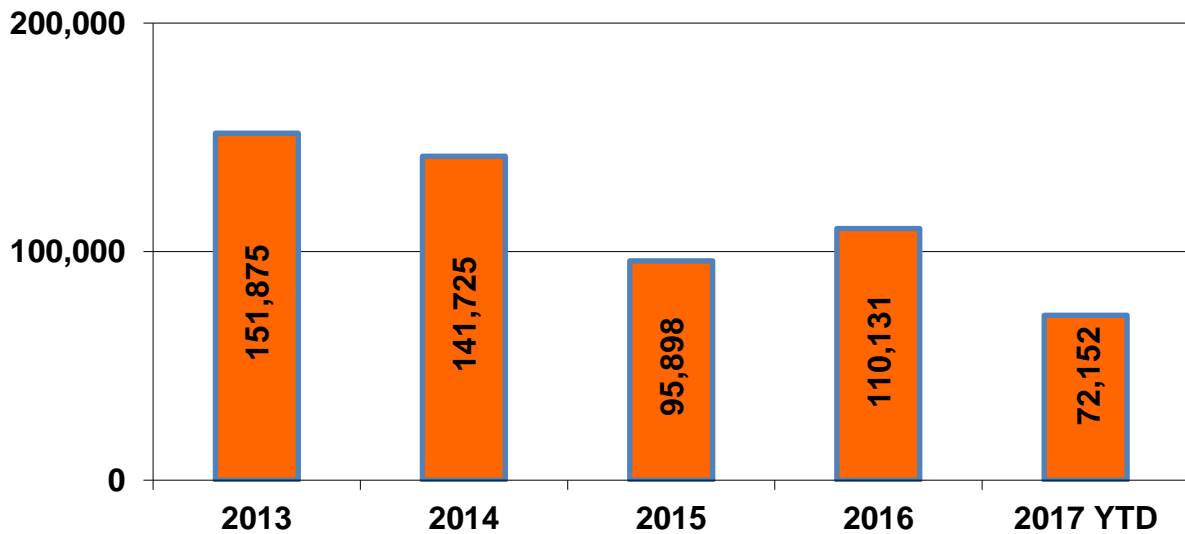


New Construction

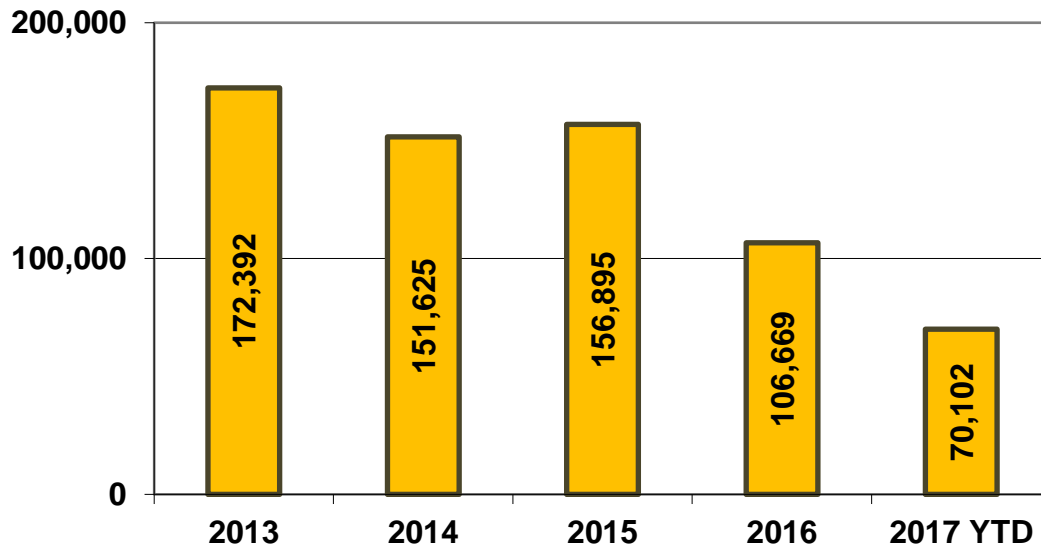
The force main replacement project on Eifert Road is nearing completion. Final lift station connection, and abandonment remain. Hubbell, Roth & Clark (HRC) continue to provide construction observation.

Repairs on the Nitrification Tower at the POTW progressed this month; the new media was installed and the arm will be replaced soon.

Feet of Sanitary Sewer Cleaned (Vector Truck Work)



Feet of Sanitary Sewer Televised (Camera Truck Work)



Stormwater and Environmental Efforts

On Monday September 11th, the Director of Public Services and the Environmental Coordinator met with Holt Schools Superintendent Dr. David Hornak to review needed actions and website content to comply with the Stormwater permit.

On Thursday September 14th, the Director of Public Services and the Environmental Coordinator met with Delhi Township Clerk Evan Hope to review website content to comply with the Stormwater permit.

On Friday September 15th and Tuesday September 26th the Environmental Coordinator conducted quarterly stormwater inspections.

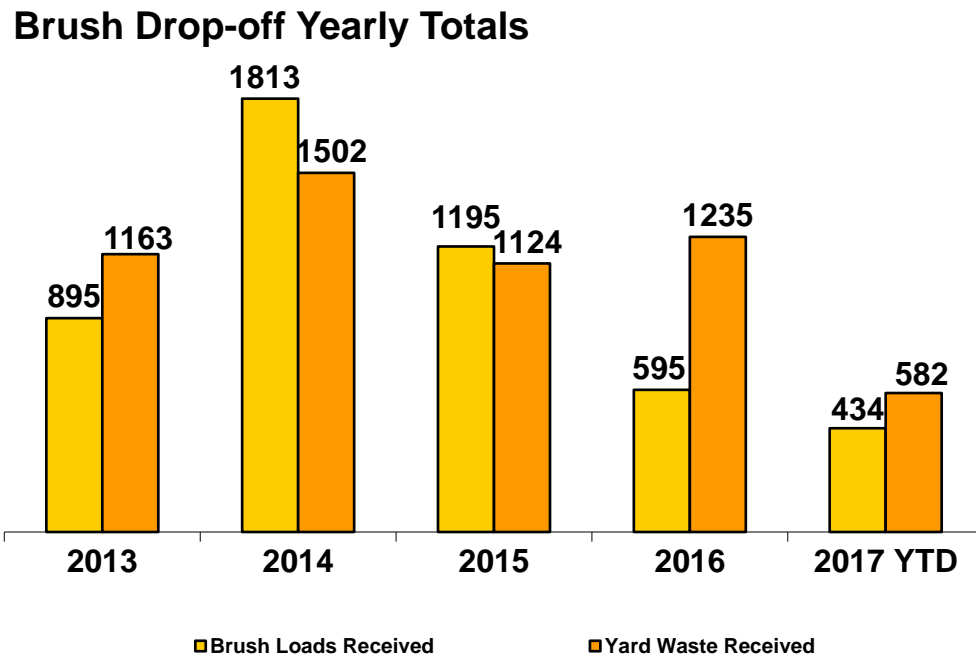
On Monday September 25th the Environmental Coordinator conducted stormwater dry weather screening at the township property located at 2045 Cedar.

Industrial Pretreatment Program

Review/Approval		
Building Plan Approval	9/5/2017	4495 Holt Road - USA 2 Go - Canopy & Columns
Building Plan Approval	9/7/2017	1781 Holloway Drive-Pratt & Whitney - Exterior Stairs
Building Plan Approval	9/20/2017	3960 Patient Care Drive - CIMA Heart Institute- Office remodel
Site Plan Review	9/19/2017	4285 Development Drive - Children's Therapy Corner

Thirty-six (36) grease traps were inspected at local businesses; zero (0) needed service.

Community Outreach



DELHI CHARTER TOWNSHIP BOARD MEETING

2074 Aurelius Road, Holt 48842 (517) 694-2137

Tuesday, October 3, 2017

7:00 p.m.

Agenda

Call the Meeting to Order

Pledge of Allegiance

Roll Call

Comments from the Public – FOR COMPLETE GUIDELINES FOR ADDRESSING THE BOARD, PLEASE SEE “PROCEDURES FOR ADDRESSING THE BOARD” LOCATED AT THE BACK TABLE. ANYONE WISHING TO COMMENT ON ANY MATTER NOT ON THE AGENDA MAY DO SO AT THIS TIME. ALL COMMENTS WILL BE DIRECTED ONLY TO THE TOWNSHIP BOARD MEMBERS AND PERSONS ADDRESSING THE BOARD MUST STATE THEIR NAME AND ADDRESS FOR THE RECORD AND WILL BE GIVEN TWO (2) MINUTES. ANY COMMENTS LONGER THAN 2 MINUTES SHOULD BE REDUCED TO WRITING AND SUBMITTED TO THE CLERK AND WILL BE MADE A PART OF THE RECORD.

Set/Adjust Agenda

Unfinished Business

Consent Agenda

1.
 - a) Approval of Minutes – Committee Meeting of September 5, 2017
 - b) Approval of Minutes – Regular Meeting of September 5, 2017
 - c) Approval of Minutes – Budget Meeting of September 12, 2017
 - d) Approval of Claims – September 12, 2017
 - e) Approval of Claims – September 26, 2017
 - f) Approval of Payroll – September 7, 2017
 - g) Approval of Payroll – September 21, 2017
 - h) Set Public Hearing – FY 2018 Budgets
 - i) 2018 Township Holiday Schedule

Zoning and Development

New Business

2. Change November 7, 2017 Township Board Meetings

Items Removed From Consent Agenda For Discussion

Late Agenda Items

- 3.
- 4.
- 5.

Reports

6. Supervisor:
7. Treasurer:
8. Clerk:
9. Trustees:
10. Manager:

Limited Comments

MEMBERS OF THE PUBLIC WILL BE AFFORDED THE OPPORTUNITY TO ADDRESS THE BOARD REGARDING ANY ITEM ON THE AGENDA AT THE TIME SUCH ITEM IS OPEN FOR DISCUSSION BY THE BOARD. ANYONE WISHING TO COMMENT ON ANY MATTER NOT ON THE AGENDA MAY DO SO AT THIS TIME.

Adjournment

The Township will provide reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the Township. Individuals with disabilities requiring auxiliary aids or services should contact Delhi Charter Township, Evan Hope, Township Clerk, 694-2135.

ALL PAGERS, CELL PHONES, RADIOS AND SIMILAR DEVICES ARE TO BE TURNED OFF OR TO SILENT MODE DURING ALL BOARD MEETINGS.

Recommended Motion:

To approve the Consent Agenda as presented.

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON SEPTEMBER 5, 2017**

The members of the Delhi Charter Township Committee of the Whole met on Tuesday, August 5, 2017 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, MI. Supervisor Hayhoe called the meeting to order at 6:00 p.m.

Members Present: Supervisor John Hayhoe, Clerk Evan Hope, Treasurer Roy Sweet,
Trustees Stuart Goodrich, Tom Lenard, DiAnne Warfield

Members Absent: Trustee Pat Brown

BUSINESS

SAW GRANT QUARTERLY UPDATE

The Board reviewed a letter dated August 28, 2017 from Tom Traciak, H.J. Umbaugh & Associates (ATTACHMENT I).

Andy Campbell, H.J. Umbaugh & Associates, gave an overview of the Assessment Management Plan. Mr. Campbell stated that the Assessment Management Plan suggests a rate increase of 3.3%, which continues with the status quo rate increase of 3% + the Consumer Price Index. The Industrial Pre-treatment Program has not been addressed yet. Mr. Campbell stated that small yearly rate increases have been a good policy of the Township Board and suggests continuing with the small yearly increases to avoid large rate increases in the future.

Tom Traciak, H.J. Umbaugh & Associates, reported on the Cash & Investment portion of the Cash Flow Analysis stating that the purpose of long term forecasting is to handle negative cash flow years and to continue to maintain a responsible cash balance. Two future debt service bond issues have been included in the future rate increases.

Trustee Lenard questioned if yearly sewer rates could possibly come down at some point without losing the long term prospective. Mr. Campbell stated that it is recommended to track the plan yearly in addition to a thorough review every 3 to 4 years to help determine rate adjustments.

Karyn Stickel, Hubbell, Roth and Clark, Inc., Hubbell, Roth and Clark, Inc., stated that as part of the National Pollution Discharge Elimination System permit from the Michigan Department of Environmental Quality (MDEQ), the Township was required to develop an Asset Management Program (AMP) for the POTW and the sanitary sewer collection system. The Township was successful in securing \$2.44 M in grant funding from the MDEQ in order to complete the tasks necessary to complete the AMP and has used this grant to inventory and assess the system, determine criticality and develop a long term Capital Improvement Plan. Ms. Stickel gave an overview of Bond Issue No. 1 and No. 2 projects that were determined.

Trustee Lenard asked when the 3% + CPI rate increases began. Twp. Mgr. Elsinga stated that these rate increases began approximately 2013-2014.

DEPARTMENT OF PUBLIC SERVICES – AUGUST ACTIVITY REPORT

The Board reviewed the August Department of Public Services Activity Report (ATTACHMENT II).

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON SEPTEMBER 5, 2017**

PUBLIC COMMENT - None

ADJOURNMENT

Meeting adjourned at 6:50 p.m.

Date: September 19, 2017

Evan Hope, Township Clerk

Date: September 19, 2017

John Hayhoe, Supervisor

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SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 5, 2017**

Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, September 5, 2017 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Hayhoe called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor John Hayhoe, Clerk Evan Hope, Treasurer Roy Sweet, Trustees Stuart Goodrich, Tom Lenard, DiAnne Warfield

Members Absent: Trustee Pat Brown

COMMENTS FROM THE PUBLIC - None

CONSENT AGENDA

- A. Approval of Minutes – Committee Meeting of August 15,2017
- B. Approval of Minutes – Regular Meeting of August 15, 2017
- C. Approval of Claims – August 15, 2017 (ATTACHMENT I)
- D. Approval of Claims – August 29, 2017 (ATTACHMENT II)
- E. Approval of Payroll – August 24, 2017 (ATTACHMENT III)

Lenard moved, Warfield seconded, to approve the Consent Agenda as presented.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Lenard, Sweet, Warfield, Goodrich, Hayhoe

Absent: Brown

MOTION CARRIED

NEW BUSINESS

AMENDMENT TO ORDINANCE NO. 70 – INTERNATIONAL FIRE CODE, SECOND CONSIDERATION (PROPOSED ORDINANCE NO. 70.14)

The Board reviewed memorandums dated August 30, 2017 from Twp. Mgr. Elsinga and August 9, 2017 from Brian Ball, Fire Chief (ATTACHMENT IV).

Sweet moved, Hope seconded, upon second consideration, to amend Township Ordinance No. 70, which adopts the 2015 International Fire Code and amends regulations regarding fire lanes and prescribed burns (Township Ordinance No. 70.14).

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 5, 2017**

A Roll Call Vote was recorded as follows:

Ayes: Lenard, Sweet, Warfield, Goodrich, Hayhoe, Hope

Absent: Brown

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2016-028 – FY 2017 GENERAL FUND BUDGET

The Board reviewed a memorandum dated August 30, 2017 from Twp. Mgr. Elsinga (ATTACHMENT V).

Lenard moved, Warfield seconded, to adopt Amendment No. 1 to Resolution No. 2016-028 for the Fiscal Year 2017 General Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Warfield, Goodrich, Hayhoe, Hope, Lenard

Absent: Brown

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2016-029 – FY 2017 WATER IMPROVEMENT FUND BUDGET

The Board reviewed a memorandum dated August 29, 2017 from Twp. Mgr. Elsinga (ATTACHMENT VI).

Lenard moved, Hope seconded, to adopt Amendment No. 1 to Resolution No. 2016-029 for the Fiscal Year 2017 Water Improvement Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Goodrich, Hayhoe, Hope, Lenard, Sweet

Absent: Brown

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2016-030 – FY 2017 FIRE FUND BUDGET

The Board reviewed a memorandum dated August 29, 2017 from Twp. Mgr. Elsinga (ATTACHMENT VII).

Hope moved, Warfield seconded, to adopt Amendment No. 1 to Resolution No. 2016-030 for the Fiscal Year 2017 Fire Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Lenard, Sweet, Warfield

Absent: Brown

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2016-031 – FY 2017 POLICE FUND BUDGET

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 5, 2017**

The Board reviewed a memorandum dated August 29, 2017 from Twp. Mgr. Elsinga (ATTACHMENT VIII).

Warfield moved, Goodrich seconded, to adopt Amendment No. 1 to Resolution No. 2016-031 for the Fiscal Year 2017 Police Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Lenard, Sweet, Warfield, Goodrich

Absent: Brown

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2016-032 – FY 2017 SEWER FUND BUDGET

The Board reviewed a memorandum dated August 30, 2017 from Twp. Mgr. Elsinga (ATTACHMENT IX).

Warfield moved, Hope seconded, to adopt Amendment No. 1 to Resolution No. 2016-032 for the Fiscal Year 2017 Sewer Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Lenard, Sweet, Warfield, Goodrich, Hayhoe

Absent: Brown

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2016-033 – FY 2017 DOWNTOWN DEVELOPMENT AUTHORITY FUND BUDGET

The Board reviewed a memorandum dated August 29, 2017 from Twp. Mgr. Elsinga (ATTACHMENT X).

Lenard moved, Goodrich seconded, to adopt Amendment No. 1 to Resolution No. 2016-033 for the Fiscal Year 2017 Downtown Development Authority Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Lenard, Sweet, Warfield, Goodrich, Hayhoe, Hope

Absent: Brown

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2016-034 – FY 2017 BROWNFIELD REDEVELOPMENT AUTHORITY FUND BUDGET

The Board reviewed a memorandum dated August 29, 2017 from Twp. Mgr. Elsinga (ATTACHMENT XI).

Warfield moved, Hope seconded, to adopt Amendment No. 1 to Resolution No. 2016-034 for the Fiscal Year 2017 Brownfield Redevelopment Authority Fund Budget.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 5, 2017**

A Roll Call Vote was recorded as follows:

Ayes: Sweet, Warfield, Goodrich, Hayhoe, Hope, Lenard

Absent: Brown

MOTION CARRIED

AMENDMENT NO. 1 TO RESOLUTION NO. 2016-035 – FY 2017 DEBT SERVICE FUND BUDGET

The Board reviewed a memorandum dated August 30, 2017 from Twp. Mgr. Elsinga (ATTACHMENT XII).

Lenard moved, Goodrich seconded, to adopt Amendment No. 1 to Resolution No. 2016-035 for the Fiscal Year 2017 Debt Service Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Goodrich, Hayhoe, Hope, Lenard, Sweet

Absent: Brown

MOTION CARRIED

RESOLUTION NO. 2017-015 – FY 2017 STREET IMPROVEMENT DEBT SERVICE FUND BUDGET

The Board reviewed a memorandum dated August 30, 2017 from Twp. Mgr. Elsinga (ATTACHMENT XIII).

Hope moved, Goodrich seconded, to adopt Resolution No. 2017-015 for the FY 2017 Street Improvement Debt Service Fund Budget.

A Roll Call Vote was recorded as follows:

Ayes: Goodrich, Hayhoe, Hope, Lenard, Sweet, Warfield

Absent: Brown

MOTION CARRIED

RESOLUTION NO. 2017-016 – CERTIFY DECEMBER 1, 2017 TAX LEVY

The Board reviewed a memorandum dated August 30, 2017 from Twp. Mgr. Elsinga (ATTACHMENT XIV).

Lenard moved, Goodrich seconded, to adopt Resolution No. 2017-016, which certifies the December 1, 2017 Tax Levy on taxable property within Delhi Charter Township.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Lenard, Sweet, Warfield, Goodrich

Absent: Brown

MOTION CARRIED

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 5, 2017**

RESOLUTION NO. 2017-017 – ANNUAL DETERMINATION OF STREETLIGHT ASSESSMENTS – CONSUMERS ENERGY

The Board reviewed memorandums dated August 30, 2017 from Twp. Mgr. Elsinga and Tracy Miller, Director of Community Development (ATTACHMENT XV).

Sweet moved, Hope seconded, to adopt Resolution No. 2017-017 which adjusts the annual streetlight assessments, per Exhibit A, to reflect rate changes imposed by Consumers Energy.

Mike Hamilton, Sycamore St., commented on the new LED streetlights in his neighborhood.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Sweet, Warfield, Goodrich, Hayhoe

Nay: Lenard

Absent: Brown

MOTION CARRIED

RESOLUTION NO. 2017-018 – REQUEST FOR INGHAM COUNTY TRAILS AND PARK MILLAGE FUNDING

The Board reviewed a memorandum dated August 30, 2017 from Tracy Miller, Director of Community Development (ATTACHMENT XVI).

Lenard moved, Warfield seconded, to adopt Resolution No. 2017-018 which approves and supports the Grant Application to the Ingham County Trails and Parks Millage Program for the Ram2Burchfield Trail project.

A Roll Call Vote was recorded as follows:

Ayes: Lenard, Sweet, Warfield, Goodrich, Hayhoe, Hope

Absent: Brown

MOTION CARRIED

REPORTS

SUPERVISOR

Supervisor Hayhoe commented on various projects within the Township.

Supervisor Hayhoe stated that the 9/11 Hero Run will take place on September 11, 2017.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 5, 2017**

TREASURER

Treasurer Sweet stated that his office received State Revenue Sharing for the May/June 2017 period in the amount of \$370,532; of that \$11,416 is from the City, Village and Township Revenue Sharing (CVTRS) which remains consistent. The Constitutional Revenue Sharing was \$359,116 which is an increase of \$35,599 from the March/April 2017 period and an increase of \$17,035 compared to the May/June 2016 period.

Treasurer Sweet reported that to-date, 40% of the \$9,140,000 Summer Tax Roll has been collected.

TOWNSHIP MANAGER

Twp. Mgr. Elsinga reported on the Gillespie project that will be built on Cedar Street.

LIMITED PUBLIC COMMENTS – None

ADJOURNMENT

Meeting adjourned at 7:24 p.m.

Date: September 19, 2017

Evan Hope, Township Clerk

Date: September 19, 2017

John Hayhoe, Supervisor

/af

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 12, 2018**

Delhi Charter Township Board of Trustees met in a regular meeting on Wednesday, September 12, 2018 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Hayhoe called the meeting to order at 8:00 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor John Hayhoe, Clerk Evan Hope, Treasurer Roy Sweet,
Trustees Pat Brown, Stuart Goodrich, DiAnne Warfield

Members Absent: Trustee Tom Lenard

COMMENTS FROM THE PUBLIC - None

NEW BUSINESS

FISCAL YEAR 2017 BUDGETS

DOWNTOWN DEVELOPMENT AUTHORITY

The 2018 Downtown Development Authority Budget requests expenditures of \$7,724,170 and transfers out of (\$1,011,210), a decrease of \$889,090 from the 2017 projected budget.

DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUNDS

The 2018 Downtown Development Authority Debt Services Budget requests expenditures of \$72,000 from the 2017 projected budget, a decrease of \$20,380 from the 2017 projected budget.

BROWNFIELD AND LOCAL SITE REMEDIATION

Brownfield Fund Budget

The 2018 Brownfield Fund Budget requests expenditures of \$33,560, an increase of \$29,990 from the 2017 projected budget.

Local Brownfield Revolving Fund Budget

The 2018 Local Brownfield Revolving Fund Budget requests expenditures of \$80,500, a decrease of \$160,000 from the 2017 projected budget.

BUILDING AND GROUNDS

The 2018 Building and Grounds budget requests expenditures of \$695,570, a decrease of \$1,553,270 from the 2017 projected budget.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 12, 2018**

PARKS AND RECREATION

Parks Administration

The 2018 Parks Administration budget requests expenditures of \$275,630, an increase of \$10,940 from the 2017 projected budget.

Parks

The 2018 Parks budget requests expenditures of \$591,200, a decrease of \$420,780 from the 2017 projected budget.

Income of \$53,000 is expected from the Holt Public School District for mowing, \$3,000 is expected from the Holt Jr. Rams Sports program and \$6,000 is expected from pavilion rentals.

Recreation

The 2018 Recreation budget requests expenditures of \$57,400, a decrease of \$2,500 from the 2017 projected budget.

FIRE FUND

The 2018 Fire Fund budget requests expenditures of \$2,779,440, an increase of \$227,100 from the 2017 projected budget.

LEGISLATIVE

The 2018 Legislative budget requests expenditures of \$109,420, an increase of \$2,380 from the 2017 projected budget.

MANAGER

The 2018 Manager budget requests expenditures of \$359,630, an increase of \$17,570 from the 2017 projected budget.

ACCOUNTING

The 2018 Accounting budget requests expenditures of \$150,540, an increase of \$4,160 from the 2017 projected budget.

CLERK/ELECTIONS

SUBJECT TO APPROVAL

DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 12, 2018

The 2018 Clerk budget requests expenditures of \$335,590, a decrease of \$3,520 from the 2017 projected budget.

INFORMATION TECHNOLOGY

The 2018 Information Technology budget requests expenditures of \$263,000, a decrease of \$30,480 from the 2017 projected budget.

TREASURER

The 2018 Treasurer budget requests total expenditures of \$283,840, which is an increase of \$12,080 from the 2017 projected budget.

ASSESSING

The 2018 Assessing budget requests expenditures of \$411,900, an increase of \$42,110 from the 2017 projected budget.

INFRASTRUCTURE

The 2018 Infrastructure Fund budget requests expenditures of \$857,500, a decrease of \$458,850 from the 2017 projected budget.

COMMUNITY DEVELOPMENT

The 2018 Community Development Fund budget requests expenditures of \$812,200, an increase of \$85,960 from the 2017 projected budget.

GENERAL FUND OTHER FUNCTIONS AND DEBT SERVICE

Other Functions

The 2018 General Fund Other Functions and Debt Service budget requests expenditures of \$517,100 and transfers out of \$3,229,160 for a total of \$3,746,260. Expenditures decreased \$29,890 from the 2017 projection of \$546,990 and transfers out increased \$261,670 from the 2017 projected expenditures of \$2,967,490, an increase of \$231,780 from the 2017 projected expenditures of \$2,967,490 and a net increase of \$321,780 from the 2017 projected total of \$3,514,480.

Debt Service

The 2018 General Fund Debt Service budget requests expenditures of \$369,770, an increase of \$80 from the 2017 projected budget.

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 12, 2018**

SEWER FUND, SUMMARY AND REVENUES

The 2018 Sewer Fund budget requests expenditures of \$12,712,580, an increase of \$3,020,170 from the projected 2017 budget.

SEWER ADMINISTRATION

The 2018 Sewer Administration budget requests expenditures of \$666,510, a decrease of \$55,080 from the 2017 projected budget.

DEPARTMENT OF PUBLIC SERVICES

The 2018 Department of Public Services budget requests expenditures of \$3,509,420, a decrease of \$1,770,590 from the 2017 projected budget.

SEWER CAPITAL OUTLAY

The 2018 Sewer Capital Outlay budget requests expenditures of \$6,609,140, an increase of \$4,784,280 from the 2017 projected budget.

SEWER DEBT

The 2018 Sewer Debt Fund budget requests expenditures of \$1,927,510, an increase of \$61,560 from the 2017 projected budget.

STORMWATER

The 2018 Stormwater budget requests expenditures of \$507,320, a decrease of \$171,340 from the 2017 projected budget.

POLICE FUND

The 2018 Police Fund budget requests expenditures of \$2,762,740, an increase of \$80,860 from the 2017 projected budget (which included a transfer of \$1,603,730 from the General Fund).

WATER IMPROVEMENT

The 2018 Water Improvement Fund budget requests expenditures of \$75,910, decreasing fund balance by \$22,640 to \$368,165. The largest expenditure, \$73,310 of the total \$75,910, is for debt payments on the Waverly/Holt Road water main extension to the Holt Public Schools.

STREET IMPROVEMENT DEBT SERVICE

SUBJECT TO APPROVAL

DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON SEPTEMBER 12, 2018

The 2018 Street Improvement Debt Service Fund budget requests expenditures of \$48,090, an increase of \$5,390 from the 2017 projected budget.

PUBLIC COMMENT - None

ADJOURNMENT

Meeting adjourned at 11:40 p.m.

Date: _____

Evan Hope, Township Clerk

Date: _____

John Hayhoe, Supervisor

/af

SUBJECT TO APPROVAL

ACCOUNTS PAYABLE APPROVAL

September 12, 2017

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated September 12, 2017 numbered 93914 thru 93983 & ACH 5139 thru 5165. Every invoice has a payment authorizing signature(s).

Dated: September 12, 2017

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated September 12, 2017 show payments made from the following funds:

General Fund	\$	398,631.90
Fire Fund		9,434.70
Police Fund		1,665.00
Water Improvement Fund		2,180.00
Downtown Development Fund		9,305.20
Sewer Fund		215,294.51
Local Brownfield Fund		11,275.00
Trust & Agency Fund		12,602.50
Current Tax Account		36,729.86
Grand Total	\$	<u>697,118.67</u>

Includes the following to be reimbursed from separate bank accounts:

Current Tax Account	\$	36,729.86
Farmers Market Account	\$	4,679.50

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$20,000.00 have been approved by general policy or previous motions of the board. (\$497,172.00 Honeywell International, Inc. for Energy Project, 10/4/16)

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV Board Audit and Approval: At a regular meeting of the Township Board held on October 3, 2017 a motion was made by _____ and passed by ___ yes votes and ___ no votes (____ absent) that the list of claims dated September 12, 2017, was reviewed, audited and approved

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
EXP CHECK RUN DATES 09/11/2017 - 09/12/2017

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
EICKHOF COLUMBARIA, INC.	NICHE COVER-BOTTOM	296.00
CITY OF MASON	STANDBY FEE JULY	636.33
MERIDIAN TOWNSHIP FIRE DEPT	ALAIEDON STANDBY FEE JULY	1,060.66
MERIDIAN TOWNSHIP FIRE DEPT	GASOLINE SPILL	600.00
MERIDIAN TOWNSHIP FIRE DEPT	NAT. GAS LEAK	600.00
MERIDIAN TOWNSHIP FIRE DEPT	GRASS FIRE	600.00
MERIDIAN TOWNSHIP FIRE DEPT	NAT. GAS LEAK	600.00
MERIDIAN TOWNSHIP FIRE DEPT	NAT. GAS LEAK	600.00
REBEKAH ZINGELEWICZ	REFUND FOR YOUTH SOCCER	30.00
TERESA WILLIAMS	REFUND FOR YOUTH FOOTBALL	60.00
DIANE RICKARD	PAVILION RENTAL REFUND	75.00
	Total For Dept 000.00	5,157.99
Dept 171.00 MANAGER		
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECK	31.13
BANK OF AMERICA	ICLE SUBSCRIPTION/THIELEN	145.00
BANK OF AMERICA	IPMA MEMBER RENEWAL/THIELEN	149.00
BANK OF AMERICA	MPELRA MEMBER RENEWAL/THIELEN	100.00
JPMORGAN CHASE BANK NA	LUNCH MEETING	61.62
BANK OF AMERICA	MPELRA CONFERENCE REGISTRATION	230.00
JPMORGAN CHASE BANK NA	MSU SEMINAR/ELSINGA	35.00
JPMORGAN CHASE BANK NA	CONFERENCE LODGING/THIELEN	138.00
	Total For Dept 171.00 MANAGER	889.75
Dept 191.00 ACCOUNTING		
STEVENS, KIRINOVIC, & TUCKER	ACCOUNTING SERVICES AUGUST	1,955.00
	Total For Dept 191.00 ACCOUNTING	1,955.00
Dept 215.00 CLERK		
BANK OF AMERICA	PASSPORT POSTAGE 8/1-24-2017	172.90
JPMORGAN CHASE BANK NA	POSTAGE PASSPORTS 8/28-30/2017	19.95
MICHIGAN.COM	PUBLISHING LEGALS/JULY & AUGUST	423.26
	Total For Dept 215.00 CLERK	616.11
Dept 228.00 INFORMATION TECHNOLOGY		
BS&A SOFTWARE	COMM DEV/CEMETERY/TAX/ASSESS	4,788.00
	Total For Dept 228.00 INFORMATION TECHNOLOGY	4,788.00
Dept 257.00 ASSESSING		
BAUCKHAM, SPARKS, THALL	LEGAL FEES AUGUST	3,937.50
DELTA CHARTER TOWNSHIP	ASSESSING FEES SEPTEMBER	1,000.00
VERTALKA & VERTALKA, INC.	RITE AIDE FACILITY APPRAISAL SERV	4,500.00
VERTALKA & VERTALKA, INC.	3186 PINE TREE RD APPRAISAL SERV	850.00
MICHIGAN.COM	EMPLOYMENT AD	760.50
BANK OF AMERICA	MAA REGISTRATION/E. TOBIAS	153.75
BANK OF AMERICA	MMA LODGING DEPOSIT/E. TOBIAS	95.00
	Total For Dept 257.00 ASSESSING	11,296.75

Dept 262.00 ELECTIONS		
PRINTING SYSTEMS, INC.	5,000 SECRECY AV ENVELOPES	450.00
PRINTING SYSTEMS, INC.	500 BALLOT INSTRUCTIONS	35.00
PRINTING SYSTEMS, INC.	FREIGHT	118.50
	Total For Dept 262.00 ELECTIONS	603.50

Dept 265.00 BUILDING & GROUNDS		
MICHIGAN FLEET FUELING SOL	GASOLINE 8/16-31/2017	311.59
MODEL COVERALL SERVICE	UNIFORMS	21.69
MICHIGAN COMPANY	URINAL BLOCKS FOR URINALS	88.44
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC	975.00
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	21.97
HAMMOND FARMS SOUTH	5 YDS PRO-SOIL/MARKUM CEMETERY	72.50
LOWE'S CREDIT SERVICES	BAGS QUIKRITE CONCRETE/PALLET/	193.28
HONEYWELL INTERNATIONAL INC	HONEYWELL ENERGY PROJECT	318,190.08
	Total For Dept 265.00 BUILDING & GROUNDS	319,874.55

Dept 446.00 INFRASTRUCTURE		
CONSUMERS ENERGY	STREETLIGHTS ACCT#6730	19,920.75
CONSUMERS ENERGY	STREETLIGHTS ACCT#7043	80.39
CONSUMERS ENERGY	HOLT/KAHRES ROAD STREET LIGHT	9,833.00
INGHAM COUNTY ROAD DEPART	COLD PATCH	69.37
		29,903.51

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
BANK OF AMERICA	CAMERA FOR COMMUNITY DEVELOP	309.99
JPMORGAN CHASE BANK NA	SD CARD FOR COMMUNITY DEVELOP	25.31
MICHIGAN FLEET FUELING SOL	GASOLINE 8/16-31/2017	76.66
BAUCKHAM, SPARKS, THALL	LEGAL FEES AUGUST	2,586.00
BANK OF AMERICA	1 YR SUB. LANSING STATE JOURNAL	451.26
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	12.69
MICHIGAN.COM	PUBLISHING LEGALS/JULY & AUGUST	188.32
KEBS, INC.	LOT SURVEY AT 4556 GROVE ST	525.00
BANK OF AMERICA	CAR WASH/#5-22	9.00
SCHAFFER'S INC.	MOWING LEGACY PARKWAY LOT	69.00
SCHAFFER'S INC.	MOWING 3420 PINE TREE RD	69.00
MICHIGAN ASSOC OF PLANNING	MAP CONFERENCE/MILLER	20.00
	Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT	4,342.23

Dept 752.00 PARKS ADMINISTRATION		
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	1.92
VERIZON WIRELESS	CELLULAR AUGUST	0.83
	Total For Dept 752.00 PARKS ADMINISTRATION	2.75

Dept 771.00 PARKS		
MICHIGAN FLEET FUELING SOLUTION	GASOLINE 8/16-31/2017	619.44
MODEL COVERALL SERVICE	UNIFORM PANTS	42.72
ACE HARDWARE	8"X10 RECIP BLADE	17.99
LOWE'S CREDIT SERVICES	FISH TAPE & WIRING/DDA	14.13
LOWE'S CREDIT SERVICES	WERNER TRUCK RACK	95.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SENIOR CENTER	260.00
CONSUMERS ENERGY	ELECTRIC 1771 MAPLE	92.15
CONSUMERS ENERGY	ELECTRIC 2177 WEST BLVD	23.45
ACE HARDWARE	2 SPRAY PAINT/1 PKG SANDPAPER	8.27
LOWE'S CREDIT SERVICES	140 QUIKRITE CONCRETE/2 PALLETS	338.47
LOWE'S CREDIT SERVICES	SUPPLIES FOR DEADMANS HILL STEPS	983.39

LOWE'S CREDIT SERVICES	DELIVERY FEE	20.00
MICHIGAN COMPANY	URINAL BLOCKS FOR URINALS	22.11
MICHIGAN COMPANY	URINAL BLOCKS FOR URINALS	22.11
MICHIGAN COMPANY	DELIVERY CHARGE	10.75
SAFETY SYSTEMS, INC	2 LABOR HOURS FOR SERVICE	192.00
SAFETY SYSTEMS, INC	TRIP CHARGE	27.00
SAFETY SYSTEMS, INC	MISC. MATERIALS	5.00
ACE HARDWARE	CAULKGUN RACHET/WASP SPRAY	13.96
ACE HARDWARE	2 KEYS	3.98
ACE HARDWARE	DRILL BIT	6.59
HAMMOND FARMS SOUTH	5 YDS PRO-SOIL	72.50
HAMMOND FARMS SOUTH	4 YDS PRO-SOIL	58.00
LOWE'S CREDIT SERVICES	FLOWERS	138.47
LOWE'S CREDIT SERVICES	CORONA 14 FT EXTENSION	37.99
MENARDS LANSING SOUTH	MILL FIRE/2 GAL ALGAECIDE/SHOCKS	39.95
MENARDS LANSING SOUTH	ELBOWS/HOSE CLAMP/CABLE/PIPE	66.17
SCHAFFER'S INC.	15 YDS HARDWOOD MULCH	300.00
D & G EQUIPMENT INC	DECK IDLER ASM & SHIPPING/EXMARK	157.25
TASMANIAN TIRE CO.	TIRE/MOW TRAILER	91.50
TASMANIAN TIRE CO.	TIRE FOR TRAILER	68.00
THE PARTS PLACE	TIRE REPAIR KIT	5.49
FRANKIE D'S AUTO & TRUCK	BRAKE LINES & FITTINGS/FLUID/BRAKE P/	1,001.00
MENARDS LANSING SOUTH	CIRC SAW BLADE	12.99
MENARDS LANSING SOUTH	500' LINE W/REEL ORANGE	9.89
MENARDS LANSING SOUTH	ACE GREEN TREATED LUMBER	285.24
PROGRESSIVE SURVEILLANCE	SURVEILLANCE/KIWANIS PARK	379.00
PROGRESSIVE SURVEILLANCE	SURVEILLANCE SYST/KIWANIS PARK	1,438.13
	Total For Dept 771.00 PARKS	6,980.08

Dept 774.00 RECREATION		
JOHN'S PRO-CLEAN, INC	4 TROPHIES	154.00
ACE HARDWARE	5 WHITE STRIPE PAINT	42.95
PIONEER ATHLETICS	BRITE STRIPPER 7000 SPRAY GUN	219.95
PIONEER ATHLETICS	SHIPPING	9.85
PIONEER ATHLETICS	BRITE STRIPER 7000 PROGRUN SWIVEL	98.00
BANK OF AMERICA	SENIOR CENTER PICNIC PERMIT	195.00
BANK OF AMERICA	SENIOR CENTER PICNIC SUPPLIES	371.83
BANK OF AMERICA	SENIOR CENTER PICNIC SUPPLIES	336.60
BANK OF AMERICA	60 T-POSTS/HOLD SNOW FENCE	185.40
	Total For Dept 774.00 RECREATION	1,613.58

Dept 850.00 OTHER FUNCTIONS		
BAUCKHAM, SPARKS, THALL	LEGAL FEES AUGUST	525.00
ENCOMPASS/EAP	EAP 4TH QUARTER	248.00
IMAGETREND, INC.	ANNUAL FEES FOR EMS REPORTING	4,552.60
MEDICAL MANAGEMENT SYSTEM	AMBULANCE BILLING FEES JULY	4,170.83
MID MICHIGAN COLLECTION	COLLECTION OF FIRE RUNS	138.98
RICOH USA, INC.	RICOH MAINT AGREEMENT	142.50
BANK OF AMERICA	FACEBOOK ADS	91.24
BANK OF AMERICA	PHOTO PAPER & SALES TAX	50.86
BANK OF AMERICA	WWII DVD COVERS & SALES TAX	108.86
BANK OF AMERICA	GIS WEB HOSTING 8/10-9/9/17	1.00
BANK OF AMERICA	.COM DOMAIN RENEWAL FEE	14.95
BANK OF AMERICA	MUSIC SERVICE/CSC	26.95
BANK OF AMERICA	FACEBOOK ADS	200.00

BANK OF AMERICA	WUFOO SUBSCRIPTION 9/26-10/26/17	9.00
JPMORGAN CHASE BANK NA	AT&T LED SIGN 8/16-9/15/2017	119.71
RICOH USA, INC	PRINCIPAL	177.00
RICOH USA, INC	INTEREST	30.62
	Total For Dept 850.00 OTHER FUNCTIONS	<u>10,608.10</u>
	Total For Fund 101 GENERAL FUND	<u><u>398,631.90</u></u>

Fund 206 FIRE FUND

Dept 000.00		
BANK OF AMERICA	LODGING FOR MEMA CONFERENCE	101.25
BANK OF AMERICA	LODGING FOR MEMA CONFERENCE	101.25
	Total For Dept 000.00	<u>202.50</u>

Dept 336.00 FIRE DEPARTMENT

MICHIGAN FLEET FUELING SOL	GASOLINE 8/16-31/2017	897.00
BANK OF AMERICA	UPS SHIPPING	7.26
BANK OF AMERICA	UPS SHIPPING	17.47
R & R FIRE TRUCK REPAIR INC	PARTICULATE HOODS	1,666.00
R & R FIRE TRUCK REPAIR INC	S&H	6.95
BANK OF AMERICA	2 STORM DRAIN PROTECTORS	428.75
I-TECH MANUFACTURING CORP	7 BAGS PSC4 PEAT PLUS OIL ABSORB	360.00
I-TECH MANUFACTURING CORP	SHIPPING	77.34
THE PARTS PLACE	(5) 40LB BAGS OIL DRY	52.00
BANK OF AMERICA	STRYKER COT	1,500.00
LIFEGAS LLC	OXYGEN AND OXYGEN TANK RENTAL	451.21
MICHIGAN STATE UNIVERSITY	MEDICAL SUPPLIES	404.11
BAUCKHAM, SPARKS, THALL	LEGAL FEES AUGUST	227.50
BANK OF AMERICA	AMBULANCE ACCREDITATION	125.00
STATE OF MICHIGAN	LIFE SUPPORT VEHICLE LICENSE	200.00
SPARROW OCC HEALTH SERVICE	PHYSICALS	386.12
BANK OF AMERICA	DISPATCH APPS FOR FIREFIGHTERS	562.50
ENCOMPASS/EAP	EAP 4TH QUARTER	294.50
TARGETSOLUTIONS LEARNING	ONLINE TRAINING	900.00
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	10.87
VERIZON WIRELESS	CELLULAR AUGUST	170.89
CONSUMERS ENERGY	ELECTRIC 6139 BISHOP	34.23
CONSUMERS ENERGY	GAS 6139 BISHOP	23.79
BANK OF AMERICA	BATTERIES & SHIPPING	87.61
BANK OF AMERICA	PLUG ADAPTER	17.48
ACE HARDWARE	3 BULBS/AMBULANCE	35.97
ACE HARDWARE	3 BULBS/AMBULANCE	29.97
ADP SCREENING & SELECTION	SUBSCRIPTION/BACKGROUND CHECK	157.34
BANK OF AMERICA	METRO CHIEFS LUNCH	20.34
BANK OF AMERICA	7 CPR CARDS	28.00
JPMORGAN CHASE BANK NA	13 CPR CARDS	52.00
	Total For Dept 336.00 FIRE DEPARTMENT	<u>9,232.20</u>

Total For Fund 206 FIRE FUND 9,434.70

Fund 207 POLICE FUND

Dept 301.00 POLICE		
BAUCKHAM, SPARKS, THALL	LEGAL FEES AUGUST	1,665.00
	Total For Dept 301.00 POLICE	<u>1,665.00</u>

Total For Fund 207 POLICE FUND 1,665.00

Fund 225 WATER IMPROVEMENT FUND

Dept 536.00 ADMINISTRATION & CONSTRUCTION

TRI-COUNTY REGIONAL	GMB DUES 2017-2018	2,180.00
Total For Dept 536.00 ADMINISTRATION & CONSTRUCTION		2,180.00

Total For Fund 225 WATER IMPROVEMENT FUND	2,180.00
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Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00

BANK OF AMERICA	SALES TAX REFUND	(3.42)
NEVA AUSTIN	VENDOR PAYMENT AUGUST	116.00
TODD DELO	VENDOR PAYMENT AUGUST	16.00
GARDEN BASKET, LLC	VENDOR PAYMENT AUGUST	61.00
GRAMPAS PASTYS, LLC	VENDOR PAYMENT AUGUST	38.00
LONESOME PINES BEEF	VENDOR PAYMENT AUGUST	216.00
THE 517 COFFEE COMPANY	VENDOR PAYMENT AUGUST	21.00
WILLOW BLOSSOM FARMS, LLC	VENDOR PAYMENT AUGUST	110.00
EL BURRITO MEXICANO	VENDOR PAYMENT AUGUST	267.00
ROBERT PAUL FALSETTA	VENDOR PAYMENT AUGUST	197.00
GREAT HARVEST BREAD CO.	VENDOR PAYMENT AUGUST	63.00
DENNIS C. GREENMAN	VENDOR PAYMENT AUGUST	453.00
JENNIFER HIMEBAUGH	VENDOR PAYMENT AUGUST	34.00
FRED LONG	VENDOR PAYMENT AUGUST	18.00
GLORIA MCDANIEL	VENDOR PAYMENT AUGUST	10.00
OTTO'S POULTRY, INC	VENDOR PAYMENT AUGUST	2,220.00
ROWE FAMILY FARMS, INC	VENDOR PAYMENT AUGUST	321.50
TAMARA TAYLOR	VENDOR PAYMENT AUGUST	12.00
MAI KOU VANG	VENDOR PAYMENT AUGUST	44.00
GARDEN BASKET, LLC	WIC PROJECT FRESH	25.00
GARDEN BASKET, LLC	SENIOR PROJECT FRESH	4.00
DENNIS C. GREENMAN	WIC PROJECT FRESH	455.00
Total For Dept 000.00		4,698.08

Dept 728.00 DDA ADMINISTRATION

THRUN LAW FIRM, P.C.	LEGAL FEES JULY/AUGUST	880.00
ENCOMPASS/EAP	EAP 4TH QUARTER	15.50
C. HOWARD HAAS	AUGUST CELL PHONE REIMBURSE	75.00
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	0.26
BANK OF AMERICA	LUNCH/ERNIE PHILLIPS & HAAS	33.43
BANK OF AMERICA	LUNCH FOR EXECUTIVE COMMITTEE	40.95
Total For Dept 728.00 DDA ADMINISTRATION		1,045.14

Dept 729.00 DDA MARKETING & PROMOTION

BLOHM CREATIVE PARTNERS	ESKER SQUARE TALKING POINTS	200.00
GARDEN BASKET, LLC	DOUBLE UP BUCKS AUGUST	32.00
ROBERT PAUL FALSETTA	DOUBLE UP BUCKS AUGUST	114.00
DENNIS C. GREENMAN	DOUBLE UP BUCKS AUGUST	272.00
ROWE FAMILY FARMS, INC	DOUBLE UP BUCKS AUGUST	44.00
Total For Dept 729.00 DDA MARKETING & PROMOTION		662.00

Dept 850.00 OTHER FUNCTIONS

QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SHERIFF & DDA	420.00
CONSUMERS ENERGY	ELECTRIC-2150 CEDAR	460.55
CONSUMERS ENERGY	GAS-2150 CEDAR	44.43
SHERRIFF-GOSLIN COMPANY	REPAIR ROOF/TAMARAK HOUSE	375.00
Total For Dept 850.00 OTHER FUNCTIONS		1,299.98

Dept 903.05 2016 DDA DEVELOPMENT		
AYLES TREE SERVICE, INC	HAUL DEAD FALL & DEBRIS/BRUSH	1,600.00
	Total For Dept 903.05 2016 DDA DEVELOPMENT	1,600.00

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY	9,305.20
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Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 548.00 ADMINISTRATION & OVERHEAD

THRUN LAW FIRM, P.C.	LEGAL FEES AUGUST	193.60
ENCOMPASS/EAP	EAP 4TH QUARTER	162.75
PROGRESSIVE IMPRESSIONS	SEWER BILLS AUGUST	527.09
	Total For Dept 548.00 ADMINISTRATION & OVERHEAD	883.44

Dept 558.00 DEPT OF PUBLIC SERVICE

MICHIGAN FLEET FUELING SOL	GASOLINE 8/16-31/2017	908.80
MODEL COVERALL SERVICE	STAFF UNIFORMS/POTW	72.83
MODEL COVERALL SERVICE	STAFF UNIFORMS/MAINTENANCE	53.10
MODEL COVERALL SERVICE	STAFF UNIFORMS/POTW	72.83
MODEL COVERALL SERVICE	STAFF UNIFORMS/MAINTENANCE	53.10
BANK OF AMERICA	2 CARTRIDGES HP/LARGE PRINTER	135.62
AIRGAS USA, LLC	CYLINDER RENTAL	25.82
BANK OF AMERICA	6 BIG BAGS ICE	26.94
LOWE'S CREDIT SERVICES	GE WASHER GTW330ASKWW/POTW	379.05
LOWE'S CREDIT SERVICES	GE DRYER GTD33EASKWW/POTW	379.05
FISHER SCIENTIFIC	POTASSIUM PERSULFAT	230.19
FISHER SCIENTIFIC	HAZARDOUS MATERIAL CHARGE	23.25
FISHER SCIENTIFIC	DIRECT SHIP TRANS CHARGE	66.21
FISHER SCIENTIFIC	SHIPPING-FUEL SURCHARGE	3.20
ALEXANDER CHEMICAL CORP	CALCIUM NITRATE	25,913.40
HAVILAND PRODUCTS COMPANY	GLACIAL ACETIC ACID	1,190.05
ALS LABORATORY GROUP	IPP - DART	550.00
BANK OF AMERICA	24 SAFETY VESTS	299.76
BANK OF AMERICA	48 SAFETY CONES	744.00
BANK OF AMERICA	USPS SHIPPING	7.71
UNITED PARCEL SERVICE	SHIPPING CHARGES	149.03
METRONET LONG DISTANCE	LONG DISTANCE AUGUST	2.46
SPOK, INC	PAGER SERVICE	29.40
COMCAST	HIGH SPEED INTERNET/POTW	144.85
CONSUMERS ENERGY	ELECTRIC-1988 WAVERLY	469.66
CONSUMERS ENERGY	ELECTRIC-4000 N MICHIGAN#B	141.91
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2723	46.44
CONSUMERS ENERGY	GAS-5961 MC CUE #2319	138.52
CONSUMERS ENERGY	GAS-1988 WAVERLY	43.16
CONSUMERS ENERGY	GAS 1494 AURELIUS	26.66
BANK OF AMERICA	GATE & SHEEP SUPPLIES	177.95
GALLOUP	(1) GALV CLEVIS HANGER/PUMP	9.86
GALLOUP	1 VITON SPEARS/1 PVC ADAPTER	143.67
USA BLUE BOOK	Y-STRAINER 1' PVC SOCKET	87.95
USA BLUE BOOK	FREIGHT	10.20
USA BLUE BOOK	Y-STRAINER 1' PVC SOCKET	87.95
USA BLUE BOOK	FREIGHT	41.84
ACE HARDWARE	3 SPIDER KILLER/1 ANT KILLER	28.36
LOWE'S CREDIT SERVICES	NUMBERS & PAINT/LAGOONS	14.21
LOWE'S CREDIT SERVICES	DECALS/ LAGOON, TEFLON TAPE	17.88
MENARDS LANSING SOUTH	6"X100' CORRUGATED TUBING	107.69
GRAINGER	3 HIGH VOLT INPUT TIMERS	233.40
ACE HARDWARE	NIPPLE/ELBOW/BALL/VALVE/PLUG	22.96

BANK OF AMERICA	MOTOR & FREIGHT/CLARIFER	899.25
ACE HARDWARE	BRASS DRAIN BOILR	6.99
CATHEY COMPANY	(4) 5VX-780 DRIVE BELTS	85.36
CATHEY COMPANY	SHIPPING	14.82
THE PARTS PLACE	2 OIL FILTERS/2 RTU EXTLIFE	53.96
THE PARTS PLACE	(2) OIL SEAL/SWEEPER TRUCK	23.38
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/POTW	260.00
BANK OF AMERICA	EASEMENT & DEED/WILLOUGHBY EST	60.00
BANK OF AMERICA	WEF MEMBERSHIP RENEWAL/DIORKA	145.00
BANK OF AMERICA	WEF MEMBERSHIP RENEWAL/BRYANT	145.00
JPMORGAN CHASE BANK NA	DINNER/DIORKA,BRYANT,DEYOUNG	94.47
MWEA	MWEA MEMBERSHIP/GARLOCK	70.00
Total For Dept 558.00 DEPT OF PUBLIC SERVICE		<u>35,429.15</u>

Dept 578.01 CAPITAL IMPROVEMENTS		
HONEYWELL INTERNATIONAL INC	HONEYWELL ENERGY PROJECT	178,981.92
Total For Dept 578.01 CAPITAL IMPROVEMENTS		<u>178,981.92</u>

Total For Fund 590 SEWAGE DISPOSAL SYSTEM 215,294.51

Fund 643 LOCAL BROWNFIELD REVOLVING FUND		
Dept 735.00 LOCAL SITE REMEDIATION		
TRITERRA	PHASE I ENVIRONMENTAL SITE	1,950.00
TRITERRA	PHASE II ENVIRONMENTAL SITE	6,050.00
TRITERRA	BASELINE ENVIRONMENTAL ASSESS	2,950.00
TRITERRA	ASBESTOS MATERIALS ASSESS	325.00
Total For Dept 735.00 LOCAL SITE REMEDIATION		<u>11,275.00</u>

Total For Fund 643 LOCAL BROWNFIELD REVOLVING FUND 11,275.00

Fund 701 TRUST & AGENCY FUND		
Dept 000.00		
INGHAM COUNTY TREASURER	TRAILER PARK FEES APRIL-AUGUST 2017	12,602.50
Total For Dept 000.00		<u>12,602.50</u>

Total For Fund 701 TRUST & AGENCY FUND 12,602.50

Fund 703 CURRENT TAX ACCOUNT		
Dept 000.00		
CORELOGIC	REFUNDS DUE TAXPAYERS	595.40
CORELOGIC	REFUNDS DUE TAXPAYERS	797.34
CORELOGIC	REFUNDS DUE TAXPAYERS	959.32
CORELOGIC	REFUNDS DUE TAXPAYERS	1,061.03
CORELOGIC	REFUNDS DUE TAXPAYERS	1,054.45
CORELOGIC	REFUNDS DUE TAXPAYERS	1,212.81
CORELOGIC	REFUNDS DUE TAXPAYERS	1,163.89
CORELOGIC	REFUNDS DUE TAXPAYERS	1,894.96
CORELOGIC	REFUNDS DUE TAXPAYERS	958.00
CORELOGIC	REFUNDS DUE TAXPAYERS	391.49
CORELOGIC	REFUNDS DUE TAXPAYERS	65.03
CORELOGIC	REFUNDS DUE TAXPAYERS	996.89
CORELOGIC	REFUNDS DUE TAXPAYERS	182.48
CORELOGIC	REFUNDS DUE TAXPAYERS	416.66
CORELOGIC	REFUNDS DUE TAXPAYERS	520.85
CORELOGIC	REFUNDS DUE TAXPAYERS	934.96
CORELOGIC	REFUNDS DUE TAXPAYERS	1,218.98

CORELOGIC	REFUNDS DUE TAXPAYERS	956.67
CORELOGIC	REFUNDS DUE TAXPAYERS	1,348.72
CORELOGIC	REFUNDS DUE TAXPAYERS	1,067.07
CORELOGIC	REFUNDS DUE TAXPAYERS	884.58
CORELOGIC	REFUNDS DUE TAXPAYERS	762.26
CORELOGIC	REFUNDS DUE TAXPAYERS	944.68
CORELOGIC	REFUNDS DUE TAXPAYERS	300.00
CORELOGIC	REFUNDS DUE TAXPAYERS	672.59
CORELOGIC	REFUNDS DUE TAXPAYERS	472.80
CORELOGIC	REFUNDS DUE TAXPAYERS	1,136.78
CORELOGIC	REFUNDS DUE TAXPAYERS	1,192.16
CORELOGIC	REFUNDS DUE TAXPAYERS	990.27
CORELOGIC	REFUNDS DUE TAXPAYERS	1,153.23
CORELOGIC	REFUNDS DUE TAXPAYERS	1,946.93
CORELOGIC	REFUNDS DUE TAXPAYERS	1,024.77
CORELOGIC	REFUNDS DUE TAXPAYERS	884.80
CORELOGIC	REFUNDS DUE TAXPAYERS	990.27
CORELOGIC	REFUNDS DUE TAXPAYERS	598.71
CORLEOGIC	REFUNDS DUE TAXPAYERS	664.96
LERETA TAX & FLOOD	REFUNDS DUE TAXPAYERS	981.25
LERETA TAX & FLOOD	REFUNDS DUE TAXPAYERS	509.75
LERETA TAX & FLOOD	REFUNDS DUE TAXPAYERS	622.58
LERETA TAX & FLOOD	REFUNDS DUE TAXPAYERS	513.48
LERETA TAX & FLOOD	REFUNDS DUE TAXPAYERS	1,057.13
LERETA TAX & FLOOD	REFUNDS DUE TAXPAYERS	628.88
	Total For Dept 000.00	<u>36,729.86</u>
	Total For Fund 703 CURRENT TAX ACCOUNT	<u><u>36,729.86</u></u>
	Total For All Funds:	<u><u>697,118.67</u></u>

ACCOUNTS PAYABLE APPROVAL

September 26, 2017

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated September 26, 2017 numbered 94076 thru 93983 & ACH 5166 thru 5187. Every invoice has a payment authorizing signature(s).

Dated: September 26, 2017

Lora Behnke, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated September 26, 2017 show payments made from the following funds:

General Fund	\$	184,678.91
Fire Fund		16,241.06
Police Fund		220,322.75
Water Improvement Fund		500.00
Brownfield Redevelopment Fund		1,158.87
Downtown Development Fund		23,039.53
Sewer Fund		107,078.11
Local Brownfield Fund		1,158.88
Current Tax Account		24,488.35
Special Assessment/Street Imp		3,526.28
Grand Total	\$	<u>582,192.74</u>

Includes the following to be reimbursed from separate bank accounts:

Current Tax Account	\$	24,488.35
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III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$20,000.00 have been approved by general policy or previous motions of the board. (\$76,599.16 Laux Construction for Kiwanis Park Restroom Project, 4/4/17)

John B. Elsinga, Township Manager

Evan Hope, Township Clerk

Roy W. Sweet, Treasurer

IV Board Audit and Approval: At a regular meeting of the Township Board held on October 3, 2017 a motion was made by _____ and passed by ___ yes votes and ___ no votes (___ absent) that the list of claims dated September 26, 2017, was reviewed, audited and approved

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
POST DATES 09/26/2017 - 09/26/2017

Vendor	Invoice Line Desc	Amount
Fund 101 GENERAL FUND		
Dept 000.00		
DELHI CHARTER TOWNSHIP	ADDITIONALTREAS CASH DRAWER	300.00
BLUE CROSS BLUE SHIELD	RETIREEES HEALTH INSURANCE	138.12
CITY OF MASON	AUGUST STANDBY FEE	636.37
MERIDIAN TOWNSHIP FIRE	AUGUST STANDBY/RUNS	2,260.66
JERRY FEDEWA HOMES INC	REFUND BUILDING PERMIT	1,837.00
JERRY FEDEWA HOMES INC	REFUND SOIL EROSION PERMIT	180.00
ERIC R. HARTER	SPECIAL USE PERMIT REFUND/1916 CED	1,215.00
	Total For Dept 000.00	6,567.15
Dept 171.00 MANAGER		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	2,110.44
DELTA DENTAL PLAN OF	DENTAL INSURANCE	275.32
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	146.10
MICHIGAN.COM	17-18 SUBSCRIPTION	492.04
VERIZON WIRELESS	CELLULAR	124.46
	Total For Dept 171.00 MANAGER	3,148.36
Dept 191.00 ACCOUNTING		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	390.81
DELTA DENTAL PLAN OF	DENTAL INSURANCE	40.13
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	36.02
	Total For Dept 191.00 ACCOUNTING	466.96
Dept 215.00 CLERK		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	3,673.71
DELTA DENTAL PLAN OF	DENTAL INSURANCE	365.10
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	103.90
VERIZON WIRELESS	CELLULAR	44.49
	Total For Dept 215.00 CLERK	4,187.20
Dept 228.00 INFORMATION TECHNOLOGY		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	390.81
DELTA DENTAL PLAN OF	DENTAL INSURANCE	40.13
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	36.62
AD-INK & TONER SUPPLY	4 INK CARTRIDGES	133.95
INTERSTATE ALL BATTERY	4 BATTERIES FOR APC BACKUP	92.00
APPLICATION SPECIALIST KO	BACKUP & EMAIL FILTER	530.00
APPLICATION SPECIALIST KO	MONTHLY SUPPORT	2,537.68
VERIZON WIRELESS	CELLULAR	44.49
TRISTAN KNOWLTON	MILEAGE REIMBURSEMENT	54.04
	Total For Dept 228.00 INFORMATION TECHNOLOGY	3,859.72

Dept 253.00 TREASURERS		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	1,172.46
DELTA DENTAL PLAN OF	DENTAL INSURANCE	200.10
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	90.64
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	161.52
BRINK'S INCORPORATED	BRINKS SERVICES SEPTEMBER	659.08
	Total For Dept 253.00 TREASURERS	2,283.80

Dept 257.00 ASSESSING		
DELTA DENTAL PLAN OF	DENTAL INSURANCE	99.30
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	65.63
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	105.61
	Total For Dept 257.00 ASSESSING	270.54

Dept 262.00 ELECTIONS		
ELECTION SOURCE	7 ICX CARTS	3,150.00
ELECTION SOURCE	DELIVERY CHARGES	50.00
PRINTING SYSTEMS, INC.	5,000 AV APPLICATIONS 11/7/17 ELECTION	393.75
PRINTING SYSTEMS, INC.	FOLD & SEAL TAB	170.00
PRINTING SYSTEMS, INC.	COMPOSITION	10.00
PRINTING SYSTEMS, INC.	SHIPPING	39.30
HOLT POSTMASTER	POSTAGE FOR PERMIT 615 FOR ELECTION	2,100.00
	Total For Dept 262.00 ELECTIONS	5,913.05

Dept 265.00 BUILDING & GROUNDS		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	2,501.25
DELTA DENTAL PLAN OF	DENTAL INSURANCE	155.49
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	91.62
MICHIGAN FLEET FUELING	GASOLINE	152.50
MODEL COVERALL SERVICE	UNIFORMS	21.69
MODEL COVERALL SERVICE	UNIFORMS	21.69
MICHIGAN COMPANY	CASE OF 6 CENTER PULL PAPER TOWEL	858.80
MICHIGAN COMPANY	CASE OF 30 ROLL KITCHEN PAPER TOWEL	303.24
MICHIGAN COMPANY	DELIVERY CHARGE	10.75
GRANGER	MONTHLY DUMPSTER SERVICE	76.00
HTA COMPANIES, INC.	MOWING SERVICES	5,653.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/CSC	812.50
VERIZON WIRELESS	CELLULAR	44.49
CCI SOUTH, LLC	PHONE REPAIR	262.50
BOARD OF WATER & LIGHT	WATER 2004 AURELIUS	195.69
BOARD OF WATER & LIGHT	WATER 2074 AURELIUS	1,581.67
DELHI TOWNSHIP TREASURER	SEWER 2074 AURELIUS	251.20
CONSUMERS ENERGY	ELECTRIC 2004 AURELIUS	119.44
CONSUMERS ENERGY	ELECTRIC-2074 AURELIUS	3,768.17
CONSUMERS ENERGY	ELECTRIC 4149 WILLOUGHBY	39.85
CONSUMERS ENERGY	GAS-2074 AURELIUS	135.51
BOYNTON FIRE SAFETY SERV	BACKFLOW PREVENTER RECERT	650.00
B & D ELECTRIC, INC.	INSTALLED TIME CLOCKS - STREETLIGHTS	1,296.00
	Total For Dept 265.00 BUILDING & GROUNDS	19,003.05

Dept 281.00 STORMWATER		
HUBBELL, ROTH & CLARK, INC	SAW STORMWATER MANAGEMENT	14,288.82
	Total For Dept 281.00 STORMWATER	14,288.82

Dept 446.00 INFRASTRUCTURE		
CONSUMERS ENERGY	LIGHTING 2116 CEDAR	116.85
CONSUMERS ENERGY	LIGHTING 2228 AURELIUS	49.06
CONSUMERS ENERGY	LIGHTING 3970 HOLT	28.22
CONSUMERS ENERGY	LIGHTING 4115 HOLT	238.38
HUBBELL, ROTH & CLARK, INC	RAM TRAIL PH II-CONST ENGINEERING	18,575.37
CONSORT DISPLAY GROUP	SET UP CHARGE 60" BANNNER	130.00
CONSORT DISPLAY GROUP	30"X60" BANNER-SUNBRELLA TRUE	705.00
CONSORT DISPLAY GROUP	CUSTOM FABRIC COLOR UPCHARGE	70.00
CONSORT DISPLAY GROUP	BANNERFLEX III BRACKET	882.00
CONSORT DISPLAY GROUP	5/8" SCREW GEAR BAND - 40"	207.00
CONSORT DISPLAY GROUP	FREIGHT	34.34
Total For Dept 446.00 INFRASTRUCTURE		21,036.22

Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	4,299.00
DELTA DENTAL PLAN OF	DENTAL INSURANCE	489.98
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	187.05
MICHIGAN FLEET FUELING	GASOLINE	32.96
VERIZON WIRELESS	CELLULAR	263.50
SHROYERS AUTO PARTS	REMOVE & IMPOUND CAR 1973 AUBURN	250.00
MACEO	FALL CONFERENCE/LARNER	40.00
Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT		5,562.49

Dept 752.00 PARKS ADMINISTRATION		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	1,172.43
DELTA DENTAL PLAN OF	DENTAL INSURANCE	120.40
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	111.34
VERIZON WIRELESS	CELLULAR	88.98
Total For Dept 752.00 PARKS ADMINISTRATION		1,493.15

Dept 771.00 PARKS		
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	1,563.27
DELTA DENTAL PLAN OF	DENTAL INSURANCE	200.10
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	59.54
MICHIGAN FLEET FUELING	GASOLINE	516.00
MODEL COVERALL SERVICE	UNIFORM PANTS	297.28
MODEL COVERALL SERVICE	UNIFORM PANTS	41.73
AIRGAS USA, LLC	WIRE SPINDLE	5.60
LANSING SANITARY SUPPLY	(2) 3H NUTRAL CLEANER MOP BUCKET	118.48
LANSING SANITARY SUPPLY	SHIPPING AND HANDLING	8.25
ACE HARDWARE	4 MISC. MDSE./1 FERRULE STOP	5.85
ACE HARDWARE	4 MISC. MDSE.	0.80
ACE HARDWARE	2 GORILLA TAPE	19.98
ACE HARDWARE	FUSES	9.18
MICHIGAN COMPANY	CASE OF 6 CENTER PULL PAPER TOWEL	322.05
AMERICAN RENTALS, INC.	PORTABLE TOILETS	220.00
AMERICAN RENTALS, INC.	PORTABLE TOILETS	760.00
AMERICAN RENTALS, INC.	PORTABLE TOILET/HERO RUN	250.00
AMERICAN RENTALS, INC.	PORTABLE TOILET/DEADMANS & KIWANIS	290.00
GRANGER	MONTHLY DUMPSTER SERVICE	150.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SENIOR CENTER	260.00
SAFETY SYSTEMS, INC	QTRLY MONITORING/SENIOR CENTER	99.00
BOARD OF WATER & LIGHT	WATER 4050 KELLER	181.92

BOARD OF WATER & LIGHT	WATER 2108 CEDAR	298.41
BOARD OF WATER & LIGHT	WATER 2287 PINE TREE	51.47
DELHI TOWNSHIP TREASURER	SEWER 2108 CEDAR	241.10
DELHI TOWNSHIP TREASURER	SEWER 2287 PINE TREE	61.25
DELHI TOWNSHIP TREASURER	SEWER 4030 KELLER	94.25
CONSUMERS ENERGY	ELECTRIC 4080 KELLER	67.36
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 2939	155.10
CONSUMERS ENERGY	ELECTRIC 2287 PINE TREE 3200	123.40
CONSUMERS ENERGY	ELECTRIC 2108 CEDAR	1,133.94
CONSUMERS ENERGY	GAS 2108 CEDAR	25.56
CONSUMERS ENERGY	GAS 2287 PINE TREE 2939	16.89
BOYNTON FIRE SAFETY SERV	SEMI ANNUAL INSPECTION	176.00
BOYNTON FIRE SAFETY SERV	FUSIBLE LINK 360	48.00
BOYNTON FIRE SAFETY SERV	16 GRAM CO2 CARTRIDGE	15.00
FASTENAL COMPANY	BOLTS	161.82
FASTENAL COMPANY	SHIPPING	10.00
MENARDS LANSING SOUTH	LUMBER	607.90
MENARDS LANSING SOUTH	NAILS	35.97
PURE GREEN LAWN & TREE	JR HIGH BALL-FEILD#1 @ 1784 AURELIUS	110.00
PURE GREEN LAWN & TREE	KIWANIS PK BALL-FEILD 1750 MAPLE	160.00
ACE HARDWARE	1 MISC. MDSE.	6.99
HAMMOND FARMS SOUTH	4 YDS PRO SOIL	58.00
HAMMOND FARMS SOUTH	CREDIT PMT ON VOIDED INVOICE #1-18427	(72.50)
MENARDS LANSING SOUTH	PLANTS	130.04
MENARDS LANSING SOUTH	GARDEN STAKES/WOOD ZINC/3/FENDER	17.25
D & G EQUIPMENT INC	AXLE/GATOR	113.24
BOBCAT OF LANSING	AUGER RENTAL	110.00
THE PARTS PLACE	BATTERY FOR 955	124.09
FRANKIE D'S AUTO & TRUCK	LOF/#41-1	29.00
LAUX CONSTRUCTION, LLC	KIWANIS PARK RESTROOM PROJECT	76,599.16
	Total For Dept 771.00 PARKS	86,087.72
Dept 774.00 RECREATION		
H & H WELDING & REPAIR LLC	WELD/REPAIR SOCCER GOAL POLE	40.00
JOHNNY MAC'S	3 SOCCER NETS	303.85
FOR A SONG & DANCE	3 OUTDOOR MOVIES	1,500.00
	Total For Dept 774.00 RECREATION	1,843.85
Dept 850.00 OTHER FUNCTIONS		
BLUE CROSS BLUE SHIELD	RETIREEES HEALTH INSURANCE	7,434.93
DBI BUSINESS INTERIORS	OFFICE SUPPLIES	182.90
LEWIS PAPER INTERNATIONAL,	ICASES OF COPY PAPER	1,044.00
LEWIS PAPER INTERNATIONAL,	ISHIPPING & HANDLING	5.00
	Total For Dept 850.00 OTHER FUNCTIONS	8,666.83
	Total For Fund 101 GENERAL FUND	184,678.91

Fund 206 FIRE FUND

Dept 336.00 FIRE DEPARTMENT

BLUE CROSS BLUE SHIELD	RETIREEES HEALTH INSURANCE	1,104.96
BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	7,191.06
DELTA DENTAL PLAN OF	DENTAL INSURANCE	1,735.74
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	703.56
BARYAMES CLEANERS	UNIFORM CLEANING/FIREFIGHTERS	257.80

MICHIGAN FLEET FUELING	GASOLINE	936.83
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	19.15
BOUND TREE MEDICAL, LLC	RETURN MEDICAL SUPPLIES	(19.15)
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	25.99
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	309.81
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	12.96
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	72.90
LIFEGAS LLC	OXYGEN TANK RENTAL	157.41
SPARROW OCC HEALTH SER	PHYSICALS	320.12
SPARROW OCC HEALTH SER	PHYSICALS	320.12
APPLICATION SPECIALIST KO	MONTHLY SUPPORT	1,586.00
VERIZON WIRELESS	CELLULAR	802.71
BOARD OF WATER & LIGHT	WATER 6139 BISHOP	37.48
DELHI TOWNSHIP TREASURER	SEWER 6139 BISHOP	39.25
ACE HARDWARE	WINDSHIELD WASHER FLUID	6.37
THE PARTS PLACE	COOLANT/#009	9.99
MICHIGAN STATE FIREMEN'S	MICHIGAN WEEKEND/4 FIREFIGHTERS	610.00
	Total For Dept 336.00 FIRE DEPARTMENT	16,241.06

Total For Fund 206 FIRE FUND 16,241.06

Fund 207 POLICE FUND

Dept 301.00 POLICE

INGHAM COUNTY TREASURER	POLICE CONTRACT SEPTEMBER	220,322.75
	Total For Dept 301.00 POLICE	220,322.75

Total For Fund 207 POLICE FUND 220,322.75

Fund 225 WATER IMPROVEMENT FUND

Dept 000.00

JERRY FEDEWA HOMES INC	WATER IMPROVEMENT	500.00
	Total For Dept 000.00	500.00

Total For Fund 225 WATER IMPROVEMENT FUND 500.00

Fund 243 BROWNFIELD REDEVELOPMENT AUTH

Dept 733.00 BROWNFIELD ADMINISTRATION

FOSTER, SWIFT, COLLINS	BROWNFIELD LEGAL FEES/AUGUST	1,158.87
	Total For Dept 733.00 BROWNFIELD ADMINISTRATION	1,158.87

Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH 1,158.87

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00

ROBERT PAUL FALSETTA	WIC PROJECT FRESH	115.00
ROBERT PAUL FALSETTA	SENIOR PROJECT FRESH	12.00
DENNIS C. GREENMAN	WIC PROJECT FRESH	100.00
DENNIS C. GREENMAN	SENIOR PROJECT FRESH	8.00
ROWE FAMILY FARMS, INC	WIC PROJECT FRESH	40.00
ROWE FAMILY FARMS, INC	SENIOR PROJECT FRESH	4.00
	Total For Dept 000.00	279.00

Dept 728.00 DDA ADMINISTRATION

ACE HARDWARE	6 SINGLE CUT KEYS	11.94
BAUCKHAM, SPARKS, THALL	AUGUST LEGAL FEES	2,100.00
APPLICATION SPECIALIST KO	MONTHLY SUPPORT	126.88
Total For Dept 728.00 DDA ADMINISTRATION		2,238.82

Dept 850.00 OTHER FUNCTIONS

GRANGER	MONTHLY DUMPSTER SERVICE	116.30
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/SHERIFF & DDA	355.00
BOARD OF WATER & LIGHT	WATER 2064 CEDAR	24.40
BOARD OF WATER & LIGHT	WATER 2045 CEDAR	140.14
BOARD OF WATER & LIGHT	WATER 2150 CEDAR	20.15
DELHI TOWNSHIP TREASURER	SEWER 2150 CEDAR	22.58
DELHI TOWNSHIP TREASURER	SEWER 4410 HOLT	22.58
DELHI TOWNSHIP TREASURER	SEWER 2064 CEDAR	22.58
DELHI TOWNSHIP TREASURER	SEWER 2045 CEDAR	81.70
CONSUMERS ENERGY	ELECTRIC-2045 CEDAR #A	868.02
CONSUMERS ENERGY	ELECTRIC-2150 CEDAR	205.11
CONSUMERS ENERGY	ELECTRIC 4410 HOLT	34.38
CONSUMERS ENERGY	ELECTRIC 2064 CEDAR	29.18
CONSUMERS ENERGY	GAS 2064 CEDAR	17.55
CONSUMERS ENERGY	GAS 4410 HOLT	14.57
CONSUMERS ENERGY	GAS-2150 CEDAR	26.57
CONSUMERS ENERGY	GAS-2045 CEDAR	49.00
Total For Dept 850.00 OTHER FUNCTIONS		2,049.81

Dept 903.17 2017 DDA DEVELOPMENT

HUBBELL, ROTH & CLARK, INC	REALIZE CEDAR IMPLEMENTATION	18,007.50
HUBBELL, ROTH & CLARK, INC	ESKER SQUARE REDEVELOPMENT UTILITY CO	464.40
Total For Dept 903.17 2017 DDA DEVELOPMENT		18,471.90

Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY	23,039.53
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Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

ALLEN EDWIN HOMES	Basic Service Charge	39.30
ANDERSON, LANCE	Basic Service Charge	21.20
ANDREWS, SHANE	Basic Service Charge	22.00
BARNES, AARON	Basic Service Charge	228.80
BAUER, CHRISTINE	Basic Service Charge	16.50
BROWN, AMY	Basic Service Charge	54.20
BUTCHER, ANN	Basic Service Charge	22.00
CAMPBELL, HEATHER	Basic Service Charge	60.50
CARY, JEFF	Basic Service Charge	49.50
DOYLE, KRISTY	Basic Service Charge	11.77
ESTATE OF AARON COLBY	Basic Service Charge	87.75
FOWLER, TRAYSE	Basic Service Charge	22.00
GOODENOUGH, ROSE MARIE	Basic Service Charge	87.20
HARVEY, LYNN & MARY	Basic Service Charge	5.50
HERNANDEZ, KATHERINE	Basic Service Charge	11.00
HUMMEL, ALLISON	Basic Service Charge	330.10
JONES, CAMILLE	Basic Service Charge	25.00
KARR, SUE	Basic Service Charge	11.00
KLANN, KIMBERLY	Basic Service Charge	147.90

LAMBERT, JOHN	Basic Service Charge	75.40
LANCOUR, LORI	Basic Service Charge	9.35
MAYHEW, ZOEY & JOSH	Basic Service Charge	17.30
REED, KEVIN L	Basic Service Charge	70.70
RINKE, PATRICIA	Basic Service Charge	63.79
ROSHER, BONNIE OR CANDES	Basic Service Charge	47.56
SLUSSER, MATTHEW	Sewer Usage	114.10
SWABB, RUSSELL RICHARD	Basic Service Charge	22.00
TELLEZ, JOSE	Basic Service Charge	130.40
US BANK NA	Basic Service Charge	33.00
VANDUINEN, ZACH	Basic Service Charge	37.70
BLUE CROSS BLUE SHIELD	RETIREEES HEALTH INSURANCE	110.50
JERRY FEDEWA HOMES INC	CAPACITY CHARGE	2,750.00
JERRY FEDEWA HOMES INC	INSPECTION FEE	100.00
Total For Dept 000.00		4,835.02

Dept 548.00 ADMINISTRATION & OVERHEAD

BLUE CROSS BLUE SHIELD	RETIREEES HEALTH INSURANCE	2,651.90
H.J. UмбаUGH & ASSOCIATES	SAW AMP- FINANCIAL	7,750.00
PROGRESSIVE IMPRESSIONS	SEWER BILL POSTAGE OCT,NOV,DEC	6,600.00
Total For Dept 548.00 ADMINISTRATION & OVERHEAD		17,001.90

Dept 558.00 DEPT OF PUBLIC SERVICE

BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	9,926.79
DELTA DENTAL PLAN OF	DENTAL INSURANCE	1,460.41
UNUM LIFE INSURANCE CO	DISABILITY INSURANCE	546.78
LEWIS PAPER INTERNATIONAL,	ICASES OF COPY PAPER	156.60
MICHIGAN FLEET FUELING	GASOLINE	883.77
MODEL COVERALL SERVICE	STAFF UNIFORMS/MTC	53.10
MODEL COVERALL SERVICE	STAFF UNIFORMS/POTW	72.83
BARYAMES CLEANERS	UNIFORM DRY CLEANING	155.00
APPLICATION SPECIALIST KO	MONTHLY SUPPORT	1,649.44
AIRGAS USA, LLC	CYLINDER RENTAL	160.36
HAVILAND PRODUCTS CO	SODIUM HYPOCHLORITE	3,177.51
HAVILAND PRODUCTS CO	DEPOSIT RETURN/2 CONTAINERS	(70.00)
KAR LABORATORIES, INC.	ANALYSIS OF EFFLUENT SAMPLES	225.00
USA BLUE BOOK	36X36 WORKERS AHEAD SIGNS	583.80
USA BLUE BOOK	STACKER BASE SIGN STAND	403.80
USA BLUE BOOK	FREIGHT	136.91
HUBBELL, ROTH & CLARK, INC	POTW NEEDS ASSESSMENT	64.74
HUBBELL, ROTH & CLARK, INC	ENGINEERING/GRIT TANK IMPROVEMENTS	175.56
HUBBELL, ROTH & CLARK, INC	SS CAPACITY REVIEW/PINE TREE LS	435.60
HUBBELL, ROTH & CLARK, INC	CONST OBSERVATION/4495 HOLT RD	553.77
HUBBELL, ROTH & CLARK, INC	SS REVIEW/ASPEN GARDEN	1,288.47
HUBBELL, ROTH & CLARK, INC	SEWER LEAD INSPECTIONS	5,622.09
HUBBELL, ROTH & CLARK, INC	SAW GRANT ADMINISTRATION	16,011.78
BARNHART & SON, INC.	WWTP SLUDGE HAUL	410.80
BARNHART & SON, INC.	WWTP SLUDGE HAUL	3,832.23
GRANGER	MONTHLY DUMPSTER SERVICE	202.91
GRANGER	SCREENING DEBRIS	387.50
APPLICATION SPECIALIST KO	BACKUP & EMAIL FILTER	1,079.00
VERIZON WIRELESS	CELLULAR	766.02
COMCAST	HIGH SPEED INTERNET/MAINTENANCE	144.85
BOARD OF WATER & LIGHT	WATER 3505 HOLT	83.57

BOARD OF WATER & LIGHT	WATER 1988 WAVERLY	150.44
BOARD OF WATER & LIGHT	WATER 4280 DELL	20.15
BOARD OF WATER & LIGHT	WATER 5961 MC CUE	747.68
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	321.87
BOARD OF WATER & LIGHT	WATER 1492 AURELIUS	78.00
DELHI TOWNSHIP TREASURER	SEWER 1490 AURELIUS	400.60
BOARD OF WATER & LIGHT	ELECTRIC 1870 NIGHTINGALE	94.90
BOARD OF WATER & LIGHT	ELECTRIC 2481 DELHI COMMERCE	94.33
CONSUMERS ENERGY	ELECTRIC 1390 WAVERLY	184.56
CONSUMERS ENERGY	ELECTRIC 1490 AURELIUS	2,297.55
CONSUMERS ENERGY	ELECTRIC-2358 EIFERT	291.41
CONSUMERS ENERGY	ELECTRIC-5961 MC CUE #2509	15,154.33
CONSUMERS ENERGY	ELECTRIC-5999 HOLT	44.79
CONSUMERS ENERGY	ELECTRIC-6055 MC CUE	291.41
CONSUMERS ENERGY	ELECTRIC-2870 PINE TREE	473.04
CONSUMERS ENERGY	ELECTRIC-3505 HOLT	112.91
CONSUMERS ENERGY	ELECTRIC-4280 DELL	438.99
CONSUMERS ENERGY	ELECTRIC-4828 HOLT	98.21
CONSUMERS ENERGY	GAS-5961 MC CUE #2319	77.98
CONSUMERS ENERGY	GAS-4280 DELL	19.21
CONSUMERS ENERGY	GAS-3505 HOLT	14.00
CONSUMERS ENERGY	GAS 5961 MC CUE #4	211.09
CONSUMERS ENERGY	GAS-5961 MC CUE #2	22.67
CONSUMERS ENERGY	GAS-5961 MC CUE #3	14.00
CONSUMERS ENERGY	GAS-2481 DELHI COMM	15.16
CONSUMERS ENERGY	GAS-1490 AURELIUS	16.32
CONSUMERS ENERGY	GAS-1492 AURELIUS	51.03
CONSUMERS ENERGY	GAS-1494 AURELIUS	14.00
SUPERIOR SAW	PRIMER BULB FOR TRIMMER	4.19
HAMMOND FARMS SOUTH	DUMP FEE - BRUSH FROM EIFERT RD	34.00
HAMMOND FARMS SOUTH	DUMP FEE - BRUSH FROM EIFERT RD	42.50
HAMMOND FARMS SOUTH	DUMP FEE - BRUSH FROM EIFERT RD	68.00
MICHIGAN COMPANY	12 CASES CENTER PULL TWL 2PLY	257.64
MICHIGAN COMPANY	SHIPPING	10.75
BARNHART & SON, INC.	SEWER REPAIR/2498 GILBERT	1,321.82
ACE HARDWARE	BRASS DRAIN BOILR FOR P-11	7.49
KERR PUMP AND SUPPLY	SEAL KIT 340 SERIES (476-0250-644)	281.52
KERR PUMP AND SUPPLY	REPAIR KIT (476-0621-644)	339.66
KERR PUMP AND SUPPLY	SHIPPING	12.26
KERR PUMP AND SUPPLY	4 SEAL KIT 340 SERIES (476-0250-644)	1,126.08
KERR PUMP AND SUPPLY	2 REPAIR KIT (476-0621-644)	226.44
KERR PUMP AND SUPPLY	SHIPPING	32.06
LAKESIDE EQUIPMENT CORP	WORM GEAR KIT LGPUSO003	3,330.00
MENARDS LANSING SOUTH	O RINGS/PRIMARY SAMPLER PUMP	5.16
TASMANIAN TIRE CO.	REAR TIRES FOR WHITE GOLF CART	85.00
B & D ELECTRIC, INC.	INSTALL 100AMP FEED/BACK POLE BARN/	4,765.00
PURE GREEN LAWN & TREE	TREE SERVICE POTW	240.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/POTW	260.00
QUALITY FIRST MAID SERVICE	CLEANING SERVICES/MAINTENANCE	260.00
MWEA	WEFTEC BUS TRIP/ACKELS & HATHAWAY	200.00
	Total For Dept 558.00 DEPT OF PUBLIC SERVICE	85,241.19
	Total For Fund 590 SEWAGE DISPOSAL SYSTEM	107,078.11

Fund 643 LOCAL BROWNFIELD REVOLVING FUND

Dept 735.00 LOCAL SITE REMEDIATION

FOSTER, SWIFT, COLLINS & SMI ENVIRONMENTAL LEGAL FEES/AUGUST 1,158.88

Total For Dept 735.00 LOCAL SITE REMEDIATION 1,158.88

Total For Fund 643 LOCAL BROWNFIELD REVOLVING FUND 1,158.88

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

STATE OF MICHIGAN DELHI TWP 2017 SET IFT 20,111.69

ALLEMAN, RICK & VALERIE REFUNDS DUE TAXPAYERS 507.57

BLAIR FAMILTY DENTISTRY REFUNDS DUE TAXPAYERS 408.88

CENTOFANTI, DANTE & KARYN REFUNDS DUE TAXPAYERS 100.00

CORELOGIC REFUNDS DUE TAXPAYERS 955.15

CORELOGIC REFUNDS DUE TAXPAYERS 885.25

CORELOGIC REFUNDS DUE TAXPAYERS 842.78

LOAN CARE REFUNDS DUE TAXPAYERS 12.21

THE MANDATORY POSTER REFUNDS DUE TAXPAYERS 664.82

Total For Dept 000.00 24,488.35

Total For Fund 703 CURRENT TAX ACCOUNT 24,488.35

Fund 805 SPECIAL ASSMT STREET IMPR FUND

Dept 536.00 ADMINISTRATION & CONSTRUCTION

HUBBELL, ROTH & CLARK, INC RIVER POINT SUB RD IMPROVEMENTS AND S, 3,526.28

Total For Dept 536.00 ADMINISTRATION & CONSTRUCTION 3,526.28

Total For Fund 805 SPECIAL ASSMT STREET IMPR FUND 3,526.28

Total For All Funds: 582,192.74

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated September 7, 2017**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 110173 through 110193 & direct deposits numbers: DD25481 through DD25563. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: September 7, 2017

Director of Accounting

II. Payroll Report

The September 7, 2017 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$75,644.26	\$22,830.19	\$52,814.07
Fire Dept. Fund	60,474.42	20,465.94	\$40,008.48
DDA	4,468.91	1,020.03	\$3,448.88
Sewer Fund/Receiving	39,415.90	12,880.52	\$26,535.38
Total Payroll	\$180,003.49	\$57,196.68	\$122,806.81
	Township FICA	Township RHS & Pension Plan	Total Deductions & TWP Liabilities
General Fund	\$5,481.90	\$7,441.73	\$35,753.82
Fire Dept. Fund	4,562.70	4,810.59	29,839.23
DDA	160.16	87.92	1,268.11
Sewer Fund/Receiving	2,911.87	4,275.40	20,067.79
Total Payroll	\$13,116.63	\$16,615.64	\$86,928.95

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on September 7, 2017 and identified as follows:

9/07 Net Pay Disbursement in Common Savings (\$122,806.81)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on October 3, 2017, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated September 7, 2017 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Sweet(1)\Vander Ploeg(1)

Evan Hope, Clerk

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated September 21, 2017**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 110197 through 110221 & direct deposits numbers: DD25564 through DD25651. The payroll was prepared in accordance with established payroll rates and procedures. The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Lora Behnke, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: September 21, 2017

Director of Accounting

II. Payroll Report

The September 21, 2017 payroll encompasses the following funds and expenditures:

	Gross Payroll	Payroll Deductions	Net Pay
General Fund	\$75,173.01	\$23,134.80	\$52,038.21
Fire Dept. Fund	61,113.19	20,593.53	\$40,519.66
DDA	4,823.16	1,122.80	\$3,700.36
Sewer Fund/Receiving	39,431.41	13,449.23	\$25,982.18
Total Payroll	\$180,540.77	\$58,300.36	\$122,240.41
	Township FICA	Township RHS & Pension Plan	Total Deductions & TWP Liabilities
General Fund	\$5,388.14	\$7,451.29	\$35,974.23
Fire Dept. Fund	4,611.56	4,781.52	29,986.61
DDA	187.26	87.92	1,397.98
Sewer Fund/Receiving	2,913.04	4,280.11	20,642.38
Total Payroll	\$13,100.00	\$16,600.84	\$88,001.20

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on September 21, 2017 and identified as follows:
9/21 Net Pay Disbursement in Common Savings (\$122,240.41)

Roy W. Sweet, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on October 3, 2017, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated September 21, 2017 was reviewed, audited, and approved.

Attachment to Payroll Register
cc: Sweet(1)Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

MEMORANDUM

TO: Delhi Township Board Members

FROM: John B. Elsinga, Township Manager

DATE: September 25, 2017

RE: FY 2018 Budgets – Set Public Hearing – General Fund and Special Revenue Funds

During the September Budget Workshop we introduced to the Board the proposed 2018 Budget documents (Budget Book). These proposed budgets will be updated prior to the public hearing for any changes made at the budget workshop. Summaries of these budgets will be available in the Clerk's Office for public viewing.

As required by statute, a public hearing must be held prior to December 15th and the adoption of these budgets by the Township Board no later than December 31st of each year. Therefore, I recommend the Board set a public hearing for October 17, 2017 at 7:15 p.m. to hear comments on the proposed budget.

RECOMMENDED MOTION:

To set a public hearing on the proposed Township budgets for the General Fund and Special Revenue Funds for fiscal year 2018 on Tuesday, October 17, 2017 at 7:15 p.m.

DELHI CHARTER TOWNSHIP

M E M O R A N D U M

TO: Delhi Township Board Members
FROM: John B. Elsinga, Township Manager
DATE: September 25, 2017
RE: 2018 Holiday Schedule

Attached is a proposed holiday schedule for Delhi Township for the year 2018. Delhi Township observes twelve (12) holidays per year as a paid holiday for full-time employees, in which all Township offices are closed to the public. These holidays are:

- | | | | |
|----|------------------------------|-----|-------------------------------|
| 1. | New Year's Day | 7. | Labor Day |
| 2. | Martin Luther King Jr.'s Day | 8. | Veterans' Day |
| 3. | President's Day | 9. | Thanksgiving Day |
| 4. | Good Friday | 10. | Friday after Thanksgiving Day |
| 5. | Memorial Day | 11. | Christmas Eve Day |
| 6. | Independence Day | 12. | Christmas Day |

If the Board concurs with the proposed schedule, I offer the following motion:

RECOMMENDED MOTION:

To adopt the 2018 Holiday Schedule for Delhi Charter Township (Exhibit A).

Delhi Charter Township

2018 HOLIDAY SCHEDULE

New Year's Day	Monday, January 1, 2018
Martin Luther King Jr.'s Day	Monday, January 15, 2018
President's Day	Monday, February 19, 2018
Good Friday	Friday, March 30, 2018
Memorial Day	Monday, May 28, 2018
Independence Day	Wednesday, July 4, 2018
Labor Day	Monday, September 3, 2018
Veterans' Day	Monday, November 12, 2018
Thanksgiving	Thursday & Friday, November 22 and 23, 2018
Christmas	Monday & Tuesday December 24 and 25, 2018

Memo

To: Delhi Twp. Board

From: Evan Hope, Clerk

CC: John Elsinga, Twp. Mgr.

Date: 9/27/2017

Re: Change November 7, 2017 Twp. Board Meetings

Due to the Special Election on Tuesday, November 7, 2017, it is recommended that the November 7, 2017 Committee of the Whole meeting be canceled and the Township Board meeting be rescheduled to Wednesday, November 8, 2017 at 7:00 p.m. We are unable to reschedule the Committee meeting to the same date because the Park Commission meets on that day at 5:30 p.m. and would not be done in time.

RECOMMENDED MOTION:

To cancel the Township Committee of the Whole meeting on Tuesday, November 7, 2017 and reschedule the Township Board meeting to Wednesday, November 8, 2017 at 7:00 p.m. due to the Special Election on November 7, 2017.

6) Supervisor's Report

7) Treasurer's Report

8) Clerk's Report

9) Trustee Reports

10) Manager's Report